

Waimakariri District Council

Audit and Risk Committee

Agenda

Tuesday 10 June 2025

9am

Council Chambers
215 High Street
Rangiora

Members:

Cr Jason Goldsworthy (Chairperson)

Cr Neville Atkinson

Cr Tim Fulton

Cr Joan Ward

Cr Paul Williams

Mayor Dan Gordon (ex officio)

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A MEETING OF THE AUDIT AND RISK COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON TUESDAY 10 JUNE 2025 AT 9AM.

Recommendations in reports are not to be construed as
Council policy until adopted by the Council

BUSINESS

Page No

1 APOLOGIES

2 CONFLICTS OF INTEREST

Conflicts of interest (if any) to be reported for minuting.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Audit and Risk Committee held on Tuesday 11 March 2025

7-19

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of a meeting of the Audit and Risk Committee, held on 11 March 2025.

3.2 Matters Arising

4 PRESENTATION/DEPUTATION

4.1 Miles O'Connor – Bancorp Treasury

M O'Connor will be in attendance to provide a quarterly Treasury update. (30min)

4.2 Yvonne Yang – Audit NZ

Y Yang will be in attendance to talk to Item 5.1 -the Audit New Zealand Audit Plan.

5 **REPORTS**

5.1 **Audit New Zealand Audit Plan for the year ended 30 June 2025 – Paul Christensen (Finance Manager)**

20-45

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 250519087712.
- (b) **Agrees** to the audit plan for the year ended 30 June 2025, as provided by Audit New Zealand.
- (c) **Notes** the final audit will start on 18 August 2025 and verbal audit clearance is planned to be received on 7 October 2025.

5.2 **Financial Report for the period ended 31 March 2025 – Paul Christensen (Finance Manager)**

46-85

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** Report No.250519088257.
- (b) **Notes** the surplus for the period ended 31 March 2025 is \$3.1 million, \$6.4 million under budget.
- (c) **Notes** This is predominantly due to development contributions revenue being \$9.9million unfavourable to budget. Development contributions are used to fund growth related capital expenditure. Capital expenditure for growth is under budget by \$15.6 million, which will mitigate the reduced cash from development contributions.

5.3 **Non-Financial Performance Measures for the quarter ended 31 March 2025 – Helene Street (Corporate Planner)**

86-129

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 250521090330.
- (b) **Notes** 66 (73%) of performance measures for the third quarter of the 2024/25 financial year were achieved, and 11 were not achieved.
- (c) **Notes** 22 (25%) of the measures did not meet target, but ten were within 5% of being achieved.
- (d) **Notes** two (2%) of the measures will be reported later in the financial year.
- (e) **Notes** all measures have been reviewed for the 2024-2034 Long Term Plan and adopted for the 2024/25-2026/27 financial years.
- (f) **Notes** the year end forecast is based on achieving all the measures not yet reported for the year.

5.4 **Reporting on LGOIMA Requests for the period 1 December 2024 to 31 March 2025 – Thea Kunkel (Governance Team Leader)**

130-141

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 250521090032 for information.
- (b) **Notes** that the Council received 82 requests and responded to 66 official requests for information from 1 December 2024 to 31 March 2025, two more than the 64 official requests responded to in the same period in 2023/24.

5.5 **2024/25 Capital Works March Quarterly Report – Jane Eggleton (Project Planning and Quality Team Leader), Don Young (Senior Engineering Advisor), Gerard Cleary (General Manager Utilities and Roading) and Chris Brown (General Manager Community and Recreation)**

142-183

RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 250529096262.
- (b) **Notes** the actual and predicted achievement across all tracked capital expenditure.
- (c) **Notes** that of the \$94.33M total capital spend, \$45.46M (52%) has been completed and \$58.4M (64%) is predicted to be completed (subject to weather and other matters outside our control).
- (d) **Notes** that the previous December Quarterly Report predicted completion of 78.5%.
- (e) **Notes** that progress towards achieving the 2024/25 capital works programme is not as well advanced as intended across most areas, and the reasons for this are expanded on in more detail in the separate sections below.

6 PORTFOLIO UPDATES

6.1 **Audit, Risk, Annual / Long Term Plans – Councillor Joan Ward**

6.2 **Communications and Customer Services – Councillor Joan Ward**

7 QUESTIONS

8 URGENT GENERAL BUSINESS

9 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

1. That the public be excluded from the following parts of the proceedings of this meeting:
Item 9.1 Application for Rating Sale – 3 Newnham Street, Rangiora.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
REPORT			
9.1	Application for Rating Sale – 3 Newnham Street, Rangiora	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons. LGOIMA Sections 7(2) (a).

CLOSED MEETING

Refer to Public Excluded Agenda (separate document).

OPEN MEETING

NEXT MEETING

The next meeting of the Audit and Risk Committee will be held on Tuesday 12 August 2025 at 9am, in the Council Chambers, Rangiora Service Centre.

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE AUDIT AND RISK COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY, 11 MARCH 2025, AT 9AM.

PRESENT

Councillors J Goldsworthy (Chairperson), T Fulton, J Ward, P Williams, Deputy Mayor N Atkinson and Mayor D Gordon.

IN ATTENDANCE

Councillors R Brine, B Cairns and P Redmond.

J Millward (Chief Executive), G Bell (Acting General Manager Finance and Business Support), S Hart (General Manager Strategy, Engagement and Economic Development), C Brown (General Manager Community and Recreation), G Cleary (General Manager Utilities and Roding), P Christensen (Finance Manager), S Nichols (Governance Manager), M Maxwell (Strategy and Business Manager), K Simpson (3 Waters Manager), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Audit and Risk Committee held on Tuesday, 10 December 2024

Moved: Councillor Williams

Seconded: Councillor Ward

THAT the Audit and Risk Committee:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of a meeting of the Audit and Risk Committee held on 10 December 2024.

CARRIED

3.2 Matters Arising

Councillor Redmond noted in the Minutes that a workshop would be held in February 2025 to discuss the possible charging for LGOIMA requests as per the Council's approved Fees and Charges, which had not happened. S Hart noted that the Council would be updated in March 2025

4 PRESENTATION/DEPUTATION

4.1 Bancorp Treasury Services – Miles O'Connor

Due to technical difficulties, M O'Connor could not be in attendance to update the Committee.

5 **REPORTS**

5.1 **Six Month Financial Statements for the Period Ended 31 December 2024 - Te Kōhaka o Tūhaitara Trust – N Robinson (General Manager Finance and Business Support)**

Councillor Blackie presented this report and provided an overview of the Te Kōhaka o Tūhaitara Trust's (the Trust) six-month financial statements.

Councillor Redmond noted that the Trust was upgrading their trustee structure in a bid to become more professional. He asked who managed staff recruitment and human resources for the Trust. Councillor Blackie confirmed that the Council assisted the Trust with human resources.

Councillor Redmond questioned what external grants the Trust had received. Councillor Blackie noted that the Trust received grants from the University of Canterbury, the Rātā Foundation, the Department of Conservation, Environment Canterbury, and Trees That Count. Some organisations provided funding, and others gifted free trees.

Councillor Fulton noticed in the Trust's Profit and Loss Operating Expenditures that there seemed to be many instances where budget allocations were made from different cost centres. Councillor Blackie acknowledged it was disorganised, and the Trust was unaware of how much until the two new Senior Managers did an extensive investigation. Hence, the Trust was rebuilding the whole policy structure.

Councillor Ward enquired whether the two new Senior Managers would be able to cope with the extensive workload. Councillor Blackie noted that the two newly promoted Senior Rangers were doing an excellent job, and the Trust was operating better than it had in a long time. The Trust would survive with the periodic detention crews who came two to three times a week and did free labour.

Councillor Fulton asked if the Trust had relationships with institutions to access qualified arborists or interns. Councillor Blackie reported that a Ranger from the Nelson Ranger School worked for the Trust over the summer.

Moved: Councillor Ward

Seconded: Deputy Mayor Atkinson

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 250304035335.
- (b) **Receives** the Six Month Report for the Te Kōhaka o Tūhaitara Trust for the period ended 31 December 2024.
- (c) **Notes** that the operations for the six months to 31 December 2024 are progressing as planned, as presented in the Statement of Intent.

CARRIED

Councillor Ward thanked Councillor Blackie for the work he has been doing because, without his leadership and commitment, the Trust would be worst off. She would like to hear more about the Iwi's involvement and support in the future.

Deputy Mayor Atkinson also thanked Councillor Blackie for working with Joesph Cullen to keep the Trust operational during tight times. He acknowledged that the Trust had experienced some challenges; however, he believed the Council needed to place its faith in the trustees to deal with the difficulties.

Councillor Fulton supported the motion and concurred with the comments made by the previous speakers.

Councillor Redmond was pleased that the trustees were reviewing the organisation and, hopefully, making it more professional. He became concerned when a former Waikuku Beach Holiday Camp staff member mentioned some challenges working with the Trust and was pleased that the matters would be addressed.

Councillor Goldsworthy appreciated the candour with which Councillor Blackie had reported to the Committee.

5.2 **Te Kōhaka o Tūhaitara Trust – Statement of Intent for the year ending 30 June 2026**
– C Brown (General Manager Community and Recreation)

Councillor Blackie provided a brief overview of the Statement of Intent.

Responding to a question from Councillor Fulton, J Millward advised that Ngai Tahu nominated three members to serve on the Trust. The challenge was the ongoing operational funding for the Trust. In the early days, the Iwi contributed around \$250,000 to establish the Trust. However, their contribution had previously only been \$50,000 per annum, which had now ceased, and the Council needed to be advised why it was not being provided.

Councillor Ward asked if the Tuahiwi School visited the Trust area to learn about the local history. Councillor Blackie explained that Tuahiwi School was one of the approximately 20 schools which the Trust interacted with regularly. However, the Trust lost its Education Ranger in 2024.

Moved: Councillor Fulton

Seconded: Councillor Goldsworthy

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 250228033146.
- (b) **Receives** the Statement of Intent for Te Kōhaka o Tūhaitara Trust for the year ending 30 June 2026 (Trim 250224029938).
- (c) **Notes** that under the Local Government Act 2002, the Audit and Risk Committee may request Te Kōhaka o Tūhaitara Trust to make changes to the Statement of Intent. Te Kōhaka o Tūhaitara Trust would consider these changes requested and re-present the Statement of Intent prior to 30 June.
- (d) **Notes** that the financial forecast for the years 2025/26 through 2027/28 presents a net loss each year. Te Kōhaka o Tūhaitara Trust acknowledges that they will need to find further funding sources or make cost savings to balance the budget.
- (e) **Requests** that Te Kōhaka o Tūhaitara Trust report back to the Audit and Risk Committee before 30 June 2025 outlining where the additional funding or cost savings to balance the budget will come from.
- (f) **Recommends** eleven proposed changes to the draft Statement of Intent from the 2023/24 Statement of Intent for Te Kōhaka o Tūhaitara Trust as outlined in section 4.3 below.

CARRIED

Councillor Fulton supported the motion and was satisfied that enquiries would be made about the state of the co-governance.

Councillor Goldsworthy also supported the motion and commended the team for their continued work.

Deputy Mayor Atkinson noted that the Tūhaitara Coastal Park was given to Ngai Tahu. Ngai Tahu wanted to return it to the people by forming a Council-controlled Organisation (CCO), a 50/50 partnership between the Council and Ngai Tahu. Ngai Tahu made no monetary promises, and the agreement did not entail a 50/50 partnership in funding.

5.3 **Enterprise North Canterbury's Draft Statement of Intent for the Financial Year beginning 1 July 2025 and Approved Six Month Report to Council 31 December 2024**
– S Hart (General Manager Strategy, Engagement and Economic Development) and N Robinson (General Manager Finance and Business Support)

H Warwick provided a brief overview of Enterprise North Canterbury's (ENC) six-month report. She highlighted its three themes: Develop and Maintain a Strong Regional Brand Identity, Support Existing Businesses to Grow and Prosper and Grow Visitor Numbers and Value to North Canterbury. S Hart briefly summarised the ENC's draft Statement of Intent.

Councillor Williams noted that there were many small pie makers in the Waimakariri District. He enquired how ENC would ensure that they all knew about 'Pie July' so that they could participate. H Warwick did not believe the smaller businesses would miss out. The ENC would promote 'Pie July' extensively and would also use the Council's resources to promote the event.

Councillor Williams questioned how the ENC provided support to struggling businesses. H Warwick noted that business support information was published on the ENC website, and they also used the various promotions associations to promote their services. Word of mouth in a small district such as the Waimakariri was also very beneficial.

Councillor Redmond enquired whether Kaiapoi isite Visitor Information Centre focused on promoting local businesses or more regional promotion. H Warwick explained that people generally wanted local information. However, many residents wanted regional travel information, such as train trips. They also had many international tourists coming from the south heading to Kaikoura.

Councillor Redmond noted that ENC's brand was Waimakariri North Canterbury. H Warwick explained that ENC had a contract with the Waimakariri District Council, which did not include promoting the Hurunui District, which had its own tourism organisation.

Councillor Cairns asked if, based on the success of the North Course, ENC was measuring the repeat business derived from the connections they had struck up between the suppliers and retailers. H Warwick confirmed that they did and noted that 21 businesses were involved last year. Although some pulled out, 12 new businesses would join the North Course. C Giffard pointed out that it was not ENC or the Council's responsibility to check that everyone was using those products. Many businesses used them for six weeks and then returned to their previous practices.

Councillor Cairns asked about the amount of foot traffic at the Kaiapoi isite Visitor Information Centre. H Warwick stated that much of the foot traffic was seasonal, so it was currently very heavy, particularly from the local caravan population.

Councillor Fulton asked whether local promotion groups were key partners of ENC. H Warwick noted that they had been and would continue to be.

Moved: Councillor Ward

Seconded: Councillor Fulton

THAT the Audit and Risk Committee:

- (a) **Receives** report No 250226031595.

- (b) **Receives** the following reports for Enterprise North Canterbury (ENC):
 - i. Enterprise North Canterbury's Draft Statement of Intent for the Financial year beginning 1 July 2025 (Trim 250226031600).
 - ii. Enterprise North Canterbury Six Month Report to 31 December 2024 (Trim 250226031597).
 - iii. Appendix One to ENC Six Month Report (ENC Accounts) to 31 December 2024 (Trim 250226031605).
- (c) **Notes** that under the Local Government Act 2002, the Audit and Risk Committee may request Enterprise North Canterbury to make changes to the Statement of Intent (SOI). If this were to be the case, Enterprise North Canterbury would consider the requested changes and re-present the Statement of Intent prior to 30 June 2025.
- (d) **Acknowledges** the work carried out by Enterprise North Canterbury and thanks the Trustees and staff for their efforts.
- (e) **Circulates** the report to the Community Boards for information.

CARRIED

Councillor Ward observed how ENC had grown over the last few years and how they had grown the profile of the Waimakariri District. She commented that ENC was a small team that did incredible work. She looked forward to the North Canterbury Business Awards and hearing about the growth being experienced in the Waimakariri District. Councillor Ward noted that ENC was on track with its Statement of Intent. There had been some difficult times keeping tight constraints on its budget; however, they were performing very well.

Councillor Fulton supported the motion and appreciated seeing the district-wide picture and the opportunities that existed with cycleways, walkways, and recreation.

Deputy Mayor Atkinson commented that the figures showed that ENC was heading in the right direction after some tough years. Tourism in the country seemed to have returned to its pre-COVID level. The isite facility would always be controversial, as people would come to source local information. Still, they also wanted information about the rest of their journey if they were not coming to Kaiapoi to stay.

Mayor Gordon supported the Statement of Intent. Through the Portfolio Holder, the Council had been looking at the possible reviewing events funding. He appreciated the professional service that ENC provided. The Council decided to retain the isite facility in Kaiapoi and appreciated that ENC abided by its preference. He thanked H Warwick and the team for the work they have been doing. Mayor Gordon and J Millward represented the Council on ENC's Board. The Board was voluntary; they all did it because they were passionate about the area.

Councillor Redmond thanked H Warwick for her presentation. He noted the more significant operating surplus, \$47,000, better than the budget result. He believed that ENC did an excellent job.

5.4 **Amendment to Treasury Policy – G Bell (Acting General Manager Finance and Business Support)**

G Bell noted that the Treasury Management Policy established the Council's approach to managing its borrowing and investments. The Council's Independent Treasury Advisor, Bancorp, recommended changing the interest rate management section of this policy, which would make the policy more flexible by allowing a lower level of interest rate hedging.

Councillor Fulton questioned how this corresponded with having more flexibility in fixed rates. G Bell noted that debt in the Council's Long-Term Plan would increase over the next few years; however, further out, it would fall away again.

Councillor Redmond sought an explanation of the Council's strategy for debt repayment. G Bell stressed that the Council's debt was not out of control. There were two elements to Council debt - the physical borrowing from the Local Government Funding Agency (LGFA). The Council borrows funds over two, three, and four years, which need to be repaid. The Council would often repay these short-term loans and then reborrow. Regarding funding Council expenditure, it took out loans and manages them internally relating to major projects or activities. As part of the Council funding process, it made internal loan payments, which were built into its funding requirements, such as debt repayment.

Councillor Goldsworthy noted a decrease in the minimum amount of lending. He asked about the potential risk when the interest rates were quite good and the Council had an extensive capital infrastructure. G Bell noted that there was the risk of decreasing the minimums. He was not suggesting that the change in the policy necessarily reduced the amount of fixing, but in terms of management and advice from Bancorp, it allowed more flexibility.

Councillor Goldsworthy also enquired about what point the Council would consider hedging 60% or 70% of the short-term debt. J Millward noted it was a moving target; however, the Council always stayed within the policy. The discussion came around what the Council thought the interest rate would be in the future; it used that for the minimum requirement of the policy, where it started building up to the maximum. Currently, the Council's average cost of funds is around 4.1%, in the lower region of most Councils across New Zealand.

Moved: Deputy Mayor Atkinson Seconded: Councillor Ward

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 250212022685.
- (b) **Recommends** to the Council that it amends the interest rate risk management section (section 3.5) of the Treasury Policy, effective from 1 April 2025 to the following limits:

<u>Current limits for proportion of interest rates fixed</u>	<u>Proposed limits for proportion of interest rates fixed</u>
Minimum 50% to Maximum 100% for years 0 – up to 3 years	Minimum 40% to a Maximum 100% for years 0 – up to 2 years
Minimum 30% to a Maximum 80% for years 3 – up to 6 years	Minimum 25% to a Maximum 80% for years 2 – up to 4 years
Minimum 0% to a Maximum 50% for years 6 – up to 10 years.	Minimum 0% to a Maximum of 60% for years 4 – up to 10 years.

- (c) **Notes** that staff have held off putting in place interest rate hedging for year six of the policy (2030) to allow the Council to make a decision on the proposed policy change.
- (d) **Notes** that staff have pre-funded the required debt repayments for the 2025 calendar year to maintain the Council's strong liquidity position.

CARRIED

Deputy Mayor Atkinson commented that the Council should use the flexibility to maximise its financial position, and this would allow it to do so. He looked forward to the Council discussing the matter and hearing from Bancorp.

Councillor Ward congratulated the Finance Team for their expertise and support. She commented that Bancorp had always been proactive in looking after and guiding the Council and was very proud of its financial management.

Mayor Gordon supported the motion. He noted that it was a balanced approach and had always been reservedly based, which the Council had fully supported over the years. A lot of misinformation was being spread about the Council's debt position. The Council's approach was about investing in today and ensuring it was investing in the future. The Council was borrowing around 10% of its asset base, which he thought was prudent. With the earthquake recovery, there was no way the district could get to where it was now without the Council having taken on debt to ensure it did not have a considerable cost to its ratepayers. The Council took the view that it was sensible to build back better. The Waimakariri District Council was a twice AA-rated Council by the Local Government Excellence Programme and Standard and Poors.

Councillor Redmond looked forward to hearing from Bancorp to get their view on the economy and the Council's policies. He had no concerns regarding the Council's debt, as the Council was a leader in our financial management in the local sector.

5.5 **Six Month Financial Statements for the Period Ended 31 December 2024 - Waimakariri Public Arts Trust – P Christensen (Finance Manager) and M Garrod (Accountant)**

The Chairperson of the Waimakariri Public Arts Trust (the Trust), Wilson Henderson, advised that after experiencing some challenges, the Trust had a positive six months. He highlighted the following Trust projects:

- The Trust was in the process of securing a sculpture for installation at the MainPower Stadium.
- Windswept, a sculpture by Raymond Herber, had been installed on the ample green space on Ohoka Road near the Silverstream, Kaiapoi. The sculpture was well received by the public.
- The Trust would work closely with the Council on the proposed upgrade of the Kaiapoi Bridge. The artwork on the bridge was envisaged to include an architectural laser-cut stainless steel handrail and infill panels incorporating cut-out design motifs.
- The Trust was in the process of finalising its proposed Waimakariri Public Arts Trail.

W Henderson noted that some of the projects the Trust wished to undertake had to be postponed due to lack of funding. The Trust was investigating options for promoting the work it had been doing to increase its visibility in the community. It was hoped that higher visibility would assist the Trust in raising funding. The Trust appointed three new trustees in 2024, and a new Chairperson was also elected. It was currently reviewing its operating procedure to ascertain if there may be any knowledge gaps in areas such as finance, IT and Governance. W Henderson acknowledged the assistance provided by Councillor Blackie and the Council's Community Development Facilitator - Arts Strategy Implementation.

There were no questions for elected members.

Moved: Mayor Gordon

Seconded: Councillor Fulton

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 250220028222.

- (b) **Receives** the unaudited six-month report for the Waimakariri Public Arts Trust for the period ending 31 December 2024.

CARRIED

Mayor Gordon expressed his appreciation for the Trust's work and noted he was looking forward to working with them on the proposed upgrade of the Kaiapoi Bridge. It was an essential project for the Council, the people of Kaiapo and the Harper family. Communities valued public art as it enhanced aesthetics and revitalised areas; however, the Council recognised that the Trust was operating in financially challenging times. Mayor Gordon thanked Councillor Blackie for the work he did as the Council's representative of the Trust.

Councillor Fulton concurred with Mayor Gordon's comments. He noted that the new Loburn War Memorial could be considered public art and suggested that the Council work with the Trust to ensure that all structures erected by the Council strive to be public art.

5.6 **Six Month Financial Statements for the Period Ended 31 December 2024 – Waimakariri Art Collection Trust – P Christensen (Finance Manager) and M Garrod (Accountant)**

P Christensen took the report as read, and there were no questions for elected members.

Moved: Councillor Ward

Seconded: Councillor Williams

THAT the Audit and Risk Committee:

- (a) **Receives** Report No.240221029103.
- (b) **Receives** the unaudited six-month report for the Waimakariri Art Collection Trust for the period ending 31 December 2024.

CARRIED

Councillor Ward thanked staff for assisting the Waimakariri Art Collection Trust.

5.7 **Financial Report for the period ended 31 December 2024 – P Christensen (Finance Manager)**

P Christensen reported that the Council's operating surplus for the period ending 31 December 2024 was \$1.3 million against a budget of \$7.6 million. The reason for the surplus was mitigated revenue rather than expenditure. The revenue received for the period was \$82.9 million compared to the budgeted \$88.6 million. The variances in the revenue were due mainly to - subsidies and grants being \$1.2 million lower than budgeted due to Waka Kotahi subsidies not being received and Development Contributions being \$6.6 million less as the major developments waited for the next stage of their development to commence. The Council's expenditure on capital projects was within budget for the period under review.

P Christensen noted that the Council's external debt as of 31 December 2024 was \$240 million. The Council had changed its process so that it now pre-funded debt due to be repaid in the next half year. The change was made to reduce liquidity risk and improve the Council's credit rating score calculation.

There were no questions for elected members.

Moved: Councillor Ward

Seconded: Deputy Mayor Atkinson

THAT the Audit and Risk Committee:

- (a) **Receives** Report No.250217025497.

- (b) **Notes** the surplus for the period ended 31 December 2024 is \$1.3 million. This is \$6.2 million under budget, mainly because of development contributions revenue being under budget. Development contributions are used to fund growth-related capital expenditure. Capital expenditure for growth is under budget by \$10.9 million.

CARRIED

Councillor Ward supported the motion, noting that the Council's good fiscal standing allowed it to incur debt to fund its extensive Capital Works Programme, which was required to maintain the district infrastructure.

Councillor Redmond noted that the Council's external debt was 8.3% of its total assets, which was well within its Liability Management Policy guidelines, which required debt as a percentage of total assets to be less than 15%. Interest costs were 5.8% of the Council's operating revenue, which was conservative. He, therefore, believed that the Council was in a good financial position.

5.8 **Corporate Risk Update – S Nation (Senior Quality and Risk Advisor)**

S Nicols took the report as read, and there were no questions for elected members.

Moved: Councillor Goldsworthy Seconded: Deputy Mayor Atkinson

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 241105192025.
- (b) **Notes** the current nine Corporate Risks rated 'Critical' and 'High' (Appendix 1).
- (c) **Notes** that the Health, Safety, and Wellbeing Risk Register is a separately reported document managed and overseen by the Health, Safety, and Wellbeing Manager.
- (d) **Notes** that a copy of this report is provided to the Council for information.

CARRIED

Councillor Goldsworthy commended staff for continuously updating the Council's Corporate Risk Register. He was pleased that Civil Defence risks had been included in the register.

5.9 **Non-Financial Performance Measures for the Quarter ended 31 December 2024 – H Street (Corporate Planner)**

M Maxwell took the report as read, and there were no questions for elected members.

Moved: Councillor Ward Seconded: Councillor Fulton

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 250131015922.
- (b) **Notes** 73 (81%) of performance measures for the second quarter of the 2024/25 financial year were achieved, and 11 were not achieved.
- (c) **Notes** 11 (12%) of the measures did not meet the target, but seven were within 5% of being achieved.

- (d) **Notes** six (7%) of the measures will be reported later in the financial year.
- (e) **Notes** all measures have been reviewed for the 2024-2034 Long Term Plan and adopted for the 2024-2027 financial years.
- (f) **Notes** the year-end forecast is based on achieving all the measures not yet reported for the year.

CARRIED

Councillor Ward supported the motion, noting that the Council's performance had improved during the second quarter. However, she noted that the Council was only 33% compliant with the target set for Protozoal compliance. Still, she was not concerned as the proposed future Ultraviolet (UV) upgrades would ensure compliance.

5.10 2024/25 Capital Works December Quarterly Report – J Eggleton (Project Planning and Quality Team Leader), D Young (Senior Engineering Advisor), G Cleary (General Manager Utilities and Roading) and C Brown (General Manager Community and Recreation)

G Cleary noted that several significant projects had been delayed until the Council decided how to reallocate any local share or Better Off Funding because of the withdrawal of the Transport Choices Funding. He further noted that the expected late announcement of the funding allocated from the New Zealand Transport Agency (NZTA) might result in the subsequent reallocation of projects, resulting in a number of roading projects being less advanced than planned. G Cleary advised that the generator had to be replaced at a Waikuku Beach pump station at an unbudgeted cost of \$11,000.

Responding to Councillor Williams' questions, G Cleary advised that staff meet with developers and contractors of larger developments to discuss potential challenges, including the payment of Development Contributions. This allowed staff to understand the proposed development programme better and for the developers to understand the Council's requirements.

Councillor Fulton sought clarity on the reasons for the risk of delaying the Oxford Water Supply Projects. C Roxburgh explained that an exclusion zone was established around a water source; if the exclusion zone extended onto an adjoining property, the property owner became an interested party to the resource consent. Obtaining sign-off from all the interested parties may take some time and thus delay the finalisation of the resource consent. Staff were finalising resource consent for the Oxford Urban Upgrade; however, they were still negotiating with interested parties for the Oxford Rural No.1 Back-up Well resource consent.

Councillor Goldsworthy enquired if there was a national benchmark to measure councils' Capital Works Programme implementation. G Cleary confirmed that there was no national benchmark. He noted that it would be unattainable to implement 100% of the Capital Works Programme as there were always challenges outside the Council's control that impacted the programme. However, he believed that the Council was doing well as it ensured no negative impact on the Council's level of services if projects were delayed.

Moved: Councillor Ward

Seconded: Deputy Mayor Atkison

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 250228033323.
- (b) **Notes** the actual and predicted achievement across all tracked capital expenditure.
- (c) **Notes** that of the \$91.2 million total capital spend, \$31.47 million (35%) has been completed and \$71.55 million (78%) is predicted to be completed (subject to weather and other matters outside our control).

- (d) **Notes** that the previous September Quarterly Report predicted completion of 81%.
- (e) **Notes** that progress towards achieving the 2024/25 Capital Works Programme is well advanced across most areas. However, there are a number of projects either delayed or at risk, as reported elsewhere.

CARRIED

Councillor Ward commended the staff for managing the 432 projects in the 2024/25 Capital Works Programme without compromising the Council's level of service. She was confident that the Council would be able to complete 78% of the Capital Works Programme as predicted.

Mayor Gordon agreed with Councillor Ward's comments, noting that the Council was able to implement most of its Capital Works Programme as it was proactive when planning for growth and invested in infrastructure. Mayor Gordon advised that he and the Chief Executive met regularly with developers making significant investments in the Waimakariri District. He stressed the importance of boundaries between developers and elected members when dealing with resource consent matters. Crossing the boundaries opened the Council up for judicial review.

Deputy Atkinson noted that it was important that the Council learn from the experiences of other councils and implement best practices when managing its Capital Works Programme. However, it should guard against comparing itself with other councils, as the Waimakariri District's experience and challenges were unique to the district.

5.11 **Updated Elected Member Pecuniary Interests Register – Sarah Nichols (Governance Manager)**

M Maxwell took the report as read, and there were no questions for elected members.

Moved: Deputy Mayor Atkison

Seconded: Councillor Goldsworthy

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 250114004052.
- (b) **Notes** members supplied information directly to the Governance Manager to enable Register compilation no later than 13 February 2025.
- (c) **Notes** that a copy of this report will be circulated to the Community Boards, who are also subject to the Register.
- (d) **Notes** that the updated Elected Members Pecuniary Interests Register will be uploaded to the Council website prior to 15 March 2025.

CARRIED

6 PORTFOLIO UPDATES

6.1 Audit, Risk, Annual / Long Term Plans – Councillor Joan Ward

- Audit 2024/25
 - Staff met with senior audit staff to discuss the audit for 2024/25. The plan was for an interim audit of the Council's systems in late April 2025 and the main final audit would commence in mid-August 2025.

- Audit New Zealand raised some areas where they believe the Council could bring forward or streamline its processes to avoid some of the delays in previous years. For example, they suggested looking at asset capitalisation, revaluation processes, and timetables, which staff would investigate.
- It was anticipated that the Council's 2024/25 Annual Report would be adopted after the elections, just before the deadline of 31 October 2025.
- Treasury Management
 - As mentioned at the last meeting, Standard and Poors had been reviewing their score for the institutional framework in which the Council operated – for the New Zealand Local Government Sector as a whole. This score affected the credit rating for all councils for which they issued a rating. They had recently reduced their score and were now considering the impact of the reduction on individual council's credit ratings. The Council should know more in the next few weeks; however, any change for the Council would relate to factors outside of its control and not the Council's actions.
- Annual Plan 2025/26
 - The draft 2025/26 Annual Plan was adopted last week and would be out for public consultation later this week. Although there were no major consultation topics for the Annual Plan itself, the consultation did include the Council's proposed approach to the delivery of water services, which was a matter of significant public interest. As usual, hearings and deliberations would take place in May 2025.

6.2 **Communications and Customer Services – Councillor Joan Ward**

- Communications
 - Local Water Done Well – The Council had been leading the communications for Local Water Done Well on behalf of the Waimakariri, Hurunui and Kaikoura District Councils. Recently, it announced the next steps in its partnership, which were to go in different directions on supplying 3 Waters Services. The media interest in this had been managed well, and there had been no conflict between the parties due to the comms being centrally managed.
 - Draft Annual Plan – Staff had been working on creating the Draft 2025/26 Annual Plan document content since earlier this year which was recently adopted. Staff was now working on the engagement pages and platforms ready for public consultation.
 - Rangiora Health Hub – Staff had been providing updates on the Council's potential involvement in the Health Facility in Rangiora. Given the high interest in this project, the Council had been careful to address any incorrect/false information circulating in the public while being clear on its position.
 - Civil Defence Awareness Campaign - Towards the end of last year, the Council undertook an e-newsletter and social media campaign to educate residents about the different roles within Emergency Management at the Council.
 - Parking Engagement—Staff had been looking at parking supply and ongoing provision in the coming years. There have been multiple engagement/consultation touchpoints with residents and business owners to date, and the Council was currently out for engagement on the proposed changes/treatments going forward before a final report would be submitted to the Council for adoption later in the year.

- Customer Services

- The Council was recruiting for its Contact Team. Fortunately, there had been much interest, and staff was in finalising the process.
- The third rate instalment was due at the end of February 2025, and collection was at a similar level to previous years and 1,906 letters were sent to ratepayers whose all or part of the third instalment remained unpaid.
- LIM application levels remain high, with 355 applications received in January and February 2025 which was close to last year's figures
- The Customer Services Team had been busy implementing the new Datascape System, and training on cash receipting, cemeteries, and kerbside bins occurred this week.

7 QUESTIONS

Nil

8 URGENT GENERAL BUSINESS

Nil

NEXT MEETING

The next meeting of the Audit and Risk Committee would be held on Tuesday, 13 May 2025, at 9am, in the Council Chambers, Rangiora Service Centre.

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THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 11.35AM.

CONFIRMED

Chairperson
Councillor Goldsworthy

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** FIN-01, GOV-01-15/ 250519087712**REPORT TO:** AUDIT AND RISK COMMITTEE**DATE OF MEETING:** 10 June 2025**AUTHOR(S):** Paul Christensen, Finance Manager**SUBJECT:** Audit New Zealand Audit Plan for the year ended 30 June 2025**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1. The purpose of this report is to present the Audit Plan provided from Audit New Zealand for the year ended 30 June 2025 for consideration. The Audit Engagement and Arrangement letters are agreed each three years and received by the Audit and Risk Committee previously. The Audit Plan is agreed annually.
- 1.2. The Audit Plan is provided to the Council and outlines the timelines, the audit process and any areas of specific focus for the year to be audited (the year ended 30 June 2025)
- 1.3. The Council also manages the audit on behalf of Te Kōhaka o Tūhaitara Trust (TKoT). Separate arrangements are made by Audit New Zealand directly with TKoT .
- 1.4. Audit New Zealand have agreed with the council previously an audit fee for the year ended 30 June 2025 to be \$287,371 and is based on the estimated hours spent on the audit and those areas of focus required by the Office of the Auditor General (OAG).
- 1.5. Yvonne Yang (Audit Director) will be in attendance at the meeting to present the audit plan.

Attachments:

- i. Audit New Zealand Audit Plan for the year ended 30 June 2025 (250519087708)

2. RECOMMENDATION**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 250519087712.
- (b) **Agrees** to the audit plan for the year ended 30 June 2025, as provided by Audit New Zealand.
- (c) **Notes** the final audit will start on 18 August 2025 and verbal audit clearance is planned to be received on 7 October 2025.

3. **BACKGROUND**

- 3.1. The Auditor-General is appointed the statutory auditor of the Waimakariri District Council. The Auditor General has contracted Audit New Zealand to undertake the audits of our Council and its subsidiaries.

4. **ISSUES AND OPTIONS**

- 4.1. Audit New Zealand has supplied the Council with an Audit Plan, which is supplied annually for auditing the Council's Annual Report for the year ending 30 June 2025. The Audit Engagement and Audit Arrangements were approved previously relating to the years 2023 – 2025.

4.1.1. The Audit Engagement letter is a standard letter that Audit New Zealand sends to all its clients explaining the responsibilities on the Council and Audit New Zealand;

4.1.2. The Audit Arrangements letter is provided to the Council outlining the audit timetable, fee and areas of focus. It may also contain specific areas of focus that are required to be undertaken by the Office of the Auditor General;

4.1.3. The Audit Plan is provided to the Council annually and outlines the timelines, the audit process and any areas of specific focus for the year to be audited.

- 4.2. The audit plan for 2024/25 has identified the key areas of focus and responsibility. At this stage there are no areas foreseen that we will not be able to respond and cause any concern for Council.

- 4.3. Fraud risk is one focus area in the Audit Plan. The Council manages fraud risk through internal controls including:

- Purchasing controls requiring two approvals to approve any purchase.
- Procurement controls which establish the method for procuring based upon value and risk.
- Tender policy which outlines the procedure that must be followed with a tender and managing conflicts of interest when awarding.
- Quarterly reporting to Audit and Risk committee of financial results and the details of variances.
- Fraud policy, which was updated in November 2023, which outlines the process to follow if any fraud is found.
- Reviews of internal controls are performed annually as part of the audit.

- 4.4. Audit Timetable

Action	Date
Interim audit begins	28 April 2025
Draft financial statements available for audit (including notes to the financial statements) with actual year-end figures	18 August 2025
Final audit begins	18 August 2025
Final financial statements available, incorporating all the amendments agreed to between us	29 September 2025

Annual report available, including any Chair and Chief Executive's overview or reports	6 October 2025
Verbal audit clearance	7 October 2025
Audit opinion and draft report to the Council issued	TBC

- 4.5. The Audit and Risk Committee could recommend the acceptance of the Audit plan or negotiate other arrangements with Audit New Zealand.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.6. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. Readers of the Annual Report and stakeholders of Council have an interest in the Audit opinion.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report.

This budget is included in the Annual Plan.

Year ended 30 June	2025
Council Budget	281,000
Audit Proposed	287,371

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

The audit work carried out by Audit New Zealand provides an independent opinion on the Council's financial statements. The opinion covers whether the financial statements present fairly the Council's financial position, comply with generally accepted accounting

practice, and comply with schedule 10 of the Local Government Act. Audit New Zealand also recommend improvements to internal controls.

There is a risk that the audit will not be completed before the election. The Annual report would have to be adopted by the new Council.

6.4. **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

The Auditor-General is the statutory auditor of the Waimakariri District Council under section 14 of the Public Audit Act 2001. Audit New Zealand have been appointed under sections 32 and 33 of the Act. Section 70 Auditor-General is auditor of council-controlled organisations.

Under section 99 of the Local Government Act 2002, the annual report is required to include an audit report.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

The audit process contributes to the community outcome that "Public organisations make information about their plans and activities readily available".

7.3.1. Public organisations make information about their plans and activities readily available.

7.3.2. Public organisations make every effort to accommodate the views of people who contribute to consultations".

7.4. **Authorising Delegations**

Under Policy S-DM1022, the Audit and Risk Committee has the jurisdiction to "Liaise with and manage the Council's relationship and arrangements with the Council's external auditors".

Audit plan

Waimakariri District Council

For the year ending 30 June 2025

AUDIT NEW ZEALAND
Mana Arotake Aotearoa

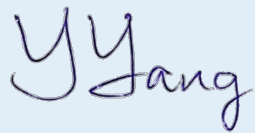


Executive Summary

I am pleased to present our audit plan for the audit of Waimakariri District Council (the Council) for the year ending 30 June 2025. Our role as your auditor is to give an independent opinion on the financial statements and Performance Information. Our work improves the performance of, and the public's trust in, the public sector. We also recommend improvements to the internal controls relevant to the audit.

The contents of this plan should provide a good basis for discussion when we meet with you. We will be happy to elaborate further on the matters raised. If there are additional matters that you think we should include, or any matters requiring clarification, please discuss these with me.

Nāku noa, nā



Yvonne Yang
Appointed Auditor
15 April 2025

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Focus areas: risks and issues



Based on the planning work and discussions that we have completed to date, we set out in the table below the main risks and issues relevant to the audit. These will be the main focus areas during the audit.

Many of these risks and issues are relevant to the audit because they affect our ability to form an opinion on your financial statements and statement of service performance. As part of the wider public sector audit, we are also required to be alert to issues of effectiveness and efficiency, waste and a lack of probity or financial prudence.

Additional risks may also emerge during the audit. These risks will be factored into our audit response and our reporting to you.

Risk/issue	Our audit response
Valuation of infrastructure assets	
<p>The Council revalues its infrastructure assets whenever there is expected to be a material movement in the fair value of those assets. We understand that the Council intends to revalue its roading and bridges infrastructure assets as at 30 June 2025.</p> <p>The reasonableness of the valuation depends on the valuation method applied, the completeness and accuracy of the source data, and the appropriateness of key assumptions. Some valuations are inherently complex and involve the use of numerous data sources and key assumptions that can have significant impacts on valuations and the future depreciation expense.</p> <p>The Council will need to collate information about the underlying assumptions and data to support the valuations. One of the key assumptions in a depreciated replacement cost valuation is the unit rate adopted for significant components. When developing the unit rates, the Council should have a documented methodology and database of cost information to support the unit rate applied in the valuation.</p>	<p>We will:</p> <ul style="list-style-type: none"> • review the valuation report to assess the objectivity and competence of the valuer and whether the requirements of accounting standard, PBE IPSAS 17, <i>Property, Plant and Equipment</i>, have been met; • assess relevant quality controls that support the integrity of the underlying data and assumptions schedules used in the valuation; • obtain an understanding of and test the underlying source data used in the valuation; • review the methodology used to develop unit rates and test those rates back to the Council's analysis of recent contract costs; • engage with the valuers as part of assessing the reasonableness of the assumptions used as well as the reasons for movements in key asset components;

Risk/issue	Our audit response
<p>The Council should ensure the scope of the valuation work is sufficient and the reasons for the movement in the valuation are documented and justified.</p> <p>As a minimum, the reasons for the movement should identify and explain movements at an asset component level since the last valuation due to changes in source data (for example, lengths and volumes), unit rates and any other significant adjustments.</p> <p>Valuations prepared by a firm external to the Council should be subject to quality reviews by the valuation firm and suitably experienced members of the Council's management team. When a valuation is completed internally this should be peer reviewed by a suitably experienced and qualified person, for example an external valuation firm would be considered appropriate.</p>	<ul style="list-style-type: none"> • review the accounting entries and the fixed asset register to ensure the values are correctly updated; and • review the appropriateness of the disclosure, including any narrative.
Fair value assessment of infrastructure assets (non-revaluation year)	
<p>Other than roading infrastructure assets and land which are earmarked to be revalued as at 30 June 2025, buildings and three waters infrastructure assets were last revalued as at 30 June 2024.</p> <p>For those assets that the Council does not plan to revalue, the Council needs to perform a fair value movement assessment (assessment) to determine whether there could be a material difference between the fair value and the carrying value.</p> <p>An assessment should:</p> <ul style="list-style-type: none"> • factor in local cost information; • utilise relevant and reliable price movement indicators; and • involve consultation with valuers, where necessary. 	<p>We will:</p> <ul style="list-style-type: none"> • assess the fair value assessment process, including the competence and experience of the person completing the assessment; • obtain copies of the fair value assessment and discuss the assessment process with the relevant personnel, focusing in particular on the assumptions adopted; • review the fair value assessment methodology to ensure it complies with generally accepted accounting practice; • test the validity of the assumptions adopted and whether they have been applied consistently;

Risk/issue	Our audit response
<p>If the fair value movement of the assets, individually or in combination with other asset classes, is likely to be material, the Council will need to complete a full revaluation. If specified criteria are met, the Council may be able to undertake an index-based revaluation.</p>	<ul style="list-style-type: none"> • ensure any changes to useful lives have been appropriately taken up, and values and depreciation charges have been appropriately accounted for; and • review the Council's assessment of fair value against carrying value, for each asset class not scheduled to be revalued this year.
Completeness and valuation of vested assets and development contributions	
<p>The Council has previously identified material errors relating to the completeness of vested assets in the previous years. Due to the history of errors, and the level of growth in the district, the completeness of vested assets remain an area of audit focus for the audit.</p> <p>Based on discussions with management and from results of our review in the prior year, there are plans in place to continue to improve the current system to prevent further errors and reinforce the processes.</p> <p>Development contributions (and financial contributions, which are levied under the Resource Management Act) are an important funding tool for the Council.</p> <p>High growth in the Council and a history of complex offsetting arrangements with developers create risks that development contributions are not recognised correctly in the financial statements.</p> <p>Development contributions can be contentious. There is an inherent risk that developers may challenge Council's compliance with legal requirements.</p> <p>The Council may also face the risk of needing to repay contributions if developments do not proceed. To manage this, the Council needs adequate records.</p>	<p>In response to this risk, we will:</p> <ul style="list-style-type: none"> • obtain a list of section 224c certificates issued during the year and after year end, and select a sample to check that assets included in as-built plans, have been correctly recognised; • review Council's assessment in relation to the classification between vested assets and Council contributed/purchased assets; • review the Council's reconciliation of land it holds title to, to the district rating roll, and confirm the valuer performed appropriate title searches; • review the unit rates applied in the valuation of assets for vested assets; • review the Council's controls to ensure all development contributions are charged in accordance with the policy; • confirm whether the use and application of funds received for development contributions is appropriate and has been correctly accounted for; • ensure the appropriateness of relevant disclosures in the financial statements; and

Risk/issue	Our audit response
	<ul style="list-style-type: none"> • follow up on the Council's progress with the prior year audit recommendations.
Capital asset additions and work in progress (WIP)	
<p>The Council continues to have a significant ongoing capital programme. Accounting for capital projects, that are either completed during the year or in progress at balance date, requires assumptions and judgements to be made that can have a significant impact on the financial statements, including:</p> <ul style="list-style-type: none"> • assessment of the nature of costs and either capitalisation of them as work in progress, or their recognition as expenses; • identification of asset components and assignment of appropriate useful lives to these components; • identification of the appropriate date of capitalisation of the asset, transfer of costs from work in progress to asset additions and the commencement of depreciation of the asset; and • incorrect classification of costs between capital and operating expenditure, and delays in charging depreciation after an asset enters use. <p>The current capitalisation process is highly manual and conducted only once a year. Consequently, projects completed during the year are capitalised solely at year-end, resulting in bottlenecks during this period. To mitigate these delays, the frequency of capitalising completed projects should be increased to a quarterly basis.</p>	<p>We will review the accounting for costs incurred on capital projects, including:</p> <ul style="list-style-type: none"> • the correct classification of costs as either capital or operating in nature; • appropriate capitalisation of completed assets, including transfers from work in progress; and • the reasonableness of depreciation rates and useful lives applied to asset components; and the disclosures within the financial statements.

Risk/issue	Our audit response
Procurement and contract management	
<p>An effective procurement management system can reduce the risk of challenges to the procurement decision-making processes, retain credibility with suppliers, and may decrease the cost of procurement of goods and services. An effective contract management system can provide significant value to an entity throughout the lifecycles of the contracts procured.</p>	<p>We will assess whether the Council's procurement and contract management policies and processes are up to date and appropriate.</p> <p>We will engage our Specialist Audit and Assurance Services (SAAS) team for the review of a significant capital project to confirm if the Council has good procurement and contract management practices in place.</p>
The risk of management override of internal controls	
<p>There is an inherent risk in every organisation of fraud resulting from management override of internal controls. Management are in a unique position to perpetrate fraud because of their ability to manipulate accounting records and prepare fraudulent financial statements by overriding controls that otherwise appear to be operating effectively. Auditing standards require us to treat this as a risk on every audit.</p>	<p>Our audit response to this risk includes:</p> <ul style="list-style-type: none"> • testing the appropriateness of selected journal entries; • reviewing accounting estimates for indications of bias; and • evaluating any unusual or one-off transactions, including those with related parties.

Other areas of interest across the local government sector

There are a number of sector wide issues significant to most local authorities. These include areas of interest that are not necessarily significant to the Council but are areas we monitor as part of our responsibility to consider the broader risks affecting local authorities. We have reviewed the specific areas of interest for the 2024/25 year and have not identified any areas of focus over and above those already covered in this plan. Should any additional areas be identified during the year we will notify the Council separately. Wider public sector areas of interest are set out on further below.

Amendments to PBE IPSAS 1 regarding the disclosure of audit fees

The amendments to PBE IPSAS 1 have expanded and clarified the disclosure expectations for audit fees. These changes are applicable to reporting periods beginning on or after 1 January 2024, which means they will apply to the 2025 annual report.

The enhanced disclosure requirements introduce a requirement to disclose the fees incurred for services received from audit or review firms using specific categories.

The amendments also clarify that for the purpose of these disclosures, the fees for services received from the audit or review firm are based on the amount of fees expensed during the reporting period. This includes any disbursements incurred in connection with the services.

Mutual Liability Riskpool Scheme

Although Riskpool is in wind down, member councils have an ongoing obligation to contribute to it should a call be made in respect of any historical claims (to the extent those claims are not covered by reinsurance), and to fund the ongoing operation of the scheme.

In August 2023, Riskpool indicated that member councils might have to provide further contributions to cover identified shortfalls whereby claims exceed reinsurance recoveries. This led to relevant councils recognising a provision or including disclosure of the situation and what it meant in their 2022/23 financial statements.

In November 2023, Riskpool made a call on member councils to fund quantified shortfalls. The amount to be funded by member councils was \$12.9 million. Riskpool reserves the right to make further calls for additional funding if needed. As of September 2024, we are not aware of any further calls being made.

The Council will need to consider its disclosures in this regard and should specifically consider whether further information is available to allow the Council to reliably measure a provision for unpaid calls.

Dealing with the “Local Water Done Well” water reforms in the 2025 annual report

Local Water Done Well is being implemented in stages:

- Stage 1 – repealing the affordable water reforms (completed in February 2024);

- Stage 2 – passing the Local Government (Water Services Preliminary Arrangements) Act 2024 (completed in September 2024); and
- Stage 3 – introducing the Local Government Water Services Bill, which will establish the enduring settings for the new water services system (expected to be passed by mid-2025).

Depending on the status of the water reforms and the Council's response to those, we recommend the Council provide a high-level summary of the reforms at the time of reporting. This should include that the council must prepare, consult on aspects of, and adopt a water services delivery plan. Where the Council's intentions are well developed and formalised via council resolution, the council may wish to describe the anticipated or proposed model or arrangement for delivering water services, and planned timing of implementation.

Where a Council is planning to transfer their water assets to a new entity, it is likely they will need to amend their LTP requiring an audit of the amendment to the LTP.

We will communicate any changes in expectations to you when we have a better understanding of water service delivery plans and their possible effects on the audited information contained in the annual report.

Benchmark reporting

As part of the local government reform programme, the Department of Internal Affairs (DIA) is set to benchmark council performance. The DIA will publish a yearly report on key financial and delivery outcomes, of which the first report is to be released mid-2025. The report is expected to include several council performance metrics, including rates, council debt, capital expenditure, balanced budget, and road condition.

Legislation is expected to be amended to allow future benchmarking reports to include comparison of contractors and consultant expenditure, alongside other metrics.

We wish to signal to the council that where information used in the DIA's benchmarking process is drawn from the annual report, this may create additional areas of focus for both the council and the audit team during the audit process. Should any additional areas be identified, we will notify the Council separately.

Fraud risk

Misstatements in the financial statements and Performance Information can arise from either fraud or error. The distinguishing factor between fraud and error is whether the underlying action is intentional or unintentional. Our consideration of fraud risk covers both misstatements resulting from fraudulent reporting and misstatements resulting from misappropriation of assets.

Your responsibility

The primary responsibility for the prevention and detection of fraud and error rests with the governing body, with assistance from management. In this regard, we will discuss the following questions with you:

- How does the governing body see its role in relation to fraud? How do you monitor management's exercise of its responsibilities?
- Has a robust fraud risk assessment been completed? If so, is the governing body satisfied that it had appropriate input into this process?
- How does management provide assurance that appropriate internal controls to address fraud risks are in place and operating?
- What protocols/procedures have been established between the governing body and management to keep you informed of instances of fraud, either actual, suspected, or alleged?
- Are you aware of any actual, suspected, or alleged fraud? If so, have the results of management's investigation been reported to the governing body? Has appropriate action been taken on any lessons learned?

Our responsibility

Our responsibility is to obtain reasonable, but not absolute, assurance that the financial statements and Performance Information are free from material misstatement, including any resulting from fraud. Our approach to obtaining this assurance is to:

- identify fraud risk factors and evaluate areas of potential risk of material misstatement;
- evaluate the effectiveness of internal controls in mitigating the risks;
- perform audit testing to address the risks identified; and
- remain alert for indications of potential fraud in evaluating audit evidence.

The Auditor-General has published useful information on fraud that can be found at oag.parliament.nz/reports/fraud-reports.

Legislative compliance

As part of the Auditor-General's mandate, we consider compliance with laws and regulations that directly affect your financial statements. Our audit does not cover all of your requirements to comply with laws and regulations.

Mandatory disclosures

The annual report must contain the disclosures required under certain legislation, including:

- the Local Government Act;
- the Local Government (Financial Reporting and Prudence) Regulations 2014; and
- the Non-Financial Performance Measures Rules 2024.

The Council should continue to review the legislative disclosure requirements and check that these are accurate and complete.

Integrity self-assessment survey

In December 2024, the Office of the Auditor-General (OAG) published the second edition of the integrity framework for the public sector, followed in January 2025 by a guide on monitoring integrity in public organisations. The OAG's 2024-25 Annual Plan highlighted as a priority supporting strong organisational integrity practices. Aligned with that priority, Audit New Zealand is conducting an integrity self-assessment survey (the survey) as part of the 2024-25 annual audits across 51 local authorities and 22 central government organisations. The survey aims to understand how these organisations establish a culture of integrity and

raise awareness about its importance. Waimakariri District Council is one of the organisations being surveyed.

The survey results will be shared with the entity and will serve as a baseline for possible future audit work. A summary report will also be compiled from the findings across all surveyed organisations. This will be shared with Waimakariri District Council.

Materiality

In performing our audit, we apply materiality. Materiality refers to information that if omitted, misstated, or obscured could reasonably be expected to:

- influence readers' overall understanding of the financial statements and service performance information; and
- influence readers in making decisions about the stewardship and allocation of resources or assessing your performance.

This definition of materiality is broader than the one used in the private sector.

It is a matter of judgement whether information is material. We consider the nature (qualitative) and amount (quantitative) of each item judged in the surrounding circumstances and its impact. Qualitative considerations are of equal significance as quantitative considerations. Qualitative considerations are of primary importance in the context of disclosures for transparency and accountability reasons, and in evaluating any non-compliance with laws and regulations.

The governing body and management need to make their own assessment of materiality from a preparer's perspective. Management and the governing body should not rely on our materiality assessment as a basis for owning and making judgements about the integrity of the financial statements and service performance information.

Financial statements materiality

For planning purposes we have set **overall materiality** for the financial statements at \$250,800,000 based on last year's total

Overall materiality	\$250,800,000
Specific materiality	\$4,300,000
Clearly trivial threshold	\$215,000

property, plant and equipment. This is subject to change once the actual results for the current year are available. For this audit we are only applying this overall materiality to the fair value of property, plant and equipment.

For this audit we have set a lower, **specific materiality** of \$4,300,000 for all items not related to the fair value of property, plant and equipment. A lower specific materiality is also determined separately for some items due to their sensitive nature. For example, a lower specific materiality is determined and applied for related party and key management personnel disclosures.

We design our audit procedures to detect misstatements at a lower level than overall materiality. This takes account of the risk of cumulative misstatements and provides a safety net against the risk of undetected misstatements.

We will report all uncorrected misstatements to the governing body other than those that are **clearly trivial**. We consider

misstatements of less than \$215,000 to be clearly trivial unless there are relevant qualitative considerations. We will ask for each of these misstatements to be corrected. Where management does not wish to correct a misstatement we will seek written representations from the governing body on the reasons why the corrections will not be made.

Audit of service performance information

Our audit work will be undertaken under Auditing Standard 1 (Revised) *The Audit of Service Performance Information* (issued by the External Reporting Board July 2023). This standard is closely related to the accounting standard for service performance reporting (PBE FRS 48). The new Standard is broadly similar to the existing Standard on auditing service performance information but may result in a few changes in our

Misstatements

Misstatements are differences in, or omissions of, amounts and disclosures that may affect a reader's overall understanding of your financial statements and Service Performance Information. The effects of any detected and uncorrected misstatements, individually and in aggregate, are assessed against materiality and qualitative considerations.

audit work, including our approach to determining which performance measures are material, or how we link the work we do on some performance measures to the work we do in related financial statement areas.

Of particular note are specific requirements relating to the measurement bases or evaluation methods used to measure or evaluate performance measures and/or descriptions. Auditors are required to assess if these are appropriate and meaningful, if they are available to intended users, and whether the service performance information is prepared, in all material respects, in accordance with these. In respect of availability to intended users, we will be looking for adequate disclosure in the annual report on the basis of measurement/evaluation methods for performance measures and/or descriptions, where this is not self-evident.

Materiality for service performance information

At an overall level, we assess whether the service performance information is suitable, given your purpose and the nature of your activities, and whether the reporting allows for an informed assessment of the Council's performance. In doing this we consider whether the information is relevant, complete, reliable, neutral, and understandable.

We set materiality for service performance information at an individual measure level based on what we expect would influence readers' overall understanding, decision making, or assessment of Waimakariri District Council's performance. Because of the variety of measurement bases applied, we normally express this materiality as a percentage of the reported result.

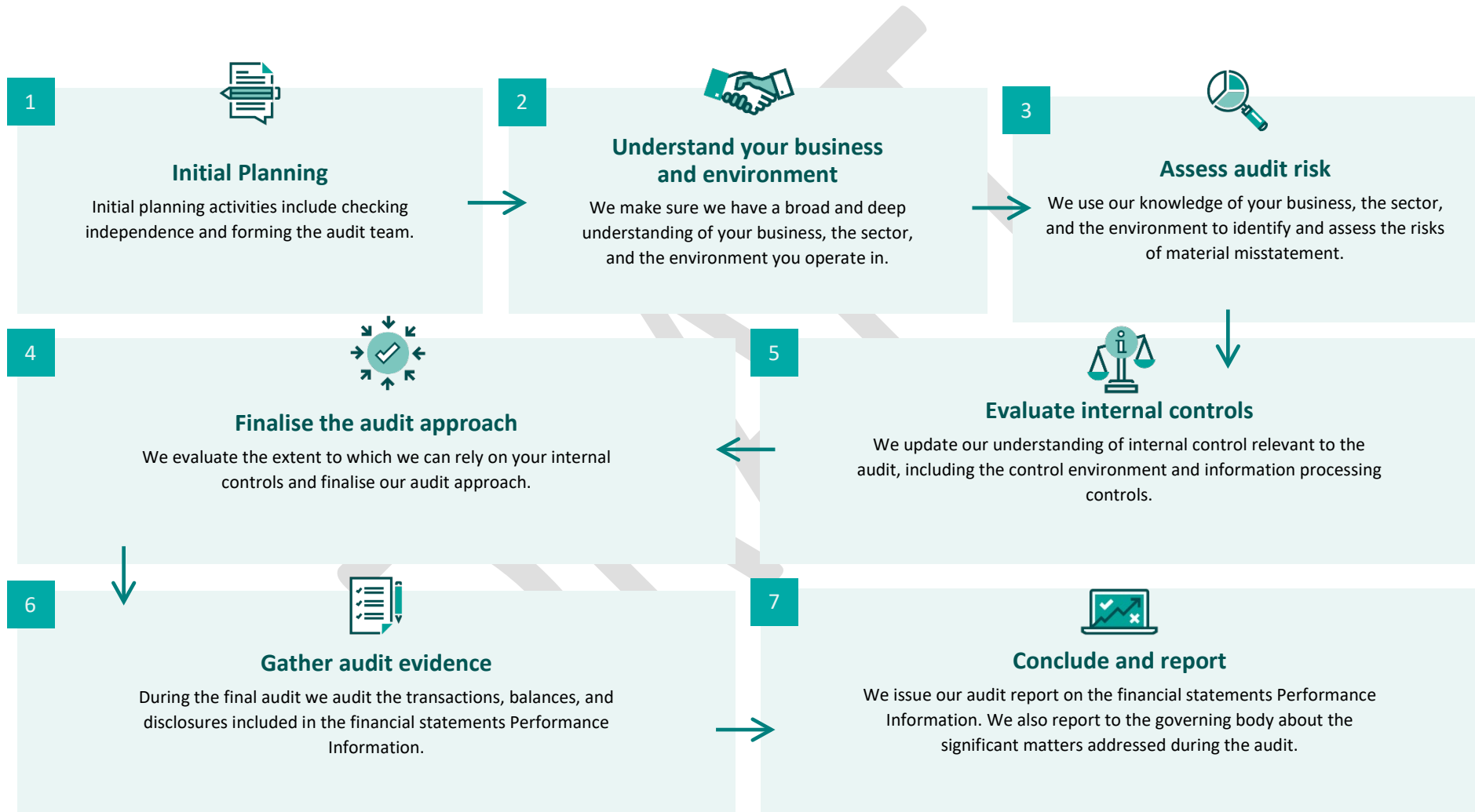
We have identified the following measures as material and assessed materiality for planning purposes. We will reassess this during the audit.

Material measure	Materiality
Safety of drinking water The extent to which the local authority's drinking water supply complies with: <ul style="list-style-type: none"> a) bacteria compliance criteria, and b) protozoal compliance criteria. 	The measure is reported as "Yes" (compliant) or "No" (not compliant) for each water supply. Therefore, the result is either right or wrong.
Water supply - Customer satisfaction The total number of complaints received by the local authority about any of the following: <ul style="list-style-type: none"> a) drinking water clarity; b) drinking water taste; c) drinking water odour; d) drinking water pressure or flow; e) continuity of supply, and f) Council's response to any of the above expressed per 1000 connections to the local authority's networked reticulation system.	8% of result.

Wastewater – system adequacy The number of dry weather sewerage overflows from the territorial authority's sewerage system, expressed per 1000 sewerage connections to that sewerage system.	8% of result.
Wastewater - Discharge compliance/ management of environmental impacts Compliance with the resource consents for discharge from its sewerage system measured by the number of: <ul style="list-style-type: none"> a) abatement notices; b) infringement notices; c) enforcement orders, and d) convictions received in relation to those resource consents.	5% of result.
Road - Asset quality – renewal of assets The percentage of the sealed local road network that is re-surfaced.	8% of the result.
Road - response times The percentage of customer service requests relating to roads and footpaths responded to within service delivery standards.	8% of the result.

