MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN
THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY
3 SEPTEMBER 2019 COMMENCING AT 1PM

PRESENT

IN ATTENDANCE
J Palmer (Chief Executive), J Millward (Manager Finance and Business Support), G Cleary (Manager Utilities and Roading), N Harrison (Manager Regulation), K LaValley (Project Delivery Manager), K Simpson (3 Waters Manager), J McBride (Roading and Transport Manager), M Andrews (Utilities Projects Team Leader), G Meadows (Policy Manager), M O’Connell (Senior Policy Analyst), D Roxborough (Implementation Project Manager – District Regeneration), S Allen (Water Environment Advisor), G MacLeod (Greenspace Manager), C Roxburgh (Water Asset Manager), G Hutchinson, (Wastewater Asset Manager) and J Pascoe (Minute taker).

1. APOLOGIES
Moved: Mayor Ayers seconded: Councillor Felstead

THAT an apology for absence was received and sustained from Councillor N Atkinson.

CARRIED

2. CONFLICTS OF INTEREST
No conflicts of interest were recorded.

3. ACKNOWLEDGEMENTS
Condolences were extended to Councillor Blackie on the loss of his mother.

4. CONFIRMATION OF MINUTES
4.1. Minutes of a meeting of the Waimakariri District Council held on 6 August 2019
Moved: Councillor Gordon seconded: Councillor Felstead

THAT the Council:
(a) Confirms as a true and correct record the circulated minutes of a meeting of the Waimakariri District Council held on Tuesday 6 August 2019.

CARRIED

4.2. Public Excluded Minutes of a meeting of the Waimakariri District Council held on 6 August 2019
This matter was considered in the public excluded section of the meeting.
MATTERS ARISING

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

There were no deputations or presentations.

6. ADJOURNED BUSINESS

Nil.

7. REGENERATION REPORTS

7.1. Earthquake Infrastructure Recovery Programme – Final Update August 2019 – G Boot (Senior Engineering Advisor)

Gerard Cleary presented the report on behalf of Gary Boot and noted that of the 58 projects in the Earthquake Infrastructure Recovery Programme 56 were complete with a final forecasted cost of $38,700,000. This compares well with the previous budget forecast. The Earthquake Steering Group has been disbanded. He noted that this is the largest infrastructure project that Council has managed.

The Chief Executive noted that in the last two to three years Government has changed the criteria for funding from 60/40 to a lower level. Infrastructure also needs to be failing or have failed to attract funding.

Councillors extended their thanks and commendations to staff for the projects achieved and particularly acknowledged Gary Boot for his dedication.

Moved: Mayor Ayers seconded: Councillor Blackie

THAT the Council:

(a) Receives report No. 190809111264

(b) Notes the recovery works completed construction programme as presented in Attachment 1 of this report.

(c) Notes that 56 of the 58 projects on the Earthquake Infrastructure Recovery Programme have been completed, one will be completed in spring 2019 and the last is being delivered as part of the Feldwick/Macintosh stormwater catchment upgrade.

(d) Notes that the current estimate for the capital component of the recovery works is $38,700,000, which is equal to the budget.

(e) Notes that this is the last in the series of these update reports. Further reporting on the two outstanding projects will be provided by way of the Regeneration Steering Group.

(f) Forwards this report to the Utilities and Roading Committee and Regeneration Steering Group for their information.

(g) Extends their thanks to Gary Boot and his team for their dedication to this project.

CARRIED
The Mayor said that this is an important milestone and that this was the biggest project in the district for 160 years. The good progress is a huge reflection on the quality of staff. He noted some delays to the completion due to Red Zone issues.

Councillors endorsed these comments with Councillor Stewart noting the excellent leadership over the years and the stellar effort of Gary Boot.

Councillor Barnett also praised the work of staff and that the annual rates rise related to earthquake recovery work had been kept to 1% and work had been achieved within budget.

8. REPORTS

8.1. Johns Road Stormwater Project – M Andrews (Utilities Projects Team Leader)

M Andrews explained that this report asks for the budget for this work to be brought forward plus additional funding for the design and construction of the Johns Road and Fraser Place Stormwater pipeline. The full extent of the road safety improvements being done in this area is now understood and stormwater work needs to be done before these improvements, necessitating the budget to be brought forward. He added that Church Street work is completed and that the Palmer Street work will remain in years 22/23.

In response to a question from Councillor Barnett he added that work will be fast-tracked and that there is marginal extra work as most will be done in conjunction with the sewerage work.

Moved: Councillor Barnett seconded: Councillor Brine

THAT the Council:

(a) Receives report No. 190822117769.

(b) Approves bringing forward $298,000 of budget from 2022/23 to the 2019/20 financial year.

(c) Approves an additional budget of $332,000 in the 2019/20 financial year for the design and construction of the Johns Road and Fraser Place Stormwater pipeline.

(d) Notes that this will give a total budget of $630,000 in the 2019/20 financial year for the design and construction of the Johns Road and Fraser Place Stormwater pipeline.

(e) Notes that the additional budget will increase the Rangiora Urban Drainage rate by approximately $3.20 or 1.4% per property.

(f) Notes that tender design of the Johns Road and Fraser Place pipeline has been completed and construction has been provisionally included within the tender document for Contract 19/34 Rangiora Central Sewer Stage 4 as a Provisional Separable Portion.

(g) Notes that Council is not under any obligation to award this portion of the work, however is in a position to take advantage of efficiencies during construction and minimise disruption based on the tendered price.

