MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA COMMENCING AT 9.02AM ON TUESDAY 30 MAY 2017

PRESENT:
Mayor D Ayers (Chair) (departed 4.38pm prior to item 8.1), Deputy Mayor K Felstead, Councillors P Allen, N Atkinson (arrived at 10.47am prior to item 6.6 and departed 1.31pm prior to item 6.7), A Blackie, R Brine, W Doody, D Gordon, J Meyer, S Stewart and P Williams.

IN ATTENDANCE
J Palmer (Chief Executive), J Millward (Manager, Finance & Business Support), N Harrison (Manager, Regulation & Planning), C Sargison (Manager, Community & Recreation), G Cleary (Manager, Utilities & Roading), M Johnston (Environmental Services Manager), C Brown (Community Greenspace Manager), K Simpson (3Waters Manager), O Davies (Drainage Asset Manager), C Roxburgh (Water Asset Manager), T Ellis (Development Planning Manager), L Beckingsale (Policy Analyst), M Edgar (Corporate Planner), and S Nichols (Governance Manager).

The meeting adjourned at 9.32am for a public excluded Council briefing session and reconvened at 9.57am.
The meeting adjourned at 9.58am and reconvened at 10.18am.
The meeting adjourned at 12.35pm and reconvened at 1.10pm.
The meeting adjourned at 2.58pm and reconvened at 3.18pm.

1. **APOLOGIES**
   Moved: Councillor Gordon        Seconded: Councillor Meyer
   An apology for lateness was received and sustained from Councillor N Atkinson and an apology from Mayor Ayers was received for early departure at 4.40pm.
   CARRIED

2. **CONFLICTS OF INTEREST**
   It was noted that any conflicts of interest would be recorded at the time of the individual item being discussed.
   Subsequently a conflict of interest was recorded from Councillor Meyer in relation to item 7.1 being the Patron of the Darnley Club. Councillor Meyer sat back from the table and took no part in the item.

3. **CONFIRMATION OF MINUTES**
   3.1 Minutes of a meeting of the Waimakariri District Council held on Wednesday 3 May and Thursday 4 May 2017 to hear submissions to the Draft Annual Plan 2017/18
      Moved: Councillor Blackie        Seconded: Councillor Doody
      THAT the Council:
      (a) Confirms as a true and correct record the minutes of a meeting of the Waimakariri District Council held on Wednesday 3 May 2017 and Thursday 4 May 2017.
      CARRIED

4. **MATTERS ARISING FROM THE MINUTES**
   Nil.
J Palmer outlined the process and procedure of the meeting. Staff reports would be considered, followed by public submissions relating to the corresponding Unit.

5. PRESENTATION

J Millward provided a financial overview of the 2017/18 draft Annual Plan. Speaking to a PowerPoint, J Millward advised new figures took into account all public and staff submissions seeking funding, taking the anticipated rate increase that was consulted on from 3.8% (average), to 4.5% (average). Key areas of rate movements were discussed. At the conclusion of the decision process, staff would review all financials again and supply updated information to the Council at the time of the Annual Plan being adopted on 20 June 2017.

Councillor Gordon sought clarifications on the rates movement being based on inclusion of staff recommendations. Staff confirmed that was the case.

Councillor Brine sought clarification on the drainage rating. Staff advised rate funded terminology means loan funded and repaid via rates.

Mayor Ayers commented on project prioritization.

6. REPORTS

6.1 Draft Annual Plan 2017/18 Special Consultative Procedure – M Edgar (Corporate Planner)

M Edgar took the report as read.

Moved: Councillor Gordon Seconded: Councillor Brine

THAT the Council:

(a) Receives report no. LTC-03-12/ Draft Annual Plan 2017/18 Special Consultative Procedure.

(b) Receives all 83 submissions and the 256 submission points raised by submitters, as contained in the ‘Deliberations Pack’ previously distributed to Councillors.

(c) Considers all 256 submission points during the Draft Annual Plan 2017/18 deliberations.

CARRIED

6.2 Easter Sunday Trading – L Beckingsale (Policy Analyst)

L Beckingsale spoke to the report advising submissions indicated a lack of push from larger local retailers for Sunday trading, although overall submission thoughts were evenly divided across the community overall. Figures indicated the status quo was slightly higher favoured. Staff advised that the Council had options of maintaining the status quo and revisit the options at a later date or develop a policy now or wait for an indication of what neighbouring councils (Hurunui and Christchurch) may do before developing a policy.

Councillor Brine enquired if there was any feedback informally from retailers. Staff advised there was not and that the two neighbouring Councils had not yet turned their minds to the matter.

Councillor Doody enquired why this Council should wait for an indication from other Councils and not make our own decision. J Palmer spoke of a potential sub-regional approach, acknowledging that a national approach may have been more sensible, although central government deemed that local
knowledge would benefit local government. The Council could make a decision today, without consideration of neighbouring councils.

Mayor Ayers commented on decisions affecting possible competitor chain stores from neighbouring areas and a knock on effect citing an example of hardware stores.

Moved: Councillor Allen Seconded: Councillor Blackie

**THAT** the Council:

(a) **Receives** report No: 170516049264.
(b) **Maintains** the status quo and does not develop an Easter Sunday Trading Policy at this time.
(c) **Notes** that the decision in (b) could be reconsidered on request from the community or as part of a sub-regional approach with Christchurch City Council and the Hurunui District Council.
(d) **Suggests** Council undertake further discussions with Members of Parliament advocating for a national decision regarding Easter Sunday trading.

CARRIED

Councillor Doody Against

Councillor Allen commented that after reviewing the community feedback there is not a clear preference for changing and a good case for a sub-regional approach with neighbouring Councils, particularly with lack of central government guidance, which in his view should be the case. Councillor Allen commented it would be good to work with other districts in the near future to formulate a consistent approach, however at this point in time thought it wise to maintain the status quo.

Councillor Blackie commented on differing viewpoints cancelling each other out and how society has changed with religious and social views, therefore he was comfortable to maintain status quo.

Mayor Ayers commented on previous occasions when the Council submitted to various government select committees, advocating for a national approach. There is danger with considering the matter sub-regionally as you continue to bounce to neighbours on other side ie up to Nelson. There could be an argument for a South Island approach he said. Mayor Ayers believed there would be pressure on Councils and the Government over the next twelve months.

Councillor Doody stated she opposed the motion because businesses needed support now.

Councillor Allen, in his right of reply, spoke of disappointed not a national approach with other councils. Sympatric towards retailers, and views shared in submissions. Disappointed more retailers didn’t come through with a strong voice. At this time best not to take the lead but work with other councils.

The meeting adjourned at 9.32am for a public excluded Council briefing session and reconvened at 9.57am.

The meeting adjourned for refreshments at 9.58am and reconvened at 10.18am.

6.3 **Team Leader for Environmental Services Unit** staff submission to the Draft Annual Plan 2017-18 – M Johnston (Environmental Services Manager)

J Palmer spoke briefly to the report and suggested an alternative resolution for Council consideration; being that staff undertake a full Section 17A Review
of the Environmental Health functions of the Environmental Services Unit. The reasoning behind the change related to budget impacts, and the ability to provide further information to the Council at a later date of how services could be delivered which a Review enabled.

Mayor Ayers reflected on the purpose of a Section 17A Review, which was part of the Local Government Act 2002 Amendment Act 2014.

Moved: Councillor Allen    Seconded: Councillor Gordon

THAT the Council

(a) Receives report No. 170511047604.

(b) Instructs staff to undertake a full Section17A Review of the Environmental Health functions of the Environmental Services Unit.

CARRIED

6.4  Staff Submission to the 2017-18 Draft Annual Plan Amend Non-Financial Performance Measure: Response to Dog Attack – M Johnston
(Environmental Services Manager)

M Johnston spoke to the report, advising of the desire to realign the response time, in the case of a reported dog attack, from 24 hours to one hour. It was advised that the Council resourcing has the capacity to achieve this shorter response time. The request being sought is a non-financial amendment.

Mayor Ayers enquired who would attend a call-out after hours. M Johnston advised that the Council’s after hours contractors would respond, whom have the necessary skills to handle such a situation appropriately.

Councillor Doody sought clarification on the response time. M Johnston advised it was to arrive at the scene of the incident within an hour of a dog attack being reported to the Council.

Councillor Felstead, whom was supportive of the motion, enquired about response times for other incidences such as wandering dogs. Staff explained found or wandering dogs, barking or worrying stock complaints would continue at the current timing of investigation commencing within 48 hours. This timing is consistent with other Council’s response times. Following a supplementary question from Councillor Felstead, staff advised that wandering dog complaints are not actioned during the hours of darkness for reasons of health and safety.

Councillor Gordon enquired on resourcing of the animal control team. M Johnston confirmed there were no issues with resourcing responses for the animal control unit, however he was unable to advise in respect of the after hours contractors capacity to respond.

Councillor Gordon enquired about changing the 48 hour response time to 24 or 12 hours. M Johnston commented on predominate complaints related to barking which were reported on the weekend; explaining how such complaints are handled including dogs being monitored at different times of the day/week.

Councillor Gordon enquired what the average response time was for a wandering dog complaint. Staff advised it was generally two hours, if reported during a working day, but was unable to confirm after hours/weekend response times as this work was undertaken by contractors.

Mayor Ayers suggested an animal control briefing to the Council in the near future could be beneficial for all members.
Councillor Allen sought clarification of the process from when a complaint was received. Staff explained prioritization and timing.

Councillor Allen referred to a wandering dog complaint, and a response given to the public was to secure the dog and the Council would collect it. Councillor Allen enquired if the response could be conveyed differently. Staff commented on differences between action during the day and after dark, and the associated health and safety matters that are considered.

Councillor Blackie sought clarity on the non-financial implication of any decision. Staff advised of fixed rate arrangements with the contractors.

Moved: Councillor Gordon Seconded: Councillor Williams

THAT the Council

(a) **Receives** report No.170518050012.

(b) **Approves** the amendment of the proposed response time for dog attacks from 24 hours to 1 hour as follows: “Complaints responded to within 1 hour for dog attack on a person and within 48 hours for other incidences”

(c) **Notes** that many Councils throughout New Zealand have an expected response time for dog attacks of less than 24 hours.

CARRIED

Councillor Gordon believed there had been good discussion and looked forward to a briefing session to expand on discussions. He commented that the more Councillors understood the processes, the better they could assist the public.

6.5 **Staff Submission to the Draft Annual Plan 2017-18 Project Development Unit Costs – V Caseley, Plan Implementation Manager**

N Harrison spoke to the report, explaining the difficulties with recruiting a Senior Planner, and the budget impacts incurred by utilising a contractor. He explained the current funding implications and linkage between the Planning and Project Development Units.

Moved: Councillor Gordon Seconded: Councillor Allen

THAT the Council:

(a) **Receives** report No. 170524052819.

(b) **Approves** the amended draft Annual Plan Provision for the Plan Implementation Unit to increase the Annual Plan Budget by $60,000 to cover additional Project Development Unit costs.

(c) **Notes** the impact on rates is a 0.1% increase.

(d) **Notes** that there is a risk that if the current existing planning vacancy is not filled, or filled at an appropriate level of expertise, that the use of planning consultants may continue into the 2017/18 financial year giving a deficit in the costs budgeted for the use of consultants.

CARRIED

*Councillor Atkinson arrived at 10.47am.*
6.6 **International Portfolio – J Palmer (Chief Executive)**

J Palmer spoke to the report and potential to reduce funding by $5,000. It was advised that if the Council choose not to support the recommendations then the Council may need to review their commitment to the overall relationships.

Councillor Williams enquired what were the benefits to ratepayers through the international relationships. J Palmer spoke of the Zonnebeke (Belgium) twinning arrangement which was directly linked to the Battle of Passchendaele and held cultural ties. He commented on the Rangiora RSA taking a large contingent of people to the Battle commemorations in October. He believed this representation may not have occurred without the Council twinning relationship. J Palmer spoke of the relationship with Enshi City, Hubei Provence of China, where it is known that several businesses are in the early stages of developing relationships, however the overall benefits would be shared more with wider Canterbury than specifically Waimakariri. There are some cultural and educational benefits to the district. Ultimately it is for the Council to determine benefits of the relationships.

Moved: Councillor Felstead  
Seconded: Councillor Brine

**THAT the Council:**

(a) **Receives** report No. 170519050730  
(b) **Increases** the budget for International relations from the current draft budget of $10,200 to $25,500.  
(c) **Notes** the additional $15,300 added to the General rate would translate into total rates increase of approximately 0.03% of an increase.

**CARRIED**  
Councillor Williams Against

Councillor Felstead acknowledged that benefits may be hard to measure, however he was confident benefits to the district were present. He stated that if the Council were going to be serious about sister city relationships there is a need to improve the hospitality, which requires additional budget, as the reciprocal hospitality that had been extended to Waimakariri was exceptional.

Councillor Brine reflected on the contingent of RSA members travelling to the Passchendaele Commemorations, as it spoke volumes of the Belgium relationship with Waimakariri. Councillor Brine stated relationships with China is the future and tourism is a key aspect. Personally he would like to see the Council playing a bigger part in developing the tourism relationship with China and today is the start of an investment for the future.

Councillor Doody, mentioned Oxford Promotions Action Committee (OPAC), in conjunction with the NZ Hubei Economy Trade Culture Association was bringing a photographic exhibition to Waimakariri for the June month. This special exhibition was as a direct result of the Enshi sister city relationship. It would bring visitors into Oxford and boost the local economy.

Councillor Williams commented that the Belgium relationship was different, however he could not currently see benefits of a relationship with a large Chinese city, in part because Waimakariri is not a tourist district.