<p>Stormwater - resource consents</p> <p>Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of:</p> <ul style="list-style-type: none"> a) abatement notices; b) infringement notices; c) enforcement orders, and d) convictions <p>received in relation to those resource consents.</p>	<p>8% of result.</p>
<p>Building services</p> <ul style="list-style-type: none"> • The percentage of building consent applications processed within the statutory 20 days. • The percentage of code of compliance certificates issued within the statutory 20 days. 	<p>8% of result.</p>

Our audit process



Professional judgement and professional scepticism

Many of the issues that arise in an audit, particularly those involving valuations or assumptions about the future, involve estimates. Estimates are inevitably based on imperfect knowledge or dependent on future events. Many financial statement items involve subjective decisions or a degree of uncertainty. There is an inherent level of uncertainty which cannot be eliminated.

The term “opinion” reflects the fact that professional judgement is involved. Our audit report is not a guarantee but rather reflects our professional judgement based on work performed in accordance with established standards.

Auditing standards require us to maintain professional scepticism throughout the audit. Professional scepticism is an attitude that includes a questioning mind and a critical assessment of audit evidence. Professional scepticism is fundamentally a mind-set resulting in a questioning approach when considering information and in forming conclusions.

Exercising professional scepticism means that we will not accept everything you tell us at face value. We will ask you and management to provide evidence to support what you tell us. We will also challenge your judgements and assumptions and weigh them against alternative possibilities.

Wider public sector considerations

A public sector audit also examines whether:

- Waimakariri District Council carries out its activities effectively and efficiently;
- waste is occurring or likely to occur as a result of any act or failure to act by Waimakariri District Council;
- there is any sign or appearance of a lack of probity as a result of any act or omission by Waimakariri District Council or by one or more of its members, office holders, or employees; and
- there is any sign or appearance of a lack of financial prudence as a result of any act or omission by Waimakariri District Council or by one or more of its members, office holders, or employees.

Reporting protocols and expectations



Communication with management and the governing body

We will meet with management and the governing body throughout the audit. We will maintain ongoing, proactive discussion of issues as and when they arise to ensure there are “no surprises”.

Meeting with	Planned timing
Jeff Millward - Chief Executive	As needed throughout the audit visits.
Nicole Robinson - General Manager, Finance and Business Support	As needed throughout the audit visits.
Dan Gordon - Mayor	As needed throughout the audit visits.
Audit and Risk Committee	TBC

Reports to the governing body

We will provide a draft of all reports to management (and the governing body) for discussion/clearance purposes. In the interests of timely reporting, we ask management to provide their comments on the draft within 10 working days. Once management comments are received the report will be finalised and provided to the governing body.

At the end of the audit, we will report to the governing body our views on:

- the level of prudence in key judgements made by management in preparing the financial statements; and
- the quality and timeliness of information provided for audit by management.

Expectations

For the audit process to go smoothly for both you and us, there are expectations that each of us need to meet. Our respective responsibilities are set out in our audit engagement letter.

We expect that:

- you will provide us with access to all relevant records and provide information in a timely manner;
- staff will provide an appropriate level of assistance;
- the draft financial statements, including all relevant disclosures, will be available in accordance with the agreed timetable;
- management will make available a detailed workpaper file supporting the information in the financial statements; and
- the annual report, financial statements and Service Performance Information will be subjected to appropriate levels of quality review before being provided to us.

To help you prepare for the audit, we will liaise with management and provide them with a detailed list of the information we will need for the audit.

Health and safety

The Auditor-General and Audit New Zealand take seriously their responsibility to provide a safe working environment for audit staff.

Under the Health and Safety at Work Act 2015, we need to make arrangements with management to keep our audit staff safe while they are working at your premises.

We expect you to provide a work environment for our audit staff that minimises or, where possible, eliminates risks to their health and safety. This includes providing adequate lighting and ventilation, suitable desks and chairs, and safety equipment where required. We also expect management to provide them with all information or training necessary to protect them from any risks they may be exposed to at your premises. This includes advising them of emergency evacuation procedures and how to report any health and safety issues.

Audit logistics and next steps



Our team

Our engagement team is selected to ensure that we have the right subject matter expertise and sector knowledge. Each member of the audit team has received tailored training to develop their expertise.

Our senior audit team members are:

Yvonne Yang	Appointed Auditor
Ridwan Ridwan	ISAA Manager
Cynthia Jani	Audit Manager

AuditDashboard

We will again use AuditDashboard for transferring files as part of the audit.

Working remotely

Covid-19 restrictions, such as lockdowns, and resultant changes to our own and our client's work locations, including increasing numbers working from home have meant we changed how we worked with our clients.

Lockdowns meant that our clients and our auditors did not always have access to their premises and information and had to work remotely. This confirmed that aspects of our audit work can be done efficiently off-site. We plan to continue to perform aspects of your audit remotely as there are some benefits to you and us of having our team off-site for parts of the audit.

During the previous audit, we were able to perform the majority of our audit work remotely. Based on our experience we found that Waimakariri District Council has good systems and processes in place to facilitate any future off-site work by us.

We recognise different organisations are positioned differently to enable off-site audit work. We will be discussing and agreeing off-site working expectations in conjunction with our information requests with you. This will include our continued use of AuditDashboard to manage our information requests.

Audit timetable

Activities/deliverables Audit New Zealand / Council	2025											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Planning including meetings, audit plan and audit tool transition												
Interim audit begins (28 April 2025)												
Pre-final including audit procedures relating to land revaluation, fair value assessments and performance reporting sample testing (9 June to 19 June 2025)												
Final audit begins(18 August 2025)												
Draft Statement of service performance and revaluations available for audit (18 August 2025)												
Draft financial statements available for audit (including notes) with actual year end figures (1 September 2025)												
Final financial statements and Statements of service performance available, incorporating all agreed amendments (29 September 2025)												
Final annual report available, including any Chair and Chief Executive's overview or reports (6 October 2025)												
Verbal audit clearance (7 October 2025)												
Audit opinion and draft report to the Council issued												

To be confirmed (aiming for pre-election)

DRAFT

Level 3, 335 Lincoln Road
PO Box 2
Christchurch 8140
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AUDIT NEW ZEALAND

Mana Aotake Aotearoa

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** GOV-01-15 / FIN-06-01 / 250519088257**REPORT TO:** AUDIT AND RISK COMMITTEE**DATE OF MEETING:** 10 June 2025**AUTHOR(S):** Paul Christensen, Finance Manager**SUBJECT:** Financial Report for the period ended 31 March 2025**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1 This report is to provide the financial result for the nine months ended 31 March 2025 to the Audit and Risk Committee. Key results are summarised below.

FINANCIAL STATEMENT MEASURES	
OPERATING COSTS <i>Costs to deliver existing levels of service</i> \$'000 \$119,896  \$2,382 (1.9%) favourable	OPERATING REVENUE <i>Includes Rates, Fees and charges, development contributions, vested assets</i> \$'000 \$123,000  \$8,749 (6.6%) unfavourable
INTEREST ON DEBT <i>Cost to Service net external debt</i> \$'000 \$7,502  \$943 (11.2%) favourable	OPERATING SURPLUS <i>Net Revenue less operating expenses as a percentage of operating costs</i> \$3,104 2.6%  Budget \$9,470 7.7%
EXTERNAL DEBT <i>Net borrowing from external organisations after prefunding of repayments</i> \$'000 \$210,000  \$26,179 favourable	CAPITAL EXPENDITURE <i>to provide new and replacement assets</i> \$'000 \$46,756  \$30,965 less than budget

FINANCIAL STATEMENT MEASURES continued	
OPERATING CASHFLOW <i>Net Cash flows from operating activities</i> \$'000 \$35,128  \$3,808 (12.2%) favourable	TREASURY <i>Overall compliance with Treasury policy</i> 100% 

- 1.2 Operating revenue was \$8.7million unfavourable to budget, predominantly driven by Development contributions which were \$9.9 million behind budget. Development contribution revenue is dependent on the progress of development in the district. The current slow economic cycle has delayed the progress of developments and therefore the development contribution revenue is reduced.
- 1.3 Operating expenditure was \$2.4 million favourable to budget. This is predominantly due to time, where due to late confirmation of funding from Waka Kotahi and delay in roading maintenance work beginning has meant expenditure is \$0.9million less than budget, and the Council Enterprise system being delayed (\$1.0 million under budget). The completion of this has been pushed into the 2025/26 year and will still be completed within the total approved project budget.
- 1.4 Net Borrowing at 31 March was \$210million. This is made up of \$240million of debt offset by \$30million of pre-funding for bonds due to be repaid in April and August.

Attachments:

- i. Financial Report for the period ended 31 March 2025 (TRIM 250520088774[v02]).

2. **RECOMMENDATION**

THAT the Audit and Risk Committee:

- (a) **Receives** Report No.250519088257.
- (b) **Notes** the surplus for the period ended 31 March 2025 is \$3.1 million, \$6.4 million under budget.
- (c) **Notes** This is predominantly due to development contributions revenue being \$9.9million unfavourable to budget. Development contributions are used to fund growth related capital expenditure. Capital expenditure for growth is under budget by \$15.6 million, which will mitigate the reduced cash from development contributions.

3. **BACKGROUND**

- 3.1 The Audit and Risk Committee is provided with the delegation from the Council to monitor the implementation of the Annual Plan. A quarterly update on the progress of the Annual Plan and other activities is provided throughout the year.

- 3.2 The Council is required to adopt a Long Term Plan every three years and an Annual Plan every year. The 2024-25 financial year is the first year of the 2024 – 2034 Long Term Plan cycle that the Council is required to report against.
- 3.3 A full external audit of the annual report is undertaken each year. The audit of the 2023-24 Annual report was completed in October and the audited accounts were adopted on 15th October.

4. **ISSUES AND OPTIONS**

- 4.1. The operating surplus for the nine months ended 31 March 2025 for the Council is \$3.1 million against a budget of \$9.5 million.
- 4.2. Revenue received for the period ended 31 March 2025 was \$123.0 million compared with budget \$131.7 million
- (a) Subsidies and grants were \$2.2 million lower than budget due to delays in the roading capital programme which reduces the subsidy revenue that can be claimed from Waka Kotahi. The delays in the capital programme were because of late confirmation of funding by Waka Kotahi.
- (b) Development contributions were \$9.9 million behind budget as the major developments wait to get to the next stage of their development.
- 4.3. Operating Expenditure for the period was \$119.9 million, \$2.4 million lower than a budget of \$122.3 million). The largest variances (favourable and unfavourable) from budget were as follows

Unfavourable to budget

- Recreation is \$0.6 million unfavourable to budget, driven by tree maintenance, including storm damage at Springbrook Close / Northbrook waters, in which several trees came down and caused damage which needed to be rectified. Depreciation was higher than budget by \$0.3 million due to the revaluation of building assets at 30 June 2024 which resulted in higher asset values.
- Water is unfavourable to budget by \$1.6 million. This is mainly because of \$1.3 million of assets with a book value were replaced during the capital renewals programme.

Favourable to budget

- Roothing \$0.7 million favourable to budget as works relating to bridge and structure maintenance (\$0.3 million) and sealed pavement maintenance expenditure (\$0.3 million) were delayed while the Council waited for confirmation of Waka Kotahi funding.
- Libraries and Museums \$0.9 million under budget. Libraries building maintenance was \$0.3 million under budget and the Museum redevelopment levy was \$0.3 million under budget.
- Non-significant activities \$0.9 million favourable to budget. Expenditure incurred on the new Council Enterprise System project were \$1.0 million less than budgeted due to timing, however the project is on track to be completed within budget.

4.4. Balance Sheet

The Council's position remains sound. The Council's measures were all within Policy limits.

4.5. Capital works

The Capital work programme is reported separately to the Audit and Risk Committee.

4.6. Debt

The Council's external net debt is \$210.0 million at 31 March 2025 (March 2024: \$180.0 million). The total debt Council is holding is \$240.0million, which includes \$30m of funds in the form of a short-term deposit which is set aside for the repayment of maturing debt. 2024-34 Long-Term Plan forecast external debt to be \$236.2 million by 30 June 2025.

External debt is 8.3% of the Council's total assets. The Council's Liability management policy requires debt as a percentage of total assets to be less than 15%.

Interest costs were \$7.5 million which is 7.2% (budget 7.9%) of operating revenue (Council Policy requires it must not exceed 15%).

Interest costs were 10.1% of Rates revenue (per Annual Plan 11.4%). Interest as a percentage of Rates income must not exceed 25%.

4.7. Hedging profile

Based on current projections, the Council will maintain its hedging arrangements in accordance with policy. Staff are continually reviewing both the cash flow projections and hedging levels to ensure they are maintained at an appropriate level. In March 2025, the Audit and Risk committee approved adjustments to the hedging limits, which are reflected in this report.

As at 31 March 2025, currently 58% of external debt was hedged. Under our Treasury policy the percentage for 1 to 2 years is to be within 40% to 100%. Under the Treasury Policy, treasury management advice is sought from Bancorp Treasury Management Services.

The loans and hedging profile is provided on pages 13 and 14 of the financial information

4.8. The financial results have been discussed with the relevant managers.

The Council's credit rating was confirmed in December 2024 by Standard and Poor's to be AA with a negative outlook. In March 2025, Standard and Poor's downgraded the Council's rating to AA negative with a stable outlook. The Council was among 18 councils to have their ratings downgraded. This was because it has changed its assessment of the local government sector "to very predictable and well balanced from extremely predictable and supportive".

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report and these have been included in the report and draft annual plan.

4.9. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report. We have taken their feedback into account as part of previous engagement opportunities through Annual/Long Term Plan consultations.

5.2. **Groups and Organisations**

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

The Council's surplus of \$3.1 million is \$6.4 million unfavourable to budget. This is mainly due to development contributions which are used to fund capital expenditure. The amount spent on capital for growth was \$15.6 million under budget, which mitigates the lower revenue from development contributions. Further reasons explaining the variance with budget are provided in 4.2 - 4.3. Net Debt is lower than forecast. The Council has remained within debt policy limits in the financial strategy.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts and Council is not currently required to report on any effects.

6.3. **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

There is financial risk if the Council does not keep within its budgets and manage debt. This is mitigated through the long term plan and annual plan processes, and with regular monitoring by managers. It is also mitigated through quarterly reporting to the Audit and Risk committee.

6.4. **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

This report has been prepared and provided with reference to the financial provisions relating to the Local Government Act 2002 Subpart 3 – Financial Management and Financial Reporting Standards.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report. This report contributes to the outcome:

“There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District

- Public organisations make information about their plans and activities readily available.
- Public organisations make every effort to accommodate the views of people who contribute to consultations.”

7.4. **Authorising Delegations**

Delegation S-DM 1022 provides that the Audit and Risk Committee has jurisdiction to “Monitor implementation of the Annual Plan quarterly”.

Waimakariri District Council
Statement of Financial Performance
For The Period Ended 31 March 2025

	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	CURRENT YEAR		PERCENT ACTUAL/REVISED
			ACTUAL	VARIANCE	
	\$'000	\$'000	\$'000	\$'000	%
Revenue					
Rates	98,572	73,945	74,209	265	0.4%
Interest	883	677	1,988	1,310	193.4%
Subsidies and Grants	17,197	8,876	6,719	(2,157)	(24.3%)
Fees and Charges	24,625	18,604	20,331	1,727	9.3%
Petrol Tax	360	270	194	(76)	(28.1%)
Dividends	735	551	562	11	1.9%
Development and other Contributions	23,060	17,296	7,401	(9,895)	(57.2%)
Gains	179	134	201	66	49.4%
Vested Assets	25,756	11,395	11,395	0	0.00%
Total Revenue	191,367	131,748	123,000	(8,749)	(6.6%)
Operating Expenses by Activity					
Governance	3,793	2,907	2,666	(241)	(8.3%)
District Development	11,080	8,497	7,992	(505)	(5.9%)
Roading	30,635	22,126	21,410	(716)	(3.2%)
Water and Stockwater	16,332	12,290	13,889	1,599	13.0%
Sewerage	16,644	12,471	12,333	(138)	(1.1%)
Drainage	9,238	6,639	7,156	517	7.8%
Refuse and Recycling	12,807	9,620	9,556	(64)	(0.7%)
Recreation	26,907	20,422	21,004	582	2.8%
Libraries and Museums	8,846	7,280	6,406	(874)	(12.0%)
Community Protection	11,216	8,452	7,990	(462)	(5.5%)
Community Development	4,102	2,995	2,345	(650)	(21.7%)
Property and Forestry	1,611	1,207	635	(572)	(47.4%)
Earthquake Recovery and regeneration	2,838	2,095	2,150	55	2.6%
Non Significant Activities	7,927	5,277	4,364	(913)	(17.3%)
Total Expenses	163,976	122,278	119,896	(2,382)	(1.9%)
Operating Surplus before taxation	27,391	9,470	3,104	(6,367)	(67.2%)
Less Taxation expense	-	-	-	-	-
Net Surplus/ (deficit)	27,391	9,470	3,104	(6,367)	(67.2%)

Variance Explanations (Key items only)		Variance ()= unfavourable
Revenue		
Total Revenue was less than budget by \$8.7m at the end of this period		
Interest	Interest received from interest rate swaps. Interest rates were higher in the first half of the year but are falling. The full year result will remain over budget.	1,310
Subsidies and Grants	Subsidies from Waka Kotahi (NZTA) are less than budget as the capital programme is behind due to late confirmation of funding from NZTA	(2,157)
Fees and Charges	Rates penalties are more than forecasted, it is difficult to predict how many ratepayers will not pay on time.	335
	Revenue from forestry more than forecasted. Areas affected by fire were harvested earlier than planned. This is offset by forestry costs of sales	520
	Rangiora Mainpower Stadium fit-out contribution from North Canterbury Sports. This was budgeted to be received in 2021/22 but they were unable to pay until this year.	700
Development and other Contributions	Development contributions revenue is less than forecasted. This revenue is dependent on the progress of developments. The current slow economic cycle has reduced the progress of developments in the district. It is not expected to be caught up next year.	(9,895)
Expenditure		
Operating Expenditure was less than budget by \$2.4m at the end of this period		
District Development	Better Off Funding projects are less than forecasted due to timing of programme. The programme will be completed in 2025-26.	315
Roading	Bridge and structure maintenance expenditure less than forecasted due to late funding approval by NZTA, expect to catch up work in last quarter	275
	Sealed pavement maintenance expenditure is less than forecasted due to contract resourcing and late funding approval by NZTA, expect to catch up work in last quarter	256
Water	Asset deletions due to capital renewal programme. This is the accounting write off of assets where the renewal has occurred	(1,346)
Drainage	Asset deletions due to capital renewal programme. This is accounting for the assets that are replaced.	(390)
Recreation	Higher than forecasted depreciation expenditure due to the buildings revaluation performed on 30 June 2024	(352)
	Tree maintenance is more than forecasted due to storm damage	(375)
Libraries and Museums	Building maintenance expenditure is less than forecasted, less reactive maintenance has been required this year.	260
	Museum Redevelopment levy is less than forecasted because of timing of levies.	262
Community Protection	Building Services salaries/wages expenditure is less than forecasted due to staff positions being vacant	343
Community Development	Lower than forecasted depreciation expenditure due to the buildings revaluation performed on 30 June 2024	280
	Community Development, Safe Communities and Youth Development projects expenditure is less than forecasted. Project funding will be carried forward to 2025-26.	210

Property and Forestry

Surpluses from Water Unit and Project Delivery Unit. These surpluses are expected to reduce by the end of the year to approximately 5% of internal revenue.

682

Non Significant Activities

New Council Enterprise System project expenditure is less than forecasted due to a delay in the project and therefore costs will be pushed into the following year. The project is still forecast to be within budget.

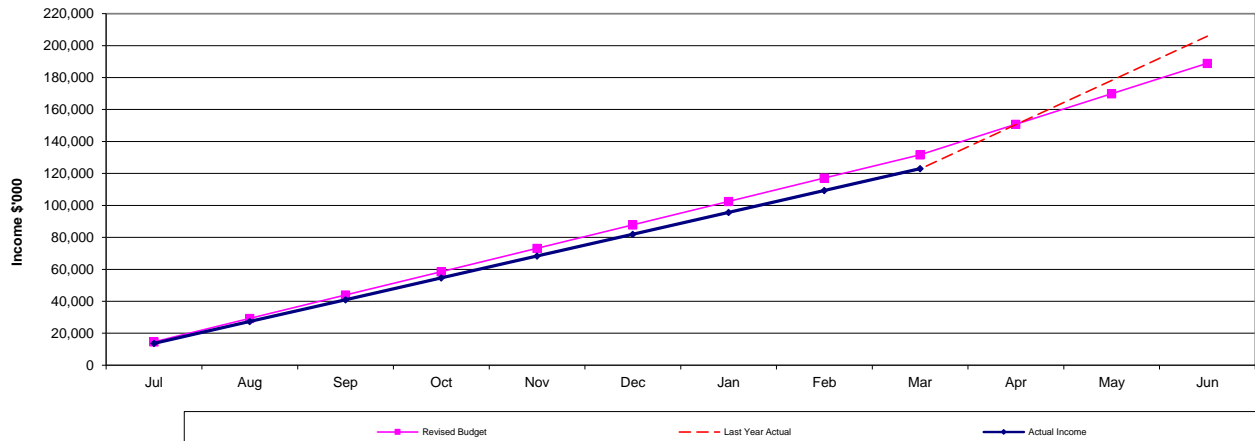
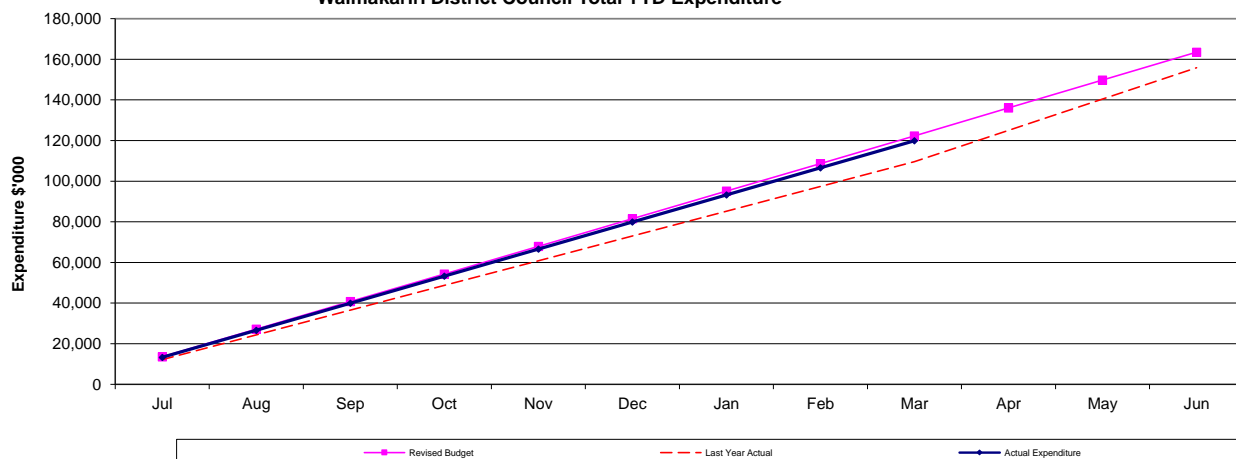
1,005

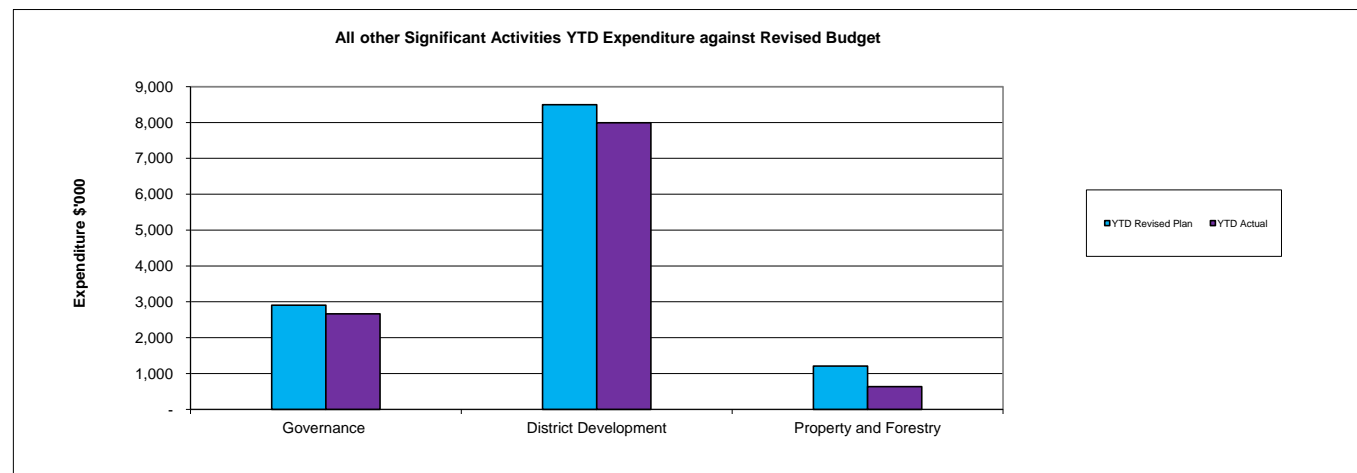
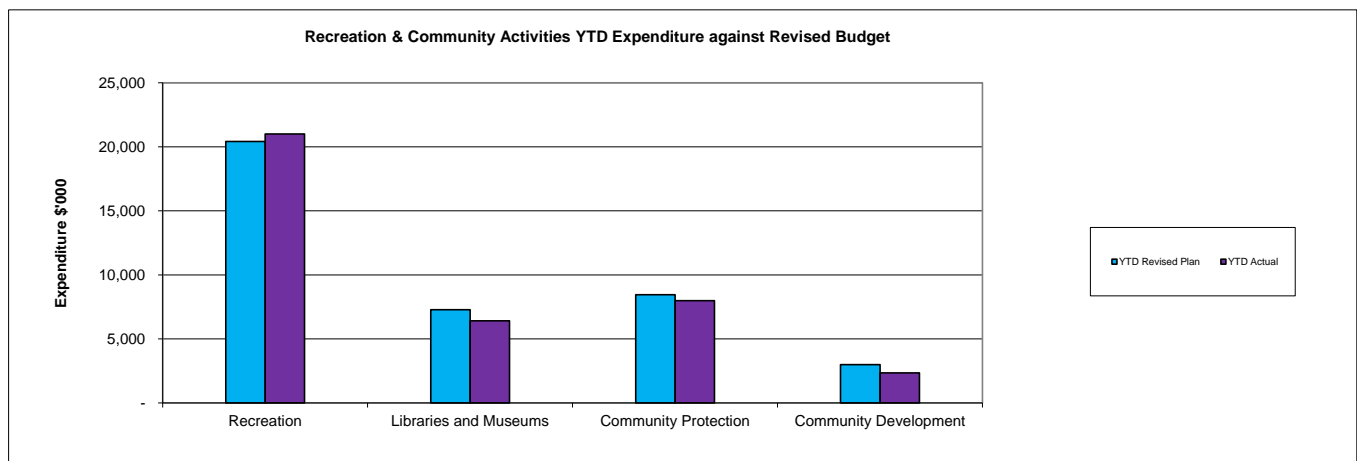
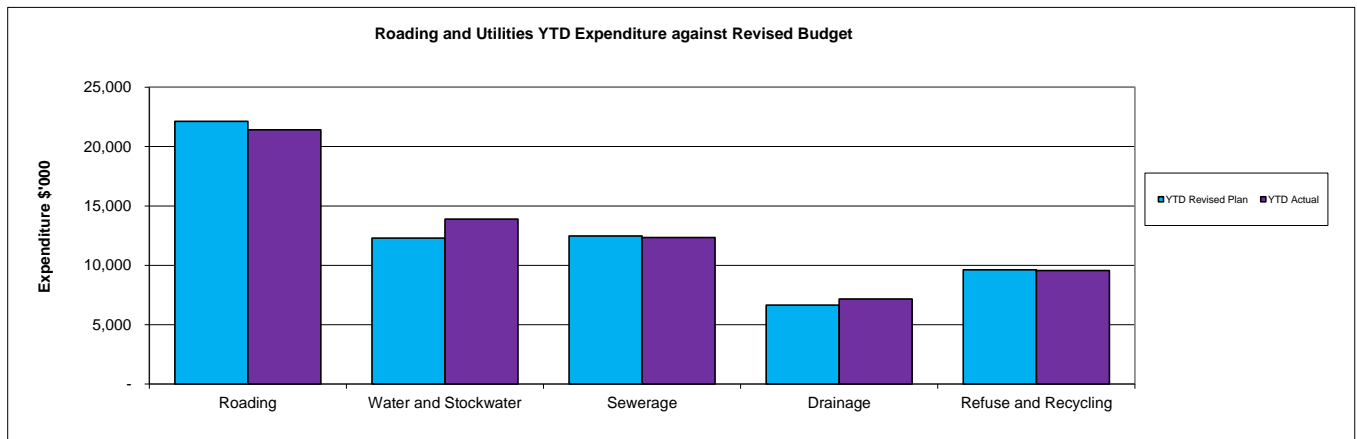
Waimakariri District Council
Statement of Comprehensive Revenue and Expense
For The Period Ended 31 March 2025

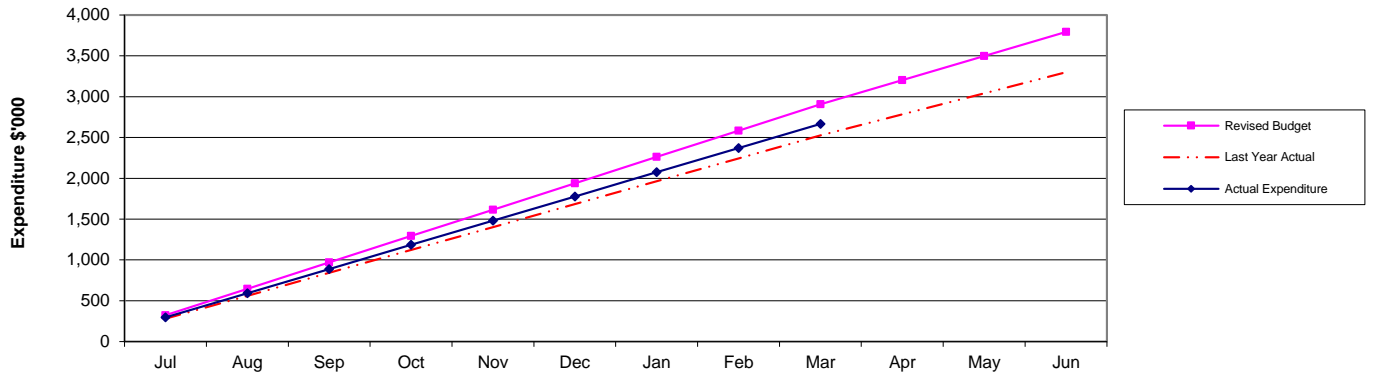
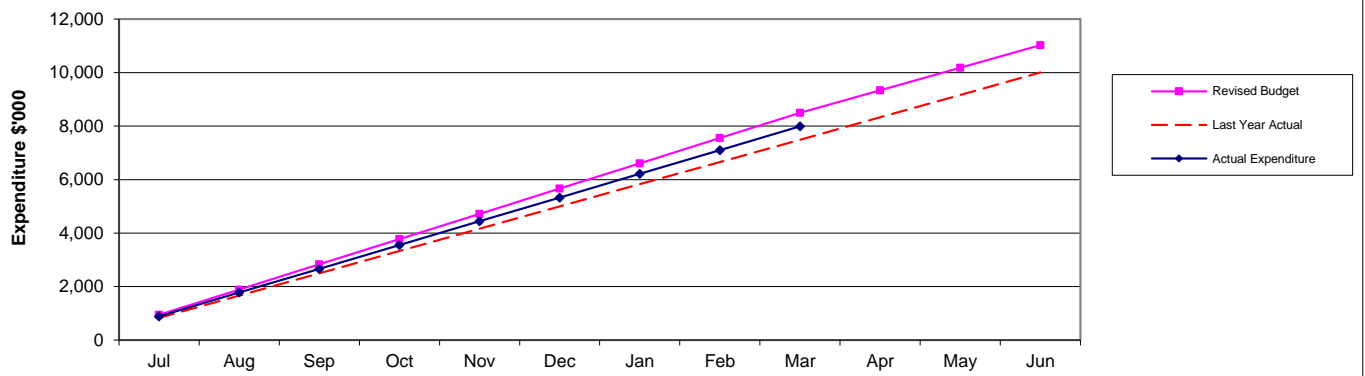
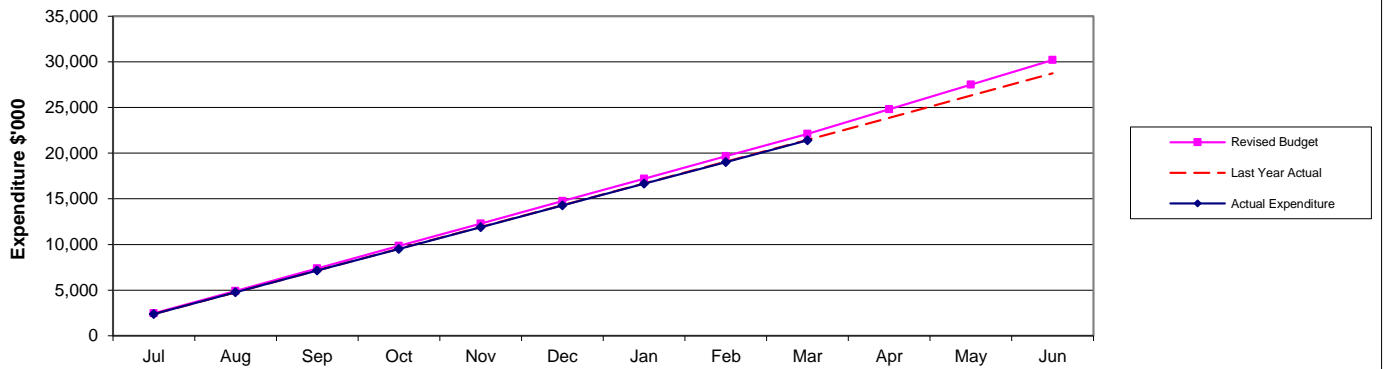
CURRENT YEAR					
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/REVISED
	\$'000	\$'000	\$'000	\$'000	%
Net Surplus/ (deficit)	27,391	9,470	3,104	(6,367)	(67.23%)
Other Comprehensive Revenue and Expense					
Increase in Asset Revaluation Reserves	75,609	-	-	-	
Financial assets at fair value through other comprehensive revenue and expense	-	-	-	-	
Total Other Comprehensive Revenue and Expense	75,609	-	-	-	
Total Comprehensive Revenue and Expense	103,000	9,470	3,104	(6,367)	(67.23%)

Comments - Other Comprehensive Revenue and Expense**Variance****()= unfavourable**

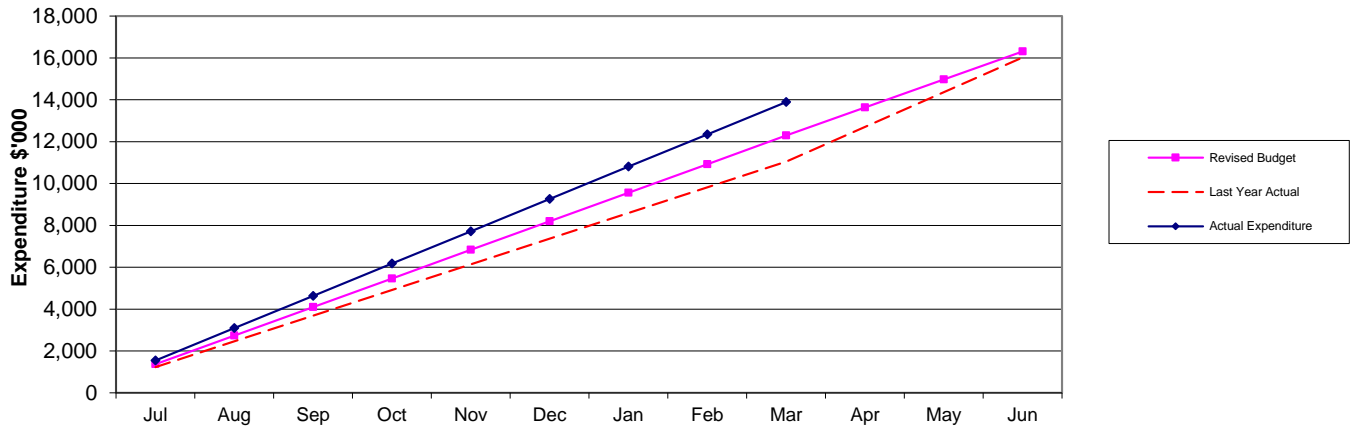
No significant variances identified.

Waimakariri District Council YTD Revenue**Waimakariri District Council Total YTD Expenditure**

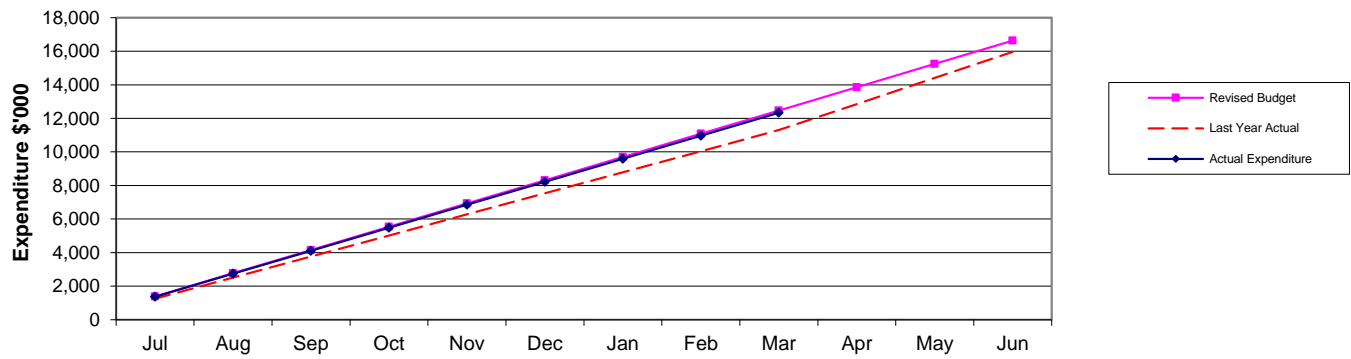


Governance YTD Expenditure against Revised Budget**District Development YTD Expenditure against Revised Budget****Roading Expenditure against Revised Budget**

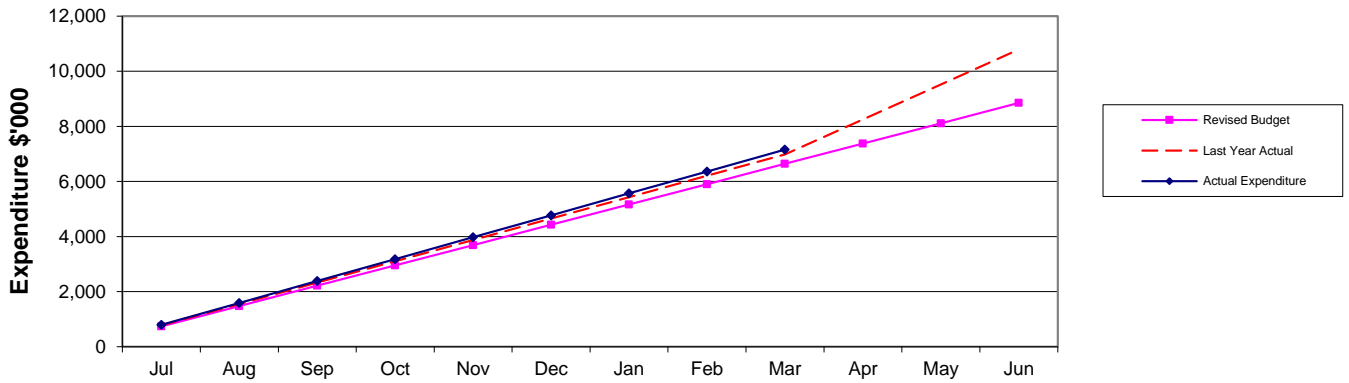
Water YTD Expenditure against Revised Budget



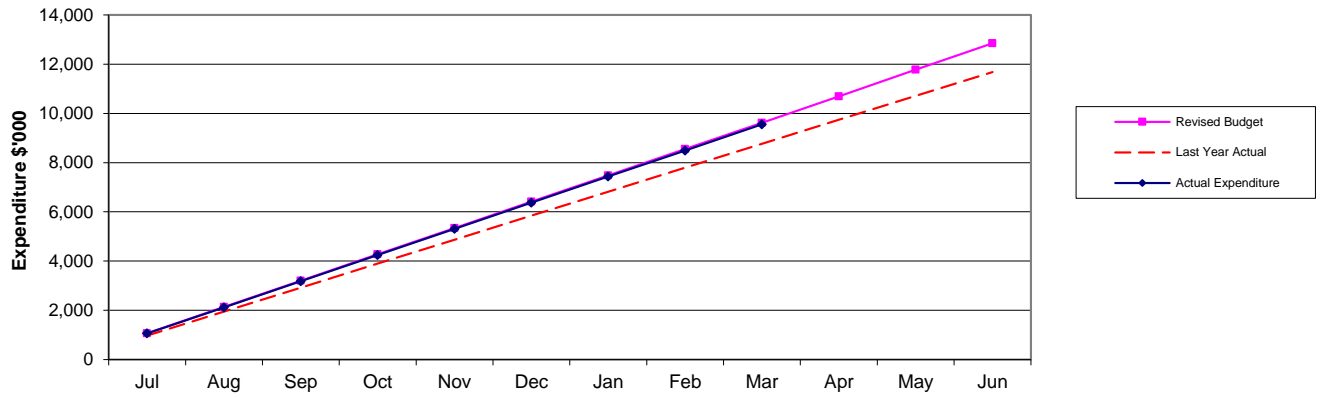
Sewerage YTD Expenditure against Revised Budget



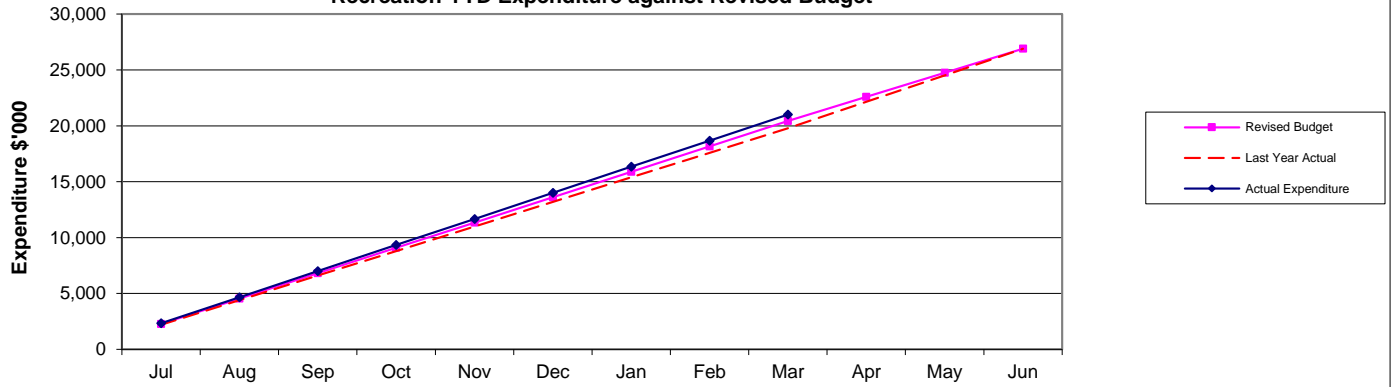
Drainage YTD Expenditure against Revised Budget



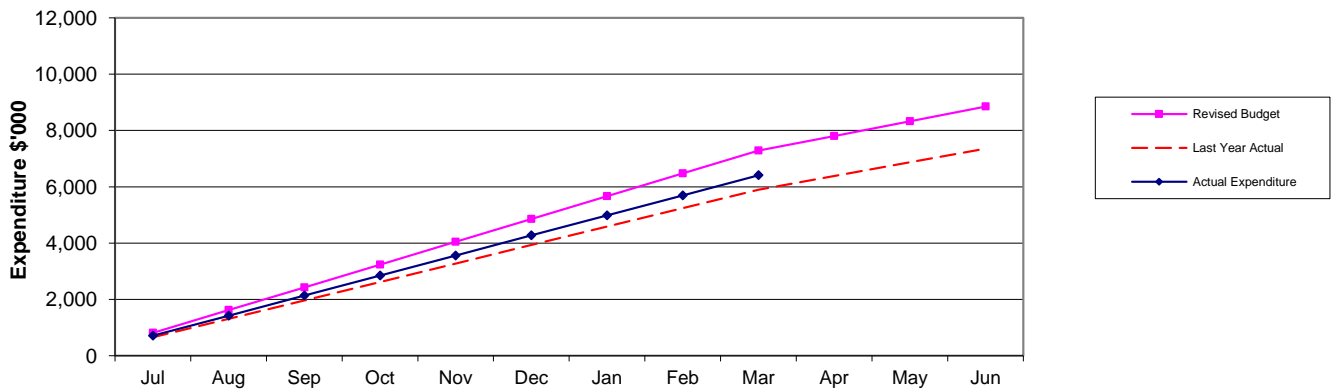
Solid Waste YTD Expenditure against Revised Budget



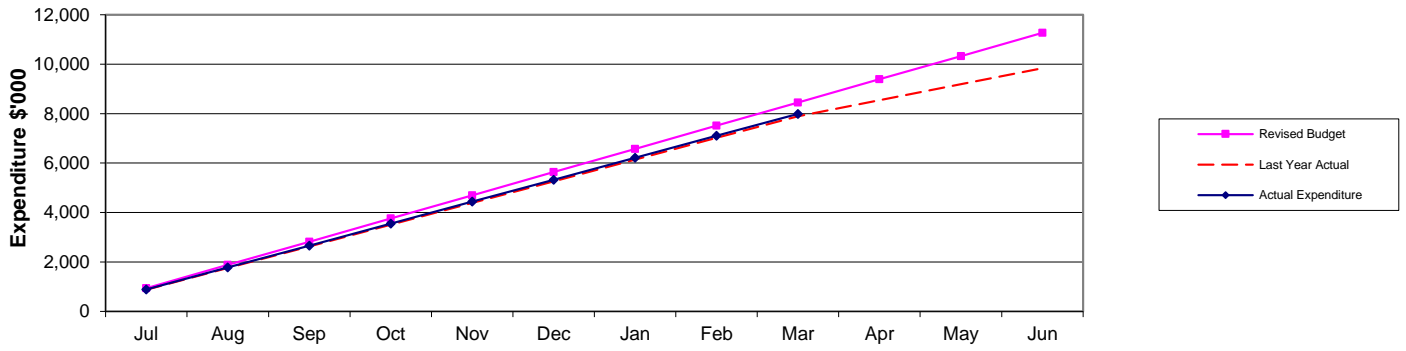
Recreation YTD Expenditure against Revised Budget



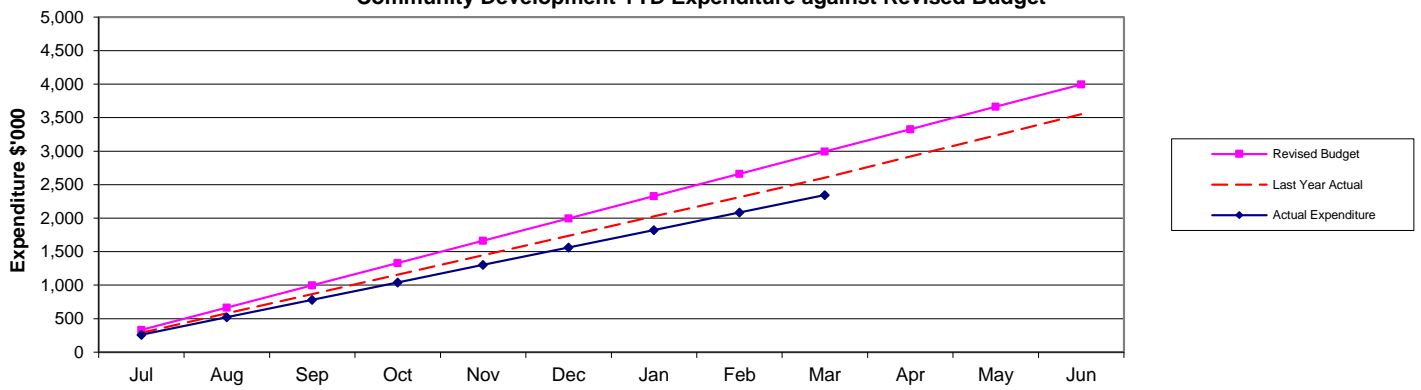
Libraries & Museums YTD Expenditure against Revised Budget



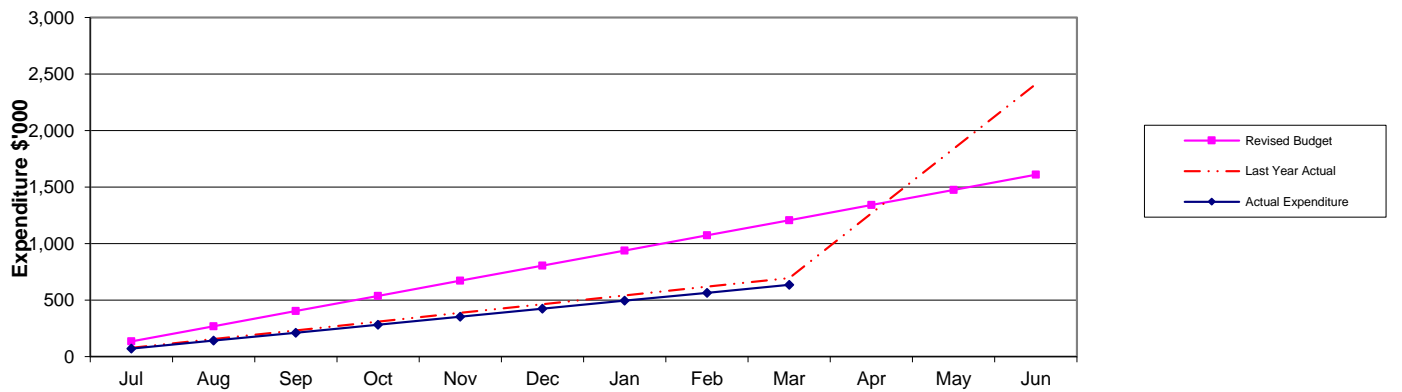
Community Protection YTD Expenditure against Revised Budget



Community Development YTD Expenditure against Revised Budget



Property and Investments YTD Expenditure against Revised Budget



Waimakariri District Council
Balance Sheet

Balance Sheet	ACTUAL as at 31 March 2025 \$'000	BUDGET as at 30 June 2025 \$'000	ACTUAL as at 30 June 2024 \$'000
Current Assets			
Cash and cash equivalents	48,436	26,631	17,797
Short term deposits	10,000	-	5,000
Inventories	535	425	528
Derivative financial instruments	637	-	637
Trade and other receivables	11,736	10,968	15,832
Prepayments	3,360	1,152	1,502
Non-current Assets Held for Sale	2,062	-	2,311
Total Current Assets	76,766	39,176	43,607
Non Current Assets			
Other financial assets	8,775	6,802	6,186
Derivative financial instruments	3,338	4,171	3,338
Forestry assets	2,493	2,600	2,479
Investment property	6,896	7,002	6,896
Property, plant and equipment including intangible	88,263	82,974	86,723
Infrastructural assets	2,712,790	2,661,972	2,700,318
Total Non Current Assets	2,822,555	2,765,521	2,805,940
Total Assets	2,899,321	2,804,697	2,849,547
Current Liabilities			
Trade and other payables	15,419	12,162	13,059
Deposits and Bonds	3,322	3,173	3,816
Employee Benefit liabilities	5,830	4,966	4,459
Revenue Received in advance	6,515	3,596	4,089
Development contributions	2,516	1,619	1,790
Current Portion of borrowings	40,000	40,000	40,000
Accrued Interest on borrowings	1,892	2,164	2,138
Total Current Liabilities	75,494	67,680	69,351
Non Current Liabilities			
Borrowings	200,000	196,179	160,000
Derivative financial instruments	49	-	49
Total Non Current Liabilities	200,049	196,179	160,049
Total Liabilities	275,543	263,859	229,400
Net Assets	2,623,778	2,540,838	2,620,147
Ratepayers Equity			
Accumulated general equity	1,023,879	1,013,512	1,020,775
Special funds	5,035	4,367	5,035
Revaluation reserve	1,594,337	1,522,959	1,594,337
Total Ratepayers Equity	2,623,251	2,540,838	2,620,147

Variance to Full Year Budget		Variance ()= unfavourable \$'000
Cash and cash equivalents	Short term deposit matured to be available for bond repayment due in April.	20,000
Short term deposits	Short term deposit of \$10m matures in June 2025 not budgeted. Pre-funding to cover debts maturing in the next 12 months.	10,000
Property, Plant and Equipment	As at 30 June 2024, Council revalued it's building assets.	5,289
Infrastructural assets	As at 30 June 2024, Council revalued its 3 waters assets in addition to the roading assets as required by accounting standards.	50,818
Trade and other payables	Trade and payables more than budget due to significant roading expenditure	(3,257)
Revenue Received in Advance	Revenue received in advance greater than budget due to rates prepaid.	(2,919)

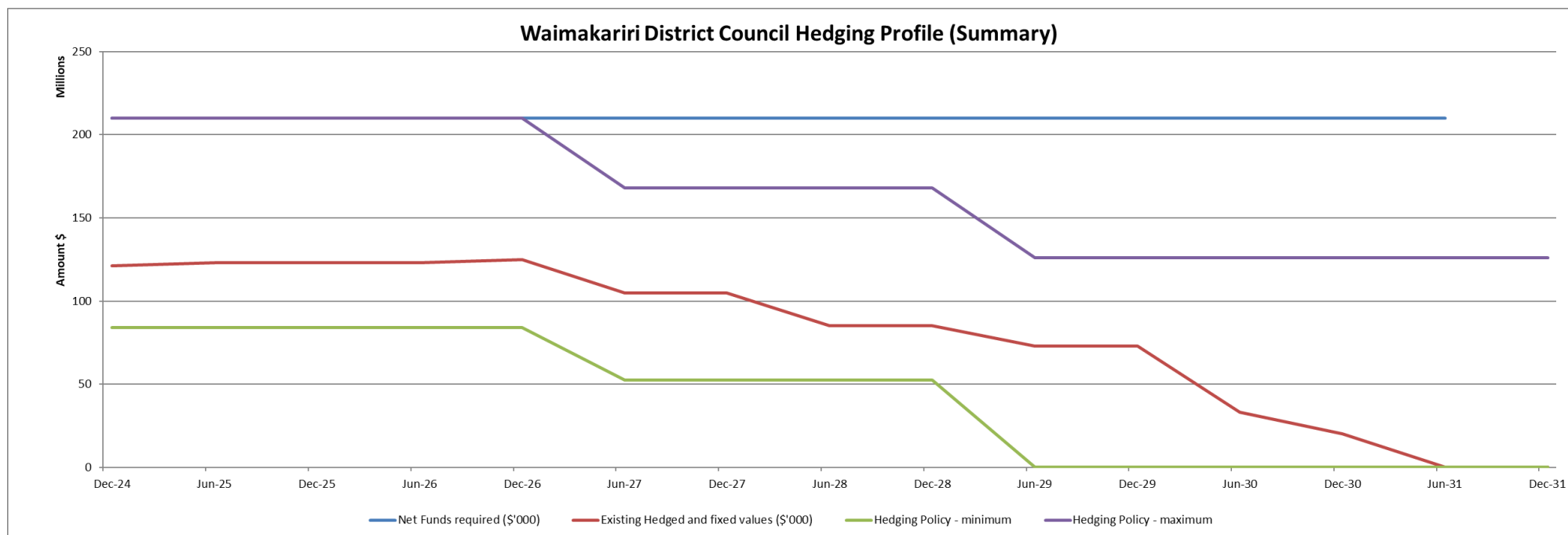
**Waimakariri District Council
Cash Flow Statement
For The Period Ended 31 March 2025**

	Actual 31 March 2025	Actual 31 March 2024	Budget 30 June 2025
Cash Flow Statement			
	\$'000	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Cash was provided from:</i>			
Receipts from Ratepayers	77,079	67,583	98,572
Receipts from subsidies	6,797	9,043	17,197
Receipts from Fees and Charges	19,860	15,434	24,985
Development Contributions	10,514	12,367	23,060
Interest Received	2,268	2,181	883
Dividends Received	562	444	735
Receipt of Canterbury Regional Council Rates	14,974	12,451	16,231
GST Refund	1,834	-	-
	133,888	119,503	181,663
<i>Cash was disbursed to:</i>			
Payments to Suppliers	(45,538)	(44,412)	(70,008)
Payments to Employees	(29,978)	(27,651)	(42,405)
Payments to Canterbury Regional Council	(14,737)	(12,239)	(16,231)
Income tax Paid	-	-	-
Interest paid	(8,507)	(7,749)	(11,259)
GST Payment	-	(401)	-
	(98,760)	(92,452)	(139,903)
Net Cash Flows from Operating Activities	35,128	27,051	41,760
CASH FLOWS FROM INVESTING ACTIVITIES			
<i>Cash was provided from:</i>			
Proceeds from Sale of Fixed Assets	976	1,339	544
Proceeds from Community loans repaid & Investments	30,564	167	-
	31,540	1,506	544
<i>Cash was disbursed to:</i>			
Purchase of Fixed Assets and Infrastructural Assets	(37,536)	(34,776)	(77,695)
Community Loans & Investments	(33,493)	(250)	(1,029)
	(71,029)	(35,026)	(78,725)
Net Cash Flows from Investing Activities	(39,489)	(33,520)	(78,181)
CASH FLOWS FROM FINANCING ACTIVITIES			
<i>Cash was provided from:</i>			
Proceeds from Borrowings	60,000	10,000	50,743
	60,000	10,000	50,743
<i>Cash was applied to:</i>			
Settlement of Borrowings	(20,000)	(10,000)	(9,564)
	(20,000)	(10,000)	(9,564)
Net Cash Flows from Financing Activities	40,000	-	41,179
Net Increase (Decrease) in Cash Held	35,639	(6,469)	4,758
Add Opening Bank Brought Forward	12,797	20,348	21,872
Ending Cash	48,436	13,879	26,631

Liability Management Policy

Key Measures	Actual 31 Mar 2025		Year End Estimated Level	Per Policy
External term debt to total assets	8.3%	✓	8.4%	15% maximum
Interest expense (net of hedging) to gross operating revenue	7.2%	✓	7.9%	15% maximum
Interest expense (net of hedging) to rates Revenue	10.1%	✓	11.4%	25% maximum
Net cash inflow from operating activities exceeds gross annual interest expense by two times	4.7	✓	3.7	2.0 minimum
Liquidity ratio of not less than 1.1:1	1.9	✓	1.4	1.1 minimum

SUMMARY OF LOANS HELD - as at		31 Mar 2025		
Bonds	Classification	Maturity Date	Value (\$)	
BOND ISSUED \$10M 15/08/22 FOR FOUR AND HALF YEARS	Non Current	15-Apr-27	10,000,000	
BOND ISSUED \$10M 17/05/21 FOR EIGHT YEARS	Non Current	20-Apr-29	10,000,000	
BOND ISSUED \$10M 15/05/17 FOR NINE YEARS	Non Current	15-May-26	10,000,000	
BOND ISSUED \$10M 17/05/21 FOR SEVEN YEARS	Non Current	20-Apr-29	15,000,000	
BOND ISSUED \$10M 14/04/22 FOR FOUR YEARS	Non Current	15-May-26	10,000,000	
BOND ISSUED \$10M 27/08/18 FOR SIX AND HALF YEARS	Current	15-Apr-25	10,000,000	
BOND ISSUED \$5M 16/03/2015 FOR TWELVE YEARS	Non Current	15-Apr-27	5,000,000	
BOND ISSUED \$10M 03/06/2015 FOR TWELVE YEARS	Non Current	15-Apr-27	10,000,000	
BOND ISSUED \$10M 24/08/2015 FOR TEN YEARS	Current	15-Aug-25	10,000,000	
BOND ISSUED \$10M 14/04/22 FOR SIX YEARS	Non Current	15-May-28	10,000,000	
BOND ISSUED \$10M 10/06/2020 FOR SEVEN AND HALF YEARS	Non Current	10-Oct-27	10,000,000	
BOND ISSUED \$10M 17/05/2021 FOR EIGHT YEARS	Non Current	20-Apr-29	10,000,000	
BOND ISSUED \$10M 17/4/2023 FOR SIX YEARS	Non Current	20-Apr-29	10,000,000	
BOND ISSUED \$10M 17/4/2023 FOR TWO YEARS	Current	15-Apr-25	10,000,000	
BOND ISSUED \$10M 17/4/2023 FOR THREE YEARS	Non Current	15-Apr-26	10,000,000	
BOND ISSUED \$15M 15/04/2024 FOR FOUR YEARS	Non Current	15-May-28	15,000,000	
BOND ISSUED \$15M 15/04/2024 FOR TWO YEARS	Non Current	15-Apr-26	15,000,000	
BOND ISSUED \$10M 15/08/2024 FOR TWO AND HALF YEARS	Non Current	15-Apr-27	10,000,000	
BOND ISSUED \$20M 15/10/2024 FOR TWO AND HALF YEARS	Non Current	15-Apr-27	20,000,000	
BOND ISSUED \$10M 16/12/2024 FOR FOUR AND HALF YEARS	Non Current	20-Apr-29	10,000,000	
BOND ISSUED \$20M 16/12/2024 FOR THREE AND HALF YEARS	Non Current	15-May-28	20,000,000	
Total External Borrowing			240,000,000	
less pre-funding for repayments (short term investment)			(30,000,000)	
Net External borrowing			210,000,000 ✓	
Year End Budget - External Borrowing			236,179,000	



Period end	Dec-24	Jun-25	Dec-25	Jun-26	Dec-26	Jun-27	Dec-27	Jun-28	Dec-28	Jun-29	Dec-29	Jun-30	Dec-30	Jun-31	Dec-31
Net Funds required (\$'000)	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000	210,000
Hedged and fixed values (\$'000)	121,000	123,000	123,000	123,000	125,000	105,000	105,000	85,000	85,000	73,000	73,000	33,000	20,000	0	0
Hedging Policy - minimum	40%	40%	40%	40%	40%	25%	25%	25%	25%	0%	0%	0%	0%	0%	0%
Hedging Policy - maximum	100%	100%	100%	100%	100%	80%	80%	80%	80%	60%	60%	60%	60%	60%	60%
Actual	58%	59%	59%	59%	60%	50%	50%	40%	40%	35%	35%	16%	10%	0%	0%

The Hedging and fixed interest loans are those currently in place.

