

Agenda

Rangiora-Ashley Community Board

Wednesday 12 November 2025

7pm

Council Chamber
215 High Street
Rangiora

Members:

Liz McClure (Chairperson)
Jim Gerard QSO (Deputy Chairperson)
Kirstyn Barnett
Robbie Brine
Wendy Doody
Alan Geeves
Jason Goldsworthy
Diana Hawkins
Duncan Lundy
Bruce McLaren
Brent Robinson
Joan Ward

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**AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD
IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 12 NOVEMBER
2025 AT 7PM.**

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL/COMMUNITY BOARD**

BUSINESS

PAGES

1. APOLOGIES

2. CONFLICTS OF INTEREST

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 29 October 2025

8-11

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 29 October 2025.

3.2. Matters Arising (From Minutes)

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. Provide Consultation Feedback and Request Approval of Coronation Street No-stopping Restriction – Shane Binder (Senior Transportation Engineer) and Joanne McBride (Roothing and Transport Manager)

12-21

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 251013193629.
- (b) **Notes** that any infrastructure improvements would need to be prioritised against other demands across the Waimakariri District and that staff will prepare a separate report to Council for consideration as part of the Long-Term Plan process.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roothing Committee:

- (c) **Approves** installation of the following no-stopping restriction:
 - Coronation Street, from the Southbrook Road intersection for 55m west to the driveway at no. 31.

6.2. Request for Approval to Establish a School Patrol and Kea Crossing on Townsend Road at Te Matauru School – Peter Daly (Road Safety Coordinator/Journey Planner) and Joanne McBride (Roothing and Transport Manager)

22-29

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250326051559.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roothing Committee:

- (b) **Approves** the establishment of a School Patrol and Kea Crossing on Townsend Road at the existing crossing point, which is located between the western pedestrian gates of Te Matauru Primary School.
- (c) **Notes** that budget has previously been approved for this project as part of the Minor Safety Programme (School Safety Projects PJ 102717.000.5133).

6.3. **Approval to Install No Stopping Restrictions – Charles Upham Drive – Srinath Srinivasan (Project Engineer) and Joanne McBride (Roothing and Transport Manager)**

30-36

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250822155240.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roothing Committee:

- (b) **Approves** the installation of no-stopping restrictions to accommodate the planned pedestrian refuge island installation.
- (c) **Notes** that the no stopping restrictions required as a result of this project will be a 20m extension of the existing no-stopping on the eastern side Charles Upham Drive outside the Rymans Stormwater Reserve, to 55m north of the Oxford Road intersection.
- (d) **Notes** that the installation of no stopping lines at this site equates to the loss of three on-street car parking spaces.
- (e) **Notes** that consultation was undertaken and this pedestrian refuge is supported by Rymans Retirement Village Management and the adjacent Acorns Cafe. As part of the consultation the Montessori Preschool has been provided with the plans and have been asked to provide feedback. Staff have followed up regarding the proposal on multiple occasions, however, have had no response back.
- (f) **Notes** budget for the proposed works has previously been approved for this project as part of the Minor Safety Programme (Walking and Cycling Projects PJ102719.000.5133).

6.4. **Application to the Rangiora-Ashley Community Board's 2025/26 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

37-105

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250804142482.

- (b) **Approves** a grant of \$..... to the Empire Marching Team towards new uniforms.

OR

- (c) **Declines** a grant to the Empire Marching Team.

- (d) **Approves** a grant of \$..... to the Mahi Mātātoa Trust towards the cost of first aid training for its committee members.

OR

- (e) **Declines** a grant to the Mahi Mātātoa Trust.

- (f) **Approves** a grant of \$..... to the Noaia Charitable Trust towards the cost of equipment hire and promotion.

OR

- (g) **Declines** a grant to the Noaia Charitable Trust.

7. **CORRESPONDENCE**

Nil.

8. CHAIRPERSON'S REPORT

8.1. Chair's Diary for October 2025

The Chairperson will provide a verbal update.

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the verbal report from the Rangiora-Ashley Community Board Chairperson.

