MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH
STREET, RANGIORA ON WEDNESDAY 12 APRIL AT 7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), P Allen, M Clarke (arrived 7.11pm, during
item 7.1), K Galloway, D Gordon, J Hoult, S Lewis, G Miller, C Prickett, and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), K Stevenson (Roading Manager),
C Brown (Community Green Space Manager), E Cordwell (Governance Advisor) and
L Courtney (Governance Secretary).

1 APOLOGIES
Moved J Gerard seconded D Lundy
Apologies were received from R Brine for absence and M Clarke for lateness.
CARRIED

2 CONFLICTS OF INTEREST
D Lundy – item 7.2(c) Chair of Loburn Domain Advisory Group.
C Prickett – item 7.2(c) Member of Loburn Domain Advisory Group.
D Gordon – item 7.5(d) Chair of the Waimakariri Arts Trust.
P Allen, D Gordon, P Williams – item 7.6 Councillors of the Waimakariri District
Council.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Rangiora-Ashley Community Board – 8 March 2017
Moved K Galloway seconded P Williams
THAT the Rangiora-Ashley Community Board:
(a) Confirms the circulated minutes of the Rangiora-Ashley Community
Board meeting, held 8 March 2017, as a true and accurate record.
CARRIED

3.2 Minutes of the Rangiora-Ashley Road and Reserve Naming Committee –
21 March 2017
Moved J Hoult seconded K Galloway
THAT the Rangiora-Ashley Community Board:
(a) Receives, for information, the confirmed minutes of the
Rangiora-Ashley Road and Reserve Naming Committee meeting,
held 21 March 2017.
CARRIED
4 MATTERS ARISING
Nil.

5 DEPUTATIONS AND PRESENTATIONS
Nil.

6 ADJOURNED BUSINESS
Nil.

7 REPORTS
7.1 Proposed Street Tree Removal Janelle Place, Rangiora – G Barnard
(Parks Community Assets Officer)

C Brown spoke to the report, stating that the She-oak tree was healthy, however, it did, and would continue to cause damage to the nearby berm. The She-oak provided amenity value, however it was not a species that would be planted under the Council’s current Street and Reserve Tree Policy.

J Gerard queried the nearby tree. C Brown replied it was a different species and would probably thrive if the She-oak was removed.

K Galloway asked if soil could be used to mitigate the bare tree roots. C Brown replied it would be a temporary solution, but would require ongoing maintenance. It could be undertaken in conjunction with root pruning, emphasising it would require on-going maintenance.

K Galloway queried whether the roots could be considered a hazard, especially if children were playing nearby. C Brown acknowledged the roots could be considered a trip hazard.

Moved D Gordon seconded P Williams

THAT the Rangiora-Ashley Community Board:
(a) Receives report No. 170330031263.
(b) Approves the removal of the River She-oak tree situated in the berm adjacent to 3 Janelle Place.

CARRIED

D Gordon commented on his preference for street and reserve trees to be retained. However, having spoken with the affected residents and a few nearby residents, who were against its removal, he could understand the concerns raised. He believed the She-oak looked out of place, noting it was not a native species and not an appropriate species for the neighbourhood. A more appropriate species, or at least an opportunity for the nearby tree to grow, may be a better outcome. He also acknowledged the damage being caused to the berm by the tree roots.

P Williams reiterated D Gordon’s comments, adding that root damage would cause issues in the future.

C Prickett commented that few native trees were suitable as street trees, and raised whether a review of the Street and Reserve Tree Policy was required, as it did not take into account issues in relation to shading etc.
G Miller spoke in support of the motion, stating that in his view, the Board would not be setting a precedent to remove trees that were not suitable streetscape trees.

7.2 Rangiora-Ashley General Landscaping Budget – C Brown (Community Green Space Manager)

C Brown spoke to the report. He advised that roading and other work taking place at, or near the town entrances would be co-ordinated with any plans to improve the landscaping. With regard to the Loburn Domain War Memorial, he advised that the design had been approved by the previous Rangiora Community Board and that some funding was in place. Staff were recommending that the Board make a further contribution to this initiative.

