WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA, ON TUESDAY 16 MAY 2017 AT 1.00PM

PRESENT

Councillor P Allen (Chairperson), Mayor D Ayers, Councillors R Brine, W Doody and D Gordon

IN ATTENDANCE

Deputy Mayor Felstead, Councillors J Meyer, P Williams, Messrs J Palmer (Chief Executive), C Sargison (Manager Community and Recreation), Mrs R McClung (Senior Policy Analyst), Mrs P Ashbey (Libraries Manager), Mr M Greenwood (Kaiapoi Aquatic Centre and Facilities Asset Manager), Mrs T Sturley (Community Team Leader), and Mrs A Smith (Committee Advisor).

1 APOLOGIES

An apology was received and sustained from Councillor A Blackie.

2 CONFLICTS OF INTEREST

There were no conflicts of interest noted.

3 RECEIPT OF MINUTES

3.1 Minutes of a meeting of the Community and Recreation Committee held on Tuesday 21 March 2017

Moved Councillor Doody seconded Councillor Brine

THAT the Community and Recreation committee:

(a) Confirms the circulated minutes of a meeting of the Community and Recreation Committee, held on Tuesday 21 March 2017, as a true and accurate record.

CARRIED

4 MATTERS ARISING

There were no matters arising.

5 PRESENTATION / DELEGATION

There were no presentations.
6 REPORTS

6.1 Customer Satisfaction Survey 2016 Reports – Community Support, Community and Recreation Services and Facilities - Rachel McClung (Senior Policy Analyst)

Ms McClung presented this report, showing the results of the 2016 Customer Satisfaction Survey with respect to Community Support and Community and Recreation Services and Facilities aspects of the survey. This survey was conducted by the Council's Policy team.

Councillor Allen noted there was a reference to the name of a staff member and it was noted that this would be removed. Ms McClung noted that there had been no other editing of comments received.

Councillor Doody noted that there is a big percentage of responses that have “no opinion”. Ms McClung said peoples interests are varied and wide, and for some, they may not have had any dealings with the particular field that is questioned.

Councils prepared for emergencies – Councillor Allen noted concern with some comments which indicated that people didn’t know the Council with involved with being prepared for emergencies. Ms McClung noted that the question in the survey did not stipulate Civil Defence and it is possible that people misinterpreted the question. It was intended to reword this question in any future survey documents.

Moved Councillor Gordon seconded Councillor Doody

THAT the Community and Recreation Committee:

(a) Receives report 170503043774
(b) Notes that a comprehensive report on all aspect of the Customer Satisfaction Survey 2016 will be presented to the Council meeting on June 6.
(c) Refers this report to the Community Boards for their information

CARRIED

6.2 Community Team Update – Tessa Sturley (Community Team Leader)

Mrs Sturley presented this report with the aid of a powerpoint presentation. This showed the alignment of each of the Community Teams work in relation to the District Development Strategy.

Councillor Allen asked re the reaccreditation of the district as a Safe Community District and Mrs Sturley said the best model for going forward is that it should be about the whole district, rather than just the work of the Community Team. Meeting the outcomes for having a Safe Community are more important than the actual structure of how this is achieved.

Councillor Allen asked about the staffing that is required for meeting the needs of all the groups, the split of rate payer funded staffing and other sources of resources. It was advised that this matter will be addressed through the Long Term Plan process.

Mr Sargison provided an update on the shared facilities available in Kaiapoi which were discussed at the Kaiapoi-Tuahiwi Community Board meeting last
night. This will be taken to the Council Annual Plan deliberations meeting for consideration.

One of the challenges with community facilities is reaching agreement of the level of service and this will be part of the discussion at the briefing following this meeting.

Mayor Ayers noted the large numbers of people who are members of social media community groups, for example the Waikuku Beach fan club has 701 members. How can the Council encourage people on social media to be part of community groups and residents associations? Mrs Sturley noted that social media is a useful way to reach out to the community, to capture the imagination of people and bring them together.

Councillor Doody asked re the Link Programme and how Councillors can assist in promoting this initiative – encouraging groups to link with other groups of geographic interest. Councillors or Community Board members could provide some council input which could be useful where scoping ideas, and being available as a source of information would be benefit.

Councillor Brine noted the requests that have come for funding from different organisations, through the Annual Plan process (Big Brothers Big Sisters, R13 Trust and Neighbourhood Support). Mr Sargison said there will be a summary sheet provided to the Councillors of the funding requests, for the annual plan debate.

Moved Councillor Brine seconded Mayor Ayers

THAT the Community and Recreation Committee:

(a) Receives report No 170505044591

(b) Approves the appointment of Councillor Doody and Councillor Gordon as representatives at the Youth Council meetings

(c) Notes that an update report to Kaiapoi-Tuahiwi Community Board regarding shared services from the Sewell St Building will be circulated

CARRIED

Mayor Ayers also noted there are numerous Facebook groups for different communities in the district, including four in Oxford and two in Pegasus.

Council Doody also congratulated the Community Team on the work that they undertake.

Councillor Allen also commented favourably on the alignment shown in the PowerPoint presentation on how each of the community teams work in relation to the District Development strategy.

