

Agenda

Oxford-Ohoka Community Board

Wednesday 2 September 2026

6.30pm

Ohoka Hall
Mill Road
Ohoka

Members:

Sarah Barkle (Chairperson)
Thomas Robson (Deputy Chairperson)
Mark Brown
Tim Fulton
Wayne Godfrey
Ray Harpur
Niki Mealings
Pete Merrifield

AGENDA CONTENTS – OXFORD-OHOKA COMMUNITY BOARD MEETING

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**AGENDA FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD TO BE HELD AT
THE OHOKA HALL MILL ROAD, OHOKA, ON WEDNESDAY, 2 SEPTEMBER 2026, AT 6.30PM.**

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

PAGES

1. **APOLOGIES**

2. **PUBLIC FORUM**

3. **CONFLICTS OF INTEREST**

4. **CONFIRMATION OF MINUTES**

4.1. **Minutes of the Oxford-Ohoka Community Board – 5 August 2026**

6-17

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 5 August 2026.

4.2. **Matters Arising (From Minutes)**

5. **DEPUTATIONS AND PRESENTATIONS**

Nil.

6. **ADJOURNED BUSINESS**

Nil.

7. **REPORTS**

7.1. **Applications to the Oxford-Ohoka Community Board's 2026/27 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

18-40

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (b) **Receives** report No. 260820246245.
- (c) **Approves** a grant of \$.....to the Swannanoa Community Hall towards the creation of a history board.

OR

- (d) **Declines** the application from the Swannanoa Community Hall.

- (e) **Approves** a grant of \$......to the Wolffs Road Footbridge Society Inc towards its incorporation expenses and logo design.

OR

- (f) **Declines** the application from the Wolffs Road Footbridge Society Inc.

8. CORRESPONDENCE

8.1. Letter to Minister Chris Bishop regarding the Fast Track Process

41-42

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the Letter to Minister Chris Bishop regarding the Fast Track Process (Trim: 260825251585).

9. CHAIRPERSON'S REPORT

9.1. Chairperson's Report for August 2026

The Chairperson will provide a verbal update.

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson.

10. MATTERS FOR INFORMATION

10.1. Woodend-Sefton Community Board Meeting Minutes 10 August 2026.

10.2. Rangiora-Ashley Community Board Meeting Minutes 12 August 2026.

10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 17 August 2026.

10.4. Review of Gambling (Class 4) Venue Policy and Totalisator Agency Board Policy – Draft Policies for Formal Public Consultation – Report to Council Meeting 4 August 2026 – Circulates to all Boards.

10.5. Health, Safety and Wellbeing Report June 18 2026 to July 20 2026 – Report to Council Meeting 4 August 2026 – Circulates to all Boards.

10.6. Adoption and Submission of North Canterbury Council Head Start Proposal – Report to Council Meeting 5 August 2026 – Circulates to all Boards.

10.7. Waimakariri Biodiversity Trust Deliverables for 2025/26 – Report to Utilities and Rooding Committee Meeting 11 August 2026 – Circulates to all Boards.

10.8. Provision of Natural Burials Through a 24-Month Trial at Cust-West Eyreton Cemetery – Report to Community and Recreation Committee Meeting 18 August 2026 – Circulates to all Boards.

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items 10.1 to 10.9.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

11. MEMBERS' INFORMATION EXCHANGE

11.1. Pete Merrifield

43

(Trim: 260827254476).

11.2. Mark Brown

44

(Trim: 260827254481).

11.3. Tim Fulton

45

(Trim: 260827254487).

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board-related information.

Any written information submitted by members will be circulated via email prior to the meeting.

12. CONSULTATION PROJECTS

12.1. Draft Community Outcomes 2026

<https://letstalk.waimakariri.govt.nz/draft-community-outcomes>

Consultation closes Friday 18 September 2026.

12.2. Waimakariri Youth Council Future Voices Survey

<https://letstalk.waimakariri.govt.nz/waimakariri-youth-council-future-voices-survey>

Consultation closes Friday 25 September 2026.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 27 August 2026: \$7,384.

13.2. General Landscaping Fund

Balance as at 27 August 2026: \$14,800.

14. MEDIA ITEMS

15. QUESTIONS UNDER STANDING ORDERS

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for 6.30pm, Wednesday 7 October 2026 at the West Eyreton Hall.

Workshops

- *Members Forum*
 - o *Board Christmas Dinner*

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE MANDEVILLE SPORTS CLUB, 431 MANDEVILLE ROAD, MANDEVILLE, ON WEDNESDAY, 8 AUGUST 2026, AT 6.30PM.

PRESENT

S Barkle (Chairperson), T Robson (Deputy Chairperson), T Fulton, W Godfrey, R Harpur, N Mealings and P Merrifield.

IN ATTENDANCE

S Salthouse (General Manager Organisational Development and Human Resources), J Borland (Strategy and Partnerships Team Leader) and C Fowler-Jenkins (Governance Support Officer).

One member of the public was present.

1. APOLOGIES

Moved: S Barkle

Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** and **sustains** an apology for leave of absence from M Brown.

CARRIED

2. PUBLIC FORUM

There was no public forum.

3. CONFLICTS OF INTEREST

- Item 7.2 - T Fulton declared a conflict of interest as Chairperson of Pearson Park and the Oxford Health and Fitness Centre Trust.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board – 8 July 2026

Moved: S Barkle

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 8 July 2026.

CARRIED

4.2. Matters Arising (From Minutes)

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

5.1. Councillor Claire McKay – Environment Canterbury

Councillor C McKay noted that while year three of Environment Canterbury's (ECan) Long Term Plan had included a 7.3% rates increase, decisions made during the 2025/26 financial year had initially projected a 17.3% rates increase for the 2026/27 financial year. She reported that staff had, however, identified opportunities to significantly reduce this figure, despite challenges from the New Zealand Transport Agency (NZTA) not co-funding a number of planned public transport improvements, which had added 4.5%, together with fare changes and Central Government cost-of-living subsidies, which had added a further 2.7%. Councillor McKay advised that savings came from lower-than-expected inflation (3.4%), staff vacancy rates (2.5%), and additional efficiencies identified by staff (1.1%). These measures had enabled consultation on an Annual Plan proposing a 2.9% rates increase. Following approximately 110 submissions, ECan had adopted an average rates increase of 2.4%, with most of the Waimakariri District at or below that level.

Councillor McKay further advised that ECan had been undertaking workshops to consider future directions in response to the proposed Local Government Reform, Resource Management Act Reform, and the potential introduction of rates capping. She noted that elected members had been advised that they would not continue beyond 2028 and that the future allocation of ECan's functions remained uncertain. As a result, the organisation had focused on ensuring its core services and functions were clearly defined and positioned to enable a smooth transition to any future governance model.

Councillor McKay also commented that ECan had recently refreshed its strategic direction, adopting a simplified focus on three key areas:

- efficient and effective delivery of core services;
- effective catchment-based management and
- stewardship; and coherent and accessible data and services.

S Barkle noted that ECan had undertaken an engagement programme with private well-owners and asked what progress had been made. Councillor McKay explained that, during the previous term, ECan had considered two motions relating to private well testing and safe drinking water. As a result, ECan developed action plans and undertook significant scientific work. She advised that ECan continue to work closely with councils and public health agencies to ensure consistent messaging to the public. This information had been reviewed and updated annually, with Taumata Arowai more recently taking an active interest in the issue. Councillor McKay also noted that, since September 2025, when the most recent motion regarding drinking water safety and the nitrate emergency declaration had been adopted by the Council, ECan had undertaken a comprehensive public awareness campaign through its website, social media channels, and newspaper advertising.

