

# Waimakariri District Council

## Audit and Risk Committee

# Agenda

Tuesday 16 June 2026

9am

Council Chambers  
215 High Street  
Rangiora

**Members:**

Cr Jason Goldsworthy (Chairperson)

Cr Tim Bartle

Cr Wendy Doody

Cr Tim Fulton

Cr Bruce McLaren

Cr Joan Ward

Mayor Dan Gordon (ex officio)

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**A MEETING OF THE AUDIT AND RISK COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY 16 JUNE 2026 AT 9AM.**

Recommendations in reports are not to be construed as  
Council policy until adopted by the Council

**BUSINESS**

Page No

**1 APOLOGIES**

**2 CONFLICTS OF INTEREST**

*Conflicts of interest (if any) to be reported for minuting.*

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of the meeting of the Audit and Risk Committee held on Tuesday 19 May 2026**

6-17

*RECOMMENDATION*

**THAT** the Audit and Risk Committee:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the meeting of the Audit and Risk Committee, held on 19 May 2026.

**3.2 Matters Arising**

**4 PRESENTATION/DEPUTATION**

Nil.

**5 REPORTS**

**5.1 Enterprise North Canterbury (ENC) 2025/26 Approved Statement of Intent (SOI) and Associated Annual Business Plan** – Simon Hart (General Manager Strategy, Engagement and Economic Development) and Chris Genet (General Manager Finance and Business Support)

*Enterprise North Canterbury Chief Executive, Heather Warwick and Chairperson, Clare Giffard will be in attendance to present the Statement of Intent and Associated Annual Business Plan.*

18-48

*RECOMMENDATION*

**THAT** the Audit and Risk Committee:

- (a) **Receives** report No 260525123304.
- (b) **Approves** the Enterprise North Canterbury's Statement of Intent 2026/27 (260604130549).
- (c) **Approves** the Enterprise North Canterbury's Annual Business Plan 2026/27 (60604130559).

- (d) **Thanks** Enterprise North Canterbury Trustees and staff for their continued efforts in supporting businesses and economic development in the Waimakariri District.
- (e) **Circulates** this report and attachments to the Community Boards for information.

5.2 **Te Kōhaka o Tūhaitara Trust - Statement of Intent for the Year ending 30 June 2027**  
– Chris Genet (General Manager Finance and Business Support) and Chris Brown (General Manager Community and Recreation)

*Te Kōhaka o Tūhaitara Trust Manager Kelli Patterson will be in attendance to speak to the Statement of Intent.*

49-77

*RECOMMENDATION*

**THAT** the Audit and Risk Committee:

- (a) **Receives** report No 260604130190.
- (b) **Approves** the Statement of Intent for Te Kōhaka o Tūhaitara Trust for the year ending 30 June 2027 (Trim: 260604130675).
- (c) **Thanks** Te Kōhaka o Tūhaitara Trustees and staff for their continued efforts in governing and managing the Trusts activities.

5.3 **Unaudited Financial Statements for the Period Ended 31 December 2025 - Waimakariri Public Arts Trust** – Paul Christensen (Finance Manager) and Michael Garrod (Accountant)

78-92

*RECOMMENDATION*

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 260525123506.
- (b) **Receives** the unaudited financial statement for the Waimakariri Public Arts Trust for the period ended 31 December 2025.

5.4 **Unaudited Financial Statements for the Period Ended 30 June 2025 for the Waimakariri Public Arts Trust** – Paul Christensen (Finance Manager) and Michael Garrod (Accountant)

93-107

*RECOMMENDATION*

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No.260526124674.
- (b) **Receives** the unaudited financial statement for the Waimakariri Public Arts Trust for the period ended 30 June 2025.
- (c) **Approves** seeking exemption from a formal audit under section 7 of the Local government Act 2002 for the Waimakariri Public Arts Trust due to the low turnover, noting that staff will be providing reporting to the Council on its unaudited financial and non-financial performance.

5.5 **Audited Financial Statements for the Period Ended 30 June 2025 – Waimakariri Art Collection Trust** – Paul Christensen (Finance Manager) and Michael Garrod (Accountant)  
108-127

*RECOMMENDATION*

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 260525123541.
- (b) **Receives** the Audited annual report for the Waimakariri Art Collection Trust for the year ended 30 June 2025.
- (c) **Notes** this is the final financial year of the Trust's operations, as the Trust is in process of being disestablished before 30 June 2026.

**6 PORTFOLIO UPDATES**

6.1 **Audit, Risk, Annual / Long Term Plans – Councillor Joan Ward**

6.2 **Communications – Councillor Shona Powell**

6.3 **Customer Services – Councillor Wendy Doody**

6.4 **Procurement (Efficiencies and Savings) – Councillor Tim Bartle**

**7 QUESTIONS**

**8 URGENT GENERAL BUSINESS**

**9 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

1. That the public be excluded from the following parts of the proceedings of this meeting:

- Item 9.1 Approval of Rates Remission in Miscellaneous Circumstances
- Item 9.2 Approval of Rates Remission in Miscellaneous Circumstances

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
<b>REPORTS</b>			
9.1	Approval of Rates Remission in Miscellaneous Circumstances	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons <b>LGOIMA Sections 7(2) (a).</b>
9.2	Approval of Rates Remission in Miscellaneous Circumstances	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons <b>LGOIMA Sections 7(2) (a).</b>

**NEXT MEETING**

The next meeting of the Audit and Risk Committee is scheduled for Tuesday 18 August 2026 at 9am to be held in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

**WAIMAKARIRI DISTRICT COUNCIL**

**MINUTES OF THE MEETING OF THE AUDIT AND RISK COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY, 19 MAY 2026, AT 9AM.**

**PRESENT**

Councillors J Goldsworthy (Chairperson), T Bartle, W Doody, T Fulton, B McLaren, J Ward and Mayor D Gordon (arrived at 9.18am).

**IN ATTENDANCE**

Deputy Mayor P Redmond, Councillors B Cairns and S Powell and.

C Genet (General Manager Finance and Business Support), G Cleary (General Manager Utilities and Rooding), C Brown (General Manager Community and Recreation), S Hart (General Manager Strategy, Engagement and Economic Development), P Christensen (Finance Manager), H Street (Corporate Planner), D Young (Senior Engineering Advisor), J Eggleton (Project Planning and Quality Team Leader), K Blake (Health, Safety and Wellbeing Manager), T Kunkel (Governance Team Leader) and K Rabe (Governance Advisor).

**1. APOLOGIES**

There were no apologies.

**2. CONFLICTS OF INTEREST**

There were no conflicts declared.

**3. CONFIRMATION OF MINUTES**

**3.1 Minutes of the meeting of the Audit and Risk Committee held on Tuesday 17 March 2026**

Moved: Councillor Fulton

Seconded: Councillor Bartle

**THAT** the Audit and Risk Committee:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the meeting of the Audit and Risk Committee, held on 17 March 2026.

**CARRIED**

**3.2 Matters Arising**

Nil.

**4. PRESENTATION/DEPUTATION**

**4.1 Audit New Zealand - Dereck Ollsson**

D Ollsson was in attendance and spoke to the Audit New Zealand Audit Plan. He introduced himself and provided a brief overview of his professional background. He also outlined the documentation included in the agenda, noting that the interim audit had identified no material findings and that there had been no requirement to report any significant deficiencies within the Council's control environment.

Deputy Mayor Redmond asked what percentage increase was being applied to the fee for audit services, and D Ollsson advised that the increase was 3%.

Councillor Bartle, noting that he was a new Councillor, requested background on the discount provided in previous years and why it had been removed. D Ollsson explained that there had been a significant increase in fees due to historically low fee levels and, to mitigate the impact, the increase had been phased in over three years, resulting in a discounted fee structure during that period. As the three-year period had expired, the discount had been discontinued.

Councillor Goldsworthy questioned whether the fee structure was designed to charge similar councils the same fee, or whether it was based on the time spent undertaking the audit. D Ollsson replied that this depended on the size and complexity of the audit, and that fees were benchmarked against councils of similar size or complexity.

Councillor Goldsworthy referred to the section specifying the items excluded from the fees, in particular the implementation of the Council's financial management system, and sought clarification as to whether this exclusion was due to the matter falling outside the scope of the audit. C. Genet confirmed that this was correct.

Deputy Mayor Redmond noted the changes being introduced by the Government and the proposed amalgamation plans and asked whether these would lower audit fees in future. D Ollsson replied that he did not expect amalgamation to reduce audit fees, noting that larger amalgamated entities would also be more complex to audit, which would offset any benefit arising from a reduced number of organisations requiring audit. J Millward added that, historically, audit fees had increased during periods of amalgamation when district and regional council functions were combined into a single entity.

Councillor Ward observed that the Council was changing its data systems and enquired whether this would improve the information obtained and affect the time required for the audit. D Ollsson replied that he was unable to answer that question, as it depended on the data and reporting that could be extracted from the system.

Councillor Goldsworthy sought clarification on the potential impact of Artificial Intelligence (AI). In response, D. Ollsson advised that Audit New Zealand was actively exploring opportunities to integrate AI into its operations. He noted that AI was already proving beneficial for document management, that a trial of a financial statement-checking tool was yielding promising results, and that several additional projects were currently under consideration.

The Chair thanked D Ollsson for his presentation.

*Item 5.1 "2026 Audit Planning Letters from Audit New Zealand" was taken at this time. The agenda order was retained in the Minutes to mitigate confusion.*

#### 4.2 **Bancorp Treasury** – David Waker

D Walker attended the meeting and provided the quarterly Treasury update. Matters covered included the impact of oil prices, with a particular focus on oil and urea; market monetary policy expectations; global inflation measures; New Zealand business confidence; the labour market; and the projected cost of funds.

In response to a question from Councillor Fulton regarding diesel as an indicator of business growth, D Walker advised that almost all industrial and agricultural sectors were reliant on diesel, making it a significant factor. Councillor Fulton further queried whether government subsidies would ease current pressures. D Walker responded that subsidies were not considered a sound long-term strategy, as they could send inappropriate signals to the market from a supply and demand perspective.

In response to Councillor Doody's query regarding impacts on the farming sector, D Walker noted that commodity prices had been holding up well, which helped to offset the increased cost of fuel.

In response to Councillor Cairns' query regarding currency exchange rates and the impact on borrowing, D Walker advised that, in his view, once the interest rate differential narrowed, exchange rates were likely to return to more typical levels.

Councillor Ward asked how many interest rate increases might be expected in 2026. D Walker responded that the Reserve Bank was in a challenging position. While its primary tool was to adjust the Official Cash Rate (OCR), New Zealand was experiencing a supply-side issue rather than a demand-driven one, limiting the effectiveness of interest rate adjustments in controlling prices.

Councillor Goldsworthy queried whether traditional interest rate controls had delivered the intended outcomes, or whether the Reserve Bank was exploring alternative tools to smooth economic fluctuations. D Walker responded that controlling inflation remained critical, as rising living costs disproportionately affected different sectors of the population. He noted that while the relationship between inflation and the cost of living was not exact, the key objective was to prevent inflation from becoming entrenched.

The Chair thanked D Walker for his presentation.

## 5. **REPORTS**

### 5.1 **2026 Audit Planning Letters from Audit New Zealand** – C Genet (General Manager Finance and Business Support)

C Genet presented the report, which sought the Committee's consideration of the Audit Engagement Letter and the Audit Proposal Letter for recommendation to the Council. C Genet took the report as read and invited questions from members.

In response to Councillor Fulton's question regarding how the Council remained abreast of Government changes and maintained compliance during periods of change, C Genet advised that many of the changes were driven by reporting-based legislation and regulation, particularly in relation to building and water matters. He noted that, during the submission process, the proposed changes were analysed, which assisted the Council to prepare for forthcoming requirements.

Moved: Councillor Ward

Seconded: Councillor Fulton

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 260507111258.
- (b) **Agrees** to the audit plan for the year ended 30 June 2026, as provided by Audit New Zealand.

*AND*

**THAT** the Audit and Risk Committee recommends:

**THAT** the Council:

- (c) **Approves** the Audit Engagement Letter and Audit Proposal Letter for the three years ending 30 June 2028, with the Mayor to sign both letters on behalf of the Council.

- (d) **Notes** the contents of the Audit Plan, including the areas of audit focus and timetable for the audit.
- (e) **Approves** additional budget of \$29,978 for the audit fee in the 2025/26 financial year.
- (f) **Notes** the audit fee has increased \$29,787 from \$285,071 to \$317,158. The increase in audit fee is attributed to a revised staffing mix for the audit, higher charge-out rates for auditors, higher OAG Audit Standards and Quality support fees, and the removal of the previous \$15,004 discount on the audit fee.

## CARRIED

Councillor Ward thanked D Ollsson for his work and noted that the Council had a strong team, which helped keep the organisation on track and operating safely. She expressed the hope that increases in audit fees would be limited in the future.

Councillor Fulton stated that the questions had been answered comprehensively and that he was pleased to endorse the report.

Mayor Gordon stated that while he accepted the fee increase reluctantly, he considered the frequency of audits, including long-term plan audits and representation reviews, to have become a financial burden for smaller councils. He expressed the view that a pause during this period of change would have been sensible. He also noted that councils were unable to seek alternative providers for audit services and therefore had to accept the fee structure presented.

### 5.2 **2025/26 Capital Works March Quarterly Report** – J Eggleton (Project Planning and Quality Team Leader), D Young (Senior Engineering Advisor), G Cleary (General Manager Utilities and Roading) and C Brown (General Manager Community and Recreation)

J Eggleton presented the report, which provided the Committee with an update on the progress of the 2025/26 Capital Works Programme. J Eggleton noted that a number of projects had been identified as either delayed or at risk, largely due to dependencies and tight scheduling. It was further noted that projects classified as at risk were being actively managed and would be delivered where possible.

In response to Councillor Fulton's query regarding whether changes in contracts and methodologies were extending overall programme timeframes, C Roxburgh advised that some delays had arisen from external factors, including fuel costs and weather impacts affecting subcontractors. As a result, contractors had, at times, sought to complete work without subcontractors, which could necessitate changes in methodology. Councillor Fulton further asked whether the Council was in a position to accept this approach or whether enforcement options under the contract were being considered. C Roxburgh advised that staff sought to work collaboratively with contractors to improve completion rates, rather than pursuing contractual disputes, and that maintaining strong working relationships remained a priority. Councillor Fulton acknowledged this approach but suggested that the matter be explored further in other forums.

Councillor Goldsworthy queried whether there was a threshold at which the Council would consider enforcement action. C Roxburgh responded that this would depend on which course of action would deliver the best outcome for the Council, and whether the contractor was making every effort to meet its contractual obligations. He added that the fuel crisis had been impacting the industry more broadly and was creating additional challenges for contractors.

Councillor Powell sought clarification on the cycleway between Woodend and Kaiapoi, and D Young advised that this referred to the section along Williams Street to Pine Acres.

Moved: Councillor Fulton

Seconded: Councillor Ward

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 260507110626.
- (b) **Notes** the actual and predicted achievement across all tracked capital expenditure.
- (c) **Notes** that of the \$80.91 million total capital spend, \$35.69 million (44%) has been completed and \$56.69 million (70%) is predicted to be completed (subject to weather and other matters outside our control).
- (d) **Notes** that the previous December Quarterly Report predicted completion of 80.1%.
- (e) **Notes** that the % of budget completion reduction from 80.1% to 70.1% is due to being able to better predict at this time of the year when projects have further progressed through their programme, and in the intervening time, approximately 10% of projects have experienced a previously unforeseen delay, leading to the overall completion rate reducing from previous forecasts.
- (f) **Notes** that progress towards achieving the 25/26 Capital Works Programme is well advanced across most areas. However, a number of projects are either delayed or at risk, as reported elsewhere.

**CARRIED**

Councillor Fulton noted that he looked forward to receiving further information in other forums, including Portfolio meetings and workshops.

Councillor Ward thanked staff for their work and indicated that she looked forward to adjustments to capital expenditure through the Long Term Plan process, which she expected would improve outcomes for at-risk and delayed projects.

Councillor Doody noted that the current economic environment had impacted project delivery, resulting in a number of projects being delayed or identified as at risk. She acknowledged that rising fuel costs had contributed to the closure of some smaller businesses, resulting in job losses.

Councillor Goldsworthy remarked that it was important to recognise that the Council had not achieved all its expected outcomes. However, he noted that this had been a particularly challenging financial period and considered that few would criticise adjustments to the programme under such circumstances. He thanked staff for the report and for their efforts in managing the programme during difficult conditions.

### 5.3 **Financial Report for the Period Ended 31 March 2026** – P Christensen (Finance Manager)

P Christensen presented the report, which provided the financial results for the period ended 31 March 2026. He highlighted the following:

- A surplus of \$11.6 million, compared with a budgeted surplus of \$17.8 million.
- Both expenditure and revenue were below budget, with revenue particularly affected by lower development contributions and vested assets.
- Debt as at 31 March 2026 totalled \$225 million, reflecting an increase since the previous quarter.
- The Council had raised \$15 million in new debt, which would be the final debt issuance for the financial year ending 30 June 2026.
- Net debt was operating at 128%, consistent with previous years and within policy limits.

- Operating cash flow was \$27.4 million, compared with \$35.1 million for the same period in the previous year.
- Operating cash flow continued to fund renewals and capital works.

Councillor Ward sought confirmation that repayments of \$35 million on existing debt had been made on 15 April and 15 May 2026. P Christensen confirmed that this was correct.

Councillor Fulton asked whether these repayments provided the Council with additional capacity to accelerate debt reduction or undertake further projects. P Christensen responded that this created additional options to be considered through the Long Term Plan, which covered a ten-year horizon. He noted that significant projects were planned in years four and five, including the Rangiora Eastern Link and the library project. Accordingly, a balance was required between further debt repayment, advancing planned projects, and bringing forward new initiatives using the current savings. He added that medium-term planning considerations were an important part of effective debt management.

In response to Councillor Goldsworthy's question regarding the calculation of petrol tax for local authorities, P Christensen advised that petrol stations within the district submitted returns to the Department of Internal Affairs (DIA), which undertook the calculations and distributed a portion of the tax to the Council. Councillor Goldsworthy also enquired whether seasonal factors, such as the construction period, were considered when budget planning. P Christensen confirmed that, particularly for roading, modelling was informed by data from previous years when setting the budget.

Deputy Mayor Redmond asked whether the Council remained fully compliant with Treasury policy and whether results were tracking more favourably than required by policy. P Christensen confirmed that the Council was fully compliant and was performing slightly below policy thresholds, reflecting the scale of major projects planned in future years.

Moved: Councillor Ward

Seconded: Councillor Bartle

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 260504107754.
- (b) **Notes** the surplus for the period ended 31 March 2026 is \$11.6 million. This is \$6.2 million under budget.
- (c) **Notes** that a significant variance to the budgeted surplus is due to development contributions revenue, which is \$6.8 million less than forecasted. This revenue depends on the progress of the developments. The current slow economic cycle has slowed progress on developments in the district.
- (d) **Notes** that a significant variance to the budgeted surplus is vested assets revenue, which is \$2.4m less than forecasted. The value of known water services assets vested in the Council has been recognised.

**CARRIED**

Councillor Ward thanked P Christenson for the report and believed that under the circumstances, the Council was tracking really favourably.

5.4 **Non-Financial Performance Measures for Financial Year 2025/2026 Quarter Three (January to March 2025)** – H Street (Corporate Planner)

H Street presented the report on the Non-Financial Performance Measures from January to March 2026, which covered the degree to which the Council had achieved what it set out to do and its actual performance.

There were no questions from elected members.

Moved: Councillor Doody

Seconded: Councillor Ward

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 260505108755.
- (b) **Receives** the Waimakariri District Council Quarterly Non-Financial KPI Report January to March 2026 (Trim: 260507110994).
- (c) **Notes** 67 (74%) of performance measures for the first quarter of the 2025/26 financial year were achieved, and 23 were not achieved.
- (d) **Notes** 23 (26%) of the measures did not meet the target, but nine were within 5% of being achieved.
- (e) **Notes** 29 of the 41 mandatory measures met the target; two were within 5% of being achieved.

**CARRIED**

5.5 **Outcomes of the Waimakariri District Council Health and Safety Risk Register Review March 2026** – K Blake (Health, Safety and Wellbeing Manager)

K Blake presented the report outlining the outcomes of the March 2026 Health, Safety and Wellbeing Risk Register Review, along with the associated action plan for high-risk consequence activities.

In response to Councillor Bartle's query regarding harm arising from violent or aggressive members of the public, K Blake advised that there had been instances over a number of years involving physical and verbal abuse, as well as some significant threats. As such, the risk remained valid. However, it was noted that consideration had been given to lowering the risk rating from critical to high.

Moved: Mayor Gordon

Seconded: Councillor Fulton

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 260429104843.
- (b) **Approves** the general updates to the Health, Safety and Wellbeing risk register.
- (c) **Notes** that there has been no significant change in risk assessments during this review; however, there has been an improvement in the quality of the descriptors of current control measures/risk treatments for each risk.
- (d) **Notes** all completed or updated actions have been moved to the controls column.
- (e) **Notes** HS1 - Stress/low wellbeing - Reduced the current consequence to 'major'. This has reduced the current risk rating to 'high' from 'critical'.

- (f) **Notes** HS2 - Harm from violent/aggressive public - Increased the current likelihood to 'likely'. This has increased the current risk rating to 'critical'.
- (g) **Notes** the current Health, Safety and Wellbeing Risks.

**CARRIED**

Mayor Gordon acknowledged the importance of the report and commended K Blake's professionalism in managing these matters. He emphasised that it was essential for staff to feel safe and noted that the Chief Executive treated risks to staff and elected members with the utmost seriousness.

