

ENVIRONMENTAL SERVICES

Waimakariri District Licensing Committee

Notice of Management Change

Section 231, Sale and Supply of Alcohol Act 2012

To: Waimakariri District Licensing Committee and
NZ Police

Notice of management change is advised in accordance with the details set out below.

Name of licensed premises

Licensee: _____ Licence no: _____

Address of licensed premises: _____

Contact phone: _____ Mobile phone: _____

Email address: _____

What are you notifying?

Please tick and complete the applicable box below:

New Certificate Holding Manager

Full name: _____

Effective from: _____ Certificate no: _____ Certificate expiry date: _____

Temporary Manager (See Section 229, Sale and Supply of Alcohol Act 2012)

Full name: _____ Date of birth: _____

Residential address: _____

Certificate no: _____ Effective from: _____ to: _____

Who are they replacing? _____

Certificate no: _____ Reason: _____

Notes

- A temporary manager must apply for a manager's certificate within two working days of their appointment.
- It is not necessary to notify the DLC or Police in respect of the appointment of a temporary manager for any period not exceeding 48 consecutive hours.

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Acting Manager (see s.230 Sale and Supply of Alcohol Act)

Effective from: _____ to: _____

Full name: _____ Date of birth: _____

Residential address: _____

Who are they replacing: _____ Certificate No: _____

Reason: _____

Termination/cancellation of manager appointment

Full name: _____

Effective from: _____ Certificate no: _____ Certificate expiry date: _____

Signature of licensee: _____

PLEASE NOTE - A signature is not required if you submit this form electronically. By entering your name in the box above you are giving your authority for this application to proceed.

Name: _____ Date: _____

Position (director, partner etc): _____

Return form

Forward a copy of this completed form, within two working days of the appointment (or termination), to:

Email: AlcoholCanterbury@police.govt.nz

New Zealand Police

PO Box 2109

Christchurch 8011

and

Email: alcohol@wmk.govt.nz

or post to:

Waimakariri District Council

Private Bag 1005

Rangiora 7440

Please retain a copy of this notification for your records