S Barkle observed that she had read a report on Groundwater Data Collection and monitoring wells, which indicated that additional data from the following spring monitoring season would be required before robust analysis could be completed. She also noted that the report raised concerns about funding for well testing and questioned why this work had not been prioritised through the rating system, given the level of community interest and concern. Councillor McKay advised that ECan have undertaken substantial work in this area. She explained that approximately 20,000 people relied on private water supplies, of whom around 7,500 were using supplies with nitrate levels above half the Maximum Acceptable Value. She further advised that, while much of the public discussion had focused on nitrate contamination, pathogens in drinking water supplies remained the more immediate public health risk.

S Barkle questioned the direction being taken on groundwater quality and nitrate levels. In response, Councillor McKay advised that ECan had developed a 14-point action plan following the initial motion brought forward approximately 18 months earlier. She noted that data from the Ministry for the Environment indicated that, once the effects of climate change and other influencing factors were accounted for, nitrate levels appeared to be trending downward, which was encouraging. Councillor McKay further advised that two or three locations in Canterbury had five years of monitoring data supporting this trend. However, she emphasised the importance of ongoing, consistent data collection, noting that a further five years of monitoring would be required to provide greater confidence in the results and confirm any long-term trends.

6. **ADJOURNED BUSINESS**

Nil.

7. **REPORTS**

7.1. **Draft Mandeville Sports Club Concept Development Plan Consultation** – J Borland (Strategy and Partnerships Team Leader) and G MacLeod (Greenspace Manager)

J Borland spoke to the report, noting that approval was being sought to undertake consultation on the Mandeville Sports Club's Draft Concept Plan. She highlighted that the various clubs situated at the Mandeville Reserve developed the concept plan and that it reflected their collective long-term vision for the reserve.

S Barkle queried whether any consideration had been given to including a gym facility within the area. J Borland advised that the concept planning process had been extensive; however, during the stages in which she had been involved, no discussions regarding a gym facility had occurred. She noted that the consultant's engagement process had not identified demand for such a facility, although it could be raised through the forthcoming public consultation.

T Fulton asked whether staff had a view on co-locating facilities and clubs within the reserve. He noted that Mandeville Reserve was a large area with distinct northern and southern sections, and that one consideration had been developing a more purpose-built access road from the south, which would further reinforce that distinction. J Borland noted that research indicated efficiencies and operational benefits when multiple clubs operated from a shared location. She noted that colocation facilities could provide opportunities for shared services and more effective use of resources.

Moved: T Robson

Seconded: W Godfrey

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260708163626.
- (b) **Approves** the release of the Draft Mandeville Sports Club Concept Development Plan for public consultation.
- (c) **Notes** that the purpose of the final plan is to provide a collective vision for the Mandeville Sports Club and enable individual sporting codes to pursue funding opportunities for proposed improvements.

- (d) **Notes** that the recommendations in this report do not commit Council to any funding. Following consultation, a further report will be prepared for the Oxford Ohoka Community Board to approve the plan and then any associated funding would be subject to the upcoming Long Term plan process.

CARRIED

7.2. Pearson Park Pump Track Consultation Feedback – K Howat (Parks and Facilities Team Leader)

J Borland spoke to the report, noting that Bike Oxford (the group) was leading this community-led initiative. She advised that the group's aim was to provide a safe, inclusive, year-round facility for users of bikes, scooters, and skateboards. J Borland noted that staff recommended endorsing Pearson Park as the preferred location, which would enable Bike Oxford to progress fundraising, design development, and the preparation of a Memorandum of Understanding with the Council should the project proceed.

S Barkle asked whether the Council had consulted other users of Pearson Park about the proposed location. J Borland confirmed that she understood consultation with other park users had been undertaken.

S Barkle noted that the report referred to ongoing servicing of the facility and queried whether the Council would automatically assume responsibility for the asset if the project proceeded. J Borland advised that the Council would not assume responsibility for the asset at this stage. She noted that a separate approval process would be required before the Council could consider any ongoing maintenance responsibilities, and that the facility was not currently included within existing levels of service.

T Fulton asked whether, given the proposal involved a community group placing an asset on public land that the Council could ultimately become responsible for, the group would be required to be an incorporated or constituted organisation. J Borland confirmed that the group would be required to be a constituted organisation. She explained that the project and the group were still in the early stages of development and considered that the group would continue to evolve as the project progressed. Raising the level of funding required for the project would likely take considerable time and was unlikely to occur within the next 12 months. J Borland noted that, at this stage, the group needed an indication of the Council support to begin progressing the project.

S Barkle enquired whether the group was aware of the risk that the Council might not ultimately assume ownership or responsibility for the asset. J Borland confirmed that the group was aware of this risk and was progressing the project with that understanding.

T Robson noted that the report was primarily seeking a placeholder for the project at this stage. He expressed concern that, as the project progressed to the design phase, the Board would need to ensure consultation with other groups using the area. He noted that consultation to date had focused on whether users wanted a facility in the location, rather than on the specific design or appearance of the proposed development. J Borland observed that Bike Oxford had presented examples of what a pump track could look like during the community workshop; however, no specific design for a pump track at Pearson Park had been developed or presented.

Responding to a question from P Merrifield, J Borland explained that staff would continue working with the group to gather further information and prepare a report for Council to consider its position on the project. She advised that the group would also need to commence the process of becoming an incorporated society before the project could progress further.

Moved: W Godfrey

Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260716171019.
- (b) **Receives** the results of the 2025 public consultation and the June 2026 community workshop undertaken in relation to the proposed Oxford Pump Track.
- (c) **Approves** Pearson Park as the preferred location for the proposed Oxford Pump Track as shown in section 1.10 of this report.
- (d) **Notes** that if the Board approve the location staff will work with Bike Oxford to create a Memorandum of Understanding that determines responsibilities and timeframes for the project. This will be presented to Council for consideration noting that there would be financial implications associated with ownership, replacement and maintenance.
- (e) **Notes** that Bike Oxford's preference is for Council to maintain and renew the asset upon completion, however any future decision to accept ownership of the asset, include it within Council's Levels of Service, provide operational funding, or fund future renewals and depreciation would require a separate decision of Council.
- (f) **Notes** that Bike Oxford intend to fundraise the total capital cost of the project, which is estimated to be in the order of \$250,000.
- (g) **Notes** that both consultation engagement processes demonstrated strong community support for the development of a pump track in Oxford.
- (h) **Notes** that Pearson Park was identified as the preferred location through both the public consultation and community workshop processes.
- (i) **Notes** that the proposal is supported by the Pearson Park Advisory Group.

CARRIED

W Godfrey commented that the proposed approach was sensible, noting that the group could not progress the project without first securing a location. He observed that identifying and endorsing a preferred site was the first step and acknowledged that, while considerable work remained, the project needed to start somewhere.

7.3. Applications to the Oxford-Ohoka Community Board's 2026/27 Discretionary Grant Fund – T Kunkel (Governance Team Leader)

C Fowler-Jenkins spoke to the report, noting that Big Brothers Big Sisters of North Canterbury was seeking funding to produce a 15-second cinema advertisement. She advised that the application did not meet the Board's funding criteria, as only 13% of programme participants were from the Oxford-Ohoka Ward. C Fowler-Jenkins further noted that the organisation had submitted funding applications to all four Community Boards.

N Mealings sought clarification as to whether all three funding applications before the Board were non-compliant with the Board's criteria. C Fowler-Jenkins confirmed that none of the applications complied with the Board's funding criteria. She noted, however, that it remained at the Board's discretion whether funding was granted to the applicants despite the non-compliance.

Moved: T Robson

Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 260710165317.
- (b) **Approves** a grant of 300 to Big Brothers Big Sisters of North Canterbury towards the production of a 15-second cinema advertisement.

CARRIED

T Fulton against

C Fowler-Jenkins reported that the Waimakariri Riding Club requested funding to purchase an arena groomer and associated equipment for dressage events. She advised that the application also did not comply with the Board's funding criteria, as only 15% of participants and attendees were from the Oxford-Ohoka Ward. C Fowler-Jenkins further noted that the Club had also submitted funding applications to the Rangiora-Ashley and Woodend-Sefton Community Boards.

