WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA ON TUESDAY 27 SEPTEMBER 2016 AT 4.00PM

PRESENT

Councillor P Farrant (Chairperson), Mayor D Ayers, Deputy Mayor K Felstead, Councillors R Brine, W Doody and J Meyer.

IN ATTENDANCE

Councillors J Gerard, N Atkinson, and K Barnett Messrs J Palmer (Chief Executive) G Cleary (Manager Utilities and Roading), K Simpson (3 Waters Manager), K Stevenson (Roading Manager), C Roxburgh (Water Asset Manager), Mrs K LaValley (Project Delivery Manager), B Rice (Senior Transport Engineer), R Barber (Wastewater Asset Manager), Mrs A Klos (Project Engineer), and Mrs E Stubbs (Minute Secretary).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

Item 10.1 – Councillor Farrant.
Councillor Farrant stated if there was any discussion regarding the item 9.1, minutes in the Public Excluded portion of the meeting, then he would vacate the Chair.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Utilities and Roading Committee held on Tuesday 16 August 2016

Moved Councillor Brine seconded Councillor Felstead

THAT the Utilities and Roading Committee:

(a) Confirms as a true and correct record the minutes of a meeting of the Utilities and Roading Committee held on Tuesday 16 August 2016.

CARRIED

3.2 Minutes of the public excluded portion of a meeting of the Utilities and Roading Committee held on Tuesday 16 August 2016

(see Public Excluded portion of the meeting)

4 MATTERS ARISING

There were no matters arising.

5 DELEGATION

There was no delegation.
6 ADJOURNED BUSINESS

This item was taken following item 7.3.

6.1 Pegasus to Waikuku Beach Link – Kaiapoi Pa Road Upgrade – Bill Rice
(Senior Transport Engineer)

At its meeting of 16 August 2016, the Utilities and Roading Committee left report no. 160808077634 to lie on the table until its September meeting. For the Committee’s information, at its meeting of 19 September 2016, the Woodend-Ashley Community Board noted clause (g) of the motion regarding the Kaiapoi Pa Road Upgrade had incorrectly recorded the budget for further investigative work. As such the Board moved the following amendment to the resolution as part of a recommendation to the Committee:

(g) Approves that the remaining budget of $674,400, the capital less the investigation costs, be held aside with further investigation pending for a connection from Pegasus to Waikuku.

Gerard Cleary spoke briefly to the report noting the points above.

Councillor Farrant advised the Board believed that including the above clause kept the process open. It made it the Board’s position clear without altering the original intent of the recommendation. Councillor Barnett added the Board had wanted the remaining budget to be spent in the Woodend-Pegasus area for a road link between Waikuku and Pegasus. She highlighted staff had already advised the Board there was no way a road link could be progressed through the area based on the results of the Cultural Impact Assessment. Councillor Barnett had voted against the amendment based on the Council staff’s advice. She was disappointed that staff had not provided further information to support or refute the position of the Board regarding the feasibility of further investigation.

The meeting adjourned at 4.46pm for a workshop to discuss the matter, resuming at 5.06pm.

Moved Councillor Farrant seconded Councillor Felstead

THAT the Utilities and Roading Committee recommends to Council that it:

(a) Receives report No. 160808077634.

(b) Approves that the project to upgrade Kaiapoi Pa Road and link it to Tiritiri Moana Drive proceed no further due to the high cultural significance of the area and the likely impact of the proposed work.

(c) Supports the proposal to investigate options to improve pedestrian, cycle and vehicle connectivity between Pegasus and Waikuku Beach.

(d) Notes that staff will report back to the Board on options and costs for improved pedestrian, cycle and vehicle connectivity between Pegasus and Waikuku Beach.

(e) Supports engagement with NZTA on their Ashley to Belfast safety improvements project.

(f) Supports working with ECan to identify options to improve Public Transport provision for both Pegasus and Waikuku Beach.

