WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA ON TUESDAY 16 OCTOBER 2018 AT 4.00PM

PRESENT

Councillor S Stewart (Chairperson), Mayor D Ayers, Deputy Mayor K Felstead, Councillors R Brine, and P Williams.

IN ATTENDANCE

Councillors W Doody, D Gordon (for part of meeting) and Councillor Barnett (from 4.35pm) Messrs J Palmer, (Chief Executive), K Simpson (3 Waters Manager), O Davies (Drainage Asset Manager), C Roxburgh (Water Asset Manager), Ms J McBride (Roading and Transport Manager), Messrs D Roxburgh (Implementation Project Manager – District Regeneration), Ms S Allen (Water Environment Advisor) and A Smith (Committee Advisor)

1 APOLOGIES

Moved Mayor Ayers seconded Councillor Stewart

THAT an apology for absence be received and sustained from Councillor J Meyer.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest recorded.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Utilities and Roading Committee held on Tuesday 21 August 2018

Moved Councillor Stewart seconded Councillor Williams

THAT the Utilities and Roading Committee:

(a) Confirms, as a true and correct record, the minutes of a meeting of the Utilities and Roading Committee held on Tuesday 21 August 2018.

CARRIED

4 MATTERS ARISING

Councillors Williams and Stewart enquired if there had been any further sea foam testing undertaken. K Simpson (3 Waters Manager), advised that staff member Sophie Allen has been communicating with Michael Bate regarding further occurrences of sea form since the last meeting. There has been meeting held on the beach and there was the presence of sea form. Although this was not the type of foam that Mr Bate was specifically concerned about, it was agreed that this foam would be tested. There is to be a briefing following this meeting where a more detailed update would be provided by S Allen.
5 DEPUTATION

There were no deputations.

6 REPORTS

6.1 Review of Water Supply Bylaw 2012 - Colin Roxburgh (Water Asset Manager)

Mr C Roxburgh presented this report requesting the Committee recommend the Council’s approval to renew the Water Supply Bylaw 2012. This review is triggered by the five year anniversary of the original Bylaw and it is now a requirement for it to be reviewed. Staff have been through a review process and identified changes required and could not find a need for significant changes but rather to update the document to reflect policies and procedures that have been approved since 2012. The most significant change would be the introduction of the Backflow Prevention Policy which was put into place in 2014 and there have been other changes that reflect other changes to policies or procedures.

It is recommended that the proposed new Bylaw be adopted by Council, rather than going through a Special Consultative Procedure as staff did not consider there had been significant changes to the Policy.

Councillor Stewart noted that this Bylaw is for public water supplies and asked if there was a need for a Bylaw that covers private water supplies and if there was a Bylaw required for these. C Roxburgh noted that it is clearly indicated at the beginning of this Bylaw that it does not cover private water supplies. This Bylaw is about protecting public water supplies from any interference which could adversely impact on users of the supply. Such a Bylaw to cover private water supplies would need to be written in a completely different way and would need to be a stand alone document. K Simpson said the concerns regarding private water supplies are about water quality, whereas this Bylaw covers the integrity of reticulation is protected and infrastructure for water supplies. There are other avenues to protect private water supplies, which would also apply to the source of supply of water to public water supplies.

Councillor Williams asked about the protection of a Council water supply against any possible contamination of private water supply and there is no Bylaw to add protection to Council supplies. C Roxburgh noted that Environment Canterbury have consent requirements in place and to allow for protection zones. It was noted that if a landowner proposes a new activity, the Council can oppose that consent and this will be noted by Ecan. Following the Havelock North incident, K Simpson noted that it is important for everybody to be working together, including Regional Councils, District Councils, and District Health Boards and the formation of the Canterbury Drinking Water Reference Group with representatives from these groups.

Moved Councillor Williams seconded Councillor Brine

THAT the Utilities and Roading Committee recommends;

THAT the Council:

(a) Receives report No. 180910103408.
Notes that a review of the Water Supply Bylaw 2012 has been undertaken, and it has been confirmed that there is a need for a water supply bylaw, and that the 2012 document is generally fit for purpose.