Moved: N Mealings

Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

- (c) **Declines** the application from the Waimakariri Riding Club.

CARRIED

N Mealings noted that the application was submitted by a club based in Rangiora and sought a significant proportion of the Board's available funding. While acknowledging the Club's valuable work, she considered it more appropriate for the Rangiora-Ashley Community Board to support the application.

W Godfrey commented that the project was worthwhile; however, its primary connection was with a different geographic area. He considered that the Board's funding should be directed towards initiatives that provided a more direct benefit to the local community within the ward.

C Fowler-Jenkins advised that the Mandeville Bowling Club was seeking funding to purchase an electronic, Wi-Fi-enabled controller for the Club's bowling green irrigation system. She advised that the application did not comply with the Board's funding criteria, as the amount requested exceeded the Board's standard funding limit of \$750 per application.

Moved: P Merrifield

Seconded: W Godfrey

THAT the Oxford-Ohoka Community Board:

- (d) **Approves** a grant of \$400 to the Mandeville Bowling Club towards an electronic and Wi-Fi-enabled controller.

CARRIED

7.4. **Summary of Discretionary Grant Accountability 1 July 2025 to 30 June 2026 –**
T Kunkel (Governance Team Leader)

C Fowler-Jenkins spoke to the report, noting it was the annual report the Board received, informing them of the Discretionary Grant awarded in the previous financial year.

Moved: S Barkle

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260710165346.
- (b) **Notes** that of the \$7,255 of the Board's 2025/26 Discretionary Grant Funding, \$4,271 was distributed for events and projects within the community.
- (c) **Notes** that the Council's 2026-27 Annual Plan includes a budget provision of \$6,670 for the Oxford-Ohoka Community Board to approve grants to community groups for the 2026/27 financial year (July 2026 to June 2027). There was a carry forward of \$2,984 from the 2025/26 financial year, resulting in a total of \$9,654 available for the 2026/27 financial year.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

CARRIED

8. CORRESPONDENCE

8.1 Fast-track Approvals

S Barkle raised concerns regarding the Fast-track Approvals process and suggested that, if supported by the Board, a letter be sent to Hon. Chris Bishop expressing concern that the process removed a significant degree of community input and local knowledge from decision-making. While acknowledging that the intent of the process was to streamline approvals and reduce delays, she considered community participation to be an important element in achieving good outcomes.

S Barkle referred to the Ohoka Residents' Association, noting that it had been closely involved with the proposal from the outset and had developed valuable knowledge, data, and understanding that could assist decision-making panels. However, under the fast-track process, the association could not participate. She noted that this placed additional pressure on neighbouring property owners who retained participation rights to represent broader community interests, while decision-making panels were deprived of important local perspectives. S Barkle clarified that she was not advocating unrestricted participation, but rather for recognised community groups, such as residents' associations and community boards, to have an opportunity to contribute where they could effectively represent their communities' views and knowledge.

N Mealings noted that the matter highlighted a broader concern, as the proposal had already been considered through two separate processes and had been declined on both occasions. In her view, it was effectively a "zombie project" and should not be eligible for consideration under the Fast-track Approvals process, a position she noted the Council had consistently advocated. She further commented that the district had undertaken extensive planning through its District Plan, supported by significant community consultation, and that this work was effectively being set aside.

N Mealings noted that Council had demonstrated sufficient housing capacity existed within the district for many years into the future, yet the proposal was being advanced outside the planned sequencing through the fast-track process. She considered that, had the application been submitted after the Council confirmed its findings on housing capacity, it may have been assessed differently. N Mealings also questioned the appropriateness of the fast-track process for the proposal, noting that the process was intended for infrastructure projects, complex developments, and initiatives of national or regional significance. In her view, the Ohoka proposal did not meet those criteria and should not have been included.

W Godfrey supported the concerns raised by S Barkle, commenting that Community Boards existed to represent and provide a voice for their communities, but were being sidelined under the Fast-track Approvals process.

Moved: P Merrifield

Seconded: W Godfrey

THAT the Oxford-Ohoka Community Board:

- (a) **Write** a letter from the Community Board to Chris bishop regarding community involvement in fast-track applications.

CARRIED

8.2 **Mayor Gordon update on Head Start**

Mayor Gordon reported that, at an extraordinary meeting held on 5 August 2026, Council made its final decision on the Government's Head Start local government reorganisation process. He explained that councils had been given three months to develop and submit a Head Start proposal or otherwise be subject to the Government's "backstop" process. The Council determined that it preferred to be actively involved in shaping its future governance arrangements rather than have decisions imposed on it and therefore elected to participate in the process.

Mayor Gordon advised that extensive community engagement had been undertaken, including direct correspondence with residents and a series of well-attended drop-in sessions. This engagement had generated approximately 2,000 responses, with 91.3% of respondents supporting a North Canterbury option involving Waimakariri, Hurunui and potentially Kaikōura. He noted that Kaikōura had subsequently decided to pursue an arrangement with Marlborough. However, the combined population of Waimakariri and Hurunui was approximately 90,000, meeting the Government's expectations for a viable proposal.

Mayor Gordon acknowledged the considerable work Council staff and the Chief Executive undertook throughout the process. He noted that Ernst & Young had been engaged early to provide specialist advice, drawing on its experience with the Auckland local government amalgamation. He also advised that Hurunui District Council was scheduled to make its decision on 6 August 2026 and that survey results there indicated approximately 84% support for a North Canterbury option.

Mayor Gordon advised that proposals were due by 9 August 2026 and that Waimakariri District Council was on track to meet that deadline following the Council's unanimous endorsement of the proposal. He noted that Christchurch City Council had chosen to remain within its current boundaries and that Selwyn District Council had elected to remain a unitary authority. He further advised that the South Canterbury councils had agreed on a collective approach, while Ashburton District Council had opted to enter the Government's backstop process.

Mayor Gordon explained that the Government required proposals to involve more than one council or have the endorsement of another council to be considered. He advised that the decision to pursue a North Canterbury option reflected the strong similarities and existing working relationship between Waimakariri and Hurunui districts. Discussions had also included future governance arrangements that could retain community boards while providing stronger representation of rural interests.

Looking ahead, Mayor Gordon noted that the Canterbury Mayoral Forum was expected to consider endorsing the various Canterbury proposals, and that councils had been advised they may receive confirmation in September 2026 on whether they had progressed through the Head Start process. Mayor Gordon also acknowledged Ngāi Tūāhuriri's support and thanked Chair Tania Wati for her leadership and assistance throughout the process.

R Harpur asked what implications the local government reorganisation process would have for ECan. Mayor Gordon advised that it had been indicated that ECan's council functions would cease in 2028. He noted that the Council had already undertaken some preliminary thinking about how those functions might be incorporated within a unitary authority model. Mayor Gordon commented that there had been positive discussion around elements of the former catchment-based approach to management. However, he noted that future arrangements would depend in part on the outcome of Resource Management Act reforms and spatial planning legislation, as these would determine which functions remained and how they would be allocated. Mayor Gordon added that there were opportunities to improve river and catchment management across territorial boundaries.

S Barkle questioned whether the Council was seeking a unitary authority governance model. Mayor Gordon confirmed that it was, noting that this was necessary in order to meet the requirements of the Government's Head Start process.

S Barkle enquired whether any discussions had taken place regarding the preferred governance structure for a future North Canterbury authority. Mayor Gordon advised that discussions remained indicative at this stage. However, the proposal being considered included nine councillors representing Waimakariri, five Councillors representing Hurunui, and a Mayor elected at large. He noted that the community board structure would be largely similar to the current arrangement and that the committee had considered increasing, rather than reducing, community boards' delegations and decision-making responsibilities.

