

Agenda

Oxford-Ohoka Community Board

Wednesday 6 March 2024

7pm

Ohoka Community Hall
Mill Road
Ohoka

Members:

Thomas Robson (Chairperson)

Sarah Barkle (Deputy Chairperson)

Mark Brown

Tim Fulton

Ray Harpur

Niki Mealings

Pete Merrifield

Michelle Wilson

AGENDA CONTENTS – OXFORD-OHOKA COMMUNITY BOARD MEETING

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AGENDA FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD TO BE HELD AT THE OHOKA COMMUNITY HALL, MILL ROAD, OHOKA ON WEDNESDAY 6 MARCH 2024 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

PAGES

1. **APOLOGIES**
2. **PUBLIC FORUM**
3. **CONFLICTS OF INTEREST**
4. **CONFIRMATION OF MINUTES**
 - 4.1. **Minutes of the Oxford-Ohoka Community Board meeting – 8 February 2024**

RECOMMENDATION

7 – 16

THAT the Oxford-Ohoka Community Board:

 - (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 8 February 2024, as a true and accurate record.
 - 4.2. **Matters Arising (From Minutes)**
 - PUBLIC EXCLUDED MINUTES** (*Refer to public excluded agenda*)
 - 4.3. **Minutes of the public excluded portion of the Oxford-Ohoka Community Board meeting held on 8 February 2024**
5. **DEPUTATIONS AND PRESENTATIONS**

Nil.
6. **ADJOURNED BUSINESS**

Nil.

7. REPORTS

7.1. Approval of the Oxford-Ohoka Community Board Plan 2023 – Kay Rabe (Governance Advisor)

RECOMMENDATION

17 – 39

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 240112003394.
- (b) **Approves** the Oxford-Ohoka Community Board Plan 2022-25 (Trim: 230222024481).
- (c) **Authorises** the Chairperson to approve the final version of the Oxford-Ohoka Community Board Plan 2023, if any further minor editorial corrections are required.

8. CORRESPONDENCE

8.1. Letter from Casey Costello about smokefree regulations

Trim Ref: 240219023999

RECOMMENDATION

40

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the letter from Casey Costello (Trim. 240219023999).

9. CHAIRPERSON'S REPORT

9.1. Chairperson's Report for February 2024

A Verbal update will be provided.

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** verbal update from the Oxford-Ohoka Community Board Chairperson.

10. MATTERS FOR INFORMATION

10.1. Woodend-Sefton Community Board Meeting Minutes 13 February 2024.

10.2. Chlorine Exemption Revised Strategy – Report to Council Meeting 7 February 2024 – Circulates to all Boards.

10.3. Adoption of Greater Christchurch Partnership Housing Action Plan – Report to Council Meeting 7 February 2024 – Circulates to all Boards.

10.4. Bradleys Road/McHughs Road/Tram Road Roundabout – Approval of Scheme Design and Purchase of Land at No.3 Wards Road, Mandeville – Report to Council Meeting 7 February 2024 – Circulates to the Oxford-Ohoka Community Board.

10.5. Rangiora-Ashley Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards

10.6. Woodend-Sefton Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.

- 10.7. Oxford-Ohoka Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 10.8. Kaiapoi-Tuahivi Community Board Chairpersons Report for the period October 2022 to December 2023 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 10.9. Health, Safety and Wellbeing Report January 2024 – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 10.10. July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee 20 February 2024 – Circulates to all Boards.
- 10.11. Libraries Update to 29 January 2024 – Report to Community and Recreation Committee 20 February 2024 – Circulates to all Boards.
- 10.12. Aquatics February Report – Report to Community and Recreation Committee 20 February 2024 – Circulates to all Boards.

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.12.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

11. MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

12. CONSULTATION PROJECTS

Nil.

13. BOARD FUNDING UPDATE

13.1. **Board Discretionary Grant**

Balance as at 29 February 2024: \$2,276.00.

13.2. **General Landscaping Fund**

Balance as at 29 February 2024: \$13,680.

14. MEDIA ITEMS

15. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or

section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

1. That the public is excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
15.1	Confirmation of Oxford-Ohoka Community Board Minutes of 8 February 2024 meeting	Good reason to withhold exists under section 7	To maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment, and to maintain legal professional privilege as per LGOIMA Section 7(2)(f)(ii) and (g).
15.2	Report from Council meeting 7 February 2024	Good reason to withhold exists under section 7	For reasons of protecting the privacy of natural persons and to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or is the subject of the information, and to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; as per the Local Government Official Information and Meetings Act 1987 (LGOIMA) section 7 (2)(a) & (2)(b)(ii) & (2)(h).
15.3	Report from Council meeting 7 February 2024	Good reason to withhold exists under section 7	For reasons to enable the Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) and prevent the disclosure or use of official information for improper gain or improper advantage as per section 7(i) (j) of the Local Government Official Information and Meetings Act 1987.

16. QUESTIONS UNDER STANDING ORDERS

17. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Wednesday 6 March 2024 at the Ohoka Community Hall.

<p>Workshop</p> <ul style="list-style-type: none"> • <i>Members Forum</i> <ul style="list-style-type: none"> ○ <i>Queries Spreadsheet</i>

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD TO BE HELD AT THE WEST EYRETON HALL, 2 EARLYS ROAD, WEST EYRETON ON THURSDAY 8 FEBRUARY 2024 AT 7PM.

PRESENT

T Robson (Chairperson), S Barkle (Deputy Chairperson), M Brown, T Fulton, R Harpur, N Mealings, P Merrifield and M Wilson.

IN ATTENDANCE

G Gerard (General Manager Utilities and Roading), K Simpson (Three Waters Manager), J Recker (Stormwater and Waterways Manager), K Straw (Civil Projects Team Leader), K Howat (Parks and Facilities Team Leader), P Towse (Three Waters Contractor), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There were three members of the public present.

1. APOLOGIES

There were no apologies.

2. PUBLIC FORUM

There were no members of the public present for the public forum.

3. CONFLICTS OF INTEREST

M Brown noted a possible conflict of interest for item 5.2 Washinton Place Update as his property bordered Washington Place.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board meeting – 6 December 2023

Moved: M Wilson Seconded: T Fulton

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 6 December 2023, as a true and accurate record.

CARRIED

4.2. Matters Arising (From Minutes)

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

5.1. West Eyreton Domain – Natasha O’Loughlin, Tony Brand and Kieran Brand

A Stewart was unable to attend the meeting however three representatives from the Tennis Club were present to discuss the West Eyreton Domain.

N O’Loughlin noted that she was the current president of the West Eyreton Tennis Club. She explained that there were three remaining members on the Committee. The Clubs last meeting was held in 2010, since then the tennis club ceased to operate but had not officially closed. The Club had \$7,000 in its bank account. Past members had enquired what would happen to club’s pavilion which was falling into disrepair. The Club had strong interest from a member of the public who was interested in restoring the pavilion. Some

of the Club's options were to demolish the pavilion, sell it, give it away, vest it to the Council or it could be restored for community use. Another suggestion had was to relocate the pavilion to the West Eyreton Hall grounds to be used for functions.

T Brand noted that they had spent a lot of time there playing tennis and had spent a lot of time fixing the pavilion up. He believed that it would be a shame to see the pavilion disappear from where it was currently located.

T Fulton asked if the Swannanoa Cricket Club would be interested in the pavilion as they had been looking for a standard facility. K Brand commented that it could be an option. She noted that the Club had not looked into the costs to relocate or restore the pavilion.

S Barkle thought that it would be interesting to look into the costs of relocating the pavilion to the domain or the West Eyreton Hall site. She noted it would be nice to keep the heritage in the community.

N Mealings noted that they had mentioned there was a local resident who was interested in refurbishing the building. She queried if that resident wanted to move the pavilion to the West Eyreton Hall Grounds. N O'Loughlin explained that he wanted it to stay where it was. He was happy to do the work and maintenance for free and he wanted it to remain as a tennis club. She noted that he would like to lock it up to stop the school kids going in there and people in the community to have a key to use it when required. The Club thought that it may be better if the Council took it over so that it was looked after going forward.

K Howat noted that this had come to staff's attention through a service request from a resident who wanted to know what was happening with the pavilion. He explained that looking through old Council documents, the Council had gifted the pavilion to the tennis club in 1995 with the agreement that it was the Clubs until they disbanded and then by default it would come back to Council. He noted that the Club had to decide what they wanted to do with the pavilion prior to any decisions being made. The resident had suggested having the pavilion refurbished and having it as a bookable community facility. If that was to happen, they would need to instal a toilet and other facilities.

