MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, RANGIORA SERVICE
CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 13 FEBRUARY 2019 AT
7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), K Barnett, R Brine, M Clarke, K Galloway,
D Gordon, J Hoult, S Lewis, G Miller, C Prickett and P Williams.

IN ATTENDANCE
D Ayers (Mayor), J Millward (Manager Finance and Business Support), G Cleary
(Manager Utilities and Roading), J McBride (Roading and Transport Manager), K Straw
(Civil Projects Team Leader), Glen Kempton (Engineering Technician), E Cordwell
(Governance Adviser) and E Stubbs (Governance Support Officer).

1 APOLOGIES
There were no apologies.

2 CONFLICTS OF INTEREST
Item 7.5 P Williams, J Gerard and R Brine.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Rangiora-Ashley Community Board – 12 December 2018
Moved D Gordon seconded P Williams
THAT the Rangiora-Ashley Community Board:
(a) Confirms the circulated minutes of the Rangiora-Ashley Community
Board meeting, held on 12 December 2018, as a true and accurate
record.

CARRIED

4 MATTERS ARISING
There were no matters arising.

5 DEPUTATIONS AND PRESENTATIONS
There were no deputations.

6 ADJOURNED BUSINESS
There was no adjourned business.

7 REPORTS
7.1 Application to the Rangiora-Ashley Community Board’s Discretionary
Grant Fund 2018/2019 – Edwina Cordwell (Governance Team Leader)
E Cordwell advised she would take the report as read. It was an event the
Board had supported the previous year.
J Hoult queried whether the Accountability Form had been received and E Cordwell confirmed that it had.

Moved G Miller seconded R Brine

**THAT the Rangiora Ashley Community Board:**

(a) **Receives** report No. 190129009861.

(b) **Approves** a grant of $500 to Presbyterian Support Upper South Island towards the cost of running the event: An Expo of Ideas to Live Well and Give Well.

**CARRIED**

G Miller commented that it was a worthy cause, and there was a need for events like this to allow those, particularly on their own, to have the ability to communicate and meet with others.

R Brine noted that the group had put in a large amount of money to hold the event themselves.

7.2 **New Zealand Community Boards’ Conference 2019:** – Kay Rabe (Governance Adviser)

E Cordwell commented that the Conference was in New Plymouth and up to four members of the Board could attend. The Board could also choose not to send a member. If a Councillor wished to attend that would also be funded from the Board training budget.

E Cordwell noted that the Oxford-Ohoka Community Board were sending two or three members and Woodend-Sefton Community Board were sending one or possibly two members (dependant on availability).

Members J Gerard, C Prickett, K Barnett and J Hoult expressed interest in attending.

P Williams asked if it was necessary to send four delegates expressing his concern and suggested that one person could attend and brief the board on the conference when they returned. E Cordwell confirmed that it was a requirement that Board members would report back to the Board.

Moved D Gordon seconded R Brine

**THAT the Rangiora Ashley Community Board:**

(a) **Receives** report No. 190109001716.

(b) **Approves** J Gerard, C Prickett, K Barnett and J Hoult to attend the New Zealand Community Boards’ Conference to be held in New Plymouth from 11 to 13 April 2019, subject to confirmation of availability.

(c) **Notes** the attendees will write an individual report on the conference sharing ideas/knowledge gained and present the report at their respective Board’s May 2019 meeting.

(d) **Notes** that the total cost for each attendee is approximately $1,821 (including GST).

**CARRIED**

P Williams against

D Gordon commented that the conference costs were within the Governance budget. He believed there was value in members attending. There was an opportunity for members to network. He fully supported members attending and believed it was important for the district to be represented.
R Brine explained that some years ago he had attended a conference with five staff from Council. At the conclusion of the conference they had discussed their ideas and found that they had different perceptions on multiple things. The information that came back to the board would be more complete if more than one member attended. R Brine noted he was comfortable supporting four members.

7.3 **Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018:** – Kay Rabe (Governance Adviser)

E Cordwell noted it was a report for information.