The Council will adjust its hedging levels over time as necessary depending on external debt levels.

Governance**For The Period Ended 31 March 2025**

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
General Rates	3,045	1,887	1,958	71	4%
Targeted Rates	732	549	550	1	0%
Subsidies and grants	-	-	11	11	
Fees and Charges	30	22	85	63	286%
TOTAL REVENUE	3,807	2,458	2,604	146	6%
OPERATING EXPENDITURE					
Council	3,056	2,354	2,181	(173)	(7%)
Community Boards, Ward Advisory Board	737	553	485	(68)	(12%)
	3,793	2,907	2,666	(241)	(8%)
Internal Interest Elimination					
TOTAL OPERATING EXPENDITURE	3,793	2,907	2,666	(241)	(8%)
OPERATING SURPLUS (DEFICIT)	14	(449)	(62)	387	(86%)

Significant Variances - Operating

Variance
\$'000
() = unfavourable

Revenue

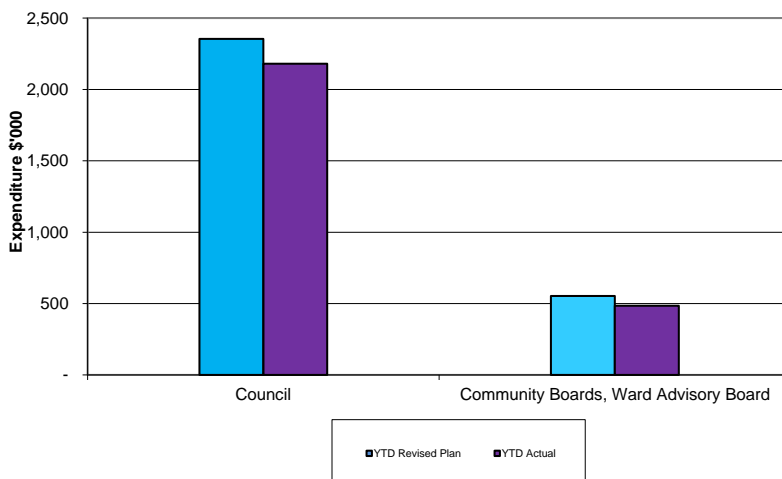
No significant variances identified.

NOTE: Revised Rates figure reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to table A below.

Expenditure

No significant variances identified.

Please be aware the deficit incurred is covered by the rates transfer as shown in table A.

Governance - YTD Expenditure against Budget**Table A**

General Rate Transfers					
Activity	Revised Rates Levied \$	Revised Transfer from Reserves \$	Total Including transfer 2024/25 \$	Budget General Rates 2024/25 \$	
Governance	1,958	1,087	3,045	3,045	
District Development	3,372	1,871	5,243	5,243	
Water	21	11	32	32	
Drainage	905	502	1,407	1,407	
Recreation	832	462	1,294	1,294	
Community Protection	1,754	973	2,727	2,727	
Community Development	702	389	1,091	1,091	
Covid 19 loan (Non significant activity)	151	84	235	235	
Solid Waste	699	388	1,087	1,087	
	10,394	5,767	16,161	16,161	

District Development**For The Period Ended 31 March 2025**

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
General Rates	5,243	3,609	3,372	(237)	(7%)
Targeted Rates	194	146	145	(1)	(1%)
Subsidies	640	-	7	7	
Fees and Charges	2,206	1,655	1,715	60	4%
TOTAL REVENUE	8,283	5,410	5,239	(171)	(3%)
OPERATING EXPENDITURE					
District Development	3,783	2,837	2,559	(278)	(10%)
Strategy and Engagement	2,526	1,856	1,295	(561)	(30%)
Communications and Engagement	711	533	608	75	14%
Plan Administration	3,071	2,303	2,549	246	11%
District Promotion	665	647	649	2	0%
Economic Development	373	361	364	3	1%
	11,129	8,537	8,024	(513)	(6%)
Internal Interest Elimination	49	40	32	(8)	(20%)
TOTAL OPERATING EXPENDITURE	11,080	8,497	7,992	(505)	(6%)
OPERATING SURPLUS (DEFICIT)	(2,797)	(3,087)	(2,753)	334	(11%)

Significant Variances - Operating

Variance
\$'000
() = unfavourable

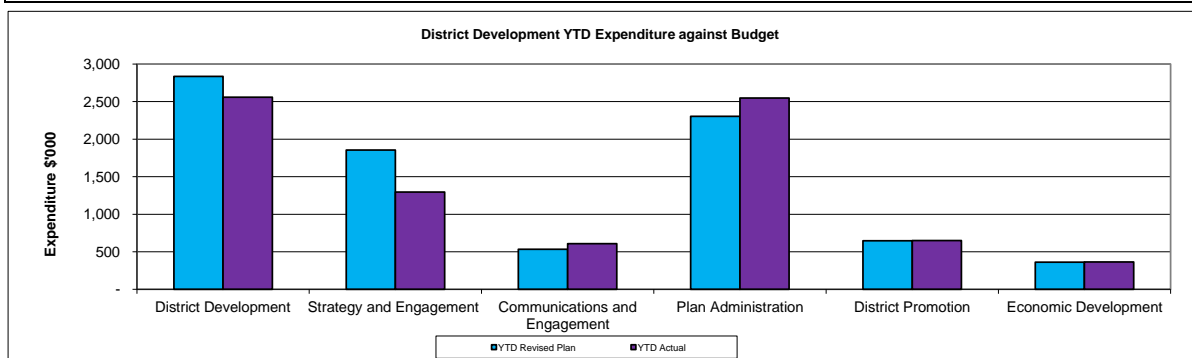
Revenue

No significant variances identified.

NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.

Expenditure

District Development	District Plan Review consultants/ hearing costs expenditure is less than budgeted. Hearings are completed and panel is underway, expect this budget to be used by the end of the year.	244
Strategy and Engagement	Better Off Funding projects are less than forecasted due to timing of programme. Pegasus/Woodend Strategy and Events Planning projects are yet to commence, will be completed in 2025/26.	315 70
	Iwi relationship expenditure is less than forecasted due to Mahi Tahi committee meetings not proceeding	40
Plan Administration	Salaries/wages expenditure is more than forecasted. This is engineering staff time required on resource consents. This time is charged to the consent applicant.	(291)



	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE
	\$'000	\$'000	\$'000	\$'000
CAPITAL EXPENDITURE				
Capital Projects				
Planting on WDC Land BOF	-	45	1	(44)
Computer & IT Equipment	-	-	1	1
Policy & Strategy Computer Renewals	-	-	2	2
	-	45	4	(41)
Loan Repayments				
Policy and Strategy	18	14	5	(9)
Development Planning Unit	425	319	472	153
Plan Administration	27	20	34	14
	470	353	511	158
TOTAL CAPITAL EXPENDITURE	470	398	515	117

Significant Variances - Capital

Variance
\$'000
() = unfavourable

Variances against full year revised budget:

No significant variances identified.

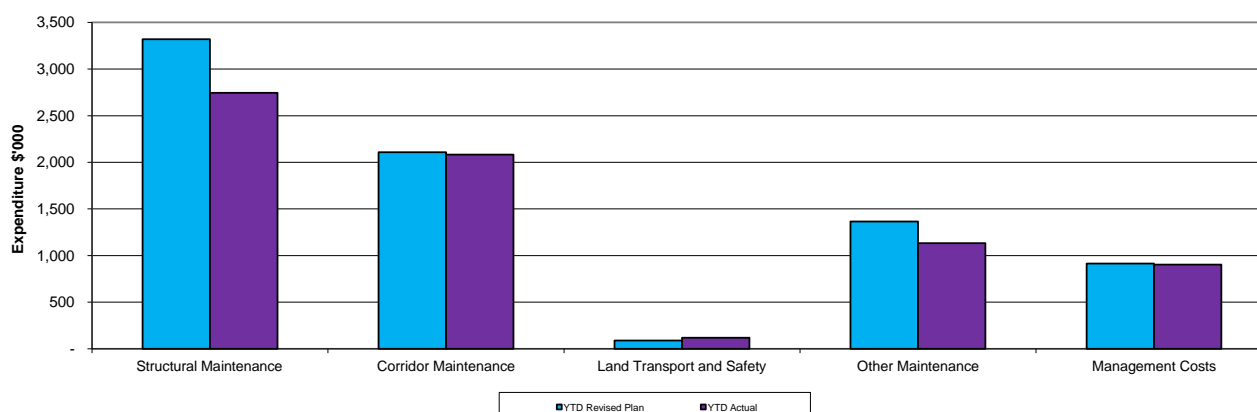
Roading **For The Period Ended 31 March 2025**

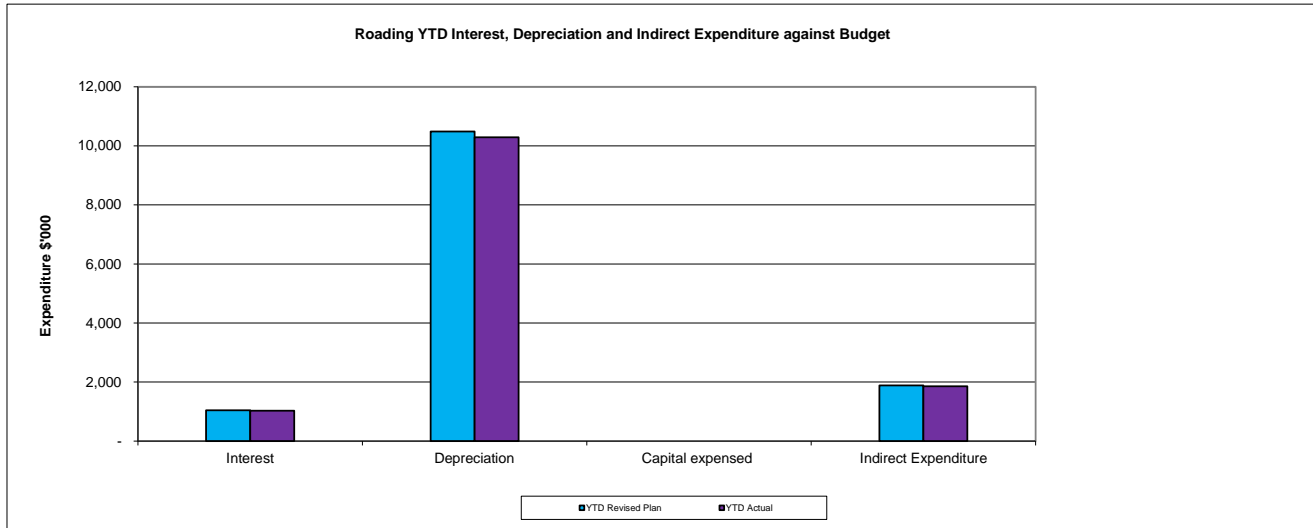
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
Roading Rates	16,025	12,005	12,097	92	1%
Fees and Charges	998	749	547	(202)	(27%)
Petrol Tax	360	270	194	(76)	(28%)
Subsidies	13,251	7,618	5,658	(1,960)	(26%)
Interest	72	54	-	(54)	(100%)
Gain on sale	-	-	80	80	0%
Development Contributions	9,858	7,394	2,362	(5,032)	(68%)
TOTAL REVENUE	40,564	28,090	20,938	(7,152)	(25%)
OPERATING EXPENDITURE					
Subsidised Maintenance					
Structural Maintenance	5,062	3,320	2,744	(576)	(17%)
Corridor Maintenance	2,880	2,108	2,083	(25)	(1%)
Land Transport and Safety	308	88	118	30	34%
Other Maintenance	2,063	1,366	1,132	(234)	(17%)
Unsubsidised Expenditure					
General Maintenance	1,415	1,078	1,427	349	32%
Management Costs	1,219	915	903	(12)	(1%)
Interest	1,389	1,042	1,027	(15)	(1%)
Depreciation	13,984	10,488	10,287	(201)	(2%)
Capital expended	-	-	-	-	0%
Indirect Expenditure	2,519	1,889	1,855	(35)	(2%)
	30,839	22,294	21,576	(718)	0
Internal Interest Elimination	204	168	166	(2)	(1%)
TOTAL OPERATING EXPENDITURE	30,635	22,126	21,410	(716)	(3%)
OPERATING SURPLUS (DEFICIT)	9,929	5,964	(472)	(6,436)	(108%)

Significant Variances - Operating

		Variance \$'000 () = unfavourable
<u>Revenue</u>		
Fees and Charges	Vehicle crossing charges are less than forecasted as a result of slower development. The full year result will remain under budget.	(121)
Subsidies	Subsidies from Waka Kotahi (NZTA) are less than budget as the capital programme is behind due to late confirmation of funding from NZTA resulting in a delay to starting the work.	(1,960)
Development Contributions	Development contributions revenue is less than forecasted. This revenue is dependent on the progress of developments. The current slow economic cycle has reduced the progress of developments in the district.	(5,032)
<u>Expenditure</u>		
Structural Maintenance	Bridge and structure maintenance expenditure less than forecasted due to late funding approval by NZTA Sealed pavement maintenance expenditure is less than forecasted due to contract resourcing and late funding approval	275 256
Other Maintenance	Network and Asset Management expenditure is less than forecasted Greater Christchurch expenditure is less than forecasted	127 65
General Maintenance	Drainage maintenance expenditure is more than forecasted Environmental maintenance expenditure is more than forecasted due to a hot and wet summer Pavement marking expenditure is more than forecasted	(98) (162) (123)

Roading YTD Direct Expenditure against Budget





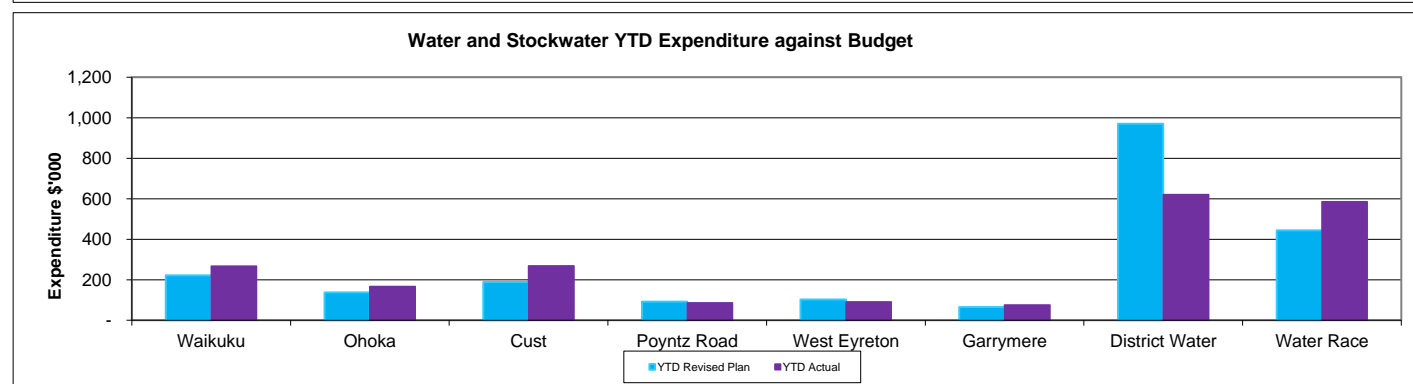
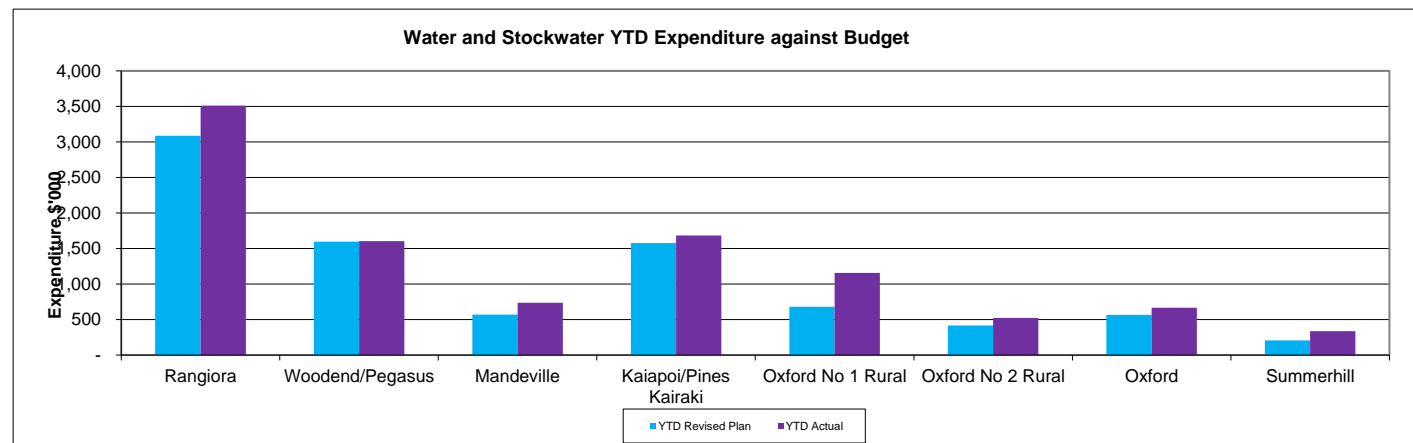
Water and Stockwater
For The Period Ended 31 March 2025

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
General Rates	32	21	21	-	0%
Targeted Rates	14,313	10,735	10,768	33	0%
Fees and Charges	209	157	511	354	225%
Interest	149	112	251	139	124%
Subsidies	904	138	138	-	0%
Development Contributions	3,533	2,650	1,120	(1,530)	(58%)
TOTAL REVENUE	19,140	13,813	12,809	(1,004)	(7%)
OPERATING EXPENDITURE					
Rangiora	4,118	3,088	3,510	422	14%
Water Investigation	9	145	271	126	87%
Outer East Rangiora RCA	1	-	4	-	0%
Woodend/Pegasus	2,130	1,597	1,603	6	0%
Waikuku	295	222	267	45	20%
Fernside	11	8	9	1	13%
Ohoka	184	138	167	29	21%
Mandeville	758	569	735	166	29%
Kaiapoi/Pines Kairaki	2,102	1,576	1,682	106	7%
West Kaiapoi Structure Plan Area	28	21	26	5	24%
Oxford No 1 Rural	908	681	1,155	474	70%
Oxford No 2 Rural	555	416	522	106	25%
Oxford	756	567	668	101	18%
Summerhill	273	205	337	132	64%
Cust	252	189	268	79	42%
Poyntz Road	122	92	86	(6)	(7%)
West Eyreton	136	102	91	(11)	(11%)
Garrymere	86	65	75	10	15%
District Water	1,399	970	621	(349)	(36%)
Ashley Rural Water	1,853	1,390	1,391	1	0%
Water Race	593	444	585	141	32%
	16,569	12,485	14,073	1,588	13%
Internal Interest Elimination	237	195	184	(11)	(6%)
TOTAL OPERATING EXPENDITURE	16,332	12,290	13,889	1,599	13%
OPERATING SURPLUS (DEFICIT)	2,808	1,523	(1,080)	(2,603)	(171%)

Significant Variances - Operating

		Variance \$'000 (-) = unfavourable
<u>Revenue</u>		
Fees and Charges	Revenue from connection fees (to connect to Council's infrastructural services) is more than forecasted	181
	Contribution received towards pipe decommissioning in Oxford Rural No 1 Water Supply	85
	Reimbursement from an external organisation of works performed under a Councils project contract	103
Interest	Interest received is greater than forecasted due to higher interest rates	139
Development contributions	Development contributions revenue is less than forecasted. This revenue is dependent on the progress of developments. The current slow economic cycle has reduced the progress of developments in the district.	(1,530)
<u>Expenditure</u>		
Rangiora	Asset deletions due to capital renewal programme. This is the accounting write off of assets where the renewal has occurred prior to the asset being fully depreciated.	(297)
	Reticulation maintenance expenditure is more than forecasted	(87)
	External organisation works performed under a Councils project contract	(76)
Water Investigations	Local Water Done Well expenditure. Offset by Government grants that had not been budgeted for as unknown at the time budgets were set.	(126)
Mandeville	Asset deletions due to capital renewal programme. This is the accounting write off of assets where the renewal has occurred prior to the asset being fully depreciated.	(113)
	Reticulation maintenance expenditure is more than forecasted	(45)
Kaiapoi/Pines Kairaki	Asset deletions due to capital renewal programme. This is the accounting write off of assets where the renewal has occurred prior to the asset being fully depreciated.	(132)
Oxford No 1 Rural	Asset deletions due to capital renewal programme. This is the accounting write off of assets where the renewal has occurred prior to the asset being fully depreciated.	(405)
	Higher than forecasted depreciation expenditure due to the assets revaluation performed on 30 June 2024	(51)
Oxford No 2 Rural	Asset deletions due to capital renewal programme. This is the accounting write off of assets where the renewal has occurred prior to the asset being fully depreciated.	(60)
	Reticulation maintenance expenditure is more than forecasted	(49)

Oxford Urban	Asset deletions due to capital renewal programme. This is the accounting write off of assets where the renewal has occurred prior to the asset being fully depreciated.	(77)
Summerhill	Asset deletions due to capital renewal programme. This is the accounting write off of assets where the renewal has occurred prior to the asset being fully depreciated.	(80)
Cust	Reticulation maintenance expenditure is more than forecasted due to chlorinating, flushing and leaks	(44)
District Water	Depreciation expenditure is less than forecasted	158
	Interest less than forecasted due to delays in capital works programme	215
Water Race	Asset deletions due to capital renewal programme. This is the accounting write off of assets where the renewal has occurred prior to the asset being fully depreciated.	(84)
	Maintenance expenditure is more than forecasted	(33)

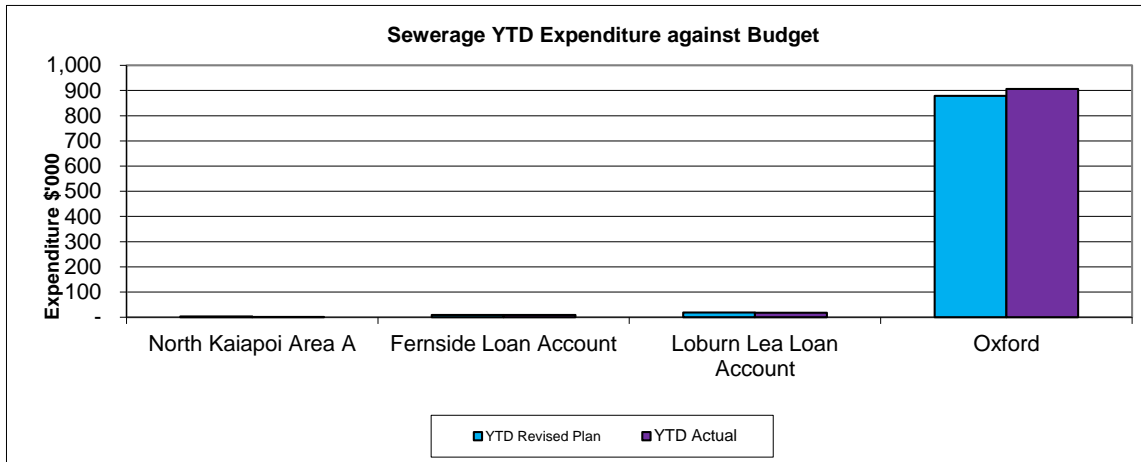
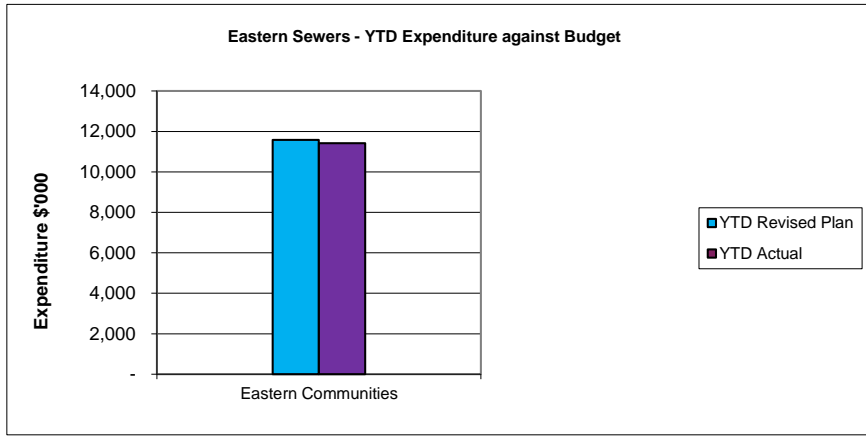


Sewerage**For The Period Ended 31 March 2025**

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$' 000	\$' 000	\$' 000	\$'000	%
REVENUE					
Targeted Rates	12,829	9,623	9,599	(24)	(0%)
Government Subsidies	-	-	-	-	0%
Fees and Charges	564	422	283	(139)	(33%)
Interest	26	20	709	689	3445%
Development contributions	4,562	3,422	1,747	(1,675)	(49%)
TOTAL REVENUE	17,981	13,487	12,338	(1,149)	(9%)
OPERATING EXPENDITURE					
Eastern Communities	15,435	11,576	11,418	(158)	(1%)
East Rangiora	18	13	23	10	77%
Ohoka Utilities	3	2	1	(1)	(50%)
West Rangiora Structure Plan Area	80	60	60	-	0%
Outer East Rangiora	23	17	9	(8)	(47%)
West Kaiapoi Structure Plan Area	-	-	3	3	0%
North Kaiapoi Area A	4	3	1	(2)	(67%)
Fernside Loan Account	12	9	9	-	0%
Loburn Lea Loan Account	25	19	18	(1)	(5%)
Oxford	1,173	879	906	27	3%
	16,773	12,578	12,448	(130)	(1%)
Internal Interest Elimination	129	107	115	8	8%
TOTAL OPERATING EXPENDITURE	16,644	12,471	12,333	(138)	(1%)
OPERATING SURPLUS (DEFICIT)	1,337	1,016	5	(1,011)	(100%)

Significant Variances - Operating

		Variance \$'000 () = unfavourable
<u>Revenue</u>		
Fees and Charges	Septage Facility has not yet been built due to resource constraints, therefore due to timing this revenue is not expected to be recognised during the 24/25 financial year.	(165)
Interest	Interest received is greater than forecasted due to higher interest rates and renewal funds built up	689
Development contributions	Development contributions revenue is less than forecasted. This revenue is dependent on the progress of developments. The current slow economic cycle has reduced the progress of developments in the district.	(1,675)
<u>Expenditure</u>		
No significant variances identified.		



Drainage
For The Period Ended 31 March 2025

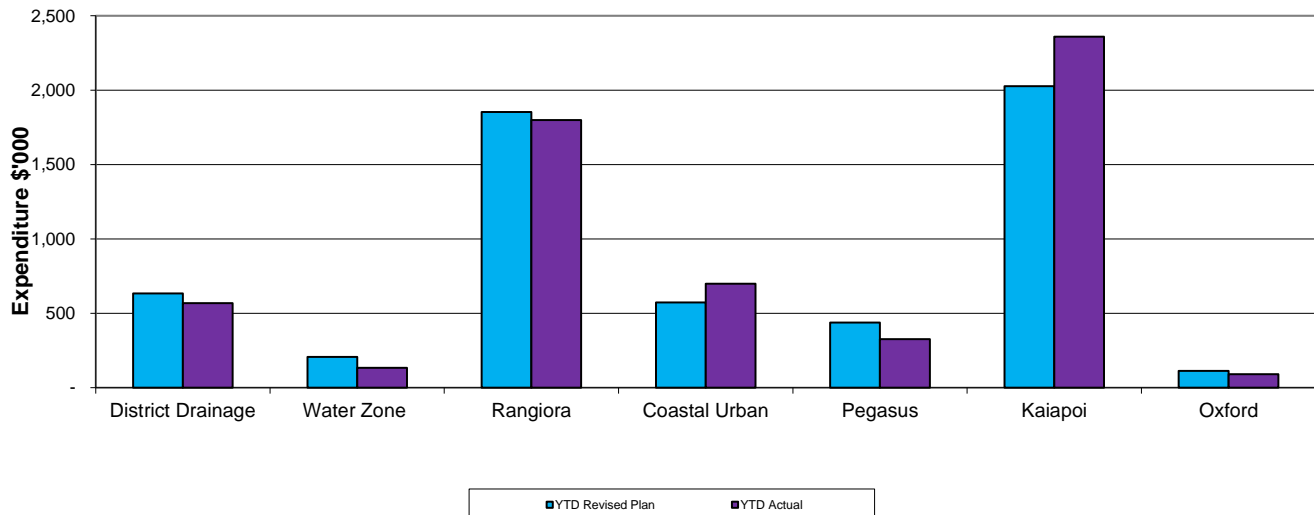
	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$ 000	\$ 000	\$ 000	\$ 000	%
REVENUE					
General Rates	1,407	780	905	125	16%
Targeted Rates	6,794	5,096	5,111	15	0%
Subsidies	401	-	-	-	0%
Fees and Charges	52	39	82	43	110%
Interest	212	159	296	137	86%
Development Contributions	1,104	828	115	(713)	(86%)
TOTAL REVENUE	9,970	6,902	6,509	(393)	(6%)
OPERATING EXPENDITURE					
Shovel Ready Funding	-	-	-	-	0%
District Drainage	1,201	634	569	(65)	(10%)
Water Zone	276	207	133	(74)	(36%)
Rangiora	2,470	1,852	1,798	(54)	(3%)
Southbrook	155	116	109	(8)	(6%)
West Rangiora Structure Plan Area	89	67	76	10	15%
West Bellgrove Kippenberger	47	35	43	8	22%
Coastal Urban	764	574	699	126	22%
East Woodend	2	2	2	-	15%
Pegasus	584	438	326	(112)	(26%)
Kaiapoi	2,703	2,027	2,358	331	16%
Kaiapoi - Area A	62	46	47	1	2%
Kaiapoi - Area E	45	34	37	4	10%
Oxford	150	113	91	(22)	(19%)
Ohoka Rural	406	305	427	122	40%
Mill Rd ODP	50	37	17	(20)	(53%)
Loburn Lea	34	26	20	(6)	(23%)
Oxford Rural	85	64	78	14	22%
Clarkville	64	48	87	39	81%
Coastal Rural	174	130	205	74	57%
Central Rural	182	137	271	134	98%
Cust	14	10	19	8	77%
	9,557	6,901	7,412	511	7%
Internal Interest Elimination	319	262	256	(7)	(3%)
TOTAL OPERATING EXPENDITURE	9,238	6,639	7,156	517	8%
OPERATING SURPLUS (DEFICIT)	732	263	(647)	(910)	(346%)

Significant Variances - Operating

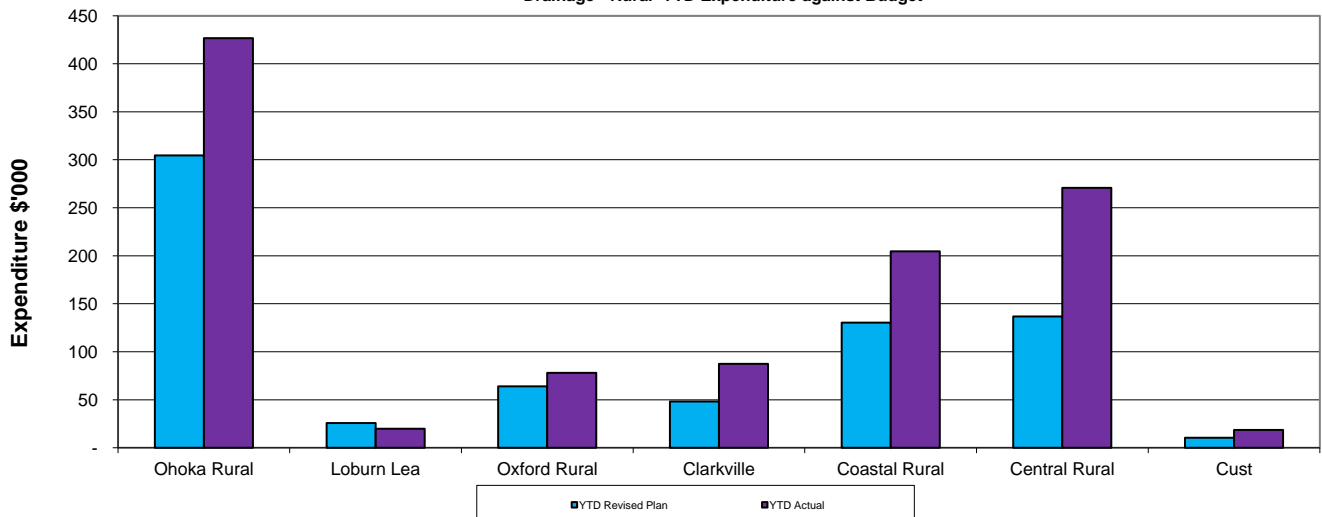
		Variance \$'000 () = unfavourable
<u>Revenue</u>		
Interest	Interest received is greater than forecasted due to higher interest rates	137
Development Contributions	Development contributions revenue is less than forecasted. This revenue is dependent on the progress of developments. The current slow economic cycle has reduced the progress of developments in the district.	(713)
NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.		
<u>Expenditure</u>		
Coastal Urban	Higher than forecasted depreciation expenditure due to the assets revaluation performed on 30 June 2024	(95)
	Woodend drains maintenance costs exceeded the budget due to newly vested drainage assets in the Parsonage Road and Kestevens SMAs, as well as the servicing of treatment devices. The budget for 2025/26 has been increased to accommodate these additional maintenance requirements.	(42)
Pegasus	Maintenance expenditure is less than forecasted	77
Kaiapoi	Asset deletions due to capital renewal programme. This is the accounting write off of assets where the renewal has occurred prior to the asset being fully depreciated.	(319)
Ohoka Rural	Drains maintenance expenditure is more than forecasted. The majority of the expenditure has been for routine maintenance, with some reactive works contributing to the budget overrun. It is worth noting that the graph shows a revised, pro-rata budget up to March. As most programmed work was completed over the summer months, the year-end budget will align more closely with actual expenditure, reducing the current disparity.	(94)
Clarkville	Drains maintenance expenditure is more than forecasted. \$40,000 was spent on the removal of historical drain-side cleanings. As part of routine maintenance, where cleanings are not within the roadway, the contractor typically leaves the material on the side of the drain. Every 3–5 years, it becomes necessary to remove these accumulated cleanings. While removing them periodically is intended to reduce long-term costs, when this work is required, it effectively doubles the cost of drain cleaning, which has contributed to us going over budget this year.	(41)
Coastal Rural	Drains maintenance expenditure is more than forecasted. \$20,000 worth of flood mitigation work was undertaken based on recommendations from flood investigations following the July 2023 event. It is worth noting that some of these investigations were not completed until nearly a year after the event.	(68)

Drains maintenance expenditure is more than forecasted. The significant overspend was due to a combination of programmed works and necessary reactive maintenance. The budget was increased by 29% through a staff submission to the 2025/26 Annual Plan, bringing the Central Rural Scheme more in line with comparable schemes in terms of area, drain length, and overall budget. In addition, \$20,000 was spent on tree work along the upper reach of the Cam River.

Drainage - Urban YTD Expenditure against Budget



Drainage - Rural YTD Expenditure against Budget



Refuse and Recycling

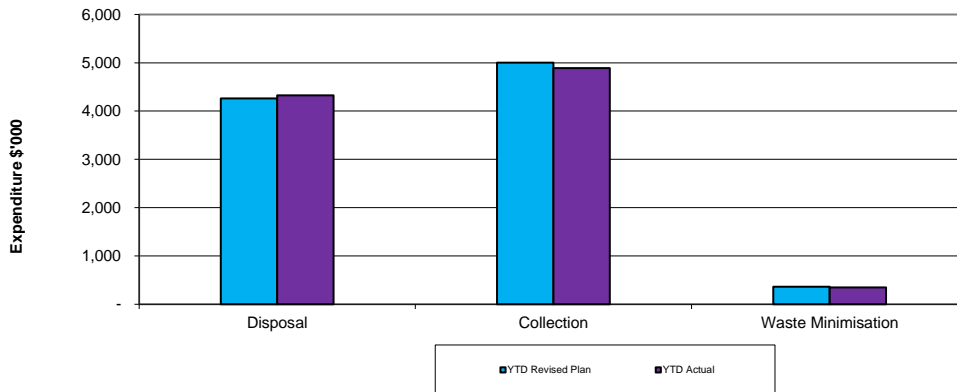
For The Period Ended 31 March 2025

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
General Rates	1,087	742	699	(43)	(6%)
Targeted Rates	5,891	4,418	4,428	10	0%
Fees and Charges	4,820	3,615	3,910	295	8%
Interest	23	18	168	150	854%
Waste Minimisation Charges	1,301	976	955	(20)	(2%)
TOTAL REVENUE	13,122	9,769	10,160	391	4%
OPERATING EXPENDITURE					
Disposal	5,663	4,264	4,324	60	1%
Collection	6,670	5,002	4,888	(115)	(2%)
Waste Minimisation	482	361	350	(11)	(3%)
	12,815	9,627	9,562	(65)	(1%)
Internal Interest Elimination	8	7	6	(1)	(11%)
TOTAL OPERATING EXPENDITURE	12,807	9,620	9,556	(64)	(1%)
OPERATING SURPLUS (DEFICIT)	315	149	604	455	306%

Significant Variances - Operating

			Variance \$'000 (= unfavourable)
<u>Revenue</u>			
Fees and Charges	Refuse Collection charges more than budgeted due to more and heavier bins and bags		163
	Wheelie Bin fees more than budgeted due to higher bin uptake		53
	Refuse Bag revenue more than budgeted due to more bags being sold		45
Interest	Interest received is greater than forecasted due to higher interest rates		150
NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.			
<u>Expenditure</u>			
Collection	Contract payments on organics, refuse and recycling less than forecasted due to cost increases which have not eventuated		141

Refuse and Recycling YTD Expenditure against Budget



Recreation**For The Period Ended 31 March 2025**

	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	CURRENT YEAR		PERCENT ACTUAL/ REVISED
			ACTUAL	VARIANCE	
	\$' 000	\$' 000	\$' 000	\$'000	%
REVENUE					
General Rates	1,294	784	832	48	6%
Targeted Community Services Rates	18,408	13,804	13,845	40	0%
Targeted Rates	75	56	58	1	3%
Fees and Charges	3,061	2,317	2,909	592	26%
Subsidies and Grants	144	691	716	25	4%
Gain on sale of property	-	-	78	78	
Development Contributions	3,183	2,387	2,054	(332)	(14%)
TOTAL REVENUE	26,165	20,040	20,492	452	2%
OPERATING EXPENDITURE					
Reserves	10,639	8,029	8,658	628	8%
Airfield	496	372	401	28	8%
Buildings	7,111	5,333	5,458	125	2%
Pools	6,713	5,065	4,890	(175)	(3%)
Central Business Areas	377	283	268	(14)	(5%)
Camping Grounds	382	286	272	(14)	(5%)
Community Grants	534	589	511	(78)	(13%)
Public Conveniences	1,033	775	884	109	14%
	27,285	20,733	21,342	609	3%
Internal Interest Elimination	378	311	338	27	9%
TOTAL OPERATING EXPENDITURE	26,907	20,422	21,004	582	3%
OPERATING SURPLUS (DEFICIT)	(742)	(382)	(512)	(130)	34%

Significant Variances - Operating

Variance

\$'000

() = unfavourable

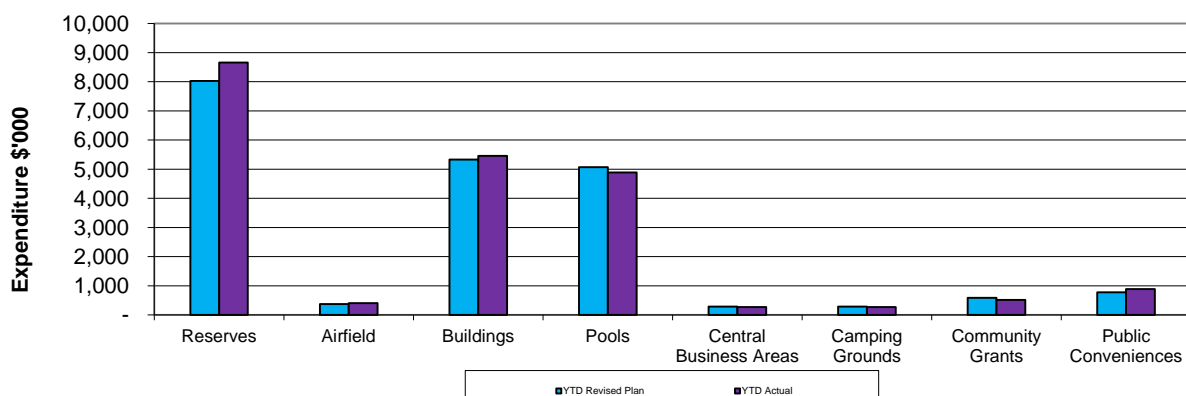
Revenue

Fees and Charges	Rangiora Mainpower Stadium fit-out contribution from North Canterbury Sports. This was budgeted to be received in 2021/22 but they were unable to pay until this year.	700
	Rangiora Mainpower Stadium lease and management agreements have been renegotiated	(105)
Development Contributions	Development contributions revenue is less than forecasted. This revenue is dependent on the progress of developments. The current slow economic cycle has reduced the progress of developments in the district.	(332)

NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.

Expenditure

Reserves	Asset deletions due to capital renewal programme. This is the accounting write off of assets where the renewal has occurred prior to the asset being fully depreciated.	(155)
	Tree maintenance is more than forecasted due to storm damage	(375)
	Interest expenditure is more than forecasted due to additional loans required last year	(105)
Buildings	Higher than forecasted depreciation expenditure due to the buildings revaluation performed on 30 June 2024	(213)
	Maintenance expenditure is less than forecasted. These budgets are for reactive maintenance, fewer issues have required repair this year.	140
Pools	Electricity and insurance expenditure is less than forecasted	151

Recreation YTD Expenditure against Budget

Libraries and Museums

For The Period Ended 31 March 2025

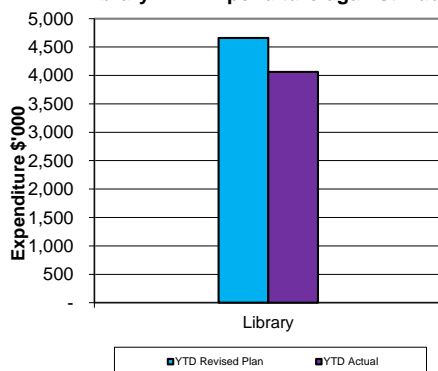
	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$' 000	\$' 000	\$' 000	\$'000	%
REVENUE					
Targeted Community Services Rates	5,098	3,820	3,840	20	1%
Targeted Rates	927	695	699	4	1%
Fees and Charges	96	72	101	29	40%
Subsidies and Grants	170	128	-	(128)	(100%)
Interest	9	7	0	(6)	(94%)
Development Contributions	820	615	3	(613)	(100%)
TOTAL REVENUE	7,120	5,336	4,643	(694)	(13%)
OPERATING EXPENDITURE					
Library	6,213	4,662	4,061	(601)	(13%)
Canterbury Museum Operational Levy	746	737	728	(8)	(1%)
Canterbury Museum Redevelopment Levy	1,872	1,872	1,610	(262)	(14%)
Local Museums	17	12	12	-	(3%)
	8,848	7,282	6,411	(872)	(12%)
Internal Interest Elimination	2	2	5	3	204%
TOTAL OPERATING EXPENDITURE	8,846	7,280	6,406	(874)	(12%)
OPERATING SURPLUS (DEFICIT)	(1,726)	(1,944)	(1,763)	181	(9%)

Significant Variances

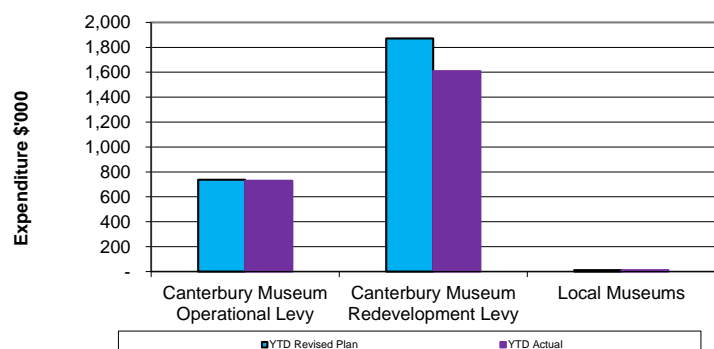
Variance
\$'000
() = unfavourable

<u>Revenue</u>		
Development Contributions	Development contributions revenue is less than forecasted. This revenue is dependent on the progress of developments. The current slow economic cycle has reduced the progress of developments in the district.	(613)
Subsidies and Grants	Better Off Funding Library Concept Plan is less than forecasted, this will not completed this year, will be completed in 2025-26.	(128)
<u>Expenditure</u>		
Library	Building maintenance expenditure is less than forecasted, less reactive maintenance has been required this year.	260
	Better Off Funding Library Concept Plan is less than forecasted, this will not completed this year, will be completed in 2025-26.	128
	Salaries/wages expenditure is less than forecasted due to staff positions being vacant	130
	Circulation expenditure less than forecasted due to more books being purchased ready to be circulated	40
Canterbury Museum Redevelopment Levy	Museum Redevelopment levy is less than forecasted because of timing of levies.	262

Library YTD Expenditure against Budget



Museum YTD Expenditure against Budget



CAPITAL EXPENDITURE	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE
	\$'000	\$'000	\$'000	\$'000
Capital Projects				
Resource Purchases	884	570	441	(129)
Misc purchases (computer, plant and equipment)	-	-	15	15
Lost Book Purchases	7	29	-	(29)
Rangiora Library Fan Installation	-	15	-	(15)
Libraries Kiosk Renewals	-	93	112	19
Kaiapoi Library Furniture & Fittings Renewals	12	24	1	(23)
Makerspace Fitout	-	13	9	(4)
Rangiora Library Furniture & Fittings Renewals	-	182	129	(53)
Rangiora Library Infrastructure Strategy Renewals	100	75	-	(75)
	1,003	1,001	707	(294)
Loan repayments				
Library	27	20	20	-
	27	20	20	-
TOTAL CAPITAL EXPENDITURE	1,030	1,021	727	(294)

Significant Variances - Capital		Variance
		\$'000
<u>Variances against full year revised budget:</u>		() = unfavourable
Resource Purchases	Library Resource purchases less than budgeted.	129

Community Protection
For The Period Ended 31 March 2025

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
General Rates	2,727	1,651	1,754	103	6%
Targeted Rates	59	44	48	4	9%
Fees and Charges	8,958	6,834	6,666	(168)	(2%)
TOTAL REVENUE	11,744	8,529	8,468	(61)	(1%)
OPERATING EXPENDITURE					
Civil Defence	776	582	496	(85)	(15%)
Environmental Health	1,914	1,475	1,530	54	4%
Building Services	7,380	5,535	5,076	(459)	(8%)
Stock Control	66	49	47	(2)	(5%)
Dog Control	767	575	624	49	8%
Rural Fire	4	3	31	28	904%
Cemeteries	311	233	188	(46)	(20%)
	11,218	8,453	7,991	(461)	(5%)
Internal Interest Elimination	2	1	1	-	(8%)
TOTAL OPERATING EXPENDITURE	11,216	8,452	7,990	(462)	(5%)
OPERATING SURPLUS (DEFICIT)	528	77	478	401	521%

Significant Variances - Operating

Variance

\$'000
 () = unfavourable

Revenue

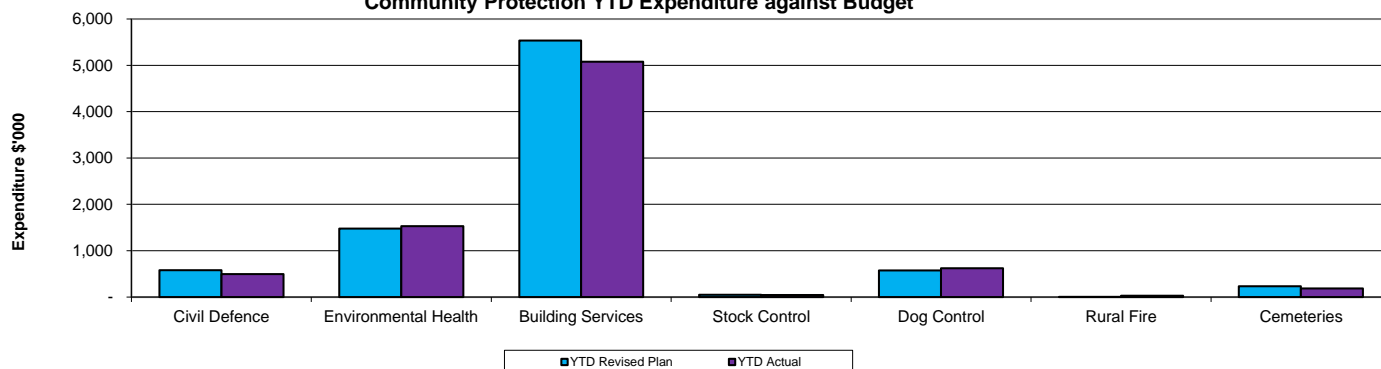
Fees and Charges	Dog control fines greater than budgeted. Stricter enforcement was applied, which resulted in greater fines.	152
	Dog registration revenue is more than forecasted	151
	Building consents processing revenue is less than forecasted. This is offset by lower costs.	(203)
	Inspections revenue is less than forecasted, offset by lower costs	(355)

NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.

Expenditure

Building Services	Salaries/wages expenditure is less than forecasted due to staff positions being vacant	343
	Training expenditure is less than forecasted	46

Community Protection YTD Expenditure against Budget



CAPITAL EXPENDITURE	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE
	\$'000	\$'000	\$'000	\$'000
Capital Projects (Cemeteries capital projects showed on Recreation Capital Report)				
Civil Defence				
Replace Civil Defence centre signage	11	8	-	(8)
Generator Wiring of C/D Centres	8	6	-	(6)
Warning Sirens	-	-	5	5
Digital Radio Upgrade	72	54	-	(54)
Repair Mt Grey Radio	3	2	-	(2)
Replacement Flood Sandbags	10	21	5	(16)
CDEM Garage	-	2	4	2
Flood barrier Upgrade	-	21	24	3
Flood Barrier Pump Replacement	11	8	-	(8)
Lees Valley Radio Repeater Upgrade	12	9	-	(9)
	127	131	38	(93)
Building Services				
Tablets - Inspections	-	-	4	4
Cellphone purchases	-	-	10	10
	-	-	14	14
Environmental Services				
Cellphones	-	-	1	1
	-	-	1	1
Dog Control				
Dog Pound	-	-	9	9
	-	-	9	9
	127	131	62	(69)
Loan Repayments				
Cemeteries	-	-	-	-
Rural Fire	42	31	16	(15)
Civil Defence	32	24	9	(15)
	74	55	25	(30)
TOTAL CAPITAL EXPENDITURE	201	186	87	(99)

Significant Variances - Capital	Variance
	\$'000
<u>Variances against full year revised budget:</u>	() = unfavourable
No significant variances identified.	

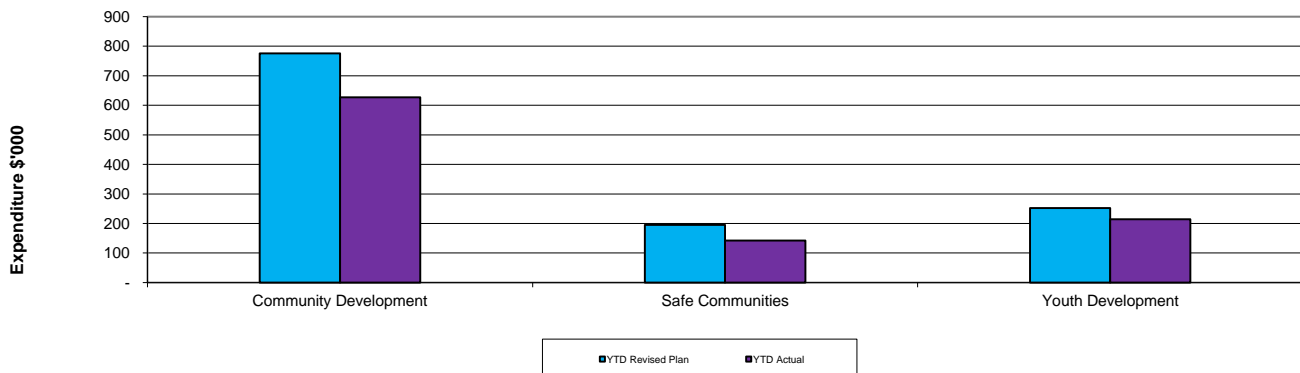
Community Development
For The Period Ended 31 March 2025

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
General Rates	1,091	703	702	(1)	(0%)
Interest	1	-	2	2	0%
Fees and Charges	1,316	987	957	(30)	(3%)
Subsidies	1,646	302	164	(138)	(46%)
TOTAL REVENUE	4,054	1,992	1,825	(167)	(8%)
OPERATING EXPENDITURE					
Community Development	999	776	627	(149)	(19%)
Safe Communities	307	195	142	(53)	(27%)
Youth Development	335	252	214	(38)	(15%)
Housing for the Elderly	2,494	1,789	1,376	(412)	(23%)
Community Housing	-	10	5	(5)	(54%)
	4,135	3,022	2,365	(657)	(22%)
Internal Interest Elimination	33	27	20	(7)	(25%)
TOTAL OPERATING EXPENDITURE	4,102	2,995	2,345	(650)	(22%)
OPERATING SURPLUS (DEFICIT)	(48)	(1,003)	(520)	483	(48%)

Significant Variances - Operating

		Variance \$'000 () = unfavourable
<u>Revenue</u>		
Subsidies	Subsidies on Community Development projects less than forecasted	(138)
NOTE: Revised General Rates budget reflects that Rates are raised net of investment revenue. The budget is shown excluding any investment revenue. Refer to Table A - Governance.		
<u>Expenditure</u>		
Community Development	Various projects expenditure is less than forecasted	126
Housing for the Elderly	Lower than forecasted depreciation expenditure due to the buildings revaluation performed on 30 June 2024	280
	Resource and building consents being worked through for the Better Off Funded Elderly Persons and Small Households Housing project	50
	Insurance expenditure is less than forecasted	43

Community Development YTD Expenditure against Budget



	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE
CAPITAL EXPENDITURE	\$'000	\$'000	\$'000	\$'000
Capital Projects				
Community Development				
Cellphones	-	-	2	2
	-	-	2	2
Housing for the Elderly Units Improvement				
Unit Refurbishment Programme	223	167	43	(124)
Capital - Asset Management Plan	223	167	54	(113)
Housing HUD Funded	1,250	938	133	(805)
	1,696	1,272	230	(1,042)
Loan Repayments				
Housing For the Elderly	145	109	109	-
	145	109	109	-
TOTAL CAPITAL EXPENDITURE	1,841	1,381	341	(1,040)

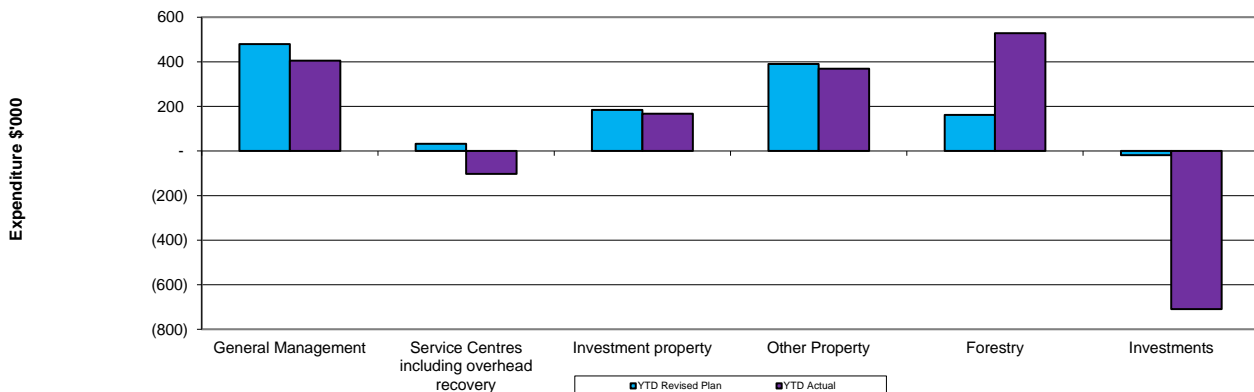
Significant Variances - Capital		Variance
		\$'000
<u>Variances against full year revised budget:</u>		() = unfavourable
Housing HUD Funded	Concept design complete. Finalising detailed design.	805

**Property, Forestry and Investments
For The Period Ended 31 March 2025**

	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	CURRENT YEAR		PERCENT ACTUAL/ REVISED
			ACTUAL	VARIANCE	
	\$' 000	\$' 000	\$' 000	\$'000	%
REVENUE					
Forestry revenue	25	19	539	520	2775%
Investment property revenue	169	127	77	(50)	(39%)
Other revenue	25	19	203	184	977%
Interest	326	244	385	141	58%
Dividends	735	551	562	11	2%
Gain on sale/Revaluation	122	92	-	(92)	(100%)
TOTAL REVENUE	1,402	1,052	1,766	714	68%
OPERATING EXPENDITURE					
General Management	639	479	405	(75)	(16%)
Service Centres including overhead recovery	42	32	(103)	(135)	(425%)
Investment property	246	184	167	(18)	(10%)
Other Property	520	390	369	(21)	(5%)
Forestry	216	162	528	366	226%
Investments	(26)	(19)	(710)	(691)	3616%
	1,637	1,228	656	(572)	(47%)
Internal Interest Elimination	26	21	21	(1)	(3%)
TOTAL OPERATING EXPENDITURE	1,611	1,207	635	(572)	(47%)
Less Taxation expense	-	-	-	-	0%
OPERATING SURPLUS (DEFICIT)	(209)	(155)	1,131	1,286	(830%)

Significant Variances - Operating

Significant Variances - Operating		Variance \$'000 ()= unfavourable
<u>Revenue</u>		
Forestry revenue	Revenue from forestry more than forecasted. Areas affected by fire were harvested earlier than planned bringing forward the revenue recognised. This is offset by forestry costs of sales	520
Other revenue	Licence to Occupy revenue not forecasted	56
	Fees received by Project Delivery Unit on water model builds and finished floor level not forecasted	96
Interest	Interest received on surplus funds was greater than forecasted due to higher interest rates	141
<u>Expenditure</u>		
Service Centres including overhead recovery	Lower than forecasted depreciation expenditure due to the buildings revaluation performed on 30 June 2024	107
Forestry	Forestry costs of sales were more than forecasted, as per revenue above, this is a timing difference.	(348)
Investment property	Surplus from Water Unit, expected to reduce by end of year. Will be approximately 5% of internal revenue.	410
	Surplus from Project Delivery Unit. Will be approximately 5% of internal revenue.	272

Property and Investment YTD Expenditure against Budget


CAPITAL EXPENDITURE	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE
	\$'000	\$'000	\$'000	\$'000
Capital Projects				
Service Centres				
Site Security	160	108	16	(92)
Rangiora Service Centre Renewals	413	320	45	(275)
	573	428	61	(367)
Commercial Properties				
Subway - Seismic Strengthening	200	150	-	(150)
	200	150	-	(150)
Water Unit				
Water Unit Buildings	-	-	22	22
Cellphones - Water Unit	-	-	4	4
Heat Pump Replacement	-	-	3	3
Roller Door Replacement	-	-	14	14
Gate Motor Replacement	-	-	10	10
Valve Actuator Tool	-	-	16	16
	-	-	69	69
Forestry capital establishment costs				
Forestry capital establishment costs	24	18	14	(4)
	24	18	14	(4)
Project Delivery Unit				
Cellphones - PDU	-	-	2	2
	-	-	2	2
	797	596	146	(450)
Loan Repayments				
Service Centres	73	55	76	21
Civic Buildings (Commercial Properties)	13	9	24	15
	86	64	100	36
TOTAL CAPITAL EXPENDITURE	883	660	246	(414)

Significant Variances - Capital		Variance \$'000 ()= unfavourable
<u>Variances against full year revised budget:</u>		
Rangiora Service Centre Renewals	Project yet to commence.	275
Subway - Seismic Strengthening	Not adequate budget for strengthening work, to be carried forward to 2025/26.	150

Earthquake Recovery and regeneration

For The Period Ended 31 March 2025

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/ REVISED
	\$'000	\$'000	\$'000	\$'000	%
REVENUE					
Rates	3,490	2,617	2,628	11	0%
Grants/Subsidies	-	-	25	25	0%
TOTAL REVENUE	3,490	2,617	2,653	35	1%
OPERATING EXPENDITURE					
General response and recovery	-	-	6	6	0%
District Regeneration	251	188	136	(52)	(28%)
Interest	3,032	2,274	2,394	120	5%
	3,283	2,462	2,536	74	3%
Internal Interest Elimination	445	367	386	19	5%
TOTAL OPERATING EXPENDITURE	2,838	2,095	2,150	55	3%
OPERATING SURPLUS (DEFICIT)	652	522	503	(20)	(4%)

Significant Variances - Operating

Variance
\$'000
()= unfavourable

Revenue

No significant variances identified.