8.3 Mandeville Resurgence Drainage Upgrade Works Update

- Mandeville Resurgence Stage 1A works between No.10 Road and Cullen Avenue were now complete.
- Flow monitoring and groundwater monitoring sites were about to be installed, which would assist with better understanding the hydrology for the optioneering of the Stage 2 works.
- A report will be taken to the Council in October 2026, covering the proposed strategy for both the Stage 1B works between Cullen Avenue and Wards Road and the potential options for Stage 2 works for further investigation.

8.4 Ohoka Development Update

- The appeal was on hold until the outcome of the fast-track application had been deemed as completed. The next step in the process was a panel selection.
- Council staff had a first meeting with the panel convenor about the potential makeup of that and to discuss the expertise required across that.

9. CHAIRPERSON'S REPORT

9.1. Chairperson's Report for July 2026

- Attended the Head Start Local Government reorganisation drop-in session held in Oxford. A reasonable number of residents attended, with feedback indicating similar sentiments across the district, particularly support for a North Canterbury amalgamation option rather than amalgamation with Christchurch.
- Woodstock Quarries Update:
 - 7 August 2026: appellant would provide draft consent conditions.
 - Between 7 August and 28 August 2026, other parties would provide feedback to the appellant to consider. Direct liaison between equivalent experts encouraged during this time.
 - Parties would continue to liaise to work through any outstanding issues, aiming to produce a joint set of conditions by 4 September 2026.
 - 4 September 2026: either the joint conditions or the appellant's conditions would be lodged with the court.
 - If agreement was not met, then the appellant would lodge their conditions by 4 September 2026 and any opposing parties filing their suggested amendments and reasoning for these by 18 September 2026.
- Ohoka Development update – Had not heard of any more progress on this application, Fast Track, other than it had been lodged. If it was accepted, then Carter Group would need to withdraw their Environment Court proceedings against the Council's Proposed District Plan.
- Headstart - Listened to the CBEC update on what was expected to happen with local representation. Provided the Board with a summary of this meeting and also a summary of various governance structures that could be considered.

Moved: N Mealings

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson.

CARRIED

10. MATTERS FOR INFORMATION

- 10.1. Woodend-Sefton Community Board Meeting Minutes 13 July 2026.
- 10.2. Rangiora-Ashley Community Board Meeting Minutes 8 July 2026.
- 10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 20 July 2026.
- 10.4. 2025 Customer Satisfaction Survey Results – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 10.5. Draft Community Outcomes for Public Consultation – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 10.6. Bylaw Programme Update July 2026 – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 10.7. Adoption of Elected Member Expenses Policy – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 10.8. Health, Safety and Wellbeing Report 19 May 2026 to 17 June 2026 – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 10.9. Adoption of the Waimakariri Youth Action Plan 2026-2029 – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 10.10. Draft Waste Management and Minimisation Plan – Approval for Consultation – Report to Utilities and Roading Committee Meeting 14 July 2026 – Circulates to all Boards.

10.11. Private Well Study Results for 2025 – Report to Utilities and Roading Committee Meeting 14 July 2026 – Circulates to all Boards.

Moved: S Barkle

Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items 10.1 to 10.11.

CARRIED

11. MEMBERS' INFORMATION EXCHANGE

T Robson

- Participated in the Winter Lights judging and noted it was a successful event. There were a number of high-quality displays, making it difficult to narrow the entries down to a final top three. It was rewarding to be involved in the judging process.
- Attended an Oxford Promotions meeting, where recent events were reviewed, and planning was undertaken for the upcoming Great Oxford Garage Sale Trail.
- Attended an Oxford Community Trust meeting, during which the topic of community cameras was discussed.
- Attended the Great Oxford Garage Sale Trail and noted that it was a successful community event.

T Fulton

- Attended the Great Oxford Garage Sale Trail and noted that it was a successful event, with strong community participation and a positive atmosphere throughout the day.
- In his capacity as portfolio holder for Water Services, advocated for staff to prioritise consideration of the Oxford Wastewater Treatment Plant and the Mandeville groundwater resurgence project as part of future work programmes and planning discussions.

N Mealings

- Mandeville Sports Club meeting:
 - Caterers' last day was finals day on 25 July 2026. They went out with a bang, as the Ohoka Colts won the North Canterbury final. The Club was presently advertising for a new caterer.
 - The Board was still awaiting confirmation of the replanting plan at the main entrance where trees were removed.
 - Dogs were problematic, with owners not cleaning up after them and letting dogs off leash in prohibited areas (near horses, sheep and sportsgrounds).
 - Electric dirt bikes were also causing Health and safety concerns.
 - Founders' Memorial construction seemed to have stalled.
- Attended the Canterbury Mayoral Forum Biodiversity Champions Meeting. Following concerns raised by W Godfrey at the previous Board meeting, the purple willow issue was discussed. It was originally believed that the varieties planted were sterile clones; however, they were found to produce seed and spread extensively. Concerns were raised regarding the potential for these plants to create significant flooding and river management issues. It was noted that purple willow had been identified in the Lees Valley, despite no known plantings in the area, indicating that it was dispersing readily.
- Noted that wild deer had again been sighted on Tram Road.
- Observed that members of the Ohoka community had adopted a range of creative approaches to express their opposition to RIDL's Fast-track application for the Ohoka development proposal.

- Attended the monthly Ohoka Domain working bee, which focused on maintenance and improvement work within the Ohoka Bush and at the Gatekeepers Lodge. Volunteers undertook a considerable amount of positive work, and funding opportunities for the projects had improved.

12. **CONSULTATION PROJECTS**

12.1. **Waimakariri Youth Council Future Voices Survey**

<https://letstalk.waimakariri.govt.nz/waimakariri-youth-council-future-voices-survey>

Consultation closes Friday 25 September 2026.

The Board noted the consultation projects.

13. **BOARD FUNDING UPDATE**

13.1. **Board Discretionary Grant**

Balance as at 31 July 2026: \$8,084.

13.2. **General Landscaping Fund**

Balance as at 31 July 2026: \$14,800.

The Board noted the funding update.

14. **MEDIA ITEMS**

- Waimakariri Youth Council Future Voices Survey.
- Accountability photos.
- Private wells pamphlet.

15. **QUESTIONS UNDER STANDING ORDERS**

Nil.

16. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

17. **NEXT MEETING**

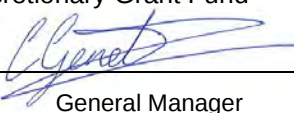
The next meeting of the Oxford-Ohoka Community Board was scheduled for 6.30pm, Wednesday 2 September 2026 at the Ohoka Hall.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9:04PM.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-10-06 / 260820246245**REPORT TO:** OXFORD-OHOKA COMMUNITY BOARD**DATE OF MEETING:** 2 September 2026**AUTHOR(S):** Thea Kunkel, Governance Team Leader**SUBJECT:** Applications to the Oxford-Ohoka Community Board's 2026/27 Discretionary Grant Fund**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

1.1 The purpose of this report is to consider two applications for funding received from:

Name of Organisation	Purpose	Amount requested (excluding GST)	Does the application comply with the Discretionary Grant Fund Criteria
Swannanoa Community Hall	Towards the creation of a History Board	\$500	This application does not comply with the Criteria: Only 20% of attendees will be from the Oxford-Ohoka Ward.
Wolffs Road Footbridge Society Inc	Towards the incorporation expenses and logo design.	\$908	This application does not comply with the Criteria: - The application exceeds the standard grant limit of \$750. - Payment has already been made for the incorporation and logo design costs
Total		\$1,408	

1.2 The current balance of the Oxford-Ohoka Community Board's 2026/27 Discretionary Grant Fund is \$7,384.

Attachments:

- An application from the Swannanoa Community Hall (Trim 260727212017).
- An application from the Wolffs Road Footbridge Society Inc (Trim 260728215127).
- A spreadsheet showing the Discretionary Grant Grants for the previous two years.
- Board Discretionary Grant Funding Criteria for the 2026/27 financial year (Trim: 210603089866).