Notes that the proposed Water Supply Bylaw 2018 does not provide Council with extra rights or powers than it currently has, but rather is an update of the existing document to accurately reference current practices, to clarify some clauses and to reference other policies (the Backflow Prevention Policy) that have been developed since the 2012 bylaw was adopted.

Adopts the Waimakariri District Council Water Supply Bylaw 2018.

Circulates this report to the Council’s Community Boards for their information.

CARRIED

6.2 Annual Compliance Report for Waimakariri District Council owned Drinking-Water Supplies with the Drinking Water Standards for New Zealand - Colin Roxburgh (Water Asset Manager)

The Chair noted that copies of an amended recommendation from staff for this Item have been circulated to members (reflecting changes to recommendations (f) and (g)). Members noted receipt and Councillor Gordon also suggested an addition to recommendation (g).

C Roxburgh presented this report with the results of the annual compliance report for the Council’s drinking-water supplies with the Drinking Water Standards of New Zealand 2005 and the Health Act 1956 for the 2017/18 monitoring period. This is published by the Canterbury District Health Board.

Council achieved bacterial compliance was achieved on all schemes with all its plants and within all distribution zones. Council had chemical compliance on all schemes and complied with the Health Act on all schemes.

Council achieved protozoal compliance on eight of its 15 supplies and C Roxburgh provided information on the upgrade plans in place for the Fernside, Mandeville, Oxford Rural No. 1 and Oxford Rural No 2 Schemes and Waikuku Beach supplies to gain protozoal compliance during the current 2018/19 monitoring period. Garrymere and Poyntzs Road require complete upgrades in order for them to be compliant. These require detailed consultation due to the rating implications.

Regarding the costs of investigations, C Roxburgh said that when discussing this with the communities, the Council is going to need to provide more details and analysis work is going to take time and resources to provide the answers. Councillor Gordon queried the costs of hiring consultants for detailed investigations. Staff are conscience of costs and already endeavouring to keep the costs down for projects.

Moved Councillor Brine seconded Councillor Williams

THAT the Utilities and Roading Committee:

(a) Receives report No. 181002113999.

(b) Notes that all 15 of the Council’s drinking-water supplies met the monitoring and management obligations of the Health Act for the 2017/18 monitoring period.
(c) **Notes** that all 15 of the Council’s drinking-water supplies achieved bacterial compliance with the Drinking-water Standards for New Zealand for the 2017/18 monitoring period.

(d) **Notes** that 8 of the Council’s 15 water supplies achieved full protozoal compliance with the Drinking-water Standards for New Zealand (DWSNZ) and that of those schemes that didn’t achieve compliance in the 2017/18 period 5 are expected to gain compliance throughout the 2018/19 period.

(e) **Notes** that the Garrymere and Poyntzs Road water supplies require source upgrade projects to be completed in order to gain compliance, both of which are budgeted for completion in the 2019/20 financial year.

(f) **Notes** that further consultation is required on both the Poyntzs Road and Garrymere schemes before the projects can be completed.

(g) **Approves** staff to commence with further detailed investigations and analysis of the potential solutions for the Garrymere and Poyntzs Road schemes that will help staff to better refine cost estimates, and enable the required consultation with the effected communities and Water Advisory Group on the respective projects to progress.

(h) **Circulates** this report to Council and all Community Boards for their information.

Councillor Brine noted there is time to engage with the communities and supports a lot of the work being undertaken inhouse.

Councillor Williams is disappointed that it has taken so long to establish the Advisory Groups. Would like to see this progressed now.

Councillor Gordon supports the recommendation and consulting with the communities and groups. Is heartened at the Council’s endeavours to keep the costs down.