(h) Notes that the tender report will be bought to Council to approve the award of the works.

(i) Circulates to the Utilities and Roading Committee for their information.
Councillor Barnett noted that what is being proposed is a sensible solution.

8.2. *Annual Report to the Alcohol Regulatory and Licensing Authority 2019 – N Harrison (Manager Regulation)*

N Harrison noted that this is a statutory report and covers the District Licensing Commission operations and key achievements. The early review of the Local Alcohol Policy was successful and resulted in some minor editing of hours of operation of establishments.

Moved: Councillor Doody seconded: Councillor Meyer

**THAT** the Council:

(a) **Receives** report No. 190815114149.

(b) **Approves** the attached 2019 Report to the Alcohol Regulatory Licensing Authority (Trim No:190815114105).

(c) **Circulates** a copy of this report to the Community Boards.

CARRIED

Councillor Doody thanked staff for the report and thanked Mr Neville Atkinson for his chairing of the committee.

Councillor Meyer added that it was a pleasure to be part of the team and a good experience.

8.3. *Appointments to the District Licensing Committee – N Harrison (Manager Regulation)*

N Harrison noted that the operation of this Committee relies on elected members as members of the Committee and is recommending that the current elected members on the Committee be appointed as Commissioners to enable the Committee to operate over the election period. He particularly thanked Councillor Meyer for his services on the Committee.

N Harrison added that this appointment is for five years but that Council can change or add to the Committee appointments at any time. A pool of five to six Commissioners is needed as the minimum number for hearing panel is three members.

Moved: Councillor Gordon seconded: Councillor Barnett

**THAT** the Council:

(a) **Receives** report No. 190821117114.

(b) **Appoints** Councillor Neville Atkinson as a Commissioner and Chairperson of the Waimakariri District Licensing Committee.

(c) **Appoints** Councillor Paul Williams as a Commissioner of the Waimakariri District Licensing Committee.

(d) **Appoints** Councillor Wendy Doody as a Commissioner of the Waimakariri District Licensing Committee.

(e) **Thanks** Councillor John Meyer, member of the Waimakariri District Licensing Committee, for his service to the Committee.
(f) **Appoints** Board Member Jim Gerard as a Commissioner of the Waimakariri District Licensing Committee for a further term.

(g) **Notes** Commissioner Jim Gerard’s current term of appointment expires 31 January 2020.

(h) **Notes** Commissioner appointments are for a period of five years or lesser time by Council resolution at any time.

(i) **Notes** Commissioner Al Lawn’s appointment expired 31 December 2018.

CARRIED

Councillor Gordon supported the recommendation and noted that it is sensible to have consistency of decisions made and that this is a busy time of the year for applications.

Councillor Barnett noted that there are no younger members on the Committee and asked for this to be considered in the future.

8.4. **Adoption of Procurement Strategy – J Millward (Manager Finance and Business Support) and K LaValley (Project Delivery Manager)**

K LaValley noted that more thought and planning needs to be put into procurement. More focus will be put on the list of suppliers with greater flexibility in the short-listing of suppliers. Councillor Williams noted that a previous report had looked at using more local suppliers as pricing from these can be better and asked how Council managed the Health and Safety requirements.

K LaValley replied that this is a Strategy and does not contain this level of detail but that more thought is being put into working with local suppliers. A supplier briefing will be held in several weeks and 60-70 contractors are expected to attend. She added that Health and Safety minimum standards are noted in the Strategy.

Councillor Barnett asked about implementation and the use of shared procurement arrangements with other Councils. K LaValley replied that external consultants are working on an implementation and training package. The Strategy contains a section on procurement models and that shared procurement is one of these models and this option will be considered where beneficial.

Councillor Barnett asked if sustainability and procurement champions are needed within staff. K LaValley replied that this is an excellent idea and will be considered.

J Millward noted that sustainability criteria to be written into the policy and this is being worked through with Canterbury Councils.

Moved: Councillor Doody  seconded: Councillor Gordon

**THAT** the Council:

(a) **Receives** report No. 190815113899.

(b) **Approves** the Procurement Strategy (TRIM 190815114022).

(c) **Notes** that development of an implementation programme is underway, including staff training and awareness.

CARRIED
Councillor Doody thanked Staff and noted that she was in favour of using local businesses.

Councillor Gordon also supported the use of local businesses and noted the need to look at opportunities and expenditure through the Strategy to ensure obtaining best value. He added that local contractors may find it difficult to reach the required Health & Safety level and this will need to be considered.

Councillor Blackie did not support this proposed Procurement Strategy and would prefer a dedicated Procurement Officer option. He noted that this Strategy would have some benefit to staff but that integration with local contractors would be a better option.

Councillor Barnett noted some of the same reservations and noted that many companies have a procurement officer. However she has total confidence that staff can put this strategy into effect and obtain best value and that there is a push from Government for more shared services.

Councillor Brine noted that the Council business is very complicated and that it would be difficult for a procurement officer to manage this.

8.5. Draft submission on proposed Plan Change 7 to the Canterbury Land and Water Regional Plan and proposed Plan Change 2 to the Waimakariri River Regional Plan – G Meadows (Policy Manager)

G Meadows noted that Plan Change 7 was made operational in February 2017 and gives direction on how land and water are to be managed. Successive plan changes are the result of the Zone Committee recommendations. The recently formed Land and Water Committee have workshopped this submission.