C Brown advised that a project team had been established to progress the Good Street project, noting that the Board was to receive a workshop on this at the end of the meeting.

C Brown advised that he had contacted KiwiRail regarding the Council assisting with the maintenance of the area near the train tracks between Laffeyys and Noel Leemings on High Street, Rangiora. He was awaiting a reply from KiwiRail to this enquiry, however he did not believe it would be a lot of work once permission had been granted to undertake the proposed work on KiwiRail land. C Brown also advised that the Art in Public Places Trust had not yet been established, the Conway Lane art piece would fall under the Trust's remit.

D Gordon queried whether the Milton Memorial Reserve had been identified for maintenance. C Brown advised there was a concept plan for the reserve, with areas identified for native planting. He added that funding had been allocated for development of the reserve and more would be sought by staff from the Council’s Long Term Plan (LTP).

D Gordon asked whether immediate work could be carried out at the corner of Cones Road and Millton Avenue. C Brown replied staff would investigate the area and circulate a memo to the Board with recommendations.

D Gordon queried how Keep Rangiora Beautiful (KRB) carried out maintenance on KiwiRail land. G Miller responded that KRB have permission to carry out plantings and maintenance along the track. He added that the KRB had recent issues due to plantings being removed or damaged, as well as graffiti on the nearby buildings.

J Hoult asked whether extra exercise equipment in Dudley Park was still being considered for future use of the General Landscaping Budget. C Brown replied that he was aware of the matter and it was an error that it had been missed from report to the Board. It was recorded on the list of potential projects.

J Hoult queried whether the Cust community had been considered as an area for allocation of the General Landscaping Budget. C Brown advised that staff do not have a targeted consultation process with local communities for use of the General Landscaping Budget, however staff were currently visiting and formally assessing all parks and reserves in the District in preparation for a submission to the Council’s LTP. The results of these investigations will be presented to the respective Boards for consideration and discussion.
Moved J Gerard    seconded D Gordon

**THAT** the Rangiora-Ashley Community Board:

(a)  **Receives** report No. 170330031101.

(b)  **Allocates** $30,000 as a contribution towards landscape enhancement of the Rangiora Town entrances to be carried over into the 2017/18 financial year, which is when the physical works is likely to commence.

**CARRIED**

*Having declared an interest D Lundy and C Prickett sat back from the table and took no part in discussions*

Moved J Gerard    seconded D Gordon

**THAT** the Rangiora-Ashley Community Board:

(c)  **Allocates** $5,619 as a contribution towards the development of a War Memorial monument at Loburn Domain.

**CARRIED**

Moved J Gerard    seconded D Gordon

**THAT** the Rangiora-Ashley Community Board:

(d)  **Notes** that the development of Good Street is not likely to progress until the new financial year. The Board will receive additional general landscape funding in the 2017/18 financial year and could choose to allocate funding towards the Good Street project at this time.

(e)  **Notes** that staff have approached Kiwi Rail regarding maintenance of rail land in the town centre of Rangiora and a further report will be prepared for the board regarding this matter.

**CARRIED**

J Gerard commended staff on the report, adding that the projects raised had been discussed and priorities agreed to. He believed the Loburn Domain War Memorial was important and looked forward to receiving updates on its progress.

D Gordon supported the motion, and also commended staff for taking into account Board members’ comments and ideas. He acknowledged the new community areas and looked forward to reports on what was required by these communities.

**7.3 Appointment to Advisory Groups and Outside Organisations – Rangiora Croquet and Table Bowls Centre – E Cordwell (Governance Advisor)**

E Cordwell took the report as read.

Moved K Galloway    seconded J Hoult

**THAT** the Rangiora-Ashley Community Board:

(a)  **Receives** report No. 170323028715.