Moved K Galloway seconded G Miller

THAT the Rangiora Ashley Community Board:

(a) **Receives** report No 190109001505.

(b) **Circulates** a copy of this report to all of the Community Boards.

CARRIED

7.4 **Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018:** – Kay Rabe (Governance Adviser)

Moved K Galloway seconded D Lundy

THAT the Rangiora Ashley Community Board:

(a) **Receives** report No 190110001941.

(b) **Circulates** a copy of this report to all of the Community Boards.

CARRIED

K Galloway commented the reports were an excellent presentation of a lot of information. He was interested in those who had and hadn’t completed accountabilities.

D Lundy noted the reports were informative and it was good to see the funding was spent well.

*Prior to item 7.5, J Gerard, R Brine and P Williams sat back from the table and D Lundy assumed the position of chair.*

7.5 **Ratification of the Board's Objection to the Off-licence Application by Rangiora Liquormart Limited:** – Edwina Cordwell (Governance Team Leader)

E Cordwell commented that the Objection had been restricted to what was permissible in the Act.

D Lundy noted that the content of the objection had been emailed to members (excluding J Gerard, R Brine and P Williams) late the previous year prior to submission for comment.

Moved G Miller seconded D Gordon

THAT the Rangiora Ashley Community Board:

(a) **Receives** report No. 190115003414.

(b) **Retrospectively ratifies** the Board’s objection to the Off Licence application by Rangiora Liquormart Limited (Trim 181129140823).

CARRIED
D Gordon believed the objection had been well put and thanked E Cordwell for bringing it together.

Following item 7.5, J Gerard, R Brine and P Williams returned to the table and J Gerard resumed the position of chair.

8 CORRESPONDENCE

Moved G Miller seconded R Brine

THAT the Rangiora-Ashley Community Board:

(a) Receives the letter of thanks from James Paterson for funding towards his attending Band Camp (Trim 190130010584).

(b) Receives the tabled Memo from Ian Carstons (Senior Planner) regarding status of resource consent application for proposed quarry (Trim 190208014216).

CARRIED

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for December/January

Moved J Gerard seconded K Barnett

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190207013749.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 6 December 2018 (Trim No. 181128139880).

10.2 Woodend-Setton Community Board meeting minutes – 10 December 2018 (Trim No 181205142989).

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 19 November 2018 (Trim No 181114134202)

10.4 Kaiapoi-Tuahiwi Community Board meeting minutes – 17 December 2018 (Trim No 181211146279)

10.5 Youth Council meeting minutes – October 2018.

10.6 Rangiora-Woodend Road, Gressons Road, Boys Road and Northbrook Road Speed Limit Review Consultation – report to Council 4 December 2018 (Trim No 181121136994).

10.7 Zone Implementation Programme Addendum (ZIPA) implementation - WDC role and funding options – report to Council 29 January 2019 (Trim No 181217148924).

10.8 Library Update to 30 November 2018 – report to Community and Recreation Committee 18 December 2018 (Trim No 181130141223).

10.9 Aquatic Facilities Update Report – report to Community and Recreation Committee 20 November 2018 (Trim No 181030126776).

10.10 Youth Development Annual Report 2018 – report to Community and Recreation Committee 18 December 2018 (Trim No 181205143969).

10.11 Waimakariri Youth Strategy Review – report to Community and Recreation Committee 18 December 2018 (Trim No 181206144197).
10.12 Community Team Update – report to Community and Recreation Committee 18 December 2018 (Trim No 181206144576).

10.13 Waimakariri Stockwater Race – Closure Policy and strategy – report to Utilities and Roading Committee 11 December 2018 (Trim No 181024124336)

10.14 Report to Annual Plan on Town Centre Feature Lighting and Decorations – report to Council 29 to 31 January 2019 (Trim No 190111002267)

10.15 Southbrook Pond C stormwater management area – Vegetation die-off investigations, sediment sources, and catchment management. – report to Utilities and Roading 11 December 2018 (Trim No 180717079505)

Moved D Lundy seconded J Hoult

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.15.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 K Barnett
- Noted that at the Community and Recreation Committee meeting they had been advised that COGs were changing their funding mechanism to link to deprivation. This meant groups in the Waimakariri and Hurunui would lose 41% of funding phased in over three years. There was concern regarding the impact this would have on community groups and the community team had been asked to report. A letter would be sent to COGs to request further discussion especially highlighting issues around isolation and mental health.
- The Community and Recreation Committee had also requested that a group of elected members and staff discuss the policy direction around exemptions for fees and charges on community facilities to address the current ad hoc method of assigning exemptions.
- Noted objection of neighbour to Cust Rural Recycling depot.