Councillor Fulton concurred, noting that staff and elected members needed to operate in a safe and supportive environment.

5.6 **Reporting on LGOIMA Requests for the period 1 January 2026 to 31 March 2026 – T Kunkel (Governance Team Leader)**

T Kunkel attended the meeting to provide an update on requests for information made under the Local Government Official Information and Meetings Act 1987 (LGOIMA).

Deputy Mayor Redmond asked how many requests had been charged since the adoption of the Council's charging policy. T Kunkel advised that no charges had been applied, as requesters who may have been eligible for charging had instead been given the opportunity to refine their requests.

Deputy Mayor Redmond noted he was aware of a request with privacy implications and sought clarification on its nature. T Kunkel advised that staff had received two requests seeking all documentation held by the Council that referred to private individuals.

Councillor Bartle asked whether there was any trend in the types of requests received. T Kunkel responded that most requests related to land use or building consent applications, CCTV footage, or matters involving individuals who were in dispute with the Council. She noted that trends could also be influenced by media coverage.

Councillor Cairns observed that the cost of responding to these requests was approximately \$10,000 and asked whether this included overheads. T Kunkel clarified that this figure reflected only staff time.

In response to a question from Councillor Fulton regarding the time required to process certain requests, T Kunkel advised that upon receipt of a request, she sought an estimate from the relevant department on the time required to respond. She then contacted the requester to outline the scale of the request and offered the opportunity to refine it if necessary.

Councillor Goldsworthy queried why some requests could take up to 30 hours to complete and what types of requests required this level of effort. T Kunkel explained that this depended on the volume of material identified during initial data searches and the extent of review required. She noted that, in one instance, a request had generated approximately 700 documents, all of which needed to be reviewed, assessed, and redacted where appropriate.

Moved: Councillor Bartle

Seconded: Mayor Gordon

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 260505108754.

- (b) **Notes** that the Council received 74 official requests and responded to 71 official requests for information from 1 January to 31 March 2026, 17 more than the 54 official requests responded to in the same period in 2025.
- (c) **Notes** that the Council responded to requests within an average timeframe of 10 working days.

**CARRIED**

Councillor Bartle noted that it was a statutory requirement to enable the public to make information requests and to respond to them as promptly and effectively as possible.

Mayor Gordon advised that, irrespective of the statutory requirement, he supported continuing this approach as a best-practice measure to promote transparency in Council decision-making. He further observed that local authorities were held to a higher standard of accountability than Parliament in this regard, and acknowledged the efforts of T Kunkel and her team

## **6. PORTFOLIO UPDATES**

### **6.1 Audit, Risk, Annual / Long Term Plans – Councillor Joan Ward**

- Annual Plan
  - Hearings were held on Thursday, 7 May 2026. A total of 59 submissions were received on the draft 2026/27 Annual Plan, with 25 submitters presenting to the Council at the hearings. Feedback on the four areas of consultation (Local Government Reforms, Local Water Done Well, Rangiora Eastern Link, and the Capital Programme) indicated general support for the Council's position.
  - Annual Plan deliberations were scheduled to occur on 26 May 2026, with adoption of the Annual Plan set for 16 June 2026.
- Long-term Plan
  - Community outcomes and strategic priorities had been updated following Council workshop feedback and were presented to the management team for review the previous week. Feedback from that meeting was to be incorporated before the presentation to Council.
  - Asset Management Plans were in development.
  - The review of the infrastructure strategy and significant assumptions was underway.
  - LTP risks had undergone an early review, including consideration of previously disclosed risks.
  - The rating review had commenced, with officers considering options for presentation to the next rating review working group on 27 May 2026.
- A number of workshops were planned with Council (nine in total) from May to December to present key information and receive feedback.
- External Audit
  - Audit New Zealand completed its interim audit visit on 8 May 2026. Feedback from the auditors was that the visit had gone well and that all programmed work had been completed. No significant findings were noted during the visit.

## 6.2 **Communications** – Councillor Shona Powell

- **Immediate Priorities:**
  - Work was underway on a draft consultation document for Head Start Engagement.
  - Communications support was provided in relation to the Pegasus Golf Course sale, including media advice and responding to queries from multiple news outlets.
  - The Annual Plan 2026/27 process was ongoing, with deliberations scheduled for the following Tuesday.
  - Preparations were being made for upcoming engagement activities ahead of the next Long Term Plan. This included updates to a number of plans, bylaws, and policies (e.g., Significance and Engagement Policy, Waste Minimisation, and Stock Movement), all of which would require public engagement and were expected to generate high volumes of submissions.
  - Media enquiries remained high, with 55 queries received to date for the month, covering topics such as the Pegasus sale, Oxford Hospital, Head Start pathway, Baynons Road, the Annual Plan, and Woodend insurance matters.
- **Highlights from the Previous Two Quarters:**
  - **October to December 2025:**
    - A total of 84 media enquiries were received, and 28 media releases were issued. This period followed the local government elections and was marked by a high level of public interest in the District Plan.
    - Nine engagement projects were undertaken, generating approximately 5,000 visits, with 3,900 people aware of the projects and 722 actively engaged. Projects included the Beach Users Survey, customer surveys, and planning for Woodend Beach Domain.
    - Website activity included approximately 186,000 sessions and 111,000 users. Compared with the previous quarter, this represented an increase of 24,000 sessions and 25,000 users. Notable spikes in website traffic occurred during states of emergency and following the declaration of local government election results.
  - **January to March 2026:**
    - A total of 84 media enquiries were received, and 17 media releases were issued. This period coincided with the early stages of the Annual Plan process, with a focus on prudent budgeting, infrastructure delivery (including roading and water), managing growth, and responding to central government reforms such as rates capping, water services, and Resource Management Act changes.
    - Six engagement projects were delivered, generating significant interest, with approximately 13,500 visits to engagement pages, 10,400 people aware of the projects, and 1,600 actively engaged.
    - Website activity totalled approximately 168,000 sessions and 97,000 users. This represented a decrease of 18,000 sessions and 14,000 users compared with the previous quarter.

## 6.3 **Customer Services** – Councillor Wendy Doody

- **Council Enterprise System**  
The Customer Services Team remained closely involved in the upgrade to the new system. Testing was currently being undertaken on many modules, including Cemeteries, Animal registrations, Kerbside Collection, LIM's and Rates.

- Rating Review
  - The Rating Review Working Group met on 29 April 2026. Feedback provided direction to staff on principles for the review and scope areas.
  - Staff were working on options for water services, kerbside collection, and the Pegasus services rates for presentation at the next working group meeting on 27 May.
  - A briefing on the Revenue and Financing policy would be held on 20 May.

#### 6.4 **Procurement (Efficiencies and Savings) – Councillor Tim Bartle**

- All-of-Government (AoG) Contracts  
Staff continued to review the use of AoG contracts. The management team approved the Council's participation in the syndicated AoG contract for waste removal, which applied to waste collection from Council facilities (excluding kerbside collection services). The contract was expected to provide stronger commercial protections through an established framework and deliver modest savings of approximately \$1,700 per annum.
- Procurement Activity  
The Procurement Coordination Group (PCG) continued to experience high activity, with multiple procurement plans reviewed weekly. The Rangiora Eastern Link (REL) main physical works and design services contracts represented the most significant recent procurement initiatives. The procurement strategy for the REL was scheduled to be presented to Council for approval at the 2 June meeting.
- Procurement Resources for Staff  
Procurement resources on the Council's intranet were updated to better support staff. These updates aimed to improve access to relevant processes, policy documents, and contract templates, as well as to address frequently asked questions.

#### 7. **QUESTIONS**

Nil.

#### 8. **URGENT GENERAL BUSINESS**

Nil.

#### 9. **NEXT MEETING**

The next meeting of the Audit and Risk Committee was scheduled for Tuesday, 16 June 2026, at 9am to be held in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 10.46AM.

**CONFIRMED**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date


UNCONFIRMED

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** 260525123304**REPORT TO:** AUDIT AND RISK COMMITTEE**DATE OF MEETING:** 16 June 2026**AUTHOR(S):** Simon Hart, General Manager Strategy, Engagement and Economic Development

Chris Genet, General Manager Finance and Business Support

**SUBJECT:** Enterprise North Canterbury (ENC) 2025/26 Approved Statement of Intent (SOI) and Associated Annual Business Plan**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
General Manager


  
Chief Executive
**1. SUMMARY**

1.1. The purpose of this report is for the Audit and Risk Committee to:

- Approve the 2026/27 Enterprise North Canterbury (ENC) Statement of Intent (SOI). The draft was presented to the Audit and Risk Committee on 17 March 2026. The Committee asked for ENC to consider how further support for Town Centre retailers could be considered within the 2026/27 SOI, and as part of the associated Annual Business Plan. This request was fed into the ENC Boards Strategic Planning workshop and has been reflected in the updated SOI and Annual Business Plan.
- Approve the ENC Annual Business Plan for 2026/27, which gives effect to the SOI and incorporates the programme of work related to economic development, business promotion, visitor marketing, and event funding. The plan outlines initiatives for the coming year and aligns to the Waimakariri Visitor Marketing Strategy, and the Waimakariri Economic Development Strategy adopted by Council in 2023.

Attachments:

- i. Enterprise North Canterbury's Statement of Intent 2026/27 (260604130549)
- ii. Enterprise North Canterbury's Annual Business Plan 2026/27 (260604130559)
- iii. Enterprise North Canterbury Strategic Framework 2026/27 (260604130566)

**2. RECOMMENDATION****THAT** the Audit and Risk Committee:

- (a) **Receives** report No 260525123304.
- (b) **Approves** the Enterprise North Canterbury's Statement of Intent 2026/27 (260604130549).
- (c) **Approves** the Enterprise North Canterbury's Annual Business Plan 2026/27 (260604130559).
- (d) **Thanks** Enterprise North Canterbury Trustees and staff for their continued efforts in supporting businesses and economic development in the Waimakariri District.
- (e) **Circulates** this report and attachments to the Community Boards for information.

### 3. **BACKGROUND**

- 3.1. Enterprise North Canterbury is a Council Controlled Organisation (CCO), where the Trustees are appointed by the Waimakariri and Hurunui District Councils.
- 3.2. The Trust was registered in August 2002 to provide promotional and economic development services on behalf of the Waimakariri and Hurunui District Councils and promote the region as a visitor destination.
- 3.3. The Trust is a not-for-profit organisation. In addition to the funding provided by the Councils, additional funding comes from grants and sponsorship to fund the activities of ENC.
- 3.4. As an economic development agency, ENC seeks to improve the region's investment and business-enabling environment so enhancing the region's competitiveness, retaining and increasing jobs, improving incomes and enhancing economic wellbeing, thus improving the quality of life of residents.
- 3.5. Each year, the Audit and Risk Committee is provided with an opportunity to review, provide comment on, and then approve the ENC Statement of Intent (SOI) and Annual Business Planning documents of ENC.
- 3.6. ENC Chief Executive, Heather Warrick, and members of the ENC Board presented the Draft Statement of Intent and associated Annual Business Plan to the Audit and Risk Committee on 17 March 2026 for discussion and feedback. At this meeting, Heather Warrick provided information on each of the key priority areas and work streams within the SOI and Business Plan. The Audit and Risk Committee signalled its support of the draft documents and requested consideration of how further support might be provided to the Town Centres retailers within the 2026/27 SOI and associated Business Plan.
- 3.7. On 8 April 2026, the ENC Board undertook their strategic planning workshop and included the Committees request into their considerations. This has resulted in ENC including an action to survey Town Centre retailers to determine the types of challenges they are facing, and how ENC is able to provide appropriate support.
- 3.8. A number of other minor updates have been made to reflect the challenges and opportunities identified by the ENC Board during their workshop.
- 3.9. Subsequently, the ENC Board approved the SOI and Business Plan at their meeting on 3 June 2026.

### 4. **ISSUES AND OPTIONS**

#### 4.1. **Statement of Intent**

The Local Government Act 2002 requires Enterprise North Canterbury to present their draft Statement of Intent to the Council on or before 1 March every year. Following this Council's Audit and Risk Committee provides feedback on the draft Statement of Intent for consideration by ENC. ENC must then present the final statement of intent back to Council on or before 30 June each year. As a result of the feedback from the Audit and Risk Committee, and the subsequent ENC Board strategic planning workshop, a number of minor operational updates have been made.

The Council's General Manager Strategy, Engagement and Economic Development, and General Manager Finance and Business Support have reviewed and support the updates. It is therefore recommended that the Committee receives and approves the Final Statement of Intent.

#### 4.2. **Business Plan and Budget 2026/27**

The ENC Annual Business Plan outlines initiatives and activities for the coming year.

Council staff have reviewed the ENC 2026/27 Annual Business Plan and believe that it fairly reflects the SOI, and aligns with the ENC Strategic Plan, the Waimakariri Visitor Marketing Strategy, and the Waimakariri Economic Development Strategy. It is the recommendation of staff that the 2026/27 ENC Business Plan be approved with the included updates.

4.3. The Management Team has reviewed these reports and supports the recommendations.

#### **Implications for Community Wellbeing**

There are no direct implications on community wellbeing by the issues and options that are the subject matter of this report. However, the implementation of activities articulated in the attached documents by ENC have significant economic and social benefit to communities within North Canterbury.

### 5. **COMMUNITY VIEWS**

#### 5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report. Notwithstanding this, the Waimakariri Economic Development Strategy, and ENC Strategy Plan articulate opportunities to partner with Ngai Tūāhuriri Runanga where appropriate.

#### 5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. Ongoing dialogue that ENC has with the local business sector and visitor industry assisted with the preparation of the Statement of Intent, the Business Plan and the Promotion of Waimakariri District Plan has been reported on.

#### 5.3. **Wider Community**

The wider community would have an interest in the three areas identified for approval. A strong economy that supports business and employment growth is important to community wellbeing.

### 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

#### 6.1. **Financial Implications**

There are no financial implications of the decisions sought by this report. Under section 65 of the Local Government Act, the Council must regularly undertake performance monitoring of Council Controlled Organisations to evaluate their contributions to the:

- Council's objectives for the organisation
- Desired results set out in the organisation's statement of intent; and
- Overall aims and outcomes of the local authority.

Delegation S-DM 1022 provides that the Audit & Risk Committee has the jurisdiction to "Monitor performance of the Council-Controlled organisations on a six-monthly basis".

Within the Long-Term Plan, the Council provides annual funding grants to ENC for both Economic Development and District Promotion. These grants for the 2026/27 financial year are \$285,819, and \$456,690 respectively. The council also provides an annual Events Grant (\$57,880 for 2026/27) which is administered by ENC to support local events across the district.

## 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts. However, a number of the Waimakariri Economic Development Strategy actions have a sustainability theme, and ENC will be involved in the delivery of these activities.

## 6.3. **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report. The ENC Board meets regularly to oversee implementation of agreed plans and programmes in accordance with the accountability requirements of ENC being a CCO.

ENC formally reports to the Council at six-monthly intervals and meets regularly with WDC staff to monitor progress and address any issues that may arise.

## 6.4. **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report. ENC operates at arm's length from the WDC and manages its own health and safety programme.

## 7. **CONTEXT**

### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. **Authorising Legislation**

Local Government Act S.10 Purpose of Local Government and Part 5 Council- controlled organisations and council organisations.

### 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

**Social** - A place where everyone can have a sense of belonging...

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.

**Cultural** - ...where our people are enabled to thrive and give creative expression to their identity and heritage...

- All members of our community are able to engage in arts, culture and heritage events and activities as participants, consumers, creators or providers.
- Local arts, culture and heritage are able to make a growing contribution to the community and economy.

**Economic** - ...is supported by a resilient and innovative economy.

- Enterprises are supported and enabled to succeed.
- There is access to meaningful, rewarding, and safe employment within the district.
- Our district recognises the value of both paid and unpaid work.
- There are sufficient and appropriate locations where businesses can set up in our District.
- There are sufficient skills and education opportunities available to support the economy.

### 7.4. **Authorising Delegations**

Delegation S-DM 1022 provides for delegated authority to the Audit and Risk Committee to monitor the performance of Council Controlled organisations and to review and provide comments on draft Statements of Intent.

# Statement of Intent

ENC Statement of Intent  
1 July 2026 – 30 June 2027  
Financial Year Beginning 1 July 2026

## Introduction

North Canterbury Economic Development Trust trading as Enterprise North Canterbury (ENC) is a Council Controlled Organisation (CCO) established by the Waimakariri District and Hurunui District Councils. This Statement of Intent sets out the overall intentions and objectives for the period of 1 July 2026 to 30 June 2027. This year's Statement of Intent (SOI) takes into consideration the changes made to the revised 10-year ENC strategic plan 2023-2033 approved by the Board in November 2023 and endorsed by the two Councils

## Nature & Scope of Activities

ENC is an Economic Development Agency with a vision:

'To inspire, attract and retain individuals, businesses and social enterprises to invest in our region'

## The Objects of the Trust

The objects of the Trust as set out in clause 3.1 of the Deed of Trust are to:

- Cultivate economic initiatives and foster growth for the benefit of the North Canterbury Community.
- Promote the economic, environmental, cultural and social well-being of the North Canterbury Community.
- Foster, develop and assist in the management of best practices and effective use of the resources of North Canterbury.
- Promote and nurture community-based, sustainable economic growth through projects to benefit the people of North Canterbury Community.

In pursuing these objects ENC will:

- Operate with the utmost integrity.
- Be innovative, proactive and professional.
- Work collaboratively in all activities it facilitates.
- Respect the democratic processes of the sponsoring Councils.

ENC's role is primarily to be an un-locker of economic opportunity. To do this, we are a facilitator, catalyst for change, information gatherer, analyst, leader, and a connector, trainer, supporter, and advisor for North Canterbury businesses. On top of that, we want people to know that North Canterbury is the place they should seek to live, work, play and visit.

ENC's business is grouped under three themes/objectives:

- Develop and maintain a strong regional brand identity.
- Support existing and new businesses to grow and prosper.
- Grow visitor numbers and value to Waimakariri District

These themes are captured in ENC's simple byline 'Connect, Invest, Grow'

## The Performance Measures

In pursuit of its vision ENC has adopted three strategic objectives against which its performance will be monitored

## ENC Strategic Objectives Performance Measures 2026/27

**ENC Vision: 'To inspire, attract and retain individuals, businesses and social enterprises to invest in our region'**

**STRATEGIC OBJECTIVE ONE: DEVELOP AND MAINTAIN A STRONG REGIONAL IDENTITY**

**Strategic Outcome:** *A strong regional provenance brand for North Canterbury including a platform that drives collaboration, buy local behaviour, stronger regional identity and improved supply chain resilience.*

	Performance Measure	Target
<b>1.1 Deliver the MADE NORTH CANTERBURY Food and Beverage project to achieve greater collaboration</b>	Provide an opportunity for local producers and service providers to collaborate and connect	<ul style="list-style-type: none"> <li>• Increase producer directory from 66 to 72 listings (10%)</li> <li>• Provide at least one 'Flavours of Business' function each year</li> </ul>
	Run The North Course each year	Grow engagement and ratings by the public by 10% (375 reviews last year)
	Run a North Canterbury Pie Trail/Competition	Grow engagements and ratings by the public by 10% (365 reviews last year)
	Investigate and establish future opportunities to grow MADE NORTH CANTERBURY as a sustainable provenance brand for North Canterbury	Three year vision and plan developed for MADE NORTH CANTERBURY
	Engage with stakeholders within North Canterbury's food and beverage ecosystem	Complete a community mapping exercise and engage with a wider network of food and beverage organisations

**STRATEGIC OBJECTIVE TWO: SUPPORTING EXISTING AND NEW BUSINESSES TO GROW AND PROSPER**

**Strategic Outcomes:** *A thriving economy led by ENC – through new initiatives, facilitation and connections. Stronger more resilient local businesses Improved business capability and confidence*

**Strategic Outcome:** *Position ENC as supporting startup founders, relocations, expansions, and developers with evidence and connection.*

	Performance Measure	Target
<b>Objective 2.1</b> <b>Support existing business to grow and prosper</b>	Deliver the MBIE Regional Business Partner Programme	Undertake 48 Capability Assessments and issue a minimum of \$60,000 NZTE Vouchers
	Provide resources, tools and information to help businesses	A further 50 existing businesses are supported
	Host networking events to encourage collaboration and connection	Two large networking functions held Three small sector networking functions held
	Organise and Host the ENC Business Summit annually	Maintain attendees from last year (170 in May 2026)
	Launch the 2027 North Canterbury Business Awards	Secure at least 8 Category sponsors for the 2027 Business Awards Launch the Awards in North Canterbury and Kaikoura Achieve a minimum of 3 entries per category

<p><b>Objective 2.2</b> <b><u>Support new businesses to grow and prosper</u></b></p>	<p>Provide start up advice</p> <p>Deliver contract with MSD for business startup vetting service</p> <p>Expand the marketing features that make Waimakariri and Hurunui attractive to business</p> <p>Run another 'Proud to be here' digital campaign</p> <p>Support businesses considering establishing in North Canterbury through connections, resources and networks</p> <p>Link developers and investors to potential tenants</p>	<p>Support provided to 50 new startup businesses</p> <p>12 MSD clients supported</p> <p>Write a minimum of three case studies on businesses who have moved to North Canterbury and why for Website and ENC's newsletter Continue to update the website to showcase the region to businesses seeking to relocate</p> <p>Showcase a further 20 businesses and grow social media accounts by 10% through the campaign duration</p> <p>Provided tailored data packs to prospects so investors make informed decisions</p> <p>Track number of introductions, outcomes and timeframes</p>
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**STRATEGIC OBJECTIVE THREE: GROW VISITOR NUMBERS AND VALUE TO NORTH CANTERBURY**

**Strategic Outcome:** *A strong and growing visitor economy for Waimakariri*

	Performance Measure	Target
<b>3.1 Deliver the Waimakariri Visitor Marketing Strategy</b>	<p><b>Activities include:</b></p> <p>Work with WDC to develop a new 5 year visitor marketing strategy</p> <p>Strengthen partnerships in collaboration with tourism operators and town centers</p> <p>Destination Marketing</p> <p>Work with WDC to develop a new District Events Plan</p> <p>Generating and growing district promotional opportunities</p> <p>Supporting event activity and administering the Waimakariri Event Contestable fund</p> <p>Refocusing activities of the Kaiapoi isite to expand promotional activity to better encompass the needs of both locals and visitors</p>	<p>Performance reported six monthly to Waimakariri District Council</p> <p>New Strategy signed off</p> <p>Visit twenty existing and new visitor industry businesses</p> <p>Two visitor industry networking events held</p> <p>Four visitor operator newsletters produced</p> <p>Partner with ChristchurchNZ</p> <p>Partner with Hurunui Tourism and MADE NORTH CANTERBURY to promote the Pie Trail and North Course</p> <p>Evaluate the results of the Waimakariri District retail survey in 2026</p> <p>Distribute 20,000 Official Visitor Guide/Cycle trail maps over two years (9500 across NZ through Visitor Point per annum)</p> <p>Produce four seasonal day trip itineraries for the website</p> <p>New Events Plan signed off to provide future direction for ENC</p> <p>Produce 12 event guides each year and increase circulation by 5%</p> <p>Promote regular events and markets</p> <p>Three event funding rounds per year with a minimum of \$35,000 event funding fully distributed.</p> <p>Increase isite annual commission by 5% on last year.</p> <p>Maintain and achieve Qualmark</p> <p>At least 10 out of district operators pay for brochure display</p>

	Visitor Awareness	Develop an annual marketing plan with a new campaign Measure this year's results with last year
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## The Board's Approach to Governance

The Board of Trustees is responsible for the overall corporate governance of ENC. The Trust Deed sets out the governance responsibilities of the Trustees. The Board guides and monitors management of the business and affairs of the Trust on behalf of the Councils to whom they are accountable. The Mayors of each of the Councils are Trustees, and the two CEO's are Advisory Trustees. The Board meets two monthly.