9. MATTERS FOR INFORMATION

- 9.1. **Minor Amendments to the Northern Pegasus Bay Bylaw – Report to Council Meeting 2 September 2025 – Circulates to all Boards**
- 9.2. **Amendments to Standing Orders for Council, Committees, Sub-Committees, Joint Committees and Hearing Panels – Report to Council Meeting 2 September 2025 – Circulates to all Boards.**
- 9.3. **Health, Safety and Wellbeing Report July 2025 to Current – Report to Council Meeting 2 September 2025 – Circulates to all Boards**
- 9.4. **Proposed Amendments to Roding and Stockwater Bylaw and Policies for Consistency with District Plan Decisions – Report to Council Meeting 30 September 2025 – Circulates to all Boards**
- 9.5. **Council Submissions to Central Government Consultations for August and September 2025 – Report to Council Meeting 30 September 2025 – Circulates to all Boards.**
- 9.6. **Health, Safety and Wellbeing Report August 2025 to Current – Report to Council Meeting 30 September 2025 – Circulates to the Kaiapoi-Tuahiwi Community Board.**
- 9.7. **Appointment of Portfolio Holders – Report to Council Meeting 29 October 2025 – Circulates to all Boards.**
- 9.8. **Council Meeting Schedule November 2025 – December 2026 – Report to Council Meeting 29 October 2025 – Circulates to all Boards.**
- 9.9. **Approval of the Welcoming Waimakariri Plan for Public Consultation – Report to the Community and Recreation Committee Meeting 16 September 2025 – Circulates to all Boards.**
- 9.10. **Analysis of Youth Action Plan Early Engagement Responses – Report to Community and Recreation Committee Meeting 16 September 2025 – Circulates to all Boards.**
- 9.11. **Aquatics September Update – Report to Community and Recreation Committee Meeting 16 September 2025 – Circulates to all Boards.**
- 9.12. **Libraries Update to September 2025 – Report to Community and Recreation Committee Meeting 16 September 2025 – Circulates to all Boards.**
- 9.13. **Avian Botulism Management 2024/25 and a Bird Deterrent Proposal – Report to Utilities and Roding Committee Meeting 16 September 2025 – Circulates to all Boards.**
- 9.14. **Accountability Reporting for Waimakariri Biodiversity Trust Funding 2024/25 – Report to Utilities and Roding Committee Meeting 16 September 2025 – Circulates to all Boards.**

9.15. **May 2025 Flood Recovery Progress Update and Project Update on Infrastructure Resilience Fund for 2024/25 and 2025/26 – Report to Utilities and Roading Committee Meeting 16 September 2025 – Circulates to all Boards.**

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.15.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

10. MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members is included in the agenda.

11. CONSULTATION PROJECTS

11.1. Allin Drive and Pegasus View Park Play Spaces

<https://letstalk.waimakariri.govt.nz/allin-drive-and-pegasus-view-reserves>

Consultation closes Wednesday 12 November 2025.

11.2. Welcoming Waimakariri

<https://letstalk.waimakariri.govt.nz/welcoming-waimakariri>

Consultation closes Wednesday 19 November 2025

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 31 October 2025: \$11,589.

12.2. General Landscaping Fund

Balance as at 31 October 2025: \$29,290.

13. MEDIA ITEMS

14. QUESTIONS UNDER STANDING ORDERS

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 10 December 2025 in the Council Chamber.

Workshop

- *Members Forum*

**MINUTES OF THE INAUGURAL MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET,
RANGIORA, ON 29 OCTOBER 2025 AT 11.30AM.**

PRESENT

L McClure (Chairperson), J Gerard (Deputy Chairperson), K Barnett, R Brine, W Doody, A Geeves, J Goldsworthy, D Hawkins, D Lundy, B McLaren, B Robinson, and J Ward.

IN ATTENDANCE

Mayor D Gordon, Deputy Mayor P Redmond.

J Millward (Chief Executive), S Hart (General Manager Strategy, Engagement and Economic Development), T Kunkel (Governance Team Leader), K Rabe (Governance Advisor), C Fowler-Jenkins (Governance Support Officer) and A Connor (Governance Support Officer).

There were two members of the public present.

At the commencement of the meeting, the Chief Executive, J Millward, took the Chair and welcomed the newly elected Board members to the inaugural meeting of the fourth term of the Rangiora-Ashley Community Board.

1. APOLOGIES

Nil.

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. BOARD MEMBERS' DECLARATIONS

The Chief Executive invited elected members to read and sign their declarations as required in terms of Schedule 7 of the Local Government Act, 2002, which was witnessed and signed by the Chief Executive.

Declaration by Community Board members:

I, (name), declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Woodend-Sefton community, the powers, authorities, and duties vested in or imposed upon me as Member of the Woodend-Sefton Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at: Rangiora on 29 October 2025

Signature:

Signed in the presence of:

[J Millward]

The Community Board members who read the oath were Kirstyn Barnett, Robbie Brine, Wendy Doody, Alan Geeves, Jim Gerard, Jason Goldsworthy, Diana Hawkins, Duncan Lundy, Liz McClure, Bruce McLaren, Brent Robinson and Joan Ward.

