

# Waimakariri District Council

# Agenda

Tuesday 27 May 2025

Wednesday 28 May 2025 (Reserve Day)

Commencing at 9.00am

Council Chamber

215 High Street

Rangiora

## **Members:**

Mayor Dan Gordon

Cr Neville Atkinson

Cr Al Blackie

Cr Robbie Brine

Cr Brent Cairns

Cr Tim Fulton

Cr Jason Goldsworthy

Cr Niki Mealings

Cr Philip Redmond

Cr Joan Ward

Cr Paul Williams



WAIMAKARIRI  
DISTRICT COUNCIL

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The Mayor and Councillors

**WAIMAKARIRI DISTRICT COUNCIL**

A meeting of the Waimakariri District Council will be held in the Council Chamber, 215 High Street, Rangiora on **Tuesday 27 May** (and Reserve Day of Wednesday 28 May 2025 if required), commencing at 9am, for the purposes of deliberating the Draft Annual Plan 2025-2026.

Sarah Nichols  
GOVERNANCE MANAGER

**Recommendations in reports are not to be construed as  
Council policy until adopted by the Council  
The Annual Plan is scheduled for adoption on 17 June 2025**

*Note that public submissions will be considered in conjunction with each Council department.*

**BUSINESS**

*Page No*

**1. APOLOGIES**

**2. CONFLICTS OF INTEREST**

*Conflicts of interest (if any) to be reported for minuting.*

**3. CONFIRMATION OF MINUTES**

**3.1 Minutes of the Waimakariri District Council Annual Plan 2025/26 Budget meeting held on Tuesday 28 January 2025**

*RECOMMENDATION*

*17 – 41*

**THAT** the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the Waimakariri District Council Annual Plan 2025/26 Budget meeting held on Tuesday, 28 January 2025.

**3.2 Minutes of the Waimakariri District Council Annual Plan 2025/26 Submissions Hearing held on Tuesday 6 May 2025**

*RECOMMENDATION*

*42 – 55*

**THAT** the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the Waimakariri District Council Annual Plan 2025/26 Submissions Hearing held on Tuesday, 6 May 2025.

**4. PRESENTATIONS**

A overview will be provided by N Robinson (General Manager Finance and Business Support).

## 5. REPORTS

### 5.1 Draft Annual Plan 2025-2026 Special Consultative Procedure – Sylvia Docherty (Policy and Corporate Planning Team leader) and Helene Street (Corporate Planner)

RECOMMENDATION

56 – 61

**THAT** the Council:

- (a) **Receives** Report No. LTC-03-20 / 250501075488.
- (b) **Receives** the Draft Annual Plan 2025 – 2026 Summary of Submissions and Officers Recommendations (attachment i 250509081584).
- (c) **Notes** that consultation on the Draft Annual Plan 2025 - 2026 took place between 14 March and 21 April 2025 and received 787 submissions and 1,005 associated submission points from submitters.
- (d) **Notes** 764 (97%) of the submissions included a response to the Local Water Done Well proposal. A letter outlining the Local Water Done Well (LWDW) service delivery options and preferred option was issued to ratepayers in the District that resulted in 668 paper submissions. In addition, 54 LWDW submissions were received online and 42 via email.
- (e) **Notes** that Hearings were held on Tuesday 6 May 2025, with 23 submitters heard by the Council. A paper copy of all submissions received was provided to Council in advance of the hearing session.
- (f) **Notes** 247 additional submissions were not accepted as they had no identifiable submitter details provided.
- (g) **Notes** that staff are now in the process of finalising the draft Annual Plan. This is noting that the Council may wish to make final changes as part of the deliberations process.
- (h) **Notes** the Council is due to adopt the Annual Plan on 17 June 2025.
- (i) **Circulates** the report to the community boards for their information.

### 5.1A Consideration Of Submissions To The Draft Annual Plan 2025-2026

*Note: Submissions related to each Council department will be considered in conjunction with Council department reports.*

RECOMMENDATION

**THAT** the Council

- (a) **Receive** all public submissions, **proforma**, noting the decisions would be finalised at the end of the meeting.
- (b) **Notes** that Councillors were welcome to suggest amendments to recommendations as each public submission point is discussed through the agenda.
- (c) **Notes** minor wording changes to the public responses are considered by Councillor agreement as each submission is discussed through the agenda.

5.2 **Local Water Done Well – Water Services Delivery Model** – Jeff Millward (Chief Executive) and Gerard Cleary (General Manager Utilities and Roading)

*RECOMMENDATION*

62 – 94

**THAT** the Council:

- (a) **Receives** 250410062754.
- (b) **Notes** that a total of 764 submissions were received on the topic of Local Water Done Well as part of the consultation of the draft Annual Plan 2025/26. Of those submissions that indicated a preference, 733 submitters (97.2%) supported the proposal for an in-house water services business unit, and 21 submitters (2.8%) did not support the proposal.
- (c) **Notes** that the majority of the community who responded is supportive of the proposal for an in-house business unit model and agreed that the proposal is the best water services delivery model for Waimakariri District, while ensuring the community retains control of their water services through Council.
- (d) **Approves** the adoption of an in-house water services business unit model, as consulted within the draft Annual Plan 2025/26.
- (e) **Notes** that the in-house business unit has been independently shown to be the best water services delivery model for Waimakariri District, and ensures the community retains control of their water services through Council.
- (f) **Authorises** staff to finalise a Water Services Delivery Plan (WSDP), on the basis of an in-house business unit, ready for submission to Government.
- (g) **Notes** that a separate report will be presented at the June Council meeting seeking approval to submit the finalised WSDP to the Government.
- (h) **Notes** that the WSDP will detail the scope of the ring-fenced in-house business unit and how it will accommodate Water Supply, Wastewater, Urban Stormwater, Rural Land Drainage and Stockwater.
- (i) **Notes** that a WSDP must be submitted to Government by 3 September 2025 and the programme proposed allows for submission to Government in June 2025.
- (j) **Supports** staff to continue to investigate shared services arrangements with Waimakariri District Council and the Hurunui and Kaikoura District Councils.

5.3 **Drainage Staff Submission to Annual Plan 2025/26** – Gerard Cleary (General Manager Utilities and Roading), Kalley Simpson (3 Waters Manager) and Jason Recker (Stormwater and Waterways Manager)

*RECOMMENDATION*

95 – 100

**THAT** the Council:

- (a) **Receives** Report No. 250428071765.
- (b) **Approves** the deferral of \$1,650,000 budget from 2025/26 to 2026/27 on Stage 1 of the Mandeville Resurgence Channel Upgrade project, to give a revised budget allocation of \$400,000 in 2025/26 and \$1,650,000 in 2026/27.
- (c) **Approves** the deferral of \$240,810 budget from 2025/26 to 2026/27 on the Pines Kairaki Drainage Improvements project.
- (d) **Approves** the deferral of \$41,880 (design) budget from 2025/26 to 2026/27 and \$418,800 (construction) from 2026/27 to 2027/28 on the Sunday School Drain project.

- (e) **Approves** additional operational budget of \$66,820 for Central Rural drain maintenance to give a revised budget of \$153,180 to \$220,000 annually.
- (f) **Approves** a new operational budget of \$15,000 annually for deployment of temporary pumps to Swindells Road and the Waikuku Campground in response to potential flooding in Waikuku Beach.
- (g) **Notes** that the rating impact from the above proposed budget changes is as summarised below:

Project	Proposed change	Average rating impact on scheme	Average rating impact by area	Average rating impact across district
Mandeville Resurgence Channel Upgrade Project Stage 1	Deferral of \$1,650,000 in 2025/26	The deferral of capital works budgets will result in a slight reduction in rates for the 2026/27 financial year. However, since the overall total project budget remains unchanged, the long-term impact on rates will be minimal.		
Coastal Urban Pines Kairaki Drainage Improvements Project	Deferral of \$240,810 in 2025/26			
Kaiapoi Urban Sunday School Drain Project	Deferral of \$41,880 (design) budget from 2025/26 to 2026/27 and \$418,800 (construction) from 26/27 to 27/28			
Central Rural Drain Maintenance	Additional budget of \$66,820	28.94% (\$83.34 per connection)	2.26%	0.07%
Coastal Urban Flood Pumping	New budget of \$15,000	2.08% (\$5.59 per connection)	0.14%	0.02%

- (h) **Notes** that a detailed review of the draft 2025/26 Annual Plan budgets has been undertaken, and only essential changes have been proposed to confirm the project budgets and the deliverability of the overall programme, such that the net overall rating impact is minor.
- (i) **Notes** that the net overall rating impact of the proposed changes to the Drainage budgets is 0.09%.
- (j) **Circulates** this report to the Community Boards for their information.

5.4 **Water Supply – Utilities and Rooding Department Staff Submission to the Draft 2025/26 Annual Plan** – Gerard Cleary (General Manager Utilities and Rooding), Kalley Simpson (3 Waters Manager) and Caroline Fahey (Water and Wastewater Asset Manager)

**RECOMMENDATION**

101 – 110

**THAT** the Council:

- (a) **Receives** Report No. 250501075461.
- (b) **Approves** removal of \$43,160 of water renewals budget (from \$293,160 to \$250,000) to deliver the planned pipeline renewal works in 2025/6 for the Mandeville water supply due to revised engineer's estimate for the work.

- (c) **Approves** bringing forward available budget of \$600,000 in 2033/34 to \$300,000 in 2025/26, \$200,000 in 2026/27. \$100,000 in 2027/28 to allow the Mandeville Source Upgrade (Bore 4) project to be delivered over 3 financial years from 2025/26 to 2027/28. Noting that this is required due to Bore 3 being unable to deliver the required flow to meet required level of service and growth demands for the water supply.
- (d) **Approves** new budget of \$62,820 required to upgrade the restrictor connections to ensure that adequate boundary backflow protection is provided for the Ohoka water supply following restrictor upgrade works carried out in 2024/25 that have identified this need.
- (e) **Approves** new budget of \$188,460 for construction of water main renewal on McGraths Road, Oxford Rural 1 water supply, noting that this has already been designed.
- (f) **Approves** new budget of \$20,940 for a communication system upgrade between Rockford Road Water Treatment Plant site and the View Hill reservoir site to ensure that a reliable telemetry system is maintained to ensure that the Oxford Rural 1 water supply continues to meet the compliance requirements under the Drinking Water Quality Assurance Rules.
- (g) **Approves** removal of \$256,515 of water renewals budget (from \$350,745 to \$94,230) due to reduced scope of renewals work identified for the Oxford Rural 2 water supply.
- (h) **Approves** deferral of \$104,700 of water renewals budget to 2026/27 with additional budget request of \$41,880 in 2026/27 (total of \$146,580) to be able to carry out construction of water renewals identified for the West Eyreton Water Supply in 2026/27.
- (i) **Approves** part deferral of \$225,105 of water renewals budget (from \$314,100 to \$88,995) to 2026/27 to complete design only in 2025/26 and additional budget request of \$277,455 in 2026/27 (total of \$607,260) to complete the construction (installation of 856m of 180mm ODPE pipe) in 2026/27 for the Woodend-Pegasus water supply.
- (j) **Approves** deferral of \$167,520 of allocated budget to 2026/27 for the Woodend-Pegasus source generator project due to additional bore currently being installed in the area.
- (k) **Approves** new budgets sought for all the urban supplies, being Rangiora, Kaiapoi, Woodend-Pegasus, Waikuku Beach and Oxford Urban to upgrade the restricted connections as part of a backflow improvement item identified in the Drinking Water Safety Plans. This includes \$60,000 for Rangiora, \$10,000 for Kaiapoi, \$10,000 for Woodend, \$35,000 for Waikuku Beach and \$30,000 for Oxford.
- (l) **Approves** new budget of \$52,350 for the District Water account to provide monitoring redundancy to all water supplies to ensure that there is monitoring redundancy to meet compliance requirements.
- (m) **Notes** that the rating impact from the proposed budget changes are summarised below:

Project	Proposed Change	Average Rating Impact on Scheme	Average Rating Impact by Area	Average Rating Impact across District
Mandeville water renewals	Removal of \$43,160 in 2025/26	-0.2% (-\$1.5 per connection) from 2026/27	-0.03%	0.00%
Mandeville source upgrade	Bringing forward \$600,000 from 2033/34 (\$300,000 in 2025/26, \$200,000 in 2026/27. \$100,000 in 2027/28	Growth project Development Contribution funded.		
Ohoka restrictor upgrade	New budget of \$62,820 in 2025/26	6.72% (\$33.38 per connection) from 2026/27	0.65%	0.00%
Oxford Rural 1 water renewals	New budget of \$188,460 in 2025/26	0.29% (\$8.77 per connection) from 2026/27	0.14%	0.01%
Oxford Rural 1 comms upgrade	New budget of \$20,940 in 2025/26			
Oxford Rural 2 water renewals	Removal of \$256,515 in 2025/26	-1.51% (-\$16.39 per connection) from 2026/27	-0.38%	-0.02%
West Eyreton water renewals	Deferral of \$104,700 in 2025/26, addition of \$41,880 in 2026/27	0.65% (\$10.89 per connection) from 2027/28	0.26%	0.00%
Woodend-Pegasus water renewals	Part deferral of \$225,105 in 2025/26, additional of \$277,455 in 2026/27	0.94% (\$4.48 per connection) from 2027/28	0.11%	0.02%
Woodend-Pegasus source generator	Deferral of \$167,520 in 2025/26			
Woodend-Pegasus restrictor upgrade	New budget of \$10,470 in 2025/26			
District Water backup analysers	New budget of \$52,350 in 2025/26	0.19% (\$0.17 per connection) from 2026/27	0.00%	0.00%
Urban restrictor upgrades Rangiora	New budget of \$62,820 in 2025/26	0.11% (\$0.50 per connection) from 2026/27	0.00%	0.01%
Urban restrictor upgrades Kaiapoi	New budget of \$10,470 in 2025/26	0.04% (\$0.12 per connection) from 2026/27	0.00%	0.00%
Urban restrictor upgrades Waikuku	New budget of \$36,645 in 2025/26	0.79% (\$5.25 per connection) from 2026/27	0.13%	0.00%
Urban restrictor upgrades Oxford Urban	New budget of \$31,410 in 2025/26	0.46% (\$2.29 per connection) from 2026/27	0.04%	0.00%

(n) **Notes** that no additional budget has been requested for in this staff submission for the additional cost that could be incurred for the Ohoka Water Treatment Plant land purchase if the new subdivision (PC31) were to proceed. This was agreed as a condition in the approved land purchase agreement.



- (o) **Notes** that a detailed review of the draft 2025/26 Annual Plan budgets has been undertaken and only essential changes have been proposed to confirm the project budgets and the deliverability of the overall programme, such that the net overall rating impact is minor.
- (p) **Notes** that the net overall rating impact of the proposed changes to the Water supply budgets is 0.02%.
- (q) **Circulates** this report to the Community Boards for their information.

5.5 **Wastewater – Utilities and Rooding Department Staff Submission to the Draft 2025 Annual Plan** – Gerard Cleary (General Manager Utilities and Rooding) and Kalley Simpson (3 Waters Manager)

*RECOMMENDATION*

111 – 116

**THAT** the Council:

- (a) **Receives** Report No. 250504076671.
- (b) **Approves** part deferral of \$52,350 of allocated budget (from \$104,700 to \$52,350) to 27/28 for the Rangiora aeration basin project.
- (c) **Approves** removal of \$52,350 budget allocated in 2025/26 for replacement of positive displacement pump at Bradleys Road wastewater pumps station (WWPS) as this is no longer required due to existing pump being refurbished in 2024/25.
- (d) **Approves** removal of \$47,115 budget allocated in 2025/26 for replacement of 2<sup>nd</sup> irrigator at Oxford Wastewater Treatment Plant (WWTP) as this is no longer required due to project being delivered in 2024/25.
- (e) **Approves** new budgets in 2025/26 (\$57,585 for Kaiapoi, \$52,350 for Woodend, \$52,350 for Oxford) required for the upgrade of existing plant washdown water supplies at the Kaiapoi, Woodend and Oxford Wastewater Treatment Plants to ensure that there is sufficient flow and pressure to carry out plant maintenance on critical equipment.
- (f) **Approves** new budgets in 2025/26 (\$31,410 for Kaiapoi and \$20,940 for Woodend) required for the installation of pressure transducers at various wastewater pump stations to enable monitoring of pump performance as part of the wastewater pump renewal strategy.
- (g) **Notes** that the rating impact from the proposed budget changes are summarised below:

Project	Proposed Change	Average Rating Impact on Scheme	Average Rating Impact by Area	Average Rating Impact across District
Rangiora Aeration Basin	Part deferral of \$52,350 in 2025/26 to 2027/28	Growth project Development Contribution funded.		
Mandeville wastewater headworks renewals	Removal of \$52,350 in 2025/26	0.05% (\$0.36 per connection) from 2026/27	0.01%	0.01%
Washdown water supply upgrade Kaiapoi and Woodend WWTP	New budgets of \$57,585 for Kaiapoi and \$52,350 for Woodend in 2025/26			
Pressure transducer installation at Kaiapoi and Woodend WWPSs	New budgets of \$31,410 for Kaiapoi and \$20,940 for Woodend in 2025/26			
Washdown water supply upgrade Oxford WWTP	New budget of \$52,350 in 2025/26	0.03% (\$0.41 per connection) from 2026/27	0.01%	0.00%
Oxford irrigator replacement	Removal of \$47,115 in 2025/26			

- (h) **Notes** that no new budget has been requested for implementation of additional monitoring and reporting requirements in the new proposed National Wastewater Environmental Performance Standards due to uncertainty regarding whether the proposed rules will be adopted at this stage. Any budget required at the time of the new standards being adopted will be requested of the Council in a separate report.
- (i) **Notes** that a detailed review of the draft 2025/26 Annual Plan budgets has been undertaken and only essential changes have been proposed to confirm the project budgets and the deliverability of the overall programme, such that the net overall rating impact is minor.
- (j) **Notes** that the net overall rating impact of the proposed changes to the Wastewater budgets is 0.01%.
- (k) **Circulates** this report to the Community Boards for their information.

5.6 **Roading Staff Submission to the 2025/26 Annual Plan – Request Changes to the Roothing Capital Works Budget** – Gerard Cleary (General Manager Utilities and Roothing) and Joanne McBride (Roothing and Transport Manager)

**RECOMMENDATION**

117 – 126

**THAT** the Council:

- (a) **Receives** Report No. 250514085447.
- (b) **Approves** the budget changes to the Rangiora Eastern Link Project as shown in Table One below, noting this change redistributes the budget over the period of the Long Term Plan and brings forward budget in outer years.

<b>Rangiora Eastern Link Road</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>2028/29</b>	<b>2029/30</b>	<b>TOTAL</b>
Current Budget	\$100,000	\$375,000	\$325,900	\$2,700,000	\$550,000	\$15,500,000	\$15,600,000	<b>\$35,050,900</b>
Proposed Updated Budget for 2025/26 Annual Plan	\$100,000	\$375,000	\$255,000	\$5,000,000	\$14,370,900	\$14,950,000	-	<b>\$35,050,900</b>

(c) **Approves** additional budget of \$65,000 in 2025/26 financial year for the Old Waimakariri River bridge Handrail renewal.

(d) **Approves** bringing forward funding of \$650,000 to the 2025/26 financial year to allow the Townsend Road Culvert replacement to progress.

(e) **Approves** the following projects having budget deferred to future years:

- i. Bridge and Culvert Renewals - Southbrook Road (Middlebrook) Culvert Replacement – Increasing the budget to \$1.1M to reflect attracting New Zealand Transport Agency subsidy and deferring \$1M of budget to 2026/27.
- ii. Priors Road Upgrade – Defer \$150,000 of budget out to 2026/27.
- iii. Mulcocks Road and Fernside Road intersections with SH71 Lineside Road - Defer budget of \$78,000 to 2026/27.
- iv. Fernside Road / Todds Road Intersection Improvements – Defer budget of \$500,000 to 2026/27.
- v. Blake Street Land Purchase – Defer budget of \$50,000 to 2026/27.
- vi. Oxford Road / Lehman's Road Intersection Upgrade - Defer budget of \$50,000 to 2026/27.
- vii. Ravenswood Park and Ride – Defer budget of \$320,000 to 2026/27.
- viii. Southbrook Futures – Defer the 2025/26 and 2026/27 budgets totalling \$50,825 to 2027/28.
- ix. Support for MUBA – Defer budget of \$305,000 to 2026.
- x. Widening Skewbridge Road - Skew Bridge to Mulcocks – Defer budget of \$25,000 to 2027/28.
- xi. Widening Skewbridge Road – Mulcocks Rd to Threlkelds Rd – Defer budget of \$25,000 to 2027/28.

(f) **Notes** that all the Transport Choices Cycleways Funding has a carryover budget of \$320,000 from 2024/25 to 2025/26 for the Woodend to Ravenswood footpath connection as approved by Council, with the remaining budget of \$640,000 in this area not being spent, and as such is a savings.

(g) **Notes** that all proposed changes are outlined in Table Two as follows:

<b>Project</b>	<b>LTP Budget 2025/26 (\$)</b>	<b>Proposed AP Budget 2025/26 (\$)</b>	<b>Budget Change</b>	<b>Comments</b>
Old Waimakariri River Bridge – Renewals	404,495	469,494	Increase	Increase budget by \$65,000
Bridge and Culvert Renewals (Middlebrook)	651,000	0	Defer	Move next 2025/26 budget of \$651k out to 2026/27 and increase overall budget to \$1.1M, which will now allow for subsidy of 51% from NZTA (no financial impact to Council as the WDC share is already funded).

Townsend Road Culvert Replacement	50,000	700,000	Bring forward	NZTA co-funding has become available. Bring budget of \$650,000 forward from 2027/28 into 2025/26 year. There is currently \$50,000 in 2025/26. The total budget in 2025/26 will be \$700,000.
Priors Road Upgrade	200,000	50,000	Defer	Retain budget of \$50,000 in 2025/26 for design and move the remaining budget out to 2026/27, with the construction budget of \$1.012 million (total budget in 2026/27 will be \$1.162 million).
Mulcocks Road and Fernside Road intersections with SH71 Lineside Road	98,000	20,000	Defer	Retain budget of \$20,000 in 2025/26 and move the remaining \$78,000 of budget out to 2026/27.
Fernside Road / Todds Road Intersection Improvements	660,000	160,000	Defer	Retain budget of \$160,000 in 2025/26 and move the remaining \$500,000 out to 2026/27.
Blake Street Land Purchase	100,000	50,000	Defer	Retain \$50,000 of budget in 2025/26 for design. Move \$50,000 out to 2026/27. The 2026/27 year will therefore have a total budget will be \$690,000.
Oxford Road / Lehmans Road Intersection Upgrade	100,000	50,000	Defer	Retain budget of \$50,000 in 2025/26 for design and move the remaining budget \$50,000 out to 2026/27.
Ravenswood Park and Ride	0	0	Carry over	Currently working through land purchase. Budget is currently in 2024/25. Move budget of \$320,000 out to 2026/27.
Southbrook Futures	0	0	Defer	Move the 2026/27 budget \$25,000 out to 2027/28.
Support for MUBA	50,000	0	Defer	Move budget of \$50,000 in 2025/26 out and evenly split total budget of \$1M across 2026/27 and 2027/28 as timing of development is not yet clear.
Widening Skewbridge Road - Skew Bridge to Mulcocks	50,000	25,000	Defer	Retain \$25,000 in 2025/26 and move the remaining \$25,000 out to 2027/28 (therefore having a total of \$648,000 in 2027/28).
Widening Skewbridge Road – Mulcocks Road to Threlkelds Road	50,000	25,000	Defer	Retain \$25,000 in 2025/26 and move the remaining \$25,000 out to 2027/28 (therefore having a total of \$691,000 in 2027/28).
Rangiora Eastern Link Road	325,900	255,000	Defer	Reduce budget in 2025/26 and change the timing of the remaining budget as per Table One below, bringing the budget for delivery forward in the Long Term Plan.
<b>TOTAL</b>	<b>\$2,739,395</b>	<b>\$1,804,494</b>		

**Table Two** – Proposed budget changes for the 2025/26 Annual Plan

- (h) **Notes** that a detailed review of the draft 2025/26 Annual Plan budgets has been undertaken, and only essential changes have been proposed. The review has including confirming the project budgets and the deliverability of the overall programme, such that the net overall rating impact is minor.
- (i) **Notes** that overall, there is minimal overall impact on the Rooding rates due to the proposed changes, as these changes are primarily moving budget between years, and therefore these small changes can be smoothed to achieve a zero increase overall. As such, the Rooding Rate remains unchanged from that included in the Draft Annual Plan 2025/26 of 5.1%.
- (j) **Notes** that should projects progress quicker than anticipated, then a separate report would be brought to Council, requesting consideration of the budget being brought forward.
- (k) **Circulates** this report to the Community Boards for information.

5.7 **Roading Staff Submission May 2025 – Transport Programme Summary of Submissions** – Gerard Cleary (General Manager Utilities and Roding) and Joanne McBride (Roding and Transport Manager)

*RECOMMENDATION*

127 – 136

**THAT** the Council:

- (a) **Receives** Report No. 250514085446.
- (b) **Approves** the Transport Programme as consulted upon in the Draft Annual Plan 2025-26.
- (c) **Notes** that the Transport Programme was developed using a balanced approach to considering options for reducing capital project spending to balance the funding shortfall, with a multi-layered approach agreed to progressing these projects dependent on current progress and criticality.

5.8 **Solid Waste Staff Submission to Annual Plan 2025-2026** – Kitty Waghorn (Solid Waste Manager), Don Young (Senior Engineering Advisor) and Reuben Hunt (Senior Project Manager)

*RECOMMENDATION*

137 – 141

**THAT** the Council:

- (a) **Receives** Report No. 250429073789.
- (b) **Approves** the deferral of \$80,000 budget from the Southbrook Transfer Station – Access Roads from 2025/26 to 2026/27 to give a revised budget allocation of \$0 in 2025/26 and \$80,000 in 2026/27.
- (c) **Approves** the deferral of \$740,000 budget from the Southbrook Transfer Station – Land Purchase for future upgrades from 2025/26 to 2026/27 to give a revised budget allocation of \$0 in 2025/26 and \$740,000 in 2026/27.
- (d) **Approves** the deferral of \$70,000 budget from the Southbrook transfer Station – Landscaping/shelter belts from 2025/26 to 2026/27 to give a revised budget allocation of \$0 in 2025/26 and \$70,000 in 2026/27.
- (e) **Approves** the bringing forward of \$64,000 budget from the Southbrook transfer Station – Pit Upgrade & Road Realignment from 2027/28 to 2025/26 to give a revised budget allocation of \$169,000 in 2025/26, noting that the budget for 2027/28 will reduce to \$4,131,370.
- (f) **Approves** the deferral of \$20,000 budget from the Closed Landfills – Screening planting Oxford from 2025/26 to 2026/27 to give a revised budget allocation of \$0 in 2025/26 and \$50,000 in 2026/27.
- (g) **Approves** the removal of \$20,000 budget from the Waste Minimisation – Cleanfill pit Infrastructure from 2025/26 to give a revised budget allocation of \$0 in 2025/26, noting that this project will not proceed.
- (h) **Approves** the deferral of \$10,000 budget from the Minimisation – Oxford TS Infrastructure to give a revised budget allocation of \$10,000 in 2025/26, noting that the budget for 2026/27 will increase to \$76,100.
- (i) **Approves** the bringing forward of \$88,000 budget from the Waste Minimisation – New Works account from 2026/27 to 2025/26 to give a revised budget allocation of \$288,000 in 2025/26, noting that the budget for 2026/27 will reduce to \$3,718,536.

- (j) **Notes** there are financial implications of the decisions sought by this report, (being the delayed budgets) but there are no rating impacts due to Solid Waste having accumulated funds, and no rates or loans are required to fund the projects at this stage.
- (k) **Notes** that as the design process proceeds, further reports on the timing of expenditure in later years will be brought to the Council.
- (l) **Notes** that the Council staff have recently become aware of an issue with the Cust recycling facility, but at this stage a solution has not been determined, and so this will be the subject of a separate report.
- (m) **Notes** that a detailed review of the draft 2025/26 Annual Plan budgets has been undertaken, and only essential changes have been proposed to confirm the project budgets and the deliverability of the overall programme, such that the net overall rating impact is minor.

5.9 **Greenspace and Strategic and Special Projects Staff Submission to the 2025/26 Annual Plan** – Grant MacLeod (Greenspace Manager) and Duncan Roxborough (Strategic and Special Projects Manager)

*RECOMMENDATION*

142 – 147

**THAT** the Council:

- (a) **Receives** Report No. TRIM number. 250508080952
- (b) **Approves** the proposed change of the 154 Eastbelt Cricket Oval project by moving \$255,500 from year two of the Long-Term Plan (2025-26) into year three of the Long-Term Plan (2026-27).
- (c) **Approves** the proposed change of the Woodend Beach Domain project (that includes the car park, toilet and playground) by having \$100,000 available in year three of the Long-Term Plan (2026-27).
- (d) **Approves** the proposed change of the Pegasus Community Centre project by having a budget in year two of the Long-Term Plan (2025-26) of \$2,710,000.00.
- (e) **Approves** the proposed change of the Pegasus Community Centre project by having a budget in year three of the Long-Term Plan (2026-27) of \$1,160,000.00.
- (f) **Notes** that a detailed review of the draft 2025/26 Annual Plan budgets has been undertaken, and only essential changes have been proposed to confirm the project budgets and the deliverability of the overall programme, such that the net overall rating impact is minor.
- (g) **Circulates** this report to the Rangiora-Ashley and Woodend-Sefton Community Boards for their information.

5.10 **Surf Life Saving New Zealand Submission (point number 730.1)** – Grant MacLeod (Greenspace Manager)

*RECOMMENDATION*

148 – 167

**THAT** the Council:

- (a) **Receives** Report No. 250508081207.
- (b) **Approves** an additional budget allocation of \$41,502 for Surf Life Saving New Zealand to extend the patrol season from 99 to 110 days, with annual inflation adjustments to be incorporated into future budgets.

- (c) **Notes** that a budget of \$120,690 (excluding GST) is currently allocated to Surf Life Saving New Zealand for the 2025/2026 financial year.
- (d) **Notes** that the proposed funding increase would result in a total budget of \$162,192 for the upcoming season, with inflationary adjustments applied annually for the duration of its inclusion in the budget.
- (e) **Notes** that the additional funding is classified as a community grant, financed through rates, leading to a 0.04% increase in the rating.
- (f) **Notes** staff will continue collaborating with Surf Life Saving New Zealand and the Woodend-Sefton Community Board to finalize patrol dates and communicate relevant details to the wider community.
- (g) **Notes** that staff will report back to Woodend-Sefton Community Board the exact dates of the upcoming season by its August 2025 meeting.

5.11 **Fees and Charges – Adoption of Fee Charges to Take Effect from 1 July 2025 –**  
Maree Harris (Customer Services Manager)

*RECOMMENDATION*

168 – 187

**THAT** the Council:

- (a) **Receives** Report No. 250501075152.
- (b) **Approves** the schedule of changes to fees and charges to be included in the Annual Plan 2025/2026 and to take effect from 1 July 2025.

5.12 **Adoption of Proposed Changes to Rating Policies –** Maree Harris (Customer Services Manager)

*RECOMMENDATION*

188 – 210

**THAT** the Council:

- (a) **Receives** Report No. 250506078966.
- (b) **Amends** the Rates Policy by removing Section 4, Discount for the early payment of rates in the current financial year to take effect from 1 July 2025.
- (c) **Amends** the Rates Policy by adding a new rates remission policy as section 6.16 Fixed charges on multiple dwellings.
- (d) **Amends** the definition of a Separately Used or Inhabited Part of a Rating Unit (SUIP) for use in calculating liability for targeted rates under Clause 7, Schedule 3 of the Local Government (Rating) Act 2002.
- (e) **Notes** the removal of the discount for early payment was taken into account in the budgets included in the Draft Annual Plan 2025/2026.

**6. CONSIDERATION OF SUBMISSIONS TO THE DRAFT ANNUAL PLAN 2025-2026**

*Note: Submissions related to each Council department will be considered in conjunction with Council department reports.*

*RECOMMENDATION – refer item 5.1A.*

*At the end of the meeting:*

The Council **resolves** that all proforma recommendations are adopted as per the debate and motion that occurred during the meeting.

**7. QUESTIONS UNDER STANDING ORDERS**

**8. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**9. NEXT MEETING**

The Council is scheduled to meet at 11:30am on Tuesday 17 June 2025 to adopt the 2025/26 Annual Plan.

The next ordinary monthly meeting of the Council is scheduled for **Tuesday 3 June 2025**, commencing at 9am, to be held in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.



**MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY, 28 JANUARY 2025, COMMENCING AT 9AM.**

**PRESENT**

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, R Brine, B Cairns, J Goldsworthy, T Fulton, N Mealings, P Redmond, J Ward and P Williams.

**IN ATTENDANCE**

J Millward (Chief Executive), G Cleary (General Manager Utilities and Roothing), C Brown (General Manager Community and Recreation), K LaValley (General Manager Planning, Regulation and Environment), S Hart (General Manager Strategy, Engagement and Economic Development), S Salthouse (General Manager Organisational Development and Human Resources), G Bell (Acting General Manager Finance and Business Support), K Simpson (3 Waters Manager), J McBride (Roothing and Transport Manager), K Waghorn (Solid Waste Asset Manager), C Roxburgh (Project Delivery Manager), J Recker (Stormwater and Wastewater Manager), G MacLeod (Community Greenspace Manager), L Sole (District Libraries Manager), T Sturley (Community Team Manager), M Greenwood (Aquatics Manager), R Hawthorne (Property Manager), M Bacon (Development Planning Manager), W Taylor (Manager Building Unit), W Harris (Planning Manager), B Charlton (Environmental Services Manager), S Nichols (Governance Manager), A Keiller (Chief Information Officer), H Street (Corporate Planner – Policy and Strategy), T Kunkel (Governance Team Leader), K Rabe (Governance Advisor), A Connor (Governance Support Officer) and C Fowler-Jenkins (Governance Support Officer).

**Meeting Adjournments:**

The meeting adjourned at 10.20am for refreshments and reconvened at 10.40am.

The meeting adjourned at 1.05pm for lunch and reconvened at 1.45pm.

The meeting adjourned at 3.05pm for refreshments and reconvened at 3.25pm.

**1. APOLOGIES**

There were no apologies.

**2. CONFLICTS OF INTEREST**

No conflicts of interest were declared.

**3. OVERVIEW AND FINANCIAL STRATEGY**

**3.1 Overview – G Bell (Acting General Manager Finance and Business Support)**

G Bell provided an overview of where the budget numbers were sitting and spoke to a presentation that outlined the work undertaken to date, the financial plan, risks and proposed consultation topics. The presentation also covered the funding statement, financial environment, the broader work programme, budget changes and key dates going forward. It was advised that the average district rate increase was 4.98%, noting that it was signalled in the last LTP at 4.73%.

Mayor Gordon reiterated appreciation of the work that had gone into the Annual Plan and efforts of striking a balance of maintaining levels of service and costs against the consequence of adding things into the budget.

J Millward reflected on the last three years with all Council's struggling with inflation affecting depreciation and balancing the books against expenditure. The financial strategy adopted in the LTP set out the plan. Although the media indicated rates are too high nationally, Waimakariri is a growth council. He mentioned the struggle to meet CPI, the need to explain this to the community with how it affects the depreciation and if reserves are not held through depreciation then we will pay a cost in 40 years for long term asset renewals. There is also the 2% funding of the earthquake and stadium loans each year. To budget under 5% is a good effort. It was acknowledged that some people may not like the proposed removal of the 4% discount for early payment of rates, however this is out of line with most other councils who may do 2% at most or not at all.

Councillor Redmond asked about costs associated with undertaking consultation. It was advised this is approximately \$50,000 in addition with a lot of time/effort from staff. However this Council consults on its Annual Budgets so the public have a good basis to make decisions and signal to the council their views.

Councillor Redmond commented about the government signal of removing the four wellbeing's and having a different plan for councils, enquiring if the management believed this budget (which looks lean and mean) would it meet the government criteria. It was advised that the budget is core services, however the government work programme and definition is yet to be clarified. There was caution if a council tried to remove a library from the community for example and the public expectation of such service.

Councillor Williams queried the difference from \$80m to \$612m in the capital programme. G Bell outlined three factors, being less subsidy from NZTA, less revenue and cash surplus and changes to general assets therefore less capital revenue, noting that borrowing is used for projects and not operating costs.

Councillor Blackie commented on the Berl forecasts differing from reality last year and what that may mean this year. J Millward commented that Berl information was usually sound, however last years market changes meant no economist was right, however the market is starting to settle and be more under control now. This council is in a good position with its infrastructure renewal programme and with well managed assets.

Councillor Fulton enquired if there is capacity for more growth and capacity to support the growth of say another 100 consents. J Millward confirmed that was the case, with comment on the increased number of consent. The LTP provides for growth and we continue to meet demand which is shown through the financial forecasts.

Councillor Fulton asked if we as a council have a vision for the type of economy we want to support and what is the strategy. J Millward confirmed we do have a vision however it is best for the Council to debate the matters when looking at reports. This district continually shows that it is not just a good place to live and work but it is also attracting good businesses to the district.

*Each unit presented reports followed by operational budgets before proceeding to the next unit. The order that operational units present information to the Council was:*

- *Utilities and Roading*
- *Community and Recreation*
- *Regulation and Planning*
- *Strategy, Engagement and Economic Development*
- *Finance and Business Support*
- *Management*

### **Procedural Motion**

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Receives** the budget pack papers and approves the recommended budget proforma, subject to debate in the meeting.

**CARRIED**

## **4. REPORTS**

### **4.1 Councillor Suggested Opportunities for Organisational Efficiencies and Savings** – S Hart (General Manager, Strategy, Engagement and Economic Development)

S Hart took the report as read, noting two key aspects with previous workshops looking at efficiencies and the report reflects the work undertaken referring to the principles in section 3.7. We are one of the first councils to bring information and the framework together.

Moved: Councillor Ward

Seconded: Councillor Atkinson

**THAT** the Council

- (a) **Receives** Report No. 250122009628.
- (b) **Endorses** the assessment and categorisation of suggestions for efficiencies and savings that were provided by Councillors as part of the development of the 2025/26 draft Annual Plan and as provided in attachment (i) of this report and described in Option One (section 4.2).
- (c) **Notes** that of the 34 suggestions received, five have been assessed as already being implemented as part of existing processes, a further three have been implemented during the development of the draft 2025/26 Annual Plan budgets, 22 suggestions are being further investigated, and four a recommended as not being progressed.
- (d) **Endorses** staff to further investigate the 22 suggestions as highlighted above in recommendation (c) and provided in attachment (i) of this report, and to bring back a further report to Council providing advice and options relating to these suggestions.
- (e) **Notes** that the draft 2025/26 Annual Plan budgets have been prepared consistent with the staff recommendations column within the assessment and categorisation of the 34 suggestions provided by Councillors, as highlighted in attachment (i) of this report.
- (f) **Notes** that staff are currently underway with the development of a new policy that provides a framework to support the ongoing pursuit of operational efficiencies, cost savings and continuous improvement opportunities, while maintaining critical infrastructure and agreed levels of service. This draft policy will be presented to Council for consideration in April.
- (g) **Circulates** this report to the Community Boards for their information.

**CARRIED**

Councillor Ward commented on the work undertaken by staff, and taking feedback from Councillors during earlier meetings, in an effort to improve the outcomes.

Councillor Atkinson stated it was a well written report and believed in time the framework would evolve to meet the needs of the Council and it was also great to start to measure aspects of what we do.

Mayor Gordon was appreciative of the staff work with the framework and reflected on the constant reviewing of budgets, and savings where practical.

4.2 **Rangiora Airfield – Water and Wastewater Servicing and Budgets for 2025/26 Annual Plan** – D Roxborough (Strategic and Special Projects Manager) and O Stewart (Airfield Manager and Safety Officer)

D Roxborough provided an update on the budget required to supply sewerage and water services to the Rangiora Airfield. Although the budget currently stood at \$1.35 million, staff were proposing an additional \$580,000 for proposed work on water and wastewater infrastructure.

Councillor Williams asked why the problems with the water and wastewater infrastructure were not anticipated sooner. O Stewart explained that the significant problems were twofold: the age of the system and the design of the dispersal field.

Councillor Williams enquired what facilities at the Rangiora Airfield were connected to the sewer system, whether it was Council toilets or private connections. D Roxborough noted that there were hand connections.

Councillor Williams noted that private connections to the system and queried whether they should pay for it rather than the ratepayers. D Roxborough noted that the Council would have to consider the proposal as part of the 2025/26 Fees and Charges.

Councillor Williams questioned if it would be difficult to set Fees and Charges because very few of the hangers had toilet facilities.

D Roxborough advised that staff was undertaking a survey to establish existing connections. However, approximately 25 connections were believed to be to the septic system, which serviced the public toilets and some of the hangers.

Mayor Gordon asked if the Rangiora Airfield Advisory Group had been informed of the proposed additional work on the water and wastewater infrastructure. C Brown noted that the Rangiora Airfield Advisory Group was supportive of the proposed work to be done.

Councillor Williams questioned why the Rangiora Airfield ground rent was being reduced. D Roxborough noted that the previous budget included some assumptions regarding fees and charges being increased prior to the 2025/26 financial year; however, this would only happen next financial year. So, staff had adjusted the budget to reflect what the Council was collecting.

Moved: Deputy Mayor Atkinson

Seconded: Councillor Ward

**THAT** the Council

- (a) **Receives** Report No. 241205216641.
- (b) **Approves** additional Capital Budget (loan funded) of \$356,400 for water infrastructure services to serve the airfield in the 2026/27 financial year (Option 1), and that the balance of works over 2025/26 and 2026/27 financial years to be funded from planned carryovers of existing budgets.
- (c) **Approves** additional Capital Budget (loan funded) of \$223,220 for wastewater infrastructure services in 2026/27 financial year (Option 1), and that the balance of works over 2025/26 and 2026/27 financial years to be funded from planned carryovers of existing budgets.
- (d) **Notes** that the water and wastewater budgets are still dependent on successful rezoning through the Proposed District Plan in accordance with the submission on the adjacent land, and if this is unsuccessful, then the budget will need reconsideration.
- (e) **Approves** an additional operational budget of \$12,000 in the 2025/26 financial year for interim servicing of the existing septic tanks.

- (f) **Approves** an additional Operating Budget of \$10,000 in the 2025/26 financial year for legal and professional services associated with the proposed adjacent Airpark private development and ongoing renewals of hangar leases.
- (g) **Approves** an additional Operating Budget of \$30,000 in the 2025/26 financial year for professional services and physical works and regulatory fees associated with obtaining resource consents for global earthworks at the airfield.
- (h) **Notes** that the extra budget requested in this report is already identified within the 2025/26 Annual Plan budget, and the effect on rates has already been included in the 2025/26 Annual Plan forecasts.

#### **CARRIED**

Deputy Mayor Atkinson supported the motion, as he accepted that the proposed work was necessary. He suggested that the possibility of connecting to the sewer system rather than a septic tank should be investigated. He thanked staff for the work they were doing on the development of the Rangiora Airfield.

Councillor Ward noted that many challenges at the Rangiora Airfield needed to be addressed. She believed that the Council needed to prepare for the future by standardising and upgrading the infrastructure to ensure compliance. Once this has been done, the Council needed to ensure that all parties contributed to the connection. Councillor Ward commended the work being done at the Rangiora Airfield at the dedication of the Airfield Manager and Safety Officer, O Stewart. She, therefore, supported the motion.

Mayor Gordon also supported the motion. He praised D Roxborough and O Stewart for their work at the Rangiora Airfield, which he believed was a jewel in the Waimakariri District's crown and a real asset. The proposed development in and around the Rangiora Airfield added even more interest in the district.

#### **4.3 2025/26 Development Contribution Schedule for Consideration with Draft Annual Plan** – C Roxburgh (Project Delivery Manager), J Eggleton (Project Planning and Quality Team Leader) and A Meredith (Project Engineer)

C Roxburgh took the report as read, and there were no questions from elected members.

Moved: Mayor Gordon

Seconded: Councillor Fulton

**THAT** the Council

- (a) **Receives** Report No. 241217224631.
- (b) **Approves** the Draft 2025/26 Development Contribution Schedules for consultation with the 2025-26 Annual Plan (Trim 241220227191).
- (c) **Approves** the Draft 2025/26 Development Contribution maps to be unchanged from 24/25 for consultation with the 2025-26 Annual Plan (Trim 240626103949).
- (d) **Approves** the proposed updates to the Development Contribution Policy to be consulted on as part of the draft 2025/26 Annual Plan, to allow Development Contributions for several larger projects to be charged to more than ten years of growth (Trim 240925164481) for the following projects:
  - Growth component of the Oxford Waste Water Treatment Plant Upgrade Project to be recovered over 35 years, as this better aligns with the time period over which the upgrade will be sized. The Policy and schedules are proposed to be updated to state that the growth component of this project be recovered over a 35-year period rather than 10-year.

- Growth component of the Red Lion Corner roading project, which has been set up in the schedules to be recovered over a 25-year period, but this is not reflected in the Policy. The Policy is proposed to be updated to reflect how the project has been set up in the DC schedules.
- Growth component of the Ashley River bridge roading project, which has been set up in the schedules to be recovered over a 25-year period, but this is not reflected in the Policy. The Policy is proposed to be updated to reflect how the project has been set up in the DC schedules.

**CARRIED**

4.4 **Rates Remission Policy – Multiple Dwellings on a Single Rating Unit** – M Harris (Customer Services Manager)

M Harris took the report as read.

Councillor Mealings questioned whether the definition of vacant land and vacant premises would encompass tiny homes or self-contained vehicles residing on land. M Harris confirmed it would if the Council was aware of them. If there were no building consents, applications for connection to services, or kerbside bins, it was unlikely that the Council would be aware of tiny homes or self-contained vehicles.

Following a further question from Councillor Mealings, M Harris clarified that this change would have the same effect on rates as the current one; however, the transaction would show on the rates assessment, making it more transparent to the public and easier for staff to administer.

Councillor Williams enquired if the rates rebate for the Hurunui Scheme was displayed on the rates assessment, similar to the remission for multiple dwellings. M Harris explained that the water rate was charged per unit, not per inhabited property, so it would not.

Councillor Cairns inquired whether the policy would encapsulate the entire Waimakariri District or just rural properties. M Harris confirmed that the policy would be applicable to the entire district.

Moved: Councillor Brine

Seconded: Councillor Blackie

**THAT** the Council

- Receives** Report No. 241203214736.
- Approves** the draft Rates Remission Policy – Remission on Multiple Dwellings on a Single Rating Unit for consultation in the 2025/26 Draft Annual Plan.
- Notes** the proposed changes to the definition of a Separately Used and Inhabited Part of a Rating Unit (SUIP) for use in calculating liability for targeted rates under Clause 7, Schedule 3 of the Local Government (Rating) Act 2002.
- Notes** that this report has no effect on development contributions.

**CARRIED**

## 5. **BUDGETS**

### 5.1 **Roading**

G Cleary took the report as read. J McBride advised that a multi-layer approach with projects was taken to assist the outcome of a lower budget than previously indicated and the report from October. Some projects had been moved out or to design stage only.

Mayor Gordon enquired about the rail line upgrade and the request. Staff advised that further discussion was occurring with KiwiRail, but it is prudent to include in the budget at this time.

Mayor Gordon reflected on the Woodend Bypass and the Pegasus Woodend footpath, referencing page 16. Staff were preparing a report for Council in March and a meeting is planned with NZTA to propose a way forward with this project.

Mayor Gordon queried the ford bridge at Oxford, indicating the Council would take a lead, enquiring what stage the project was at. Staff advised that a workshop was proposed in the near future to enable staff to better understand the situation with managing bridges in-house.

Councillor Williams queried costs associated with speed limits signage variations outside of schools. Staff explained a mix of static or electronic signage is proposed, depending on the roading location of the school. Staff are currently working with each school to understand aspects and will then report back to the Council later in the year. Signage needs to be in place by June 2026.

Councillor Mealings queried the subsidy associated with school speed signage. Staff advised they are currently working through the application process and acknowledged there is a fund specifically for this project which needs to comply with new rules.

Councillor Redmond queried old bridge renewals, and in particular bridge railings. Staff advised of the situation and the need to reduce vehicles going over/through the rails, advising there was budget provision for some repairs. Mayor Gordon commented on the need for information to come back to the Council, for the community to be aware and the Council take the lead on improving safety.

Councillor Goldsworthy sought clarification on minor works improvements, with it confirmed that budget was included in the capital works budget.

Councillor Fulton enquired about Skew Bridge, the business case and service implications. Staff advised that the strategic business case supports the investment of why the bridge requires replacement which is then submitted to NZTA for funding contribution. The Council is looking for a higher level of service to reflect the use of the bridge, with it proposed to be built back better, with higher standards and wider.

Councillor Atkinson questioned the Mafeking Bridge project being moved out, commenting about the health and safety concern with the old netting. Staff indicated further maintenance would be looked at in the short term.

Mayor Gordon commented that given the environment and the government changes impacting on decisions and work programmes, the staff were doing a superb job in challenging circumstances. Skew Bridge was a priority for the Council, and receiving any funding for the Eastern Link business case would also be a positive step forward.

Moved: Mayor Gordon

Seconded: Councillor Redmond

**THAT** the Council

(a) **Approves** the draft Roothing budget for the 2025/26 financial year.

- (b) **Notes** that Maintenance, Operations and Renewals funding endorsed by NZ Transport Agency is less than requested by the Council, and this has resulted in a funding shortfall.
- (c) **Notes** that Council resolved at its October meeting that for Maintenance, Operations and Renewals to work to the NZ Transport Agency approved budget plus Council unsubsidised share, to ensure there was no rating impact.
- (d) **Notes** that Low-Cost, Low-Risk funding endorsed by NZ Transport Agency is also less than requested by the Council, and this has resulted in a significant funding shortfall and the need to re-prioritise a large number of capital projects over the three years of the NLTP (2024 to 2027).
- (e) **Notes** that consideration has been given to the option of reducing capital project spending to balance the shortfall, and the Council has resolved to take a multi-layered approach to progressing these projects. This approach includes allowing work to continue on the design of a number of declined projects so that if funding does become available over the next two years, the Council will be well-positioned to secure funding and progress projects quickly.
- (f) **Notes** that Council resolved at its December meeting to allocate additional budget in the area of Low-Cost Low Risk in years one of the 2024-27 NLTP period to partially cover a shortfall in funding to allow the Minor Safety Programme to continue in full as planned and safety improvements to be delivered.
- (g) **Approves** for inclusion in the Draft Annual Plan, consultation on the allocation of additional budget of \$405,450 in both 2025/26 and 2026/27 to cover a shortfall in funding in the Low-Cost Low-Risk area, specifically the Minor Safety Programme.
- (h) **Notes** that there are a number of areas where additional funding is likely to be required in the short term resulting from the retendering of the District Road Maintenance Contract, the development of the Belfast to Pegasus RoNS project, and the development of the South MUBA area.
- (i) **Notes** that funding constraints through the National Land Transport Programme are likely to be an ongoing issue.
- (j) **Notes** that there has been a deduction on depreciation of \$ 2.218 million.
- (k) **Notes** that while there is still an increase in the Roding Rate for the 2025/26 Year, this is 2.8% (including inflation) less than was originally indicated in the Long Term Plan.

**CARRIED**

*A refreshment break was taken at this time from 10.20am to 10.40am.*

## 5.2 **Solid Waste**

K Waghorn took the report as read.

Councillor Fulton sought clarity on the history and if the recycling services in Cust. K Waghorn advised that the recycling station was closed during Covid; however, the community wanted this service to be reinstated, and the service was, therefore, made permanent.

Councillor Fulton asked what volume of recycling was generated at the Cust facility and what would be the impact if the facility was closed. K Waghorn noted that the recycling station brought in about two-thirds of the amount of recycling from the Oxford transfer station. It was difficult to predict what the public would do if the Cust station was closed; some may well end up dumping their recycling. However, most would likely they would take it to the Oxford or Southbrook Transfer Stations, which would be a significant increase for Oxford and only a minor increase at Southbrook.



Councillor Cairns questioned the aim of the audits on the recycling bins and what would be the cost saving if the Council reached a zero need to recheck bins. K Waghorn noted that after Covid, many bins were contaminated, resulting in a high cost to the Council as all of the contents had to be sent to landfill. There had been a considerable drop in the number of contaminated bins after the audits started, resulting in overall contamination being less than 5%. Some bins were very badly contaminated. However, most bins were not too bad, and that 'diluted' the impact of the worst bins; therefore, the whole load was acceptable.

Councillor Cairns asked if increasing audits would improve the contamination rate and was advised that auditors were going to new areas and revisiting known hot spots. It was believed that the current level of auditing was having sufficient impact to ensure low contamination levels.

Councillor Redmond noted the increase in waste removal charges and queried how the charges compared to neighbouring councils. K Waghorn advised that the Council's charges were not compared with other councils. However, she would expect that the increases may be similar to that of the Council as all councils were subject to the same levy and disposal charge increases. She noted that the Council's charges may be slightly higher so as to mitigate the increases in waste diversion service costs at Southbrook.

Councillor Williams asked if the rubbish and green bin service was cost-neutral to the ratepayer and clarified this by asking if the general rate was used to subsidise the cost of this service. K Waghorn stated that the targeted rates for rubbish and organics were set to cover the collection and disposal costs. The general rate was not used to cross-subsidise collection charges; however, there was a portion of the waste levy income put towards bin audit costs.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

(a) **Approves** the draft Solid Waste budget for the 2025/26 financial year.

**CARRIED**

Mayor Gordon thanked K Waghorn for her work, acknowledging that this was a complex area that she managed very well on behalf of the Council.

### 5.3 **Water**

C Fahey noted the rate increases were predominantly due to increased interest and depreciation costs.

Mayor Gordon raised a concern regarding the substantial changes for West Eyerton and Garrymere Schemes, namely 32.84% and 31.03% respectively. Mayor Gordon queried if it was possible that the increase could be reconfigured or spread to reduce the impact. K Simpson noted that the Garrymere scheme had recently been upgraded, and the cost increase was due to increased depreciation costs. One suggestion would be for the depreciation on the UV component to be separated and then spread over the district rather than the targeted ratepayers.

Mayor Gordon noted that the work on the West Eyerton Scheme was carried out some time ago and questioned the current substantial change. K Simpson explained that the asset valuation had been corrected; however, while the capital cost was set, the operational costs accrued increased depreciation costs.

Mayor Gordon asked if this matter could be tabled for later in the meeting. The Council agreed to table it.

Councillor Cairns noted the difference in the increases between Rangiora at 3.7% as opposed to the 6.8% at Kaiapoi and queried if this was due to a smaller rate base in Kaiapoi. Staff agreed that the population size would be one factor; however, staff would need to investigate why there was such a large difference and report back to the Council. It was acknowledged that Kaiapoi had benefitted from stormwater upgrades and a new pump station; however, further information on this matter would be forthcoming.

Councillor Cairns queried the financial implications of the asset in Smith Street, Kaiapoi, which benefitted Rangiora and was assured that the cost was proportioned between Rangiora and Kaiapoi.

In response to Councillor Goldsworthy's request for clarification regarding water units, C Fahey explained that an "on demand" water supply connection was equivalent to two units of water for a restricted connection.

Councillor Mealings asked for confirmation that the user pays for water assets, machinery, etc., at a targeted rate. G Cleary agreed, noting, however, that UV costs were spread proportionally over the district.

Mayor Gordon noted that district-wide rating was a discussion for the new Council.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** draft Water budget for the 2025/26 financial year.
- (b) **Notes** that the rate increases are predominantly due to increased interest and depreciation costs.

**CARRIED**

#### 5.4 **Stock Water Races**

K Simpson took the report as read.

In response to a question from Councillor Fulton, K Simpson noted that currently, there were no guidelines for monitoring and maintaining stock water races other than the booklets that the Council provides. If stock water races were on private property, it was the landowner's responsibility to maintain them.

Councillor Redmond raised a concern regarding health and safety in maintaining stock water races along roadsides and queried how this was being managed. K Simpson explained that the landowners were expected to maintain the stock water races fronting on rural roads. However, problems occurred on busier roads, such as Tram Road, which required traffic management when conducting maintenance. The Council assisted those who could not manage the maintenance themselves; however, most farmers used contractors. Staff were proposing to develop Maintenance and Monitoring Guidelines similar to those for drainage.