6.3 **Jones Street Reconstruction Concept Design - Joanne McBride (Roading and Transport Manager), Duncan Roxborough (Implementation Project Manager - District Regeneration), Gavin Lake (Roading Recovery Programme Manager)**

J McBride and D Roxborough presented this report to provide further information on the proposals for repairing Jones Street Kaiapoi and seeking approval from the committee to develop the design as proposed. J McBride noted that a report has previously been brought to the U&R Committee on the Jones Street reconstruction. This report proposed to install kerb and channel on the western side of Jones Street and a swale on the eastern side. This report was put on hold to allow staff additional time to work on the cross section and particularly look at the effectiveness of a swale in this area. Jones Street is linked to the adjacent mixed business use area, but how and when this development occurs is still to be confirmed. The concept design would include ability to accommodate anticipated traffic for such a proposal and the swale on the eastern side of the street has been further considered. Due to the flat topography of the area, it is considered that a swale would not operate effectively. It is therefore proposed to install kerb and channel on both sides of the street. It is noted that currently there is no provision for water or waste water services in Jones Street.

Councillor Barnett sought clarification of the use of the shared pathway in this area. J McBride said this is a shared pathway for cyclists and pedestrians and is a continuation of the new Feldwick Drive. Currently there is work being
undertaken looking at getting the best linkages with the town centre and a continuing of what is already on Feldwick Drive.

Councillor Stewart sought assurance that with no sewerage wastewater infrastructure that this is not something that be required at some future time. J McBride said there is a lot of uncertainty regarding future use of the land and this has been discussed. Provision of sewer facilities will not be a problem and could be onsite pumps. The road will not have to be dug up for this. The services could be put in, but at this time this may not be the right capacity. Future provision of water supplies could be through use of trenchless supply, but there would need to be some access to current supplies. Councillor Stewart asked about the Motor Caravan Association and what their members requirements will be. D Roxborough advised they will have a requirement to be self-contained for a minimum of three days, but have indicated that they would like to have a potable water supply to the site. This would not be individual taps for each site, but a place where vehicles can pull up to fill their own water tanks. Regarding waste water, there is a dump station across the street, but long term they may look to have dump stations on site which would be at their cost. This could be serviced by connecting to the existing station across the street and discharged via the existing pumping site across the street.

Moved Councillor Brine seconded Councillor Williams

THAT the Utilities and Roading Committee:

(a) Receives report No. 181003114944
(b) Approves the proposed road cross section as shown in Figure 2 of the report which includes the installation of kerb and channel along both sides of the road;
(c) Notes that there is currently no funding available to allow for water and sewer reticulation to be installed and therefore this work will be required to be undertaken in the future;
(d) Notes the recovery works construction programme as presented in Attachment 1 of this report.
(e) Forwards this report to the Regeneration Steering Group for their information.

CARRIED

Councillor Brine does have concerns that the road will be put in and may be ripped up again in a few years’ time to account for future development. This would be good for development in Kaiapoi, but not so good for the infrastructure.

Councillor Williams concurred with Councillor Brine’s comments, and believes it is important to move ahead with this road renewal in Jones Street. Any future improvements will need to be considered at the time.

Mayor Ayers commented that it is important to carry on with this project as part of the earthquake recovery. It is unknown at this time what the timing of development will be in this area and it is important for this road to be replaced.

7 MATTER REFERRED FROM THE OXFORD-OHOKA COMMUNITY BOARD MEETING OF 3 OCTOBER 2018

7.1 Proposed Closure of Stockwater Race R8-1 - Owen Davies (Drainage Asset Manager) and Libica Hurley (Technical Administrator)
O Davies spoke to this report which was consulted by the Oxford-Ohoka Community Board, asking their approval of the report to go to the U&R Committee to approve the closure of Council owned stockwater race R8-1. This matter has been brought to the Water Zone Committee and it is now intended that this go to the Stock Water Race Advisory Group for consideration. Following this step, a revised report will be brought back to the Utilities and Roading Committee for consideration.

Moved Councillor Stewart seconded Councillor Brine

THAT this matter lie on the table until it has been to the Stock water race Advisory Group.

CARRIED

8 REPORTS FOR INFORMATION ONLY

8.1 Safety Barrier for Meyer Place Footpath - Joanne McBride (Roading and Transport Manager)
(report no. 180921109526 to the Oxford-Ohoka Community Board meeting of 3 October 2018).