2. RECOMMENDATION**THAT** the Oxford-Ohoka Community Board:

- (a)
- Receives**
- report No. 260820246245.

- (b) **Approves** a grant of \$.....to the Swannanoa Community Hall towards the creation of a history board.

OR

- (c) **Declines** the application from the Swannanoa Community Hall.

- (d) **Approves** a grant of \$.....to the Wolffs Road Footbridge Society Inc towards its incorporation expenses and logo design.

OR

- (e) **Declines** the application from the Wolffs Road Footbridge Society Inc.

3. **BACKGROUND**

- 3.1 The **Swannanoa Community Hall Committee** seeks funding to install a historical display board documenting the history of both the Swannanoa community and the Community Hall, from its establishment to the present day. This application does not meet the following Board Discretionary Grant Funding Criteria:

- (a) The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.

- 3.2 The **Wolffs Road Footbridge Society Inc** is seeking funding towards its incorporation expenses and logo design. This application does not meet the following Board Discretionary Grant Funding Criteria:

- (a) Grants are generally limited to \$750 with a maximum of \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$750 in exceptional circumstances and will provide detailed reasons for exceeding the set limit.
- (b) Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.

- 3.3 The current balance of the Oxford-Ohoka Community Board's 2026/27 Discretionary Grant Fund is \$7,384.

4. **KEY ISSUES**

Swannanoa Community Hall Committee (the Committee)

- 4.1 Information provided by the Committee:

- 4.1.1 The Swannanoa Community Hall is a community-owned facility located on Tram Road, opposite Swannanoa School. A dedicated group of local volunteers manages and maintains the Hall, a valuable community asset. Available for hire, it is a well-utilised venue that supports a range of events, activities, and gatherings hosted by local groups and organisations.

- 4.1.2 The Committee is seeking funding of \$500 to develop a historical display board documenting the history of both the Swannanoa community and the Community Hall. The project aims to preserve and promote local heritage by providing an accessible record of the area's history, thereby increasing community awareness and appreciation of its historical significance.

- 4.1.3 The application indicates that the Swannanoa Community Hall serves a broad user base from across the Waimakariri District, with approximately 80% of users residing within the district and a further 20% coming from outside the district. User distribution within the district is reported as 20% from the Oxford–Ohoka Ward, 20% from the Rangiora–Ashley Ward, 20% from the Woodend–Sefton area, and 20% from the Kaiapoi–Tuahiwi area. This demonstrates the Hall's value as a community facility with district-wide appeal.

4.2 Council Evaluation:

- 4.2.1 The application meets the Board's Discretionary Grant Criteria, as a non-profit community group submitted it, and the requested funding of \$500 is in line with the specified \$750 limit per application.
- 4.2.2 However, the Board's Discretionary Grant Application Criteria provide that grant funding should support projects that are primarily located within, or deliver a direct benefit to, residents of the Oxford–Ohoka Ward. The application advises that only approximately 20% of Hall users reside within the Ward, with the remaining users drawn from other parts of the district and beyond.
- 4.2.3 The Committee has advised that no alternative fundraising or funding sources have been pursued for this project. The application indicates that, should this funding request be unsuccessful, the project is unlikely to proceed.
- 4.2.4 This is the first time that the Committee has applied for Discretionary Grant funding.

Wolf Road Footbridge Society Inc (WRFSI)

4.3 Information provided by the WRFSI:

- 4.3.1 The WRFSI was formed to facilitate the repair and restoration of the historic Wolffs Road Suspension Bridge in Horrellville. As a recognised heritage structure, the bridge contributes to the Waimakariri District's historical character and identity. Its restoration is expected to preserve an important community asset for future generations.
- 4.3.2 It is anticipated that once restored, the Suspension Bridge will provide a safe and attractive route for walking and cycling, with the potential to connect to the existing walking and cycling track along North Eyre Road. The project is intended to enhance recreational opportunities within the Oxford area, encourage active transport and healthy lifestyles, and give residents and visitors an additional way to experience the local natural environment.
- 4.3.3 The required repair and restoration works are substantial, and the WRFSI is therefore seeking financial assistance to support the project. As an initial funding request, the WRFSI is seeking \$907.22 to cover establishment costs, comprising \$102.22 for incorporation expenses and \$805.00 for logo design.
- 4.3.4 According to the application, restoration of the Wolffs Road Suspension Bridge is expected to attract visitors to the area and contribute to the recreational and heritage values of the district. The WRFSI estimates that approximately 70% of visitors would originate from the Oxford–Ohoka Ward, with the remaining 30% distributed equally across the Rangiora–Ashley, Woodend–Sefton, and Kaiapoi–Tuahiwi areas. This suggests that the primary beneficiaries of the project would be residents of the Oxford–Ohoka Ward.

4.4 Council Evaluation:

- 4.4.1 The application meets the Board's Discretionary Grant Criteria, as a Registered Charity submitted it, and the majority of the visitors are anticipated to be from the Oxford–Ohoka Ward.
- 4.4.2 However, the Board's Discretionary Grant Application Criteria provide that grant funding will generally be limited to \$750, with a maximum of \$1,000 available to any applicant within a financial year (July to June). While the current application exceeds the standard grant limit of \$750, the Board may approve funding above this threshold in exceptional circumstances, provided that clear and detailed reasons are identified to justify exceeding the prescribed limit.

4.4.3 The Board's Discretionary Grant Application Criteria also specify that funding will not be provided retrospectively for events or projects that have already taken place. The supporting documentation includes invoices from the New Zealand Companies Office and Horton Signs that indicate payment has already been made for the incorporation and logo design costs. The Board should therefore wish to consider whether the application meets its retrospective expenditure criteria.

4.4.4 The total cost of the feasibility study for the restoration of the historic Wolffs Road Suspension Bridge is estimated at \$60,000. The WRFSI advises that it has commenced a range of funding initiatives to support the feasibility study and the wider restoration project. However, the WRFSI has not sought fundraising or alternative funding sources to cover its incorporation and logo design costs, which are the subject of this application. The application further indicates that the feasibility study and restoration project will continue regardless of the outcome of the current funding request.

4.4.5 This is the first time that the WRFSI has applied for Discretionary Grant funding.

5. **OPTIONS**

5.1 The Board may approve or decline grants as per the grant guidelines.

5.2 The Management Team has reviewed this report.

6. **STRATEGIC ALIGNMENT AND COMMUNITY VIEWS**

6.1 **Mana Whenua**

The subject matter and/or recommendations contained in this report are unlikely to be of interest to mana whenua.

6.2 **Groups, Organisations and the Wider Community**

No other groups or organisations are likely to be affected by or to have an interest in the subject matter of this report.

6.3 **Implications for Community Wellbeing**

The issues and options discussed in this report have social, cultural, economic, or environmental implications for community well-being. Supporting community initiatives encourages social interaction, reduces isolation, and improves physical activity, which in turn enhances mental and physical wellbeing.

6.4 **Community Outcomes and Strategic Priorities**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

7.1 **Financial Implications**

7.1.1 There are financial implications for the decisions sought by this report.

7.1.2 The Council's 2026-27 Annual Plan includes a budget provision of \$6,670 for the Oxford-Ohoka Community Board to approve grants to community groups for the 2026/27 financial year (July 2026 to June 2027). There was a carry forward of \$2,984 from the 2025/26 financial year, resulting in a total of \$9,654 available for the 2026/27 financial year.

7.1.3 Currently, the Board's 2026/27 Discretionary Grant Fund total is \$7,384. If both applications are approved, the Board's Discretionary Grant Fund will have \$5,976 for allocation for the balance of the 2026/27 financial year.

7.2 Community Resilience and Sustainability

The recommendations in this report do not have sustainability and/or climate change impacts.