P Merrifield noted that the West Eyreton School would prefer to see it removed. K Howat agreed that he when he had spoken with the principal, she indicated that she would prefer its removal.

The Board requested that Council staff work with all stakeholders and any interested community groups to come up with a solution and report back to the Board.

T Fulton believed this was an opportune time to investigate a vision café for West Eyreton given the status and value of this particular building and the conversation it may create about recreational facilities in the area.

5.2. **Washington Place – Jason Recker and Pat Towse**

J Recker noted that in the July 2022 and 2023 the district experienced significant rainfall events. The Council had received several drainage service requests from the July 2022 flood event from properties on Washington Place, North Eyre Road and Earlys Road. Council staff then prepared an investigation report and found several issues.

He explained that the past year the ephemeral stream was exceeding during the flood event resulting in a breakout in the 1482 North Eyre Road Earlys Road culvert which was undersized and exacerbated flooding issues. Downstream the flow path from the culvert was not well defined and Washington Place itself was situated in a slight depression. From the flood report staff proposed short term works, including maintenance and the replacing of fence crossings. The long term solutions included budgets that had been added to 2025 capital works projects.

To get further information and to understand the issues staff held a public meeting in August 2023 at the West Eyreton Hall and attended a site meeting in November 2023. Since those meetings the flood team had surveyed the ephemeral stream to understand

the lay of the land, the capacity of the channel, the slope of the land. They had also undertaken an analysis of the catchment of Washington Place. Staff were proposing bunding and resizing the Earlys Road culvert. It was expected to start temporary works in March 2024.

R Harpur asked if this would need Council or Environment Canterbury consent to enable the upgrade of the culvert. K Simpson explained that the Council's Roading Department held a consent allowing culvert replacements/maintenance which covered both the upstream and downstream stretch therefore the works could be undertaken with the existing consent. Environment Canterbury was involved from a notification perspective.

T Fulton asked if the channel was the springhead for the Burgess' stream or did Burgess' start at the springhead further down. K Simpson understood that the springhead for Burgess' Stream was east of the Washington Place area.

M Brown asked if option one, for the channelling for the property at 1490 and 1482 and drainage improvements, would still allow for access for vehicles to get to the back paddocks. P Towse noted that they would have to ramp the bunding to make sure that there was access through and there could be dedicated crossing points included in the plan.

M Brown asked if option two would also be considered. P Towse noted that option two was an option at this stage and would need to be worked through with the property owners.

S Barkle asked if the bunding would cause problems in bigger events. P Towse noted that staff were looking at where they situated the bund. In option one it only captured the water coming down the channel which was why staff were looking at option two to bring it further towards the other properties so that it would capture a larger area and stop water from going through that bund.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1. Kowhai Street Reserve Lighting – K Straw (Civil Projects Team Leader) and K Howat (Parks and Facilities Team Leader)

K Straw spoke to the report noting it was seeking a Board decision on how to proceed with the Kowhai Street Reserve lighting. A budget of \$70,000 was allocated towards lighting the narrow walkway between Main Street and Kowhai Street. Staff had determined that there was insufficient budget to light the whole walkway to the required standard. There was an option to go back to the Council and seek additional funding however the project team questioned the merits of continuing the project given there did not appear to be a history of complaints or requests for lighting in the reserve. Also, there was an on-road walkway with street lighting between Kowhai Street and Main Street. Staff believed that putting an inadequate lighting solution along the walkway was not the right thing to do. Therefore, the recommendation from staff was that the project be dropped, and the budget saved.

T Fulton noted the consideration of the dark sky in Oxford which was included in the report. K Straw noted that the Dark Sky Reserve for Oxford Forest had been approved therefore it was highly likely that Oxford Township would follow. He noted that he had been aware of the lighting plans and had a dark sky compliant plan prepared, which was 90% over and above the current cost of non-compliant lighting.

T Robson noted he was surprised that it was mentioned there was a lack of community service requests regarding the lack of lighting in the area. This project had been talked about since the subdivision was first built. He noted that at the time there was a lot of

negative feedback regarding the lack of lighting on the footpath. K Straw noted that staff had not received that feedback and if it was the decision of the Board to continue with the project then staff would need to request additional budget from the Council.

T Fulton sought an explanation on how the Council would go about replacing lighting in Oxford township to make provision for dark sky lighting compliance. K Straw explained that all the luminaires he had investigated were dark sky accredited and which cost up to \$3,000 with a 9% premium for installation costs. He believed there was little advantage in delaying the project for a few years as costs would just increase. Council would be replacing any required lighting with new luminaire with dark sky compliant lighting

S Barkle asked if there would be any value in just lighting the narrow path. K Straw noted that there were other sub options however the narrow part of the walkway was only four metres wide therefore you could not have standard light pole which would illuminate neighbouring properties. A standard bollard lighting at 20 metre spacing would be required.

N Mealings understood that this was a long standing project and queried if any consultation had been undertaken with the neighbouring properties. K Straw noted that he had not spoken to the neighbours however a letter drop was carried out. There were rulings in the District Plan regarding light spill, therefore even if the neighbours did not mind staff would be unable to install that type of lighting.

T Robson asked if the option of staging the works had been considered. K Straw noted that staff had not specifically considered staging however as the reserve widened out it would only require two lights in the wide part of the reserve and the standard lighting was cheaper than the bollard option. The bulk of the cost was in the narrow section.

T Robson noted that it was an ongoing issue of the street light deficiencies in Oxford.

Moved: S Barkle Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 231213200166.
- (b) **Requests** that the current budget of \$67,618 be retained until the Board submits a request for further funding to the Long Term Plan to enable the implementation of Option One which was to seek additional funding to proceed with a fully compliant lighting design and to include consideration of the Dark Sky initiative.
- (c) **Circulates** this report to Council for their information.

CARRIED

8. CORRESPONDENCE

8.1. Letter to Matt Doocey regarding smokefree legislation.

Trim Ref: 231207196751

Moved: M Brown Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the letter to Matt Doocey (Trim. 231207196751).

CARRIED

8.2. **Memorandum on Wolffs Road Bridge – Ken Howat (Parks and Facilities Team Leader)**

K Howat noted that Heritage New Zealand supported the options that were presented in the last report. The only thing they did not support was full demolition.

Moved: T Fulton Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the memorandum on Wolffs Road Bridge (Trim. 240201014747).
- (b) **Submits**, through the Long Term Plan process, to the Council for budget for Option One which was to Disestablish Superstructure of Wolffs Bridge with site clearance and historic signs.

CARRIED

8.3. **Memorandum on Warren Reserve – Ken Howat (Parks and Facilities Team Leader)**

K Howat noted that concerns were raised regarding Council's liability in 2012. In 2014 a report was present to the Oxford Eyre Advisory Board; with four recommendations, all of which were carried out, except the removal of the swimming pool. The purpose of the memorandum was to get feedback from the Board as to what should be done the swimming pool. There were options to either remove the swimming pool or somehow modify it to become a play element.

T Fulton asked if there was still a functioning 'Friends of the School Reserve' group which had originally undertaken to maintain the grounds. K Howat was not aware of one however could look into it further.

S Barkle believed that this was a kid's area and asked if the Council could do this in partnership with the school by getting the kids involved to create ideas. K Howat noted that could be part of a community consultation process to see if there was any interested.

M Brown noted that there had been talk of removing the pool and keeping the steps as a memorial to the pool. He commented that the reserve itself was quite nice and was a great place to go if you wanted a picnic. He did not like the idea of something being completely removed due to the loss of heritage. He liked the idea of converting the pool into a hop scotch type activity for kids. It still spoke to the heritage of the reserve and the school and community.

N Mealings concurred. She commented that it was a school and was there for children. She noted that there had been calls for an improved skate park in Oxford and this could make the coolest hidden skatepark in the country. She asked if an investigation into something like that could be done.

Moved: M Brown Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the memorandum on Warren Reserve (Trim. 240123008793).
- (b) **Requests** staff to work with the School and other stakeholders to develop the pool into an interactive play area and to bring a report back to the Board on the results.