6.3 Aquatic Facilities Update – Matthew Greenwood (Kaiapoi Aquatic Centre and Facilities Asset Manager)

Mr M Greenwood presented this report noting that there has been some vandalism at the Kaiapoi Aquatic Centre, in February three gas powered water heaters were stolen from outside the centre at night. These heaters have been replaced with sturdy cages installed to secure them. This is $12,571 worth of unbudgeted costs. These were stolen in two separate events. It was noted that the insurance excess is $10,000 and it was not worth making an insurance claim.
Mr Greenwood provided an explanation to the instances relating to Customer Safety and Security and how this is recorded. There was also an explanation on the process that council staff use any time an ambulance is needed to be called. Mr Sargison noted that there is an excellent training programme undertaken for all pools staff, and attaining of the PoolSafe standard.

Moved Councillor Doody seconded Councillor Brine

THAT the Community and Recreation Committee:

(a) Receives report No170504044465.

(b) Approves the Customer Safety and Security Policy with the next review due in May 2023. Note that this is unchanged from the 2014 policy.

(c) Notes the Aquatic Facilities year to date achievement against key performance indicators including Water Quality and Customer Satisfaction

(d) Notes the impact which vandalism at Kaiapoi Aquatic Centre will have on final budget result of approximately $12600

CARRIED

6.4 Library Update - Phillippa Ashbey (District Libraries Manager)

Mrs Ashbey presented this report noting improvements and updates on recent customer service at the libraries and changing patterns in library usage over the past ten years. Highlighted were the Press reader programme, the reading of other national and international newspapers. There has been a major increase in the number of wi-fi sessions per year from 10,000 to 60,000 in the past six years. There has also been an increase in the foot traffic at the libraries. Mrs Ashbey advised that a counter to record foot traffic is to be installed at the Oxford Library when the new facility opens later in the year.

Councillor Allen asked about the numbers of elderly people who would use the computer facilities at the libraries for information. Mrs Ashbey noted that there had been a survey undertaken of staff, and the amount of time that they are involved with assisting library patrons in using computers. Over a period of time between both the Rangiora and Kaiapoi libraries, it was determined that at any one time, there is one staff member who is undertaking this type of work. Staff would provide a basic level of support but don’t have the time to provide too much involved training.

Regarding security guards, it was confirmed that there is a presence of security at both Rangiora and Kaiapoi libraries as there had been an unsavoury element of patrons during the after school hours.

PressReader – Mrs Ashbey said this can be subscribed for individual users, and the library subscribes to this. People can use their library card number to access this from home as well.
Moved Councillor Gordon seconded Councillor Doody

THAT the Community and Recreation Committee:

(a) **Receives** report No. 170505044535

(b) **Notes** that customer service improvements include an upgrade to the Press Reader service; implementation of a new platform for the AnyQuestions service; better access to library services through easier account log-in; increased facilities and training opportunities for digital literacy; and the launch of the Waimakariri Libraries Facebook book group.

(c) **Notes** the changing patterns of library usage over the past ten years

(d) **Circulates** the report to the Boards for their information.

CARRIED

Councillor Gordon noted the positive feedback on the library service from the Customer Survey and from personal experience. PressReader is a popular facility available

7 **MINUTES FOR INFORMATION – REGENERATION STEERING GROUP**

7.1 **Minutes of a meeting of the Regeneration Steering Group held on Monday 3 April 2017**

7.2 **Minutes of a meeting of the Regeneration Steering Group held on Monday 1 May 2017**

Moved Councillor seconded

THAT the information in Items 7.1 and 7.2 be received.

CARRIED

8 **PORTFOLIO UPDATES**

8.1 **Greenspace (Parks Reserves and Sports Grounds) – Councillor Robbie Brine**

No updates.

8.2 **Community Facilities (including Aquatic Centres, Halls, Libraries and Museums) – Councillor Wendy Doody**

Councillor Doody had recently attended a meeting at Amberley of representatives from various museums in the region, noting many of the museums in Hurunui District have earthquake damage which requires repairs.
8.3 **Community Development and Wellbeing – Councillors Peter Allen and Wendy Doody**

Councillor Allen provided an update from Social Services Waimakariri group, Community network forum, Rural North Canterbury Primary Health Board, the Youth Council, and Wellbeing North Canterbury. It was noted that there is still housing issues for those who are less able to find houses, but rentals are a little bit easier to obtain now. There is concerns around mental health provision in the district, with examples of waiting lists growing and there is still quite a high level demand for mental health services. In terms of the concerns of the Waimakariri health advisory group, access issues are still a concern with the public toilets, and some oversights in footpaths and street crossings. The Health Hub is still under discussion by the Waimakariri Health Advisory Group and also what kind of afterhours service will be provided and the availability of GPs for afterhours. There is a challenge about how good quality emergency services are provided.

8.4 **Regeneration – Councillor Al Blackie**

Councillors Blackie was an apology from the meeting.

9 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987*

Moved Councillor Doody seconded Councillor Gordon

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.1</td>
<td>Minutes of the Public Excluded portion of the Regeneration Steering Group meeting held on 1 May 2017</td>
<td>Receipt of Minutes for Information</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.1</td>
<td>Protection of privacy of natural persons To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

**CARRIED**
10 **QUESTIONS**

There were no questions.

11 **URGENT GENERAL BUSINESS**

There was no urgent general business.

There being no further business, the meeting closed at 2.30pm.

CONFIRMED

__________________________
Chairperson

__________________________
Date

**BRIEFING**

At the conclusion of the meeting, a briefing was held to discuss the provision of community facilities.