Councillor Fulton wondered if combining verge mowing and stock water race maintenance could improve efficiency. K Simpson stated that the maintenance of stock water races was under review; however, staff were always open to improving cost efficiencies.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Stock Water Races budget for the 2025/26 financial year.

**CARRIED**

## 5.5 Wastewater

K Simpson took the report as read.

Deputy Mayor Atkinson noted that three renewal wastewater projects in Kaiapoi had been delayed and queried about the risk of delaying these projects. K Simpson noted that delaying the work gave staff time to assess and plan what works should be carried out effectively while reviewing the budget required.

Deputy Mayor Atkinson voiced a concern that delaying projects may increase costs. Staff advised that Asset Renewal Budgets were predicted on a set time frame, which did not consider any unexpected maintenance and upgrades to systems prior to the renewal date. These could impact the condition of the asset, so assessment and planning were required to ensure that work was done efficiently and in a timely manner.

Mayor Gordon requested a workshop to assist Councillors in understanding the process and requested that the Communications and Engagement Team be included so they could provide correct and concise information to the public on this aspect of Council budgeting.

Councillor Williams noted that \$1.5 million worth of projects were being deferred and shared Deputy Mayor Atkinson's concern regarding the risk of pipe failure if renewals were delayed. K Simpson noted that sewerage lines used to be laid along the fence line of properties. Previously, properties were large, requiring significant pipework to connect to the Council services on the roadside. However, current properties were smaller, with many of the larger properties being subdivided, resulting in pipes being built over. It, therefore, made sense for staff to investigate the assets prior to renewing them.

Councillor Mealings received confirmation that, during the assessment, if assets showed significant deterioration, work would be done to repair them prior to full renewal.

In response to Councillor Fulton's query regarding changes to septic tanks being considered by Environment Canterbury (ECan), K Simpson replied that he was unsure how ECan would manage the changes. However, he did not believe that it would conduct inspections to determine if maintenance to septic tanks was being carried out.

Councillor Fulton asked if these proposed changes would impact the wastewater programme, and K Simpson agreed, noting that staff would be investigating the best approach to the Oxford Wastewater System.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

(a) **Approves** the draft Wastewater budget for the 2025/26 financial year.

(b) **Notes** that the rate increases are predominantly due to increased depreciation costs.

**CARRIED**

## 5.6 Drainage

K Simpson presented the report, noting that rural drainage budgets had been increased to account for the increased impact of severe weather events on services and an increase in the proposed budget for the Mandeville Resurgence Stage 1 Project.

Councillor Williams queried why the budget for Infrastructure Resilience had been reduced. K Simpson advised that the projects had been assessed and only the most urgent would be dealt with during the 2025/26 financial year, while the other projects would be assessed and dealt with during the following two financial years. Staff had prioritised all the projects to ensure those chosen were deliverable within the 2025/26 financial year period.

K Simpson also explained that the Resilience Team had only recently been formed and was still in the assessment process. However, as more understanding of what was required was gained, the work would progress more speedily and efficiently.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Drainage budget for the 2025/26 financial year.
- (b) **Notes** that the rate increases are predominantly due to increased depreciation costs.
- (c) **Notes** the Capital Budgets incorporate an additional \$50,000 for general maintenance activity.

**CARRIED**

Mayor Gordon supported the new Resilience Team, noting that neighbouring councils had already seen benefits in improved efficiencies and the range of projects dealt with.

Councillor Fulton agreed with the Mayor's assessment and noted that the Resilience Team had made a good start with a staged work programme.

The Mayor thanked G Cleary for his work, noting that Utilities and Roding operations were often under scrutiny and that there were many diverse and amended opinions on drainage, water, and wastewater. He commended the team for the work they did in a professional and calm manner.

#### 5.7 **Utilities and Roding Overheads**

G Cleary took the report as read, and there were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Utilities and Roding Overheads budget for the 2025/26 financial year.

**CARRIED**

#### 5.8 **Project Delivery Unit**

C Roxburgh took the report as read, and there were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Project Delivery Unit budget for the 2025/26 financial year.

**CARRIED**

#### 5.9 **Water Unit**

G Cleary took the report as read, and there were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (b) **Approves** the draft Water Unit budget for the 2025/26 financial year.

**CARRIED**

### 5.10 Libraries and Local Museums

L Sole noted that there was no significant change from the budget included in the Council's 2024/34 Long Term Plan, with the exception of some identified efficiencies and a temporary reduction in the collection budget.

Councillor Cairns enquired whether the cost of the software was based on the number of libraries in the Waimakariri District, and L Sole noted that the software licenses were based on population size.

Councillor Cairns sought clarity on what the software licence encompassed. L Sole explained that the licence covered Waimakariri District's membership in the Aotearoa People's Network Kaharoa Consortium, which the Department of Internal Affairs underwrote.

Mayor Gordon asked if the software license fee included digital subscriptions such as Ancestry, LinkedIn, and Kanopy, and L Sole confirmed that it did.

In response to Mayor Gordon's further question, L Sole advised that most audiobooks were resource purchases from the capital budget.

Councillor Cairns asked if staff analysed the usage of digital resources. L Sole stated that staff had a large annual data collection process regarding how many people were interacting with which digital platforms.

Councillor Mealings enquired how Ancestry worked if accessed via the library. L Sole noted that users' library membership cards gave them a personal login.

Councillor Redmond questioned what services the public could access remotely. L Sole advised that people were moving more to online platforms, including the older population. Hence, there was growth in online platforms, and libraries would continue to invest in them. Digital books were regionally very popular and would continue to be.

Councillor Fulton inquired about the operations of the various libraries and service centres and how the costs were allocated. C Brown noted that the footprints of the Oxford Library and Service Centre and Kaiapoi Library and Service Centre were very small, and the power costs would be the same whether they were there or not. There would be small transfers across.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Libraries and Local Museums budget for the 2025/26 financial year.
- (b) **Notes** that budgets remain largely unchanged from 2024/34 Long Term Plan, with the exception of efficiencies identified in this document.

**CARRIED**

Councillor Blackie was pleased that there was no opposition to the levy on the Christchurch Museum.

Mayor Gordon commented that many people did not realise how many volunteer hours went into the running of Waimakariri libraries. Without the volunteers, the Council would not have had the success it did. The staff did an amazing job, augmented by the great skill that was there. Libraries were so much more than just books, with the hosting of regular community activities, concerts and art shows. He thanked the staff for the work that they did.

Councillor Ward also commended the staff for their incredible work. Libraries were the social centre of many people's lives, particularly older people and younger children.

### 5.11 **Aquatic Facilities**

M Greenwood took the report as read.

Councillor Cairns sought an explanation of the further developments in leisure activities at the Kaiapoi Aquatic Centre. M Greenwood explained that ahead of the 2024/34 Long Term Plan, the Council consulted with the Kaiapoi public about the community's requirements in terms of Aquatic facilities. Although staff had not yet explored that further, it was indicated that separate pool space for children's leisure activities, where parents could spend time with their children, was required.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Aquatic Facilities budget for the 2025/26 financial year.
- (b) **Notes** the recommendations from the District Aquatic Plan for the development of Hydrotherapy, Leisure and integration of the Dudley Pavilion to meet current community demand for services.
- (c) **Notes** that further development of the facilities in line with the recommendations of the District Aquatics Plan have been moved to fall outside of the current Long Term Plan period.

**CARRIED**

### 5.12 **Community Development**

T Sturley took the budget as read, noting there were no significant changes.

Councillor Williams asked what had changed in the last seven months since the 2024/34 Long Term Plan to the 2025/26 Annual Plan forecast from \$505,000 to \$534,000. C Brown explained that the increase was due to the anticipated staffing increase. As the Council progressed its remuneration review, some remuneration bands had moved, and the overall union amount and living wages had increased.

Responding to a question from Councillor Cairns, T Sturley noted that the Community Team had two staff members who were externally funded: the Mayor's Taskforce for Jobs and the Welcoming Communities. Both roles were for a fixed period of time. However, staff had received feedback about the success of the Mayor's Taskforce for Jobs Programme and had a significant increase in the number of outcomes the role was expected to deliver. The programme was fairly secure.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Community Development budget for the 2025/26 financial year.

**CARRIED**

Councillor Ward thanked staff for the work they were doing throughout the community.

Mayor Gordon also thanked the staff for their work. He commented that the Community Team was involved in many district events. He was touched by the care given to those in the community who most needed it. The point of difference to the Council was that we had a Community Team and a community development model.

### 5.13 Greenspace and Community Facilities

G MacLeod took the report as read.

C Brown noted that staff was recommending stopping the provision of bags in the dog parks at a cost of \$15,000. Staff were confident that this would not cause an issue in terms of mess in the dog parks.

Councillor Redmond questioned if the \$41,000 outgoings for the Edward Street building included mortgage interest payments. C Brown advised that the Council would not be subsidising any activities on the site. It was agreed that any outgoing payments were the responsibility of the leaseholders.

Councillor Williams queried the \$2 million in land purchases included in the budget. C Brown explained that when the land was acquired through new developments, the Council had to purchase the neighbourhood reserves to service those. The cost was generally offset by income received through Development Contributions.

Councillor Blackie enquired if there was any earthquake insurance that could be used for the rebuild of the historic Cobb Cottage at the Rangiora Museum. C Brown noted that the Cobb Cottage was in reasonably good shape. However, the problem was that it did not meet the earthquake standards. Currently, people could only look in from the outside; however, the cottage structure had to be strengthened before people could be allowed inside. He confirmed that there was insurance money that could be used to strengthen the cottage.

In response to a question from Councillor Fulton, C Brown explained that public tennis courts in the Waimakariri District were in good order. Staff went through a replacement programme a number of years ago to ensure the courts were up to playing standard. The Council now had a replacement budget for tennis courts.

Councillor Williams queried whether weed and obnoxious plant removal was done by spraying. C Brown noted that in Pegasus, specifically, Council contractors rake the beaches and manually remove the weeds. There had been times when noxious weeds had grown around the outside of Pegasus Lake, which had been cut, and vigilant gel was used but no spraying.

Councillor Williams questioned the maintenance of weeds in streams. C Brown explained that day works were generally rubbish removal; the rest were cutting back weeds manually. However, the Council did not spray on the waterside.

Councillor Cairns asked if the Strategy and Partnerships Team worked alongside event organisers to implement a strategy to reduce waste. G MacLeod noted that staff had been talking with Enterprise North Canterbury and linked them up with a Waste Minimization event person.

Councillor Redmond noted that some Council facilities had expenses associated with them. He asked what the status was of the tenants of the Rangiora War Memorial Hall. C Brown noted that the budgets were operating expenditures as opposed to income. Staff would be reviewing these Council facilities leases during the next financial year.

Responding to a question from Councillor Williams, C Brown explained that there were cleaning costs associated with the different buildings. Although people hiring Council facilities were expected to leave them neat and tidy, there were many cleaning tasks that the Council would not expect a normal user to do.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Greenspace and Community Facilities budget for the 2025/26 financial year.

- (b) **Notes** that the renewal of the parks and reserves and streets and reserves tree contracts poses a risk of cost escalation in the later part of the 2025 – 2026 financial year. This has not been budgeted in the current accounts.

**CARRIED**

#### 5.14 **Community and Recreation Overheads**

C Brown took the report as read, and there were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Community and Recreation Overheads budget for the 2025/26 financial year.

**CARRIED**

#### 5.15 **Strategic and Special Projects**

D Roxborough took the report as read, and there were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Strategic and Special Projects budget for the 2025/26 financial year.
- (b) **Notes** that the Strategic and Special Projects Community and Recreation team has been established as a new Cost Centre with the primary purposes of delivering and monitoring the capital works programme principally for Greenspace, Regeneration, Earthquake Recovery, and the Rangiora Library and Civic Precinct projects as some key examples.
- (c) **Notes** that there is no net overall change in operational costs within Community and Recreation arising from the new team setup itself and that the overheads costs are transferred/recovered internally to the Units/Cost Centres being served, based on an assessed proportional split based on forecast levels of team effort for the 2025/26 year.

**CARRIED**

#### 5.15 **Earthquake Recovery and Regeneration**

D Roxborough took the report as read, and there were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Earthquake Recovery and Regeneration budget for the 2025/26 financial year.
- (b) **Notes** that the District Regeneration activity is now largely wound up, with the delivery of any remaining capital projects from the 2025/26 financial year onward under Regeneration and Earthquake Recovery budgets now being delivered via Strategic and Special Project Community and Recreation or Roading/Civils teams.
- (c) **Notes** that internal and external funding provisions for the proposed Kaiapoi Community Hub Trust's development of buildings and associated facilities on site are not included in this budget and commentary.



- (d) **Notes** that these budgets do not include for Mixed Use Business Area developments and contributions (including Public Realm) – these are covered in Recreation Activity or Business and Centre Activity budgets
- (e) **Notes** that these budgets do not include any further Council inputs or in-kind support to WHoW Aquasports Park proposal
- (f) **Notes** that a report will be provided regarding the Williams Street Bridge Balustrade Project scope and budget.

**CARRIED**

#### 5.16 **Property, Housing for the Elderly, Camping Grounds**

R Hawthorne took the report as read.

Responding to Councillor Fulton's question, R Hawthorne noted that there was a large variety of land classes or types in the Council's Forestry Portfolio, including disused gravel pits reserve land and general freehold title land. Some years ago, the Council employed a Forester who also dealt with rural fire, and when the Fire and Emergency New Zealand (FENZ) change occurred, the role was disestablished. The land types determine the Council's use of a forestry area; often, forestry areas were not suitable for recreational purposes. Any forestry areas registered or established prior to 1989 were subject to the Emissions Trading Scheme, and as such, the Council had obligations to continue with a compliance standard of forestry activity. Regarding the commercial viability of exotic pines as opposed to natives, there were various factors that influenced the costs; however, it was a much more expensive exercise to transfer out of pines into natives.

Councillor Williams asked if small forestry blocks were insured against fire, and R Hawthorne confirmed that they were.

Councillor Ward questioned if the exotic pines along the coast would assist in the case of a tsunami. R Hawthorne noted that the trees were not planted to serve as tsunami barriers. Some of the earlier planting was done to stabilise the sand dunes and stop sand from blowing away.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Property, Housing for the Elderly, and Camping Grounds budget for the 2025/26 financial year.

**CARRIED**

#### 5.17 **Planning and Regulation Management Overhead**

K LaValley took the report as read, and there were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Planning and Regulation Management Overhead budget for the 2025/26 financial year.

**CARRIED**

Mayor Gordon thanked K LaValley for her dedication, commending her professional approach to all matters.

### 5.18 **Planning Implementation Unit**

W Harris took the report as read, highlighting the proposed increase to fees and charges to reflect inflation and insurance premiums. These changes would align with other Canterbury Councils.

There were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

(a) **Approves** the draft Planning Implementation Unit budget for the 2025/26 financial year

(b) **Notes** the fees and charges align with the median market across Canterbury councils.

**CARRIED**

Mayor Gordon thanked W Harris and the Planning Implementation Unit for all their work and noted that he regularly received positive feedback regarding their service.

### 5.19 **Development Planning Unit**

M Bacon took the report as read.

Mayor Gordon questioned whether the Minister had provided any information regarding the District Plan. M Bacon confirmed that no information had been received.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

(a) **Approves** the draft Development Planning Unit budget for the 2025/26 financial year.

**CARRIED**

Councillor Fulton thanked the staff for their work and assistance in providing clear, relevant information.

### 5.20 **Building Unit**

W Taylor reported a proposed increase in fees of 3% to cover insurance costs.

Councillor Williams questioned whether the Central Government's proposals on tiny homes would affect the Council. W Taylor advised that the effects were currently unknown; however, the Council would likely have more clarity between July and November 2025.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

(a) **Approves** the draft Building Unit budget for the 2025/26 financial year.

**CARRIED**

### 5.21 **Environmental Services**

B Charlton highlighted a 10% increase in all fees and charges across Environmental Health and Animal Control activities to reflect the actual costs associated with delivering the services.

There were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Environmental Services budget for the 2025/26 financial year.
- (b) **Notes** that proposed fees and charges are comparable to other Councils in the region.

**CARRIED**

Mayor Gordon appreciated Environmental Services' work, noting that working in a regulatory environment was never easy.

## 5.22 Strategy, Engagement and Economic Development

S Hart took the report as read, and there were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Strategy, Engagement and Economic Development budget for the 2025/26 financial year.

**CARRIED**

Mayor Gordon commended the quality of work provided by the Strategy, Engagement and Economic Development Team.

## 5.23 Communications and Engagement

S Hart took the report as read, and there were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Communications and Engagement budget for the 2025/26 financial year.

**CARRIED**

Councillor Ward noted that the Council was fortunate to have a professional in-house team, which saved costs on the need to use contractors.

Mayor Gordon endorsed Councillor Ward's remarks.

## 5.24 Civil Defence Emergency Management

S Hart noted that the only significant change proposed to the draft budget was an amalgamation of budgets for the digital radio upgrade, which would not affect the overall budget.

Mayor Gordon questioned whether the budget for Mount Grey and Lees Valley was adequate to meet Compass FM's request for resilience. S Hart advised that staff were waiting for technical advice from engineers regarding the resilience requirements. A series of conversations were held with Compass FM, and further work was being done regarding specifics needed and pricing.

Councillor Fulton sought clarification on the function of the Operational Support Teams and their link to the Community Hubs. S Hart clarified that the Council worked with three volunteer teams during Civil Defence emergencies, i.e. the Operational Support Teams. This was separate from the Emergency Community Hubs.

Councillor Mealings asked when the recommendations from the capability assessment would be available and if it was expected any further budget would be needed because of the recommendations. S Hart answered a draft report was received; however, further clarification was required. At this time, it would be challenging to ascertain if further budget would be needed. However, if a further budget was recommended, staff would liaise with the Council whether they felt it was appropriate to allocate further funds.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Civil Defence Emergency Management budget for the 2025/26 financial year.

**CARRIED**

#### 5.25 **Finance and AIM (Asset Information Management)**

P Christensen took the report as read, and there were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Finance and Asset Information Management budget for the 2025/26 financial year.
- (b) **Notes** that there is no change from what was proposed in the 2024/34 Long Term Plan for the 2025/26 financial year.

**CARRIED**

#### 5.26 **Customer Services**

M Harris noted that fees for Certificate of Title searches would increase, as Land Information New Zealand (LINZ) had increased their fee by \$2, and the Council would do the same to stay aligned.

Mayor Gordon questioned if the removal of discounts for early rate payments was anticipated to cause public concern. M Harris advised that some people would be disappointed; however, of the 16 surrounding councils, 14 did not offer a discount. The proportion of those who currently received the discount was very small.

Following a further question from Mayor Gordon, M Harris stated that an increasing number of residents were paying by direct debit; however, the majority still paid through internet banking.

Deputy Mayor Atkinson sought clarity on the amount relating to the rates discount. M Harris confirmed it had been \$190,030. The original budgets allowed for the year were slightly higher as not all rate discounts had been provided.

Councillor Cairns inquired about incentives for switching to electronic notifications instead of using postage. M Harris responded that there were no incentives. However, staff encouraged ratepayers to switch. New ratepayers were encouraged to use direct debit and receive emails rather than physical mail.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Customer Services budget for the 2025/26 financial year.
- (b) **Adopts** the recommended Land Information Memoranda fees for consultation in the 2025/26 Annual Plan
- (c) **Agrees** to consult in the 2025/26 Draft Annual Plan to amend the Rates Policy by removing Section 4, Discount for the early payment of rates in the current financial year (under section 55 of the Local Government (Rating) Act 2002) to take effect from 1 July 2025.

**CARRIED**

Mayor Gordon thanked M Harris and the Customer Services Team for their dedication to serving the public.

#### 5.27 Canterbury Museum

J Millward advised that the loan funding was intended to be spread out over 50 years rather than 25 years.

There were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Canterbury Museum budget for the 2025/26 financial year.
- (b) **Approves** Canterbury Museum Annual Plan 2025/26 being referred to the contributing local authorities for six weeks, likely from March 2025 to April 2025.
- (c) **Notes** that staff will arrange a suitable time for the Canterbury Museum to present to the Council its draft Annual Plan and the Museum Project.

**CARRIED**

#### 5.28 Information and Technology Support

A Keiller took the report as read, and there were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Information and Technology Support budget for the 2025/26 financial year.

**CARRIED**

Mayor Gordon thanked A Keiller for his leadership in the IT space with the large changes currently underway.

Councillor Ward also thanked A Keiller and his team for their work and hoped the remainder of the project ran smoothly.

### 5.29 **Governance, Quality and Risk and Creative Administration**

S Nichols took the report as read, and there were no questions from elected members.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Governance, Quality and Risk, and Creative Administration budget for the budget for the 2025/26 financial year.

**CARRIED**

Mayor Gordon expressed appreciation for the support the team provided to the Council.

### 5.30 **District Management**

J Millward took the report as read.

Mayor Gordon highlighted that the proposed budget was to provide legal advice and planning assistance to the Community Boards, noting that he felt \$10,000 total was an appropriate amount. However, further discussion was required; therefore, this subject would be addressed at a later time.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft District Management budget for the 2025/26 financial year.

**CARRIED**

### 5.31 **Organisational Development and Human Resources**

S Salthouse took the report as read.

Councillor Cairns asked if the \$30,000 budget for legal fees was spent annually. S Salthouse confirmed it was currently spent in full every year; however, the Council was building up its in-house skills, and the staff was confident that over the next few years, the budget would decrease.

Councillor Fulton questioned if the EAP Service provided to staff was fully utilised. S Salthouse noted that the Council used Raise through Southern Cross, which provided counselling sessions, which had a full uptake. There was also a wellbeing budget through the Health, Safety, and Wellbeing Team. This had stepped up due to changes to the Health, Safety, and Wellbeing Act, where wellbeing was considered a number one priority.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approves** the draft Organisational Development and Human Resources budget for the 2025/26 financial year.

**CARRIED**

Mayor Gordon noted a positive change since S Salthouse started with the Council and stated this budget was important as it took care of the organisation.

## 6. **BUDGET SUMMARY**

Mayor Gordon noted that there were only the following matters still to be discussed:

### 6.1 **West Eyreton Garrymere Water Supply.**

J Millward noted staff were currently working through options; however, there was some adjustment to be made on the UV treatment depreciation as well as some small adjustments to other accounts. Once the adjustments were made staff would present the final figures to the Council before final adoption.

### 6.2 **Provisions of bags at Dog Parks.**

J Millward reported that staff was confident savings could be made in other areas that would offset the costs and keep the provisions of bags at dog parks in the budget. Further investigation would need to be done on the possibility of recovering the cost as part of the Dog Registration Fees, as the intention of the legislation likely did not allow for the added cost of dog bags.

N Atkinson inquired if dog parks were the correct location for the bag dispensers, as the majority of the complaints received were not regarding dog parks but town centre areas. It was agreed that further investigation would be done.

### 6.3 **Legal advice and planning assistance to the Community Boards**

S Hart noted that the Council was drafting a policy regarding the funding of technical assistance to Community Boards. This policy would highlight that the Boards should focus on community views rather than expensive expert opinions in their submissions.

Councillor Redmond suggested \$10,000 per Community Board, i.e., a total of \$40,000, as \$10,000 would likely not be enough if multiple Boards needed access to the funds. He also noted that the \$40,000 could be a pool of money with no limited amount for each board to be used as needed.

Mayor Gordon noted that if \$40,000 was approved, there could be a budgetary implication. He preferred a minimum of \$10,000, which meant the Boards could request more funding from the Council if necessary. He did not want to send the message that there was an unlimited sum of money as more money had been spent on this in previous years than planned.

J Millward explained that, except for the previous year, only one Community Board had required technical support with a submission in the last eight years. In contrast, the Boards have submitted on three issues in the past year. He believed that the Community Boards needed a deeper understanding of planning processes because of the surge in applications driven by the Waimakariri District's rapid growth and its proximity to Christchurch.

Councillor Fulton agreed that \$10,000 may be sufficient for Community Boards to start drafting their submissions. He noted that Board members also needed to be kept informed about the entire process to be able to answer community questions accurately.

While Councillor Williams agreed with \$10,000 per Community Board, he also felt that if a Board needed more funding, they should be able to approach the Council.

Deputy Mayor Atkinson believed this should be deficit funding as there was no way to tell when or how much money would be needed.

J Millward advised that \$40,000 would not increase the proposed rates increase over 5% if the Council wished to consider the option.

J Goldsworthy questioned how the expenditure would be tracked. J Millward explained that the fund would be recorded as an individual line item in the budget, and if not used, it would carry over to the next financial year.

Moved: Mayor Gordon

Seconded: Councillor Redmond

**THAT** the Council:

- (a) **Approves** a pool allowance of \$40,000 for legal advice and planning assistance for the Community Boards to use with a policy to be developed.

**CARRIED**

A division was called with the following results:

**For:** Mayor Gordon, Councillors Brine, Cairns, Fulton, Goldsworthy, Mealings, Redmond and Ward.

**Against:** Deputy Mayor Atkinson, Councillors Blackie and Williams.  
**(8:3)**

Councillor Mealings stated that although she understood why the fund was needed, the Council also had to be mindful of the message it sent. She believed that the Council's Planning Team explaining the process and answering any questions from Community Board members would be the most helpful. She agreed that a policy needed to be developed to support this fund if it was approved.

Councillor Williams was not supportive of a consolidated fund as it may not have provided all the Community Boards with a fair opportunity to access the funds.

Deputy Mayor Atkinson also did not support the motion, as he believed it should be deficit-funded.

Mayor Gordon noted that the Community Board Chairpersons who had been involved in drafting submissions wanted to ensure the Council had funds in place to support the Boards if necessary. If the funds were not used, they could be revised during the next Annual Plan process.

Councillor Redmond stated that providing the fund was not a license to litigate; it was a way to support the Community Boards. The key would be the policy, as it would determine how the fund was utilised and the criteria for use. He felt \$40,000 was a modest amount that would be helpful.

Councillor Brine was eager for the conversation regarding the policy and its implementation. This fund would provide confidence to the Community Board that, if required, there was a fund they could access for assistance. He believed provision needed to be made as the cycle of Council meetings would not always align with when the funds were needed.

Councillor Ward supported a consolidated fund of \$40,000 that the Community Boards could apply for under a policy with strict criteria.

Councillor Fulton felt a consolidated fund of \$40,000 was the correct decision. The proximity to Christchurch would only see more large applications that the community may be in favour of or against.

Mayor Gordon thanked all staff for their work towards providing this prudent response to budget.



**7. NEXT MEETING**

The Council would meet on Tuesday, 18 February 2025, to consider a report on the consultation timeframes for the Draft 2025/26 Annual Plan.

The next ordinary meeting of the Council was scheduled for 9am on Tuesday, 4 February 2025 in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 4.07PM.

CONFIRMED

\_\_\_\_\_  
Chairperson  
Mayor Dan Gordon

\_\_\_\_\_  
Date

**MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL, FOR THE HEARING OF SUBMISSIONS TO THE DRAFT ANNUAL PLAN 2025-26, HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON TUESDAY 6 MAY 2025 AT 2.00PM.**

**PRESENT:**

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, R Brine, B Cairns, T Fulton, J Goldsworthy, N Mealings, P Redmond, J Ward and P Williams.

**IN ATTENDANCE:**

J Millward (Chief Executive), G Cleary (General Manager Utilities and Roding), H Street (Corporate Planner) and K Rabe (Governance Advisor).

*The meeting was adjourned from 4.16pm for refreshments and reconvened at 4.30pm.*

**1. APOLOGIES**

Moved: Councillor Goldsworthy

Seconded: Councillor Williams

**THAT** the Council:

- (a) **Receives and sustains** an apology for early departure from J Millward, the Chief Executive, who left the meeting at 3.23pm.

**CARRIED**

**2. HEARING OF SUBMISSIONS TO THE DRAFT ANNUAL PLAN 2025 - 26**

Submitter	Comments
Chris and Tracy O'Brien	<p>T O'Brien advised that Priors Road, Fernside, between Daiziels Road and Mt Thomas Road was sealed. She believed a developer would be sealing Priors Road from the Rangiora end to its junction with Daiziels Road, which left approximately 750 meters of road unsealed. Residents experienced dust and damage to vehicles from stone chips from the unsealed section of the road.</p> <p>T O'Brien noted that the increased commercial traffic using Priors Road further damaged the road. The dust clouds created by fast-moving commercial vehicles made it dangerous for children cycling to and from school, as the dust clouds of passing vehicles obscured them. She, therefore, requested that the Council work with the developer to ensure the full length of the Priors Road was sealed.</p> <p>The Mayor questioned whether staff had raised the question of sharing the cost of sealing the remainder of Priors Road. T O'Brien replied that the residents were financially unable to contribute to the cost of sealing the last section of the road, especially in the current economic climate.</p> <p>Councillor Blackie asked how many residents lived on the unsealed section of Priors Road and was advised that six households were directly affected.</p> <p>Councillor Redmond enquired how long the O'Briens had been living on Priors Road. T O'Brien noted that they bought the house in October 2024 and moved in in February 2025.</p>

Submitter	Comments
Oxford-Ohoka Community Board	<p>S Barkle and T Robson were in attendance and highlighted the following points contained in the Oxford-Ohoka Community Board's (the Board) submission:</p> <ul style="list-style-type: none"> <li>• Requested that No. 10 Road intersection be dealt with as a priority and be substituted for the proposed safety improvement work on Two Chain Road.</li> <li>• Increased education on how to drive on rural roads to improve safety, especially at intersections.</li> <li>• Be open and accommodating to community initiatives focused on mitigating boy racers in neighbourhoods.</li> <li>• An increase in costs was acknowledged as out of the Council's control; however, the Board was supportive of the way the Council was managing this issue.</li> <li>• Requested that general rates for Three Waters be introduced rather than the current targeted rates.</li> <li>• Mandeville resurgence – The Council should do more research to understand water flows prior to starting Stage Two.</li> <li>• Concern regarding the maintenance of shingle roads, especially where tar seal meets shingle. Urgent attention was needed to the change of surface from tar to shingle at the intersection of Browns Road and Chapmans Road.</li> <li>• Supported Kate Valley being the only landfill for the Waimakariri District, and private landfills should be actively discouraged.</li> <li>• Main Street in Oxford was in bad condition and needed urgent maintenance work.</li> <li>• Requested that footpaths be provided on numerous roads in Oxford.</li> <li>• It was requested that footpaths be installed around rural schools to future-proof roading infrastructure, especially with the possibility of school bus services being reduced.</li> </ul> <p>Councillor Fulton confirmed the site on Browns Road, Okuku, and queried whether the drop from tar seal to shingle would damage a vehicle. S Barkle agreed that it would definitely damage a normal vehicle.</p> <p>Councillor Cairns asked if S Barkle had investigated the costings for the proposed waste plant, and she replied that she had not.</p> <p>Mayor Gordon noted that the new Council would consider a district-wide rating for Three Waters in 2026.</p>
Kaiapoi-Tuahiwi Community Board	<p>J Watson elaborated on the following points included in the Kaiapoi-Tuahiwi Community Board's (the Board) submission:</p> <ul style="list-style-type: none"> <li>• The Board supported the Three Waters reform.</li> <li>• Requested that services such as rubbish, sewerage and water be introduced to more rural areas.</li> <li>• Requested that priority be given to the development of the cycleway between Kaiapoi and Woodend.</li> <li>• Supported the Council's financial management strategy.</li> <li>• Requested a review of drainage charges to be carried out to ensure that residents do not continue to pay twice for the same service.</li> <li>• Requested that a Green Buffer Zone be established along Courtenay Stream from opposite Hellers through to the Kaiapoi Lakes. This would support the Council's Natural Environment Strategy.</li> <li>• Concerned that the Board's town entrances work had been delayed for so long, with little progress being made.</li> </ul>

Submitter	Comments
	<ul style="list-style-type: none"> <li>Commended the Council on managing to keep rates low.</li> </ul> <p>No questions from elected members.</p>
Rangiora-Ashley Community Board	<p>J Gerard and K Barnett were in attendance and emphasised the following points from the Rangiora-Ashley Community Board's (the Board) submission:</p> <ul style="list-style-type: none"> <li>Congratulated the Council on its countrywide leadership in the Three Water reforms.</li> <li>Concerned regarding the cuts to the New Zealand Transport Agency (NZTA) subsidies and reduction of funding for the roading network.</li> <li>Requested that the Council consider continued road maintenance at the intersection of Tuahiwi Road and Rangiora Woodend Road, as this was an important road for the district.</li> <li>Commended the Council for keeping rates affordable.</li> <li>Supported work on the Rangiora Eastern Link Road; however, requested that the Townsend Road culvert and Skew Bridge be kept to the forefront of projects.</li> <li>The Board acknowledged that the Southbrook Sports Club building was no longer fit for purpose; however, it requested that consideration be given to alternative building styles to mitigate the building costs.</li> <li>Commended the Council for taking the opportunity to provide the district with after-hours medical service.</li> <li>Urged the Council to encourage the New Zealand Police to provide a greater police presence in the town centres.</li> </ul> <p>Councillor Redmond noted that the upgrade to the Townsend Road culvert had been approved.</p> <p>Councillor Brine advised that at the recent meeting with the Southbrook Sports Club, there had been a lengthy discussion on alternative building styles to reduce the overall cost of the project.</p>
Mary Sparrow	<p>M Sparrow took her submission as read, noting she was concerned about the cuts to the NZTA funding subsidy and suggested that the Council request that Highway 72 be reinstated as a State Highway. She noted that currently, the portion of the State Highway that ran through the Waimakariri District was reasonably short, which meant that the District was at a disadvantage when receiving or being considered for Government funding.</p> <p>M Sparrow reminded the Council that Highway 72 was originally classified as a State Highway; however, it had been downgraded to a tourist route some decades ago. Given the increase in traffic in the Waimakariri District, she believed this route should now be reinstated as a State Highway.</p> <p>Councillor Redmond asked if M Sparrow was aware that the Selwyn District Council had commissioned a report to support a similar initiative. M Sparrow replied that she was not aware of that; however, the Waimakariri District Council should consider following their lead.</p>

Submitter	Comments
Waimakariri Public Arts Trust	<p>W Henderson and J Watson were in attendance and highlighted the following points of the Waimakariri Public Arts Trust's (the Trust) submission:</p> <ul style="list-style-type: none"> <li>• The Council was acknowledged and thanked for its funding support; however, the Trust had ongoing administrative costs that the current grant could not cover.</li> <li>• To attract funding, the Trust needed to present a professional image and website, and a resource to maintain the website was essential. The website would promote the Trust and the art in the Waimakariri District through the Arts Trail and other events and art-related programmes.</li> <li>• Attracting sponsors to assist in covering costs was essential to enabling the Trust to host events or art-related happenings within the District.</li> <li>• He noted that the Trust currently had Trustees whose skills worked well together, which resulted in good outcomes. However, all the Trustees were volunteers, and most were retired and therefore lacked IT or financial capabilities.</li> </ul> <p>Councillor Fulton asked if the Trust would prefer to have a budget set up to run events and promotional activities. W Henderson was unable to answer without further investigation or consideration.</p> <p>Councillor Fulton also enquired about the maintenance of public artworks. W Henderson explained that the Trust had a maintenance register and monitored the artworks annually. The Council's Greenspace Team would then arrange for the required maintenance to be carried out.</p> <p>Councillor Cairns questioned whether the proposed Arts Trail would remain private or if there would be an opportunity to add commercial aspects, such as site visits to artists' studios for tutorials, to generate funds. W Henderson agreed that this was a possibility in the future.</p> <p>Councillor Ward sought clarity on the various arts trusts in the Waimakariri District. J Watson advised that all the trusts were individual entities and ran separately, although all promoted the arts in the district.</p> <p>Mayor Gordon suggested that Councillor Blackie, as the Council's Arts Portfolio Holder, should arrange a workshop to update Councillors on the different art streams within the district.</p>
Rangiora Bowling Club	<p>N Hewett was in attendance and raised the following points on behalf of the Rangiora Bowling Club (the Club):</p> <ul style="list-style-type: none"> <li>• The Club requested the Council's assistance in removing the Heritage notation in the District Plan currently applied to the Club building.</li> <li>• This was a small club that received approximately \$26,000 from annual subscription fees. However, the insurance cost for a mainly unusable Club building was \$23,800. Hence, the Club decided to stop insuring the building in 2024.</li> <li>• The building was not fit for purpose; the top story could not be used as it did not meet building standards, the roof leaked and needed to be replaced, and only one small lounge area was heated.</li> <li>• The Club wished to either move to a different site or demolish the Club building and build something more suitable. However, the Club was unable to sell the property due to the building's heritage status and was unable to repair the building due to the cost.</li> <li>• If the Club were able to relocate, it would take it several years to reestablish itself and the bowling greens.</li> </ul>

Submitter	Comments
	<ul style="list-style-type: none"> <li>Most of the club members were elderly and could not support the Club with physical work.</li> </ul> <p>Mayor Gordon noted that staff had been assisting the Club with reviewing options and asked who the Club was currently working with. N Hewett confirmed that the Council's Greenspace Strategy and Partnership Team Leader, Jill Borland, was assisting the Club.</p> <p>Councillor Fulton observed that the Rangiora Museum was looking for additional storage space and enquired if the Club would consider sharing space. N Hewett noted that the Club would be happy to share space; however, during the Winter Weekly Tournament, it could have up to 50 players on site.</p> <p>Councillor Williams asked who applied for the Heritage status in the first place and was informed that there was no record of when, who, or why the Heritage status was applied for.</p> <p>In response to a question from Councillor Ward, N Hewett advised that the building was made of cement blocks and was very cold. It had one small, heated lounge area; however, this was not large enough to accommodate the Club's Winter Tournament.</p> <p>Councillor Ward noted that the building's glasswork would need replacing soon, which would cost approximately \$200,000; therefore, the Club needed to be able to remove the heritage status as soon as possible. N Hewett agreed that the timeframes for a decision were getting very tight, hence the request for the Council's assistance.</p> <p>Councillor Blackie asked if a change in the Club's building's status needed to be considered as part of the District Plan process prior to removal of the Heritage status. N Hewett replied that the Club was not sure of the process, which was also why they had come to the Council for assistance.</p>
Ohoka Domain Advisory Group	<p>Representatives from the Ohoka Domain Advisory Group (the Group) were in attendance and elaborated on the following points:</p> <ul style="list-style-type: none"> <li>Grateful for the Council's support and noted that the work carried out at the Ohoka Domain was from dedicated volunteers.</li> <li>The tennis court had been patched and repaired several times, which had resulted in an uneven surface and the lines needed to be repainted. The BMX track also needed to be resurfaced.</li> <li>The damaged play equipment required repairing, and a few more play options were requested for this very well-used playground.</li> <li>Every couple of months, the wastewater tank was pumped out with a sucker truck, which was an ongoing expense. The Group suggested that it would be more efficient and cost-effective to install a pump.</li> </ul> <p>Mayor Gordon asked if the Group received an annual grant from the Council. N Hewett confirmed that the Group had received \$10,000 per year for three years. However, the Group member who normally dealt with the request for funding had been overseas, and the Group's request had not gone through. Therefore, it had not received any funding for the 2024/25 financial year.</p> <p>Councillor Mealings enquired whether the Group had missed the submission deadline for the Council's 2024-34 Long Term Plan, which had left it without Council funding for the next three years. N Hewett confirmed that the Group would not be receiving funding for the next three years.</p>

Submitter	Comments
	<p>In response to Councillor Fulton's query, N Hewett confirmed that work was being done to include the tennis court in the Council's asset maintenance schedule.</p>
Kirstyn Barnett	<p>K Barnett congratulated the Council on its handling of the recent rain event, noting the infrastructure had coped well with the downpour. She was concerned about the NZTA funding, which had been substantially reduced. She suggested that more education be undertaken to remind residents that the Waimakariri District was growing and getting busier, which meant that drivers should consider alternative routes and transport options.</p> <p>K Barnett urged the Council to pay off the earthquake loan rather than using it to 'smooth' infrastructure expenditure to mitigate rate increases. She believed continuing to use the earthquake loan in this way was not financially transparent.</p> <p>K Barnett noted that the Rangiora-Ashley Community Board was considering concept plans to develop a public toilet at the Millton Memorial Community Reserve, which it had advocated for some years ago. This was a good initiative; however, since the Board first raised the issue, the area around Millton Reserve had become much busier with the increased size of the dog park and the development of the park-and-ride facility. She therefore asked the Council to consider installing more than one public toilet to cope with the increased demand. She also suggested that the Council review the number of public toilets in and around the town centres, as with the growing population, it may be prudent to reassess the number of toilets available.</p> <p>Councillor Redmond asked if K Barnett wished the Council's 2017 Public Toilet Strategy to be reviewed. She replied that she did not want to risk the Millton Reserve toilet being delayed due to a review of the strategy. However, she would like the Council to consider installing more than one toilet to cope with the increased usage of the area.</p>
Woodend-Sefton Community Board	<p>S Powell and R Mather were in attendance to present the Woodend-Sefton Community Board's (the Board) submission and emphasised the following points:</p> <ul style="list-style-type: none"> <li>• Urged Council to ensure the pathway between Woodend and Ravenswood was installed in the 2025/26 financial year.</li> <li>• Requested that the Community Boards' Landscape Budget allocations be reviewed to represent the populations in each area equitably.</li> <li>• Again, requested that the targeted service rate for maintenance of street trees be removed from Pegasus residents.</li> <li>• Requested that serious consideration be given to a second egress to Pegasus. With the increase of residents, the only egress onto State Highway One (SH1) was often gridlocked during peak times. A second entrance could not wait for the development of the Woodend Bypass, which may not impact the bottleneck significantly.</li> <li>• The Waikuku Skate ramp was unsafe, and the Board had been requesting this to be fixed or removed for several years.</li> <li>• The Waikuku Beach toilets needed to be replaced prior to the current schedule of 2051/61. This was a popular area with several recreational opportunities, and the current toilets were old, not easily accessible and had no changing facilities.</li> </ul> <p>Mayor Gordon requested that a workshop be arranged for Board members, Councillors, and staff to discuss these matters in more detail, given that several of these concerns were longstanding.</p>



Submitter	Comments
	<p>Councillor Cairns asked who currently controlled the emergency exit to Pegasus; S Powell was, however, unsure.</p> <p>Councillor Redmond questioned why the Woodend Bypass would not ease congestion at the SH1 entrance/exit. S Powell noted that it would be dependent on whether the Bypass was tolled.</p>
Lawrence Turner	<p>L Turner, a resident of Highfield Lane, Rangiora, requested an upgrade of the infrastructure on Highfield Lane, which should include footpaths, lighting, and drainage. The road was a narrow one-lane roadway, so pedestrians had to walk on the road as there were steep swales on both sides of the road, which filled with water in wet weather.</p> <p>L Turner noted that due to the lack of streetlights, it was difficult to see pedestrians walking on Highfield Lane at night. Due to the narrowness of the road, vehicles had to use driveways to turn around, and parking was a challenge.</p> <p>L Turner raised a concern that a commercial business had opened at the end of Highfield Lane, which had increased traffic volumes, with drivers not knowing the laneway's limitations. Currently, the laneway serviced 12 residential homes and one business, with two of the properties being of a significant size, which could be subdivided in the future and which would increase traffic.</p> <p>No questions from elected members.</p>
Linda Graveson	<p>L Graveson, a resident of Highfield Lane, Rangiora, noted that until recently, traffic in the lane was largely resident-based, and as such, residents behaved with mutual respect and care for their neighbours. However, since the business had been operating, traffic volumes had increased dramatically, with many being commercial vehicles delivering goods. Vehicles now did not give way or seem to take care when travelling down Highfield Lane, and pedestrians were at risk.</p> <p>L Graveson observed that while she supported local businesses, she did not believe that this residential area was an appropriate location for a commercial entity. Therefore, she requested that the Council investigate the compliance of the business operating on Highfield Lane. She also urged the Council to consider the safety implications for residents by urgently upgrading Highfield Lane's infrastructure.</p> <p>Councillor Blackie asked what hours the business on Highfield Lane was operating. L Graveson advised that it seemed to be operating from 8am to 7pm, with an average of 16 unfamiliar vehicles accessing the lane daily. These vehicles were parked unsafely and increased the risk to pedestrian safety.</p> <p>Mayor Gordon noted that staff were working on the compliance issues with the business concerned.</p> <p>Councillor Williams questioned how the refuse truck navigated Highfield Lane and was informed that it used the driveways to turn.</p>



Submitter	Comments
Waimakariri Access Group	<p>S Powell spoke to the Waimakariri Access Group's (the Group) submission and noted the following points:</p> <ul style="list-style-type: none"> <li>• She thanked the Council for its ongoing support.</li> <li>• Requested that a low-cost safety measure of red slurry painted 50km/h speed limit be installed on the road at the thresholds to Oxford township.</li> <li>• Requested that consideration be given to providing mobility parking in White Street, Rangiora, near the Dudley Park skate park.</li> <li>• Thanked the Council for the new hoist at Dudley Pool; however, noted that the accessible bathroom was inadequate for use by teens or adults with limited mobility or for those in larger power chairs.</li> <li>• Raised the matter of planters near pedestrian crossings that were higher than 1 metre, especially those which contained high plantings. This made it difficult for wheelchair-bound pedestrians to be seen until they were on the crossing, and also limited their view of traffic. The Group, therefore, requested that planters be reduced in height and that colourful bedding plants be used rather than hedging.</li> </ul> <p>Councillor Fulton asked if the Group considered 50km/h the correct speed for Main Street, Oxford, given its demographics and width. S Powell acknowledged that there was some contention regarding the correct speed of Main Street; however, given that the speed was currently set for 50km/h, the Group would abide by that speed.</p>

*The meeting was adjourned from 4.16pm to 4.30pm for a refreshment break.*

Submission	Comments
Kaiapoi Promotions Association	<p>M Pinkham spoke to the Kaiapoi Promotions Association's (the Association) submission and raised the following points:</p> <ul style="list-style-type: none"> <li>• The Association was still actively working on developing the recreational cycleway along the stopbank from the highway near Doubledays Road to the Kaiapoi Town Centre.</li> <li>• The Association requested that the Council consider remedial work on the Mafeking Bridge, noting that during events, the narrowness of the bridge caused bottlenecks and therefore requested that a wider deck be installed.</li> <li>• The Association was still interested in producing a Kaiapoi Town Map showing walking and cycleways as well as points of interest within the town. It wished to be able to provide hard copies and digital versions and directed the Council to look at similar maps produced by the Nelson Council.</li> <li>• Noted that Kaiapoi still required an outdoor event site and observed that there was a budget set aside for power installation at Norman Kirk Park. However, the Association would prefer that funding be directed to an adequate event area located closer to the town centre.</li> </ul> <p>Councillor Ward noted that Enterprise North Canterbury (ENC) was working on cycle and walking maps of the Waimakariri District and asked if the Association was partnering on this project. M Pinkham replied that ENC's focus was district-wide, whereas the Association's focus was on Kaiapoi town.</p> <p>Councillor Mealings commented that signage on cycleways could be confusing and queried what format the intended maps would take. M Pinkham advised that the Association wish to provide hard copies at popular retailers such as Coffee Culture and other eateries, as well as digital capability.</p>

Submission	Comments
	<p>Councillor Redmond questioned who had funded the town maps in Nelson. M Pinkham noted that the Nelson City Council had funded the hardcopy version, and a private company had sponsored the app.</p>
Martin Pinkham	<p>M Pinkham observed that he considered the Council's Long Term and Annual Plan processes to be a waste of time, given that very few public submissions were included in the final plans. He believed the Council should provide a contestable fund for private submissions, which would be fairer and more transparent. He further noted that the response to submissions was slow and did not always match the issues raised or the minutes produced.</p> <p>M Pinkham advised that he and the Kaiapoi-Tuahivi Community Board had requested that the Adderley Terrace area be cleaned up several times over the years, yet nothing had been done. This area was overgrown and unkept, and did not reflect Kaiapoi well, given that it was an entrance to the town centre.</p> <p>Regarding Local Water Done Well, M Pinkham did not believe that the Council's preferred option would be cheaper or more efficient and suggested the Council reconsider the option of establishing a single CCO whose sole focus would be on water affairs. An excellent example of an efficient CCO was Transwaste.</p> <p>Mayor Gordon asked who M Pinkham was working with regarding the clean-up of Adderley Terrace and was advised that M Pinkham had been liaising with the Council's Greenspace Manager, G McLeod.</p>
Oxford Arts Trust	<p>Dr A Wilkinson and representatives of the Oxford Arts Trust (the Trust) were in attendance to present its submission and highlighted the following points:</p> <ul style="list-style-type: none"> <li>• Thanked the Council for its annual grant, which allowed the Trust to provide the community access to art.</li> <li>• Noted that new safety regulations had been established, which required the Trust to comply with the completion of an Annual Compliance Schedule, which involved a fire alarm annual survey, a monthly fire alarm test, certification fees and an annual building WOF, which amounted to \$1,190 per annum. Hence, the Trust requested that the Council consider increasing its annual grant to cover these additional expenses.</li> </ul> <p>Mayor Gordon asked if the Trust was aware that the grant was inflation-linked, and Dr Wilkinson confirmed that she was aware; however, this was an additional expense.</p> <p>Councillor Cairns noted that the financial records showed no income received from the workshops given and questioned why this was so. Dr Wilkinson explained that the Trust only charged a small fee for workshops, which were hosted using grant funding. However, it was believed that charging a higher entrance fee may be a barrier to people attending.</p> <p>Councillor Fulton enquired whether hosting more events would assist with the Trust's funding stream. Dr Wilkinson replied that the Trust was run by volunteers who already covered many hours. She acknowledged that the recent Flow event had been extremely successful; however, to run that type of event more regularly would mean the Trust would require outside support.</p>

Submission	Comments
	<p>Councillor Redmond asked why the funding received from Creative Communities was not reflected in the Trust's financial report. Dr Wilkinson thanked Councillor Redmond for pointing out the omission in its draft financial statement. She would correct this oversight in the final version and circulate the amended report to Councillors later.</p>
Arts Waimakariri	<p>Dr A Wilkinson and J Watson presented this submission, and the following points were made:</p> <ul style="list-style-type: none"> <li>• Suggested that some of the Development Contributions be utilised to provide dedicated spaces for artistic activity and/or integrating art (including building design) into new developments.</li> <li>• Developers could be required to contribute financially to public art initiatives either through a fixed percentage of the development or a cash-in-lieu payment to be used to commission artwork, acquire existing pieces or support ongoing maintenance of artwork within the district.</li> <li>• Art could be integrated into public buildings, facades, entrances and landscaping, enhancing the overall aesthetic and character of the development.</li> <li>• Request that the Council consider this matter with a view to a staged implementation during the Long Term Plan process in two years' time.</li> </ul> <p>No questions from elected members.</p>
Neil Price	<p>N Price, a resident of Smith Street, Kaiapoi, was concerned about the increased traffic through the Smith/Charles and Ranfurly intersection and the increased speeds along Smith Street. He noted that if there was an accident on SH1, traffic was often redirected down Smith Street to Williams Street, which caused long tailbacks and congestion.</p> <p>N Price acknowledged the sign that Charles Street was unsuitable for trucks; however, trucks were still using Charles Street regularly. Also, the pedestrian walkway access point from the stopbank across Charles Street was overgrown with large plantings, making visibility for both pedestrians and vehicles difficult.</p> <p>N Price additionally noted that the gutter on the south side of Smith Street cracked in several places, which allowed weeds to grow to some height. He, therefore, requested regular tidy-ups from Charles Street to Saul Street.</p> <p>Deputy Mayor Atkinson noted that both Cass and Saul Streets were wide roads, and traffic should be encouraged to use these rather than Charles Street. He asked N Price if he believed the situation would be improved if Charles Street were closed to traffic other than resident vehicles. N Price did not agree that closing Charles Street would be required.</p> <p>Councillor Redmond suggested that restricting the right turn onto Charles Street would force traffic to utilise the roundabout at the end of Smith Street or the two wider side streets. He queried if making Charles Street a one-way street would mitigate the problems being experienced. N Price agreed that it would; however, he noted that Ranfurly Street had increasing traffic volumes, which was also an issue to be factored into the equation.</p>

Submission	Comments
Spokes Canterbury	<p>A Scott spoke to the Spokes Canterbury (Spokes) submission and raised the following points:</p> <ul style="list-style-type: none"> <li>• Requested the Council to advance an integrated and accessible transport network. This would enhance community wellbeing, safety, inclusivity and connections.</li> <li>• Requested that priority be given to safety around schools by providing safe active transport options for students by reducing speed and moving pick-up and drop-off zones away from school gates.</li> <li>• Requested the construction of the Woodend to Ravenswood walking and cycling connection to be done during the 2025/26 financial year.</li> <li>• Requested that any intersections receiving safety upgrades should include best practice cycle treatments, including the Fernside/Todds Roads intersection.</li> <li>• The park and ride areas should include cycle and ride options as public transport reduced congestion and makes roads safer for all.</li> <li>• Requested that the building of the Woodend to Kaiapoi cycleway be progressed.</li> <li>• Requested that priority be given to the cycle connection from High Street to Southbrook Road in Rangiora.</li> <li>• Requested that budget be provided to address priority red and orange cycle infrastructure included in the "Love to Ride" maps, particularly those around schools.</li> </ul> <p>Councillor Fulton noted that concerns had been raised regarding the speeds of e-bikes on shared pathways and asked what A Scott suggested. A Scott noted that not all e-bike users travel at high speed, as many of the older generation used e-bikes. She believed that cyclists should be educated, and consideration given to adopting similar rules to those Europe followed, which stated that vulnerable users got priority. In any accident, the vulnerable user was not held liable, because this would ensure safety for all users on shared pathways.</p> <p>Councillor Redmond queried if A Scott intended for the Council to continue building the cycle network without NZTA funding. A Scott agreed that the Council should as this expenditure would give the best return of all transport options and improve health and wellbeing.</p>
Surf Lifesaving NZ Ltd	S Bryce of Surf Lifesaving NZ Ltd was unable to attend the hearing.
Jan Smithson	<p>J Smithson, a resident of Highfield Lane, Rangiora, explained that she had a daughter who was legally blind and no longer felt safe leaving her home alone. Currently, the Lane was a shared, narrow road with no footpaths, deep swales with no effective drainage, and no lighting. Residents used to work together to ensure the safety of all, as everyone was familiar with the road conditions and looked out for pedestrians. However, recently, a commercial business had been established in Highfield Lane, which resulted in an increase in traffic, many of whom were commercial vehicles and were unfamiliar with the Lane's conditions and its residents.</p> <p>J Smithson requested that the Council urgently upgrade the 1980s infrastructure in Highfield Lane to 2025 living conditions, which should include a safe footpath, lighting, and proper drainage.</p>

Submission	Comments
	<p>Councillor Redmond asked how long J Smithson had lived on Highfield Lane and was advised over 30 years. At the time, there were only six residents on the road.</p> <p>Councillor Redmond questioned why the request to upgrade Highfield Lane was only being made now. J Smithson replied that her daughter had the right to leave her home unafraid and have access to the surrounding community. She also believed that a commercial entity should not be allowed to operate in the type of environment that comprised Highfield Lane.</p>
Joe Holland	<p>J Holland spoke to his submission, which included his concerns regarding the Council's debt level, its spending, the high cost of living within the Waimakariri District, and the poverty faced by many in the district, being exacerbated by the Council's practices and policies.</p> <p>Councillor Redmond questioned how the Council should fund development and infrastructure without incurring debt. J Holland noted that the Council should look internally and work with locals and businesses to achieve its goals.</p>
Adrienne Saunders	<p>A Saunders spoke to her submission and highlighted the following:</p> <ul style="list-style-type: none"> <li>• Rangiora Health Hub - Although she believed a 24-hour surgery was essential, there had been insufficient disclosure regarding this project. There was a lack of financial transparency, and the Mayor seemed to have a conflict of interest as the Director of Waitaha Primary Health Ltd. She questioned why the Council was funding a project that should be funded by the Central Government and taxpayers, not local rate payers. She was also concerned that this project was not included in the Council's Long Term or Annual Plans.</li> <li>• Rates remissions on second dwelling - She believed that full disclosure had not been made in this matter. She further believed that there should be no double charges on any land titles occupied by family members.</li> <li>• She was worried about the Council's increase in debt, which was being underwritten by rates.</li> <li>• Woodend Bypass was initially designated to run along the coast; however, the route changed due to the development of Pegasus Township, which impacted residents' homes and land. The development directly affected A Saunders' family as the bypass would impact their property, which had been in their family for 94 years. She felt that the compensation offered for the land did not adequately cover the loss and was worried about the proposed closure of Ward Road.</li> <li>• Previously, concerns had been raised regarding the approval process and the financial transactions involved in the establishment of Pegasus Township. It had been alleged that there were undisclosed payments made to the developer to obtain consent for development, which had led to concerns about transparency and potential conflicts of interest.</li> <li>• MainPower Stadium - Concerns were raised about the inaccuracy of the reported cost of development, which was more than advised. She noted that the failure to disclose key information, conflicts of interest and possible criminal actions were not to be overlooked and urged the Council to launch an investigation into the breaches of public trust and criminal activities involved.</li> </ul>

Submission	Comments
	<p>Mayor Gordon advised that he was the Council's appointee on the Waitaha Primary Health Ltd, previously known as the Rural Canterbury Primary Health Organisation. Despite the misinformation being spread, he had no financial interest in the development of an extended and after-hours care facility in Rangiora.</p> <p>Mayor Gordon further noted that the Woodend Bypass was being developed by the NZTA and not the Council. As previously offered, he was willing to broker a meeting with the NZTA if it would assist her family.</p> <p>Councillor Redmond sought A Saunders' opinion on how the Council should fund capital projects. A Saunders noted that there should be restrictions on the number of people allowed to live in the Waimakariri District so that the infrastructure could cope with the number of residents. Also, Development Contributions should be used to pay for related infrastructure, and developers should be responsible for roading, drainage and waterworks when developing within the district.</p>
North Canterbury Dog Training Club	<p>D Lyons and J Kirk were in attendance to request that the Council consider providing land for the North Canterbury Dog Training Club's (the Club) activities. The following points were raised:</p> <ul style="list-style-type: none"> <li>• The Club was currently operating from the Racecourse; however, there was no lighting for winter training and restricted indoor facilities.</li> <li>• The Club would require fenced, secure land with sufficient lighting and, if possible, an on-site building.</li> <li>• Suggested that the Council could consider the land between Cone Street and Milton Avenue, which was in close proximity to an existing dog-friendly space and was located in Rangiora.</li> <li>• The Club currently trained on Monday evenings and usually had between 80 and 90 dogs in training on any given night.</li> </ul> <p>Councillor Cairns asked how many dogs were in a class and was advised that each trainer had a maximum of eight dogs in their class. He also asked if the Club sometimes trained at the Park and Ride facility in Kaiapoi. D Lyons confirmed that the Club used the facility and New World Kaiapoi for their 'Good Citizen' classes, which offered dogs the opportunity to learn how to behave in crowds.</p> <p>Councillor Fulton asked if the Club would consider sharing facilities, noting that a dog club operated out of Mandeville Sports Grounds. J Kirk advised that they were aware of the club and yes, they would consider a shared facility. However, they would be reluctant to relocate to Ohoka as most of their dog owners resided in Rangiora.</p> <p>Councillor Williams questioned if the Club was just looking for land or if they wanted the Council to provide funding for buildings and equipment, etc. D Lyons noted that the Club was self-funded, relying on volunteers to assist with training. It kept the fees as low as possible to ensure everyone had the opportunity to train their dogs to be good citizens.</p> <p>Councillor Ward enquired if the training occurred on lead or if the dogs were allowed to run free. D Lyons replied that training was done on lead.</p> <p>Councillor Ward asked if that meant that the area could be unfenced and suggested the A&amp;P Show Grounds. D Lyons noted that they had originally been located at the Show Grounds; however, there was uncertainty regarding the continued availability, which was why they had relocated to the racecourse.</p>



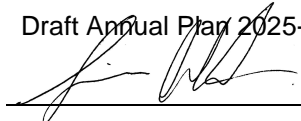
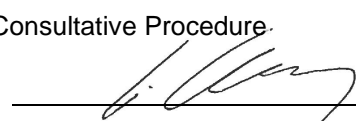
Submission	Comments
	<p>Councillor Redmond noted that no financial information had been submitted and questioned the Club's status. J Kirk commented that the Club was an incorporated society and that she would circulate the up-to-date financial records, as the Club had just held its Annual General Meeting.</p> <p>Mayor Gordon thanked D Lyons and J Kirk for their presentation, noting that no decision could be made now. However, staff would be in contact to discuss possible sites and work with the Club to achieve a favourable outcome.</p>

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 6.43PM.