Expenditure

Interest	Earthquake Recovery and Regeneration loan is more than forecasted	(120)
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Non Significant Activities**For The Period Ended 31 March 2025**

	CURRENT YEAR				
	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE	PERCENT ACTUAL/REVISED
	\$' 000	\$' 000	\$' 000	\$'000	
REVENUE					
Rates - Covid 19 Loan	235	159	151	(8)	(5%)
Fees and Charges	791	594	790	196	33%
Subsidies/Donations	42	-	-	-	0%
Interest (external interest revenue)	62	62	1,988	1,926	3113%
Internal interest allocation	2	2	(1,811)	(1,813)	(119195%)
Gains	57	43	43	0	0%
Vested Assets	25,756	11,395	11,395	0	0%
TOTAL REVENUE	26,945	12,254	12,556	302	2%
OPERATING EXPENDITURE					
Special Funds	-	-	26	26	0%
Separate Accounts	(97)	(73)	(47)	26	(36%)
Interest expense	(1,212)	(909)	(1,246)	(337)	37%
Oncost Account	(84)	(63)	266	328	(524%)
Indirect Recoveries	18	13	(64)	(77)	(593%)
General Account	1,415	19	51	32	171%
Plant Operating	-	-	177	177	0%
Utilities Management	-	-	119	119	0%
Community and Recreation Management	42	32	(193)	(225)	0%
Planning Manager	-	-	(97)	(97)	0%
District Management/Human Resources	(3)	-	41	41	0%
Information & Technology Services (excluding interest)	5,240	4,170	3,447	(723)	(17%)
Finance and Administrative Services	31	23	(192)	(215)	(925%)
Service Centres	742	557	547	(9)	(2%)
	6,092	3,769	2,834	(935)	(25%)
Add back Internal Interest Elimination from Activities	1,832	1,508	1,530	22	1%
TOTAL OPERATING EXPENDITURE	7,925	5,277	4,364	(913)	(17%)
OPERATING SURPLUS (DEFICIT)	19,020	6,977	8,192	1,215	17%

Significant Variances - Operating

		Variance
		\$'000
		()=unfavourable
<u>Revenue</u>		
Fees and Charges	Land Information Memorandum's fees more than forecasted. The full year result will also be higher than budget.	84
	Commission revenue from rates collected on behalf of Hurunui District Council and Environment Canterbury more than forecasted as the Environment Canterbury rates have increased.	40
Interest revenue	Below is the interest received (including interest from interest rate swaps) and this interest has been allocated to the various Council significant activities.	
	\$'000	
	External interest income	1,988
	Interest allocated to:	
	Roading	-
	Water	251
	Sewer	709
	Drainage	296
	Solid Waste	168
	Library	0
	Community Development	2
	Property	385
		1,811
	Interest remained at non significant activity due to surplus funds	177
<u>Expenditure</u>		
Interest expense & interest elimination	\$'000	
	Interest expense	(1,246)
	Internal interest elimination	1,530
	Net	284 largely interest on Information & Technology Services loans
Oncost	Oncost over budget due to timing of holidays. This occurs at this period every year, and is expected to move back to even by year end.	(328)
Utilities Management	Land Drainage Engineering Services is more than forecasted	(104)
Community and Recreation Management	Salaries expenditure less than budgeted due to staff vacancies.	225
Planning Manager	Legal fees expenditure is less than forecasted	105
Information & Technology Services (excluding interest)	Council Enterprise System project has been delayed and will continue into the 2025/26 year. The project is under budget and it is expected that the remaining budget will be sufficient to complete the project.	1,005

Computer Services expenditure is more than forecasted

(484)

Finance and Administrative Services

Insurance expenditure is less than forecasted

124

CAPITAL EXPENDITURE	LONG TERM PLAN BUDGET	YEAR TO DATE REVISED BUDGET	ACTUAL	VARIANCE
	\$'000	\$'000	\$'000	\$'000
Capital Projects				
Oncost Account				
Office furniture	85	64	80	16
	85	64	80	16
Plant Renewal & Replacement				
Vehicles	342	256	66	(190)
	342	256	66	(190)
Various IT projects	1,513	1,250	301	(949)
Total capital projects	1,940	1,570	447	(1,123)
Loan Repayments	762	572	745	173
	762	572	745	173
TOTAL CAPITAL EXPENDITURE	2,702	2,142	1,192	(950)

Significant Variances - Capital		Variance \$'000 () = unfavourable
<u>Variances against full year revised budget:</u>		
IT projects	Council Enterprise System project has been delayed and will continue into the 2025/26 year. The project is under budget and it is expected that the remaining budget will be sufficient to complete the project.	949

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: EXC-08-03/TRIM No. 250521090330

REPORT TO: AUDIT AND RISK COMMITTEE

DATE OF MEETING: 10 June 2025

AUTHOR(S): Helene Street, Corporate Planner

SUBJECT: Non-Financial Performance Measures for the quarter ended 31 March 2025

ENDORSED BY:
(for Reports to Council, Committees or Boards)


 General Manager


 Chief Executive

1. SUMMARY

- 1.1. This report provides the Audit and Risk Committee with the results of the Long Term Plan 2024-2034 non-financial performance measures, for the third quarter (ending March 2025) of the 2024/25 financial year.
- 1.2. These non-financial performance measures provide an overview of Council's performance against key indicators across the various functions of Council including community leadership, community services, council-controlled organisations, earthquake recovery and regeneration, infrastructure services and property management.
- 1.3. The non-financial performance measures were reviewed as part of the Long Term Plan process. The review was approved by Management Team, workshopped with and signed off by Council. The review resulted in the number of measures being reduced from 111 to 90.

Year on Year Comparison

Performance Rating	2023/24 3rd Quarter	%	2024/25 3rd Quarter	%	Year End Forecast	%
Target Met	83	75%	66	73%	72	80%
Target Not Met	26	23%	22	25%	18	20%
Result due later in the year	2	2%	2	2%	0	0%
Total Performance Measures	111	100%	90	100%	90	100%

Note: Council Units collectively report against 90 non-financial performance indicators as shown in the above table. The attached and associated Quarterly Summary Report includes two measures (one related to wastewater, and one related to water supply) that collectively have ten sub measures that do not automatically appear in the summary report. However, the table above does reflect the assessment of all 90 measures and sub measures.

Attachments:

- i. *Quarterly Activities Report FY25 – 31 March 2025* TRIM No. 250521090189

2. **RECOMMENDATION**

THAT the Audit and Risk Committee:

- (a) **Receives** report No. 250521090330.
- (b) **Notes** 66 (73%) of performance measures for the third quarter of the 2024/25 financial year were achieved, and 11 were not achieved.
- (c) **Notes** 22 (25%) of the measures did not meet target, but ten were within 5% of being achieved.
- (d) **Notes** two (2%) of the measures will be reported later in the financial year.
- (e) **Notes** all measures have been reviewed for the 2024-2034 LTP and adopted for the 2024/25-2026/27 financial years.
- (f) **Notes** the year end forecast is based on achieving all the measures not yet reported for the year.

3. **BACKGROUND**

- 3.1. The *Local Government Act 2002* (LGA) requires that Council reports on progress of its measures, which are provided to the Committee quarterly and will be audited in the 2023/24 Annual Report.
- 3.2. The 2024/25 financial year is the first year of the 2024-2034 Long Term Plan (LTP), adopted by Council in June 2024. The attached report includes details of each measure, and provides commentary related to the corresponding results.
- 3.3. The commentary within the attached report also identifies reasons for those measures that were not achieved, and the actions required to ensure the target is achieved going forward.
- 3.4. A refresh of the non-financial performance measures was undertaken as part of the 2024/34 Long Term Plan process. Staff were asked to review the current measures to determine if they were still relevant, whether the targets were realistic and if new measures should be introduced. As a result of the review, a number of measures were deleted, new ones added, and several targets were amended to better reflect the measure. The process reviewed by Management Team and workshopped and then signed off by Council.

4. **ISSUES AND OPTIONS**

- 4.1. Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report. The non-financial performance indicators highlight performance of Council services across a range of community well-beings and enable staff and elected members to track and refine programmes of work that impact on community well-being.

- 4.2. The Management Team has reviewed this report and support the recommendations.
- 4.3. There has been a reduction in the target met results compared to the previous quarter from 73 to 66. The targets not being met this quarter are primarily due to:

Measure	Reason
The percentage of the sealed local road network that is resurfaced.	Unlikely to meet the year-end target of 5%. It is expected that all programmed work will be completed this financial year and the forecast for next year is 5.6%.
The percentage of customer service requests relating to roads and footpaths responded to within service delivery standards.	Work continues on improving the response times to service requests relating to roads and footpaths. Continued improvements are being made and the target should be met in the last quarter of this financial year.
Drinking water compliance (bacterial)	All schemes will be compliant once planned UV upgrades are complete.
Drinking water compliance (protozoal)	All schemes will be compliant once planned UV upgrades are complete.
The percentage of real water loss from the networked reticulation system.	Due to the variation in the night flow which proportionally affects the losses.
Complaints received about drinking water.	45 complaints as follows: Clarity – 2 Taste – 4 Odour – 2 Pressure/Flow – 18 COS- 19 Council's response - 0
The average consumption of drinking water per day per person within the District.	The consumption of drinking water is seasonal, with hotter months normally having a higher demand than cooler months. Consumption is also affected by rainfall patterns.
Kerbside collection service.	Due to non-compliance compliance (incorrect placement, wrong week, late, packed bin etc.)
Customer satisfaction with meeting and performance spaces.	Survey results did not meet target.
The number of public programs run by the Libraries.	Attendance was down this quarter but on track to meet the year end target.
Serious dog attacks.	An issue with the new Service Request System has mean that the target was not met this quarter. Staff are working on a solution with DataCom to accurately reflect the response time.
Health licensing premises inspected.	All inspections will be completed by year end.
Building consent applications.	7 of 437 consents were granted outside the statutory 20 days.
Code of compliance certificates.	1 of 299 certificates were issued outside the statutory 20 days.
Pool barrier audits.	The number of re-inspections has increased due to the high volume of non-compliance.
Pensioner Housing occupancy.	The refurbishment program for the pensioner housing to meet healthy homes requirements continues and this has affected the occupancy rate.

5. **COMMUNITY VIEWS**

5.1. **Mana Whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report. Council service provision and programme delivery will have an impact on all of the community, and members of Te Ngāi Tūāhuriri hapū, like others, will be interested in the delivery of significant Council activities. Council takes the opportunity to discuss the Long Term Plan and Annual Plan during the regular hui with the Runanga.

5.2. **Groups and Organisations**

There are a variety of groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. As above, the delivery of Council services and programmes often has an impact on groups and organisations within the District, and the level of specific interest and/or effect of any Council service will be related to the specific nature of that group/organisation.

5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. As noted with groups and organisations, the delivery of Council services and programmes often has an impact on the wider community, and the level of that specific interest and/or effect will differ across the community.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are no financial implications of the decisions sought by this report. Work that is monitored and reported on through the non-financial performance indicators is funded through the individual workstreams within each department and reported against through the normal programme and project reporting mechanisms.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have direct sustainability and/or climate change impacts. However, a number of climate change and sustainability programmes of work currently underway will result in potential changes to the way services and work programmes are delivered in the future, to ensure climate change objectives and responsibilities of Council are met.

6.3. **Risk Management**

While the points below are not specific performance measures, they do impact the ability to meet a number of the service performance measures and are therefore considered relevant to the report.

6.3.1 **Human Resources**

Unemployment is increasing and will likely continue to do so during 2025, which continues to improve the ability to recruit new staff. Continued immigration is also easing resourcing constraints. Conversely, increases in the cost of living and housing affordability continue to drive migration of NZ citizens overseas, particularly to Australia, where an emerging mining boom will drive demand for skilled labour. The challenges faced by Council are shared by other stakeholders, such as contractors and consultants.

6.3.2 **Central Government Reform**

The previous Government instigated a significant number of policy reviews and reforms that impacted on Council's work and service delivery. The change in Government has resulted in many reforms being reviewed, reversed and/or amended, this has created additional work for staff. It has also increased uncertainty around the services that Councils will deliver in the future. There are a number of Local Water Done Well is starting to increase staff workloads and this will continue during the year.

6.3.3 **Economic Environment**

While inflation and interest rates are reducing, prices are still elevated for Council impacting on project pricing and other expenses, which impacts Council budgets. Increases in expenses may impact negatively on service delivery if budgets are exceeded due to increased costs. Council is experiencing significantly increased insurance and energy costs. Internationally there are some signs of inflation reemerging, particularly with geopolitical tensions in the Middle East causing volatility in the oil price and the new USA Administration tariff regime.

6.4 **Health and Safety**

There are no health and safety risks arising from the adoption of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Local Government Act 2002 (LGA).

7.3. Consistency with Community Outcomes

As this report relates to non-financial performance measures across the significant activities Council delivers, all of the Council's Community Outcomes are relevant to the actions arising from recommendations in this report.

7.4. Authorising Delegations

The Audit and Risk Committee, holds delegation to approve quarterly monitoring of the non-financial components of the Annual Plan and Annual Report.



JANUARY TO MARCH 2025
(QUARTER THREE OF THE 2024-2025 FINANCIAL YEAR)
QUARTERLY NON FINANCIAL KPI EPORT



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Significant Activities – Executive Summary

There are a total of 111 Non-Financial Key Performance Measures in the 2021 – 2031 Long Term Plan. Results for all Activities appear in this report under the major headings in the Service Delivery section of the Long Term Plan.

The report lists all the measures along with the Target, Result, Status and Comments. Depending on the result, the measures are assigned a status as follows:

-  Target Met (met or exceeded target)
-  Almost Met Target (within 5% of target)
-  Target Not Met (greater than 5% of target)
-  To Early (measure is still to be calculated across the district for end of year or the work has not yet commenced)

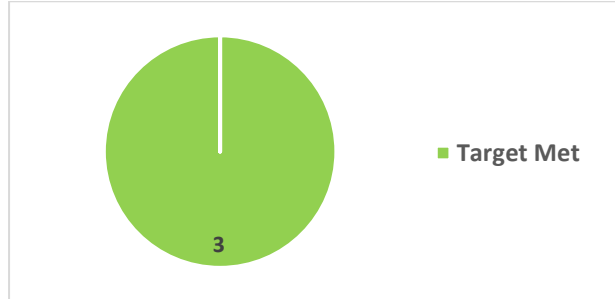
Results for this quarter show:

- 66 measures met target (73%)
- 22 measures did not meet target 25(%), of these 10 were within 5% of the target (11% of the total measures)
- 2 measures will be recorded later in the financial year (2%).

Each major group shows a pie chart and legend highlighting the results for that group. The measures that appear with a result of no-status are the measures that are still to be started (to early).

Community Leadership



Key Performance Indicators - Summary



Activity - GOVERNANCE

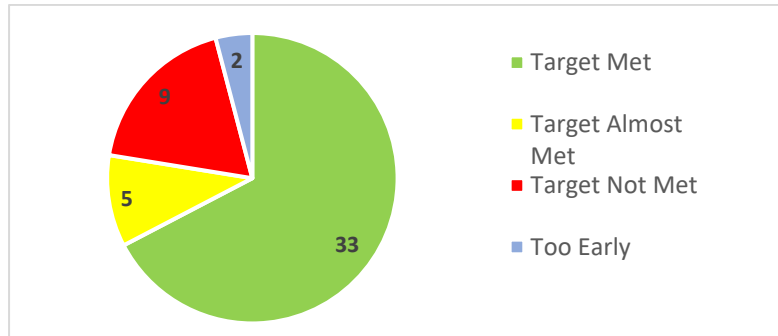
KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Council staff meet with Rūnanga representatives to discuss issues as set out in the Memorandum of Understanding.	Annual Target: 4					
	Q3 FY25	1	3	●	●	A joint meeting was held on Wednesday 9 April 2025. The scheduled February meeting was cancelled at the request of the Runanga, due to a lack of agenda items.
The percentage of Land Information Memoranda (LIM) applications issued within 10 working days.	Annual Target: 100.00%					
	Q3 FY25	100%	100%	●	●	598 LIMS for the quarter (avg days 5) - Jan - 158 (avg days 3) Feb - 197 (avg days 5) Mar - 243 (avg days 5). A total of 598 LIMs have been issued this quarter, all issued within 10 working days.

Activity – DISTRICT DEVELOPMENT

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The percentage of resource consents issued in accordance with the Resource Management Act (RMA) requirements.	Annual Target: 95.00%					
	Q3 FY25	95.45%	97.82%			84 of the 88 decisions were issued within RMA timeframes.









Infrastructure Services



Key Performance Indicators - Summary









Activity – ROADS AND FOOTPATHS





KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
A reduction in the number of fatalities and serious injury crashes on the local road network, from the previous financial year. (There was one fatality and 21 serious injury crashes last year) Note: This does not include crashes at intersections with a State Highway where the SH road user at fault. * Mandatory measure	Annual Target: Less than 22					
	Q3 FY25	6	16	●	●	There were three fatalities and three serious injury crashes in the third quarter of this financial year (a total of 6 for the quarter), compared with a total of no fatalities and six serious injury crashes for the same period of the 2023/24 financial year. The cumulative total to date for this financial year is 16, compared with 16 for the equivalent period last year.





KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The average quality of ride on a rural sealed road network, measured by smooth travel exposure. * Mandatory measure	Annual Target: 95.00%					
	Q3 FY25					The roughness survey carried out in March 2023 shows that the average roughness of the rural network meets the target. a new survey was carried out in November 2024 though the NZTA National Data Collection survey. The slight variation from the previous survey will be due to the change in vehicle kilometres travelled. At this point results are not available, but it is likely this information will be available for the next quarter's results
The average quality of ride on an urban sealed road network, measured by smooth travel exposure. * Mandatory measure	Annual Target: 75.00%					
	Q3 FY25					The roughness survey carried out in March 2023 shows that the average roughness of the rural network meets the target. a new survey was carried out in November 2024 though the NZTA National Data Collection survey. The slight variation from the previous survey will be due to the change in vehicle kilometres travelled. At this point results are not available, but it is likely this information will be available for the next quarter's results.
The percentage of the sealed local road network that is resurfaced. * Mandatory measure (Total metres as at 30 June 2024 1,007,179)	Annual Target: 5.00%					
	Q3 FY25	2.57%	2.57			During Quarter Three, 16.4 km of resealing has been completed, resulting in a total of 25.6 km for the year to date. A total of 45.39 km of the network has been programmed for this financial year, which is slightly below the LTP target. Next year's resurfacing programme is expected to increase to around 5.6% of the total sealed network
The percentage of footpath that falls within the level of service or service standard for the condition of footpaths. * Mandatory measure	Annual Target: 95.00%					
	Q3 FY25	95.45%	95.45%			The footpath condition rating is carried out three yearly. The last rating was undertaken in March 2025. Since the 2022 survey, the condition of a number of footpaths has declined. While the target has been met, this does indicate there is a need to increase the quantity of renewal work going forward.







KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The percentage of customer service requests relating to roads and footpaths responded to within service delivery standards. * Mandatory measure	Annual Target: 95.00%					
	Q3 FY25	98.05%	94.53%			There has been a continued focus on responding to service requests over the third quarter, and an improving trend towards the target of 95% responded to within the required time frame. While quarter three has just fallen short of the target, continuing improvements in how service requests are managed should see this target met in the fourth quarter.



Activity – WATER SUPPLY

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The extent to which drinking water complies with the drinking water standards for: a) Bacterial compliance. * Mandatory measure	Annual Target: 100.00%					
	Q3 FY25	99%	99%			Mandeville: Scada data loss on 11/02/2025 unable to demonstrate compliance without data. West Eyreton: West Eyreton non-compliance due to contact time for January and February. The future UV upgrade will make it compliant. South Belth: Scada data loss on 18/02/2025, 5/03/2025, 15/01/2025 unable to demonstrate compliance without data. Ohoka: non-compliance due to contact time on 22/01/2025, 9/02/2025, 16/02/2025, 1/03/2025. Fouled turbidity analyser on 26/02/2025.
The extent to which drinking water complies with the drinking water standards for: b) Protozoal compliance. * Mandatory measure	Annual Target: 100.00%					
	Q3 FY25	62%	62%			Mandeville: Scada data loss on 11/02/2025 unable to demonstrate compliance without data. West Eyreton: The future UV upgrade will make it compliant. South Belt: Scada data loss on 18/02/2025, 5/03/2025, 15/01/2025 unable to demonstrate compliance without data. UV treatment off until contractors program the UV reactor.
The percentage of real water loss from the networked reticulation system based on 240 litres per connection per day. (Not more than 22%) * Mandatory measure	Annual Target: 22.00%					
	FY24	25%	25%			This figure was re-calculated in September 2024 for the 2023/24 financial year. This change, compared to previous years, is due to the variation in the night flow which proportionally affects the losses.









KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The median response time to attend and/or resolve a call-out in response to a fault or unplanned interruption to the network reticulation system: a) Attendance for urgent call-outs: from the time that the local authority receives notification to the time that the service personnel reach the site. (Less than 60 minutes) * Mandatory measure	Annual Target: Less than 60 minutes					
	Q3 FY25	32.00	47.00			Median time for the quarter was 32 minutes and 47 minutes YTD.
The median response time to attend and/or resolve a call-out in response to a fault or unplanned interruption to the network reticulation system: b) Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption. (Less than 480 minutes) * Mandatory measure	Annual Target: Less than 480 minutes					
	Q3 FY25	115.00	111.60			Median time for the quarter was 115 minutes (1.86 hrs) and 111.6 minutes YTD.







KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
<p>The median response time to attend and/or resolve a call-out in response to a fault or unplanned interruption to the network reticulation system: c) Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that the service personnel reach the site. (Less than 36 hours (2,160 minutes)) * Mandatory measure</p>	Annual Target: Less than 36 hours					
	Q3 FY25	1.25	1.44			Median time was 1.25 hrs (75 minutes), the YTD result is 1.44hrs.
<p>The median response time to attend and/or resolve a call-out in response to a fault or unplanned interruption to the network reticulation system: d) Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption. (Less than 48 hours (2,880 minutes)) * Mandatory measure</p>	Annual Target: Less than 48 hours					
	Q3 FY25	3.500	3.500			Median time for the quarter was 3.5hrs (210 minutes), YTD is also 3.5hrs.





KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The number of events that cause water not to be available to any connection for more than 8 hours.	Annual Target: 0					
	Q3 FY25	0	0			There were no water outages greater than 8 hours this quarter.
The total number of complaints received by the local authority about any of the following: a) Drinking water clarity b) Drinking water taste c) Drinking water odour d) Drinking water pressure or flow e) Continuity of Supply, and f) Council's response to any of these issues. (Expressed per 1,000 connections to the networked reticulation system, currently 22,425) * Mandatory measure	Annual Target: Less than 5					
	Q3 FY25	2.01‰	6.15‰			Total complaints for the period: 45 Clarity – 2 Taste – 4 Odour – 2 Pressure/Flow – 18 COS – 19 Council's response - 0
The average consumption of drinking water per day per person within the District. (Less than 450 litres) * Mandatory measure	Annual Target: 450					
	Q3 FY25	471.75	457.03			The consumption of drinking water is seasonal, with hotter months normally having a higher demand than cooler months. Consumption is also affected by rainfall patterns.

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Stockwater. The percentage of service requests responded to within 48 hours.	Annual Target: 95.00%					
	Q3 FY25	98.90%	99.26%			90 of 91 service requests received in the third quarter were responded to within 48 hours. The one service request over 48 hours was related to removal of water race tailings on the roadside.









Activity – WASTEWATER









KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The number of dry weather sewerage overflows from the sewerage system. (Less than 1 per 1,000 connections) * Mandatory measure	Annual Target: Less than 1					
	Q3 FY25	0.16	0.47			Three dry weather overflows for the quarter across the 19,345 connections.
Compliance with resource consents for discharge from the sewerage system measured by the number of: a) Abatement notices. * Mandatory measure	Annual Target: 0					
	Q4 FY24	0	0			No abatement notices were received from Environment Canterbury this quarter.
Compliance with resource consents for discharge from the sewerage system measured by the number of: b) Infringement notices. * Mandatory measure	Annual Target: 0					
	Q4 FY24	0	0			No infringement notices were received from Environment Canterbury during this quarter.
Compliance with resource consents for discharge from the sewerage system measured by the number of: c) Enforcement orders. * Mandatory measure	Annual Target: 0					
	Q4 FY24	0	0			No enforcement orders have been received from Environment Canterbury during this quarter.





KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Compliance with resource consents for discharge from the sewerage system measured by the number of: d) Convictions. * Mandatory measure	Annual Target: 0					
	Q4 FY24	0	0			No convictions were received from Environment Canterbury during this quarter.
The percentage of the total number of wastewater consent conditions that have breaches that result in an Environment Canterbury report identifying compliance issues that require action.	Annual Target: 0.00%					
	Q3 FY25	0%	0%			There were no breaches of consent this quarter leading to significant adverse effects, as noted in Environment Canterbury compliance reports.
The median response times for attendance and/or resolution of sewerage overflows resulting from a blockage or other fault in the sewerage system: a) Attendance time from receipt of notification to the time that service personnel reach the site. (Less than 120 minutes) * Mandatory measure	Annual Target: Less than 120 minutes					
	Q3 FY25	21.00	30.55			Median response time 21 minutes. The YTD result is 30.55 minutes.

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
<p>The median response times for attendance and/or resolution of sewerage overflows resulting from a blockage or other fault in the sewerage system:</p> <p>b) Resolution time: from receipt of notification to the time that service personnel confirm resolution of the blockage or other fault. (Less than 480 minutes)</p> <p>* Mandatory measure</p>	Annual Target: Less than 480 minutes					
	Q3 FY25	65.00	82.60			Median response time 65 minutes. The YTD result is 82.60 minutes.
<p>The total number of complaints received about any of the following:</p> <p>a) Sewerage odour</p> <p>b) Sewerage system faults</p> <p>c) Sewerage system blockages, and</p> <p>d) The Council's response to issues with sewerage system.</p> <p>Expressed per 1,000 connections to the sewerage system (1 July 2024 rating strike 19,345)</p>	Annual Target: Less than 5					
	Q3 FY25	1.03‰	3.26‰			<p>Total complaints for the period: 20</p> <p>Odour – 2</p> <p>Fault – 6</p> <p>Blockages – 12</p> <p>Council's response - 0</p>



Activity – STORMWATER DRAINAGE



KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Urban Stormwater: a) The number of flooding events that occur as a result of the overflow from the Council's stormwater system that enters a habitable floor. * Mandatory measure	Annual Target: 0					
	Q3 FY25	0	0			No habitable floor levels were inundated in less than a 50 year storm event.
Urban Stormwater: b) For each flooding event, the number of habitable floors affected. (Expressed per 1,000 properties connected to the stormwater connection) * Mandatory measure	Annual Target: 0					
	Q3 FY25	0	0			No habitable floor levels were inundated in less than a 50 year storm event.
Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of: a) Abatement notices. * Mandatory measure	Annual Target: 0					
	Q3 FY25	0	0			No abatement notices were received from Environment Canterbury during this quarter.
Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of: b) Infringement notices. * Mandatory measure	Annual Target: 0					
	Q3 FY25	0	0			No abatement notices were received from Environment Canterbury during this quarter.



KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of: c) Enforcement orders. * Mandatory measure	Annual Target: 0					
	Q3 FY25	0	0			No enforcement were received from Environment Canterbury during this quarter.
Compliance with the territorial authority's resource consents for discharge from its stormwater system, measured by the number of: d) Convictions. * Mandatory measure	Annual Target: 0					
	Q3 FY25	0	0			No convictions were received from Environment Canterbury during this quarter.
The percentage of the total number of water take consents that have breaches that result in an Environment Canterbury report that identifies compliance issues that require action.	Annual Target: 0.00%					
	Q3 FY25	0%	0%			There were no compliance reports received from Environment Canterbury regarding a breach of consent condition during this quarter.
The median response time to attend a flooding event, measured from the time that the territorial authority receives notification to the time that service personnel reach the site. * Mandatory measure	Annual Target: Less than 180 minutes					
	Q3 FY25	0	0			There were no flooding events of habitable floor levels during the quarter.

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The number of complaints received by a territorial authority about the performance of its stormwater system. (Expressed per 1,000 properties connected to the stormwater system - 19042 connections) * Mandatory measure	Annual Target: Less than 3					
	Q3 FY25	2.0	4.8			There were 39 complaints this quarter related to the performance of the stormwater system. There have been 95 complaints this year related to the performance of the stormwater system.
Facilitate and engage with all drainage and water race advisory groups.	Annual Target: Achieved					
	Q3 FY25	Achieved	Achieved			The second round of (6/6) advisory group meetings were held. Third round of advisory group meetings to take place in Q4.

Activity – SOLID WASTE

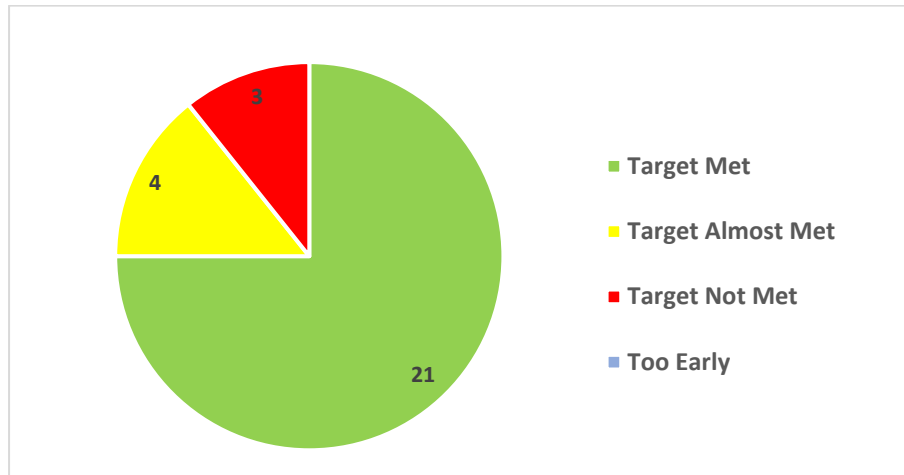
KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Kerbside collection service provided as scheduled.	Annual Target: 99.00%					
	Q3 FY25	95.27%	96.84%			<p>Collection service targets were almost met in this quarter and in the year to date. A total of 217 Kerbside Collection 'general' service requests were received in this quarter, 169 of which were in relation to missed collection services. Of these 169: 62 were not collected owing to non-compliance (incorrect placement, wrong week, late, packed bin etc.) and 99 were compliant bins or bags which the contractor returned to collect. There were eight (8) unresolved missed collection requests this quarter. The new service request system was introduced in July 2024 and there are still some communication and record-keeping issues. Some of these 'unresolved' requests may have resulted in the bins being collected but no resolution was recorded, and they have been counted as uncollected, and in 2 instances the caller said the contractor did not need to return.</p> <p>In the Year to Date, a total of 540 Kerbside Collection 'general' service requests were received in this quarter, 474 of which were in relation to missed collection services. Of these 474: 192 were not collected owing to non-compliance and 267 were compliant bins or bags which the contractor returned to collect. There were fifteen (15) unresolved missed collection request in the year to date which is 3.2% below target.</p>

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Reduction in annual per capita quantity of waste to landfill. (Annual target 251.8kg per capita, quarterly target 63.0kg per capita)	Annual Target: 251.8kg per capita					
	Q3 FY25	62.0kg	178.7kg			<p>The Landfill Reduction targets were achieved in this quarter and in the year to date. The total Landfill Reduction Target in 24/25 is 251.8kg/capita (c.f. the 294.0kg/capita baseline in the WMMP), with a target of 63.0kg/capita/quarter. In this quarter 62.0 kg/capita was landfilled, which is 0.9kg/capita (1.5%) below the target.</p> <p>In the year to date 178.7 kg/capita was landfilled, which is 10.1 kg/capita (10.1%) below the target.</p> <p>These figures are based only on the waste handled by Council through its two solid waste transfer facilities and excludes any landfilled waste from other privately owned facilities in the District. The per-capita values have been calculated using the latest census data which estimates the district population as at 1 July 2024 is 66,264. This is lower than previous Stats NZ population estimates, and this impacts on the per-capita calculations.</p>

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Increase in annual per capita quantity of materials diverted from landfill. (Annual target 212.2kg per capita, quarterly target 53.0kg per capita)	Annual Target: 212.2kg per capita					
	Q3 FY25	64.7kg	182.2kg			<p>The target for increased diversion from landfill has been met in Quarter 3 and the year to date. The Diversion Increase Target in 24/25 212.2kg/capita (c.f. 170.0kg/capita in the WMMP baseline), and the quarterly target is 53.0kg/capita/quarter. In Q3 64.7 kg/capita was diverted, which is 11.7 kg/capita (22.0%) above the quarterly target. In the year to date 182.2 kg/capita was diverted, which is 23.0 kg/capita (14.5%) above the quarterly target</p> <p>There is generally an increase in total and diverted waste material weights and recycling over the summer (holiday) period; owing to the wet summer green-waste and organics tonnages have not as yet tapered off. the Tyrewise product stewardship scheme continues to bring in a high number of tyres to our facilities for recycling, the Plasterboard diversion service continues to be popular and there have also been noticeable increases in recycling, hazardous waste and organics waste compared to the 23/24 year. Note that the latest census data shows that the district population was 66,264 as at 1 July 2024, which is lower than previous Stats NZ population estimates, and this has also impacted on the per-capita calculations.</p> <p>These figures are based only on the handled by waste Council through its two solid waste transfer facilities and excludes any diverted waste from other privately owned facilities in the District.</p>







Community Services



Key Performance Indicators - Summary









Activity – RECREATION

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Customer satisfaction with meeting and performance spaces, as measured by an annual survey of facility users.	Annual Target: 90.00%					
	FY24	89%	89%	●	●	Results for this survey has a total of 89% of respondents are satisfied with the WDC Community Facilities. This is a decrease from last year that had a satisfaction rate of 93%. Overall, very slightly below target of 90% (89%). Resolving minor issues identified within the survey as appropriate will likely improve result over the target. The next survey will be undertaken in April 2025.









KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The number of hectares of parkland per 1,000 residents.	Annual Target: 8 hectares					
	Q3 FY25	13.65	13.65			From January to March 2025, the total number of parkland hectares is recorded at 904.23 hectares, serving a population of 66,246 residents. This represents a slight increase from the previous quarter due to the addition of a vested asset and the removal of others. Consequently, the ratio of parkland per 1,000 residents stands at 13.65 hectares, significantly exceeding the target of 8 hectares per 1,000 residents. Despite the marginal increase, the ratio remains unchanged from the last quarter.
The number of hectares of neighbourhood reserve land per 1,000 residents.	Annual Target: 1 hectare					
	Q3 FY25	1.35	1.35			<p>The population figure used in this report is 66,246, based on the most recent 2023 Census data. The amount of neighborhood reserve land designated for Greenspace remains unchanged at 89.32 hectares since the last quarter.</p> <p>The number of hectares per 1,000 residents also remains the same at 1.35 hectares per 1,000 residents. This measure remains above the target of 1 hectare per 1,000 residents.</p>
The number of hectares of reserve planted in indigenous plants. The baseline for the Natural Environment Strategy 2023 indicates that 24.2 hectares, or 2.7% of reserve land, were planted with native vegetation.	Annual Target: Increase on 24.2 hectares					
	Q3 FY25	27.29	27.29			The area of indigenous plants within reserves has increased by 0.31 hectares since the last quarter, bringing the total from 26.98 hectares to 27.29 hectares.









KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Customer satisfaction with the Aquatic Facilities, as measured by a biannual survey of facility users.	Annual Target: 90.00%					
	Q3 FY25	97.00%	97.00%			97% satisfaction in survey run in Q1, next customer survey will be run in Q4





Activity – LIBRARIES & MUSEUMS







KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The number of visits per person per annum to the Kaiapoi and Rangiora Libraries based on the District's population.	Annual Target: 5					
	Q3 FY25	5.40	5.74			There were 89,498 individual visits equating to 5.4 visits per-person per year. Figure is adjusted for census population size (66,264) Note: KPI is 5 visits per-year.
The number of visits per person per annum to the Libraries website based on the District's population.	Annual Target: 3					
	Q3 FY25	3.51	3.30			There were 58,192 visits to the Libraries' website in the 3rd quarter and this figure equates to an average of 3.51 visits per person per annum (against an adjusted population of 66,264).
The number of public programs run by the Libraries. (1,000 per year)	Annual Target: 1000					
	Q3 FY25	217	626			These range from digital skills classes, literacy-building initiatives, to experiences for children. All events have a focus on inclusion and lifelong learning, promotion of key vocational skills, and social and economic capacity building.





Activity – COMMUNITY PROTECTION





KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The percentage of Land Use Consents (LUCs) that are reviewed for monitoring requirements.	Annual Target: 90.00%					
	Q3 FY25	100.00%	100.00%			There were 136 LUC to monitor over the 3rd Quarter and all were monitored
The percentage of licensed food premises inspected per annum as per legislative requirements.	Annual Target: 90.00%					
	Q3 FY25	100.00%	100.00%			There are 175 food businesses with Food Control Plans (FCP) of which we complete verification based on the situation. This can range from 3 months to 18 months, depending on their compliance. In the 3rd Quarter 28 FCPs required verification and all were completed.
The percentage of all licensed alcohol premises inspected at least once per year.	Annual Target: 90.00%					
	Q3 FY25	34.43%	93.44%			There are 122 live Alcohol licences in the district 42 were scheduled for inspection in the 3rd quarter. 42 were inspected at 100%. Of the 122 licenced businesses 114 have been inspected to the end of the 3rd quarter, which is 93% This meets the required 90% for the KPI. It is envisaged that 100% of businesses will have been inspected by the end of the 4th quarter.
The percentage of after-hours excessive noise complaints responded to within 2 hours.	Annual Target: 90.00%					
	Q3 FY25	96.44%	97.63%			Of 253 AH Excessive Noise SRs 244 were responded to within 2 hours which met the KPI expectations.

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The percentage of all other noise complaints responded to within 48 hours.	Annual Target: 90.00%					
	Q3 FY25	89.53%	96.25%			Of the 86 other noise complaints, 77 were responded to within the KPI requirements 0.47% were not. Overall, for the first three quarters, the KPI has been met.
The percentage of serious nuisance complaints responded to within 48 hours.	Annual Target: 90.00%					
	Q3 FY25	0.00%	100.00%			There were no serious nuisance complaints recorded in the 3rd quarter.
The percentage of complaints for serious dog attacks responded to within 1 hour.	Annual Target: 100.00%					
	Q3 FY25	32.26%	71.95%			On face value this does not meet the KPI according to the information in the system. However, we are responding to Serious Dog Attacks within the KPI. The system does not allow us to backdate time to the actual response time unless we put this in as we receive the SR. Usually, staff are already out of the office in the field and go straight to the job. We are working on a solution with DataCom to truly reflect the real response time. The response time at present in the new system is based on data entry rather than the actual physical response time.
The percentage of all health licensing premises inspected at least once per year.	Annual Target: 90.00%					
	Q3 FY25	39.77%	46.59%			35 Health licences businesses were inspected this quarter. All remaining businesses are scheduled to be completed in the 4th quarter of the financial year.





KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The percentage of building consent applications processed within the statutory 20 days.	Annual Target: 100.00%					
	Q3 FY25	98.40%	98.61%			Over the third quarter of the 2024-2025 financial year the team granted 437 Consents, at an average of 11 days. 76% of Consents were granted within 15 days, with 1.6% of Consents granted outside 20 working days.
The percentage of code of compliance certificates issued within the statutory 20 days.	Annual Target: 100.00%					
	Q3 FY25	99.67%	97.58%			Over the third quarter of the 2024-2025 financial year the Code Team granted 299 Code Compliance Certificates at an average of 5 days, with 98.32% issued within 15 days.



KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Maintain Building Consent Authority accreditation.	Annual Target: Achieved					
	Q3 FY25	Achieved	Achieved			IANZ confirmed continuation of our accreditation through to June 2025. We still have four outstanding GNC's which relate to reports and management of Code Compliance Certificates. These functions, within Technology 1 are complex and non-linear, and scoping, development and testing is an arduous process. The work encompasses many changes to event workflows, proforma, reports and alerts. We have work-arounds in place which meet statutory requirements. IANZ will not clear the non-compliances until the "IT system" can supply verifiable reports. Our priority has changed to the development of the new CES platform, which we anticipate will provide the functionality required by IANZ to close out outstanding GNC's. For completeness it should be noted IANZ will be on-site in June 2025 to undertake the bi-annual BCA accreditation audit.
The percentage of Project Information Memoranda (PIM) applications issued in 20 working days.	Annual Target: 100.00%					
	Q3 FY25	100.00%	100.00%			There are 175 food businesses with Food Control Plans (FCP) of which we complete verification based on the situation. This can range from 3 months to 18 months, depending on their compliance. In the 3rd Quarter 28 FCPs required verification and all were completed.
Audit 25% of premises for building warrants of fitness annually. This equates to 100 buildings this financial year.	Annual Target: 100					
	Q3 FY25	36	97			Over the third quarter of the 2024-2025 financial year, the Compliance Team carried out 36 audits. Audit results included 20 passed (55.6%) and 16 failed (44.4%), 97 audits (48.4% failed) have been completed cumulative for the year. Over the 2023-2024 financial year the Building Compliance team audited 125 buildings with a Building Warrant of Fitness, the team are on-track to meet the audit requirements again for the 2024-2025 financial year.

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Audit pool barriers every 3 years.	Annual Target: 323					
	Q3 FY25	92	228			<p>Over the third quarter of the 2024-2025 financial year, the Compliance Team carried out 128 pool inspections for 92 separate pool barriers on the Council's register. Of the 128 inspections completed (including re-inspections) 50 were deemed compliant (39%), including removed or empty, and 78 were non-compliant (61%).</p> <p>479 individual pool barrier inspections (including re-inspections) have been carried out cumulatively year to date; 194 (40%) were compliant (including removed or empty), and 287 (60%) were non-compliant.</p> <p>There are 970 pools registered in the district; these are required to be inspected every three years under the Building Act. Of the 323 individual pools requiring inspection this year 228 have been completed, therefore the 3-yearly requirement will not be met.</p> <p>There is currently one pool barrier under a Notice to Fix, the owner has indicated that they may apply for determination with MBIE.</p> <p>Vegetation placement/growth and the interpretation of 'climbable' continues to be contentious.</p>
Our Community is engaged in the district's top four Emergency Management risks: Earthquake, Tsunami, Flooding and Pandemic.	Annual Target: 3					
	Q3 FY25	1	2			<p>A Hikurangi Subduction Zone tsunami and AF8 public roadshow is now scheduled: 30 Apr at Rangiora RSA; 1 May at Kaiapoi Rugby Clubrooms; 20 Aug at Oxford Town Hall and 21 Aug at Woodend Community Centre; 1000 - 1200 and 1900 - 2100 hours at each venue. At the roadshow meetings, if audiences request it, we will offer individual sessions with interested audiences to help them develop their own local response arrangements to these two major geological risks.</p> <p>Additionally, we will share info from this roadshow resource, with Community Emergency Hubs at their respective local response planning sessions, to further expand awareness across the community.</p>

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Our responders are trained and resourced to industry standards.	Annual Target: 4					
	Q3 FY25	1	22			<p>Training has been delivered in accordance with the annual training calendar (2025), with attendance rates increasing slightly. Currently there are no national or regional training standards for volunteers however there are registration and accreditation national standards for New Zealand Response Teams (NZRT) of which, we have one such team, NZRT12. This accreditation covers more than just training.</p> <p>WDC Emergency Management Office is working on developing a WDC training pathway for its volunteers and will attempt to promote regional discussion to prompt either a Canterbury regional or national pathway for volunteers as we have done for Emergency Operations Centre staff. EOC training is distinctly different to the training of CDEM volunteer teams. More than 80 Council staff have undertaken EOC training on the first half the 2025.</p>
Community Emergency Hubs are established in cooperation with Neighbourhood Support, Residents Associations and other community-based organisations.	Annual Target: 6					
	Q3 FY25	1	15			<p>We continue to grow and support the number of Community Emergency Hubs across the district with now 12 CEHs established: Cust, Loburn School, Ashley School, Sefton Community Hall, Pegasus, Kaiapoi North School, Kaiapoi Borough School, Silverstream, Ohoka School, and Swannanoa School. Interest has been expressed by Oxford School and West Eyreton School. A publicly-available map shows these CEH locations.</p> <p>To-date we have not been able to engage Rural Support Trust and Neighbourhood Support participation has reduced, although community interest has increased.</p> <p>We will continue to find ways to engage beach communities as areas of high risk.</p>

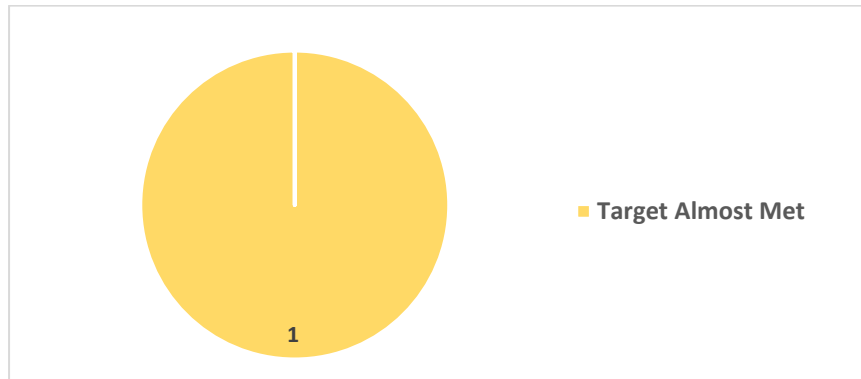
Activity – COMMUNITY DEVELOPMENT

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Facilitation and support for collaborative networks that address issues related to health and wellbeing. (At least four per quarter)	Annual Target: 16					
	Q3 FY25	6	18			- Led 2 x LOCAL COMMUNITY NETWORKING FORUMS, held in Kaiapoi and Oxford and Rangiora. Attendance the community, social, education and faith sectors - typically 20 - 30 at each. - The first 2025 bimonthly SOCIAL SERVICES WAIMAKARIRI (SSW) meeting was held in February. Community Team Manager is also on management committee for this network. - Facilitated bimonthly WAIMAKARIRI HEALTH ADVISORY GROUP (WHAG) meetings in October and December. Facilitated WAIMAKARIRI ACCESS GROUP meetings in February and March - Facilitated February and March YOUTH COUNCIL meetings. - Facilitated February and March AGE FRIENDLY ADVISORY GROUP meetings.
Support groups and initiatives that connect and empower local residents. (At least six per quarter)	Annual Target: 24					
	Q3 FY25	6	18			- Supported and promoted the GLOBAL LOCALS of WAIMAKARIRI social group get-togethers: Evidence via the GLOW Facebook page https://www.facebook.com/search/top?q=global%20locals%20of%20waimakariri%20%20glow - Facilitated the quarterly MIGRANTS STEERING GROUP meeting in November Sustained active involvement in NEXT STEPS website development project, resulting in the launch and extensive promotion of the Next Steps Website Evidence at https://www.nextsteps.org.nz/ . - Continued support for the "BIKE PROJECT", including with the acquisition of funding. Evidenced on the Facebook page https://www.facebook.com/search/top?q=waimakariri%20bike%20project - Continued to support the KAIAPOI COMMUNITY HUB STAKEHOLDERS toward the establishment of a Community Hub to engage educate and empower local residents. - The Community Team manager plays an active role in the community-led HOUSING RESPONSE STEERING GROUP, led by Social Services Waimakariri. This group has met regularly, ad hoc in relation to a key project in Rangiora. Evidence in Council Property Working Group minutes.

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Active involvement in networks that address community safety. (At least four per quarter)	Annual Target: 16					
	Q3 FY25	4	12			As part of business as usual, continued to facilitate: - VIOLENCE FREE NORTH CANTERBURY STEERING GROUP in February (December minutes pending)- WAILIFE SUICIDE PREVENTION STEERING GROUP in February- WAIMAKARIRI ALCOHOL AND DRUG HARM STEERING GROUP February (December minutes pending - SAFE COMMUNITY FOUNDATION NATIONAL NETWORK ongoing - Community Team Manager is involved in a Steering Group looking to progress more community-based governance for the NZ model.

Property Management

Key Performance Indicators - Summary

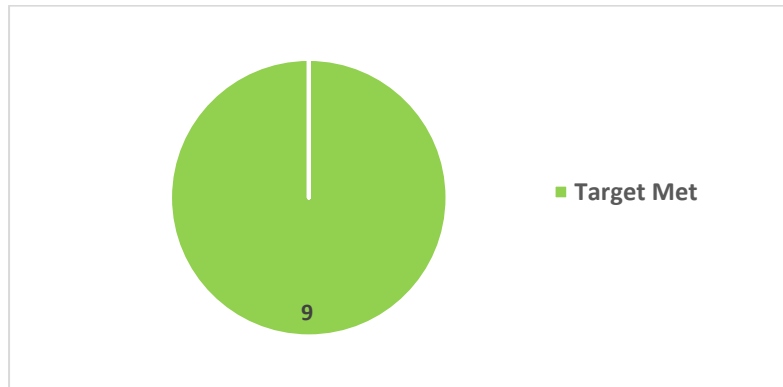


Activity – PROPERTY MANAGEMENT

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
The percentage of occupancy per annum.	Annual Target: 95.00%					
	Q3 FY25	93.11%	92.80%	●	●	Overall there is slight improvement from the last quarter. The refurbishment program has currently paused due to constraints around procurement along with variations on the current building consent for Tyler Courts so 4 units to this site have remained vacant. Another unit 28 requires an engineers report to address subsidence issues with only one unit that will be tenanted soon. Another unit in Meyer place has been completed to the Healthy Homes standard soon to be tenanted with another on hold due to refurbishment constraints.





Council Controlled Organisations

Key Performance Indicators - Summary











Activity – TE KŌHAKA O TŪHAITARA TRUST





KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Establishment of new biota nodes to assist in the restoration of the indigenous coastal ecosystem.	Annual Target: 5					
	Q3 FY25	3	7	●	●	Potential node locations have been identified and community groups assigned to each site in preparation for upcoming planting days. Participating groups include the University of Canterbury Māori Teachers in Training, Loburn School, and Education Review Office staff. This supports continued collaboration with education-focused stakeholders and strengthens long-term engagement with restoration initiatives.

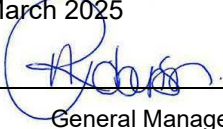

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Maintaining functional trails per year to provide walking, cycling and horse riding recreational experiences.	Annual Target: 25km					
	Q3 FY25	32	32			A total of approximately 32 km of trails have been actively maintained. Ongoing work has focused on ensuring ease of access and safety for all user groups via mowing, including cyclists, walkers, and horse riders. Vegetation encroaching on trail width was regularly cut back, a particularly important task due to the wet and warm summer conditions, which promoted rapid plant growth.
Develop and implement environmental education modules through engaging learning institutions.	Annual Target: 5					
	Q3 FY25	5	9			<p>Hosted the University of Canterbury for a cultural tour of the park, supporting their learning programme and enhancing student understanding of local cultural and ecological values.</p> <p>Facilitated a cultural tour and volunteering activities for Cashmere High School, providing hands-on experience and connection to conservation practices.</p> <p>Initiated engagement with Loburn School to plan ongoing education and biota node volunteering opportunities throughout 2025.</p> <p>Collaborated with Christ's College to support the development of their Diploma Programme, involving students in meaningful volunteer work within the park.</p> <p>Initiated planning with the AUIP American University programme to schedule park-based volunteering sessions for later in the year.</p> <p>These activities contribute to strengthening education partnerships, increasing awareness of the park's values, and fostering future kaitiaki (guardians).</p>

Activity – ENTERPRISE NORTH CANTERBURY

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Number of businesses assessed for training and coaching needs.	Annual Target: 48					
	Q3 FY25	29	72			Targets achieved. A large influx of businesses wanting support. The vast majority of businesses interviewed are struggling.
Number of business seminars and workshops delivered per annum. (16)	Annual Target: 16					
	Q3 FY25	2	17			1 seminar run during this period - Business Essentials: Lead With Purpose - 7 attendees 1 course run during this period - Climate Basics for Business - 13 attendees
Number of businesses opinion surveys completed per year. (2 per year with a minimum of 50 businesses contributing per survey)	Annual Target: 2					
	Q3 FY25	0	1			Surveys are sent out in October and April. The second survey was sent out on 2/04/25 which is outside this reporting period. We are awaiting the results coming in.
Support startup businesses, including people exploring starting a business and newly started businesses. (50 per year)	Annual Target: 50					
	Q3 FY25	20	63			Target achieved. During this period we supported: 11 newly started businesses 6 people actively planning a new business 3 people doing initial scoping for a new business We have also had 48 attendees at our free online business startup course We have promoted 2 newly started businesses

Activity – TRANSWASTE CANTERBURY

KPI	Period	Period Result	YTD Result	Status	Year End Forecast	Comments
Breaches of consent conditions that result in an Environment Canterbury report identifying compliance issues.	Annual Target: 0					
	Q3 FY25	0	0			No confirmed non-compliances. High O2 levels indicated at individual wells result in immediate adjustment to the well and ongoing monitoring.
The percentage of landfill available to waste transporters during normal annual transport access hours.	Annual Target: 100.00%					
	Q3 FY25	100.00%	100.00%			100% Had traffic control on access road on one Sunday due to forest harvesting adjacent to the road. Road not closed but minor delays possible.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** GOV-32 / 250521090032**REPORT TO:** AUDIT AND RISK COMMITTEE**DATE OF MEETING:** 10 June 2025**AUTHOR(S):** Thea Kunkel, Governance Team Leader**SUBJECT:** Reporting on LGOIMA Requests for the period 1 December 2024 to 31 March 2025**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1 This quarterly report provides an update to the Audit and Risk Committee on the requests for information made under the Local Government Official Information and Meetings Act 1987 (LGOIMA).
- 1.2 From 1 December 2024 to 31 March 2025, the Council received 82 official requests, seven fewer than for the same period in 2023/24. Also, the Council responded to 66 official requests during the period under review, two more than the official requests responded to in the same period in 2023/24. The official requests were mostly for information regarding the Council's debt funding, property acquisitions, resource and building consents, dog incidents, after-hours medical care facility in Rangiora, and infrastructure delivery costs.

Attachments:

- i. Table of requests from 1 December 2024 to 31 March 2025 (Trim 250521090453).

2. RECOMMENDATION**THAT** the Audit and Risk Committee:

- (a) **Receives** Report No. 250521090032 for information.
- (b) **Notes** that the Council received 82 requests and responded to 66 official requests for information from 1 December 2024 to 31 March 2025, two more than the 64 official requests responded to in the same period in 2023/24.

3. BACKGROUND

- 3.1 Any member of the public may request official information from the Council, and the LGOIMA prescribes how these requests are to be managed, the statutory timeframes for dealing with requests and the basis of decision-making on the release of information. The LGOIMA is the local government version of the Official Information Act, 1982, which people may be more familiar with, which applies to central government agencies.
- 3.2 Decisions on the release of information are delegated to the Chief Executive under the LGOIMA and are sub-delegated to the Governance Manager.
- 3.3 LGOIMA information is provided weekly to the Management Team and quarterly to the Audit and Risk Committee. The previous report covered the period from 1 September 2024 to 30 November 2024. This report, therefore, covers the period from 1 December 2024 to 31 March 2025.

4. **ISSUES AND OPTIONS**

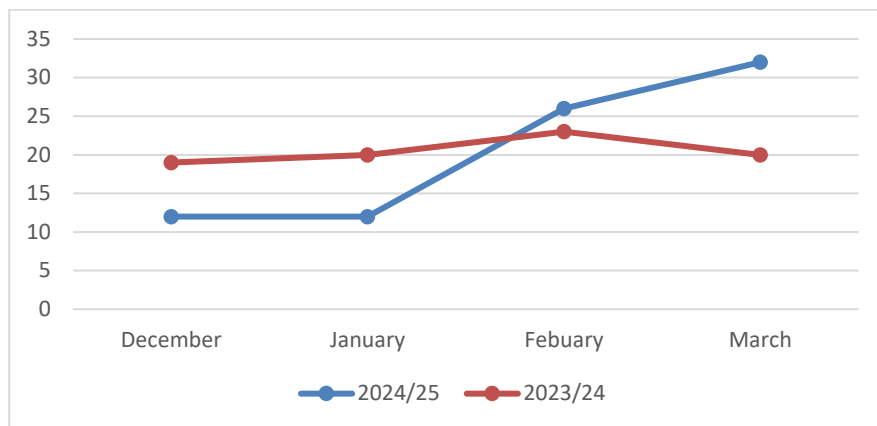
- 4.1 The Council processes requests for information in accordance with the LGOIMA and the Privacy Act 2020. The aim is to balance transparency and public interest issues within limits of disclosing personal information.
- 4.2 All information will be provided unless there is a good reason under the provisions of the LGOIMA for not releasing it. The Council is entitled to consider not releasing information if it would:
- prejudice the maintenance of the law.
 - endanger the safety of any person.
 - breach the privacy of any person.
 - disclose confidential or commercially sensitive information.
 - cause serious offence to Tikanga Māori or disclose the location of Waahi Tapu.
 - breach an obligation of confidence.
 - prejudice: public health or safety; the Council's right to legal professional privilege; the commercial activities of the Council; or negotiations being carried out by the Council.
- 4.3 Below in Table 1 is a summary of the number of official requests the Council responded to from 1 December 2024 to 31 March 2025. The Council took an average of 13 days to respond to official requests. In most cases, if the Council was unable to meet the statutory requirements of 20 working days, the requestor was advised of the Council's decision to provide the information and that an extension of time would be required per the provisions of Section 13(1) of the LGOIMA.

Month	Number of applications responded to	Number of responses not meeting the statutory requirements
December 2024	12	None
January 2025	8	None
February 2025	23	Two (delay in accumulating the information).
March 2025	23	One (waiting for advice from the Ombudsman).
Total	66	3 (all since responded and closed)

Table 1: Summary of the number of Official Requests responded to from 1 December 2024 to 31 March 2025.

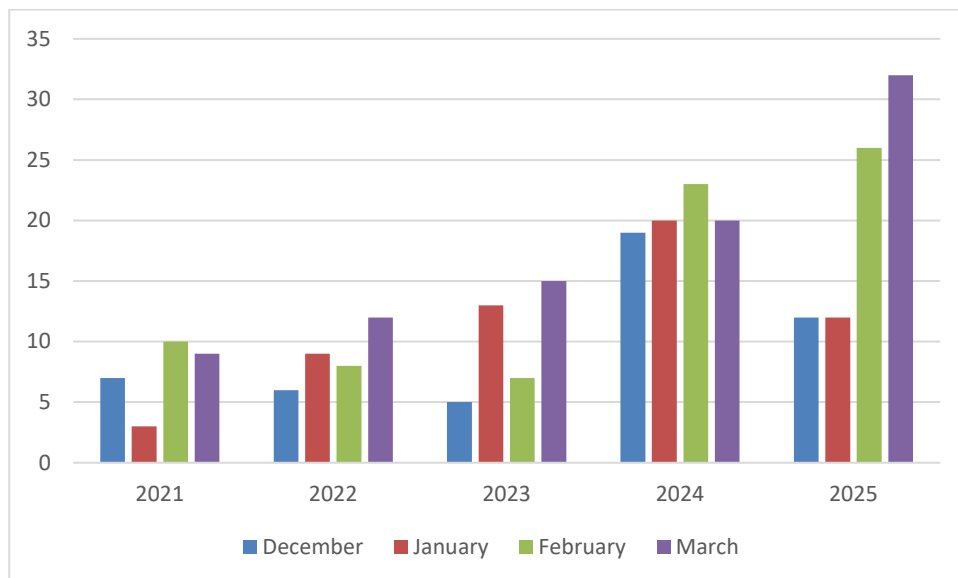
- 4.4 Staff spent approximately 121 hours responding to requests from 1 December 2024 to 31 March 2025. An internal process involves several staff and managers checking content before releasing information. Whilst there is an option to charge under section 13(1A) of the LGOIMA, the Council currently does not generally charge for the requested information, and the first hour associated with the request is not chargeable.
- 4.5 To date, the Council has not charged for any requests. However, the following requests were considered substantial, and the Council, therefore, decided to seek payment for the time involved in processing it, as it would have significantly impacted the Council's ability to resource its other operations:
- All information on Council files, correspondence, and internal reports not on the website related to the proposed Solar farm at 87 Upper Sefton Road - Staff would have had to collate a large volume of information to provide the required information. The initial estimation of the time required was eight working hours.
 - Information regarding registered dogs in Pegasus – Staff would have had to collate a large volume of data to provide the required information. The initial estimated time required was approximately six working hours.
 - Copies of any District Schemes or Transitional Plans that existed for Loburn - Staff would have had to work through a large volume of data to provide the required information. The initial estimation time required was approximately 24 working hours.
- 4.6 To date, none of the requestors opted to pay the required fees or refine their request, which would have required less time, thus enabling the Council to respond without charging. The Council is not declining the requests, however, will not continue until deposits are received or the requests are refined. Therefore, the clock stops processing the requests until staff hear back from the requesters.

- 4.7 The Council has authorised charging for LGOIMA requests by officially adopting these fees into its charging schedule on 25 June 2024, when it adopted its 2024-34 Long Term Plan. The aim of the fees is not total cost recovery, as the Ombudsman deems full cost recovery as inconsistent with the purpose of the legislation, which is to increase the availability of official information to the public progressively. The fees were based on the Ministry of Justice Charging Guidelines and endorsed by the Office of the Ombudsman. The guidelines provide for staff time to be charged \$76 per chargeable hour (including GST), irrespective of the seniority or grading of the staff member who deals with the request. Based on the Ministry of Justice Charging Guidelines, it is estimated that the cost to the Council to respond to LGOIMA requests from 1 December 2024 to 31 March 2025 was approximately \$9,196.
- 4.8 Graph 1 below outlines the number of Official Requests received from December 2024 to March 2025 compared to the same period in 2023/24. The Council received 12 LGOIMA requests in December 2024 and January 2025, respectively; the reason for the decrease in requests is unclear. However, the decline did not last, with 32 requests received in March 2025. It should be noted that although fewer requests were received, the decrease was not so substantial that the work required to respond to the requests also decreased. The nature of the LGOIMA requests contributes to the resources and time needed to respond. A single request may contain multiple questions or require substantial research and collation.



Graph 1: Summary of the number of Official Requests received from December 2024 to March 2025

- 4.9 Graph 2 below illustrates the increase in LGOIMA requests received by the Council during the period under review for the last five years. The requests more than doubled from 29 in 2020/21 to 82 in 2024/25. The Council has received 70 requests in the first three months of 2025.