(b)  **Approves** the appointment of Board Member M Clarke as the Board’s representative and liaison person to the Management Committee of the Rangiora Croquet and Table Bowls Centre.

**CARRIED**
K Galloway understood M Clarke had a good relationship with club members and has a background in the management of parks and reserves. He believed he would be a good representative.

7.4 **ANZAC Day Services 2017 – E Cordwell (Governance Advisor)**

E Cordwell took the report as read.

Moved G Miller seconded M Clarke

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 170329030789.

(b) **Appoints** Board Member K Galloway to lay a wreath on behalf of the Board at the service at Rangiora High School at 9.30am (assemble 9.20am) Tuesday 25 April 2017.

(c) **Appoints** Board Member J Gerard to lay a wreath on behalf of the Board at the Rangiora Cenotaph Service at 11.30am (assemble at RSA 11.15am) Tuesday 25 April 2017.

(d) **Appoints** Board Members J Hoult and D Lundy to lay a wreath at the Cust ANZAC Day Parade at 10.00am on Tuesday 25 April 2017.

(e) **Appoints** Board Member G Miller to lay a wreath at the Fernside ANZAC Day Parade at 10.00 am on Tuesday 25 April 2017.

CARRIED

7.5 **Applications for Rangiora-Ashley Community Board Discretionary Grant 2016-2017 – E Cordwell (Governance Advisor)**

*Having declared an interest, D Gordon left the table.*

E Cordwell took the report as read.

Moved P Allen seconded C Prickett

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 170329030599.

(b) **Approves** a grant of $295 to the HomeShare Lunch Group towards the costs of a visit for 10 older adults to Orana Park as part of the Lunch Group programme

CARRIED

Moved P Allen seconded C Prickett

**THAT** the Rangiora-Ashley Community Board:

(c) **Approves** a grant of $389 to the North Canterbury Riding for the Disabled towards the costs of equipment including a mounting block for less able riders

CARRIED

Moved P Allen seconded J Gerard

**THAT** the Rangiora-Ashley Community Board:

(d) **Approves** a grant of $500 to the Waimakariri Arts Trust - Kaiapoi Art Expo Network towards the running costs of the Kaiapoi Art Expo and
Schools’ Art Expo, particularly promotional advertising in the Northern Outlook.

CARRIED

K Galloway against

P Allen emphasised the Kaiapoi Art Expo (Expo) was a district wide event and was well supported by residents from across the Waimakariri District.

J Gerard stated it was an important district wide art event that should be supported. He was not convinced that funding should be sought from all the Community Boards and would encourage that in future funding be sought through the Council’s Annual Plan.

J Hoult concurred with previous comments and agreed it was a worthwhile district event. She believed that the Trust had the capacity to seek funding from other avenues and that the Board’s discretionary grant would be of greater benefit to smaller groups and organisations who could not access larger funding avenues. She did acknowledge that the Trust do great work.

K Galloway accepted that the Expo was a district wide event, noting in the staff report 41% participation from residents in Rangiora-Ashley ward. However, if it was truly a district event, then it should be funded by the Council, so that the Board’s Discretionary Grant could be allocated to local groups.

C Prickett noted that the same discussions were held in the previous Woodend-Ashley Community Board meetings.

P Allen, as right of reply, commented that the Expo was a significant operation, costing approximately $52,000 to run. He appreciated the views of the Board members, and supported Waimakariri Arts Trust (Trust) putting in a submission to the Council’s Annual Plan. However, P Allen believed in doing so, the Trust could set a precedent for other events of similar size and nature. He added that it was a community event and that Board members represented their whole community which included the artists who exhibit at the Expo. He could see no reason why the Board should not support the event in this way.

With the business concluded D Gordon returned to the table.

7.6 Retrospective Ratification of the Rangiora-Ashley Community Board’s Submission to the Draft Waimakariri District Plan 2017/2018 – E Cordwell

(Governance Advisor)

Having declared an interest P Allen, D Gordon and P Williams sat back from the table and took no part in discussion.

