MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN PEGASUS COMMUNITY CENTRE, MAIN STREET, PEGASUS ON MONDAY
8 OCTOBER 2018 AT 7.00PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer, A Blackie, and
R Mather.

IN ATTENDANCE
C Sargison (Community and Recreation Manager), C Brown (Greenspace Manager) and
E Stubbs (Governance Support Officer).

1 APOLOGIES
Moved J Archer seconded R Mather
An apology for absence was received and sustained from J Meyer.

CARRIED

2 CONFLICTS OF INTEREST
Item 7.1 R Mather as a member of the Pegasus Residents’ Group.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 10 September 2018
Moved J Archer seconded A Thompson
THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community
Board meeting, held 10 September 2018, as a true and accurate record.

CARRIED

4 MATTERS ARISING
There were no matters arising.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY
5.1 Tracy Doe (Co-ordinator) presented an overview of the work of North
Canterbury Neighbourhood Support Inc. (NCNS). T Doe spoke to a handout
(Trim 181011118531) advising that Neighbourhood Support (NS) was a
network of organisations that assisted neighbourhoods and communities to
be safer and to reduce crime, be prepared for emergencies and increase
community connectedness and enhance well-being. She advised that there
are 64 affiliated NS networks operating throughout New Zealand. Between
them they provided information, resources and support to over 15,000
neighbourhood groups, who in turn connected with over 170,000 households
nationwide. NS worked closely with NZ Police and Civil Defence, as well as
many other community organisations. They had Memorandum of
Understandings with NZ Police, Civil Defence and Community Patrol.

T Doe advised that NCNS could help local government by promoting a
community-led approach so that local communities were able to develop a NS
model that works best for their circumstances and location. NCNS maintained
a comprehensive membership database with email and text ability and were
able to provide helpful and critical information to communities when required.
This was done via the platform of North Canterbury ‘GetsReady’, which was
developed in response to the Christchurch earthquakes and was based on the
NS network model. ‘GetsReady’ enabled localised, up-to-date and relevant information to be sent to households, including in the event of an emergency. It could, for example, pinpoint households that may be vulnerable in an emergency situation (e.g. a person who requires an electric ventilator) and match them with other households nearby who have the skills and resources to assist (e.g. emergency generator.) T Doe advised that with ‘GetsReady’ geographical areas could be targeted with information so the right people were getting the right information. Any person in a household irrespective of ownership of that address could sign up to the ‘GetsReady’ to receive the information. T Doe highlighted that NS only disseminated credible information given direct from their working partners and councils. In addition ‘GetsReady’ could work collaboratively with the whole of the Canterbury Region as the systems were the same, show maps interactively of where members were and could be accessed anywhere at any time as it was cloud based.

T Doe commented that they had recently completed an exercise with Civil Defence to showcase how NS would work in an emergency and see how they would fit. It was shown in the exercise that NS would sit across the whole program – community, intelligence and welfare. T Doe advised that NS did not currently receive funding from Waimakariri District Council. An example in the Waimakariri District where there had been collaboration with Police was following of spate of trailer thefts in Kaiapoi. T Doe advised Selwyn District Council had adopted NS within their welfare team. In the Port Hills fires ‘GetsReady’ had been able to work across Selwyn and Christchurch and assisted with movement of stock. In Kaikoura, with the large number of holiday home NS was a good conduit for credible verified information for those people. Kaikoura would be testing its text system during the nationwide ‘Shake Out’ day.

T Doe provided statistics on the membership is spread across the region. Membership was growing, in 2016 there were 98 streets engaged, there were now 560. T Doe highlighted the benefits of connected communities including that they were happier and healthier, could work together to find solutions to local issues and were prepared for emergencies.

T Doe provided an overview of how local government was involved with NS in NZ commenting that City and District Councils were an important partner for NS. 39% of the local Councils in NZ financially supported NS groups. These statistics were a conservative estimate as not all groups specified where their grant income came from in their Charities Services’ returns, and the statistics do not take into account the remaining 27% of NSNZ affiliated groups who were not registered charities. T Doe advised that Council support enabled NS organisations to provide sustainable services in local communities. It was used for a variety of purposes, such as operational costs, running events and setting up and supporting the ‘GetsReady’ software.

T Doe commented that NCNS could provide wide support to communities to help create relationships and bridge gaps in understanding, for example they helped a group would were having trouble understanding Council process over a roading issue.

**Questions**

A Blackie asked what were the pros and cons between the way NS worked with Selwyn District Council (SDC) and WDC, and whether T Doe was comfortable with the current setup or preferred what was happening with SDC. T Doe replied that the ‘GetsReady’ model was the same but had the advantage of sitting under the SDC in that district. A major difference was that NCNS spanned three Councils. If WDC absorbed ‘GetsReady’ then it could not facilitate the entire NCNS area. Currently the funding was split between Waimakariri, Hurunui and Kaikoura. If those Councils funded proportionally and worked collaboratively that would be a good scenario.

A Allen asked T Doe to describe how many were in her team. T Doe replied there was herself as coordinator, Catherine Hannah as Secretary / Treasurer,
and a part time administrator. There was also a committee who assisted with events.

A Allen asked whether there was any impact on NCNS of having the coordinator split between three Councils. T Doe replied that it would be great to share that load between three coordinators if it was financially supported. It would make a difference to have a coordinator on the ground in each area as that person could follow through to support local groups with things such as signage and barbeques. Currently the Hurunui Community Connectors were doing a good job championing NS.

S Powell asked how people could join NS. T Doe replied that a website had been setup [www.ncns.org.nz](http://www.ncns.org.nz) where people could sign up to join. There were groups in Pegasus and it was a growing area. NS worked with community groups and residents groups in order to listen to the community and see what they wanted. She commented that they found event funding easy, however it was difficult to get sustained funding to run the organisation.