Graph 2: Summary of the number of Official Requests received from 2020 to 2025

- 4.10 Table 2 below provides information on the number of LGOIMA requests per capita in various district councils processed for 1 January to 31 December 2024, as provided by the councils for a poll via LGConnect. The Waimakariri District Council seems to receive a low number of LGOIMA requests per capita if compared to other district councils.

Council	Requests received	Population (approx.)	Requests per capita
Westland District Council	190	9,430	0.0201%
South Wairarapa District Council	211	11,650	0.0181%
Waitomo District Council	115	9,585	0.0162%
Waimate District Council	140	8,850	0.0158%
Tasman District Council	730	57,807	0.0126%
Wairoa District Council	95	8,826	0.0108%
Tararua District Council	195	19,250	0.0101%
Grey District Council	139	14,800	0.0094%
Kaipara District Council	237	26,000	0.0091%
Gore District Council	106	12,400	0.0085%
Whanganui District Council	392	48,600	0.0081%
Kapiti Coast District Council	419	53,673	0.0078%
Manawatu District Council	139	18,250	0.0076%
Taupo District Council	266	42,600	0.0062%
Ruapehu District Council	84	13,550	0.0062%
Kawerau District Council	48	7,900	0.0061%
Queenstown-Lakes District	282	47,808	0.0059%
Whangarei District Council	522	96,678	0.0054%
South Waikato District Council	143	26,200	0.0054%
Rotorua Lakes Council	321	77,800	0.0041%
Selwyn District Council	315	78,144	0.0040%
Horowhenua District Council	144	37,700	0.0038%
Waimakariri District Council	248	69,000	0.0036%
Waikato District Council	267	85,968	0.0031%
Whakatane District Council	85	38,300	0.0022%
South Taranaki District Council	148	29,600	0.005%
Tauranga District Council	74	161,300	0.0005%

Table 2: Summary of the number of LGOIMA requests per district council processed for 1 January to 31 December 2024.

- 4.11 To promote transparency and accountability, the Council publishes a list of all the Requests for Information received on its website at <https://www.waimakariri.govt.nz/services/online-services/request-it>. (as per the attachment to this report). However, releasing the requested information will still be subject to the provisions of LGOIMA and the Privacy Act 2020. In addition, the Council will consider any potential civil or criminal liability that might result from the publication.
- 4.12 This Audit and Risk Committee report serves as an accountability tool to show that the Council is meeting its statutory obligations; it also highlights the number of requests being received and what general information is being sought, which may have a public interest element.
- 4.13 **Implications for Community Wellbeing**

The issues and options in this report have no social and cultural implications for community well-being. Local Government Official Information and Meetings Act (LGOIMA) requests provide the community with an official pathway for accessing public information and learning about and/or participating in local democracy and Council activities.

4.14 The Management Team has reviewed this report and supports the recommendations.

5. **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

No other groups and organisations besides those who requested information will likely be affected by or interested in this report's subject matter.

5.3 **Wider Community**

The wider community was consulted on the proposed charging for LGOIMA requests as part of the draft 2024-34 Long Term Plan process. Seventeen people commented that they did not consent to the proposed fees for official information requests. After considering all the submissions, the Council authorised charging for LGOIMA requests by officially adopting these fees into its charging schedule on 25 June 2024.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

No financial implications are sought from this report.

The Council authorised charging for LGOIMA requests by officially adopting these fees into its charging schedule on 25 June 2024, when it adopted its 2024-34 Long Term Plan. The fees were based on the Ministry of Justice Charging Guidelines and endorsed by the Office of the Ombudsman.

However, the Council indicated that the first two hours of processing LGOIMA requests would not be subject to a fee due to the impact on staff time and capacity. In the rare instances that the Council did charge for information, the requestor is advised before the work is undertaken, and options to refine the request are explored.

Charging for LGOIMA requests is not about full-cost recovery or dissuading the broader community from seeking information. It is to protect ratepayers from the costs of excessive requests for information, some of which may be considered vexatious or frivolous.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability or climate change impacts.

6.3 **Risk Management**

There are no risks arising from adopting the recommendations in this report.

6.4 **Health and Safety**

None.

7. **CONTEXT**

7.1 **Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

- Local Government Official Information and Meetings Act 1987 (LGOIMA).
- Privacy Act, 2020

7.3 Consistency with Community Outcomes

People have wide-ranging opportunities for learning and being informed, and our people can easily obtain the information they need.

There are wide-ranging opportunities for people to contribute to the decision-making that affects our District.

7.4 Authorising Delegations

Decisions on releasing information are delegated to the Chief Executive under the LGOIMA and are sub-delegated to the Governance Manager.

LGOIMA REQUESTS RECEIVED FROM 1 DECEMBER 2024 TO 31 MARCH 2025.

DATE RECEIVED	REQUESTER	SUBJECT	DATE OF OFFICIAL RESPONSE	TIME FRAME OF RESPONSE (DAYS)
2/12/2024	Individual	Correspondence with the Council regarding the Arohatia Te Awa project from 2021	13/12/2024	9
3/12/2024	Research	Government's new Land Transport Rule: Setting of Speed Limits 2024	21/01/2024	19
4/12/2024	Individual	A list of properties for which the Council notified the owners that the design work needed to be reviewed	13/12/2024	7
5/12/2024	Government	All records covering the period 1 June 2024 to 3 December 2024 that the Council holds on a business in Oxford	13/12/2024	6
5/12/2024	Individual	Matters pertaining to Barwells Road	13/12/2024	6
5/12/2024	Individual	Elected members visit to Belgium	24/01/2025	20
9/12/2024	Individual	Saltwater intrusion up the Kaiapoi River	28/01/2025	20
10/12/2024	Individual	Interpretation of Land Transport (Road User) Rule 2004 Rule 2.3(3)(a)(iii) "a road obstruction"	27/01/2025	18
13/12/2024	Research	Appointments to Council committees	30/01/2025	17
13/12/2024	Individual	Woodend Beach and Jelfs Road intersection	4/02/2025	21
18/12/2024	Research	Council's monitoring of the environment in relation to RMA section 35(2)(a)(i).	29/01/2025	12
19/12/2024	Individual	Funding of Mayor's candidacy for Chairperson of LGNZ	13/02/2025	23
6/01/2025	Individual	Premises that are consented/approved to discharge trade waste – specifically Fats, Oils and Grease	5/02/2025	17
10/01/2025	Individual	Councillors Addresses	29/01/2025	13

DATE RECEIVED	REQUESTER	SUBJECT	DATE OF OFFICIAL RESPONSE	TIME FRAME OF RESPONSE (DAYS)
13/01/2025	Individual	Funding of Mayor's candidacy for Chairperson of LGNZ	21/03/2025	40
15/01/2025	Research	Staff resignations and costs for employment of external solicitors	5/02/2025	15
16/01/2025	Individual	Incident at property in Blackett Street, Rangiora	31/01/2025	10
16/01/2025	Individual	Council's jurisdiction over property in Heywards Road, Clarkville	14/02/2025	20
20/01/2025	Individual	Property Information for Tram Road, West Eyreton	5/02/2025	12
20/01/2025	Government	All records covering the period 1 June 2024 to 3 December 2024 that the Council holds on a business in Oxford	12/02/2025	16
21/01/2025	Individual	All correspondence for the proposed Solar Farm at 87 Upper Sefton Road between 1 July 2024 and 17 January 2025	5/02/2025	11
28/01/2025	Individual	Various property acquisitions by the Council	27/02/2025	21
29/01/2025	Research	Complaints in terms of Section 12 of the Waimakariri District Council Parking Bylaw 2019	14/02/2025	12
31/01/2025	Individual	All correspondence between the Mayor, planning staff and Energy Bay Ltd regarding the proposed Solar farm at 87 Upper Sefton Road	14/02/2025	10
4/02/2025	Research	Impact of drinking water outages on enteric disease in Aotearoa	19/02/2025	10
4/02/2025	Research	Off-licences operating in the Waimakariri District	27/02/2025	16
5/02/2025	Individual	Council plans for the replacement of Skew Bridge	19/02/2025	9
7/02/2025	Individual	Processing documents related to BC241302	27/02/2025	14
7/02/2025	Individual	Council's jurisdiction over property in Heywards Road, Clarkville	14/02/2025	20

DATE RECEIVED	REQUESTER	SUBJECT	DATE OF OFFICIAL RESPONSE	TIME FRAME OF RESPONSE (DAYS)
10/02/2025	Individual	Selling the trees that were felled at the Rangiora Airfield	26/02/2025 11/03/2025	12
10/02/2025	Individual	All information on Council files, but not on the Council's website in relation to the proposed Solar farm at 87 Upper Sefton Road	18/02/2025	6
10/02/2025	Government	Off-license alcohol stores in the Waimakariri District	14/02/2025	4
10/02/2025	Individual	Drop-in sessions with the Mayor	14/02/2025	4
11/02/2025	Individual	CCTV footage along Ivory Street from High Street, Rangiora	19/02/2025	7
11/02/2025	Individual	All information on Council files from Harbour Infrastructure Ltd in relation to the proposed Solar Farm at 87 Upper Sefton Road, Ashley	27/02/2025	12
11/02/2025	Individual	Original resource consent for the Ohoka Service Station	7/03/2025	18
12/02/2025	Individual	Registered dogs in Pegasus and dog control	27/02/2025	11
12/02/2025	Individual	Copies of District Schemes or Transitional Plan that existed for Loburn	10/03/2025	18
13/02/2025	Individual	Dog incident in Peraki Street, Kaiapoi	3/03/2025	12
14/02/2025	Individual	Elected members' attendance at the Urban 95 Conference	6/03/2025	14
18/02/2025	Individual	Affidavit of Conditional Acceptance and Truth, dated 28 October 2022	17/03/2025	19
18/02/2025	Individual	Additional information on drop-in sessions with the Mayor	12/03/2025	17
18/02/2025	Individual	Multiple Dog License applications	5/03/2025	11
19/02/2025	Individual	Gates at Pegasus Beach	11/03/2025	14

DATE RECEIVED	REQUESTER	SUBJECT	DATE OF OFFICIAL RESPONSE	TIME FRAME OF RESPONSE (DAYS)
26/02/2025	Individual	Kaiapoi water quality	12/03/2025	10
26/02/2025	Media	After-hours medical care facility in the Waimakariri District	27/03/2025	22
26/02/2025	Individual	Site visit to the proposed Solar Farm at 87 Upper Sefton Road	7/03/2025	7
27/02/2025	Individual	Evidence of a contract between the Council and a property on Heywards Road, Clarkville	12/03/2025	9
28/02/2025	Individual	Final Inspection Report for property on Waiotahi Road, Kaiapoi	11/03/2025	7
28/02/2025	Research	Petitions received by Council for the period 1 January 2015 to 31 December 2024	28/03/2025	20
4/03/2025	Research	Resource Management (Discount on Administrative Charges) Regulations 2010 information	21/03/2025	13
4/03/2025	Individual	Dog matters at a property on Woodside Road, Oxford	14/03/2025	8
4/03/2025	Individual	Additional information on the Council's plans for the replacement of Skew Bridge	1/04/2025	20
5/03/2025	Individual	Staff visit to property on Mount Thomas Road, Rangiora	20/03/2025	11
5/03/2025	Individual	Sewer lateral servicing properties on Murray Street, Rangiora	1/04/2025	19
6/03/2025	Individual	Parking ticket information	20/03/2025	10
7/03/2025	Individual	All correspondence related to a Council Invoice	3/04/2025	19
12/03/2025	Individual	Information about the Mayor serving as Waitaha Health Director	24/03/2025	8
12/03/2025	Individual	Explanation regarding the Council's financial information for the six months ending 31/12/2024	8/04/2025	19

DATE RECEIVED	REQUESTER	SUBJECT	DATE OF OFFICIAL RESPONSE	TIME FRAME OF RESPONSE (DAYS)
13/03/2025	Individual	Seek clarification and express concerns regarding the proposed Gressons Road Development	2/04/2025	14
14/03/2025	Research	Information for the 2025 Ratepayers' Report for the 2023/24 financial year (Rates information)	2/04/2025	19
14/03/2025	Research	One Music NZ for music licensing fees from 2022 to 2024	27/03/2025	9
14/03/2025	Individual	Additional information about dog matters at a property in Oxford	9/04/2025	18
17/03/2025	Media	Raised pedestrian crossing	3/04/2025	13
17/03/2025	Individual	Additional information about the final Inspection Report for a property on Waiotahi Road, Kaiapoi	8/04/2025	16
18/03/2025	Individual	Additional information about the Mayor serving as Waitaha Health Director	24/03/2025	4
18/03/2025	Individual	Explanation regarding the Council's financial information for the six months ending 31/12/2024	15/04/2025	20
18/03/2025	Individual	Costing for the traffic management of the Ashley Street footpath upgrade	10/04/2025	15
18/03/2025	Research	List of building consents lodged with the Waimakariri District Council since September 2010	8/04/2025	15
19/03/2025	Individual	Kaiapoi WWTP – Avian Botulism and Sludge Management	10/04/2025	14
20/03/2025	Individual	Annual costs of Council membership of LGNZ	14/04/2025	18
20/03/2025	Individual	CCTV footage of the carpark at Pines Beach	1/04/2025	8
20/03/2025	Individual	Itemised Invoice of a Council Receipt	3/04/2025	10
24/03/2025	Individual	CCTV footage of the carpark at Woodford Glen Speedway	1/04/2025	6

DATE RECEIVED	REQUESTER	SUBJECT	DATE OF OFFICIAL RESPONSE	TIME FRAME OF RESPONSE (DAYS)
24/03/2025	Individual	Number of CCTV cameras operated by the Council in Kaiapoi	1/04/2025	6
24/03/2025	Individual	Council debt levels	14/04/2025	15
25/03/2025	Research	List of all buildings within the Council's jurisdiction that have been determined to be dangerous, affected, or insanitary	14/04/2025	14
26/03/2025	Individual	Compliance letters sent to owners operating a businesses in a residential zone	14/04/2025	13
27/03/2025	Individual	Spraying at Pegasus Lake	10/04/2025	10
28/03/2025	Individual	Development of an After-hours medical care facility in the Waimakariri District	14/04/2025	9
31/03/2025	Individual	Funding of Mayor's candidacy for Chairperson of LGNZ	11/04/2025	9
31/03/2025	Research	New on and off-licence applications approved by the Waimakariri District Licensing Committee.	14/04/2025	10


WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** FIN-06-02/250529096262**REPORT TO:** AUDIT AND RISK COMMITTEE**DATE OF MEETING:** 10 June 2025

AUTHOR(S): Jane Eggleton, Project Planning and Quality Team Leader
 Don Young, Senior Engineering Advisor
 Gerard Cleary, General Manager Utilities and Roading
 Chris Brown, General Manager Community and Recreation

SUBJECT: 2024/25 Capital Works March Quarterly Report

ENDORSED BY:
 (for Reports to Council,
 Committees or Boards)


 General Manager


 Chief Executive
1. SUMMARY

- 1.1. This report is to advise the Audit and Risk Committee about progress of the delivery of the 24/25 Capital Works programme.
- 1.2. The programme is not as advanced with delivery in some areas as previously signalled. The reasons for this are detailed in the relevant sections below.

Department	Full Year Revised Budget	Actual Spend YTD	% Spend YTD	Predicted Spend as at 30 June 2025	Predicted % Spend as at 30 June 2025	Predicted % Projects Complete as at 30 June 2025
Drainage	\$9.80 M	\$6.47 M	66.0%	\$7.58 M	77.4%	75%
Earthquake Recovery	\$2.14 M	\$1.37 M	64.0%	\$1.59 M	74.3%	53%
Recreation	\$25.25 M	\$5.11 M	20.2%	\$5.99 M	23.7%	32%
Roading	\$25.09 M	\$11.46 M	45.7%	\$17.14 M	68.3%	69%
Solid Waste	\$0.86 M	\$0.34 M	39.5%	\$0.38 M	43.4%	47%
Wastewater	\$8.31 M	\$4.94 M	59.4%	\$6.26 M	75.3%	74%
Water Supply	\$22.88 M	\$15.77 M	69.0%	\$19.54 M	85.4%	70%
Grand Total	\$94.33 M	\$45.46 M	52%	\$58.47 M	64%	60%

Note this table does not include all capital works carried out by the Council, but only the capital projects on the above units.

- 1.3. In total, the Council has 464 projects in the tracking spreadsheets across the seven areas. Of these 154 are complete, 181 are on track, 18 are at risk, 111 are delayed. Of the \$94.33M budget, a total of \$58.47M (62%) is predicted to be spent by the 30 June 2025.
- 1.4. The percentage of projects predicted to be completed at the 30 June 2025 has been included to provide visibility of the total number of projects forecast to be completed by year end for each area.

Attachments:

- i. Attachment 1 Roothing project overview March quarter 24/25 - 250527094884
- ii. Attachment 2 Roothing project summary March quarter 24/25 - 250527094892
- iii. Attachment 3 Drainage project overview March quarter 24/25 - 250527094896
- iv. Attachment 4 Drainage project summary March quarter 24/25 - 250527094900
- v. Attachment 5 Water project overview March quarter 24/25 - 250527094904
- vi. Attachment 6 Water project summary March quarter 24/25 - 250527094910
- vii. Attachment 7 Wastewater project overview March quarter 24/25 - 250527094913
- viii. Attachment 8 Wastewater project summary March quarter 24/25 - 250527094995
- ix. Attachment 9 Solid Waste project overview March quarter 24/25 - 250527095007
- x. Attachment 10 Solid Waste project summary March quarter 24/25 - 250527095022
- xi. Attachment 11 Recreation project overview March quarter 24/25 - 250527095028
- xii. Attachment 12 Recreation project summary March quarter 24/25 - 250527095058
- xiii. Attachment 13 EQ Recovery project overview March quarter 24/25 - 250527095062
- xiv. Attachment 14 EQ Recovery project summary March quarter 24/25 - 250527095068

2. RECOMMENDATION

THAT the Audit and Risk Committee:

- (a) **Receives** Report No. 250529096262.
- (b) **Notes** the actual and predicted achievement across all tracked capital expenditure.
- (c) **Notes** that of the \$94.33M total capital spend, \$45.46M (52%) has been completed and \$58.4M (64%) is predicted to be completed (subject to weather and other matters outside our control).
- (d) **Notes** that the previous December Quarterly Report predicted completion of 78.5%.
- (e) **Notes** that progress towards achieving the 2024/25 capital works programme is not as well advanced as intended across most areas, and the reasons for this are expanded on in more detail in the separate sections below.

3. ROADS AND FOOTPATHS

3.1. Budget

- 3.1.1. The total budget for this year is \$25.09M. For the year \$11.46M has been spent (46%). The final forecast expenditure is \$17.14M (68%).

3.2. Carry-overs

- 3.2.1. The planned carryover of budget was \$2.21M and the planned carryover of expenditure was \$2.21M. The predicted carryover of budget is now \$7.99M due to several projects which were originally intended to be spent in this financial year now being predicted as additional carryover.

3.3. Projects

- 3.3.1. There are 90 projects being tracked.
- 3.3.2. Of these, to date, 33% by value are complete and 38% on track, 6% at risk and 23% delayed.
- 3.3.3. The at-risk projects include Lees Valley Willow Walls, Town Centre Carpark (Alfred St) Layout Reconfiguration across two project numbers (dependant on others), and Cycle Path Renewals.

3.3.4. The delayed projects are Woodend East ODP (Developer led), Skew Bridge Replacement, Waimakariri Gorge Bridge, Streetlight Upgrade Major Town (dependent on others), Town Centre Carpark (Ashley St) Layout Improvements (dependent on others), Routine Resealing and Resurfacing, Bridge Component Replacement, Minor Improvements, Land Purchases - Improved LoS, Land Purchases – Growth, Southbrook Rd Future Improvements, New footpaths - major towns, Delivering Strategic Cycling Networks, Gravel Pit Land Purchase, Header PJ Woodend to Kaiapoi Cycleway, Routine Resealing and Resurfacing, Resurfacing - Thin Asphaltic, Lighting Replacement, Bridge Component Replacement.

3.4. Summary

- 3.4.1. The Roads and Footpaths budget is predicted to be underspent by \$7.95M by the 30 June 2025. This is primarily due to the late approval of the NZTA funding programme which was outside of our control. This meant that Council was unable to begin expenditure on its programme until approximately October / November.
- 3.4.2. This NZTA subsidised funding programme is in the first year of a three-year programme. Therefore, it is necessary to signal some projects as Delayed when they are just underspent in the first year, to ensure the unspent budget is treated as a carry-over.
- 3.4.3. The programme delivery has been affected by the removal of funding for the Transport Choices, which has meant the carry-over of approx. \$2M of Council share to next year.
- 3.4.4. There are several large projects that have been delayed by complexity or waiting for third party actions including Waimakariri Gorge Bridge, 5 crossroads corner, Durham Land Purchase, Skewbridge, and Gravel Pit land purchase.

4. **STORMWATER DRAINAGE**

4.1. Budget

- 4.1.1. The total budget for this year is \$9.8M. For the year \$6.47M has been spent (66%). The final forecast expenditure is \$7.58M (77%).

4.2. Carry-overs

- 4.2.1. The planned carryover of budget was \$2.43M and the planned carryover of expenditure was \$2.36M. The predicted carryover of budget is \$2.7M.

4.3. Projects

- 4.3.1. There are 85 projects being tracked.
- 4.3.2. Of these, 57% by value are complete and 34% on track, 1% at risk and 9% delayed.
- 4.3.3. The only at-risk project is Lower Sefton Rd Ashley flood which is planned to be finished by the end of June.
- 4.3.4. The projects that are now delayed are, Railway Drain Treatment, Southbrook Pipeline - Southern Cross to Flaxton, Pines Kairaki Upgrade, Underchannel piping, Cust Road Drainage Upgrades, Mandeville Resurgence Channel Diversion/Upgrade, Upper Cam River WDC Contribution.

4.4. Summary

- 4.4.1. The Drainage budget is projected to be underspent by approximately 21.5%, or \$2.2M.
- 4.4.2. There are a number of instances of savings (due to lower cost delivery) or a timing issue, (where budget has been carried over from the previous year but not expenditure). This would account for approximately \$1.4M which is effectively a saving to the Council in terms of the final financial position.
- 4.4.3. In addition, the Mill Rd SMA and the Southern Cross to Flaxton pipeline make up the remainder.

5. **WATER SUPPLY**

5.1. Budget

- 5.1.1. The total budget for this year is \$22.88M. For the year \$15.77M has been spent (69%). The final forecast expenditure is \$19.54M (85%).

5.2. Carry-overs

- 5.2.1. The planned carryover of budget was \$2.47M and the planned carryover of expenditure was \$2.47M. The predicted carryover of budget is now \$4.8M due to several projects which were originally intended to be spent in this financial year now being predicted as additional carryover.

5.3. Projects

- 5.3.1. There are 86 projects being tracked.
- 5.3.2. Of these, 30% by value are complete and 61% on track, 2% at risk and 7% delayed.
- 5.3.3. The at-risk projects are Kings Ave WTP Static Mixer, and Darnley Square – Source which are both expected to be completed but may be delayed due to factors outside of our control.
- 5.3.4. The delayed projects are Rangiora Source Upgrade 1, East Rangiora Northern Link Main, E/o - North East Supply Main, Oxford Rural No.1 Back-up Well, and Oxford Urban and Oxford No 2 Source Upgrade 1(dependent on others).

5.4. Summary

- 5.4.1. The Water budget is projected to be underspent by 14.5%, or approximately \$3.3M. However, \$1.85M is due effectively to savings in terms of lower costs than budgeted.
- 5.4.2. Most of the remainder (approx. \$1.25M) is due to delays in a number of UV and headworks / well projects which have been held up due to land purchase and other complexities.
- 5.4.3. Otherwise, the water projects are predicted to be mainly delivered.

6. **WASTEWATER**

6.1. Budget

- 6.1.1. The total budget for this year is \$8.31M. For the year \$4.94M has been spent (59%). The final forecast expenditure is \$6.26M (75%).

6.2. Carry-overs

6.2.1. The planned carryover of budget was \$0.81M and the planned carryover of expenditure was \$0.81M. The predicted carryover of budget is now \$2.71M due to several projects which were originally intended to be spent in this financial year now being predicted as additional carryover.

6.3. Projects

6.3.1. There are 72 projects being tracked.

6.3.2. Of these, 38% by value are complete and 51% on track, 1% at risk and 10% delayed.

6.3.3. The only at-risk projects are Generators at Southbrook WWPS and Rangiora EDS PS(potential shipping delays).

6.3.4. The delayed projects are Woodend - Wastewater headworks renewals, Step screens replacement - Woodend WWTP, Step screen renewal Waikuku Beach WWTP, Kaiapoi WWTP Screens Replacements, Oxford - Step Screen Replacement, (all due to delays in awarding step screen contract whilst due diligence was completed), Kaiapoi WWTP Planting(season dependent), and Kaiapoi Wastewater Headworks Renewals.

6.4. Summary

6.4.1. The Wastewater budget is signalled to be underspent by 25% or approx. 2.0M. A total of \$1.0M is due to savings in terms of lower costs than budgeted.

6.4.2. A large portion of the remainder is made up in a range of headworks and step screen improvements, which have been delayed due to the complexity of the decision-making and the delivery times of the equipment.

7. **REFUSE AND RECYCLING**

7.1. Budget

7.1.1. The total budget for this year is \$0.86M. For the year \$0.34M has been spent (40%). The final forecast expenditure is \$0.38M (43%).

7.2. Carry-overs

7.2.1. The planned carryover of budget was \$0M and the planned carryover of expenditure was \$0M. The predicted carryover of budget is now \$0.45.

7.3. Projects

7.3.1. There are 17 projects being tracked.

7.3.2. Of these, 43% by value are complete and 2% on track, 0% at risk and 55% delayed.

7.3.3. There are no at-risk projects.

7.3.4. The delayed projects include Southbrook Disposal Pit Upgrade & road realignment, Land Purchase for future upgrades, Pumps & pump station, Hardstand for scrap metal, greenwaste, Cleanfill- Site cameras & w/bridge Suth Pit, Southbrook - Design of New Shop and Education Centre, Oxford TS Infrastructure for reporting to MfE, Rural Recycling Infrastructure and Weighbridge Kiosk and Civil Works.

- 7.3.5. The delayed projects have been put on hold while the optioneering, and concept design at Southbrook RRC is progressing.

7.4. Summary

- 7.4.1. The Solid Waste budget is relatively small but is largely signalled as delayed. Most of the budget is linked to upgrades at Southbrook RRP, and while investigation and design process is progressing, the works are on hold.

8. **RECREATION**

8.1. Budget

- 8.1.1. The total budget allocated for the year is \$25.25M. To date, \$5.11M (20%) has been spent, with the final forecasted expenditure projected at \$5.99M (24%). A significant portion of the budget, totalling \$11.38M, is designated for land acquisition and the development of new community buildings.

8.2. Carry-overs

- 8.2.1. The planned budget carryover was \$8.97M, with a planned expenditure carryover of \$4.19M. However, the predicted carryover figures have significantly changed, with the budget carryover now expected to reach \$19.87M and the expenditure carryover forecasted at \$1.15M. A major component of the planned carryover includes \$10.98M allocated for land purchases and community centre developments.

8.3. Projects

- 8.3.1. There are 97 projects being tracked.
- 8.3.2. Of these, 23% by value are complete and 14% on track, 6% at risk and 57% delayed.
- 8.3.3. The projects identified as being at risk for this report are Rangiora Street trees gardens, Kaiapoi Street trees gardens, Oxford Street trees gardens, Woodend Ashley Street trees gardens, Boundary Fencing, Pegasus Street Trees Gardens.
- 8.3.4. The delayed projects include Land Purchase – Neighbourhood, Land Development – Neighbourhood, Roads & Carparks, Pearson Park, Non-specified Reserve Enhancement, Future Sports Ground Development, Kaiapoi Community Hub, Skate Board Facility, Kippenburger/Elm Green Linkage Playground Development, Kaiapoi Lakes (old tip site), Town Centres Feature Lighting and Decorations, District Security Cameras, Millton Memorial Park, Silverstream River Crossing (East West), Norman Kirk Park Power Installation, Sefton Domain Reserve Bollards, Youth Activation within Greenspace, Elderly Activation within Greenspace, Accessibility Standards with Playgrounds, Kaiapoi NCF Park / Community Hub Playground, Currie Park / Norman Kirk, Canterbury Street Reserve, Connection to Water Services, Connection Wastewater Services, Runway Reseeding, Aeronautical Study Compliance Program, Airfield Equipment, Airfield Taxiway Flooding, Dixons Rd Cemetery, Toilet Renewals, Milton Memorial Park Toilet, Land Purchase Pegasus Community Centre, Land Purchase Ravenswood Community Centre, Rangiora Town Hall Sound System, Waikuku Camp Demolitions, Waikuku Camp Ablutions Block Replacement, Kairaki Camp Ablutions Block Replacement, Waikuku Camp Renewals & Refurbishments, Ashley Camp Renewals & Strengthening, Woodend Camp Renewals & Strengthening, Kairaki Camp Infrastructure Renewals, Dudley Pool Renewals, Kaiapoi Aquatic Centre Renewals, Oxford Pool Renewals, Waikuku Renewals,

Kaiapoi Tuahiwi General Landscape Development, Oxford Ohoka General Landscape Development, Rangiora Ashley General Landscape Development, Woodend Sefton General Landscape Development, Kaiapoi bridge handrail replacement, Natural Transition Planting, Interpretative Signage, Secondary Growth Ecosystems, and Investigate Flagship park or sanctuary development.

8.4. Summary

8.4.1. The Recreation budget is projected to be underspent by 76%, or \$16.0M. This is significantly under the level of achievement that was intended.

8.4.2. As noted above, there is a variety of delayed projects, and each of them has an explanation in the detailed sheets. However, there are some common themes:

8.4.2.1. Purchase of land is complicated and due to the nature of it being a negotiation, it can take longer than forecast (note this matter alone makes up for approx. \$8.4M or roughly half of the underspend). There has been a slowdown in development caused by the current economic climate. The five-year average shows the program being on target. The spend on this is tied to when growth is happening or development occurs, this is driven by external markets that we meet.

8.4.2.2. Engagement is an important aspect of the community and recreation program. Whilst time or forecast estimates can be made on this, generally with feedback and differing points of view it is an unknown until the content is either in front of the Community Board or within the community. This can cause delays as either redesign or ongoing negotiations are entered into to resolve or find suitable common ground.

8.4.2.3. Several of the program codes contain a variety of works within them. This could be an overall renewal code that is used for poor asset renewal and in some instances, it is advisable to hold some of this over to ensure there is funding available to cover failures (due to the general sweating of assets beyond their useful lifespan) or have reactive funds available.

8.4.2.4. Some projects are 'annual allowances' which have built up over time, these would generally be viewed as programs of work. Within the recent report to Council on Greenspace service delivery (Section 17A), it was mooted that the intention is to package up such programs at the start of each Long-Term Plan Cycle. This would see annual programs of work for the three-year period which can be delivered through shorter term contracts. This creates certainty for contractors or suppliers as well as ensuring planning is well ahead of the start of any financial year. The replacement budgets are annualised over the ten-year cycle, this does not necessarily allocate funds in the year it is required. This means in some years we are required to carry over budget for the following years delivery.

8.4.2.5. Within this there are several budgets that have been allowed to build up over time, such as those for community groups like the Pearson Park Advisory Group and the Community Boards (collectively) General Landscape budgets.

8.4.2.6. At the start of a Long-Term Plan cycle, it is more effective for delivery to have a planning or lower level of delivery in year one with most budgets in years two and three. This is especially effective when new projects that have no prior certainty are added to budgets. This can help produce better

delivery outcomes and pushes the majority of physical works into years two and three. This allows for better forward planning and allocating the right resources to projects.

- 8.4.3. The Council has implemented or is implementing a number of changes to address this issue in the coming years

8.4.3.1. The Greenspace restructure has added capacity and has been deliberate in allocating resource where gaps have been identified. This includes in the design space as well as relationship management. The relationship or partnership management will help to case manage with community groups and look to improve our engagement practise, the expectation is this will in time have benefits for the delivery schedule of our capital program as we have better understanding and knowledge sharing with effected parties and interest groups/residents.

8.4.3.2. The restructure has also put in place the Strategic and Special Projects Team within the Community and Recreation Department. This unit is involved in managing delivery of the capital program and have been working on some of the more complex projects in the short time as a unit and also heavily involved in program planning. This involves identifying the most effective way to implement the program, such as engaging with PDU, external contractors and consultant's. This unit will be focused on good program management principles and will act as an internal Program Management Office (PMO) which is a best practise model for managing a capital program and reporting functions, this is something that has not been available previously and will ensure greater results for capital delivery and reporting.

- 8.4.4. It is also noted that annual budgets for Greenspace renewals programmes in 2025/26 (as set through the 2024/34 LTP) have a relatively reduced number of newly-starting projects compared to the current 2024/25 year, which will be delivered alongside those projects signalled to be carried over.

- 8.4.5. It needs to be acknowledged that the creation of the Strategic and Special Project Team will take some time to show significant improvement, however we are already seeing a number of challenging projects, such as Kaiapoi Community Hub, Pegasus Community Centre, Murphy Park demonstrate progress. The land purchase projects are well on track for the end of next financial year which will significantly improve the percentage completion of the capital forecast.

9. EARTHQUAKE RECOVERY AND REGENERATION

9.1. Budget

- 9.1.1. The total budget for this year is \$2.14M. For the year \$1.37M has been spent (64%). The final forecast expenditure is \$1.59M (74%).

9.2. Carry-overs

- 9.2.1. The planned carryover of budget was \$0M and the planned carryover of expenditure was \$0M. The predicted carryover of budget is now \$0.67M due to several projects which were originally intended to be spent in this financial year now being predicted as carryover.

9.3. Projects

- 9.3.1. There are 17 projects being tracked.
- 9.3.2. Of these, 36% by value are complete and 18% on track, 12% at risk and 34% delayed.
- 9.3.3. The at-risk projects are Kaiapoi Town Centre Renewal, Charles St Caravan Dump Station, and Redzone Food Forest.
- 9.3.4. The delayed projects are Replacement of Balustrade on Williams St bridge, Kaiapoi Riverbanks Rowing Precinct, Murphy Park, Kaiapoi Wharf Pontoon 1 & River Wall (contract close-out), and Kaiapoi Croquet and Community Hub (budget contributions to future community group buildings foundations).
- 9.3.5. There are a multitude of reasons for these delays, including complex third-party involvement, consenting, and the complexity of some of these projects which include a number of sub-projects and contracts.

9.4. Summary

- 9.4.1. The Earthquake Recovery and Regeneration programme is forecast to be underspent by 26% or approx. \$550k. This is largely as expected for this area, which has a number of complex projects to deliver.

10. **IMPLICATIONS FOR COMMUNITY WELLBEING**

- 10.1. There are implications on community wellbeing by the issues and options that are the subject matter of this report. Most of the delayed works are intended to directly benefit the community.
- 10.2. The Management Team has reviewed this report and support the recommendations.

11. **COMMUNITY VIEWS**

11.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by, or have an interest in the subject matter of this report. They have a wide ranging interest in much of the Council's work. Any delays that specifically affect them will need to be discussed at the appropriate forum.

11.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Each of the delayed projects is likely to influence a particular community or group, and so any changes in timeframe will require good consultation and careful management.

11.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

Each of the delayed projects is likely to influence a particular community or group, and so any changes in timeframe will require good consultation and careful management.

12. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

12.1. **Financial Implications**

There are financial implications of the decisions signaled in by this report.

However where there are financial impacts that differ from the Annual Plan, these will be presented and discussed in the Annual Plan documentation.

12.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts. The projects being reported on have a range of effects on both sustainability and climate change, and any delays will impact on the Council's ability to achieve its intended outcomes in the agreed timeframes.

12.3. **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

Risk is associated with the delay of projects with the main consequences being:

- Necessary work not being completed could result in not achieving levels of service.
- Price fluctuations due to the current economic environment.
- Earthquake recovery – availability and amount of government funding and insurance recoveries for some assets.
- Further costs which may be incurred in future earthquakes e.g. Council self-insures bridges in conjunction with NZTA funding.
- Risk of delays of work that is intended to mitigate the effects of an event, where the event occurs in the meantime.
- Risk of delays of work to deal with growth that undue effects are created if the growth still occurs.
- Risk of a negative effect on reputation and perception.

12.4. **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

Contracts and work undertaken have been subject to the Councils Procurement and Contract Management Policy and contain minimum requirements, expectations and controls to ensure the Health and Safety Act is being met.

13. **CONTEXT**

13.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

13.2. **Authorising Legislation**

The Local Government Act applies.

13.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

In particular that

Transport is accessible, convenient, reliable and sustainable

Core Utilities are provided in a timely and sustainable manner

Public spaces and facilities are plentiful, accessible and high quality,

13.4. **Authorising Delegations**

The Audit and Risk Committee have delegation to monitor the performance of the Council in delivering its programme, and take steps as it sees appropriate.

Roading Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

Activity Class	Account Number	Who Controls the Timing	Project Parent	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Predicted Budget Status at FYE - Current	Comments
(blank)	100770	Others	Woodend East ODP	Not Started	Project Complete	Design	Delayed	\$ 200,000	\$ -	\$ 0	\$ -	\$ 200,000	\$ -	\$ 0	Under Budget (Delayed Spend)	Developer led, no update available. North-south collector road from Gladstone Road. Budget to be moved out.
	101773	Council	Ravenswood Park and Ride	Investigations	Investigations	Investigations	Complete	\$ 80,000	\$ 80,972	\$ 80,972	\$ -	\$ -	\$ -	\$ -	On Budget	Site now confirmed, draft layout and drainage options underway.
	102129	Council	Keir St Rd Connection - Rangiora Town Centre Improvements	Project Complete	Investigations	Project Complete	Complete	\$ 25,000	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving)	Expenditure was completed last year with nothing further planned at this stage
	102431	Others	New Eastern Link Road (25% ODP)	Investigations	Investigations	Investigations	On Track	\$ 93,750	\$ -	\$ 93,750	\$ -	\$ -	\$ -	\$ -	On Budget	Co-funding confirmed from NZTA. Engagement material with Elected Members prepared. Business case underway and technical investigations underway. All costs to charge to 102432, overspend to balance against other two codes
	101780	Council	Lees Valley Willow Walls	Construction Underway	Project Complete	Project Complete	At Risk	\$ 100,000	\$ 15,237	\$ 120,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Includes Crown Resilience Funding. First stage of Lees Valley Resilience includes culvert upgrades with physical works commencing early June 2025. Overspend to be balanced with next years budget
	102432	Council	New Eastern Link Road (50% LOS)	Investigations	Investigations	Investigations	On Track	\$ 367,800	\$ 122,604	\$ 457,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Co-funding confirmed from NZTA. Engagement material with Elected Members prepared. Business case underway and technical investigations underway. All costs to charge to 102432, overspend to balance against other two codes
	102433	Council	New Eastern Link Road (25% Growth)	Investigations	Investigations	Investigations	On Track	\$ 93,750	\$ -	\$ 93,750	\$ -	\$ -	\$ -	\$ -	On Budget	Co-funding confirmed from NZTA. Engagement material with Elected Members prepared. Business case underway and technical investigations underway. All costs to charge to 102432, overspend to balance against other two codes
	102450	Council	Skew Bridge Replacement	Investigations	Investigations	Investigations	Delayed	\$ 378,300	\$ 46,935	\$ 88,200	\$ -	\$ 378,300	\$ -	\$ 88,200	Under Budget (Delayed Spend)	Working within the council share of budget only. Project associated with developing preliminary design and associated works. Programme Mgr appointed - works progressing on investigations, and stakeholder agreements. Current BC ratio below 1. Confirm Carry over of unspent budget
	102130	Council	Waimakariri Gorge Bridge	Construction Complete	Project Complete	Construction Complete	Delayed	\$ 370,290	\$ 20,912	\$ 20,912	\$ -	\$ 349,378	\$ -	\$ -	Under Budget (Delayed Spend)	Late costs to come, including potential additional costs next year. Unspent budget to be carried over.
	101776	Council	Southbrook Rd/Torlesse St/Coronation St Intersection Imps	Project Complete	Project Complete	Project Complete	Complete	\$ 24,996	\$ 23,446	\$ 23,446	\$ -	\$ -	\$ -	\$ -	On Budget	Late costs from Road Safety Audit
	101877	Council	River Rd - Ashley to Enverton	Project Complete	Project Complete	Project Complete	Complete	\$ 796,079	\$ 755,492	\$ 755,116	\$ -	\$ -	\$ -	\$ -	On Budget	Complete
	101882	Council	Kippenberger/MacPhail Roundabout	Project Complete	Project Complete	Project Complete	Complete	\$ 126,084	\$ 26,860	\$ 26,860	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Complete
	102639	Council	Streetlight Upgrade Major Town	Tender	Project Complete	Tender	Delayed	\$ 50,000	\$ -	\$ 0	\$ -	\$ 50,000	\$ -	\$ 0	Under Budget (Delayed Spend)	Seeking price for upgrade of Coldstream Rd (Ashley to East Belt). Includes MainPower liaison resulting in "Delay" status
	102640	Council	Tuahwi Gifted Footpath Surfacing	Construction Underway	Project Complete	Construction Complete	On Track	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	On Budget	Awarded to Nor West Contracting Ltd, construction underway
	102642	Council	Rangiora Woodend Rd / Boys Rd / Tuahwi Rd Intersection	Investigations	Investigations	Construction Complete	On Track	\$ 2,200,000	\$ -	\$ 0	\$ 2,200,000	\$ 2,200,000	\$ 2,200,000	\$ 0	Under Budget (Saving)	Concept design prepared to assist stakeholder discussions - no further works this year
	101782	Council	Land - Blake St Extension	Construction Complete	Project Complete	Project Complete	On Track	\$ 120,000	\$ 100,117	\$ 127,303	\$ -	\$ -	\$ -	\$ -	Over Budget	In conjunction with P1010777. Combined spend approx \$167,000. Final expenditure yet to be journalled from P100742. No further physical works planned this year.
	101783	Council	Support for MUBA	Design	Project Complete	Project Complete	On Track	\$ 12,500	\$ 8,599	\$ 12,500	\$ -	\$ -	\$ -	\$ -	On Budget	Support for MUBA
	102381	Council	Durham Land Purchase for Carparking LOS	Construction Underway	Project Complete	Project Complete	On Track	\$ 1,124,295	\$ 202,659	\$ 650,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Development of the Town Hall Car Park - Contract awarded to EDR and underway. Also includes capital cost from land purchase
	101883	Council	Kippenberger/MacPhail Roundabout	Project Complete	Project Complete	Project Complete	Complete	\$ 154,102	\$ 32,829	\$ 32,829	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Expenditure is "transfer of capital cost"
	102133	Council	North/South Collector Road	Project Complete	Project Complete	Project Complete	Complete	\$ 2,220,000	\$ 1,954,284	\$ 1,954,284	\$ -	\$ -	\$ -	\$ -	On Budget	Developer led, significant overspend predicted. Overspend reported to Council in February. Re P102137. Full project cost forecast to be \$8m, split 60% growth, 40% LOS.
	101781	Council	Support for MUBA	Investigations	Project Complete	Project Complete	On Track	\$ 37,500	\$ 25,796	\$ 37,500	\$ -	\$ -	\$ -	\$ -	On Budget	Support for MUBA
	101777	Council	Land - Blake St Extension	Construction Complete	Project Complete	Project Complete	On Track	\$ 40,000	\$ 33,372	\$ 40,000	\$ -	\$ -	\$ -	\$ -	On Budget	In conjunction with P1010777. Combined spend approx \$167,000. Final expenditure yet to be journalled from P100742. No further physical works planned this year.
	102013	Council	Townsend Rd Culvert	Investigations	Project Complete	Project Complete	On Track	\$ -	\$ 4,450	\$ 10,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Project initially cancelled, but NZTA since confirmed co-funding. Additional design expenditure likely to occur before end of June
	102079	Council	Gated Speed Signs	Not Started	Project Complete	Project Complete	Complete	\$ 45,000	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	On Budget	No project this year. Error.
	102427	Council	Town Centre Carpark (Ashley St) Layout Improvements	Investigations	Project Complete	Construction Complete	Delayed	\$ 37,500	\$ -	\$ 0	\$ -	\$ 37,500	\$ -	\$ 0	Under Budget (Delayed Spend)	Preliminary design completed. Yet to be discussed with stakeholders. Report drafted to RACB for design approval
	102428	Council	Town Centre Carpark (Alfred St) Layout Reconfiguration	Investigations	Project Complete	Construction Complete	At Risk	\$ 12,500	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Preliminary design completed. Awaiting feedback from stakeholders
	102429	Council	Town Centre Carpark (Ashley St) Layout Improvements	Investigations	Project Complete	Construction Complete	Delayed	\$ 112,500	\$ -	\$ 0	\$ -	\$ 112,500	\$ -	\$ 0	Under Budget (Delayed Spend)	Preliminary design completed. Yet to be discussed with stakeholders. Report drafted to RACB for design approval
	102430	Council	Town Centre Carpark (Alfred St) Layout Reconfiguration	Investigations	Project Complete	Construction Complete	At Risk	\$ 37,500	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving)	Preliminary design completed. Awaiting feedback from stakeholders
	102135	Council	Fernside/Todds Intersection	Not Started	Project Complete	Project Complete	On Track	\$ 25,000	\$ 12,688	\$ 25,000	\$ -	\$ -	\$ -	\$ -	On Budget	Detailed design progressing as much as possible through to end of June
	102382	Council	Durham Land Purchase for Carparking Growth	Not Started	Project Complete	Project Complete	On Track	\$ 374,750	\$ 67,553	\$ 275,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Demolition of former police station. Complete, awaiting final claim
	102646	Council	New Eastern Link Road (Unsubsidised)	Not Started	Project Complete	Project Complete	On Track	\$ -	\$ 130,637	\$ 130,637	\$ -	\$ -	\$ -	\$ -	Over Budget	No more costs to come - this expenditure to be expensed.
Renewal	100178	Council	Remetalling	Not Started	Construction Complete	Construction Complete	On Track	\$ 736,494	\$ 370,751	\$ 736,494	\$ -	\$ -	\$ -	\$ -	On Budget	Delivered through district roading maintenance contract. Additional expenditure to charge to P102230.
	100179	Council	Pavement Rehabilitation	Construction Complete	Project Complete	Project Complete	On Track	\$ 1,309,323	\$ 1,230,880	\$ 1,309,323	\$ -	\$ -	\$ -	\$ -	On Budget	Delivered through district roading maintenance contract. Additional expenditure to charge to P102231, with journal to follow. Final claim expected in April
	100180	Council	Drainage Renewals - K & C	Construction Underway	Project Complete	Project Complete	On Track	\$ 818,327	\$ 435,669	\$ 782,500	\$ -	\$ -	\$ -	\$ -	On Budget	Contract awarded to EDR contracting. Stephens St, Alfred St and Coates Place complete. Edward St and Charles Street underway
	100181	Council	Routine Resealing and Resurfacing	Construction Complete	Project Complete	Project Complete	Delayed	\$ 2,232,873	\$ 1,102,548	\$ 1,973,710	\$ -	\$ 259,163	\$ -	\$ -	On Budget	Delivered through district roading maintenance contract. Additional expenditure to charge to PJ 102620. Carryover of budget.
	100182	Council	Resurfacing - Thin Asphaltic	Construction Complete	Project Complete	Project Complete	On Track	\$ 695,578	\$ 479,635	\$ 672,230	\$ -	\$ -	\$ -	\$ -	On Budget	Delivered through district roading maintenance contract. Additional expenditure to charge to PJ 102621. Final claim expected in April
	100183	Council	Signs Renewal	Not Started	Project Complete	Project Complete	On Track	\$ 500,000	\$ 284,007	\$ 500,000	\$ -	\$ -	\$ -	\$ -	On Budget	Delivered through district roading maintenance contract. Additional expenditure to charge to PJ 102622

Roading Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

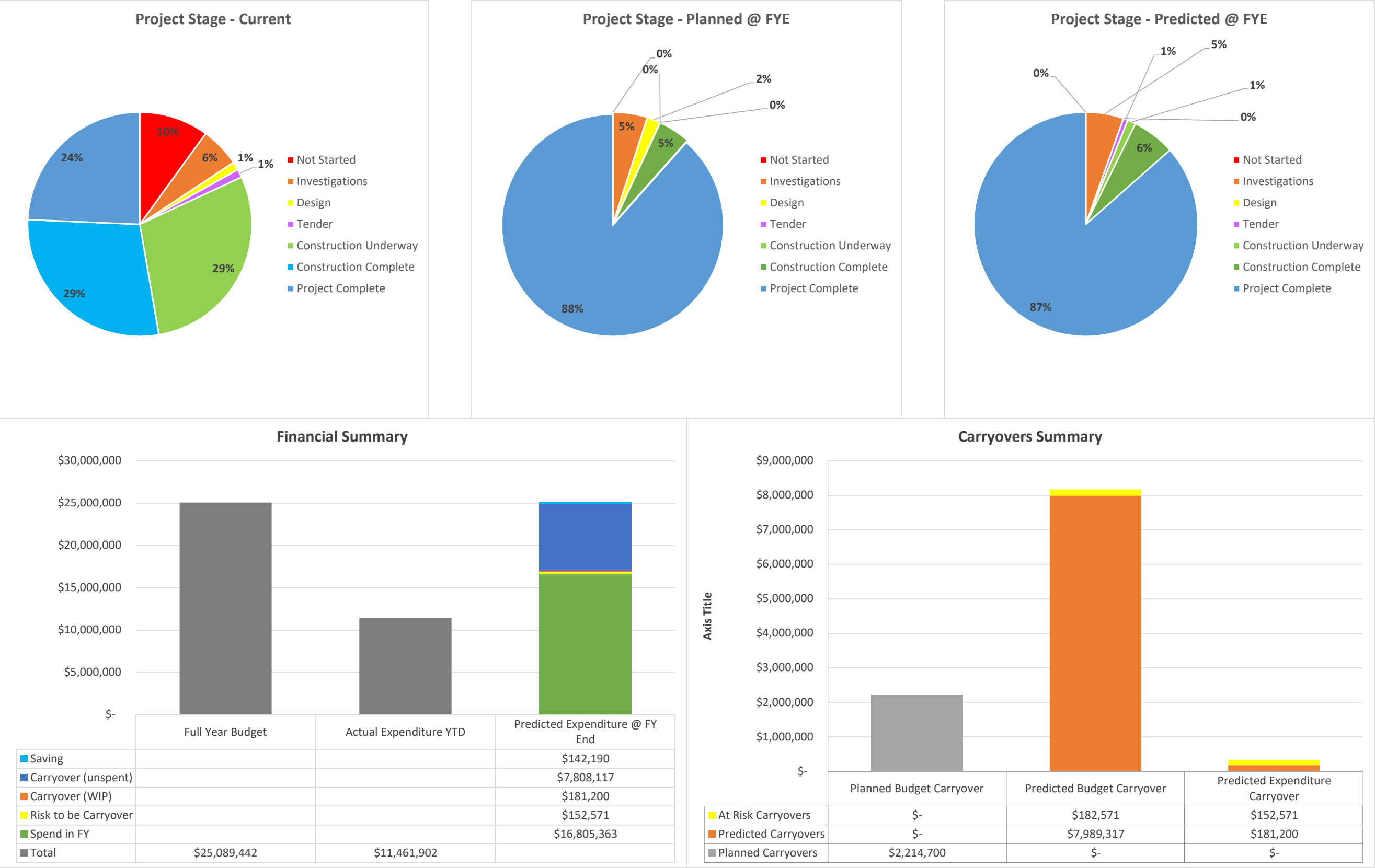
Activity Class	Account Number	Who Controls the timing	Project Parent	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Predicted Budget Status at FYE - Current	Comments
(blank)	100770	Others	Woodend East ODP	Not Started	Project Complete	Design	Delayed	\$ 200,000	\$ -	\$ 0	\$ -	\$ 200,000	\$ -	\$ 0	Under Budget (Delayed Spend)	Developer led, no update available. North-south collector road from Gladstone Road. Budget to be moved out.
Renewal	100184	Council	Lighting replacement	Construction Underway	Project Complete	Project Complete	On Track	\$ 131,756	\$ 166,453	\$ 131,756	\$ -	\$ -	\$ -	\$ -	On Budget	Delivered through lighting maintenance contract. Planned spend based on reduced budget for pole replacements only (based on previous years expenditure). Additional charges to go to P102623 (unsub), with journal to follow. LED Cost of \$50,000 to be carried over and capitalised in 2025/26 (re P102623)
	101232	Council	Footpath Reconstruction	Construction Underway	Project Complete	Project Complete	On Track	\$ 173,225	\$ 209,288	\$ 173,225	\$ -	\$ -	\$ -	\$ -	On Budget	Primarily delivered through district roading maintenance contract. Additional charges to go to P102627 (unsub), journal to follow
	101771	Council	Bridge Component Replacement	Tender	Design	Construction Underway	Delayed	\$ 394,848	\$ 79,800	\$ 203,018	\$ -	\$ 191,830	\$ -	\$ -	Under Budget (Delayed Spend)	Developed 3 year programme. Most physical works will be delayed; Corde completing only most urgent tasks. Works in conjunction with P102628
	102434	Others	Old Wainak Bridge Renewals	Not Started	Investigations	Design	On Track	\$ 14,700	\$ -	\$ 0	\$ 14,700	\$ 14,700	\$ 14,700	\$ 0	Under Budget (Saving Predicted)	CCC managed project to replace some of the bridge railings. No carry over
	102449	Council	Cycle Path Renewals	Construction Underway	Project Complete	Construction Complete	At Risk	\$ 14,141	\$ -	\$ 14,141	\$ -	\$ -	\$ -	\$ -	On Budget	Completed through district maintenance contract.
LCLR - LRI	100185	Council	Minor improvements	Construction Underway	Project Complete	Project Complete	Delayed	\$ 1,286,560	\$ 345,409	\$ 815,000	\$ -	\$ 471,560	\$ -	\$ -	Under Budget (Delayed Spend)	Multiple sites. Refer to TRIM 240418061541 for detailed list, and programme.
	100747	Council	Land Purchases - improved LoS	Design	Design	Tender	Delayed	\$ 249,700	\$ 48,856	\$ 48,856	\$ -	\$ 200,844	\$ -	\$ -	Under Budget (Delayed Spend)	To be spent as land purchases and ancillary works for designations progress. Barwells Road, Campions Road, Ward Road, Upper Seflon Road, and Southbrook Road.
	101101	Council	West Rangiora Route Improvement	Construction Complete	Project Complete	Project Complete	Complete	\$ 85,000	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	no costs to this code. West Rangiora has budget in 2025 / 26
	101556	Council	Land Purchases - Growth	Investigations	Investigations	Investigations	Delayed	\$ 115,990	\$ 27,227	\$ 27,227	\$ -	\$ 88,763	\$ -	\$ -	Under Budget (Delayed Spend)	Land area confirmed for Fernside / Todds, valuations complete. Agreement reached with 7 Todds Rd. Valuation in dispute for No. 245 Fernside Road. Need dispute resolved before proceeding further. Other sites include Charles Upham, Johns / Lehmans
	101983	Council	Southbrook Rd Future improvements	Investigations	Investigations	Investigations	Delayed	\$ 50,000	\$ 3,293	\$ 10,000	\$ -	\$ 40,000	\$ -	\$ -	Under Budget (Delayed Spend)	Investigations for possible land purchase in conjunction with Middle Brook culvert replacement. Budget to be moved out to future years rather than carried over.
	102448	Council	Broad Road Subsidised LCLR	Construction Complete	Project Complete	Project Complete	On Track	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Stage 2 of works with Corde. Construction completed, claim pending
	101036	Council	Tram Rd safety improvements including McHugh Road	Design	Project Complete	Project Complete	On Track	\$ 98,650	\$ 58,909	\$ 81,000	\$ -	\$ -	\$ -	\$ -	On Budget	Funding declined in NLTP - Proceeding with design only (programme status based on design only)
LCLR - W & C	100746	Council	New footpaths - major towns	Construction Underway	Project Complete	Construction Complete	Delayed	\$ 364,000	\$ 28,742	\$ 122,064	\$ -	\$ 241,936	\$ -	\$ -	Under Budget (Delayed Spend)	Lees Road, Kaiapoi and East Belt, Rangiora (towards MainPower oval). Both contracts awarded with late commencement dates, \$100,000 of unspent budget to be carried over to allow consideration be given to other projects (such as Blake St) next year and the rest will be a savings to Council
Unsubsidised	100187	Council	Gravel Pit Development	Construction Underway	Project Complete	Project Complete	On Track	\$ 12,340	\$ 10,940	\$ 12,340	\$ -	\$ -	\$ -	\$ -	On Budget	Works associated with the existing gravel pits, and meeting the resource consent conditions
	100361	Others	Council Performed Work	Construction Underway	Project Complete	Project Complete	On Track	\$ 460,469	\$ 855,574	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Direct payments to developers associated with subdivisions. Report approving projects accepted by Council in September showing overspend across category. Final site of Kippenberger Ave currently underway.
	100192	Council	New Passenger Transport Infrs	Construction Underway	Project Complete	Project Complete	On Track	\$ 94,250	\$ 29,364	\$ 81,000	\$ -	\$ -	\$ -	\$ -	On Budget	2024 / 2025 shelter installation complete, minor works for bike racks remains. Consultation for 2025 / 26 sites completed, and construction of concrete pads to occur prior to end of June
	102153	Council	Delivering Strategic Cycling Networks	Design	Construction Complete	Tender	Delayed	\$ 1,044,200	\$ 49,734	\$ 55,000	\$ -	\$ 994,200	\$ -	\$ 5,000	Under Budget (Delayed Spend)	Expenditure to date is shared path through Ravenswood Reserve (carry over from 23/24). Report to Council in March 2025 seeking decision on options for expenditure of remaining Council share of budget, confirmed to construct link from Chinnery Rd to Ravenswood Reserve in 2025 / 26. Budget to be carried over is \$320,000 with the rest a saving to Council
	102453	Council	Gravel Pit Land Purchase	Investigations	Design	Investigations	Delayed	\$ 927,635	\$ 21,953	\$ 80,000	\$ -	\$ 927,635	\$ -	\$ 80,000	Under Budget (Delayed Spend)	Works associated with investigations and purchasing of land for new gravel pits. Negotiations proceeding well, with purchase costs and initial development costs to be paid next year. Once land decision made, will need to consider other steps (eg consenting, access, site development) and whether more budget is needed. Budget to be moved out rather than carried over.
	100188	Others	Subdivisional Share Provision	Construction Underway	Project Complete	Project Complete	On Track	\$ 418,608	\$ 569,204	\$ 802,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Direct payments to developers associated with subdivisions. Report approving projects accepted by Council in September showing overspend across category. Final invoice for Summerset arrived, yet to be processed.
	102289	Council	Header PI Woodend to Kaiapoi Cycleway	Design	Construction Complete	Tender	Delayed	\$ 965,090	\$ 3,518	\$ 8,000	\$ -	\$ 965,090	\$ -	\$ 8,000	Under Budget (Delayed Spend)	Council approved expenditure on Kaiapoi link of this cycleway (Smith St to Pineacres). Link across Cam River to be confirmed, along with design detail for Old North Rd. Further report to KTCB seeking approval of Old North Rd amendments
	102230	Council	Remetalling	Construction Complete	Project Complete	Project Complete	On Track	\$ 96,671	\$ -	\$ 96,671	\$ -	\$ -	\$ -	\$ -	On Budget	Additional un-subsidised budget approved by Council. All expenditure going to subsidised code
	102231	Council	Pavement Rehabilitation	Construction Complete	Project Complete	Project Complete	On Track	\$ 180,767	\$ -	\$ 251,243	\$ -	\$ -	\$ -	\$ -	Over Budget	Additional un-subsidised budget approved by Council. All expenditure going to subsidised code
	102137	Council	North/South Collector Road	Project Complete	Project Complete	Project Complete	Complete	\$ 1,480,000	\$ 1,373,416	\$ 1,373,416	\$ -	\$ -	\$ -	\$ -	On Budget	Developer led, significant overspend predicted. Overspend reported to Council in February. Re P102133 - Full project cost forecast to be \$8m, split 60% growth, 40% LoS.
	102155	Council	Creating Walkable Neighbourhoods	Project Complete	Project Complete	Project Complete	Complete	\$ 7,693	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	project cancelled
	102154	Council	Safe, Green and Healthy School Travel	Project Complete	Project Complete	Project Complete	Complete	\$ 13,053	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	project cancelled
	102620	Council	Routine Resealing and Resurfacing	Construction Complete	Project Complete	Construction Complete	Delayed	\$ 42,520	\$ -	\$ 0	\$ -	\$ 42,520	\$ -	\$ 0	Under Budget (Delayed Spend)	Additional un-subsidised budget approved by Council. All expenditure going to subsidised code
	102621	Council	Resurfacing - Thin Asphaltic	Construction Complete	Project Complete	Construction Complete	Delayed	\$ 14,170	\$ -	\$ 0	\$ -	\$ 14,170	\$ -	\$ 0	Under Budget (Delayed Spend)	Additional un-subsidised budget approved by Council. All expenditure going to subsidised code
	102622	Council	Signs Renewal	Construction Complete	Project Complete	Project Complete	On Track	\$ 17,500	\$ -	\$ 17,500	\$ -	\$ -	\$ -	\$ -	On Budget	Additional un-subsidised budget approved by Council. All expenditure going to subsidised code
	102623	Council	Lighting Replacement	Construction Complete	Project Complete	Construction Complete	Delayed	\$ 98,240	\$ -	\$ 50,542	\$ -	\$ 47,698	\$ -	\$ -	Under Budget (Delayed Spend)	Additional un-subsidised budget approved by Council - carry over as WIP to cover purchase only of LED luminaires.