## The Accounting Policies

The Trust is a not-for-profit organisation. The Trust has adopted accounting policies that are consistent with the Financial Reporting Act 1993 and Financial Reporting Standards issued by the Institute of Chartered Accountants of New Zealand. The Trust has elected to apply the PBE SFR-A (PS) Public Benefit Entity Simple Format Reporting – Accrual (Public Sector) on the basis that the Trust does not have public accountability and has total annual expenses of less than \$2m.

## The Ratio of Consolidated Shareholders Funds to Total Assets

As at 30<sup>th</sup> June 2025 the Trust's Equity comprised 69% of total assets. Equity is defined as the sum of the amount of retained earnings and accumulated losses. Total assets are defined as the sum of the net book values of current assets and non-current assets as disclosed in the Trust's annual report.

## Distribution to Shareholders

The Trust's Equity is not distributed, but is held in reserve to fund the Trust's future economic development activities and Waimakariri District promotion activities as appropriate.

## Information to be Provided to Shareholders

Annually the Trust reports to the Councils, with the following matters being covered:

- Trust Directory
- Review of the Year's Activities
- Report against the Year's Performance Measures
- Statement of Financial Position
- Statement of Cashflows
- Statement of Financial Performance
- Statement of Movements in Equity
- Notes to the Accounts
- Auditor's Opinion

Half yearly reports are provided to Councils including a statement of income and expenditure for the period, and a report of achievements against the Trust's objectives.

The two Mayors and CEO attend Board meetings and receive bi-monthly management and financial reports. The Trust's Strategic Plan and the Annual Business Plan and Budget are made available to the two Councils following its approval by the ENC Board

## Procedures for Members to Acquire Shares

There is no means for Trustees to acquire shares.

## Compensation from Local Authorities

The Trust receives seed capital from the two District Councils to enable it to initiate its economic development activities. In addition ENC has a service contact with Waimakariri District for the provision of District Promotion services. The following table sets out the current level of funding and that projected for the next three years (excl. GST).

Local Authority	2026/27
Waimakariri District Council Economic Devopment	\$283,820
Waimakariri District Council District Promotion	\$510,001
Hurunui District Council Economic Development	\$56,250

Council funding to be advised by through their Annual Plan processes.

If any other contracts are entered into between the Trust and any territorial or regional authority, payment of the contract price will be required from such contracting authority.

## Commercial Value of the Shareholders Investment

The commercial value of the shareholders' investment is the Trust's equity is \$547,179 at 30 June 2025 as stated in the annual report.

The Trust Deed requires that *"the capital and income of the Trust fund shall be applied only within New Zealand to meet the Objects of the Trust"*. On winding up all surplus assets are to be applied by the Councils to similar purposes as the Objects of the Trust. No reassessment of the Trust's commercial value is therefore proposed.

## Other Matters

The Trust has a contract with Waimakariri District Council for the provision of promotion services until 30 June 2027. The contract has a right for the trust to call for renewal of the contract for a further three years. The contract has a minimum annual level of funding specified (\$200,000) but provides for the Council to confirm a final level of funding each year as it approves the annual Promotion Business Plan, prior to the commencement of each year.

# 2026/27 Business Plan

'To inspire, attract and retain individuals, businesses and social enterprises to invest in our region'



# 1.0 Introduction

The ENC Strategic Plan vision is:

***'To inspire, attract and retain individuals, businesses and social enterprises to invest in our region'***

## **Purpose & role:**

ENC is North Canterbury's **trusted, apolitical economic development connector**—positioned close to Council, but independent enough to engage industry confidently. We unlock economic opportunity by acting as a:

- **Facilitator and connector** (business-to-business, business-to-government, talent-to-employer)
- **Catalyst and project lead** (initiating and scaling initiatives with co-funding)
- **Advisor and capability builder** (training, mentoring, sector-led support)
- **Regional storyteller and brand builder** (place, investment, and visitor economy narratives)
- **Insights and advocacy partner** (data, trends, and evidence for decision-making)

**ENC's Byline:** Connect | Invest | Grow

**At our Strategic Session held on the 8<sup>th</sup> of April 2026 the board confirmed:**

## **We create value by:**

- Bringing the right expertise into the district
- Connecting businesses, sectors, funders & Councils
- Growing business capability, resilience and confidence
- Acting as a trusted, Council-funded entry point
- Partnerships with relevant organisations that progress economic development

## **Measuring what matters – we measure success by:**

- Real examples and stories
- Third party endorsements
- Provide case studies to Board and Councils
- Insights gained and action taken
- Using data for regional intelligence to provide evidence based direction
- Clear value to Councils and Community
- Businesses see ENC as visible, trusted and relevant

## **We will:**

- Ensure ENC branding is strong through all projects and programmes
- Prioritise high impact 'winner projects'
- Facilitate rather than duplicate delivery
- Use insight to adapt what we do
- Keep asking:
  - Should ENC be in this space
  - Are we the right facilitator
  - Are we capturing value

# 2.0 Financial Resources

## 2.1 Funding principles

ENC operates a project-based accounting system. To the greatest extent possible, staff and related overhead costs are charged to individual projects, so such costs are funded by the project sponsors, and the budget is prepared with this objective in mind. Where individual projects span more than one financial year any pre-payments received are recorded as “Grants Subject to Conditions”

**ENC will continue to:**

- **Protect independence and trust** while aligning to Council priorities
- Use base funding to **catalyse** external investment
- Operate a **project-based costing model** with transparent attribution of staff/overheads
- Secure funding **before committing** project expenditure wherever possible
- Strengthen **contract management** (scope, milestones, deliverables, reporting)

**2.2 Foundation Funding - \$850,070**

- Council Economic Development Grants
  - Waimakariri District Council (capacity funding): **\$283,820** (LY\$276,690)
  - Hurunui District Council (capacity funding): **\$56,250** (LY\$56,250)
- WDC District Promotion service contract: **\$510,001** (LY\$498,620) (includes event funding and staff costs)

**2.3 Earned income & leveraged funding - \$407,217**

- MainPower corporate sponsorship: **\$35,000** (LY\$35,000)
- Other ENC Sponsors **\$33,000** (LY\$33,000)
- NZTE (Regional Business Partner Programme contract): **\$63,668** (LY\$63,668)
- MSD (Start up vetting service): **\$12,000** (new)
- Interest **\$30,000** (LY\$35,000)
- Private sector & activity-based income: **\$104,050**
- Business Service Partners **\$7,000**
- Isite gross sales **\$122,500**
- Income in Advance managed as **Grants Subject to Conditions** when spanning financial years (advised at the end of each financial year)

**2.4 2026/27 budget**

- **Turnover 2026/27:** \$1,257,289
- **Operating surplus:** \$4,541
- **Depreciation:** \$13,300
- **Capex** \$5,000
- **Net result:** (\$13,759) vs LY (\$20,193)

## 3.0 Strategic Objectives

ENC clearly recognises that our role is primarily to be an un-locker of economic opportunity. To do this, we are a facilitator, catalyst for change, information gatherer, analyst, leader, and a connector, trainer,

supporter, and advisor for North Canterbury businesses. On top of that, we want people to know that North Canterbury is the place they should seek to live, work, play and visit.

ENC's business is grouped under three strategic objectives:

- 1. Develop and maintain a strong regional brand identity**
- 2. Support existing and new businesses to grow and prosper**
- 3. Grow visitor numbers and value to Waimakariri**

The draft Statement of Intent (SOI) was submitted to Councils in February 2026. The Board reviewed their 2023-33 Strategic Plan in April 2026 and made several changes. These are reflected in the SOI submitted to the Council in June 2026 and is reflected in this annual 2026/27 Business Plan.

To more fully describe the wide range of activities to be undertaken by ENC some additional detail, on objectives including investment, lead, performance measures, targets and performance outcomes are included ensuring the business environment supports successful and sustainable enterprises.

## 4.0 Economic Success Measures for the Region

ENC's work supports the measure of success of the region. While ENC's activities support and contribute to positive economic outcomes, there are many factors that determine the wider economic performance of the region. The following statistics are monitored to assess absolute and relative changes in economic activity in the region and provide context and key economic information to support the development of ENC's planning and activities:

- Changes in the region's real value-added (GDP) growth relative to that of Canterbury and New Zealand (Source: Infometrics and MBIE)

	DEC 2020	DEC 2021	DEC 2022	DEC 2023	DEC 2024	DEC 2025
Waimakariri \$	\$2,898m	\$3,041m	\$3,101m	\$3,149m	\$3,149m	\$3,191m
Hurunui \$	\$734m (March 2020)	\$735m (March 2021)	\$749m (March 2022)	\$794m (March 2023)	\$799m (March 2024)	n/a
Waimakariri %	+1.0%	+4.9%	+1.7%	+1.5%	+0.0%	+1.3%
Hurunui (March)%		+0.1%	+1.9%	+6.0%	+0.6%	+1.7%
Canterbury %	-1.3%	+6.5%	+2.8%	+2.2%	+0.3%	+1.2%
New Zealand %	-1.1%	+5.7%	+2.6%	+2.1%	-0.3%	+0.4%

*Hurunui GDP totals are not available through infometrics or public sources for December, but March totals are available up till March 2025.*

- Changes in the number of businesses in the region (Source: Statistics NZ)

	SEP 2020	SEP 2021	SEP 2022	SEP 2023	SEP 2024	SEP 2025
Waimakariri #	6,576	6,681	7,092	7,236	7332	7458
Hurunui #	2,514	2,532	2,601	2,631	2,622	2643

Waimakariri %	+0.7%	+1.6%	+6.2%	+2.0%	+1.3%	+1.7%
Hurunui %	-0.6%	+0.7%	+2.7%	+1.2%	-0.3%	+0.8%
Canterbury %	+1.0%	+0.6%	+5.1%	+1.8%	+1.5%	+2.0%
New Zealand %	+1.9%	+0.7%	+5.0%	+1.7%	+0.9%	+1.0%

- Changes in North Canterbury population growth rate (Source: MBIE)

	JUN 2020	JUN 2021	JUN 2022	JUN 2023	JUN 2024	JUN 2025
Waimakariri #	64,600	66,100	67,300	68,600	69,600	69,800
Hurunui #	13,450	13,550	13,750	14,150	14,400	14,350
Waimakariri %	+3.0%	+2.3%	+1.8%	+1.9%	+1.5%	+1.2%
Hurunui %	+3.1%	+0.7%	+1.5%	+2.9%	+1.8%	+1.1%
Canterbury %	+1.9%	+0.8%	+0.7%	+2.0%	+1.7%	+1.1%
New Zealand %	+2.2%	+0.4%	+0.1%	+2.1%	+1.8%	+0.7%

- Changes in residents' mean household income levels relative to that of Canterbury and New Zealand.

	2019	2020	2021	2022	2023	2024	2025
Waimakariri	\$108,100	No further data available					
Hurunui	\$92,600	No further data available					
Canterbury	\$104,800	\$101,800	\$106,200	\$110,600	\$122,100	\$132,200	\$137,000
New Zealand	\$106,300	\$105,300	\$114,500	\$121,300	\$133,000	\$140,900	\$141,700

# ENC Strategic Objectives Business Plan 2026/27

**ENC Vision:** 'To inspire, attract and retain individuals, businesses and social enterprises to invest in our region'

## STRATEGIC OBJECTIVE ONE: DEVELOP AND MAINTAIN A STRONG REGIONAL IDENTITY

### Strategic Outcome:

*A strong regional provenance brand for North Canterbury including a platform that drives collaboration, buy local behaviour, stronger regional identity and improved supply chain resilience.*

**MS = Marketing Specialist (Kelly)**

INVESTMENT	THEME	PERFORMANCE MEASURE	TARGET	PERFORMANCE MEASURE OUTCOMES	LEAD(S)
User Pay \$11,050	<b>1.1 Deliver the MADE NORTH CANTERBURY Food and Beverage provenance programme to achieve greater collaboration</b>	Directory Growth	Grow listings from 66 to 72 listings (10%)	Greater awareness and increase in directory listings of local producers	MS
		Producer collaboration and connection	Provide at least one 'Flavours of Business' function each year	Greater collaboration thorough networking	MS
Council Grant \$63,830		Run The North Course each year	Increase public dish rating by 10% on last year (375 reviews in November 2025). Complete survey.	Survey shows continued local sourcing and barriers. Public have greater awareness of campaign	MS
Staff .6FTE		Run a North Canterbury Pie Trail/Competition	Grow engagement of businesses (23 last year) and increase public ratings by 10% on last year (365 reviews in July 2025). Complete a survey.	Survey shows greater engagement by the public and participants satisfied with campaign. Public have greater awareness of campaign	MS

		Attend the North Canterbury Food and Wine Festival	Coordinate local producers to be part of the Festival and increase MADE NORTH CANTERBURY branding	At least three producers participate and provide feedback on effectiveness. Greater public awareness of the brand	MS and producers
		Use of the MADE NORTH CANTERBURY Mark	Year on year increase in businesses using the MADE mark. Total x6.	Producers see value in using the mark to promote locally made	MS and producers
		Grow social media	5% increase increase in social media achieved. <b>April 2026</b> <i>FB followers: 4603</i> <i>Instagram followers: 1876</i>	Greater awareness of MADE NORTH CANTERBURY through social media to support buy local	MS
Management and Advisory Group	<b>1.2 Future of MADE NORTH CANTERBURY and support to the food and beverage sector</b>	Investigate and establish future opportunities to grow MADE NORTH CANTERBURY as a sustainable provenance brand for NC	Three year vision and plan developed	Understand the future of MNC in 3-5 years	MS, CEO and ENC Board Advisory Group
	<b>1.3 Food and Beverage Ecosystem</b>	Investigate all food and beverage offerings and collaborative organisations in North Canterbury	Complete community asset mapping	A wider network of organisations involved in food security, local buyer behaviour and greater collaboration	MS

## STRATEGIC OBJECTIVE TWO: SUPPORTING EXISTING AND NEW BUSINESSES TO GROW AND PROSPER

### Objective 2.1 Support EXISTING North Canterbury Businesses to grow and prosper

#### Strategic Outcome:

*A thriving economy led by ENC – through new initiatives, facilitation and connections. Stronger more resilient local businesses Improved business capability and confidence*

**BSM = Business Support Manager (Miles)**

**BGA = Business Growth Advisor (Abbe)**

**ENC Comms = Alissa and Kelly (total .5FTE)**

**BC/site manager = Anna (.8 FTE)**

INVESTMENT	THEME	PERFORMANCE MEASURE	TARGET	PERFORMANCE MEASURE OUTCOMES	LEAD(S)
Govt: MBIE:\$63,668  Council Grants: \$65,530  User Pay: \$75,000	<b>2.1 Support existing business to grow and prosper</b>	Deliver the MBIE Regional Business Partner Programme	Undertake 48 Capability Assessments and issue a minimum of \$60,000 NZTE Vouchers	Clients surveyed by MBIE and staff achieves a 80%NPS	Business Growth Advisor (BGA)
		Provide resources, tools and information to help businesses	A further 50 existing businesses are supported	Our reach extends beyond the RBP programme	Business Support Manager (BSM)
		Host networking events to encourage collaboration and connections	Two large networking functions held Three small industry networking events held	Business to Business connections made and greater awareness of ENC	BGA and BSM
		Organise and host the ENC Business Summit annually	Achieve a minimum of 10% increase in last years	B2B, inspiration and professional development	All team

			attendees (170 in May 2026)		
		Instigate “Across the Region” town visits by Business Support Team	Team will visit six towns in North Canterbury to meet with local businesses	Greater awareness and accessibility of ENC’s services	BGA
		Partner with Rural Women NZ to run further Activator courses in North Canterbury	6 new rural women businesses supported	Increasing confidence and capability in fledgling businesses	BGA
		Investigate a North Canterbury Agritourism Cluster	Identify existing and potential agritourism businesses to see if there is a need to achieve collaboration and capability building	Greater collaboration and a North Canterbury strong agritourism network and tourism proposition	
		Grow ENC social media	5% increase increase in social media achieved. <b>April 2026</b> <i>FB followers: 3792</i> <i>Linkedin followers: 466</i>	Greater awareness of ENC services and programmes through social media	ENC Comms
ENC Room Hire: \$18,000 Ann		Bookings for business centre	Achieve a 10% growth on last year’s bookings (\$18,000 last year)	Greater usage of the Business Centre to achieve greater income	BC/Isite manager
Sponsorship \$68,000 Heather		ENC Sponsorship	Continue to secure and retain ENC sponsorship (\$68,000 last year)	Ensure sponsors feel valued and aligned with ENC’s work in the community	CEO

## Objective 2.2: Attract and support NEW Businesses seeking to set up in North Canterbury

### Strategic Outcome:

*Position ENC as supporting startup founders, relocations, expansions, and developers with evidence and connection.*

INVESTMENT	THEME	PERFORMANCE MEASURE	TARGET	PERFORMANCE MEASURE OUTCOMES	LEAD(S)
WDC District Promotion Grant \$101,931	<b>2.2 Attract and Support new businesses seeking to set up in North Canterbury</b>	Provide start up advice	Support provided to 50 new startup businesses.	ENC known as free start up service in North Canterbury	BSM
HDC Grant		Deliver contract with MSD for business start up vetting service	12 start up business vetted in 12 months	Additional funding stream to ENC	BSM
MSD:\$12,000		Expand the marketing features that make Waimakariri and Hurunui attractive to business, talent and residents	Write a minimum of three case studies on businesses who have moved to North Canterbury and why, for website and ENC's newsletter	Promoting NC as a great place to set up a business and reasons	ENC Comms
		Run the 2 <sup>nd</sup> 'Proud to be here digital campaign	Showcase 20 businesses and grow social media by 10% through the campaign on last year	Celebrating the business community and swell pride to entice more businesses to set up in NC	ENC Comms
		Support businesses considering establishing in North Canterbury through	Provide tailored data packs to prospects	Investors make informed decisions with tailored information	BSM

		connections, resources and networks			
		Link developers and investors to potential tenants	Track number of introductions, outcomes and timeframes.	Development opportunities identified as a result	BSM
		Investigate a Future Foods Manufacturing Cluster	Complete a Viability and Impact Study	To identify the impact and opportunities of establishing a future food cluster in Waimakariri.	BSM
		Work with Waimakariri District Council staff to promote development opportunities for the regeneration land	Monthly meetings with appropriate staff to share data, information and leads	Development opportunities are identified and result in potential future development in the district	BSM
		Gauge local business confidence and track YonY	Complete Business Opinion Survey six monthly and publish insights report and distribute widely	ENC and Councils understand the local trends and sentiment of local businesses	BSM