CARRIED

8.4. **Memorandum on West Eyreton Domain Tennis Pavilion – Ken Howat (Parks and Facilities Team Leader)**

Please refer to item 5.1 for the discussion of this item.

Moved: N Mealings

Seconded: M Wilson

- (a) **Receives** the memorandum on West Eyreton Domain Tennis Pavilion (Trim. 240201014682).
- (b) **Requests** staff to work with the West Eyreton Tennis Club and other interested parties to investigate a suitable option for the relocation of the Tennis Pavilion and to report back to the Board.

CARRIED

9. CHAIRPERSON'S REPORT

9.1. **Chairperson's Report for December 2023 and January 2024**

- The Oxford Dark Sky Accreditation was accepted on 1 February 2024.
- Ashley Gorge Advisory Group elected a new Chair. The Group discussed the Ashley Gorge Family Fun Gala being held on 24 February 2024. Discussion on walking tracks and the counters with the first sample period completed. Trapping was discussed and the need for a recruitment drive.
- Met with representatives from the Oxford Health Centre who provided a feasibility report on their expansion.
- The Oxford Community Trust Food Bank had a new walk in freezer which had been purchased by fundraising. This would enable them to do a lot more with the foodbank. The Christmas Wonderland was a huge success.
- T Robson thanked the Lions Club for the very successful Wings and Wheels event which had a huge turnout.. The event was going from strength to strength.

Moved: N Mealings

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** verbal update from the Oxford-Ohoka Community Board Chairperson.

CARRIED

10. MATTERS FOR INFORMATION

- 10.1. Woodend-Sefton Community Board Meeting Minutes 4 December 2023.
- 10.2. Kaiapoi-Tuahiwi Community Board Meeting Minutes 11 December 2023.
- 10.3. Rangiora-Ashley Community Board Meeting Minutes 13 December 2023.
- 10.4. Mandeville Resurgence and Channel Diversion Upgrade Project – Report to Council Long Term Plan Budget Meeting 30 January 2024 – Circulates to the Oxford-Ohoka Community Board.
- 10.5. Draft 2024 Utilities and Roading Management Plans – Report to Council Long Term Plan Budget Meeting 30 January 2024 – Circulated to all Boards.

Moved: M Brown Seconded: S Barkle

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.5.

CARRIED

11. MEMBERS' INFORMATION EXCHANGE

S Barkle

- There were a lot of positive comments about the multiuse footpath with the start of the work. A few people had asked where the path terminated and suggested that it would be great if it ended in the sportsground. She queried if the sports club could look into this when they were working on their bike track so as the path would take cyclists out to the back of Braeburn and be a good connection.
- There had been some complaints and disharmony about boy racers.

M Wilson

- The Waimakariri Health Advisory Group meeting had been deferred to March 2024.

R Harpur

- Good to see that the cycleway was well under construction.
- There was a site meeting at the Mandeville Cemetery with K Howat and a number of community members on Saturday 17 February at 9:30am to get feedback from the community on where staff progressed with the Mandeville Cemetery.
- The Ohoka Rural Drainage Advisory Group meetings had been changed to afternoons and he had difficulty attending due to work commitments.

P Merrifield

- Attended the Golden Bay A&P Show. Talked to some of the Tasman District Council members about road speeds.

T Fulton

- Council Long Term Plan Budget Meetings – good discussions held. Valuable to have had that discussion with Council staff before it came to the Long Term Plan for consideration.
- North Canterbury Neighborhood Support Meeting – there had been an increase in people joining Gets Ready after the recent fires.
- Had concerns about fire risk and fiscal aspects in communications into Lees Valley and the Okuku. Visiting both places over the last few months he had received feedback from the community in Lees Valley not just about the state of the roads, but also about their communications. There had been some improvement, but some residents were still not confident they could contact someone during an emergency.
- Thanked emergency services and the Council after the recent fires in the district.
- Rooster nuisance in Oxford, noise, smell, and pollution.
- There was an email complaint regarding a car wreckers on South Eyre Road.
- Plan Change 31, Council was considering its position.

N Mealings

- Greater Christchurch Partnership Housing Action Plan was endorsed by the Greater Christchurch Partnership Committee to be brought to the individual member councils (Waimakariri District Council, Selwyn District Council, Christchurch City Council, Environment Canterbury) at the 8 December 2023 meeting which was then endorsed by Waimakariri District Council at its 7 February 2024 meeting. This included investigations into various planning tools trust structures and the better use of public land to produce better outcomes for addressing housing needs. It would be able to be used outside of

the Greater Christchurch area, such as Oxford for example, if desired. This would be a welcome strategy for community service providers who had all noted urgent housing needs.

- Social Services Waimakariri Hui demand for food parcels in the lead up to Christmas was very high, and at the same time food supply to Satisfy Food Rescue had diminished.
- Mark H. from Pegasus Health worked with seven general practices, three of which had closed their books. He reported that the 24 hour service would hopefully return in February or March 2024. Service was paused due to staffing issues, such as nurse losses due to Te Whatu Ora changes. He also noted that the Waimakariri would need two new general practices in the future if it was to keep up with growth and demographic changes if the current system stayed the same.
- The Citizens Advice Bureau reported that their immigration, legal and tenancy clinics were well attended, but they were on the hunt for new volunteers as they were only able to open from 9-4pm three days per week due to loss of volunteer's post-pandemic. They were hoping to roll out a mobile service for rural areas this year which would be good for our ward.
- Community and Recreation Committee Meeting – the Committee considered a request by the Oxford Health and Fitness Centre regarding their proposed extension and agreed to loan the money to the Oxford Health Trust in the event that their application to the Rata Foundation for loan funding fails. They had an excellent history of paying back their loans, so Council were comfortable with offering them help if needed. (note: no rates impact- self funding).
- Community Wellbeing North Canterbury Trust board meeting. Recruitment was underway for new trustees to replace two who retired in 2023. They were planning on holding a golf tournament fundraiser on March 14th but have decided the timing wasn't right and have deferred until further notice.
- Council held several workshops on Long Term Plan from various departments to work out the way forward for the proposed Long Term Plan budgets at the end of 2023, culminating in two days of Budget Meetings on the 30-31 January 2024 to ready the Long Term Plan to go out for consultation. Started at 19% for next year and cut to 8.9% (reducing in subsequent years) pending the outcome of consultation.
- Waimakariri District Council was named the winner of the '2023 Solver or the Year' award by SnapSendSolve, which was a real honor as it was judged based on the feedback of Snap Send Solve users themselves. Great endorsement of our customer services team and our staff out there 'doing the doing'!
- There will be a free mobile stop smoking clinic coming to the Pearson Pavilion, Oxford Monday 4th March 2024 from 10am-2pm put on by Te Whatu Ora/Health New Zealand where people can get free patches, gum, and lozenges, and get free tailored programmes and ongoing support from a Quit Coach, as well as Carbon Monoxide levels tested. Great opportunity for anyone wanting to quit.
- Waimakariri Youth Council was recruiting new members at present for their 2024 intake.
- Mayor's Taskforce For Jobs was holding classes to help people learn the road rules to help them get their learners licenses in a five session clinic starting 20 February at the Kaiapoi Ruataniwha Civic Centre/ Library.

M Brown

- Hosted Council staff at his property regarding the flooding issues in Washington Place. It was nice to see progress being made.
- Visited the sunflower fields in South Eyre Road. They were very busy. All the money was going towards charities.
- Issued a few Snap, Send, Solves. One regarding the ongoing issues with the Number Two Well and the maintenance of the grounds. The other was regarding lots of underage children riding their motorbikes and three wheelers on the walking and cycling track. Speeding as fast as between 40km/h – 50km/h. These vehicles were unwarranted and unregistered. There were concerns raised by residents. He met with P Daley from Council and noted that the speed limit in West Eyreton had been reduced to 80km/h however people were not abiding by that.

- Oxford Promotions Action Committee Annual General Meeting would be held in March 2024.

12. **CONSULTATION PROJECTS**

12.1. **Community Development**

Consultation closes Friday 16 February 2024

<https://letstalk.waimakariri.govt.nz/community-development>

12.2. **Oxford Off-Leash Dog Exercise Area**

Consultation closes Sunday 18 February 2024.

<https://letstalk.waimakariri.govt.nz/oxford-off-leash-dog-exercise-area>

The Board noted the consultation projects.

13. **BOARD FUNDING UPDATE**

13.1. **Board Discretionary Grant**

Balance as at 31 January 2024: \$2,276.00.