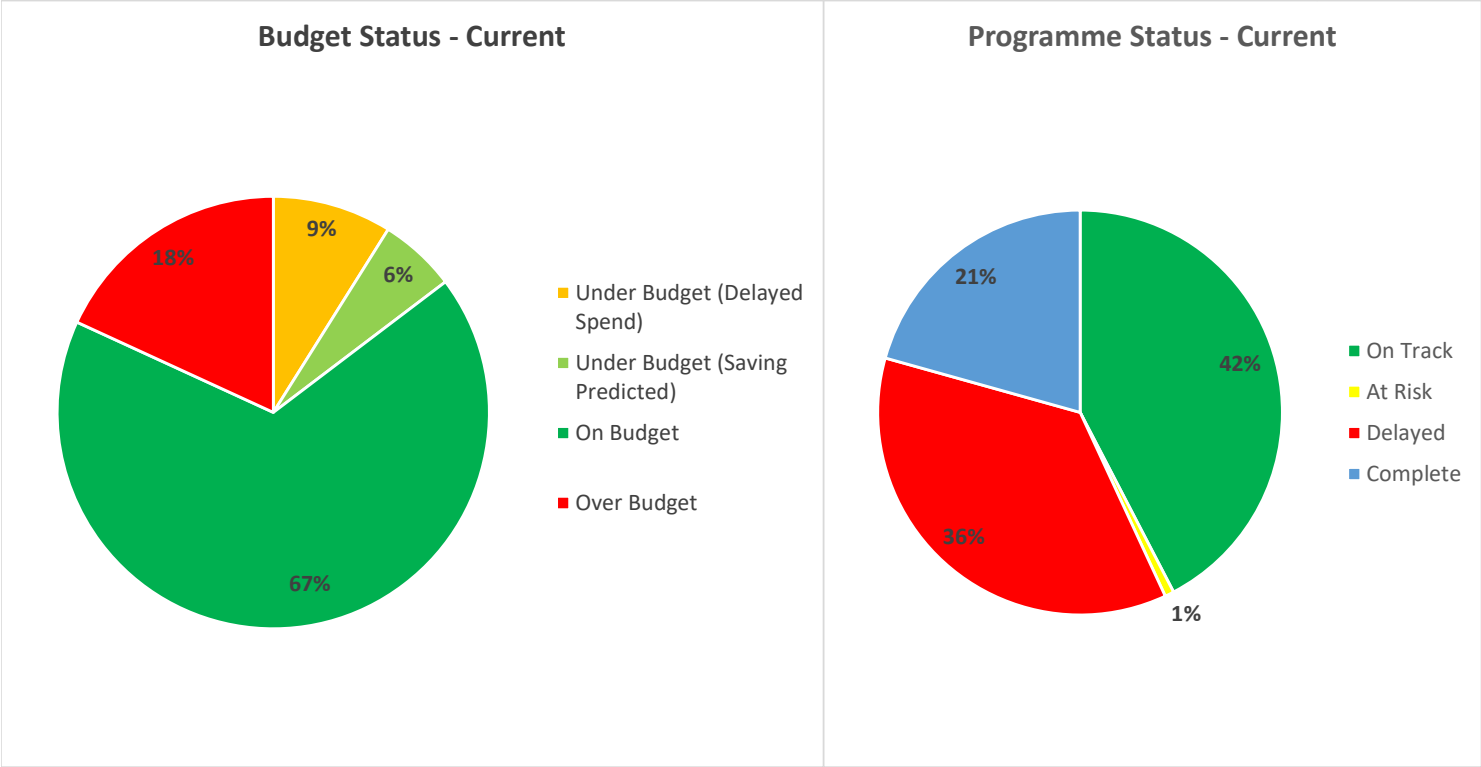
Roading Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

Activity Class	Account Number	Who Controls the Timing	Project Parent	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Predicted Budget Status at FYE - Current	Comments
(blank)	100770	Others	Woodend East ODP	Not Started	Project Complete	Design	Delayed	\$ 200,000	\$ -	\$ 0	\$ -	\$ 200,000	\$ -	\$ 0	Under Budget (Delayed Spend)	Developer led, no update available. North-south collector road from Gladstone Road. Budget to be moved out.
Unsubsidised	102624	Council	Drainage Renewals - K & C	Construction Complete	Project Complete	Project Complete	On Track	\$ 9,060	\$ -	\$ 9,060	\$ -	\$ -	\$ -	\$ -	On Budget	Additional un-subsidised budget approved by Council. All expenditure going to subsidised code
	102627	Council	Footpath Reconstruction	Construction Complete	Project Complete	Project Complete	On Track	\$ 219,410	\$ -	\$ 219,775	\$ -	\$ -	\$ -	\$ -	On Budget	Additional un-subsidised budget approved by Council. All expenditure going to subsidised code
	102628	Council	Bridge Component Replacement	Not Started	Project Complete	Design	Delayed	\$ 161,530	\$ -	\$ 0	\$ -	\$ 161,530	\$ -	\$ 0	Under Budget (Delayed Spend)	Currently developing the programme of works. Construction will be delayed. Works in conjunction with 101771
	102629	Council	Cycle Path Renewal	Construction Complete	Project Complete	Construction Complete	At Risk	\$ 18,430	\$ -	\$ 18,430	\$ -	\$ -	\$ -	\$ -	On Budget	Additional un-subsidised budget approved by Council.
UCLR - PTS	101389	Others	Travel Demand MGMT/Modelling	Project Complete	Project Complete	Project Complete	Complete	\$ 124,000	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Managed by greater Christchurch partners. No carry over planned for unspent budget
Grand Total								\$ 25,089,442	\$ 11,461,902	\$ 17,139,135	\$ 2,214,700	\$ 7,989,317	\$ 2,214,700	\$ 181,200		

Roading Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

SUMMARY





DEFINITIONS

Full Year Revised Budget	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
Unspent Budget	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
Programme - On Track	Refers to projects where the project work this FY is expected to be delivered by FYE.
Programme - At Risk	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
Programme - Delayed	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
On Budget	Refers to projects where the project work this FY is expected to be delivered within budget.
Over Budget	Refers to projects where the project work this FY will not be delivered on budget.
Under Budget (Delayed Spend)	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
Under Budget (Saving Predicted)	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
Approved Carryover	Refers to the projects where the carryovers for multi-year projects that were approved as part of the AP/LTP.
Additional Carryover	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
At Risk Carryover	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Drainage Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Rangiora	100118	Under Channel Piping	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 62,820	\$ 60,831	\$ 62,820	\$ -	\$ -	\$ -	\$ -	On Budget	Underchannel piping to be completed alongside kerb and channel replacements. Project is complete and as-builts submitted.
	100789	Blackett St piping	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 523,500	\$ 217,612	\$ 242,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Physical works completed in conjunction with North-East Rangiora Supply Main under budget. Forecast allows for forward design of Stage 2.
	100847	Minor improvements	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 64,630	\$ 64,067	\$ 64,067	\$ -	\$ -	\$ -	\$ -	On Budget	Minor improvements in Rangiora.
	100997	Johns Road Stormwater Main	Others	Project Complete	Project Complete	Project Complete	Complete	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project completed in 22/23
	100998	Johns Road Stormwater - Growth	Others	Project Complete	Project Complete	Project Complete	Complete	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project completed in 22/23
			Council												Over Budget	
	101732	Lineside Rd Drainage Upgrade Stage 2		Project Complete	Construction Complete	Project Complete	Complete	\$ 187,600	\$ 248,763	\$ 248,763	\$ -	\$ -	\$ -	\$ -	Over Budget	Construction of a new stormwater pipe on the east side of Lineside Road (between Flaxton Road and 652 Lineside Road) within the road carriageway. Over budget due to a low voltage (LV) cable relocation involving Mainpower, Chorus, Downer, Power Limited Ltd, and Schick. This caused delays and additional costs for the construction of Separable Portion B. A memo (TRIM 240910154291) provides further context on these additional costs.
			Council												On Budget	
	101891	Railway Drain Treatment		Investigations	Design	Investigations	Delayed	\$ 30,000	\$ 27,949	\$ 27,949	\$ 30,000	\$ 30,000	\$ 30,000	\$ 27,949	On Budget	Project is to reduce sediment and gross pollutants being discharged into the Railway Drain within Rangiora. Project has been delayed to allow for further investigation that includes the completions of an options memo. Design will be completed in 2025/26 and construction in 2026/27.
	100645	Land Purchase Pond 5, Culverts, Swales	Others	Project Complete	Project Complete	Project Complete	Complete	\$ 182,650	\$ 225,193	\$ 225,193	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover. Townsend Field E/O pipework. Project completed last FY however project could not be capitalised until 224c was issued to Developer.
	100849	Wiltshire Green Pipework Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 27,856	\$ 27,856	\$ -	\$ -	\$ -	\$ -	Over Budget	Project completed previous year. These are close out costs are primarily legal fees for easement acquisition.
			Council												Over Budget	Late carryover, project was completed last financial year however some of the assets were not capitalised. Exceeded budget due to the unforeseen differences in ground conditions where the gardens were constructed, we ended up needing to excavate, and subsequently backfill, greater volumes than we originally planned. This was handled by claiming higher amounts to previously scheduled items, instead of through a variation.
	101349	Eastbelt Rain Gardens & Soakpits		Project Complete	Project Complete	Project Complete	Complete	\$ 130,902	\$ 185,787	\$ 185,787	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover, project was completed last financial year however some of the assets were not capitalised. Exceeded budget due to the unforeseen differences in ground conditions where the gardens were constructed, we ended up needing to excavate, and subsequently backfill, greater volumes than we originally planned. This was handled by claiming higher amounts to previously scheduled items, instead of through a variation.
			Council												Under Budget (Delayed Spend)	
	101516	Southbrook Pipeline - Southern Cross to Flaxton		Not Started	Project Complete	Tender	Delayed	\$ 178,650	\$ -	\$ -	\$ -	\$ 178,650	\$ -	\$ -	Under Budget (Delayed Spend)	Financial contribution to developer led pipeline upgrade. Project delayed as developers resources will not be freed from work on the Christchurch Stadium until July/August.
Rangiora Total								\$ 1,510,752	\$ 1,089,783	\$ 1,119,435	\$ 80,000	\$ 258,650	\$ 80,000	\$ 62,949		
Coastal Urban			Council												On Budget	
	100999	Stormwater Minor Improvements	Council	Construction Complete	Project Complete	Project Complete	Complete	\$ 41,180	\$ 31,885	\$ 41,180	\$ -	\$ -	\$ -	\$ -	On Budget	Bridge Street Culvert Replacement. Project has two budgets (100999.000.5123) \$41,180 and (102613.000.5123) \$40,000 with a \$80,000 forecasted expenditure. Please refer to tender award report for more information (TRIM 241114201885).
	101517	School Road Drainage Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 541,000	\$ 362,411	\$ 362,411	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Drainage upgrade in School Rd Woodend. Construction completed.
	101736	Box Drain Improvements	Council	Investigations	Investigations	Investigations	On Track	\$ 286,350	\$ 161,785	\$ 200,000	\$ 286,350	\$ 286,350	\$ 286,350	\$ 200,000	Under Budget (Saving Predicted)	Concept design of Box Drain stormwater management.
			Council												On Budget	
	101962	Swindells Road Drainage Upgrade		Project Complete	Project Complete	Project Complete	Complete	\$ 300,000	\$ 254,798	\$ 254,798	\$ -	\$ -	\$ -	\$ -	On Budget	Portable Pump purchased for deployment during heavy rainfall events. Construction of a new subsoil drainage pipe with swale along the south side of the stopbank, adjacent the Ashley River, in Waikuku Beach. Purchase and construction completed on 1st of September 2024.
	102478	Woodend Capacity Improvements	Council	Investigations	Investigations	Investigations	On Track	\$ 62,820	\$ 32,554	\$ 55,000	\$ 62,820	\$ 62,820	\$ 62,820	\$ 55,000	On Budget	Investigations and design of capacity improvements in Woodend. Scope, design and timing still being finalised.
			Council												Under Budget (Delayed Spend)	
	102479	Pines Kairaki Upgrade		Investigations	Design	Investigations	Delayed	\$ 31,410	\$ 2,844	\$ 20,000	\$ 31,410	\$ 31,410	\$ 31,410	\$ 20,000	Under Budget (Delayed Spend)	Investigations and design of capacity improvements at Pines Kairaki. Project delayed to allow for further refinement of scope for drainage improvements. Construction pushed out to 2026/27.
	102212	39 Kings Ave Drainage Improvements	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 50,000	\$ 55,573	\$ 55,573	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover, project completed in July.
	102277	Rottern Rd Waikuku Beach flood	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 25,000	\$ 1,875	\$ 1,875	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Recommendation of no physical works.
	102276	10 Beach Crescent Waikuku Beach flood	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 80,000	\$ 597	\$ 8,000	\$ 80,000	\$ 80,000	\$ 8,000	\$ 8,000	Under Budget (Saving Predicted)	Working with Property team and the leasee of the camping ground. Construction will be 2025/26.
			Council												On Budget	
	102613	Bridge Street Culvert Upgrade		Construction Complete	Project Complete	Project Complete	Complete	\$ 40,000	\$ 38,796	\$ 40,000	\$ -	\$ -	\$ -	\$ -	On Budget	Bridge Street Culvert Replacement. Additional \$40k for 100999.
Coastal Urban Total								\$ 1,457,760	\$ 942,137	\$ 1,038,836	\$ 460,580	\$ 460,580	\$ 388,580	\$ 283,000		
Kaiapoi			Council												On Budget	
	100131	Underchannel piping		Design	Project Complete	Design	Delayed	\$ 40,940	\$ -	\$ 40,940	\$ -	\$ 40,940	\$ -	\$ 40,940	On Budget	Underchannel piping to be completed alongside kerb and channel replacements. CARRY OVER required to contribute towards required underchannel pipe in Akaroa Street for 2025 / 26 year
			Council												Over Budget	
	101005	Stormwater Minor Improvements		Project Complete	Project Complete	Project Complete	Complete	\$ 72,220	\$ 85,887	\$ 85,887	\$ -	\$ -	\$ -	\$ -	Over Budget	Stormwater minor improvements in Kaiapoi including distillery pipe. Physical works completed. Additional costs from closeout costs from previous years project and higher than expected split costs with a ECan for a project in Trousselot Park.
	101893	Ranfurly Street Pipe Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 208,460	\$ 184,564	\$ 184,564	\$ -	\$ -	\$ -	\$ -	On Budget	Construction due to be completed at the end of February.
			Council												On Budget	
	102480	Raven Quay Stormwater Renewal		Construction Underway	Project Complete	Project Complete	On Track	\$ 350,000	\$ 237,776	\$ 293,000	\$ -	\$ -	\$ -	\$ -	On Budget	Project involves combined SW, WW and Water Supply. Contract awarded with work on SS underway. SW portion to be completed Mar/Apr. Additional budget was requested and approved in December 2024 report to Council. This additional budget increases the total stormwater renewal budget to \$350,000. Project is complete as of the end of May, just awaiting as builts.
	102481	Kaikanui Diversion	Council	Investigations	Investigations	Investigations	On Track	\$ 52,350	\$ 3,232	\$ 30,000	\$ 52,350	\$ 52,350	\$ 52,350	\$ 30,000	Under Budget (Saving Predicted)	Investigation of options for Kaikanui Stream Channel diversion to reduce flooding impacts
	102482	Cridland St West Drainage Upgrades	Council	Investigations	Investigations	Investigations	On Track	\$ 52,350	\$ 21,950	\$ 35,000	\$ 52,350	\$ 52,350	\$ 52,350	\$ 35,000	Under Budget (Saving Predicted)	Investigation of options for SW and WW pumping station to alleviate flooding in Cridland Street West
			Council												On Budget	
	102396	9 Evans Pl Stormwater Renewal		Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ -	\$ 24,557	\$ -	\$ -	\$ -	\$ -	On Budget	Renewal of discharge pipe under garage completed under urgency due to replacement of garage located over top of the pipe. This is not over budget. Agreed with finance to use underspent renewals allocated for the "Feldwick PS Upgrade" for this project (100135.000.5124). Budget was underspent by \$70k.
	100135	Feldwick Pump Station Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 307,500	\$ 270,374	\$ 270,374	\$ -	\$ -	\$ -	\$ -	On Budget	Late carryover, project completed in July.
			Council												Over Budget	
	102584	Kaiapoi Drainage Reactive Capital Work		Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 66,345	\$ 66,345	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive capital works, pump refurbishment.
Kaiapoi Total								\$ 1,083,820	\$ 876,478	\$ 1,037,017	\$ 104,700	\$ 145,640	\$ 104,700	\$ 105,940		
			Council												On Budget	
	102121	Matai Place Stage 2		Project Complete	Project Complete	Project Complete	Complete	\$ 255,000	\$ 239,826	\$ 239,826	\$ -	\$ -	\$ -	\$ -	On Budget	Project tendered for overland flowpath in Matai Place
			Council												Under Budget (Saving Predicted)	
	102122	Pearsons Drain Capacity Improvements		Project Complete	Project Complete	Project Complete	Complete	\$ 330,000	\$ 38,022	\$ 38,022	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Localised channel improvements to improve drain capacity and improve LoS. Work completed.
			Council												Over Budget	
	102397	Burnett St Capacity Upgrades		Design	Design	Design	On Track	\$ 52,350	\$ 29,981	\$ 93,000	\$ 52,350	\$ 52,350	\$ 52,350	\$ 93,000	Over Budget	Design of flooding improvements at A&P showgrounds/Burnett Street Oxford. Overbudget due to significant consultation with key stakeholders. Construction has been pushed out to 26/27 to allow for further consultation.

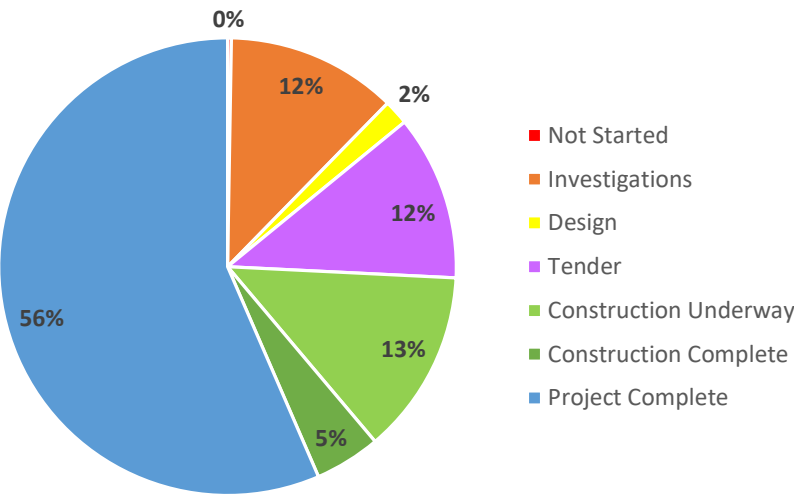
Drainage Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Oxford Total								\$ 653,060	\$ 307,897	\$ 382,848	\$ 52,350	\$ 52,350	\$ 52,350	\$ 93,000		
			Council													
Cust	102368	Cust Road Drainage Upgrades		Construction Complete	Project Complete	Construction Complete	Delayed	\$ 324,570	\$ 166,285	\$ 166,285	\$ 158,285	\$ 158,285	\$ 158,285	\$ -	Under Budget (Delayed Spend)	Main portion of work is complete. Overflow pipe through private property has been delayed by easement negotiations with property owner. Main portion of project to be capitalised with the remainder of work to completed when agreement with property owners is finalised.
Cust Total								\$ 324,570	\$ 166,285	\$ 166,285	\$ 158,285	\$ 158,285	\$ 158,285	\$ -		
Pegasus	101003	Stormwater Minor Improvements	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 15,705	\$ 11,641	\$ 15,705	\$ -	\$ -	\$ -	\$ -	On Budget	Kerb cut outs to be completed in Pegasus. Project has two budgets (101003.000.5123) \$15,705 and (102615.000.5123) \$50,000 with a \$33,432.36 total forecasted expenditure.
	102615	Pegasus Overflow Pipe	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 50,000	\$ 19,402	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	0
Pegasus Total								\$ 65,705	\$ 31,042	\$ 65,705	\$ -	\$ -	\$ -	\$ -		
Ohoka	101012	Mill Road SMAs	Council	Investigations	Investigations	Investigations	On Track	\$ 556,400	\$ 161,856	\$ 195,000	\$ 556,400	\$ 556,400	\$ 556,400	\$ 195,000	Under Budget (Saving Predicted)	Project on hold whilst consenting issues are resolved with Ecan, and District Plan. This project has been pushed out to 2026/27.
Ohoka Total								\$ 556,400	\$ 161,856	\$ 195,000	\$ 556,400	\$ 556,400	\$ 556,400	\$ 195,000		
District Drainage	101299	Mandeville Resurgence Channel Diversion/Upgrade	Council												Over Budget	Design of Mandeville resurgence channel stage 1. At risk due to unknown outcomes from public consultation that could delay design. Overbudget due to significant consultation with key stakeholders and a modelling assessment that was required as part of that consultation. Project has been delayed to allow for furrther consulation with key stakeholders. Construction has been pushed out to 2026/27.
				Investigations	Design	Investigations	Delayed	\$ 170,000	\$ 309,893	\$ 350,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 350,000	On Budget	Land has been purchased. Remaining budget in 2025/26 is to allow for fencing and house demolition costs.
	102216	1030 Loburn Whiterock Rd	Council	Tender	Tender	Tender	On Track	\$ 852,350	\$ 796,879	\$ 800,000	\$ 852,350	\$ 852,350	\$ 852,350	\$ 800,000	Under Budget (Delayed Spend)	Budget for contribution to ECan for Cam River survey north of Bramleys Road. Project delayed as WDC is awaiting survey data and scope from Ecan.
	102274	Upper Cam River WDC contribution	Others	Tender	Project Complete	Tender	Delayed	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	Under Budget (Saving Predicted)	The Maintenance work that was identified in the Flood Investigation Reports No's 231-47 & H18 has been completed. Also a new box Culvert has been installed, and the Diversion Race improvements have been programmed to started & be completed in September.
			Council												On Budget	Works have been completed
	102281	Greens Rd Tuahiwī		Project Complete	Project Complete	Project Complete	Complete	\$ 103,900	\$ 78,363	\$ 78,363	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	The swale and bund works in the adjoining properties have been completer under the Maintenance contract.
	102282	Woodfields Rd Cust	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 150,000	\$ 130,728	\$ 130,728	\$ -	\$ -	\$ -	\$ -	On Budget	Work tendered.
	102284	Washington place West Eyreton flood	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 217,520	\$ 173,439	\$ 173,439	\$ -	\$ -	\$ -	\$ -	Over Budget	Better off funding. Project completed.
	102286	Upper Sefton Road Ashley flood	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 80,000	\$ 79,962	\$ 79,962	\$ -	\$ -	\$ -	\$ -	On Budget	Late carryover, project completed.
	102042	Wolffs Rd July 22 Flood	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 80,000	\$ 97,298	\$ 97,298	\$ -	\$ -	\$ -	\$ -	On Budget	Late carryover, project completed.
	101471	Cones Road Land Purchase	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 130,250	\$ 131,531	\$ 131,531	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Late carryover, project completed in July.
	101523	Cones Road Drain Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 362,300	\$ 350,974	\$ 350,974	\$ -	\$ -	\$ -	\$ -	On Budget	Tender closed and construction underway, due to be finished in June.
	102213	Wilson Drive Pipe Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 185,000	\$ 113,465	\$ 113,465	\$ -	\$ -	\$ -	\$ -	Over Budget	Expenditure carried over from 23/24 related to flood investigation work. To be expensed at end of the financial year.
	102285	Lower Sefton Rd Ashley flood	Council	Construction Underway	Project Complete	Project Complete	At Risk	\$ 100,000	\$ 12,415	\$ 100,000	\$ -	\$ -	\$ -	\$ -	On Budget	Construction of culvert and headwall completed, forecast allows for additional grate final invoice.
	102293	Flood response investigations general	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 7,199	\$ 7,199	\$ -	\$ -	\$ -	\$ -	Over Budget	Pipe upgrade completed. Unforeseen additional costs due to a sewer line conflict.
	102278	Tram Rd Clarkville flood	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 100,000	\$ 95,231	\$ 97,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Corner of Kings Ave Rd and Waikuku Beach. Investigation has identified no work required. Project closed.
	102612	Topito Road Culvert Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 20,000	\$ 27,284	\$ 27,284	\$ -	\$ -	\$ -	\$ -		
	102633	Beach Rd Flood Mitigation	Council	Project Complete	Investigations	Project Complete	Complete	\$ 35,000	\$ 2,992	\$ 2,992	\$ -	\$ -	\$ -	\$ -		
District Drainage Total								\$ 2,721,320	\$ 2,441,375	\$ 2,655,630	\$ 1,022,350	\$ 1,072,350	\$ 1,022,350	\$ 1,150,000		
Water Zone	102056	ZIPA Minor Capital Works	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ 108,730	\$ 36,983	\$ 108,730	\$ -	\$ -	\$ -	\$ -	On Budget	Minor maintenatce works.
Water Zone Total								\$ 108,730	\$ 36,983	\$ 108,730	\$ -	\$ -	\$ -	\$ -		
Stockwater Race	100043	Culvert Replacement	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 26,180	\$ 1,256	\$ 26,180	\$ -	\$ -	\$ -	\$ -	On Budget	Multiple culvert replacements. Work is underway and will be completed this financial year.
Stockwater Race Total								\$ 26,180	\$ 1,256	\$ 26,180	\$ -	\$ -	\$ -	\$ -		
District - Infra	102410	Infrastructure Resilience Fund	Council	Not Started	Investigations	Investigations	On Track	\$ 57,000	\$ 1,800	\$ 10,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Infrastructure resilience fund. Work programme being developed by Infrastructure Resilience team.
	102616	Greigs Rd Culvert Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 35,000	\$ 39,626	\$ 30,000	\$ -	\$ -	\$ -	\$ -	On Budget	Culvert upgrade with box culvert.
	102631	246 Revells Rd	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 50,000	\$ 356	\$ 356	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	A pipe has been requested to be put through the stopbank while Ecan is working on the stopbank. Design in progress.
	102636	96 Topito Rd	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 80,000	\$ 1,843	\$ 80,000	\$ -	\$ -	\$ -	\$ -	On Budget	Design finalising. Tender soon.
	102638	Church Bush Rd	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 58,000	\$ 2,998	\$ 58,000	\$ -	\$ -	\$ -	\$ -	On Budget	Design finalising. Tender soon.
District - Infrastructure Resilience Total								\$ 370,000	\$ 50,917	\$ 268,356	\$ -	\$ -	\$ -	\$ -		
District - Better Off Funding	102371	Flaxton Road Tree Removal	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 21,000	\$ 21,693	\$ 21,693	\$ -	\$ -	\$ -	\$ -	On Budget	Better off funding for removal and replanting of trees.
	102378	Wolffs Road	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 290,000	\$ 66,439	\$ 66,439	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Late carryover, project completed
	102379	Cones Road	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 345,000	\$ 164,478	\$ 164,478	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Late carryover, project completed.
	102398	Batten Grove Flood Works	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 29,000	\$ 29,022	\$ 29,022	\$ -	\$ -	\$ -	\$ -	On Budget	Project completed last FY but not capitalised.
	102608	Poyntz Road Drainage Upgrades	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 150,000	\$ 3,520	\$ 150,000	\$ -	\$ -	\$ -	\$ -	On Budget	Roadside swale and driveway improvements to reduce flooding and take stockwater surcharge. Construction in progress.
			Others	Construction Complete	Project Complete	Project Complete	Complete	\$ 12,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Budget for contribution to ECan for Cam River maintenance. Will be invoiced when Ecan have completed the work which has been delayed by Ecan. Work is complete.
	102609	Allin Drive Drainage Improvements	Council	Construction Complete	Project Complete	Project Complete	Complete	\$ 50,000	\$ 47,220	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Better off funding, swale improvements
	102288	Header PJ Building climate change resilience	Council	Not Started	Project Complete	Project Complete	On Track	\$ 10,800	\$ 2,050	\$ 10,800	\$ -	\$ -	\$ -	\$ -	On Budget	With Resilience team
	102619	Sandown Boulevard Drainage Improvements		Project Complete	Project Complete	Project Complete	Complete	\$ 12,500	\$ 17,481	\$ 17,481	\$ -	\$ -	\$ -	\$ -	Over Budget	Project complete, awaiting final costs
District - Better Off Funding Total								\$ 921,000	\$ 351,904	\$ 509,914	\$ -	\$ -	\$ -	\$ -		
Grand Total								\$ 9,799,297	\$ 6,467,407	\$ 7,583,429	\$ 2,434,665	\$ 2,704,255	\$ 2,362,665	\$ 1,889,889		

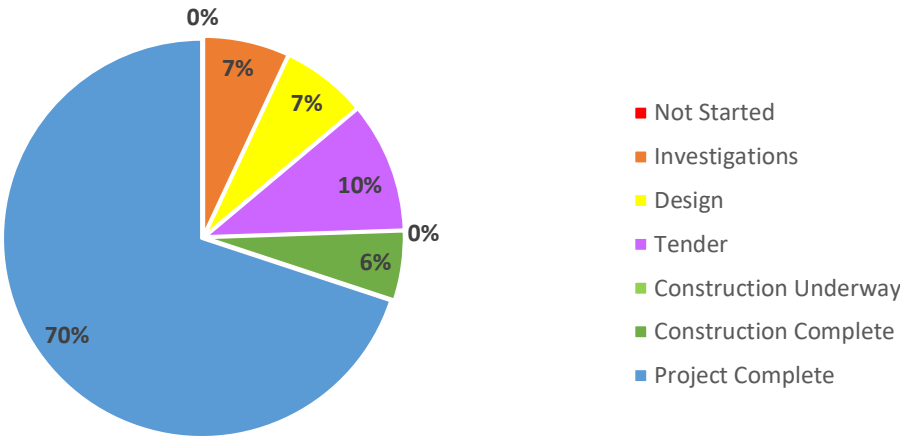
Drainage Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

SUMMARY

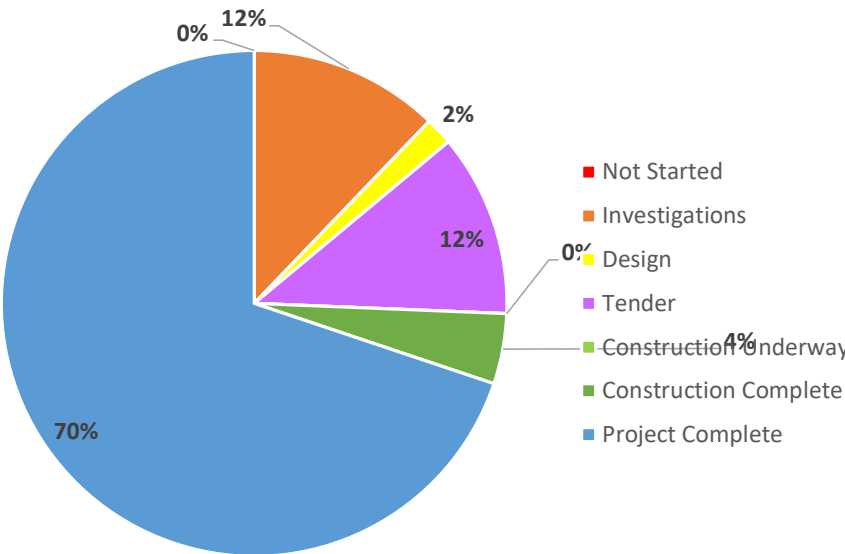
Project Stage - Current



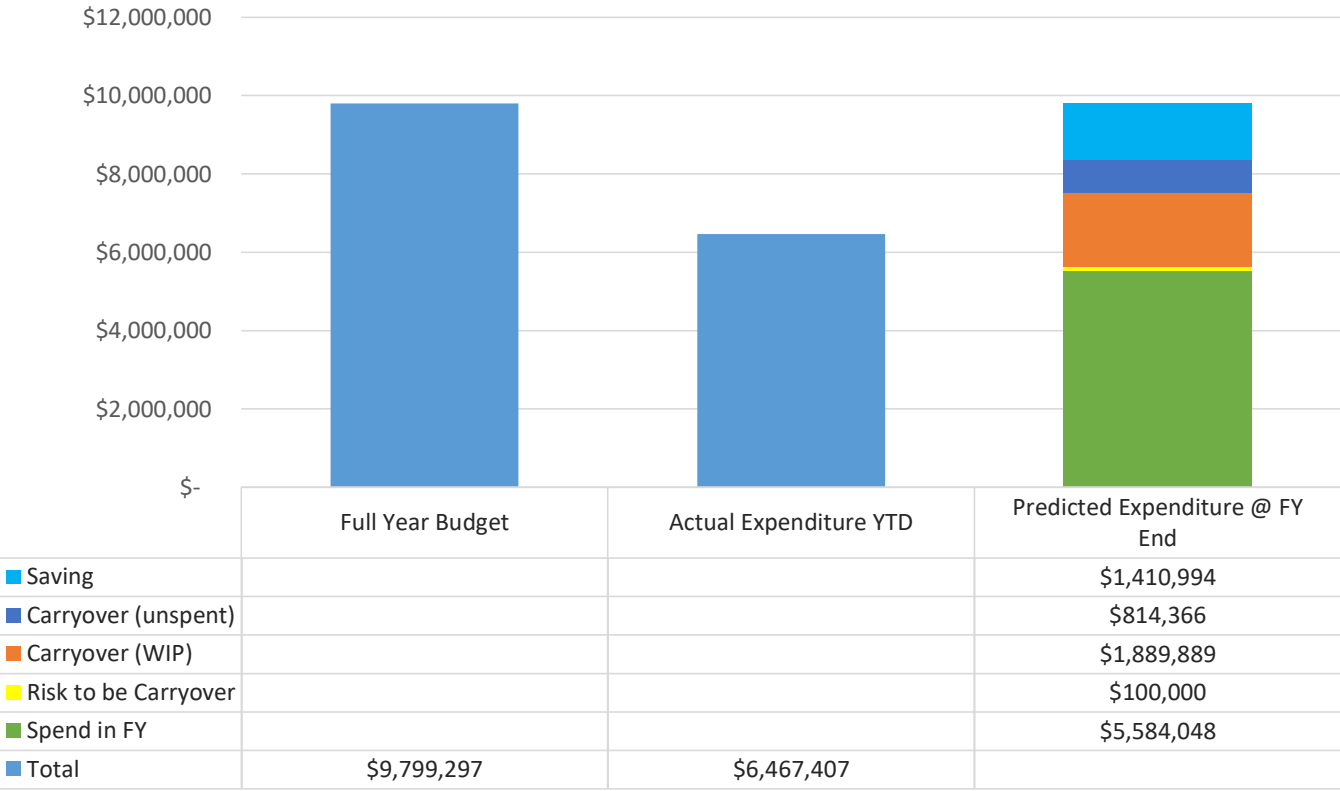
Project Stage - Planned @ FYE



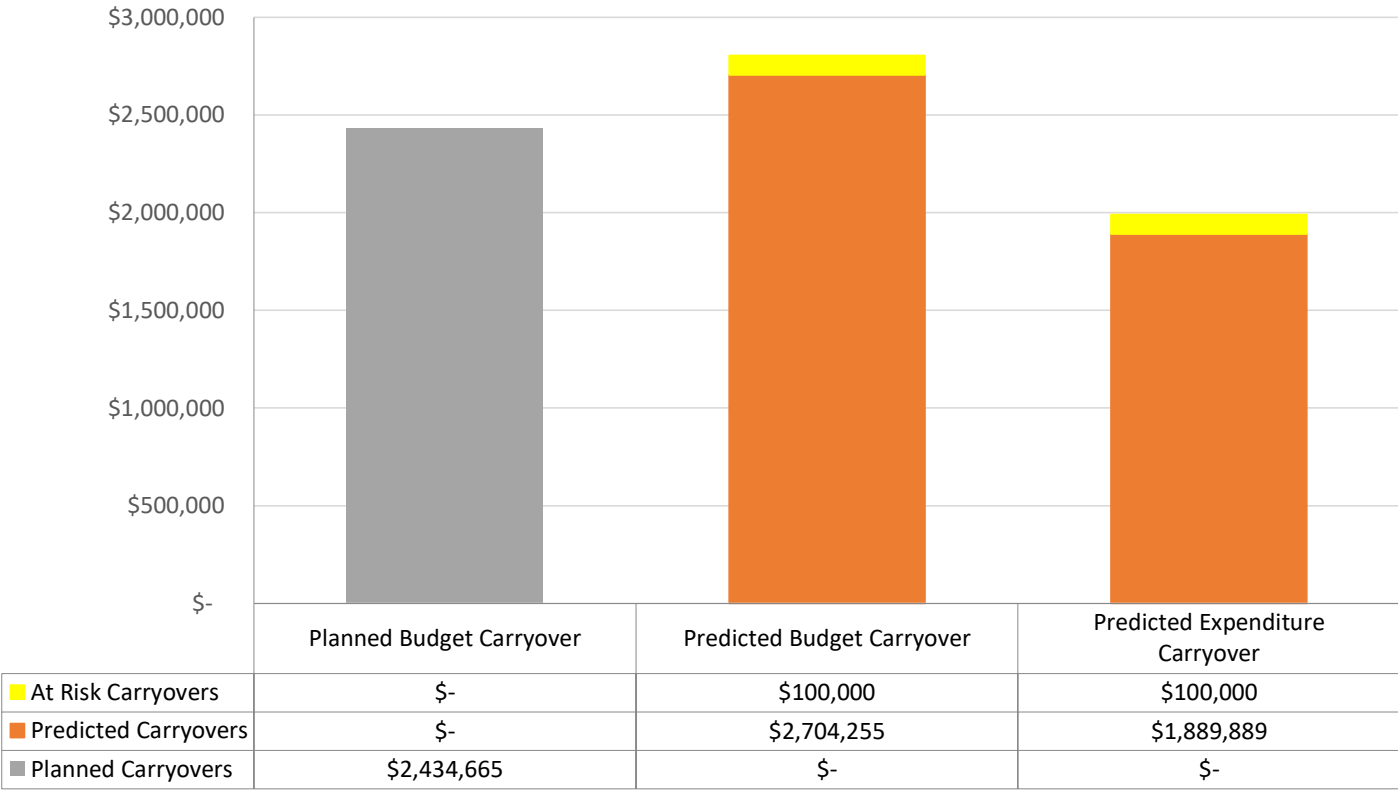
Project Stage - Predicted @ FYE



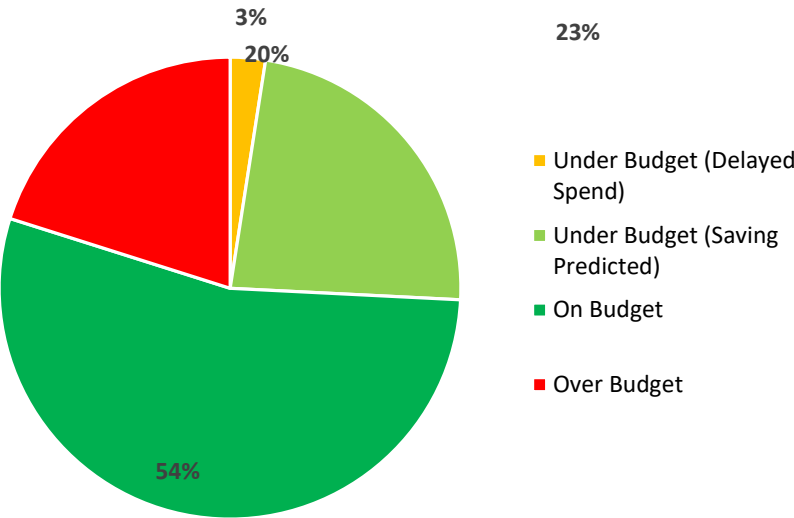
Financial Summary



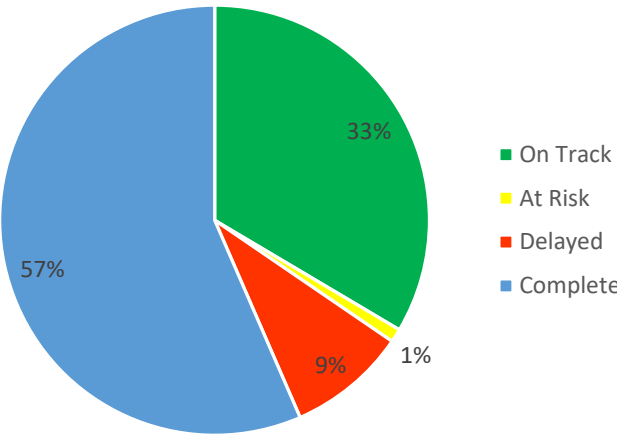
Carryovers Summary



Budget Status - Current



Programme Status - Current



DEFINITIONS

Full Year Revised Budget	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
Unspent Budget	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
Programme - On Track	Refers to projects where the project work this FY is expected to be delivered by FYE.
Programme - At Risk	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
Programme - Delayed	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
On Budget	Refers to projects where the project work this FY is expected to be delivered within budget.
Over Budget	Refers to projects where the project work this FY will not be delivered on budget.
Under Budget (Delayed Spend)	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
Under Budget (Saving Predicted)	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
Approved Carryover	Refers to the projects where the carryovers for multi-year projects that were approved as part of the AP/LTP.
Additional Carryover	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
At Risk Carryover	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Water Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Rangiora	100002	Pipeline replacements	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 837,600	\$ 719,641	\$ 845,000	\$ -	\$ -	\$ -	\$ -	On Budget	Ashgrove to Ayers renewal complete. Ashley Street renewal started.
	101894	Rangiora Source Upgrade 1	Council	Design	Project Complete	Design	Delayed	\$ 816,450	\$ 309,948	\$ 350,000	\$ -	\$ 816,450	\$ -	\$ 350,000	Under Budget (Delayed Spend)	Well head construction for well that was drilled last year. Delays with landowner and property aquisition.
	101381	Rangiora UV Treatment Installation	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 2,155,000	\$ 2,368,759	\$ 2,368,759	\$ -	\$ -	\$ -	\$ -	Over Budget	UV upgrade Rangiora. Forecasted costs over budget due to extra professional fees and construction variations.
	102106	Northeast Rangiora Supply Main	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 3,253,820	\$ 1,898,674	\$ 1,898,674	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	New water supply main from King Street to East Belt under the railway. Work completed.
	102107	East Belt Booster Main Stage 1	Others	Construction Complete	Project Complete	Project Complete	On Track	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	On Budget	Developer led project. Construction complete awaiting final invoices.
	102108	East Belt Booster Main Stage 2	Others	Construction Complete	Project Complete	Project Complete	On Track	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	On Budget	Developer led project. Construction complete awaiting final invoices.
	100903	Lehmans Rd Link Main - Stage 1	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 154,956	\$ 47,076	\$ 47,076	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project completed in July 24.
	102520	East Rangiora Northern Link Main	Others	Tender	Tender	Tender	Delayed	\$ 75,470	\$ -	\$ -	\$ 75,470	\$ 75,470	\$ 75,470	\$ -	Under Budget (Delayed Spend)	Developer led project. Financial contribution to developer, relates to 102522. To be paid next FY when construction is completed.
	102522	Ayers St Water Treatment Plant to East Belt Supply Main	Council	Tender	Tender	Tender	On Track	\$ 179,037	\$ 112,239	\$ 195,000	\$ 179,037	\$ 179,037	\$ 179,037	\$ 195,000	Over Budget	New DN450 main from the headworks to Kingsbury Avenue Stormwater Utility Reserve. New DN300 water main from Kingsbury Ave Stormwater Utility Reserve to King Street. New DN200 water supply main from King Street to East Belt crossing the railway line between 12A and 16A Wales Street. Forecast design scope has increased due to ground and service investigation costs, and fees associated with Kiwirail crossing.
	102523	Todds Road Extension Main	Others	Project Complete	Project Complete	Project Complete	Complete	\$ 11,516	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Developer led project - financial contribution from Council. Project completed in previous financial years.
	102524	Southwest Rangiora Supply Main Stage 1	Others	Project Complete	Project Complete	Project Complete	Complete	\$ 69,102	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Developer led project - financial contribution from Council. Project completed last financial year.
	102525	South Belt Link Main	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 249,378	\$ 41,855	\$ 252,000	\$ -	\$ -	\$ -	\$ -	On Budget	South Belt Link Main, project tendered and due to be completed in May.
	102527	Rangiora Electrical renewals	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 12,564	\$ -	\$ 12,564	\$ -	\$ -	\$ -	\$ -	On Budget	Planned electrical renewals. Awarded under the electrical maintenance contract.
	102528	Johns Road East Supply Main	Council	Tender	Tender	Tender	On Track	\$ 52,350	\$ 17,803	\$ 34,000	\$ 52,350	\$ 52,350	\$ 52,350	\$ 34,000	Under Budget (Saving Predicted)	Design of Johns Road East supply main upgrade.
	102110	Townsend Road Pipeline Realignment	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 300,000	\$ 297,948	\$ 297,948	\$ -	\$ -	\$ -	\$ -	On Budget	Late carryover, undergrounding of critical pipe in conjunction with road culvert replacement. Work completed.
	102339	Rangiora Water Reactive Capital Work	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 63,721	\$ 63,721	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted reactive renewals
	102401	Southwest Rangiora Supply Main Stage 1	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 57,815	\$ 57,815	\$ -	\$ -	\$ -	\$ -	Over Budget	Developer led growth project. Completed in 23/24 but delayed expenditure due to 224c.
Rangiora Total								\$ 8,861,423	\$ 6,116,159	\$ 6,697,416	\$ 306,857	\$ 1,123,307	\$ 306,857	\$ 579,000		
	100019	Rangiora Woodend Rd main upgrade	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 782,900	\$ 472,361	\$ 497,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	New Water trunk main along Rangiora Woodend Rd and School Rd. Winning tender was lower than expected and project has been delivered quicker than planned so overall savings forecast.
	102529	Additional Equestrian Source Well	Council	Design	Design	Design	On Track	\$ 68,050	\$ 32,407	\$ 125,000	\$ 68,050	\$ 68,050	\$ 68,050	\$ 125,000	Over Budget	Design, tendering and drilling of new well in 24/25. Design, tendering and development of well head in 25/26. To be capitalised in 25/26
	102530	Pegasus Water Treatment Plant Sand Upgrade	Council	Construction Underway	Project Complete	Construction Underway	On Track	\$ 209,400	\$ 9,906	\$ 125,000	\$ 209,400	\$ 209,400	\$ 209,400	\$ 125,000	Under Budget (Saving Predicted)	Replacement of sand media. Due to forecast weather and water demand we are unlikely to be able to complete sand replacement in both filters and will need to stagger filter replacements over the winter period spanning into 25/26 FY.
	102531	Ravenswood Trunk Main North Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 31,410	\$ -	\$ 31,410	\$ -	\$ -	\$ -	\$ -	On Budget	Complete. Developer led project. Install new surface water pump at Chinnerys Road. Pipe Upsized. No outstanding payments from Developer.
	102532	Pegasus WTP additional Chlorine Dosing Pump	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 10,470	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Additional chlorine dosing pump. Over budget due to additional electrical works required for install.
	102533	Chinnerys Road WTP Flowmeter + Cl Dosing	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 26,180	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	Over Budget	New flowmeter and chlorine dosing pump with Water Unit. Complete, awaiting as builts & final costs.
	102534	Rangiora Woodend Road Booster Main Stage 1	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 209,400	\$ 107,357	\$ 133,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	New Water trunk main along Rangiora Woodend Rd and School Rd. Linked to 100019 above. Project costs lower than planned, due to lower tender price and faster delivery times.
	102535	Woodend-Pegasus Electrical renewals	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 31,410	\$ 17,541	\$ 31,410	\$ -	\$ -	\$ -	\$ -	On Budget	Planned electrical renewals. Awarded under the electrical maintenance contract.
	101105	Woodend Headworks Renewals	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 6,917	\$ 6,917	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted reactive renewal
Woodend-Pegasus Total								\$ 1,369,220	\$ 646,489	\$ 1,002,737	\$ 277,450	\$ 277,450	\$ 277,450	\$ 250,000		
Waikuku Beach	100681	Headworks Upgrade	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 10,470	\$ 2,328	\$ 2,328	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Minor roof ventilation improvements completed.

Water Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Waikuku Beach	102538	Kings Ave WTP Static Mixer	Council	Construction Underway	Project Complete	Project Complete	At Risk	\$ 41,880	\$ 11,659	\$ 41,880	\$ -	\$ -	\$ -	\$ -	On Budget	Static mixer at Kings Ave. Static mixer has been ordered. Tight timeframes as construction cannot commence until winter due to water restrictions during cut in.
	102539	Waikuku Beach UVT and Cl Dosing pumps	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 52,350	\$ 22,134	\$ 52,350	\$ -	\$ -	\$ -	\$ -	On Budget	Additional chlorine dosing pump with Water Unit for pricing.
	102211	Kings Avenue Water Headworks Building Improvements	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 50,000	\$ 52,820	\$ 52,820	\$ -	\$ -	\$ -	\$ -	Over Budget	Flood repair work to Kings Ave PS, late carryover as work not capitalised in 23/24. Work completed
	102341	Waikuku Beach Water Reactive Capital Work	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 9,910	\$ 9,910	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive renewals
	Waikuku Beach Total							\$ 154,700	\$ 98,851	\$ 159,288	\$ -	\$ -	\$ -	\$ -		
Ohoka	102090	Ohoka UV upgrade	Council	Construction Underway	Construction Underway	Construction Underway	On Track	\$ -	\$ 31,167	\$ 31,167	\$ -	\$ -	\$ -	\$ -	Over Budget	Design costs for Ohoka UV, to be journalled over to 102536.
	101111	Ohoka Restrictor Upgrades	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 31,410	\$ 1,223	\$ 31,410	\$ -	\$ -	\$ -	\$ -	On Budget	Restrictor upgrades, currently being installed by the WU.
	102540	Ohoka WTP Upgrade	Council	Construction Underway	Construction Underway	Construction Underway	On Track	\$ 266,450	\$ 49,150	\$ 169,107	\$ 266,450	\$ 266,450	\$ 266,450	\$ 169,107	Under Budget (Saving Predicted)	UV upgrade at Ohoka WTP. To be completed in 25/26. Due to be tendered Feb/Mar with construction completed Sept 2025.
	102541	Ohoka Generator	Council	Construction Underway	Construction Underway	Construction Underway	On Track	\$ 52,350	\$ 18,077	\$ 52,350	\$ 52,350	\$ 52,350	\$ 52,350	\$ 52,350	On Budget	Design and tender for new generator at Ohoka WTP. To be installed alognside new UV upgrade in 25/26
	102536	Ohoka UV upgrade	Council	Construction Underway	Construction Underway	Construction Underway	On Track	\$ 742,300	\$ 225,990	\$ 375,000	\$ 742,300	\$ 742,300	\$ 742,300	\$ 375,000	Under Budget (Saving Predicted)	UV upgrade at Ohoka WTP. To be completed in 25/26. Due to be tendered Feb/Mar with construction completed Sept 2025. Budget or schedule adjustment between 24/25 and 25/26 will be discussed with Council once tenders are received.
	102342	Ohoka Water Reactive Capital Work	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 49,630	\$ 49,630	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted reactive renewal
	Ohoka Total							\$ 1,092,510	\$ 375,236	\$ 708,664	\$ 1,061,100	\$ 1,061,100	\$ 1,061,100	\$ 596,457		
	100627	Mandeville water Pipeline Renewals	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 193,695	\$ 167,019	\$ 189,000	\$ -	\$ -	\$ -	\$ -	On Budget	Water pipeline renewals construction completed, remaining forecast is for forward design for 25/26 renewals.
	102542	Two Chain Rd 3rd Well	Council		Design	Design	On Track	\$ 448,800	\$ 184,230	\$ 292,000	\$ 448,800	\$ 448,800	\$ 448,800	\$ 292,000	Under Budget (Saving Predicted)	Design, tendering and drilling of new well in 24/25. Design, tendering and development of well head in 25/26. To be capitalised in 25/26
	102543	Mandeville Restrictor Upgrades	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 62,820	\$ 6,020	\$ 62,820	\$ -	\$ -	\$ -	\$ -	On Budget	Restrictor upgrades, currently being installed by the WU.
	102343	Mandeville Water Reactive Capital Work	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 11,696	\$ 11,696	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive renewals
	Mandeville Total							\$ 705,315	\$ 370,836	\$ 557,388	\$ 448,800	\$ 448,800	\$ 448,800	\$ 292,000		
Kaiapoi	100032	Pipe Replacement	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 441,450	\$ 231,602	\$ 369,000	\$ -	\$ -	\$ -	\$ -	On Budget	Raven Quay pipeline renewal. Project tendered and to be constructed alognside SW and WW. In addition cridland Street renewal will be completed this year.
	101903	Darnley Square - Source	Council	Construction Underway	Project Complete	Project Complete	At Risk	\$ 678,930	\$ 360,100	\$ 678,930	\$ -	\$ -	\$ -	\$ -	On Budget	Construction of new well head at Darnley Square back up well. Delay risks due to design and consenting delays
	101382	Kaiapio UV Treatment Implementation		Project Complete	Project Complete	Project Complete	On Track	\$ 3,980,000	\$ 3,934,047	\$ 4,186,960	\$ -	\$ -	\$ -	\$ -	Over Budget	UV Upgrade Kaiapoi. Forecast costs over budget due to extra professional fees and construction variations. Costs include allowance for contract variations. Project complete, awaiting as builds.
	100036	E/o - North East Supply Main	Others	Not Started	Project Complete	Project Complete	Delayed	\$ 18,846	\$ -	\$ 18,846	\$ -	\$ 18,846	\$ -	\$ 18,846	On Budget	Financial contribution to developer led project.
	102544	Tunas Street Hakarau Road Connection	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 125,640	\$ 85,754	\$ 85,754	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Watermain upgrade, construction completed by Water Unit.
	101580	Kaiapoi Water Reticulation Quality Monitoring Eq	Council	Construction Underway	Construction Complete	Construction Complete	Complete	\$ -	\$ 6,430	\$ 6,430	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted capex
	102344	Kaiapoi Water Reactive Capital Work	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 77,205	\$ 77,205	\$ -	\$ -	\$ -	\$ -	Over Budget	Unbudgeted reactive renewal
	Kaiapoi Total							\$ 5,244,866	\$ 4,695,138	\$ 5,423,125	\$ -	\$ 18,846	\$ -	\$ 18,846		
	100044	Pipeline Replacement	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 460,110	\$ 302,778	\$ 450,000	\$ -	\$ -	\$ -	\$ -	On Budget	Woodstock Road watermain renewal completed. Scope extended to include Island Rd watermain renewal.
Oxford Rural No.1	102238	Oxford Rural No.1 Back-up Well	Council	Construction Underway	Project Complete	Construction Underway	Delayed	\$ 666,450	\$ 254,583	\$ 275,000	\$ -	\$ 666,450	\$ -	\$ 275,000	Under Budget (Delayed Spend)	New backup well at McPhedrons. Issue with adjacent landowner opposing consent will delay well head development until 25/26
	102545	Oxford Rural No.1 Restrictor Upgrades	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 41,880	\$ -	\$ 41,880	\$ -	\$ -	\$ -	\$ -	On Budget	Restrictor upgrades. Currently being installed by the WU.
	102245	Rockford Rd River Intake&Deep Well sites	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 46,668	\$ 46,668	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover - project completed. WIP costs relate to Peraki Well redevelopment incorrectly coded to this project. These will be journalled over to Kaiapoi cost centre.
	Oxford Rural No.1 Total							\$ 1,168,440	\$ 608,840	\$ 818,359	\$ -	\$ 666,450	\$ -	\$ 275,000		
	100052	Pipeline replacements	Council	Design	Design	Design	On Track	\$ 52,220	\$ 12,175	\$ 19,000	\$ 52,220	\$ 52,220	\$ 52,220	\$ 19,000	Under Budget (Saving Predicted)	Design of 25/26 renewals.
Oxford Rural No.2	101124	Oxford Rural No. 2 Restrictor Upgrades	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 83,760	\$ 8,547	\$ 83,760	\$ -	\$ -	\$ -	\$ -	On Budget	Restrictor upgrades currently being installed by the WU.
Oxford Rural No.2 Total								\$ 135,980	\$ 20,722	\$ 102,760	\$ 52,220	\$ 52,220	\$ 52,220	\$ 19,000		

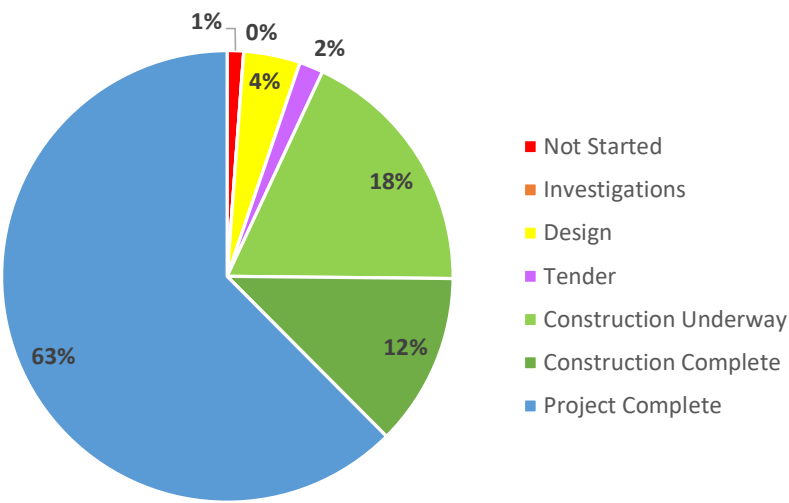
Water Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Oxford Urban	100057	Pipeline replacements	Council	Construction Underway	Construction Underway	Construction Underway	On Track	\$ 167,318	\$ 15,071	\$ 167,000	\$ 167,318	\$ 167,318	\$ 167,318	\$ 167,000	On Budget	Bush Road, to be awarded in June and then delivered in 2025/26.
	101905	Domain Road New Well	Council	Construction Underway	Project Complete	Construction Underway	Complete	\$ -	\$ (795)	\$ -	\$ -	\$ -	\$ -	\$ -	Over Budget	Costs to be journalled over to 101904 and 102101.
	101383	Domain Rd UV Treatment Implementation - Oxford Urban	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 1,455,000	\$ 1,528,821	\$ 1,530,660	\$ -	\$ -	\$ -	\$ -	Over Budget	Oxford Urban UV Upgrade. Forecast costs over budget due to extra professional fees and construction variations. Project complete.
	102546	Gammans Generator Automatic Wwitchover	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 15,710	\$ 647	\$ 15,710	\$ -	\$ -	\$ -	\$ -	On Budget	Automatic switchover for Gammans generator.
	101904	Oxford Urban and Oxford No 2 Source Upgrade 1	Council	Construction Underway	Project Complete	Construction Underway	Delayed	\$ 252,000	\$ 34,650	\$ 50,000	\$ -	\$ 252,000	\$ -	\$ 50,000	Under Budget (Delayed Spend)	Construction of well head delayed due to delays gaining consent and affected party approval.
	102101	Oxford Urban and Oxford No 2 Source Upgrade 1	Council	Construction Underway	Project Complete	Construction Underway	Delayed	\$ 572,870	\$ 340,222	\$ 400,000	\$ -	\$ 572,870	\$ -	\$ 400,000	Under Budget (Delayed Spend)	Construction of well head delayed due to delays gaining consent and affected party approval.
	101470	Oxford Urban Headworks Renewal	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 7,310	\$ 7,310	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive renewals
Oxford Urban Total								\$ 2,462,898	\$ 1,925,925	\$ 2,170,680	\$ 167,318	\$ 992,188	\$ 167,318	\$ 617,000		
Summerhill	101586	Summerhill Restrictor Upgrades	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 10,470	\$ -	\$ 10,470	\$ -	\$ -	\$ -	\$ -	On Budget	Restrictor upgrades currently being installed by the WU.
Summerhill Total								\$ 10,470	\$ -	\$ 10,470	\$ -	\$ -	\$ -	\$ -		
Cust	100706	Pipeline Renewals	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 125,640	\$ 82,353	\$ 82,353	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Water pipeline renewals in Cust.
Cust Total								\$ 125,640	\$ 82,353	\$ 82,353	\$ -	\$ -	\$ -	\$ -		
Poyntzs Road	102547	Poyntzs Flush Point	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 20,940	\$ 1,686	\$ 20,940	\$ -	\$ -	\$ -	\$ -	On Budget	
Poyntzs Road Total								\$ 20,940	\$ 1,686	\$ 20,940	\$ -	\$ -	\$ -	\$ -		
West Eyreton	102091	West Eyreton UV Installation	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 150,000	\$ 266,958	\$ 266,958	\$ -	\$ -	\$ -	\$ -	Over Budget	New UV at West Eyreton.
	102548	West Eyreton Additoinal Chlorine dosing pump	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 10,470	\$ -	\$ 10,470	\$ -	\$ -	\$ -	\$ -	On Budget	Additional chlorine dosing pump with Water Unit for pricing.
	102537	West Eyreton UV Installation	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 1,189,950	\$ 197,959	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	On Budget	New UV at West Eyreton.
West Eyreton Total								\$ 1,350,420	\$ 464,918	\$ 1,277,428	\$ -	\$ -	\$ -	\$ -		
Garrymere	102549	Garrymere Backup Well	Council	Tender	Tender	Tender	On Track	\$ 104,700	\$ 16,203	\$ 104,700	\$ 104,700	\$ 104,700	\$ 104,700	\$ 104,700	On Budget	Design, tendering and drilling of new well in 24/25. Design, tendering and development of well head in 25/26. To be capitalised in 25/26
	102550	Garrymere additional chlorine dosing pump	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 10,470	\$ -	\$ 10,470	\$ -	\$ -	\$ -	\$ -	On Budget	Additional chlorine dosing pump with Water Unit for pricing.
	102551	Generator at Garrymere WTP	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 52,350	\$ 12,919	\$ 52,350	\$ 52,350	\$ 52,350	\$ 52,350	\$ 52,350	On Budget	New generator for Garrymere. Currently being designed and scoped, with tender planned for November.
	102089	Garrymere Backup Well	Council	Not Started	Project Complete	Project Complete	On Track	\$ 5,000	\$ 25,459	\$ 25,459	\$ -	\$ -	\$ -	\$ -	Over Budget	Journal has been requested to 102549.
Garrymere Total								\$ 172,520	\$ 54,581	\$ 192,979	\$ 157,050	\$ 157,050	\$ 157,050	\$ 157,050		
Grand Total								\$ 22,875,342	\$ 15,772,913	\$ 19,535,767	\$ 2,470,795	\$ 4,797,411	\$ 2,470,795	\$ 2,804,353		