Mayor Ayers spoke of cultural exchange opportunities, particularly through the local schools. He also spoke of economic benefits, explaining local support to other Canterbury Councils regarding relationships with China; noting Hurunui have two sister city arrangements. Mayor Ayers believed more benefits were occurring across a wider range of aspects with Chinese relationships, whereas the connection with Belgium is more emotional. Mayor Ayers explained the different costs associated with each delegation ie China vs Belgium.
Councillor Atkinson indicated his support of motion, stating tourism works collectively across the region, as has been proven. He commented, from his feedback that Chinese visitors want to see New Zealand, but not necessarily a large city, but back yards, farms, space, small towns, and appreciate the vast differences between the cultures. Councillor Atkinson believed culturally and in everyday life, the Council should encourage a closer relationship and set an example for our future generations.

Councillor Allen spoke of previous comments on value for money, noting Waimakariri location is within 25minutes of a major gateway to New Zealand. This district is poised to take economic advantage of growth of tourism and the district can position itself well as a stopping point for visitors on both social and economic levels Councillor Allen stated.

Councillor Felstead, in his right of reply, commented that while Waimakariri is not currently seen as a tourism district, it would like to be and this is a good starting point. Councillor Felstead reflected on his personal experience of a recent visiting Chinese delegation, when escorted to one of the local beaches, and the enjoyment of open space, nature and freshness the delegation conveyed at the experience.

6.7 Pegasus Road Connection to Gladstone Road Budget adjustment – K Stevenson (Roading Manager)

G Cleary spoke to the report, commenting on the allowance for emergency situations. Once a greater understanding of the Woodend Bypass occurs the situation will be re-examined.

Mayor Ayers commented on the Woodend Bypass and the potential for the area to become a ‘rat-run’.

Moved: Councillor Meyer  Seconded: Councillor Blackie

THAT the Council:
(a) Receives report No 170518050120.
(b) Approves shifting of the budget allocation of $350,000 for the Pegasus road connection to Gladstone Road project from 2017/18 to 2027/28 to align with the earliest expected construction date of the Woodend bypass.
(c) Notes that NZTA has not confirmed a construction date for the Woodend bypass but has indicated the earliest construction time is likely to be 2027.
(d) Notes that the permanent road connection between Pegasus and Gladstone Road has been aligned with the bypass on the basis that if the road connection is constructed before the bypass then it would generate traffic on Gladstone Road and have a negative impact on Gladstone Road residents.
(e) Circulates this report to the Woodend-Sefton Community Board.

CARRIED

Councillor Meyer commented that good will come out of the proposal.
6.8 Earthquake Infrastructure Recovery – Utilities and Roading Department
Staff Submission to the 2017-18 Draft Annual Plan – G Boot (Senior Engineering Advisor), K Simpson (3 Waters Manager) and K Stevenson (Roading Manager)

J Palmer spoke to the report commenting on financial impacts and proposed works over the next three to four years, including works proposed to service the regeneration areas of Kaiapoi.

Councillor Stewart referred pages 64-66 seeking clarification relating to ongoing servicing of seven properties. G Cleary confirmed roading, water, waste water and storm water details, with K Simpson advising costs vary between properties depending on location and distance to services. Staff were requested to supply a breakdown of each property costs.

Councillor Stewart enquired on detail of the asbestos clean-up. Staff explained the matter is emerging with testing underway. On completion of testing costs will be identified and staff will work through remediation solutions. The Kaiapoi Regeneration Steering group is likely to receive the report feedback.

Councillor Allen referred to para 3.10 and sought clarity of the legal opinion. J Palmer

Commented on the Local Government 2002 Act, and Council's inability to remove anyone from reticulated supply, without potential legal challenge; also commenting on the validity and how it relates to others in Christchurch. The Human Rights Commission are strong on protecting residents’ rights through the regeneration process. The Council has an obligation to provide reticulated water services and legal access to their properties, however it is permissible to provide different levels of service.

Councillor Allen queried costs of installing a pump station to an individual property. Staff advised the asset is handed over to property owner, who incurs a modest cost, however the replacement is approximately $7,000 to the property owner.

Councillor Allen queried access to properties and whether there was a commitment to maintain sealed road to the properties. Staff advised that two properties in Cass Street and Feldwick Drive were likely to receive different levels of service options, pending regeneration decisions.

Mayor Ayers reflected on decisions of last term relating to on-site pumping stations and queried the location of the Feldwick Drive pump station with close proximity to homes. It was advised staff aware of some concerns raised regarding noise and visual impacts, and were engaging with residents on matters of landscaping and amenity.

Mayor Ayers enquired if there were any sewers under the playing fields in North East Kaiapoi, or non-residential areas that were going to present an issue. K Simpson commented on the sewer lines being within a buffer strip of residential lands and recreation grounds. There are some utilities infrastructure from Charles Street to Cass Street that will be within rural land and memorial gardens with a possibly of some sewers covered by sports grounds.

Mayor Ayers enquired if there will need to be easements established. It was advised that staff were currently working through such matters including classification of roads.

Councillor Blackie enquired if the Mahinga kai and memorial garden area was free of asbestos. Staff indicated the areas were clear.
Councillor Meyer enquired how secure power and phone services were to residential stayers properties. K Simpson advised discussions were occurring with Mainpower and telecommunication companies regarding utilities on regeneration lands. The Regeneration Steering group and staff will ensure ongoing discussions with utilities servicing companies.

Mayor Ayers enquired if the stayer properties were likely to receive fibre, as the rest of Kaiapoi is upgraded. Staff were unable to provide answer but thought it unlikely.

Councillor Gordon enquired if a briefing could occur to assist his knowledge of the area, particularly in relation to servicing properties. Staff advised the Simpson Grierson information would be provided and indicated a further report to the Regeneration Steering Group would comment on ongoing servicing.

Councillor Atkinson commented on a matrix presented to the Regeneration Group, specifically relating to Jollie Street. Staff commented on services to road reserve and what utilities are underground or on the surface, however detailed design was yet to be worked through.

Councillor Stewart commented on Kairaki properties and rebuilding in red zone areas. Staff advised that if a property is not owned by the Crown, as is the case with a few properties, there is nothing to preclude people from rebuilding, although it may have its own challenges.

Moved: Councillor Atkinson        Seconded: Councillor Blackie

THAT the Council:

(a) Receives report No. 170519050782.

(b) Notes that the total overall Earthquake Infrastructure Recovery budget has reduced by approximately $0.5M from $41,134,000 to $40,606,000.

(c) Notes that good progress has been made on some key infrastructure projects in Kaiapoi East and Kaiapoi West, which has enabled some projects to be brought forward.

(d) Amends the Earthquake Infrastructure Recovery Budgets for the 2017/18 years as follows:

<table>
<thead>
<tr>
<th>Asset</th>
<th>2017-18 Draft Annual Plan</th>
<th>2017-18 Revised Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roading</td>
<td>$1,407,000</td>
<td>$4,205,000</td>
<td>+$2,798,000</td>
</tr>
<tr>
<td>Drainage</td>
<td>$562,000</td>
<td>$698,000</td>
<td>+$136,000</td>
</tr>
<tr>
<td>Water</td>
<td>$507,000</td>
<td>$1,478,000</td>
<td>+$971,000</td>
</tr>
<tr>
<td>Sewer</td>
<td>$2,300,000</td>
<td>$4,478,000</td>
<td>+$2,178,000</td>
</tr>
<tr>
<td>Total</td>
<td>$4,776,000</td>
<td>$10,859,000</td>
<td>+$6,083,000</td>
</tr>
</tbody>
</table>

(e) Notes that there are no material rating impacts from the proposed budget changes.

(f) Resolves to continue providing permanent roading, water, wastewater, drainage, and solid waste services within the areas formerly designated as Red Zones in Kaiapoi, Pines Beach, and Kairaki.

(g) Notes that the level of service to each property will be determined on a case by case basis, taking into account:

a) The need for adequate and resilient services to the properties.

b) The Council’s legislative obligations regarding servicing.

c) The affordability of services to the property owners and the wider community.
(h) Circulates this report to the Kaiapoi Tuahiwi Community Board and the Regeneration Area Steering Group for their information.

CARRIED

Councillor Atkinson commented on the report noting projects were progressing as scheduled. He reflected positively on the costings being accurate between budgets and outcome, with the reporting clearly showing accountability to the public.

Councillor Blackie commented on the projects being on or below budgets and steadily progressing.

Councillor Meyer complimented staff on the on-going work in and around the regeneration areas.

Mayor Ayers commented on lease-hold properties based in Kairaki.

6.9 Three Waters – Utilities and Roading Department Staff Submission to the Draft 2017-18 Annual Plan – K Simpson (3 Waters Manager)

K Simpson spoke to report, and the requirements to meet the need of operations in the natural water environment. He spoke of areas staff were being asked to take more of a participatory role in such as the Water Zone Committee. There was a need for a technical greater presence, with current staff carrying the load. G Cleary spoke of areas of storm water bylaw enforcement and monitoring which could be improved with additional resourcing.

Councillor Allen enquired how achievable was it given the scope of the role and workload. J Palmer commented on it being a positive start in an ongoing process.

Councillor Williams queried if 3Waters budgets were reducing, if there were current resourcing becoming available to fill the void. K Simpson commented that budgets maybe reducing, explaining that much of the current workload was being delivered by consultants, and over time that work could come in-house, which assists with reduction of budgets. K Simpson spoke of increasing workloads directing staff in different areas rather than the management of the capital works programme.

Councillor Felstead enquired to the Chief Executive if this was the first step towards becoming a unitary authority. J Palmer stated the situation reflects issues related to water are no longer sole domain of Environment Canterbury. It is a community issue and the Council need to contribute to the variety of roles as we continue to undertake the community service. It was advised that Environment Canterbury are also increasing their level of service.

Moved: Councillor Atkinson Seconded: Councillor Gordon

THAT the Council:

Water Environment Advisor - Position

(a) Approves a new operational budget of $140,000 for a new position of Water Environment Advisor under the 3 Waters services management budget.

(b) Notes that this budget will be allocated to the drainage, wastewater and water supply operation accounts on a 40%, 30%, 30% split respectively.

(c) Notes that this new budget will increase the drainage, wastewater and water supply rates in the order of 1-2% depending on the individual scheme. This equates to 0.22% of total; rates.

CARRIED
Councillor Atkinson stated this action was essential as water is paramount. There was a need to know information as the public demands improved water quality he said, commenting on community feedback.

Councillor Gordon agreed with his colleague’s comments, and the important area Council was increasing its involvement, acknowledging this was a start to provide advice. Councillor Gordon stated water is a significant issue, with much community passion on the issue. He was supportive of the motion, acknowledging the changing needs relating to water management.

Councillor Stewart agreed with previous comments, although held some doubts over the position title. Councillor Stewart commented on interactions with Environment Canterbury through the Water Zone Committee and spoke of the experience required for this role.

Councillor Blackie stated the success of the role was very important on securing the right person. G Cleary commented on recruitment for such a person with the right skills and anticipated some delay. He also commented on recruitment for other senior engineering roles within the Council and the difficulty to secure suitably experienced person.

6.10 Land Drainage – Utilities and Roading Department Staff Submission to the Draft 2017-18 Annual Plan

O Davies spoke to the report outlining reasons for a shortfall with aspects going over budget. He commented on individual projects and advised staff will bring a report to Council in June seeking to bring the budget forward.

Councillor Williams enquired if hiring or purchasing pumps for flood response was appropriate. Staff commented on hiring pumps, establishment, on-going monitoring and emergency systems to maintain a level of service. It was not appropriate to look at comparisons of cost of hiring pumps against cost of purchase in isolation. G Cleary explained situations when pumps are deployed and the management of the pump station, which includes a strategy with a local contractor.

Councillor Meyer commented on the rural flood response and queried water flow. Staff commented that water ultimately reaches a contributory of Ohoka Stream. After the 2013 flood event, concern from people living downstream were raised and matters compounded from upstream events. G Cleary explained overland flow, and subsequent work to assist mitigation of downstream affects.

Councillor Meyer sought clarification if the established area of Ohoka will not be affected longer term. G Cleary spoke of works undertaken will not exacerbate the effect on the grounds, however going forward it will require ongoing management of the affects.

Councillor Meyer enquired if the proposed works were shifting the problem. G Cleary confirmed that the specific work will not shift problem, however if the work is not undertaken it may depend if water comes through or over the top of the culverts on this particular property.

Moved: Councillor Felstead Seconded: Councillor Blackie

THAT the Council:

Flood response urban areas

(a) Approves an additional $100,000 of capital works budget, to the Flood Response Rural Areas account for the 2017/18 financial year.
(b) **Notes** that this will give a total budget of $150,000 for the project as a whole, taking into account the existing budget of $50,000 for the works in the 2016/17 financial year.

(c) **Notes** that the reason for the additional budget being required is due to flood projects costing more than was originally allowed for. The shortfall means that more budget is required to complete the Cones Road Culvert upgrade in the 2017/18 financial year.

**Flood Response Kaiapoi**

(d) **Approves** an additional $33,000 of operational expenditure, to the Kaiapoi Urban budget for the 2017/18 financial year.

(e) **Notes** that this will give a total budget for the project of $33,000 for the 2017/18 financial year.

(f) **Notes** that the reason for the additional funding is due the need, for extra temporary pumps to be installed in storm events (identified following recent flood events in Kaiapoi) - refer Management Team Report DRA / 170504044235

**Rural Flood Response**

(g) **Approves** an additional $100,000 of Capital Works Budget in the Flood Response Rural Areas account for the 2017/18 financial year.