13.2. **General Landscaping Fund**

Balance as at 31 January 2024: \$13,680.

The Board noted the funding update.

14. **MEDIA ITEMS**

15. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: T Robson

Seconded: M Brown

1. That the public is excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
15.1	Objection to Plan Change 31 Endorsement	Good reason to withhold exists under section 7	To maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment, and to maintain legal professional privilege as per LGOIMA Section 7(2)(f)(ii) and (g).

CARRIED

CLOSED MEETING

Resolution to resume in Open Meeting

Moved: T Robson Seconded: P Merrifield

THAT open meeting resumes and the business discussed within the public excluded remains public excluded.

CARRIED

The public excluded portion of the meeting commenced at 9.19pm and concluded at 9.42pm.

OPEN MEETING**16. QUESTIONS UNDER STANDING ORDERS****17. URGENT GENERAL BUSINESS UNDER STANDING ORDERS****NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Wednesday 6 March 2024 at the Ohoka Community Hall.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 9.42pm.

Workshop
<ul style="list-style-type: none"> • <i>Members Forum</i>

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-10-06/ 240112003394

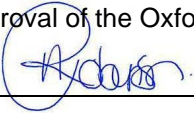
REPORT TO: OXFORD-OHOKA COMMUNITY BOARD

DATE OF MEETING: 6 March 2024

FROM: Kay Rabe, Governance Advisor

SUBJECT: Approval of the Oxford-Ohoka Community Board Plan 2023.

SIGNED BY:
(for Reports to Council,
Committees or Boards)



Department Manager



Chief Executive

1 SUMMARY

This report seeks the Oxford-Ohoka Community Board's (the Board) approval of the Oxford-Ohoka Community Board Plan 2023 update.

Attachments:

- i. Oxford-Ohoka Community Board Plan 2022-2025 (Trim Ref: 230222024481).

2 RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 240112003394.
- (b) **Approves** the Oxford-Ohoka Community Board Plan 2022-25 (Trim: 230222024481).
- (c) **Authorises** the Chairperson to approve the final version of the Oxford-Ohoka Community Board Plan 2023, if any further minor editorial corrections are required.

3 BACKGROUND

- 3.1 A Community Board Plan (the Plan) must be compiled for each term and reviewed annually so that the Board can assess how it is progressing with its objectives, reflects the Board's current work and could include any feedback from the community.
- 3.2 The Plan for the Oxford-Ohoka Community Ward was developed by the Oxford-Ohoka Community Board, elected in October 2022.
- 3.3 At its Inaugural meeting the Board resolved that T Robson be elected Chair for the first half of the 2022 – 2025 term and S Barkle be elected as Chair for the second half of the term. Therefore S Barkle will take the Chair from May 2024 until the end of the term.

4 ISSUES AND OPTIONS

- 4.1 The Plan was developed with input from Board members who regularly communicate with residents, community leaders and community organisations and are, therefore, in the best position to advocate for the interest of their communities.

- 4.2 The importance of the Plan should not be underestimated, as the Plan is a vehicle by which the Board can inform the community about its purpose and performance expectations. It also ensures that the community's needs are presented to the Council in a consistent and planned manner and conveyed through Annual and Long Term Plans.
- 4.3 Furthermore, the Plan includes information on the Board's key achievements and general information about the Board's discretionary and youth development grants, landscape budget and Board meetings. It will therefore assist the community in understanding that their concerns are being heard and that they have a voice in local government decisions.
- 4.4 The Plan will also serve as a promotional document for the Board and will be freely available from public libraries, Council service centres, and the Council website.
- 4.5 The Draft Plan has been updated to include the Boards achievements during 2023 and progress on projects. The information contained in the Draft Plan regarding the Board's Discretionary Grant, the Youth Development Fund, the Board's Landscaping Budget and Board meeting dates have also been updated in line with the 2023/24 financial year's information.
- 4.6 If any further minor editorial corrections are needed, staff request that the Board resolves that the Chairperson may approve the final amended document on its behalf.
- 4.7 **Implications for Community Wellbeing**
There are implications on community wellbeing by the issues and options that are the subject matter of this report as the Board plan is a tool for informing the community on the work and progress on issues being dealt with by the Board during the term.
- 4.8 The Management Team has reviewed this report and supports the recommendations.

5. **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

Community Groups and Organisations benefit positively from the projects and funding implemented by the Community Board. The Community Groups and Organisations may wish to apply for funding from the Board or lobby for the Board's support for various community projects. Also, the Plan was developed with input from Board members who communicate with local residents, community leaders and community organisations on a regular basis.

5.2 **Wider Community**

The wider community is not likely to be affected by or have an interest in the subject matter of this report. However, the Plan was developed with input from Board members who communicate with local residents, community leaders and community organisations on a regular basis.

6 **IMPLICATIONS AND RISKS**

6.1 **Financial Implications**

There are no financial implications of the decisions sought by this report, as the servicing of Community Boards are met within Council's existing Governance Budgets.

6.2 **Sustainability and Climate Change Impacts**

The Plan includes information on several projects underway in the Oxford-Ohoka Ward that could have sustainability and climate change impacts, such as alternative transport, plating of trees, and food security.

6.3 Risk Management

There are no risks arising from the adoption of the recommendations in this report.

6.4 Health and Safety

There are no health and safety matters arising from the adoption of the recommendations in this report.

7 CONTEXT**7.1 Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Local Government Act 2002 Clause 52.
Delegation to Community Boards, Part 3, S-DM 1041, Issue 10, as of 25 October 2016.

7.3 Consistency with Community Outcomes

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

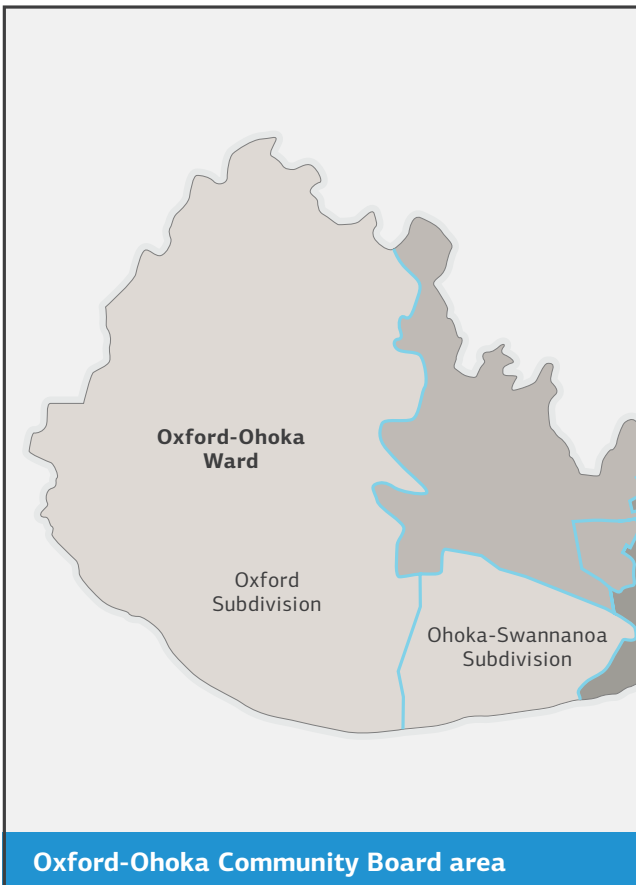
7.4 Authorising Delegations

The Board is required by the Council to prepare and adopt a Community Board Plan that highlights the key issues, priorities, and actions that the Board proposes to advance during the year.