11.2 D Gordon
- Noted that the Draft Annual Plan proposed approximately a 4.2% increase in rates in Rangiora Urban and across the district it would be 4.5%. The big issues were:
  - $1 million in the Draft Annual Plan to support a move of the Rangiora Tennis Clubs/courts to a new site adjacent to the Multipurpose Stadium on Coldstream Road. The clubs were also contributing a $1 million.
  - Proposal to rationalise UV filtration across the district. It would provide some rates relief for smaller schemes such as the Garrymere Scheme.
- There had been a proposal to establish a working party for feature lights to work with staff, he suggested that members of Rangiora Ashley Community Board and Kaiapoi Tuahiwi Community Board as the boards where most effected.
- Staff had discovered that the Cust Community Centre did not have a compliant fire alarm system and the centre now had a maximum allowable capacity of 50 people. Urgent work was proceeding. Some additional budget was required.
- He thanked those who attended the Rangiora Racecourse site visit and noted that it provided an ability to understand the issues more broadly.
The Rangiora Croquet Club had a plan to develop a further two pitches. The total cost of the project was $100,000 and they would submit to the Annual Plan for a contribution.

Suggestion that the Youth Council be invited to present to the Board regarding their ideas for a ‘Youth Space’ in Dudley Park.

Noted upcoming meeting with Ryman residents regarding proposed roading changes.

11.3 D Lundy
- Attended Civil Defence dinner at the RSA.
- Attended Rangiora Racecourse meeting.

11.4 K Galloway
- Followed up whether letter of thanks had been sent to Rangiora Hire for assistance with time and equipment for water piping at Rangiora Dog Park as requested.
- Attended All Boards Briefing.
- Attended Good Street Neighbourhood even.
- Tabled letter from resident concerned about road repairs on Ashley Street.
- Pipes were now laid in the dog park and water would be connected soon.
- Raised issues with Snap/Send/Solve and commented on the lack of feedback from issues raised at the November meeting. E Cordwell advised that M Harris was specifically following up and she would raise with her. It was requested that M Harris provide an update to the Board. K Barnett noted that Snap/Send/Solve now highlighted that it was not a 24-hour service.
- K Galloway requested a report on what was happening with the relocated buildings at the Rangiora Hospital. There appeared to be misinformation in the public and clarity was required. E Cordwell advised this would be followed up.

11.5 R Brine
- Advised of informal discussions on how to maximise the potential of the Kaiapoi River. There were three swing moorings with complicated ownership. There were exciting opportunities for Kaiapoi and the district.

11.6 M Clarke
- Attended WHAG meeting. There had been discussion around support for young school leavers. Concerns around liquor outlets. It was a very narrow area that opponents could submit on.
- Attended Rangiora Racecourse meeting.
- Had good feedback from residents regarding parking outside Southbrook Park and getting cars off the road.
- Noted good reply to his Question under Standing Orders for information regarding the resealing of the road at Silverstream.
- Advised Ophthalmology specialists would use the Rangiora Health Hub for clinics.
- Had spoken with residents of Charles Upham regarding concerns around no bus service to Rangiora.