(h) **Notes** that the reason for the additional funding being required is due to the need to upgrade five farm culverts on the drain that runs between Bradleys Road and Whites Road.

**Kaiapoi Urban Drainage**

(i) **Approves** an additional $15,000 of Capital Works Budget in the Kaiapoi Urban Drainage account for the 2017/18 financial year.

(j) **Notes** that the reason for the additional funding being required is due to an existing malfunctioning flap gate causing flooding.

(k) **Notes** that the reason for the additional funding being required is that there is not enough budget in the existing flap gate budget to upgrade the existing valve to a more reliable type.

**Coastal Urban Drainage**

(l) **Approves** the removal of an existing Capital Works Budget of $76,800 in the Coastal Urban Drainage account for the 2017/18 financial year.

(m) **Notes** that the budget is no longer required in the 2017/18 Financial Year.

(n) **Notes** that Council staff will be taking a report to Council in June to bring budget forward thereby eliminating the need to have the budget in 2017/18.

**Coastal Urban Drainage**

(o) **Approves** the removal of an existing Capital Works Budget of $186,800 in the Coastal Urban Drainage account for the 2017/18 financial year.

(p) **Notes** that the budget is no longer required in the 2017/18 Financial Year.

(q) **Notes** that Council staff will be taking a report to Council in June to bring budget forward thereby eliminating the need to have the budget in 2017/18.
Rangiora Urban Drainage

(r) **Approves** an additional $980,000 of Capital Works Budget in the Rangiora Urban Drainage account for the 2017/18 financial year.

(s) **Notes** that the reason for the additional funding being required is due the existing Stormwater infrastructure being undersized in a 1:50 year storm event.

(t) **Notes** a report was put to the Utilities and Roading Committee and they support its recommendations.

(u) **Notes** the proposed overall rate increase in Rangiora is 15.1%

CARRIED

Councillor Felstead reflected on it being a lot of money however it was needed to assist with flood mitigation.

Mayor Ayers stated this was a programme of work that has been undertaken since 2014, commenting on implications for changing the direction of work and need for a staff report to outline progress through the Utilities and Roading Committee.

Councillor Meyer commented on the challenges across the district, but reflected on funds spent on one particular property which may shift the problem to other properties. He believed there was a need to look at the bigger picture again, and in the interim hoped a similar event does not occur.

Councillor Felstead, in his right of reply, reflected on the working party and their continual asking of “what will the effect on the property or project be”.

The meeting adjourned for refreshments at 12.35pm and recommenced at 1.10pm.

6.11 Wastewater – Utilities and Roading Department Staff Submission to the Draft 2017-18 Annual Plan

K Simpson briefly spoke to the report.

Councillor Stewart queried pumps located at Feldwick Drive. Staff provided an update of the situation.

Councillor Doody sought clarification on why a particular pump tripped out. K Simpson spoke of the variable speed drive issue and failure. This componentry is inspected annually.

Moved: Councillor Williams Seconded: Mayor Ayers

**THAT** the Council:

(a) **Approves** a new capital works renewal budget of $45,000 for the Beach Road PS VSD Replacement under the Kaiapoi sewer account.

(b) **Notes** that this has an increase on the Eastern District wastewater rate of $0.22.

CARRIED

6.12 Water Supply – Utilities and Roading Department Staff Submission to the Draft 2017-18 Annual Plan – C Roxburgh (Water Asset Manager) and K Simpson (3 Waters Manager)

C Roxburgh briefly spoke to the report.
Moved: Councillor Allen  Seconded: Councillor Atkinson

**THAT** the Council:

**Woodend – Chinnerys Road Outlet Main Stage 2**

(a) **Approves** a new capital works budget of $240,000 in 2017/18 for the Chinnerys Road Outlet Main Stage 2 project under the Woodend water supply account to be loan funded.

(b) **Notes** that this will give a total budget of $350,000 for the project as a whole, taking into account the existing budget of $110,000 for the first stage of the works in the 2016/17 financial year.

(c) **Notes** that that this will increase the Woodend water supply rate by $9.90.

(d) **Notes** that the reason for the additional funding being required is due to the full extent of works for the project not being able to be completed within the budget in the 2016/17 financial year.

**Oxford Rural No.2 – New Source**

(e) **Approves** an additional $330,000 of funding to the New Source budget for the 2017/18 financial year under the Oxford Rural No.2 account to be loan funded.

(f) **Notes** that this will give a total budget for the project of $930,000 for the 2017/18 financial year.

(g) **Notes** that this will increase the Oxford Rural No.2 water supply rate by $12.90.

(h) **Notes** that the reason for the additional funding being identified is due to the concept design report being produced with a more refined cost estimate for the project.

**Oxford Urban – Gammans Back-up Source**

(i) **Approves** deferring the Gammans Back-up Source budget of $100,000 from the 2017/18 financial year to the 2018/19 financial year.

(j) **Notes** that this will allow consideration to be given to alternative options to add resiliency to the scheme before committing to this project.

(k) **Notes** that this will decrease the Oxford Urban water supply rate by $1.60.

(l) **Notes** that the reason for the deferral of the budget is due to alternative options being identified to add resilience to the scheme that warrant further consideration.

**Kaiapoi – North East Kaiapoi Boost Main**

(m) **Approves** an additional $330,000 of funding for the North East Kaiapoi Boost Main capital works budget under the Kaiapoi water supply account to be loan funded.

(n) **Notes** that this will increase the total budget for the project to $600,000 for the 2017/18 financial year.

(o) **Notes** that this will not change the Kaiapoi water supply rate.

(p) **Notes** that the reason for the additional funding being required is due to a more refined cost estimate being produced following pricing being received for current construction projects.

**Waikuku Beach - Capacity Upgrade**

(q) **Approves** an additional $130,000 of funding for the Capacity Upgrade capital works budget under the Waikuku Beach water supply account to be loan funded.
(r) **Notes** that this will increase the total budget for the project to $180,000 for the 2017/18 financial year.

(s) **Notes** that this will increase the Waikuku Beach water supply rate by $16.20.

(t) **Notes** that the reason for the additional funding being required is due to the scope of the capacity upgrade project being changed from a well pump installation to a new well, following an upgrade strategy report being completed.

**Ohoka – Pump Power**

(u) **Approves** a reduction in the Pump Power budget from $13,750 to $9,000 under the Ohoka account.

(v) **Notes** that this will decrease the Ohoka water rate by $61.10.

(w) **Notes** that the reason for the reduction in budget is that it was not previously identified that the pump power budget had been increased due to anticipated growth occurring on the scheme. As this growth has not yet eventuated the increase in pump power costs can be deferred until the growth occurs.

CARRIED

### 6.13 Funding Contribution for Kaiapoi High School Indoor Court – C Sargison (Manager Community and Recreation)

C Sargison spoke to the report, advising that the Ministry of Education (MoE) was now funding the gymnasium. Staff tabled an amended recommendation (c) for Council consideration. Staff are yet to receive a concept plan from the MoE. The Council funding would enhance the community use, rather than an earlier proposal where the Council contribution was proposed to enable the initial proposal of a half court become a full court.

Mayor Ayers queried spectator space. Staff advised they are awaiting a concept plan from the Ministry.

Councillor Allen queried heating, flooring, lighting, and ventilation, as to what was going to be in the plan. C Sargison explained earlier discussions and requirements for community use versus what may be acceptable for school use.

Councillor Allen queried community accessibility, location and community parking. C Sargison advised staff would bring further information back to the Council once the concept plan was received, as a community access plan would be part of the project.

Councillor Allen commented Kaiapoi High School had never conveyed to the Council on the nature of the relationship and community discussions. Staff advised they had met with the School Board of Trustees and sought assurance on the commitment to community use. Mayor Ayers had encouraged Kaiapoi High School to present the concept plans to the Community & Recreation Committee in the near future. C Sargison spoke of discussions with the Ministry and the work behind the scenes. Staff indicated time frames for building completion were the end of the next calendar year.

Cr Blackie sought clarification on the $300,000 funding from the Rata Foundation being contingent of Council funding. C Sargison explained it was being processed as a grant, however staff would report back to the Council if funding from the Rata Foundation was not successful.

Councillor Williams enquired what guarantee the community would have for long term use. C Sargison explained the Memorandum of Understanding (MoU) would need to be satisfactory to the Council. It was reiterated that
today’s decision was subject to a concept plan that meets community needs and a satisfactory MoU.

Moved: Councillor Gordon  Seconded: Councillor Stewart

THAT the Council:

(a) **Receives** report No.170508045814.

(b) **Notes** the concept plan for the proposed new gymnasium at Kaiapoi High School. (TRIM: 170131008621).

(c) **Approves** a grant of $1 million to the Ministry of Education for the development of a full size indoor court at Kaiapoi High School, conditional upon the approval of a final concept plan and the development of an agreement for community use which is satisfactory to the Council.

(d) **Approves** staff working with Kaiapoi High School, applying to Rata Foundation for a grant of $300,000 to enable the development of a full size indoor Court at Kaiapoi High School which will be available for community use outside of school hours.

(e) **Notes** that staff will work with the Ministry of Education on the terms of an agreement, which will be subject to Council approval that provides for staged payments of the $1 million grant upon completion of key milestones.

(f) **Approves** staff developing an agreement, which will be subject to Council approval, with Kaiapoi High School on community use of the indoor court facility.

(g) **Circulates** this report to the Kaiapoi-Tuahiwi Community Board.

CARRIED

Councillor Gordon stated that if the plan can be achieved, then it would be a good outcome for the community and the school has a new gymnasium.

Councillor Stewart endorsed Councillor Gordon’s comments, having recently spoken with the school Principal and being pleased with the improved proposal. Councillor Stewart spoke of building placement, being closer to the road and initially evenings and weekends would be available for community use as first step.

Councillor Allen was supportive of the proposal stating it was a significant and positive project; he reflected on past experiences, which had not always been as positive. Councillor Allen stated his desire to see the School attend the Council for such a project and investment by the ratepayers of the district, and he would like to see the project progress immediately.

Mayor Ayers commented on the importance of getting the agreement right for everyone’s benefit and protection. Mayor Ayers hoped there would be allowance for periodic discussion and amendment to cater for growth points and commented on the need for discussion relating to flexibility of usage, recognising the school is part of the community.

Councillor Doody enquired if the building was available in later 2018, whether this would change the potential need for additional community facilities. C Sargison commented it was unlikely to have much impact on rest of the district, but there was a need for such a facility in Kaiapoi, particularly in the evenings. J Palmer advised the facility was not going to address temporary matters of the Sport & Recreation Trust.

Councillor Gordon, in his right of reply, was supportive of the Principal meeting with the Council, and discussing mutually beneficial aspects of the project.
6.14 **Community and Recreation Department Staff Submission – C Sargison (Manager Community and Recreation)**

Staff advised recommendations were generally responses to submissions.

Councillor Blackie sought further explanation on staff recommendation (b). J Palmer commented on issues and opportunities of regeneration and eco-lands to prepare for on-going success of the Trust; reflecting on work of the Trust. It would be reasonable for the Te Kohaka o Tuhaitara Trust to give effect to what they want to achieve, and outline ongoing financial support. It was best a more complete assessment and submission for funding occur through the Council’s Long Term Plan, which may enable funding to be secured from other sources also. The Trust Chair does not have the resource capacity to undertake the specific project work required.

Councillor Doody, queried the accounting support. Staff advised that the Council provide the accounting expertise for the Trust. The plan would be relating to support, staffing and future plans. C Sargison commented on management of other land parcels.

Councillor Gordon queried staff recommendation (i) enquiring if other options were available and if other facilities can it be used. C Sargison commented on sound assessments, range of costs and transportable requirements. He also commented on the recording requirements for hearings, use of speakers and hearing loops at some of the council facilities. If the recommendation was supported the system would be trialled before purchase.

Mayor Ayers, commented on some facilities with poor acoustics enquiring if staff have considered reviewing acoustics. C Sargison commented on a future report to come before the Community & Recreation Committee with consideration of options.

Moved: Councillor Brine    Seconded: Councillor Allen

**THAT** the Council:

(a) **Receives** report No 170505044822.

(b) **Approves** a one off grant of $20,000 to Te Kōhaka o Tūhaitara Trust to undertake the development of a business case for the future operation of the Trust.

(c) **Approves** an additional $6,800.00 to the Recreation Buildings Account for the operational expenses relating to Pegasus Community Centre.

(d) **Approves** an additional $20,000 for the remodelling of the Ashley Gorge Log Cabin making a total Council allocation of $85,000.

(e) **Approves** an additional $76,000 for the replacement of the crime camera system in Rangiora.

(f) **Approves** an additional $75,849.00 for the strengthening of the Oxford Cenotaph.

(g) **Approves** an additional $6,075.00 grant to the Oxford A&P Association which will make their total Grant amount $12,000 per Annum.

(h) **Approves** a grant of $50,000 to the Waikuku Surf Club to assist with earthquake strengthening of the clubrooms.

(i) **Approves** an additional $37,800 for the purchase of a portable sound system to be used at Community Board Meetings.

(j) **Circulates** this report to the Boards.

CARRIED

Councillor Brine commented on the well-considered report.
Councillor Allen commented on portability of a recently hired sound system and suitability for a Hearing. He supported the unit being trialled, and it would be useful in an emergency for public meetings in locations that are not often used.

Councillor Gordon was supportive of the motion, commenting on the Ashley Log Cabin being a worthwhile project with the group undertaking fundraising over a number of years. He was supportive of a sound system, but needed to query costs.

Mayor Ayers commented on attending community board meeting experiences with some venues having acoustic issues. He also commented on Waikuku Surf Club funding.

