MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN THE PEGASUS COMMUNITY CENTRE, PEGASUS MAIN STREET, PEGASUS
ON MONDAY 12 AUGUST 2019 AT 7.00PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer, A Blackie,
R Mather and J Meyer.

IN ATTENDANCE
C Brown (Manager Community and Recreation), S Morrow (Rates Officer Land
Information), K Rabe (Governance Advisor), B Rice (Senior Transport Engineer) and
E Stubbs (Governance Support Officer).

1 APOLOGIES
There were no apologies.

2 CONFLICTS OF INTEREST
There were no conflicts of interest.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 8 July 2019
Moved:  J Archer  Seconded:  A Blackie
THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community
Board meeting, held 8 July 2019, as a true and accurate record.
CARRIED

4 MATTERS ARISING
There were no matters arising.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY
There were no deputations.

6 ADJOURNED BUSINESS
There was no adjourned business.

7 REPORTS

7.1 Hurunui Reserve Concept Plan, Pegasus Development – T Stableford
(Green Space Community Engagement Officer)
C Brown spoke to the report noting there had been twelve responses, nine
from the flyers delivered to households within 500m of the reserve and three
through the Council website. The responses had generally been supportive.
There had been requests for more shade trees, and also to change the orientation of the goal to reduce the risk of the ball going onto the road. These requests were considered and incorporated.

S Powell thanked staff for the report and asked if the residents of the three direct neighbouring properties had responded to the proposed planting of the shade trees in front of their properties. Staff advised that they did not know where the responders lived, but could find out.

Moved: R Mather  Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

(a) Receives report Trim No. 190731107028.

(b) Notes that Council has allocated $75,000 for the development of Hurunui Reserve.

(c) Approves the implementation of Hurunui Reserve Master Plan (Trim 190628091492).

CARRIED

R Mather believed it had been a good process and she was delighted to see development at the reserve.

A Thompson concurred with R Mather.

7.2 Road Naming – Ravenswood Stage 2 – S Morrow (Rates Officer Land Information)

S Morrow took the report as read and asked for any questions.

J Meyer informed the Board that he had spoken to Mr Scott, the owner of Brockenhurst Farm, who had been appreciative of the honour of the proposed road taking the farm name. However, he felt that confusion could arise with addresses due to the proximity of the new road to his farm. He agreed that the name could be used at a time, if and when, the farm was no longer an entity or the name of the farm had been changed and with a preference that it be used on the eastern side of SH1.

S Powell requested that staff note this on the approved list for future reference.

Members discussed an alternative name for the proposed road and agreed that the new name should have reference to the Ravenswood area. After a brief discussion, R Mather suggested Stonyer Street (William Stonyer built the Ravenswood Mill), which appeared on the list of approved road names for the Woodend-Sefton area. It was agreed that it should be a street rather than a road as that was more in keeping with the road naming policy.

Moved: R Mather  Seconded: A Blackie

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190731107162.

(b) Approves the following proposed road names for the new roads as marked as Roads #1 to #5 on the plan depicted in the agenda.

1. Quinn Crescent
2. Stonyer Street (to replace Brockenhurst Road)
3. Crossley Avenue
4. Croydon Street
5. Oakleigh Street
(c) Notes the Community Board may replace any proposed names with a name of its choice.

CARRIED

R Mather stated that it would be appropriate to respect the wishes of Mr Scott.

A Allen requested staff to acknowledge Mr Scott's request and advise him on the measures taken to ensure his family name remains on the list but to be used at a suitable time.

7.3 Application to the Woodend-Sefton Community Board’s 2019/20 Discretionary Grant Fund – K Rabe (Governance Adviser)

K Rabe spoke to this report, clarifying the balance of the Discretionary Grant Fund for the 2019/20 financial year. She also noted that no financial information had been attached to the application for the Sefton Community Group’s request for funding. K Rabe advised the Board that she had contacted the group who apologised for the oversight and would forward the required information shortly and suggested the Board leave that application to lie on the table until the following meeting.

In regards to the Pegasus Bay School PTA application, A Blackie noted the ongoing discussion regarding the funding of schools that already receive funding from the Ministry of Education. Members noted the Board’s previous support in March 2019 to the School’s Easter event.

J Meyer asked why the School was hiring a marque when the hall was used for last year’s event. K Rabe offered the opinion that this year they would be running more artists workshops and probably required more room to host these workshops.

S Powell noted that the application stated that the funding would be utilised for advertising in Christchurch, and wondered if the Board wanted its funding spent outside the district. The Board agreed to put a condition on the funding that it be spent on advertising within the Waimakariri district. This should be included in the official letter informing the group of the success of its application.