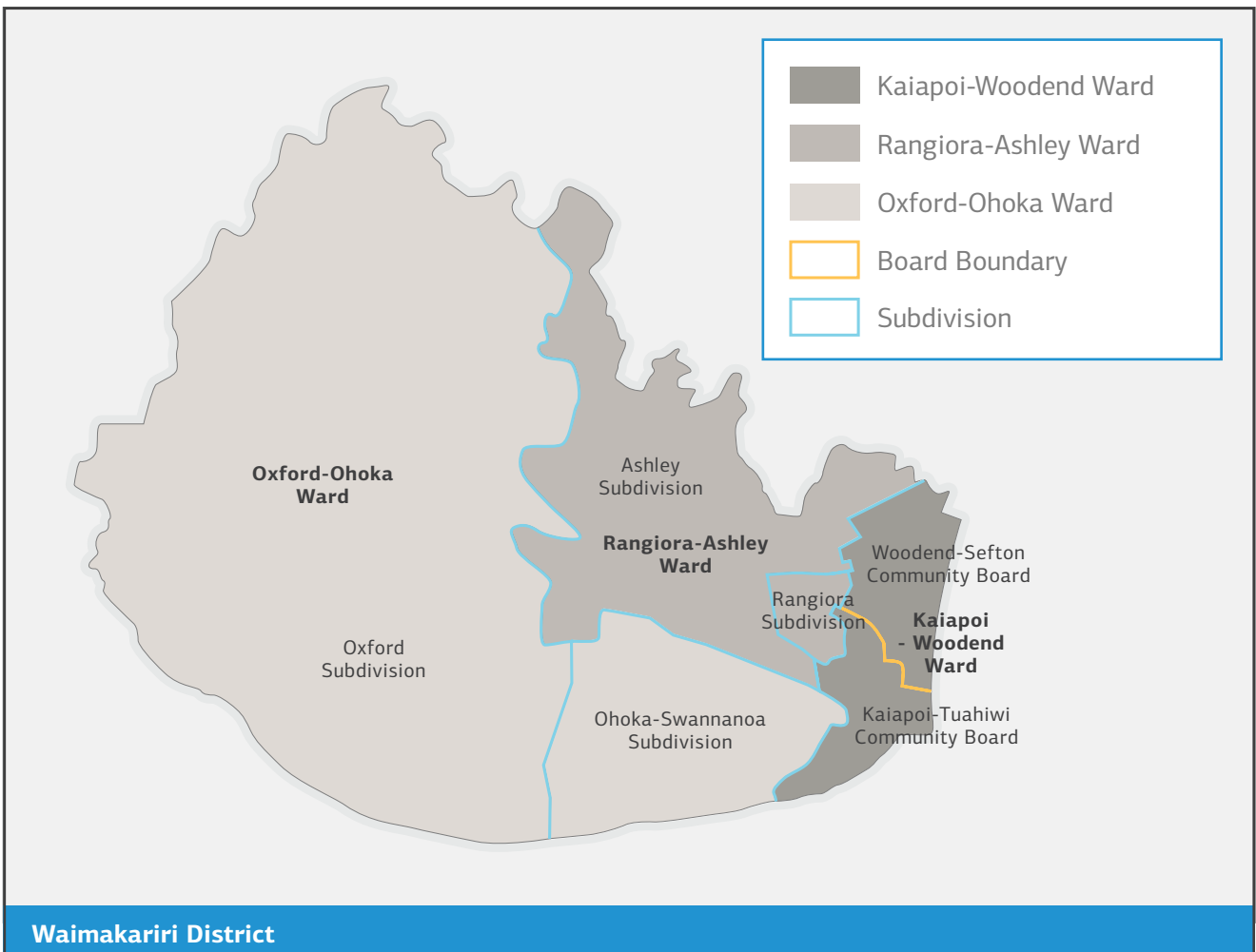
Oxford-Ohoka Community Board Community Plan 2022-2025





Ward	Population
Oxford-Ohoka Ward	13,200
Rangiora-Ashley Ward	26,900
Kaiapoi-Woodend Ward	26,100
Subdivision	Population
Ohoka-Swannanoa Subdivision	6,685
Oxford	6,515

* Estimated resident population as at 30 June 2021



Waimakariri District

Chairperson's Message

Dear Residents of Oxford and Ohoka

The Oxford Ohoka Board has worked hard in the past 12 months to both foster a closer relationship with the Community through improved engagement and to advocate for the Community regarding several important issues.

We have introduced a Board Facebook page which has enabled us to communicate very rapidly with the Community about issues and events, this has had a good uptake, and resulted in some very positive feedback.

The Board submitted on the Council's Draft Annual Plan and Environment Canterbury's Annual Plan. Some of the things we included in our submission were:

- A request for multi-use foot paths and cycleways to connect our rural communities
- Upgrade to the West Eyreton Pit
- General roading upgrades
- Continued requests for a 40kmph speed limit on Main Street in Oxford.

The Board has continued to have strong uptake of its grant funding with requests most meetings and with Board members having to make some tough choices on how this money is spent. This is thanks to Board members actively promoting the grant to their communities.

The Boards focus has been centred on two major issues which are of vital importance to the ward.

The first was the Plan Change 31 proposal that the community was against, and which required us to submit in opposition alongside the Council, Kaiapoi-Tuahiwi Community Board, the resident's association, and the local community. The decision to decline the Plan Change has since been appealed at the Environment Court, therefore we will continue to advocate for the community throughout the appeal process.

The second major issue was the Woodstock Quarry Landfill Resource Consent application with the Board receiving overwhelming feedback in opposition to the Application. We spent many hours working on our submission in opposition with information and data obtained from knowledgeable and expert sources. Despite the number of submissions in opposition to this application, the applicant continues to press ahead with the process, therefore the Board will need to continue its opposition as the process continues to be delayed and amended.

2023 has been a very busy year for our Community Board and I would like to thank the members for their hard work and dedication, the community involvement that we now enjoy is thanks to this hard work and commitment.

I would also like to thank Sarah Barkle, Deputy Chair for her help and support during my tenure as Chairperson. Sarah will be taking over the Chair in May 2024 while I step down to take over the position of Deputy.



Thomas Robson

Chairperson

Oxford-Ohoka Community Board



About the Oxford-Ohoka Community Board

The Waimakariri District is divided into three wards with the Oxford-Ohoka Ward covering predominantly the southern to the south-western area of the Waimakariri District.

Bordered by the Waimakariri River, the community areas include Mandeville, Ohoka, Eyreton, West Eyreton, Swannanoa, Oxford through to the northern foothills, Ashley Gorge, and across to Lees Valley.

The community area of Oxford-Ohoka comprises a diverse mix of properties and people, ranging from small to medium-sized urban settlements to rural farms. As the largest geographic Ward in the District, the community area plays an essential role in the economic growth and character of the District.

While farming and land-based industry are the traditional economic activities, there have been notable recent growth in dairying, construction and manufacturing.

What is a Community Board?

The Local Government Act (2002) states that the role of a Community Board is to represent and advocate for the interests of its community. The Waimakariri District is currently divided into three wards and four Community Boards, with the Oxford-Ohoka Community Board providing feedback, leadership and support to residents within its community area.

The Oxford-Ohoka Community Board is the District's newest Community Board, elected for the first time in the October 2016 Local Body elections. The Board comprises six elected members, plus two appointed Councillors of the Waimakariri District Council, giving it a total of eight members.

The Community Board is not the Council, nor is it a committee of the Council. Instead, the Board works collectively with the Council to achieve community goals. The Board is also responsible for any areas delegated to it by the Council.

How does the Community Board do this?

- Taking an overview of the Council's services and projects affecting the Ward area, including water supply, sewerage, stormwater drainage, parks, recreational facilities, roading and traffic management projects
- Engaging with residents, community organisations, and groups in developing local solutions, keeping the public informed, and being visible and accessible
- By encouraging community participation in Community Board and Council decision-making
- Advocating to the Council on key issues and priorities for the community area, especially through the Annual and Long Term planning and budgeting process
- Granting of leases or licences on reserves
- Working collaboratively with other Community Boards to promote an understanding for the work being done in the District as a whole
- Maintaining positive working relationships with key Council staff and management.

If you are a resident or part of a local community group who wishes to raise any concerns or issues, please do not hesitate to contact a member of the Community Board for advice and help (see pages 8 and 9 for contact details).

Performance Expectations 2022-2025

The Oxford-Ohoka Community Board is made up of people who have a passion for their diverse communities and believe in working together to bring positive change to them through:

- Engaging with individuals, groups, other Boards, and the Council to provide the best outcome for the Oxford-Ohoka community and the District as a whole
- Engaging and interacting with younger generations by seeking their views and feedback on important issues in the ward
- Engage with local schools, the Youth Council, community and advisory groups and offer encouragement for their projects and provide assistance where practical
- Developing closer links and relationships with key settlements and groups in the Oxford-Ohoka Ward, as well as with significant District-wide organisations
- Developing strategies for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings
- Developing and promoting the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing Council services and consultation processes
- Maintaining positive working relationships with key Council staff and management
- Actively participating in Council business and the annual budget process to ensure equitable spending across the District whilst being mindful of rates affordability
- Support the Council's Local Economic Development Strategy to encourage business growth across the community area
- Continue to advocate for the protection and enhancement of waterways and wetlands for recreational purposes
- Advocating for balanced growth that enhances and protects the character of the communities' recreational, opportunities, livability and employment
- Working closely with each community to identify and encourage attractive
- Streetscapes which enhance the visual profile of that community
- Advocate for community concerns regarding safer roads and cycleways
- Lobbying for improved infrastructure for modern technology i.e. recharging stations, better internet, etc.