E Cordwell took the report as read.

Moved G Miller  seconded K Galloway

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170330031016.

(b) Retrospectively Ratifies the Board’s Submission to the Waimakariri District Council regarding the Waimakariri District Council Draft Annual Plan 2017/2018 (Trim 170323028644).

CARRIED
7.7 Approval of the Rangiora-Ashley Community Board Plan 2016-2019 – E Cordwell (Governance Advisor)

E Cordwell took the report as read.

Moved K Galloway seconded C Prickett

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170330031175.

(b) Approves the final draft of the Rangiora-Ashley Community Board Plan 2016-2019 (Trim 170110001414) subject to any minor edits discussed and approved by the Board Chairperson.

CARRIED

K Galloway commended staff on the plan which he was pleased to support.

8 CORRESPONDENCE

8.1 Letter from the Facebook Group – Friends of the Millton Memorial Dog Park (Trim No. 170316025873)

8.2 Letter to the Facebook Group – Friends of the Millton Memorial Dog Park (Trim No. 170316025844)

8.3 Letter tabled from Ian Thompson regarding the Millton Memorial Dog Park.

The Board received the correspondence.

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for March – April 2017

Moved J Gerard seconded P Allen

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170404032703.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 9 March 2017 (Trim No.170303020494)

10.2 Woodend-Sefton Community Board meeting minutes – 13 March 2017 (Trim No. 170329030579)

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 20 March 2017 (Trim No. 170321027649)

10.4 Review of the Commercial Charity Bylaw 2010 - L Hurley (Planning Technician) and R McClung (Senior Policy Analyst) – Report to Council – 7 Marc 2017 (Trim No. 170217015278)

10.5 Rangiora to Kaiapoi and Rangiora to Woodend Cycleways - B Rice (Senior Transport Engineer) – Report to Council – 7 March 2017 (Trim No. 170223017400)
10.6 Walking and Cycling Strategy and Implementation Plan - (K Stevenson, Roading Manager), G Reburn (Parks and Recreation), and L Beckingsale (Policy Analyst) – Report to Council – 7 March 2017 (Trim No. 170109000823)

10.7 Delivery Vehicles in Rangiora and Kaiapoi – K Stevenson (Roading Manager) – Report to Council – 7 March 2017 (Trim No. 170207010670)


10.9 Canterbury Water Management Strategy Waimakariri Zone Committee Annual Report for the 2016 Calendar Year – G Meadows (Policy Manager) – Report to Council – 4 April 2017 (Trim No. 170315025251)

10.10 Earthquake Infrastructure Recovery Programme – April 2017 Update – G Boot (Project Delivery Consultant) – Report to Council – 4 April 2017 (Trim No. 170228019100)


10.13 Governance Statement Adoption – S Nichols (Governance Manager) – Report to Council – 4 April 2017 (Trim No. 170110001424)


10.15 ANZAC Day Services 2017 – S Nichols (Governance Manager) – Report to Council – 4 April 2017 (Trim No. 170327029704)


10.17 Loburn Lea Wastewater Treatment Plant Urgent Work – Report to Council – 4 April 2017 (Trim No. 170322028154)

Moved P Allen seconded J Hoult

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.17.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 G Miller

- Keep Rangiora Beautiful. A project is planned to undertake planting outside the North Canterbury Riding for the Disabled’s new venue.
- Attended Enterprise North Canterbury briefing.

11.2 C Prickett

- Reported from the Matawai Park Reserve Advisory Group, that they require more volunteers.
- Participated in a tour of the new building at Rangiora High School.
11.3 **D Lundy**
- Attended Civil Defence Training. The topic was “Dealing with the media”.
- Elaborated on the Loburn Domain War Memorial.

11.4 **D Gordon**
- Attended Rangiora Promotions Association’s inaugural ‘Eats and Beats’ event.
- Participated in meeting with staff regarding landscaping at Ward Park.
- Attended meeting with staff and local residents regarding removal of a footbridge. Could involve future discussion with the Board regarding a replacement bridge.
- Held meeting with residents of Easterbrook Road.
- Attended funeral of former Waimakariri District Councillor Alan McRobie.