### STRATEGIC OBJECTIVE THREE: GROW VISITOR NUMBERS AND VALUE TO WAIMAKARIRI DISTRICT

**Strategic Outcome:**

*A strong and growing visitor economy for Waimakariri*

**DPM = District Promotion Manager (Janine Rogers .8FTE)**

**DMC = Digital Marketing Coordinator (Chelsea Sanderson .8FTE)**

**Isite manager – (Anna .8FTE)**

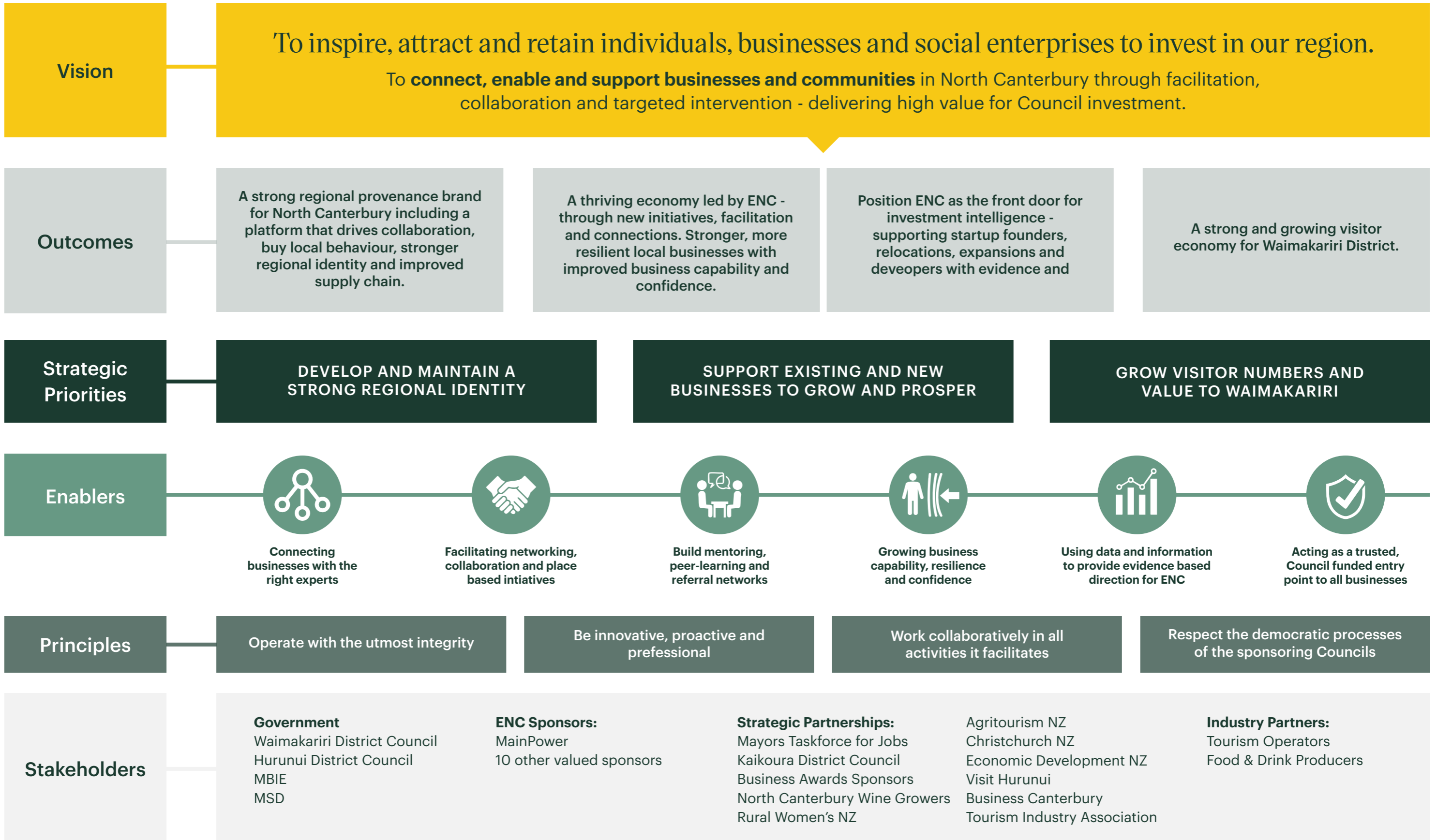
Isite assistant – (Pauline .3FTE)

INVESTMENT	THEME	PERFORMANCE MEASURE	TARGET	PERFORMANCE MEASURE OUTCOMES	LEAD(S)	
WDC Grant: \$244,000	<b>Deliver the Waimakariri Visitor Marketing Strategy</b>	Performance reported six monthly to Waimakariri District Council		Visitor attraction market is supported through key identified projects = greater awareness and greater visitor numbers		
	<b>3.1 Marketing Strategic Plan</b>	Work with WDC to develop a new 5 year visitor marketing strategy	New strategy completed			
	<b>3.2 Destination Marketing</b>	Create and deliver annual marketing plan including season digital campaigns and general social media	2-3 seasonal campaigns run annually with post campaign performance reports		Visitor attraction market is supported through key identified projects = greater awareness and greater visitor numbers	DPM
		Track Social media growth	7.% increase in FB followers and 8% in Instagram followers			DMC
		Attend a NZ Motorhome and Caravan Trade Show annually	Show attended and insight reports created			DPM DMC
Refresh professional images and videos annually		10 images on brand and 1 long form reel produced	DPM			

WDC Grant: \$53,000: (includes \$35,000 grant funding)	<b>3.3 Events Marketing and funding</b>	Work with WDC to develop a new District Events Plan	Event Plan provides direction to ENC with regard to its role in events	A coordinated appropriate to the delivery of events across the district that improve the district's profile and visitor awareness and increase in visitors	CEO DPM
		Supporting event activity and administering the Waimakariri Event Contestable fund	Produce 12 event guides each year and increase circulation by 5%		DMC
Three contestible event funding rounds per year with a minimum of \$35,000 event funding fully distributed.	DMC and voluntary panel members				
<b>3.4 Grow visitor awareness</b>	By developing and producing collateral for visitors to explore the district	Produce refreshed 25,000 Official Visitor Guide/Cycle trail maps and distribute 12,500 across NZ through Visitor Point	DPM and DMC		
	Continually improve Visit Waimakariri content, website visits, navigation and SEO	8% annual increase in website sessions	DMC		
	Create new itineraries to entice visitation	1-2 weekend itineraries created and promoted 1-2 hero day itineraries created and promoted	DMC		
<b>3.5 Strengthen partnerships in collaboration with tourism operators, town centres and regional bodies</b>	Maintain regular operator visits	Visit twenty existing and new visitor industry businesses	DPM and DMC		

		Deliver newsletters and networkings opportunities	Four visitor operator newsletters produced Two visitor industry networking events held		DPM
		Partner with ChristchurchNZ	Quarterly meetings with ChristchurchNZ (RTO) held		DPM
		Facilitate famils to showcase district Partner with Vist Hurunui and MADE NORTH CANTERBURY for The Pie Trail and The North Course	1 media/creator famil hosted Help support the marketing of these campaigns in conjunction with ENC and Visit Hurunui'		DPM
		Create and maintain a trade manual for tour operators	Trade Manual created and distributed to local tour operators, ChristchurchNZ, Te Pae and hotels		DPM
		Evaluate the results of the retail survey in 2026	Implement appropriate support within the retail sector		WDC, CEO
WDC Grant \$90,000	<b>3.6 Operate the Kaiapoi Visitor Centre</b>	Operate the Kaiapoi isite to expand promotional activity to better encompass	Increase isite annual sales/commission by 5% on last year		Isite manager and assistant

		the needs of both locals and visitors	Maintain and achieve Qualmark		
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**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**


**FILE NO and TRIM NO:** 260604130190

**REPORT TO:** AUDIT AND RISK COMMITTEE

**DATE OF MEETING:** 16 June 2026

**AUTHOR(S):** Chris Genet, General Manager Finance and Business Support  
Chris Brown, General Manager Community and Recreation

**SUBJECT:** Te Kōhaka o Tūhaitara Trust - Statement of Intent for the Year ending 30 June 2027

**SIGNED BY:**     
(for Reports to Council, Committees or Boards) General Manager Chief Executive

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**1. SUMMARY**

- 1.1. The purpose of this report is to present the Final Statement of Intent (SOI) for Te Kōhaka o Tūhaitara Trust (the Trust) for the year ending 30 June 2027 for consideration by the Audit and Risk Committee.
- 1.2. The Draft Statement of Intent was presented to the Council's Audit and Risk Committee at their meeting on 17 March 2026.
- 1.3. Under its delegation the Audit and Risk Committee is able to consider the SOI and provide comment that it wishes the Trustees to consider in the SOI and any other information in relation to the Trust.
- 1.4. The Trust is required to consider the comments from its settlers (Council and Te Rūnanga o Ngāi Tahu) and deliver the completed SOI on or before 30 June 2026.
- 1.5. The Audit and Risk Committee considered the draft SOI provided by the Trust on 17 March 2026 and requested the Trust reconsider the wording in the following performance measure:
  14. *Manage sections in the Kairaki Regeneration Area.*
- 1.6. The Trust has updated the performance measure as follows:
  14. *Continue to manage the Kairaki Regeneration Area sections and explore opportunities to pursue leasing arrangements involving temporary or relocatable structures, or the sale of sections, in accordance with the Special Purpose Zone provisions of the Partially Operative District Plan and relevant hazard and regulatory requirements.*

This wording is considered to better reflect the current operating intentions for the regeneration land.
- 1.7. Kelli Patterson (Trust Manager) will attend the meeting to speak to the report.

Attachments:

- i. Final Statement of Intent for Te Kōhaka o Tūhaitara Trust for the year ending 30 June 2027 (TRIM 260604130675).
- ii. Report to 17 March 2026 Audit and Risk Committee on Draft Statement of Intent for the year ended 30 June 2027 (TRIM 260220060391).

**2. RECOMMENDATION**

**THAT** the Audit and Risk Committee:

- (a) **Receives** report No 260604130190.
- (b) **Approves** the Statement of Intent for Te Kōhaka o Tūhaitara Trust for the year ending 30 June 2027 (Trim: 260604130675).
- (c) **Thanks** Te Kōhaka o Tūhaitara Trustees and staff for their continued efforts in governing and managing the Trusts activities.

**3. BACKGROUND**

- 3.1. The Trust is a Council Controlled Organisation (CCO) as determined under the Local Government Act (LGA), as the Council appoints 50% or more of the Trustees.
- 3.2. Under section 64 of the LGA, the CCO must have a Statement of Intent that complies with clauses 9 and 10 of Schedule 8.
- 3.3. One of the principal objectives of a Council Controlled Organisation is to achieve the objectives of its shareholder Council, as specified in the Statement of Intent.
- 3.4. The draft SOI was presented to the Councils Audit and Risk Committee on 17 March 2026. There were seven proposed changes to the SOI which are detailed in the report to the Audit and Risk Committee for 17<sup>th</sup> March 2026, which is included as an attachment to this report.
- 3.5. The Committee accepted the changes proposed by the Trust and requested the Trust to reconsider the wording of performance measure 14: Manage sections in the Kairaki Regeneration Area. Specifically, the Committee wished that the performance measure better reflect the current status and operating intentions of the regeneration area.

**4. ISSUES AND OPTIONS****4.1. Statement of Intent**

The Local Government Act 2002 requires the Trust to present their draft Statement of Intent to the Council on or before 1 March every year. Following this Council's Audit and Risk Committee provides feedback on the draft Statement of Intent for consideration by the Trust. The Trust then must present the final statement of intent back to Council on or before 30 June each year.

One change was requested to the SOI regarding the following performance measure:

*14: Manage sections in the Kairaki Regeneration Area.*

The performance measure has been changed as follows:

*14. Continue to manage the Kairaki Regeneration Area sections and explore opportunities to pursue leasing arrangements involving temporary or relocatable structures, or the sale of sections, in accordance with the Special Purpose Zone provisions of the Partially Operative District Plan and relevant hazard and regulatory requirements.*

- 4.2. The Audit and Risk Committee have the option to:
- 4.2.1. Accept the SOI as presented including the identified change to performance measure 14; or
- 4.2.2. Request The Trust consider amending the SOI
- 4.3. Staff consider the wording now better reflects the current operating intentions for the regeneration land. It is therefore recommended that the Committee receives the Final Statement of Intent.
- 4.4. The Management Team has reviewed this report and supports the recommendations.

## 5. **COMMUNITY VIEWS**

### 5.1. **Mana whenua**

Te Runanga o Ngāi Tahu are a settlor party to the Trust and have representation on the Trust.

### 5.2. **Groups and Organisations**

There are groups and organisations likely to have an interest in the subject matter of this report and the Trust engage directly with these entities in relation to the services provided and work programme.

### 5.3. **Wider Community**

The wider community have not specifically provided their views on the SOI or financial strategy of the Trust as contained in this report. Information regarding the Trust financial position is provided in Councils annual and Long Term plan documentation.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

The Council has budget provision in the 2026/27 Annual Plan for Operating expenditure totalling \$382,230 which is a 20% increase on 2025/26 consisting of:

<b>Activity</b>	<b>2026/27 Budget</b>	<b>2025/26 Budget</b>
Operating Grant including audit fees (140.100.2410)	324,530	252,180
Directors insurance (135.332.2312)	4,300	7,300
Meeting fees (135.332.2465)	3,300	3,200
Lease – Camp (163.738.2391)	20,100	19,480
Lease Forestry (167.532.2332)	30,000	22,780
<b>Total</b>	<b>382,230</b>	<b>304,940</b>

The Council also provides for the accounting, payroll and administrative services for the Trust. Included in the above is audit fees, rates and software costs that are paid directly on behalf of the Trust. The Council has also invested time in providing Executive Support in areas of General Management, Human Resources, Finance, and Greenspace advice to support the Trust.

The below summary of financial information is taken from the Statement of Intent for year ending 30 June 2027. Based on current estimates the Trust is running at a deficit. The Trust will need to find further funding sources or reduce operational expenditure to balance budgets.

	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29
<b>SUMMARY STATEMENT OF FINANCIAL PERFORMANCE</b>			
Revenue	481,159	463,404	445,443
Expenses	620,826	511,644	478,337
<b>Net Surplus/ Deficit</b>	<b>(139,667)</b>	<b>(48,239)</b>	<b>(32,894)</b>
<b>SUMMARY STATEMENT OF FINANCIAL POSITION</b>			
	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29
Current Assets	249,690	239,241	232,338
Total Fixed Assets	12,457,722	12,467,028	12,431,932
<b>Total Assets</b>	<b>12,707,412</b>	<b>12,706,269</b>	<b>12,664,270</b>
<b>Liabilities</b>			
Current Liabilities	112,833	119,053	119,478
Non-current Liabilities	165,473	206,349	196,820
<b>Total Liabilities</b>	<b>278,306</b>	<b>325,402</b>	<b>316,298</b>
<b>Total assets less total liabilities (net assets)</b>	<b>12,429,106</b>	<b>12,380,867</b>	<b>12,347,972</b>
<b>Total Trust Equity</b>	<b>12,429,106</b>	<b>12,380,867</b>	<b>12,347,972</b>
<b>SUMMARY STATEMENT OF CASHFLOWS</b>			
Net Cash Flows from Operating Activities	(121,994)	(7,565)	7,201
Net Cash Flows from Investing Activities	49,567	(49,980)	(5,000)
Net Cash Flows from Financing Activities	(10,929)	47,096	(9,104)
<b>Net Cash Flows</b>	<b>(83,356)</b>	<b>(10,449)</b>	<b>(6,903)</b>
<b>Cash and Cash Equivalents</b>			
Cash and cash equivalents at beginning of period	283,621	200,265	189,816
Cash and cash equivalents at end of period	200,265	189,816	182,913
<b>Net change in cash for period</b>	<b>(83,356)</b>	<b>(10,449)</b>	<b>(6,903)</b>

- 6.2. Prior to presentation of the Draft Annual Plan on 17 March 2026, Council staff worked closely with the Trust to conduct a detailed, line-by-line review of its current budgets. The aim was to ensure the Trust operates efficiently and has a forward forecast that supports long-term financial sustainability. Actions that were taken include:
- 6.2.1. Reduction of staff numbers by two staff. The Trust now has two permanent full-time staff with assistance provided by two part time staff relating to administration and funding applications.
  - 6.2.2. Reduction in the level of service. The Trust has established a back-to-basics maintenance only approach. No new biota nodes are being established, and education services have been stalled until additional operational income is sourced.
  - 6.2.3. The Trust sold its Emissions Trading Scheme credits receiving income of \$479,305, the majority of these proceeds will be used to fund replacement and clean-up costs associated with the coastal fire.

### 6.3. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts. The work that The Trust undertake directly impacts positively such as ensuring all work programmes and maintenance activities are consistent with the Park's cultural, biodiversity, ecological, and recreation values.

### 6.4. **Risk Management**

There is a financial risk that the trust is unable to successfully implement the financial strategy provided and is therefore not able to balance the budget. There are number of factors that could influence this including the success of external funding.

## 7. **CONTEXT**

### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. **Authorising Legislation**

The Local Government Act 2002 specifies the requirements of a Council Controlled Organisation (CCO) in regard to accountability and reporting to the Council.

### 7.3. **Consistency with Community Outcomes**

The work of Te Kōhaka o Tūhaitara Trust contributes to the outcomes and are provided within the Council's annual plan that:

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.
- Our district is resilient and able to quickly respond to and recover from natural disasters and the effects of climate change.
- The natural and built environment in which people live is clean, healthy, and safe.
- Public spaces express our cultural identities and help to foster and inclusive society.
- The distinctive character of our takiwā / district, arts and heritage are preserved and enhanced.

### 7.4. **Delegations**

The Audit and Risk Committee has the jurisdiction to "review annually draft performance agreements, including Statement of Corporate Intent of the Council-controlled organisations and recommend adoption to Council" (Delegation S-DM 1022).



## **STATEMENT OF INTENT FOR THE YEAR ENDING 30 JUNE 2027**

### **INTRODUCTION**

Te Kōhaka o Tūhaitara Trust is a creation of Statute under the Ngāi Tahu (Tūtaepatu Lagoon Vesting) Act 1998, that gave effect to certain provisions of the Deed of 'On Account Settlement', signed on 14 June 1996 by the Crown and Te Runanga o Ngāi Tahu as representative of Ngāi Tahu, -

- (a) By vesting Tūtaepatu Reserve in Te Runanga o Ngāi Tahu; and
- (b) By providing for the establishment of a recreation reserve at Woodend.

Tūtaepatu Lagoon is defined in Schedule 1 of the Act; and the recreational lands are defined in schedule 2 of the Act.

The Act required the Waimakariri District Council and Te Runanga o Ngāi Tahu (The Settlers) to establish a Trust to manage and administer the reserves. By a Deed, dated 31 August 1998, the Settlers established a charitable Trust known as Te Kōhaka o Tūhaitara Trust, whereby the trustees shall be 3 appointed by the Waimakariri District Council and 3 from Te Rūnanga o Ngāi Tahu. The Ngāi Tahu (Tūtaepatu Lagoon Vesting) Act 1998 provides the legal mechanism for this to be achieved.

Te Kōhaka o Tūhaitara Trust is a Council Controlled Organisation (CCO) under the Local Government Act 2002, because the Council appoints half of the trustees.

Accordingly, the Trust must prepare an annual Statement of Intent and meet certain reporting requirements under the Local Government Act.

The purpose of the Statement of Intent is to specify the purpose, direction and objectives of the Trust and thereby providing an accountability mechanism for the operation of the Trust.

### **THE OBJECTS OF THE TRUST**

The object of the Trust is to manage and administer the Reserve under the management plan prepared in accordance with the Trust Deed for so long as the Reserve is classified as a Recreation Reserve pursuant to the Reserves Act.

### **NATURE AND SCOPE OF ACTIVITIES**

Tūhaitara Coastal Park covers approximately 700ha of land along the coastline from the Waimakariri River mouth to Waikuku Township. Stretching along the coast for 10.5 kilometres it comprises many natural features of local, regional and national importance to the people of New Zealand. As a coastal park it will provide a range of opportunities to preserve Ngāi Tahu values, retain and enhance biodiversity, and provide recreational and educational opportunities for all people.

The Minister of Conservation has appointed the Trust as a local authority for the purpose of the Reserves Act 1977.

The Trust has commenced implementation of the adopted Management Plan.

The Reserves Act does not apply to the Tūtaepatu Lagoon, although the Tūhaitara Coastal Park and Waikuku Beach Reserves Management Plan does. Part B Waikuku Beach Reserve,

which is administered by the Waimakariri District Council, is a separate Reserve but is also subject to the Reserve Management Plan as the land is contiguous.

## **GOVERNANCE ARRANGEMENTS**

The Trust's policies and objectives are detailed in the Tūhaitara Coastal Reserve Management Plan. The Statement of Intent is the Trust's annual work programme aimed at meeting the vision *to create a coastal reserve which is founded on and expresses strong ecological, conservation and cultural values and provides opportunity for compatible recreation and education activities for all people of New Zealand and to uphold the mana of Ngai Tahu Whanui by protecting and enhancing the mahinga kai values of Tūtaepatu lagoon.*

The Trust is required to meet at least twice per year to provide governance over the Trust's activities, and copies of minutes are distributed to the Settlers. The Trust meets monthly to ensure that the expectations required by the management plan are realised.

All staff, volunteer and contractors working in the Tūhaitara Coastal Park are required to comply with the Te Kōhaka o Tūhaitara Trust Coastal Park Safety Management Plan.

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## **OBJECTIVES & PERFORMANCE TARGETS 2026/27 to 2028/29**

All of the listed performance targets will be prioritised and evaluated with consideration to the success in obtaining external funding and the needs of our adjoining communities.