**CONFIRMED**

\_\_\_\_\_  
Chairperson  
Mayor Gordon

Date

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR INFORMATION****FILE NO and TRIM NO:** LTC-03-21 / 250501075488**REPORT TO:** COUNCIL**DATE OF MEETING:** Tuesday 27 May 2025**AUTHOR(S):** Sylvia Docherty, Policy and Corporate Planning Team Leader  
Helene Street, Corporate Planner**SUBJECT:** Draft Annual Plan 2025-2026 Special Consultative Procedure**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)  
General Manager  
pp Chief Executive**1. SUMMARY**

- 1.1. The purpose of this report is to provide the Council with a summary on the outcome of the Special Consultative Procedure (SCP) undertaken for the Draft Annual Plan 2025-2026, which opened on Friday 14 March and closed Monday 21 April 2025.
- 1.2. The Draft Annual Plan 2025 - 2026 and the supporting engagement material for consultation were approved at the meeting on 4 March 2025.

**Attachments:**

- i. Draft Annual Plan 2025-2026 Summary of Submissions and Officers Recommendations (250509081584) (circulated separately in paper copy to Members)

**2. RECOMMENDATION****THAT** the Council:

- (a) **Receives** Report No. LTC-03-20 / 250501075488.
- (b) **Receives** the Draft Annual Plan 2025 – 2026 Summary of Submissions and Officers Recommendations (attachment i).
- (c) **Notes** that consultation on the Draft Annual Plan 2025 - 2026 took place between 14 March and 21 April 2025 and received 787 submissions and 1,005 associated submission points from submitters.
- (d) **Notes** 764 (97%) of the submissions included a response to the Local Water Done Well proposal. A letter outlining the Local Water Done Well (LWDW) service delivery options and preferred option was issued to ratepayers in the District that resulted in 668 paper submissions. In addition, 54 LWDW submissions were received online and 42 via email.
- (e) **Notes** that Hearings were held on Tuesday 6 May 2025, with 23 submitters heard by the Council. A paper copy of all submissions received was provided to Council in advance of the hearing session.
- (f) **Notes** 247 additional submissions were not accepted as they had no identifiable submitter details provided.
- (g) **Notes** that staff are now in the process of finalising the draft Annual Plan. This is noting that the Council may wish to make final changes as part of the deliberations process.



- (h) **Notes** the Council is due to adopt the Annual Plan on 17 June 2025.
- (i) **Circulates** the report to the community boards for their information.

### 3. **BACKGROUND**

- 3.1. The Draft Annual Plan 2025-2026, Consultation Document and supporting information was adopted by the Council for public consultation on Tuesday 4 March 2025.
- 3.2. Key topics that the Council outlined for feedback within the Consultation Document were:
  - Delivery of water services - Local Water Done Well
  - Transport programme
  - Outside Factors Driving Cost Increases
  - Rates Policy – rate remission and discount for early payment
  - Development Contributions policy
- 3.3. All consultation information was made available on the Council website and in libraries and service centres from 14 March 2025. A submission form was prepared based on the 5 consultation topics and a general text box to capture views on any other aspect of Council. Submissions were received online through new submissions software, Consult24, printed submission form or by email.

#### **Engagement**

- 3.4. An engagement schedule to support the consultation was included in the report to Council on 4 March 2025. This outlined a range of activities to raise awareness of the Draft Annual Plan across the communities in the District.
- 3.5. Raising public awareness of the consultation included the following advertising:
  - Media release issued to Canterbury news desks
  - Community noticeboard updates throughout the engagement period
  - Council website homepage alert with link to engagement landing page
  - Full page newspaper adverts in both local weekly papers, each week throughout engagement period
  - Half page adverts in Oxford Observer, Essence, Woodend Woodpeckers
  - Social Media video and posts
  - Digital signage and screens in all available Council buildings
  - Radio advertising and information with Compass FM
  - Highlighted in the Council's regular Mayor newspaper column and radio slots
  - Rangiora roadside digital billboards (x2)
- 3.6. Five face-to-face public engagements were arranged with Elected Members and Council staff in attendance. It was noted that established events at the Oxford A&P Show and the Pegasus Community morning cuppa had good levels of engagement whereas Council organised drop-in events at Rangiora, Woodend, Kaiapoi had low levels of engagement.
- 3.7. Most of the engagement took place online with 1,100 visits to the Let's Talk page on the Council website including 366 documents downloaded. Social media engagement included Facebook posts/reels that reached approximately 28,000 people with 127 interactions and Instagram with 365 people reached and 10 interactions.

#### 4. **SUMMARY OF SUBMISSIONS**

- 4.1. The Council received a total of 787 submissions on the draft Annual Plan 2025 – 2026 of which 753 are from individuals and 34 are from organisations. Due to some submissions covering multiple topics this generated a total of 1,005 submission points for Council consideration.
- 4.2. Hearings were held on Tuesday 6 May 2025, with 23 submitters heard by the Council.
- 4.3. There were 42 submissions received where the submitter provided their details but opted to have them withheld in public reporting, these are recorded as 'Anonymous' in the attached report.
- 4.4. There were 247 submissions that were not accepted as they had no identifiable submitter details provided.
- 4.5. A further 37 submissions were received after the Council had stopped receiving submissions and have not been included in the information for this report. All were paper based submission forms related to the Local Water Done Well consultation. Of these, 35 supported the Council's preferred option of an Internal Business Unit, one did not support, and one only provided a comment and no preference.
- 4.6. Corporate Planning staff oversaw the receipt and processing of all submissions. Staff were able to review submissions received from the day that consultation opened.
- 4.7. A report with officer recommendations for all submission topics, to assist with Council deliberations, is provided in attachment (i) Trim No. 250515085996.

#### **Consultation Topics**

##### 4.8. **Local Water Done Well**

The Council received **764 submissions** related to this topic.

Of those submissions that indicated a preference, 733 submitters (97.2%) supported the proposal for an in-house water services business unit, and 21 submitters (2.8%) did not support the proposal. Ten submitters provided comments and did not indicate a preference.

Overall, the majority of responses to the consultation are supportive of the proposal for an in-house business unit model and agreed that the proposal is the best water services delivery model for Waimakariri District, while ensuring the community retains control of their water services through Council.

The comments from submitters who supported the proposal generally acknowledged the benefits of the in-house business unit model for ensuring the community retains control of their water services through Council. Nine submissions also expressed their support for Council continuing to support neighbouring councils with shared service arrangements as needed moving forward.

The comments from submitters who do not support the proposal had a number of key themes. Six submitters favoured a Council Controlled Organisation (CCO) model. Two submissions preferred the joint model options. Five submissions expressed concerns regarding increased rates. Two submissions did not believe that there was sufficient detail provided to support the in-house business unit model.

Three submissions showed a preference for the now repealed Water Services Reform programme.

Although not specifically consulted on, one submission indicated their preference for the delivery of the Ashley Rural Water Supply scheme (currently owned and managed by Hurunui District Council) to be fronted by Waimakariri District Council through a joint CCO.

#### 4.9. **Transport Funding**

The Council received **34 submissions** related to this topic.

From this 83.3% of submissions (15 of 18 received) were in favour of planned approach with the Transport Programme, while 16.7% of submissions (3 of 18 received) did not support the proposed approach. There were a number of other submissions (16 received) which were more general comments that did not clearly state supporting or not supporting the approach proposed in the Annual Plan.

A separate staff report to Council has been prepared to consider submissions on this topic.

#### 4.10. **Outside Factors Driving Cost Increases**

Council received **23 submissions**.

Feedback in the submissions highlighted concern related to rates rises with an emphasis on keeping rates increases manageable. There was support for the Council's financial strategy but caution to the Council that debt must remain affordable.

#### 4.11. **Rating Policy Changes**

Council received **39 submissions**.

Nine submissions commented on both policies, ten submitted only on the proposal to end the discount policy for early payment of rates and thirteen commented solely on the proposed change in how the multiple dwelling rates reduction is applied.

A separate staff report to Council has been prepared to consider the proposed changes.

#### 4.12. **Development Contributions**

Council received **26 submissions**.

A report to Council on submissions received and proposed changes to Development Contributions will be considered at the meeting on 17 June 2025.

#### 4.13. **Wider Feedback / Non-Consultation Topics**

Submissions included feedback on a wide range of Council or District activities and themes that has resulted in 118 submission points. Staff have considered these submission points and provided officer recommendations and reasons for recommendations in the attached report.

##### **Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

4.14. The Management Team has reviewed this report and support the recommendations.

## 5. **COMMUNITY VIEWS**

### 5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report.

Te Ngāi Tūāhuriri and Te Rūnanga o Ngāi Tahu have made submissions to the Draft Annual Plan in relation to Local Water Done Well. Both submissions have not indicated whether or not they support the Council's preferred option and have provided comments for Council consideration.

## 5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. The Council received 34 submissions from groups and organisations during this consultation period.

### **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

The number of submissions in relation to the consultation topic of Local Water Done Well has provided a strong level of consultation feedback to support the Council in decision-making.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

There are no financial implications of the decision sought by this report which is to receive the submissions.

### 6.2. **Sustainability and Climate Change Impacts**

The recommendation in this report to receive submissions does not have sustainability and/or climate change impacts.

### 6.3. **Risk Management**

There are no risks arising from the adoption/implementation of the recommendation in this report which is to receive the submissions.

### 6.4. **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendation in this report which is to receive the submissions.

## 7. **CONTEXT**

### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

The matters contained within this report may not be a matter of significance in terms of the Council's Significance and Engagement Policy, however the Annual Plan and changes made are as a result of consultation carried out with the community would be considered significant.

### 7.2. **Authorising Legislation**

*Local Government Act 2002*

### 7.3. **Consistency with Community Outcomes**

All Council community outcomes are relevant to the actions arising from recommendations in this report.

**7.4. Authorising Delegations**

This is matter for the Council to decide.

**WAIMAKARIRI DISTRICT COUNCIL**

**REPORT FOR DECISION**

**FILE NO and TRIM NO:** EXC-51/250410062754

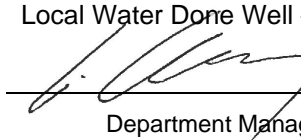
**REPORT TO:** COUNCIL

**DATE OF MEETING:** 27-28 May 2025

**AUTHOR(S):** Jeff Millward – Chief Executive  
Gerard Cleary – General Manager Utilities & Roading

**SUBJECT:** Local Water Done Well – Water Services Delivery Model

**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
Department Manager

  
Chief Executive

**1. SUMMARY**

1.1. The purpose of this report is to:

- 1.1.1. Summarise the submissions received on the preferred water services delivery model of an in-house water services business unit, under the Local Water Done Well programme.
- 1.1.2. Seek approval to adopt an in-house water services business unit model and seek authorisation for staff to finalise a Water Services Delivery Plan (WSDP) ready for submission to Government. Noting that a separate report will be presented at the June Council meeting seeking approval to submit the finalised WSDP to Government.

1.2. In February 2025, Council approved consulting with the community on the preferred water services delivery model of an in-house water services business unit.

1.3. Consultation of the preferred water services delivery model was completed through the draft Annual Plan 2025/26. Consultation material included:

- 1.3.1. A detailed description of the proposal for an in-house water services business unit, including the reasons for the chosen proposal.
- 1.3.2. An assessment of the following water services delivery model options (including an economic and financial analysis completed by Castalia):
  - In-house Business Unit
  - Single-council CCO
  - Joint CCO (with WDC, HDC and KDC)
  - 2+1 Model (with WDC, HDC and KDC)
  - MOM Model (with WDC, HDC and KDC)
- 1.3.3. Information on how proceeding with the identified water services delivery model options (including the proposed model) will affect rates, debt, expenditure and levels of service.

1.4. A total of 764 submissions were received on the topic of Local Water Done Well as part of the consultation of the draft Annual Plan 2025/26. Of those submissions that indicated a preference, 733 submitters (97.2%) supported the proposal for an in-house water services business unit, and 21 submitters (2.8%) did not support the proposal. Note that 10 submitters provided comments and did not indicate a preference.

Attachments:

- i. Submissions received document (TRIM 250424071468)

## 2. **RECOMMENDATION**

**THAT** the Council:

- (a) **Receives** 250410062754.
- (b) **Notes** that a total of 764 submissions were received on the topic of Local Water Done Well as part of the consultation of the draft Annual Plan 2025/26. Of those submissions that indicated a preference, 733 submitters (97.2%) supported the proposal for an in-house water services business unit, and 21 submitters (2.8%) did not support the proposal.
- (c) **Notes** that the majority of the community who responded is supportive of the proposal for an in-house business unit model and agreed that the proposal is the best water services delivery model for Waimakariri District, while ensuring the community retains control of their water services through Council.
- (d) **Approves** the adoption of an in-house water services business unit model, as consulted within the draft Annual Plan 2025/26.
- (e) **Notes** that the in-house business unit has been independently shown to be the best water services delivery model for Waimakariri District, and ensures the community retains control of their water services through Council.
- (f) **Authorises** staff to finalise a Water Services Delivery Plan (WSDP), on the basis of an in-house business unit, ready for submission to Government.
- (g) **Notes** that a separate report will be presented at the June Council meeting seeking approval to submit the finalised WSDP to the Government.
- (h) **Notes** that the WSDP will detail the scope of the ring-fenced in-house business unit and how it will accommodate Water Supply, Wastewater, Urban Stormwater, Rural Land Drainage and Stockwater.
- (i) **Notes** that a WSDP must be submitted to Government by 3 September 2025 and the programme proposed allows for submission to Government in June 2025.
- (j) **Supports** staff to continue to investigate shared services arrangements with Waimakariri District Council and the Hurunui and Kaikoura District Councils.

## 3. **BACKGROUND**

- 3.1. "Local Water Done Well" (LWDW) is the descriptor for the Government's Water Services reform programme, which has three main components:
  - I. Repeal of the previous Government's legislation that established a four/ten entity model for water services.
  - II. Passage of the Local Government (Water Services Preliminary Arrangements) Bill, requiring councils to submit a Water Services Delivery Plan (WSDP) for Government approval within one year of the Bill receiving Royal Assent.
  - III. Introduction of legislation to establish a comprehensive regulatory scheme for the Water Services sector, expected to pass into law by mid-2025.
- 3.2. Under the LWDW programme, Councils must prepare and submit a WSDP by 3 September 2025, detailing the current state of their water services, compliance with regulatory requirements, and financial sustainability plans. The Government's expectation is that the approved WSDP will be implemented as described, with potential regulatory enforcement. Councils can prepare WSDPs individually or jointly with other councils.

Various governance models can be proposed, provided they meet regulatory requirements.

- 3.3. Councils have flexibility about transferring urban stormwater into their chosen delivery model. Councils are able to choose the arrangements for the management of stormwater services that best suit their circumstances. Note that WSDPs must include drinking water, wastewater and stormwater (urban).
- 3.4. Councils must ensure financial sustainability of water services by 30 June 2028, either through self-delivery or other arrangements. Economic regulation requirements for financial sustainability will only apply to water supply and wastewater services. However, future designation and legislative developments could extend regulatory requirements.
- 3.5. Castalia completed an economic and financial analysis for Waimakariri, Hurunui and Kaikoura District Councils in February 2025, focusing on the following five service delivery options for water supply and wastewater services:
  - In-house Business Unit
  - Single-council CCO
  - Joint CCO (with WDC, HDC and KDC)
  - 2+1 Model (with WDC, HDC and KDC)
  - MOM Model (with WDC, HDC and KDC)
- 3.6. Based on Castalia's analysis and considering the wider impacts to Council, staff found that an in-house water services business unit model was the most favourable option, hence this option was indicated as the Council's preferred option when the Council consulted with the community on the options.
- 3.7. The key reasons for this recommended option included:
  - I. The difference in the Castalia modelled options only show marginal price pathway differences for Waimakariri District.
  - II. The costs of running a CCO (Council Controlled Organisation) as well as maintaining Council services separately would be less efficient, leave stranded overheads, and be less cohesive with existing Council functions. These additional costs and inefficiencies would outweigh any potential benefits of a single CCO or a joint CCO due to the relative scale of Waimakariri Services relative to the Waimakariri Water Services and the Hurunui and Kaikoura Water Services.
  - III. Waimakariri District Council does not need to increase its debt levels to a level that would require a CCO, as it can manage within current debt constraints.
  - IV. The recommended option allows both Hurunui and Kaikoura District Councils to make their own independent choice in the best interests of their communities. They may either stay separate from Waimakariri, form their own business units or CCO, and under any of their scenarios remain independent of Waimakariri. Or they can connect with the Waimakariri's in-house water services business unit to any extent that suits them. This would also allow Kaikoura and Hurunui District Councils to choose the timeframe for any joint arrangements.
- 3.8. It is noted that there is not one structure that fits all, however this assessment shows that an in-house water services business unit is the best fit for Waimakariri District, ensuring the community retains control of their water services through Council and allows for the continuation of joint arrangements with the Hurunui and Kaikoura District Councils on an as needed basis. It is noted that any future shared service arrangements will be dependent on the water services delivery models which Hurunui and Kaikoura District Councils choose. Current shared service arrangements of the Ashley Rural Water Supply scheme will continue with the Hurunui District Council.



- 3.9. Due to the close linkages between urban stormwater, and rural land drainage and stockwater, it is proposed to include these Council functions as part of the chosen delivery model, while still remaining financial ringfenced from other water services and Council functions. The Council's WSDP will detail the scope of the delivery model and how it will accommodate Water Supply, Wastewater, Urban Stormwater, Rural Land Drainage and Stockwater.
- 3.10. A separate report will be presented at the June Council meeting seeking approval to submit the finalised WSDP to the Government.
- 3.11. The Council's WSDP must be submitted to Government by 3 September 2025. Note that the programme proposed allows for submission to Government in June 2025.

#### 4. **PROGRAMME**

Aug – Oct 2024	Financial Modelling Governance design for the options
Oct 2024 – Jan 2025	Governance design for the options workshops Preliminary Development of Water Delivery Service Plan
Feb 2025	Council Delivery Options Paper
Mar – Apr 2025	Consultation
May 2025	Council Decision on Preferred Model Paper (This report)
June 2025	Council Approval on Finalised WSDP
June 2025	Submission of WSDP to Government
30 June 2025	<i>End date for transition support funding agreement</i>
3 August 2025	<i>Deadline for application for an extension to submission date of Water Services Delivery Plans</i>
3 September 2025	<i>Deadline for submitting Water Services Delivery Plans to Government</i>
1 December 2025	<i>Deadline for publishing Water Services Delivery Plans on Council website</i>
3 September 2026	<i>Deadline for amending and resubmitting Water Services Delivery Plans</i>
30 June 2027	<i>Deadline for adopting first three-year water services strategy</i>
30 June 2028	<i>Deadline for being financially sustainable (i.e. compliant with WSDPs)</i>

#### 5. **CONSULTATION**

- 5.1. In February 2025, Council approved consulting with the community on the preferred water services delivery model of an in-house water services business unit (refer to TRIM 241128210659).
- 5.2. Consultation of the preferred water services delivery model was completed through the draft Annual Plan 2025/26. Consultation material included:
- 5.2.1. A detailed description of the proposal for an in-house water services business unit, including the reasons for the chosen proposal.
- 5.2.2. An assessment of the following water services delivery model options (including an economic and financial analysis completed by Castalia):
- In-house Business Unit

- Single-council CCO
- Joint CCO (with WDC, HDC and KDC)
- 2+1 Model (with WDC, HDC and KDC)
- MOM Model (with WDC, HDC and KDC)

5.2.3. Information on how proceeding with the identified water services delivery model options (including the proposed model) will affect rates, debt, expenditure and levels of service.

5.3. The following question was asked in the Consultation Document:

“Do you support the preferred option of an in-house business unit?”

5.4. A total of 764 submissions were received on the topic of Local Water Done Well as part of the consultation of the draft Annual Plan 2025/26.

5.5. Of those submissions that indicated a preference, 733 submitters (97.2%) supported the proposal for an in-house water services business unit, and 21 submitters (2.8%) did not support the proposal.

5.6. Ten submitters provided comments only to this topic and did not indicate a preference.

5.7. The comments from submitters who supported the proposal generally acknowledged the benefits of the in-house business unit model for ensuring the community retains control of their water services through Council. Nine submissions also expressed their support for Council continuing to support neighbouring councils with shared service arrangements as needed moving forward.

5.8. The comments from submitters who do not support the proposal had a number of key themes. Six submitters favoured a Council Controlled Organisation (CCO) model. Two submissions preferred the joint model options. Five submissions expressed concerns regarding increased rates. Two submissions did not believe that there was sufficient detail provided to support the in-house business unit model.

5.9. Three submissions showed a preference for the now repealed Water Services Reform programme.

5.10. Although not specifically consulted on, one submission indicated their preference for the delivery of the Ashley Rural Water Supply scheme (currently owned and managed by Hurunui District Council) to be fronted by Waimakariri District Council through a joint CCO.

5.11. In summary, consultation through the draft Annual Plan 2025/26 has shown that the majority of the community who responded is supportive of the proposal for an in-house business unit model and agreed that the proposal is the best water services delivery model for Waimakariri District.

## 6. **ISSUES AND OPTIONS**

6.1. Council has the following options available to them:

### Option A:

6.1.1. Approves the adoption of an in-house water services business unit model, as consulted within the draft Annual Plan 2025/26 and authorises staff to finalise the Council's Water Services Delivery Plan (WSDP) ready for submission to Government. **This is the recommended option.**

A separate report will be presented at the June Council meeting seeking approval to submit the finalised WSDP to the Government.

### Option B:

6.1.2. Decline the adoption of an in-house water services business unit model and direct staff to consult with the community further on the potential water services delivery

model options, or to adopt one of the other options. This is not the recommended option due to the following reasons:

- The in-house business unit has been independently shown to be the best water services delivery model for Waimakariri District, and ensures the community retains control of their water services through Council.
- Council has consulted with its community in relation to the proposal for an in-house business unit model, and the majority of the community who responded has been shown to be supportive of this option.
- Council staff are satisfied that its community has a good understanding of the implications of the proposal due to the type and level of response received.
- Council staff are satisfied that it understands its community's views on the proposal showing a majority support for an in-house business unit model.

6.2. The Management Team has reviewed this report and support the recommendations.

## **7. Implications for Community Wellbeing**

7.1. There are implications on community wellbeing by the issues and options that are the subject matter of this report. Safe and reliable water services is critical for wellbeing of our community.

## **8. COMMUNITY VIEWS**

### **8.1. Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report. Te Ngāi Tūāhuriri and Ngāti Kurī hapū are to be consulted throughout the programme. Discussions in regard to the work programme being undertaken by the three councils has been discussed with our local hapū Te Ngāi Tūāhuriri.

Te Ngāi Tūāhuriri Rūnanga and Te Rūnanga o Ngāi Tahu formally submitted on the water services delivery model, however did not indicate a preference. A number of key concerns were raised regarding water services in the district. Council is committed to maintaining a strong working relationship with Te Ngāi Tūāhuriri Rūnanga and Te Rūnanga o Ngāi Tahu and will continue to align their planning and levels of service with local hapū outcomes, and to work more closely together to find effective ways of achieving these common goals.

### **8.2. Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. The in-house water services business unit will need to proactively engage with relevant stakeholders once established.

### **8.3. Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. Local Water Done Well and the preferred water services delivery model was one of the topics of engagement included in the Consultation Document on the draft Annual Plan 2025/26.

## **9. OTHER IMPLICATIONS AND RISK MANAGEMENT**

### **9.1. Financial Implications**

- 9.1.1. There are financial implications associated with adopting a preferred option of an in-house water services business unit model.
- 9.1.2. Transitional support funding available for Councils to support LWDW activities is being used to fund the consultation process and development of a WSDP.
- 9.1.3. Councils must ensure financial sustainability of water services by 30 June 2028, either through self-delivery or other arrangements. Economic regulation requirements for financial sustainability will only apply to water supply and wastewater services. However, future designation and legislative developments could extend regulatory requirements
- 9.1.4. Based on the Long Term Plan 2024-34 (LTP) that the Council adopted last year, summary financial forecasts for combined drinking water and wastewater services are set out below.

It shows that rates will rise over the next 10 years, largely due to inflation and that debt will initially rise but reduces by 2033/34.

LTP Financials for In-house Water Services Business Unit	2025	2027	2034
	\$	\$	\$
Average water and wastewater rates/charges (incl GST)	1,282	1,522	1,686
	\$'000	\$'000	\$'000
Total Opex excl depreciation	21,052	23,115	28,282
Capital expenditure	26,903	26,078	22,112
Net debt	62,492	72,952	60,991

*Note: the LTP figures above include a provision for inflation, but do not include the likely future costs of Government Regulation as they were not known at the time the LTP was prepared*

### 9.1. Sustainability and Climate Change Impacts

The recommendations in this report do have sustainability and/or climate change impacts. With climate change, the frequency and severity of extreme events will increase, which reinforces the need for a robust water services delivery model.

### 9.2. Risk Management

There will be a number of risks throughout the LWDW programme. The key risks associated with implementing an in-house water services business unit model will be addressed in the Council's Water Service Delivery Plan.

Key risks associated with setting up an in-house water services business unit include:

- Director Liability – The Local Government (Water Services) Bill includes provisions that could hold directors personally liable for their actions or the actions of the water service provider, particularly in cases of non-compliance or negligence. While the Bill doesn't explicitly define Councillor or Chief Executive liability, they may be held accountable for actions taken within the Bill's framework.
- CE Responsibilities - The Bill requires the Chief Executive to provide certification on the Council's water service delivery plan, which could potentially lead to accountability if these responsibilities are not fulfilled properly.
- Regulatory Compliance – The Bill imposes strict requirements on water service providers. Failure to comply could result in penalties or intervention from the government. These penalties could range from the thousands up to the millions depending on the severity.

The Council is required to present its Water Services Delivery Plan within one year of the enactment of the LWDW legislation (3 September 2025). The WSDP is subject to Government approval.

### 9.3. Health and Safety

There are no further health and safety risks arising from the adoption/implementation of the recommendations in this report.

The WSDP is prepared with reference to the health and safety legislation and Council policies.

## 10. CONTEXT

### 10.1. Consistency with Policy

This matter is a matter of significance in terms of the Council's Significance and Engagement Policy.

### 10.2. Authorising Legislation

The Local Government Act 2002 and Local Government (Water Services Preliminary Arrangements) Act are relevant in this matter.

### 10.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report:

- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.
- Infrastructure and services are sustainable, resilient and affordable.

### 10.4. **Authorising Delegations**

The Council has the delegated authority to approve the recommendations in this report.

No.	LWDW Vote	Submitter Comments
1	Yes	this has the fewest downsides
2	Yes	keep water local
3	No	support the joint CCO option, as it will create the highest efficiencies.
4	Yes	
5	Yes	Cost primarily but I do like the idea of a collaborative approach with another council (s).
6	Yes	
7	Yes	The government did not listen to the people stating that they did not want the reform. This keeps the status quote as near to what was there before as possible.
8	No	it not effective use of ratepayers moneyToo manybtop heavy salaries
9	Yes	Providing That you do NOT charge ratepayers for that they are NOT using. THAT INCLUDES WATER - we have our own and RUBBISH - we have NO collection or bins! I am all for what gives rate payers the chance to have their say, and benefit the most from any proposals. Because we are the ones paying all the bills.
10	Yes	It is likely water will continue to be a political football as we head into a change in weather and climate. It seems evident one preferred political stance on water is full commercial, and another is an effective nationalisation. On the basis of that and the historical prudent financial management by our district council, a Council operational structure seems ideal. Water and other infrastructure, the increasing costs of infrastructure, repairs and maintenance, labour....need to be well managed. Intragenerational equity also strongly require us to make the best decisions for today and the future, so including this in the Annual Plan is a positive proposal. Wellingtons water woes may well have been exacerbated by zero rate increases in the 90s and early 00s, and deferring maintenance. Internal units can be tied to policy objectives, and managed better than an external agency. If you want anyone to understand this I worked in this at CCC.
11	Yes	To keep local control
12	Yes	
13	Yes	I fully endorse the Local Water Done Well, & I know how fortunate we are, to have the lovely water supply from Kaiapoi.
14	Yes	In response to your request for support for the Council's plan I favour the proposal you sent me.
15	Yes	Good Planning. Well Done!
16	Yes	
17	No	Anything that increases the current rates in any form is not something working class family will be looking forward to as cost of living is already high and anything additional on top of what we are paying will impact us big time in longer run which will impact not just financially but mentally as well
18	Yes	WDC has over the past 10+ years adopted a proactive approach to both maintaining and upgrading their water infrastructure. This puts the district in a positive position for the future with fundamentally appropriate assets to meet future needs. The existing regime has demonstrated its' competency and value to the community which leaves little benefit to be gained from significant change.
19	Yes	3 Waters Reform — Local Water Done Well <a href="https://letstalk.waimakariri.govt.nz/draft-annual-plan-2025-26/news_feed/other-topics-of-interest">https://letstalk.waimakariri.govt.nz/draft-annual-plan-2025-26/news_feed/other-topics-of-interest</a> Feedback on Waimakariri Council Water Well done: Whilst I agree with the proposal of an internal business unit, I am concerned that the High Court case, Ngai Tahu Water, might impact on this decision of council owning, managing and delivery three waters within the Government's new legislative requirements. Nowhere in the proposals is there reference to the Treaty of Waitangi obligations. The new legislative requirements are not spelt out. The deadline for submissions to Council 21 April 2025. The High Court considerations do not conclude until late April at the earliest. The mandatory Water Services Plan expected by all councils has a deadline of September 2025. The High Court decision could well impact on decisions made at each of these stages. My support for the preferred option is tentative, having regard for possible changes needed in light of a High Court ruling favouring greater regulatory changes around water services. Robert Devlin21 Kensington AveRangiora 7400
20	Yes	
21	Yes	I think the Waimakariri Council have done an excellent job with opposing the Government 3 Waters Plan.I would like to see our Council continue in the way it's going.
22	Yes	
23	Yes	
24	Yes	YES, we support the preferred option.
25	Yes	Carry on
26	Yes	I wish to advise that I am fully in favour of the Internal Business Unit To have invested over \$100M in water structure over the last 20 years is commendable, and I am fully supportive of your continued strategy. Thank you for the opportunity to submit my thoughts.

No.	LWDW Vote	Submitter Comments
27	Yes	
28	Yes	Thanks for the opportunity to give feedback on this. Keep up the great work team.
29	Yes	My wife and I prefer the Internal business unit to manage.
30	Yes	YES, we support the Council's preferred option. We would like to add our gratitude for the Council taking the initiative to form C4LD with other Councils, and to investigate all possible options.
31	Yes	
32	Yes	
33	Yes	We do support this option
34	Yes	
35	Yes	
36	Yes	Strongly support this option, along with the 95% our assets should be controlled by local council. Tony Barrett.
37	Yes	
38	Yes	Yes keep up the good work.
39	Yes	
40	Yes	
41	Yes	seems reasonable, ain't broke is it? so dont fix it.... yet....
42	Yes	Do not "sell off" our local resources. Keep control of it, local council for local peoples interests, not for business and profits.
43	Yes	
44	Yes	<p>I support Council's preferred model — a locally managed, Council-controlled business unit for Three Waters.</p> <p>This approach:</p> <ul style="list-style-type: none"> <li>• Keeps decisions close to the people they affect</li> <li>• Maintains accountability</li> <li>• Builds long-term operational strength</li> <li>• Could create future service opportunities with neighbouring districts</li> </ul> <p>It's a sensible, stable, and community-aligned approach.</p>
45	Yes	
46	Yes	
47	Yes	
48	Yes	
49	Yes	
50	Yes	
51	Yes	
52	Yes	
53	Yes	
54	Yes	
55	Yes	
56	Yes	
57	Yes	
58	Yes	
59	Yes	
60	Yes	
61	Yes	
62	Yes	Do not change that which does not need fixing.
63	Yes	<p>Like the decision Council have made, best model to manage water I.B.I</p> <p>Well done to you all.</p>
64	Yes	Do not support government interference in local infrastructure.Local Council community assets must remain in community ownership.Well done Waimakariri Council thanks you for your hard work.
65	Yes	
66	Yes	Keep with local Council
67	Yes	

No.	LWDW Vote	Submitter Comments
68	Yes	I believe that our Waiamakariri water systems are in very good shape and have undergone necessary upgrades & replacements. Our water quality is also well maintained.
69	Yes	
70	Yes	
71	No	I believe the 3 waters proposal put forward by the previous govt was a far better proposal as it was far sighted and would have spread the final burden of 3 waters improvement countrywide.
72	Yes	<p>I support the Council's preferred option of retaining an internal business unit for the delivery of Three Waters services in Waimakariri. This model ensures that ownership, governance, and operational control remain with Council, allowing for services to be delivered efficiently, safely, and with direct accountability to the community.</p> <p>Waimakariri has already made significant long-term investments in high-quality water infrastructure, and it makes both financial and operational sense to continue building on this strong foundation rather than shifting control to a new, centralised entity that may not understand or prioritise our local context.</p> <p>We only have to look back to what happened when our local systems were overridden and chlorine was introduced to Rangiora's water supply—despite it not being needed—to see why retaining local decision-making is so important. Our community knows what works best for our area, and we should never again be in a position where decisions about our drinking water are made by those without an understanding of our systems or values.</p> <p>An internal business unit also keeps our water services integrated with land use and infrastructure planning, which is essential in a fast-growing district like ours. This model ensures that local needs are met without increasing rates or service costs, while keeping us compliant with new government legislation.</p> <p>Given the strength of community feedback (with 95% of respondents opposing the original Three Waters Reform) and the proven success of our current systems, I fully support continuing with an internal business unit as the best and most responsible option for Waimakariri.</p>
73	Yes	
74	Yes	
75	Yes	We need to retain as much control locally, over our water as we can.
76	Yes	
77	Yes	
78	Yes	
79	Yes	
80	Yes	After reading your letter I feel our council is in a good place be in control of our local water.
81	Yes	Local needs a local knowledge always preferable. Excellent job!!
82	Yes	
83	Yes	
84	Yes	
85	Yes	Fabulous result. Thank you for opposing the centrally owned 3 waters proposal. I agree it certainly was not the best option for Waimak.
86	Yes	
87	Yes	
88	Yes	More than happy with Waimakariri water control.
89	Yes	
90	Yes	If the existing (more or less) internal business unit works, it makes sense to make changes to it as per the government new legislative requirements. Each council are would have their individual issues. Four regional co-government entities would be widely spread and more a 'one size fits all'.
91	Yes	
92	Yes	As indicated above the council has this pretty much in place so shouldn't incur large cost to establish this unit with its services. PS watch costs always.
93	Yes	Local is much preferred option for water management because NZ has such a range of environmental situations, and a wide range of water sources and uses. Central government should allocate so much \$ per annum (or 3 yearly) to each council based mainly on population to supplement rates to administer water quality and delivery.
94	Yes	Thank you for your ongoing work to do the best for our community. You are doing a great job.
95	Yes	
96	Yes	
97	Yes	
98	Yes	Keep up the good work.



No.	LWDW Vote	Submitter Comments
99	Yes	I totally support the Waimak Council retaining control of our water infrastructure. Our Council do an amazing job for our community in North Canterbury and have lead the growth & planning for the future in a measured forward thinking way. I have total confidence that our Council lead by Dan Gordon, will continue to put the interests of our district first. I see no benefit to becoming part of a national organisation for our water management.
100	Yes	
101	Yes	Sounds brilliant!
102	Yes	Do not reinvent the wheel.
103	Yes	
104	Yes	
105	Yes	
106	Yes	
107	Yes	
108	Yes	Keep it local water done well
109	Yes	
110	Yes	
111	Yes	
112	No	
113	Yes	
114	Yes	Leave well enough alone! If it works well as it is then keep the present model for Waimakariri!
115	Yes	This is an excellent decision - the best outcome for our district.
116	Yes	Cust has a good reliable supply. Keep what we have.
117	Yes	
118	Yes	
119	Yes	
120	Yes	
121	Yes	
122	Yes	Well done for standing strong after doing due diligence.
123	Yes	
124	Yes	
125	Yes	It sounds as though this option has been well researched and if these people say this is the best plan, then it makes sense to with it.
126	Yes	Keeping local water 'near at hand' in terms of responsibility ownership of assets, planning and infrastructure is by far more preferable to a 'centralised' model proposed by the last government. I commend Council for taking the stance which they have, you are heading in the right direction when your decision making (like this matter) reflects widespread popular opinion.
127	Yes	Yes keep it in house please.
128	Yes	Yes - an excellent option.
129	Yes	
130	Yes	Support your preferred option. We need to keep it local and joining with Hurunui and Kaikoura is a sound solution. Go for it!
131	Yes	
132	Yes	
133	Yes	
134	Yes	
135	Yes	
136	Yes	But with the following rider: Be aware of 'fringe' areas, i.e. where I live, some responsibility is WDC for rates Hurunui supplies my water. Septic tanks are the norm here and ECAN partially (depending on the day?) responsible for the stream flooding Council also on occasion if you speak to the right person.
137	Yes	Yes definitely, We have great water and it seems as though you have money available if anything goes wrong. So the status quo is fine by me.
138	Yes	We fully support the plan.
139	Yes	
140	Yes	Your doing a great job thank you.
141	Yes	

No.	LWDW Vote	Submitter Comments
142	Yes	We agree that the Waimakariri area is best to look after its own water independently.
143	Yes	I am but I don't see why we need 3 CCO. Is the Council confident that the Waimakariri Rate payers wont be propping up the other councils.
144	Yes	
145	Yes	
146	Yes	Nevertheless for what I know about 3 Waters the business model that was put forward from the previous administration seemed to have its benefits, especially for a National (country basis).That being the ability to source funds at a much reduced (%) rate for future infrastructure requirements. However that would be rewarding previous bad management from other Councils around the motu.So in summary I do support the Councils proposal but the slight reservations in regard to how it may impact negatively on the country as a whole.
147	Yes	
148	Yes	
149	Yes	
150	Yes	
151	Yes	
152	Yes	Yes, please provide water services as an internal business unit. We do not want to be stuck in a situation of subsidising Hurunui and Kaikoura District Councils by having to pay for their smaller populations and large rural areas,
153	Yes	
154	Yes	
155	Yes	
156	Yes	I am happy with Dan Gordon & our Waimakariri Council in all they do for our lovely town Rangiora.
157	Yes	
158	Yes	
159	Yes	I am new to Rangiora (8 1/2 mths) but all of the article I have just read makes sense and sounds like the best decision moving forward.God bless all the work done by W.D.C.
160	Yes	Appreciation is extended to you as a Council in delivering the best options to our community for our benefit.Keep up the good work.
161	Yes	
162	Yes	
163	Yes	
164	Yes	
165	Yes	Thank you for all the work the council has undertaken.I think Local Water Done Well will work well as in internal business unit of council. I like that I can trust my towns water supply etc. As I know its working well.
166	Yes	Pleased to see our Council taking the lead to manage our assets. - previous government 'over-reach' to nationalise what rate-payers own was outrageous. Suggestsed option provides for water management that remains within the purview of council and consequently of ratepayers.It is important (and logical) for each district to suitably manage their water assets - if some districts need additional support to do that then government assistance should be targeted to meet needs in that area rather than the 'nationalisation' of water with the 'flawed' thinking that 'one size fits all' and that government control of everything is somehow in everyones best interest!
167	Yes	
168	No	As far as I'm concerned the rates are to expensive for the services we get. Please call as I would be happy to discuss.(NOTE: no phone number or email address provided)
169	Yes	
170	Yes	
171	Yes	I originally thought that joining with other councils would be the way to go but after thinking about it I feel this is the better option for ratepayers because we won't be subsidising less advantaged councils.
172	Yes	
173	Yes	
174	Yes	
175	Yes	
176	Yes	It works ok the way we are. Leave alone, doing a good job.
177	Yes	Our council is doing a great job, leave them to it. Keep up the good work.
178	Yes	

No.	LWDW Vote	Submitter Comments
179	Yes	Using an existing unit is sensible and can meet the new legislative requirements makes sense.
180	Yes	We are in full support of the Waimakariri Council's preferred option.
181	Yes	At all costs, control of our water must stay in the hands of the community.
182	Yes	Keep up the good work.
183	Yes	WE support the council fully and pleased in the way council has acted.
184	Yes	In supporting the preferred option, we have the following comments.1. Ensure that the IBU is not a profit centre for the council i.e the IBU is not required to make a profit but is self-funding.2. Rates collected for water infrastructure are protected and only spent on water infrastructure projects i.e (ring fenced not consolidated into the budget and spent on other projects)3. Water infrastructure activity managed by the IBU should be independently reported to ratepayers and not be consolidated under the council report (i.e transparency)4. A water infrastructure / IBU balance sheet itemised (including salaries/wages) in a separate report to ratepayers so it is transparent what water rates are generated and how this money is spent.
185	Yes	I do support the preferred option because over the years we have paid to have the best water in canterbury.Good job done.
186	Yes	
187	Yes	
188	Yes	
189	Yes	
190	Yes	
191	Yes	3 Waters Reform was a non starter from the begining - why change - don't mend what ain't broken.
192	Yes	
193	Yes	Yes must be council owned and managed.
194	Yes	
195	Yes	
196	Yes	It is important to keep local council control of public-owned assets, they have the local knowledge & experience.
197	Yes	Visited Waimakariri.govt.nz/LetstalkWell presented, congratulations.
198	Yes	
199	Yes	
200	No	
201	Yes	
202	Yes	Thanks you for a very well written summary of the problem.
203	Yes	Go for it!!
204	Yes	
205	Yes	
206	Yes	
207	Yes	
208	Yes	
209	Yes	
210	Yes	
211	Yes	
212	Yes	Thanks you for being proactive and forward thinking.
213	Yes	
214	Yes	I live in Oxford and our drinking water is the best in NZ and I trust the council to make sure it stays that way.
215	Yes	Yes as stated it is the best structure for the rate payers of Waimakariri. It is successful and we as rate payers should have what works best for this area.Congratulations on having vision to future proof and keeping Waimakariri in great hands.
216	Yes	
217	No	
218	Yes	
219	Yes	
220	Yes	
221	Yes	
222	Yes	
223	Yes	Only way to go.

No.	LWDW Vote	Submitter Comments
224	Yes	We believe this model will meet the needs of our great community.
225	Yes	Keep the consultants to a minimum as they are very expensive and don't do much more than the guys at the coalface i.e the skilled workers that actually do the work. They are the experts.
226	Yes	
227	Yes	Agree as planned.
228	Yes	I am glad to see that common sense has won out over the 3 Waters radically diverse system that the labour government let happen. I also appreciate that lack of Maori language in your letter, which has become so offensive to the majority of people.
229	Yes	
230	Yes	The work done by Waimakariri would appear to meet the govt's legislation in regard to the future of the district. It appears to be a backward step for govt to require this council in particular to re-hash the planning done to date to meet requirements of officials who do not have the in-depth knowledge of the area's water needs. As in many areas, local knowledge and input is more understanding of an issue than centralised considerations.
231	Yes	
232	Yes	
233	Yes	
234	Yes	
235	Yes	
236	Yes	So long as this is the best option for the people/ratepayer and not just the best option for council. Hopefully this will result in greater efficiency, less meetings, faster action & outcomes. Time will tell.
237	Yes	
238	Yes	Just keep on
239	Yes	
240	Yes	
241	Yes	
242	Yes	
243	Yes	I believe we have to trust our Council representatives to have carried out the due diligence to come up with the best possible model for Waimakariri.
244	Yes	The present scheme works well and is very much appreciated.
245	Yes	
246	Yes	Well considered information on the important matter.
247	Yes	
248	Yes	Keep the government 'out' of it. If they get their hands on it all our local assets will disappear.
249	Yes	
250	Yes	
251	Yes	
252	Yes	
253	Yes	
254	Yes	Nothing to be gained from any hybrid deal, except a lot of extra meetings - more expense. Big supporting the small! No way.
255	Yes	
256	Yes	
257	Yes	
258	Yes	
259	Yes	Local communities and families looking after the best interests of us.
260	Yes	
261	Yes	
262	Yes	Definitely YES!
263	Yes	
264	Yes	
265	Yes	
266	Yes	
267	Yes	

No.	LWDW Vote	Submitter Comments
268	Yes	As a resident for over 10 years now, Im more that happy with how the council looks after our infrastructure.Keep up the good work.
269	Yes	
270	Yes	
271	Yes	
272	Yes	
273	Yes	
274	Yes	Yes definitely the best option to manage this.
275	Yes	You, as a Council, you have earned my respect for handling the growth of Rangiora and your water policy.
276	Yes	
277	Yes	No centralisation. No (or the least available) govt intervention/involvement. Keep it local. You've done well. You'll keep doing well. Well done WDC - on this and many other matters.
278	Yes	
279	Yes	
280	Yes	
281	Yes	
282	Yes	
283	Yes	
284	Yes	Yes if this the most cost effective option.
285	Yes	
286	Yes	
287	Yes	
288	Yes	Definitely support local government being in control!
289	Yes	Thanks for working for the rate payers.
290	Yes	
291	Yes	
292	Yes	
293	No	<p>1. The letter accompanying the form doesn't provide sufficient detail to allow me to weigh up the available options.</p> <p>2. The letter refers to waimakariri.govt.nz/letstalk, a page which does not appear to contain any information on this subject.</p> <p>3. This form is only asking me whether I support one option, it does not give any alternatives.</p> <p>4. Overall, in my view, Council is asking for a rubber stamp, without providing any meaningful avenue for ratepayer input.</p>
294	Yes	
295	Yes	
296	Yes	
297	Yes	
298	Yes	
299	Yes	
300	Yes	Fully supportive of the preferred option.
301	Yes	
302	Yes	We are happy with what the Council is doing.
303	Yes	
304	Yes	
305	Yes	
306	Yes	
307	Yes	
308	Yes	
309	Yes	
310	Yes	Greta Council. Best option by far!
311	Yes	
312	Yes	
313	Yes	

No.	LWDW Vote	Submitter Comments
314	Yes	
315	Yes	Good work.
316	Yes	
317	Yes	
318	Yes	
319	Yes	
320	Yes	I fully support the water management in the hands of locals people and therefore individual district councils. This most important thing to consider is what option is the best value for the Waimakariri ratepayers. In my opinion a centralised system would lend itself to efficiently run, well budgeted and prudent council subsidising others less so. This is not good use of the not inconsiderable amount that I am paying in rates to the Waimakariri Council.
321	Yes	
322	Yes	Proven capability. Every reason to believe it can continue. Thanks you and well done, we are grateful.
323	Yes	We feel you are making good decisions for our area.
324	Yes	Its important to us that our rates are spent prudently & well. We also back the direction & ethos of investing to protect & keep all water infrastructure future proofed ensuring the infrastructure is up to date & maintained at the highest possible standard. I commend the Council for having the interest of the community as first priority & working for rate payers they serve to ensure we all get the best return on our dollars spent & keep the water assets within Council control.
325	Yes	
326	Yes	Definitely no need for change as there is no problems with the water and it's supply. Leave as is.
327	Yes	Keep it local. Keep community assets in community ownership. Waimakariri Council doing a good job.
328	Yes	It makes sense for local control and involvement.
329	Yes	
330	Yes	
331	Yes	
332	Yes	
333	Yes	
334	Yes	
335	Yes	
336	Yes	
337	Yes	
338	Yes	Thank you for consulting and implementing the wishes of ratepayers. It is also appreciated that you all signed the consultation information. What a refreshing change to see Waimakariri District Council letterheads and not NZ Government. Long mat it remain so - local government should be owned and operated by the local community - bottom up instead of top down, including drinking water.
339	Yes	All Councils should be responsible for their own debt and finances - we have enough of our own.
340	Yes	
341	Yes	<p>I commend the WDC approach to 3 waters planning and support the selected option.</p> <p>The previous Labour Party scheme Three Waters was an anathema in my view with inefficient bureaucratic centralisation and transfer of hard won WDC assets to entities based on racial selection.</p> <p>I do not think it is the responsibility of WDC to subsidise neighbouring councils where there has been an underinvestment in water infrastructure historically. That matter should rest with central government.</p> <p>I do have a query about the use of an IBU for WDC water assets, where I assume any debt required will be on the WDC balance sheet. I had understood the point of CCO's was that required debt could be off the WDC balance sheet and on a longer term to reflect the need for future users to contribute to capital assets created today. I ask if the following has been considered;</p> <p>1/ Can the WDC change to an off-balance sheet model (Single council CCO) in future if substantial debt is required?</p> <p>2 Does the capital requirements of \$112.7 M in the LTP fit comfortably within WDC borrowing limits?</p>
342	Yes	
343	Yes	
344	Yes	
345	Yes	
346	Yes	
347	Yes	You are doing well.