CARRIED
7 REPORTS

This item was taken following item 5.

7.1 Deferral of West Belt Boost Main Project and Reallocation of Johns Road East Supply Main Budget – Colin Roxburgh (Water Asset Manager)

Colin Roxburgh stated the purpose of the report was to gain approval for the deferral of the West Belt Boost Main project and to approve reallocation of the Johns Road East Supply Main budget. Mr Roxburgh advised staff had investigated the best use of funds to achieve resiliency and had found that the projects were not required specifically to cater to growth in the area. The recommendation was to defer the West Belt Boost Main project for five years until it was due for renewal ensuring its use was maximised.

Councillor Doody asked if there had been consultation and whether residents required informing of the change. Mr Roxburgh replied that no consultation had been carried out.

Moved Mayor Ayers seconded Deputy Mayor Felstead

THAT the Utilities & Roading Committee recommends

THAT the Council:

(a) Receives report No. 160913094225.

(b) Notes that the Johns Road East Supply Main and West Belt Boost Main projects are not required to accommodate growth at this stage.

(c) Approves the West Belt Boost Main budget being deferred until the 2021/22 financial year.

(d) Approves the Johns Road East Supply Main budget of $170,000 to be reallocated with $100,000 going to the Northbrook Road Boost Main project and $70,000 going to the South Belt Boost Main project.

(e) Circulates this report to the Rangiora Community Board for their information.

CARRIED

Councillor Farrant commented that it was good to see a degree of scrutiny on a project and it was reassuring to see projects that were not time critical come to Council.

7.2 Summary of Status of Council Water Supply Schemes – Colin Roxburgh (Water Asset Manager)

Colin Roxburgh advised that the purpose of the report was to provide an update of water supply schemes in relation to water quality and public health risk as a result of the recent water contamination issues in Havelock North and to provide assurance that Council staff were actively working toward compliance with the Drinking Water Standards for New Zealand. It was not likely the that all schemes would immediately be at the standard but staff would work toward meeting the standard within an agreed timeframe.

Mr Roxburgh advised that 7 of the 16 schemes were compliant and all schemes had an approved Water Safety Plan and outlined the upgrades required to achieve full compliance for the remaining schemes. Mr Roxburgh advised that staff were taking a wider risk assessment to include the overall chlorination strategy and emergency contingency plans and would report results of that review to Council.
Mayor Ayers asked if staff had considered a communications plan considering the topical nature of the issue. Mr Roxburgh replied staff had released a ‘How good is our drinking water?’ document summarised the work. Mr Cleary added he had received one media enquiry on the matter.

Councillor Barnett expressed concern regarding the Waikuku Beach source. Even though it was an artesian well, was it possible for emergency plans to be immediately initiated, for example chlorination, if required and the emergency procedure was. Mr Roxburgh advised the source had a good record of not being contaminated as it had not had a transgression but in the event of a transgression a boil water notice would be issued and in the short/medium term (1 to 2 weeks) a chlorination system could be established.

Moved Mayor Ayers seconded Councillor Doody

THAT the Utilities and Roading Committee:

(a) Receives report No. 160914094969.

(b) Notes that all public water supply schemes achieve bacterial compliance with the Drinking Water Standards for New Zealand.

(c) Notes that seven out of the sixteen public water supply schemes achieve protozoal compliance with the Drinking Water Standards for New Zealand and that Council staff are working towards achieving full compliance on all schemes by 2019.

(d) Notes that all schemes have an approved Water Safety Plan or Public Health Risk Management Plan.

(e) Notes that the budgets for the Poyntzs Road, Garrymere and Waikuku Beach scheme may be required to be revised to complete the upgrades in the required timeframes. These budgets will be addressed with a separate report.

(f) Circulates this report to all community and advisory boards for their information.

CARRIED

Mayor Ayers thanked staff for a timely report and considering media interest it was good to have the information at hand. He suggested information on the Council’s website be updated as improvements occurred.