The Trust will:

1. Manage and administer the Reserve in accordance with the approved Reserve Management Plan.
2. Ensure all reporting mechanisms to the Settlers are timely and within their statutory timeframes.
3. Ensure that the health and safety, and employment conditions of Trust staff, contractors, and visitors meet relevant legislation.
4. Ensure concessions for events and other activities on Trust land will have Health and Safety Plans and Public Liability Insurance. (Note: Concessions are not just for events, but can be for ice cream vehicles, coffee vehicles, and research activities; they are a mechanism to control all activities.)
5. Ensure that lease agreements are compatible with the Reserve Management Plan and finalised where necessary to maximise the revenue potential for the Trust.
6. Promote the cultural significance and history of the land and ensure this is reflected in new programmes.
7. Maximise the opportunities for additional partnerships and sustainable funding to continue with the rehabilitation of Tūhaitara Coastal Park.
8. Maintain all current biota nodes annually to progress the long-term goal of indigenous coastal forest along the length of the Tūhaitara Park. The creation of new biota nodes have been paused.
9. Continue the rehabilitation of Tūhaitara Coastal Park and Tūtaepatu Lagoon.
10. Ensure that access and maintenance programmes are in line with strategic plans and priorities and that they are appropriately resourced.
11. Ensure all work programmes and maintenance activities are consistent with the Park's cultural, biodiversity, ecological, and recreation values.
12. Provide and maintain a minimum 25 kilometres of walking, cycling, and bridle trails within the park for recreational purposes.
13. Finalise the design and commence the installation of 'our stories' interpretive signage at key cultural and environmental sites.
14. Continue to manage the Kairaki Regeneration Area sections and explore opportunities to pursue leasing arrangements involving temporary or relocatable structures, or the sale of sections, in accordance with the Special Purpose Zone provisions of the Partially Operative District Plan and relevant hazard and regulatory requirements.

## **OBJECTIVES & PERFORMANCE TARGETS 2026 - 2027 HURIA RESERVE**

1. Plant approximately 8,734 wetland and dryland mahinga kai and Rongoā Māori plant species which completes planting in the reserve.
  2. Resolve waha entranceway structure.
  3. Install interpretive signage and materials.
  4. Continue maintenance of native plantings.
-

## OBJECTIVES & PERFORMANCE TARGETS 2027 - 2056 HURIA RESERVE

1. Continued maintenance of native plantings.

## INFORMATION TO BE PROVIDED TO THE SETTLORS

The Trust shall present:

- A three-monthly report on the Trust's activities shall be provided, in accordance with the Local Government Act 2002, on the financial performance and position and its progress towards the Performance Targets and other Measures contained in the Statement of Intent.
- An Annual Report shall be prepared in accordance with the Local Government Act 2002, and the reporting requirements prescribed from time to time by the Settlers.
- Copies of the minutes of meetings.
- The MOU between the Trust and the WDC sets out the partnership and requirements.
- Ngāi Tahu have informed the Trust that it should report directly to Ngāi Tūāhuriri Rūnanga.

## OTHER REQUIREMENTS

### Ratio of Trustee Funds to Total Assets

The ratio of Trust Funds to Total Assets shall be maintained at a minimum of least 90%.

**Trust Funds** means the Trust equity of the trust as at balance date.

**Total Assets** means all current and non-current assets of the Trust as at balance date.

### Profits and Financial Reserves to be Distributed

The Trust will not distribute any profits or financial reserves during the financial year.

### Interests in Other Organisations

The Trust will not purchase or accept an ownership interest in any other organisation, without the prior approval of the Settlers.

### Commercial Value of the Trust

The Trustees' estimate of the value of the Trust is the level of Trust equity shown in the latest audited financial statements. The Trustees will consider the Trust's value annually as part of the preparation of the Annual Report.

### Activities the Trust is Seeking Compensation from the Council

The Council provides administrative support and financial management for the Trust and compensates the three Council appointed trustees with meeting allowances.

From time to time the Trust may request the Council to assist the Trust by contributing to various projects on the Trust land. Other than in these circumstances, there are no activities that the Trust is seeking compensation from the Council, other than for any land leased to the Council, which will be on normal commercial terms and conditions.

## Accounting Policies

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Refer to Appendix 1



**Appendix 1****STATEMENT OF ACCOUNTING POLICIES****REPORTING ENTITY AND STATUTORY BASE**

Te Kōhaka o Tūhaitara Trust is a Trust established to manage and administer the Recreation Reserve contained in the deed of interest of Ngāi Tahu Whanau and other New Zealanders in terms of the Reserves Act 1977.

The financial statements will be prepared in accordance with New Zealand Generally Accepted Accounting Practice.

**MEASUREMENT SYSTEM**

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the Trust.

**ACCOUNTING POLICIES**

The following specific accounting policies that materially affect the measurement of financial performance and financial position are applied:

**(a) Fixed Assets**

Fixed assets are recorded at valuation deemed appropriate at the time of transfer, by Quotable Value New Zealand. Valuation was based on a fair market value. Depreciation is recognised in the Statement of Financial Performance on a straight-line basis over the estimated life of each part of an item of property, plant and equipment. The estimated useful life for the current and comparative periods are as follows:

Property, plant and equipment 3-40 years.

**(b) Goods and Services Tax (GST)**

The Trust is registered for GST. The financial statements are prepared exclusive of GST, with the exception of receivables and payables, whose invoices include GST.

**(c) Receivables**

Receivables are stated at expected realisable value, after a provision (if any) for doubtful balances.

**(d) Reduced Disclosure Regime**

The Trust qualifies for Reduced Disclosure Reporting. Full advantage will be taken of all Reduced Disclosure reporting exemptions.

**CHANGES IN ACCOUNTING POLICIES**

There have been no changes in accounting policies.

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**Appendix 2****Financial Projections****Te Kōhaka o Tūhaitara Trust**

	Forecast <b>2026/27</b>	Forecast <b>2027/28</b>	Forecast <b>2028/29</b>
<b>Revenue</b>			
Leases & Licences	44,175	44,175	44,175
Huria reserve maintenance grant	20,000	20,480	20,952
Grants	416,134	397,900	379,466
Interest	200	200	200
Miscellaneous	350	350	350
Donations	300	300	300
<b>Total Revenue</b>	<b>481,159</b>	<b>463,404</b>	<b>445,443</b>
<b>Expenses</b>			
Staff (includes Kiwi & other costs PPE)	232,314	237,007	241,764
Office	10,366	10,876	10,486
Vehicle	13,671	14,355	15,072
Audit	36,072	37,154	37,897
Legal	3,000	3,500	1,000
Misc Insurance /Rates	38,251	44,157	48,176
Marketing/ promoting	2,898	2,948	2,973
Park Maintenance	142,170	120,973	80,295
Forest expenses	101,411	-	-
Depreciation	40,674	40,674	40,674
<b>Total Expenditure</b>	<b>620,826</b>	<b>511,644</b>	<b>478,337</b>
<b>Net Surplus/ loss</b>	<b>(139,667)</b>	<b>(48,239)</b>	<b>(32,894)</b>

<b>Balance sheet</b>	Forecast <b>2026/27</b>	Forecast <b>2027/28</b>	Forecast <b>2028/29</b>
<b>Assets</b>			
Cash & short term deposits	200,265	189,816	182,913
Debtors & prepayments, sundry receivables	31,419	31,419	31,419
GST receivable	18,007	18,007	18,007
<b>Total Current Assets</b>	<b>249,690</b>	<b>239,241</b>	<b>232,338</b>
<b>Fixed Assets</b>			
Property, plant and equipment	12,457,722	12,467,028	12,431,932
<b>Total Fixed Assets</b>	<b>12,457,722</b>	<b>12,467,028</b>	<b>12,431,932</b>
<b>Total Assets</b>	<b>12,707,412</b>	<b>12,706,269</b>	<b>12,664,270</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Creditors and accrued expenses	91,476	91,476	91,476
Employee costs payable	13,757	13,757	13,757
Loan - Current	2,884	9,104	9,529
Revenue in Advance	4,716	4,716	4,716
<b>Total Current Liabilities</b>	<b>112,833</b>	<b>119,053</b>	<b>119,478</b>
<b>Non-current Liabilities</b>			
Loan - Non-current	-	40,876	31,347
Long term payable	165,473	165,473	165,473
<b>Total Non-current Liabilities</b>	<b>165,473</b>	<b>206,349</b>	<b>196,820</b>
<b>Total Liabilities</b>	<b>278,306</b>	<b>325,402</b>	<b>316,298</b>
<b>Total assets less total liabilities (net assets)</b>	<b>12,429,106</b>	<b>12,380,867</b>	<b>12,347,972</b>
<b>Accumulated funds</b>			
Current Year Earnings	(139,667)	(48,239)	(32,894)
Retained Earnings	3,521,332	3,381,665	3,333,426
Revaluation Reserve	9,047,441	9,047,441	9,047,441
<b>Total Trust Equity</b>	<b>12,429,106</b>	<b>12,380,867</b>	<b>12,347,972</b>

<b>Statement of Cash Flows</b>	<b>FORECAST 2026/27</b>	<b>FORECAST 2027/28</b>	<b>FORECAST 2028/29</b>
<b>Operating Activities</b>			
Receipts from sales of goods and services	100	100	100
Interest Received	200	200	200
Donations	300	300	300
Grants non - government organisations	53,010	26,505	-
Grants funding local government	366,671	374,599	382,279
Cash receipts from other operating activities	60,878	61,700	62,564
Payments to suppliers and employees	(603,154)	(470,969)	(438,242)
Net Goods Service Tax	-	-	-
<b>Net Cash Flows from Operating Activities</b>	<b>(121,994)</b>	<b>(7,565)</b>	<b>7,201</b>
<b>Investing Activities</b>			
Proceeds from sale of property, plant and equipment	-	-	-
Receipts from sale of investments	26,993	(36,374)	(36,374)
Payment for property, plant and equipment	(13,800)	(49,980)	(5,000)
Payment for Investments	36,374	36,374	36,374
<b>Net Cash Flows from Investing Activities</b>	<b>49,567</b>	<b>(49,980)</b>	<b>(5,000)</b>
<b>Financing Activities</b>			
Proceeds of borrowings	-	49,980	-
Repayment of loans	(10,929)	(2,884)	(9,104)
<b>Net Cash Flows from Financing Activities</b>	<b>(10,929)</b>	<b>47,096</b>	<b>(9,104)</b>
<b>Net Cash Flows</b>	<b>(83,356)</b>	<b>(10,449)</b>	<b>(6,903)</b>
<b>Cash and Cash Equivalents</b>			
Cash and cash equivalents at beginning of period	283,621	200,265	189,816
Cash and cash equivalents at end of period	200,265	189,816	182,913
<b>Net change in cash for period</b>	<b>(83,356)</b>	<b>(10,449)</b>	<b>(6,903)</b>

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** GOV-01-15, FIN-01 / 260220060391

**REPORT TO:** AUDIT AND RISK COMMITTEE

**DATE OF MEETING:** 17 March 2026

**AUTHOR(S):** Chris Brown, General Manager Community and Recreation  
Chris Genet, General Manager Finance and Business Support

**SUBJECT:** Te Kōhaka o Tūhaitara Trust - Draft Statement of Intent for the Year ending 30 June 2027

**SIGNED BY:**    
(for Reports to Council, Committees or Boards) General Manager Chief Executive

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**1. SUMMARY**

- 1.1. The purpose of this report is to present the Draft Statement of Intent (SOI) for Te Kōhaka o Tūhaitara Trust (TKTT) for the year ending 30 June 2027 for consideration by the Audit and Risk Committee.
- 1.2. Under its delegation the Audit and Risk Committee considers the Draft SOI and provides any comments that it wishes the Trustees to consider in the SOI and any other information in relation to the CCOs.
- 1.3. TKTT is required to consider the comments from Settlers (Council and Ngai Tahu) within two months of the 1 March and deliver the completed SOI to the Settlers on or before 30 June each year. The Draft SOI was received from TKTT on the 27 February 2026.
- 1.4. The Trust Manager, Kelli Patterson will attend the meeting to provide a presentation and speak to the report.

**Attachments:**

- i. Draft Statement of Intent for Te Kōhaka o Tūhaitara Trust for the year ending 30 June 2027 (TRIM 260302067398[v02]).

**2. RECOMMENDATION**

**THAT** the Audit and Risk Committee:

- (a) **Receives** report No. 260220060391.
- (b) **Receives** the Draft Statement of Intent for Te Kōhaka o Tūhaitara Trust for the year ending 30 June 2027 (TRIM 260302067398[v02]).
- (c) **Notes** that under the Local Government Act 2002, the Audit and Risk Committee may request Te Kōhaka o Tūhaitara Trust to make changes to the Draft Statement of Intent. Te Kōhaka o Tūhaitara Trust would consider these changes requested and present the final Statement of Intent prior to the 30 June 2026.

- (d) **Notes** that the financial forecast for the years 2026/27 through to 2028/29 presents a net loss each year. Te Kōhaka o Tūhaitara Trust acknowledge that they will need to find further funding sources or make cost savings to balance the budget.
- (e) **Notes** seven proposed changes to the draft Statement of Intent from the 2025/26 Statement of Intent for Te Kōhaka o Tūhaitara Trust as outlined in section 4.3 below.

### 3. **BACKGROUND**

- 3.1. TKTT is a Council Controlled Organisations (CCOs) as determined under the Local Government Act (LGA), as the Council appoints 50% or more of the Trustees.
- 3.2. Under section 64 of the LGA, the CCO must have a Statement of Intent that complies with clauses 9 and 10 of Schedule 8, provided in section 7.2 of this report.
- 3.3. One of the principal objectives of a control-controlled organisation is to achieve the objectives of its shareholder Council, as specified in the Statement of Intent.

### 4. **ISSUES AND OPTIONS**

- 4.1. The Trust provided the draft SOI for comment and a business case to support the Strategic direction of TKTT that encompasses Kairaki, Tūhaitara Coastal Park and the Huria Reserve.
- 4.2. The purpose of a SOI is to:
- (a) *state publicly the activities and intentions of a council-controlled organisation for the year and the objectives to which those activities will contribute; and*
  - (b) *provide an opportunity for Council, being a shareholder, to influence the direction of the organisation; and*
  - (c) *provide a basis for the accountability of the directors to their shareholders for the performance of the organisation.*

4.3. The following are the changes from the previous SOI:

	<b>Draft SOI</b>	<b>Previous SOI</b>
Update to Item 8	Maintain all current biota nodes annually to progress the long-term goal of indigenous coastal forest along the length of the Tūhaitara Park. The creation of new biota nodes have been paused.	Develop two performing biota nodes per year to progress the long-term goal of indigenous coastal forest along the length of the Tūhaitara Park.
Update to Item 14	Manage sections in the Kairaki Regeneration Area.	Lease 20 sections in the Kairaki Regeneration Area.
<b>Objectives and performance targets 2026-2027 Huria Reserve</b>		
1	Plant approximately 8,734 wetland and dryland mahinga kai and Rongoā Māori plant species which completes planting in the reserve.	Plant approximately 18,656 wetland and dryland mahinga kai and Rongoā Māori plant species.
2	Resolve waha entranceway structure	No comparable measure in previous SOI
3	Install interpretive signage and materials	Finalise interpretive signage and materials.
4	Continue maintenance of native plantings.	Continued maintenance of hard infrastructure and plants.
<b>OBJECTIVES AND PERFORMANCE TARGETS 2027 - 2056 HURIA RESERVE</b>		
1	Continued maintenance of native plantings.	No comparable measure in previous SOI

4.4. The Audit and Risk committee have the option to provide feedback on the Draft SOI.

An area the Committee may wish to provide feedback is whether the SOI includes sufficient detail in relation to the Trust progressing the Kairaki beach leases. In item 14 the SOI currently refers to managing sections in the Kairaki Regeneration area. It is not clear whether this includes progressing the leases.

It is suggested that any reference to leasing arrangements should be clear they are for removable or temporary structures given the flood risk present in the area.

Following the Council and other Settlor providing feedback, TKTT would consider any changes and is required under the Act to re-present a final SOI to Council prior to 30 June.

4.5. The Management Team has reviewed this report and supports the recommendations.

## 5. **COMMUNITY VIEWS**

### 5.1. **Mana whenua**

Discussions have been held with Te Runanga o Ngāi Tahu requesting further consideration of its contributions to the Trust.

The council has not specifically sought views on the Statement of Intent as it is provided directly by the Trust to Te Runanga o Ngāi Tahu for feedback as the other settlor.

### 5.2. **Groups and Organisations**

There are groups and organisations likely to have an interest in the subject matter of this report and the Trust engage directly with these entities in relation to the services provided and work programme.

### 5.3. **Wider Community**

The objectives and measures are reported within annual plans and the draft LTP/Annual Plans to be adopted in June and are reported to within the Annual Report.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

The Council has budget provision in the 2026/27 Draft Annual Plan for Operating expenditure totalling \$386,660 which is a 25% increase on 2025/26 consisting of:

<b>Activity</b>	<b>DRAFT</b>	
	<b>2026/27 Budget</b>	<b>2025/26 Budget</b>
Operating Grant, including audit fees	324,530	252,180
Directors' insurance	8,730	10,910
Meeting fees	3,300	3,200
Lease – Camp	20,100	19,480
Lease – Forestry	30,000	22,780
<b>Total</b>	<b>386,660</b>	<b>308,550</b>

Note that this does not include reserve funds or additional grants which are addressed through other reports or committees.

The Council also provides for the accounting, payroll and administrative services for the Trust. Included in the above is audit fees, rates and software costs that are paid directly on behalf of the Trust.

The below Summary of financial information is taken from the Statement of Intent for year ending 30 June 2026-2027. Based on current estimates the Trust is running at a deficit. The Trust will be required to find further funding sources or reduce operational expenditure to balance budgets.

	Forecast <b>2026/27</b>	Forecast <b>2027/28</b>	Forecast <b>2028/29</b>
<b>SUMMARY STATEMENT OF FINANCIAL PERFORMANCE</b>			
Revenue	481,159	463,404	445,443
Expenses	620,826	511,644	478,337
<b>Net Surplus/ Deficit</b>	<b>(139,667)</b>	<b>(48,239)</b>	<b>(32,894)</b>
<b>SUMMARY STATEMENT OF FINANCIAL POSITION</b>			
	Forecast <b>2026/27</b>	Forecast <b>2027/28</b>	Forecast <b>2028/29</b>
Current Assets	249,690	239,241	232,338
Total Fixed Assets	12,457,722	12,467,028	12,431,932
<b>Total Assets</b>	<b>12,707,412</b>	<b>12,706,269</b>	<b>12,664,270</b>
<b>Liabilities</b>			
Current Liabilities	112,833	119,053	119,478
Non-current Liabilities	165,473	206,349	196,820
<b>Total Liabilities</b>	<b>278,306</b>	<b>325,402</b>	<b>316,298</b>
<b>Total assets less total liabilities (net assets)</b>	<b>12,429,106</b>	<b>12,380,867</b>	<b>12,347,972</b>
<b>Total Trust Equity</b>	<b>12,429,106</b>	<b>12,380,867</b>	<b>12,347,972</b>
<b>SUMMARY STATEMENT OF CASHFLOWS</b>			
Net Cash Flows from Operating Activities	(121,994)	(7,565)	7,201
Net Cash Flows from Investing Activities	49,567	(49,980)	(5,000)
Net Cash Flows from Financing Activities	(10,929)	47,096	(9,104)
<b>Net Cash Flows</b>	<b>(83,356)</b>	<b>(10,449)</b>	<b>(6,903)</b>
<b>Cash and Cash Equivalents</b>			
Cash and cash equivalents at beginning of period	283,621	200,265	189,816
Cash and cash equivalents at end of period	200,265	189,816	182,913
<b>Net change in cash for period</b>	<b>(83,356)</b>	<b>(10,449)</b>	<b>(6,903)</b>

In recent months, Waimakariri District Council staff have worked closely with the Trust to conduct a detailed, line-by-line review of its current budgets. The aim was to ensure the Trust operates efficiently and has a forward forecast that supports long-term financial sustainability. Actions that have been taken include:

- Reduction of staff numbers by two staff. The Trust now has two permanent full-time staff with assistance provided by two part time staff relating to administration and funding applications.

- Reduction in level of service. The Trust has established a back-to-basics maintenance only approach. No new biota nodes are being established, and education services have been stalled until additional operational income is sourced.
- The Trust has sold its Emissions Trading Scheme credits receiving income of \$479,305, the majority of these proceeds will be used to fund replacement and clean-up costs associated with the coastal fire.

## 6.2. Sustainability and Climate Change Impacts

The recommendations in this report do have sustainability and/or climate change impacts. The work that TKTT undertake directly impacts positively such as ensuring all work programmes and maintenance activities are consistent with the Park's cultural, biodiversity, ecological, and recreation values.

## 6.3. Risk Management

The primary risk associated with the Trust's current operation is financial sustainability. Council has allocated additional operational budget to support the Trust however the Trust is still operating with an ongoing deficit. The Statement of Intent has considered the current financial position of the Trust with reductions in any new biota nodes and a manage only approach for the kariaki properties for the next year. Huria Reserve development has also been reduced to focus on ongoing maintenance responsibilities.

## 7. CONTEXT

### 7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. Authorising Legislation

Local Government Act specifies the requirements of a Council Controlled Organisation (CCO) accountability and reporting to the Council. Key extracts are provided in Attachment 1 from Schedule 8 of the Local Government Act 2002:

### 7.3. Consistency with Community Outcomes

The work of Te Kohaka o Tuhaitara Trust contributes to the outcomes and are provided within the Council's annual plan that:

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.
- Our district is resilient and able to quickly respond to and recover from natural disasters and the effects of climate change.
- The natural and built environment in which people live is clean, healthy, and safe.
- Public spaces express our cultural identities and help to foster and inclusive society.
- The distinctive character of our takiwā / district, arts and heritage are preserved and enhanced.

### 7.4. Delegations

The Audit and Risk Committee has the jurisdiction to "review annually draft performance agreements, including Statement of Corporate Intent of the Council-controlled organisations and recommend adoption to Council" (Delegation S-DM 1022).



## **STATEMENT OF INTENT FOR THE YEAR ENDING 30 JUNE 2029**

### **INTRODUCTION**

Te Kōhaka o Tūhaitara Trust is a creation of Statute under the Ngāi Tahu (Tūtaepatu Lagoon Vesting) Act 1998, that gave effect to certain provisions of the Deed of 'On Account Settlement', signed on 14 June 1996 by the Crown and Te Runanga o Ngāi Tahu as representative of Ngāi Tahu, -

- (a) By vesting Tūtaepatu Reserve in Te Runanga o Ngāi Tahu; and
- (b) By providing for the establishment of a recreation reserve at Woodend.