No.	LWDW Vote	Submitter Comments
348	No	Definitely not Council management will only lead to increased cost/rate to ratepayers, in my opinion. Let the Government manage this. It will be a fairer outcome for all citizens of NZ. Councils I am certain have hidden agendas.
349	Yes	
350	Yes	Keep local ownership & control
351	Yes	Totally agree with your decisions and way forward for our community.Thanks you for all you do.
352	Yes	
353	Yes	
354	Yes	We support the management of our water to be kept in the Waimak District.
355	Yes	
356	Yes	I think Council's proposal for our water is a sensible one.
357	Yes	
358	Yes	
359	Yes	
360	Yes	
361	Yes	I trust that the Council, tasked with this, have considered all the options put forward and are working in the best interests of our community.
362	Yes	Yes if all working well as you say.
363	Yes	
364	No	
365	Yes	We support the Internal Business Unit option because the local authority understands better the local challenges re water and how the challenges can be met in conjunction with other local issues, i.e. full picture strategic overview at a local level.
366	Yes	
367	Yes	In light of the mains blowout last week, maybe Local Water Done Better would be a better heading.Having said that, better the Council do it rather than the control government get their grubby hands on it.
368	Yes	I have confidence in the Councils decisions in this matter based on past decisions. I always did support Three Waters Reform as a sensible collective action to reduce overall costs to ratepayers.Thank you for your common sense.
369	Yes	
370	Yes	
371	Yes	
372	Yes	Happy with the status quo. The least amount of bureaucracy the better.
373	Yes	I believe you have done an excellent job over the fight for the 3 Waters Reform. Keep up the good work it is appreciated.
374	Yes	
375	Yes	Don't change what works well Keep it simple. Keep it future proof. Keep it cost effective,
376	Yes	
377	Yes	We should keep and maintain our present infrastructure and have control over our own future. We do not want a group of non resident beaocrats in charge of our supplies our current system is not broken so does not need fixing.
378	Yes	In my opinion , a local control system (if run properly and without bias) would be more relevant to water use in the Waimakariri District. It appears illogical to me to allow outside interests to have a say in what is best for Waimakariri.
379	Yes	Continue with your excellent work our council is doing. We support your efforts. Many thanks.
380	Yes	
381	Yes	
382	Yes	We would vastly prefer to keep the communities water assets in the hands of the community.
383	Yes	
384	Yes	
385	Yes	
386	Yes	
387	Yes	
388	Yes	
389	Yes	

No.	LWDW Vote	Submitter Comments
390	Yes	
391	Yes	Preferable back to the original before 2020.
392	Yes	
393	Yes	
394	Yes	
395	Yes	
396	Yes	
397	Yes	Is is essential to keep control etc over local assets retained in local council contril.
398	Yes	
399	No	I believe that a Joint Water Services Council Controlled Organisation (WSCCO) with both HDC & KDC is the best option. For staffing , asset management, R & M and Capital Works Delivery.
400	Yes	Keep within Waiamakariri's four walls.
401	Yes	
402	Yes	Keep up the good work!!
403	Yes	This is a carefully researched proposal. It provides a fiscally responsible model for the area covered by the District Council. We totally support it.
404	Yes	
405	Yes	
406	Yes	My wife and I are confident that you will ensure to do as a Council what is to the benefit of Rangiora Community.
407	Yes	
408	Yes	
409	Yes	Absolutely the best way forward.
410	Yes	
411	Yes	
412	Yes	
413	Yes	
414	Yes	
415	Yes	I agree with the councils assessment of the situation. I also believe that the Govt instructions has created additional costs for the Council. These costs should be reimbursed by Central Government.
416	Yes	Best to keep the water services in house.
417	Yes	
418	Yes	Local Water Done Well gets the big tick from me. Good to see the Council putting aside \$\$ for future water infrastructure, last thing we want here in Waimak is a Wellington debacle! Keep up the good work.
419	Yes	Keep three waters in-house and maintain professional competency in staff unit. Avoid too much cross boundary sharing of activities and overall direction. Hurunui model is too frail, ill considered, far too centralised and has removed most public involvement in water supply priorities. Cannot comment as to Kaikoura - no direct experience there. Keep rates as targeted to zones of users so costs are not transferred to non users. Do not rely totally on external advice or direction. Local means local, not regional. Ba tashkar az shma lotfa bahazaye montehkhab beguyid gush konan.
420	Yes	WDC has a strong long term financial plan for water infrastructure with an internal business unit, which does not preclude them from helping other councils. So i firmly agree with an internal business unit.
421	Yes	
422	Yes	
423	Yes	Good to see our Council get other Councils united against the Government asset grab, to prop up their own neglected water infrastructures under the guise of the good of the country.Well done.
424	Yes	
425	Yes	
426	Yes	
427	Yes	
428	Yes	
429	Yes	Please keep up the good work. I know you upgraded things in Kaiapoi and thank you. Just keep it there. PS. No longer have surface water on Broom Street.
430	Yes	
431	No	



No.	LWDW Vote	Submitter Comments
432	Yes	
433	Yes	We believe that the likes of water, roading, drainage etc should be run by Local Councils not by Central Government in Wellington. Local issues run by local people.
434	Yes	Yes I prefer the option recommended: - Less change - Easier to introduce - Less cost and less future rate payer burden - Process already imbedded and understood - Simple to understand by staff (as already there) - Local control relevant to district - An understood base operation to evolve - Maintain control of water - Greater governance and ratepayer involvement/influence - Ability to evolve in a locally controlled manner allowing for ratepayer feedback/action
435	Yes	
436	Yes	
437	Yes	
438	Yes	
439	Yes	It seems good research and discussion has been undertaken. look forward to seeing the structure, responsibilities and activities of the internal water unit tasked with ensuring high standards of clean water to the community, through thorough and pro active activity designed for a growing community who like all - faces the challenge of climate change.
440	Yes	Our preference is for our council to maintain ownership and control.
441	Yes	
442	Yes	
443	Yes	I am in favour of our Council have as much control as possible.
444	Yes	So grateful to the Waimakariri District Council and other who have worked so hard to present this brilliant and better plan, so well thought out and presented. Without good water management at local level, rather than through central government. our Canterbury regions would suffer. without good water, both health of the community and businesses, particularly of agricultural nature, would suffer. This is the far better option.
445	Yes	
446	Yes	
447	Yes	
448	Yes	DO everything in house, No contractors. This will save the Council heaps.
449	Yes	
450	Yes	One form per house would have been enough. If views differed, then it could still be written on here.
451	Yes	
452	Yes	
453	Yes	
454	Yes	
455	Yes	
456	Yes	
457	Yes	
458	Yes	
459	Yes	
460	Yes	Thank you for doing a great job.
461	Yes	
462	Yes	Cust water has always been well cared for and this model should ensure that this will continue.
463	Yes	We are both agreed with the local governance of water managements, AND we would like provisions for local IWI to be consulted as part of local governance of water management. This was one of the original goals of Labour's 3 Waters in 2021, and we would like that to be upheld. Also well done Waimakariri Council for being in such good shape with your water infrastructure etc on our behalf.
464	Yes	I support the option proposed by Council.
465	Yes	
466	Yes	
467	Yes	We believe our council will work hard to make sure our local water is well managed & of a high standard.
468	Yes	
469	Yes	in our opinion this feels like the right option for our area.
470	Yes	I believe WDC has come up with a more sustainable and affordable option for our water services and I fully support this proposal.
471	Yes	

No.	LWDW Vote	Submitter Comments
472	Yes	Sounds good. Keep up the good work.Thank you.
473	Yes	
474	Yes	
475	Yes	
476	Yes	
477	Yes	
478	Yes	
479	Yes	
480	Yes	
481	Yes	
482	Yes	
483	Yes	I would like to see what benefits there are with neighbouring council having informal relationships, so that certain costs can be shared, or buying power enhanced as a collective, but decision making stays local.
484	Yes	It is the most cost-effective option.
485	Yes	Keep our council separate and doing what they are - well structured system maintained. Keep our own assets that we locals have paid/pay for - stay clear of 3 Waters!
486	Yes	Local control will be more responsible to local residents concerns & opinions.
487	Yes	
488	Yes	Try and leave it as it is working.
489	Yes	
490	Yes	Where's the seal
491	Yes	This council seems to have the three waters situation in better condition than the other council so we should have confidence in your decisions.
492	Yes	
493	Yes	
494	Yes	
495	Yes	
496	Yes	
497	Yes	
498	Yes	
499	Yes	
500	Yes	
501	Yes	
502	Yes	
503	Yes	As ratepayers we paid for the infrastructure already in place and it should stay in WDC control.
504	Yes	
505	Yes	
506	Yes	
507	Yes	I support preferred option as long as it doesn't get bogged down with other management. Water quality at present is not great for drinking. Boil water before drinking or drink lemonade.
508	Yes	Ability to respond quickly and our district is large enough to support this business unit, contracting to Hurunui and Kaikoura as needed.

No.	LWDW Vote	Submitter Comments
509	Did not vote	<p>Thank you for writing to us to give us a direct opportunity to partake in this important issue.</p> <p>We believe this to be a first in terms of direct communication to the electorate. We do not recall another such instance when we received a letter signed by all the councillors. I hope this will set a precedent for the future direct engagement of the public on major issues which affect our livelihood and well being.</p> <p>With reference to your proposal we can only assume that you, collectively, have the experience to decide what is best for our community. Certainly maintaining local control gives more opportunity for residents to communicate their views.</p> <p>Having looked at the Water Services Standards we were appalled at the number of organic residues which have 'allowable' limits. (See attached file pdf &amp; word).</p> <p>Individual compounds might have acceptable safety levels but when these are all combined, what is the safety of that mixture?</p> <p>There should ideally be no toxic organic compounds in our water and this should be the goal of this new organisation you propose, shouldn't it? Organic regenerative, sustainable farming is likely to be the solution, wouldn't you agree?</p> <p>We also hope that this new body will have the authority to reject any attempt to fluoridate our water supply. Forced medication is contrary to Human Rights and informed consent, correct? The rule of law must be applied, Human Rights and informed consent are enshrined in law aren't they?</p> <p>As an end note if you had email addresses for every household in Waimakariri you would be able to communicate this type of important request for public input at the press of a button and save the rate payers some cash in terms of postage and advertising.</p> <p>Thank you once again for writing to us and we look forward to further communications of this nature.</p>
510	Yes	
511	Yes	<p>As new residents in the Waimakariri District, now living in the Kaiapoi Lakes for nearly a year, we are very much loving being part of our new community. It appears to us that the Waimakariri District Council has been professional, innovative &amp; forward thinking with managing its 3 Waters infrastructure. We support local people with local knowledge managing local affairs. It begs the question why change when current infrastructure is not broken and working well. Centralising the management &amp; ownership of the 3 Waters adds another layer of bureaucracy to the system, weakens the relationship between users &amp; management and punishes 'users' with undoubtedly increased costs. We support the preferred option!</p>
512	Yes	
513	Yes	We just hope you won't be charging for excess water usage as the CCC have introduced.
514	Yes	Thank you. Sounds like a good robust well designed process.
515	Yes	Don't want the government getting hold of our assets.
516	Yes	<p>Local water &amp; water supply is better managed by the regional councils. National strategy is not possible because of the differing requirements of the various regions in diverse NZ. National governments tend to think in the very short term and doesn't always strategically plan for the long-term betterment of local communities. Three waters was ill conceived and not very well thought out.</p>
517	Yes	
518	Yes	Sounds good
519	Yes	
520	Yes	
521	Yes	Having good central govt is good. Providing standards & guidelines. But leave the local councils to carry out implementing of the work.
522	Yes	
523	Yes	
524	Yes	
525	Yes	
526	Yes	
527	Yes	We need to keep control of in our area council.
528	Yes	
529	Yes	
530	Yes	
531	Yes	Te Waimakariri 3 waters have been good for many years - I support a continuance.
532	Yes	

No.	LWDW Vote	Submitter Comments
533	Yes	
534	Yes	Sorry I don't have any new ideas.
535	Yes	
536	Yes	
537	Yes	
538	Yes	Yes I agree community assets remain in community ownership. Leaving the 3 water in good health for future folk living in Waimakariri. Good job.
539	Yes	Thank you for doing a good job. The money invested in the last 20 years in water infrastructure needs to be protected.
540	Yes	Keep Waimakariri independant.
541	Yes	
542	Yes	
543	Yes	
544	Yes	
545	Yes	
546	Yes	I suspect the outcome is predetermined in any case, as is common for these agenda's.
547	Yes	We are very supportive of the Internal Business Unit because:- WDC has a proven track record of investment in water services and a Long Term Plan to address any future issues - WDC has a sizeable ratepayer population which has contributed to the assets council holds & maintains - WDC responds promptly to issues as they arise e.g. burst water pipe in High Street recently, cleaning sewerage blockages.Keep up the good work.
548	Yes	
549	Yes	Looks like you are on the right track.
550	Yes	Yes we support the preferred option.
551	Yes	The 3 Water Services must remain in our local control. We do not want the complete mess that Auckland & Wellington have to deal with.
552	Yes	
553	Yes	
554	Yes	Yes I support any system that excludes Maori/Tribe controls as was proposed. Retain the model proposed as as the Council can control it and meet the new legislative requirements. I have faith in the Councillors of Waimakariri to do the right thing as long as it keeps tribes from taking a percentage.
555	Yes	
556	Yes	
557	Yes	
558	Yes	
559	Yes	You're doing a good job. Keep up the good work.
560	Did not vote	What's the point you don't listen or communicate when you say you will ring back. So its a waste of time which is just important as yours. Both the Government and Councils have their own agendas.
561	Yes	Anything to avoid bloated, centralised, bureaucracy favoured by Labour & Greens socialists.
562	Yes	
563	No	I am in favour of a single CCO for each council. This would mean that the council would be accountable to the ratepayers only and not hide behind a government directive or mandate.
564	Yes	
565	Yes	Things sound as though they have been well managed. The future provided for.
566	Yes	
567	Yes	
568	Yes	
569	Yes	We support your option using what you have in place and to not have to do it the government way. Praying for continued wisdom for you all as you work hard for our community and the health of our water. God bless.
570	Yes	
571	Yes	
572	Yes	
573	Yes	Do not support the Govenments 3 Waters.
574	Yes	We totally agree with your proposal of a council owned entity for water services.

No.	LWDW Vote	Submitter Comments
575	Yes	<p>While I acknowledge the Council's preference to retain local control over water services through an internal business unit, I have serious concerns regarding the level of accountability and responsiveness to community input. In recent years, we have seen decisions made that appear to go against the expressed wishes of a significant portion of the public — notably, the addition of chlorine and fluoride to our drinking water. These decisions were made with little genuine engagement or transparent justification, leaving many in the community feeling ignored and disempowered. If the Council is to pursue local management of water services under the "Local Water Done Well" framework, it must also commit to improving democratic accountability and public consultation processes. This includes: Regular and transparent community engagement before making major changes to water treatment practices. Clear avenues for public feedback to be meaningfully considered, not simply acknowledged and then dismissed. Public reporting on how community input influences decision-making, particularly on sensitive issues like water quality, health, and infrastructure investment. Local control should not mean unchecked authority. If the Council wishes to retain our trust and support for local management of Three Waters, it must demonstrate that it listens to the people it serves — not just in principle, but in practice.</p>
576	No	<p>Several reasons. Firstly the council didn't take the advice of Castalia, the consultants employed to investigate the options. Council doesn't need to follow that advice, but by not doing so, now needs to publicly provide those reasons, and the data to back it up. Making a statement is not good enough.</p> <p>Given the stated headwinds of upcoming costs, the renewal of the sewerage consents and repairs required by the Oxford scheme etc I can see that WDC, along with other Council's may seriously underestimate future costs. By being part of a joint COO, there is a degree of improved scale to make those works more efficient and therefore less costly. It also means councils can't not get on with the work in a timely manner because politically it doesn't suit just now. This applies to all councils not just WDC</p> <p>Selfishly, since while located in the waimakariri district the hurunui actually provides my water, which is crucial to my business. I would like the superior skills, size and capability of the WDC water unit to front the delivery of water services in a joint COO.</p> <p>I think it is disingenuous to suggest that if a water main pops in high st, that WDC would need to ask for permission to go and fix it. Any more than if a sewerage pipe in kaikoura was blocked, the local kaikoura unit wouldn't go and unblock it.</p> <p>A joint COO would be planning, designing, funding future requirements while ensuring current function and maintenance occurred as a matter of course, no different to the current system in theory! It simply provides additional size and potential efficiency for the water well done requirements, with the positive for ratepayers that future requirements will be factored, funded and delivered in a timely fashion.</p> <p>I also feel that this consultation should not be the last consultation on this matter. Firstly the information provided is incomplete and secondly this consultation is primarily for the annual plan. Raising water well done in this is valid as part of the annual plan, but not as a final go-ahead.</p> <p>As a relevant issue, but almost an aside, the \$1 million provided by govt to contribute to the ravenswood-woodend cycle way could be used to contribute to the one-off joint COO set-up costs, as permitted.</p> <p>Pease do not make this annual plan submission the final submission for "water well done", and provide a more comprehensive explanation of the WDC options, with data support for the preferred option.</p> <p>The consequences of getting this wrong could be significant for future rate payers.</p>
577	Yes	
578	Yes	<p>This is clearly the most efficient way for the Waimakariri District Council to meet the statutory requirements with respect to the delivery of its responsibilities for three waters. The Council established a CCO, Prime Building, and subsequently decided to deliver its building services "in house". A separate organisation for the management of three waters brings with it additional costs that can be avoided if this service is delivered via an in-house unit. There has always been a degree of cooperation between the Hurunui and Waimakariri District Councils and there would appear to be no need for this to stop if the Waimakariri District Council chooses to deliver its water services via an in-house unit.</p>
579	Yes	
580	Yes	I support this proposal and am very pleased that WDC has kept on top of maintenance and improvement so well.
581	Yes	
582	Yes	<p>I want the in house business unit to control and manage our water supply and waste water disposal so that control of these services remained in local control. I watched with increasing concern the shambles that the previous government made of 3 Waters. To have "regional control" monitor and control our water from afar just doesn't make sense. I want to see local people looking after our water and waste water. Local people know the area, how it reacts to unseasonal weather and how best to manage the clean up and repair. We as ratepayers value our assets, clean and safe drinking water supply is top of the list, we saw the shambolic submission by Taggarts to operate a Quarry above our Emergency Water supply at the Rangiora Racecourse. The local protest showed how important we ratepayers valued our assets. Local knowledge is precious, councillors are voted in or out on their performance. It gives us a chance to use our vote to manage our Council. The value of the whole infrastructure must remain in Council control. We have paid for those assets and we want them looked after and remaining in our local control.</p>
583	Yes	
584	Yes	

No.	LWDW Vote	Submitter Comments
585	Yes	
586	Yes	We think the Council is the best manager of our water.
587	Yes	Waimakariri should stand alone and retain control of its own infrastructure. Thank you for asking for my opinion on this matter.
588	Yes	
589	Yes	I think the council does a great job, they keep renewing old water systems.The water out of the tap is I drink and it tastes good. Well done. God bless the Council and all they do.
590	Yes	
591	Yes	
592	Yes	Our Council need to keep control of our water.
593	Yes	Keep our own
594	Yes	
595	Yes	
596	No	Waimakariri and Hurunui schemes should be merged into one.The entire Waiamakiriri District should have a common water for all and a person in Kaiapoi Rangiora or Sefton shouldl [ay the same for water wastewater, and stormwater where supplied.Many people don't have a Council supplied waste water system.
597	Yes	
598	Did not vote	My main concern is that rates are continuing to increase at an alarming rate and as a pensioner owning my own home and living on National Super it is becoming harder to have any sort of lifestyle. So I support whichever option does not mean further increases in rates. I like the original 3 waters plan put forward by the Labour Party as that would have removed a lot of expense from ratepayers and would have been more sustainable in the long term
599	No	
600	Yes	
601	Yes	We want it to stay as it is.
602	Yes	
603	Yes	
604	Yes	
605	Yes	
606	Yes	Excellent. The independent analysis has our wholehearted support to establish the proposed dedicated internal business unit of Council.
607	Yes	
608	Yes	Well explained and makes good sense.
609	Yes	
610	Yes	Yes please keep the WDC owned Internal Business Unit in house. They do a good job and work to the job is finished well.
611	Yes	
612	Yes	
613	Yes	
614	Yes	
615	Yes	Over the last 35 years of our membership of Waimak District Council area, we have funded through our rates ( & targeted rate for the Eastern District Sewer Scheme) the upgrade & maintenance of our 3 water infrastructure therefore, along with the remainder of the community, a vested ownership of these assets. These assets need to remain in & controlled by the Council on behalf of the community. They are ours !!!
616	Yes	
617	Yes	
618	Yes	
619	Yes	I want the thank the Council for there forward planning in the issues regarding the water reforms.
620	Yes	The Board is supportive of the preferred option and agrees that the most cost-effective way of providing water services is through an internal business unit offering shared management and technical assistance with Hurunui and Kaikoura councils or their organisations. The Board acknowledges that this is currently happening unofficially and believes that it would be sensible to formalise the agreement for the future protection of all concerned.

No.	LWDW Vote	Submitter Comments
621	Did not vote	<p>Waimakariri District Council Draft Annual Plan 2025/26: Water services delivery model</p> <p>Ngāi Tūāhuriri</p> <p>1. Ngāi Tūāhuriri Rūnanga hold and exercise rangatiratanga in the Waimakariri District. The rights and obligations of rangatiratanga over the waters that flow through the District and its coastal areas are inherent, continuous and enduring. These rights are guaranteed by the Crown and Parliament in:</p> <p>a. Article Two of Te Tiriti o Waitangi; and</p> <p>b. Ngāi Tahu Deed of Settlement 1997 and Ngāi Tahu Claims Settlement Act 1998.1</p> <p>2. Wai māori (freshwater) is a taonga. Ngāi Tūāhuriri exercise its rangatiratanga rights and obligations in relation to wai māori in accordance with tikanga in a manner which dignifies tipuna for the benefit of present and future generations, kā uri whakatipu i muri nei.</p> <p>3. Wai māori is in crisis across the rohe and Ngāi Tūāhuriri rangatiratanga is constrained by the current freshwater management regime. Rapid declines in quality and quantity are threatening the health and the integrity of ecosystems and mahinga kai. This crisis is urgent for our whānau and underpins the Ngāi Tahu legal claim against the Crown that was recently heard in the High Court.2</p> <p>Priorities for water services</p> <p>4. Ngāi Tūāhuriri do not express a preference for the Waimakariri District Council's (WDC) future water services delivery model: the bottom lines of Rūnanga for water services apply under any scenario. These are that:</p> <p>a. Water services must enable Ngāi Tūāhuriri to exercise rangatiratanga.</p> <p>b. Water services should be designed to contribute to addressing the freshwater crisis in our rohe and invest in and innovate for the solutions we need to prepare for the future.</p> <p>c. Water services design must support the Rūnanga and local authorities to explore strategic alignment when planning for growth and development.</p> <p>d. Water services must give effect to Ngāi Tūāhuriri priorities for water services.</p> <p>5. In relation to (d) above, Ngāi Tūāhuriri and other Canterbury rūnanga have set clear priorities for water services outcomes in the region, including to:3</p> <ul style="list-style-type: none"> <li>• Transition away from culturally offensive discharge into water, which is the primary method of wastewater disposal in the Waimakariri District (via sea outfall).</li> <li>• Improve wastewater overflow performance and eliminate discharge of contaminated water into the environment.</li> <li>• Better manage consumption and demand for water and phase out over-allocation.</li> <li>• Address cumulative risks such as nitrate contamination of aquifer sources of drinking water.</li> </ul> <p>Overarching concerns with Local Water Done Well</p> <p>6. Ngāi Tūāhuriri are of the view that the Local Water Done Well (LWDW) reforms are flawed and short-sighted. Our general concerns are that:</p> <p>a. The reforms fail to take an integrated approach that addresses the quality of water at its source to manage network contaminant load and drive down costs in the long-term.</p> <p>b. LWDW is not Tiriti compliant: it fails to reflect Te Tiriti partnership and enable Ngāi Tūāhuriri rangatiratanga.</p> <p>c. The complex structure of the regulatory environment where roles and responsibilities continue to overlap is left intact.</p> <p>d. A narrow financial focus overlooks broader wellbeing and environmental governance. Local control as a baseline is not meaningful unless responsive to the needs and expectations of communities.</p> <p>e. The benefits of the reforms are not being shared equitably between rural and urban areas, both between and within council districts.</p> <p>f. The reforms do not provide a pathway to innovate in order to address legacy issues such as reliance on treatment and discharge to water and adequately address future challenges, such as climate change.</p> <p>g. The timeframes are ill-conceived and rushed.</p> <p>Waimakariri District Council proposal</p> <p>7. WDC's preference to maintain an Internal Business Unit for water services is favoured as the lowest cost option for the next decade, despite the Council's recently downgraded credit rating and the Castalia report which concluded that a joint entity is the best all-round model for WDC. While WDC are exploring shared services with its North Canterbury neighbours, it is unclear what will eventuate. The lack of an effective Tiriti partnership on this proposal has meant that Ngāi Tūāhuriri is largely invisible in this process and proposal.</p> <p>8. Since water services reforms emerged under the previous Government, Ngāi Tūāhuriri and other Ngāi Tahu Papatipu Rūnanga have advocated for a Takiwā approach which unlocks scale efficiencies to deliver safe, resilient, equitable and quality services for all communities. WDC's water services may be in good condition currently, but this overlooks the broader freshwater crisis.</p> <p>9. The opportunity cost of keeping water services in-house is that WDC cannot access additional funding to support intergenerational and inclusive investment in water services or realise the greater efficiencies that a joint structure could deliver. A business-as-usual approach also fails to provide confidence that this is the best option to ensure there is room for growth in the District's rural communities such as Tuahiwi.</p> <p>10. Ngāi Tūāhuriri does not wish to be heard in relation to this submission.</p> <p>References:</p> <p>1 Section 6.</p> <p>2 Tau &amp; Ors v Attorney-General, HC Christchurch CIV 2020-409-534. This response is without prejudice to any legal proceedings or actions Ngāi Tahu and its Papatipu Rūnanga are currently undertaking against the Crown, or may take in the future.</p> <p>3 Mahaanui Iwi Management Plan, Chapter 5, pp. 81-83.</p> <p>NOTE TO RESPONDER: Please read the submission attached to ensure that all references are seen in the correct format.</p>

No.	LWDW Vote	Submitter Comments
622	Yes	
623	Did not vote	<p>Comment: Waimakariri District Council Water Services Delivery Model</p> <p>1. This submission is made by Te Rūnanga o Ngāi Tahu (Te Rūnanga), the representative tribal body of Ngāi Tahu Whānui. Te Rūnanga encompasses eighteen Papatipu Rūnanga, who each uphold the mana whenua and mana moana of their respective rohe.</p> <p>2. Te Rūnanga supports the submission of Ngāi Tūāhuriri Rūnanga on this matter and endorses the relief sought by the Rūnanga.</p> <p>Ngāi Tahu rangatiratanga</p> <p>3. Ngāi Tahu exercises rangatiratanga over the lands and waters in our Takiwā, which covers the largest geographical area of any tribal authority in New Zealand. The Crown and Parliament have recognised the enduring nature of rangatiratanga through:</p> <ul style="list-style-type: none"> <li>• Article II of Te Tiriti o Waitangi;</li> <li>• The 1997 Deed of Settlement between Ngāi Tahu and the Crown; and</li> <li>• The Ngāi Tahu Claims Settlement Act 1998.</li> </ul> <p>4. As recorded in the Crown Apology to Ngāi Tahu, the Ngāi Tahu Settlement marked a turning point in the Ngāi Tahu-Crown relationship and the beginning of a “new age of co-operation”. The Crown confirmed that it “recognises Ngāi Tahu as the tāngata whenua of, and as holding rangatiratanga within, the Takiwā of Ngāi Tahu Whānui”.<sup>1</sup></p> <p>Freshwater crisis and Ngāi Tahu position</p> <p>5. The crisis affecting the health of freshwater in the Takiwā is a priority issue for Te Rūnanga. In many places, water is unsafe to drink, swim in and mahinga kai. Water services have a significant ability to influence environmental outcomes but often contribute to the crisis by relying on discharge to waterways or ocean outfalls rather than investing in before-end-of-pipe treatment. Many of our Papatipu Runanga face significant legacy issues from historical under-investment and environmental contamination.</p> <p>6. Throughout the water services reforms, Te Rūnanga position is that water services must be equitable, affordable, and of a level of quality that protects and enhances the environment, human health, and our resilience to climate change and natural hazards. To address the scale of the challenge and the level of investment needed, Te Rūnanga and Papatipu Rūnanga have worked with local authorities to explore how thinking at a broad scale can achieve better outcomes while being responsive to the unique challenges faced by communities in Te Waipounamu.</p> <p>Waimakariri District Council proposal</p> <p>7. Te Rūnanga does not have a position on the options considered by the Waimakariri District Council for future water services delivery, but takes the opportunity to reiterate its key concerns with Local Water Done Well (LWDW) which apply to WDC’s proposal:</p> <p>a) Te Tiriti: LWDW is not Tiriti compliant: it fails to uphold the guarantee of rangatiratanga and Ngāi Tahu Tiriti partnership with the Crown.</p> <p>b) Rural and small communities: Te Rūnanga remains concerned that LWDW does not require equitable investment to ensure small rural communities are not left behind.</p> <p>c) Local needs and aspirations: The overly narrow focus of LWDW on financial performance is unlikely to meet wider community expectations.</p> <p>Conclusion</p> <p>8. Te Rūnanga recommends the relief sought by Ngāi Tūāhuriri in its submission on this proposal.</p> <p>9. Te Rūnanga does not wish to be heard in relation to this submission.</p> <p>Reference</p> <p>1 Ngāi Tahu Claims Settlement Act 1998, section 6.</p> <p>NOTE TO RESPONDER: Please read the submission attached to ensure that all references are seen in the correct format.</p>
624	Yes	
625	Yes	
626	Yes	
627	Yes	If it was workable I would like to see Waimak, Hurunui and Kaikoura share some of the expertise and knowledge which is often expensive and harder to access for smaller councils, even if we continue with the Internal Business Unit. It is just good for our rural councils to work cooperatively where appropriate.
628	Yes	
629	Yes	
630	Yes	
631	Yes	
632	Yes	
633	Yes	Our Council has looked after our community so well why change what has worked so well.



No.	LWDW Vote	Submitter Comments
634	Yes	
635	Yes	Absolutely support this initiative 100%
636	Yes	
637	Yes	
638	Yes	
639	Yes	Leave it to local council to look after our area.
640	Yes	
641	Yes	
642	Yes	
643	Yes	
644	Yes	
645	Yes	Yes! Yes! Yes!Keep under local management, not centralised.
646	Yes	
647	Yes	
648	Yes	
649	Yes	
650	Yes	We do not believe the current water supply by WDC can be improved on.
651	Yes	
652	Yes	
653	Yes	
654	Yes	
655	Yes	
656	Yes	
657	Yes	
658	Yes	
659	Yes	
660	Yes	
661	Yes	I'm totally comfortable in Dan and the Councils decisions with Local Water Done Well.
662	Yes	
663	Yes	
664	Yes	Great job. Keep this asset in local control.
665	Yes	
666	Yes	
667	Yes	The Board notes that 95% of the people who responded to the Council's public consultation opposed the Three Waters Reform and valued local ownership and control over water services. The Council has invested extensively over several years in the District's water infrastructure on behalf of its community. Thus, it is not facing similar up-coming infrastructure costs as some other councils. The Board is also aware that the Council has a 150-year Infrastructure Strategy to fund infrastructure for the community. The Board is of the opinion that the Council has been professional, approachable and solutions-focused in dealing with 3 Waters Reform. It, therefore, supports the Council's preferred option of providing water services through an internal business unit. It also supports shared management and technical assistance with Hurunui and Kaikoura District Councils. The Board congratulates the Mayor and the Council for their New Zealand-wide leadership on this issue.
668	Yes	I have read your letter, CMM-08/250303034303 dated 20 March and fully support your preferred option. I believe WDC has fully investigated the various models for the delivery of the Three Waters Service and its preferred option is the way ahead.
669	Yes	
670	Yes	
671	Yes	The Board is supportive of the preferred option and agrees that the most cost-effective way of providing water services is through an internal business unit offering shared management and technical assistance with Hurunui and Kaikoura councils or their organisations. This allows local ownership and control of water services which the community deemed important through previous consultation. The Board believes that working in partnership and sharing expertise and equipment etc with neighbouring councils is a practical and efficient use of resources and allows the smaller councils to manage their water effectively.
672	Yes	
673	Yes	I strongly agree to keep the 3 water reform with the Council control.

No.	LWDW Vote	Submitter Comments
674	Yes	Good work, keeping control local, thank you
675	No	CCO In my opinion I believe that the council should set up a CCO just for the council to run and oversee the water within our boundary. This dedicated CCO, if our facilities are in very good condition, will be ideally set to manage those water facilities and improve as the needs require in the future. As water is freely given to all from above I agree it should be used for the benefit of all and, in the hands of this independent CCO within our Council should ensure it comes safely to population without undue hindrance at the most efficient cost available to rate payers.
676	Yes	
677	Yes	I have spent time trying to find this yes/no on your website, to save postage. Its not clear or did I need to make a submission?
678	Yes	
679	Yes	I am very happy to have the Waimakariri Council continue to own & manage our local water. I cannot see that any other option would be an improvement on what we already have.
680	Yes	
681	Yes	
682	Yes	
683	Yes	
684	Yes	
685	Yes	Council id doing an excellent job in providing top quality water infrastructure for residents, in all areas.
686	Yes	Although I have selected "Yes", I would have preferred the previous Govt's 3 waters plan to have been given more consideration and support from this Council rather the actively campaigning against it. To me, it matters little if assets are owned locally or nationally. NZ's small population 5.6 million most likely means that some things are better dealt with a National level.
687	Yes	
688	Yes	
689	Yes	
690	Yes	
691	Yes	
692	Yes	
693	Yes	
694	Yes	
695	Yes	
696	Yes	

No.	LWDW Vote	Submitter Comments
697	Did not vote	<p>1. We are providing advice on the Waimakariri District Council's proposal for Local Water Done Well. Health NZ – Te Whatu Ora has statutory obligations under the Pae Ora (Healthy Futures) Act 2022 and the Health Act 1956 to improve, promote and protect the health of people and communities. This advice has been prepared by the National Public Health Service (NPHS) Te Waipounamu of Health New Zealand – Te Whatu Ora. NPHS Te Waipounamu provides public health services to the Waitaha region including the Waimakariri district.</p> <p>2. NPHS Te Waipounamu does not have a view on the preferred option for the delivery of water services in the Waimakariri district. We acknowledge that the Plans are intended to encourage councils to examine how they can sustainably fund three waters infrastructure long into the future, including meeting regulatory requirements in terms of quantity and quality of water and supporting growth.</p> <p>3. Waimakariri District Council's proposal for Local Water Done Well may have significant implications for public health.</p> <p>Advice</p> <p>4. The following outlines our technical advice on Waimakariri District Council's proposal for Local Water Done Well to protect communities from waterborne diseases, through the provision of drinking water supplies, sewerage and stormwater systems.</p> <p>5. NPHS Te Waipounamu encourages Council to ensure that the maintenance and strengthening of the three waters service delivery allows for population growth. We support the continued operation of the three waters infrastructure so that services are not reduced or withdrawn. The provision of safe and adequate supplies of drinking water and the collection, treatment and disposal of sewage and wastewater protects public health.</p> <p>6. Safe drinking water is crucial to public health. The well-known outbreak of gastroenteritis in Havelock North in August 2016, which was caused by contaminated drinking water, resulted in an estimated 5,500 of the town's 14,000 residents becoming ill with campylobacteriosis, and of these, 45 people required hospital treatment. It is possible that the outbreak contributed to three deaths, and an unknown number of residents developed long-term health complications.</p> <p>7. The safe collection, treatment and disposal of sewage and wastewater also protects health. Human waste carries a wide range of pathogenic micro-organisms, and many are still viable and virulent, even if sewage has been in the environment for some time. Sewage and wastewater may also contain toxic chemicals, particularly from industrial and trade waste sources. NPHS Te Waipounamu supports Council's proposal to invest in water services to meet regulatory requirements which protect public health.</p> <p>8. NPHS Te Waipounamu supports Council's approach to ensuring there is sufficient investment in water services to meet regulatory requirements.</p> <p>9. NPHS Te Waipounamu supports Council's ongoing investment in the renewal and maintenance of infrastructure to maintain levels of service in the medium and long term.</p> <p>10. NPHS Te Waipounamu notes that Council has considered the cost effectiveness of the options for delivery model. NPHS Te Waipounamu supports the need to keep costs manageable for users, whilst at the same time protecting people's health by ensuring access to safe drinking water, stormwater and wastewater disposal is affordable</p> <p>11. NPHS Te Waipounamu encourages Council to ensure adequate resources are allocated to higher risk communities, including those that are currently under-served or not serviced.</p> <p>12. NPHS Te Waipounamu encourages Council to consider intergenerational equity, and the impacts of climate change to ensure that this essential public health infrastructure is protected from extreme weather events.</p> <p>13. NPHS Te Waipounamu supports the equitable supply of services which includes the provision of adequate water to meet health and sanitation requirements.</p> <p>14. NPHS Te Waipounamu encourages Council to hold discussions between local and regional councils on the interaction between the stormwater and flood protection systems so that stormwater ingress to sewers is managed, and will reduce the risk of sewage overflows, but also that flood risk from stormwater ponding is not increased.</p> <p>15. NPHS Te Waipounamu acknowledges the Council's exploration of the potential efficiencies that could be achieved through collaboration with other councils.</p> <p>16. While there is no specific requirement in the Local Government (Water Services Preliminary Arrangements) Act 2024 for iwi Māori to be consulted, NPHS Te Waipounamu supports Council's commitment to work closely with mana whenua to ensure water services reflect cultural values, promote environmental sustainability and support their needs.</p> <p>Conclusion</p> <p>17. Thank you again for the opportunity to provide advice on Council's proposal for Local Water Done Well.</p> <p>18. NPHS Te Waipounamu does not wish to be heard with respect to this technical advice.</p>
698	Yes	
699	Yes	
700	Yes	
701	Yes	
702	Yes	We appreciate the Council giving us the option and we might add we feel fortunate being residents in the Waimakariri Council District.

No.	LWDW Vote	Submitter Comments
703	Yes	We are 2 of the 95% of respondents opposed to reform & wish for local ownership & control of water services to remain. We congratulate Dan Gordon & all WDC members for the success achieved through strenuous lobbying. Your efforts are much appreciated. Thanks You. We have already benefited from the difference the stormwater investment has made to the area in terms of reducing flood risk & totally support WDC with regard to all matters regarding our water moving forward.
704	Yes	
705	Yes	
706	Yes	
707	Yes	We should be managing our own waters, but keeping in mind that our pure water should be kept that way. Therefore the explosion of cattle farming and use of fertilisers that impact greatly on our waters needs to be highly regulated, monitored and enforced.
708	Yes	
709	Yes	
710	Yes	We opposed the reform and keep it in local ownership and control over water services.
711	Yes	through an internal business unit offering shared management and technical assistance with Hurunui and Kaikoura councils or their organisations. The Board also notes that by retaining the business internally, relationships and synergies between the different departments would be maintained which results in efficiencies and best practices which could be passed on to other councils.
712	Yes	This appears to be the best option financially. It also allows the council direct control over the management of the infrastructure rather than having an external body controlling priorities between the different districts that would be part of the CCO. In addition the IBU may be able to contract with other districts thereby achieving economies of scale for WDC costs.
713	Yes	
714	No	
715	Yes	Retains local control and provides the greatest efficiency
716	Yes	Citizens of the District are the owners. We paid for it, we own it.
717	Yes	
718	Yes	
719	No	The proposed use of an in house Business Unit will result in the provision of Water and Wastewater services continuing to be subject to political interference rather than based on sound technical and business principles. By not establishing a CCO the provision of these services will not be able to access favourable funding arrangements available to CCOs. Establishing a CCO will also be much more transparent than the current financial reporting processes.
720	No	<p>In your letter to ratepayers dated 20 March 2025 you state:</p> <p>'An internal business is essentially the same as we have now...' you have not stated how it differs nor have you outlined what the Government's new legislative requirements are. How can one make an informed choice if you do not provide the information?</p> <p>In the letter it is further stated that 'Our water infrastructure is in great shape. Over the last 20 years we have invested over \$100M in water infrastructure and as we have a planned programme to ensure it stays this way.' Furthermore the WDC has added Chlorine to the water and what impact is this having on people's health. There is an additional \$112.7M allocated in our Long Term Plan for further safety upgrades, what are they, why are they needed? What treatment is needed and why, who says, what is the evidence proved and who has it come from? What 'addressing risks' have been identified? WDC 'is well-positioned' so why is this consultation needed? Did the WDC object and challenge the Government and the new 'legislative requirements' like it previously did with the 95% objection to the 3 Waters Reform?</p> <p>Additionally, there is much concern over modelling and the WDC commissioned advisers, Castalia, what was the expense of this? What 'guarantee' is there that the modelling '...For Waimakariri, in the first 10 years under the internal business unit (IBU) structure, user charges are cheaper...'? What about beyond the first 10 years, with debt as proposed likely to expand further?</p>

No.	LWDW Vote	Submitter Comments
721	Did not vote	<p>Comment: Three Waters- Before 2020/21 there was no extra cost in our Water systems. Now after Government interference we are now seeing increase in costs and levies. Ratepayers have paid for this water infrastructure. Do any ratepayers actually get a say in what is put in the water?</p> <p>"Independent advice has confirmed what we already knew - that water infrastructure in Waimakariri is in great shape. We are writing to all residents explaining Council's preferred position of establishing an internal business unit to manage 3 Waters going forward. This is essentially the same as we have now but meets the Government's new legislative requirements. " "This is good news for ratepayers as it means that, if our plan is approved by Government, local ownership and say over water will continue." " "We are committed to delivering on what we said we would through the LTP and are continually exploring opportunities to achieve greater value for money while providing the services that our community want.</p> <p>An additional \$360,000 is needed from ratepayers to cover new Commerce Commission and Taumata Arowai levies. Who gives Taumata Arowai their power?</p>
722	Yes	We 100% agree with Waimakariri District Council to continue to own, manage and deliver 3 waters internally.
723	Yes	<p>Yes, we do support the preferred option, however, if or when, this perfectible Council might become incapable to deal with any aging infrastructures, under investment and/or worst poorly maintained water pipes. We would no longer support it. We do like the preferred options as long as there is NOT a repeat of what is happening with one of our properties in South Canterbury. As far as dealing with water quality is concerned, my only son is aware that the water quality is far superior in Waimakariri than the Témoru Township- He is very concerned, nevertheless, of a repeat of the disaster of what happened there, several years ago- The stormwater penetrated the drinking water supply- It took, the poorly managed council down there, up to 6 months in certain suburbs to get the water clear again. Last but not least, the Timaru township has got one of the worst air quality in all of Australasia since 2014 (Source: The Courier, The Herald and IQ AIR)- My son is suffering of breathing problems due to the worsening air- Very little has been done over the years to make significant improvements. Therefore, we do not want this beautiful district to turn into the Timaru township, washdykes or Waimate, which is why we write give our support because we are weary of a poorly managed districts since family members live in one.</p>
724	Did not vote	<p>Water is necessary for life and potable water is necessary for human health.</p> <p>The 2016 incident at Havelock North is cited as the rationale for widespread changes in water management for NZ communities. But that incident was a one-off and caused by human error, not system failures.</p> <p>But, never waste a good crisis.</p> <p>Under the guise of public health, an 'industry' is developing where every grifter and chancer sees the opportunity for a nice little earner. And that's before even considering the recent move by the maoris and their outrageous and opportunistic claim for management of South Island fresh water.</p> <p>So, I don't think it matters very much which management system gets chosen. Empires will be built, fortunes will be made and the poor ratepayers and consumers will be reamed.</p>
725	Yes	
726	Yes	
727	Yes	
728	Yes	Fully support.
729	Yes	Carrying on the good work done.
730	Yes	
731	Yes	
732	Yes	We want local control in this issue.
733	Yes	Wishing you well.
734	Yes	
735	Yes	We think the Council, officers and staff and Councillors have done a great job. Particularly fighting the labour Govt 3 Waters proposal. Well done.
736	Yes	
737	Yes	
738	Yes	I think its important to keep control & spending within our own district.
739	Yes	
740	Yes	
741	Yes	<p>Internal Business Unit.1. How many unit member required? 2. Their qualifications. SME are these members experts in water delivery. 3. Are Maori (Iwi) involved, to what extent are they or do the have knowledge, experience in water delivery. 4. Balance, more staff required in the field than the office! Current delays in repairing faults is excessive. Less in the office more engineers in the field. 5. Current stormwater maintenance is a joke in Loburn Kowai Road area, Swailes overgrown, grass and gorse culvert blocked for years! Road floods frequently. Nil Council maintenance.Will Internal Business Unit improve item 5 "Really"</p>
742	Yes	Happy with the Internal Business Unit proposed. If it ain't broke..... Congratulations to Dan & the Council for taking the stand they did, The voice of reason. We are thankful for the prior councils' diligence and prudence in setting up the infratructure needed. We done - we relax in Council competence!
743	Yes	
744	Yes	
745	Yes	

No.	LWDW Vote	Submitter Comments
746	Yes	1. WDC rates will be spend in WDC 2. WDC Council and staff have better local knowledge than central controllers/decision makers 3. Better coordination with other local services e.g. roads, solid waste collection.
747	Yes	
748	Yes	
749	Yes	Depending on final costings.
750	Yes	
751	Yes	
752	Yes	
753	Yes	
754	Did not vote	Over the years I think the different councils have handled our water services pretty well. I trust you will keep up with the same set of mind, this is fairness, in a good ethical manner toward our environment and possible good will towards our neighbouring councils.
755	Yes	
756	Yes	
757	Yes	
758	Yes	
759	Yes	
760	Yes	
761	Yes	
762	Yes	Of course: keep all equipment & systems in house.
763	Yes	
764	Did not vote	Maybe. Code delivers 2.2m in dividends to Selwyn annually. Can WDC 3 Waters CCO do the same? Did Castalia Model WDC 3 Waters entity providing services to other Councils? (like Corde). If thats where you see this IBU in the future the answers to preferred system is Yes.

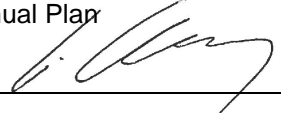
**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** LTC-03-21 / 250428071765**REPORT TO:** COUNCIL**DATE OF MEETING:** 27 - 28 May 2025

**AUTHOR(S):** Jason Recker, Stormwater and Waterways Manager  
 Kalley Simpson, 3 Waters Manager  
 Gerard Cleary, Manager Utilities and Roothing

**SUBJECT:** Drainage Staff Submission to draft 2025/26 Annual Plan

**ENDORSED BY:**  
 (for Reports to Council,  
 Committees or Boards)

\_\_\_\_\_  
 Department Manager

  
 pp Chief Executive

**1. SUMMARY**

- 1.1. The purpose of this report is to provide a request for changes to the Drainage budgets for the draft 2025/26 Annual Plan.
- 1.2. Following the preparation of the draft 2025/26 Annual Plan budgets, there has been a detailed review of the proposed capital works programme to confirm the project budgets and the deliverability of the overall programme. As a result of this review, a number of changes have been recommended as set out in this report. Only essential changes have been proposed, i.e. where the change is required to obtain or maintain compliance or meet a key level of service, with the aim of minimising any net rating impact.
- 1.3. The overall rating impact has been considered alongside the rating impact on the individual scheme, which shows that the net increase is minor. The district average proposed percentage rate change, due to staff submissions across all Council departments has been considered to ensure that the total rate increase is in line with the increase signalled in the draft 2025/26 Annual Plan that was consulted on with the public.
- 1.4. An assessment has been undertaken across the Council departments to ensure the proposed body of work is deliverable. This considers the volume of work against the resources available. Where appropriate some capital works projects have been deferred to offset other increases to ensure each project and the overall programme is deliverable. It has been concluded that each Council department has the capacity to deliver the combined body of work proposed in the 2025/26 financial year.
- 1.5. The following items are addressed as outlined below:
  - Mandeville Resurgence Channel Upgrade Project Stage 1
  - Pines Kairaki Drainage Improvements Project
  - Sunday School Drain Project (Kaiapoi)
  - Central Rural Drain Maintenance
  - Coastal Urban Flood Pumping

### Mandeville Resurgence Channel Upgrade Project Stage 1

- 1.6. Proposed deferral of \$1,650,000 budget from 2025/26 to 2026/27 on Stage 1 of the Mandeville Resurgence Channel Upgrade project, to give a revised budget allocation of \$400,000 in 2025/26 and \$1,650,000 in 2026/27. This is to allow for further consultation with key stakeholders and further refinement of the scope. This includes investigation into the feasibility of Stage 2 options.

### Pines Kairaki Drainage Improvements Project

- 1.7. Proposed deferral of \$240,810 budget from 2025/26 to 2026/27 on the Pines Kairaki Drainage Improvements project, to allow for further refinement of the scope required before commencing with the design.

### Sunday School Drain Project (Kaiapoi)

- 1.8. Proposed deferral of \$41,880 (design) budget from 2025/26 to 2026/27 and \$418,800 (construction) from 2026/27 to 2027/28 on the Sunday School Drain project, to allow for further refinement of the scope required before commencing with the design.

### Central Rural Drain Maintenance

- 1.9. Proposed additional budget of \$66,820 for Central Rural drain maintenance to give a revised annual budget from \$153,180 to \$220,000. This is to ensure adequate budget for annual drain maintenance as there has been in an overspend in previous years. The change brings the Central Rural scheme more in line with other similar schemes in terms of size, drain length, and total budget.

### Coastal Urban Flood Pumping

- 1.10. Proposed new budget of \$15,000 annually for deployment of temporary pumps to Swindells Road and the Waikuku Campground in response to potential flooding in Waikuku Beach.

### Attachments:

- i. Nil.

## **2. RECOMMENDATION**

**THAT** the Council:

- (a) **Receives** Report No. 250428071765.
- (b) **Approves** the deferral of \$1,650,000 budget from 2025/26 to 2026/27 on Stage 1 of the Mandeville Resurgence Channel Upgrade project, to give a revised budget allocation of \$400,000 in 2025/26 and \$1,650,000 in 2026/27.
- (c) **Approves** the deferral of \$240,810 budget from 2025/26 to 2026/27 on the Pines Kairaki Drainage Improvements project.
- (d) **Approves** the deferral of \$41,880 (design) budget from 2025/26 to 2026/27 and \$418,800 (construction) from 2026/27 to 2027/28 on the Sunday School Drain project.
- (e) **Approves** additional operational budget of \$66,820 for Central Rural drain maintenance to give a revised budget of \$153,180 to \$220,000 annually.



- (f) **Approves** a new operational budget of \$15,000 annually for deployment of temporary pumps to Swindells Road and the Waikuku Campground in response to potential flooding in Waikuku Beach.
- (g) **Notes** that the rating impact from the above proposed budget changes is as summarised below:

Project	Proposed change	Average rating impact on scheme	Average rating impact by area	Average rating impact across district
Mandeville Resurgence Channel Upgrade Project Stage 1	Deferral of \$1,650,000 in 2025/26	The deferral of capital works budgets will result in a slight reduction in rates for the 2026/27 financial year. However, since the overall total project budget remains unchanged, the long-term impact on rates will be minimal.		
Coastal Urban Pines Kairaki Drainage Improvements Project	Deferral of \$240,810 in 2025/26			
Kaiapoi Urban Sunday School Drain Project	Deferral of \$41,880 (design) budget from 2025/26 to 2026/27 and \$418,800 (construction) from 26/27 to 27/28			
Central Rural Drain Maintenance	Additional budget of \$66,820	28.94% (\$83.34 per connection)	2.26%	0.07%
Coastal Urban Flood Pumping	New budget of \$15,000	2.08% (\$5.59 per connection)	0.14%	0.02%

- (h) **Notes** that a detailed review of the draft 2025/26 Annual Plan budgets has been undertaken, and only essential changes have been proposed to confirm the project budgets and the deliverability of the overall programme, such that the net overall rating impact is minor.
- (i) **Notes** that the net overall rating impact of the proposed changes to the Drainage budgets is 0.09%.
- (j) **Circulates** this report to the Community Boards for their information.

### 3. **BACKGROUND**

- 3.1. As part of reviewing the 2025/26 capital works programme for drainage some projects have been identified to require budget changes. These changes were identified after the initial budgets for the draft Annual Plan were set.

### 4. **ISSUES AND OPTIONS**

- 4.1. Budget changes are required to the following projects:

Mandeville Resurgence Channel Upgrade Project Stage 1

- 4.2. Proposed deferral of \$1,650,000 budget from 2025/26 to 2026/27 on Stage 1 of the Mandeville Resurgence Channel Upgrade project, to give a revised budget allocation of \$400,000 in 2025/26 and \$1,650,000 in 2026/27. This is to allow for further consultation with key stakeholders and further refinement of the scope. This includes investigation into the feasibility of Stage 2 options.

#### Pines Kairaki Drainage Improvements Project

- 4.3. Proposed deferral of \$240,810 budget from 2025/26 to 2026/27 on the Pines Kairaki Drainage Improvements project, this is to allow for further refinement of the scope required before commencing with the design.

#### Sunday School Drain Project (Kaiapoi)

- 4.4. Proposed deferral of \$41,880 (design) budget from 2025/26 to 2026/27 and \$418,800 (construction) from 2026/27 to 2027/28 on the Sunday School Drain project, this is to allow for further refinement of the scope required before commencing with the design.

#### Central Rural Drain Maintenance

- 4.5. The report seeks additional operational drain maintenance budget for the Central Rural scheme. The operational drain maintenance budget for the Central Rural scheme in the draft Annual Plan was set at \$153,180, which was a 15% increase (\$20,000) on the 2024/25 budget provisions.
- 4.6. Since the submission of the draft 2025/26 Annual Plan budgets, Council staff have engaged with drainage advisory groups for rural drainage schemes. At the Central Rural meeting, members raised concerns about current-year drainage expenditure, particularly around actual or forecasted overspending. In response, staff committed to reviewing the drainage maintenance budget and making the necessary adjustments to ensure future budgets are adequate and to reduce the risk of overspending.
- 4.7. The Central Rural drainage advisory group members supported a further increase of 43% (\$66,820) to give a revised annual budget for drain maintenance of \$220,000. The change brings the Central Rural Scheme more in line with other similar schemes in terms of size, drain length, and total budget.

#### Coastal Urban Flood Pumping

- 4.8. Proposed new operational budget of \$15,000 annually for deployment of temporary pumps to Swindells Road and the Waikuku Campground in response to potential flooding in Waikuku Beach. These pumps are regularly deployed during heavy rainfall events, and the frequency of their use necessitates an annual budget. The requested amount reflects the estimated cost for two deployments per year.
- 4.9. The options available for Council with regards to budget changes are to retain the status quo as per the approved Long Term Plan funding or to accept the proposed budget changes as outlined above.

#### Option One – Retain the status quo:

- 4.10. This is not recommended because there have been changes in the timing and deliverability of projects which will affect when projects can be delivered and subsequently the required timing for budgets. There has also been additional work undertaken on some projects, which has resulted in an increased level of certainty around associated costs.

Option Two - Accept proposed changes as detailed above:

4.11. This is the recommended option as it allows projects to be included in an appropriate year and takes into consideration several factors including external controls, timing of anticipated development, co-funding levels and internal factors, which can impact the timing of projects within the drainage activity.

4.12. **Implications for Community Wellbeing**

4.13. The issues and options presented in this report have implications for community wellbeing. The proposed new operational budgets for flood pumping and increase in drain maintenance budgets will support a proactive approach to managing the impacts of heavy storm events. These measures help reduce the risk of flooding, which can occur when drains are not adequately maintained or when pipe outlets are closed off due to tidal influences.

4.14. The Management Team has reviewed this report and support the recommendations.

**5. COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report. Specific engagement will occur on a project-by-project basis.

5.2. **Groups and Organisations**

The following groups and organisations are likely to be significantly affected by, or to have an interest in the subject matter of this report:

- Central Rural Drainage Advisory Group
- Ohoka-Mandeville Drainage Advisory Group
- Kaiapoi-Tuahiw Community Board
- Oxford-Ohoka Community Board
- Woodend-Sefton Community Board

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

**6. OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report.

Project	Proposed change	Average rating on impact scheme	Average rating impact by area	Average rating impact across district
Mandeville Resurgence Channel Upgrade Project Stage 1	Deferral of \$1,650,000 in 2025/26	The deferral of capital works budgets will result in a slight reduction in rates for the 2026/27 financial year. However, since the overall total project budget		

Coastal Urban Pines Kairaki Drainage Improvements Project	Deferral of \$240,810 in 2025/26	remains unchanged, the long-term impact on rates will be minimal.		
Kaiapoi Urban Sunday School Drain Project	Deferral of \$41,880 (design) budget from 2025/26 to 2026/27 and \$418,800 (construction) from 26/27 to 27/28			
Central Rural Drain Maintenance	Additional budget of \$66,820	28.94% (\$83.34 per connection)	2.26%	0.07%
Coastal Urban Flood Pumping	New budget of \$15,000	2.08% (\$5.59 per connection)	0.14%	0.02%

### 6.3. Sustainability and Climate Change Impacts

The recommendations in this report do not have direct sustainability and/or climate change impacts. The tendering of physical works however does generally consider sustainable practices of the parties proposing to undertake works, so this is factored in through this mechanism.

### 6.3 Risk Management

Construction risks for the drainage upgrades will be managed through Council's standard systems.

### 6.3 Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

## 7. CONTEXT

### 7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. Authorising Legislation

The Local Government Act 2002 sets out the power and responsibility of local authorities including the Council's role in providing drainage services.

### 7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report. In particular:

- There is a safe environment for all.
- Core utility services are sustainable, resilient, affordable, and provided in a timely manner.

### 7.4. Authorising Delegations

The Council has the authority to make amendments to budgets.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** LTC-03-21 / 250501075461**REPORT TO:** COUNCIL**DATE OF MEETING:** 27 – 28 May 2025

**AUTHOR(S):** Caroline Fahey, Water & Wastewater Asset Manager  
 Kalley Simpson, 3 Waters Manager  
 Gerard Cleary, General Manager Utilities & Roading

**SUBJECT:** Water Supply – Utilities & Roading Department Staff Submission to the  
 Draft 2025/26 Annual Plan

**ENDORSED BY:**  
 (for Reports to Council,  
 Committees or Boards)

\_\_\_\_\_  
 General Manager

  
 pp Chief Executive

**1. SUMMARY**

- 1.1. The purpose of this report is to provide a request for changes to the Water supply budgets for the 2025/26 Annual Plan.
- 1.2. Following the preparation of the draft 2025/26 Annual Plan budgets, there has been a detailed review of the proposed capital works programme to confirm the project budgets and the deliverability of the overall programme. As a result of this review, a number of changes have been recommended as set out in this report. Only essential changes have been proposed, i.e. where the change is required to obtain or maintain compliance or meet a key level of service, with the aim of minimising any net rating impact.
- 1.3. The overall rating impact has been considered alongside the rating impact on the individual scheme, which shows that the net increase is minor. The district average proposed percentage rate change, due to staff submissions across all Council departments has been considered to ensure that the total rate increase is in line with the increase signalled in the draft 2025/26 Annual Plan that was consulted on with the public.
- 1.4. An assessment has been undertaken across the Council departments to ensure the proposed body of work is deliverable. This considers the volume of work against the resources available. Where appropriate some capital works projects have been deferred to offset other increases to ensure each project and the overall programme is deliverable. It has been concluded that each Council department has the capacity to deliver the combined body of work proposed in the 2025/26 financial year.
- 1.5. The following items are addressed as outlined below:
  - Mandeville water renewals
  - Mandeville source upgrade (Bore 4)
  - Ohoka restrictor upgrade
  - Oxford Rural 1 water renewals
  - Oxford Rural 1 comms upgrade
  - Oxford Rural 2 water renewals
  - West Eyreton water renewals

- Woodend-Pegasus water renewals
- Woodend-Pegasus source generator (EQ1 & 2)
- District Water backup analysers
- Urban restrictor upgrades (Rangiora, Kaiapoi, Woodend-Pegasus, Waikuku, Oxford Urban)

Mandeville water renewals

- 1.6. Proposed removal of \$43,160 of budget (from \$293,160 to \$250,000) to deliver the planned pipeline renewal works in 2025/26.