Councillor Doody commented on the report, thanking staff for the information.

C Sargison commented on the Waikuku Surf Club grant and a budget shortfall of approximately $250,000. Staff suggested assisting with $15,000 and the remainder sought from the Rata Foundation. The Mayor commented on issues with privately owned halls being up to standard.

The meeting adjourned from refreshments at 2.57pm and reconvened at 3.18pm.

6.15 Carryovers from 2016-17 to 2017-18 – P Christensen (Finance Manager)

J Millward took the report as read.

Moved: Councillor Allen Seconded: Councillor Gordon

THAT the Council:

(a) Receives report No 170516049095

(b) Adopts the carryovers as listed for inclusion in the 2017-18 Annual Plan.

CARRIED

7. MATTER REFERRED FROM KAIAPOI-TUAIHIWI COMMUNITY BOARD MEETING OF 15 MAY 2017

7.1 Proposed Modifications to Kaiapoi Community Centre – T Sturley (Community Team Leader) and C Sargison (Manager Community and Recreation) (Referred to report no. 170428041725)

A conflict of interest was recorded from Councillor Meyer in relation to item 7.1 being the Patron of the Darnley Club. Councillor Meyer sat back from the table and took no part in the item.

C Sargison took the report as read.

Councillor Stewart reflected on a community space report to Community Board, enquiring if it had been presented yet and queried exclusive use impacts. C Sargison advised current users would prefer to use half the space of the Mill Room. He was confident of other community space becoming available in the near future for community meetings such as the Riverside Church and community meeting space was now available at the new Coastguard building. A separate report to the Community Boards and the Community & Recreation Committee would be presented in the near future outlining community space.
Councillor Allen referred para 5.5 and sought clarity on the $50,000 funding. C Sargison advised $50,000 was from earthquake recovery loan and the balance of $115,000 was funded from the recreation rate which is loan funded and paid back over 10 years.

Councillor Allen referred to income and queried the formula for rental. C Sargison reflected on conversations with Wellbeing North Canterbury and affordability. Many of the regular users are linked with programmes of Wellbeing NC, who are also the caretakers of the facility.

Councillor Allen enquired what happens at the end of 10 years. C Sargison advised terms are re-negotiated with the tenants. He commented on the Finance and Revenue Policy, the facility charges and what it tries to achieve with balancing community needs and not for profit organisations.

Moved: Councillor Gordon  Seconded: Councillor Blackie

THAT the Council:

(a) Receives report No. 170428041725.
(b) Approves the proposed modifications to the ‘Community Centre’ space
(c) Approves the proposed modification to the Mill Room to accommodate the expansion of the Darnley Club space
(d) Approves additional budget of $165,000 for the alterations to the community space with $50,000 funded from the Earthquake Recovery Loan and $115,000 to be funded from the Recreation Community Buildings Account
(e) Approves additional budget of $30,000 for the alterations to the Mill/Cam Room to provide additional space for the Darnley Club to be funded from the Recreation Account.
(f) Notes that if funding is approved it is intended to commence the work in June 2017.
(g) Notes that the likely income from the building will be $16,000 per annum from the Community Space and $2,630 inc GST per annum from the Darnley Club

CARRIED

Councillor Stewart Against

Councillor Gordon was supportive of the motion as it would assist Kaiapoi by being returned to community use with many people gaining from the proposal.

Councillor Blackie reflected on discussions at the Kaiapoi-Tuahiwi Community Board and was satisfied with the outcome.

Councillor Stewart commented on why she voted against the motion, with some regrets acknowledging the services to wider community. Councillor Stewart stated the Darnley Club is health related and should be able to get government funding rather than asking the ratepayers to pay.

Councillor Allen was supportive of the motion. He commented on the community contribution to the Darnley Club (elderly care), and Wellbeing North Canterbury services. Although 90% of Wellbeing North Canterbury is funded by the government it provides an umbrella for other groups and programmes. The small amount the groups pay for the use of building is a small contribution to the fit out costs. The groups provide essential services for the vulnerable in our community.
8. MATTER REFERRED FROM DISTRICT PLANNING AND REGULATION COMMITTEE MEETING 18 APRIL 2017

8.1 District Plan E-Plan Software – Preferred Supplier and Budget – T Ellis (Development Planning Manager) and J Simon (Information and Technology Services Manager) (referred to report no. 170405033283)

T Ellis spoke briefly to the report.

Moved: Councillor Gordon  Seconded: Councillor Atkinson

THAT the Council:

(a) Confirms additional budget of $214,072 to progress implementation of the E-Plan software solution for District Plan and submissions management purposes and licensing costs

(b) Notes that additional budget will be sought as part of the 2018/2028 LTP budget to provide for licensing and to support District Plan Review Resource Management Act processes and that this has been previously signalled.

CARRIED

9. CONSIDERATION OF SUBMISSIONS TO THE DRAFT ANNUAL PLAN 2016/17

Moved: Mayor Ayers  Seconded: Councillor Doody

THAT the recommendations be adopted pro forma until the end of the meeting.

CARRIED

District Regeneration (Red Zone) Implementation Plan

AP17/18.41.4 in Submission AP17/18.41 by Rangiora-Ashley Community Board
AP17/18.56.4 in Submission AP17/18.56 by Oxford-Ohoka Community Board
AP17/18.82.3 in Submission AP17/18.82 by Mr Martin Pinkham
AP17/18.71.2 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board
AP17/18.89.1 in Submission AP17/18.89 by Environment Canterbury

THAT the Council:

(a) Receives the submission.

(b) Confirms the funding provision for an accelerated review in the Draft Plan.

Oxford Library and Service Centre

AP17/18.56.3 in Submission AP17/18.56 by Oxford-Ohoka Community Board

THAT the Council:

(a) Receives the submission.

(b) Notes that Oxford Library and Service Centre is expected to open in August 2017.

District Plan – Reserve Sensitivity Issues

AP17/18.14.3 in Submission AP17/18.14 by Mr Alister Burrows

THAT the Council:

(a) Receives the submission.
(b) **Refers** submission comments to the District Planning & Regulation Committee for consideration as part of the District Plan Review process.

**District Plan – Consent Conditions (Quarrying and Excavation)**

AP17/18.61.2 in Submission AP17/18.61 by Mr Mike Ducray

**THAT** the Council:

(a) **Receives** the submission.

(b) **Acknowledges** the submission made by Mr Ducray.

**District Plan - Review**

AP17/18.56.2 in Submission AP17/18.56 by Oxford-Ohoka Community Board

AP17/18.63.5 in Submission AP17/18.63 by Woodend-Sefton Community Board

AP17/18.68.6 in Submission AP17/18.68 by Property Council New Zealand

AP17/18.71.7 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

**THAT** the Council:

(a) **Receives** the submission.

(b) **Notes** that the Boards supportive comments for progressing the District Plan Review.

(c) **Advises** the Property Council that they are being considered in the course of preparation of a District Development Strategy for Waimakariri taking a long term view.

**Rural Fire**

AP17/18.56.5 in Submission AP17/18.56 by Oxford-Ohoka Community Board

**THAT** the Council:

(a) **Receives** the submission.

(b) **Notes** that staff will meet with the Fire & Emergency New Zealand and report back to the Oxford-Ohoka Community Board.

**Water Supply Merger**

AP17/18.40.11 in Submission AP17/18.40 by Mrs Kirstyn Barnett

**THAT** the Council:

(a) **Receives** the submission.

(b) **Acknowledges** the support for the combing of water schemes.

**Joint Water Supply Scheme**

AP17/18.40.12 in Submission AP17/18.40 by Mrs Kirstyn Barnett

AP17/18.63.18 in Submission AP17/18.63 by Woodend-Sefton Community Board

**THAT** the Council:

(a) **Receives** the submission.

(b) **Notes** that the reason the Pegasus rate has increased by $83 is due to less growth in Pegasus than predicted and not due to the joining of the Pegasus and Woodend schemes.

**Pegasus Road Gladstone Road upgrades**

AP16/17.23.4 in Submission AP16/17.23 by Woodend-Ashley Community Board.

AP16/17.48.5 in Submission AP16/17.48 by Federated Farmers.
AP16/17.19.3 in Submission AP16/17.19 by Ngai Tūāhuriri Rūnanga.

**THAT** the Council:

(a) **Receives** the submission.

(b) **Acknowledges** the support from the Woodend-Ashley Community Board for the development of connections between the different communities of the Woodend Ashley Ward.

(c) **Notes** that full community and stakeholder consultation will be carried on the proposed Pegasus to Gladstone Road connection.

**Other Water Supply Scheme Upgrades**

AP17/18.63.8 in Submission AP17/18.63 by Woodend-Seton Community Board

AP17/18.71.10 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

AP17/18.40.13 in Submission AP17/18.40 by Mrs Kirstyn Barnett

AP17/18.41.16 in Submission AP17/18.41 by Rangiora-Ashley Community Board

**THAT** the Council:

(a) **Receives** the submission.

(b) **Acknowledges** the support for the proposed upgrades to water schemes.

**Development Contributions – Support for changes to the Policy**

AP17/18.68.1 in Submission AP17/18.68 by Property Council New Zealand

**THAT** the Council:

(a) **Receives** the submission.

(b) **Acknowledges** the support from the Property Council New Zealand for the proposed changes to the Development Contributions Policy.

(c) **Notes** that an independent review of the Development Contributions Policy will be undertaken in 2017 to ensure compliance with the Local Government Act 2002, to review the underlying assumptions, and to assess the usability of the policy.

**Development Contributions – probity audit**

AP17/18.82.5 in Submission AP17/18.82 by Mr Martin Pinkham

**THAT** the Council:

(a) **Receives** the submission.

(b) **Notes** that a probity audit was conducted in 2016 with recommendations adopted into the Development Contributions schedules.

(c) **Notes** that an independent review of the Development Contributions Policy will be undertaken in 2017 to ensure compliance with the Local Government Act 2002, review the underlying assumptions, and assess the usability of the policy.

(d) **Notes** that further investigation into providing services to the West Kaiapoi (east of Island Road) development area will be undertaken.

**Development Contributions – property enquiry**

AP17/18.44.4 in Submission AP17/18.44 by Mr Richard Crawley

**THAT** the Council:

(a) **Receives** the submission.
(b) **Acknowledges** the request for upfront payment of development contributions from developers.

(c) **Notes** that the timing of payment of development contributions is tied to when the demand on the Council’s networks is created.

(d) **Notes** that an independent review of the Development Contributions Policy will be undertaken in 2017 to ensure compliance with the Local Government Act 2002, review the underlying assumptions, and assess the usability of the policy.

**Development Contributions – policy request**

AP17/18.56.26 in Submission AP17/18.56 by Oxford-Ohoka Community Board

THAT the Council:

(a) **Receives** the submission.

(b) **Acknowledges** the request for upfront payment of development contributions from developers.

(c) **Notes** that the timing of payment of development contributions is tied to when the demand on the Council’s networks is created.

(d) **Notes** that an independent review of the Development Contributions Policy will be undertaken in 2017 to ensure compliance with the Local Government Act 2002, review the underlying assumptions, and assess the usability of the policy.

**Environmental landscape – Kaiapoi River**

AP17/18.40.5 in Submission AP17/18.40 by Mrs Kirstyn Barnett

THAT the Council:

(a) **Receives** the submission.

(b) **Notes** that it is working with partners including Environment Canterbury to enhance the Kaiapoi River and its tributaries.

(c) **Notes** the water zone committee is tasked with improving water quality in the district in a collaborative approach.

(d) **Supports** the submitters’ request.

(e) **Proposes** that the Council continues to fund and implement projects to improve waterway quality.

**Environmental Landscape – Waimakariri Water Zone Committee**

AP17/18.40.6 in Submission AP17/18.40 by Mrs Kirstyn Barnett

THAT the Council:

(a) **Receives** the submission.

(b) **Notes** staff will exercise caution when undertaking mass planting. Preference will be given to plants proven to thrive under local conditions.
Environmental landscape – Manawhenua Values
AP17/18.56.11 in Submission AP17/18.56 by Oxford-Ohoka Community Board

THAT the Council:
(a) Receives the submission.
(b) Recommends that Drainage staff attend the Oxford-Ohoka Community board to listen to the concerns of the board and answer any questions in regard drain maintenance practices.

Environmental Landscape – Glyphosate
AP17/18.56.12 in Submission AP17/18.56 by Oxford-Ohoka Community Board

THAT the Council:
(a) Receives the submission.
(b) Notes the outcome of the research will be made available to the Board.

Environmental Landscape – Urban Network Discharge Consenting
AP17/18.56.8 in Submission AP17/18.56 by Oxford-Ohoka Community Board
AP17/18.71.8 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

THAT the Council:
(a) Receives the submission.
(b) Notes that Council staff will continue to work with the Runanga and Environment Canterbury to draft sensible and achievable conditions in the new comprehensive (global) consents.

Environmental Landscape – Sea Foam Algae and Ocean Outfall
AP17/18.56.9 in Submission AP17/18.56 by Oxford-Ohoka Community Board
AP17/18.71.14 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

THAT the Council:
(a) Receives the submission.
(b) Notes the results of the testing will be made available to the Kaiapoi-Tuahiwi Community Board and to the public.

Councillor Gordon enquired about sea foam testing with staff explaining testing was underway, although it had been delayed by weather conditions.

Councillor Williams enquired about the health of Pegasus Lake. Staff advised there had been three algae bloom outbreaks this year which are caused by a combination of weather conditions, nitrogen levels in the water and photosynthesis aspects. Staff had a good scientific information relating to the lake conditions, and were continuing to work with the Todd Property Group to reduce the algae bloom.