Tūtaepatu Lagoon is defined in Schedule 1 of the Act; and the recreational lands are defined in schedule 2 of the Act.

The Act required the Waimakariri District Council and Te Runanga o Ngāi Tahu (The Settlers) to establish a Trust to manage and administer the reserves. By a Deed, dated 31 August 1998, the Settlers established a charitable Trust known as Te Kōhaka o Tūhaitara Trust, whereby the trustees shall be 3 appointed by the Waimakariri District Council and 3 from Te Rūnanga o Ngāi Tahu. The Ngāi Tahu (Tūtaepatu Lagoon Vesting) Act 1998 provides the legal mechanism for this to be achieved.

Te Kōhaka o Tūhaitara Trust is a Council Controlled Organisation (CCO) under the Local Government Act 2002, because the Council appoints half of the trustees.

Accordingly, the Trust must prepare an annual Statement of Intent and meet certain reporting requirements under the Local Government Act.

The purpose of the Statement of Intent is to specify the purpose, direction and objectives of the Trust and thereby providing an accountability mechanism for the operation of the Trust.

### **THE OBJECTS OF THE TRUST**

The object of the Trust is to manage and administer the Reserve under the management plan prepared in accordance with the Trust Deed for so long as the Reserve is classified as a Recreation Reserve pursuant to the Reserves Act.

### **NATURE AND SCOPE OF ACTIVITIES**

Tūhaitara Coastal Park covers approximately 700ha of land along the coastline from the Waimakariri River mouth to Waikuku Township. Stretching along the coast for 10.5 kilometres it comprises many natural features of local, regional and national importance to the people of New Zealand. As a coastal park it will provide a range of opportunities to preserve Ngāi Tahu values, retain and enhance biodiversity, and provide recreational and educational opportunities for all people.

The Minister of Conservation has appointed the Trust as a local authority for the purpose of the Reserves Act 1977.

The Trust has commenced implementation of the adopted Management Plan.

The Reserves Act does not apply to the Tūtaepatu Lagoon, although the Tūhaitara Coastal Park and Waikuku Beach Reserves Management Plan does. Part B Waikuku Beach Reserve, which is administered by the Waimakariri District Council, is a separate Reserve but is also subject to the Reserve Management Plan as the land is contiguous.

## **GOVERNANCE ARRANGEMENTS**

The Trust's policies and objectives are detailed in the Tūhaitara Coastal Reserve Management Plan. The Statement of Intent is the Trust's annual work programme aimed at meeting the vision *to create a coastal reserve which is founded on and expresses strong ecological, conservation and cultural values and provides opportunity for compatible recreation and education activities for all people of New Zealand and to uphold the mana of Ngai Tahu Whanui by protecting and enhancing the mahinga kai values of Tūtaepatu lagoon.*

The Trust is required to meet at least twice per year to provide governance over the Trust's activities, and copies of minutes are distributed to the Settlers. The Trust meets monthly to ensure that the expectations required by the management plan are realised.

All staff, volunteer and contractors working in the Tūhaitara Coastal Park are required to comply with the Te Kōhaka o Tūhaitara Trust Coastal Park Safety Management Plan.

## **OBJECTIVES & PERFORMANCE TARGETS 2026/27 to 2028/29**

All of the listed performance targets will be prioritised and evaluated with consideration to the success in obtaining external funding and the needs of our adjoining communities.

The Trust will:

1. Manage and administer the Reserve in accordance with the approved Reserve Management Plan.
2. Ensure all reporting mechanisms to the Settlers are timely and within their statutory timeframes.
3. Ensure that the health and safety, and employment conditions of Trust staff, contractors, and visitors meet relevant legislation.
4. Ensure concessions for events and other activities on Trust land will have Health and Safety Plans and Public Liability Insurance. (Note: Concessions are not just for events, but can be for ice cream vehicles, coffee vehicles, and research activities; they are a mechanism to control all activities.)
5. Ensure that lease agreements are compatible with the Reserve Management Plan and finalised where necessary to maximise the revenue potential for the Trust.
6. Promote the cultural significance and history of the land and ensure this is reflected in new programmes.
7. Maximise the opportunities for additional partnerships and sustainable funding to continue with the rehabilitation of Tūhaitara Coastal Park.
8. Maintain all current biota nodes annually to progress the long-term goal of indigenous coastal forest along the length of the Tūhaitara Park. The creation of new biota nodes have been paused.
9. Continue the rehabilitation of Tūhaitara Coastal Park and Tūtaepatu Lagoon.
10. Ensure that access and maintenance programmes are in line with strategic plans and priorities and that they are appropriately resourced.
11. Ensure all work programmes and maintenance activities are consistent with the Park's cultural, biodiversity, ecological, and recreation values.
12. Provide and maintain a minimum 25 kilometres of walking, cycling, and bridle trails within the park for recreational purposes.
13. Finalise the design and commence the installation of 'our stories' interpretive signage at key cultural and environmental sites.
14. Manage sections in the Kairaki Regeneration Area.

## **OBJECTIVES & PERFORMANCE TARGETS 2026 - 2027 HURIA RESERVE**

1. Plant approximately 8,734 wetland and dryland mahinga kai and Rongoā Māori plant species which completes planting in the reserve.
2. Resolve waha entranceway structure.
3. Install interpretive signage and materials.
4. Continue maintenance of native plantings.

## OBJECTIVES & PERFORMANCE TARGETS 2027 - 2056 HURIA RESERVE

1. Continued maintenance of native plantings.

## INFORMATION TO BE PROVIDED TO THE SETTLORS

The Trust shall present:

- A three-monthly report on the Trust's activities shall be provided, in accordance with the Local Government Act 2002, on the financial performance and position and its progress towards the Performance Targets and other Measures contained in the Statement of Intent.
- An Annual Report shall be prepared in accordance with the Local Government Act 2002, and the reporting requirements prescribed from time to time by the Settlers.
- Copies of the minutes of meetings.
- The MOU between the Trust and the WDC sets out the partnership and requirements.
- Ngāi Tahu have informed the Trust that it should report directly to Ngāi Tūāhuriri Rūnanga.

## OTHER REQUIREMENTS

### Ratio of Trustee Funds to Total Assets

The ratio of Trust Funds to Total Assets shall be maintained at a minimum of least 90%.

**Trust Funds** means the Trust equity of the trust as at balance date.

**Total Assets** means all current and non-current assets of the Trust as at balance date.

### Profits and Financial Reserves to be Distributed

The Trust will not distribute any profits or financial reserves during the financial year.

### Interests in Other Organisations

The Trust will not purchase or accept an ownership interest in any other organisation, without the prior approval of the Settlers.

### Commercial Value of the Trust

The Trustees' estimate of the value of the Trust is the level of Trust equity shown in the latest audited financial statements. The Trustees will consider the Trust's value annually as part of the preparation of the Annual Report.

### Activities the Trust is Seeking Compensation from the Council

The Council provides administrative support and financial management for the Trust and compensates the three Council appointed trustees with meeting allowances.

From time to time the Trust may request the Council to assist the Trust by contributing to various projects on the Trust land. Other than in these circumstances, there are no activities that the Trust is seeking compensation from the Council, other than for any land leased to the Council, which will be on normal commercial terms and conditions.

**Accounting Policies**

Refer to Appendix 1

**Appendix 1****STATEMENT OF ACCOUNTING POLICIES****REPORTING ENTITY AND STATUTORY BASE**

Te Kōhaka o Tūhaitara Trust is a Trust established to manage and administer the Recreation Reserve contained in the deed of interest of Ngāi Tahu Whanau and other New Zealanders in terms of the Reserves Act 1977.

The financial statements will be prepared in accordance with New Zealand Generally Accepted Accounting Practice.

**MEASUREMENT SYSTEM**

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the Trust.

**ACCOUNTING POLICIES**

The following specific accounting policies that materially affect the measurement of financial performance and financial position are applied:

**(a) Fixed Assets**

Fixed assets are recorded at valuation deemed appropriate at the time of transfer, by Quotable Value New Zealand. Valuation was based on a fair market value. Depreciation is recognised in the Statement of Financial Performance on a straight-line basis over the estimated life of each part of an item of property, plant and equipment. The estimated useful life for the current and comparative periods are as follows:

Property, plant and equipment 3-40 years.

**(b) Goods and Services Tax (GST)**

The Trust is registered for GST. The financial statements are prepared exclusive of GST, with the exception of receivables and payables, whose invoices include GST.

**(c) Receivables**

Receivables are stated at expected realisable value, after a provision (if any) for doubtful balances.

**(d) Reduced Disclosure Regime**

The Trust qualifies for Reduced Disclosure Reporting. Full advantage will be taken of all Reduced Disclosure reporting exemptions.

**CHANGES IN ACCOUNTING POLICIES**

There have been no changes in accounting policies.

## Appendix 2

**Financial Projections****Te Kōhaka o Tūhaitara Trust**

	Forecast <b>2026/27</b>	Forecast <b>2027/28</b>	Forecast <b>2028/29</b>
<b>Revenue</b>			
Leases & Licences	44,175	44,175	44,175
Huria reserve maintenance grant	20,000	20,480	20,952
Grants	416,134	397,900	379,466
Interest	200	200	200
Miscellaneous	350	350	350
Donations	300	300	300
<b>Total Revenue</b>	<b>481,159</b>	<b>463,404</b>	<b>445,443</b>
<b>Expenses</b>			
Staff (includes Kiwi & other costs PPE)	232,314	237,007	241,764
Office	10,366	10,876	10,486
Vehicle	13,671	14,355	15,072
Audit	36,072	37,154	37,897
Legal	3,000	3,500	1,000
Misc Insurance /Rates	38,251	44,157	48,176
Marketing/ promoting	2,898	2,948	2,973
Park Maintenance	142,170	120,973	80,295
Forest expenses	101,411	-	-
Depreciation	40,674	40,674	40,674
<b>Total Expenditure</b>	<b>620,826</b>	<b>511,644</b>	<b>478,337</b>
<b>Net Surplus/ loss</b>	<b>(139,667)</b>	<b>(48,239)</b>	<b>(32,894)</b>

<b>Balance sheet</b>	Forecast <b>2026/27</b>	Forecast <b>2027/28</b>	Forecast <b>2028/29</b>
<b>Assets</b>			
Cash & short term deposits	200,265	189,816	182,913
Debtors & prepayments, sundry receivables	31,419	31,419	31,419
GST receivable	18,007	18,007	18,007
<b>Total Current Assets</b>	<b>249,690</b>	<b>239,241</b>	<b>232,338</b>
<b>Fixed Assets</b>			
Property, plant and equipment	12,457,722	12,467,028	12,431,932
<b>Total Fixed Assets</b>	<b>12,457,722</b>	<b>12,467,028</b>	<b>12,431,932</b>
<b>Total Assets</b>	<b>12,707,412</b>	<b>12,706,269</b>	<b>12,664,270</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Creditors and accrued expenses	91,476	91,476	91,476
Employee costs payable	13,757	13,757	13,757
Loan - Current	2,884	9,104	9,529
Revenue in Advance	4,716	4,716	4,716
<b>Total Current Liabilities</b>	<b>112,833</b>	<b>119,053</b>	<b>119,478</b>
<b>Non-current Liabilities</b>			
Loan - Non-current	-	40,876	31,347
Long term payable	165,473	165,473	165,473
<b>Total Non-current Liabilities</b>	<b>165,473</b>	<b>206,349</b>	<b>196,820</b>
<b>Total Liabilities</b>	<b>278,306</b>	<b>325,402</b>	<b>316,298</b>
<b>Total assets less total liabilities (net assets)</b>	<b>12,429,106</b>	<b>12,380,867</b>	<b>12,347,972</b>
<b>Accumulated funds</b>			
Current Year Earnings	(139,667)	(48,239)	(32,894)
Retained Earnings	3,521,332	3,381,665	3,333,426
Revaluation Reserve	9,047,441	9,047,441	9,047,441
<b>Total Trust Equity</b>	<b>12,429,106</b>	<b>12,380,867</b>	<b>12,347,972</b>

<b>Statement of Cash Flows</b>	<b>FORECAST 2026/27</b>	<b>FORECAST 2027/28</b>	<b>FORECAST 2028/29</b>
<b>Operating Activities</b>			
Receipts from sales of goods and services	100	100	100
Interest Received	200	200	200
Donations	300	300	300
Grants non - government organisations	53,010	26,505	-
Grants funding local government	366,671	374,599	382,279
Cash receipts from other operating activities	60,878	61,700	62,564
Payments to suppliers and employees	(603,154)	(470,969)	(438,242)
Net Goods Service Tax	-	-	-
<b>Net Cash Flows from Operating Activities</b>	<b>(121,994)</b>	<b>(7,565)</b>	<b>7,201</b>
<b>Investing Activities</b>			
Proceeds from sale of property, plant and equipment	-	-	-
Receipts from sale of investments	26,993	(36,374)	(36,374)
Payment for property, plant and equipment	(13,800)	(49,980)	(5,000)
Payment for Investments	36,374	36,374	36,374
<b>Net Cash Flows from Investing Activities</b>	<b>49,567</b>	<b>(49,980)</b>	<b>(5,000)</b>
<b>Financing Activities</b>			
Proceeds of borrowings	-	49,980	-
Repayment of loans	(10,929)	(2,884)	(9,104)
<b>Net Cash Flows from Financing Activities</b>	<b>(10,929)</b>	<b>47,096</b>	<b>(9,104)</b>
<b>Net Cash Flows</b>	<b>(83,356)</b>	<b>(10,449)</b>	<b>(6,903)</b>
<b>Cash and Cash Equivalents</b>			
Cash and cash equivalents at beginning of period	283,621	200,265	189,816
Cash and cash equivalents at end of period	200,265	189,816	182,913
<b>Net change in cash for period</b>	<b>(83,356)</b>	<b>(10,449)</b>	<b>(6,903)</b>

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR INFORMATION**

**FILE NO and TRIM NO:** EXT-03-10- 260525123506


**REPORT TO:** AUDIT AND RISK COMMITTEE


**DATE OF MEETING:** 16 June 2026

**AUTHOR(S):** Paul Christensen, Finance Manager  
Michael Garrod, Accountant

**SUBJECT:** Unaudited Financial Statements for the Period Ended 31 December 2025 -  
Waimakariri Public Arts Trust

**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
General Manager

  
Chief Executive

**1. SUMMARY**

- 1.1. The purpose of this report is to present the six-monthly financial statements for the period ended 31 December 2025 for the Waimakariri Public Arts Trust.
- 1.2. The Trust Income Statement (appendix 1) shows it has an operating deficit of \$1,245 for period ended 31 December 2025.
- 1.3. The current elected member representative on the Trust Board is Brent Cairns.
- 1.4. The current Chairperson on the Trust Board is Wilson Henderson.
- 1.5. No Trust representative will be present for the Audit and Risk Committee meeting on 16 June 2026.

**Attachments:**

- i. Unaudited Waimakariri Public Arts Trust Financial Statement for period ended 31 December 2025.

**2. RECOMMENDATION**

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 260525123506
- (b) **Receives** the unaudited financial statement for the Waimakariri Public Arts Trust for the period ended 31 December 2025.

**3. BACKGROUND**

- 3.1. The purpose of the Waimakariri Public Arts Trust is as follows:
  - (a) To promote art and culture in the Waimakariri district.
  - (b) To encourage public art in all new developments and redevelopments in the Waimakariri district.
  - (c) Establish and support a Waimakariri Arts Fund to commission art works and promote the arts.
  - (d) To apply for independent funding to secure art works and commission art works for specific sites.

- (e) To educate the public about art and artists.
  - (f) To support artistic endeavours in the community.
  - (g) To benefit the public and local community with art works and events.
- 3.2. The Waimakariri Public Arts Trust is a Council-Controlled Organisation which currently requires a Statement of Intent prepared before the start of each financial year, half-yearly financial reports within two months after the end of the half of each financial year and an Audited Annual Report within three months of each financial year.
  - 3.3. Section 7 of the Local Government Act 2002 provides exemption from the requirements for small Council-Controlled Organisations.
  - 3.4. The Waimakariri Public Arts Trust was exempted from Local Government Act 2002 requirements by Council on 14<sup>th</sup> November 2023.
  - 3.5. Council perform the function of preparing & completing the financial statements on behalf of the Trust.
  - 3.6. Reporting have been delayed due to limited resources being available to support the required processes and timelines
  - 3.7. The Mainpower Stadium Sculpture North Canterbury Sports and Recreation Trust representatives were happy with the location. A \$2,000 contingency was requested due to uncertainty around installation, with possible transport and crane challenges noted. The project is expected to be completed in June 2026.
  - 3.8. The Kaiapoi Bridge development project, the budget has been approved, currently waiting for steel, and the project is expected to be completed in August 2026.
  - 3.9. The Arts Trail & Website project is in progress; the website needs improvements due to feedback on errors and formatting, and further work is planned to include better photos and a map, while the current printed trail format has been put on hold.
  - 3.10. The Sir Howard Kippenberger Sculpture project is in progress; the location is being reconsidered, and the project has been communicated to Council for further promotioin.

#### 4. **ISSUES AND OPTIONS**

- 4.1. The Trust Income Statement shows it has an operating deficit of \$1,245 for period ended 31 December 2025.
- 4.2. The Trust has current assets of \$45,502 in cash at bank.

#### **Implications for Community Wellbeing**

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.3. The Management Team has reviewed this report and support the recommendations.

#### 5. **COMMUNITY VIEWS**

##### 5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

##### 5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Council controls the Trust and has the power to appoint and remove all Trustees. The work that the Trust performs is to promote art within the community.

### 5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

There are not financial implications of the decisions sought by this report.

### 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

### 6.3 **Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report

### 6.4 **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

## 7. **CONTEXT**

### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. **Authorising Legislation**

Not applicable.

### 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

The Waimakariri Public Arts Trust contributes to the outcome:

"There are wide-ranging opportunities to participate in arts and cultural activities."

### 7.4. **Authorising Delegations**

Delegation S-DM 1022 provides that the Audit & Risk Committee has the jurisdiction to "Monitor performance of the Council-Controlled Organisations on a six-monthly basis".

**Waimakariri**

**Public Arts Trust**

**Annual Report**

**for the half-year ended**

**31 December 2025**

# Waimakariri Public Arts Trust

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## Waimakariri Public Arts Trust

### The Trust Directory

**Address:** 215 High Street  
Rangiora 7400

**Bankers:** Westpac Banking Corporation  
Rangiora

**Auditor:** Audit New Zealand on behalf of the Office of the Auditor General  
P O Box 2  
Christchurch

**Solicitors:** Corcoran French  
Kaiapoi

## Waimakariri Public Arts Trust

### Entity Information for half-year ended 31 December 2025

<b>Legal Name:</b>	Waimakariri Public Arts Trust
<b>Entity and Legal Basis:</b>	The Trust is incorporated as a not-for-profit charitable trust registered as a charitable entity under the Charities Act 2005 on 17 September 2020. It is domiciled in New Zealand.
<b>Trust's purpose :</b>	<p>To promote art and culture in the Waimakariri District</p> <p>To encourage public art in all new developments and redevelopments in the Waimakariri District</p> <p>Establish and support a Waimakariri Arts Fund to commission art works and promote the arts</p> <p>To apply for independent funding to secure art works and commission art works for specific sites</p> <p>To educate the public about art and artists</p> <p>To support artistic endeavours in the community</p> <p>To benefit the public and local community with art works/events</p>
<b>Trustees:</b>	<p>Jacqueline Watson</p> <p>Wilson Henderson</p> <p>Win Stringer</p> <p>Alistair Blackie</p> <p>Areta Wilkinson</p> <p>Sandra James</p> <p>Cr Brent Cairns</p>
<b>Cash and Resources:</b>	Donations from private individual and businesses and grants from Waimakariri District Council are the main source of revenue for the Trust.

# Waimakariri Public Arts Trust

## Statement of Financial Performance for the six months ended 31 December 2025

in New Zealand Dollars

	2025	2024
	\$	\$
<b>Operating Revenue</b>		
Interest	4	363
Grants	-	8,270
Donations	-	7,000
Sales during events	-	-
Calendar Sales	-	-
Other Grants	-	1,000
<b>Total Operating Revenue</b>	<b>4</b>	<b>16,633</b>
<b>Operating Expenditure</b>		
Audit Fee	-	-
Charities Services Fee	-	-
Artworks	-	-
Subscription	-	69
Advertising	-	-
Other operating costs	-	-
Braided Event	-	-
Bank Fees	25	25
Design Studio	1,225	2,110
R.Herber	-	17,250
<b>Total Operating Expenditure</b>	<b>1,250</b>	<b>19,454</b>
<b>Net Surplus / (Deficit)</b>	<b>- 1,245</b>	<b>- 2,821</b>

# Waimakariri Public Arts Trust

## Statement of Financial Position as at 31 December 2025

in New Zealand Dollars

	2025	2024
	\$	\$
<b>Assets</b>		
<b>Current Assets</b>		
Bank accounts and cash	45,502	47,772
Trade and other receivables	-	-
Prepayments	-	-
<b>Total current assets</b>	<u>45,502</u>	<u>47,772</u>
<b>Total Assets</b>	<u>45,502</u>	<u>47,772</u>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Trade and other payables	-	-
<b>Total Liabilities</b>	<u>-</u>	<u>-</u>
<b>Trust Equity</b>		
Accumulated general funds	45,502	47,772
<b>Total Equity and Liabilities</b>	<u>45,502</u>	<u>47,772</u>

## Waimakariri Public Arts Trust

### Statement of Cashflow Six months ended 31 December 2025

in New Zealand Dollars

	2025	2024
	\$	\$
<b>Cash Flows from Operating Activities</b>		
Interest Received	4	363
Grant receipts	-	7,000
Donations	-	9,270
Sales during events	-	-
Calendar Sales	-	-
Payment to suppliers and employees	(7,675)	(19,360)
Subscription	-	(69)
Interest paid / bank fees	(25)	(25)
<b>Net Cash Flows from Operating Activities</b>	<b>(7,695)</b>	<b>(2,821)</b>
<b>Cash Flows from Investing and Financing Activities</b>		-
Receipts from sale of property, plant and equipment	-	-
Receipts from sale of investments	-	-
Proceeds from loans	-	-
Proceeds from capital contribution	-	-
Payments to acquire property, plant and equipment	-	-
Payments to acquire investments	-	-
Repayments of loans	-	-
<b>Net Cash Flows from Investing and Financing Activities</b>	-	-
<b>Net increase (decrease) in cash for the year</b>	<b>(7,695)</b>	<b>(2,821)</b>
<b>Add opening bank account and cash, including bank overdraft</b>	<b>53,197</b>	<b>50,594</b>
<b>Closing bank accounts and cash, including bank overdraft</b>	<b>45,502</b>	<b>47,772</b>

# Waimakariri Public Arts Trust

## Notes to and forming part of the financial statements for the period ending 31 December 2025

The financial statement of the trust are general purpose financial statements which have been prepared according to generally accepted accounting practice.