Councillor Stewart asked why Council is not advancing the date of the review of consents related to the Kaiapoi/Silverstream tributaries earlier than recommended as the current state of tributaries is poor and needs addressing.

Councillor Gordon noted concerns about the financial impacts on the rural community that the Plan Change will have, and felt this should be reflected in the submission. The inclusion had been supported by the Community Boards. G Meadows replied that this would be difficult to put into a plan change and that the commissioners have the discretion to give time to comply.

Councillor Gordon asked if this could be added to the submission and that it is strongly supported by the community boards. G Meadows explained that the ZIPA was a recommendation from the Zone Committee.

The Mayor noted that the submission is to the proposed Plan Change 7 with the Council as a utility operator.

Councillor Barnett asked why the Waimakariri River is to be considered later and would like it included in this submission. G Meadows explained that the river is not part of this proposed Plan Change.

Councillor Barnett asked if stockwater schemes are included and is stockwater races considered a drain. G Meadows replied that stockwater schemes are included, but stockwater is not considered a drain.

Councillor Doody asked if the compliance costs are worth the environmental benefit.

Councillor Gordon asked that the hardship provision should be strengthened in the Council’s submission as Ecan needs not to lose sight of this and added that while this is a planning framework there is also a human element. Councillor Gordon had concerns regarding Ecan’s handling of these issues and the
breadth of consultation undertaken plus concerns regarding the impact of Plan Change 7 and noted that this would be tested through the Plan Change process.

Moved: Councillor Gordon seconded: Councillor Brine

THAT the Council:

(a) **Receives** report No.190813112680;

(b) ** Approves** the submission to Environment Canterbury (TRIM No 190813112717) on proposed Plan Change 7 to the Canterbury Land and Water Regional Plan and proposed Plan Change 2 to the Waimakariri River Regional Plan;

(c) **Circulates** the submission to Community Boards for information.

Councillor Stewart proposed an amendment to the submission

Moved Councillor Stewart seconded Councillor Meyer

THAT the Council:

(a) **Includes** in its submission that it advocates that the consent review of the northern Waimakariri tributaries be advanced from the proposed 2029 to when the Plan Change becomes operative and that this review is completed within two years of the Plan Change becoming operative.

L O S T

Councillor Stewart noted a recommendation in the 2001 report to Ecan that minimum flows in tributaries be increased because the flows noted in the Plan Change are insufficient to allow fish to move upstream to reach their spawning grounds. Also noted was an Ecan report showing that low flows result in a degraded environment and that it will be another 10 years before flows are reviewed. Councillor Stewart added that the Kaiapoi community find this timeframe unacceptable.

Councillor Felstead asked staff why the review date of 31 September 2029 had been chosen and was it identified by the Water Zone Committee. G Meadows replied that this was chosen considering hardship provisions to give farms enough time to comply and had been discussed by the Water Zone Committee.

Councillor Meyer noted that this is a sensitive subject and puts extreme pressure on some people and that he had seconded the motion in order to open discussion and was in agreement with bringing the date forward a little as this would result in a better gain for the environment.

The motion was then put and became the substantive motion.

Moved: Councillor Gordon seconded: Councillor Brine

THAT the Council:

(a) **Receives** report No.190813112680;

(b) ** Approves** the submission to Environment Canterbury (TRIM No 190813112717) on proposed Plan Change 7 to the Canterbury Land and Water Regional Plan and proposed Plan Change 2 to the Waimakariri River Regional Plan;

(c) **Circulates** the submission to Community Boards for information.

CARRIED

Councillor Stewart abstained
Councillor Blackie supported the amendment but noted that only the Cam and Silverstream flow into the Kaiapoi River and that the problem is a lowland stream issue rather than a farming problem.

Councillor Brine noted that while it is 10 years before the review landowners will be working on the issues before this.

Councillor Barnett noted that this is a submission document and must represent the District and must also address the Waimakariri River take and will achieve nothing if this is not considered in this submission. The water take in the upper reaches of the river must be considered and this is a long timeframe without achieving significant improvements. Councillor Barnett added that there is a need to include the whole river network or the plan change achieves nothing.

Councillor Gordon said that achieving the greater good and finding a compromise needs time and that he is proud of the work achieved and the focus of biodiversity. Waterways are very important and there is a need to give the community time to catch up.


G Meadows spoke to this report, noting that the New Zealand Biodiversity Strategy is an important strategy for the whole nation. He noted that the definition of biodiversity is very broad and there is a need to focus on native biodiversity.

Moved: Councillor Barnett seconded: Councillor Blackie

**THAT the Council:**

(a) **Receives** report No.190814113639;

(b) **Approves** the submission (TRIM No 190814113446) to the Department of Conservation on the New Zealand Biodiversity Strategy Discussion Document – *Te Koiora O Te Koiora*;

(c) **Circulates** the submission to Community Boards for information.

**CARRIED**

8.7. **Corporate Sustainability Strategy – M O’Connell (Senior Policy Analyst)**

M O’Connell explained that this strategy sets out actions for Council to conduct business in a sustainable manner. He has talked to teams and units across Council and given presentations to elected members and staff and to the Youth Council. He added that Government has a Zero Carbon Bill and that waste is a big sustainability issue.