Councillor Barnett commented she had concerns regarding the Waikuku Beach source but had been reassured there would be a quick response should issues arise. She was keen to see that project progressed.

7.3 Combining of Woodend and Pegasus Water Supplies – Feedback from Community Consultation – Alicia Klos (Project Engineer), Colin Roxburgh (Water Asset Manager) and Gary Boot (Senior Engineering Advisor)

Kalley Simpson advised the purpose of the report was twofold; to provide feedback on the public consultation and to seek support to proceed with joining the supplies. The response rate was 15% which included submissions from the Canterbury District Health Board and the Pegasus Residents’ Group. 73% of the Woodend and Tuahiwi submitters and 74% of Pegasus submitters supported the proposal. Reasons for support included improvement of water supply, do not want chlorination, rates decrease and support of the Bramleys Road well connected (particularly Tuahiwi residents). Reasons for opposition included contamination risk, especially in
light of the recent Havelock North water contamination, subsidising others (particularly Pegasus residents), not wanting an increase in rates, concern regarding manganese discoloration. The manganese discoloration concern was related to converting to a biological rather than chemical treatment process, however staff reviewed the issue and believed the risk could be minimised.

Mr Simpson advised the Woodend-Ashley Community Board had supported the joining of the schemes and had added a recommendation to Council that it consider staging the financial amalgamation. If the project proceeded, the schemes would be joined financially in the 2017/18 financial year. The first step would to upgrade the Pegasus water treatment plant and the two schemes would be physically connected in the 2018/19 period.

Mayor Ayers commented that submissions were not about numbers rather the strength in arguments raised and asked about the validity of the arguments raised. Mr Roxburgh replied the report had been comprehensive in providing answers to the points raised. Regarding one scheme subsidising another: there was short term benefit to the Woodend scheme in terms of rates and long term benefit to the Pegasus scheme so overall was fairly neutral. Regarding contamination risk: that issue had been considered and staff were satisfied the scheme would be safe without chlorination, however the acceptable level of risk was a decision best made by the community. If the community wanted chlorine, staff would not be opposed to utilising it.

Deputy Mayor Felstead commented it was a good report and supported the proposal. He sought clarification regarding the recommendation; if the resolution was to agree to amalgamate the supplies physically and financially, why was there need to consult as part of the Annual Plan process. Councillor Farrant advised that the Woodend-Ashley Community Board had raised the issue of bringing in the financial amalgamation more gently as a response to feedback from the consultation. Mr Palmer commented consultation would be regarding how the financial amalgamation was phased in.

Moved Councillor Meyer seconded Councillor Brine

THAT the Utilities and Roading Committee:

(a) **Receives** report No. 160824085330.

(b) **Notes** that approximately 73% of the Woodend, Tuahiwi and Pegasus submissions were in favour of the proposal to join the Pegasus and Woodend water supplies. Approximately 73% of Woodend and Tuahiwi respondents support the proposal, and 74% of Pegasus respondents support the proposal.

(c) **Notes** that the Woodend-Ashley Community Board supports the joining of the Woodend and Pegasus water supplies and recommends that the Utilities and Roading Committee adopt recommendations (a) to (h).

(d) **Resolves** to join the Woodend and Pegasus water supplies physically and financially.

(e) **Requests** staff to investigate a two year phase in of the financial amalgamation and that this is to be considered as part of the 2017/18 Draft Annual Plan in response to Pegasus residents’ submissions.

(f) **Notes** that the phasing in of the financial amalgamation of the Woodend and Pegasus water supply schemes will occur in the 2017/18 financial year and will be consulted as part of the 2017/18 draft Annual Plan.
(g) **Notes** that Council staff have commenced a wider review into the safety of the district water supplies in light of the Havelock North contamination event, and this review will be completed prior to the programmed discontinuation of chlorination on the Pegasus water supply.