### **Basis of preparation**

The financial statements of the Waimakariri Public Arts Trust have applied PBE SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector) Standards on the basis that the Trust does not have public accountability (as defined) and has total annual expenses of less than \$2 million.

All transactions in the financial statements are reported using the accrual basis of accounting.

The financial statements have been prepared on the going concern basis.

The accounting policies set out below have been applied consistently to all periods presented in these financial statements.

The financial statements and information provided are presented in New Zealand Dollars (NZD).

### **Significant accounting policies**

The following specific accounting policies which materially effect the measurement of financial performance and financial position have been applied:

#### **Revenue**

Revenue from the sales is recognised when significant risks and rewards of ownership have been transferred to the buyer. No revenue is recognised if there are significant uncertainties regarding recovery of the consideration due, associated costs or possible return of goods, or where there is continuing management involvement with the goods.

Interest is accounted for using the effective interest method, that is as it is earned.

Where a physical asset is donated or vested in the Trust for nil or nominal consideration the fair value of the asset received is recorded as revenue. Assets vested in the Trust are recognised as revenue when control over the asset is obtained.

Volunteer services rendered are not recognised as revenue or expenditure as the trust is unable to reliably measure the fair value of the services received.

Grants received from the Waimakariri District Council are restricted for the purposes of the trust meeting its objectives as specified in the trust deed.

Council, government and non-government grants and donations are recognised as revenue when funds are received unless there is an obligation to return the funds if conditions of the grant are not met. If there is such an obligation the grants are initially recorded as grants received in advance, and recognised as revenue when conditions of the grants are satisfied.

# Waimakariri Public Arts Trust

## Notes to and forming part of the financial statements for the period ending 31 December 2025

### Investments

Investments in bank deposits are initially measured at fair value plus transaction costs.

After initial recognition investments in bank deposits are measured at amortised cost using the effective interest rate method. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

At each balance date the Trust assesses whether there is any objective evidence that an investment is impaired. Any impairment losses are recognised in the surplus or deficit.

### Goods and service Tax (GST)

The Trust is not required to register for GST as the Trust turnover is under the threshold that requires registration for GST . Therefore amounts stated in the financial statements are inclusive of GST (if any).

### Income Tax

The Trust has been granted Charitable status by the Inland Revenue Department, and is therefore exempt from income tax.

### Trade and other payables

Trade and other payables are stated at cost.

### Employee Benefits

There are no employee obligations or benefits. The trustees and administrative support is voluntarily donated. Therefore there are no employment associated costs. Volunteer services rendered are not recognised as revenue or expenditure as the trust is unable to reliably measure the fair value of the services received.

### Bank accounts and cash

Bank accounts and cash includes cash on hand, deposits held at call with banks and bank overdrafts.

Bank overdrafts are shown within borrowings as a current liability in the Statement of Financial Position.

# Waimakariri Public Arts Trust

## Notes to and forming part of the financial statements for the period ending 31 December 2025

### Trade and other receivables

Trade and other receivables are initially measured at fair value and subsequently measured at amortised cost using the effective interest rate method, less any provision for impairment.

A provision for impairment of receivables is established when there is objective evidence that the Trust will not be able to collect all amounts due according to the original terms of the receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of the estimated future cash flows, discounted using the effective interest method.

### Provisions

The trust recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a discount rate that reflects current market assessments of the time value of the money and risks specific to the obligation. The increase in the provision due to the passage of time is recognised as a finance cost.

### Changes in accounting policies

There have been no changes to accounting policies for the year ended 2025.

# Waimakariri Public Arts Trust

## Notes to and forming part of the financial statements for the six months ended 31 December 2025

in New Zealand Dollars

	2025	2024
	\$	\$
<b>1. Bank accounts and cash</b>		
Cash at Bank	45,502	47,772
Total Bank accounts and cash	45,502	47,772
<b>2. Grants and Donations</b>		
Waimakariri District Council	-	8,270
Waimakariri Arts Council	-	-
Private Donations	-	7,000
Other Grants	-	1,000
You Me We Us Kaiapoi	-	-
Total grants and donations received	-	16,270
<b>3. Trade and Other Receivables</b>		
Interest from investments	-	-
Other Receivables	-	-
Grant- Waimakariri District Council	-	-
	-	-
<b>4. Trade and Other Payables</b>		
	-	-
<b>5. Audit fees</b>		
Audit fees to principal Auditor	-	-
<b>6. Commitments and Contingencies</b>		
The Trust did not have any capital commitments, contingent liabilities or contingent assets at year end (2024: nil).		
<b>7. Related parties</b>		
Amounts paid to the Trust by the Waimakariri District Council	-	8,270
Amounts receivable to the Trust from the Waimakariri District Council	-	-
Artworks vested to Waimakariri District Council from the Trust	-	-

No related party debts have been written off or forgiven during the year.  
The Waimakariri District Council provides funding for the Trust's audit fees.

## Waimakariri Public Arts Trust

### Notes to and forming part of the financial statements for the six months ended 31 December 2025

in New Zealand Dollars

	2025	2024
	\$	\$
<b>8. Events after the Balance Date</b>		
There were no significant events after balance date.		
<b>9. Financial Instrument Categories</b>		
<b>FINANCIAL ASSETS</b>		
Loans and Receivables	-	-
Bank accounts and cash	45,502	47,772
Trade and other receivables	-	-
Investments in term deposits	-	-
	<b>45,502</b>	<b>47,772</b>
<b>FINANCIAL LIABILITIES at amortised cost</b>		
Trade and other payables	-	-
	-	-

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR INFORMATION**

**FILE NO and TRIM NO:** EXT-03-10- 260526124674

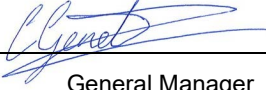
**REPORT TO:** AUDIT AND RISK COMMITTEE

**DATE OF MEETING:** 16 June 2026

**AUTHOR(S):** Paul Christensen, Finance Manager  
Michael Garrod, Accountant

**SUBJECT:** Unaudited Financial Statements for the Period Ended 30 June 2025 for the Waimakariri Public Arts Trust

**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
General Manager

  
Chief Executive

**1. SUMMARY**

- 1.1. The purpose of this report is to present the annual report for the period ended 30 June 2025 for the Waimakariri Public Arts Trust.
- 1.2. The Trust Income Statement (appendix 1) shows it has an operating surplus of \$2,605 for period ended 30 June 2025.
- 1.3. The current elected member representative on the Trust Board is Brent Cairns.
- 1.4. The current Chairperson on the Trust Board is Wilson Henderson.
- 1.5. No Trust representative will be present for the Audit and Risk Committee meeting on 16 June 2026.

**Attachments:**

- i. Unaudited Waimakariri Public Arts Trust Financial Statement for period ended 30 June 2025.

**2. RECOMMENDATION**

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No.260526124674.
- (b) **Receives** the unaudited financial statement for the Waimakariri Public Arts Trust for the period ended 30 June 2025.
- (c) **Approves** seeking exemption from a formal audit under section 7 of the Local Government Act 2002 for the Waimakariri Public Arts Trust due to the low turnover, noting that staff will be providing reporting to the Council on its financial and non-financial reporting plan and reports.

**3. BACKGROUND**

- 3.1. The purpose of the Waimakariri Public Arts Trust is as follows:
  - (a) To promote art and culture in the Waimakariri district.
  - (b) To encourage public art in all new developments and redevelopments in the Waimakariri district.

- (c) Establish and support a Waimakariri Arts Fund to commission art works and promote the arts.
  - (d) To apply for independent funding to secure art works and commission art works for specific sites.
  - (e) To educate the public about art and artists.
  - (f) To support artistic endeavours in the community.
  - (g) To benefit the public and local community with art works and events.
- 3.2. The Waimakariri Public Arts Trust is a Council-Controlled Organisation which currently requires a Statement of Intent prepared before the start of each financial year, half-yearly financial reports within two months after the end of the half of each financial year and an Audited Annual Report within three months of each financial year.
  - 3.3. Section 7 of the Local Government Act 2002 provides exemption from the requirements for small Council-Controlled Organisations.
  - 3.4. The Waimakariri Public Arts Trust was exempted from Local Government Act 2002 requirements by Council on 14<sup>th</sup> November 2023.
  - 3.5. The exemption must be reviewed every three years. It is recommended that this exemption is renewed to meet this requirement.
  - 3.6. Council perform the function of completing the financial statements on behalf of the Trust.
  - 3.7. Reporting has been delayed due to limited resources being available to support the required processes and timelines
  - 3.8. The artist is currently working on a concept for the MainPower Stadium. The project initiated in 2025 financial year and is expected to be completed by June 2026.
  - 3.9. The installation of the Raymond Herber sculpture has been successfully completed, with total costs of \$10,000 for installation and \$17,250 for the purchase.
  - 3.10. The Hannibal Lane Mural project is currently on hold pending further updates.
  - 3.11. Next big project is working on the Kaiapoi Bridge development, and the project is expected to be completed in August 2026.

#### **4. ISSUES AND OPTIONS**

- 4.1. The Trust Income Statement shows it has an operating surplus of \$2,605 for period ended 30 June 2025.
- 4.2. The Trust has current assets of \$53,197 in cash at bank.

#### **Implications for Community Wellbeing**

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.3. The Management Team has reviewed this report and support the recommendations.

#### **5. COMMUNITY VIEWS**

##### **5.1. Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

## 5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Council controls the Trust and has the power to appoint and remove all Trustees. The work that the Trust performs is to promote art within the community.

## 5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

There are not financial implications of the decisions sought by this report.

### 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

### 6.3 **Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report

### 6.4 **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

## 7. **CONTEXT**

### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. **Authorising Legislation**

Not applicable.

### 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

The Waimakariri Public Arts Trust contributes to the outcome:

"There are wide-ranging opportunities to participate in arts and cultural activities."

### 7.4. **Authorising Delegations**

Delegation S-DM 1022 provides that the Audit & Risk Committee has the jurisdiction to "Monitor performance of the Council-Controlled Organisations on a six-monthly basis".

**Waimakariri**

**Public Arts Trust**

**Annual Report**

**for the year ended**

**30 June 2025**

# Waimakariri Public Arts Trust

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6 Financial Policies & Notes to the Financial Statements	8-12

## Waimakariri Public Arts Trust

### The Trust Directory

**Address:** 215 High Street  
Rangiora 7400

**Bankers:** Westpac Banking Corporation  
Rangiora

**Auditor:** Audit New Zealand on behalf of the Office of the Auditor General  
P O Box 2  
Christchurch

**Solicitors:** Corcoran French  
Kaiapoi

## Waimakariri Public Arts Trust

### Entity Information for year ended 30 June 2025

<b>Legal Name:</b>	Waimakariri Public Arts Trust
<b>Entity and Legal Basis:</b>	The Trust is incorporated as a not-for-profit charitable trust registered as a charitable entity under the Charities Act 2005 on 17 September 2020. It is domiciled in New Zealand.
<b>Trust's purpose :</b>	<p>To promote art and culture in the Waimakariri District</p> <p>To encourage public art in all new developments and redevelopments in the Waimakariri District</p> <p>Establish and support a Waimakariri Arts Fund to commission art works and promote the arts</p> <p>To apply for independent funding to secure art works and commission art works for specific sites</p> <p>To educate the public about art and artists</p> <p>To support artistic endeavours in the community</p> <p>To benefit the public and local community with art works/events</p>
<b>Trustees:</b>	<p>Jacqueline Watson</p> <p>Wilson Henderson</p> <p>Margot Korhonen</p> <p>Dael Foy</p> <p>Judith Hault</p> <p>Alistair Blackie</p> <p>Win Stringer</p>
<b>Cash and Resources:</b>	Donations from private individual and businesses and grants from Waimakariri District Council are the main source of revenue for the Trust.

# Waimakariri Public Arts Trust

## Statement of Financial Performance for the year ended 30 June 2025

in New Zealand Dollars

	2025 \$	2024 \$
<b>Operating Revenue</b>		
Interest	418	288
Grants	14,270	22,292
Donations	7,000	1,000
Sales during events	-	3,422
Calendar Sales	-	190
Other Grants	1,000	-
<b>Total Operating Revenue</b>	<b>22,688</b>	<b>27,192</b>
<b>Operating Expenditure</b>		
Audit Fee	-	(12,485)
Charities Services Fee	-	102
Artworks	-	840
Subscription	69	60
Advertising	-	2,260
Other operating costs	630	
Braided Event	-	2,400
Bank Fees	25	25
Design Studio	2,110	-
R.Herber	17,250	-
<b>Total Operating Expenditure</b>	<b>20,084</b>	<b>(6,798)</b>
<b>Net Surplus / (Deficit)</b>	<b>2,605</b>	<b>33,989</b>

# Waimakariri Public Arts Trust

## Statement of Financial Position as at 31 June 2025

in New Zealand Dollars

	2025	2024
	\$	\$
<b>Assets</b>		
<b>Current Assets</b>		
Bank accounts and cash	53,197	58,030
Trade and other receivables	-	-
Prepayments	-	-
<b>Total current assets</b>	<b>53,197</b>	<b>58,030</b>
<b>Total Assets</b>	<b>53,197</b>	<b>58,030</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Trade and other payables	-	-
<b>Total Liabilities</b>	<b>-</b>	<b>-</b>
<b>Trust Equity</b>		
Accumulated general funds	53,197	58,030
<b>Total Equity and Liabilities</b>	<b>53,197</b>	<b>58,030</b>

## Waimakariri Public Arts Trust

### Statement of Cashflow year ended 30 June 2025

in New Zealand Dollars

	2025	2024
	\$	\$
<b>Cash Flows from Operating Activities</b>		
Interest Received	418	288
Grant receipts	15,270	22,292
Donations	7,000	1,000
Sales during events	-	3,422
Calendar Sales	-	190
Payment to suppliers and employees	(19,990)	(5,663)
Subscription	(69)	
Interest paid / bank fees	(25)	(25)
<b>Net Cash Flows from Operating Activities</b>	<b>2,605</b>	<b>21,504</b>
<b>Cash Flows from Investing and Financing Activities</b>		
Receipts from sale of property, plant and equipment	-	-
Receipts from sale of investments	-	-
Proceeds from loans	-	-
Proceeds from capital contribution	-	-
Payments to acquire property, plant and equipment	-	-
Payments to acquire investments	-	-
Repayments of loans	-	-
<b>Net Cash Flows from Investing and Financing Activities</b>	<b>-</b>	<b>-</b>
<b>Net increase (decrease) in cash for the year</b>	<b>2,605</b>	<b>21,504</b>
<b>Add opening bank account and cash, including bank overdraft</b>	<b>50,594</b>	<b>36,526</b>
<b>Closing bank accounts and cash, including bank overdraft</b>	<b>53,197</b>	<b>58,030</b>

# Waimakariri Public Arts Trust

## Notes to and forming part of the financial statements for the year ended 30 June 2025

The financial statement of the trust are general purpose financial statements which have been prepared according to generally accepted accounting practice.

### Basis of preparation

The financial statements of the Waimakariri Public Arts Trust have applied PBE SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector) Standards on the basis that the Trust does not have public accountability (as defined) and has total annual expenses of less than \$2 million.

All transactions in the financial statements are reported using the accrual basis of accounting.

The financial statements have been prepared on the going concern basis.

The accounting policies set out below have been applied consistently to all periods presented in these financial statements.

The financial statements and information provided are presented in New Zealand Dollars (NZD).

### Significant accounting policies

The following specific accounting policies which materially effect the measurement of financial performance and financial position have been applied:

#### Revenue

Revenue from the sales is recognised when significant risks and rewards of ownership have been transferred to the buyer. No revenue is recognised if there are significant uncertainties regarding recovery of the consideration due, associated costs or possible return of goods, or where there is continuing management involvement with the goods.

Interest is accounted for using the effective interest method, that is as it is earned.

Where a physical asset is donated or vested in the Trust for nil or nominal consideration the fair value of the asset received is recorded as revenue. Assets vested in the Trust are recognised as revenue when control over the asset is obtained.

Volunteer services rendered are not recognised as revenue or expenditure as the trust is unable to reliably measure the fair value of the services received.

Grants received from the Waimakariri District Council are restricted for the purposes of the trust meeting its objectives as specified in the trust deed.

Council, government and non-government grants and donations are recognised as revenue when funds are received unless there is an obligation to return the funds if conditions of the grant are not met. If there is such an obligation the grants are initially recorded as grants received in advance, and recognised as revenue when conditions of the grants are satisfied.

# Waimakariri Public Arts Trust

## Notes to and forming part of the financial statements for the year ended 30 June 2025

### Investments

Investments in bank deposits are initially measured at fair value plus transaction costs.

After initial recognition investments in bank deposits are measured at amortised cost using the effective interest rate method. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

At each balance date the Trust assesses whether there is any objective evidence that an investment is impaired. Any impairment losses are recognised in the surplus or deficit.

### Goods and service Tax (GST)

The Trust is not required to register for GST as the Trust turnover is under the threshold that requires registration for GST . Therefore amounts stated in the financial statements are inclusive of GST (if any).

### Income Tax

The Trust has been granted Charitable status by the Inland Revenue Department, and is therefore exempt from income tax.

### Trade and other payables

Trade and other payables are stated at cost.

### Employee Benefits

There are no employee obligations or benefits. The trustees and administrative support is voluntarily donated. Therefore there are no employment associated costs. Volunteer services rendered are not recognised as revenue or expenditure as the trust is unable to reliably measure the fair value of the services received.

### Bank accounts and cash

Bank accounts and cash includes cash on hand, deposits held at call with banks and bank overdrafts.

Bank overdrafts are shown within borrowings as a current liability in the Statement of Financial Position.

# Waimakariri Public Arts Trust

## Notes to and forming part of the financial statements for the year ended 30 June 2025

### Trade and other receivables

Trade and other receivables are initially measured at fair value and subsequently measured at amortised cost using the effective interest rate method, less any provision for impairment.

A provision for impairment of receivables is established when there is objective evidence that the Trust will not be able to collect all amounts due according to the original terms of the receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of the estimated future cash flows, discounted using the effective interest method.

### Provisions

The trust recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a discount rate that reflects current market assessments of the time value of the money and risks specific to the obligation. The increase in the provision due to the passage of time is recognised as a finance cost.

### Changes in accounting policies

There have been no changes to accounting policies for the year ended 2025.

# Waimakariri Public Arts Trust

## Notes to and forming part of the financial statements for the year ended 30 June 2025

in New Zealand Dollars

	2025	2024
	\$	\$
<b>1. Bank accounts and cash</b>		
Cash at Bank	53,197	58,030
Total Bank accounts and cash	<b>53,197</b>	<b>58,030</b>
<b>2. Grants and Donations</b>		
Waimakariri District Council	14,270	22,292
Waimakariri Arts Council	-	-
Private Donations	7,000	1,000
Other Grants	1,000	-
You Me We Us Kaiapoi	-	-
Total grants and donations received	<b>22,270</b>	<b>23,292</b>
<b>3. Trade and Other Receivables</b>		
Interest from investments	-	-
Other Receivables	-	-
Grant- Waimakariri District Council	-	-
	-	-
<b>4. Trade and Other Payables</b>		
	-	-
<b>5. Audit fees</b>		
Audit fees to principal Auditor	-	-
<b>6. Commitments and Contingencies</b>		
The Trust did not have any capital commitments, contingent liabilities or contingent assets at year end (2024: nil).		
<b>7. Related parties</b>		
Amounts paid to the Trust by the Waimakariri District Council	14,270	22,292
Amounts receivable to the Trust from the Waimakariri District Council	-	-
Artworks vested to Waimakariri District Council from the Trust	-	-

No related party debts have been written off or forgiven during the year.  
The Waimakariri District Council provides funding for the Trust's audit fees.