Councillor Williams enquired if it was possible to mitigate the bloom. G Cleary commented on the cost of such a project, however some intervention could reduce the bloom, although the level of bloom was subject to natural processes, which are trying to be managed. The Lake is still in the ownership of Todd Properties Ltd who are conscious of the environmental impacts.

Councillor Gordon enquired on when the lake would be vested to the Council. Staff advised that would be dependent on an agreement with Todd Property and a consent hearing to determine the hand-over.
Environmental Landscape – Tree Plantations
AP17/18.56.13 in Submission AP17/18.56 by Oxford-Ohoka Community Board
THAT the Council:
(a) Receives the submission.
(b) Notes that forestry replanting will continue where it is deemed commercially viable, unless an alternate use is considered more appropriate.
(c) Notes that effects to influence forestry held by the private sector would be better directed at the District Plan Review.
(d) Mayor Ayers commented on the differences between the Western Ridge Conservation area and the Eastern Wetlands area.

Environmental Landscape – Conservation Areas
AP17/18.78.6 in Submission AP17/18.78 by Pegasus Residents' Group Inc.
THAT the Council:
(a) Receives the submission.
(b) Notes this naming request and refers it to the Te Kohaka o Tuhaitara Trust for its consideration.

Environmental Landscape – Swimmable Water
AP17/18.63.12 in Submission AP17/18.63 by Woodend-Sefton Community Board
THAT the Council:
(a) Receives the submission.
(b) Notes staff will continue to look for opportunities to improve the quality of our water ways and to participate in local and national decision making bodies.

Environmental Landscape – General Comments
AP17/18.38.2 in Submission AP17/18.38 by Mrs Beccy Creswick
AP17/18.23.2 in Submission AP17/18.23 by Mrs M J Stephens
AP17/18.31.2 in Submission AP17/18.31 by Mr TA and PS and Mrs Bedford
AP17/18.35.2 in Submission AP17/18.35 by Mr Neil & Ruth and Mrs Shaskey
THAT the Council:
(a) Receives the submissions.
(b) Notes that a new contract was commenced in April 2018 which should ensure that the greenspace in the District continues to be maintained to the same standards.

Environmental Landscape – Ohoka Stream
AP17/18.56.30 in Submission AP17/18.56 by Oxford-Ohoka Community Board
THAT the Council:
(a) Receives the submission.
(b) Recommends Drainage staff attend the Oxford-Ohoka Community board to listen to the concerns of the board and answer any questions in regard drain maintenance practices.
Easter Sunday Trading

Referred to item 6.2 of these minutes and submitters AP17/18.3.1; 5.1; 12.1; 16.1; 17.1; 24.1; 25.1; 28.1; 29.1; 34.1; 36.1; 40.1; 44.1; 46.1; 54.1; 57.1; 60.1; 61.1; 62.1; 64.1; 78.1; 80.1; 4.1; 6.1; 7.1; 8.1; 11.1; 21.1; 22.1; 23.1; 26.1; 31.1; 32.1; 35.1; 37.1; 38.1; 41.1; 42.1; 43.1; 45.1; 49.1; 58.1; 59.1; and 66.1.

THAT the Council:

(a) Receives the submission.

(b) Recommends that no policy is developed.

(c) Acknowledges that this issue may be considered in the future on request by the Community and/or Council.

(d) Notes it would be useful to work with the Hurunui District Council and Christchurch City Council as they undertake their community consultation regarding Easter Sunday trading with a view to a regional approach being developed.

(e) Recommends undertaking further discussions with Members of Parliament advocating for a national decision regarding Easter Sunday trading.

LTP 2018-2028 – 4 Court Facility

AP17/18.40.3 in Submission AP17/18.40 by Mrs Kirstyn Barnett
AP17/18.41.6 in Submission AP17/18.41 by Rangiora-Ashley Community Board
AP17/18.73.1 in Submission AP17/18.73 by North Canterbury Sport and Recreation Trust
AP17/18.78.5 in Submission AP17/18.78 by Pegasus Residents’ Group Inc.
AP17/18.63.3 in Submission AP17/18.63 by Woodend-Sefton Community Board
AP17/18.71.3 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

THAT the Council:

(a) Receives the submissions.

(b) Notes that some time has been spent considering the size of the proposed facility and the fact that it is designed to complement the other school owned facilities in the District.

(c) Acknowledges that there will be concept design work undertaken in the next few months for consultation with the Community and the Council will further consult with the Community in the 2018 LTP process in 2018 and this consultation will also include feedback on potential timing of the facility.

(d) Acknowledges that the location of the facility on Coldstream Road was the outcome of deliberations of Council after considering a detailed location analysis which was undertaken on four sites:

   • Red Zone Land – Kaiapoi
   • Mandeville Domain – Ohoka
   • Gladstone Park – Woodend
   • Coldstream Road – Rangiora

(e) Advices that part of the analysis included discussions with key user groups as well as consideration of the following criteria:

   • Demographic Considerations
   • Integration with wider Sports Hub
   • Suitability of Land
   • Adjacent Land Uses
   • Land Ownership
   • Wider Infrastructure Considerations
   • Whole of Life Costs
(f) **Notes** that the Coldstream Road site had a score of 94.73%. Following consideration of that analysis the Council, in February 2017 agreed to Coldstream Road being the location for the development of an indoor court facility for the District.

**LTP 2018-2028 – Kerbside Collection Options (Waste Management & Minimisation)**

AP17/18.40.2 in Submission AP17/18.40 by Mrs Kirstyn Barnett  
AP17/18.41.7 in Submission AP17/18.41 by Rangiora-Ashley Community Board  
AP17/18.56.7 in Submission AP17/18.56 by Oxford-Ohoka Community Board  
AP17/18.70.7 in Submission AP17/18.70 by Pegasus Residents’ Group Inc.  
AP17/18.37.2 in Submission AP17/18.37 by Mrs Lisa Densie  
AP17/18.63.4 in Submission AP17/18.63 by Woodend-Sefton Community Board  
AP17/18.5.2 in Submission AP17/18.5 by Mr Ross Williamson  
AP17/18.71.4 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

**THAT** the Council:

(a) **Receives** the submission.

(b) **Notes** that the Waste Management & Minimization Plan will be put out for consultation with stakeholders and the public in early 2017/18.

(c) **Notes** that the outcomes of this planned two month long consultation process will be presented to the Council for inclusion in the 2018-28 Long Term Plan for further consultation.

**LTP 2018-2028 – District Wide Rating for 3 Waters**

AP17/18.40.4 in Submission AP17/18.40 by Mrs Kirstyn Barnett  
AP17/18.41.8 in Submission AP17/18.41 by Rangiora-Ashley Community Board  
AP17/18.82.1 in Submission AP17/18.82 by Mr Martin Pinkham

**THAT** the Council:

(a) **Acknowledges** the feedback on the proposed review of the 3 Waters rating.

(b) **Notes** that the 3 Waters rating will be consulted on in more detail as part of the Long Term Plan.

**LTP 2018 – 2028 – Draft District Development Strategy 2048**

AP17/18.40.8 in Submission AP17/18.40 by Mrs Kirstyn Barnett  
AP17/18.63.13 in Submission AP17/18.63 by Woodend-Sefton Community Board  
AP17/18.68.7 in Submission AP17/18.68 by Property Council New Zealand  
AP17/18.68.9 in Submission AP17/18.68 by Property Council New Zealand  
AP17/18.71.6 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board  
AP17/18.26.2 in Submission AP17/18.26 by Ms Valma Jean Soper

**THAT** the Council:

(a) **Receives** the submission.

(b) **Notes** that submissions have been referred for consideration as part of the Council's process of confirming a forward looking development strategy for the District in 2017/18.

**LTP 2018 – 2028 – Other Proposals: Use/Recycling of Grey Water**

AP17/18.41.9 in Submission AP17/18.41 by Rangiora-Ashley Community Board

**THAT** the Council:

(a) **Receives** the submission.
(b) **Advises** that Council staff will consider options for water sensitive design and conservation of water in engineering practices and subdivision development.

**LTP 2018 – 2028 – Other Proposals: Car Parking Building**

AP17/18.41.10 in Submission AP17/18.41 by Rangiora-Ashley Community Board

THAT the Council:

(a) **Receives** the submission.

(b) **Continues** to monitor car park utilisation to determine emerging capacity constraints while the carpark building proposal is progressed.

(c) **Notes** the 2010 Rangiora Town Centre is programmed to be reviewed

(d) **Notes** that the existing LTP provisions for Rangiora town centre parking will be considered in light of the progress that the joint venture partners make on the ‘North of High’ commercial development.

**LTP 2018 – 2028 – Other Proposals: Park and Ride**

AP17/18.41.11 in Submission AP17/18.41 by Rangiora-Ashley Community Board

THAT the Council:

(a) **Receives** the submission.

(b) **Notes** that the Council is currently working with Environment Canterbury and the other UDS Partners through the Greater Christchurch Public Transport Joint Committee on a Public Transport Business Case to determine future public transport options and this will include park and ride.

**LTP 2018 – 2028 – Other Proposals: Botanic Garden for North Canterbury**

AP17/18.27.1 in Submission AP17/18.27 by Mr Trevor Wright

THAT the Council:

(a) **Receives** the submission.

(b) **Notes** it is satisfied with its current levels of service for greenspace in the District and notes that the Scott Rose Garden at Trousselot Park and Victoria Park are maintained to a high level of amenity, as is Matawhai Park and the Kaiapoi Domain.

**LTP 2018 – 2028 – Other Proposals: Water Resources**

AP17/18.84.1 in Submission AP17/18.84 by Mr J M Murray

THAT the Council:

(a) **Receives** the submission.

(b) **Notes** the submitter's comments as raising national policy issues beyond the authority of the Waimakariri District Council.

**LTP 2018 – 2028 – Other Proposals: Youth Facilities**

AP17/18.63.15 in Submission AP17/18.63 by Woodend-Sefton Community Board AP17/18.85.1 in Submission AP17/18.85 by Kaiapoi High School

THAT the Council:

(a) **Receives** the submission.

(b) **Notes** that Woodend-Sefton Community Board will be involved in an assessment of all the greenspaces within its area and developing
recommendations for improvement as part of the preparation of the
Draft Long Term Plan.
(c) **Advises** Kaiapoi High School that wording to be developed once
Council decision made.

**LTP 2018 – 2028 – Other Proposals: Reserves and Recreation**

AP17/18.63.16 in Submission AP17/18.63 by Woodend-Sefton Community Board

THAT the Council:
(a) **Receives** the submission.

**LTP 2018 – 2028 – Other Proposals: Extension of the Cycleway/Pathway**

(Whites Road to Bradley Road)

AP17/18.75.5 in Submission AP17/18.75 by Ohoka Residents Association
AP17/18.56.28 in Submission AP17/18.56 by Oxford-Ohoka Community Board

THAT the Council:
(a) **Receives** the submission.
(b) **Recently** reviewed and updated the Walking and Cycling Strategy and
it agreed to develop and implementation plan for inclusion in the next
LTP.
(c) **Notes** that the Mill Road project will be included in the draft
implementation plan for Council consideration.

**LTP 2018 – 2028 – Draft Kaiapoi Town Centre Plan**

AP17/18.71.5 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

THAT the Council:
(a) **Receives** the submission.
(b) **Acknowledges** that the Board's support for development of the Plan
be noted.
(c) **Advises** the Board that significant involvement with and by the Board
during its preparation is anticipated.

Mayor Ayers commented on bringing different groups together for a discussion on the
matter. C Sargison commented on the current staff capacity issues and feasibility of
such a request not occurring in the short term.

**LTP 2018 – 2028 – Other Proposals: Historic Heritage**

AP17/18.71.12 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

THAT the Council:
(a) **Receives** the submission.
(b) **Supports** the concept of historic information boards and suggests that
the Board could incorporate such items in concept plans for appropriate
places in the regeneration areas or utilise their general landscaping
fund for other sites within the Board area.

**LTP 2018 – 2028 – Other Proposals: Public Toilet (Silverstream Subdivision Reserve)**

AP17/18.71.13 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

THAT the Council:
(a) **Receives** the submission.
(b) **Notes** that $73,000 funding is identified in the current 2016/17 financial year and that staff are requesting that this money be carried over to allow staff to work with the Silverstream Advisory Group to install a toilet in the 2017/18 financial year.

Mayor Ayers challenged the Kaiapoi-Tuahiwi Community Board to find another name for the reserve to differentiate it from the Silverstream Reserve on South Eyre Road. C Brown advised staff were working with the developer currently and any reserve naming would come before the Community Board for consideration.

**Major Capital Projects – Roading**

AP17/18.40.9 in Submission AP17/18.40 by Mrs Kirstyn Barnett  
AP17/18.41.2 in Submission AP17/18.41 by Rangiora-Ashley Community Board  
AP17/18.68.5 in Submission AP17/18.68 by Property Council New Zealand  
AP17/18.72.2 in Submission AP17/18.72 by Federated Farmers of NZ  
AP17/18.71.16 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

THAT the Council:

(a) **Receives** the submission.

(b) **Acknowledges** that a third south bound lane on the Waimakariri River Bridge has been approved by the UDS IC and is now awaiting formal NZTA Board approval.

(c) **Acknowledges** that a third south bound lane on the Waimakariri River Bridge has been approved by the UDS IC and is now awaiting formal NZTA Board approval.

(d) **Notes** that funding for roading projects that are required for growth have the growth component funded from Development Contributions and targeted rates are used where there are defined benefits to specific property owners.