Mandeville source upgrade (Bore 4)

- 1.7. Proposed bringing forward available budget of \$600,000 in 2033/34 to allow the project to be delivered over 3 financial years from 2025/26 to 2027/28 (\$300k/2025-26, \$200k/2026-27, \$100k/2027-28).

Ohoka restrictor upgrade

- 1.8. Proposed new budget of \$62,820 required to ensure that adequate boundary backflow protection is provided for the Ohoka water supply following restrictor upgrade works carried out in 2024/25 that have identified this need.

Oxford Rural 1 water renewals

- 1.9. Proposed new budget of \$188,460 to carry out construction of water main renewal on McGraths, Oxford Rural 1 water supply, noting that this has already been designed.

Oxford Rural 1 comms upgrade

- 1.10. Proposed new budget of \$20,940 for a communication system upgrade between Rockford Road Water Treatment Plant site and the View Hill reservoir site to ensure that reliable telemetry information is able to be maintained for demonstrating compliance.

Oxford Rural 2 water renewals

- 1.11. Proposed removal of \$256,515 of budget (from \$350,745 to \$94,230) due to reduced scope of renewals work identified.

West Eyreton water renewals

- 1.12. Proposed deferral of available budget of \$104,700 to 2026/27, with additional budget request of \$41,880 in 2026/27 (total of \$146,580) to be able to carry out the works in 2026/27.

Woodend-Pegasus water renewals

- 1.13. Proposed part deferral of \$225,105 of budget to 2026/27 (from \$314,100 to \$88,995) to complete design only in 2025/26 and additional budget request of \$277,455 in 2026/27 (total of \$607,260) to complete construction (installation of 856m of 180mm ODPE pipe) in 2026/27.

Woodend-Pegasus source generator (EQ1 & 2)

- 1.14. Proposed deferral of \$167,520 of available budget of to 2026/27 to deliver the generator project.

District Water backup analysers

- 1.15. Proposed new budget of \$52,350 requested to provide monitoring redundancy to the water supplies to meet compliance.

Urban restrictor upgrades (Rangiora, Kaiapoi, Woodend-Pegasus, Waikuku Beach, Oxford Urban)

- 1.16. Proposed new budgets sought for all the urban supplies, being Rangiora, Kaiapoi, Woodend-Pegasus, Waikuku and Oxford Urban to upgrade the restricted connections as part of a backflow improvement item identified in the Drinking Water Safety Plans. This

includes \$62,820 for Rangiora, \$10,470 for Kaiapoi, \$10,470 for Woodend, \$36,645 for Waikuku Beach and \$31,410 for Oxford.

- 1.17. No additional budget has been requested for in this staff submission for the additional cost that could be incurred for the Ohoka Water Treatment Plant land purchase if the proposed plan change (PC31) were to proceed. This was agreed as a condition in the approved land purchase agreement.

Attachments:

- i. Nil.

## 2. **RECOMMENDATION**

**THAT** the Council:

- (a) **Receives** Report No. 250501075461.
- (b) **Approves** removal of \$43,160 of water renewals budget (from \$293,160 to \$250,000) to deliver the planned pipeline renewal works in 2025/6 for the Mandeville water supply due to revised engineer's estimate for the work.
- (c) **Approves** bringing forward available budget of \$600,000 in 2033/34 to \$300,000 in 2025/26, \$200,000 in 2026/27. \$100,000 in 2027/28 to allow the Mandeville Source Upgrade (Bore 4) project to be delivered over 3 financial years from 2025/26 to 2027/28. Noting that this is required due to Bore 3 being unable to deliver the required flow to meet required level of service and growth demands for the water supply.
- (d) **Approves** new budget of \$62,820 required to upgrade the restrictor connections to ensure that adequate boundary backflow protection is provided for the Ohoka water supply following restrictor upgrade works carried out in 2024/25 that have identified this need.
- (e) **Approves** new budget of \$188,460 for construction of water main renewal on McGraths Road, Oxford Rural 1 water supply, noting that this has already been designed.
- (f) **Approves** new budget of \$20,940 for a communication system upgrade between Rockford Road Water Treatment Plant site and the View Hill reservoir site to ensure that a reliable telemetry system is maintained to ensure that the Oxford Rural 1 water supply continues to meet the compliance requirements under the Drinking Water Quality Assurance Rules.
- (g) **Approves** removal of \$256,515 of water renewals budget (from \$350,745 to \$94,230) due to reduced scope of renewals work identified for the Oxford Rural 2 water supply.
- (h) **Approves** deferral of \$104,700 of water renewals budget to 2026/27 with additional budget request of \$41,880 in 2026/27 (total of \$146,580) to be able to carry out construction of water renewals identified for the West Eyreton Water Supply in 2026/27.
- (i) **Approves** part deferral of \$225,105 of water renewals budget (from \$314,100 to \$88,995) to 2026/27 to complete design only in 2025/26 and additional budget request of \$277,455 in 2026/27 (total of \$607,260) to complete the construction (installation of 856m of 180mm ODPE pipe) in 2026/27 for the Woodend-Pegasus water supply.
- (j) **Approves** deferral of \$167,520 of allocated budget to 2026/27 for the Woodend-Pegasus source generator project due to additional bore currently being installed in the area.
- (k) **Approves** new budgets sought for all the urban supplies, being Rangiora, Kaiapoi, Woodend-Pegasus, Waikuku Beach and Oxford Urban to upgrade the restricted connections as part of a backflow improvement item identified in the Drinking Water Safety Plans. This includes \$60,000 for Rangiora, \$10,000 for Kaiapoi, \$10,000 for Woodend, \$35,000 for Waikuku Beach and \$30,000 for Oxford.

- (l) **Approves** new budget of \$52,350 for the District Water account to provide monitoring redundancy to all water supplies to ensure that there is monitoring redundancy to meet compliance requirements.
- (m) **Notes** that the rating impact from the proposed budget changes are summarised below:

Project	Proposed Change	Average Rating Impact on Scheme	Average Rating Impact by Area	Average Rating Impact across District
Mandeville water renewals	Removal of \$43,160 in 2025/26	-0.2% (-\$1.5 per connection) from 2026/27	-0.03%	0.00%
Mandeville source upgrade	Bringing forward \$600,000 from 2033/34 (\$300,000 in 2025/26, \$200,000 in 2026/27. \$100,000 in 2027/28	Growth project Development Contribution funded.		
Ohoka restrictor upgrade	New budget of \$62,820 in 2025/26	6.72% (\$33.38 per connection) from 2026/27	0.65%	0.00%
Oxford Rural 1 water renewals	New budget of \$188,460 in 2025/26	0.29% (\$8.77 per connection) from 2026/27	0.14%	0.01%
Oxford Rural 1 comms upgrade	New budget of \$20,940 in 2025/26			
Oxford Rural 2 water renewals	Removal of \$256,515 in 2025/26	-1.51% (-\$16.39 per connection) from 2026/27	-0.38%	-0.02%
West Eyreton water renewals	Deferral of \$104,700 in 2025/26, addition of \$41,880 in 2026/27	0.65% (\$10.89 per connection) from 2027/28	0.26%	0.00%
Woodend-Pegasus water renewals	Part deferral of \$225,105 in 2025/26, additional of \$277,455 in 2026/27	0.94% (\$4.48 per connection) from 2027/28	0.11%	0.02%
Woodend-Pegasus source generator	Deferral of \$167,520 in 2025/26			



Woodend-Pegasus restrictor upgrade	New budget of \$10,470 in 2025/26			
District Water backup analysers	New budget of \$52,350 in 2025/26	0.19% (\$0.17 per connection) from 2026/27	0.00%	0.00%
Urban restrictor upgrades Rangiora	New budget of \$62,820 in 2025/26	0.11% (\$0.50 per connection) from 2026/27	0.00%	0.01%
Urban restrictor upgrades Kaiapoi	New budget of \$10,470 in 2025/26	0.04% (\$0.12 per connection) from 2026/27	0.00%	0.00%
Urban restrictor upgrades Waikuku	New budget of \$36,645 in 2025/26	0.79% (\$5.25 per connection) from 2026/27	0.13%	0.00%
Urban restrictor upgrades Oxford Urban	New budget of \$31,410 in 2025/26	0.46% (\$2.29 per connection) from 2026/27	0.04%	0.00%

- (n) **Notes** that no additional budget has been requested for in this staff submission for the additional cost that could be incurred for the Ohoka Water Treatment Plant land purchase if the new subdivision (PC31) were to proceed. This was agreed as a condition in the approved land purchase agreement.
- (o) **Notes** that a detailed review of the draft 2025/26 Annual Plan budgets has been undertaken and only essential changes have been proposed to confirm the project budgets and the deliverability of the overall programme, such that the net overall rating impact is minor.
- (p) **Notes** that the net overall rating impact of the proposed changes to the Water supply budgets is 0.02%.
- (q) **Circulates** this report to the Community Boards for their information.

### 3. **BACKGROUND**

- 3.1. As part of reviewing the 2025/26 capital works programme for water supply some projects have been identified to require budget changes. These changes were identified after the initial budgets for the draft Annual Plan were set.

### 4. **ISSUES AND OPTIONS**

- 4.1. Budget changes are required to the following projects:

#### Mandeville water renewals

- 4.2. The draft Annual Plan includes \$293,160 for the renewal of a 130m section of pipe at the corner of Mt Thomas Road and Johns Road with 63mm OD PE and completion of a couple of pipeline renewal designs for construction in 2026-27.

The original budget was set based on a high-level estimate completed a few years ago and the revised engineer's estimate based on recent installation rates for similar pipes indicates that a reduced budget of \$250,000 will be adequate to deliver the planned works in 2025/6.

#### Mandeville source upgrade (Bore 4)

- 4.3. The LTP allowed \$600,000 for the installation of Bore 4 required to provide level of service and growth for the Mandeville water supply in 2033/34. Due to Bore 3 (currently being installed) achieving lower yield than required to achieve the level of service and growth required, the project to install Bore 4 is required to be brought forward.

It is proposed that the original budget of \$600,000 be brought forward to \$300,000 in 2025/26, \$200,000 in 2026/27. \$100,000 in 2027/28 to allow the project to be delivered over 3 financial years.

#### Ohoka restrictor upgrade

- 4.4. It has been identified through restrictor upgrade works in Ohoka this financial year that 3 remaining properties in Ohoka on Wilson Drive and Mill Road require restrictor upgrades. These properties currently share a main located in private property without proper backflow protection and therefore upgrading these connections are a priority to ensure that they have adequate boundary backflow protection for the water supply. A new budget of \$62,820 is required for the works.

#### Oxford Rural 1 water renewals

- 4.5. A section of 354m of 63mm OD PE pipe has been identified for renewal on McGraths Road in 2024/25. However, due to insufficient budget complete construction this financial year, only the design has been completed. A new budget of \$188,460 is required to complete construction of the main in 2025/26.

#### Oxford Rural 1 comms upgrade

- 4.6. A communication system upgrade is required between Rockford Road Water Treatment Plant site and the View Hill reservoir site to ensure that reliable telemetry information is able to be maintained for demonstrating compliance. This is at a cost of approximately \$20,000.

#### Oxford Rural 2 water renewals

- 4.7. Proposed reduction of water renewals budget from \$350,745 to \$94,230 to complete construction of a section of 483m of 63mm ODPE pipe that has already been designed. There are no further renewals identified for this supply.

#### West Eyreton water renewals

- 4.8. A section of 700m of 63 ODPE pipe has been identified for renewal. There is insufficient project budget to carry out the works in the 2025/26 financial year (\$104,700 available but \$140,000 required) and therefore it is proposed that the available budget of \$104,700 in 2025/26 be pushed out to 2026/27 with additional budget request (total of \$146,580) to be able to carry out the construction works in 2026/27.

#### Woodend-Pegasus water renewals

- 4.9. 2 sections of pipe along Main North Road and School Road have been identified for renewal. It is proposed that the water renewals budget of \$314,100 available in 2025/26 be reduced to \$88,995 to complete design only and the construction budget in 2026/27 be increased from \$104,700 to \$607,260 to enable construction of the 856m of 180mm ODPE pipe to be carried out.

#### Woodend-Pegasus source generator (EQ1 & 2)

- 4.10. The LTP has allocated budget for a new fixed generator to be installed at the EQ bore site for the Woodend-Pegasus water supply. As the EQ4 bore is currently being developed, it is proposed that the project be pushed back to 2026/27 after the new bore has been

successfully drilled. This requires the existing budget of \$167,520 available in 2025/26 to be pushed out to 2026/27.

#### District Water backup analysers

- 4.11. As the new Drinking Water Quality Assurance Rules is a lot more stringent compared to the old standards, it has been identified that there is a vulnerability to the drinking water supplies without a set of spare analysers being available to ensure redundancy is provided in the event of instrumentation failure which will result in immediate non-compliance to a supply. An additional budget of \$52,350 is required to provide this redundancy to the water supplies.

#### Urban restrictor upgrades (Rangiora, Kaiapoi, Woodend-Pegasus, Waikuku Beach, Oxford Urban)

- 4.12. The drinking water safety plans have identified backflow as a key improvement item for all supplies, particularly the urban supplies where there are currently no budget allocation for restrictor upgrades to ensure backflow protection is adequately covered. The additional budgets sought for all the urban supplies, being Rangiora, Kaiapoi, Woodend-Pegasus, Waikuku Beach and Oxford Urban will ensure this. This includes \$62,820 for Rangiora, \$10,470 for Kaiapoi, \$10,470 for Woodend, \$36,645 for Waikuku Beach and \$31,410 for Oxford Urban.
- 4.13. The options available for Council with regard to budget changes are to retain the status quo as per the approved Long Term Plan funding or to accept the proposed budget changes as outlined above.

#### Option One – Retain the status quo:

- 4.14. This is not recommended because there have been changes in the timing and deliverability of projects which will affect when projects can be delivered and subsequently the required timing for budgets. There has also been additional work undertaken on some projects, which has resulted in an increased level of certainty around associated costs.

#### Option Two - Accept proposed changes as detailed above:

- 4.15. This is the recommended option as it allows projects to be included in an appropriate year and takes into consideration several factors including external controls, timing of anticipated development, co-funding levels and internal factors, which can impact the timing of projects within the water supply activity.

#### **Implications for Community Wellbeing**

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.16. The Management Team has reviewed this report and support the recommendations.

## **5. COMMUNITY VIEWS**

### **5.1. Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

### **5.2. Groups and Organisations**

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

### **5.3. Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

There are financial implications of the decisions sought by this report.

<b>Project</b>	<b>Proposed Change</b>	<b>Average Rating Impact on Scheme</b>	<b>Average Rating Impact by Area</b>	<b>Average Rating Impact across District</b>
Mandeville water renewals	Removal of \$43,160 in 2025/26	-0.2% (-\$1.5 per connection) from 2026/27	-0.03%	0.00%
Mandeville source upgrade	Bringing forward \$600,000 from 2033/34 (\$300,000 in 2025/26, \$200,000 in 2026/27. \$100,000 in 2027/28	Growth project Development Contribution funded.		
Ohoka restrictor upgrade	New budget of \$62,820 in 2025/26	2.56% (\$33.38 per connection) from 2026/27	0.65%	0%
Oxford Rural 1 water renewals	New budget of \$188,460 in 2025/26	0.83% (\$8.77 per connection) from 2026/27	0.14%	0.01%
Oxford Rural 1 comms upgrade	New budget of \$20,940 in 2025/26			
Oxford Rural 2 water renewals	Removal of \$256,515 in 2025/26	-1.51% (-\$16.39 per connection) from 2026/27	-0.38%	-0.02%
West Eyreton water renewals	Deferral of \$104,700 in 2025/26, addition of \$41,880 in 2026/27	0.65% (\$10.89 per connection) from 2027/28	0.26%	0.00%
Woodend-Pegasus water renewals	Part deferral of \$225,105 in 2025/26, additional of \$277,455 in 2026/27	0.94% (\$4.48 per connection) from 2027/28	0.11%	0.02%

Woodend-Pegasus source generator	Deferral of \$167,520 in 2025/26			
Woodend-Pegasus restrictor upgrade	New budget of \$10,470 in 2025/26			
District Water backup analysers	New budget of \$52,350 in 2025/26	0.19% (\$0.17 per connection) from 2026/27	0.00%	0.00%
Urban restrictor upgrades Rangiora	New budget of \$62,820 in 2025/26	0.11% (\$0.50 per connection) from 2026/27	0.00%	0.01%
Urban restrictor upgrades Kaiapoi	New budget of \$10,470 in 2025/26	0.04% (\$0.12 per connection) from 2026/27	0.00%	0.00%
Urban restrictor upgrades Waikuku	New budget of \$36,645 in 2025/26	0.79% (\$5.25 per connection) from 2026/27	0.13%	0.00%
Urban restrictor upgrades Oxford Urban	New budget of \$31,410 in 2025/26	0.46% (\$2.29 per connection) from 2026/27	0.04%	0.00%

## 6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

## 6.3 Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

## 6.4 Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

# 7. CONTEXT

## 7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

## 7.2. Authorising Legislation

The Local Government Act and Water Services Act are relevant in this matter.

## 7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report:

- There is a safe environment for all.
- Core utility services are provided in a timely and sustainable manner.

**7.4. Authorising Delegations**

The Council has the delegated authority to approve the recommendations of this report.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** LTC-03-21 / 250504076671**REPORT TO:** COUNCIL**DATE OF MEETING:** 27 – 28 May 2025

**AUTHOR(S):** Caroline Fahey, Water & Wastewater Asset Manager  
 Kalley Simpson, 3 Waters Manager  
 Gerard Cleary, General Manager Utilities & Roading

**SUBJECT:** Wastewater – Utilities & Roading Department Staff Submission to the Draft  
 2025/26 Annual Plan

**ENDORSED BY:**  
 (for Reports to Council,  
 Committees or Boards)

\_\_\_\_\_  
 General Manager

  
 pp Chief Executive

**1. SUMMARY**

- 1.1. The purpose of this report is to provide a request for changes to the Wastewater budgets for the 2025/26 Annual Plan.
- 1.2. Following the preparation of the draft 2025/26 Annual Plan budgets, there has been a detailed review of the proposed capital works programme to confirm the project budgets and the deliverability of the overall programme. As a result of this review, a number of changes have been recommended as set out in this report. Only essential changes have been proposed, i.e. where the change is required to obtain or maintain compliance or meet a key level of service, with the aim of minimising any net rating impact.
- 1.3. The overall rating impact has been considered alongside the rating impact on the individual scheme, which shows that the net increase is minor. The district average proposed percentage rate change, due to staff submissions across all Council departments has been considered to ensure that the total rate increase is in line with the increase signalled in the draft 2025/26 Annual Plan that was consulted on with the public.
- 1.4. An assessment has been undertaken across the Council departments to ensure the proposed body of work is deliverable. This considers the volume of work against the resources available. Where appropriate some capital works projects have been deferred to offset other increases to ensure each project and the overall programme is deliverable. It has been concluded that each Council department has the capacity to deliver the combined body of work proposed in the 2025/26 financial year.
- 1.5. The following items are addressed as outlined below:
  - Rangiora aeration basin
  - Mandeville wastewater headworks renewals
  - Oxford irrigator replacement
  - Water supply upgrade Kaiapoi, Woodend and Oxford WWTPs
  - Pressure transducer installation at Kaiapoi and Woodend WWPSs

Rangiora aeration basin

- 1.6. Proposed part deferral of \$52,350 to 27/28 and extending the project a further year such that it will be delivered over a 3-year period (2025/26 – 2027/28).

Mandeville wastewater headworks renewals

- 1.7. Proposed removal of \$52,350 budget allocated in 2025/26 for replacement of positive displacement pump at Bradleys Road wastewater pump station (WWPS) as this is no longer required due to pump being adequately refurbished in 2024/25.

Oxford irrigator replacement

- 1.8. Proposed removal of \$47,115 budget allocated in 2025/26 for replacement of 2<sup>nd</sup> irrigator at Oxford Wastewater Treatment Plant (WWTP) as this is no longer required due to project being delivered in 2024/25 and under budget.

Washdown water supply upgrade Kaiapoi, Woodend and Oxford WWTPs

- 1.9. Proposed new budgets (\$57,585 for Kaiapoi, \$52,350 for Woodend, \$52,350 for Oxford) required for the upgrade of existing plant washdown water supplies in 2025/26 at the Kaiapoi, Woodend and Oxford Wastewater Treatment Plants to ensure that there is adequate flow and pressure to carry out plant maintenance of critical equipment.

Pressure transducer installation at Kaiapoi and Woodend WWPSs

- 1.10. Proposed new budgets (\$31,410 for Kaiapoi and \$20,940 for Woodend) required for the installation of pressure transducers at various wastewater pump stations in 2025/26 to enable monitoring of pump performance as part of the wastewater pump renewal strategy.
- 1.11. No new budget has been requested for implementation of additional monitoring and reporting requirements in the new proposed National Wastewater Environmental Performance Standards due to uncertainty regarding whether the proposed rules will be adopted at this stage. Any budget required at the time of the new standards being adopted will be requested of the Council in a separate report.

Attachments:

- i. Nil.

## 2. **RECOMMENDATION**

**THAT** the Council:

- (a) **Receives** Report No. 250504076671.
- (b) **Approves** part deferral of \$52,350 of allocated budget (from \$104,700 to \$52,350) to 27/28 for the Rangiora aeration basin project.
- (c) **Approves** removal of \$52,350 budget allocated in 2025/26 for replacement of positive displacement pump at Bradleys Road wastewater pumps station (WWPS) as this is no longer required due to existing pump being refurbished in 2024/25.
- (d) **Approves** removal of \$47,115 budget allocated in 2025/26 for replacement of 2<sup>nd</sup> irrigator at Oxford Wastewater Treatment Plant (WWTP) as this is no longer required due to project being delivered in 2024/25.
- (e) **Approves** new budgets in 2025/26 (\$57,585 for Kaiapoi, \$52,350 for Woodend, \$52,350 for Oxford) required for the upgrade of existing plant washdown water supplies at the Kaiapoi, Woodend and Oxford Wastewater Treatment Plants to ensure that there is sufficient flow and pressure to carry out plant maintenance on critical equipment.



- (f) **Approves** new budgets in 2025/26 (\$31,410 for Kaiapoi and \$20,940 for Woodend) required for the installation of pressure transducers at various wastewater pump stations to enable monitoring of pump performance as part of the wastewater pump renewal strategy.
- (g) **Notes** that the rating impact from the proposed budget changes are summarised below:

Project	Proposed Change	Average Rating Impact on Scheme	Average Rating Impact by Area	Average Rating Impact across District
Rangiora Aeration Basin	Part deferral of \$52,350 in 2025/26 to 2027/28	Growth project Development Contribution funded.		
Mandeville wastewater headworks renewals	Removal of \$52,350 in 2025/26	0.05% (\$0.36 per connection) from 2026/27	0.01%	0.01%
Washdown water supply upgrade Kaiapoi and Woodend WWTP	New budgets of \$57,585 for Kaiapoi and \$52,350 for Woodend in 2025/26			
Pressure transducer installation at Kaiapoi and Woodend WWPSs	New budgets of \$31,410 for Kaiapoi and \$20,940 for Woodend in 2025/26			
Washdown water supply upgrade Oxford WWTP	New budget of \$52,350 in 2025/26	0.03% (\$0.41 per connection) from 2026/27	0.01%	0.00%
Oxford irrigator replacement	Removal of \$47,115 in 2025/26			

- (h) **Notes** that no new budget has been requested for implementation of additional monitoring and reporting requirements in the new proposed National Wastewater Environmental Performance Standards due to uncertainty regarding whether the proposed rules will be adopted at this stage. Any budget required at the time of the new standards being adopted will be requested of the Council in a separate report.
- (i) **Notes** that a detailed review of the draft 2025/26 Annual Plan budgets has been undertaken and only essential changes have been proposed to confirm the project budgets and the deliverability of the overall programme, such that the net overall rating impact is minor.
- (j) **Notes** that the net overall rating impact of the proposed changes to the Wastewater budgets is 0.01%.
- (k) **Circulates** this report to the Community Boards for their information.

### 3. **BACKGROUND**

- 3.1. As part of reviewing the 2025/26 capital works programme for wastewater some projects have been identified to require budget changes as well as a new project being identified. These changes were identified after the initial budgets for the draft Annual Plan were set.

### 4. **ISSUES AND OPTIONS**

- 4.1. Budget changes are required to the following projects:

- Rangiora aeration basin
- Mandeville wastewater headworks renewals
- Oxford irrigator replacement
- Water supply upgrade Kaiapoi, Woodend and Oxford WWTPs
- Pressure transducer installation at Kaiapoi and Woodend WWPSs

#### Rangiora aeration basin

- 4.2. A second aeration basin at Rangiora WWTP has been identified to be required for growth in 2024/25. There is design budget of \$104,700 allocated for the project in 2025/26 for design of the new aeration basin. However, due to the project still in the optioneering stage it is proposed that the budget be reduced to \$52,350 in 2025/26 and pushing out the remaining budget to deliver the project over a 3 year period, i.e. 2024/25 – 2027/28 which is more realistic for a project of this size.

#### Mandeville wastewater headworks renewals

- 4.3. It has been identified in the LTP that the second positive displacement pump at the Bradleys Road wastewater pumps station (WWPS) is at risk of failure due to issues observed with the pump 1 that had to be reactively replaced. A budget of \$52,350 had been allocated for the pump replacement however, this is no longer required as staff managed to re-furbish the 2<sup>nd</sup> pump under existing maintenance budgets in 2024/25. It is therefore proposed that this budget be removed.

#### Oxford irrigator replacement

- 4.4. Renewal of the second centre pivot irrigator at the Oxford WWTP had been planned and budgeted for in the LTP as a 2-year project to be carried out over the 2024/25 – 2025/26 financial years. However due to the project expecting to be completed in the 2024/25 within the allocated budget for the financial year, it is proposed that the \$47,115 budget allocated in 2025/26 be removed as this is no longer required.

#### Washdown water supply upgrade Kaiapoi, Woodend and Oxford WWTPs

- 4.5. It has been identified that the existing plant washdown water supplies at Kaiapoi, Woodend and Oxford WWTPs are not able to deliver sufficient pressure and flow for maintenance of critical equipment at the plant which may lead to reduced equipment life-span and increased maintenance issues. It is proposed that the plant washdown water supplies be upgraded in 2025/26 with proposed new budgets of \$57,585 for Kaiapoi, \$52,350 for Woodend and \$52,350 for Oxford WWTPs.

#### Pressure transducer installation at Kaiapoi and Woodend WWPSs

- 4.6. It has been identified through the wastewater pump replacement strategy that installation of pressure transducers at wastewater pump station sites would highly beneficial to provide ability to monitor performance of pumps to inform renewal timeframes which will increase resilience of the wastewater network to deliver the target wastewater level of service to the

community. It is proposed that new budgets of \$31,410 for Kaiapoi and \$20,940 for Woodend be made available for this.

- 4.7. The options available for Council with regards to budget changes are to retain the status quo as per the approved Long Term Plan funding or to accept the proposed budget changes as outlined above.

Option One – Retain the status quo:

- 4.8. This is not recommended because there have been changes in the timing and deliverability of projects which will affect when projects can be delivered and subsequently the required timing for budgets. There has also been additional work undertaken on some projects, which has resulted in an increased level of certainty around associated costs.

Option Two - Accept proposed changes as detailed above:

- 4.9. This is the recommended option as it allows projects to be included in an appropriate year and takes into consideration several factors including external controls, timing of anticipated development, co-funding levels and internal factors, which can impact the timing of projects within the wastewater activity.

**Implications for Community Wellbeing**

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.10. The Management Team has reviewed this report and support the recommendations.

**5. COMMUNITY VIEWS**

Project	Proposed Change	Average Rating Impact on Scheme	Average Rating Impact by Area	Average Rating Impact across District
Rangiora Aeration Basin	Part deferral of \$52,350 in 2025/26 to 2027/28	Growth project Development Contribution funded.		

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

**6. OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report.

Mandeville wastewater headworks renewals	Removal of \$52,350 in 2025/26	0.05% (\$0.36 per connection) from 2026/27	0.01%	0.01%
Washdown water supply upgrade Kaiapoi and Woodend WWTP	New budgets of \$57,585 for Kaiapoi and \$52,350 for Woodend in 2025/26			
Pressure transducer installation at Kaiapoi and Woodend WWPSSs	New budgets of \$31,410 for Kaiapoi and \$20,940 for Woodend in 2025/26			
Washdown water supply upgrade Oxford WWTP	New budgets of \$52,350 in 2025/26	0.03% (\$0.41 per connection) from 2026/27	0.01%	0.00%
Oxford irrigator replacement	Removal of \$47,115 in 2025/26			

#### 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

#### 6.3. **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

#### 6.4. **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

### 7. **CONTEXT**

#### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

#### 7.2. **Authorising Legislation**

The Local Government Act and Water Services Act are relevant in this matter.

#### 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report:

- There is a safe environment for all.
- Core utility services are provided in a timely and sustainable manner.

#### 7.4. **Authorising Delegations**

The Council has the delegated authority to approve the recommendations of this report.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** RDG-11, LTC-03-21 / 250514085447

**REPORT TO:** COUNCIL

**DATE OF MEETING:** 27 to 28 May 2025

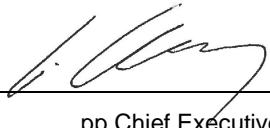
**AUTHOR(S):** Joanne McBride, Roding & Transport Manager  
Gerard Cleary, General Manager Utilities & Roding

**SUBJECT:** Roding Staff Submission to the 2025/26 Annual Plan – Request changes to the Roding Capital Works Budget

**ENDORSED BY:**  
(for Reports to Council, Committees or Boards)

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General Manager




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pp Chief Executive

**1. SUMMARY**

- 1.1. This report is to request changes to the Roding Capital Works budgets.
- 1.2. The programme of works has been further reviewed in terms of the ability to deliver works, timing / constraints which could impact delivery, consideration of development related projects, and including carry overs from 2024/25 financial year.
- 1.3. As such the programme of works has been adjusted with the following summary outlining the proposed changes:
  - Old Waimakariri River Bridge – Additional budget of \$65,000 for the WDC share of works to be undertaken to replace the timber railing.
  - Bridge & Culvert Renewals - Southbrook Road (Middlebrook) Culvert Replacement – Defer budget of \$651,000 to 2026/27. Increase overall budget to \$1.1M as NZ Transport Agency have now signalled subsidy if very likely.
  - Townsend Rd Culvert Replacement – NZTA co-funding has become available, therefore bring budget forward from 2027/28 into the 2025/26 financial year.
  - Transport Choices Cycleways Funding – Carry over budget of \$320,000 from 2024/25 to 2025/26 for the Woodend to Ravenswood footpath connection. The remaining budget of \$640,000 in this area will not be spent and as such is a savings.
  - Priors Road Upgrade – Retain budget of \$50,000 in 2025/26 for design and move \$150,000 of budget out to 2026/27, with the construction budget of \$1.012 million (total budget in 2026/27 to be \$1.162 million).
  - Mulcocks Rd & Fernside Rd intersections with SH71 Lineside Rd - Retain budget of \$20,000 in 2025/26 and move the remaining \$78,000 out to 2026/27.
  - Fernside Rd / Todds Rd Intersection Improvements – Working through property purchase and Mainpower service relocations. Retain budget of \$160,000 in 2025/26 and move the remaining \$500,000 out to 2026/27. If this project progresses quicker than anticipated, a report will be brought to Council to request the budget be brought forward.
  - Blake Street Land Purchase – Retain budget of \$50,000 in 2025/26 for design and move \$50,000 out to 2026/27.

- Oxford Rd / Lehman's Rd Intersection Upgrade - Retain budget of \$50,000 in 2025/26 for design and move the remaining budget of \$50,000 out to 2026/27.
- Ravenswood Park & Ride – Currently working through land purchase. Move budget of \$320,000 out from 2025/26 to 2026/27.
- Southbrook Futures – Move the 2026/27 budgets \$25,000 out to 2027/28.
- Support for MUBA – Move total budget of \$1M out to sit evenly spreads across 2026/27 and 2027/28 as timing of development is not yet clear.
- Widening Skewbridge Road - Skew Bridge to Mulcocks – Retain \$25,000 in 2025/26 and move the remaining budget of \$25,000 out to 2027/28.
- Widening Skewbridge Road – Mulcocks Rd to Threlkelds Rd – Retain \$25,000 in 2025/26 and move the remaining \$25,000 out to 2027/28.
- Rangiora Eastern Link – Reduce budget in 2025/26 from \$325,900 down to \$255,000. Refer to Table One below for the full proposed budget changes over years 2026/27 to 2029/30, which sees the overall programme for delivery being reduced by one year.

- 1.4. Table Two of this report details all proposed budget changes.
- 1.5. This report also seeks to adjust the budget for the Rangiora Eastern Link Road (REL) to better reflect the anticipated timing of required spend, subject to Council and NZ Transport Agency approvals as the project progresses
- 1.6. The changes to the following years budgets as indicated in Table One below, in particular provide for a number of key tasks to be progressed quicker, which would enable construction to begin earlier. In particular this proposed change allows for land acquisition, consenting and KiwiRail approvals, which all have longer lead times, to progress earlier in the programme.

<b>Rangiora Eastern Link Road</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>2029/29</b>	<b>2029/30</b>	<b>TOTAL</b>
Current Budget	\$100,000	\$375,000	\$325,900	\$2,700,000	\$550,000	\$15,500,000	\$15,600,000	<b>\$35,050,900</b>
Proposed Updated Budget for 2025/26 Annual Plan	\$100,000	\$375,000	\$255,000	\$5,000,000	\$14,370,900	\$14,950,000	-	<b>\$35,050,900</b>

**Table One** – Proposed budget changes for the Rangiora Eastern Link Project

- 1.7. Overall, the changes as noted above result in a reduction in budgets in the 2025/26 financial year of \$934,901 including identified carry overs.

Attachments:

- i. Roothing Capital Projects Budget Changes for Annual Plan 2025-26 (TRIM No. 250519088682).

## 2. **RECOMMENDATION**

**THAT** the Council:

- (a) **Receives** Report No. 250514085447.
- (b) **Approves** the budget changes to the Rangiora Eastern Link Project as shown in Table One below, noting this change redistributes the budget over the period of the Long Term Plan and brings forward budget in outer years.

Rangiora Eastern Link Road	2023/24	2024/25	2025/26	2026/27	2027/28	2029/29	2029/30	TOTAL
Current Budget	\$100,000	\$375,000	\$325,900	\$2,700,000	\$550,000	\$15,500,000	\$15,600,000	<b>\$35,050,900</b>
Proposed Updated Budget for 2025/26 Annual Plan	\$100,000	\$375,000	\$255,000	\$5,000,000	\$14,370,900	\$14,950,000	-	<b>\$35,050,900</b>

- (c) **Approves** additional budget of \$65,000 in 2025/26 financial year for the Old Waimakariri River bridge Handrail renewal.
- (d) **Approves** bringing forward funding of \$650,000 to the 2025/26 financial year to allow the Townsend Road Culvert replacement to progress.
- (e) **Approves** the following projects having budget deferred to future years:
- Bridge & Culvert Renewals - Southbrook Road (Middlebrook) Culvert Replacement – Increasing the budget to \$1.1M to reflect attracting NZTA subsidy and deferring \$1M of budget to 2026/27.
  - Priors Road Upgrade – Defer \$150,000 of budget out to 2026/27.
  - Mulcocks Rd & Fernside Rd intersections with SH71 Lineside Rd - Defer budget of \$78,000 to 2026/27.
  - Fernside Rd / Todds Rd Intersection Improvements – Defer budget of \$500,000 to 2026/27.
  - Blake Street Land Purchase – Defer budget of \$50,000 to 2026/27.
  - Oxford Rd / Lehman's Rd Intersection Upgrade - Defer budget of \$50,000 to 2026/27.
  - Ravenswood Park & Ride – Defer budget of \$320,000 to 2026/27.
  - Southbrook Futures – Defer the 2025/26 & 2026/27 budgets totalling \$50,825 to 2027/28.
  - Support for MUBA – Defer budget of \$305,000 to 2026.
  - Widening Skewbridge Road - Skew Bridge to Mulcocks – Defer budget of \$25,000 to 2027/28.
  - Widening Skewbridge Road – Mulcocks Rd to Threlkelds Rd – Defer budget of \$25,000 to 2027/28.
- (f) **Notes** that all the Transport Choices Cycleways Funding has a carryover budget of \$320,000 from 2024/25 to 2025/26 for the Woodend to Ravenswood footpath connection as approved by Council, with the remaining budget of \$640,000 in this area not being spent, and as such is a savings.
- (g) **Notes** that all proposed changes are outlined in Table Two as follows:

Project	LTP Budget 2025/26 (\$)	Proposed AP Budget 2025/26 (\$)	Budget Change	Comments
Old Waimakariri River Bridge – Renewals	404,495	469,494	Increase	Increase budget by \$65,000
Bridge & Culvert Renewals (Middlebrook)	651,000	0	Defer	Move next 2025/26 budget of \$651k out to 2026/27 and increase overall budget to \$1.1M, which will now allow for subsidy of 51% from NZTA (no financial impact to Council as the WDC share is already funded).

Townsend Rd Culvert Replacement	50,000	700,000	Bring forward	NZTA co-funding has become available. Bring budget of \$650,000 forward from 2027/28 into 2025/26 year. There is currently \$50,000 in 2025/26. The total budget in 2025/26 will be \$700,000.
Priors Road Upgrade	200,000	50,000	Defer	Retain budget of \$50,000 in 2025/26 for design and move the remaining budget out to 2026/27, with the construction budget of \$1.012 million (total budget in 2026/27 will be \$1.162 million).
Mulcocks Rd & Fernside Rd intersections with SH71 Lineside Rd	98,000	20,000	Defer	Retain budget of \$20,000 in 2025/26 and move the remaining \$78,000 of budget out to 2026/27.
Fernside Rd / Todds Rd Intersection Improvements	660,000	160,000	Defer	Retain budget of \$160,000 in 2025/26 and move the remaining \$500,000 out to 2026/27.
Blake Street Land Purchase	100,000	50,000	Defer	Retain \$50,000 of budget in 2025/26 for design. Move \$50,000 out to 2026/27. The 2026/27 year will therefore have a total budget will be \$690,000.
Oxford Rd / Lehman's Rd Intersection Upgrade	100,000	50,000	Defer	Retain budget of \$50,000 in 2025/26 for design and move the remaining budget \$50,000 out to 2026/27.
Ravenswood Park & Ride	0	0	Carry over	Currently working through land purchase. Budget is currently in 2024/25. Move budget of \$320,000 out to 2026/27.
Southbrook Futures	0	0	Defer	Move the 2026/27 budget \$25,000 out to 2027/28.
Support for MUBA	50,000	0	Defer	Move budget of \$50,000 in 2025/26 out and evenly split total budget of \$1M across 2026/27 and 2027/28 as timing of development is not yet clear.
Widening Skewbridge Road - Skew Bridge to Mulcocks	50,000	25,000	Defer	Retain \$25,000 in 2025/26 and move the remaining \$25,000 out to 2027/28 (therefore having a total of \$648,000 in 2027/28).
Widening Skewbridge Road – Mulcocks Rd to Threlkelds Rd	50,000	25,000	Defer	Retain \$25,000 in 2025/26 and move the remaining \$25,000 out to 2027/28 (therefore having a total of \$691,000 in 2027/28).
Rangiora Eastern Link Road	325,900	255,000	Defer	Reduce budget in 2025/26 and change the timing of the remaining budget as per Table One below, bringing the budget for delivery forward in the Long Term Plan.
<b>TOTAL</b>	<b>\$2,739,395</b>	<b>\$1,804,494</b>		

**Table Two** – Proposed budget changes for the 2025/26 Annual Plan

- (h) **Notes** that a detailed review of the draft 2025/26 Annual Plan budgets has been undertaken, and only essential changes have been proposed. The review has including confirming the project budgets and the deliverability of the overall programme, such that the net overall rating impact is minor.
- (i) **Notes** that overall, there is minimal overall impact on the Rooding rates due to the proposed changes, as these changes are primarily moving budget between years, and therefore these small changes can be smoothed to achieve a zero increase overall. As such, the Rooding Rate remains unchanged from that included in the Draft Annual Plan 2025/26 of 5.1%.
- (j) **Notes** that should projects progress quicker than anticipated, then a separate report would be brought to Council, requesting consideration of the budget being brought forward.
- (k) **Circulates** this report to the Community Boards for information.



### 3. **BACKGROUND**

- 3.1. Changes are required to the Roothing Capital Works Budgets. There are several factors including external controls, timing of anticipated development, co-funding levels and internal factors, which can affect the delivery of projects.
- 3.2. Co-funding has become available for the Townsend Culvert Replacement, and as such this report includes a request to bring funding forward to allow this project to proceed quickly.
- 3.3. The timing of the Southbrook Rd (Middlebrook) Culvert Renewal has also been adjusted, noting that the Townsend Rd Culvert replacement will be undertaken first with Southbrook to follow, as Townsend Rd will need to be an alternate route when work starts on Southbrook Rd. Both projects will need to be undertaken in January (over two consecutive years) at the time of lowest water level and traffic flow, and to minimise traffic impacts.
- 3.4. Consideration has been given to where any savings might be available, where a reduced scope of works has been agreed to be progressed.

Project	Reason for Proposed Change
Old Waimakariri River Bridge – Renewals	Increase to reflect likely costs following further development of the concept design. This is WDC Council share only.
Bridge & Culvert Renewals (Middlebrook)	Budget moved out one year to 2026/27 as this work needs to be carried out in January 2027, following the Townsend Culvert Replacement works which are planned for January 2026.
Townsend Rd Culvert Replacement	Co-funding has recently been confirmed for the replacement of this structure, and as such budget is to be brought forward to allow this to progress in the 2025/26 financial year.
Transport Choices Cycleways Funding	Council has approved progressing the Woodend to Ravenswood footpath connection, subject to NZ Transport Agency approval of the design. Budget is to be carried forward from 2024/25 for this section of footpath, with the remaining unspent portion being a savings.
Priors Road Upgrade	This project is dependent on timing of development. It is likely that design only will progress in the next financial year, and as such the budget has been adjusted to reflect this.
Mulcocks Rd & Fernside Rd intersections with SH71 Lineside Rd	Budget to allow for investigation / possible consultation has been allowed, however needs to be undertaken in conjunction with NZTA. As such the full budget is unlikely to be required and a portion has been moved out.
Fernside Rd / Todds Rd Intersection Improvements	This project is reliant on property purchase which is taking time to complete. As such the budget is to be moved out. Should the project progress quicker than anticipated, then a separate report will be brought to Council to request the budget be brought forward
Blake Street Land Purchase	This budget is for improvements to the carpark. Budget has been retailed to allow for the design to be completed next financial year, with construction the following year.
Oxford Rd / Lehman's Rd Intersection Upgrade	Budget has been retailed to allow for the design to be completed next financial year. This currently does not have funding through the NLTP.
Ravenswood Park & Ride	Land purchase negotiations are still progressing, and as such the budget has been moved out.
Southbrook Futures	There are no immediate actions for this project and therefore the budget has been moved out.
Support for MUBA	This project is dependent on timing of development and is unlikely to be required in the next financial year.
Widening Skewbridge Road - Skew Bridge to Mulcocks	Budget has been retailed to allow for the design to be completed next financial year. This currently does not have funding through the NLTP.
Widening Skewbridge Road – Mulcocks Rd to Threlkelds Rd	Budget has been retailed to allow for the design to be completed next financial year. This currently does not have funding through the NLTP.
Rangiora Eastern Link	Further work has been undertaken to consider likely timing of the Rangiora Eastern Link development, and budgets are to be adjusted to better represent this.

**Table Three** – Summary of reasons for the proposed budget changes for the 2025/26 Annual Plan

- 3.5. As approved by Council in early 2025, the Woodend to Ravenswood Footpath and the Kaiapoi to Pine Acres Cycling connection projects are to proceed with funding available in 2024/25 financial year. As the detailed design is currently being progressed, both of these projects have been flagged as carry over and the construction is planned for 2025/26 financial year. The unallocated budget left over from the wider Transport Choices package will not be utilised, and as such will be a savings.
- 3.6. Where projects rely on property purchase, such as the Fernside Road / Todds Road Intersection Upgrade, budget has been moved out. Should the project progress quicker than anticipated, then a separate report will be brought to Council to request the budget be brought forward.
- 3.7. Adjustments to the budgets indicated in the Long Term Plan are proposed as detailed in Tables One above.
- 3.8. Rangiora Eastern Link Road
  - 3.8.1. The Council confirmed the route of the Rangiora Eastern Link in April 2025 and endorsed the related Strategic and Economic cases that underpin the assessment of options. Completion of the Concept Design and final parts of the business case are expected in September 2025.
  - 3.8.2. The analysis confirms the material benefits of the project spanning reducing congestion, supporting growth and improving safety and supports a strong case for investment by both local and central government.
  - 3.8.3. The current timeframe in the Long Term Plan is for construction of the Rangiora Eastern Link in 2028/29 to 29/30, but subject to co-funding through the National Land Transport Programme. Current planning had assumed that this funding would not be confirmed until mid 2027.
  - 3.8.4. NZ Transport Agency are indicating the opportunity for an earlier funding decision due to the strength of the case for investment and the funding which they have available in the current NLTP for local roads. While these discussions are preliminary and without prejudice, it is looking promising that the project may be able to receive confirmation of construction phase co-funding prior to Feb 2026. However, to make this decision, NZTA will need to receive the completed Business Case.
  - 3.8.5. The current budget of the project \$35 million. While this has been built using the information available at the time, it has the normal level of uncertainty associated with a preliminary estimate, prepared prior to development of the concept and detailed designs.
  - 3.8.6. The current concept design process will lead to a more accurate and robust estimate, and this is scheduled to be completed in September. Current planning is for the Business Case to be completed on receipt of the cost estimate and, subject to Council approval, be submitted to NZTA for consideration.
  - 3.8.7. Staff anticipate that the earliest that the Business Case could be ready for consideration is late September 2025.
  - 3.8.8. Consideration has been given to realigning the current budgets as part of the Annual Plan process, to support the more likely delivery schedule and possible earlier funding decision by NZTA (refer to Table One).
  - 3.8.9. In particular this includes providing for a number of key tasks that will enable construction (namely land acquisition, consenting and Kiwirail approvals), but which have longer lead times.

3.8.10. As such, this report recommends that the current funding is bought forward as set out in Table One. This approach would:

- Support a request for early decision making for NLTP funding.
- Address several of the key project risks as early as practicable.
- Allow the project to be delivered 12 months or more earlier.
- Allow the work to be coordinated with any residential development work that may follow from Proposed District Plan decision relating to adjacent land.
- Remove the risk that a change in transport policy could lead to a de-prioritisation of the project for National Land Transport Programme funding.

#### 4. **ISSUES AND OPTIONS**

4.1. A number of projects have recommended changes and the reasons for this are as stated in clause 3.7 above (Table Three).

4.2. The options available for Council with regards to budget changes are to retain the status quo as per the approved Long Term Plan funding or to accept the proposed budget changes as outlined in Tables One and Two.

4.3. Option One – Retain the status quo:  
This is not recommended because there have been changes in the timing and deliverability of projects which will affect when projects can be delivered and subsequently the required timing for budgets. There has also been additional work undertaken on some projects, which has resulted in an increased level of certainty around associated costs.

4.4. Option Two - Accept proposed changes as detailed in Tables One & Two:  
This is the recommended option as it allows projects to be included in an appropriate year and takes into consideration several factors including external controls, timing of anticipated development, co-funding levels and internal factors, which can impact the timing of projects within the transportation area.

#### **Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

Moving out infrastructure projects can result in safety issues not being addressed or there may be delays which can create safety risks for road users. A balanced approach has been taken to try and minimise the likelihood of this occurring.

4.5. The Management Team has reviewed this report and support the recommendations.

#### 5. **COMMUNITY VIEWS**

##### 5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

##### 5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report however no specific consultation is considered necessary on this issue as it is more minor in nature.

##### 5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

Should projects be delayed then this could cause negative feedback from the Community.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

There are financial implications of the decisions sought by this report. While a number of these budgets are included in the Long Term Plan, this report proposes changes to the year of delivery for some projects as follows:

#### Proposed increase to budgets:

- Old Waimakariri River Bridge – Increase budget by \$65,000.

#### Proposed projects to bring budget forward:

- Townsend Rd Culvert Replacement – Bring budget of \$650,000 forward into 2025/26.

#### Proposed projects to be deferred:

- Increasing the budget to \$1.1M to reflect attracting NZTA subsidy and deferring \$1M of budget out to 2026/27.
- Priors Road Upgrade – Defer \$150,000 of budget to 2026/27.
- Mulcocks Rd & Fernside Rd intersections with SH71 Lineside Rd - Defer budget of \$78,000 to 2026/27.
- Fernside Rd / Todds Rd Intersection Improvements – Defer budget of \$500,000 to 2026/27.
- Blake Street Land Purchase – Defer budget of \$50,000 to 2026/27.
- Oxford Rd / Lehman's Rd Intersection Upgrade - Defer budget of \$50,000 to 2026/27.
- Ravenswood Park & Ride – Defer budget of \$320,000 to 2026/27.
- Southbrook Futures – Defer the 2026/27 budget of \$25,000 to 2027/28.
- Support for MUBA – Defer budget of \$50,000 from 2025/26 and evenly spread total budget of \$1M across 2026/27 and 2027/28.
- Widening Skewbridge Road - Skew Bridge to Mulcocks – Defer budget of \$25,000 to 2027/28.
- Widening Skewbridge Road – Mulcocks Rd to Threlkelds Rd – Defer budget of \$25,000 to 2027/28.
- Rangiora Eastern Link – Reduce budget in 2025/26 from \$325,900 down to \$255,000. Refer to Table One below for the full proposed budget changes over years 2026/27 to 2029/30.

New budget will need to be funded from the Rooding Strategic account, which is funded by loans. A number of projects have been moved out into future years as outlined in *Table Two*, but they remain within the Long Term Plan period.

When the proposed alterations to the budgets have been made, there is minimal overall impact on the Rooding rates due to the proposed changes, as these changes are primarily moving budget between years. As such, the Rooding Rate remains unchanged from that included in the Draft Annual Plan 2025/26 of 5.1%.

### 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts. Deteriorating assets affect vehicle efficiency and this can increase carbon emissions. Also reducing levels of service on assets such as footpaths and cycle ways can result in less utilisation of these facilities.

### 6.3 **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

There is a risk of increasing safety issues on the network due to projects being moved out. This could result in negative community feedback.

There is also a risk that funding may not be available in a timeframe that meets the requirement of planned development. If this was to occur, then a separate report would be brought to Council on this issue.

### 6.3 **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

## 7. **CONTEXT**

### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. **Authorising Legislation**

Not applicable.

### 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

The relevant community outcomes are:

#### Social:

*A place where everyone can have a sense of belonging...*

- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

#### Environmental:

*...that values and restores our environment...*

- Our district is resilient and able to quickly respond to and recover from natural disasters and the effects of climate change.
- Our district transitions towards a reduced carbon and waste district.
- The natural and built environment in which people live is clean, healthy and safe.

#### Economic:

*...and is supported by a resilient and innovative economy.*

- Infrastructure and services are sustainable, resilient, and affordable.

### 7.4. **Authorising Delegations**

This matter is for consideration by Council as it has financial implications.

## Roading (inflation adjusted)

	Long Term Plan Budget 24/25 \$' 000	Long Term Plan Forecast 25/26 \$' 000	Annual Plan Budget 25/26 \$' 000
<b>REVENUE</b>			
Targeted Roading Rates	16,025	17,283	16,849
Fees and Charges	1,358	1,889	1,299
Subsidies	13,251	16,010	9,528
Interest	72	135	258
Contributions	9,858	8,665	9,936
<b>TOTAL REVENUE</b>	<b>40,564</b>	<b>43,981</b>	<b>37,870</b>
<b>OPERATING EXPENDITURE</b>			
<b>Subsidised Maintenance</b>			
Structural Maintenance	5,062	5,577	4,780
Corridor Maintenance	3,188	3,446	3,031
Other Maintenance	2,063	2,385	1,950
<b>Unsubsidised Expenditure</b>			
General Maintenance	1,415	1,374	2,422
Management Costs	1,219	1,218	1,327
Loan Interest	1,389	1,450	1,231
Depreciation	13,984	14,802	11,754
Indirect Expenditure	2,519	2,646	2,327
	<b>30,839</b>	<b>32,898</b>	<b>28,822</b>
Internal Interest Elimination	204	213	181
<b>TOTAL OPERATING EXPENDITURE</b>	<b>30,635</b>	<b>32,685</b>	<b>28,641</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>9,929</b>	<b>11,296</b>	<b>9,229</b>
	Long Term Plan Budget 24/25 \$' 000	Long Term Plan Forecast 25/26 \$' 000	Annual Plan Budget 25/26 \$' 000
<b>CAPITAL EXPENDITURE</b>			
Renewals	8,579	10,458	8,204
New Works	15,139	16,576	7,055
Loan Repayments	1,131	1,251	896
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>24,849</b>	<b>28,285</b>	<b>16,155</b>
<b>FUNDED BY</b>			
Loans	2,386	3,694	1,754
Reserves	631	-	-
Cash From Operating	21,832	24,591	14,401
<b>TOTAL FUNDING</b>	<b>24,849</b>	<b>28,285</b>	<b>16,155</b>
<b>RATES MOVEMENT (%)</b>	<b>7.1%</b>	<b>7.9%</b>	<b>5.1%</b>
<b>Operating Expenditure includes:</b>			
Interest	1,389	1,450	1,231
Depreciation	13,984	14,802	11,754
Depreciation not funded	1,877	1,401	851
Indirect Expenditure	2,519	2,646	2,327

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** RDG-11, LTC-03-21 / 250514085446

**REPORT TO:** COUNCIL


**DATE OF MEETING:** 27 to 28 May 2025

**AUTHOR(S):** Joanne McBride, Roding & Transport Manager  
Gerard Cleary, General Manager Utilities & Roding

**SUBJECT:** Roding Staff Submission May 2025 – Transport Programme Summary of Submissions

**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

\_\_\_\_\_ General Manager

\_\_\_\_\_  pp Chief Executive

**1. SUMMARY**

- 1.1. This report is to present a summary of submissions received regarding the Transport Programme, which was consulted upon as part of the 2025/26 Annual Plan process.
- 1.2. Waimakariri District Council submitted a funding bid of \$18 million as part of the 2024-27 National Land Transport Plan (NLTP). Funding was endorsed to the value of \$700,000 for the three-year period, which is well below the Council allocated budget (funding difference \$17.3M).
- 1.3. For this funding difference, the WDC share at 49% has already been budgeted for, meaning there was a resulting shortfall.
- 1.4. Consideration was given to the options for reducing the Transport Programme spending to balance the shortfall, and a multi-layered approach was agreed to progressing these projects dependent on current progress and criticality. These approaches include:
  - Moving projects beyond the 3-year period of the NLTP.
  - Continuing at a lower level of investment by utilising only the Council share of funding.
  - Continuing with the project by topping up the shortfall in co-funding.
  - Continuing with the design only of high priority projects, utilising Council allocated share of funding.
- 1.5. Taking this approach means that Council will be well positioned to request funding from NZ Transport Agency in the future should co-funding become available.
- 1.6. This was consulted upon as part of the Draft Annual Plan 2025-26
- 1.7. In total, 34 submissions were received on this subject with the summary included in **Table One** below.