Councillor Williams noted the role of transport and that electric vehicles are cheaper to run over petrol and diesel and asked if Council will look at the sustainability of electric vehicles. He added that the infrastructure needed for building electric vehicles may cause damage in other areas. M O’Connell said that there a movement towards electric vehicles but this is only one option and Council will do its own analysis.

The Chief Executive said that staff are looking at the merits of electric vehicles as part of the Council fleet and that a direction is needed from Council as where Council wants to position itself i.e. as a champion or to show opportunities. Further conversations will be held with Council over this issue and a report provided about the implications.
Councillor Brine suggested a cost-benefit analysis including measurements of the benefit to climate change issues.

The Chief Executive added that there are a number of considerations such as what part of the Council fleet could be considered, civil defence and emergency servicing and the range of travel needed. The environmental and economic benefits will be assessed, including the current carbon footprint.

Councillor Barnett asked if the Biodiversity Strategy could be applied to the current Council building renovations and for the sustainability champions to work with the procurement champions. The Chief Executive replied that reuse options rather than increasing residual waste is being looked at plus looking at all other opportunities. For instance, lighting will be as energy efficient as possible and solar energy will certainly be considered.

Councillor Stewart asked why sustainability is not part of the refit and building extensions and added that sustainable heating and lighting should be endemic in the design. The Chief Executive replied that the architects are looking at sustainability e.g. in heating, lighting and reuse of materials but that it may not be economic to construct a 5 star energy efficient building.

Moved: Councillor Meyer  
seconded: Councillor Williams

THAT  
the Council:

(a) Receives report No. 190801107517.
(b) Approves the adoption of the Corporate Sustainability Strategy 2019 for the Council.
(c) Notes that the initial work to implement the Strategy’s actions will involve the establishment of a cross-council team (group) to undertake that work, utilising resources from existing Unit / Activity budgets.
(d) Notes that a formal report will be prepared in 2020 for Management Team consideration of additional funding as part of the Draft 2020/21 Annual Plan process.

CARRIED

Councillor Meyer noted that this Strategy is an overarching broad document and that there will be advances in thinking over time. With regard to vehicles there is an opportunity to look at the options.

Councillor Williams noted the importance of adopting this Strategy and that 75% of emissions are from vehicles. There is a need to consider options and think about future generations.

Councillor Gordon supported the Strategy and thanked staff for the report. He added that he had discussed this issue with the Youth Council and supported a trial of EV vehicles but that there may be a need to wait for Government to move on this issue with regards to subsidies. Infrastructure such as charging stations will also need to be considered. With regard to the building alterations he asked that the brief given to the architects be expanded to include solar energy information and cost plus the ability to add this at a later date.

8.8. Recommendations to incoming Council – J Palmer (Chief Executive)

J Palmer explained that this report summarises the discussion from the last staff briefing and recommends the status quo arrangements. He noted that the portfolios and standing committees have worked well. He also recommended that the joint committees continue with no procedural gaps. Customer Services
is recommended to be added to the Communications Portfolio. Also recommended is that the Regeneration Portfolio be retained and be reviewed in mid to late 2020.

Councillor Stewart noted that the Land and Water Working Group is not recommended to continue and that the Cam River Working Party has not been active for some time.

J Palmer explained that the working parties will continue but that not all working and steering groups have been included. He would expect that the Land and Water Working Group would continue and that the new Council would consider future options. He noted that the Greater Christchurch Partnership has a clause to continue beyond election time but is not certain that every joint committee has this.

Councillor Barnett noted the process for decisions on forestry and property, currently in the Audit and Risk delegations. J Palmer said that most decisions recently have come to Council to make and that he will note that and look at this when it is presented to the incoming Council.

Moved: Councillor Felstead seconded: Councillor Brine

THAT the Council:

(a) Receives report No 190822117825.

(b) Resolves to continue the following Joint Committees following the 2019 election:
   - Greater Christchurch Partnership Committee
   - Greater Christchurch Public Transport Joint Committee
   - Canterbury Civil Defence and Emergency Management Joint Committee
   - Canterbury Waste Joint Committee
   - Canterbury Regional Landfill Joint Committee
   - Waimakariri Water Zone Joint Committee

THAT the Council recommends to the incoming Council that it:

(c) Retains the Councillor Portfolios as per the 2016-2019 term, with the following modifications:
   i. Confining the Community Facilities portfolio to large facilities being Aquatic Facilities, Libraries/Service Centres, the Multi-use Sports Centre, Town Halls, and any significant proposals for new and extended community facilities, noting the balance of facilities and their maintenance/management would fall under the Greenspace portfolio.
   ii. Extending the Communications portfolio to include customer services.
   iii. Retain the Regeneration portfolio with it being reviewed in mid-late 2020.

(d) Establishes the following Committees:
   - Audit and Risk (Standing Committee)
   - District Planning and Regulation (Standing Committee)
   - Utilities and Roading (Standing Committee)
   - Community and Recreation (Standing Committee)
   - Chief Executive Review Committee
   - Hearings Committee
   - District Licensing Committee
• Mahi Tahi Joint Committee
• Code of Conduct Committee

(e) Approves the delegations for the following Committees:
• Audit and Risk (Trim 16092209860)
• District Planning and Regulation (Trim 160922098354)
• Utilities and Roading (Trim 160923098343)
• Community and Recreation (Trim 160928099794)
• Chief Executive Review Committee
• Hearings Committee (Trim 131016094476)
• District Licensing Committee (Trim 130718054804)

(f) Approves a Disclosure of Interests Register being maintained for all elected members, including Community Board members.