J Palmer advised that the Regional Transport Committee had received advice on costings relating to the additional lane on the bridge and the matter will now be publicly consulted on in June/July and advised of the hearing panel. J Palmer spoke of the Community Boards and Council likelihood to submit on the issue.

Mayor Ayers provided an overview of the proposal.

**Major Capital Projects – Walking & Cycling**

AP17/18.41.3 in Submission AP17/18.41 by Rangiora-Ashley Community Board  
AP17/18.78.8 in Submission AP17/18.78 by Pegasus Residents' Group Inc.  
AP17/18.63.6 in Submission AP17/18.63 by Woodend-Sefton Community Board  
AP17/18.71.15 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

THAT the Council:

(a) **Receives** the submission.

**Major capital Projects – Kaiapoi Wharf Development**

AP17/18.63.7 in Submission AP17/18.63 by Woodend-Sefton Community Board  
AP17/18.82.2 in Submission AP17/18.82 by Mr Martin Pinkham  
AP17/18.71.9 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

THAT the Council:

(a) **Receives** the submission.

(b) **Notes** that the Riverbanks projects are now being overseen by the Regeneration Steering Group and completion of the Wharf area is a priority.
(c) **Notes** that the Riverbanks projects are now being overseen by the Regeneration Steering Group and completion of the Wharf area is a priority.

**Major Capitals project – Capital Expenditure**

AP17/18.68.4 in Submission AP17/18.68 by Property Council New Zealand

**THAT** the Council:

(a) **Receives** the submission.

**Major Capital Projects – Water Supply**

AP17/18.72.3 in Submission AP17/18.72 by Federated Farmers of NZ

**THAT** the Council:

(a) **Receives** the submission.

(b) **Acknowledges** the support for the proposed upgrades of water schemes.

**Major Capital Projects – Camp Ground Infrastructure**

AP17/18.71.20 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

**THAT** the Council:

(a) **Receives** the submission.

(b) **Acknowledges** the need to work with the various Camping Grounds to review commercial considerations and to develop project plans to address health and safety issues.

(c) **Notes** the need for various asset renewals and upgrades.

**Major Capital Projects – Solid Waste Infrastructure**

AP17/18.71.21 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

**THAT** the Council:

(a) **Receives** the submission.

**Major Capital Projects – Flood Mitigation**

AP17/18.71.18 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

AP17/18.83.3 in Submission AP17/18.83 by Mr James Ensor

**THAT** the Council:

(a) **Receives** the submission.

(b) **Acknowledges** the support for the flood mitigation projects.

(c) **Notes** that Mandeville Park Road Bridge issue will be addressed as part of the Braeburn Estates development.

(d) **Notes** that budget exists to for a permanent solution for the undercurrent channel crossing Tram Road and flowing through Millfield in 2025/26.

Councillor Gordon enquired if the Millfield flooding works could be brought forward. K Simpson explained funds were allocated in the 2018/19 year for maintenance and matters had been discussed with the submitter relating to an interim alternative diversion.
Major Capital Projects – Seismic Strengthening
AP17/18.71.19 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board
THAT the Council:
(a) Receives the submission.

Major Capital Projects – General Comments
AP17/18.31.3 in Submission AP17/18.31 by Mr TA and PS and Mrs Bedford
THAT the Council:
(a) Receives the submission.

Major Capital Projects – Oxford Jaycee Hall
AP17/18.56.23 in Submission AP17/18.56 by Oxford-Ohoka Community Board
THAT the Council:
(a) Receives the submission.
(b) Notes that discussions with the Museum on the entrance way have already occurred and a draft plan will be submitted to the Board for its consideration by early August.

Kaiapoi Service Centre
AP17/18.10.1 in Submission AP17/18.10 by Mr H J Harper
THAT the Council:
(a) Receives the submission.
(b) Notes that there is no extension contemplated within the next ten years for the Ruataniwha Centre.
(c) Acknowledges that the building was designed to have a minimum 50 year lifespan and there was provision to expand at some stage into the area that is currently a loading bay/rubbish bin storage area but it is not envisaged that this will be needed within the next 30 years.

Stormwater Drains
AP17/18.15.1 in Submission AP17/18.15 by The Rainbow Early Learning Centre
THAT the Council:
(a) Receives the submission.
(b) Declines the piping of Cosgrove Road drain.

The Pines Beach Surf Club Car Park Area
AP17/18.19.1 in Submission AP17/18.19 by The Pines and Kairaki Beaches Association
THAT the Council:
(a) Receives the submission.
(b) Notes that the suggested developments will be considered as part of the preparation of the 2018 LTP. As part of that process all reserves will be assessed against the Council approved Levels of Service. Staff will consult the Association as part of that process.
Kain Street/Dunns Avenue
AP17/18.19.2 in Submission AP17/18.19 by The Pines and Kairaki Beaches Association

THAT the Council:
(a) Receives the submission.
(b) Instructs staff to assess that drainage at the Dunns Avenue / Kain Street intersection and to implement remedial works.

Featherstone Reserve
AP17/18.19.3 in Submission AP17/18.19 by The Pines and Kairaki Beaches Association

THAT the Council:
(a) Receives the submission.
(b) Declines the request to construct a walkway cycleway beside Featherstone Avenue to the Kairaki carpark in the 2017/18 year but considers this project when considering the walking and cycling strategy implementation plan through the next LTP process.

Kairaki Beach Carpark
AP17/18.19.4 in Submission AP17/18.19 by The Pines and Kairaki Beaches Association

THAT the Council:
(a) Receives the submission.
(b) Defer making a decision regarding the sealing of the Kairaki Beach Car Park until the 2018-28 Long Term Plan deliberations.
(c) Notes that staff will increase the maintenance frequency to allow for one car park sweep per month for the 2017-18 financial year.

Rubbish Bins (Kairaki Beach Carpark)
AP17/18.19.5 in Submission AP17/18.19 by The Pines and Kairaki Beaches Association

THAT the Council:
(a) Receives the submission.
(b) Approves an additional $2,000 for the purchase and installation of two bins for the Kairaki Beach Car Park.

The Pines Beach
AP17/18.19.6 in Submission AP17/18.19 by The Pines and Kairaki Beaches Association

THAT the Council:
(a) Receives the submission.
(b) Notes that the assessment of all reserve against levels of service will be undertaken as part of the preparation of the Long Term Plan.
(c) Notes the support of the location and building of the new Pines Beach Hall on the Pines Oval on the basis that it would fulfil many of the functions of the previous pavilion.
(d) **Acknowledges** that because of the recently constructed toilet block at Pines Oval there are no plans to build a new pavilion. There are also no plans to build another swimming/paddling pool at Pines Oval.

Councillor Doody was in support of consideration being given to gas barbeques. C Sargison commented on the level of service and how changes could occur through the Long Term Plan process.

General discussion occurred in relation to barbeques in Council parks.

**Askeaton Boat Ramp**

AP17/18.19.7 in Submission AP17/18.19 by The Pines and Kairaki Beaches Association

**THAT** the Council:

1. **Receives** the submission.
2. **Notes** that it is intended to retain the Askeaton Boat Ramp for the immediate future and
3. **Intends** to monitor the use that is being made of the ramp now that the Coastguard has made their ramp available for community use.

**Ashley Gorge**

AP17/18.20.1 in Submission AP17/18.20 by Mr Robert Johnston

AP17/18.56.1 in Submission AP17/18.56 by Oxford-Ohoka Community Board

**THAT** the Council:

1. **Receives** the submission.
2. **Notes** a reply will be formulated once Council has considered staff submission in relation to additional funding for the Cabin.
3. **Referred** to item 6.14 of these minutes.

**Lees Valley Road – Cattle Stops**

AP17/18.20.2 in Submission AP17/18.20 by Mr Robert Johnston

**THAT** the Council:

1. **Receives** the submission.
2. **Notes** that there is sufficient funding available in the Roading budget for the maintenance of cattle stops on roads in the district and that the cattle stops are inspected regularly and maintained as required.
3. **Notes** that the cattle stops on Lees Valley Road will be inspected to determine any specific maintenance requirements.

**Ashley Gorge Road – Bridge**

AP16/17.45.1 in Submission AP16/17.45 by Oxford Community Trust

**THAT** the Council:

1. **Receives** the submission.
2. **Declines** the request to widen the bridge on Ashley Gorge Road at the start of Powells Road.
3. **Notes** that monitoring of this bridge will be ongoing and if necessary in the future work to improve the bridge will be investigated and programmed.
Ashley River
AP17/18.20.4 in Submission AP17/18.20 by Mr Robert Johnston

THAT the Council:
(a) Receives the submission.

Waimakariri District Council Gravel Pit (71 Lees Valley Road)
AP17/18.20.5 in Submission AP17/18.20 by Mr Robert Johnston

THAT the Council:
(a) Receives the submission.
(b) Notes that the old disused pit at 71 Lees valley Road will be sprayed to control gorse and thistles.

Rates – Ohoka
AP17/18.34.2 in Submission AP17/18.34 by Mr Gabe Rijpma AP17/18.62.2 in Submission AP17/18.62 by Mrs Justine Hamilton
AP17/18.75.1 in Submission AP17/18.75 by Ohoka Residents Association
AP17/18.68.2 in Submission AP17/18.68 by Property Council New Zealand

THAT the Council:
(a) Receives the submission.
(b) Recommends that submitters on the Ohoka water Scheme are written to in order to provide explanation for the increase in the Ohoka Water rate and inform them the results of 3 waters rating review when determined.
(c) Notes that the increases are due to quality water upgrades and lower growth than forecast on the scheme.

Rates - Affordability
AP17/18.40.7 in Submission AP17/18.40 by Mrs Kirstyn Barnett AP17/18.44.2 in Submission AP17/18.44 by Mr Richard Crawley
AP17/18.56.6 in Submission AP17/18.56 by Oxford-Ohoka Community Board
AP17/18.68.3 in Submission AP17/18.68 by Property Council New Zealand
AP17/18.72.1 in Submission AP17/18.72 by Federated Farmers of NZ

THAT the Council:
(a) Receives the submission.
(b) Acknowledges the submission points that have been made.

Rates – Uniform Annual General Rate
AP17/18.41.5 in Submission AP17/18.41 by Rangiora-Ashley Community Board

THAT the Council:
(a) Receives the submission.
(b) Acknowledges the points made in the submission.
(c) Advises that the Revenue and Financing Policy will be reviewed in 2017.

Councillor Gordon enquired on methods to achieve a balanced arrangement relating to uniform rates. J Millward reflected on the Revenue and Finance Policy which will be reviewed later this year. He explained the implications of changing the rate and spoke of fixed charge rates. J Palmer commented on Council discussions and decisions during the Draft Annual Plan and the need
for a structured and consistent way forward which would occur through the upcoming Policy review.

Following a supplementary question from Councillor Gordon, J Millward commented on CPI levels and impacts on urban rates. The importance of the Policy review, any changes which would undergo a consultation process and the ability to withstand a legal challenge was explained. Councillor Gordon accepted the thorough explanations provided and was satisfied with the current position.

Rates – Pegasus Lake Upkeep/Maintenance
AP17/18.52.1 in Submission AP17/18.52 by Mrs Penny Wright
AP17/18.78.4 in Submission AP17/18.78 by Pegasus Residents’ Group Inc.
AP17/18.63.11 in Submission AP17/18.63 by Woodend-Seton Community Board

THAT the Council:
(a) Receives the submission.
(b) Notes that further work on funding to maintain water quality within Pegasus Lake will be required once it is understood what future maintenance requirements will be.

Rates – Ohoka Drainage Rating Area
AP17/18.56.15 in Submission AP17/18.56 by Oxford-Ohoka Community Board
AP17/18.83.2 in Submission AP17/18.83 by Mr James Ensor

THAT the Council
(a) Receives the submission.
(b) Acknowledges the requests made in the submission.
(c) Advises they are currently undertaking a review of its 3waters rating and the request will be included as part of the review.

Rates – Water Supply
AP17/18.56.17 in Submission AP17/18.56 by Oxford-Ohoka Community Board

THAT the Council:
(a) Receives the submission.
(b) Acknowledges the support for upgrading the water supplies.
(c) Advises on the risk associated with drilling of wells.
(d) Notes that the impacts on rates is a consideration as part of the 3waters rating review.

Rates – Wastewater Connection Fees and Costs
AP17/18.75.2 in Submission AP17/18.75 by Ohoka Residents Association
AP17/18.56.19 in Submission AP17/18.56 by Oxford-Ohoka Community Board

THAT the Council:
(a) Receives the submission.
(b) Instructs staff to work with Environment Canterbury to ensure properties connect to the public sewer system as and when their existing septic tanks fail.
(c) Instructs staff to bring a report outlining options for providing incentives to residents to connect to Council reticulated services by necessity at some time after a scheme has been established.
Rates – Rangiora and Kaiapoi CBD
AP17/18.68.8 in Submission AP17/18.68 by Property Council New Zealand

THAT the Council:
(a) Receives the submission.
(b) Acknowledges the points made in the submission.
(c) Advises that the Council will be reviewing the Revenue and Financing Policy in 2017/2018.

Rates – Notices
AP17/18.23.3 in Submission AP17/18.23 by Mrs M J Stephens

THAT the Council:
(a) Receives the submission.
(b) Advises the submitter to please let Council staff know of any properties or areas that need attention. This can be done by telephone or online as a service request.

Rates – Rebates
AP17/18.23.4 in Submission AP17/18.23 by Mrs M J Stephens

THAT the Council:
(a) Receives the submission.
(b) Advises the submitter that the Government are currently considering providing Rebates to retirement/lifestyle village ratepayers.