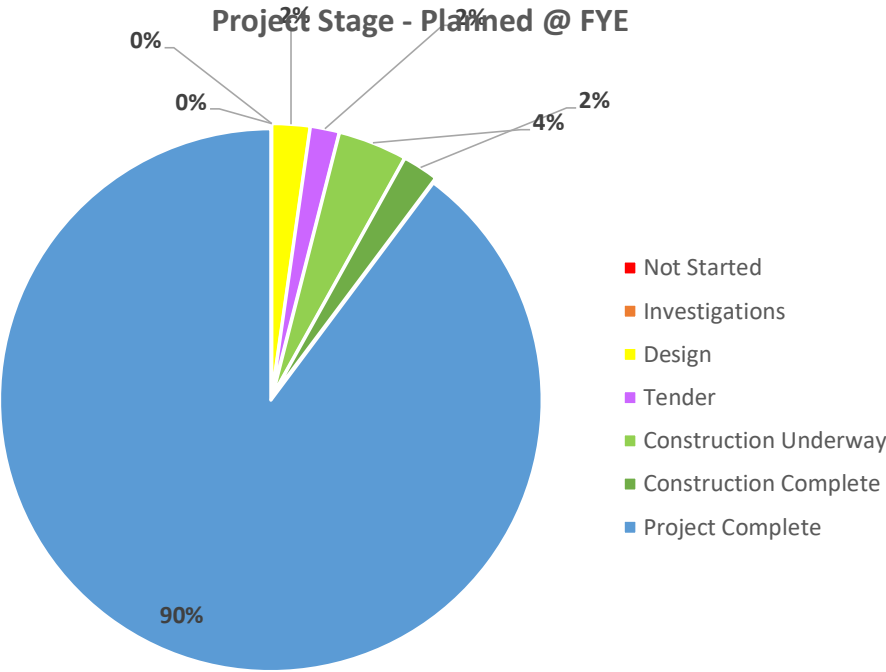
Water Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

SUMMARY

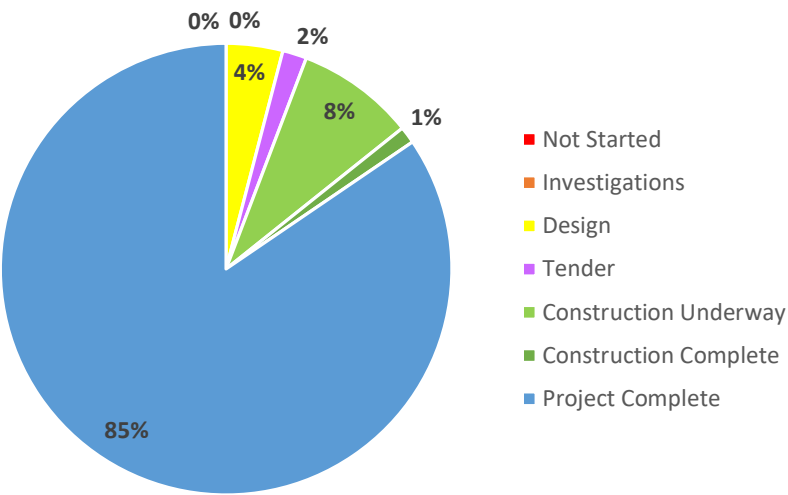
Project Stage - Current



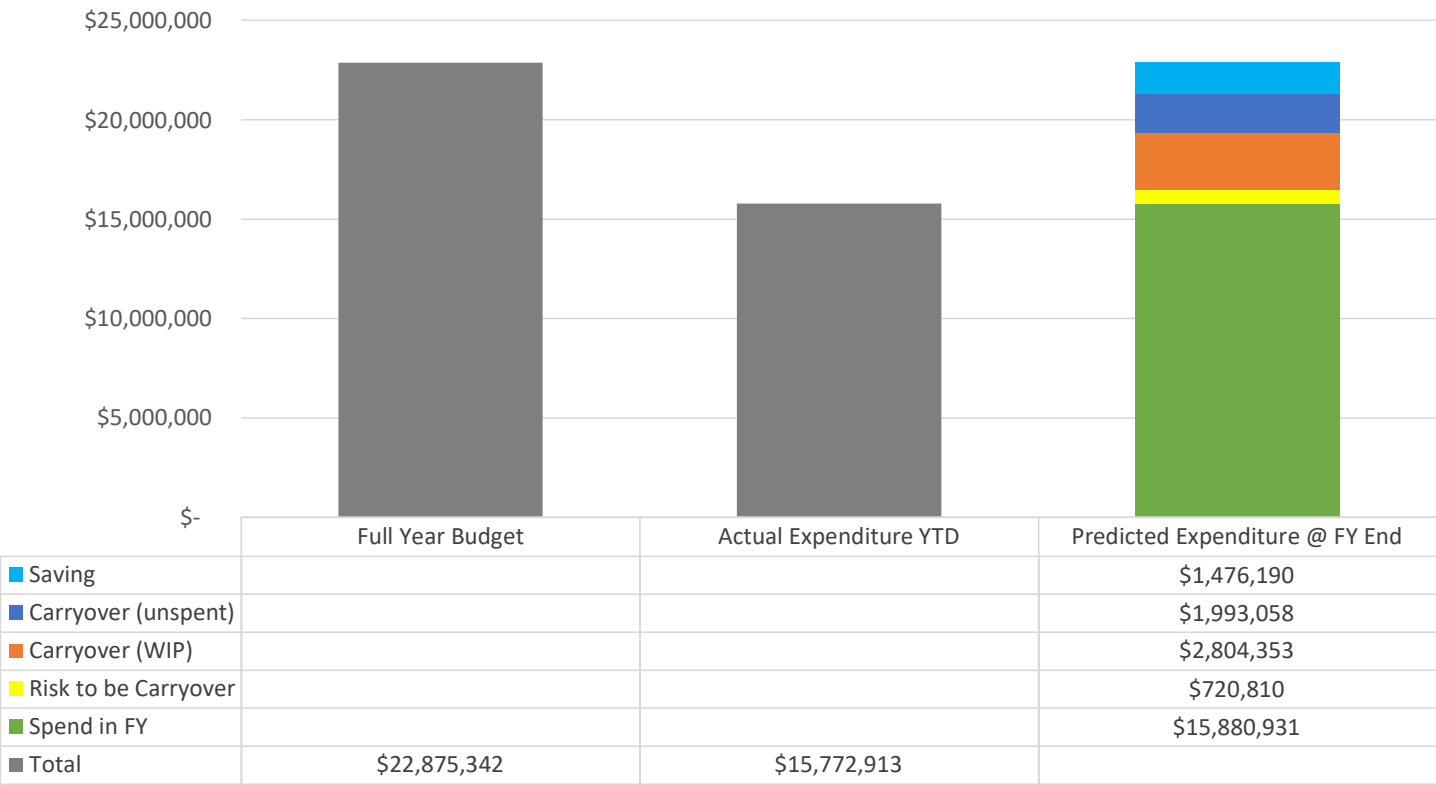
Project Stage - Planned @ FYE



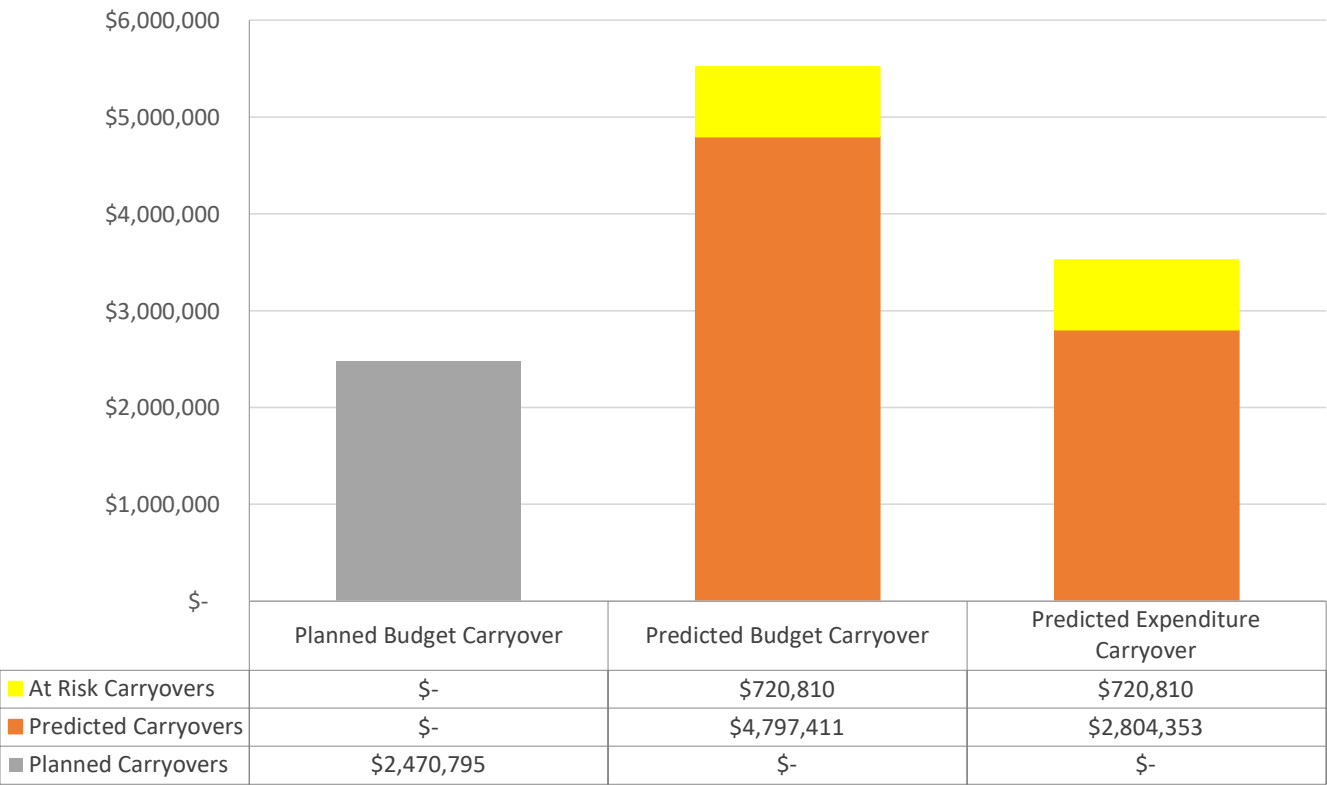
Project Stage - Predicted @ FYE



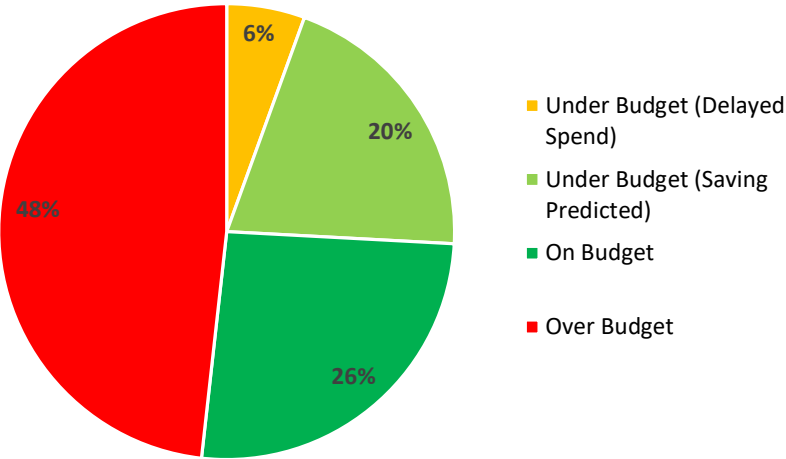
Financial Summary



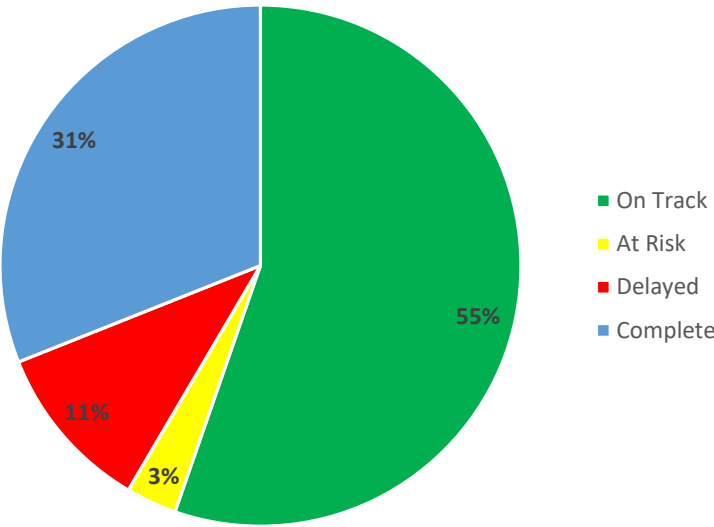
Carryovers Summary



Budget Status - Current



Programme Status - Current



DEFINITIONS

Full Year Revised Budget	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
Unspent Budget	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
Programme - On Track	Refers to projects where the project work this FY is expected to be delivered by FYE.
Programme - At Risk	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
Programme - Delayed	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
On Budget	Refers to projects where the project work this FY is expected to be delivered within budget.
Over Budget	Refers to projects where the project work this FY will not be delivered on budget.
Under Budget (Delayed Spend)	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
Under Budget (Saving Predicted)	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
Approved Carryover	Refers to the projects where the €carryovers for multi-year projects that were approved as part of the AP/LTP.
Additional Carryover	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
At Risk Carryover	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Wastewater Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Rangiora	101253	Septage Facility - Design	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 1,438,800	\$ 973,861	\$ 1,156,000	\$ -	\$ -	\$ -	\$ -	On Budget	Construction of new septage receiving facility. Due to be completed early May.
	100077	Pipeline Replacement	Council	Investigations	Investigations	Investigations	On Track	\$ 261,750	\$ 109,175	\$ 150,000	\$ 261,750	\$ 261,750	\$ 261,750	\$ 150,000	Under Budget (Saving Predicted)	Investigation of high priority pipes consisting of CCTV investigations and condition assessment, intervention strategy, to inform upcoming wastewater network renewals programme. Work has come in under budget.
	102484	Rangiora WWTP Band Screens Renewal	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 128,700	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Inlet band screen renewal at Rangiora WWTP. Parts ordered for band screen, due to arrive in Feb with installation in March.
	102486	Rangiora - Aeration Basin Upgrade	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 418,800	\$ 263,187	\$ 285,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Upgrade of aerators at Rangiora WWTP aeration basin. Aarotors purchased and installed.
	102487	Rangiora - Electrical Renewals	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 41,880	\$ 13,933	\$ 41,880	\$ -	\$ -	\$ -	\$ -	On Budget	Electrical renewals, awarded under electrical maintenance contract. Work to run from late January to April on various sites.
	102488	Rangiora - Central Rangiora Capacity Upgrade Stage 9	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 502,560	\$ 364,115	\$ 364,115	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Construction complete. Forward design continuing for 25/26 works.
	102489	Percival Street - Charles to Matawai	Council	Tender	Tender	Tender	On Track	\$ 52,350	\$ 33,105	\$ 35,000	\$ 52,350	\$ 52,350	\$ 52,350	\$ 35,000	Under Budget (Saving Predicted)	Design of Percival to Charles Street sewer renewals. Construction in 25/26.
	102490	Generators at Southbrook WWPS and Rangiora EDS PS	Council	Construction Complete	Project Complete	Project Complete	At Risk	\$ 157,050	\$ 55,622	\$ 136,000	\$ -	\$ -	\$ -	\$ -	On Budget	Purchase and installation of a new generator at Rangiora EDS. Generator has been purchased and due to arrive in May however there is a risk of shipping delays.
	102491	Flowmeter on recycled water pumps RWWTP	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 52,350	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Flowmeter on recycled water pumps Rangiora WWTP. Pump has arrived and due to be installed in February.
	101911	Merton Road and Priors Road Wastewater Servicing	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 630,000	\$ 276,099	\$ 276,099	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project completed in July.
	101912	Townsend's Fields E/O	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 42,000	\$ 63,080	\$ 63,080	\$ -	\$ -	\$ -	\$ -	Over Budget	Developer led project, completion delayed by 224c for subdivision last FY. Project completed. PM currently working with finance to ensure correct costs have been coded to each PJ code.
	101913	Improvements to Rangiora WWTP Inlet Screens	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 12,993	\$ 12,993	\$ -	\$ -	\$ -	\$ -	Over Budget	Investigation into band screen renewal at Rangiora WWTP. Carried over from 23/24. To be journalled to 102484.
	102124	Grit pump for Rga WWTP lift PS	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 18,928	\$ 18,928	\$ -	\$ -	\$ -	\$ -	Over Budget	Grit pump replacement carried over from 23/24. Project completed and to be capitalised.
	102205	Flow meter replacement	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 32,719	\$ 32,719	\$ -	\$ -	\$ -	\$ -	Over Budget	Flow meter replacement carried over from 23/24. Project completed and to be capitalised.
	102356	Rangiora Sewer Reactive Capital Work	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 63,727	\$ 63,727	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive capital
	102116	Northbrook Road South Pumpstation and Rising Main	Council	Project Complete	Project Complete	Project Complete	On Track	\$ -	\$ 7,715	\$ 7,715	\$ -	\$ -	\$ -	\$ -	Over Budget	Legal fees and property valuation for easement for rising main
Rangiora Total								\$ 3,726,240	\$ 2,298,458	\$ 2,763,455	\$ 314,100	\$ 314,100	\$ 314,100	\$ 185,000		
Woodend	101339	Gladstone Rd Rising Main	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 52,350	\$ 19,818	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Work was completed under an earlier project.
	100095	Woodend - Wastewater headworks renewals	Council	Construction Underway	Construction Complete	Construction Underway	Delayed	\$ 459,400	\$ 90,835	\$ 100,000	\$ -	\$ 459,400	\$ -	\$ 100,000	Under Budget (Delayed Spend)	Step screen replacements at Woodend WWTP. Contract award was delayed due to internal due diligence requirements. Screens will be manufactured and shipped, but not expected to be installed and comissioned 25/26. Forecast allows for payment of screen deposit and some enabling works.
	100956	Increase UV Capacity	Council	Design	Design	Design	On Track	\$ 26,175	\$ -	\$ 12,000	\$ 26,175	\$ 26,175	\$ 26,175	\$ 12,000	Under Budget (Saving Predicted)	Design of Woodend UV, to be installed in 25/26
	102492	Woodend WWWTP Wetslands	Council	Construction Complete	Tender	Project Complete	On Track	\$ 20,940	\$ 9,616	\$ 20,000	\$ 20,940	\$ 20,940	\$ 20,940	\$ 20,000	On Budget	Investigation of wetland plant improvements.
	102493	Woodend - Increase UV Capacity	Council	Design	Design	Design	On Track	\$ 15,705	\$ 869	\$ 10,000	\$ 15,705	\$ 15,705	\$ 15,705	\$ 10,000	Under Budget (Saving Predicted)	Design of Woodend UV, to be installed in 25/26
	102494	Step screens replacement - Woodend WWTP	Council	Tender	Project Complete	Tender	Delayed	\$ 209,400	\$ 4,717	\$ 50,000	\$ 209,400	\$ 209,400	\$ 209,400	\$ 50,000	Under Budget (Delayed Spend)	Miscellaneous mechanical replacements within Woodend catchment. At risk as a procurement scope and strategy is needed, which could impact on the timing of the equipment purchases due to long lead times on mechanical equipment. Forecast underspend to account for the delay risks.
	102495	Gladstone WWPS Gerenrator Replacement	Council	Construction Complete	Construction Underway	Project Complete	On Track	\$ 62,820	\$ 37,278	\$ 48,900	\$ 62,820	\$ 62,820	\$ 62,820	\$ 48,900	Under Budget (Saving Predicted)	Purchase and installation of a new generator at Gladstone Road WWPS. Generator has been ordered and due to be delivered and installed in the first quarter of 2025/26.
	102407	Woodend Beach I&I Improvement	Council	Not Started	Investigations	Investigations	On Track	\$ 31,410	\$ 690	\$ 15,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Investigation and Modelling - No Capital Works
	102496	Upgrade Stalkers Rd WWPs Lid	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 52,350	\$ 19,674	\$ 52,000	\$ -	\$ -	\$ -	\$ -	On Budget	Upgrade to McBerns Lids
	101340	Woodend - Electrical Renewals	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 18,721	\$ 18,721	\$ -	\$ -	\$ -	\$ -	Over Budget	Electrical renewals completed in 23/24 but not capitalised.
	102357	Woodend Sewer Reactive Capital Work	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 119,588	\$ 119,588	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive capital renewals, flowmeter replacement at Gladstone Rd, and electrical repair at WWTP
	102358	Woodend Beach Sewer Reactive Capital Work	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 14,506	\$ 14,506	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive expenditure.
Woodend Total								\$ 930,550	\$ 336,311	\$ 460,715	\$ 335,040	\$ 794,440	\$ 335,040	\$ 240,900		
Pegasus	101748	Pegasus - Electrical Renewals	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 62,820	\$ 34,179	\$ 62,820	\$ -	\$ -	\$ -	\$ -	On Budget	Electrical renewals, awarded under the electrical maintenance contract.
	102359	Pegasus Sewer Reactive Capital Work	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 16,460	\$ 16,460	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive pump and guiderail replacement
Pegasus Total								\$ 62,820	\$ 50,639	\$ 79,280	\$ -	\$ -	\$ -	\$ -		
	102512	Step screen renewal Waikuku Beach WWTP	Council	Construction Underway	Project Complete	Construction Underway	Delayed	\$ 162,820	\$ 13,791	\$ 40,000	\$ -	\$ 162,820	\$ -	\$ 40,000	Under Budget (Delayed Spend)	Replacement of the Step Screens With Spiral Sieve Screens. Screens currently being designed and manufactured by supplier. Extra due diligence delayed contract award which has pushed back delivery of screens. Forecast allows for deposit on screens but installation will be delayed until 25/26.

Wastewater Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Waikuku Bea	102513	Reserve Rd Generator Replacement	Council	Construction Underway	Construction Underway	Construction Underway	On Track	\$ 26,175	\$ 24,665	\$ 42,000	\$ 26,175	\$ 26,175	\$ 26,175	\$ 42,000	Over Budget	Purchase of generator for Reserve Rd PS, overspend approved to allow for generator install this FY rather than 25/26.
	102514	Electrical Upgrade At Kings Ave WWPS	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 10,470	\$ -	\$ 10,470	\$ -	\$ -	\$ -	\$ -	On Budget	Electrical renewals awarded under the electrical maintenance contract.
	102515	Upgrade WWPS Lids	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 83,760	\$ 14,744	\$ 83,760	\$ -	\$ -	\$ -	\$ -	On Budget	Upgrade to McBerns Lids, construction of precast slabs and lids underway.
	102169	Kings Ave Wastewater Pump Station Mods July 22 Flood	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 100,000	\$ 148,764	\$ 148,764	\$ -	\$ -	\$ -	\$ -	Over Budget	Project completed in July. Existing services on site required work which was not predicted during the design phase, resulting in an overspend of the project.
	102360	Waikuku Sewer Reactive Capital Work	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 48,314	\$ 48,314	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive replacement of pipe risers and guide rails.
Waikuku Beach Total								\$ 383,225	\$ 250,279	\$ 373,308	\$ 26,175	\$ 188,995	\$ 26,175	\$ 82,000		
Mandeville	102267	Mandeville septic tanks modifications	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Budget not required. Complete.
	102497	Mandeville Electrical Renewals	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 53,400	\$ -	\$ 53,400	\$ -	\$ -	\$ -	\$ -	On Budget	Electrical renewals awarded under the electrical maintenance contract.
	102498	Generators at Bradleys Rd WWPS	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 31,410	\$ 575	\$ 575	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Generator not required for this site as the network is a pressure sewer system
	Mandeville Total							\$ 114,810	\$ 575	\$ 53,975	\$ -	\$ -	\$ -	\$ -		
Kaiapoi	101914	Kaiapoi WWTP Planting	Council	Tender	Project Complete	Tender	Delayed	\$ 300,000	\$ 14,242	\$ 30,000	\$ -	\$ 300,000	\$ -	\$ 30,000	Under Budget (Delayed Spend)	Project delayed as spring planting season has been missed, next opportunity to plant is Autumn.
	100958	Rising Main Pipeline Replacement	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 251,000	\$ 268,412	\$ 249,000	\$ -	\$ -	\$ -	\$ -	On Budget	Rising sewer main renewal at Raven Quay, to be packaged together with water, gravity sewer, and gravity stormwater renewals.
	102113	Kaiapoi WWTP Screens Replacements	Council	Tender	Project Complete	Construction Underway	Delayed	\$ 457,050	\$ 63,954	\$ 80,000	\$ -	\$ 457,050	\$ -	\$ 80,000	Under Budget (Delayed Spend)	Replacement of the Step Screens With Spiral Sieve Screens. Screens currently being designed and manufactured by supplier. Extra due diligence delayed contract award which has pushed back delivery of screens. Forecast allows for deposit on screens but installation will be completed in July.
	101156	Cridland St Sewer Repairs	Council	Not Started	Investigations	Investigations	On Track	\$ 52,350	\$ 19,430	\$ 52,350	\$ 52,350	\$ 52,350	\$ 52,350	\$ 52,350	On Budget	Investigation of wastewater and stormwater pumping station to serve the Cridland St West catchment to alleviate flooding and WW overflows.
	101347	Kaiapoi Wastewater Headworks Renewals	Council	Construction Underway	Construction Underway	Construction Complete	Delayed	\$ 314,100	\$ 78,091	\$ 200,000	\$ -	\$ 314,100	\$ -	\$ 200,000	Under Budget (Delayed Spend)	Miscellaneous mechanical asset renewals at Kaiapoi WWTP and catchments. Pump renewals strategy being finalised, odour control unit renewals underway along with some wet well lining renewals.
	102499	Raven Quay Gravity Main Growth	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 27,000	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	Over Budget	Gravity sewer main renewal at Raven Quay, to be packaged together with water, rising sewer, and gravity stormwater renewals. Council have approved additional budget.
	102500	Kaiapoi Wetlands Assessment	Council	Design	Design	Design	On Track	\$ 26,175	\$ 29,339	\$ 29,339	\$ 26,175	\$ 26,175	\$ 26,175	\$ 29,339	Over Budget	Assessment of wetland planting improvement options
	102501	Kaiapoi WWTP Entranceway Repair	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 26,175	\$ 23,181	\$ 26,175	\$ -	\$ -	\$ -	\$ -	On Budget	Repair approximately 120m from the Entrance. Project complete.
	102502	Kaiapoi I&I Improvement	Council	Not Started	Investigations	Investigations	On Track	\$ 52,350	\$ 46,546	\$ 52,350	\$ -	\$ -	\$ -	\$ -	On Budget	Investigation and Modelling - No Capital Works
	102503	Raven Quay Gravity Main Renewal	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 763,000	\$ 695,163	\$ 750,000	\$ -	\$ -	\$ -	\$ -	On Budget	Gravity sewer main renewal at Raven Quay, to be packaged together with water, rising sewer, and gravity stormwater renewals. Extra budget has been agreed by Council to the value of \$763k but has not been updated in finance system yet.
	102504	Step Screens Replacement Kaiapoi WWTP	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 13,527	\$ 13,527	\$ -	\$ -	\$ -	\$ -	Over Budget	Obsolete budget, duplicate with 102113. Costs will be journalled to 102113.
	102505	Kaiapoi Electrical Renewals - various sites	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 28,269	\$ 15,841	\$ 28,269	\$ -	\$ -	\$ -	\$ -	On Budget	Electrical renewals awarded under the electrical maintenance contract.
	102243	23 Cass St Kaiapoi	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 18,395	\$ 18,395	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive capital project completed in 23/24 but not capitalised.
	102250	Hayson St New Flow Meter	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 6,986	\$ 6,986	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive capital project completed in 23/24 but not capitalised.
	102332	Kaiapoi- Pump Replacement	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 14,564	\$ 14,564	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive capital project completed in 23/24 but not capitalised.
	102363	Kaiapoi Sewer Reactive Capital Work	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ -	\$ 42,410	\$ 42,410	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive capital renewals
Kaiapoi Total								\$ 2,297,469	\$ 1,350,080	\$ 1,628,364	\$ 78,525	\$ 1,149,675	\$ 78,525	\$ 391,689		
Oxford	101915	Oxford Wastewater Headworks Renewals	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 30,000	\$ 167,816	\$ 167,816	\$ -	\$ -	\$ -	\$ -	Over Budget	WIP transfer from 23/24 to be tidied up.
	102506	Oxford - Step Screen Replacement	Council	Construction Underway	Project Complete	Construction Underway	Delayed	\$ 209,400	\$ 9,960	\$ 40,000	\$ -	\$ 209,400	\$ -	\$ 40,000	Under Budget (Delayed Spend)	Replacement of the Step Screens with Spiral Sieve Screens, design and manufacture of screens underway
	102507	Oxford WWTP Upgrade	Council	Investigations	Investigations	Investigations	On Track	\$ 57,050	\$ 25,974	\$ 57,050	\$ 57,050	\$ 57,050	\$ 57,050	\$ 57,050	On Budget	Investigations into the upgrade of Oxford WWTP
	102508	Irrigator SCADA Ugrade	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 52,350	\$ -	\$ 52,350	\$ -	\$ -	\$ -	\$ -	On Budget	Installation of new SCADA and flowmeters for both irrigators at the Oxford WWTP effluent field.
	102509	Oxford I&I improvement	Council	Investigations	Investigations	Investigations	On Track	\$ 31,410	\$ 2,243	\$ 15,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Investigation and Modelling - No Capital Works
	102510	Oxford - Irrigator Replacement	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 261,750	\$ 98,036	\$ 165,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Replacement of east irrigator at Oxford WWTP effluent field. Tender has closed, preferred tenderer is based in NZ with acceptable lead times. Costs for irrigator have come in under budget.
	102511	Oxford - Wastewater Headworks Renewals Program	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 52,350	\$ 6,275	\$ 52,350	\$ -	\$ -	\$ -	\$ -	On Budget	DO probes and TSS, flow meter on supernatent line, and new entrance gate
	102367	Oxford Sewer Reactive Capital Work	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ -	\$ 7,487	\$ 7,487	\$ -	\$ -	\$ -	\$ -	Over Budget	Reactive maintenance
Oxford Total								\$ 694,310	\$ 317,790	\$ 557,053	\$ 57,050	\$ 266,450	\$ 57,050	\$ 97,050		
Pines Kairaki	100841	Pipeline Replacement	Council	Project Complete	Project Complete	Project Complete	On Track	\$ 31,410	\$ 19,459	\$ 31,410	\$ -	\$ -	\$ -	\$ -	On Budget	Electrical renewals awarded under the electrical maintenance contract.

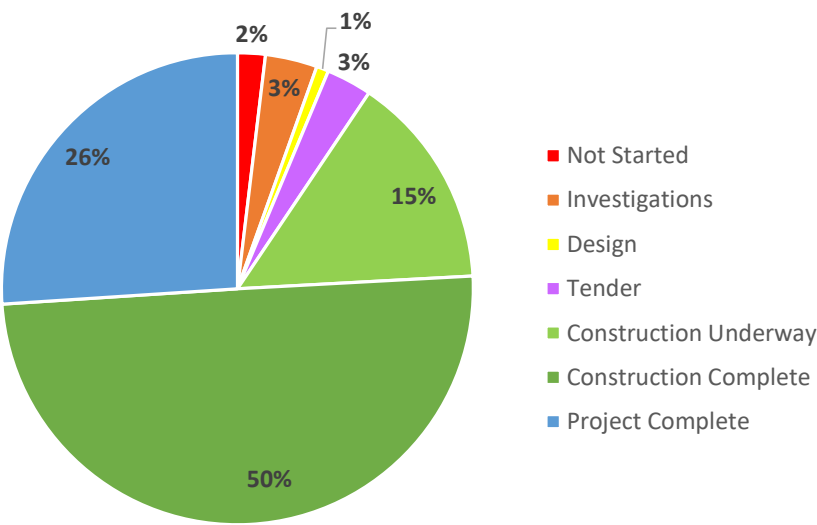
Wastewater Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

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Pines Kairaki	102002	Kairaki Sewer July 22 Flood	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 125,811	\$ 125,811	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover, project was completed last FY but not capitalised.
	102364	Pines/Kairaki Sewer Reactive Capital Work	Council	Project Complete	Project Complete	Project Complete	Complete	\$ -	\$ 69,536	\$ 69,536	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover, project was completed last FY but not capitalised.
Pines Kairaki Total								\$ 31,410	\$ 214,806	\$ 226,756	\$ -	\$ -	\$ -	\$ -		
Tuahiwi	102104	Tuahiwi and Fernside PPS modifications July 22 Flood	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 18,000	\$ 48,394	\$ 48,394	\$ -	\$ -	\$ -	\$ -	Over Budget	Late carryover, project was completed last FY but not capitalised.
Tuahiwi Total								\$ 18,000	\$ 48,394	\$ 48,394	\$ -	\$ -	\$ -	\$ -		
Ocean outfall	101749	Ocean Outfall Sewer Headworks Renewal	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 50,000	\$ 45,996	\$ 45,996	\$ -	\$ -	\$ -	\$ -	On Budget	Late carryover, project was completed last FY but not capitalised. Awaiting as built.
Ocean outfall Total								\$ 50,000	\$ 45,996	\$ 45,996	\$ -	\$ -	\$ -	\$ -		
Grand Total								\$ 8,308,834	\$ 4,936,287	\$ 6,260,255	\$ 810,890	\$ 2,713,660	\$ 810,890	\$ 996,639		

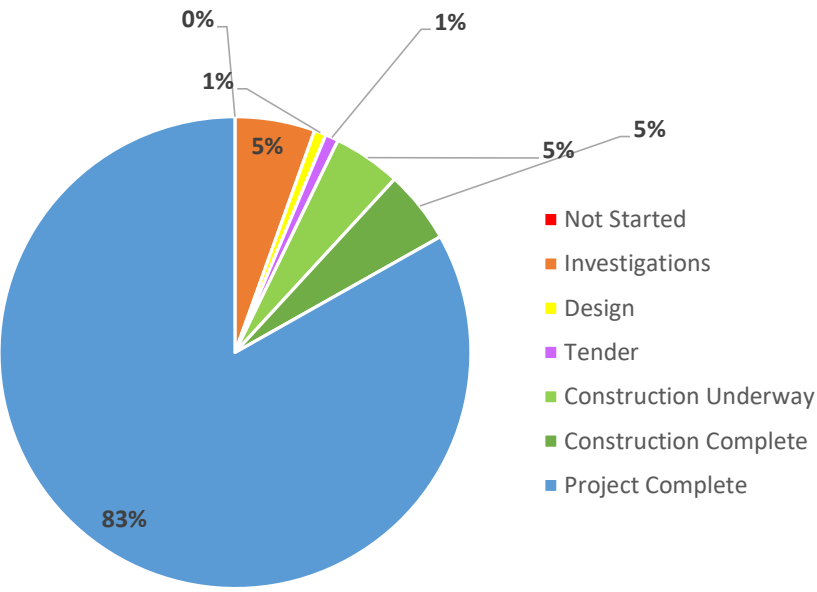
Wastewater Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

SUMMARY

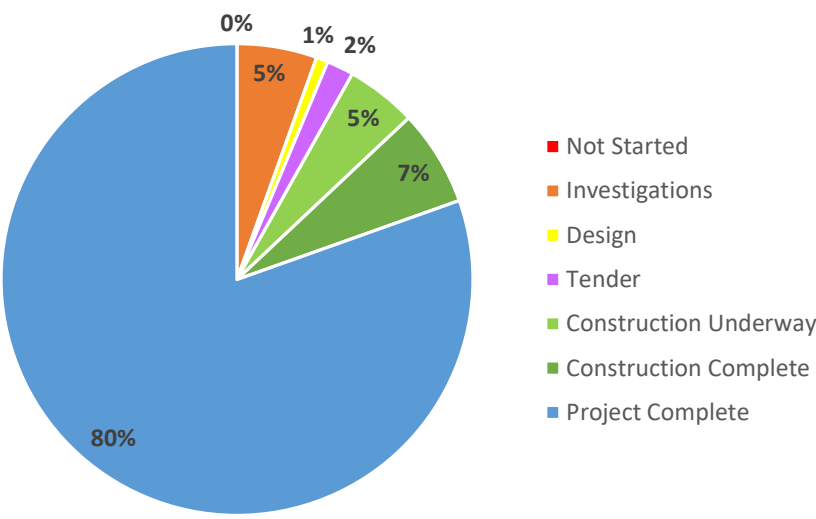
Project Stage - Current



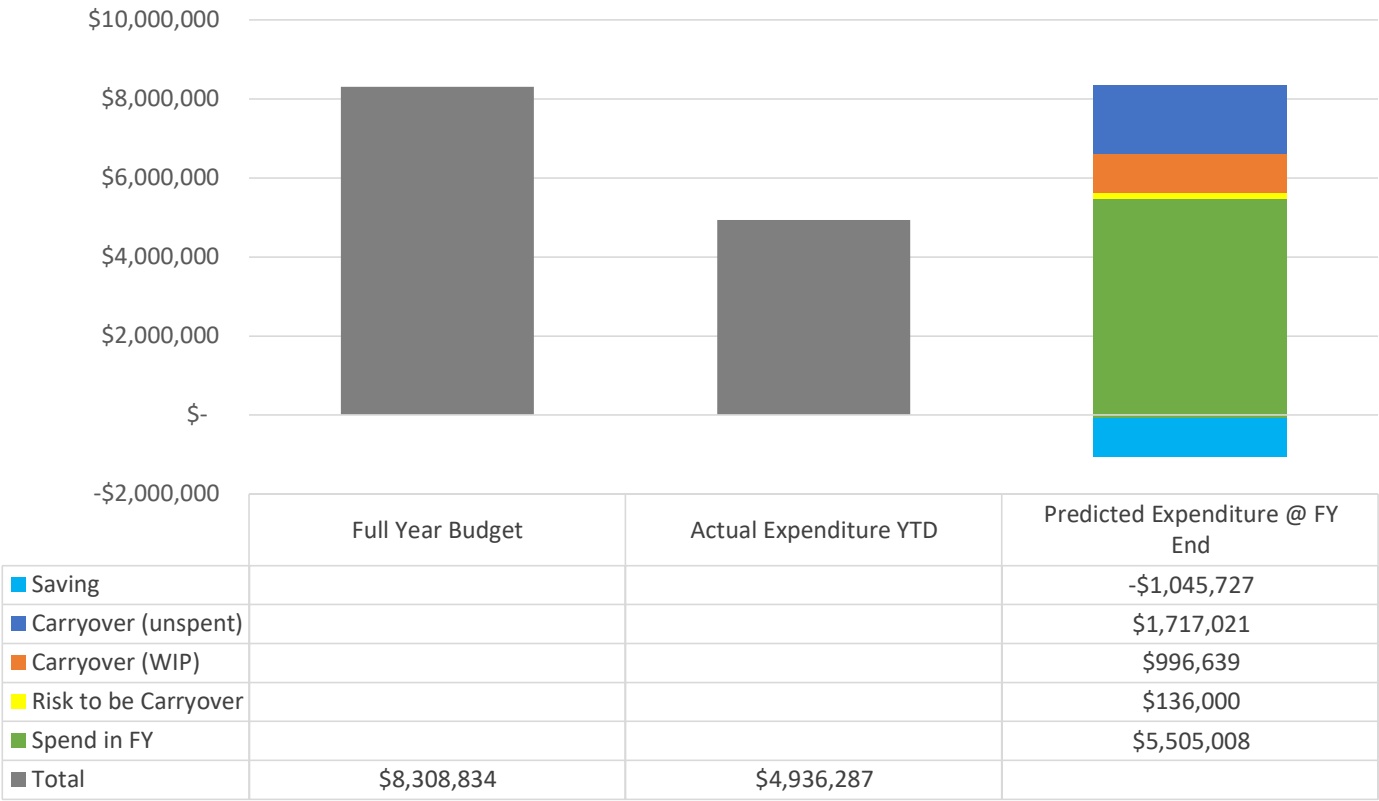
Project Stage - Planned @ FYE



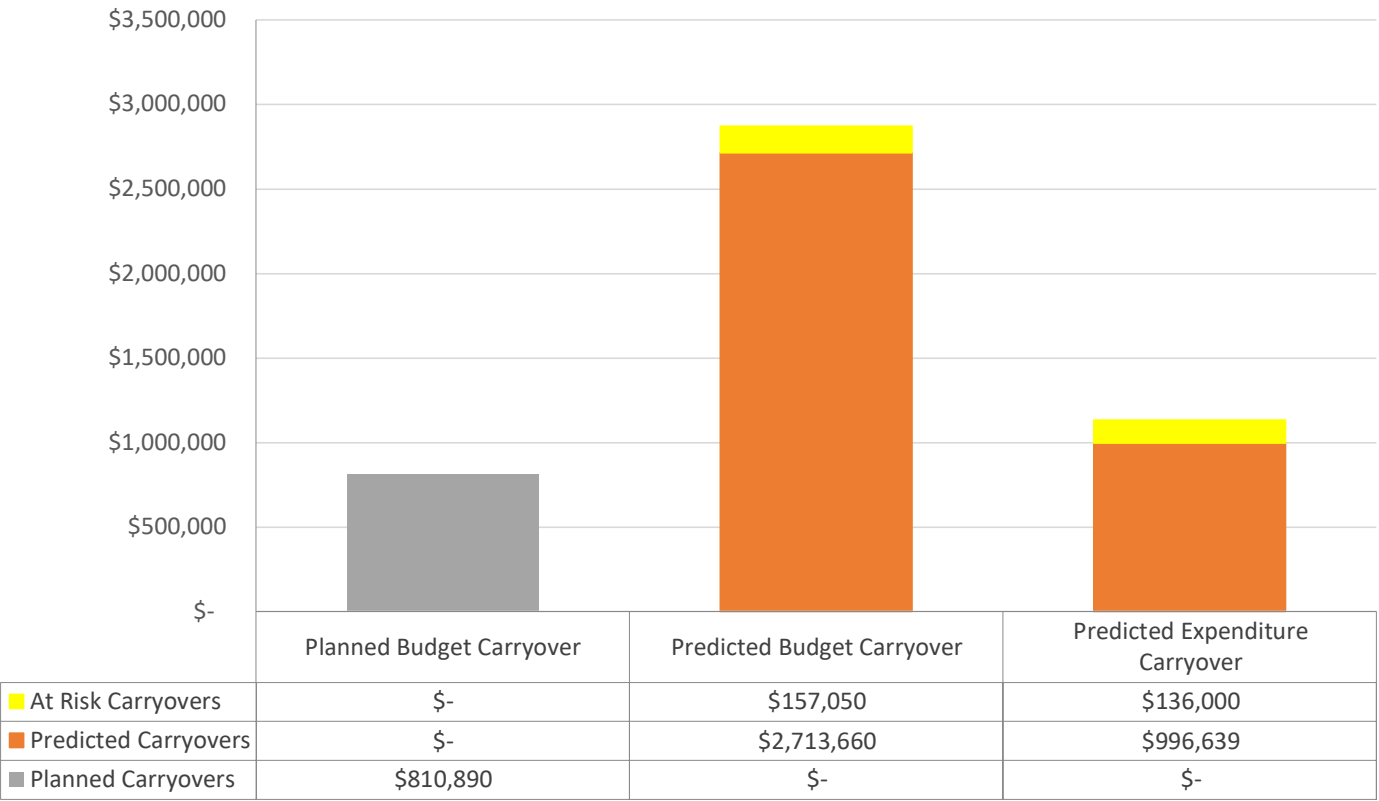
Project Stage - Predicted @ FYE



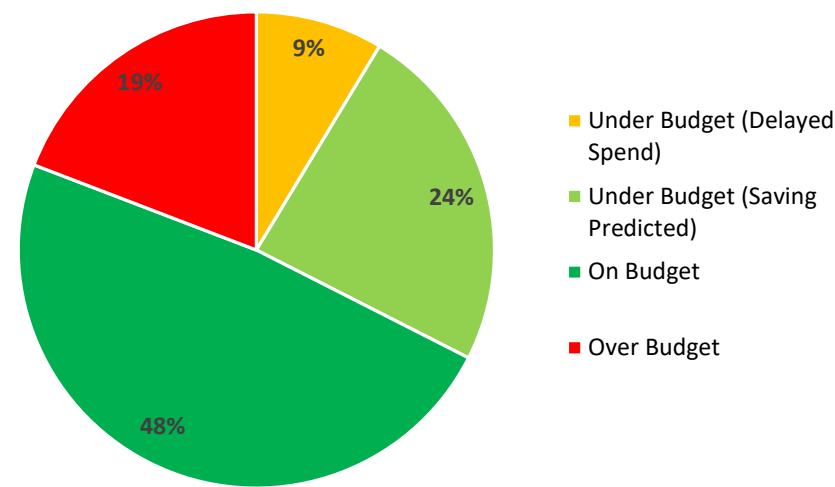
Financial Summary



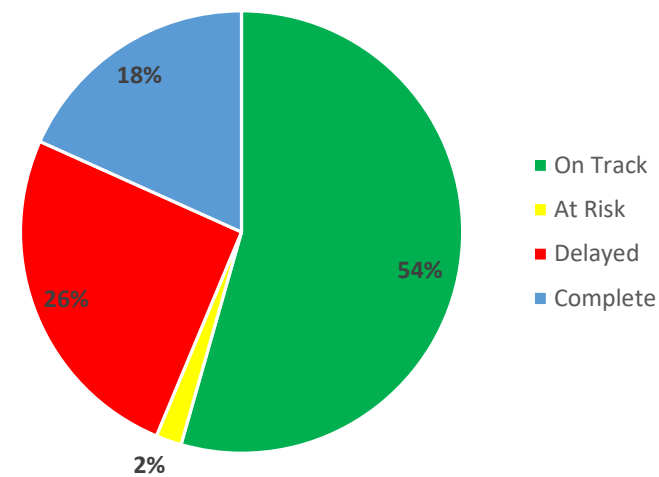
Carryovers Summary



Budget Status - Current



Programme Status - Current



DEFINITIONS

Full Year Revised Budget	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
Unspent Budget	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
Programme - On Track	Refers to projects where the project work this FY is expected to be delivered by FYE.
Programme - At Risk	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
Programme - Delayed	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
On Budget	Refers to projects where the project work this FY is expected to be delivered within budget.
Over Budget	Refers to projects where the project work this FY will not be delivered on budget.
Under Budget (Delayed Spend)	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
Under Budget (Saving Predicted)	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
Approved Carryover	Refers to the projects where the carryovers for multi-year projects that were approved as part of the AP/LTP.
Additional Carryover	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
At Risk Carryover	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Solid Waste Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

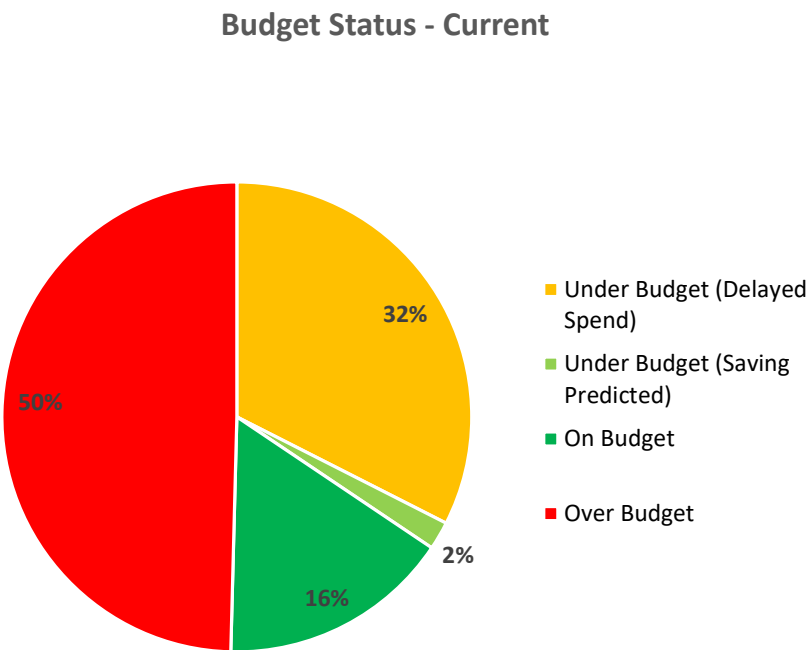
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(blank) Total								\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Disposal			Council												Over Budget	Portacom office and staff facilities at kiosk has been installed. Overspend due to spend on foundations and additional electrical work which were not expected.
	100666	Southbrook Minor Improvements		Project Complete	Project Complete	Project Complete	Complete	\$ 40,000	\$ 53,857	\$ 60,000	\$ -	\$ -	\$ -	\$ -	On Budget	Identified improvements completed. Currently 6% over-budget owing to a miscoded cost. Will be corrected prior to year-end.
	100668	Oxford Minor Improvements	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 5,010	\$ 4,311	\$ 4,967	\$ -	\$ -	\$ -	\$ -	Under Budget (Delayed Spend)	The design and project management of this project will be undertaken in-house. Delay to start of this phase of the project. 2 years allowed for design & consenting. Construction deferred to 27/28. Delays due to resource constraints.
	100843	Southbrook Disposal Pit Upgrade & road realignment		Investigations	Investigations	Investigations	Delayed	\$ 125,000	\$ 46,046	\$ 35,000	\$ -	\$ 125,000	\$ -	\$ 35,000	Under Budget (Delayed Spend)	Expenditure was carried over from 2023/24. Staff have emailed property owners/trustees to start discussions around purchase of the strip of land. No response tp date, and carry over will fund any legal and survey costs. Project budgets have been deferred until 2026/27
	100994	Land Purchase for future upgrades	Others	Investigations	Investigations	Investigations	Delayed	\$ 14,880	\$ 1,875	\$ 5,000	\$ -	\$ 14,880	\$ -	\$ 5,000	Over Budget	Renewals budgets: WIP expenses from 2023/24 reduces available budget in 24/25; remainder of budget utilised for pit floor renewal work. Expenditure is over-budget due to urgent unplanned pit floor replacement.
	101169	Southbrook - Access Rds	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 106,000	\$ 130,664	\$ 126,118	\$ -	\$ -	\$ -	\$ -	Under Budget (Delayed Spend)	Tying in timing and works with design and construction of scrap metal/greenwaste bunker PJ 102554 & rural recycling facility PJ 101819. This renewal will be delayed until 25/26 - carry over.
	102552	Pumps & pump station	Council	Design	Project Complete	Tender	Delayed	\$ 12,800	\$ 3,588	\$ 3,588	\$ -	\$ 12,800	\$ -	\$ 3,588	On Budget	The Oxford TS pump & pump station renewals (PJ 102552) and new Kiosk & Civil Works (102573) will be undertaken at the same time as this project. Propose to expense modelling costs.
	102554	Hardstand for scrap metal, greenwaste	Council	Design	Tender	Tender	Delayed	\$ 5,500	\$ 3,579	\$ 5,500	\$ -	\$ 3,579	\$ -	\$ 3,579	On Budget	Cameras have been installed, electrical work complete and internet connection established. \$455 costs incorrectly coded to this project code, was journalled out in April.
	102555	Install CCTV Cameras	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 17,000	\$ 16,263	\$ 16,719	\$ -	\$ -	\$ -	\$ -	Under Budget (Delayed Spend)	Report from Eunomia received, quantities coming in do not justify installing weighbridge infrastructure at the cleanfill pits. The budget for weighbridges (PJ 101818) will not be used, but we intend to install solar-operated cameras to monitor the site. This project will be deferred to 25/26, carry over budget.
	102556	Cleanfill- Site cameras & w/bridge Suth Pit	Council	Not Started	Construction Underway	Not Started	Delayed	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	On Budget	Renewals budget utilised to replace older infrastructure.
	102557	Cleanfill -Fences	Council	Construction Complete	Project Complete	Project Complete	On Track	\$ 15,000	\$ 10,173	\$ 15,670	\$ -	\$ -	\$ -	\$ -	On Budget	Allowance for renewal, carried over from 23/24. Utilised for renewal of wetland pond that was cleared of rank raupo by drainage contractor. Project completed.
	101566	Oxford - Fencing	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 15,100	\$ 15,100	\$ 15,100	\$ -	\$ -	\$ -	\$ -		
Disposal Total								\$ 388,390	\$ 285,457	\$ 289,730	\$ -	\$ 186,259	\$ -	\$ 47,167		
Waste Minimisation			Council												Under Budget (Delayed Spend)	Project management of this project will be undertaken in-house. Delay to start of this phase of the project. 2 years allowed for design & consenting - recoverable delay. Construction not for 2 years. Delays due to resource constraints. Carrying over budget and expenditure to date.
	101568	Southbrook - Design of New Shop and Education Centre		Investigations	Investigations	Investigations	Delayed	\$ 220,000	\$ 41,422	\$ 70,000	\$ -	\$ 220,000	\$ -	\$ 70,000	Under Budget (Delayed Spend)	Report from Eunomia received. Report to go to U&R with recommendations as to pathway forward. Design budget to be deferred to 25/26 and construction of weighbridge to be deferred to 26/27.
	101817	Oxford TS Infrastructure for reporting to MfE	Council	Not Started	Tender	Not Started	Delayed	\$ 40,000	\$ 7,237	\$ 7,237	\$ -	\$ 32,763	\$ -	\$ -	Under Budget (Saving Predicted)	Report from Eunomia received, quantities coming in do not justify installing weighbridge infrastructure. The remainder of this budget will not be used, and future budget allowances will be removed from LTP.
	101818	Cleanfill Pit Infrastructure for report to MfE	Council	Project Complete	Tender	Project Complete	Complete	\$ 185,200	\$ 7,237	\$ 7,237	\$ -	\$ -	\$ -	\$ -	Under Budget (Delayed Spend)	Propose to use these funds to cover a portion of the construction costs of scrap metal and greenwaste bunkers (PJ 102554). This project will be deferred: until 25/26 (design completion) and 26/27 (construction) - carry over \$7,000 into 25/26; increased construction allowance to \$140,600 in 26/27 with remainder of unspend budget funding
	101819	Rural Recycling Infrastructure		Design	Project Complete	Design	Delayed	\$ 24,500	\$ 150	\$ 1,000	\$ -	\$ 7,000	\$ -	\$ 1,000	Under Budget (Delayed Spend)	Report from Eunomia received. Report to go to U&R with recommendations as to pathway forward. OTS weighbridge and kiosk design deferred to 25/26 and construction deferred to 26/27.
	102573	Weighbridge Kiosk and Civil Works	Council	Not Started	Tender	Not Started	Delayed	\$ 6,000	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -		
Waste Minimisation Total								\$ 475,700	\$ 56,046	\$ 85,474	\$ -	\$ 265,763	\$ -	\$ 71,000		
Grand Total								\$ 864,090	\$ 341,502	\$ 375,204	\$ -	\$ 452,022	\$ -	\$ 118,167		

Solid Waste Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

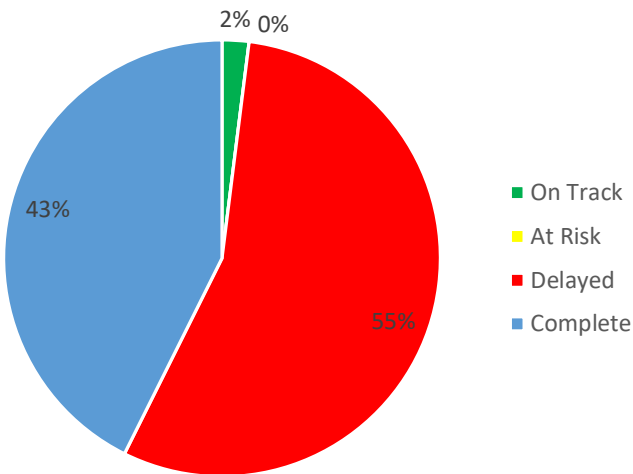
SUMMARY



Programme Status (at end of FY) - Current



Programme Status (at end of FY) - Current



DEFINITIONS

Full Year Revised Budget	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
Unspent Budget	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
Programme - On Track	Refers to projects where the project work this FY is expected to be delivered by FYE.
Programme - At Risk	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
Programme - Delayed	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
On Budget	Refers to projects where the project work this FY is expected to be delivered within budget.
Over Budget	Refers to projects where the project work this FY will not be delivered on budget.
Under Budget (Delayed Spend)	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
Under Budget (Saving Predicted)	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
Approved Carryover	Refers to the projects where the carryovers for multi-year projects that were approved as part of the AP/LTP.
Additional Carryover	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
At Risk Carryover	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

Parks and Reserves Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Sports Parks	102558	Light upgrade at Kendall park	Council	Construction Underway	Tender	Project Complete	On Track	\$ 152,860	\$ 14,389	\$ 120,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Request to bring budget forward has been approved by Council, this project has now been completed by PDU with the lights operational and being enjoyed by the park users.
Sports Parks Total								\$ 152,860	\$ 14,389	\$ 120,000	\$ -	\$ -	\$ -	\$ -		
Reserves General			Others												Under Budget (Delayed Spend)	This budget is used for land purchase as part of neighbourhood parks in growth areas. It is often a challenge to anticipate when this budget will be called upon as it is dependant on timing of development. This budget sits along side the Land Development - Neighbourhood budget.
	100290	Land Purchase - Neighbourhood		Investigations	Project Complete	Investigations	Delayed	\$ 1,883,700	\$ 394,045	\$ 400,000	\$ -	\$ 1,483,700	\$ -	\$ -	Under Budget (Delayed Spend)	Budget sitting alongside the Land Purchase - Neighbourhood budget for the development of these reserves once vested in Council. Externally driven by developers and their timelines, this budget has come in underbudget this year with investigations only taking place. Remaining budget to be carried forward.
			Others												Under Budget (Delayed Spend)	Budget sitting alongside the Land Purchase - Neighbourhood budget for the development of these reserves once vested in Council. Externally driven by developers and their timelines, this budget has come in underbudget this year with investigations only taking place. Remaining budget to be carried forward.
	100291	Land Development - Neighbourhood		Investigations	Project Complete	Investigations	Delayed	\$ 355,400	\$ 219,925	\$ 230,000	\$ -	\$ 355,400	\$ -	\$ 230,000	Under Budget (Delayed Spend)	This project code is a parent code for 7 projects within it. 4 projects will be complete by the end of the FY with 3 projects being carried over. Baker Park path, Ashgrove driveway and Darnley Square carpark have been completed. Waikuku carpark and x2 Woodend carparks have been put into a wider master plan for each area. Both master projects are underway and due for completion in FY25/26. Budget to be carried forward.
	100293	Roads & Carparks	Council	Design	Project Complete	Design	Delayed	\$ 633,170	\$ 130,308	\$ 139,297		\$ 493,873	\$ -	\$ -	On Budget	This budget is split into different projects - Norman Kirk/Currie Park, Canterbury St Reserve and NCF/Community Hub. The budget remaining in this code is for capital replacements within playspaces that are not part of the capital renewal programme. Some of the budget has been applied to each of the children codes reducing the amount shown within this code. The majority of this budget will be completed by the end of the financial year, any remaining budget to be carried forward. Note playground projects have budgets within Play Safety/Surface Equipment Renewals and Non-Specified Reserve Enhancement.
	100294	Play Safety Surface/Equipment	Council	Construction Underway	Project Complete	Construction Complete	On Track	\$ 113,754	\$ 102,200	\$ 113,500	\$ 113,754	\$ 11,554	\$ -	\$ 11,300	Under Budget (Saving Predicted)	In fill planting/renewal programme fully completed for 2024/2025 financial year. Project complete. Budget to be fixed by finance.
	100298	Renewal reserve l/scape Rga	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 87,734	\$ 50,233	\$ 50,233	\$ -	\$ -	\$ -	\$ -	On Budget	In fill planting/renewal programme fully completed for 2024/2025 financial year. Project complete.
	100299	Renewal reserve landscape Kaiapoi	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 42,970	\$ 43,393	\$ 43,393	\$ (423)	\$ -	\$ -	\$ -	On Budget	In fill planting/renewal programme fully completed for 2024/2025 financial year. Remaining budget to be carried forward.
	100301	Oxford Renewal reserve landscape	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 15,773	\$ 14,526	\$ 14,526	\$ 15,773	\$ -	\$ -	\$ -	On Budget	Annual tree budget that is ordered and planted towards the end of the financial year. Plan in place for the purchase of trees.
	100302	Rangiora Street trees gardens	Council	Construction Underway	Project Complete	Project Complete	At Risk	\$ 43,094	\$ 11,952	\$ 43,094	\$ -	\$ -	\$ -	\$ -	On Budget	Annual tree budget trees are ordered and planted towards the end of the financial year.
	100303	Kaipoi Street trees gardens	Council	Construction Underway	Project Complete	Project Complete	At Risk	\$ 66,690	\$ 7,093	\$ 66,690	\$ 66,690	\$ -	\$ -	\$ -	On Budget	Annual tree budget that is ordered and planted towards the end of the financial year. Plan in place for the purchase of trees.
	100304	Oxford Street trees gardens	Council	Construction Underway	Project Complete	Project Complete	At Risk	\$ 19,455	\$ 1,169	\$ 19,455	\$ -	\$ -	\$ -	\$ -	On Budget	Annual tree budget that is ordered and planted towards the end of the financial year. Plan in place for the purchase of trees.
	100305	Woodend Ashley Street trees gardens	Council	Construction Underway	Project Complete	Project Complete	At Risk	\$ 24,130	\$ 1,498	\$ 24,130	\$ -	\$ -	\$ -	\$ -	On Budget	Planting for May/June 2025 , expenditure mostly at end of financial year and is being delivered through ranger service and use of volunteer group at Silverstream to assist.
	100327	Silverstream Reserve Planting	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 26,186	\$ 23,595	\$ 26,186		\$ -	\$ -	\$ -	Under Budget (Delayed Spend)	\$10k a year budget provided to Pearson Park Advisory Group to be spent before end of 2027. Discussions have been had around which project the advisory group will undertake. PPAG currently has \$57,000. Projects need to confirmed at next meeting scheduled. Project delayed budget to be carried forward.
	100584	Pearson Park	Community	Investigations	Project Complete	Investigations	Delayed	\$ 59,355	\$ -	\$ -	\$ 59,355	\$ 59,355	\$ -	\$ -	Under Budget (Delayed Spend)	This budget is split over several projects as per the capital renewals programme, this years programme shows Kaiapoi NCF Park/Community Hub Playground, Currie Park/ Norman Kirk and Canterbury Street Reserve due for renewal. These projects are in the early phases of the project life cycle. The expenses listed against this codes are incorrect and to be journaled out by Finance. \$0 spent against this code.
	100663	Non-specified Reserve Enhancement	Council	Tender	Project Complete	Tender	Delayed	\$ 161,744	\$ 19,039	\$ -	\$ 161,744	\$ 161,744	\$ -	\$ -	On Budget	General Reserves Renewals programme has started. This is a continuous programme of Greenspace asset renewal throughout 2024/2025 financial year and will continue within budget allowance until the end of June 2025. Project on track.
	101184	General Reserve Renewals	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ 373,110	\$ 349,130	\$ 373,110	\$ -	\$ -	\$ -	\$ -	Under Budget (Delayed Spend)	This is a parent code for the following projects: Kaiapoi River Sport User Hub, Coldstream Road Sporting Precinct, Maria Andrews irrigation investigation and field upgrade, Southbrook Park Field Upgrade, Gladstone Drainage. All of these projects are in the initial investigation phase. Identifying resource to deliver and design underway for the Kaiapoi River Sport User Hub. Budget to be carried forward.
	101185	Future Sports Ground Development	Council	Investigations	Investigations	Investigations	Delayed	\$ 774,760	\$ 61,095	\$ 61,095		\$ 774,760	\$ -	\$ 61,095	Under Budget (Delayed Spend)	The Arohata te Awa project has a workplan agreed by Council. Actions for 24/25 are divided into four projects. Ruataniwha-Cam River and Tributaries, Lineside Road, Main North Road and Ohoka Trail. Public consultation to come. Program of works will not be completed by the end of the financial year. Project Delayed. Budget to be carried forward.
	101554	Arohata te awa (Cam River Walkway)	Council	Design	Delayed	Design	Delayed	\$ 548,216	\$ 67,085	\$ 67,085	\$ 548,216	\$ 548,216	\$ -	\$ 67,085	Under Budget (Saving Predicted)	This budget is a legal requirement as per the fencing Act. This budget is set up to respond to requests by private land owners for fencing renewals or new. Processed as received throughout the year, at risk as we may or maynot receive any further community requests before the end of the year. Any remaining budget to be carried forward.
	101718	Boundary Fencing	Council	Construction Underway	Project Complete	Project Complete	At Risk	\$ 19,330	\$ 15,224	\$ 15,224	\$ -	\$ 4,106	\$ -	\$ -	On Budget	Carpark is completed with Croquet lawns completed. Services have been completed. Electrical works contract commenced April, completes this FY. Landscaping plan is in the design phase. - budget for this to carryover to next year. Separate budget/ledger under EQ Recovery for clubs building foundations.
	101764	Kaipoi Community Hub	Council	Construction Underway	Delayed	Construction Underway	Delayed	\$ 530,145	\$ 239,984	\$ 440,000	\$ -	\$ 90,145	\$ -	\$ -	On Budget	Surface works have been completed, project complete and within budget.
	101330	Askeaton Reserve	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 61,300	\$ 61,300	\$ 61,300	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	The project has resulted in issues with budget and compliance requirements. The project requires additional budget in order for it to proceed and become a compliant lighting option. The community board have made a decision to not progress with the project at this time. Remaining budget is a saving. To expense costs to date.
	101918	Kowhai Street Reserve	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 67,600	\$ 4,825	\$ 4,825	\$ -	\$ -	\$ -	\$ -	Under Budget (Delayed Spend)	Community board approval to consult was given March 2025. Initial consultation has been undertaken with the youth of Pegasus, staff are now designing what activations may be used to meet the youth needs within Pegasus. Staff will be bringing these back to the Board for approval for wider consultation with the community in order to identify which activation projects the Board may wish to choose to undertake. This project is delayed due to staff capacity. Budget to be carried forward.
	101552	Skate Board Facility	Community	Design	Project Complete	Design	Delayed	\$ 192,500	\$ -	\$ -	\$ 192,500	\$ 192,500	\$ -	\$ -	On Budget	Oxford Ohoka Community Board signed off the plans for implementation at their September meeting. The dog park main construction has been completed, some minor works to go before full project completion such as installation of a seat, and as-built submissions.
	101828	Dog Park Oxford	Community	Construction Complete	Project Complete	Project Complete	On Track	\$ 102,300	\$ 87,393	\$ 107,102	\$ -	\$ -	\$ -	\$ -	Under Budget (Delayed Spend)	The creation of a play space for the Kippenburger and Elm Green subdivision developments in East Rangiora. This project has been moved into year 2025/26 due to other priorities impacting on resourcing levels. Project Delayed. Budget to be carried forward.
	102140	Kippenburger/Elm Green Linkage Playground Development	Community	Not Started	Tender	Not Started	Delayed	\$ 80,600	\$ -	\$ -	\$ 80,600	\$ 80,600	\$ -	\$ -	Under Budget (Delayed Spend)	The land fill is subject to further testing and investigation works by the Solid Waste Unit. This has put the project on hold and budget will continue to be carried over until the site is handed back to Greenspace for development. The outcomes of the investigation at this time are unknown to Greenspace.
	102141	Kaipoi Lakes (old tip site)	Community	Investigations	Project Complete	Investigations	Delayed	\$ 92,100	\$ 193	\$ 193	\$ -	\$ 92,100	\$ -	\$ 193		