(g) Notes the incoming Council would determine the membership of each committee and its rotation.

(h) Retains the rotation of Chairperson for the Audit and Risk, Community and Recreation, District Planning and Regulation, and the Utilities and Roading Committees.

(i) Develops a customised development plan for the Mayor and Councillors for the coming term. CARRIED

9. HEALTH AND SAFETY


J Palmer noted that this is a regular monthly report with no new matters to report.

Moved: Councillor Felstead seconded: Councillor Barnett

THAT the Council:

(a) Receives report No 190820116459

(b) Notes that there are no significant Health and Safety issues at this time, and that WDC is, so far as is reasonably practicable, compliant with the PCBU duties of the Health and Safety at Work Act 2015.

CARRIED

10. MATTERS REFERRED FROM COMMITTEES AND COMMUNITY BOARDS

10.1. District Regeneration - Progress Report to December 2018 – D Roxborough (Implementation Project Manager – District Regeneration)

It was noted that this report has been presented to Council in March 2019 and consequently this item was withdrawn from the agenda.
10.2. **District Regeneration - Progress Report to June 2019 - D Roxborough (Implementation Project Manager – District Regeneration)**

D Roxborough reported that this report relates to the August Steering Group meeting and does not cover the Infrastructure Recovery Programme. The number of projects has changed slightly with a total budget of around $9.8 million (including carryovers). This will be submitted to LINZ for their monitoring purposes.

D Roxborough noted from Clause 4.5 – Projects currently under construction that the pontoon project is on track and that the dredge has finished work for the whitebait season and will resume work next year. Final work is underway for both the sports turf and the dog park. From Clause 4.7, Kaiapoi East upgrades are out for tender next week. He noted that the capital project spend is behind target but is now catching up.

Councillor Williams was concerned that dredging was not finished and asked if this would be an extra cost to Council. D Roxborough noted that this is still being worked through and hoped that that would not be the case.

J McBride noted that it is the responsibility of the contractor to finish the work and there will be no cost to Council.

Moved: Councillor Blackie  seconded: Councillor Meyer

**THAT** the Council:

(a) **Receives** report No. 190725104710.

(b) **Circulates** this report to Land Information New Zealand, as agents on behalf of the Crown, for the purposes of monitoring the implementation of the Recovery Plan.

(c) **Circulates** this report to all Community Boards.

**CARRIED**

The meeting adjourned at 3.00pm and reconvened at 3.15pm. At this time it was agreed that the Council consider a public excluded deputation from the Wilkinson Family Trust. The minutes of this deputation are included in the Public Included Minutes of the meeting (Trim 190830121864).

**CLOSED MEETING**

This public excluded portion of the meeting occurred from 3.17pm to 3.33pm.

**OPEN MEETING**

10.3. **Arohatia te Awa – Biodiversity and amenity linkages along waterways – S Allen (Water Environment Advisor) and G MacLeod (Greenspace Manager)**

(Referred to report no. 190314033747 to the Land and Water Working Group meeting 25 July 2019)

S Allen noted that Council had been briefed in May and the Land and Water Working Group in April. She added that ecological corridors along waterways had ecological, cultural, recreational and tourism values. Projects are being scoped this year and reported to the Project Action Group working under the Land and Water Working Group.

Councillor Barnett asked when the public would have input into these projects. S Allen replied that projects are being scoped this year and a public report will
be made to the Working Group. Public input has not yet been considered but the report could go to the Community Boards for comment.

Councillor Williams asked if property landowners adjacent to walking tracks along waterways would be talked to. S Allen replied that the tracks are mostly on Council land but private landowners affected would be consulted with.

G McLeod added that all issues will be considered and that there are opportunities for wider consultation.

Moved: Councillor Stewart  seconded: Councillor Williams

THAT the Council:

(a) Receives report No. 190314033747.

(b) Approves the ‘Arohatia te Awa’ project objectives, scope and timelines in principal.

(c) Notes that a scoping phase, conducted by the Land and Water Project Action Group, is recommended in 2019-2020 to assess staff resources, project areas, similar initiatives and funding availability.

(d) Circulates this report to Community Boards, the Utilities and Roading Committee and Community and Recreation Committee for their information.

CARRIED

Councillor Stewart commended the project and noted that it takes into account a number of Council strategies including giving public access and involving the public in the creation of waterway trails. This project has the potential to be a signature project for the district. Councillor Stewart added that she shares the concern regarding rural landowners and providing opportunities for diversification and trails would link with regional parks and provide opportunities for farm stays and bed & breakfast operations.

Councillor Stewart noted the challenge of Plan Change 7 and this project will offer alternatives with an opportunity to involve the public. Council will now look at this project and consider funding.

Councillor Williams advocated for the quality of streams and rivers and for public access. He noted the need to consider the security of landowners and added that there could be community input into the project.

Councillor Barnett noted that since 2015 tourism earned more GDP in the Waimakariri District Council area than farming. This project would improve tourism opportunities, create action on water quality and involve the community. She added that there is a good case for community buy-in and that the project will attract funding and she applauded the vision of this project.

Councillor Blackie asked about the $300,000 funding to be provided by Ecan and what is this to be used for? S Allen replied that this will be used in the Silverstream loop for biodiversity plantings and land purchase although this has not yet progressed. More information will be provided at a later date.