Cust Community Centre Area – Outdoor BBQ
AP17/18.39.2 in Submission AP17/18.39 by Cust Community Network Incorporated

THAT the Council:
(a) Receives the submission.
(b) Supports staff investigating the costs involved in installing a BBQ at Jack Graham reserve in Cust for consideration as part of the Long Term Plan.

Cust Community Centre Area – Exercise Equipment/Circuit
AP17/18.39.3 in Submission AP17/18.39 by Cust Community Network Incorporated

THAT the Council:
(a) Receives the submission.
(b) Supports staff working with the Cust Vision Café Group to scope the provision of Fitness equipment for Cust Domain.

Cust River – Picnic Tables
AP17/18.39.1 in Submission AP17/18.39 by Cust Community Network Incorporated

THAT the Council:
(a) Receives the submission.
(b) Approves $3,000 for the installation of two picnic tables to be located near the river in Jack Graham Reserve.
Cust River – Cycle / Pathway
AP17/18.39.4 in Submission AP17/18.39 by Cust Community Network Incorporated

THAT the Council:
(a) Receives the submission.
(b) Notes that this potential waking and cycling project will be considered when the walking and cycling implementation plan is being drafted for the 2018-28 LTP.

Roading – Resealing and Reconditioning
AP17/18.40.10 in Submission AP17/18.40 by Mrs Kirstyn Barnett
AP17/18.5.3 in Submission AP17/18.5 by Mr Ross Williamson

THAT the Council:
(a) Receives the submission.
(b) Acknowledges Major roads are prioritised over minor roads for repairs and renewal however all roads need to be maintained to an acceptable standard.
(c) Advises work is underway to access the condition and strength of the roading network as part of the three yearly process to update the AMP to inform the next Long Term Plan.
(d) Notes trenching work is covered by a national Code of Practice and this provides for a two year warranty period but does not allow for a bond.
(e) Notes that River Road is currently being sealed.

Roading – Safety Improvements
AP17/18.41.15 in Submission AP17/18.41 by Rangiora-Ashley Community Board
AP17/18.56.18 in Submission AP17/18.56 by Oxford-Ohoka Community Board
AP17/18.81.1 in Submission AP17/18.81 by Oxford Area School
AP17/18.85.2 in Submission AP17/18.85 by Kaiapoi High School
AP17/18.5.4 in Submission AP17/18.5 by Mr Ross Williamson
AP17/18.71.17 in Submission AP17/18.71 by Kaipoi-Tuahiwi Community Board
AP17/18.19.8 in Submission AP17/18.19 by The Pines and Kairaki Beaches Association
AP17/18.56.27 in Submission AP17/18.56 by Oxford-Ohoka Community Board
AP17/18.83.4 in Submission AP17/18.83 by Mr James Ensor

THAT the Council:
(a) Receives the submission.
(b) Notes the Rangiora-Ashley Community Boards support of the proposed Cones Road/Carrs Road.
(c) Declines the Oxford-Ohoka Community Boards request to conduct a review/audit of traffic flows throughout the rural areas because there are existing inspection, audit and monitoring processes already undertaken as part of managing the roading network.
(d) Notes that the road markings on Cones Road at the approaches to the Ashley Bridge comply with national road making standards.
(e) Declines the request to purchase a minimum of two additional mobile speed indicator devices in 2017/18 but notes that staff will be consulting with the Boards over the location of the existing three sets of signs and if a good case for additional signs comes out of that process then that will be presented to Council through the next LTP discussions.
Notes that staff will meet with the Oxford Area School to discuss the issues raised in their submission and notes that some of these issues are currently being investigated.

Notes that staff will meet with the Kaiapoi High School to discuss the issues raised in their submission and notes that the variable speed signs and Ohoka Road cycleway markings are currently being progressed.

Notes that the construction of the new road to extend Townsend Road to West Belt will commence after the coming winter.

Notes that there is funding in the LTP for improvements to Lehmans Road in response to the growth and that the timing of the work has not been confirmed yet.

Notes that staff will meet with the Oxf ord Area School to discuss the issues raised in their submission and notes that some of these issues are currently being investigated.

Declines the suggestion to modify the footpath on Beach Road at Williams Street because a new roundabout will be constructed at this intersection in the 2017/18 year.

Declines to remove the pedestrian island on Beach Road at Beach Grove because this island provides a safe pedestrian crossing point and acts as a traffic calming measure to slow traffic on Beach Road.

Notes that staff will meet with both Ohoka School and Oxford Area School to understand the specific safety problems and to work with them to develop agreed safety actions.

Declines the request to seal Ashworths Road because it does not meet the requirements of the rural seal extension policy.

Notes that there is a management plan in place to manage the tree root issues on Browns Road and German Road and that plan involves dealing with hazards as they occur and in the longer term improving the road as part of the resal programme.

Notes that staff will meet with Mr Ensor and discuss his suggestion of slip lanes at the Jackson Road and Whites Road intersections to better understand the concerns.

Notes that staff will meet with both Ohoka School and Oxford Area School to understand the specific safety problems and to work with them to develop agreed safety actions.

Notes that the Swannanoa Road, Johns Road intersection will continue to be monitored and improvements programmed as required.

Councillor Felstead sought a timetable/roster of where the safety signs were placed around the District. Staff noted the request and advised a regular update would be supplied to the Utilities and Roading Committee.

**Roading - Upgrades**

AP17/18.30.1 in Submission AP17/18.30 by Mrs Frances L Ryman
AP17/18.44.3 in Submission AP17/18.44 by Mr Richard Crawley
AP17/18.56.29 in Submission AP17/18.56 by Oxford-Ohoka Community Board

**THAT** the Council:

(a) Receives the submission.

(b) Notes that both short and long term options for improving the Rangiora Woodend Road/Boys Road/Tuahiwi Road intersection have been reported to the Utilities and Roading Committee and they are currently being investigated.

(c) Notes that Bush Road is graded regularly and maintained to meet the unsealed road levels of service and that as it does not meet the requirements of the Councils rural seal extension policy then there are no plans or funding to seal it.

(d) Notes that any roading work required as part of the consent for the commercial development in Mandeville will be carried out as part of the development work.
(e) **Notes** that the Tram Road/Bradleys Road/McHughs Road intersection will be investigated for future improvements and included in the 2018-28 LTP.

**Rangiora Town Centre Development – Town Entrance**
AP17/18.41.12 in Submission AP17/18.41 by Rangiora-Ashley Community Board

**THAT** the Council:
(a) **Receives** the submission.
(b) **Supports** staff continuing to scope priorities for town entrance enhancement in order to allow Council to consider funding for additional projects as part of the Long Term plan.

**Rangiora Town centre Development – High Street Lighting Upgrade**
AP17/18.41.13 in Submission AP17/18.41 by Rangiora-Ashley Community Board

**THAT** the Council:
(a) **Receives** the submission.
(b) **Notes** that staff are working on a plan which will be brought back to the Board for comment.

**Rangiora Town centre Development – Victoria Park Toilets**
AP17/18.41.14 in Submission AP17/18.41 by Rangiora-Ashley Community Board

**THAT** the Council:
(a) **Receives** the submission.
(b) **Acknowledges** that staff are completing a District Toilet Strategy which will identify any areas of current toilet standard and provision deficiency and that the financial implications of this strategy will be considered by council as part of the Long Term plan.

**Speed Limits – State Highway 1 (SH1)**
AP17/18.13.1 in Submission AP17/18.13 by Woodend Community Association

**THAT** the Council:
(a) **Receives** the submission.
(b) **Notes** that NZTA is responsible for speed limits on State Highway 1 and that they have a current programme to carry out safety improvements along State Highway 1 from the Ashely River to Belfast and speed limits will be considered as part of that programme.

**Speed Limits – Woodend Beach Road**
AP17/18.68.8 in Submission AP17/18.68 by Property Council New Zealand

**THAT** the Council:
(a) **Receives** the submission.
(b) **Notes** that a review of the speed limit on Woodend Beach Road is currently underway and submissions are invited on the proposed changes. This submission will be considered as part of that speed limit review process.
Speed Limits – Sandhill Road and Fullers Road

AP17/18.13.3 in Submission AP17/18.13 by Woodend Community Association

THAT the Council:
(a) Receives the submission.
(b) Notes that a review of the speed limits on Sandhills Road and Fullers Road is currently underway and submissions are being sought on the proposal to change the speed limit to 60km/h. This submission will be included in the speed limit review process.

Speed Limit – Chinnerys Road

AP17/18.13.5 in Submission AP17/18.13 by Woodend Community Association

THAT the Council:
(a) Receives the submission.
(b) Acknowledges that the Chinnerys Road speed limit is currently 50km/h.

Speed Limit – Main Street, Oxford

AP17/18.47.1 in Submission AP17/18.47 by Mrs Katrina Bourgeois

THAT the Council:
(a) Receives the submission.
(b) Declines the request to reduce the speed limit in Main Street, Oxford to 40km/h.
(c) Notes that speed surveys are currently being carried out to determine the actual operating speed of traffic and if this shows higher than desirable speeds then traffic calming options will be considered.
(d) Notes that the visibility at the pedestrian crossings is being investigated.

Speed limits – Rangiora Wooden Road

AP17/18.13.4 in Submission AP17/18.13 by Woodend Community Association

THAT the Council:
(a) Receives the submission.
(b) Notes that the community including the Woodend Community Association will have the opportunity to submit on any proposal that is approved by the Community Board for consultation.
(c) Notes that the community including the Woodend Community Association will have the opportunity to submit on any proposal that is approved by the Community Board for consultation.

Millton Avenue Memorial Reserve Dog Park

AP17/18.48.1 in Submission AP17/18.48 by Friends of the Rangiora Dog Park

THAT the Council:
(a) Receives the submission.
(b) Notes that the provision of a shelter for the Rangiora Dog Park would be a good addition to the park however the Friends of the Rangiora Dog Park should look to raise money from external funding providers before Council will consider any funding assistance.
Kaiapoi Skate Park - General
AP17/18.50.1 in Submission AP17/18.50 by Mr Barrie Fowler

THAT the Council:
(a) Receives the submission.
(b) Notes that once the bark in the play area needs replacing staff will look at options for increasing the size which should stop some of the bark getting on to the skate park.

Kaiapoi Skate Park – The Bowl
AP17/18.50.2 in Submission AP17/18.50 by Mr Barrie Fowler

THAT the Council:
(a) Receives the submission.
(b) Notes that staff currently only remove graffiti from areas outside of the bowl and that painting of the bowl can make the surface more slippery for users.

Kaiapoi Skate Park – The Rails
AP17/18.50.3 in Submission AP17/18.50 by Mr Barrie Fowler

THAT the Council:
(a) Receives the submission.
(b) Acknowledges Notes that due to the below ground services and the proximity to the stop bank additional concrete to allow better use of the rail is not recommended.

Kaiapoi Skate Park – A Mini-Ramp
AP17/18.50.4 in Submission AP17/18.50 by Mr Barrie Fowler

THAT the Council:
(a) Receives the submission.
(b) Declines the request to build a new mini ramp at Trousselot Park.
(c) Notes that the current two level bowl provides the same function in the small end as a mini ramp.

Request for Funding – Mainpower Oval
AP17/18.18.1 in Submission AP17/18.18 by Canterbury Country Cricket Association Inc.

THAT the Council:
(a) Receives the submission.
(b) Congratulates Canterbury Country Cricket on the standard of games being hosted at Mainpower Oval and agrees to a one off grant of $12,500 to assist the Club to host further international matches in 2017/18

Request for Funding – The Reynolds Heritage Pavilion (The Old Log Cabin)
AP17/18.33.1 in Submission AP17/18.33 by Ashley Gorge Reserve Advisory Group

THAT the Council:
(a) Receives the submission.
(b) **Notes** recommendations to be completed once Council decision made on Staff Submission seeking further funds for this project.

It was noted the matter was discussed under item 6.14.

**Request for Funding – R13 Youth Development Trust**

AP17/18.51.1 in Submission AP17/18.51 by R13 Youth Development Trust

**THAT** the Council:

(a) **Receives** the submission.

(b) **Acknowledges** the work that the R13 Trust does in the community but is not in a position to fund the salary of a paid programme manager.

**Request for Funding – Tuahiwi School**

AP17/18.55.1 in Submission AP17/18.55 by Tuahiwi School

**THAT** the Council:

(a) **Receives** the submission.

(b) **Acknowledges** the importance of the Reserve Park to the community.

(c) **Notes** it is currently developing levels of service for playgrounds and skate parks which will be used to review the current provisions across the District as part of the preparation of the LTP in 2018.

**Request for Funding – Community Board Discretionary Grants**

AP17/18.56.16 in Submission AP17/18.56 by Oxford-Ohoka Community Board

**THAT** the Council:

(a) **Receives** the submission.

**Request for Funding - Rangiora Winter Festival**

AP17/18.69.1 in Submission AP17/18.69 by Rangiora Winter Festival

**THAT** the Council:

(a) **Receives** the submission.

(b) **Recommends** that the Audit and Risk Committee be asked to consider the criteria applied through the contestable events fund to events of this kind with a view to making recommendations about the scale and scope of funding assistance for consideration through the 2018-28 LTP.

Following a query from Councillor Allen, staff spoke of the challenges for funding such events.

**Request for Funding – Mandeville Sports Club**

AP17/18.77.1 in Submission AP17/18.77 by Mandeville Sports Club

**THAT** the Council:

(a) **Receives** the submission.

(b) **Thanks** the Club for the work that they do on maintaining Mandeville Sports Grounds.