Parks and Reserves Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Sports Parks	102558	Light upgrade at Kendall park	Council	Construction Underway	Tender	Project Complete	On Track	\$ 152,860	\$ 14,389	\$ 120,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Request to bring budget forward has been approved by Council, this project has now been completed by PDU with the lights operational and being enjoyed by the park users.
Reserves General	101474	Town Centres Feature Lighting and Decorations	Council	Investigations	Project Complete	Investigations	Delayed	\$ 26,900	\$ 4,050	\$ 4,050	\$ 26,900	\$ 26,900	\$ -	\$ 4,050	Under Budget (Delayed Spend)	A memo is in production for the proposed plan around fairy lighting in the town centre. This project is delayed as decisions are to be made before works can go ahead. Requirements of the project outweigh available budget.
	101826	District Security Cameras	Council	Design	Project Complete	Design	Delayed	\$ 31,000	\$ 21,492	\$ 21,492	\$ 31,000	\$ 31,000	\$ -	\$ 21,492	Under Budget (Delayed Spend)	Kaiapoi and Rangiora servers need upgrading to be completed next FY with additional budget. Project delayed remaining budget to be carried forward.
	101549	Milton Memorial Park	Council	Design	Project Complete	Design	Delayed	\$ 130,680	\$ -	\$ -	\$ -	\$ 130,680	\$ -	\$ -	Under Budget (Delayed Spend)	The concept plan for this is complete and in the implementation phase. The remaining budget is for a path and some seating, this is being packaged and will be outsourced in the new financial year for delivery due to internal capacity.
	101973	Kaiapoi Stop Bank Steps Accessibility Changes	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 6,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	This project is a saving. Budget not required.
	101326	Northbrook Studios Sewer Replacement	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 6,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Last years project which is complete and under budget. No expenses this FY,remaining budget is a savings.
	102560	Norman Kirk Park Power Installation	Council	Not Started	Project Complete	Investigations	Delayed	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	Under Budget (Delayed Spend)	This project has not progressed due to other possible projects in the area. Location of the power source has been noted on several plans to KTCB and planning / supply of this is to occur in the new financial year.
	102561	Sefton Domain Reserve Bollards	Community	Not Started	Project Complete	Not Started	Delayed	\$ 34,603	\$ -	\$ -	\$ 34,603	\$ 34,603	\$ -	\$ -	Under Budget (Delayed Spend)	This project has been on hold due to the Sefton Hall project. The intention is to tie the installation of the bollards into that over all works given where they are located. Budget to be carried forward.
	102563	Youth Activation within Greenspace	Council	Investigations	Project Complete	Investigations	Delayed	\$ 22,836	\$ 2,400	\$ 3,400	\$ -	\$ 22,836	\$ -	\$ 3,400	Under Budget (Delayed Spend)	Staff are investigating potential options for this budget to be utilised for youth activation within reserves across the district alongside the Community Team Youth Development Facilitator. Project delayed. Storywalk activation is part of this project. Remaining budget to be carried forward.
	102564	Elderly Activation within Greenspace	Council	Investigations	Project Complete	Investigations	Delayed	\$ 22,836	\$ -	\$ -	\$ 22,836	\$ 22,836	\$ -	\$ -	Under Budget (Delayed Spend)	Staff are investigating potential options for this budget to be utilised for elderly activation alongside the Community Team. Working with advisory group around Boccia at mainpower stadium. The Boccia markings have been agreed and waiting on a price from the stadiums line marking provider. The project is in the early stages and will be carried into the next FY. Budget to be carried forward.
	102565	Reserve Activation	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 5,000	\$ 6,075	\$ 6,075		\$ -	\$ -	\$ -	Over Budget	Rangiora Ashley Community Board have approved the Story Walk project to go ahead. Storywalk has been completed at Northbrook waters, which had a successful opening. The project is complete. Expenses over budget still to be journaled by finance into sepaerate code within the project.
	102567	Accessibility Standards with Playgrounds	Council	Investigations	Project Complete	Investigations	Delayed	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	Under Budget (Delayed Spend)	This budget has already been committed to the ocean access matting and staff are working with the Ocean Access Advocacy Group to identify the design and costs (including ongoing operational costs) of this project. Project delayed, budget to be carried forward.
	102568	Cycle Network Plan landscaping	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Greenspace were contributing towards the cycleway project with a landscaping budget to support the programme of works. The programme is no longer going ahead as Waka Kotahi have withdrawn funding. Budget will not be carried forward and will be a saving.
	102142	Pines Beach Playground Relocation	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 178,190	\$ 133,853	\$ 133,853	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Pines Beach playground has been relocated, the playground is now open. Project complete. Budget savings.
	101916	Silverstream Track Extension	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 13,750	\$ 13,690	\$ 13,690	\$ -	\$ -	\$ -	\$ -	On Budget	Project was completed in last FY.Waiting on asbuilts. Small amount of budget savings.
	101917	Pegasus and Waikuku Beach Accessibility Viewing Platform	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 123,660	\$ 128,220	\$ 128,220	\$ -	\$ -	\$ -	\$ -	On Budget	Project was completed in last FY. Showing in here as waiting on as-builts to be completed to close off the project.
	101624	Tennis Centre	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 29,020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project complete. There may be some project completion costs, remaining budget will be a saving.
	102334	Kaiapoi Railway Heritage Precinct	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 8,680	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Construction complete. As built process to complete. Budget saving.
	102607	Pegasus Street Trees Gardens	Council	Construction Underway	Project Complete	Project Complete	At Risk	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	On Budget	Annual tree budget that is ordered and planted towards the end of the financial year. Plan in place for the purchase of trees.
	102643	Solar Panels at Multi-use Sports Facility	Council	Investigations	Investigations	Investigations	On Track	\$ 314,000	\$ -	\$ -	\$ 314,000	\$ 314,000	\$ -	\$ -	Under Budget (Saving Predicted)	Investigations have begun in FY 2024/25 with project management and construction to occur within the 2025/26 FY. Carryover funds from the original stadium build has been approved by Council for the use of solar panels. Staff are currently procuring design and engineering services. The remainder of the project will continue into the next FY. Budget to be carried forward.
	102589	Kaiapoi NCF Park / Community Hub Playground	Council	Tender	Project Complete	Tender	Delayed	\$ 400,000	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ -	Under Budget (Delayed Spend)	Consultation is complete and the Kaiapoi Tuahiwi Community Board have approved the design for implementation. Work is underway on detailed design/tender documentation with PDU planning construction to begin in Spring. Project delayed. Budget to be carried forward.
	102590	Currie Park / Norman Kirk	Council	Tender	Project Complete	Tender	Delayed	\$ 300,000	\$ 1,911	\$ 10,000	\$ 300,000	\$ 300,000	\$ -	\$ 10,000	Under Budget (Delayed Spend)	Consultation is complete and the Kaiapoi Tuahiwi Community Board have approved the design for implementation. Work is underway on detailed design/tender documentation with PDU planning for the construction to begin end of May early June. While construction will be underway for this project before the end of the financial year it will not be completed. Project delayed. Budget to be carried forward.
	102591	Canterbury Street Reserve	Council	Design	Project Complete	Design	Delayed	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	Under Budget (Delayed Spend)	This project has been scoped and work is starting on initial community engagement and design. Project delayed. Budget to be carried forward.
Reserves General Total								\$ 8,547,079	\$ 2,217,600	\$ 2,627,717	\$ 2,576,068	\$ 5,922,108	\$ -	\$ 408,615		
Rangiora Airfield	101887	Connection to Water Services	Council	Construction Underway	Project Complete	Construction Underway	Delayed	\$ 736,100	\$ 45,524	\$ 45,524	\$ 690,576	\$ 690,576	\$ 690,576	\$ -	Under Budget (Delayed Spend)	This project has been partially delivered. Stage 1 construction works complete. Further planning, and re-timing the budget will be taking place in the coming months. Budget to be carried forward. Staff submission report to May Council AP meeting to re-schedule budgets.
	101888	Connection Wastewater Services	Council	Construction Underway	Project Complete	Construction Underway	Delayed	\$ 613,700	\$ 86,549	\$ 86,549	\$ 527,151	\$ 527,151	\$ -	\$ -	Under Budget (Delayed Spend)	This project has been partially delivered. Stage 1 construction works complete. Further planning, and re-timing the budget will be taking place in the coming months. Budget to be carried forward. Staff submission report to May Council AP meeting to re-schedule budgets.
	101889	Runway Reseeding	Council	Tender	Project Complete	Tender	Delayed	\$ 44,000	\$ -	\$ -	\$ -	\$ 44,000	\$ -	\$ -	Under Budget (Delayed Spend)	Working on a management plan to support a global airfield consent for soil disturbance on the airfield. Works now deferred (as of april 2025) to spring/autumn due to delays from advisory group and inclement weather.
	102144	Aeronautical Study Compliance Program	Council	Not Started	Project Complete	Tender	Delayed	\$ 150,000	\$ 66,841	\$ 90,000	\$ -	\$ 60,000	\$ -	\$ -	Under Budget (Delayed Spend)	Initiate the process for the Rangiora Airfield to become a "Qualifying Certificated Aerodrome" under the CAA Rule Part 139. Projects include fencing, taxiway remediation, OLS survey, tree removal. Budget to be carried forward.
	102412	Airfield Equipment	Council	Construction Underway	Project Complete	Construction Underway	Delayed	\$ 25,000	\$ 2,865	\$ 5,000	\$ -	\$ 20,000	\$ -	\$ -	Under Budget (Delayed Spend)	Airfield equipment over the course of the financial year. Airband vehicle radio purchased and installed.
	102413	Airfield Taxiway Flooding	Council	Design	Project Complete	Design	Delayed	\$ 72,000	\$ -	\$ -	\$ -	\$ 72,000	\$ -	\$ -	Under Budget (Delayed Spend)	The taxiways have experienced significant water holding/pooling during the winter, with central third areas seeing areas of up to 6" of water and very soft ground where aircraft taxi. Investigation phase is underway, procurement under way.Project delayed budget to be carried forward.
Rangiora Airfield Total								\$ 1,643,800	\$ 201,778	\$ 230,072	\$ 1,217,728	\$ 1,413,728	\$ 690,576	\$ -		
Cemeteries	100152	Cemetery Berms - Rga	Council	Project Complete	Construction Complete	Project Complete	Complete	\$ 21,180	\$ 19,721	\$ 19,721	\$ 1,459	\$ 1,459	\$ -	\$ -	On Budget	Burial and Ash berm construction now completed. Noting: Oxford berms capital budget has been transferred for use at Rangiora Cemetery as approved by Finance Dept. Remaining budget to be carried forward.
	100153	Cemetery Berms - Kai Public	Council	Project Complete	Construction Complete	Project Complete	Complete	\$ 6,770	\$ 6,700	\$ 6,700	\$ -	\$ -	\$ -	\$ -	On Budget	Ash berm construction now completed. No further works programmed for 2024-2025. Project complete. \$70 saving.

Parks and Reserves Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

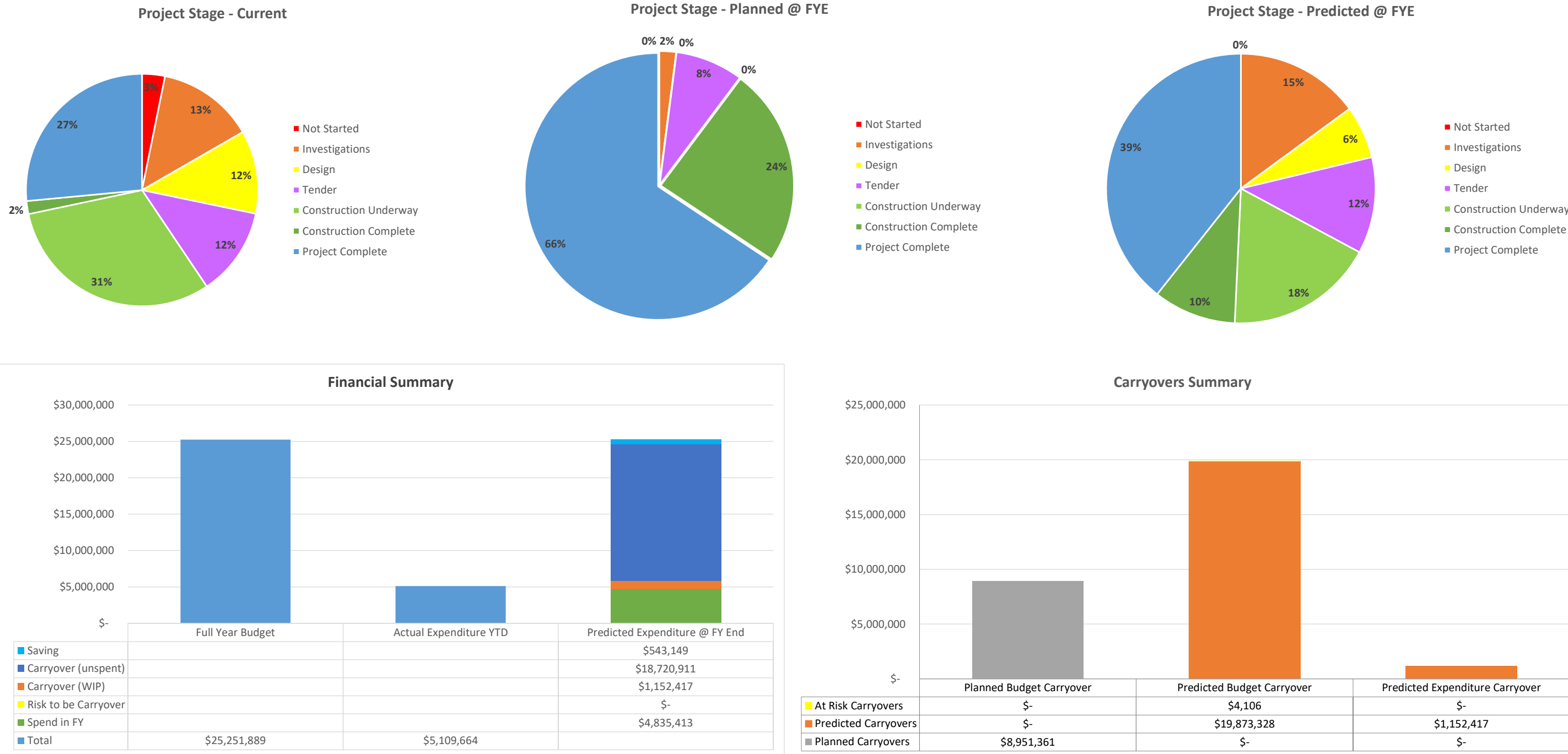
Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Sports Parks	102558	Light upgrade at Kendall park	Council	Construction Underway	Tender	Project Complete	On Track	\$ 152,860	\$ 14,389	\$ 120,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Request to bring budget forward has been approved by Council, this project has now been completed by PDU with the lights operational and being enjoyed by the park users.
Cemeteries	102421	Dixons Rd Cemetery	Council	Not Started	Project Complete	Investigations	Delayed	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	Under Budget (Delayed Spend)	\$5,000 for planting in the first three years. Planting to be completed inhouse, planting plan to be created. Budget to be carried forward. This project requires ongoing work with the advisory group and former land owner. The planting plans require an onsite meeting to discuss this which will be occurring in June/July 2025.
Cemeteries Total								\$ 32,950	\$ 26,421	\$ 26,421	\$ 6,459	\$ 6,459	\$ -	\$ -		
Public Conveniences	100283	Toilet Renewals	Council	Tender	Construction Complete	Construction Underway	Delayed	\$ 772,480	\$ 454,335	\$ 463,500		\$ 422,480	\$ -	\$ 113,500	Under Budget (Delayed Spend)	This is a combined budget, that consists of Woodend Town Centre toilet budget and expenses being carried into this FY from last year. This project is complete. The toilet renewal for this year is Ashley Picnic Grounds- Cones Rd, which will be delivered by PDU. The design and consultation are complete, the Rangiora Ashley community board have approved the concept plan. The remaining budget is allocated to current project. Construction is expected to begin before the end of the FY but will not be complete until the 25/26 FY. Remaining budget to be carried over.
	102411	Milton Memorial Park Toilet	Council	Tender	Construction Complete	Tender	Delayed	\$ 173,000	\$ 18,030	\$ 25,000	\$ -	\$ 173,000	\$ -	\$ 25,000	Under Budget (Delayed Spend)	The concept design has been approved by the Rangiora Ashley Community Board. Procurement process is underway. The project is being managed by PDU in conjunction with the toilet renewals program. This is currently being tendered and is expected to have onground works begun early in the new financial year.
Public Conveniences Total								\$ 945,480	\$ 472,365	\$ 488,500	\$ -	\$ 595,480	\$ -	\$ 138,500		
Community Buildings	101179	General Building Renewals	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 547,805	\$ 292,321	\$ 317,727	\$ 547,805	\$ 230,078	\$ -	\$ -	Under Budget (Saving Predicted)	This is a parent code of multiple child codes. This is a planned renewals program with a number of items completed over 13 community facility locations. The remaining assets due for renewal are on track for completion such as Oxford Centennial and Fernside Hall. There have been a number of budget savings which will be carried forward onto projects for next year that will require additional budget. All remaining budget to be carried forward.
	101769	Land Purchase Pegasus Community Centre	Council	Investigations	Project Complete	Design	Delayed	\$ 1,896,000	\$ 13,750	\$ 15,000	\$ -	\$ 1,896,000	\$ -	\$ 15,000	Under Budget (Delayed Spend)	Work progressing to finalise land purchase - at risk due to length of process. Developer subdivision works still to complete - settlement now likely Sept 2025.
	101770	Land Purchase Ravenswood Community Centre	Council	Investigations	Project Complete	Investigations	Delayed	\$ 4,204,000	\$ 45,302	\$ 45,302	\$ -	\$ 4,204,000	\$ -	\$ 45,302	Under Budget (Delayed Spend)	Staff are in ongoing conversations with the developer around the availability of land within Ravenswood that would be suitable for the community facility. This is an ongoing process to complete the land purchase. Initial stages have begun.Any budgets to be carried forward.
	100660	Multi use Sport facilities	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 2,600	\$ 5,982	\$ 5,982	\$ -	\$ -	\$ -	\$ -	Over Budget	A report went to Council for approval to allocate up to \$313,913 from the Multi-use Sport Facility Budget (100660.000.5013) to enable staff to procure quotes for the installation of solar panels at Mainpower Stadium. This initiative aims to reduce the facility's ongoing electricity costs. This report was approved by Council. The budget has been moved out of this project code into an individual code for solar panels. Staff will now look at creating tender documents to have this completed. This will not be completed this financial year. This code to be classed as complete, works under this code are complete.
	102414	Pegasus Community Centre Building	Council	Tender	Tender	Tender	On Track	\$ 1,360,000	\$ 209,781	\$ 210,000	\$ 1,360,000	\$ 1,360,000	\$ 1,360,000	\$ 210,000	Under Budget (Saving Predicted)	Pegasus Community Centre - Design works in 24/25 FY - currently in Detailed Design phase. Construction in 25/26 and early 26/27 years.
	102415	Pegasus Community Centre Building	Council	Tender	Tender	Tender	On Track	\$ 2,040,000	\$ 10,865	\$ 120,000	\$ 2,040,000	\$ 2,040,000	\$ 2,040,000	\$ 120,000	Under Budget (Saving Predicted)	Pegasus Community Centre - Design works in 24/25 FY - currently in Detailed design phase. Construction in 25/26 and early 26/27 years.
	102416	Rangiora Town Hall Sound System	Council	Tender	Project Complete	Tender	Delayed	\$ 100,000	\$ -	\$ 50,000	\$ -	\$ 100,000	\$ -	\$ 50,000	Under Budget (Delayed Spend)	Procurement is underway, shipment delivery has been delayed. Installation works will now be delayed to after the current production schedule to limit disruption.
	102477	Rangiora Town Hall Projection	Council	Project Complete	Construction Complete	Project Complete	Complete	\$ 261,750	\$ 144,139	\$ 144,139	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Project completed in October 2024. Remaining budget is a savings.
	101854	28 Edward St purchase	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 940,000	\$ 955,248	\$ 955,248	\$ -	\$ -	\$ -	\$ -	On Budget	Purchase has been completed.
Community Buildings Total								\$ 11,352,155	\$ 1,677,389	\$ 1,863,398	\$ 3,947,805	\$ 9,830,078	\$ 3,400,000	\$ 440,302		
Camping Grounds	101180	Waikuku Camp Demolitions	Council	Not Started	Construction Complete	Investigations	Delayed	\$ 35,400	\$ -	\$ -	\$ -	\$ 35,400	\$ -	\$ -	Under Budget (Delayed Spend)	With the sale of camp improvements at this site these funds are being carried forward and may be reallocated – subject to an upcoming report on works associated with Registering Water Supply at Woodend Beach Camp.
	101181	Waikuku Camp Ablutions Block Replacement	Council	Not Started	Construction Complete	Investigations	Delayed	\$ 309,500	\$ -	\$ -	\$ 309,500	\$ 309,500	\$ -	\$ -	Under Budget (Delayed Spend)	With the sale of camp improvements at this site these funds are being carried forward and may be reallocated – subject to an upcoming report on works associated with Registering Water Supply at Woodend Beach Camp.
	101324	Kairaki Camp Ablutions Block Replacement	Others	Not Started	Construction Complete	Construction Complete	Delayed	\$ 94,900	\$ -	\$ -	\$ 94,900	\$ 94,900	\$ 94,900	\$ -	Under Budget (Delayed Spend)	With the sale of camp improvements at this site these funds are being carried forward and may be reallocated – subject to an upcoming report on works associated with Registering Water Supply at Woodend Beach Camp.
	101333	Waikuku Camp Renewals & Refurbishments	Council	Construction Underway	Construction Complete	Construction Underway	Delayed	\$ 42,150	\$ 29,934	\$ 30,000	\$ 42,150	\$ 42,150	\$ -	\$ 30,000	Under Budget (Delayed Spend)	With the sale of camp improvements at this site these funds are being carried forward and may be reallocated – subject to an upcoming report on works associated with Registering Water Supply at Woodend Beach Camp.
	101548	Ashley Camp Renewals & Strengthening	Council	Not Started	Construction Complete	Investigations	Delayed	\$ 368,650	\$ 90,924	\$ 100,000	\$ 368,650	\$ 368,650	\$ -	\$ 100,000	Under Budget (Delayed Spend)	Balance carried forward due to staff resource constraints and potential reprioritising.
	101768	Woodend Camp Renewals & Stregthening	Council	Not Started	Construction Complete	Construction Complete	Delayed	\$ 106,000	\$ -	\$ -	\$ -	\$ 106,000	\$ -	\$ -	Under Budget (Delayed Spend)	Balance carried forward due to staff resource constraints and potential reprioritising.
	101182	Kairaki Camp Infrastructure Renewals	Council	Not Started	Construction Complete	Construction Complete	Delayed	\$ 23,400	\$ -	\$ -	\$ -	\$ 23,400	\$ -	\$ -	Under Budget (Delayed Spend)	With the sale of camp improvements at this site these funds are being carried forward and may be reallocated – subject to an upcoming report on works associated with Registering Water Supply at Woodend Beach Camp.
Camping Grounds Total								\$ 980,000	\$ 120,857	\$ 130,000	\$ 815,200	\$ 980,000	\$ 94,900	\$ 130,000		
Coastal & Native Conservation	101268	Coastal & Native Conservation Capital Works	Council	Construction Underway	Construction Complete	Construction Complete	On Track	\$ 106,684	\$ 100,057	\$ 106,684	\$ 106,684	\$ -	\$ -	\$ -	On Budget	Significant portion of funds spent on ancillary works around new platforms. Further plantings and minor modifications of platforms to be done as well as signage. Any remaining budget to be carried forward.
Coastal & Native Conservation Total								\$ 106,684	\$ 100,057	\$ 106,684	\$ 106,684	\$ -	\$ -	\$ -		
Swimming Pools Management	100566	Dudley Pool Renewals	Council	Tender	Project Complete	Tender	Delayed	\$ 121,557	\$ 96,079	\$ 110,000	\$ 11,557	\$ 11,557	\$ -	\$ -	On Budget	Renewals will include replacement works with a number of activities spread across the financial year, as well as a scheduled maintenance closure around the new year to fix and replace key items. Works will include replacement of plant and equipment along with building and structure replacements . Remaining budget to be carried forward.
	100623	Kaiapoi Aquatic Centre Renewals	Council	Tender	Project Complete	Tender	Delayed	\$ 222,260	\$ 5,837	\$ 70,110	\$ 152,150	\$ 152,150	\$ -	\$ -	Under Budget (Delayed Spend)	Renewals will include replacement works with a number of activities spread across the financial year, as well as a scheduled maintenance closure around the new year to fix and replace key items. Works will include replacement of plant and equipment along with building and structure replacements
	100567	Oxford Pool Renewals	Council	Tender	Project Complete	Tender	Delayed	\$ 14,715	\$ -	\$ 7,507	\$ 7,208	\$ 7,208	\$ -	\$ -	Under Budget (Delayed Spend)	Renewals will occur at the end of the summer season and will include some minor building works and plant and equipment renewals. Delayed budget to be carried forward.
	100863	Waikuku Renewals	Council	Tender	Project Complete	Tender	Delayed	\$ 8,503	\$ -	\$ 1,000	\$ 7,503	\$ 7,503	\$ -	\$ -	Under Budget (Delayed Spend)	Waikuku pool renewals carried out on the off season. Staff are looking at compleiteing work on the pool filter, investigations underway. Project is at risk.

Parks and Reserves Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

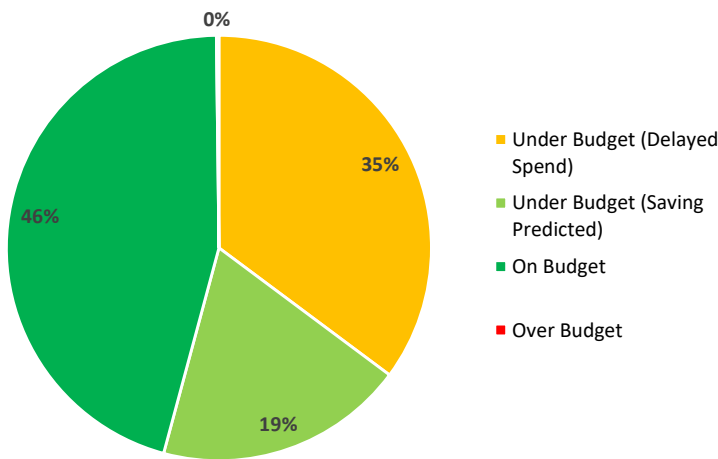
Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
Sports Parks	102558	Light upgrade at Kendall park	Council	Construction Underway	Tender	Project Complete	On Track	\$ 152,860	\$ 14,389	\$ 120,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Request to bring budget forward has been approved by Council, this project has now been completed by PDU with the lights operational and being enjoyed by the park users.
Swimming Pools Management																
Total								\$ 367,035	\$ 101,916	\$ 188,617	\$ 178,418	\$ 178,418	\$ -	\$ -		
General Landscaping			Community												Under Budget (Delayed Spend)	This budget is a Board led budget which is split across a number of projects each year. Staff provided a memo to the September meeting outlining progress on existing carried forward projects, requesting that the Board members identify projects through the coming month. Staff attended the October Board meeting to undertake a workshop however unfortunately due to the length of the meeting it was decided to push this out to the following month. This has created a delay in progress and means approval of projects is not likely to occur until the Board returns in early 2025. Some projects yet to be completed. Budget to be carried forward.
	101048	Kaipoi Tuahiwi General Landscape Development		Design	Project Complete	Design	Delayed	\$ 186,405	\$ 20,503	\$ 20,503		\$ 165,902	\$ -	\$ -		
			Community												Under Budget (Delayed Spend)	This is the Community Boards budget to spend on small projects within their area. This budget expenditure is dependant on the Board identifying and approving allocation to particular projects. Board workshop completed December, projects to be presented at March meeting for approval. Unlikely to complete all projects by the end of the financial year. Delayed budget to be carried forward.
	101052	Oxford Ohoka General Landscape Development		Design	Project Complete	Design	Delayed	\$ 63,134	\$ 4,129	\$ 4,129		\$ 59,005	\$ -	\$ -		
			Community												Under Budget (Delayed Spend)	This budget is a Board led budget which is split across a number of projects each year. Staff have undertaken a workshop with the Board and are now working on a report to the Board for approval of budget including costs and benefits for Board consideration. Work on existing projects is continuing such as the Loburn War Memorial this is now complete. Unlikely to complete all projects by the end of the financial year. Delayed budget to be carried forward.
	101045	Rangiora Ashley General Landscape Development		Design	Project Complete	Design	Delayed	\$ 107,160	\$ 68,622	\$ 68,622		\$ 38,538	\$ -	\$ 0		
			Community												Under Budget (Delayed Spend)	This budget is a Board led budget which is split across a number of projects each year. Staff are currently undergoing consultation with the community around potential projects for Gladstone Dog Park and will undertake a workshop with the Board at their November meeting to update on the results and identify if there are any additional projects that the Board are interested in investigating. These will be included in a report for decision on allocation of budget to the community board. This will include working with community organisations such as the Menz Shed which will potentially add time but reduce costs. Unlikely to complete all projects by the end of the financial year. Delayed budget to be carried forward.
	101054	Woodend Sefton General Landscape Development		Design	Project Complete	Design	Delayed	\$ 59,130	\$ 8,166	\$ 8,166		\$ 50,964	\$ -	\$ 0		
General Landscaping Total								\$ 415,829	\$ 101,420	\$ 101,421		\$ 314,409	\$ -	\$ 1		
Parks & Reserves Contract	101097	Parks & Reserves Signage	Council	Construction Underway	Project Complete	Project Complete	On Track	\$ 25,369	\$ 17,022	\$ 20,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	The majority of this project has been realised and a report to close this out and discuss future use of fundings will go to the KTCB
Parks & Reserves Contract Total								\$ 25,369	\$ 17,022	\$ 20,000	\$ -	\$ -	\$ -	\$ -		
Kaipoi Central Business Area			Council												On Budget	There is a town strategy program that is coordinated by the Strategy unit. This includes pedestrian laneways to High Street.
	102389	Town Centre Strategy Programme		Investigations	Investigations	Investigations	On Track	\$ 50,000	\$ 34,394	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -		
			Council												Under Budget (Delayed Spend)	Report to Council to be prepared seeking authority to delegate design to Community Advisory Group. Future report required to bring forward additional funding. Budget to be carried forward.
	102582	Kaipoi bridge handrail replacement		Design	Construction Complete	Design	Delayed	\$ 579,648	\$ 24,055	\$ 35,000	\$ -	\$ 579,648	\$ -	\$ 35,000		
Kaipoi Central Business Area Total								\$ 629,648	\$ 58,449	\$ 85,000	\$ 50,000	\$ 579,648	\$ -	\$ 35,000		
NES			Council												Under Budget (Delayed Spend)	NES action- two sites have been identified in which to provide natural transition planting from hard landscaping to the natural coastal environment at Waikuku beach. Planting plans have been drawn up with plants being ordered now and preparation and planting occurring in autumn. carry budget forward.
	102471	Natural Transition Planting		Construction Complete	Project Complete	Project Complete	Delayed	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -		
			Council												Under Budget (Delayed Spend)	NES action- Environmental interpretation is being designed for three important bird sites: Kaipoi Lakes, Pegasus Lake and Waikuku Beach Pond. Delayed carry budget forward.
	102472	Interpretative Signage		Construction Complete	Project Complete	Project Complete	Delayed	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -		
			Council												Under Budget (Delayed Spend)	NES action- Reserves with phase 1 restoration planting which have developed sufficient microclimate have been earmarked for planting: Silverstream Reserve (west end) and Ohoka Bush. Discussions regarding plant lists with advisory groups and plant nurseries are currently being undertaken with planting in autumn. Carry budget forward
	102473	Secondary Growth Ecosystems		Construction Complete	Project Complete	Project Complete	Delayed	\$ 8,000	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ -	\$ -		
			Council												Under Budget (Delayed Spend)	NES action- Procurement of a consultant to undertake a hydrology and soils assessment is being drawn up to assist in the design of the area. Alongside this, ecological monitoring of native and pest species is being undertaken. Hydrological tenders have closed and procurement is progressing on this project.
	102474	Investigate Flagship park or sanctuary development		Design	Project Complete	Design	Delayed	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -		
NES Total								\$ 53,000	\$ -	\$ -	\$ 53,000	\$ 53,000	\$ -	\$ -		
Grand Total								\$ 25,251,889	\$ 5,109,664	\$ 5,987,830	\$ 8,951,361	\$ 19,873,328	\$ 4,185,476	\$ 1,152,417		

Parks and Reserves Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

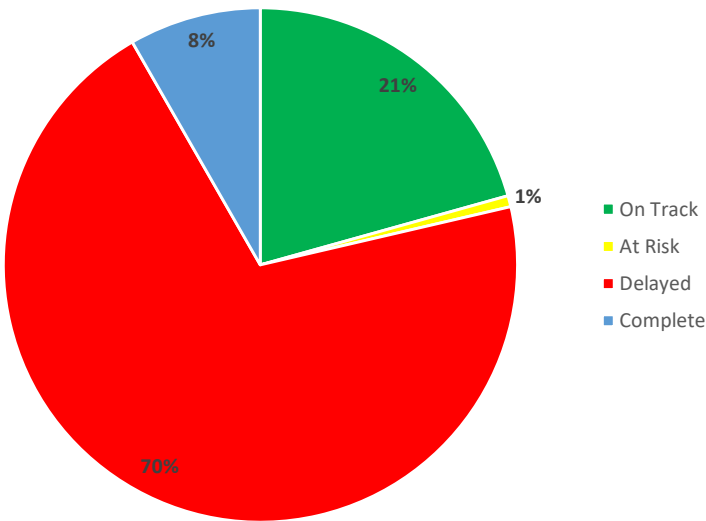
SUMMARY



Budget Status - Current



Programme Status - Current



DEFINITIONS

Full Year Revised Budget	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
Unspent Budget	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
Programme - On Track	Refers to projects where the project work this FY is expected to be delivered by FYE.
Programme - At Risk	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
Programme - Delayed	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
On Budget	Refers to projects where the project work this FY is expected to be delivered within budget.
Over Budget	Refers to projects where the project work this FY will not be delivered on budget.
Under Budget (Delayed Spend)	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
Under Budget (Saving Predicted)	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
Approved Carryover	Refers to the projects where the Carryovers for multi-year projects that were approved as part of the AP/LTP.
Additional Carryover	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
At Risk Carryover	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.

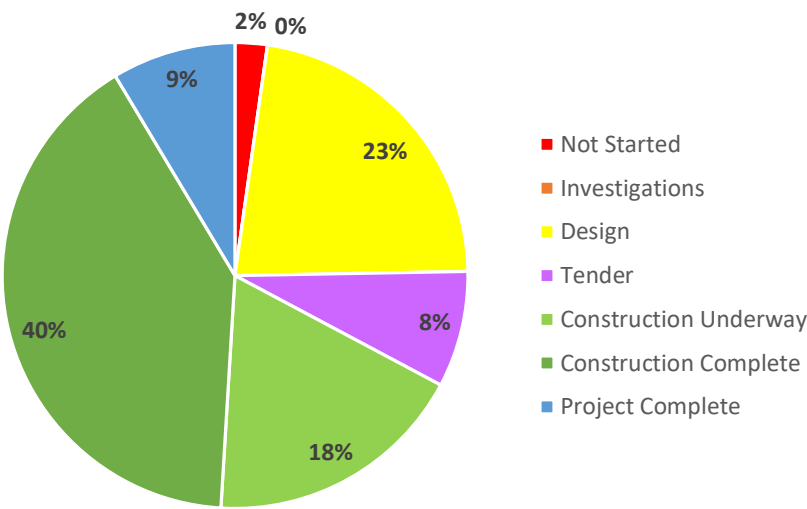
Earthquake Recovery Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

Scheme	Account Number	Project Name	Who Controls the timing	Project Stage - Current	Project Stage - Planned at FYE	Project Stage - Predicted at FYE	Predicted Programme Status at FYE - Current	Full Year Revised Budget	Actual Expenditure YTD	Final Forecast Expenditure at FYE	Planned Carryover of Budget to Next FY	Predicted Carryover of Budget to Next FY	Planned Carryover of Expenditure (WIP) to Next FY	Predicted Carryover of Expenditure (WIP) to Next FY	Programme Status	Comments
(blank) Total								\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
General Earthquake Recovery	100243	Kaiapoi Town Centre Renewal	Council	Construction Underway	Project Complete	Construction Complete	At Risk	\$ 84,803	\$ -	\$ 84,000	\$ -	\$ -	\$ -	\$ -	On Budget	Final remaining budget now set aside for contribution to Roothing renewal programme for final section of kerb and channel and footpath in Charles St (South Side) between the NZ Post and Wharf area. To be delivered by PDU Civil Projects Team. Contract awrded, works start 5 May, complete mid June.
	100742	Rangiora Cark Park Building	Others	Construction Complete	Project Complete	Project Complete	Complete	\$ 616,400	\$ 698,683	\$ 642,000	\$ -	\$ -	\$ -	\$ -	On Budget	Remaining budget carried over from last year for completion of pubic realm works associated with High St development and Hunnibel lane works as well as final Blake St car park costs. Managed by B&S team and PDU Civil Projects team. Physical works now complete.
	102395	South MUBA	Others	Not Started	Project Complete	Project Complete	On Track	\$ 33,500	\$ 33,150	\$ 33,500	\$ -	\$ -	\$ -	\$ -	On Budget	Budget for planning works (including ongoing consultant engagements for WDC-funded scoping/investigation/design) of public-realm elements relating to private development of South MUBA block. Managed by B&C team. Works ongoing. Budget now spent as of 1 May 2025 - remainder of works are now on other ledgers.
	102419	Replacement of Balustrade on Williams St bridge	Council	Design	Project Complete	Design	Delayed	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	Under Budget (Delayed Spend)	Budget was heavily changed last year with large portions removed or shifted to (or replaced by) budgets in the Roothing Activity, now for the comprehensive balustrade upgrade project. This balance in 24/25 is for interim painting maintenance to the balustrade in advance of the more comprehensive upgrade. Managed by Roothing / PDU Civil Projects teams. Further \$750k budget in 27/28 year for full replacement (augmented by other Roothing & Greenspace budgets also) is planned. Now Forecast Feb 2025 to carryover to 25/26 year.
General Earthquake Recovery Total								\$ 784,703	\$ 731,833	\$ 759,500	\$ -	\$ 50,000	\$ -	\$ -		
Recreation Earthquake Recovery	100275	Kaiapoi Riverbanks Rowing Precinct	Council	Tender	Construction Underway	Tender	Delayed	\$ 289,990	\$ 46,478	\$ 100,000	\$ -	\$ 289,990	\$ -	\$ 100,000	Under Budget (Delayed Spend)	Combined with Murphy Park budget. Murphy Park Kaiapoi River Access project, also augmented with two Greenspace activity budgets, for redevelopment of the existing rowing precinct area. Currently revising concept design and costing. Pontoon brought forward - reported to Council in March 2025. Concept plan paporved KTCB Apri 2025. Both Resource consents underway. Construction start now delayed to Dec 2025 due to consent conditions.
	100278	Murphy Park	Council	Tender	Construction Underway	Tender	Delayed	\$ 208,900	\$ 21,718	\$ 22,000	\$ -	\$ 208,900	\$ -	\$ 22,000	Under Budget (Delayed Spend)	Combined with Rowing Precinct budget. Murphy Park Kaiapoi River Access project, also augmented with two Greenspace activity budgets, for redevelopment of the existing rowing precinct area. Currently revising concept design and costing. Resource consents underway. Concept Design report approved KTCB April 2025.
	101396	Kaiapoi Wharf Pontoon 1 & River Wall	Council	Tender	Project Complete	Tender	Delayed	\$ 13,400	\$ 6,019	\$ 6,019	\$ -	\$ 13,400	\$ -	\$ 6,019	Under Budget (Delayed Spend)	Resolution of final defects still outstanding after practical completion in 2020. Contract matters to resolve. Budget to also be used for installation of the floating debris deflector, potentially using the contract retentions to cover. Currently briefing consultant to undertake works. Delayed start. Final cost likely to be around \$40k but partly funded form retentions.
	102637	Charles St Caravan Dump Station	Council	Construction Underway	Project Complete	Construction Complete	At Risk	\$ 125,000	\$ 13,596	\$ 100,000	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Works designed by PDU, new budget and scheme approved by KTCB and Council last year. Contract now awarded; Works commence 5 May.
Recreation Earthquake Recovery Total								\$ 637,290	\$ 87,811	\$ 228,019	\$ -	\$ 512,290	\$ -	\$ 128,019		
Red Zone Regene	101407	Redzone Heritage & Mahinga Kai	Others	Design	Project Complete	Design	On Track	\$ 357,010	\$ 357,000	\$ 357,010	\$ -	\$ -	\$ -	\$ -	On Budget	Year 4 of the programme - works designed by the Joint Working Group and delivered by Te Kohaka o Tuhaitara Trust. Masterplan currently being agreed by JWG and TKOTT. Based on current progress and resourcing issues at TKTT, expect some delays to design and tender for this year. TKTT will carry over the funds already paid out. April planting days completed.
	101529	Courtenay Esplanade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 110,000	\$ 105,718	\$ 105,718	\$ -	\$ -	\$ -	\$ -	On Budget	Main contract works completed (late carryover from 23/24). Final planting works now completed.
	101541	Courtenay River Accessway Reserve Upgrade	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 10,000	\$ 9,960	\$ 9,960	\$ -	\$ -	\$ -	\$ -	On Budget	Main contract works completed (late carryover from 23/24).
	101405	Redzone Food Forest	Others	Construction Underway	Construction Complete	Construction Complete	At Risk	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	On Budget	Ongoing development of Kaiapoi Food Forest. Greenspace now confirmed the scope and planned spend with the Trust. Trust works start imminent. Risk of delay to completion.
	101431	Kaiapoi South Rural	Council	Project Complete	Project Complete	Project Complete	Complete	\$ 25,200	\$ 13,305	\$ 13,305	\$ -	\$ -	\$ -	\$ -	Under Budget (Saving Predicted)	Main contract works completed (late carryover from 23/24). Final tree planting done this FY.
	101543	Croquet and Community Studios Spaces	Community	Construction Underway	Project Complete	Construction Underway	Delayed	\$ 169,420	\$ 52,066	\$ 65,000	\$ -	\$ 104,420	\$ -	\$ -	Under Budget (Delayed Spend)	Ongoing completion of Community Hub project, including final infrastructure works. Project forecast to be delivered on budget at present, including 4 x \$25k foundation payments to clubs, although these final payouts are going to push into next FY. Final carpark lighting contract construction is underway. Croquet and all other infrastructure works contracts are complete.
Red Zone Regeneration Total								\$ 715,630	\$ 547,761	\$ 600,705	\$ -	\$ 104,420	\$ -	\$ -		
Grand Total								\$ 2,137,623	\$ 1,367,405	\$ 1,588,224	\$ -	\$ 666,710	\$ -	\$ 128,019		

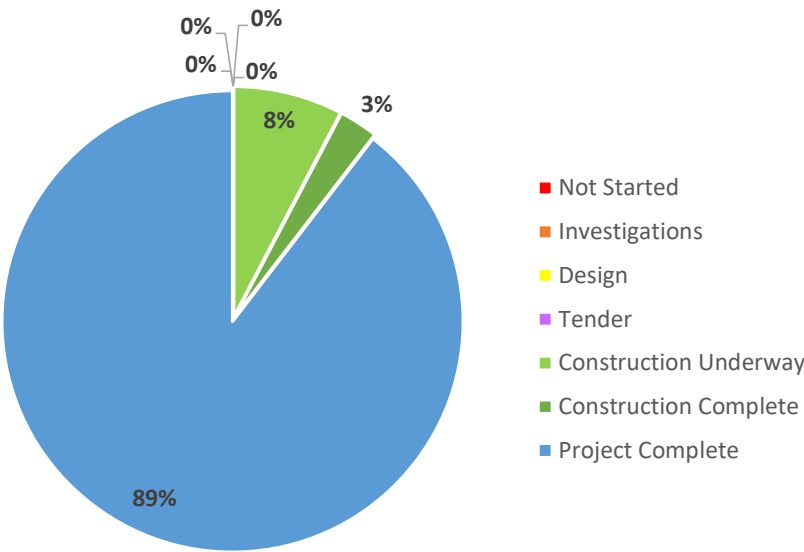
Earthquake Recovery Capital Works Programme - 2024-2025 Financial Year - March 2025 Quarter

SUMMARY

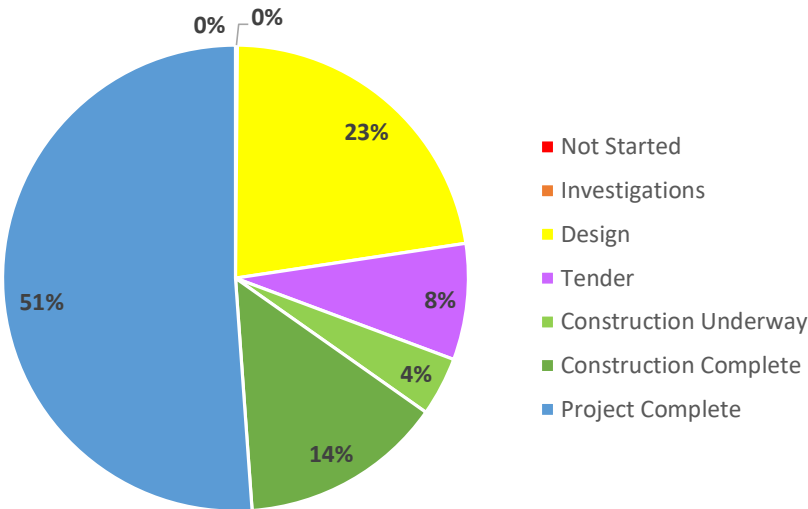
Project Stage - Current



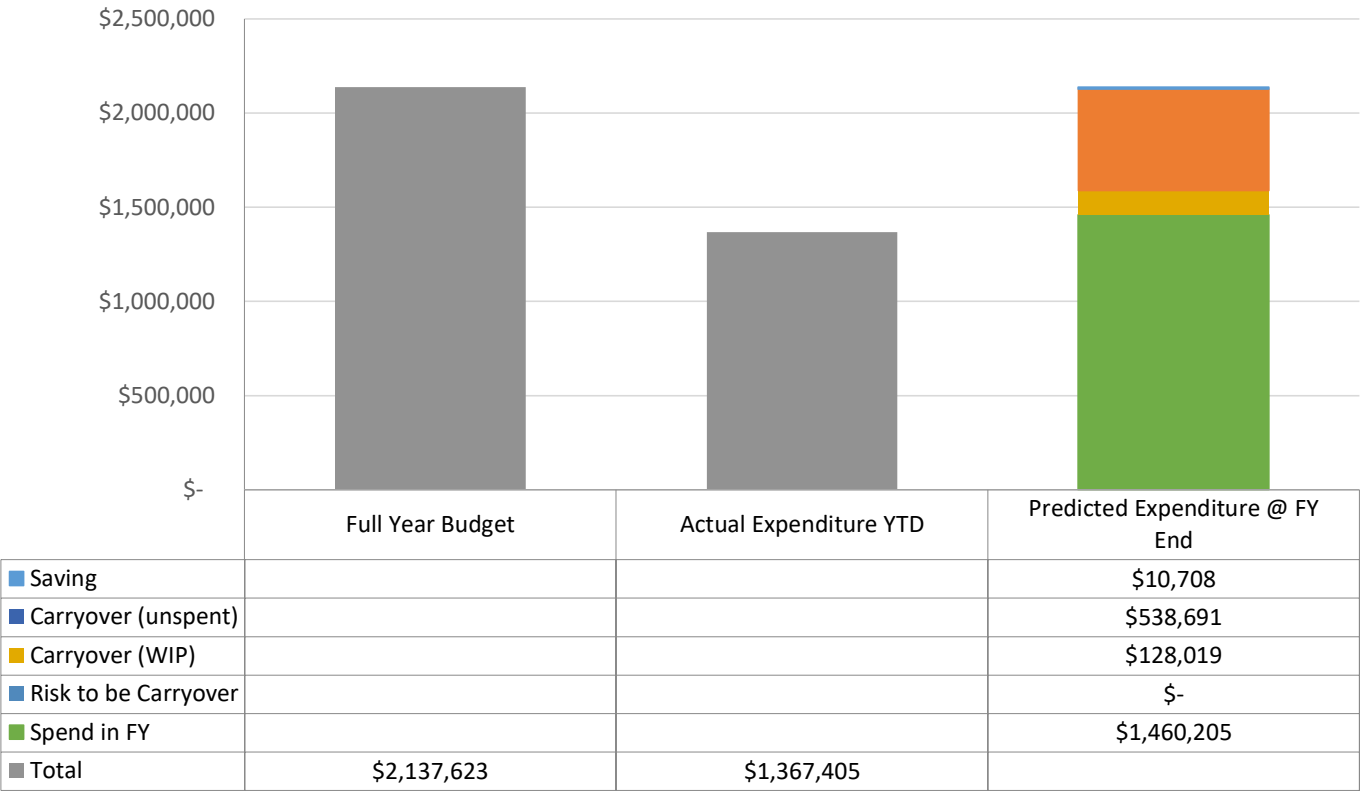
Project Stage - Planned @ FYE



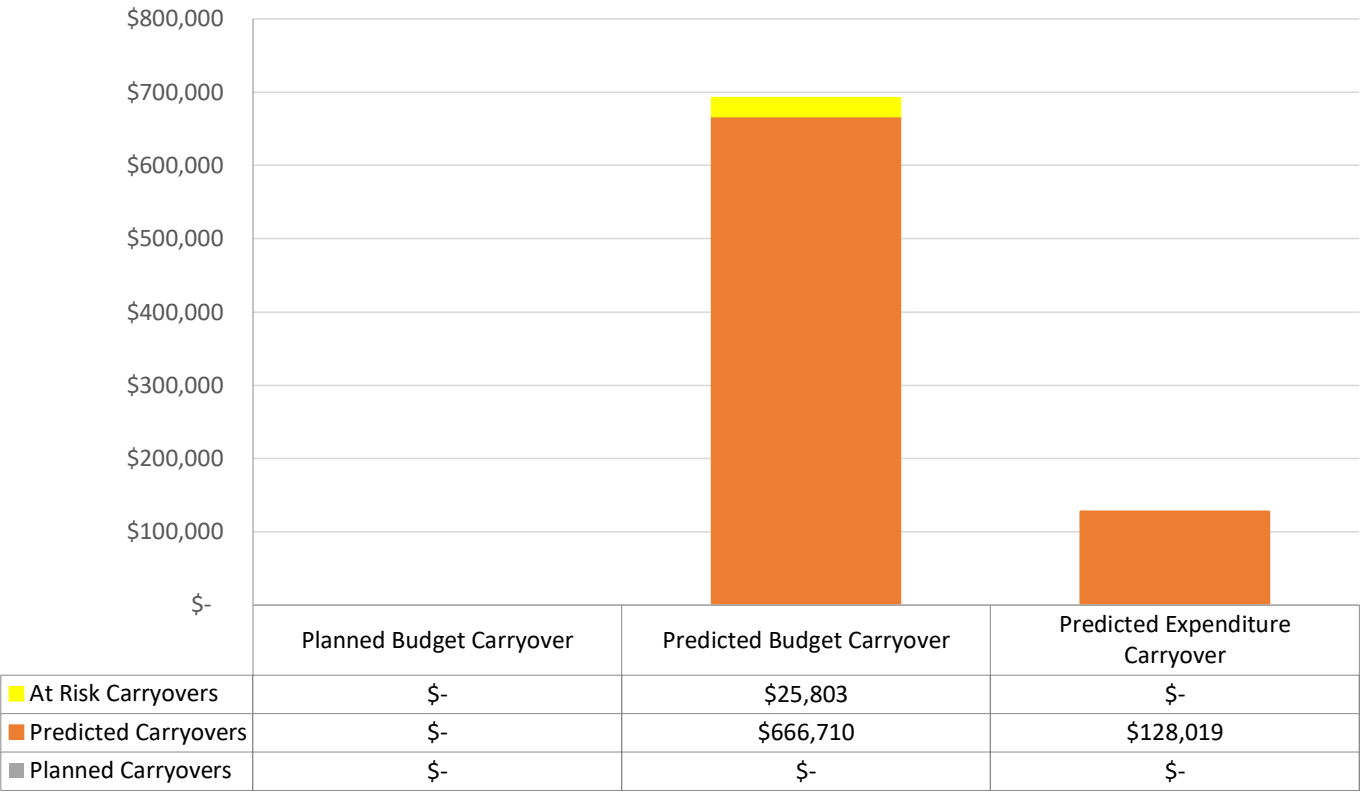
Project Stage - Predicted @ FYE



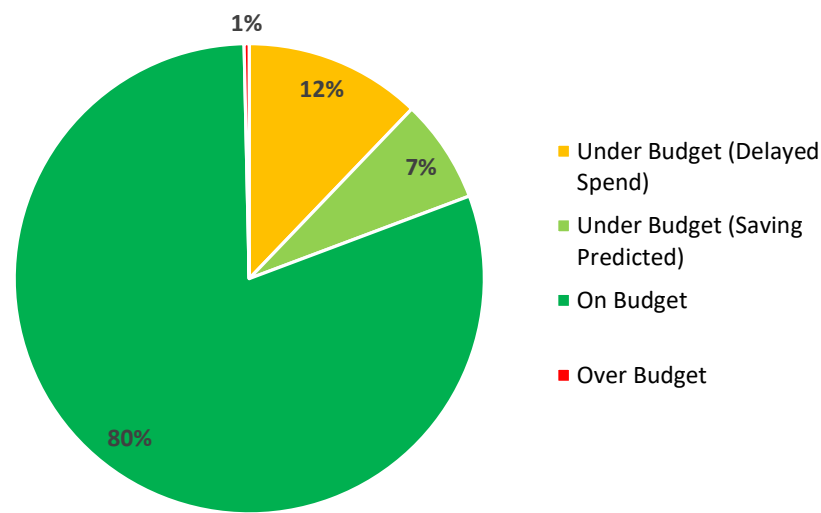
Financial Summary



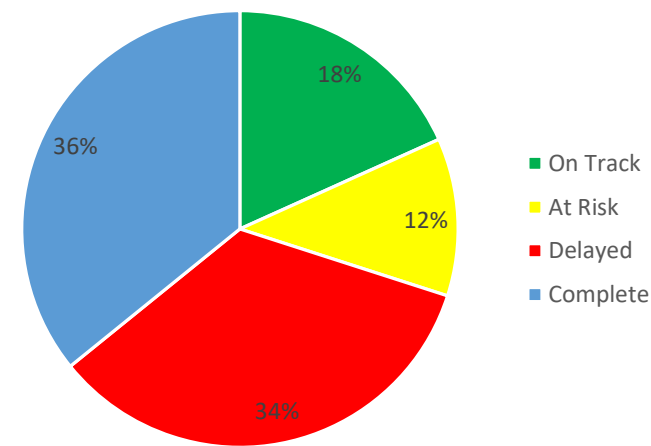
Carryovers Summary



Budget Status - Current



Programme Status - Current



DEFINITIONS

Full Year Revised Budget	Budget approved in LTP/AP plus any additional budgets approved by Council throughout the FY.
Unspent Budget	Budget that will not be spent this financial year. This can be both a budget saving (e.g: due to projects being delivered for less than budgeted) or delayed budget spend (i.e.: budget that will be spent next financial year).
Programme - On Track	Refers to projects where the project work this FY is expected to be delivered by FYE.
Programme - At Risk	Refers to projects where the project work this FY is currently at risk of not being delivered by FYE. These are the projects that need to be resourced and monitored carefully to ensure they are delivered to programme.
Programme - Delayed	Refers to projects where the project work this FY will not be delivered by FYE. These projects are signalled as predicted carryover (if single or multi-year current), if not already shown as a planned carryover (if multi-year future).
On Budget	Refers to projects where the project work this FY is expected to be delivered within budget.
Over Budget	Refers to projects where the project work this FY will not be delivered on budget.
Under Budget (Delayed Spend)	Refers to projects where it is not expected to spend the budget this FY. These projects are to be signalled as either a planned (if multi-year future) or predicted carryover (if single or multi-year current).
Under Budget (Saving Predicted)	Refers to projects where the project work this FY is expected to be delivered under budget. This includes projects that will be completed this financial year and delivered under budget or (if multi-year future) the unspent budget will not be carried forward to the next FY.
Approved Carryover	Refers to the projects where the Carryovers for multi-year projects that were approved as part of the AP/LTP.
Additional Carryover	Refers to the projects where the carryovers are due to projects being delayed. These carryovers are in addition to those carryovers approved as part of the AP/LTP.
At Risk Carryover	Refers to projects where the programme is at risk, therefore may potentially become a carryover of the risk identified are realised.