7.3 Risk Management

There are no risks associated with adopting and implementing the recommendations in this report.

7.4 Health and Safety

All health and safety-related issues will be the responsibility of the organisations and groups that have applied for funding.

8. CONTEXT**8.1 Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

8.2 Authorising Legislation

Not applicable.

8.3 Authorising Delegations

Community Boards have delegated authority to approve Discretionary Grant Funding.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Swananoa Community Hall

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Secretary

Contact phone number: [REDACTED] Email: [REDACTED]

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

To create a history board, showing the local history & the halls history until now.

What is the timeframe of the project/event? collected as much info in 6 months

Overall cost of project/event: \$500 Amount requested: \$500

How many people will directly benefit from this project? community & Hall users

Who are the people benefiting from this project? (You can tick more than one box)

- ☒ People with disabilities (mental or physical)
 ☒ Cultural/ethnic minorities
 ☒ District
- ☒ Preschool
 ☒ School/youth
 ☒ Adults
 ☒ Older adults
 ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 20 % Rangiora-Ashley 20 % Woodend-Sefton 20 % Kaiapoi-Tuahiwi 20 %

Other (please specify): 20% - users from outside district

What are the direct benefit(s) to the participants?

Seeing the history of the hall, sharing this with local residents & people who hire the hall, ensuring knowledge like this isn't lost.

What is the benefit(s) to your organisation?

a community hall available for hire.

What are the benefits, economic or otherwise, to the Oxford-Ohoka community or wider district?

Sharing of history & knowledge.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

Hall hire. Providing a venue for community activities

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

None.

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

If this application is declined, will this event/project still occur? ☐ Yes ☒ No

If No, what are the consequences to the community/organisation?

Local history being lost. This is an opportunity to collate the history of the hall.

Enclosed ☒ Financial Information (compulsory – your application cannot be processed without financial statements)

☐ Bank Statement (Bank Statements will remain confidential)

☐ Supporting costs, quotes or event budgets

☐ Other supporting information

☒ I am authorised to sign on behalf of the group/organisation making this application.

☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.

☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____

Date: _____

25-7-26

Swannanoa Hall Committee Inc

Receipts and Payments account for year ended 31 March 2026

2025 Receipts		2026	2025 Payments		2026
\$	8,802.00	Hall hire	\$	8,850.00	\$ 1,683.58 Rates
\$	-	Donations and grants	\$	3,945.70	\$ 1,616.66 Power
\$	108.25	Interest received	\$	11.87	\$ 5,648.06 Maintenance
\$	3,155.62	Insurance payout	\$	-	\$ 1,247.63 Insurance
					\$ 3,700.00 Bond returns
					\$ - Sundries
\$	12,065.87		\$	12,807.57	\$ 13,895.93
\$	1,830.06	Excess of payments over receipts	-\$	2,758.85	\$10,048.72
\$	13,895.93		\$	10,048.72	

Statement of financial position as at 31 March 2026

2025 Accumulated Funds		2026		Current Assets	
\$	5,640.15	Opening balance	\$	3,810.09	
-\$	1,830.06	Excess of payments over receipts	\$	2,758.85	
\$	3,810.09	Closing balance	\$	6,568.94	
					\$ 3,810.09 ANZ cheque account \$ 6,568.94

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: WOLFFS ROAD FOOTBRIDGE SOCIETY INCORPORATED

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: TREASURER

Contact phone number: [REDACTED] Email: [REDACTED]

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

Purpose - To benefit the Community by Advocating and Promoting the Restoration of the Historic Wolffs Road Footbridge and Surrounds. And the enjoyment of it as a Heritage Attraction.

Grant Funding to be used for initial expenses incurred. Incorporation fee to be reimbursed. And cost of designing logo for the Society.

What is the timeframe of the project/event? For full restoration of the foot bridge 5 years approx.

Overall cost of project/event: Feasibility Study \$60K- Amount requested: \$907.22.

How many people will directly benefit from this project? Everyone in Oxford/Ohoka Community

Who are the people benefiting from this project? (You can tick more than one box)

☒ People with disabilities (mental or physical) ☒ Cultural/ethnic minorities ☒ District
☒ Preschool ☒ School/youth ☒ Adults ☐ Older adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 70 % Rangiora-Ashley 10 % Woodend-Sefton 10 % Kaiapoi-Tuahiwi 10 %

Other (please specify): ALSO ANY VISITORS TO THE AREA

What are the direct benefit(s) to the participants?

None directly to members. Indirectly means these costs will be paid for reducing fundraising required.

What is the benefit(s) to your organisation?

Additional funds to be used towards paying for a feasibility report in future.

What are the benefits, economic or otherwise, to the Oxford-Ohoka community or wider district?

Once the footbridge is completely restored it will become a community assets. For excursions, bike trails, picnics. And also another way to cross the Eyre River when in flood.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

Mainpower Trust, Waimakariri Irrigation Ltd.
But not for these amounts quoted in this application.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Once costs of a full assessment report is known we intend to apply to the Council Heritage Fund for assistance for that in future

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

If this application is declined, will this event/project still occur? ☒ Yes ☐ No

If No, what are the consequences to the community/organisation?

Mean more fundraising will be required to cover these costs.

MBIE - Incorporation Cost \$102.22
HORTON SIGNS-DESIGN LOGO \$805.00
TOTAL \$907.22

Enclosed ☒ Financial Information (compulsory – your application cannot be processed without financial statements)

☒ Bank Statement (Bank Statements will remain confidential)

☒ Supporting costs, quotes or event budgets

☐ Other supporting information

☒ I am authorised to sign on behalf of the group/organisation making this application.

☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.

☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____



Date: _____

28/1/26

28 July 2026

Hi



I am writing to support our application for a Grant for an important community project.

The repair and restoration of the historic Wolffs Road suspension bridge, located on Wolffs Road, Horrellville. This bridge is not only a valued piece of our local heritage, but it also holds significant potential to enhance connectivity and recreation for our community.

The Wolffs Road Footbridge Society Incorporated (WRFSI) was formed over 1 year ago & we are a Registered Charity (CC64065). Our mission is to repair & rebuild the bridge. It is listed as a Category 2 Historic Place (listing 7143).

Once restored, the bridge will provide a safe and scenic route for walking and cycling, creating a valuable link that will potentially connect to the walking/cycling track along North Eyre Road. We see this as a valuable asset that can add to the surrounding area and attract visitors to the whole Oxford area. This bridge will encourage active exercise, promote healthier lifestyles, and offer residents and visitors a unique way to experience the natural beauty of our surroundings. It will encourage people young & old to visit the site, spent time in the district and therefore promote this as a destination.

Preserving this bridge means safeguarding a piece of history while investing in the future of our community. However, the repairs required are substantial, and we are seeking financial contributions to help bring this project to life.

Your support would make a meaningful difference in helping us restore this important structure. In return, you would be contributing to a lasting community asset that will benefit generations to come.

Initially we are seeking \$907.22 to cover the initial costs of the Society. Being the cost of Incorporation \$102.22 and Cost of Logo Design \$805.00 Total \$907.22.

Later we will apply to assist with the feasibility study costs. We have a budget estimate of \$60000 to complete this investigation stage.

If you would like to discuss this project further, please feel free to contact me.

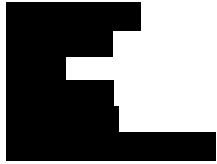
Thank you for considering this request and for your commitment to supporting community initiatives.