(c) **Advises** that the grant for 2017/18 will be $128,780.
Request for Funding – Big Brothers Big Sisters

AP17/18.76.1 in Submission AP17/18.76 by Big Brothers Big Sisters North Canterbury

Moved: Councillor Gordon  Seconded: Councillor Felstead

THAT the Council:

(a) Receives the submission.
(b) Grants $5,000 to Big Brothers Big Sisters as a contribution for fixed costs.

5:5 Motion LOST

Councillor Gordon spoke of the work that Big Brothers Big Sisters (BBBS) undertake in the community and the fundraising efforts of the group. He proposed the $5,000 grant to assist with fixed costs such as insurance, power and phone, citing that the group was similar to other groups supported by the Council. Councillor Gordon’s proposal was a one-off grant with any other funding to be considered through the Long Term Plan process.

C Sargison advised the group are not charged rent in a council facility and the Council does pay the power cost.

Councillor Felstead stated he held mixed views and would listen to the debate before deciding on the merits of the motion.

Councillor Allen held sympathy for BBBS, commenting it could become an annual grant, noting fundamentally the biggest cost to the group was staffing. Councillor Allen suggested the group co-operation with other local organisations and share back-office services. Councillor Allen acknowledged the valued work BBBS undertake and they did not receive government funding, like some community organisations. Councillor Allen was an advocate for groups working together to better manage economies of scale.

Councillor Blackie opposed the motion, citing the R13 Trust which was declined Council funding, although he acknowledged the great work that both BBBS and R13 Trust undertake with youth in the community.

Councillor Doody was supportive of a grant this year however stated the group need to review how they operate as the salaries are substantial.

Mayor Ayers considered the debate, commented on the time spent with mentors and children verse the limited administration time of staff. The group were sharing facilities at the Rangiora War Memorial Hall, and thought a one-off grant would not greatly assist the long term situation. He commented on BBBS discontinuing in other cities and towns, and his general observations.

Councillor Brine commented on the dilemma of the decision, given the good work they, and other local organisations, do in the community.

In his right of reply, Councillor Gordon agreed with many sentiments shared. He commented on the efforts the group had taken with their submission, and acknowledged the high degree of salary overhead. The group provide a valued service in the community however he would respect his colleague’s opinions Councillor Gordon stated.

With the motion lost the substantive motion became the staff recommendation.

THAT the Council:

(a) Receives the submission.
(b) Acknowledges the work that the Trust does in the community but considers that the Council contribution to the work of the Trust will be
by the provision of free dedicated office space in Rangiora and no annual cash grant.

CARRIED

Request for Funding – Rangiora Museum
AP17/18.79.2 in Submission AP17/18.79 by Rangiora Museum

THAT the Council:
(a) Receives the submission.
(b) Acknowledges the work that the Rangiora and Early Records Society is doing to protect and preserve the history of Rangiora and its environs and confirms that the grant for 2017/18 will be $5,000.

Request for Funding – Pegasus Beach Lifeguards
AP17/18.63.9 in Submission AP17/18.63 by Woodend-Sefton Community Board

THAT the Council:
(a) Receives the submission.
(b) Acknowledges that the beaches are a significant recreational resource.
(c) Notes that they will review the provision of paid lifeguards at our beaches for the LTP but will not seek to make any changes for the forthcoming summer period as Surf Lifesaving NZ does have concerns about the low number of swimmers it would be patrolling at Woodend Beach.
(d) Acknowledges that Waikuku Beach currently has a regional patrol until the end of the school holidays and this is supplemented by the patrols from the Waikuku Surf Club.

Request for Funding – Sefton Community Facilities
AP17/18.63.14 in Submission AP17/18.63 by Woodend-Sefton Community Board

THAT the Council:
(a) Receives the submission.
(b) Advises that staff will work with the Sefton Hall Committee to find out the scope of work and report to Council on funding options and potential Council contribution.

Request for Funding – Pearson Park Architectural Plan
AP17/18.86.1 in Submission AP17/18.86 by Pearson Park Advisory Group – Oxford

THAT the Council:
(a) Receives the submission.
(b) Suggests that if the Pearson Park Advisory Group considers that the provision of a roof over the stage is a priority for the development of Pearson Park that the Group utilises the Council annual grant for that work.

Request for Funding – Te Kohaka o Tuhaitara Trust
AP17/18.87.1 in Submission AP17/18.87 by Te Kohaka o Tuhaitara Trust

THAT the Council:
(a) Receives the submission.
(b) **Recommends** that this funding request is favourably considered alongside the other funding requests it has received as part of the 2017/18 Annual Plan process.

**Request for Funding – Historic Ohoka Homestead Gatehouse**

AP17/18.56.21 in Submission AP17/18.56 by Oxford-Ohoka Community Board

**THAT** the Council:

(a) **Receives** the submission.

(b) **Thanks** the Board for supporting the concept of moving the lodge to Ohoka Domain.

(c) **Notes** that Staff will be preparing a report for the Board's consideration which will provide a way forward to further explore the potential for the building to be relocated.

**Rangiora Cricket Club**

AP17/18.53.1 in Submission AP17/18.53 by Rangiora Cricket Club

**THAT** the Council:

(a) **Receives** the submission.

(b) **Approves** the installation of Cricket Nets in Dudley Park by the Rangiora Cricket Club.

(c) **Notes** that the cost of the Cricket Nets will be the responsibility of the Rangiora Cricket Club.

**Property Management – 37 Main Street, Oxford**

AP17/18.54.2 in Submission AP17/18.54 by Oxford Cottage Crafts Co-op

**THAT** the Council:

(a) **Receives** the submission.

(b) **Supports** staff utilising the 2017/18 hall improvements to install roof insulation and a heat pump to provide better quality and safe heating for the Oxford Cottage Crafts Co-op.

**Property Management – Council Portacom**

AP17/18.67.1 in Submission AP17/18.67 by Oxford Football Club

AP17/18.56.24 in Submission AP17/18.56 by Oxford-Ohoka Community Board

AP17/18.83.1 in Submission AP17/18.83 by Mr James Ensor

**THAT** the Council:

(a) **Receives** the submission.

(b) **Thanks** the submitter for the interest shown in the Council owned Portacom.

(c) **Advises** that building is currently fully cabled and connected to the Council's IT network and as such is suited for accommodating Council Staff. Over the next 12-18 months it is likely that the building will be again needed for staff accommodation as repairs and alterations are undertaken in the Rangiora Service Centre.

(d) **Recommends** that when a decision is made to dispose of the building the submitter will be notified.
Emergency Management
AP17/18.70.1 in Submission AP17/18.70 by North Canterbury Neighbourhood Support
AP17/18.60.2 in Submission AP17/18.60 by Mrs Sara Wells
AP17/18.82.4 in Submission AP17/18.82 by Mr Martin Pinkham
AP17/18.71.11 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

THAT the Council:
(a) **Receives** the submission.
(b) **Notes** The painted ‘road marking’ signs are a useful complement to our existing signage. Certainly they are a good, clearly visible indicator. The negative side is that where we would likely paint these, is precisely where we plan to have our roadblocks and cordon when we do order tsunami evacuations. These teams are highly visible emergency response officials with flashing lights and uniforms that can also answer questions that evacuees might have on their way out or when returning home. The road markings may also serve as a focal point for evacuees to congregate and we would not want them congregating in these areas. Rather, we would want them to go to the designated evacuation centres so we can account for them and provide welfare services for those that might need it. However if council considered it necessary, painted ‘road markings’ is a useful indicator for the public.

N Harrison commented on staff discussions relating to North Canterbury Neighbourhood Support potential of being absorbed under the umbrella of Civil Defence, however there were financial implications that could be worked through for the Long Term Plan as the Council would require further advice before considering such a change.

Councillor Allen queried the recommendations relating to international signage being partially accepted. Staff explained sign consistency and not being aware of any international signage plan as requested by Mr Pinkham, however further investigation would occur.

Rangiora Museum – Cob Cottage
AP17/18.79.1 in Submission AP17/18.79 by Rangiora Museum

THAT the Council:
(a) **Receives** the submission.
(b) **Notes** that the work is scheduled to be completed by the end of 2017 calendar year.

Ohoka Domain
AP17/18.64.2 in Submission AP17/18.64 by Ohoka Farmers Market
AP17/18.75.3 in Submission AP17/18.75 by Ohoka Residents Association
AP17/18.56.25 in Submission AP17/18.56 by Oxford-Ohoka Community Board

THAT the Council:
(a) **Receives** the submission.
(b) **Advises** that the Greenspace Unit will commence the development of the concept plan for Ohoka Domain in August 2017 and the Greenspace team will work with the Roading Team on the entranceway and parking issues.
(c) **Notes** that the strengthening repair work on the Domain building is scheduled for late July/early August depending on the weather and the contractor’s availability.
Ohoka Pavilion Upgrade
AP17/18.75.4 in Submission AP17/18.75 by Ohoka Residents Association
AP17/18.56.22 in Submission AP17/18.56 by Oxford-Ohoka Community Board
THAT the Council:
(a) Receives the submission.
(b) Confirms that the work is budgeted for and staff are currently sourcing contractors to undertake the work and it is planned for completion by August weather permitting.

Waikuku Beach Hall
AP17/18.63.17 in Submission AP17/18.63 by Woodend-Sefton Community Board
THAT the Council:
(a) Receives the submission.
(b) Notes that Staff will investigate options for improving the acoustics at Waikuku Hall and report to Council.

Millstream Walkway
AP17/18.75.6 in Submission AP17/18.75 by Ohoka Residents Association
THAT the Council:
(a) Receives the submission.
(b) Advises that the cleaning and maintenance of the stream is undertaken under the existing Drainage Maintenance Contract.
(c) Recommends that residents should contact the Council’s Drainage department if they have any concerns regarding the condition of the stream.

Pearson Park/Oxford – Skate Park
AP17/18.86.2 in Submission AP17/18.86 by Pearson Park Advisory Group - Oxford
AP17/18.56.20 in Submission AP17/18.56 by Oxford-Ohoka Community Board
THAT the Council:
(a) Receives the submission.
(b) Notes that an extension to the Oxford Skate Park would benefit the local community and provide additional recreation opportunities.
(c) Notes that the Pearson Park currently receives $10,000 per year capital funding and that staff recommend that this funding be utilised towards any upgrade to the skate park.
(d) Advises that lighting of the skate park is not supported by the Pearson Park Advisory Group.

Pearson Park – Car Park
AP17/18.86.3 in Submission AP17/18.86 by Pearson Park Advisory Group – Oxford
THAT the Council:
(a) Receives the submission.
(b) Declines the request from the Pearson Park Advisory Group to seal the car park next to the large tree on the basis that the increase in car park numbers and need for car parking in Oxford does not justify the $60,000 cost involved.
Town Entrances
AP17/18.71.22 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

THAT the Council:
(a) Receives the submission.
(b) Advises that staff report to Council during 2017/18 in the lead up to the 2018/28 LTP regarding confirming the potential scale and scope of town entrance upgrades.

Rates – Rangiora and Kaiapoi CBD
AP17/18.68.8 in Submission AP17/18.68 by Property Council New Zealand

THAT the Council:
(a) Receives the submission.
(b) Acknowledges the points made in the submission.
(c) Advises that the Council will be reviewing the Revenue and Financing Policy in 2017/2018.

Community Identity
AP17/18.71.23 in Submission AP17/18.71 by Kaiapoi-Tuahiwi Community Board

THAT the Council:
(a) Receives the submission.
(b) Acknowledges that an “All Boards” Forum on naming of suburbs within the District’s main towns be held early in the 2017/18 year to consider a way forward on this issue.

Mayoral Forum
AP17/18.89.3 in Submission AP17/18.89 by Environment Canterbury

THAT the Council:
(a) Receives the submission.
(b) Notes Environment Canterbury’s supportive comments.
(c) Advises that the Council will be reviewing the Revenue and Financing Policy in 2017/2018.

Northern Pegasus Bay Bylaw
AP17/18.89.4 in Submission AP17/18.89 by Environment Canterbury

THAT the Council:
(a) Receives the submission.
(b) Notes and thanks Environment Canterbury for its continued support for implementation of the NPB Bylaw.

Asbestos Register
AP17/18.89.5 in Submission AP17/18.89 by Environment Canterbury

THAT the Council:
(a) Receives the submission.
(b) Thanks Environment Canterbury for its advice and notes that the register is primarily for contractors undertaking any work on Council owned buildings.
Maori Capacity
AP17/18.89.6 in Submission AP17/18.89 by Environment Canterbury

THAT the Council:
(a) Receives the submission.
(b) Recommends that the Annual Plan contain relevant sections as indicated by Environment Canterbury.

Moved: Mayor Ayers Seconded: Councillor Doody

THAT the Council
(a) Confirm the public submissions and recommendations formally that were taken as proforma at the beginning of the meeting.

CARRIED

J Palmer summarised the day, acknowledging the Council had indicated a desire of no more than 3.95% rates rise. Staff will advise the Council at the next meeting on how that could be achieved.

Councillor Meyer inquired what the longer term implications were, if a low rate increase was achieved this year. J Palmer responded, acknowledging the Council will have challenges on the Long Term Plan budgets and the timing of work such as regeneration projects, flood projects, and enhancement which brings capital spend forward and impacts on loans. Staff will be advising the Council over the next six months on financial matters in relation to the Long Term Plan budget meetings.

10. QUESTIONS UNDER STANDING ORDERS
Nil.

11. URGENT GENERAL BUSINESS
Nil.

The public excluded portion of the meeting occurred from 4.25pm to 4.37pm.

NEXT MEETING
The next scheduled meeting of the Council commences at 1.00pm on Tuesday 6 June 2017 in the Council Chambers.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4.57pm.

CONFIRMED

________________________
Chairperson

________________________
Date