Ohoka Domain

What's happening in your area, now and looking forward?

There are a number of projects underway in the Oxford-Ohoka Ward area, this section outlines those projects.

Ohoka/Mandeville

Infrastructure

Cycleway on Tram Road – the tender for construction was awarded at the end of 2023 and construction is programmed to commence in mid-January 2024. An information notice will be sent.

Flooding – The Flood Team have been working through 347 drainage related service requests received throughout the District after the July 2023 event. This work has identified that there is a total of 80 investigations and 126 maintenance tasks that being undertaken to address the issues raised in the service requests. 24 immediate works projects are planned throughout the District. See Flood Recovery Fortnightly Status Report on the Council website for updates.

Mandeville Resurgence Channel Diversion/ Upgrade (Mandeville) – Project is progressing well, with successful drop-in sessions in September, followed by two productive Council workshops in November. Council Staff are preparing a report for decision to be presented at the January Long Term Plan Council meetings.

Drainage projects – The Board has always urged the Council to continue to work on mitigating the drainage/flooding problems in its area, and is therefore happy to support the following scheduled drainage projects

Mill Road SMA (Ohoka) – Construction of new stormwater basin near Kintyre Lane. Project is currently on hold due to major consenting issue related to incidental interception of groundwater. Report to Council for decision on next steps to be presented at February 2024 Council meeting.

Greenspace/Recreation

The Board allocated funds from its Landscape Budget for the installation of a bench within the Ohoka Stream Walkway and staff are working with the Board to identify a suitable location for the bench.

West Eyreton

Infrastructure

Historic signs within West Eyreton – Councillor Tim Fulton, Board member Mark Brown and Community Member Bernard Kingsbury

Washington Place – flood team assessing immediate drainage works to be implemented in 2024. Larger capital project is programmed for the 2024/25 financial year.

Greenspace/Recreation

The Board has advocated for the beautification of the old West Eyreton shingle pit for some time and after a recent workshop held with Greenspace Staff the Board requested that this area be transformed into a native wetland biodiversity node. Greenspace Biodiversity staff are in the process of creating a plan for this site for the Board's consideration and funding will be sought through the Long Term Plan process to achieve this initiative.

Oxford

Infrastructure

A new footpath has been installed in Weka Street from the existing footpath east of Totara Drive to Park Avenue. This was completed during the 2022/23 financial year Knight Street and Matai Place are currently in the new footpath programme for the 2024/25 and 2025/26 years.

Speed management – Main Street – At the Councils September 2022 meeting the motion was passed to retain the 50km/h speed limit on Main Street Oxford. The Board wrote a letter to the Mayor expressing its disappointment with the decision. This matter cannot be raised again until 2024, however the Board will continue to advocate and encourage the Council to reconsider changing the speed limit to 40km/h, as requested by the community. Council considered whether this should be consulted upon as part of the Draft Speed Management Plan, however declined to progress this in the current iteration of the Speed management plan. Further discussions with Council are planned in the new year.

Drainage projects – The Board has always urged the Council to continue to work on mitigating the drainage/flooding problems in its area, and is therefore happy to support the following scheduled drainage projects:

Matai Place Stage 2 (Oxford) – A design for the provision of a secondary flow path via Eriksons Lane to Park Avenue is in progress.

Flannigans Drain downstream upgrade – design budgeted for the 2025/26 financial year.

Oxford – Water supplies

Oxford No 2 Well – New bores for Oxford Rural No.1 and Oxford Rural No.2/Urban water supply being constructed at McPhedrons and Domain Road sites.

- UV treatment being installed at the Oxford Rural No.1 and Oxford Rural No.2/Urban water treatment plants
- Water pipeline renewals works on Woodstock Road (Oxford Rural No.1) and McJarrows Road (Oxford Rural No.2)
- Ashely Gorge campground is now connected to the Oxford Rural No.2 water supply
- Chlorination of the Oxford Urban water supply.

Street lighting

Staff are working through the Engineering Code of Practice update and this is likely to go to the Utilities and Roding Committee in the first quarter of 2024.

Greenspace/Recreation

An off-lead rural dog exercise area within the Oaks Reserve in Oxford will be consulted on during summer 2023 and a concept plan developed from the feedback received.

The concept plan will then be presented to the Board for approval and implementation.

The Board allocated funds from its Landscape Budget to restore the Williams Flat Track in Ashley Gorge. The Ashley Gorge Advisory Group are managing this project and volunteers are working to hard to complete the work.

Ward Wide Happenings

Freshwater – The Board is passionate about the issues surrounding freshwater. Our District does not have an infinite supply of freshwater and therefore the Board supports initiatives and all practicable methods to protect our waterways. The Board will continue to monitor land and waterway consents and wastewater infrastructure in a bid to mitigate adverse impacts on our freshwater. Currently our waterways are ‘unswimmable’, streams and rivers undrinkable and uninhabitable for their natural flora and fauna and the Board encourages the community to assist on this long road to recovery as it is essential for our future and the generations who follow.

Riparian planting – The Board will continue to support the development of a strategy for native, riparian planting along waterways and Council drains in the Board area. The Board will also support the development of green pathways between towns and reserves, as this is an issue that has been brought to Board members’ attention by a number of residents living in rural areas.



Fresh water



Riparian planting along stream

Advocating for the protection of rural communities to retain their amenity while having the opportunity to be connected to updated facilities and services such as better access to medical, options for other transport choices including public transport and ensuring adequate public consultation is done to include residents opinion. Due to this the Board was strongly opposed to Plan Change 31 and was pleased when Commissioners agreed with the community and Council stance against the ‘urbanisation’ of Ohoka.

Rural heritage – The Board supports this initiative and would like to work in partnership with the community to ensure the history of the District is kept safe for future. The Board is currently working on an initiative in conjunction with Enterprise North Canterbury to establish a historic walking/cycling trail with display boards explaining the history of West Eyreton. This initiative is hoped to be expanded to include other areas of the ward and District.



Walkways

The Board is supportive of Community Projects

There re several projects or initiatives that the Board is interested in offering support. These include:

Wolffs Bridge – Recently the Council consulted on the options for Wolffs Bridge and the majority of people requested that the Bridge be restored. The Board has requested that consideration be given to working with the community in a joint initiative to raise funds to restore the bridge.

Board submissions

The Board lodged detailed submissions on Environmental Canterbury’s and the Council’s 2023/24 Annual Plans.

The Board also submitted on Environment Canterbury’s ‘Whats our Future Canterbury’ which included the Board’s thoughts on improving water quality, preserving special qualities of streams, lakes, wetlands, aquifers and preventing loss of indigenous biodiversity and management of intrusive species. Other areas covered were land management, climate change, air quality, coastal and built environments. The Board continues to work with Environment Canterbury on water related matters.

The Board submitted on the Woodstock Quarries resource application and also ran public forums and gave advise to residents who were also wanting to object to the application. The Board has worked diligently to ensure the communities views are heard and are awaiting the decision.

The Board submitted strongly in opposition to Plan Change 31 which assisted in a successful outcome for the community.

Engaging youth

One of the Board’s objectives for this term is to increase its engagement with the youth of the District and will be increasing its engagement with schools in the ward and strengthening ties with the Youth Council to ensure that the youth perspective is included in its decision making and planning for the future. The Board attended a ‘meet and greet’ with the Youth Council prior to attending and contribution to the September Youth Council meeting which followed.

Discretionary grants

The Board will continue to support a wide range of local community groups through the Board's discretionary funding grants. Further information can be found on this topic on page 11.

Youth Development grant

The Board will continue to support the Waimakariri Youth Development Grant which is aimed at young people living in the District aged between 12 and 24 years. Further information can be found on this topic on page 12.

Board's landscape budget

Used District wide to enhance amenity and beautify the ward. Further information can be found on this topic on page 13.