There was discussion on the issuing of the consent for this building and the reason for the requirement of a safety barrier. Deputy Mayor Felstead provided clarification on this matter.

Moved Deputy Mayor Felstead seconded Mayor Ayers

THAT the information in Item 8.1 be received.

CARRIED

9 PORTFOLIO UPDATES

9.1 Roading – Councillor John Meyer

Councillor Meyer was not present.
9.2 Drainage and Stockwater – Councillor Sandra Stewart

There has been a continuation of Drainage Advisory Group meetings, which has included an interesting tour of the Mega Ten site at Southbrook. This is on one of the hazardous discharge sites in the Council’s area and there is a lot of positive improvements being done on this site.

Drainage Groups have asked again for a single district wide drainage rate and Councillor Stewart passed this on to the Committee. It was noted that this matter comes up for discussion at almost every Drainage Advisory Group meeting. This has been deferred until the 2022 year.

Regarding the applications for stock water race closures, these have been brought to the Zone Committee for their information. The Zone Committee sees the need for a strategy for these closures because even though these systems are just to provide stock water, the Committee would like to see a more comprehensive holistic, evaluation of the ecosystems before any closures. This has been given a sympathetic approach by Council staff and a the concerns of the Zone Committee members are to be addressed.

9.3 Utilities (Water Supplies and Sewer) – Cr Paul Williams

Councillor Williams noted that all the Kaiapoi wells now comply with specifications required. Thanks were extended to C Roxburgh for saving the Council some money on this system.

It is hoped that the Oxford boiled water notice will be finished by November, with the new system connected. The Smith Street bore in Kaiapoi is being tendered at the moment.

9.4 Solid Waste – Cr Robbie Brine

Councillor Brine attended a landfill meeting on 7 September 2018. Meeting items included operational and financial reporting. The two generators are running at capacity at Kate Valley, producing a significant amount of electricity. There are issues with pigs and deer coming from the nearby rural surroundings into Tiromoana Bush. Waste levy money has been allocated to six waste minimisation projects across the region, totalling $112,000.

Additional subsidies requested for the car seat recycling programme have been approved. The programme has been so successful that the Corrections Facility is receiving more seats than they can process. The additional subsidy will allow Kilmarnock, a social enterprise organisation, to recycle the extra car seats. The cost for recycling these seats is $25, versus the $10 recycling cost from the Corrections Facility. A video of mattress recycling occurring in Timaru is available, which was attached to the minutes.

Mr Palmer noted that there were four tenders that are in the evaluation process for the Kerbside collection contract.

The Chairperson adjourned the meeting at 5.05pm to go into workshop to discuss a technical memo on the Draft ZIPA – Feedback on Drinking Water. These staff comments will be taken forward to the joint committee to be considered on 23 October. The meeting reconvened at 5.25pm.

10 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987
THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
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<tbody>
<tr>
<td>10.1</td>
<td>Report of Engineering Technician (Glenn Kempton) and Water Asset Manager (Colin Roxburgh)</td>
<td>Bay Road, Gammans Creek and Pegasus Reservoir Repairs Tender Evaluation and Contract Award Report</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
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<tbody>
<tr>
<td>10.1</td>
<td>Protection of privacy of natural persons</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

CARRIED

**CLOSED MEETING**

Resolution to resume in Open Meeting

Moved Councillor Stewart seconded Councillor Williams

THAT open meeting resumes and the business discussed with the public excluded be made public.

CARRIED

**OPEN MEETING**

11 **QUESTIONS**

There were no questions.

12 **URGENT GENERAL BUSINESS**

There was no urgent general business.
There being no further business, the meeting closed at 5.30pm.

CONFIRMED

________________________________________  Chairperson

________________________________________________________________________

Date

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**BRIEFING**

At the conclusion of the meeting, a briefing was held for the committee, on the following matter:

- Pond C Update on vegetation die-off investigations, sediment sources, and catchment management work.