Yours sincerely,

██████████ Treasurer WRFSI Phone ██████████

Website: wolffsbridge.org Facebook: Wolffs Rd Footbridge Society Incorporated

Tax Invoice



Invoice No	BR00031438
Authorisation ID	009876
Invoice Date	14 March 2025
Payment Option	Credit or Debit Card
Your reference	Wolffs Road Footbridge Society Incorporated

Description	Qty	GST	Total Fee
Incorporated Society Registration WOLFF'S ROAD FOOTBRIDGE SOCIETY INCORPORATED	1	\$13.33	\$102.22

Net Amount	\$88.89
GST	\$13.33
TOTAL	\$102.22

Total Due	\$0.00
------------------	---------------

PAID

Companies Office

Private Bag 92061, Victoria Street West, Auckland 1142, New Zealand

New Zealand: 0508 762 438 International: +64 3 962 2705

revenue@mbie.govt.nz



MINISTRY OF BUSINESS,
INNOVATION & EMPLOYMENT
HĪKINA WHAKATUTUKI



TAX INVOICE

Wolffs Road Footbridge Society Inc.
NEW ZEALAND

Invoice Date
20 Feb 2026

Order Number
Sez Barkle

Invoice Number
51856

GST Number
074-038-581

Due Date: 20 Feb 2026

Description	Unit Price	GST	Amount NZD
Produce an updated logo as discussed.	250.00	15%	250.00
		Subtotal	250.00
		Total GST 15%	37.50
		Invoice Total NZD	287.50
		Total Net Payments NZD	0.00
		Amount Due	287.50

Paid 23/2/26

PAYMENT ADVICE

To: Gerald Horton Signs Ltd
PO Box 93
Rangiora
Rangiora 7440
NEW ZEALAND

Customer Wolffs Road Footbridge Society Inc.
Invoice Number 51856
Amount Due 287.50
Due Date 20 Feb 2026
Amount Enclosed

Enter the amount you are paying above

Direct Credit to ANZ 01 0877 0096280 00
Please include the invoice number as reference when
making payments



TAX INVOICE

Wolffs Road Footbridge Society Inc.
NEW ZEALAND

Invoice Date
31 Mar 2026

Order Number
Sarah Barkle

Invoice Number
51856-A

GST Number
074-038-581

Due Date: 31 Mar 2026

Description	Unit Price	GST	Amount NZD
Produce an updated logo as discussed.			
Logo Design Produce a new logo design.	225.00	15%	225.00
INVOICE FOR ADDITIONAL DESIGN TIME			
Subtotal			225.00
Total GST 15%			33.75
Invoice Total NZD			258.75
Total Net Payments NZD			0.00
Amount Due			258.75

PAYMENT ADVICE

To: Gerald Horton Signs Ltd
PO Box 93
Rangiora
Rangiora 7440
NEW ZEALAND

Customer Wolffs Road Footbridge Society Inc.
Invoice Number 51856-A
Amount Due 258.75
Due Date 31 Mar 2026
Amount Enclosed

Enter the amount you are paying above

Direct Credit to ANZ 01 0877 0096280 00
Please include the invoice number as reference when
making payments



TAX INVOICE

Wolffs Road Footbridge Society Inc.
NEW ZEALAND

Invoice Date
10 Apr 2026

Order Number
Sarah Barkle

Invoice Number
51856-B

GST Number
074-038-581

Due Date: 10 Apr 2026

Description	Unit Price	GST	Amount NZD
Produce an updated logo as discussed.			
Logo Design Produce a new logo design.	225.00	15%	225.00
Final Cost for additional design.			
Subtotal			225.00
Total GST 15%			33.75
Invoice Total NZD			258.75
Total Net Payments NZD			0.00
Amount Due			258.75

Paid 29/4/26

PAYMENT ADVICE

To: Gerald Horton Signs Ltd
PO Box 93
Rangiora
Rangiora 7440
NEW ZEALAND

Customer Wolffs Road Footbridge Society Inc.
Invoice Number 51856-B
Amount Due 258.75
Due Date 10 Apr 2026
Amount Enclosed

Enter the amount you are paying above

Direct Credit to ANZ 01 0877 0096280 00
Please include the invoice number as reference when
making payments



Statement of Accounts

Your accounts at a glance as at 30 June 2026

0877

WOLFFS ROAD FOOTBRIDGE SOCIETY INC



Today's statements

Account type	Account number	Balance
Business Premium Current Account		465.26

Other account balances

Account type	Account number	Maturity date	Rate (p.a.)	Balance
Business Premium Call Account				5,003.84



Business Premium Current Account

Account nameWOLFEES ROAD FOOTBRIDGE SOCIETY INC

Account number[REDACTED]

Statement number00011

Statement period01 Jun 2026 - 30 Jun 2026

Date	Transaction type and details	Withdrawals	Deposits	Balance
01 Jun	Opening balance			728.45
19 Jun	BP WRFSTATF Xero	263.22		465.23
30 Jun	GROSS CREDIT INTEREST PAID		0.06	465.29
30 Jun	WITHHOLDING TAX PAID	0.03		465.26
Totals at end of page		\$263.25	\$0.06	\$465.26
Totals at end of period		\$263.25	\$0.06	\$465.26

Your available credit is \$465.26 as at the closing date of this statement.

AP Automatic PaymentBP Bill PaymentDC Direct CreditED Electronic Debit cardFX Foreign ExchangedEP International LTTDPS RemittanceIF International PaymentAT Automated Teller MachineCQ Cheque WithdrawalDD Direct DebitEPFIFIFIS TransactionEA

Payment dates displayed on bank statements are business day dates only (even if a payment was made or received on a non-business day prior). To find out the date a payment was made or received, you can check your transaction details online, or contact us.

Profit and Loss

Wolffs Road Footbridge Society Incorporated For the 15 months ended 30 June 2026

APR 2025-JUN 2026

Trading Income

Subscriptions Members	195.60
Total Trading Income	195.60

Gross Profit 195.60

Other Income

Donations Received	1,415.40
Grants Received	5,000.00
Interest Received	8.61
Total Other Income	6,424.01

Operating Expenses

Advertising	805.00
BookKeeping - Xero Fees	161.00
Internet - Domain Name & Wordpress	80.00
Legal Expenses	102.22
Total Operating Expenses	1,148.22

Net Profit 5,471.39

Spreadsheet Showing Oxford-Ohoka Community Board Discretionary Grant for the 2026/27 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
Oxford-Ohoka Community Board 10.139.100.2410		Carried forward 2025/26 = \$2,984	2026/27 = \$6,670				\$9,654
	8-Jul	Ohoka Rugby Club - Under 11	Travel costs to NZ Junior Rugby Festival in Queenstown		\$1,000	\$ 320.00	\$9,334
	8-Jul	Oxford Community Trust	Purchase of a tablet	18-Aug-26	\$750	\$750	\$8,584
	8-Jul	Oxford Club	Histroic signage		\$750	Declined	\$8,584
	8-Jul	View Hill School Fundraising Team	Towards food for Dark Sky event	6-Aug-26	\$750	\$500	\$8,084
	5-Aug	Big Brothers Big Sisters of North Canterbury	Towards the production of a 15-second cinema advertisement		\$375	\$300	\$7,784
	5-Aug	Waimakariri Riding Club	Towards an arena groomer		\$700	Declined	\$7,784
	5-Aug	Mandeville Bowling Club Inc	Towards electronic and wifi enabled controller for irrigation system		\$1,561	\$400	\$7,384
	2-Sept	Swannanoa Community Hall	Towards the creation of a History Board		\$500		
	2-Sept	Wolffs Road Footbridge Society Inc	Towards the incorporation expenses and logo design		\$908		

