

MINUTES OF THE RANIGORA AIRFIELD ADVISORY GROUP**At the Rangiora Airfield****5.30pm on Wednesday 28 September 2022****PRESENT**

- Steve Noad (Chair)
- Helen Leslie (WDC, Note taker)
- John Dugdale
- Keith Vallance
- Rob Kittow
- Dave Harnett
- Buzz Harvey
- Scott James

WELCOME

- Steve Noad opened the meeting at 5.35pm

Item					
1.	APOLOGIES Bruce Drake, Grant MacLeod (WDC), Paul Williams (Councillor), Joan Ward (Councillor)				
2.	CONFIRMATION OF MINUTES dated Wednesday, 3 August 2022 Moved: Keith Vallance Seconded: Buzz Harvey				
3.	MATTERS ARISING <ul style="list-style-type: none"> • Wind sock & runway rolling Frame under manufacture for wind sock. Runway rolling completed and sprayed for weeds. Runway being fertilised tomorrow. Hope to open 3rd week of October. • Roads Corde arranged for road repairs and road marking of car park and entrance road. Airfield Manager Offer out to applicant. Leases New version for renewals.				
	<table border="1"> <thead> <tr> <th>Action/s</th><th>Who?</th></tr> </thead> <tbody> <tr> <td>Follow up with Corde to get an ETA on the works</td><td>Helen</td></tr> </tbody> </table>	Action/s	Who?	Follow up with Corde to get an ETA on the works	Helen
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4.	MAINTENANCE <ul style="list-style-type: none"> • Sign taken out at the corner over the weekend Contractor asked to reinstate. • Mowing tomorrow Except runway, runway mow next week. Also tomorrow the hangars and entrances will be mown. Next Friday runway and hangars will be repeated to ensure tidy. • Concrete blocks at the corner Can anyone who drives over the blocks on the corner and damage tyres go to the council for recompense? • Earthworks Earthworks in the area in front of Steve's hangar are just waiting on a price for materials then will go ahead, along with other small earthworks required. Grass reinstatement around the 				

	fuel pad is programmed to be done. Hedge has been trimmed. Water leak at hangar 8 is being looked into. <ul style="list-style-type: none"> • Taxiway sign Helen to follow up with Hortons to see where this is at. 	
	Action/s	Who?
	Follow up taxi way sign with Hortons Follow up concrete block query	Helen Helen
5. HEALTH & SAFETY	<ul style="list-style-type: none"> • No incidents for month of September • Re last months microlight aircraft incident, this is being dealt with by CAA. The instructor involved has been stood down from instructing club aircraft but not from instructing others. • Safety meeting needed. Will hold one once new Airfield Manager is appointed. Perhaps have a theme for the meeting, think about theme suggestions for meetings. Carlton Campbell would be a good person to come along to the meeting. Will be good for the Airfield Manager to meet those that attend. 	
	Action/s	Who?
	Theme suggestions for safety meetings	ALL
6. NOISE COMPLAINTS	Nil	
	Action/s	Who?
7. GENERAL	<ul style="list-style-type: none"> • Joan noted that this could be her last meeting if not re-elected. A vote of thanks goes to both Joan and Paul and good luck for the elections. • Members of the Airfield Advisory Group hosted Rangiora Ashley Community Board in September and gave them a tour of the Airfield. • Rules around dogs on the Airfield need to be addressed once new Airfield Manager on board. • Airfield Manager offer out at present. ATC have offered space for Airfield Manager to be based in their building. • Lease is finalised, when lease comes up for renewal will be new version. 	
	Action/s	Who?

Meeting closed at 5.50pm

Next meeting TBA once elections completed