4. REPORTS

4.1 Appointment of Chairperson and Deputy Chairperson – T Kunkel (Governance Team Leader)

J Millward introduced the report and explained the process for electing the Chairperson and Deputy Chairperson. He then called for nominations for Chairperson.

There were no questions from elected members.

Moved: J Gerard

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No: 250702119838.
- (b) **Resolves** to call for nominations of Chairperson and Deputy Chairperson and uses System (A) for voting in the event of more than one member being nominated.
- (c) **Appoints** Board Member L McClure. as Chairperson of the Rangiora-Ashley Community Board to take immediate effect from 29 October 2025 until the end of the 2025-28 triennial term in October 2028.
- (d) **Notes** that the remuneration of the Chairperson will be appropriately adjusted as from 30 October 2025.

CARRIED

The Chief Executive vacated the Chair in favour of the elected Chairperson, L McClure.

L McClure thanked the Board for electing her as Chairperson, whereafter she called for nominations for the position of Deputy Chairperson.

Moved: J Ward

Seconded: R Brine

- (e) **Appoints** Board Member J Gerard as Deputy Chairperson of the Rangiora-Ashley Community Board to take immediate effect from 29 October 2025 until the end of the 2025-28 triennial term in October 2028.

CARRIED

Moved: D Hawkins

Seconded: A Geeves

- (e) **Appoints** Board Member Kirstyn Barnett as Deputy Chairperson of the Rangiora-Ashley Community Board to take immediate effect from 29 October 2025 until the end of the 2025-28 triennial term in October 2028.

LOST

The Chairperson called for a vote which resulted in J Gerard being elected as Deputy Chairperson.

4.2 Local Government Act - First Meeting following the Triennial General Election Requirements – J Millward (Chief Executive)

T Kunkel noted that report outlined legislation which members need to be aware of. Members have been provided with copies of various legislation that may have the most impact on Community Boards as part of their induction packs.

There were no questions from elected members.

Moved: R Brine

Seconded: W Doody

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250805143965.
- (b) **Receives** legislative material that has been circulated.

CARRIED

4.3 **Elected Member Code of Conduct and Standing Orders** – Thea Kunkel (Governance Team Leader)

T Kunkel spoke to the report, noting that under legislation, the Board was required to have a Code of Conduct and Standing Orders in place from its inaugural meeting. The Standing Orders provided guidance for the conduct of Board meetings. The Council's Standing Orders had been adapted to better meet the needs of Community Boards.

K Barnett questioned when the Boards next chance to review the Standing Orders would be. T Kunkel advised that the Government, through the Local Government (Systems Improvements) Amendment Bill, was proposing to introduce standardised Codes of Conduct and Standing Orders for all councils. As a result, it was anticipated that the Board's Code of Conduct and Standing Orders would need to be reviewed once further details of the proposed Bill become available early in the new year.

Moved: J Gerard

Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No 250805143912.
- (b) **Receives** the 2025 Elected Members Code of Conduct (Trim 230918145779).
- (c) **Adopts** the 2025 Orders Standing Orders for Community Boards (Trim 251013193983), effective from 29 October 2025.

4.4 **Rangiora-Ashley Community Board's meeting dates from October 2025 to December 2026** – Thea Kunkel (Governance Team Leader)

T Kunkel introduced the report and took it as read.

There were no questions from elected members.

Moved: K Barnett

Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250703120633.
- (b) **Resolves** to hold Community Board meetings at the Council Chambers at the Rangiora Service Centre, 215 High Street, Rangiora, commencing at 7pm, on the following dates:
 - 12 November 2025
 - 10 December 2025
 - 11 February 2026
 - 11 March 2026
 - 8 April 2026

- 13 May 2026
- 10 June 2026
- 8 July 2026
- 12 August 2026
- 9 September 2026
- 14 October 2026
- 11 November 2026
- 9 December 2026

CARRIED

5. QUESTIONS UNDER STANDING ORDERS

Nil.

6. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

7. NEXT MEETING

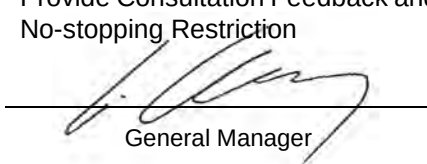
The first ordinary meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 12 November 2025 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 11.57am.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** RDG-03-09 / 251013193629**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 12 November 2025**AUTHOR(S):** Shane Binder, Senior Transportation Engineer
Joanne McBride, Roding and Transport Manager**SUBJECT:** Provide Consultation Feedback and Request Approval of Coronation Street No-stopping Restriction**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

1.1. This report:

- Provides an outline of the feedback received through the consultation period in relation to the proposed no-stopping on Coronation Street, and;
- Seeks approval to establish no-stopping restrictions on Coronation Street, from the Southbrook Road intersection for 55 m west to the driveway at no. 31.