Councillor Doody noted the potential for income from tourism and added that Kaiapoi could become a destination. S Allen noted the plans to start this project around Kaiapoi.
10.4. **Establishment of a Targeted Rate for the Sealing of Browns Road and North Eyre Road – J McBride (Roading and Transport Manager)**

(Referred to report no. 190801108009 to the Hearing Panel Members, Establishment of a Targeted Rate for the Sealing of Browns Road and North Eyre Road and minutes of that Hearing 15 August 2019)

This item was brought forward on the agenda.

J McBride noted that the report recommends the sealing of a private road at the request of landowners with payment through a targeted rate over 25 years or a lump sum. She noted that the Hearing Panel recommended the approval of the targeted rate.

Moved: Councillor Doody  seconded: Councillor Barnett

THAT the Council:

(a) **Approves** the targeted rate for the sealing of Browns Road & North Eyre Road as detailed in the Statement of Proposal (Trim 190522072232).

(b) **Notes** that property owners have the option of paying by lump sum rather than by a targeted rate.

CARRIED

Councillor Doody agreed with this decision and congratulated the residents’ group.

Councillor Barnett noted the use of the Special Consultative Procedure and that this was a sensible decision.

Councillor Gordon noted the pleasing decision and that the majority of residents are paying for the benefit of all the residents of the lane. He thanked staff and noted that this creates a precedent and could be done in other areas.

10.5. **Nitrate pilot study for private wells – S Allen (Water Environment Advisor)**

(Referred to report no. 190627090939 to the Land and Water Working Group meeting 25 July 2019)

S Allen explained that this is a pilot study and the extended programme will take place in 2020/21. The pilot study will ensure the process is efficient and give information on ease of sample collection and management of data for property owners and will be rolled out to 170 wells in 2020/21 if the pilot study is successful.

S Allen added that all routine water tests will be done on the samples at the same time.

Moved: Councillor Stewart  seconded: Councillor Williams

THAT the Council:

(a) **Receives** report No. 190627090939.

(b) **Notes** the scope of the pilot study, which aims to provide information to private well owners in Cust and Eyreton on nitrate levels in these areas.
The aim is to also to test two different sampling techniques, self-supplied sampling or Water Unit staff sampling.

(c) **Notes** that the allocated budget is $10,000 per annum for 2019-20 and 2020-21.

(d) **Notes** that the pilot study in this report is in anticipation of a more extensive programme in 2020-21 onwards of 170 private wells. The extended programme would require additional funding, such as from Environment Canterbury.

(e) **Notes** that specific communication will be undertaken by WDC staff with individual landowners about test results obtained. Any general communication with the wider communities of Cust and Eyreton will depend on test results obtained.

CARRIED

Councillor Stewart said she was happy to recommend this project and it is essential for Council to take the lead and exercise duty of care. Councillor Stewart noted that this arguably falls outside Council’s scope but that there is a need to support residents and that water quality is a huge issue throughout the district. Councillor Stewart noted that she is keen to see the results of the water quality tests and that if self-sampling is viable then the cost of collecting and testing of the water samples is minimal and this could be rolled out further if successful.

Councillor Williams noted that it is important to build up an understanding of water quality in the district and this testing will give an indication of any problems arising.

Councillor Blackie said that he acknowledged the issues and added that there is an obligation to educate and raise the awareness of the public. He noted that it has taken four years to find out what is already known regarding high nitrate levels and asked so what? He added that Council is not envisaging putting funding into fixing the problem as it is an Ecan problem and unless Council is considering fixing he can’t see the point of doing the research.

Councillor Stewart replied that the scope of the problem is unknown and that Council is responsible for water supplies and that this issue may come to Council in the future and Council needs to know the extent of the problem.


*(Referred to report no. 190730105964 to the District Planning and Regulation Committee meeting of 20 August 2019)*

Moved: Councillor Gordon seconded: Councillor Meyer

**THAT** the Council:

(a) **Receives** report No. 190730105964

(b) **Approves** the attached 2018/2019 Annual Report on Dog Control to the Department of Internal Affairs.

(c) **Circulates** a copy of this report to the Community Boards.

CARRIED
10.7. **Garrymere Water Supply Upgrade – Feedback from Community Consultation 2019 – C Roxburgh (Water Asset Manager)**

*(Referred to report no. 190731107249 to the Rangiora-Ashley Community Board 13 August 2019)*

C Roxburgh reported that the installation of filtration and UV disinfection are the solutions recommended by the Garrymere Water Supply Advisory Group and that this has been consulted on with two responses, both in favour. He is now seeking approval to move to the design and build stage this year, the original budget is in the 2020/21 financial year and this will be asked to be brought forward.

Councillor Doody agreed with bringing the budget forward. C Roxburgh replied that a contract for the work needed could be awarded in December and built in this financial year. The construction period is estimated to be 16 weeks.

Moved: Councillor Meyer  seconded: Councillor Williams

**THAT** the Council:

(a) **Receives** report No. 190731107249.

(b) **Notes** that the Garrymere Water Supply Advisory Group has carried out extensive work investigating options to upgrade the Garrymere water supply to achieve compliance with the Drinking-water Standards for New Zealand, and to provide a safe and affordable drinking-water supply to the community.

(c) **Notes** that the Garrymere community have been consulted on the proposed upgrade option, and that there was one submission received in favour of this proposal, and no submissions received against the proposal.

(d) **Notes** that following public consultation the Garrymere Water Supply Advisory Group recommends that the Council proceed with Option A of filtration and UV disinfection being installed at the Garrymere water supply headworks.