11.7 J Hoult
- Timebank – was preparing Rata application for further funding for coordinator to continue momentum. Event planned for Saturday 23 February for those signed up to look at options for the Learning Exchange.
- Attended Community Team Picnic barbeque at Bush Street Reserve on behalf of the Board and Neighbourhood Support.
- North Canterbury Netball Association – resurface of netball courts and addition of lights. Issues with light spill from tall LED towers. Exceptionally good support from WDC - Greg Barnard to assist in raising concerns with the netball association about the light spill.
11.8 **S Lewis**
- Wished everyone a happy new year and commented on her learnings from her first term as a board member.
- Attended Wai Art Exhibition in Waikuku.
- Attended Rangiora Racecourse meeting.
- Attended the Coldstream Victorian Gardens Tour where the funds were donated to the Salvation Army.
- Attended Tuahiwi Fun Run at Tuahiwi Marae, it was the first event held of this kind and showcased the Tuahiwi area. Interesting discussions about Council.
- Learner Licence Driver Programme – was restarting this year and S Lewis encouraged Board members to support.
- Coordinated a social bike ride of the Passchendaele Memorial Path. The event would continue to be held monthly and was a good way to showcase a Council owned and operated track. The next ride was Sunday 24 February.

11.9 **G Miller**
- Attended Rangiora Racecourse meeting.
- Recently visited the Yaldhurst soccer facility and commented on how good it was for that community. Was looking forward to establishment of the Coldstream Road facilities.

11.10 **C Prickett**
- Assisted with water pipe at Dog Park.
- Attended Racecourse meeting.
- Garrymere Water Group progressing slowly.
- Commented he had been disappointed with response after reporting a wrecked car in the riverbed to Police. D Gordon suggested that he follow-up with Environmental Health and WDC Malcolm Johnstone.
- Asked if Waimakariri had considered initiatives to encourage solar power generation by residents.

11.11 **P Williams**
- Noted presence of Lime scooters in Rangiora.
- Noted positive and negative comments about festive lights and work with staff for resolution.
- Noted concern raised by resident with respect to long grass and that Council also needed to ensure its own properties were not a fire hazard.
- Attended Bush Street Park Neighbourhood event.
- Attended meeting of Waimakariri and City Councillors to share ideas, there were some positives and negatives.
- Muscle Car Show – noted blame attributed to Council to discourage display however commented that this was wholly incorrect and that there had been a large effort from Council and Rangiora Promotions to bring cars to the main street.
- Attended Kaiapoi Waitangi Day celebrations.

12 **CONSULTATION PROJECTS**

**About an Age-Friendly Community**
Consultation closes Thursday 28 February 2019.

E Cordwell noted the upcoming Annual Plan consultation. The next All Boards Briefing would be dedicated to that and the Draft Annual Plan would be out for consultation on 11 March closing 11 April. A possible workshop date to be discussed via email.

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant
Balance as at 5 December 2018: $4423 plus estimated carry forward of $1451.

13.2 General Landscaping Fund
Balance as at 5 December 2018: $26,160 (including carry forward).

14 MEDIA ITEMS

15 QUESTIONS UNDER STANDING ORDERS

Board member K Galloway submitted the following questions for response as per Standing Orders sections 20.4, 20.5 and 20.6.

Town Centre Feature Lighting

Question:
After it was agreed that Council would proceed with Coloured Festoons and ‘Fairy’ Lights was a consultant engaged to advise on the lights to be purchased? If not why not?

Response:
The Lighting Designer who carried out the peer review provided staff with a recommended fairy light supplier. Advice received was that this was a reputable supplier who has supplied and installed lights in many locations including the Viaduct Basin in Auckland. The recommendation to use this supplier was followed.

Question:
After it was agreed that Council would proceed with Coloured Festoons and ‘Fairy’ lights were various Festoon Lights and ‘Fairy’ lights considered? If not Why not?

Response:
The festoon lights were sourced from the same supplier that provided the lights for the eastern end of High Street. These lights have functioned well and we have had no issues with the lights themselves. By staying with the same supplier we were able to ensure that the festoon lights matched the existing festoons and did not look different. These lights are also able to be connected directly to the street light circuit and do not require larger transformer boxes on the street light poles to convert the supply to a lower current. When the original festoon lights were sourced, Mainpower carried out a significant amount of research to ensure the lights were suitable and met required criteria.