Spreadsheet Showing Oxford-Ohoka Community Board Discretionary Grant for the 2025/26 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
Oxford-Ohoka Community Board 10.139.100.2410		Carried forward 2024/25 = 285	2025/26 \$6,470				\$ 6,755.00
	2-Jul	Ohoka Rugby Club Year 6	Playing uniforms	12.05.2026	\$750	\$ 500.00	\$6,255
	2-Jul	Oxford Dark Sky	Purchase of Dark Sky Measure & traveling costs	31-Jul-25	\$713	\$381	\$5,874
	6-Aug	Ohoka Netball Club	Towards the purchase of uniforms	28-Nov-25	\$750	\$ 500.00	\$5,374
	12-Aug	Waimakariri Kennel Club	<i>Funds from 6 April 2023 returned as not spent</i>			\$500	\$5,874
	3-Sep	West Eyreton Friends of the School Committee	Towards High-visibility safety vests	17-Dec-26	\$500	\$500	\$5,374
	3-Sep	North Canterbury Pony Club	Towards the purchase of ribbons and rosettes	Declined	\$750	\$0	\$5,384
	3-Sep	North Canterbury Kennel Association	Towards paint for Club rooms	23-Dec-25	\$750	\$500	\$4,874
	5-Nov	Noaia Charitable Trust	Community market for equipment and promotion		\$1,000	\$600	\$4,274
	3-Dec	Oxford Dark Sky	Phase 2 of Dark Sky Reserve accerditation	26-May-26	\$440	\$440	\$3,834
	3-Dec	Swannanoa Home and school Inc	Purchase of sports balls	5-Mar-26	\$495	\$350	\$3,484
	4-Feb	Waimakariri Dog Training Club Inc	Purchase of a water heater	20-Apr-26	\$500 - \$750	\$500	\$2,984
	8-Apr	Rangiora Boxing Club	Towards medical care	Declined	\$500		\$2,984

Oxford-Ohoka Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grant is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind e.g. petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- Grant funding would primarily be limited to projects located within the Board's geographical area or providing a clear benefit to residents of the area. In exceptional circumstances, the Board may consider applications for projects outside its geographical area and, in such cases, would provide detailed reasons for exceeding its standard scope.
- Grants are generally limited to \$750 with a maximum of \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$750 in exceptional circumstances and will provide detailed reasons for exceeding the set limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a project budget, an organisational balance sheet/profit and loss, and a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new applications will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

Dear Minister Bishop,

Re: Local Community Voice in the Fast-Track Approval Process

I am writing on behalf of the Oxford-Ohoka Community Board to express our concern about the limited opportunity for local communities to have a meaningful voice in the fast-track approval process.

We recognise that fast-track has an important place in enabling significant projects to proceed efficiently. We also appreciate the need to avoid the lengthy and, at times, cumbersome processes associated with the current Resource Management Act framework. However, where a proposal has the potential to significantly affect a wider community, we believe there needs to be a simple and proportionate way for that community's voice to be heard.

While we understand that immediate neighbouring properties may have an opportunity to provide input, this can place a significant burden on a small number of individuals when the effects of a proposal may also extend beyond their properties. Individual residents may not have the time, resources or expertise to investigate complex proposals or obtain expert evidence to support their concerns. More importantly, individual submissions do not necessarily provide the decision-making panel with a broader understanding of the community-wide impacts of a proposal.

We believe community boards could, in the first instance, provide an effective mechanism for local community representation. As democratically elected local representatives, community boards have an established connection with their communities and an understanding of local issues, infrastructure, the environment and neighbourhood character. They could provide a collective community voice to the decision-making panel without creating the delays or complexity of a full RMA process.

There may, however, be circumstances where an established residents' or community group is better placed to provide that local knowledge, particularly where it can demonstrate a strong connection to the affected area and relevant knowledge and expertise. In these cases, we believe the process should allow such a group to participate instead.

The Oxford-Ohoka Community Board and the Ohoka Residents Association are examples of this. Both organisations have been actively involved in the various processes the Ohoka Development Proposal has already been through, including the proposed plan change and district plan hearings. Both groups have a strong understanding of the issues affecting Ohoka. They have access to extensive local knowledge and relevant expert evidence.

In relation to the Ohoka development fast-track proposal, this existing knowledge and expertise would be a valuable resource to the decision-making panel. Either organisation would be well placed to provide this information and ensure that the panel has a broader understanding of the local context and potential community impacts.

We encourage consideration of a flexible, time-limited community representation mechanism within the fast-track process. Depending on the circumstances, this could involve the relevant community board or an established community or residents' group.

Such a mechanism would:

- ensure relevant local knowledge is considered;
- reduce the burden placed on individual neighbouring residents;
- allow communities to have a meaningful avenue for their concerns to be heard;
- enable established community groups to contribute existing knowledge and expert evidence; and
- support better-informed decisions without recreating the complexity of the RMA process.

We are not advocating for a return to lengthy consultation or a process that undermines the purpose of fast-track. Rather, we believe there is an opportunity to create a practical and efficient solution that provides meaningful local representation.

Local voice should not be viewed as an impediment to progress. Properly structured, it can be a valuable resource that helps decision-makers make better-informed decisions about projects that will ultimately shape the communities in which they are located.

We respectfully ask that you consider incorporating a role for community boards or appropriately recognised community or residents' groups within the fast-track framework, particularly where the potential effects of a proposal extend beyond immediately neighbouring properties.

Thank you for considering this matter.

Yours sincerely,

Sarah Barkle
Chairperson
Oxford-Ohoka Community Board
027 2575886

OXFORD-OHOKA COMMUNITY BOARD
MEMBERS INFORMATION EXCHANGE FOR AUGUST 2026

Member's Name: Pete Merrfield

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Greypower	Cognitive testing for driver's license	This has now been rescinded
OOCB		
Oxford Museum	Container painting	Sort colours, apply for funding

- *The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board-related information.*
- *Members are urged to submit written updates in time for inclusion in the Community Board Agenda for the community's benefit.*

OXFORD-OHOKA COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE FOR AUGUST 2026

Member's Name: Mark Brown

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e., Events, meetings, e-mails</i>	<i>i.e., Community Feedback and Concerns</i>	<i>i.e., Call for report, refer to Council, Service Request</i>
17/8/26-Experieance Oxford meeting	None	
18/8/26-Waimak Health Advisory Group meeting		
24/8/26-Oxford Health Advisory Group meeting	Review of progress from 2013, next public meeting planned for 11/26, Oxford Hospital max bed capacity is now 10 and currently 8 in use, maintenance on the facility is progressing	
West Eyreton Pit	Planting has started as first stage of project	
West Eyreton Oak Reserve Info Klsok	Signage for kiosk now at printers	

* The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board-related information.

OXFORD-OHOKA COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE FOR AUGUST 2026

Member's Name: Tim Fulton

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
<i>Experience Oxford</i>		
<i>Oxford Health and Fitness Centre Trust</i>	<i>Brain Day quiz fundraiser Sunday September 13th 3pm to 5pm in support of general gym maintenance Enter a team of 4-6 – enter at the gym or Oxford Club</i>	
<i>Pearson Park</i>	<i>Advised by an advisory group member that Farmers Market would like shelters along western hedge. Farmers Market advised to attend upcoming Pearson Park Advisory Group meeting</i>	
<i>Railway signs</i>	<i>Oxford Men's Shed are keen to start work on signs for East Oxford and Ohoka</i>	<i>Ken Howat following up</i>
<i>Mandeville/ Swannanoa drainage</i>	<i>Various discussions with Swannanoa residents in No.10 Rd area about drainage works. Good to see roadside drainage along North Eyre Rd between Browns and Two Chain.</i>	<i>Has been raised with Water Services team</i>
<i>Ohoka drainage</i>	<i>Reminder of Ohoka Stream survey and report – condition and work proposals</i>	<i>Raised with Water Services team</i>
<i>Accessibility</i>	<i>Attended Accessibility Advisory Group AGM.</i>	<i>Calls from a couple of members for completion of tactile surfaces on Oxford intersections, particularly Main Street</i>
<i>Youth</i>	<i>Attended Youth Futures Expo at Mainpower</i>	
<i>Roading</i>	<i>Raised a service request on Tram Rd, Swannanoa. Asphalt seal repair broke badly.</i>	<i>Corde team responded promptly.</i>
<i>Consents/town and village growth</i>	<i>Following recent developments at Pegasus and the Ohoka petition and protests closely.</i>	