S Powell thanked T Doe for attending the meeting.

A Blackie made the comment that NS were rebuilding credibility with T Doe as coordinator after steadily decreasing in the value they had brought to the community. This decline had influenced the Council’s LTP decision. C Sargison noted that Council had suggested that NS work with Community Boards to assist with that and there was now a member of each Board on the Committee. He suggested that the Boards if they wished could also make a submission to the Annual Plan regarding NS.

### 6 ADJOURNED BUSINESS

There was no adjourned business.

### 7 REPORTS

#### 7.1 Application to the Woodend-Sefton Community Board’s Discretionary Grant Fund 2018/2019 - Edwina Cordwell (Governance Adviser)

C Sargison spoke briefly to the report.

A Allen asked if it was possible to increase the grant to $600 as a recognition of the increase in number of families in Pegasus.

Moved A Allen seconded A Blackie

**THAT** the Woodend Sefton Community Board:

(a) **Receives** report No. 180926111640.

(b) **Approves** a grant of $600 to Pegasus Residents’ Group towards the cost of the Christmas on the Lake event.

**CARRIED**

R Mather sat back from the table and took no part in the discussion or decision.

A Allen believed the increase was necessary due to the increase in size of Pegasus as the cost of running the event would also increase.

### 8 CORRESPONDENCE

There was no correspondence.
9  CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for September 2018

S Powell had also assisted with the native planting day on Kaitiritiri Ridge alongside community members, Pegasus Bay School and Ngai Tahu staff.

Moved S Powell seconded J Archer

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 181001113764.

CARRIED

10  MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 6 September 2018
(Trim No. 180829098038).

10.2 Rangiora-Ashley Community Board meeting minutes –
12 September 2018 (Trim No. 18905101297).

10.3 Kāpiti Tuahiwi Community Board meeting minutes –
17 September 2018 (Trim No. 180911104350).

10.4 Youth Council meeting minutes – 31 July 2018.

10.5 Community Facilities – user applications for exemption from fees –
report to Community and Recreation Committee 18 September 2018
(Trim No 180907102652).

10.6 Capital Projects Report for the period ended 30 June 2018 – report to
Audit & Risk Committee 18 September 2018 (Trim No 180906101922).

10.7 Library Update to 31 August 2018 – report to Community and Recreation
Committee 18 September 2018 (Trim No 180906102191).

Moved R Mather seconded A Allen

THAT the Woodend-Sefton Community Board receives the information in
items 10.1-10.7.

CARRIED

11  MEMBERS’ INFORMATION EXCHANGE

11.1 July Diary for A Allen, J Archer, R Mather and A Thompson
(Trim No. 181001113776)

A Allen

- Attended NS meetings where they discussed and confirmed the
  constitution. She had raised the issue of what would happen in the
  case a Board member was incapacitated.
- Attended Sefton ‘Down the Back Paddock’ presentation.
- Attended Zone 5 Community Boards’ meeting. Questioned its
  relevance and effectiveness – appeared to be grandstanding not
  knowledge sharing.
- Attended All Boards’ Briefing.

A Thompson

- Noted upcoming Northern Pegasus Bay Advisory Group meeting.
S Powell asked if there would be a signage review. A Blackie advised that there was a stocktake of signage before the group was set up. The next step was to determine what needed to be done and where. It was in hand.

A Blackie

• Commented on an aspect of the draft Kaiapoi-Tuahiwi Community Board’s submission to the ZIPA regarding waterway protection and implications for weed growth.

R Mather

• Taken as read.

J Archer

• Assisted with Woodend School Fair with a large number of attendees.

**Draft Reserves Master Plan - Regeneration**

Consultation closes Friday 5 October 2018.  
https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/draft-reserves-master-plan-regeneration

**Community Facilities**

Consultation closes Monday 15 October 2018.  

**Canterbury Regional Public Transport Plan**

Consultation closes Sunday 14 October 2018.  
https://haveyoursay.ecan.govt.nz/connect-canterbury

**Waimakariri Water Zone Committee Draft Zone Implementation Programme (ZIPA)**

Consultation closes Friday 12 October 2018.  
https://haveyoursay.ecan.govt.nz/waimakariri-water-zone-committee-draft-zipa

C Sargison advised there had been a good response so far to the Community Facilities consultation.

S Powell advised that the Board’s submissions to the Canterbury Regional Public Transport Plan and Waimakariri Water Zone Committee Draft Zone Implementation Programme (ZIPA) were nearing completion and requested any further feedback. With regard to the Taranaki Stream they were hoping that a catchment management plan would be developed early.

The drop in on Monday 29 October for the Rangiora Woodend Road Speed Limit Consultation was noted. NZTA would also be attending regarding safety on SH1. S Powell was concerned that it appeared that a submitter was required to have a view on each road in the consultation area as a number of those were minor roads. She suggested that requirement could skew the results. C Sargison suggested the Board provide feedback on this aspect to the new WDC Communications Manager.
12 FOSTERING COMMUNITIES

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant
Balance as at 2 October 2018: $4,362.

13.2 General Landscaping Fund
Balance as at 2 October 2018 $12,160.

14 MEDIA ITEMS
Neighbourhood Support deputation, Pegasus Residents’ Group grant.

15 QUESTIONS UNDER STANDING ORDERS
There were no questions.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
There was no urgent general business.

NEXT MEETING
The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 12 November 2018 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.57pm
CONFIRMED

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Chairperson

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Date

Workshop

- General Landscaping Fund – Chris Brown (Greenspace Manager)
A number of potential projects for the General Landscaping Fund were discussed. C Brown would bring a report to the Board based on those discussions.