As outlined above, the Fairy Lights were recommended by the Lighting Designer who carried out the peer review. A trial was carried out with the Board on the 4th October 2018. At the trial it was agreed that the fairy lights provided the desired effect and the instruction was given to go ahead with the lights. The lights trialled are exactly the same as those which have been installed.
**Question:**
After it was agreed that Council would proceed with Coloured Festoons and ‘Fairy’ Lights’ was a design Consultant engaged to plan the layout of the ‘Fairy’ lights in the trees? If not why not?

**Response:**
The recommendation to light clusters of trees at the build outs was provided by the peer reviewer and it was recommended that the fairy light supplier was very experienced in lighting trees and was the appropriate person to provide guidance on how the trees should be lit. The fairy lighting supplier recommended that the fairy lights in the trees be installed in an “Umbrella” style as it would provide the best visual effect. As these trees are covered in leaves for a large portion of the year, lights up higher on branches would not be visible when the tree is in leaf. This was discussed at the fairy light trial.

The advantage of this fairy light system is that more strings can easily be added to the existing installation in the future if this was desired.

**Question:**
If no consultant/s was/were engaged, how were the decisions made regarding the 3 questions above.

**Response:**
This has been answered above.

**Question:**
Will Council be undertaking a review of this lighting project, especially given that some lights were not operational, and in some people’s minds were not as effective as they possibly could have been, and will members of the Rangiora Ashley Community Board be included in that review?

**Response:**
Staff are continuing to work with Mainpower and the lighting supplier to address the outstanding operational issues with the fairy lights. We have had an undertaking from Mainpower to get the lights working as a priority and we are confident the issues can be worked through and addressed. However, if these issues are not resolved to our satisfaction then an independent review of the light installation will be undertaken.

We will also be visiting the Boards in February to recap on the work undertaken to date and start talking through the next steps. It is proposed to develop an implementation plan for any future phases of work and a specialist lighting designer will be involved in these discussions. It was also requested at the January Council meeting, that a terms of reference be developed for a working group to take the feature lighting and decorations forward.

Board member M Clarke submitted the following questions for response as per Standing Orders sections 20.4, 20.5 and 20.6.

**Road Carpet at Silverstream**

**Question:**
“It has been noted that a section of the new bypass road through the Silverstream subdivision has had an overlay of road carpet on the chip seal surface. Could staff please explain the justification for this work and the sources of funding?”

**Response:**
A report was taken to Council Long Term Plan Deliberations in May 2018.
regarding noise concerns which were raised by residents in the Silverstream Subdivision, primarily along the Butchers Road frontage.

A number of complaints had been received along with submissions as part of the Long Term Plan consultation process. Attached is a copy of Report No. 180511051676 which presented the issues and options for Council consideration. The report was considered and approved.

As detailed in Report No. 180511051676, the asphalt surfacing was funded by the reallocation of $250,000 from the Waikuku to Pegasus Connection budget, which was surplus budget.

In November 2007 a report was taken to Utilities and Roading recommending levels of service for where asphaltic concrete (hotmix) be considered. Attached is a copy of Report No. 071108035864 which outlined the changes.

In summary the surface treatment for a road is chosen on technical grounds to ensure the lowest lifecycle cost is achieved, while at the same time taking into account environmental factors such as noise and vibration effects on residential properties. Asphaltic concrete or similar surfacing is appropriate on strategic or arterial roads in residential areas and in areas of high turning areas (such as roundabouts, cul-de-sacs and some intersections with high heavy vehicle movements). Included in the report are maps showing roads where this treatment should be considered.

Report Nos. 180511051676 and 071108035864 are shown in full on pages 109-120.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 13 March 2019 in the Loburn Domain Pavilion.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.00pm

CONFIRMED

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Chairperson

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Date
Workshop: 8pm to 9.30pm

- Oxford Road Urbanisation – Joanne McBride (Roading and Transport Manager)
- Cones Street Upgrade - Joanne McBride (Roading and Transport Manager)
- Members Forum

Briefing: 9.30pm to 9.45pm

(Note a briefing is public excluded)

- Feature Lighting - Joanne McBride (Roading and Transport Manager)