Description	Number of Submissions	Percentage of Submissions	Comments
Supportive of the proposed approach to adjust the Transport Programme	15	83.3%	Submitters indicated support for the proposed approach.
Not supportive of the proposed approach to adjust the Transport Programme	3	16.7%	Submitters indicated they were not supportive of the proposed approach.
<i>Subtotal</i>	<i>18</i>	<i>100%</i>	
Other Submissions - Comment with no clear preference indicated	16	-	Submitters made comments which were varied, but did not clearly indicate whether they supported the proposed Transport Programme or not.
<b>TOTAL</b>	<b>34</b>		

**Table One** – Summary of Submissions relating to the Transport Programme.

- 1.8. From the submissions received, 83.3% of submissions (15 of 18 received) were in favour of planned approach with the Transport Programme, while 16.7% of submissions (3 of 18 received) did not support the proposed approach.
- 1.9. There were a number of other submissions (16 received) which were more general comments that did not clearly state supporting or not supporting the approach proposed in the Annual Plan.
- 1.10. The other submissions with general comments included the following general topics:
- Reducing funding of cycleways (2)
  - Taxes / central government funding for the shortfall (4)
  - Spend efficiency (3)
  - Climate change and emissions (1)
  - Investing in Public Transport or Trains (2)
  - Prioritising investment in arterial roads (1)
  - Focusing on safety (1)
  - Informing the Community (2)

Attachments:

- i. Summary of Transport Programme Submission Responses (TRIM No. 250514085448).

## 2. **RECOMMENDATION**

**THAT** the Council:

- (a) **Receives** Report No. 250514085446.
- (b) **Approves** the Transport Programme as consulted upon in the Draft Annual Plan 2025-26.
- (c) **Notes** that the Transport Programme was developed using a balanced approach to considering options for reducing capital project spending to balance the funding shortfall, with a multi-layered approach agreed to progressing these projects dependent on current progress and criticality.



### 3. **BACKGROUND**

- 3.1. As part of the 2024-27 NLTP funding bid, Waimakariri District Council requested funding of \$18 million for Low-cost Low-risk Low Risk activities (the Transport Programme).
- 3.2. This included a number of safety improvements, intersection upgrades, walking & cycling improvements, infrastructure upgrades and the minor safety programme.
- 3.3. Funding was endorsed to the value of \$700,000 for these transport projects for three-year NLTP period, which is significantly below the Council allocated budget.
- 3.4. Therefore, this leaves a funding difference of \$17.3 million for the NLTP period. While Council share is available (i.e., Council's 49% share which is \$8.47 million), the NLTP funding share has not been approved.
- 3.5. The Transport Programme put forward went through debate in Council to consider and balance affordability with the growing demands and needs of the network. Projects included were proposed to maintain a safe network and continuing to slowly build on the districts walking & cycling network. The Long Term Plan (LTP) was adopted based on these funding assumptions.
- 3.6. Consideration was given to the options for reducing the Transport Programme spend to balance the shortfall.
- 3.7. A multi-layered approach was agreed to progressing projects dependent on current progress and criticality. The approaches adopted include:
  - Moving projects beyond the 3-year period of the NLTP.
  - Continuing at a lower level of investment by utilising only the Council share of funding.
  - Continuing with the project by topping up the shortfall in co-funding.
  - Continuing with the design only of high priority projects, utilising Council allocated share of funding.
- 3.8. Taking this approach means that Council will be well positioned to request funding from NZ Transport Agency in the future should co-funding become available.
- 3.9. This approach was consulted upon as part of the Draft Annual Plan 2025-26

### 4. **ISSUES AND OPTIONS**

- 4.1. As part of the Annual Plan 2025-26 consultation, a total of 34 submissions were received with the summary of responses as per Table Two below:

Description	Number of Submissions	Percentage of Submissions
Supportive of the proposed approach	15	83.3%
Not supportive of the proposed approach	3	16.7%
<i>Sub Total</i>	<i>18</i>	<i>100%</i>
Other Submissions - Comment with no clear preference indicated	16	-
<b>TOTAL</b>	<b>34</b>	

**Table Two** – Submission summary

4.2. Of the submissions received, 83.3% were supportive of the approach while 16.7% were not supportive. In addition there were 16 general comments which did not indicate a clear preference either way were received.

4.3. The following options are available to Council:

4.3.1. Option One – Proceed with the Transport Programme as per the Draft Annual Plan consultation:

This is the recommended option as it takes a balanced approach for reducing the Transport Programme spend to balance the funding shortfall, by utilising a multi-layered approach to progressing projects dependent on current progress and criticality.

4.3.2. Option Two – Fund the full shortfall up to the Full LTP Programme of Works

This option would see Council fully fund the shortfall between the budgets approved in the LTP and the National Land Transport Programme endorsed funding.

This results in a funding difference of \$17.3 million for the NLTP period, of which the WDC share at 49% has already been budgeted in the Long Term Plan, meaning the shortfall amount to be funded would be the 51% requested but not approved by through the NLTP. This 51% equates to \$8.823 million over the three-year period NLTP.

This is not the recommended option due to the rating impact on the Community.

4.3.3. Option Three – Move the full Transport Programme out to the next NLTP Period

This option would see all capital projects which did not receive co-funding through the National Land Transport Programme moved out and not progressed in the 2025/26 year.

This would result in a poor safety outcome, as important safety projects would not be progressed in the current financial year, resulting in improvements requested by the Community / Schools being delayed. As such this is not the recommended option.

**Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

Moving out infrastructure projects can result in safety issues not being addressed or there may be delays which can create safety risks. A balanced approach has been taken to try and minimise the likelihood of this occurring.

4.4. The Management Team has reviewed this report and support the recommendations.

**5. COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report, and there has been an opportunity to submit on this matter through the Draft Annual Plan 2025-26 consultation process.

## **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report, and there has been an opportunity to submit on this matter through the Draft Annual Plan 2025-26 consultation process.

## **6. OTHER IMPLICATIONS AND RISK MANAGEMENT**

### **6.1. Financial Implications**

There are financial implications of the decisions sought by this report. The proposed changes to the Transport Programme have been included within the Draft Annual Plan 2025/26 which has been out for public consultation.

The overall impact of the changes to General Rates is a decrease of 0.1% in 2025/26, 0.1% in 2026/27 and 0.0% in 2027/28, from what was originally included in the Long Term Plan.

This budget is included in the Annual Plan.

### **6.2. Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts. Deteriorating assets affect vehicle efficiency and this can increase carbon emissions. Also reducing levels of service on assets such as footpaths and cycle ways can result in less utilisation of these facilities.

### **6.3 Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

There is a risk of increasing safety issues on the network due to projects being moved out. This could result in negative community feedback.

There is also a risk that funding may not be available in a timeframe that meets the requirement of planned development. If this was to occur, then a separate report would be brought to Council on this issue.

### **6.3 Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

## **7. CONTEXT**

### **7.1. Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### **7.2. Authorising Legislation**

Not applicable

### **7.3. Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

The relevant community outcomes are:

#### Social:

*A place where everyone can have a sense of belonging...*

- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

Environmental:

*...that values and restores our environment...*

- Our district is resilient and able to quickly respond to and recover from natural disasters and the effects of climate change.
- Our district transitions towards a reduced carbon and waste district.
- The natural and built environment in which people live is clean, healthy and safe.

Economic:

*...and is supported by a resilient and innovative economy.*

- Infrastructure and services are sustainable, resilient, and affordable.

7.4. **Authorising Delegations**

This matter is for consideration by Council as it has financial implications.

Submission Point	Support / Not Support or Comment only	Comment Topic	Submission
4.2	Comment only	Reducing cycleways	i think a way to save would be to not put in any bike lanes and speed bumps on the roads, which are a pain in the ass. I dont understand why we dont have passenger trains running into Christchurch, would make so much sense as we are growing out here, would reduce traffic and their are already train tracks out here.
6.2	Comment only	Taxes	Could the gap be funded by a tax on the new Woodend bypass
8.2	Comment only	Spend efficiency	get effective on how you spend our money
12.2	Comment only	Taxes	Govt funding
18.2	Comment only	Taxes	We already pay high taxes in NZ and house rates which is impacting us financially. Although we would love to see more public transport options in North Canterbury. I believe government should engage financial advisor that can help with planning this without much financial strain to the public. All that free money that went out to people during Covid, why should people who were working and didn't mislead government should be penalised like this
45.2	Comment only	Climate change & Emissions	"Significant negative effects on the community • Increased traffic volumes results in increased vehicle emissions," (page 34) this is simply not worth stating. any increase or decrease in vehicle emissions in waimakariri has zero impact on climate impacting co2 emissions (co2 isnt stated but i presume that is what is meant). Nothing waimakariri or New Zealand does or will do will have any impact on the climate of new zealand. Stop pretending that emissions are a thing that the council needs to take into account for any decision or matter. "Contaminants from road surfaces entering natural waterways have adverse effects on water quality" again this is pretending that cars destroy waterways but duck poo doesn't. you'll measure and blame the cars but not the duck poo.
47.2	Comment only	Spend efficiency	Be accountable, make sure system processes are effective and money is not waisted where it doesn't need ot be
50.2	Comment only	Public Transport / Trains	improve public transport, don't build more roads. I pay more than enough rates already
515.2	Comment only	Prioritising roads	It is obvious that NZTA has insufficient funding to cover all the requests in NZ. We need to be particularly specific in the prioritisation of arterial roads and ensure they are at a good standard for our economic and community wellbeing.
517.2	Comment only	Focus on safety	The infrastructure around roading and transport options are extremely poor. With the increased need due to population growth it is important that money and resource is routed in to safe road and transport options
586.2	Comment only	Informing the Community	I believe would should cut our cloth to meet the current situation. We can't and shouldn't fund everything that realistically NZTA should be contributing to, however we need to spend money now to reduce the costs of greater damage to infrastructure, and to keep people safe. I am not sufficiently well informed to judge whether the roading issues raised in this consultation tell the whole story.
589.2	Comment only	Informing the Community	It is important that the community fully understands the full implications of this shortfall in NZ Transport Agency funding, and planned projects which will not be progressed. The issue of the provision of central Government adequate funding for an area which continues to experience significant population growth is a matter that should become an important issue for the 2026 national elections. One of the features of roading in the Waimakariri District is the very limited length of NZ Transport Agency funded state highways.
9.3	Comment only	Taxes	NZTA should be using tax money for their infrastructure, and ratepayers should be paying only for the local infrastructure that THEY USE.

732.2	Comment only	Public Transport / Trains	When I came to Rangiora in May 1973 we took the train into Christchurch. Why not now? Buses came on the scene and have been with us ever since. I hardly use Public Transport. I live 10 minutes outside the town and keep driving through the town. The East side bypass may work, but for now we duck down the west side to miss the awful mess of the traffic planners. Since Jim Gerrard settled on his plan many years ago the town has suffered stupidity and foolishness in traffic planning. I remember Winston Peters when he was in Tauranga he got the new roads into place BEFORE the snarls eventuated. Rangiora has poured concrete monuments all over the roads which could easily have paid over and over again for new roads. BUT these snarls are getting to be the usual.
733.2	Comment only	Reducing cycleways	Spend roading money on the roads not on under used and over engineered cycleways.
738.2	Comment only	Spend efficiency	Our country New Zealand is in a constant state of debt, central government debt is increasing, and local government (WDC) debt is increasing and we will continue to see a growth in funding shortfalls which will equal more debt. The WDC needs to stop all non core services spending to reduce our debt. Instead the WDC is looking to borrow more given the LGFA, for growth councils which the WDC believes it will be included in, will adopt the 350 percent debt to revenue, from 295 percent. Its time to work within a budget, look for fiscally prudent ways to manage roads and transport over the three years. What work is critical, and what work is not, what are our needs as a community not wants. Do we need more 'barriers and speed bumps' etc. Do we need more cycle lanes etc.
587.2	No		Only undertake work that is subsidised.
728.1	No		After observing several roading projects, what appears to be needed is; far more efficiency and far less traffic management costs. More accountability for cost over runs, time over runs and better use of rate payers money in getting the job done properly the first time and not constantly "patched up". eg. Mill Road, Ohoka (still not complete).
5.2	No		Plans should be put on hold to ensure rate increases are kept to a manageable level. I don't see plans for an eastern bypass into Rangiora which seems to be necessary??? Government through the LTSA should be lobbied to provide realistic support for roading in the regions.
1.2	Yes		Safety improvements are critical to the network, so I support that they have been kept in the draft plan. I also support the cycleway improvements that are in the plan, as these are in points that need improvement more than anywhere else. Considering that the delays are only in the order of a 1-2 years, I think that this is a reasonable compromise to keep costs down in the short term, although delays will cause costs to rise when they are constructed in the longer term.
3.2	Yes		Support the delay in projects proposed
7.2	Yes		We shouldn't be in this position by the government; however, we are a fast-growing area and will require this additional funding towards the roading infrastructure.
10.2	Yes		I strongly agree with this: 'Council instructed staff to rejig, reduce-scope, and progress some projects to design stage only to work within the available budget, this is what is now reflected in the Draft Annual Plan.'
13.2	Yes		We need to invest in this. It is an essential service and the current roads are in a terrible state around the district.
19.2	Yes		I agree with the strategy proposed in the draft plan

585.2	Yes		The \$13.5 million funding gap created by the reduction in NZTA co-investment is deeply concerning. Roads and transport infrastructure are core public services that directly affect safety, economic activity, and community wellbeing. The Waimakariri District is a growing region, and underfunding in this area risks not only service degradation but long-term cost escalation due to deferred maintenance and missed investment opportunities. I understand the Council is proposing to: Focus on core safety and maintenance works, Defer discretionary or less urgent projects, Seek alternative funding where possible. While this triage approach is practical in the short term, I believe the Council should take a more proactive stance by: Advocating strongly and publicly for equitable central government funding for fast-growing districts like Waimakariri, especially considering the pressure on our roads from both residents and through-traffic. Engaging with the community and local businesses to explore co-investment or partnership models for specific transport projects that have clear economic or safety benefits. Prioritising infrastructure that improves resilience, including better pedestrian and cycling infrastructure, to reduce long-term reliance on high-maintenance roading. Waimakariri ratepayers should not be penalised for NZTA's national funding decisions. I urge the Council to remain transparent about how these funding cuts will affect local projects and to keep the pressure on central
591.2	Yes		I support this proposal, although the congestion through the centre of Rangiora, needs to be prioritised as it is getting worse each year.
633.2	Yes		The Board supports the projects listed in the consultation document however would request that the Woodend to Ravenswood Walking and Cycling connection be given priority and be completed as soon as possible rather than waiting to be completed in the 2026/27 financial year.
635.2	Yes		I believe funding the maintenance and upgrading of our roads and (particularly) cycleways is important. I support the Council in taking a proactive response in this space. It is unfortunate, but unsurprising, that central Government has failed to support us in this space.
680.2	Yes		The Board is concerned that the New Zealand Transport Agency (NZTA) chose not to fund all the Council projects submitted through the National Land Transport Programme (NLTP), leaving the Council and the community to find the extra funding required to maintain a safe roading network. The Board is also troubled because the Council had to delay capital and maintenance expenditures on roading projects. The Board generally supports the listed projects; however, it would urge the Council to construct a roundabout at the Boys Road/Tuahiwi Road/Rangiora-Woodend Road intersection as part of the proposed Rangiora Woodend Road Improvements. The intersection has a poor safety record, and the existing layout is confusing and has significant deficiencies. The Board believe that it is likely that these deficiencies will become more evident in the future as the Woodend Bypass is constructed and should more intensive development occur around the Tuahiwi and Ravenswood areas, along with continuing general growth in the district. The Board also wishes to encourage the Council to ensure the high maintenance of the main arterials between towns, such as the Inland Scenic Route 72 between Rangiora and Oxford.
684.2	Yes		No Objection
685.2	Yes		The Board supports the projects listed in the consultation document but would like to ensure that the scheduling of the Woodend to Ravenswood project for the 2025/26 financial year is confirmed because the proposed timeline in the consultation document has raised some concern in the community. The path is scheduled, subject to NZTA safety approval, to be delivered in the 2025/26 financial year as per the decision at the Council meeting on 4 March 2025. The consultation document, which was prepared before Council made their decision, shows construction is proposed for the 2026/27 financial year. The Board has received assurance from the Roading Manager that the path is scheduled for construction in the 2025/26 financial year, subject to NZTA safety approval, as per Councils' decision on 4 >March 2025.

726.2	Yes		The Board supports the proposal for Bennetts / Tram Road / Oxford Road receiving an upgrade. The Board would request that the Two Chain Road/Tram Road intersection safety improvements be replaced by No 10 Road / Tram Road intersection. The Board believes that this intersection is more dangerous and in need of urgent attention to mitigate safety concerns. The Board would encourage the Council to invest in driver education in driving on rural roads and intersections. The Board noted that many city-based people are relocating to rural areas and may not be used to traveling on rural roads and judging gaps in traffic given the increased speeds compared to town travel. The Board also queries what work is to be carried out at Ashley Gorge Road and German Road intersection. The Board was under the impression that a variable speed sign was to be installed.
731.2	Yes		Simply keep within the budget you have, slowing down expenditure on lower priority items. Encourage use of public transport to reduce congestion, wear and tear, and to reduce reliance on subsidies.



**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** LTC-03-21/ 250429073789**REPORT TO:** COUNCIL**DATE OF MEETING:** 27-28 May 2025

**AUTHOR(S):** Kitty Waghorn, Solid Waste Manager  
 Don Young, Senior Engineering Advisor  
 Reuben Hunt, Senior Project Manager

**SUBJECT:** Solid Waste Staff Submission to Annual Plan 2025-2026

**ENDORSED BY:**  
 (for Reports to Council,  
 Committees or Boards)

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 General Manager

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 pp Chief Executive
**1. SUMMARY**

- 1.1. Following the preparation of the draft 2025/26 Annual Plan budgets, there has been a detailed review of the proposed capital works programme to confirm the project budgets and the deliverability of the overall programme. As a result of this review, a number of changes have been recommended as set out in this report. Only essential changes have been proposed, i.e.: where the change is required to obtain or maintain compliance or meet a key level of service, with the aim of minimising any net rating impact. The overall rating impact has been considered alongside the rating impact on the individual scheme, which shows that the net increase is minor.
- 1.2. The district average proposed percentage rate change, due to all staff submissions across all Council departments has been considered to ensure that the total rate increase is in line with the increase signalled in the draft 2025/26 Annual Plan that was consulted on with the public.
- 1.3. An assessment has been undertaken across the Council departments to ensure the proposed body of work is deliverable. This considers the volume of work against the resources available. Where appropriate some capital works projects have been deferred to offset other increases to ensure each project and the overall programme is deliverable. It has been concluded that each Council department has the capacity to deliver the combined body of work proposed in the 2025/26 financial year.
- 1.4. The other changes relate to bringing forward sufficient budget to advance the planning and design for the proposed upgrades to the SRRP (Southbrook Resource Recovery Park) Transfer Station (Disposal Account), as well as the SRRP Resource Recycling Centre, and Resource Recovery Hub (Waste Minimisation Account).
- 1.5. Other recommended changes to the budget are associated with deferring works, either because it will be incorporated into the overall SRRP upgrade, or because it is unlikely to progress given the focus on the upgrade. Overall, the changes as noted above result in a reduction in capital budgets in the 2025/26 financial year of \$788,000 excluding carry-overs.

## 2. **RECOMMENDATION**

**THAT** the Council:

- (a) **Receives** Report No. 250429073789.
- (b) **Approves** the deferral of \$80,000 budget from the Southbrook Transfer Station – Access Roads from 2025/26 to 2026/27 to give a revised budget allocation of \$0 in 2025/26 and \$80,000 in 2026/27.
- (c) **Approves** the deferral of \$740,000 budget from the Southbrook Transfer Station – Land Purchase for future upgrades from 2025/26 to 2026/27 to give a revised budget allocation of \$0 in 2025/26 and \$740,000 in 2026/27.
- (d) **Approves** the deferral of \$70,000 budget from the Southbrook transfer Station – Landscaping/shelter belts from 2025/26 to 2026/27 to give a revised budget allocation of \$0 in 2025/26 and \$70,000 in 2026/27.
- (e) **Approves** the bringing forward of \$64,000 budget from the Southbrook transfer Station – Pit Upgrade & Road Realignment from 2027/28 to 2025/26 to give a revised budget allocation of \$169,000 in 2025/26, noting that the budget for 2027/28 will reduce to \$4,131,370.
- (f) **Approves** the deferral of \$20,000 budget from the Closed Landfills – Screening planting Oxford from 2025/26 to 2026/27 to give a revised budget allocation of \$0 in 2025/26 and \$50,000 in 2026/27.
- (g) **Approves** the removal of \$20,000 budget from the Waste Minimisation – Cleanfill pit Infrastructure from 2025/26 to give a revised budget allocation of \$0 in 2025/26, noting that this project will not proceed.
- (h) **Approves** the deferral of \$10,000 budget from the Minimisation – Oxford TS Infrastructure to give a revised budget allocation of \$10,000 in 2025/26, noting that the budget for 2026/27 will increase to \$76,100.
- (i) **Approves** the bringing forward of \$88,000 budget from the Waste Minimisation – New Works account from 2026/27 to 2025/26 to give a revised budget allocation of \$288,000 in 2025/26, noting that the budget for 2026/27 will reduce to \$3,718,536.
- (j) **Notes** there are financial implications of the decisions sought by this report, (being the delayed budgets) but there are no rating impacts due to Solid Waste having accumulated funds, and no rates or loans are required to fund the projects at this stage.
- (k) **Notes** that as the design process proceeds, further reports on the timing of expenditure in later years will be brought to the Council.
- (l) **Notes** that the Council staff have recently become aware of an issue with the Cust recycling facility, but at this stage a solution has not been determined, and so this will be the subject of a separate report.
- (m) **Notes** that a detailed review of the draft 2025/26 Annual Plan budgets has been undertaken, and only essential changes have been proposed to confirm the project budgets and the deliverability of the overall programme, such that the net overall rating impact is minor.

## 3. **BACKGROUND**

- 3.1. The Council has recently appointed a Senior Project Manager to manage a number of the more complex projects in the Council programme, including the upgrade of the Southbrook Resource Recovery Park (SRRP). In addition, this resource will assist with some of the other solid waste projects. This will ensure that these projects get the appropriate traction to be able to deliver in the amended timeframe above.

- 3.2. Following the preparation of the 2025/26 Annual Plan (AP) budgets, new information has surfaced, highlighting the benefit in deferring a number of projects to future years.
- 3.3. This will allow the appropriate planning, consenting, designing and tendering to take place before the expenditure takes place.

#### 4. **ISSUES AND OPTIONS**

- 4.1. A number of projects have recommended changes and the reasons for this are as stated in clause 3.3 above.
- 4.2. The options available for Council with regards to budget changes are to retain the status quo as per the approved Long Term Plan funding or to accept the proposed budget changes as outlined in Table One.
- 4.3. Option One – Retain the status quo:  
This is not recommended because there have been changes in the timing and deliverability of projects which will affect when projects can be delivered and subsequently the required timing for budgets. There has also been additional work undertaken on some projects, which has resulted in an increased level of certainty around associated costs.
- 4.4. Option Two - Accept proposed changes as detailed in Table One:  
This is the recommended option as it allows projects to be included in an appropriate year and takes into consideration several factors including external controls, timing of anticipated development, co-funding levels and internal factors, which can impact the timing of projects within the transportation area.

#### **Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report. Deferrals of the budget will delay works which will benefit the community. However, this is offset by the need to ensure good planning, design and delivery.

- 4.5. The Management Team has reviewed this report and support the recommendations.

#### 5. **COMMUNITY VIEWS**

##### 5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report. As the upgrade of the SRRP progresses, they will be involved in design considerations, especially relating to development of wetlands and drainage solutions.

##### 5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. Users of the SRRP will benefit from the final upgrade of the facility as it occurs, and it is important that sufficient planning is put into this to ensure a good outcome.

##### 5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

#### 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

##### 6.1. **Financial Implications**

There are financial implications of the decisions sought by this report, (being the delayed budgets) but no funding impacts due to Solid Waste having accumulated funds, no rates or loans required for the projects.

The main changes relate to bringing forward sufficient budget to advance the planning and design for the SRRP Transfer Station (Disposal Account), as well as the SRRP Resource Recycling Centre, and Resource Recovery Hub (Waste Minimisation Account).

Other recommended changes to the budget are associated with deferring works, either because it will be incorporated into the overall SRRP upgrade, or because it is unlikely to progress given the focus on the upgrade.

The requested changes are summarised in Table One.

Scheme	Budget Name	Current Allowance in 2025/26	Recommended Change	Reasons
Disposal: Southbrook Transfer Station	Access Roads	\$83,000	Defer \$80,000 to 2026/27	Recommend do not proceed with seal repairs at SRRP, pending upgrade
Disposal: Southbrook Transfer Station	Disposal Pit Upgrade & road realignment	\$105,000	Bring forward \$64,000 from 2026/27	Require \$219,000 for planning and design. \$50,000 carry-over from 2024/25 – therefore require additional \$64,000. (see full budget assumptions in financial section)
Disposal: Southbrook Transfer Station	Land Purchase for future upgrades	\$740,000	Defer \$740,000 to 2026/27	Land purchase negotiations not advanced sufficiently – will request bringing forward again if progresses more quickly
Disposal: Southbrook Transfer Station	Landscaping/shelter belts	\$70,000	Defer \$70,000 to 2026/27	Linked to Land Purchase negotiations (item above)
Disposal: Closed Landfills	Screening planting Oxford	\$20,000	Defer \$20,000 to 2026/27	Not critical at this stage
Waste Minimisation	Cleanfill Pit infrastructure for reporting to MfE	\$20,000	Remove \$20,000 budget	Project not proceeding
Waste Minimisation	Oxford TS infrastructure for reporting to MfE	\$20,000	Defer \$10,000 to 2026/27	Finding design in 2025/26
Waste Minimisation	SRRP Upgrades (Recycling, Shop etc.)	\$200,000	Bring forward \$88,000 from 2026/27	Require \$438,000 for planning and design. \$150,000 carry-over from 2024/25, require additional \$88,000.

**Table One: Proposed Budget Changes for Solid Waste Capital Works**

Overall, the changes as noted in Table One result in a reduction in capital budgets in the 2025/26 financial year of \$788,000 excluding carry-overs.

## 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts. The SRRP upgrades are intended to increase diversion of waste streams and minimise residual waste.

## 6.3 **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report, but these will be managed as part of the project management tasks.

## 6.3 **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

# 7. **CONTEXT**

## 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

## 7.2. **Authorising Legislation**

This matter is subject to the Local Government Act.

## 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- There is a safe environment for all.
- Core utility services are sustainable, resilient, affordable, and provided in a timely manner.

## 7.4. **Authorising Delegations**

The Council is the relevant authority to amend the proposed Annual Plan budgets.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** LTC-03-21/ 250508080952

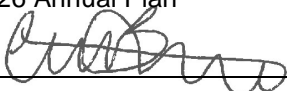
**REPORT TO:** COUNCIL ANNUAL PLAN DELIBERATIONS 2025


**DATE OF MEETING:** 27 – 28 May 2025

**AUTHOR(S):** Grant MacLeod, Greenspace Manager  
Duncan Roxborough, Strategic & Special Projects Manager

**SUBJECT:** Greenspace & Strategic & Special Projects Staff Submission to the 2025-2026 Annual Plan

**ENDORSED BY:**  
(for Reports to Council, Committees or Boards)

  
 \_\_\_\_\_  
 General Manager

  
 \_\_\_\_\_  
 Chief Executive

**1. SUMMARY**

- 1.1 The purpose of this report is to provide background for the proposed changes to the Greenspace & Special Projects budgets for the 2025-2026 Annual Plan. These changes pertain to project timing rather than adjustments to overall budgets.
- 1.2 Following the preparation of the draft 2025/26 Annual Plan budgets, there has been a detailed review of the proposed capital works programme to confirm the project budgets and the deliverability of the overall programme. As a result of this review, several changes have been recommended as set out in this report. Only essential changes have been proposed, for example where the change is required to obtain or maintain compliance, has an external partner / community engagement requirement or to meet a key level of service, with the aim of minimising any net rating impact. The overall rating level has been considered alongside the rating impact on the individual scheme, which shows that the net increase is minor.
- 1.3 The district average proposed percentage rate change, due to all staff submissions across all Council departments has been considered to ensure that the total rate change is in line with the increase signalled in the draft 2025/26 Annual Plan that was consulted on with the community.
- 1.4 An assessment has been undertaken across the Council departments to ensure the proposed body of work is deliverable. This considers the volume of work against the resources available. Where appropriate some capital works projects have been deferred to offset other increases to ensure each project, and the overall programme is deliverable. It has been concluded that each Council department has the capacity to deliver the combined body of work proposed in the 2025/26 financial year.
- 1.5 The programs/projects within this report relate to:
  - 154 Eastbelt Cricket Oval
  - Woodend Beach Domain (car park, playground and toilet)
  - Pegasus Community Centre

- 1.6 Staff are proposing that budget for the 154 Eastbelt Cricket Oval should be realigned to sit entirely within year three of the current Long-Term Plan. This would see \$255,500 deferred from 2025-26 to 2026-27 (the third year of the current Long-Term Plan). This reflects current progress on this project, noting it was a cost share alongside Cricket (both Canterbury and Canterbury Country) to establish a second wicket / oval at 154 Eastbelt alongside the current Mainpower Oval.

Staff are currently in discussions with Cricket regarding funding for the project. As these discussions are ongoing and additional work remains, such as design, community engagement, and preparation, it is advisable to defer this budget to year three.

- 1.7 Staff are proposing that elements of the Woodend Beach Domain project (involving renewals to car park, toilet and playground) see \$100,000 put into year three of the Long-Term Plan (2026-27). This adjustment accounts for potential residual funding required post-construction, ensuring resources align with the corresponding financial year.
- 1.8 The program of works for the Pegasus Community Centre is proposed to have a staged approach as this currently all resides within the current financial year. There has been progress on this program with land purchase agreements, stakeholder and community engagement along with detailed design and regular Project Control Group meetings. Following the project plan process, current timelines indicate that some funding will be required in year three of the Long-Term Plan (2026-27).

This is demonstrated in the proceeding table.

PJ		Current Budget	Proposed Budget - (Before Carryovers)			
		24/25	Total all yrs	24/25	25/26	26/27
101769	Land Purchase Pegasus CC	\$ 1,896,000	\$ 1,096,000	\$ 1,096,000	\$ -	\$ -
102414	Pegasus Community Centre (growth)	\$ 1,360,000	\$ 1,680,000	\$ 130,000	\$ 1,085,000	\$ 465,000
102415	Pegasus Community Centre (LOS)	\$ 2,040,000	\$ 2,520,000	\$ 200,000	\$ 1,625,000	\$ 695,000
	Subtotal	\$ 5,296,000	\$ 5,296,000	\$ 1,426,000	\$ 2,710,000	\$ 1,160,000
25/26 Annual Plan figures - before carryovers						

The table demonstrates for the overall program, that a total of \$2,710,000 is required in 2025-26 and a further \$1,160,000 in 2026-27. The drivers of the budget are split between growth and Level of Service (LOS).

Attachments:

NIL

## 2. **RECOMMENDATION**

**THAT** the Council

- Receives** Report No. TRIM number. 250508080952
- Approves** the proposed change of the 154 Eastbelt Cricket Oval project by moving \$255,500 from year two of the Long-Term Plan (2025-26) into year three of the Long-Term Plan (2026-27).
- Approves** the proposed change of the Woodend Beach Domain project (that includes the car park, toilet and playground) by having \$100,000 available in year three of the Long-Term Plan (2026-27).
- Approves** the proposed change of the Pegasus Community Centre project by having a budget in year two of the Long-Term Plan (2025-26) of \$2,710,000.00.

- (e) **Approves** the proposed change of the Pegasus Community Centre project by having a budget in year three of the Long-Term Plan (2026-27) of \$1,160,000.00.
- (f) **Notes** that a detailed review of the draft 2025/26 Annual Plan budgets has been undertaken, and only essential changes have been proposed to confirm the project budgets and the deliverability of the overall programme, such that the net overall rating impact is minor.
- (g) **Circulates** this report to the Rangiora Ashley and Woodend Sefton Community Boards for their information.

### 3. **BACKGROUND**

- 3.1. As part of reviewing the 2025/26 capital works programme for Greenspace some projects have been identified that require timing changes to when budget is available. It should be noted this is not a change to the overall budget rather an indication of when funding is expected to be required due to forecasting and project planning.
- 3.2. Each project included within this list has had a form of delay due to either external relationships, land negotiation and / or the need for specialist advice which has seen a change in process during the financial year.
- 3.3. Staff have been working directly with the new General Manager at Canterbury Cricket to work on a funding agreement. These meetings have indicated that Canterbury Cricket is in review of what it had agreed to and is reviewing projects it had originally lined up. Staff are continuing to work with Cricket (both Canterbury and Canterbury Country) to establish a funding agreement so this can be brought back to Council in a report within the current term. This relates to the project at 154 Eastbelt as Waimakariri District Council has only agreed to fund the project based on it being a cost share with Cricket.
- 3.4. Woodend Beach Domain has three projects lined up for the 2025-26 financial year. This includes renewals to the car park, toilets and playground. The Woodend Sefton Community Board view this project as a priority and expect it to be delivered within the coming financial year. Staff are working to realise this and will be presenting a timeline back to the Community Board. This project has a partnership with Whitiora as it involves the playground being located on Te Kōhaka o Tūhaitara Trust land. Staff anticipate that there will likely be some cash flow required in year three of the Long-Term Plan as residual elements are tidied up post construction.
- 3.5. Staff have been working alongside the Pegasus Community Centre Project Control Group during the current financial year. This partnership with the community has seen progress on the project including community engagement around its placement and design, the land negotiation and acquisition as well as ongoing detailed design decisions. This has resulted in a detailed project plan which indicates a forecast highlighting the need for funding across both the remaining two years of the Long-Term Plan cycle, this being 2025-26 and 2026-27.

### 4. **ISSUES AND OPTIONS**

#### 4.1. **Capital Project Deferrals**

The Council retains the following two options in relation to this report.

**Option one** is the staff recommendation which would see the budgets moved as per table one below.

Project	Budget change	Year	Reason to defer
154 East Belt Cricket Oval	\$255,500	2026-27	Staff are continuing to liaise with Canterbury Country and Canterbury Cricket on the cost share arrangement



			of this project, noting that Council agreed to this in the 2024 Long Term Plan as a cost share. Cricket have yet to determine there funding strategy which leads staff to believe that progress on this project would likely not come into effect until year three of the 2024 Long Term Plan.
Woodend Beach Domain project (car park, toilet and playground renewal)	\$100,000	2026-27	Staff believe there will need to be residual funds post construction allocated in year three of the 2024 Long Term Plan. It is likely that there would be ongoing costs associated with the three assets which would need to be resolved beyond the 2025-26 financial year. There is a risk of seasonal issues given the car park and playground elements are likely going to occur in the autumn of 2026.
Pegasus Community Centre	\$2,710,000	2025-26	This relates to detailed project planning that has forecast cash flow and the required spend over year two of the 2024 Long-Term Plan.
Pegasus Community Centre	\$1,160,000	2026-27	This relates to detailed project planning that has forecast cash flow and the required spend over year three of the 2024 Long-Term Plan.

- 4.2. **Option Two** maintains the current budgets without changes. Alternatively, staff would provide ongoing reports throughout each project's duration, allowing for individual consideration as needed.

Option Two is not recommended by staff, as project planning indicates that some budget adjustments will likely be necessary in year three based on cash flow forecasting. Making these changes now would reduce the need for future reporting on each project while aligning with their current status.

#### **Implications for Community Wellbeing**

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.3. The Management Team has reviewed this report and support the recommendations.

## **5. COMMUNITY VIEWS**

### **5.1. Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

It should be noted that Woodend Beach Domain project has specific links with Whitiōra who are assisting with the design of this project due to the inclusion of Te Kōhaka o Tūhaitara Trust land.

### **5.2. Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Where there are communities of interest or groups with specific projects, Greenspace has been working directly with organisations.

154 Eastbelt is noted as a partnership project between Waimakariri District Council and Canterbury Country Cricket alongside Canterbury Cricket.

The Woodend Beach Domain project is of particular interest to the Te Kōhaka o Tūhaitara Trust as well as the Woodend Sefton Community Board.

Pegasus Community Centre has a Project Control Group (PCG) established that meets regularly, this has members from the community and includes organised groups such as the Pegasus Residents Association Inc and the Waiora Links Group.

### 5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

Staff will manage community expectations on what is to be delivered and where any deferrals have been suggested. One of the key tools available to Greenspace in the coming year will be to ensure engagement with communities of interest and ensure Community Boards have access to timelines for programs / projects of work.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

There are financial implications of the decisions sought by this report. Whilst this does not change the overall financial program, the report does have changes in cash flow and when funding is expected to be drawn on. The changes are based on expected forecasts and staff are looking to alert Council early of this by bringing it to the Annual Plan Deliberations for consideration.

These budgets are included in the Annual Plan/Long Term Plan.

### 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

### 6.3 **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

It should be noted that at its most recent meeting, Members of the Woodend Sefton Community Board noted the desire and expectation to see the Woodend Beach Domain project underway and completed. This was noted after staff had made the comment at the Board meeting during its capital update that this project was hoped to be delivered in 2025-26. Any delay to this would cause reputational risk and not meet the expectations of the community and or community board.

### 6.3 **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

## 7. **CONTEXT**

### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

**7.2. Authorising Legislation**

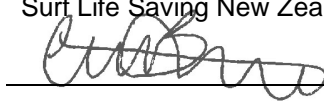
Local Government Act details the process on Annual Plans and Council's setting its budget.

**7.3. Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

**7.4. Authorising Delegations**

As per the delegation of the Local Government Act, Council has the authority to approve the budgetary changes recommended within this report.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR / DECISION****FILE NO and TRIM NO:** RES-20: 250508081207**REPORT TO:** COUNCIL DRAFT ANNUAL PLAN DELIBERATIONS 2025**DATE OF MEETING:** 28<sup>th</sup> May 2025**AUTHOR(S):** Grant MacLeod (Greenspace Manager)**SUBJECT:** Surf Life Saving New Zealand submission (point number 730.1)**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)
  
 General Manager

  
 Chief Executive
**1. SUMMARY**

- 1.1. The purpose of this report is for Council approval to allocate additional budget to Surf Lifesaving New Zealand and approve additional dates for lifeguarding that they have proposed in their submission to the Draft Annual Plan for 2025-26.
- 1.2. During the 2024 Long Term Plan process, both the Pegasus Residents Group Inc and the Woodend Sefton Community Board requested an increase to the patrol season for the Waikuku and Pegasus beaches. At its 3<sup>rd</sup> September 2024 meeting, Council approved an increase in budget for the 2024-25 season.
- 1.3. The report will update Council on key statistics for Surf Life Saving New Zealand so Council can better understand if further funding would be required to extend the patrol seasons. Data for this has been supplied by Surf Life Saving New Zealand (including budget required to extend the season), data capture from counters at the vehicle entrances as well as a community member who has been collecting data as a volunteer over the last few seasons. This data has been collated to assist Council in understanding the views of the local community whose representatives have requested an extended patrol season.
- 1.4. Presently the budget would allow for a total of 99 patrol days at a cost of \$120,690. Surf Life Saving New Zealand have provided the cost of what an increase patrol period of 110 days would be \$162,192. This requires an additional \$41,502 per annum to cover this patrol increase (an increase of 0.04% on 2024-25 rates). Surf Life Saving New Zealand have indicated within their submission that they wish to have this add to the grant with inflation allowed for as well as living wage costs.
- 1.5. The patrols cover three beaches, Pegasus, Waikuku and Woodend over the traditional school holiday summer period. All three beaches are within the Woodend Sefton Community Board boundary. The increase to 110 patrol days allows for 40 days at Waikuku (eight weeks, with weekends serviced by volunteers) and 35 days each for Pegasus and Woodend (5 weeks full service). In the most recent season, Surf Life Saving New Zealand has recorded nine rescues and 19 first aid interventions with a total headcount of 65,000 users across the three beaches.
- 1.6. It should be noted that the 2024-25 summer season was relatively wet throughout the traditional holiday period. The weather does have an impact on the community's use of open space areas, and this is true for coastal recreation such as beach goers. The data

however and continued desire of local community representatives (most notably the Woodend Sefton Community Board) does show there is demand for these services.

- 1.7. Growth in the coastal district means we have an increase in near by residents which will naturally see higher numbers of people accessing the coastal areas. This is noted in the demand for renewal of assets such as car parking, toilets and changing rooms in the coastal areas. Pegasus has had toilet and change rooms put in place, as well as a seasonal life guard tower between 2018 and 2024, whilst there is improvement works planned for Woodend toilet, changing room and car park in the 2025-26 financial year. Waikuku Beach has some funding for car park and accessibility renewals, however this does not include a toilet renewal and presently there are no publicly available changing rooms. All of this indicates an ongoing demand for usage of the beach areas, particularly during the summer period. It should be noted that both Woodend beach and Waikuku beach have camp grounds with good occupancy numbers over the same period.
- 1.8. Surf Life Saving New Zealand (SLSNZ) is the leading beach and coastal safety, drowning prevention and rescue authority in Aotearoa. Council funds this service occurring in our district given the charitable status of SLSNZ. It is Council's directive which sets the length of the season and SLSNZ have demonstrated a willingness to extend patrol periods based on what is requested of them via staff and Elected Member reports.
- 1.9. During the 2024 Long Term Plan submissions, Council received requests from the Pegasus Residents Group Inc and the Woodend Sefton Community Board to extend the staffed lifeguard dates by two weeks. The requested time extension alongside unpredicted living wage cost increases of 9% resulted in a report to Council in September 2024 to increase the operating grant for the 2024-25 summer season from \$118,000 to \$140,000. No following years budgets were adjusted at the time to accommodate the required increases. This means that the current allocation in the LTP for the 2025-26 annual year and those following remain well below what is required to provide the service.
- 1.10. The recommendations below reflect what Surf Life Saving New Zealand believe is the amount required to move to a 110-day patrol. Each year an assessment is undertaken which analysis the data regarding rescues and interventions undertaken in the previous season. As the population in the district increases the number of people using the districts beaches is also increasing. This is resulting in more rescues and interventions requiring additional resource and extended service provision. This has been considered when recommending the extended service days requested for the upcoming season and the final figure of \$162,192.

Attachments:

- i. 2024-25 Surf Life Saving New Zealand report. Trim: 250508081205

## 2. **RECOMMENDATION**

**THAT** the Council:

- (a) **Receives** Report No. 250508081207
- (b) **Approves** an additional budget allocation of \$41,502 for Surf Life Saving New Zealand to extend the patrol season from 99 to 110 days, with annual inflation adjustments to be incorporated into future budgets.
- (c) **Notes** that a budget of \$120,690 (excluding GST) is currently allocated to Surf Life Saving New Zealand for the 2025/2026 financial year.
- (d) **Notes** that the proposed funding increase would result in a total budget of \$162,192 for the upcoming season, with inflationary adjustments applied annually for the duration of its inclusion in the budget.

- (e) **Notes** that the additional funding is classified as a community grant, financed through rates, leading to a 0.04% increase in the rating.
- (f) **Notes** staff will continue collaborating with Surf Life Saving New Zealand and the Woodend Sefton Community Board to finalize patrol dates and communicate relevant details to the wider community.
- (g) **Notes** that staff will report back to Woodend Sefton Community Board the exact dates of the upcoming season by its August 2025 meeting.

### 3. **BACKGROUND**

- 3.1. Long Term Plan submissions were received from the Pegasus Residents Group Inc and the Woodend Sefton Community Board to extend the staffed lifeguard dates by two weeks. This extension was supported by Council at its September meeting in 2024. This saw additional days added to the patrol season for the summer period between December 2024 – January 2025.
- 3.2. The Woodend Sefton Community Board and interested members of the public (in particular the volunteers who carry out data recording at the beaches) were keen to see further weekends catered for towards the end of January and potentially the start of February. This is due to anecdotal evidence that people are still visiting the beach during this period and community leaders believe they would benefit from an extended patrol season.
- 3.3. Staff received the annual Surf Life Saving New Zealand seasonal report in May 2025 that outlined there was a total of 65,000 visitors to the three patrolled beaches during the season. This saw a total of nine rescues and 19 first aid interventions.
- 3.4. Surf Life Saving New Zealand (SLSNZ) is the leading beach and coastal safety, drowning prevention and rescue authority in Aotearoa. SLSNZ delivers proactive lifeguarding and essential emergency rescue services, along with a range of public education beach safety programmes, member education, training and development, and is a highly respected sport.
- 3.5. SLSNZ services are carried out as a charity and rely on the generosity of the public, commercial partners, foundations and trusts for donations and financial contributions to lead and support lifeguarding services. SLSNZ represents 74 surf lifesaving clubs with 18,000+ members, including more than 4,500 volunteer Surf Lifeguards. Lifeguards patrol over 80 locations each summer and provide emergency call-out rescue services throughout Aotearoa, saving hundreds of lives each year and ensuring thousands return home safe after a day at the beach.
- 3.6. SLSNZ vision is that 'no one drowns at the beach in Aotearoa New Zealand' and their purpose is to 'save lives, develop and support great New Zealanders and ensure the safety of our community's' at the beach and on the water'.
- 3.7. The Waimakariri catchment is made up of 62 volunteer Lifeguards who update their qualifications at the start of each season through their local surf club. SLSCNZ employs 15 lifeguards to work across the Waimakariri catchment. These lifeguards come from clubs throughout the Canterbury region.
- 3.8. Lifeguards are provided at Waikuku, Pegasus, and Woodend beaches during the summer season. These are both volunteer and paid lifeguards. The Waikuku Beach has have paid lifeguards during the week and public holidays and volunteer lifeguards in the weekends. Woodend and Pegasus have paid lifeguards during weekdays and weekends.

- 3.9. SLSNZ have submitted to the current draft annual plan to outline funding they would require if Council supported a move from 99 days of patrol to the extended period of 110 days. This would see
- 3.10. At the time when the LTP submission was received, Council had not yet obtained the statistics and recommendations from SLSNZ. This resulted in Council allocating \$118,090.00 to SLSNZ until further information was received. Staff contacted SLSNZ for comment on current costs and what it would cost to extend the season which has since been received, resulting in this report being brought back to Council seeking additional budget. This has indicated that SLSNZ require an increase of \$41,502 to carry out 110 days compared with the currently budgeted 99 days.
- 3.11. SLSNZ have provided a Paid Lifeguard Service Request which includes lifeguard date recommendations, cost implications, service delivery and history and a Club Coastal Safety Report for Waikuku, Woodend, and Pegasus beaches.

#### **4. ISSUES AND OPTIONS**

- 4.1. Option 1: Approve additional budget of \$41,502 for Surf Lifesaving New Zealand to allow for 110 days of lifeguard services.

Council staff recommend this option as it allows surf lifesaving services to be carried out. Funding ensures the safety of our beach users during the recommended patrolled period. The Pegasus Residents Group, and the Woodend Sefton Community Board would like the dates shifted to better cover the summer season, particularly in January. SLSNZ have said if an extension is chosen, this could be delivered based on need and could be ad hoc based on weather forecasts, bookings at the local campground and the ability to retain staff. See below alternative dates and their cost implications. Shifting the lifeguard patrol dates later by one or two weeks will have the same cost implications as the recommended dates from SLSNZ. This option will allow staff to work with SLSNZ to select the most appropriate dates.

This option would allow for a total of 40 days patrol at Waikuku Beach (eight weeks with weekends serviced through volunteers), with 35 days for both Pegasus and Woodend Beaches (five weeks full service).

Staff recommend that Council approves what budget is available and then staff will work with SLSNZ to determine the best dates to serve the needs of the community based on feedback received by the Community Boards as noted in the table below.

- 4.2. Option 2: Decline additional budget and keep the current budget of \$120,690.00.

Council staff do not recommend this option as it does not support the growth of the coastal community's and what community leaders are indicating is needed during this period. SLSNZ have indicated that there is sufficient evidence available to extend the season and they are open to organising this for the coming season and beyond. SLSNZ have indicated that they will continue to deliver services as instructed by Council including if the recommended extension is not supported. Ideally to keep beach goers safe, there would be an extension to the season, which may in turn provide longer employment for the seasonal work force who undertake coastal life guard duties for Surf Life Saving New Zealand.

#### **Implications for Community Wellbeing**

There are positive implications on community wellbeing by the issues and options that are the subject matter of this report. This proposal will provide ongoing support for community beach activities and help ensure the safety of beach users in our community.

- 4.3. The Management Team has reviewed this report and support the recommendations.

## 5. **COMMUNITY VIEWS**

### 5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

### 5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. This includes surf lifesaving clubs such as Waikuku Beach Surf Life Saving Club who provide lifeguards and surf lifesaving services to the community, along with sports opportunities for all ages of the community. The Pegasus Residents Group Inc have stated support in previous Long Term Plan discussions, and the volunteers who do data collection have indicated their preference to see longer patrol seasons including a recent deputation to the Woodend Sefton Community Board April 2025 meeting.

### 5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. Surf Lifesaving New Zealand provide a community good by supplying lifeguards during the summer season to ensure everyone can have fun at the beach with peace of mind that lifeguards are providing patrol services.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

There are financial implications of the decisions sought by this report.

The budget recommendation is not currently included in full through the draft annual plan budget. This recommendation sees an additional \$41,502 sought to extend the services from 99 days to 110 days, this equating to a rates increase of 0.04%.

The current budget allocation to cover the 99 days is \$120,690, compared to the recommendation of the report to increase this to 110 days at \$162,192 with inflation added each year.

### 6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts. The growth of beach use does have some sustainability impacts, noting that the beach and coastal areas are a dynamic environment and the increased use by people will naturally see further demand on infrastructure and the corresponding natural environment. This will occur with or without the SLSNZ patrols being extended and reflects the accessibility to a larger population of the three beach areas in question.

### 6.3 **Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report. Risks to the community would be reduced as funding keeps lifeguards at the beach to protect our community.

### 6.3 **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report. Funding improves health and safety at Waimakariri beaches as it allows the lifeguards and surf lifesaving staff to keep the community safe.

## 7. **CONTEXT**

### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.



## 7.2. **Authorising Legislation**

Local Government Act

## 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

### Environmental

1. Our communities can access and enjoy natural areas and public spaces.

### Economic

2. Enterprises are supported and enabled to succeed.
3. There is access to meaningful, rewarding, and safe employment within the district.
4. Our district recognises the value of both paid and unpaid work.

### Social:

5. Our community groups are sustainable and able to get the support they need to succeed.
6. Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.
7. Council commits to promoting health and wellbeing and minimising the risk of social harm to its communities.

## 7.4. **Authorising Delegations**

Council had delegated authority to approve the recommendations in this report.



**SURF LIFE SAVING®**  
NEW ZEALAND

# Waimakariri District Council

## Beaches

**Surf Lifesaving - Paid Lifeguard Service Report**  
**2024/2025**



Surf Life Saving New Zealand's (SLSNZ) vision is that 'No one drowns at the beach in Aotearoa New Zealand' and our purpose is to save lives, develop and support great New Zealanders and ensure the safety of our community's at the beach and on the water'.

Surf Life Saving New Zealand is the national association representing 74 surf lifesaving clubs with 18,000+ members, including more than 4,500 volunteer Surf Lifeguards. SLSNZ is the leading beach and coastal safety, drowning prevention and rescue authority in Aotearoa.

We are truly unique, delivering proactive lifeguarding and essential emergency rescue services, a range of public education beach safety programmes, member education, training and development, as well as a highly respected sport.

## **SERVICE BACKGROUND & PURPOSE**

Our purpose is to save lives, develop and support great New Zealanders and ensure the safety of our community's at the beach and on the water.

The Service we deliver in the Waimakariri District Council catchment ensure that we are delivering on our purpose and support on of the many pillars that make up our vision " no on drowns at the beach in Aotearoa New Zealand.

The Waikuku Beach surf life saving service starting in 1975 has been in place for a number of years both in a paid and Voluntary aspect. The paid service has been delivered with the support of the council and the voluntary service by the clubs and its many membership.

The Woodend Beach service has been in existence for a number of year with a number of incarnations of facilities from nothing to the "tardus" to what is in place now the "chair" this service has been though out its time a paid seven day a week service.

The Pegasus Beach service has been in place for since the road was pushed through from the village. The original concepts for the area were layout by Bob Robertson where amazing. The service started and had a reset with delivery and now patrols out of a council supplied mobile patrol tower.

The Pine Beach service has not been in place for a number of years and since post earthquakes and the final removal of the old clubhouse not considered a need for a return in the near future

# FATAL DROWNING SNAP SHOT - CANTERBURY

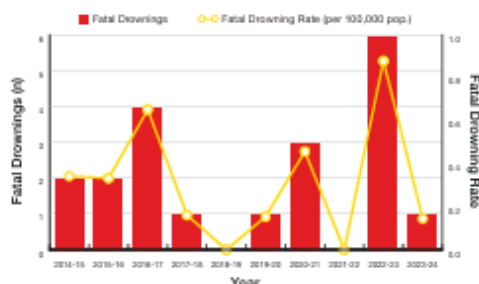
We, Surf Life Saving New Zealand, are saying “enough is enough”. No more unnecessary deaths from drowning on our beaches and along our coastline. The statistics represented in the Figures below have been drawn from the National Beach & Coastal Safety Report, 10-Year Overview / 2014-24 & 1-Year Overview / 2023-24. This report is our way of drawing a line in the sand.

## CANTERBURY / WAITAHA

**Figure 7.40**

**2014-24: Canterbury Region Beach and Coastal Fatal Drownings and Fatal Drowning Rate per 100,000 Population (n=20).**

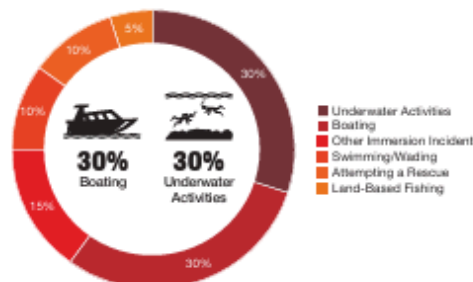
During 2023-24, there was one beach and coastal drowning fatality within the Canterbury Region, which is lower than the ten-year average of two per year. The 2023-24 fatal drowning rate (0.14 per 100,000 pop.) was less than the ten-year average (0.31 per 100,000 pop.).



**Figure 7.41**

**2014-24: Canterbury Region Beach and Coastal Drownings by Activity (n=20).**

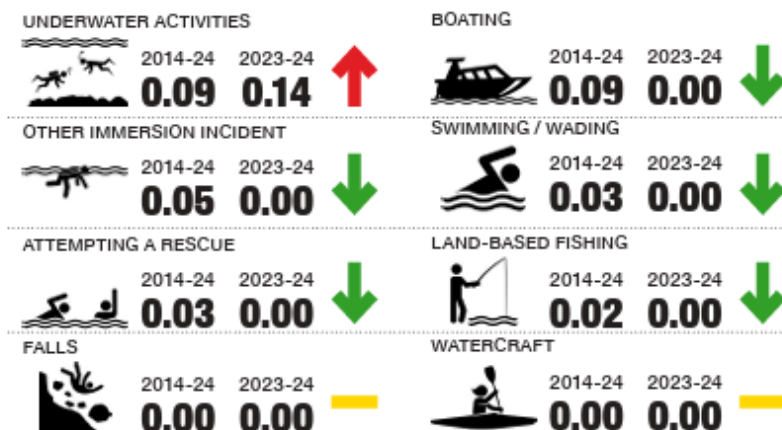
Within the Canterbury Region during 2014-24, the majority of beach and coastal drowning fatalities occurred during underwater activity (n=6) and boating (n=6).



**Figure 7.42**

**Comparison of Beach and Coastal Fatal Drowning Rates (per 100,000 pop.) by Activity in the Canterbury Region: 2014-24 (ten-year average) and 2023-24.**

Within the Canterbury Region the 2023-24 fatal drowning rates (per 100,000 pop.) for underwater activity was greater than its respective ten-year average.





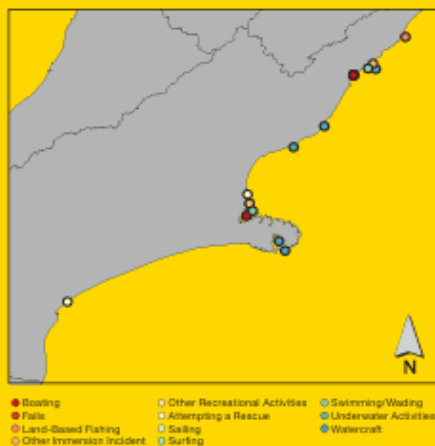
# FATAL DROWNING SNAP SHOT - CANTERBURY

We call on those who have the authority, the legal or the moral responsibility, to work with us and our drowning prevention partners to stop the death toll from getting worse, and to reduce it to a level where we can be proud as an island nation to say 'we have no preventable drownings on our beach and coastal areas'.