Ohoka Domain



West Eyreton Hall






Oxford Town Hall

Oxford-Ohoka Community Board Members		
Member and contact details		Other responsibilities
	<p>Thomas Robson Chair</p> <p>Mobile: 022 100 4744 Email: thomas.robson@wmk.govt.nz</p>	<ul style="list-style-type: none"> Ashley Gorge Reserve Advisory Group Pearson Park Advisory Group
	<p>Sarah Barkle Deputy Chair</p> <p>Mobile: 027 257 5886 Email: sarah.barkle@wmk.govt.nz</p>	<ul style="list-style-type: none"> Water Race Advisory Group Ohoka Rural Drainage Advisory Group
	<p>Mark Brown</p> <p>Mobile: 029 777 0131 Email: mark.brown@wmk.govt.nz</p>	<ul style="list-style-type: none"> Oxford Promotions Action Committee Oxford Rural Drainage Advisory Group
	<p>Ray Harpur</p> <p>Mobile: 027 327 1357 Email: ray.harpur@wmk.govt.nz</p>	<ul style="list-style-type: none"> Grey Power North Canterbury Waimakariri Access Group Ohoka Rural Drainage Advisory Group
	<p>Pete Merrifield</p> <p>Mobile: 021 435 118 Email: pete.merrifield@wmk.govt.nz</p>	<ul style="list-style-type: none"> Oxford Historical Records Society Inc Committee West Eyerton, Summerhill, Pontyz Road Advisory Group



Ashley Gorge Reserve

Oxford-Ohoka Community Board Members		
Member and contact details		Other responsibilities
	<p>Michelle Wilson</p> <p>Mobile: 027 250 1310 Email: michelle.wilson@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Health Advisory Group • Ohoka Residents' Association
	<p>Cr Tim Fulton</p> <p>Mobile: 021 0871 6027 Email: tim.fulton@wmk.govt.nz</p>	<ul style="list-style-type: none"> • North Canterbury Neighbourhood Support • Pearson Park Advisory Group • Oxford Promotions Action Committee • Oxford Rural Drainage Advisory Group • Waimakariri Water Race Advisory Group
	<p>Cr Niki Mealings</p> <p>Mobile: 027 293 4937 Email: niki.mealings@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Ohoka Domain Advisory Group • Waimakariri Youth Council • Climate Change Action Planning Reference Group • Biodiversity Champions Group • Social Services Waimakariri • Community Well Being North Canterbury Trust • Mandeville Sports Club • Ohoka-Mandeville Rural Drainage Advisory Group



Oxford-Ohoka Community Board members

Community organisations activities

Community Board members often take part in the activities of community organisations within the Ward.

If you would like to invite a Board member onto your organisation's Committee or to a meeting please contact the Chairperson, or contact a Board member directly. Contact details are outlined above.

Oxford-Ohoka Community Board Discretionary Grant

Each financial year (July to June) the Oxford-Ohoka Community Board is allocated funds to distribute, by application, to community-based organisations within their community area.

For the 2023/24 financial year the Oxford-Ohoka Community Board has \$6,159 available for grants to non-profit community based organisations.

Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- The group should have strong links with the community area of Oxford-Ohoka
- Grant funding is limited to projects within the Board area or primarily benefiting the residents of the Oxford-Ohoka Ward
- The applicants should clearly state the purpose for which the money is to be used
- Money should primarily be used for capital or improvement works, for enhancement of the group, or towards the purposes of the group, including events involving community participation
- The applicant should submit a balance sheet which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received
- Where possible or feasible applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied for

- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded through Central Government funding
- Grant applications will be considered at each meeting by the Oxford-Ohoka Community Board
- Generally funding grants will be a maximum of \$500 in any one financial year (July to June), but the group can apply up to twice in that year, providing it is for different projects
- Examples of what is not funded are available on the application documents.

Application process

Application forms can be picked up at any of the Council's Service Centres

Alternatively an application form can be printed, downloaded or completed online from the Council's website: www.waimakariri.govt.nz/council/funding-and-grants/board-grants-and-funding

The completed application should be posted to:

Governance Team

C/- Waimakariri District Council,
Private Bag 1005, Rangiora 7440

or emailed to: com.board@wmk.govt.nz

or dropped into your local Council Service Centre (see back page for details).



Oxford Library

Oxford-Ohoka Community Board Grants for the 2023/24 financial year to date

Group	Project	Amount
Oxford Land Search and Rescue	Towards Radio handset, protective case and charger	\$540
Coastguard North Canterbury	Towards upgrading the swift water rescue vessel	\$500
Mandeville Bowling Club	Towards the purchase of an office credenza	\$404
Waimakariri Dog Club	Towards the purchase of two measuring wheels	\$500
Waimakariri Access Group	Towards hosting an inclusive sports event	\$500
Standardbred Stable to Stirrup Trust	Towards monogrammed patches for clothing and horse gear	\$470
Ohoka Rugby Club	Towards replacement weights for gym	\$500
Clarkeville Playcentre	Toward a replacement printer/copier	\$469



Oxford Land Search and Rescue



Swannanoa Volunteer Fire Brigade



Oxford Football Club



Inclusive sports - Waimakariri Access Group

Waimakariri Youth Development Grant

Purpose of the grant

In 2018 the Waimakariri Community Boards established the Waimakariri Youth Development Grant to support one or more young people seeking:

- To enhance young people's skills and strengths; especially self-worth, decision-making, good relationships, resilience, positive mental health, life-skills and leadership
- To provide opportunities for young people to connect positively with their community in meaningful, practical ways
- To help and benefit others.

General overview

Available to young people living in the Waimakariri District aged between 12 and 24 at the time of application. An annual grant of up to \$4,000 is available for allocation to suitable applicants in any one year. The Youth Development Grant Committee may award more than one grant up to a combined maximum of \$4,000 in a financial year (1 July 2023 to 30 June 2024).

Application process

Applications must be fully completed and supported by two references. For example teachers, school principals, employers, faith leaders, youth workers or community group leaders. One reference may be permitted from a member of the applicant's wider family. The applications for the 2023/24 financial year opened at the end of September 2023 and the closing date was 20 October 2023. Information are available on the Council website at: waimakariri.govt.nz/community/funding-and-grants/youth-development-grant

Selection process

The Youth Development Grant Committee includes the four Community Board Chairs and an appointee of the Waimakariri Youth Council. The Committee is the sole decision-making body.

Short-listed applicants will be expected to present their application to the Committee in person and to answer any questions that the Committee may have. Applicants will be expected to provide an overview of their proposed project/activity to the Committee and they may choose how to do this. The Committee members will ask all applicants a series of general questions to help them make a decision.

The Council staff will work with the successful applicant to formalise an agreement on how the grant will be paid to them. This is really important as the Committee needs to be sure that the grant is spent on the project/activities the applicant has told them about and to also provide additional guidance to our youth.

Previous recipients

Group	Project	Amount
Waimakariri Student Volunteer Army	Towards the costs of purchasing high visibility vests, work gloves, a first aid kit and on spades to do volunteer work within the community	\$1,733
J Reyello, L Price and E Stokes	Towards attending the 2020 24-7 YouthWork National Training to be held in Wellington	\$2,000
Abby Fraser	Towards establishing a weekly Breakfast Club for young people attending Rangiora High School without breakfast.	\$4,000
Lee Pockson	Towards hosting Theatresport workshops for young people.	\$1,000
Ruby Wilson	Towards hosting two Leadership Breakfasts for young leaders in the Waimakariri District.	\$3,000

Board's General Landscaping Budget

2023/24 Financial Year

Each financial year (July to June) the Oxford-Ohoka Community Board is allocated funds to be used for projects which enhance and beautify the community such as landscaping, public seating and signage. For the 2023/24 financial year the allocation for the Landscape budget is \$13,090 plus a carry-over of unallocated funds from the previous year of \$590. This led to a total allocatable budget of \$13,680. Note that budgets are estimated and any underspend will be used to mitigate any overspend on other projects. The Board's current projects are highlighted below:

Account description	Status	Budget	Remaining
Oxford-Ohoka Community Board current projects			
Ohoka Stream Walkway and Seat	Pending	\$3,500	
West Eyreton Historic Signs	Pending	\$5,150	
The Oaks Reserve Development	In progress	\$4,710	



The proposed redevelopment of The Oaks Reserve - Oxford

Where and When are Meetings Held?