(e) **Notes** that there is sufficient budget available of $450,000 to complete this upgrade.

(f) **Approves** staff to proceed with the recommended option to construct a filtration and UV disinfection treatment system at the Garrymere water supply headworks.

**CARRIED**

10.8. **Improvement to Fencing of Wastewater Treatment Plant Sites – G Hutchinson, (Wastewater Asset Manager)**

*(Referred from Utilities & Roading Committee, 20 August 2019)*

G Hutchinson explained that the Utilities and Roading Committee have referred this report to Council for a decision. He noted a request from some Councillors to reduce the scope of the recommended X-fencing at a cost of $275,000. X-fencing is difficult for intruders to scale.

G Hutchinson noted two options. Firstly the recommended X-fencing. This is an improvement on deer fencing that can be scaled. He noted the discussion at the Utilities and Roading Committee meeting on adding barbed wire to top and bottom of the existing deer fencing but this is still scalable and is ranked a medium risk of entry. X-fence is not scalable and has the lowest risk of entry.
Security is not just fencing and gates and regular maintenance are important with regular inspections and maintenance needed being done.

Councillor Gordon asked if the second option of retrofitting barbed wire top and bottom is chosen would straining or replacement of the existing fence be needed and appropriate notices installed.

G Hutchinson replied that this will improve safety with a cost of $165,000 to install the barbed wire.

Councillor Williams noted the incorrect spelling of his name in the report and asked for this to be corrected. He added that he favoured the second option of installation of single strand barbed wire and noted the damage that the regular maintenance would need to address, and he also noted the impact of the removal of the pine plantation in future years would have on the fence.

The Mayor noted the cost of $165,000 to install a single strand of barbed wire at the top of the fence and asked for the cost of installing two strands. Staff replied that this would be possible but would cost more as outriggers may need to be installed to carry the second strand.

Councillor Barnett noted that only one quote has been received and asked how the gates would be secured. G Hutchinson replied that Council would go to the market for quotes and that barbed wire would be installed on the gates and any large gaps would be filled.

Moved: Councillor Brine  seconded: Councillor Gordon

THAT the Council
(a) Receives Report 190805108803.
(b) Approves the use of X-fence for all new fence installations including the Rangiora replacement works scheduled for the 2019/20 financial year.
(c) Approves the alternative strategy of installing a single strand of barbed wire on the top and bottom of the existing deer fence.
(d) Notes this has a total cost of $165,000 and has a medium residual risk as the fence is still scalable.
(e) Notes this will impact the individual Wastewater rate by approximately $0.98 pa.
(f) Circulates to the community boards for their information.

CARRIED
Councillor Stewart Against

Councillor Brine noted the good discussion and a good resolution from this.

Councillor Williams said that he had inspected the fences and this was a good outcome for ratepayers.

Councillor Stewart said that she does not support the resolution as it is misguided and deer fencing does not offer good security.

Councillor Gordon noted that he had taken fencing advice and inspected the fence. Some lengths are in good condition but some is patched and will need to be strained. He added that he believed the addition of barbed wire and the repairs to the gates will be effective. X-fencing would cost another $100,000 and can be cut into if someone is determined to get in. He felt that the Council was exercising its responsibility well.
Councillor Barnett noted the need to assess the level of risk and these measures will stop children from accidentally entering the area. He added that all excess expenditure adds up and that this is a sensible measure and is a reasonable, safe precaution to protect the community but will not protect criminals.

The Mayor said that X-fencing will be used at the Rangiora Wastewater Treatment Plant and is acknowledged to be the better type of fence and that one strand of barbed wire is not enough. He accepted that the chances of a child getting through the barbed wire fence was not high however the cost to ratepayers would be more than $100,000 if something goes wrong.

Councillor Brine noted that it was possible in the future to upgrade to a higher standard of fencing.

11. REPORTS FOR INFORMATION
There were no reports for information.

12. COMMUNITY BOARD MINUTES FOR INFORMATION

12.1. Minutes of a meeting of the Woodend-Sefton Community Board held on 12 August 2019
12.2. Minutes of a meeting of the Rangiora-Ashley Community Board held on 13 August 2019
12.3. Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board held on 19 August 2019

Noted there was no meeting of the Oxford-Ohoka Community Board in August.

Moved: Councillor Williams seconded: Councillor Blackie

THAT the information in items 12.1 to 12.3 be received.

CARRIED

13. CORRESPONDENCE
There was no correspondence.

14. MAYOR’S DIARY
14.1. Mayor’s Diary 30 July – 26 August 2019

Moved: Councillor Felstead seconded: Councillor Barnett

THAT the Council:

(a) Receives report no. 190725104502.

CARRIED

15. COUNCIL PORTFOLIO UPDATES

15.1. Iwi Relationships – Mayor Ayers
No further progress on the Runanga nomination to the Mahi Tahi Joint Development Committee.
15.2. **Canterbury Water Management Strategy – Councillor Stewart**
A meeting was held on Monday 12 August. Michael Blackwell is the new Chair and Cam Henderson is the deputy chair. Reporting is to be more formal and workshops are to be held. Councillor Stewart said that she welcomed the move to more formal and structured meeting. A meeting will be held next week and Ecan will present information.