New Zealand has a 70% HIGHER Beach and Coastal Fatal Drowning rate per capita, compared to Australia. Our Fatal Drowning Toll is something every New Zealander should see as a national tragedy and we all have a responsibility to address.

## FATAL DROWNING SNAPSHOT

### 10-YEAR OVERVIEW | 2014-24



**TOTAL FATAL DROWNINGS: 20**

AVERAGE FATAL DROWNINGS

**2**

PER YEAR

AVERAGE FATALITY

**0.31**

PER 100,000 POPULATION



**70%**  
MALE

**30%**  
FEMALE



#### KEY DEMOGRAPHIC

AGE / GENDER

**35-54**

YEAR-OLD MALES

ACTIVITY



UNDERWATER ACTIVITIES

### 1-YEAR OVERVIEW | 2023-24

FATAL DROWNINGS

**1**

AVERAGE FATALITY

**0.14**

PER 100,000 POPULATION

FATAL DROWNINGS BY LOCATION



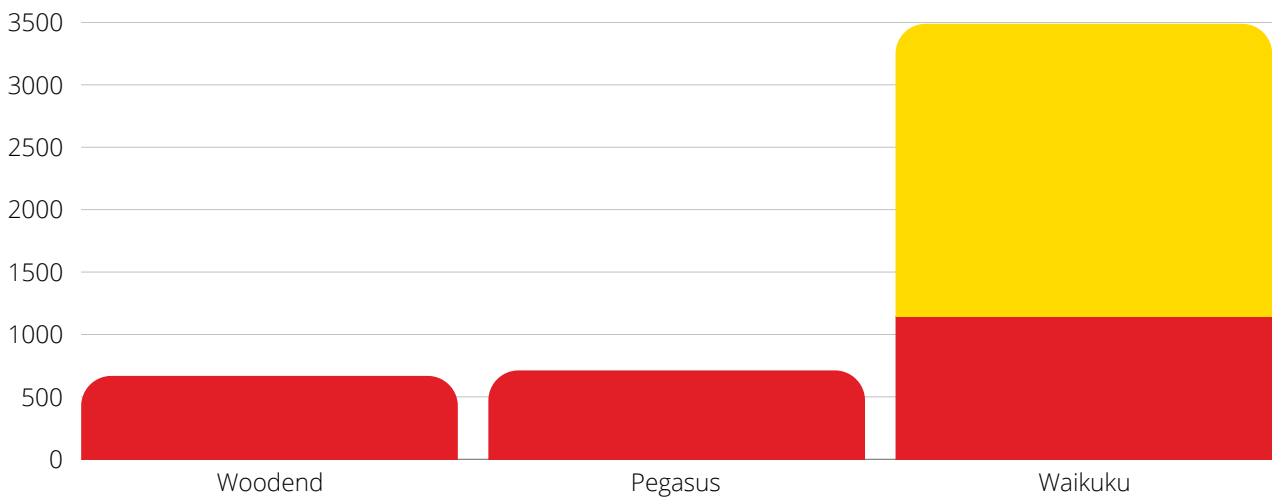
FATAL DROWNINGS BY ACTIVITY



# LIFEGUARD OPERATIONS SNAPSHOT

During the 2024-2025 season Surf Life Saving patrolled both a volunteer and a paid service throughout the summer at Woodend, Pegasus and Waikuku. Paid lifeguards on the weekdays and holiday weekends and Volunteers on the weekends from mid November to mid March

*Yellow = Volunteer Lifeguards 2345*  
*Red = Paid Lifeguards 2524*



2,345

Voluntary Patrol Hours

2,524

Paid Lifeguard Hours



5,707

Total Hours

131

Patrolling Members

43.57

Average Hours

Our Volunteer lifeguarding workforce in the Waimakariri catchment is made up of 76 Lifeguards who update and refresh their qualifications at the start of each season through their local Surf Club.

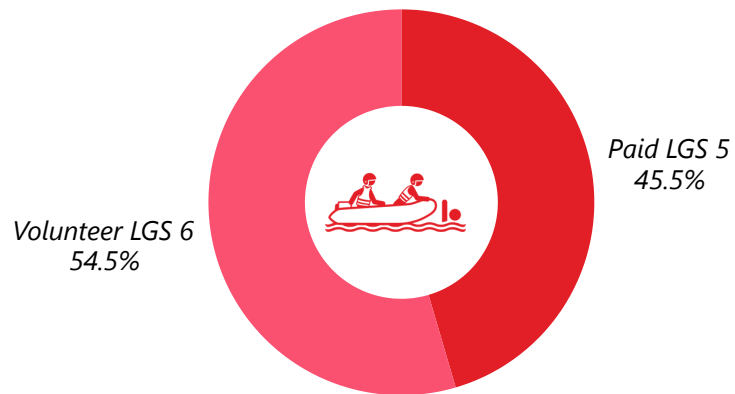
Surf Life Saving New Zealand employs 15 Lifeguards to work across the Waimakariri catchment and had 10 lifeguards working at any one time. These guards come of clubs throughout the Canterbury region







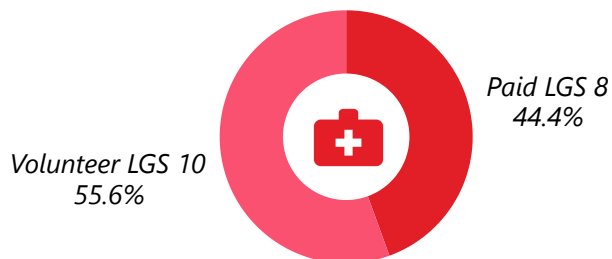
# LIFEGUARD OPERATIONS SNAPSHOT



## 11 Rescues = Lives Saved

The statistics shown cover the WDC patrolled beaches and show the breakdown between contract lifeguard services and the volunteer services (weekend services) in the area.

11 Rescues were carried out across the Waimakariri Region which resulted in a direct life saved, if Surf Lifeguards did not intervene the person would have likely drowned.

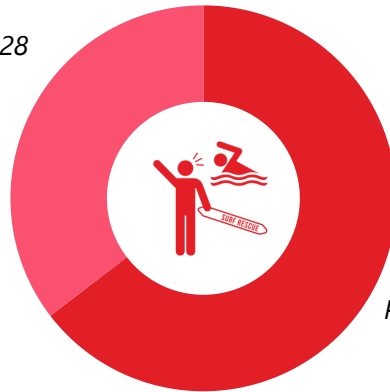


Surf Lifeguards also attended to a number of first aid incidents, 1 of which were major and required hospital treatment. Minor first aids are recorded for people who received first aid but did not need to go to hospital.

## 18 First Aids

# LIFEGUARD OPERATIONS SNAPSHOT

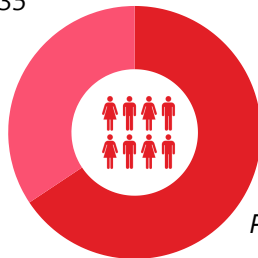
Volunteer LGS 328  
35.4%



Paid LGS 598  
64.6%

## 926 Preventive Actions (PA)

Volunteer LGS 2635  
34.3%



Paid LGS 5038  
65.7%

## 7673 People Involved in PAs

The statistics shown cover the WDC patrolled beaches and show the breakdown between contract lifeguard services and the volunteer services (weekend services) in the area.

Preventive Actions are actions taken by Surf Lifeguards to reduce harm or risk to members of the public, these include moving the flags to a safer area and talking to people about the dangers.

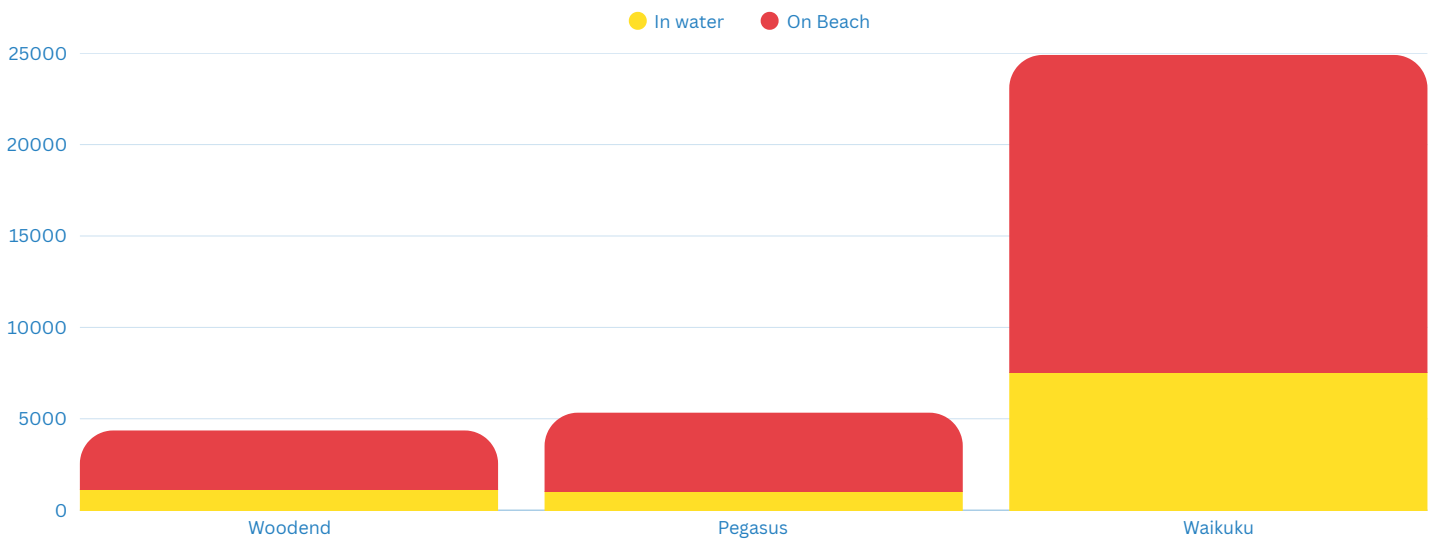
Each year Surf Lifeguards interact with over 7,500 people educating them on the local hazards and dangers. Without these preventive actions, more people would likely get into trouble.

# LIFEGUARD SERVICE DELIVERY 2024-2025

Southern Region, like the rest of New Zealand is surrounded by sandy beaches and sparkling harbours. With many kilometres of pristine coastlines, you simply can't avoid spending some time on, in or near the water, it's our nation's favourite playground! below are total head counts for the service.

With over 34597 hourly recorded individual head counts over the season in the Waimakariri District Council catchment. this is based on a total in water head count of 9752 and a beach head count of 24845

That is over 34597 people travelling through or to the beaches in the Summer months. If we took a 50% of that there is 17000 people who have travelled , engaged and enjoyed the service provided at local Beaches. this is a quarter of the population of the Waimakariri District, or close to the population of Rangiora.



# EMPLOYMENT & ASSESSMENT PROCESSES

Nationally, Surf Lifeguard positions are advertised centrally from SLSNZ during July and August for the coming summer. Applicants are then screened to ensure that they are appropriately qualified and able to legally work in NZ.

Those that meet the standard are invited to attend an assessment day at a location that suits them (SLSNZ offers multiple assessment locations and dates across the country). Local assessments were run in Christchurch at the Council Aquatics facilities and in Dunedin with the remaining candidates from around New Zealand sending in times which had been signed off by an endorsed assessor.

Basis of Overall Assessment:

- Experience Assessment – Completed on application
- Swimming Competency - 400m Pool Assessment
- Theory and Cognitive Assessment - Theory Test
- Cardiovascular Fitness Assessment – 3km Run
- Personality and Attitude Assessment

Basis of Lifeguard Appointments:

There are three factors we consider in lifeguard appointments:

- The performance of the candidate on assessment day
- Current qualifications held and determination of the candidate to upskill before, during and post season.
- Past seasons Performance reviews

Southern Region employed 86 Surf Lifeguards, and had a peak of 56 lifeguards working at any one time (inclusive of the Waimakariri and Dunedin areas).

These lifeguards were required to pass basic fitness competencies prior to commencing seasonal employment in a range of leadership roles across the area.

A combination of Fixed Term and Casual Contracts were given to guards primarily based on the roster offered to each individual and also encompassing each individual's qualifications, experience and their performance at the assessment day.

Before commencing lifeguarding services, each lifeguard is required to attend a training induction day with other lifeguards from the area they are rostered to work.

# STAFFING STRUCTURE



# RECOMENDATIONS

Waikuku - that the service runs from the 15 December 2025 through to the 6<sup>th</sup> of February 2026

This will be supported by the volunteer weekend service from the 8<sup>th</sup> of November 2025 through to the 15<sup>th</sup> of March 2026.

Pegasus - that the service runs from the 22<sup>nd</sup> December 2025 through to the 25<sup>th</sup> of January 2026.  
This is a fully funded Council service

Woodend - that the service runs from the 22<sup>nd</sup> December 2025 through to the 25<sup>th</sup> of January 2026.  
This is a fully funded Council service

<b>Waimakariri</b>				Living Wage	28.95	
<b>Regional Lifeguard Programme</b>						
<b>Expenditure (excluding GST)</b>						<b>2025</b>
<b>Wages</b>						
Wages						102,562.00
<b>Stat Holiday Wages</b>						
Christmas Day, Boxing Day, New Years Day, Day after New Years.						
<b>Regular &amp; Stat Holiday Wage Sub Total</b>						14,684.00
						<b>117,246.00</b>
					Holiday pay	9,379.68
					Kiwisaver	3,798.77
					ACC	2,405.89
					<b>SUBTOTAL</b>	<b>132,830.34</b>
<b>Travel Expenses</b>	<b>Days</b>	<b>\$ per Day</b>				
Regional Lifeguard Supervisor	50.00	50.00		2,500.00		
					<b>SUBTOTAL</b>	<b>2,500.00</b>
<b>Uniforms</b>						
<b>Uniform Item</b>		<b># of guards</b>	<b>Cost per guard</b>	<b>Total cost per item</b>		
total Uniform		11.00	283.24	3,115.64		
					<b>SUBTOTAL</b>	<b>3,115.64</b>
<b>Training</b>						
Inductionand training	2 days					
					<b>SUBTOTAL</b>	<b>5,536.00</b>
<b>Equipment/Supplies/Facilities</b>						
<b>Lifeguard Equipment</b>	<b>Lifeguards</b>	<b>Cost Each</b>		<b>Total cost per item</b>		
Equipment across season	11.00	315.00		3,465.00		
<b>Hire of Club Equipment/Hire of Clubroom Facilities</b>				-		
(Includes Quad bike/Tractor/IRB/Defib etc)					<b>SUBTOTAL</b>	<b>3,465.00</b>
					<b>TOTAL</b>	<b>147,446.98</b>
<b>Administration</b>						
(All admin costs and any additional hours required)(10%)						14,744.70
					<b>TOTAL SERVICE EXPENDITURE</b>	<b>162,191.68</b>





**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** CUS-03-06/250501075152**REPORT TO:** COUNCIL**DATE OF MEETING:** 27 May 2025**AUTHOR(S):** Maree Harris, Customer Services Manager**SUBJECT:** Fees and Charges – Adoption of the fee changes to take effect from 1 July 2025**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)  
General Manager  
Chief Executive**1. SUMMARY**

- 1.1. This report requests that the Council approves the changes to fees and charges to take effect from 1 July 2025.
- 1.2. There are no changes to the schedule that was approved for consultation with the Draft Annual Plan in March 2025.
- 1.3. In the previous two years Council has approved the fees and charges at the deliberations meeting rather than at the adoption meeting in mid-late June. The benefit of the earlier adoption allows a reasonable timeframe for staff to update application forms, change the website and load the new fees into the computer system.

**Attachments:**

- i. Updated schedule of changes to fees and charges to take effect from 1 July 2025. (Extract from Annual Plan 2025/2026). TRIM 250317044632

**2. RECOMMENDATION****THAT** the Council:

- (a) **Receives** Report No. 250501075152.
- (b) **Approves** the schedule of changes to fees and charges to be included in the Annual Plan 2025/2026 and to take effect from 1 July 2025.

**3. BACKGROUND**

- 3.1. Changes to Council fees and charges arising from consideration of the 2025/2026 budgets are included in the attached schedule. An inflation adjustment of 3.3% has been added to most fees and a comparison made with similar Councils fees.

**4. ISSUES AND OPTIONS**

- 4.1. Budgets for 2025 2026 have been set based on the new fee schedule.
- 4.2. There are no changes to the schedule that was approved for consultation with the Draft Annual Plan in March 2025.
- 4.3. Earlier approval of the fee schedule allows additional time to update systems, forms and the website prior to the start of the new financial year. It also allows application forms for dog registration to be sent out earlier, allowing more time for people to pay.



### **Implications for Community Wellbeing**

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.4. The Management Team has reviewed this report and support the recommendations.

## **5. COMMUNITY VIEWS**

### **5.1. Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

### **5.2. Groups and Organisations**

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

### **5.3. Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

## **6. OTHER IMPLICATIONS AND RISK MANAGEMENT**

### **6.1. Financial Implications**

There are not financial implications of the decisions sought by this report.

This budget is included in the Annual Plan 2025/2026.

### **6.2. Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

### **6.3 Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report.

### **6.3 Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

## **7. CONTEXT**

### **7.1. Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### **7.2. Authorising Legislation**

Local Government Act

### **7.3. Consistency with Community Outcomes**

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

### **7.4. Authorising Delegations**

The Council has authority to set fees and charges.

# CHANGES TO FEES AND CHARGES SCHEDULE

Fees are shown inclusive of GST. Only fees that are intended to change or where the basis of charging has changed are shown.

(Note: The numbering in this section refers to the section numbers in the Council's Fees and Charges schedule).

## 3. Solid Waste - dumping charges

	Current 2024/2025	Proposed 2025/2026
	\$	\$
Prices for refuse (rubbish) disposal includes \$60/t Landfill Levy, and GST. Any changes to Landfill Levy will be passed on to customers at the time these charges are imposed.		
<b>3.1 Rubbish Gate Charges (includes \$60/t landfill levy + GST Southbrook Transfer Station)</b>		
Minimum Load (up to 2 × 60 litre bags) (0.12m <sup>3</sup> ; net load approx. 20kg)	7.00/load	<b>8.00 /load</b>
All Vehicles by weight (\$/tonne)	375.14/tonne	<b>401.35/tonne</b>
Private Collector Waste (\$/tonne) <sup>1</sup>	329.24/tonne	<b>355.46/tonne</b>
Minimum Charge by weight (Equivalent weight: 20kg)	7.50/load	<b>8.00/load</b>
Weigh Only	11.50/weigh	<b>12.00/weigh</b>
Note: <sup>1</sup> requires separate contract with the Council		
<b>3.2 Rubbish Gate Charges (includes \$60/t landfill levy + GST) - Oxford Transfer</b>		
Minimum Load (approx. 0.12m <sup>3</sup> )	7.50/load	<b>8.00/load</b>
Single Wheelie Bin (approx. 0.24m <sup>3</sup> )	11.50/load	<b>12.00/load</b>
Car boot/rear hatch (approx. 0.6m <sup>3</sup> )	30.00/load	<b>32.00/load</b>
Small Utes/Small 1-axle Trailers with low sides (approx. 0.9m <sup>3</sup> ) 1-axle trailers less than 1.8m x 1.2m	71.00/load or by volume	<b>76.00/load</b>
Vans/Utes/Std 1-axle Trailers with low sides (approx. 1.7m <sup>3</sup> ) Std 1-axle trailer 1.8m x 1.2m to 2.5m x 1.2m charged by load or by volume	127.50/load	<b>136.00/load</b>
Large Trailer: high-sided 1-axle, tandem axle, or extra large trailer (\$ per cubic metre rate) Std tandem axle trailer 2.5m x 1.2m up to 3.0m x 1.2m	73.00/m <sup>3</sup>	<b>78.00/m<sup>3</sup></b>
Truck or Skip (\$ per cubic metre)	73.00/m <sup>3</sup>	<b>78.00/m<sup>3</sup></b>
Compactor Truck (\$ per cubic metre)	118.00/m <sup>3</sup>	<b>126.00/m<sup>3</sup></b>

## 3. Solid Waste - dumping charges (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>3.4 Plasterboard/Gib Gate Charges – Southbrook Transfer Station</b>		
All Vehicles by weight	218.00/tonne	<b>222.80/tonne</b>
<b>3.5 Window Glass Gate Charges - Southbrook Transfer Station</b>		
Flat Pane Glass by weight	201.00/tonne	<b>205.40/tonne</b>
Double Glazed Glass by weight	287.00/tonne	<b>293.00/tonne</b>
Laminated Glass by weight	311.00/tonne	<b>317.80/tonne</b>
<b>3.6 Electronic Waste Gate Charges – Southbrook and Oxford</b>		
Cell Phones	Free	
Computer Monitors (CRT)	14.00/item	<b>15.00/item</b>
Computer Monitors (Flat Screen)	10.50/item	<b>11.00/item</b>
Photocopiers (small to medium, domestic use)	20/item	<b>21.00/item</b>
Photocopiers, Printers (large, commercial use)	80/item	<b>85.00/item</b>
Printers, Scanners, Fax Machines (Domestic)	5.50/item	<b>6.00/item</b>
Television Sets (CRT)	14.00/item	<b>15.00/item</b>
Television Sets (Very Large i.e. rear-projector)	30.00/item	<b>35.00/item</b>
Television Sets (Flat Screen)	10.50/item	<b>11.00/item</b>
<b>3.7 Cleanfill Gate Charges (includes \$10/t Managed Fill levy + GST) - Southbrook Transfer Station</b>		
All Other Vehicles by weight (Includes (but not limited to): trailer, van, ute, trailer with canopy, truck, skip)	137.50/tonne	<b>139.00/tonne</b>

### 3. Solid Waste - dumping charges (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>3.8 Expanded Polystyrene Foam - Southbrook Transfer Station</b>		
<b>Recyclable Expanded Polystyrene Foam (EPS) For Removal To Recyclers</b>		
All Other Vehicles by weight Includes (but not limited to): large vans, high-sided 1-axle trailers, extra large 1-axle trailers, 2-axle trailers, 1-axle and 2-axle trailers with canopies, trucks, skips. Commercial charge for large loads	2,080.00/tonne	<b>2,126.00/tonne</b>
<b>Non-Recyclable Expanded Polystyrene Foam (EPS) For Landfill – for loads containing EPS only</b>		
Minimum load (1 × 60 litre bag; Equivalent weight <1 kg)	7.50/load	<b>8.00/load</b>
Car boot/rear hatch (0.6m³; Equivalent weight 7 kg)	58.00/load	<b>60.00/load</b>
Small Utes/Small 1-axle Trailers with low sides (1.0m³; Equivalent weight 10 kg): 1-axle trailers less than 1.8m x 1.2m	82.00/load	<b>85.00/load</b>
Vans/Utes/Std 1-Axle Trailers with low sides (1.7m³; Equivalent weight 20 kg): Standard 1-axle trailer 1.8m x 1.2m up to 2.5m x 1.2m	164.00/load or by weight	<b>170.00/load or by weight</b>
All Other Vehicles by weight Includes (but not limited to): large vans, high-sided 1-axle trailers, extra large 1-axle trailers, 2-axle trailers, 1-axle and 2-axle trailers with canopies, trucks, skips	8,182.00/tonne	<b>8,514/tonne</b>
Minimum Charge by weight (1.7m³; Equivalent weight 10 kg)	82.00	<b>85.00</b>
<i>Note: only domestic quantities of non-recyclable EPS are accepted at Southbrook RRP (i.e. a maximum of 40kg in a load, or a double-axle trailer load piled to level of the sides of the trailer (excludes high-sided trailers and trailers with cages)).</i>		

### 4. Building Consents and associated charges

	Current 2024/2025	Proposed 2025/2026
	\$	\$
Any function or services that are provided but are not specifically detailed in this schedule will be charged at the relevant hourly rate.		
<b>4.1 Project Information Memorandum</b>		
<i>Where costs to process the application exceed the fee then additional time will be charged at the hourly rate.</i>		
Hourly rate applies	186.00	<b>191.00</b>
Minor projects with an estimated value less than \$20,000	186.00	<b>191.00</b>
Projects with an estimated value ≥ \$20,000	186.00	<b>191.00</b>
New and relocated dwellings	186.00	<b>191.00</b>
Commercial and industrial projects	186.00	<b>191.00</b>
Hourly rate where time exceeds the scheduled fee (charged in addition to the standard fee)	186.00	<b>191.00</b>
Services and Compliance Check - hourly rate applies	186.00	<b>191.00</b>
PIM only application - deposit	355.00	<b>382.00</b>
<b>4.2 Processing and Approval of Consent Applications</b>		
Hourly rate	205.00	<b>210.00</b>
<i>Where consent applications are reviewed/assessed by another Building Consent Authority, all costs associated with the review will be charged to the applicant, or their agent on an actual time and cost basis.</i>		
<b>4.3 Building Inspection Fee</b>		
<i>Where the actual time of an inspection exceeds 1 hour then additional fees will be charged. Please note that the time taken for a building inspection is not necessarily all on-site. All time associated with inspection of a building will be charged, and this may include assessment, communication and decisions made off-site.</i>		
Site inspections (based on 1 hour)	215.00	<b>220.00</b>
Remote Inspections	215.00	<b>220.00</b>
Each additional hour or part hour (if required)	215.00	<b>220.00</b>
Failed or additional inspection/s required	215.00	<b>220.00</b>
Cancellation of Inspection (same day cancellations)	105.00	<b>110.00</b>

#### 4. Building Consents and associated charges (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>4.4 Code Compliance Certificate Deposit</b>		
Where the cost to make a code compliance certificate decision exceeds the fee paid then additional time will be charged at the relevant hourly rate.	186.00	<b>191.00</b>
Effluent system, hay barn/shed/garage, workshop - unlined and without services	200.00	<b>200.00</b>
Hay barn/shed, garage, workshop, lined and/or with services	220.00	<b>220.00</b>
New or relocated dwelling or alteration and addition ≥150,000	455.00	<b>455.00</b>
Multiple and group dwellings ≤ 4	594.00	<b>594.00</b>
New dwelling or alterations and additions < \$150,000	297.00	<b>297.00</b>
New commercial/industrial/communal/alterations and additions < \$250,000	376.00	<b>376.00</b>
New commercial/industrial/communal/alterations and additions ≥ \$250,000	762.00	<b>762.00</b>
Code Compliance Certificate for consents over five years old - original fee plus 2025/2026 hourly rate applies.	205.00	<b>210.00</b>
<b>4.5 Minor Works Fixed Fee Applications</b>		
Where costs to process an application exceed the fee then additional time will be charged at the hourly rate.	205.00	<b>210.00</b>
Single Free-Standing Heating Unit	495.00	<b>500.00</b>
Single Inbuilt Heating Unit or a Central Heating System (extra inspection)	565.00	<b>585.00</b>
Marquees	400.00	<b>415.00</b>
Solar Water Heater (residential)	850.00	<b>875.00</b>
Hourly rate	205.00	<b>210.00</b>
<i>If the project is valued at \$20,000 or more (BRANZ) or more than \$65,000 (MBIE) the fixed fee will increase by the value of the BRANZ and MBIE levies</i>		

#### 4. Building Consents and associated charges (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>4.6 Administration Fee</b>		
Where costs to administer the application exceed the fee, additional time will be charged at the hourly rate.	186.00	<b>191.00</b>
Minor works ≤ \$20,000	186.00	<b>191.00</b>
Hay Barn/Shed, Garage and Workshop	280.00	<b>288.00</b>
New or relocated dwelling or alterations and additions < \$150,000	325.00	<b>334.00</b>
New or relocated dwelling or alterations and additions ≥ \$150,000	400.00	<b>410.00</b>
Non-residential additions and alterations < \$150,000	346.00	<b>355.00</b>
Non-residential additions and alterations ≥ \$150,000	527.00	<b>542.00</b>
*New commercial, industrial, communal	710.00	<b>719.00</b>
*Multiple/group dwellings ≤ 4	520.00	<b>534.00</b>
<i>*Please note where costs to assess the application exceed the fee, additional time will be charged at the hourly rate. Where extra inspections are required, additional inspection fees will apply</i>		
<b>4.8 Swimming Pool Fencing/Barriers</b>		
Inspection of pool fencing/barriers - under section 162D Building Act 2004	215.00	<b>220.00</b>
Registration and inspection of existing pool	337.00	<b>350.00</b>
Failed inspection	215.00	<b>220.00</b>
Remote inspections	215.00	<b>220.00</b>
<b>Deposit Schedule (non refundable)</b>		
Swimming pool – residential – limited to pool and pool barrier only	750.00	<b>750.00</b>
Hay barn, shed, garage, workshop	850.00	<b>850.00</b>
Residential minor works <\$20,000 – remove internal wall, change openings, effluent system etc	500.00	<b>500.00</b>
Dwelling alterations and additions < \$150,000	1,000.00	<b>1,000.00</b>
Dwelling alterations and additions ≥\$150,000	1,400.00	<b>1,400.00</b>
Single dwelling/relocated dwelling	1,950.00	<b>1,950.00</b>
Multiple/group dwellings ≤ 4	2,600.00	<b>2,600.00</b>
Non-residential additions and alterations < \$150,000	1,500.00	<b>1,500.00</b>
Non-residential additions and alterations ≥ \$150,000	2,500.00	<b>2,500.00</b>
New non-residential	3,500.00	<b>3,500.00</b>
Application for exemption from the need for building consent	NEW	<b>500.00</b>
Certificate of Acceptance	750.00	<b>750.00</b>

#### 4. Building Consents and associated charges (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>4.11 Exemption from the need for building consent under Schedule 1(2) Building Act 2004 Exemptions</b>		
<i>Where costs to administer the application exceed the fee, additional time will be charged at the hourly rate. Territorial Authority discretionary exemption from the need for building consent under Schedule 1(2) Building Act 2004</i>		
Administration Fee	186.00	<b>191.00</b>
Deposit for exemption (non refundable)	NEW	<b>500.00</b>
Hourly rate	205.00	<b>210.00</b>
<b>4.13 Building Warrant of Fitness (BWOFF)</b>		
<i>Where costs to assess and administer a BWOFF exceed the renewal fee then additional time will be charged at the hourly rate.</i>		
BWOFF hourly rate	205.00	<b>210.00</b>
Annual BWOFF renewal fee (SS7 only)	195.00	<b>198.00</b>
Annual administration/B-RaD renewal fee (cost includes periodical audits)	150.00 + hourly rate	<b>150.00 + hourly rate</b>
Process amendment to Compliance Schedule - hourly rate applies	205.00	<b>210.00</b>
Annual fee, per specified system	40.00	<b>42.00</b>
Building Warrant of Fitness Audit Follow-up (where non-compliance has been identified) - hourly rate applies	205.00	<b>210.00</b>
<b>4.14 Certificate of Acceptance (COA)</b>		
Deposit for a Certificate of Acceptance (non refundable)	750.00	<b>750.00</b>
Site Inspections (each)	215.00	<b>220.00</b>
Process Certificate of Acceptance - hourly rate applies	205.00	<b>210.00</b>
Administration Fee (refer to Administration fees)		
<i>Where costs to process a Certificate of Acceptance exceed the deposit then additional time will be charged at the hourly rate. Under section 96(1) of the Building Act 2004 the application must be accompanied by any fees, charges or levies that would be payable had the owner or the owner's predecessor in title applied for a building consent before carrying out the work. This is calculated on a case by case basis for each application.</i>		
<b>4.15 Notice to Fix</b>		
Hourly rate applies plus disbursements	205.00	<b>210.00</b>
Administration Fee	89.00	<b>95.00</b>

#### 4. Building Consents and associated charges (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>4.16 Certificate of Public Use (CPU)</b>		
<i>Where costs to process a Certificate of Public Use exceed the fee then additional time will be charged at the hourly rate.</i>		
Application fee for Certificate of Public Use (including one inspection)	490.00	<b>495.00</b>
Certificate of Public Use per hour	205.00	<b>210.00</b>
Additional inspections	215.00	<b>220.00</b>
<b>4.17 Compliance Schedule (CS)</b>		
<i>Where costs to assess and issue a Compliance Schedule exceed the fee then additional time will be charged at the hourly rate.</i>		
Amendment to a Compliance Schedule (s.106) (hourly rate applies)	205.00	<b>210.00</b>
Processing and Approval of Compliance Schedule (hourly rate applies)	205.00	<b>210.00</b>
Administration associated with granting a Compliance Schedule (hourly rate applies)	186.00	<b>191.00</b>
Compliance Schedule (s.107) hourly rate (where Council chooses to amend CS)	205.00	<b>210.00</b>
<b>Draft Compliance Schedule</b>		
Where costs to assess and issue a Compliance Schedule exceed the fee then additional time will be charged at the hourly rate	205.00	<b>210.00</b>
Issue and register draft Compliance Schedule (as part of a CPU application) (hourly rate applies)	205.00	<b>210.00</b>
<b>4.18 Extension of Time</b>		
<i>Where costs exceed the fee then additional time will be charged at the hourly rate.</i>		
Extension of time to start work on an issued consent	150.00	<b>155.00</b>
<b>Withdrawal or Lapse of any application</b>		
Work to date is charged (hourly rate applies) plus disbursements	205.00	<b>210.00</b>
<b>4.19 Building Consent Amendments and Minor Variations</b>		
Truss as-builts	102.00	<b>105.00</b>
Processing of amendments and minor variations - hourly rate applies	205.00	<b>210.00</b>
Amendment to modify building code clause B2 - Durability hourly rate applies	186.00	<b>191.00</b>
Administration amendment fee	89.00	<b>95.00</b>

#### 4. Building Consents and associated charges (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>4.20 Miscellaneous Fees</b>	At cost	At cost
<i>Where consent applications are reviewed/assessed by another Building Consent Authority, all costs associated with the review will be charged to the applicant, or their agent, as part of the fees and charges for the issued consent.</i>		
Council engineering assessments - hourly rate applies	205.00	210.00
Pre-assessment meeting per hour	205.00	210.00
Inspection of any other building work, hourly rate	215.00	220.00
Accreditation levy payable on all building consents to cover costs of meeting the standards and criteria required under Building (Accreditation of Building Consent Authorities) Regulations 2006. Charged per \$1000 of estimated building value	0.70	0.70
Third party engineering assessment and/or peer review of engineering	At cost	At cost
FENZ review (external recoveries)	At cost	At cost
Any other building elements subject to peer review or assessment	At cost	At cost
Processing Building Location Certificate	108.00	115.00
Transferred consents: auditing, inspections, additional reports, disbursements (hourly rate applies)	205.00	At cost
Section 83 Building Act - removal of entry on record of title	At cost	At cost
Any matter covered by the Building Act 2004 s. 219 and not itemised in the schedule of fees and charges - hourly rate	205.00	210.00
Registration of applications involving external professional services and additional administration fees	At cost	At cost
<b>4.21 Register of section 73 certificate for consents granted under s 72 (Entry to record of title for land subject to flooding, etc)</b>		
At cost (hourly rate applies)	At cost	At cost
<b>4.22 Register of section 77 subject to s75(2) - Construction of building on two or more allotments</b>		
At cost (hourly rate applies)	At cost	At cost
<i>Note: Registration of applications involve external professional services and additional administration fees.</i>		
<b>Infringement Notices</b>		
Refer to schedule 1 of Building (Infringement Offences, Fees and Forms) Regulations 2007	As per Building Regulations 2007	As per Building Regulations 2007
<b>4.23 Waiver or modification under section 67 of the Building Act 2004</b>		
Administration fee	89.00	95.00
Application to grant waiver - hourly rate applies	205.00	210.00
<i>Where costs to assess the application exceed the fee, additional time will be charged at the hourly rate. Where extra inspections are required, additional inspection fees will apply.</i>		

#### 5. Cemetery fees

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>5.1 Interment Fees (cost recovery)</b>		
Interment Fee (single or double depth)	816.65	1,010.00
Ashes interment *	185.00	220.00
Child Interment	816.65	1,010.00
Stillbirth or Baby Interment	224.30	250.00
<b>5.2 Plot Purchase</b>		
Burial Plot	825.20	1,000.00
Child's Plot (Kaiapoi Cemetery)	206.30	249.62
Ashes Plot	221.40	300.00
Services Cemetery Plot	No fee	No fee
<b>5.3 Records Fee (for all burials to be paid at plot purchase)</b>	50.40	52.00
<b>5.4 Late fee for burials outside normal operating hours (to be paid in addition to interment fee)</b>	280.00	290.00
<b>5.5 Additional interment fee where no funeral director is involved</b>	280.00	290.00
<b>5.6 Exhumation</b>	At cost	At cost
<b>5.7 Memorial Permit</b>	72.95	75.50
<b>5.8 Transfer Right of Burial or Amend Cemetery Deed</b>	50.40	52.00
<b>5.9 Repurchase plots previously sold by WDC **</b>	Half current retail price	Half current retail price
* Ashes interment fees are charged per ashes urn interred.		
** This does not automatically apply to plots purchased prior to Council taking over management of a cemetery.		

## 6. Community centres and halls

	Current 2024/2025	Proposed 2025/2026	Current 2024/2025	Proposed 2025/2026
	Commercial (incl GST)	Commercial (incl GST)	Other users (incl GST)	Other users (incl GST)
	\$	\$		
<b>6.1 Rangiora Town Hall</b>				
Main Auditorium - Performance Day	1,250.00	<b>1,291.25</b>	470.00	<b>485.50</b>
Main Auditorium - Pack In/Out, Rehearsal (maximum 14 days)	275.00	<b>284.10</b>	180.00	<b>185.95</b>
Main Auditorium - Pack In/Out, Rehearsal (additional days)	348.50	<b>360.00</b>	210.00	<b>216.95</b>
Move smother to another location	138.50	<b>143.10</b>	138.50	<b>143.10</b>
Sound system per show day	150.00	<b>154.95</b>	150.00	<b>154.95</b>
Sound system per rehearsal day	75.00	<b>77.50</b>	75.00	<b>77.50</b>
Furniture set up	53.06	<b>54.80</b>	53.06	<b>54.80</b>
Small Theatre - per hour (minimum 2 hours)	150.00	<b>154.95</b>	75.00	<b>77.50</b>
Small Theatre - day rate	900.00	<b>929.70</b>	420.00	<b>433.85</b>
Small Theatre - projection equipment	88.45	<b>91.35</b>	88.45	<b>91.35</b>
Small Theatre - removal or change of stage set up (carpet)	176.91	<b>182.75</b>	176.91	<b>182.75</b>
Small Theatre - furniture set up	53.06	<b>54.80</b>	53.06	<b>54.80</b>
Function Room (minimum 2 hours)	71.86/hour 431.17/day	<b>74.25/hour 445.40/day</b>	71.86/hour 431.17/day	<b>74.25/hour 445.40/day</b>
Studio Room (each)	45.00	<b>46.50</b>	30.00	<b>31.00</b>
Green Room	45.00	<b>46.50</b>	30.00	<b>31.00</b>
Yamaha Grand Piano	53.06	<b>54.80</b>	53.06	<b>54.80</b>
Technical support (maximum of 2 hours)	69.25	<b>71.50</b>	69.25	<b>71.50</b>

## 6. Community centres and halls (cont)

	Current 2024/2025	Proposed 2025/2026	Current 2024/2025	Proposed 2025/2026
	Commercial (incl GST)	Commercial (incl GST)	Other users (incl GST)	Other users (incl GST)
	\$	\$		
<b>6.2 Oxford Town Hall</b>				
A & P Room	68.20/hour	<b>70.45/hour</b>	18.00/hour	<b>18.60/hour</b>
Main Hall	68.20/hour	<b>70.45/hour</b>	28.40/hour	<b>29.35/hour</b>
Entire venue - per hour	102.40/hour	<b>105.75/hour</b>	45.44/hour	<b>46.95/hour</b>
Entire venue - day rate (six hour or more)	614.50	<b>634.75</b>	285.00	<b>294.40</b>
Projection equipment	84.00	<b>86.75</b>	84.00	<b>86.75</b>
AV System	57.30	<b>59.20</b>	57.30	<b>59.20</b>
Wedding rate (including 3 hours set up, full day hire and 2 hours cleaning)	NA	<b>NA</b>	237.50	<b>245.30</b>
OB & I League for movies (x3 hours, incl WDC owned projection equipment, wi-fi and electricity)	NA	<b>NA</b>	53.40	<b>55.16</b>
<b>6.3 Ruataniwha Civic Centre</b>				
Room One	34.00	<b>35.10</b>	30.00	<b>31.00</b>
Room Two	34.00	<b>35.10</b>	30.00	<b>31.00</b>
Combined Meeting Room	57.90	<b>59.80</b>	30.00	<b>31.00</b>
<b>6.4 Pegasus Community Centre</b>				
The Big Room	34.00	<b>35.10</b>	15.00	<b>15.50</b>
Infinity Room (Reception Area)	NA	<b>NA</b>	NA	<b>NA</b>
Todd Room (Meeting Room)	34.00	<b>35.10</b>	15.00	<b>15.50</b>
Southern Capital Room (Small Meeting Room)	34.00	<b>35.10</b>	6.00	<b>6.20</b>
Whole Facility	95.00	<b>98.10</b>	30.00	<b>31.00</b>
Whole Facility (Maximum Daily)	570.00	<b>588.80</b>	180.00	<b>185.95</b>
<b>6.5 Woodend Community Centre</b>				
Sports Hall	34.00	<b>35.10</b>	17.00	<b>17.60</b>
Meeting Room A or B	34.00	<b>35.10</b>	17.00	<b>17.60</b>
Combined Meeting Rooms A & B	68.30	<b>70.50</b>	34.00	<b>35.10</b>
Entire Complex (hourly rate)	102.40	<b>105.80</b>	51.00	<b>52.70</b>
Entire Complex	491.60/day	<b>507.80/day</b>	272.71/day	<b>281.70/day</b>



## 6. Community centres and halls (cont)

	Current 2024/2025	Proposed 2025/2026	Current 2024/2025	Proposed 2025/2026
	Commercial (incl GST)	Commercial (incl GST)	Other users (incl GST)	Other users (incl GST)
	\$	\$		
<b>6.6 All other venues</b>				
Excluding those listed separately	34.00/hour	<b>35.10/hour</b>	15.00/hour	<b>15.50/hour</b>
<b>6.7 Pavilions and other Community Facilities</b>				
Cust Domain	13.00/hour	<b>13.40/hour</b>	6.00/hour	<b>6.20/hour</b>
Ohoka Domain	13.00/hour	<b>13.40/hour</b>	10.00/hour	<b>10.35/hour</b>
Sefton Domain*	13.00/hour	<b>13.40/hour</b>	6.00/hour	<b>6.20/hour</b>
View Hill**	13.00/hour	<b>13.40/hour</b>	6.00/hour	<b>6.20/hour</b>
Loburn Domain	29.00/hour	<b>29.90/hour</b>	15.00/hour	<b>15.50/hour</b>
Pearson Park (Oxford)	34.00/hour	<b>35.10/hour</b>	15.00/hour	<b>15.50/hour</b>
Dudley Park (note that booking users cannot access toilets)	34.00/hour	<b>35.10/hour</b>	13.00/hour	<b>13.40/hour</b>
Cust Community Centre	34.00/hour	<b>35.10/hour</b>	15.00/hour	<b>15.50/hour</b>
Fernside Memorial Hall	34.00/hour	<b>35.10/hour</b>	15.00/hour	<b>15.50/hour</b>
Kaiapoi Community Centre (bookable room)	34.00/hour	<b>35.10/hour</b>	15.00/hour	<b>15.50/hour</b>
Oxford Jaycee Hall	34.00/hour	<b>35.10/hour</b>	15.00/hour	<b>15.50/hour</b>
Rangiora War Memorial Hall	34.00/hour	<b>35.10/hour</b>	15.00/hour	<b>15.50/hour</b>
Waikuku Beach Hall	34.00/hour	<b>35.10/hour</b>	15.00/hour	<b>15.50/hour</b>
*noting that there is a proposal to remove the building and replace it with a community owned asset.				
**this pavilion does not offer the full range or experience of other facilities.				

## 6. Community centres and halls (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>6.8 Park Bookings</b>		
<b>Non-Commercial Park bookings</b>		
Daily fee	35.00	<b>36.15</b>
<b>Commercial Park Bookings</b>		
Daily fee	200.00	<b>206.60</b>
<i>If the event charges admission for access, Council reserves the right to charge a commercial rate over and above the standard \$200 booking fee which will be set at \$2.50 per participant or ticket sold.</i>		
<b>Trousselot Park Band Rotunda</b>		
Daily fee	45.00	<b>46.50</b>
<i>Excludes reserve fee</i>		
<b>Victoria Park Band Rotunda</b>		
Daily fee	45.00	<b>46.50</b>
<i>Excludes reserve fee</i>		
<b>6.9 Other Facilities Related Charges</b>		
Lost Key	23.75	<b>24.55</b>
Additional Bins - Per Bin Per Day	23.75	<b>24.55</b>
Toilet Clean	35.60	<b>36.80</b>
Special Clean per hour (full building etc)	89.00	<b>91.90</b>
Security Guard Call Out (alarm activation)	89.00	<b>91.90</b>
Fire Alarm Activation (Brigade connected)	415.55	<b>429.25</b>

## 7. Animal management

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>7.1 Dog Registration Fees</b>		
Uniform owner/administration fee for each dog owner, except owners of disability assist dogs (including the National Dog Database levy) for registrations paid before 1 August	45.00	<b>49.50</b>
Penalty fee for late registration (50% of owner fee)	22.50	<b>24.75</b>
<b>7.2 Annual Fee for each Entire Dog</b>		
Dog that has not been de-sexed	50.00	<b>58.00</b>
Penalty fee for late registration of each entire dog (50% of fee)	25.00	<b>29.00</b>
<b>7.3 Annual Fee for each Working Dog</b>		
For each working dog (as defined in Section 2 of the Dog Control Act 1996)	13.00	<b>14.50</b>
Penalty fee for late registration of each working dog (50% of fee)	6.50	<b>7.25</b>
<b>7.4 Annual Fee for each De-sexed Dog</b>		
Pet dog that has been de-sexed. For dogs neutered or spayed before 1 August in the current registration year	27.00	<b>31.00</b>
Penalty fee for late registration of each de-sexed pet dog (50% of fee)	13.50	<b>15.50</b>
<b>7.5 Annual fee for each Disability Assist Dog</b>	0.00	<b>0.00</b>
<b>7.6 Dangerous/Menacing Dogs</b>		
Annual fee for a dog classified as dangerous (including Owner/administration fee)	108.00	<b>120.00</b>
Penalty fee for a dog classified as dangerous	54.00	<b>60.00</b>
<b>7.7 Replacement tag</b>	5.50	<b>6.50</b>
<b>7.8 Permit to keep 3 or more dogs in urban areas</b>	167.00	<b>185.00</b>
<b>7.9 Impounding Fees</b>		
Impounding first offence	53.50	<b>60.00</b>
Impounding second and subsequent offences	160.00	<b>180.00</b>
Sustenance fee (per day)	16.00	<b>20.00</b>
Microchipping fee	21.50	<b>25.00</b>
<b>7.10 Dog collars (while stock lasts)</b>		
Supply of small collar	4.50	<b>5.00</b>
Supply of medium collar	6.50	<b>7.50</b>
Supply of large collar	8.00	<b>10.00</b>
<b>7.11 Call Out Fee (including after hours)</b>	75.00	<b>85.00</b>

## 8. Housing for the elderly

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>All units except Ranui Mews units</b>		
Queen Unit (separate Queen bedroom) per week	271.30	<b>287.60</b>
Queen Unit (occupied by one person) per week	248.00	<b>263.00</b>
Single Unit with separate bedroom per week	224.90	<b>238.40</b>
Queen Unit (with separate bedroom) Renovated, per week	271.40	<b>287.70</b>
Queen Unit (occupied by one person) Renovated, per week	252.30	<b>267.45</b>
Single Unit (with separate bedroom) Renovated, per week	233.20	<b>247.20</b>
Studio Unit per week	201.90	<b>214.00</b>
Bedsit Unit per week	190.30	<b>201.70</b>
Garages per week (where allocated by Council)	13.00	<b>13.80</b>
Carports per week (where allocated by Council)	7.50	<b>8.00</b>
<b>Ranui Mews (Hills/Williams Streets)</b>		
Queen Unit (separate Queen bedroom) per week	281.40	<b>298.30</b>
Queen Unit (occupied by one person) per week	260.40	<b>276.20</b>
Single Unit (with separate bedroom)per week	239.70	<b>254.10</b>

## 9. Environmental Services — Registration of premises and associated licences

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>Food Act</b>		
9.1 Application fee for Registrations, Renewal or Amend template food control plans (fee plus hourly rate after one hour)	250.00	<b>275.00</b>
9.2 Application fee for Registrations, Renewal or Amend food business in a national programme (fee plus hourly rate after one hour)	188.50	<b>210.00</b>
9.3 Quality Assurance Accreditation per FCP or NCP	188.50	<b>210.00</b>
9.4 Application fee for Exemption from Registration (fee plus hourly rate after one hour)	250.00	<b>275.00</b>
9.5 Verification inspection and audit per hour	188.50	<b>210.00</b>
9.7 Review of Improvement Notice by FSO per hour	188.50	<b>210.00</b>
9.9 Compliance and monitoring per hour	188.50	<b>210.00</b>
9.10 Issue of Improvement Notice (fee plus hourly rate after one hour)	188.50	<b>210.00</b>
9.11 Application for review of improvement notice (fee plus hourly rate after one hour)	188.50	<b>210.00</b>
9.12 Application/issue of compliance notice/order (fee plus hourly rate after one hour)	188.50	<b>210.00</b>
9.13 Hourly charge out rate (including inspection and reporting)	188.50	<b>210.00</b>
<b>9.14 MPI Food Operator Levies (from 1 July 2025)</b>		
MPI Food premises levy, including collection fee	NEW	<b>78.77</b>
9.15 Travel charge IRD rate per km	0.94	<b>1.04</b>
Other premises (annual fee)		
9.21 Offensive trades	250.00	<b>275.00</b>
9.22 Waste handling Licence	250.00	<b>275.00</b>
9.23 Camping grounds	272.00	<b>300.00</b>
9.24 Funeral Directors	272.00	<b>300.00</b>
9.25 Hairdressers	172.00	<b>190.00</b>
9.27 Additional inspection (per inspection) and reporting fee (hourly rate)	188.50	<b>210.00</b>

## 9. Environmental Services — Registration of premises and associated licences (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
9.29 Transfer fee (change of ownership of premises) includes inspection	69.50	<b>210.00</b>
<b>Planning and Building Compliance Certificate - Sale and Supply of Alcohol Act 2012</b>		
Application for Planning and Building Compliance Certificates Section 100f Sale and Supply of Alcohol Act 2012	150.00	<b>165.00</b>
Inspections for Building Compliance Certificates (per hour)	150.00	<b>165.00</b>
<b>Noise Complaints</b>		
After-hours attendance fee by noise control to a verified noise complaint at a recidivist issue address	120.00	<b>132.00</b>
<b>Illegal Signage</b>		
Attendance to deconstruct and remove illegal signage	200.00	<b>220.00</b>
Return of signage to owner	85.00	<b>95.00</b>
<b>Resource Consent Monitoring and Compliance</b>		
Resource Consent Conditions Monitoring and Enforcement - Compliance Officer site visits per hour	188.50	<b>210.00</b>
RMA Complaint Investigations, at cost when a breach is identified (per hour)	NEW	<b>210.00</b>
RMA Compliance Administration, actual cost, hourly rate (minimum charge 30 minutes)	NEW	<b>210.00</b>
<b>Class 4 Venue Licence Application (Gambling Machines)</b>		
Application and hearing fee deposit	1,000.00	<b>1,000.00</b>
Plus any additional costs	188.50	<b>210.00</b>

## 10. Rubbish bags and office charges

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>10.2 Bokashi Compost-Zing</b>		
10 litre system – bucket set only	39.00	<b>40.00</b>
10 litre system – starter kit (bucket set and 1 bag Compost-Zing)	47.00	<b>48.00</b>
15 litre system – bucket set only	41.00	<b>42.00</b>
15 litre starter kit (bucket set and 1 bag Compost-Zing)	48.50	<b>50.00</b>
Ensopet – Pet Waste Composting Kit	56.00	<b>57.00</b>
<b>10.3 Kerbside Wheelie Bins</b>		
Enhanced Organics Service (additional 240L organics bin by arrangement in areas other than Ohoka/Mandeville/Swannanoa)	181.30	<b>188.60</b>
Enhanced Service (additional 140L rubbish bin for education centres only)	150.10	<b>160.10</b>
<b>Joining the Rubbish collection during the year</b>		
80L bin (fee pro rata during year)	112.60	<b>119.60</b>
140L bin (fee pro rata during year)	150.10	<b>160.10</b>
<b>Joining the Organics Collection during the year</b>		
80L bin (fee pro rata during year)	94.10	<b>98.20</b>
140L bin (fee pro rata during year)	127.60	<b>133.10</b>
240L bin (fee pro rata during year)	181.30	<b>188.60</b>
<b>Wheelie Bin Replacement</b>		
Bin replacement 240L	154.50	<b>164.00</b>
Bin replacement 140L	145.10	<b>153.95</b>
Bin replacement 80L	132.00	<b>140.00</b>
<b>Bin Swap - Upsize</b>		
Upsize 80L to 140L rubbish bin	37.50	<b>40.50</b>
Upsize 80L to 140L organics bin	33.50	<b>34.90</b>
Upsize 80L to 240L organics bin	87.20	<b>90.40</b>
Upsize 140L to 240L organics bin	53.70	<b>55.50</b>
<b>Delivery or removal charges</b>		
Return of Confiscated Bin	149.25	<b>158.50</b>
<i>Note: The delivery charge is waived where there is a change in the level of bin service within three months of possession date in a change of property ownership.</i>		

## 10. Rubbish bags and office charges (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>10.8 Building Statistics</b>		
<b>Supply of a single copy of the monthly building consent register</b>		
Per month	18.30	<b>19.00</b>
Per year	165.00	<b>170.00</b>

### 13. Stock impounding fees

	Current 2024/2025	Proposed 2025/2026
	\$	\$
All horses per head	35.00	<b>38.50</b>
Sustenance per head per day	15.00	<b>16.50</b>
Every deer per head	35.00	<b>38.50</b>
Sustenance per head per day	15.00	<b>16.50</b>
Every donkey per head	35.00	<b>38.50</b>
Sustenance per head per day	15.00	<b>16.50</b>
All cattle per head	35.00	<b>38.50</b>
Sustenance per head per day	15.00	<b>16.50</b>
All sheep per head	15.00	<b>16.50</b>
Sustenance per head per day	10.00	<b>11.00</b>
Every goat per head	20.00	<b>22.00</b>
Sustenance per head per day	10.00	<b>16.50</b>
All pigs per head	25.00	<b>27.50</b>
Sustenance per head per day	10.00	<b>11.00</b>
Every emu or ostrich	35.00	<b>38.50</b>
Sustenance per head per day	15.00	<b>16.50</b>
Every llama or alpaca	25.00	<b>27.50</b>
Sustenance per head per day	10.00	<b>16.50</b>
Second and subsequent impounding of any stock belonging to the same owner within 12 months	Double the above fee	<b>Double the above fee</b>
<b>Notice to owner of impounded stock</b>		
Writing and delivering any notice or sending any notice by post	Actual cost	<b>Actual cost</b>
Inserting any notice in one or more newspapers – in addition to the actual cost of insertion	Actual cost	<b>Actual cost</b>

### 13. Stock impounding fees (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>Charges for leading, driving or conveying stock</b>		
The owner of any stock that is found trespassing, straying or wandering on any road shall pay to the Council or person having custody of the stock all reasonable costs incurred in leading, driving or conveying the stock from the place where it is found to the pound or to the place where it is delivered to the owner. Charges may include:	Actual cost if greater than minimum charge of 55.00	<b>Actual cost if greater than minimum charge of 165.00</b>
<ul style="list-style-type: none"> <li>Actual staff time involved in leading, driving or conveying stock to a pound (per hour); and</li> </ul>	140.00	<b>165.00</b>
<ul style="list-style-type: none"> <li>Where stock is conveyed by any vehicle, the reasonable cost of that conveyance, including the dispatch of the vehicle to the place where the stock is found and the return of the vehicle to the place of dispatch</li> </ul>		
- Travel charged per kilometre	0.85	<b>1.04</b>
- The cost of the conveyance may also include the hire of a vehicle and/or trailer	Actual cost	<b>Actual cost</b>
- Animal Management Contractor or staff call out fee per hour or part thereof	150.00	<b>165.00</b>
- Minimum charge	55.00	<b>165.00</b>
- Inspections to investigate nuisance complaints re animals and stock (not dogs) per hour	140.00	<b>165.00</b>