Moved: R Mather Seconded: A Allen

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190701092272.
(b) Approves a grant of $500 to the Pegasus Bay School PTA towards the costs of hosting the Pegasus Bay Art Show, provided funds are spent in the Waimakariri district.
(c) Approves a grant of $485 to the Woodend Playcentre towards the cost of a new vacuum cleaner and three vices for the carpentry table.
(d) Notes that the application from the Sefton Community Group towards the cost of running the annual Carols in the Domain event would lie on the table until all required information has been received.
(e) Approves a grant of $230 to the Reflections Community Trust towards the advertising costs for the 2019 Waimakariri Light Party.

CARRIED

R Mather was pleased that the Pegasus Bay School PTA had applied for funding. She noted the Board could not approve the application from Sefton Community Group without the financial information.
A Allen was pleased to see Woodend Playcentre had requested assistance with items that would physically aid the running of the centre.

7.4 **Ratification of the Board’s Submission to the Waimakariri District Council’s Dog Control Bylaw – Kay Rabe (Governance Adviser)**

Moved: R Mather   Seconded: A Thompson

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 190726105010.

(b) **Retrospectively ratifies** the Board’s submission on the Waimakariri District Council’s Dog Control Bylaw Review (Trim No. 190723103184).

**CARRIED**

A Thompson commented that the Board’s submission had been very thorough in encouraging consistency.

A Blackie highlighted the potential conflict if the North Pegasus Bay Bylaw did not line up with the Dog Control Bylaw. This was significant as the Pegasus Bylaw could not be updated until 2021.

8 **CORRESPONDENCE**

Moved: S Powell   Seconded: R Mather

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** the letter in response to the Draft Annual Plan 2019-20 submission (Trim No. 190624088691).

(b) **Receives** the memo regarding Service Requests as at 30 June 2019 (Trim No. 190731107404).

**CARRIED**

9 **CHAIRPERSON’S REPORT**

9.1 **Chairpersons Report for July 2019**

S Powell noted the current number of public consultations of interest to the Board.

Moved: S Powell   Seconded: J Meyer

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 190805108678.

**CARRIED**

10 **MATTERS FOR INFORMATION**

10.1 **Oxford-Ohoka Community Board meeting minutes – 4 July 2019** (Trim No. 190705094928).

10.2 **Rangiora-Ashley Community Board meeting minutes – 8 July 2019** (Trim No 190702093219).

10.3 **Kaiapoi-Tuahiwi Community Board meeting minutes – 15 July 2019** (Trim No 190709096349)

10.4 **Youth Council meeting minutes – 30 April 2019.**

10.5 **Youth Council meeting minutes – 28 May 2019**

Moved: J Archer    Seconded: R Mather

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.06.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 July Diary for J Archer and R Mather (Trim No. 190805108683)

11.2 A Allen

- Attended a meeting of Neighbourhood Support and was disappointed that the Waimakariri District Council does not support this initiative as the Christchurch City and Selwyn Councils do.
- Waimakariri Health Advisory Group - mental health was an ongoing area of concern. They were still awaiting progress on an after-hours facility. Issues with accessibility with Good Street upgrade were raised.
- Noted upcoming meeting at the Fire Service as a means of getting businesses together.

11.3 A Thompson

- Attended the Kaiapoi Art Expo.
- Attended drop in sessions.

11.4 J Meyer

- Noted progress on the District Plan.
- Commented on NZTA drop in sessions.

11.5 R Mather

- Update on the progress of the addition to the Pegasus Community Centre.

11.6 J Archer

- Updated members on stage and storage for Woodend Community Centre.

12 CONSULTATION PROJECTS

S Powell noted that a large number of submissions had being dealt with over a short time span. She noted the hours spent over the preceding weeks on working on submissions and that there were still quite a few that needed to be worked on before the end of the term.

Members expressed their appreciation of the work S Powell had accomplished.

Upcoming consultations were discussed and agreement that the Board would submit on the following:

- Proposed Plan Change 7 (Environment Canterbury)
- Making State Highway 1 North Canterbury Safer (NZTA)
- Road to Zero (NZ Government)
- Let’s Talk About Speed Limits (Waimakariri District Council)
13 FOSTERING COMMUNITIES

14 BOARD FUNDING UPDATE
14.1 Board Discretionary Grant
Balance as at 6 July 2019: $4,356.
14.2 General Landscaping Fund
Balance as at 6 July 2019: $12,430.

15 MEDIA ITEMS
No media items noted.

16 QUESTIONS UNDER STANDING ORDERS
There were no questions.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
There was no urgent general business.

NEXT MEETING
The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 9 September 2019 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.53pm.
CONFIRMED

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Chairperson

__________________________
Date

Workshop
- Tuahiwi to Ashley River Speed Limit Review – Bill Rice (Senior Transport Engineer)
- Submission NZTA Safety Improvements Woodend
- Members Forum