15.3. **International Relationships – Deputy Mayor Felstead**
A meeting was held on Wednesday 7 August with a focus on finalising plans for the Enshi Sister City Youth Art Exhibition. The Enshi Sister City Youth Art Exhibition on Thursday 15 August went well and included art works from the Sister City and items from the Kaiapoi Borough School.

The Passchendaele Advisory Group meeting was held on Wednesday 14 August

15.4. **Regeneration (Kaiapoi) – Councillor Blackie**
Inspected the pontoons currently in Picton and these look good.

The Aqua Sports project is now out for crowd funding. $125,000 needs to be raised by the end of September.

16. QUESTIONS
Nil.

17. URGENT GENERAL BUSINESS
Nil.

18. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

*Section 48, Local Government Official Information and Meetings Act 1987*

Moved: Mayor Ayers    seconded: Councillor Felstead

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:
<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>19.1</td>
<td>Minutes Public Excluded Portion of Council meeting held on 6 August 2019</td>
<td>Confirmation of Minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.2</td>
<td>Report of Rob Hawthorne (Property Manager)</td>
<td>Proposal for Waikuku Beach Campground Lease</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.3</td>
<td>Report of Gary Stevenson (Development Manager), Kalley Simpson (3 Waters Manager) and Grant MacLeod (GreenSpace Manager)</td>
<td>Budget Brought Forward for Land Purchase from Owners of 382 Mill Road for New Local Purpose – Access Linkage and Stormwater Reserves</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.4</td>
<td>Report of Kieran Straw (Civil Projects Team Leader) and Owen Davis (Drainage Asset Manager)</td>
<td>Funding for Land Purchase No: 151 &amp; 157 Cones Road</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.5</td>
<td>Report of Duncan Roxborough (Implementation Project Manager – District Regeneration) and Kevin Dwyer (Landscape Architect)</td>
<td>14A Bowler Street – Addressing repair of shared assets</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.6</td>
<td>Report of Craig Sargison (Manager Special Projects)</td>
<td>Heads of Agreement North Canterbury Sport and Recreation Trust for the Management and operation of the Multi Sports Facility at Coldstream Road</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.7</td>
<td>Simon Hart (Business &amp; Centres Manager) &amp; Rob Hawthorne (Property Manager)</td>
<td>Strategic Property Exchange - 132 &amp; 136 Percival Street, Rangiora</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.8</td>
<td>Simon Hart (Business &amp; Centres Manager)</td>
<td>Strategic Property Purchase – 166 Williams Street, Kaiapoi</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
</table>
19.1 – Protection of privacy of natural persons.  
To carry out commercial activities without prejudice

CARRIED

CLOSED MEETING

The public excluded portions of the meeting occurred from 3.15pm to 3.33pm and from 5.15pm to 6.35pm.

OPEN MEETING

The open meeting resumed and the following resolutions made in the public excluded meeting were made public.

19.2 Proposal for Waikuku Beach Campground Lease – R Hawthorne (Property Manager)

Moved: Councillor Gordon seconded: Councillor Blackie

THAT the Council:
(a) Receives Report No. CMP-02 / 190828120107
(b) Receives the lessee proposal and other attachments associated with this Report
(c) Approves in principle the change to a ground lease with existing camp improvements transferring to a lessee
(d) Notes all future replacement and development also transfers to the Lessee. The council’s contribution would be fixed at $120,000 and dependent on those replacements being made
(e) Delegates authority to the Chief Executive and Property Manager to negotiate a Heads of Agreement with the existing lessee, in line with the proposal presented, with a view to negotiating and documenting a new ground lease and a development plan for the Waikuku Beach Campground.

CARRIED

Councillor Williams voted against this motion.

19.3 Budget Brought Forward for Land Purchase from Owners of 382 Mill Road for New Local Purpose – Access Linkage and Stormwater Reserves – K Simpson (3 Waters Manager), G MacLeod (Green Space Manager) and G Stevenson (Development Manager)

Moved: Mayor Ayers seconded: Councillor Felstead

THAT the Council:
(a) Receives report No. 190811111861.
(b) Approves the Memorandum of Agreement to purchase land for use as future new Local Purpose – Access Linkage and Stormwater Reserves from the Wilkinson Family Trust comprising trustees Ngaire Elaine Wilkinson and Amanda Alice Wilkinson (The Owners).
(c) Approves delegation to the Chief Executive to make minor amendments to the Memorandum of Agreement to purchase land.
(d) **Approves** the Mill Road SMAs budget (PJ 101012.000.5125) of $300,000 excl GST be bought forward from year 2020/21 to 2019/20 to facilitate the land purchase.

(e) **Approves** an additional Mill Road SMAs budget (PJ 101012.000.5125) of $60,000.00 excl GST in 2019/20 to complete the land purchase transaction and ancillary works as required by the Memorandum of Agreement with The Owners.

(f) **Approves** a budget of $300,000.00 excl GST be bought forward from year 2021/22 to 2020/21 to facilitate the design and construction of the stormwater management area.

(g) **Notes** that if (f) is adopted, the Memorandum of Agreement will be updated to reflect the construction timing as a minor amendment under the delegation of the Chief Executive in recommendation (c).

**CARRIED**

19. **NEXT MEETING**

The next scheduled ordinary meeting of the Council is at 1.00pm on Tuesday 1 October 2019 in the Council Chambers.

Noting this will be the final ordinary meeting of the 2016-19 Council Term.

There being no further business, the meeting closed at 6.37pm.

**CONFIRMED**

________________________________________
Chairperson

________________________________________
Date