11.5 **K Galloway**
- Raised safety issue of commercial signs on the footpath in Rangiora. Council policy on the matter requires review.
- Participated in Rangiora-Ashley Road and Reserve Naming Committee meeting.
- Welcomed Mobile Surgical Unit.

11.6 **J Gerard**
- Advised of Cust Hotel liquor licence lapse.

11.7 **M Clarke**
- Attended Waimakariri Health Advisory Group meeting.
- Attended Central Rural Advisory Group meeting.

11.8 **P Allen**
- Attended meeting with Matawai Close residents.
- Council meeting of 4 April 2017:
  - Drone Policy has been extended.
  - Approved submission to Clean Water Discussion Document.
  - Fernside Mandeville Water scheme combination.
  - Customer Satisfaction Survey results.
  - District Development Strategy.
  - Briefing from Environment Canterbury (ECan) regarding the Winter Air Plan for Kaiapoi and Rangiora.

  J Gerard queried non-compliant burners. P Allen advised that ECan have sent correspondence to affected residents, advising them of the process to replace their soon to be non-compliant burners.

  M Clarke asked if there was a subsidy available to affected residents. ECan offer a subsidy which has to be applied for.
11.9 **J Hoult**
- Attended a Zone Committee meeting in Rossburn.
- Attended Annual Hui between Council and Rūnanga.
- Participated in, and Chaired, the Rangiora-Ashley Road and Reserve Naming Committee meeting.
- Attended Enterprise North Canterbury briefing.
- Advised the Board’s application to the Community Boards Executive Committee awards had been submitted.
- Attended Timebank meeting.
- Advised the 7400 Upgrade ANZAC Day photos were once again on display in retail stores in Rangiora.

11.10 **S Lewis**
- Worked with Council staff to upgrade a local basketball court.
- Attended Southbrook Rugby Club meeting. Had worked with the Governance Advisor to resolve matters raised satisfactorily.
- Participated in the Rakahuri Rage with Board members G Miller and P Allen.
- Attended the USA and NZ hockey game at district’s new hockey turf.

11.11 **P Williams**
- Commented that a large retailer may be seeking a site in Rangiora.

12 **CONSULTATION PROJECTS**
Nil.

13 **REGENERATION PROJECTS**
Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:


The Board noted the regeneration project.

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**
Balance as at 5 April 2017: $5,238.04

14.2 **General Landscaping Budget**
Balance as at 5 April 2017: $35,619

The Board noted the balances.
15 MEDIA ITEMS
There were no media items.

16 QUESTIONS UNDER STANDING ORDERS
There were no questions under Standing Orders.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
There was no urgent general business under Standing Orders.

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 10 May 2017 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.22pm.

CONFIRMED

__________________________
Chairperson

__________________________
Date
Workshop

1. **Members’ Forum.**

2. **Hegan Reserve Best Practice Award video.** E Cordwell (Governance Advisor) 8.25pm – 8.35pm.

3. **Good Street laneway improvements.** J McBride (Civil Projects Team Leader) and K Stevenson (Roading Manager) 8.35pm – 8.50pm.

   Staff provided an outline of possible options for beautifying the laneway and offering seating areas. Board members offered many ideas but recognised that not all units/premises had been built. The Board asked for staff to return with further information/plans in due course.

4. **Ashley Rural Water Scheme.** S Collin (Infrastructure Strategy Manager) 8.50pm – 9.05pm.

   S Collins provided an overview (also recently presented to the Council) on the evaluation of the scheme in partnership with the Hurunui District Council.

5. **Rangiora Speed Limit Reviews.** K Stevenson (Roading Manager) 9.05pm – 9.20pm.

   K Stevenson spoke to the memo which had been circulated to members previously and responded to questions from members.