(h) **Notes** that Council staff will write to the scheme members, the Canterbury District Health Board, and the Pegasus Residents’ Group to advise the outcome of the consultation and the proposed way forward.

CARRIED

Councillor Meyer commented it was a positive step forward with positive comments from the Woodend community meeting. Providing options in financial amalgamation was a practical move forward.

Councillor Farrant commented that during the consultation process a number of issues were raised which staff responded to quickly. The Bramleys Road well was a positive move forward for Tuahiwi residents. Regarding the issue of water hardness: the matter had been reviewed and allowed extra information to be provided to the community. There was community support for the increased resiliency of the amalgamated scheme.

8 **REPORT FOR INFORMATION ONLY**

8.1 **Contract 2016/35 District Wide CCTV Inspection Contract – 2016 Tender Award Report** – Robert Frizzell (Wastewater Engineer)  
(refer to copy of report no. 160816082123 to the Management Team meeting of 22 August 2016)

8.2 **Request to Engage OnGrade Drainage and Excavation Ltd to undertake Sewer repairs in East Kaiapoi** – Gary Boot (Senior Engineering Advisor) and Paul Reed (Consultant Engineer)  
(refer to copy of report no. 160823084848 to the Management Team meeting of 29 August 2016)

8.3 **Request to Engage Clemence Drilling Ltd and Nairn Electrical for new Rockford Road Well Pump Installation and Well Head Construction** – Colin Roxburgh (Water Asset Manager)  
(refer to copy of report no. 160824085695 to the Management Team meeting of 29 August 2016)

8.4 **Approval to engage MWH for bridge inspection and other specialist services for the period 1 September 2016 to 31 August 2017.**  
(refer to copy of report no. 160825086226 to the Management Team meeting of 29 August 2016)

8.5 **Request for Approval to Engage Opus International Consultants for Waikuku Beach Water Supply Treatment Upgrade** – Colin Roxburgh (Water Asset Manager)  
(refer to copy of report no. 160915095459 to the Management Team meeting of 19 September 2016)

Items 7.1 to 7.4 have been previously circulated.

Moved Councillor Brine seconded Councillor Felstead

**THAT** the information in Items 7.1 – 7.5 be received.

CARRIED
9 PORTFOLIO UPDATES

9.1 Roading and Residential Streetscape – Cr John Meyer
Mayor Ayers commented that staff were undergoing an exercise with Eric Barnes, the facilitator of logic mapping, with a strategic assessment of issues including safety, congestion and change in land use patterns. The third session had been held today where they would look at what KPIs arose.

9.2 Stockwater and Drainage – Deputy Mayor Kevin Felstead
Nothing to report.

9.3 Utilities (Water Supplies and Sewer) – Cr Peter Farrant
Councillor Farrant noted the issue of water colour in Pegasus. Mr Cleary advised it was not a health issue and was a result of drawing from a well not usually drawn from. Information had been provided through social media.

9.4 Solid Waste – Cr Robbie Brine
Councillor Brine attended a meeting on 15 September 2016 where the budget was approve for staff to continue the waste minimisation project through to 2017.

10 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved Councillor Felstead seconded Councillor Doody

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.1</td>
<td>Minutes of the Public Excluded portion of the Utilities and Roading Committee meeting of 16 August 2016</td>
<td>Confirmation of Minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.1</td>
<td>Protection of privacy of natural persons To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>
CLOSED MEETING

Moved Councillor Farrant seconded Mayor Ayers

THAT open meeting resumes and the business discussed with the public excluded remains public excluded.

CARRIED

Note: there was no discussion regarding item 10.1.

OPEN MEETING

11 QUESTIONS

There were no questions.

12 URGENT GENERAL BUSINESS

There was no urgent general business.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 5.14pm.

CONFIRMED

__________________________  ______________________
Chairperson                        Chief Executive

__________________________  ______________________
Date                               Date

STAFF BRIEFING

At the conclusion of the meeting there was a staff briefing to discuss Development contributions.