## 14. Swimming pools

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>14.1 General Admission</b>		
Adult	7.40	<b>7.60</b>
Child	4.20	<b>4.30</b>
Parent and Preschooler	4.60	<b>4.80</b>
Adult - Community Services Card	5.60	<b>5.80</b>
Family 1 Adult + 1 Child	9.00	<b>9.30</b>
Family 1 Adult + 2 Children	11.90	<b>12.30</b>
Family 2 Adults + 1 Child	14.90	<b>15.40</b>
Family 2 Adults + 2 Children	18.00	<b>18.60</b>
Additional Child with Family	3.00	<b>3.10</b>
Shower only	3.70	<b>3.80</b>
Home School and School Student Recreation Swim (during term time and school hours)	2.30	<b>2.40</b>
<b>14.2 Memberships</b>		
Standard - 3 months	195.90	<b>202.40</b>
Standard - 6 months	338.20	<b>349.40</b>
Standard - 12 months	581.80	<b>601.00</b>
Community Services Card (CSC) - 3 months	147.00	<b>151.90</b>
Community Services Card - 6 months	253.70	<b>262.10</b>
Community Services Card - 12 months	436.40	<b>450.80</b>
Platinum 3 months	290.90	<b>300.50</b>
Platinum 6 months	469.00	<b>484.50</b>
Platinum 12 months	789.50	<b>815.60</b>
Platinum CSC 3 months	218.20	<b>225.40</b>
Platinum CSC 6 months	351.60	<b>363.20</b>
Platinum CSC 12 months	592.10	<b>611.60</b>

## 14. Swimming pools (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>14.3 Concession Cards</b>		
10 Swim Child	38.00	<b>39.30</b>
20 Swim Child	71.20	<b>73.50</b>
50 Swim Child	166.20	<b>171.70</b>
10 Swim Adult	67.10	<b>69.30</b>
20 Swim Adult	125.70	<b>129.80</b>
10 Swim Adult - CSC	50.40	<b>52.10</b>
20 Swim Adult - CSC	94.30	<b>97.40</b>
Family 1 Adult + 2 Children (10 swims)	112.80	<b>116.50</b>
Family 2 Adults + 2 Children (10 swims)	154.50	<b>159.60</b>
Family 1 Adult + 2 Children (20 swims)	201.90	<b>208.60</b>
Family 2 Adults + 2 Children (20 swims)	284.90	<b>294.30</b>
Parent and Preschooler (10 swim)	42.30	<b>43.70</b>
Parent and Preschooler (20 swim)	80.00	<b>82.60</b>
<b>14.4 Aquarobics</b>		
Aquarobics Casual Adult	10.70	<b>11.10</b>
Aquarobics Casual CSC	8.10	<b>8.40</b>
Aquarobics Adult 10	94.90	<b>98.00</b>
Aquarobics Adult 20	172.20	<b>177.90</b>
Aquarobics CSC 10	71.20	<b>73.50</b>
Aquarobics CSC 20	129.20	<b>133.50</b>

#### 14. Swimming pools (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>14.5 Learn to Swim</b>		
Weekly - Adult	13.90	<b>14.40</b>
Weekly - Preschool	13.90	<b>14.40</b>
Weekly - School aged	13.90	<b>14.40</b>
Weekly - Individual	27.80	<b>28.70</b>
Weekly - Shared per child	17.40	<b>18.00</b>
Weekly - Shared per lesson	34.90	<b>36.10</b>
Home school and school student	3.40	<b>3.50</b>
Weekly - Development & Multi squads	11.60	<b>12.00</b>
Weekly - Multiple day Development Squad and Multi Squad	10.20	<b>10.50</b>
Weekly - Junior Masters	8.60	<b>8.90</b>
Monthly - Mini Comp 3 days	91.60	<b>94.60</b>
Monthly - Mini Comp 4 days	97.30	<b>100.50</b>
Monthly - Mini Comp 5 days	103.10	<b>106.50</b>
Monthly - Mini Comp Gold	115.90	<b>119.70</b>
Monthly - Division Two	133.10	<b>137.50</b>
Monthly - National Age Group	177.10	<b>182.90</b>
<b>14.6 Masters</b>		
Adult	9.30	<b>9.60</b>
Adult – Community Services Card (CSC)	8.10	<b>8.40</b>
20 Swim Concession	138.90	<b>143.50</b>
20 Swim Concession CSC	115.80	<b>119.60</b>
Masters 3 months	212.80	<b>219.80</b>
Masters 6 months	425.60	<b>439.60</b>
Masters 12 months	851.30	<b>879.40</b>
Masters CSC 3 months	191.70	<b>198.00</b>
Masters CSC 6 months	382.80	<b>395.40</b>
Masters CSC 12 months	766.10	<b>791.40</b>

#### 14. Swimming pools (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>14.7 Hire</b>		
Lane per hour	23.70	<b>24.50</b>
Facility hire per hour (Dudley)	296.80	<b>306.60</b>
Facility hire per hour (Kaiapoi)	267.10	<b>275.90</b>
Facility hire per hour (Oxford)	237.50	<b>245.30</b>
Inflatable hire	35.00	<b>36.20</b>
Hire Togs	2.90	<b>3.00</b>
Hire Towel	1.40	<b>1.40</b>
Little Swimmers	3.00	<b>3.00</b>
<b>14.8 Season Pass (Oxford)</b>		
Child	110.40	<b>114.00</b>
Community Card/Senior	183.80	<b>189.90</b>
Adult	244.40	<b>252.50</b>

## 15. Property information fees

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>LIM fees</b>		
Residential (electronic)	236.50	<b>255.00</b>
Residential (hard copy)	295.00	<b>315.00</b>
Commercial (electronic) up to 4 hours processing	350.50	<b>372.00</b>
Commercial (hard copy) up to 4 hours processing	394.00	<b>420.00</b>
Hourly rate (commercial more than 4 hours processing) per hour	77.00	<b>80.00</b>
<b>Record of Title Search fee</b>		
For each Record of Title search	15.00	<b>17.00</b>

## 16. Resource Management fees

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>Related Land Use Consent Fees</b>		
Existing Use Certificate (Section 139A)	\$1,000.00 fixed fee	<b>\$1,000.00 deposit At cost</b>
<b>Related Subdivision Consent Matters</b>		
Update of an existing cross lease plan	\$1,000.00 deposit At cost	<b>\$1,000.00 Fixed fee</b>
Extension of time for Subdivision Consent (Section 125)	\$1,000.00 deposit At cost	<b>\$1,000.00 Fixed fee</b>
<b>Flood Assessment Certificates</b>		
Flood Assessment (Minimum Floor Level) Certificate Fixed fee	NEW	<b>200.00</b>
<b>16.9 Additional Charges and Hourly Rates</b>		
<i>Processing of any land use or subdivision application, and any additional charges applying to any other planning application listed above and to pre-application advice and consent monitoring, will be charged as per the following rates.</i>		
Unit Manager and Reporting Officers – per hour	198.00	<b>210.00</b>
Administration Officers (clerical support) – per hour	123.00	<b>130.00</b>
Other Council staff (i.e. Traffic Engineers)	198.00	<b>210.00</b>



## 19. Kaiapoi Marine Precinct

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>Pontoon per annum</b>		
Up to 10m berth per annum	2,500.00	<b>2,620.00</b>
<b>Pile moorings per annum</b>		
Up to 10m berth per annum	1,500.00	<b>1,572.00</b>

## 20. Roding fees

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>Stock Crossings</b>		
Stock crossing permit – per stock crossing	742.00	<b>766.00</b>
<b>Vehicle Crossing Applications and Inspections</b>		
Standard vehicle entrance application	225.00	<b>232.00</b>
Standard vehicle crossing application fee for retrospective applications (where work has commenced before the application is made). For applications that do not comply with the Vehicle Crossing Bylaw	285.00	<b>294.00</b>
Standard vehicle crossing re-testing fee (where an onsite test fails and clearly would not have passed)	112.00	<b>115.70</b>
<b>Temporary Traffic Management, Corridor Accessway Requests (CAR) and Inspections</b>		
Traffic Management Plan (TMP)	100.00	<b>103.00</b>
TMP Extension/Road Space Booking (Road space booking only applies where a global excavation CAR has been issued.)	25.00	<b>25.80</b>
Generic TMP (A 12 month TMP to cover works where fairly generic activities are being undertaken.)	300.00	<b>310.00</b>
Minor Excavation Corridor Access Request (Works are to be less than 3 linear metres in any one direction and works must be completed within 10 working days.)	150.00	<b>155.00</b>
Major Excavation Corridor Access Request (Works are greater than 3 linear metres in any one direction or will take more than 10 working days to complete.)	300.00	<b>310.00</b>
Project Excavation Corridor Access Request (Works exceeding 10 working days in length and all subdivisions.)	600.00	<b>620.00</b>
Global Excavation Corridor Access Request (A generic inspection CAR for minor mobile works.)	1,500.00	<b>1550.00</b>
Re-Inspections (Inspection of non-conformance or non-approved traffic management plan or methodology.)	100.00	<b>103.00</b>
Non-approved works within the road reserve (Where non-approved work is being undertaken and a contractor is removed from site due to the site being dangerous, or they do not have an approved TMP, or there are no qualified staff onsite.)	850.00	<b>878.00</b>
<b>Royalties on shingle</b>		
Per cubic metre, loose measure from Council pits used for Council works	2.00	<b>2.00</b>

20. Roothing fees (cont)

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>Overweight Vehicle Permit Fees</b>		
Maximum permitted in Heavy Motor Vehicle Regulations	Revoked	
Single, Multiple Trip, or linked permit (3 or more days for processing)	NEW	20.00
Single, Multiple Trip, or linked permit (less than 3 days for processing)	NEW	30.00
Continuous Permit (3 or more days for processing)	NEW	60.00
Continuous Permit (less than 3 days for processing)	NEW	70.00
Renewals – Continuous Permit (3 or more days for processing)	NEW	10.00
Renewals – Continuous Permit (less than 3 days for processing)	NEW	20.00
<b>Abandoned Cars</b>		
Recovery fee per vehicle (Where a vehicle is abandoned the cost of recovery, including administration charges, sits with the owner.)	Full cost recovery	Full cost recovery
<b>Road Closure</b>		
Advertising for a road closure	Full cost recovery	Full cost recovery
<b>Roadside Grazing</b>		
Roadside Grazing Permit	NEW	60.00

## 22. Rangiora Airfield

	Current 2024/2025	Proposed 2025/2026
	\$	\$
<b>22.1 Ground rental for hangars per square metre</b>	10.60	
<i>Under review in new lease agreements.</i>		
<b>22.2 Landing Fees per day</b>	12.00	<b>12.00</b>
<b>22.3 Aircraft Parking Fees per day</b>	12.00	<b>12.00</b>

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** RAT-02-03/250506078966**REPORT TO:** COUNCIL**DATE OF MEETING:** 27 May 2025**AUTHOR(S):** Maree Harris, Customer Services Manager**SUBJECT:** Adoption of Proposed changes to Rating Policies**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)  
General Manager  
Chief Executive**1. SUMMARY**

- 1.1. This report informs Council on the response to consultation regarding the changes to rating policies consulted in the 2025/2026 Draft Annual Plan.
- 1.2. The proposed changes were:
  - 1.2.1. to end the policy for a discount on the early payment of rates, and
  - 1.2.2. to adopt a new remission policy to manage the rates reduction on qualifying secondary dwellings.
- 1.3. Thirty nine submissions were received on the policy changes. Nine submissions commented on both policies, ten submitted only on the proposal to end the discount policy for early payment of rates and thirteen commented solely on the proposed change in how the multiple dwelling rates reduction is applied.
- 1.4. The rate increase consulted in the Draft Annual Plan 2025/2026 reflected the removal of the discount for early payment of rates.

**Attachments:**

- i. Updated Rates Policy showing proposed updates as tracked changes.
- ii. Proposed change to the definition of a Separately Used or Inhabited Part of a rating unit (SUIP)

**2. RECOMMENDATION****THAT** the Council:

- (a) **Receives** Report No. 250506078966.
- (b) **Amends** the Rates Policy by removing Section 4, Discount for the early payment of rates in the current financial year to take effect from 1 July 2025.
- (c) **Amends** the Rates Policy by adding a new rates remission policy as section 6.16 Fixed charges on multiple dwellings.
- (d) **Amends** the definition of a Separately Used or Inhabited Part of a Rating Unit (SUIP) for use in calculating liability for targeted rates under Clause 7, Schedule 3 of the Local Government (Rating) Act 2002.

- (e) **Notes** the removal of the discount for early payment was taken into account in the budgets included in the Draft Annual Plan 2025/2026.

### 3. **BACKGROUND**

#### Rates Discount

- 3.1. During the Annual Plan Budget discussions in January a proposal was put forward that the Council discontinued the Policy of offering a discount for the early payment of rates at the end of the 2024/2025 financial year.
- 3.2. Not offering a discount in the 2025/2026 rating year would reduce expenditure in the Customer Services (Rates) account by \$190,000
- 3.3. During 2024/25 1,913 ratepayers in the Waimakariri District claimed a discount for early payment on 2,166 rating units. In response to an enquiry to other Councils, Whakatane and South Taranaki were the only two indicating that they provided a discount for early payment of rates.
- 3.4. Support for ending the discount policy had 9 submissions and 12 submitters were in favour of retaining the discount.
- 3.5. The most common point raised in favour of retaining a discount referred to interest income the Council could earn from investing the money collected early. Some felt the cost/benefit of providing a discount would be neutral, that there would be no cost in retaining it, or that there would be a cost to the Council in not providing a discount.
- 3.6. Other comments included retaining the discount but reducing the amount, extending the discount to those that paid on time, finding other savings to cover the cost, negative impact on ratepayers' budgets and leading to a higher number of late or partial payments.
- 3.7. Submissions supporting removal of the discount did not tend to provide reasons.

#### Multiple Dwelling Process

- 3.8. Council also consulted on introducing a Rates Remission Policy to manage the rates reduction on secondary dwellings (multiple dwellings on a single rating unit).
- 3.9. This process is currently managed through the definition of a Separately Used or Inhabited Part of a rating unit (SUIP). The current definition excludes additional dwellings on a site where the second dwelling is occupied by a family member or is not let or available to be let.
- 3.10. Advantages of using a rates remission policy include transparency as both the rate and remission are shown on the rates assessment; simplified reporting/budgeting as the current process reduces the rates income rather than showing the actual cost of the rates reduction in the ledger. A remission policy has less administration effort for Council as the current process requires staff to remove the rate factors prior to setting the rates, then replacing the factors after the rates assessment is complete.
- 3.11. This consultation dealt with the process of providing a rates reduction for secondary dwellings, rather than the principle behind providing the rates reduction. Nine submissions referred to the principle and were not considered further in this process.
- 3.12. Submissions supporting the introduction of a remission policy totalled seven and three were opposed to the change and preferred the status quo.
- 3.13. Submissions in favour of the change supported the reduction in administration and retention of an annual application.
- 3.14. Those opposed to changing the process noted that there was no reduction in effort for the ratepayer, a more formal process could unintentionally reduce the rating base, risk of

inconsistent application of the policy, exploitation of the rules through informal rental arrangements.

#### **4. ISSUES AND OPTIONS**

##### **Rates Discount**

- 4.1. The rates discount encourages early payment with around \$5 million (being instalments 2-4) received early. One-third of this amount is received three months early, one third received six months early and one third received nine months early. These funds are not invested separately so it is difficult to estimate a financial benefit of receiving the rates early. This could be up to half of the amount budgeted to cover the discount. With interest rates projected to drop, potential future income from rates received early would be reduced.

Some savings would be achieved in printing and processing subsequent instalments, however with increasing electronic delivery and payment of rates, these savings are minor.

- 4.2. Removing the discount will be disappointing to the ratepayers that do pay early, although it is unlikely to cause good payers to become bad payers and increase the level of rates default. Ratepayers will select an alternative payment option that suits them. Some may continue to pay annually regardless of the discount. The change in payment patterns following the removal of the discount will be monitored during the year.
- 4.3. Funding would still be required if Council offered a reduced level of discount. A lower discount could reduce the amount received early and with reduced interest rates, the benefit of income received on rates paid early would also be reduced. Provision of a discount at any level would still need to be budgeted for.
- 4.4. Finding savings in other areas, or increasing other sources of income was considered prior to the budgets being finalised.

##### **Multiple Dwellings**

- 4.5. The multiple dwelling rates reduction provides a benefit in the vicinity of \$1,800 on a rating unit. It is appropriate that this is supported by a robust process that provides sufficient information to Council staff to administer the policy fairly and consistently. Managing the multiple dwelling rating through a remission policy will improve record keeping, timeliness and consistency in application.

There will be a small increase in effort required by ratepayers, however this is minor considering the level of benefit received.

- 4.6. Potential for exploitation of the rules exists regardless of the administration method. The new application form does gather additional information that makes it easier for ratepayers to understand who qualifies, and for staff to ensure the policy is consistently targeted.

##### **Implications for Community Wellbeing**

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.7. The Management Team has reviewed this report and support the recommendations.

#### **5. COMMUNITY VIEWS**

##### **5.1. Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

##### **5.2. Groups and Organisations**

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

### 5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

There are financial implications of the decisions sought by this report. Removing the rates discount will reduce the level of rates paid early, however will result in approximately \$190,000 more of rates collected.

This budget is included in the Annual Plan.

### 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

### 6.3 **Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report.

### 6.3 **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

## 7. **CONTEXT**

### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. **Authorising Legislation**

Local Government Act 2002

S.102 Funding and financial policies

S.109 Rates remission policy

Local Government (Rating) Act 2002

S.55 Policy for early payment of rates in current financial year

S.85 Remission of rates

S.86 Recording remitted rates

### 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

### 7.4. **Authorising Delegations**

Rating policies are required to be set by Council.

# Rates Policy

## 1. Purpose

- 1.1. The Local Government Act 2002 and Local Government (Rating) Act 2002 allow the Council to provide rates relief in the form of rates remission, ~~and~~ rates postponement ~~and discount for the early payment of rates~~.
- 1.2. The purpose of this policy is to outline the situations where the Council will provide rates relief to support the fairness and equity of the rating system or enhance the overall wellbeing of the Community.

## 2. Scope

- 2.1. This policy covers:
  - ~~Discount for the early payment of rates~~
  - Rates postponement policy
  - Rates remission policy
  - The policy on Remission and Postponement of Rates on Māori Freehold Land.

## 3. Overall Policy Objectives

- 3.1. The specific objectives for each individual policy are set out in this document. This section sets out the overall objectives the Council wants to achieve with its Rates Policy, which are to:
  - 3.1.1. ~~Encourage the early payment of rates by providing a financial incentive (discount) to ratepayers who pay their rates in full early, thereby increasing cash flow at the start of the financial year and reducing the processing and delivery cost of future instalments.~~
  - 3.1.2. Allow rates postponement as a tool to provide rates relief to deal with temporary adverse circumstances or hardship by delaying the payment of some or all of the rates to a future agreed date.
  - 3.1.3. Define situations where the Council will remit (waive) rates to promote equity or deal with inconsistencies in the rating system.
  - 3.1.4. Support the principles set out in the preamble to Te Ture Whenua Māori Act 1993 (noted below) by enabling the owners of Māori freehold land to occupy and make choices regarding the future use, purpose and development of their land in a way that is not impeded by the accumulation of rates arrears. Conservation activities are also supported by rates remission when land is set aside for this purpose.

*"Whereas the Treaty of Waitangi established the special relationship between the Māori people and the Crown: And whereas it is desirable that the spirit of the exchange of kawanatanga for the protection of rangatiratanga embodied in the Treaty of Waitangi be reaffirmed: And whereas it is desirable to recognise that land is a taonga tuku iho of special significance to Māori people and, for that reason, to promote the retention of that land in the hands of its owners, their whanau, and their hapu, and to protect wahi tapu:*



*and to facilitate the occupation, development, and utilisation of that land for the benefit of its owners, their whanau, and their hapu: And whereas it is desirable to maintain a court and to establish mechanisms to assist the Māori people to achieve the implementation of these principles.”*

#### **4. ~~Discount for the early payment of rates in the current financial year (under section 55 of the Local Government (Rating) Act 2002)~~**

##### **4.1. ~~Objective~~**

- 4.1.1. ~~To encourage ratepayers to pay their rates early and in one sum so as to minimise the Council's processing and delivery costs and improve cash flow.~~

##### **4.2. ~~Criteria and Conditions~~**

- 4.2.1. ~~A discount of 4% of the rates listed in 4.2.2 will be allowed if the total rates assessed for the current year and all rates arrears, including rates collected on behalf of Environment Canterbury, are paid in full by the penalty date of the first instalment in the current year; or where an extended date for payment has been granted, on or before the extended date.~~
- 4.2.2. ~~Rates that are subject to the discount are the Waimakariri District Council General Rate and Uniform Annual General Charge, Roading Rates, Community Parks and Reserves, Buildings and Grants Rates, Pegasus Services Rate, Community Library and Museums Rate, Community Swimming Pools Rate, Canterbury Museum Operational Levy Rate and Canterbury Museum Development Levy Rate.~~

#### **5. Rates Postponement Policy (under section 110 of the Local Government Act 2002)**

- 5.1. Section 87 of the Local Government (Rating) Act 2002 provides that the Council must postpone the requirement to pay all or part of the rates on a rating unit if it has adopted a rates postponement policy under Section 102(3)(b) of the Local Government Act 2002; the ratepayer has applied in writing for a postponement; and the Council is satisfied that the conditions and criteria in the policy are met.
- 5.2. Sections 88-90 of the Local Government (Rating) Act 2002 contain further provisions regarding rates postponement including the ability to add a fee to postponed rates, how postponed rates must be recorded and that postponed rates may be registered as a charge on a property.
- 5.3. The Rates Postponement Policy comprises:
- Rates postponement in cases of Financial Hardship
  - Rates postponement on Land Affected by Natural Calamity
  - Rates postponement on Land Affected by a Change in District Plan Zoning.
- 5.4. **Extreme Financial Hardship**
- 5.4.1. Where ratepayers experience serious financial hardship and are unable to pay their rates, the Council's priority is to work with them on an agreed payment plan to bring the rates up to date.
- 5.4.2. If the hardship is temporary, rates postponement can remove the immediate financial stress. This delays rather than extinguishes the obligation to pay and over time reduces the owner's equity in the property therefore rates postponement is an option that is used sparingly.

#### 5.4.3. **Objective**

To provide relief to ratepayers who are experiencing extreme financial hardship.

#### 5.4.4. **Criteria and Conditions**

1. Rates will be postponed if the Council is satisfied after full inquiry that extreme financial hardship exists.
2. When considering whether rates postponement will be granted, consideration will be given to:
  - All of the ratepayer's personal circumstances including background to the ratepayer's situation
  - The likely period before the ratepayer's position could be expected to improve
  - The potential for the ratepayer's situation to deteriorate further
  - Any report from a budget adviser, if requested.
3. Wherever possible, rates postponement on the grounds of hardship will be for a finite period, and a payment plan shall be set up to clear the debt within this time.
4. If the rates are postponed, the ratepayer will be required to pay annually an amount equivalent to the maximum government rates rebate available for that year.
5. Other than in extraordinary circumstances, postponement will only be considered for rating units that are used as the residence of the applicant. If the postponement is for other than a residential rating unit, rates will be postponed for a finite period not exceeding five (5) years.
6. A postponement fee will be charged calculated on the average opening and closing balances for the period at an interest rate equal to the Council's weighted average cost of funds.

#### 5.5. **Land that has been detrimentally affected by a natural calamity**

5.5.1. Occasionally events occur that are outside human control, such as a natural disaster, where damage occurs to property that was unforeseen at the start of the rating year.

5.5.2. The Government may pass legislation that enables the Council to provide rates relief, as occurred in 2010/11 with the Canterbury Earthquakes. In other circumstances this policy will ensure that the Council is able to respond quickly to offer rates postponement where appropriate.

#### 5.5.3. **Objective**

To provide relief where a rating unit has been detrimentally affected by a natural calamity where the Council believes that hardship exists or would be caused by non-postponement of the whole or part of the rates.

#### 5.5.4. **Criteria and Conditions**

1. When considering whether rates postponement will be granted, whether in part or in full, consideration will be given to:
  - The nature and severity of the event
  - The degree of damage to the subject land and other land in the District
  - Other financial assistance available
  - The effect of rates postponement on the remaining rating base and the ability of the Council to fund rates postponement.

2. Notwithstanding 5.7.5 below, rates postponed on land affected by a natural calamity will become payable when the land is restored to a useable state or the future of the land is otherwise determined.

## **5.6. Land subject to a District Plan zone change**

- 5.6.1. Where business and residential areas expand into rural land, the value of land can increase at a rate greater than other rural land due to its potential for residential or business development. This can lead to inequity in rating where land is valued for its potential use rather than actual use.

### **5.6.2. Objective**

To provide temporary rates relief to land impacted by an increase in rating valuation due to a change in District Plan Zoning or inclusion in a future development area, where the rating valuation of the land is in some measure attributable to the potential use to which the land may be put for residential or business purposes.

To preserve uniformity and equitable relativity with a comparable rating unit elsewhere in a rural zone in that part of the District where the rating valuation does not contain any "potential" value.

### **5.6.3. Criteria and Conditions**

1. To qualify for postponement under this policy, the Council must be satisfied that the rating unit is situated in an area that has recently been rezoned or included in a future development area.
2. When considering whether rates postponement will be granted, consideration will be given to:
  - The extent that the rating valuation of the land is attributable to the potential use for residential, commercial or industrial development
  - The status of any resource consent that has been approved on the property
  - The length of time the property has been in the current ownership in relation to the timing of the change in zoning.
3. On approval of an application for rates postponement the Council will request its Valuation Service Provider to issue a special rates postponement value for that rating unit.
4. The rates postponement value will be determined so as to:
  - (a) Exclude any potential value that, at the date of the valuation, the land may have for residential, commercial or industrial development; and
  - (b) Preserve uniformity and equitable relativity with comparable parcels of land, the valuations of which do not contain any such potential value.
5. There is no right of objection to rates postponement values issued under this policy. (The owner still has the right to object to the rating valuation of the property in terms of the Rating Valuations Act 1988.)
6. The amount of rates postponed due to a change in District Plan zoning shall be the difference between the amount of the rates for that period calculated on the rateable value of the property and the amount of the rates that would be payable for that period if the rates postponement value of the property were its rateable value.
7. Notice of the amount of rates postponed shall be entered in the rating records and will be notified with the rates assessment issued in respect of that rating unit.

8. Subject to the rates postponement value remaining in force, rates postponed due to a change in the District Plan zoning will be remitted after five years from the commencement of the rating period in respect of which they were set and assessed, unless the postponed rates become payable in accordance with 5.7.5 of this policy.
9. Where part of the land ceases to qualify for rates postponement, and the balance of the rating unit still meets the criteria of this policy, the Council will require that a part only of the postponed rates will be required to be paid. The part of the postponed rates to be paid will be in proportion to the value of the land that no longer qualifies for rates postponement.

## **5.7. Applications for Postponement and General Criteria and Conditions**

- 5.7.1. Applications must be in writing on the prescribed form.
- 5.7.2. Prior to approving an application for postponement of rates under this policy, the Council will require evidence that:
  - The applicant has had access to independent financial advice and understands the effects of rates postponement on their equity in the property
  - All joint property owners agree to rates postponement
  - Where there is a mortgage on the property, the mortgagee agrees to rates postponement.
- 5.7.3. The Council will require annual confirmation that any dwelling or other improvements on land where rates postponement is in place is fully insured.
- 5.7.4. Rates postponement will apply from the beginning of the rating year in which the application is made, although the amount postponed may include arrears from previous years.
- 5.7.5. Postponed rates will become payable on the earliest of the following dates:
  - The interest of the person who was the ratepayer at the date on which the rates postponement was approved becoming vested in another person other than:
    - (a) The ratepayer's spouse or de facto partner, or former spouse or de facto partner; or
    - (b) The executor or administrator of the ratepayer's estate; or
    - (c) Where the ratepayer was the proprietor of the interest as a trustee, the new trustee under the trust
  - The rating unit is subdivided, changes use or is sold
  - At a date specified by the Council at the time the application is approved
  - In the event of a change in the ratepayer's circumstances, on written notice by the Council.
- 5.7.6. Penalty charges (pursuant to section 57 and 58 of the Local Government (Rating) Act 2002) will not be added to postponed rates.
- 5.7.7. The amount of rates postponed, including postponement fees where applicable, will be secured by a Statutory Land Charge on the Record of Title of the Rating Unit.
- 5.7.8. The administrative cost of setting up the postponement including any costs of registering, updating or releasing the charge on the Record of Title will be met by the applicant at the time the application is approved or added to the amount postponed.

- 5.7.9. Where a rates postponement arrangement is in place, the Council will send an annual statement at the start of each rating year showing:
- The total amount of postponed rates
  - The interest rate charged for the year
  - Accrued interest
  - Any fees charged during the year.
- 5.7.10. The amount of rates postponed will be reported annually to the Audit and Risk Committee.

## **6. Rates Remission Policy (under section 109 of the Local Government Act 2002)**

### **6.1. Introduction**

- 6.1.1. The Council may waive the requirement to pay rates only where it has a rates remission policy in place that authorises the waiver.
- 6.1.2. Section 102(3)(a) of the Local Government (Rating) Act 2002 provides that the Council may adopt a Rates Remission Policy. Section 109 outlines what a remission policy should contain, and section 109(2A) requires that any remission policy must be reviewed at least once every six years.
- 6.1.3. Section 102(2)(e) of the Local Government Act 2002 requires the Council to have a policy for the remission and postponement of rates on Māori Freehold Land.
- 6.1.4. Sections 85-86 of the Local Government (Rating) Act 2002 allows the Council to remit rates if it has a policy to do so, and the conditions of the policy are met.
- 6.1.5. The Rates Remission Policy comprises:
- Remission of Rates Penalty charges
  - Remission on Dwellings in commercial zones
  - Remission on Targeted rates for water and sewer on subdivided sections
  - Remission on Land affected by natural calamity
  - Remission on Properties damaged by a natural disaster
  - Remission on Unclaimed or abandoned land parcels
  - Remission in Miscellaneous circumstances
  - Remission of Fixed charges on rating units used jointly as a single unit
  - Remission of Postponed rates
  - Remission of Eastern Districts Sewer rates (incorporating remission for sewer pan rates for schools, churches and non-profit organisations)
  - Remission on Land used as a link strip
  - Remission and Postponement of Rates on Māori Freehold Land
  - Remission of Fixed Charges on Multiple Dwellings on a Single Rating Unit

### **6.2. Rates Penalty Charges**

- 6.2.1. The Council may by resolution add a penalty not exceeding 10% to rates that are unpaid after the penalty date and a second penalty on rates arrears that remain owing in subsequent financial years.
- 6.2.2. Circumstances can arise where it is fair and reasonable to not enforce payment of the penalty and a remission policy provides authority to waive payment of the penalty.

### 6.2.3. **Objective**

To enable the Council to remit rates penalty charges where it is considered fair and equitable to do so.

To manage the level of rates penalty arrears on multiple-owned Māori land and reduce the rates provision for doubtful debts.

### 6.2.4. **Criteria and Conditions**

Penalty charges will be remitted:

- Where the penalty has been incurred as the result of a Council error
- In other circumstances on receipt of a written application, an instalment penalty may be remitted where the rates are brought up to date and no penalty charges have been remitted in the last two years (other than due to Council error)
- As part of an approved payment plan to clear rates arrears over an agreed period
- Arrears penalty charges will be remitted on multiple-owned Māori freehold land where the current year's rates are being paid, or are remitted under the Council's policy for Remission of Rates on Māori Freehold Land
- In other circumstances if the Council believes it would be fair and equitable to grant a penalty remission.

## 6.3. **Dwellings in commercial zones**

6.3.1. Where business areas expand and develop into previously residential land, the value of property can increase at a rate greater than other surrounding residential land due to its potential business use.

6.3.2. This policy provides rates relief to properties where the residential use continues and the Council is satisfied that the rating valuation of the land is in some measure attributable to the potential use to which the land may be put for business purposes.

### 6.3.3. **Objective**

To achieve equity with a comparable rating unit elsewhere in a residential zone in that part of the District where following a change in zoning, a residential dwelling is impacted by an increase in rating valuation due to the potential use to which the land may be put for commercial, industrial or business purposes.

### 6.3.4. **Criteria and Conditions**

1. Special rating values will be applied to rating units in commercial, industrial or business zones that are used as the private residential dwelling of the ratepayer where in the opinion of the Council's Valuation Service Provider the rateable value of the rating unit has been inflated due to the zoning of the property.
2. Applications received during a rating year will apply from the start of that rating year. Remissions will not be backdated to previous rating years.
3. Where a property is identified as meeting the criteria in clause 1 of 6.3.4, the Council will direct its valuation service provider to prepare a valuation that will treat the rating unit as if it were a comparable rating unit elsewhere in a residential zone in that part of the District.
4. There is no right of objection to rates postponement values issued under this policy. (The owner still has the right to object to the rating valuation of the property in terms of the Rating Valuations Act 1988.)



5. Remissions will be granted on all rates that are set and assessed on either the land value or capital value of the rating unit. The remission will be the difference between the rates that would have been set and assessed on the rateable values and the rates set and assessed on the special values allocated under this policy.
6. This policy does not apply to commercial accommodation, rented houses or purpose-built residential accommodation in business areas or residences built after the zoning change.

#### **6.4. Targeted rates for water and sewer on subdivided sections**

- 6.4.1. Rates on newly subdivided sections are paid by the developer until the section is sold. Depending on the property market, sales may not occur for several years. The payment of rates for services on multiple sections that are not being used can place a financial burden on a developer, particularly when the developer has funded the installation of services and development contributions and income from section sales is not being realised.

##### **6.4.2. Objective**

Provides rates relief to the developer of a subdivision by allowing a remission of the water and sewer targeted rates on sections that have recently been subdivided and not sold.

##### **6.4.3. Criteria and Conditions**

1. For newly subdivided sections that are still in the name of the original developer of the subdivision, targeted rates for the operation of water and sewer services will be remitted on all but one section in the subdivision.
2. The remission will apply for the first two rating years after the issue of a Certificate of Title.
3. To avoid doubt, where the same developer owns more than one subdivision, rates are payable on one section in each subdivision to which this remission applies.
4. This remission does not apply to targeted loan rates or to the Ashley water rates collected on behalf of the Hurunui District Council.

#### **6.5. Land Affected by Natural Calamity**

- 6.5.1. Occasionally events occur, such as a natural disaster, outside human control where damage occurs to property that was unforeseen at the start of the rating year.

- 6.5.2. This policy enables the Council to approve a rates remission where land has been damaged in a natural disaster to an extent where it would be inequitable to require full payment of rates.

##### **6.5.3. Objective**

To provide discretion to remit rates where a rating unit has been detrimentally affected by a natural calamity.

##### **6.5.4. Criteria and Conditions**

1. Applications must be made in writing on the prescribed form and signed by the owner(s) of the rating unit.
2. Full details must be provided of:
  - The nature of the event that caused the damage and the degree of damage to the land

- If the damage is temporary and the land is expected to return to its previous use in the future, an estimate of the time it will take the land to recover to a useable state
  - The steps that the owner will take to achieve this should be provided
  - The level of assistance from other agencies that may be available.
3. The Council may ask for a report from a registered engineer or other similarly qualified expert.
  4. The amount of remission given in any case will be set by the Council following the event having regard to:
    - The severity of the event and the degree of damage to the subject land and other land in the District
    - Other financial assistance available
    - The effect of rates remissions on the remaining rating base.

## **6.6. Properties Damaged by Natural Disaster**

6.6.1. This policy enables the Council to provide rates relief where buildings are not inhabitable until the property becomes habitable or the improvements are removed and the rates are reassessed on vacant land.

### **6.6.2. Objective**

To provide rates relief where properties have been severely damaged by the Canterbury Earthquakes or other natural disaster to an extent that they are no longer habitable.

### **6.6.3. Criteria and Conditions**

1. Rates set out in the bulleted list below will be remitted on properties that are uninhabitable due to damage caused by natural disaster, until the property becomes habitable or is sold.
2. Remissions will take effect from the rates quarter following approval of the application until the property becomes habitable or is sold.
3. Applications for remissions under this policy are to be made in writing by the property owner and received by the Council within three months of the property becoming uninhabitable. Applications received outside this timeframe may be considered at the discretion of the Council. A separate application is required for each property where remissions are being sought.
4. If the Council has already approved a rates remission for a property under an earlier version of this policy, and the property meets the criteria of this policy, a new application is not required.
5. This remission is not available where residents vacate a habitable property while repairs are carried out.

#### **Rates that will be remitted**

- Sewer operating rate
- Water rate
- Kerbside refuse and recycling
- Community parks and reserves buildings and grants rate
- Community library and museums rate
- Community swimming pools rate



- Canterbury Museum operational rate
- Canterbury Museum development levy rate
- Promotion and economic development rate
- Central business area rates

## **6.7. Unclaimed or Abandoned Land Parcels**

6.7.1. There are a small number of rating units in the District that are unclaimed or abandoned. Often this land has been isolated after subdivision or ownership transfer has been overlooked. These properties are legally rateable so must remain on the rating roll and have rates assessed but there is no ratepayer identified.

6.7.2. Where possible, unclaimed land is sold or transferred to adjoining property owners. In the cases proposed to be covered by this policy, the value, location, or nature of the land makes it uneconomic to do this.

### **6.7.3. Objective**

Avoid administration costs and accumulated rates arrears where it is unlikely that rates assessed on an unclaimed or abandoned rating unit will be collected.

To remit rates on rating units that are unclaimed or abandoned, are not occupied or used for any purpose and in the Council's opinion are not suitable for sale or lease.

### **6.7.4. Criteria and Conditions**

1. Rates or arrears owing at the time an application is approved will be remitted in full.
2. Remissions under this policy will be approved where there is no owner or occupier liable for the payment of rates and where it is not practical or economic to sell or transfer the land into new ownership.

## **6.8. Miscellaneous Circumstances**

6.8.1. It is recognised that not all situations in which the Council may wish to remit rates will be provided for in specific policies. Situations can also arise as an unintended consequence of the application of Council's rating policies that need to be addressed in the current rating year.

### **6.8.2. Objective**

To provide the flexibility to grant a rates remission in extraordinary circumstances arising during a rating year where the Council considers that a rates remission is appropriate and no other remission policy applies.

### **6.8.3. Criteria and Conditions**

1. Applications for remission must be made in writing and outline the reasons why rates relief is justified.
2. Each circumstance will be considered by Council on a case by case basis.
3. A decision on whether to grant a remission, the amount of remission, and any terms or conditions will be made by the Council.

## **6.9. Fixed charges on Rating Units Used Jointly as a Single Unit**

6.9.1. This policy extends the benefits of Section 20 of the Local Government (Rating) Act 2002 to situations where multiple rating units are used as a single property unit but the ownership is not exactly the same, e.g. one rating unit may be owned by a Trust; or where blocks of non-contiguous land are in the same ownership and used as a single unit. This

recognises that many farming units in the District are made up of smaller non-contiguous blocks of land.

#### 6.9.2. **Objective**

To provide rates relief where two or more separate rating units that are, in the Council's opinion, used jointly as a single property are either:

- In common ownership; or
- Contiguous or separated only by a road, railway, drain, water race, river or stream.

#### 6.9.3. **Criteria and Conditions**

1. Full rates will be set and assessed on the first rating unit, with associated rating units receiving a remission of 100% of the rates referred to in this policy.
2. This remission will apply from the next 1 July after the application is approved.
3. The qualifying rates for this remission are the uniform annual general charge set in accordance with Section 15 of the Local Government Rating Act 2002, and targeted rates set under Section 16 on a uniform basis that are calculated in accordance with section 18(2) or clause 7 of Schedule 3 of the Local Government (Rating) Act 2002.

#### 6.10. **Postponed Rates**

- 6.10.1. The Policy for Rates Postponement on land subject to a District Plan Zone Change allows postponed rates to be remitted after a period of five years from the date the rates were assessed. This policy provides the authority for the postponed rates to be remitted.

#### 6.10.2. **Objective**

To authorise the remission of rates that have been postponed in accordance with one of the Council's rates postponement policies where the criteria and conditions of the postponement policy relating to rates remission have been met.

#### 6.10.3. **Criteria and Conditions**

Where the conditions of a rates postponement policy provide for the remission of rates, and those conditions have been complied with over the term of the postponement period, the Council will remit postponed rates without any further application being required by the ratepayer.

#### 6.11. **Eastern Districts Sewer Rates (Incorporating Remission of Sewer Pan Rates for Schools, Churches and Non-profit Organisations)**

- 6.11.1. The Eastern Districts Sewer Scheme is the Council's largest. It comprises approximately 18,000 rating units and services the towns in the eastern part of the District.
- 6.11.2. Funding for the Eastern Districts Sewer scheme is by a rate on each water closet or urinal connected to the scheme. The Council recognises that this method of rating can be harsh on rating units where additional facilities must be provided to meet peak demand, but the capacity is more than what would be required for regular operating.

#### 6.12. **Schools, Churches and Non-profit Organisations**

- 6.12.1. Many of the rating units that are required to provide multiple pans to meet peak use are schools, churches and non-profit organisations. The Council was concerned that hardship would exist for this group of ratepayers even after the remission for multiple pans had been applied.

6.12.2. It was considered that a further remission was appropriate for these groups, and that this remission should apply to rating units with three or more pans to provide rates relief to smaller clubs that were experiencing financial hardship due to the increase in sewer rates after the ocean outfall upgrade was completed.

6.12.3. The remission for schools, churches and non-profit organisations will be applied to the resulting amount after the first remission has been applied.

**6.12.4. Objective**

To ensure equitable and fair application of sewer rates on rating units containing five or more water closets or urinals where the Council is satisfied that the purpose of the multiple pans is to provide capacity to meet a peak demand.

To provide further rates relief to schools, churches and non-profit organisations that pay rates based on three or more pans.

**6.12.5. Criteria and Conditions**

1. A remission will be provided according to a sliding scale based on the number of water closets or urinals provided in the rating unit.

The amount of the remission will be:

Rating Units containing 5-8 pans	remission of 10% of the annual charge
Rating Units containing 9-12 pans	remission of 25% of the annual charge
Rating Units containing 13-16 pans	remission of 35% of the annual charge
Rating Units containing more than 16 pans	remission of 50% of the annual charge

2. The remission will not apply where the multiple pans are contained within separately used or inhabited parts of a rating unit e.g. multiple flats or shops on one rating unit.
3. A further remission will be applied to rating units that contain a school, church, or non-profit organisation. This remission will be calculated on the amount owing after the first remission has been deducted.

The amount of the second remission will be:

Number of Pans	Amount of Remission
3	33.33% of the annual charge
4	50% of the annual charge
5 or more	40% of the annual charge

4. Provided that where due to the discounts available for multiple pans, a step in the scale of pan charges results in a charge higher than the next step up the scale, the rating unit shall pay the lower of the two charges.

### 6.13. Application of combined Eastern Districts Sewer Remissions

Number of Pans	Multiple Pan Remission % of rates remitted	Community Organisation Remission % of rates remitted	Combined Remission % of rates remitted
1-2	0	0	0
3	0	33.3%	33.3%
4	0	50%	50%
5-8	10%	40%	46%
9-12	25%	40%	55%
13-16	35%	40%	61%
16+	50%	40%	70%

### 6.14. Land used as a Link Strip

6.14.1. A “link strip” is a very small parcel of land created during subdivision to protect the interests of the owner against future developments accessing services without contributing a share of the extra/over cost of providing the services. It creates a barrier between the road and private land or between two land parcels.

#### 6.14.2. Objective

To ensure that the developer of a subdivision is not disadvantaged by the assessment of unreasonably high rates by using a link strip to protect their investment in the installation of roads and utility services that will benefit future developers of adjacent land. This policy also recognises that link strips are temporary and of a size that has no practical use.

#### 6.14.3. Criteria and Conditions

1. A remission of 100% of the rates set and assessed on land set aside as a link strip will be made until the land ceases to be used as a link strip.
2. Any rates arrears on link strip land owing at the commencement of this policy will be remitted.

### 6.15. Remission and Postponement of Rates on Māori Freehold Land

6.15.1. The Local Government (Rating of Whenua Māori) Amendment Act 2021 amended the Local Government (Rating) Act 2002 in respect to setting rates on Māori freehold land. Among other changes the amendments introduced the following, which apply separately to the provisions of this policy:

- An unused rating unit of Māori freehold land becomes non-rateable
- Land that is subject to a Nga Whenua Rahui Kawenata (Conservation covenant) under section 77A of the Reserves Act 1977 or section 27A of the Conservation Act 1987 becomes non-rateable
- A person developing or intending to develop Māori freehold land may apply for a remission of rates
- A dwelling that is used separately from other land in a rating unit of Māori freehold land may, on request, be held separately for rating purposes to the balance of the land in that rating unit

- Two or more rating units of Māori freehold land may be treated as one unit for rating purposes if they are being used by the same person and were derived from the same original block of Māori freehold land
- The Chief Executive has authority to write off rates of deceased owners of Māori freehold land or rates that cannot be recovered.

#### 6.15.2. Objective

To support the principles set out in the preamble to Te Ture Whenua Māori Act 1993 and Schedule 11 of the Local Government Act 2002 to promote the retention of Māori freehold land in the hands of its owners and to enable the owners to occupy, use and develop the land.

#### 6.15.3. Criteria and Conditions

1. The Council may on its own motion or on the written application of any owner or group of owners remit up to 100% of the rates on any rating unit containing Māori freehold land or a Separate Rating Area created under Section 98A of the Local Government (Rating) Act 2002 where:
  - (a) The land is in multiple ownership and there is no formal occupation or lease agreement; and
  - (b) Any use of the land is minor, informal or unauthorised; and
  - (c) The rates are not being paid; and
  - (d) The size, location, lack of fencing or other features preclude the productive or practical use of the land.
2. Applicants for a rates remission under this policy may seek the assistance of Te Rūnanga o Te Ngāi Tū Ahuriri prior to making an application.
3. Rates remissions shall continue until the use of the land changes so that the provisions of clause 1 of 6.15.3 of this policy no longer apply.
4. Work completed by an adjoining property owner to keep the property in a tidy or manageable condition is not considered to be occupation in terms of this policy unless the land is fenced off for the exclusive use and benefit of that person.
5. The taking of plant material for traditional or medicinal purposes is not considered to be occupation in terms of this policy.
6. Details of all rates remissions granted under this policy will be reported to the Mahi Tahi Committee.
7. Any rating unit that receives a rates remission under this policy shall be recorded in a register.
8. Land shall be inspected at least annually to ensure that the land continues to qualify for a rates remission. The amount and timing of any rates relief provided under this policy is entirely at the discretion of the Council.
9. The Council will not postpone the requirement to pay rates on Māori freehold land, other than in terms of any policy adopted under Section 102(3)(b) of the Local Government Act 2002.

#### 6.15.4. Conservation

1. Where land has been formally set aside for preservation or conservation purposes and there is not a Ngā Whenua Rāhui Kawenata under section 77A of the Reserves Act 1977 or section 27A of the Conservation Act 1987, a rates remission of up to 100% may be granted. The amount of the remission will depend on:
  - (a) The proportion of the property that is being used for conservation purposes; and
  - (b) The desirability of preserving particular natural, historic or cultural features within the district; and
  - (c) Whether, and to what extent, the preservation of particular natural or historic or cultural features might be prejudicially affected if rates remission is not granted in respect of the land on which they are situated; and
  - (d) Whether and to what extent preservation of particular natural or historic or cultural features are likely to be encouraged by the granting of a rates remission.

#### 6.15.5. Land Under Development

1. Section 114A of the Local Government (Rating) Act requires the Council to consider any application by a ratepayer for a remission of rates on Māori freehold land if the ratepayer has applied in writing for a remission on the land; and the ratepayer or another person is developing, or intends to develop, the land.

### **6.16. Fixed charges on multiple dwellings**

6.16.1. Targeted rates set as a fixed charge on each separately used and inhabited part of a rating unit (SUIP) can create inequity where the second dwelling on a rating unit is not used, or is used for private, non-profit purposes, eg to accommodate a dependent family member.

Kerbside collection rates (recycling) will only be remitted when no additional bins have been supplied for use by the second unit.

#### **6.16.2. Objective**

To enable the Council to provide rates relief for ratepayers who own a rating unit containing two separately used or inhabited residential parts where the application of rates set on a fixed basis on each separately used and inhabited part may result in inequity.

To allow families to provide care and accommodation to a dependant member of their immediate family, or a live-in care giver, without the burden of additional rates.

#### **6.16.3. Criteria and Conditions**

Applications for 100% remission of applicable targeted rate(s) may be received from ratepayers that have a second self-contained dwelling on their property, owned by the same ratepayer. The rating unit must be owned by the applicant and be the applicant's principal place of residence.

Applications including a signed declaration must be made in writing on the appropriate form by 31 May each year.

Once approved the remission will apply from the start of the next rating year. No consideration will be given to applications relating to the current or previous rating years.

If the circumstances leading to the remission change so that the relevant criteria are no longer met, the ratepayer must inform Council prior to the next rating year.



A rating unit used for residential purposes that includes a separately inhabited part, may be treated as one rating unit where the additional rating unit is:

- not occupied, leased or rented currently, is not advertised for short term accommodation, and is not planned to be occupied for the next rating year
- used in conjunction with the main rating unit, rent free, by a dependent member of the ratepayer's immediate family
- occupied by a person that has a dependency relationship with the primary ratepayer (medical, financial or other dependency)
- used by live-in caregivers, or to provide humanitarian assistance (in other words, used by persons who would normally "live in" if the ratepayers primary accommodation had been large enough in the first instance).
- used temporarily without charge by visiting family or friends
- offered as part of a remuneration package
- derelict or uninhabitable

## 7. Delegations

- 7.1. Customer Services Officers and the Rates Team – to approve on application remission of one instalment penalty charge in a two year period on any rating unit under clause 6.2.4.
- 7.2. Rates and Debtors Team Leader – to approve applications that meet the requirements of this policy except those where approval is delegated to the General Manager, Finance and Business Support or the Audit and Risk Committee.
- 7.3. General Manager, Finance and Business Support – to hear and decide any appeal against a decision made to decline an application for rates postponement or remission except where a decision has been made by the Audit and Risk Committee. Approval of rates penalty remissions authorised in the Council's Delegations Manual.
- 7.4. Audit and Risk Committee – to consider and make a final decision on applications for rates remission on Māori freehold land under development under Section 114A of the Local Government (Rating) Act 2002 and on the Rates Remission under clause 6.8 Miscellaneous Circumstances. Approval of rates penalty remissions authorised in the Council's Delegations Manual.
- 7.5. Mahi Tahi Committee – to oversee, review and monitor implementation of 6.15. the Policy for Remission and Postponement of rates on Māori freehold land, including advising the Council on applications for rates remission on land that is under development or set aside for conservation purposes, and to hear and make a final decision on any appeal that is referred to it on an application for remission under the Policy for Remission and Postponement of rates on Māori freehold land that has been declined.

## 8. Definitions

**Case by case basis** – Decisions are made separately, each according to the facts of the particular situation.

**Church** – Any rating unit described in Clause 9 of the First Schedule to the Local Government (Rating) Act 2002.

**Extraordinary circumstances** – Exceptional or unforeseen situation that is outside the ratepayer's control.

**Link strip (aka segregation strips)** – Small strips of land (typically 75mm wide) created when land is legalised in order to prevent the land adjoining a road or serviced area from having a legal right to access the road or services.

**Māori freehold land** – Land whose beneficial ownership has been determined by the Māori Land Court by freehold order.

**Non-profit organisation** – Any rating unit used principally for games or sports (other than horse racing, trotting, or dog racing) or for the promotion of the arts, any purpose of recreation, health, education or instruction for the benefit of residents of the District provided that:

- The land is not used for the private pecuniary profit of any members of the society or association; and
- The organisation does not charge commercial fees; and
- The Council is satisfied that the use is generally open to all residents and meeting a need of the District.

**Rateable Value** – Defined in Section 13(3) of the Local Government (Rating) Act 2002

**Rates Postponement Value** – Determined by the Council's Valuation Services Provider so as to exclude any potential value that, at the date of the valuation, the land may have for residential, commercial or industrial development; and preserve uniformity and equitable relativity with comparable parcels of land, the valuations of which do not contain any such potential value. The rates postponement value will reflect the proximity of the rating unit to the town and will therefore be higher than a more remote rural property. Rates postponement values allocated under this policy are final and there is no right of objection against the level of valuation.

**Rating Year** – The Council's financial year 1 July to 30 June.

**School** – Any rating unit described in Clause 6(a), (b) and (c) of the First Schedule to the Local Government (Rating) Act 2002.

**Special Values** – The values allocated in accordance with Section 6.3 of this policy. Special rating values will be applied to rating units in commercial, industrial or business zones that are used as the private residential dwelling of the ratepayer where in the opinion of the Council's Valuation Service Provider the rateable value of the rating unit has been inflated due to the zoning of the property or potential use of the rating unit.

Special values allocated under this policy are final and there is no right of objection or appeal. (The owner still has the right to object to the rating valuation.)

**Uninhabitable** – As a result of damage caused by earthquake or natural disaster, the property:

- Has been deemed by a qualified structural engineer or Council building inspector to be structurally unsound and therefore unsafe to occupy; or
- Has been determined to be uninhabitable by the EQC/Insurance Company; or
- The house has been demolished.

and

- The property is not being lived in or otherwise occupied or used.



## 9. Questions

Any questions regarding this policy should be directed to the Rates and Debtors Team Leader in the first instance.

## 10. Relevant documents and legislation

- Local Government Act 2002
  - Section 108 Policy on Remission and Postponement of rates on Māori Freehold Land
  - Section 109 Rates remission policy
  - Section 110 Rates postponement policy
  - Schedule 11 Matters relating to rates relief on Māori freehold land
- Local Government (Rating) Act 2002
  - ~~Section 55 Policy for early payment of rates in current financial year~~
  - Section 85 Remission of rates
  - Section 86 Recording remitted rates
  - Section 87 Postponement of requirement to pay rates
  - Section 88 Postponement fee may be added to postponed rates
  - Section 89 Recording postponed rates
- Delegations Manual

## 11. Effective date

1 July 2024

## 12. Review date

1 July 2027

## 13. Policy owned by

General Manager, Finance and Business Support

## 14. Approval

Adopted by Waimakariri District Council on 25 June 2024

### **Definition of Separately Used and Inhabited Part of a Rating Unit (SUIP)**

Includes any portion inhabited or used by the owner, or a person other than the owner who has the right to use or inhabit that portion by virtue of a tenancy, lease, licence, or other agreement.

This definition includes separately used parts, whether or not actually occupied at any particular time, which are used by the owner for rental (or other form of occupation) on an occasional or long term basis by someone other than the owner.

For the purpose of this definition, vacant land and vacant premises offered or intended for use or habitation by a person other than the owner and usually used as such are defined as “used”.

For the avoidance of doubt, a rating unit that has a single use or occupation is treated as having one separately used or inhabited part.

Examples of separately used or inhabited parts include: Each flat within a block of flats, or each shop within a block of shops. The same applies to a rating unit with more than one dwelling. ~~unless the second dwelling is a granny flat occupied by a member of the ratepayers household or the second dwelling is not let or available to be let.~~

For the purposes of the Kerbside Solid Waste Collection Rates, the definition of a SUIP does not include individual units in a motel complex. Multiple motel units comprise one SUIP. Any areas for managers accommodation, office or restaurant facilities are separate SUIPs.

#### **Proposed change to definition of a Separately Used and Inhabited Part of a Rating Unit**

If the Council adopts the Rates Remission Policy for Fixed Charges on Multiple Dwellings the definition of a SUIP noted above will require a change also. The text in paragraph 5 above that is crossed out will be removed from the definition.

If the Council resolves not to proceed with the new rates remission policy, this definition will remain unchanged.