# Waimakariri Public Arts Trust

**Notes to and forming part of the financial statements  
for the year ended 30 June 2025**  
in New Zealand Dollars

	<b>2025</b>	<b>2024</b>
	\$	\$
<b>8. Events after the Balance Date</b>		
There were no significant events after balance date.		
<b>9. Financial Instrument Categories</b>		
<b>FINANCIAL ASSETS</b>		
Loans and Receivables	-	-
Bank accounts and cash	53,197	58,030
Trade and other receivables	-	-
Investments in term deposits	-	-
	<b>53,197</b>	<b>58,030</b>
<b>FINANCIAL LIABILITIES at amortised cost</b>		
Trade and other payables	-	-
	-	-

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR INFORMATION**

**FILE NO and TRIM NO:** EXT-03-02 / 260525123541


**REPORT TO:** AUDIT AND RISK COMMITTEE


**DATE OF MEETING:** 16 June 2026

**AUTHOR(S):** Paul Christensen, Finance Manager  
Michael Garrod, Accountant

**SUBJECT:** Audited Financial Statements for the Period Ended 30 June 2025 –  
Waimakariri Art Collection Trust

**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
General Manager

  
Chief Executive

**1. SUMMARY**

- 1.1. The purpose of this report is to present the audited annual report for the year ended 30 June 2025 for the Waimakariri Art Collection Trust.
- 1.2. The Trust Income Statement (appendix 1) shows it has an operating surplus of \$153 for the year ended 30 June 2025.
- 1.3. The current elected member representative on the Trust Board is Councillor Brent Cairns.
- 1.4. The audit was completed on 11 December 2025, at which time qualified opinions were issued due to issues with the valuation of art collection assets, as no satisfactory audit procedures were available for the auditor to independently verify their accuracy and value. A matter of emphasis was included noting that the financial statements have been prepared on a disestablishment basis.
- 1.5. This report has been delayed due to limited resources being available to support the required processes and timelines.
- 1.6. No Trust representative will be present for the Audit and Risk Committee meeting on 16 June 2026.

**Attachments:**

- i. Audited Waimakariri Art Collection Trust 30 June 2025 Financial Statements.

**2. RECOMMENDATION**

**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 260525123541.
- (b) **Receives** the Audited annual report for the Waimakariri Art Collection Trust for the year ended 30 June 2025.
- (c) **Notes** that this is the final financial year of the Trust's operations, as the Trust is in process of being disestablished before 30 June 2026.

### 3. **BACKGROUND**

- 3.1. The purpose of the Waimakariri Art Collection Trust is as follows:
- (a) To establish and maintain a collection of artworks of merit that have an association with the North Canterbury area for the purposes of education use and public appreciation.
  - (b) To acquire artworks of merit either by gift, bequest or purchase in accordance with a selection policy as determined by the trustees from time to time.
  - (c) To provide such education programmes and displays as the trustees or the administrative committee determine from time to time for the purpose of satisfying (a) above.
  - (d) To undertake any other objects of a similar nature as may be decided by the trustees from time to time.
- 3.2. The Trust looks after 74 pieces of artwork.
- 3.3. The Trust deed requires the preparation of an Audited Annual Report.
- 3.4. Council perform the function of completing the financial statements and audit on behalf of the Trust.
- 3.5. The Trust has not had any activity for the year ended 30 June 2025.
- 3.6. The Trust is in the process of being disestablished before 30 June 2026, with all associated assets will become Council assets upon completion.
- 3.7. The audit was completed on 11 December 2025, at which time qualified opinions were issued due to issues with the valuation of art collection assets, as no satisfactory audit procedures were available for the auditor to independently verify their accuracy and value. A matter of emphasis was included noting that the financial statements have been prepared on a disestablishment basis

### 4. **ISSUES AND OPTIONS**

- 4.1. The Trust Income Statement shows it has an operating surplus of \$153 for the year ended 30 June 2025. The main source of income for the Trust grants of which the Council has issued \$8,694 in grant funding for the period.
- 4.2. The Trust has current assets of \$19,475 in cash at bank.
- 4.3. The Trust has Art Collection assets value of \$192,055.
- 4.4. Staff have been working with the Trust chair for the last year to undertake a detailed inventory assessment of the artwork. This is to make sure all the artwork is on a schedule with location identified. This process has resulted in a number of additional art pieces being displayed in the Council Civic Centre. The inventory once completed will be sent for a revaluation

#### **Implications for Community Wellbeing**

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.5. The Management Team has reviewed this report and support the recommendations.

## 5. **COMMUNITY VIEWS**

### 5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

### 5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

The work that the Trust performs is to promote art within the community.

### 5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

There are financial implications of the decisions sought by this report to the Trust, as this is the Trust's financial statements. There are not financial implications for the Council

### 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

### 6.3 **Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report

### 6.4 **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

## 7. **CONTEXT**

### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. **Authorising Legislation**

Not applicable.

### 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

The Waimakariri Art Collection Trust contributes to the outcome:

"There are wide-ranging opportunities to participate in arts and cultural activities."

### 7.4. **Authorising Delegations**

Delegation S-DM 1022 provides that the Audit & Risk Committee has the jurisdiction to "Monitor performance of other council organisations where the Audit and Risk Committee considers this appropriate".

**Waimakariri  
Art Collection Trust**

**Annual Report  
for the year ended  
30 June 2025**

## Waimakariri Art Collection Trust

**The Trustees are pleased to present the annual report including the financial statements of the Waimakariri Arts Collection Trust for the year ended 30 June 2025.**

For and on behalf of the Trustees.

SIGNED

*Waimakariri Arts Collection Trustee*



\_\_\_\_\_  
Kathryn Anderson  
Trustee

\_\_\_\_\_  
Dated

11/12/25

SIGNED

*Waimakariri Arts Collection Trustee*



\_\_\_\_\_  
Alistair Blackie  
Trustee

\_\_\_\_\_  
Dated

11/12/25

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## Waimakariri Art Collection Trust

### The Trust Directory

**Address:** 215 High Street  
Rangiora 7400

**Bankers:** Westpac Banking Corporation  
Rangiora

**Auditor:** Audit New Zealand on behalf of the Office of the Auditor General  
P O Box 2  
Christchurch

**Solicitors:** Helmore Bowron & Scott  
Rangiora

## Waimakariri Art Collection Trust

### Entity Information for the year ended 30 June 2025

<b>Legal Name:</b>	Waimakariri Art Collection Trust
<b>Entity and Legal Basis:</b>	The Trust is incorporated as a not-for-profit charitable trust registered as a charitable entity under the Charities Act 2005 on 12 May 2008. It is domiciled in New Zealand.
<b>Trust's purpose :</b>	The primary object of this Trust is to establish and maintain a collection of artworks of merit that have an association with the North canterbury area for the purposes of education use and public appreciation.
<b>Trust's governance:</b>	The Trust comprises a Board of three Trustees who oversee the governance of the Trust, a administrator who is responsible for the day-to-day operations of the Trust.
<b>Trustees:</b>	Kathryn Anderson (Three Secondary Schools Appointee) Alistair Blackie (Waimakariri District Council Appointee) Michael Michaels (Waimakariri Community Arts Council Appointee)
<b>Administrator:</b>	Miranda Hales
<b>Cash and Resources:</b>	Grants from Waimakariri District Council is the main source of revenue for the Trust.

## Waimakariri Art Collection Trust

### Statement of Financial Performance for the year ended 30 June 2025

	Note	2025 \$	2024 \$
<b>Operating Revenue</b>			
Interest		179	401
Grants	2	8,694	8,070
Donations	2	-	4,314
Total Operating Revenue		<b>8,873</b>	<b>12,785</b>
<b>Operating Expenditure</b>			
Audit Fee	5	8,694	8,070
Other operating costs		25	25
Total Operating Expenditure		<b>8,719</b>	<b>8,095</b>
Net Surplus / (Deficit)		<b>153</b>	<b>4,689</b>

## Waimakariri Art Collection Trust

### Statement of Financial Position as at 30 June 2025

	Note	2025 \$	2024 \$
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	1	19,475	19,322
Trade and other receivables	3	8,694	8,070
Collections	6	192,055	-
<b>Total current assets</b>		<b>220,224</b>	<b>27,392</b>
<b>Non Current Assets</b>			
Collections	6	-	192,055
<b>Total non-current assets</b>		<b>-</b>	<b>192,055</b>
<b>Total Assets</b>		<b>220,224</b>	<b>219,447</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and other payables	4	8,694	8,070
<b>Total current liabilities</b>		<b>8,694</b>	<b>8,070</b>
<b>Total Liabilities</b>		<b>8,694</b>	<b>8,070</b>
<b>Trust Equity</b>			
Accumulated general funds		211,530	211,377
<b>Total Equity</b>		<b>211,530</b>	<b>211,377</b>
<b>Total Equity and Liabilities</b>		<b>220,224</b>	<b>219,447</b>

## Waimakariri Art Collection Trust

### Statement of Cashflow Year ended 30 June 2025

	Note	2025 \$	2024 \$
<b>Cash Flows from Operating Activities</b>			
Interest Received		179	401
Donations Received		-	4,314
Grant receipts		-	-
Payment to suppliers and employees		-	-
Artwork repairs		-	-
Koha/Donations Gifted		-	-
Interest paid / bank fees		(25)	(25)
<b>Net Cash Flows from Operating Activities</b>		<b>154</b>	<b>4,690</b>
<b>Cash Flows from Investing and Financing Activities</b>			
Receipts from sale of property, plant and equipment		-	-
Receipts from sale of investments		-	-
Proceeds from loans		-	-
Proceeds from capital contribution		-	-
Payments to acquire property, plant and equipment		-	(1,500)
Payments to acquire investments		-	-
Repayments of loans		-	-
<b>Net Cash Flows from Investing and Financing Activities</b>		<b>-</b>	<b>(1,500)</b>
<b>Net increase (decrease) in cash for the year</b>		<b>154</b>	<b>3,190</b>
<b>Add opening bank account and cash, including bank overdraft</b>		<b>19,322</b>	<b>16,132</b>
<b>Closing bank accounts and cash, including bank overdraft</b>		<b>19,475</b>	<b>19,322</b>

## Waimakariri Art Collection Trust

### Notes to the financial statements for the year ended 30 June 2025

The financial statements of the Waimakariri Arts Collection Trust are for the period ended 30 June 2025. The financial statements were authorised for issue by the Board of Trustees on the 11th December 2025.

The financial statement of the trust are general purpose financial statements which have been prepared according to generally accepted accounting practice.

#### **Basis of preparation**

The financial statements of the Waimakariri Art Collection Trust have applied Tier 3 Public Sector Entities (Tier 3 (PS) standard) on the basis that the Trust does not have public accountability (as defined) and has total annual expenses of less than \$5 million.

All transactions in the financial statements are reported using the accrual basis of accounting.

The financial statements have been prepared on a disestablishment basis as the Trust will cease to operate following the transfer of the collection assets to Waimakariri District Council (WDC) which is expected to occur between January 2026 and June 2026. As a result, non-current assets have be categorised as current assets. There is no impact on the amounts of the assets and liabilities reported in these financial statements as these will be transferred to WDC at book value.

The accounting policies set out below have been applied consistently to all periods presented in these financial statements.

The financial statements and information provided are presented in New Zealand Dollars (NZD).

#### **Significant accounting policies**

The following specific accounting policies which materially effect the measurement of financial performance and financial position have been applied:

##### **Revenue**

Revenue from the sales is recognised when significant risks and rewards of ownership have been transferred to the buyer. No revenue is recognised if there are significant uncertainties regarding recovery of the consideration due, associated costs or possible return of goods, or where there is continuing management involvement with the goods.

Interest is accounted for using the effective interest method, that is as it is earned.

Where a physical asset is donated or vested in the Trust for nil or nominal consideration the fair value of the asset received is recorded as revenue. Assets vested in the Trust are recognised as revenue when control over the asset is obtained.

Volunteer services rendered are not recognised as revenue or expenditure as the trust is unable to reliably measure the fair value of the services received.

Grants received from the Waimakariri District Council are restricted for the purposes of the trust meeting its objectives as specified in the trust deed.

## Waimakariri Art Collection Trust

### Notes to the financial statements for the year ended 30 June 2025

General funding or grants with no documented expectations over use  
General funding received from central or local government, grants from non-government organisations and capital grants are recognised as revenue when the funds are received if there are no documented expectations over use.

General funding or grants with documented expectations over use  
If funding is subject to documented expectations over use, the funds are initially recorded as deferred revenue. As the documented expectations over use are met, the deferred revenue is reduced and revenue is recorded.

#### **Investments**

Investments in bank deposits are initially measured at fair value plus transaction costs.

After initial recognition investments in bank deposits are measured at amortised cost using the effective interest rate method. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

At each balance date the Trust assesses whether there is any objective evidence that an investment is impaired. Any impairment losses are recognised in the surplus or deficit.

#### **Goods and service Tax (GST)**

The Trust is not required to register for GST as the Trust turnover is under the threshold that requires registration for GST. Therefore amounts stated in the financial statements are inclusive of GST (if any).

#### **Income Tax**

The Trust has been granted Charitable status by the Inland Revenue Department, and is therefore exempt from income tax.

#### **Trade and other payables**

Trade and other payables are stated at cost.

#### **Employee Benefits**

There are no employee obligations or benefits. The trustees and administrative support is voluntarily donated. Therefore there are no employment associated costs. Volunteer services rendered are not recognised as revenue or expenditure as the trust is unable to reliably measure the fair value of the services received.

#### **Bank accounts and cash**

Bank accounts and cash includes cash on hand, deposits held at call with banks and bank overdrafts.

Bank overdrafts are shown within borrowings as a current liability in the Statement of Financial Position.

## Waimakariri Art Collection Trust

### Notes to the financial statements for the year ended 30 June 2025

#### Trade and other receivables

Trade and other receivables are initially measured at fair value and subsequently measured at amortised cost using the effective interest rate method, less any provision for impairment.

A provision for impairment of receivables is established when there is objective evidence that the Trust will not be able to collect all amounts due according to the original terms of the receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of the estimated future cash flows, discounted using the effective interest method.

#### Collections

Collections are revalued on a three yearly valuation cycle. The valuations are carried out by an independent art valuer. The last valuation was carried out as at June 2022 by Neil Roberts of Independent Art Valuations Limited. The basis of valuation is market value. The carrying values are reviewed at each balance date to ensure that the values are not materially different to fair value. The net revaluation results are credited or debited to other comprehensive revenue and expense and are accumulated to an asset revaluation reserve in equity. Where this would result in a debit balance in the asset revaluation reserve, this balance is not recognised in other comprehensive revenue and expense but in the surplus or deficit. Any subsequent increase on revaluation that reverses a previous decrease recognised in the surplus or deficit will be recognised first in the surplus or deficit up to the amount previously expensed and then recognised in other comprehensive revenue and expense.

Collections are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

#### Provisions

The trust recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a discount rate that reflects current market assessments of the time value of the money and risks specific to the obligation. The increase in the provision due to the passage of time is recognised as a finance cost.

#### Changes in accounting policies

The Trust applied the Tier 3 (PS) standard for the first time this year. As a result of the first-time application of this standard, changes were required to revenue recognition, because of the change from accounting based on use or return conditions to accounting based on documented expectations over use.

There were no changes to the financial statements as a result of the first-time application of this standard.

There have been no other changes in the Trust's accounting policies since the date of the last audited performance report.

## Waimakariri Art Collection Trust

### Notes to the financial statements for the year ended 30 June 2025

	2025 \$	2024 \$
<b>1. Bank accounts and cash</b>		
Cash at Bank	19,475	19,322
Total Bank accounts and cash	<b>19,475</b>	<b>19,322</b>
<b>2. Grants and Donations</b>		
Waimakariri District Council	8,694	8,070
Waimakariri Arts Council	-	4,314
Total grants and donations received	<b>8,694</b>	<b>12,384</b>
<b>3. Trade and Other Receivables</b>		
Interest from investments	-	-
Other Receivables	-	-
Grant- Waimakariri District Council	8,694	8,070
	<b>8,694</b>	<b>8,070</b>
<b>4. Trade and Other Payables</b>		
	<b>8,694</b>	<b>8,070</b>
<b>5. Audit fees</b>		
Audit fees to principal Auditor	<b>8,694</b>	<b>8,070</b>

## Waimakariri Art Collection Trust

### Notes to the financial statements for the year ended 30 June 2025

	2025 \$	2024 \$
<b>6. Collections</b>		
Collection - fair value	192,055	190,555
Correction of incorrect asset written off	-	-
Collections - Corrected Opening Balance	<b>192,055</b>	<b>190,555</b>
Additions purchased during the year	-	1,500
Additions donated during the year	-	-
Collection - revaluation	-	-
Revaluation movement current year recognised as loss	-	-
Artwork written off	-	-
Impairment loss	-	-
Collection - fair value	<b>192,055</b>	<b>192,055</b>

The Trust has opted to apply PBE IPSAS 17 Property, Plant and Equipment in order to apply the revaluation model for its Art Collection assets.

The Trust has not had a fair value assessment of the Arts Collection as at 30 June 2025.

### 7. Commitments and Contingencies

The Trust did not have any capital commitments, contingent liabilities or contingent assets at year end (2024: nil).

### 8. Related parties

Amounts paid to the Trust by the Waimakariri District Council	-	-
Amounts receivable to the Trust from the Waimakariri District Council	8,694	8,070
Amounts paid to the Trust by the Waimakariri Arts Council	-	4,314

No related party debts have been written off or forgiven during the year.

Grant's from Waimakariri District Council are the main source of income for the Trust.

The Waimakariri District Council provides funding for the Trust's audit fees.

The Trust and the Waimakariri Arts Council are administered by the same person.

### 9. Events after the Balance Date

On the 16th of September 2025, the Community and Recreation Committee approved the dissolution of the Trust. As per the Trust Deed, net assets shall be given to the Waimakariri District Council. The Trust is being disestablished due to the administrative burden and to allow more focus on artworks and purchases.

## Waimakariri Art Collection Trust

### Notes to the financial statements for the year ended 30 June 2025

	2025	2024
	\$	\$
<b>10. Financial Instrument Categories</b>		
<b>FINANCIAL ASSETS</b>		
Loans and Receivables	-	-
Bank accounts and cash	19,475	19,322
Trade and other receivables	8,694	8,070
Investments in term deposits	-	-
	<b>28,169</b>	<b>27,392</b>
 <b>FINANCIAL LIABILITIES at amortised cost</b>		
Trade and other payables	8,694	8,070
	<b>8,694</b>	<b>8,070</b>

## Independent Auditor's Report

### To the readers of Waimakariri Arts Collection Trust's financial statements for the year ended 30 June 2025

The Auditor-General is the auditor of Waimakariri Arts Collection Trust (the Trust). The Auditor-General has appointed me, Yvonne Yang, using the staff and resources of Audit New Zealand, to carry out the audit of the financial statements of the Trust on his behalf.

We have audited the financial statements of the Trust on pages 5 to 13, that comprise the statement of financial position as at 30 June 2025, the statement of financial performance and statement of cashflow for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information.

#### Qualified opinion

In our opinion, except for the possible effects of the matter described in the *Basis for our qualified opinion* section of our report, the financial statements of the Trust on pages 5 to 13, which have been prepared on a disestablishment basis:

- present fairly, in all material respects:
  - its financial position as at 30 June 2025; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with the Reporting Requirements for Tier 3 Public Sector Entities.

Our audit was completed on 11 December 2025. This is the date at which our qualified opinion is expressed.

The basis for our qualified opinion is explained below, and we draw your attention to the financial statements being prepared on a disestablishment basis. In addition, we outline the responsibilities of the Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

#### **Basis for our qualified opinion - Our work was limited with respect to the valuation of art collection assets**

As stated in note 6 to the financial statements, the Trust has elected to revalue its art collection assets and has opted to apply the requirements of PBE IPSAS 17 *Property, Plant and Equipment* to

these assets. As stated in the accounting policies on page 10, the basis of valuation used by the Trust is fair value based on market value.

PBE IPSAS 17 requires entities that measure assets at fair value to carry out revaluations with sufficient regularity to ensure that revalued asset classes are not included in the financial statements at a value that is materially different to fair value.

The Trust did not provide us with sufficient appropriate evidence to support that the carrying amount of art collection as at 30 June 2025 of \$192,055 does not differ materially from its fair value. As a consequence, it was impracticable for us to determine whether any adjustment to the carrying value was necessary as at 30 June 2025. There are no satisfactory audit procedures that we could adopt to confirm independently the accuracy and valuation of the art collection assets.

Our audit opinion for the year ended 30 June 2024 was also qualified for the same reason.

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

### **Emphasis of matter - The financial statements have been prepared on a disestablishment basis**

Without further modifying our opinion, we draw attention to the accounting policy on page 8, and further information in note 9, about the financial statements being prepared on a disestablishment basis. The Trust will cease to operate following the transfer of the collection assets to the Waimakariri District Council (the council), which is expected to happen in 2026.

As described on page 8, while the collection assets have been recategorised as current assets, there is no impact on the amounts of the assets and liabilities reported in the financial statements as these will be transferred to the council at book value.

### **Responsibilities of the Trustees for the financial statements**

The Trustees are responsible on behalf of the Trust for preparing financial statements on a disestablishment basis that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Trustees are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible on behalf of the Trust for assessing the Trust's ability to continue as a going concern. If the Trustees conclude that the going

concern basis of accounting is inappropriate, the Trustees are responsible for preparing the financial statements on a disestablishment basis and making appropriate disclosures.

The Trustees' responsibilities arise from clause 7.2 of the Trust Deed of the Trust.

### **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers, taken on the basis of these financial statements.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- We conclude on the appropriateness of the use of the disestablishment basis of accounting by the Trustees.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

### **Other information**

The Trustees are responsible for the other information. The other information comprises all of the information included in the annual report other than the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Independence**

We are independent of the Trust in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of *Professional and Ethical Standard 1: International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand)* issued by the New Zealand Auditing and Assurance Standards Board.

Other than in our capacity as auditor, we have no relationship with, or interests in, the Trust.

A handwritten signature in black ink that reads "Yvonne Yang". The signature is written in a cursive, flowing style.

Yvonne Yang  
Audit New Zealand  
On behalf of the Auditor-General  
Christchurch, New Zealand