MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY 8 OCTOBER 2019 COMMENCING AT 4PM

PRESENT

Mayor D Ayers, Deputy Mayor K Felstead, Councillors K Barnett, A Blackie, R Brine, W Doody, D Gordon, J Meyer, S Stewart and P Williams.

IN ATTTENDANCE

J Palmer (Chief Executive), J Millward (Manager Finance and Business Support), R Hawthorne (Property Manager), R Qu (Property Assets Advisor), D Young (Senior Engineering Advisor), A Smith (Governance Coordinator)

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

No conflicts of interests were noted.

3. ACKNOWLEDGEMENTS

There were no acknowledgements.

4. DEPUTATIONS AND PRESENTATIONS

There were no deputations.

5. ADJOURNED BUSINESS

There was no adjourned business.

6. REPORTS

6.1. Adoption of the Annual Report for the Year Ended 30 June 2019 – Jeff Millward (Manager Finance and Business Support)

J Millward presented this report and the Annual Report for the year ended 30 June 2019 for the Council to adopt. Clearance has been received from the Auditors for the Annual Report but are still to confirm the summary. The Auditors have indicated that there are no substantial matters in the Summary and their opinion is expected to be unmodified. J Millward explained that the Auditors currently have a significant workload with many Councils seeking clearance of their Annual Reports prior to the end of this Council term.

The Annual Report has previously been presented to the Audit and Risk Committee with explanation provided there on the interest rate swaps. There has been only one change to the accounts that went to the Audit and Risk Committee. The earthquake funds that came from the government had been shown as an expense but this is to be shown as a revenue adjustment. The net surplus doesn't change.

Cr Barnett spoke on Item (d) in the resolution, and asked if this could be reworded saying that the surplus includes the $39.7m assets transferred from subdivisions to Council ownership.

Moved Mayor Ayers seconded Councillor Meyer

THAT the Council:

(a) **Receives** report No. 190930136327.

(b) **Adopts** the Annual Report for the year ended 30 June 2019 (TRIM 190812111951).

(c) **Approves** the Annual Report Summary for the year ended 30 June 2019 (TRIM 190916129384).

(d) **Notes** the Net Surplus before taxation of $29.5m is $10.1m less than budget, and primarily relates to a number of accounting adjustments, the most significant being $7.8m to the value of interest rate swaps held under the Council's Treasury Policy. The net surplus includes assets vested as a result of subdivisions of $37.7m.

(e) **Authorises** the Manager Finance and Business Support, in conjunction with the Chief Executive to make necessary minor edits and corrections to the Annual Report prior to printing.

CARRIED

Mayor Ayers noted that this is a process that all Councils have to go through and for a Council our size this is a significant amount of work. Thanks were extended to staff for the work that has gone into producing this report and the good result.

Cr Meyer thanked staff for the work involved in putting together this report.

Cr Atkinson also thanked staff for the work they have put into this Report and also the information provided throughout the year by staff to the elected members.

Cr Barnett offered congratulations to the Chief Executive and all the Management Team for this Annual Report, though expressed concern that it doesn't tell the full story of the good job that this Council is doing. People need to understand that this Council has very strong financial credibility in the local government sector and has operated amazingly in the last nine years considering the impact of the Canterbury earthquakes.

7. MATTERS REFERRED FROM COMMITTEES AND COMMUNITY BOARDS

7.1. Treasury Report – Jeff Millward (Manager Finance and Business Support)

(refer to attached copy of report no. 190906125141 to the Audit and Risk Committee meeting of 24 September 2019)

J Millward spoke to this report referred from the Audit and Risk Committee. Treasury advisors have recommended making these minor adjustments to these figures of the hedging limits.

Moved Councillor Felstead seconded Councillor Atkinson

THAT the Council:

(a) **Amends** its Treasury Policy, effective from 1 November 2019 with the following change to Hedging limits:

Section in Policy	To provide flexibility in the Council's hedging arrangements interest rates should be fixed as follows:	
	Current Hedging Limits	Proposed Hedging Limits
3.51	Minimum 50% to a Maximum 100% for years 0 – up to 3 years Minimum 30% to a Maximum 80% for years 3 – up to 6 years Minimum 0% to a Maximum 50% for years 6 – up to 10 years.	Minimum 40% to a Maximum 100% for years 0 – up to 2 years Minimum 25% to a Maximum 80% for years 2 – up to 4 years Minimum 0% to a Maximum 60% for years 4 – up to 10 years.

CARRIED

7.2. **Kaiapoi Storage Ltd – Complaint about rates – Maree Harris (Customer Services Manager)**

(refer to attached copy of report no. 190905121496 to the Audit and Risk Committee meeting of 24 September 2019)

J Millward spoke to this report, which was presented as a result of a ratepayer challenging the rating made to his property for an extra bin and water supply. The Council doesn't have any Policy in place to provide a remission in this instance and the recommendation from the Audit and Risk Committee is to undertake a review in conjunction with the Annual Plan of the Council commencing in January 2020.

Moved Councillor Atkinson Councillor Felstead

THAT the Council:

(a) **Approves** a review of the method of rating for the Kerbside Rubbish and Recycling Collection Rate be carried out prior to the preparation of the 2021/31 Long Term Plan.

(b) **Consider** the use of Separately Used or Inhabited Parts of a rating unit (SUIPs) for rating be considered at the next review of the Revenue and Financing Policy, prior to the preparation of the 2021/31 Long Term Plan.

(c) **Notes** that the rates have been applied to the property in accordance with Council's policy.

CARRIED

Councillor Atkinson is wary of any precedence setting with granting rates remissions, and supports this review being undertaken which may indicate a need for changes to the Policy.

J Millward confirmed Mr Delis will be advised of the Council decision.

8. QUESTIONS

(under Standing Orders)

There were no questions

9. URGENT GENERAL BUSINESS

(under Standing Orders)

There was no urgent general business.

10. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved Mayor Ayers seconded Councillor Felstead

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No	Minutes/Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
10.1	Report of Rob Hawthorne (Property Manager)	Property Tender	Good reason to withhold exists under Section 7	Section 48(1)(a)
10.2	Report of Don Young (Senior Engineering Advisor)	Offer to Purchase land for Park and Ride facility	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item Nº	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
10.1 – 10.2	Protection of privacy of natural persons. To carry out commercial activities without prejudice	A2(a) A2(b)ii

CARRIED

CLOSED MEETING

Recommendation to resume in Open Meeting

Moved Mayor Ayers seconded Councillor Barnett

THAT the open meeting resumes and the matters discussed in public excluded remain public excluded.

CARRIED

OPEN MEETING

11. NEXT MEETING

This is the final meeting of the Council for the 2016-2019 electoral term.

The new Council will be sworn into office late October 2019, with Standard meetings resuming from mid-November 2019. Further information will be advertised and listed on the Council's website.

There being no further business, the meeting closed at 5.40pm.

CONFIRMED

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Chief Executive

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Date