Meetings are usually held on the first Wednesday of the month at 7pm at different venues within the Community Board area.

Anyone is welcome to attend the Board meetings. Public forums are held at the start of each meeting from 7pm to 7.25pm. This is a defined period of time which the Oxford-Ohoka Community Board has set aside for the purpose of public input. These public forums are designed to enable members of the public to bring any matter, which they deem of significance to the community, to the attention of the Community Board.

Members of the public, groups and organisations can also bring matters to the attention of the Community Board by bringing a deputation to a Board meeting. Deputations can be arranged by contacting the Governance Team and will be approved by the Chairperson.

Residents are also always welcome to contact Community Board members directly to discuss Council and community related matters.

Agendas are available at the Council Service Centres and on the Council's website two working days before a meeting at:

waimakariri.govt.nz/your-council/meetings

Governance Team contact details

Phone: 0800 965 468 (0800 WMK GOV)

Email: com.board@wmk.govt.nz

Post: 215 High Street, Private Bag 1005, Rangiora 7440

The 2024 meetings are scheduled for:

Date	Location
8 February (Thursday)	West Eyreton Hall
6 March	Ohoka Community Hall
3 April	Ohoka Community Hall
8 May	Oxford Town Hall
5 June	Oxford Town Hall
3 July	Oxford Town Hall
7 August	Ohoka Community Hall
4 September	Ohoka Community Hall
2 October	Oxford Town Hall
7 November (Thursday)	West Eyreton Hall
4 December	Oxford Town Hall

The Governance Team can be contacted for assistance with:

- Arranging Deputations
- Accessing Discretionary Grant Funding
- Accessing Youth Development Funding
- Access to Community Board documentation.

Council Facilities and Contact Details



Service Centres

waimakariri.govt.nz

Oxford Service Centre

34 Main Street, Oxford

Phone: 03 311 9005

Fax: 03 312 4833

Email: oxford@wmk.govt.nz

Opening hours

Monday to Friday: 9am to 5pm

Saturday: 10am to 12 noon

(Limited services on Saturday)

Rangiora Service Centre

215 High Street, Rangiora

Phone: 0800 965 468

Fax: 03 313 4432

Email: office@wmk.govt.nz

Opening hours

Monday to Friday: 8.30am to 5pm

Ruataniwha Kaiapoi Civic Centre

176 Williams Street, Kaiapoi

Phone: 03 375 5009

Fax: 03 327 8752

Email: kaiapoi@wmk.govt.nz

Opening hours

Monday to Friday: 9am to 5pm



Libraries

waimakaririlibraries.com

Oxford Library

34 Main Street, Oxford

Phone: 03 311 9006

Fax: 03 312 4833

Email: library@wmk.govt.nz

Opening hours

Monday to Friday: 9am to 5pm

Saturday: 10am to 12 noon

Rangiora Library

Trevor Inch Memorial Library

141 Percival Street, Rangiora

Phone: 03 311 8901

Fax: 03 313 4650

Email: library@wmk.govt.nz

Opening hours

Monday to Thursday: 9am to 5pm

Friday: 9am to 7pm

Saturday: 10am to 2pm Sunday: 1pm to 4pm

Kaiapoi Library

176 Williams Street, Kaiapoi

Phone: 03 375 5009

Fax: 03 327 8752

Email: library@wmk.govt.nz

Opening hours

Monday to Wednesday & Friday: 9am to 5pm

Thursday: 9am to 7pm

Saturday: 10am to 2pm

Sunday: 1pm to 4pm



Aquatic Centres

waimakariri.govt.nz/aquatic-facility

Oxford Community Aquatic Centre

9 Burnett Street, Oxford

Phone: 03 311 8921

Opening hours

Summer only from late November

Monday to Friday: 8.30am to 6.30pm

Saturday & Sunday: 10am to 7pm

Public Holidays: 10am to 7pm

Christmas Day: Closed

Dudley Park Aquatic Centre

47 Church Street, Rangiora

Phone: 03 311 8905

Opening hours

Monday to Friday: 6am to 9pm

Saturday & Sunday: 7.30am to 7pm

Public Holidays: 10am to 7pm

Christmas Day: Closed

Kaiapoi Aquatic Centre

9 Cass Street, Kaiapoi

Phone: 03 375 5041

Opening hours

Monday to Friday: 6am to 3.30pm & 6pm to 9pm

Saturday & Sunday: 7.30am to 7pm

Public Holidays: 10am to 7pm

Christmas Day: Closed

Request a Service

The following service requests can be lodged online with the Council. The location of the request is required.

Please contact Council directly on 0800 965 468 regarding urgent requests such as excessive noise, flooding or public toilet issues.

Online Service requests:

- Cemeteries
- Dog complaints
- Drains
- Footpaths
- Litter/rubbish
- Parks
- Public water supplies
- Roads and streets
- Rubbish/recycling collections
- Sewer
- Signs
- Trees
- Vandalism/graffiti
- Water races

go to waimakariri.govt.nz/services/online-services



Transfer Stations

Oxford Transfer Station

46 High Street, Oxford

Opening hours

Friday: 12.30pm to 4.30pm

Sunday: 12 noon to 4.30pm

Public Holidays: Closed

Southbrook Resource Recovery Park

284 Flaxton Road, Rangiora

Phone: 03 313 5499

Resale Store: 03 313 5798

Opening hours

Monday to Sunday: 8.30am to 4.30pm

Public Holidays: Closed

Community Facilities

Oxford Town Hall

30 Main Street Oxford

Ohoka Domain Pavilion

493C Mill Road

Oxford Jaycee Hall

56 Main Street Oxford

Pearson Park Pavilion

56 Main Street Oxford

View Hill Domain Pavilion

Cnr Woodstock and Harmans Gorge Roads View Hill

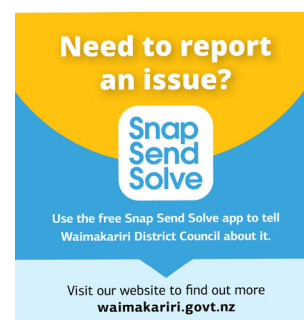
For bookings go to:

waimakariri.govt.nz/leisure-and-recreation/facilities/wdc-halls-and-meeting-venues

Snap Send Solve

You can report an issue instantly from your mobile if you spot something like a damaged footpath, litter or pothole.

Report an issue via waimakariri.govt.nz/snapsendsolve.com





Oxford Village



Ohoka Domain - Bike track



215 High Street
Private Bag 1005
Rangiora 7440, New Zealand
Phone 0800 965 468
waimakariri.govt.nz

240126011185



Minister of Customs
Minister for Seniors
Associate Minister of Health
Associate Minister of Immigration
Associate Minister of Police

Thomas Robson
c/o kay.rabe@wmk.govt.nz

19 FEB 2024

Ref. CCH0124

Dear Thomas

Thank you for writing on 7 December 2023 to Associate Minister of Health, Hon Matt Doocey, about Smokefree regulations. Your correspondence has been forwarded to me for a response as the subject matters you raise are within my portfolio. I appreciate you taking the time to write and apologise for the delay in responding.

This Government is committed to achieving the Smokefree 2025 goal of fewer than 5% of people smoking daily and further reducing smoking rates. The recent New Zealand Health Survey results showed that 6.8% of New Zealanders are smoking daily, down from 8.6% the previous year and 16.4% in 2011/12.

We are not supportive of the previous Government's measures to regulate tobacco, which is why we are repealing them in early 2024 as part of this Government's 100-day plan. We are focusing on providing people with practical tools and supports to help them to quit.

We are supporting a package of initiatives to ensure we reach the Smokefree 2025 goal. This includes both regulatory and non-regulatory measures, such as:

- changing regulations for vaping products to better protect young people and make it easier for smokers to switch
- effective stop smoking services
- stop smoking and vaping social marketing campaigns.

A key strategy to achieving Smokefree 2025 is ensuring that people who smoke have access to less harmful regulated products, which will help them to quit smoking.

I am also interested in taking a closer look at the enforcement of tobacco and vaping products to ensure these products do not get into the wrong hands, and have asked officials to provide advice on this.

Further campaigns are planned for 2024 and will align with the Government's approach to achieving a Smokefree Aotearoa by 2025.

Thank you again for writing.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'Casey Costello'.

Hon Casey Costello
Associate Minister of Health