1.2. Concerns have been raised in relation to the road being too narrow to accommodate two lanes traffic, confusion about cars parked near the intersection or queuing, and visibility when exiting driveways. There have been six service requests related to this issue since 2023.

1.3. Coronation Street is a local road with a number of businesses in the immediate area and as such there is a need to balance accommodating through traffic and on-street parking.

1.4. As part of the Southbrook Road / Coronation Street intersection design, Coronation Street was designed to operate with a narrow roadway to encourage slower speeds and discourages rat-running traffic via Buckleys Road.

1.5. Having side friction from parking and limited lane width means that drivers are required to proceed carefully and drive courteously, similar to other local streets in the district.

1.6. A report was taken to the 13 August 2025 meeting of the Rangiora-Ashley Community Board, and at that meeting the Community Board endorsed consultation being undertaken with businesses and residents in this block of Coronation Street on a proposal for no-stopping restrictions.

1.7. Consultation letters were sent to 24 residents, property owners, and businesses along the street. An online information / survey form was also provided for general public feedback; this was advertised in the consultation letters. In total, 11 responses were received.

- Seven responses supported the no-stopping restrictions as consulted.
- Four responses opposed the no-stopping restrictions as consulted.
- Two responses generally supported no-stopping restrictions but suggested modifications.
- One response requested re-evaluation of the options and for a range of infrastructure changes.
- Five of the above responses also requested widening the existing carriageway

- 1.8. Feedback from the consultation process has been considered and included in the updated recommendations in this report.
- 1.9. While the feedback was somewhat mixed, four responses were favourable for installing the no-stopping lines, and two requested the no stopping lines be extended for a longer length.
- 1.10. It is recommended that the no-stopping lines be installed for the initial 55 m as was recommended in the consultation in the first instance, and that this is then monitored. Future consideration could then be given to any further changes required.
- 1.11. Staff will take a separate report to Council as part of the Long-Term Plan process in relation to the cost of widening the road, which will need to be considered alongside other District priorities.

Attachments:

- i. Summary of September 2025 No-Stopping Consultation, Coronation Street (TRIM no. 251020199432)

2. **RECOMMENDATION**

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 251013193629.
- (b) **Notes** that any infrastructure improvements would need to be prioritised against other demands across the Waimakariri District and that staff will prepare a separate report to Council for consideration as part of the Long-Term Plan process.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (c) **Approves** installation of the following no-stopping restriction:
 - Coronation Street, from the Southbrook Road intersection for 55m west to the driveway at no. 31.

3. **BACKGROUND**

- 3.1. There have been six service requests related to the operation of Coronation Street since the traffic signals at the Southbrook Road intersection were installed in 2023. These service requests have raised the following concerns:
 - The road being too narrow to accommodate two-way traffic.
 - Confusion about whether cars are parked on the northern side of the road leading into the intersection, or if they are queued waiting for the traffic signals.
- 3.2. Visibility for residents exiting their properties along Coronation Street due to on street parking.
- 3.3. Coronation Street is a local road with an average daily traffic volume of 660 vehicles/day measured in 2022 and a carriageway width varying between 7.5 and 8.7 m. There is a mixture of businesses and residences on the block approaching the Southbrook intersection, and as such there is a need to balance accommodating both through traffic and on-street parking demand.

- 3.4. When the Southbrook Road / Coronation Street intersection design was undertaken, Coronation Street was intentionally designed to operate with a narrow roadway. This encourages low speeds and discourages rat-running traffic to and from Southbrook via Buckleys Road, in particular during peak hours when congestion occurs on Southbrook Road and drivers are more likely to seek “quicker routes.” This focus on reducing rat-running was intended to address concerns that arose from consultation with residents of Buckleys Road and Coronation Street on the intersection upgrade, and the previous petition from the Buckleys Road residents about short cutting and speed on Buckleys Road.
- 3.5. Having the side friction of parking and limited lane width means that drivers are required to proceed carefully and drive courteously, similar to other local streets in the district.
- 3.6. A report was taken to the 13 August 2025 meeting of the Rangiora-Ashley Community Board, and at that meeting the Community Board endorsed a consultation with businesses and residents in this block of Coronation Street on a proposal for no-stopping restrictions.
- 3.7. Consultation was undertaken on installing a no-stopping restriction for a length of 55m between the driveway to no. 31 and Southbrook Road, as per Figure One on the next page. This would remove four on-street car parks.



Figure One – Coronation Street proposed No Stopping restriction

4. **ISSUES AND OPTIONS**

- 4.1. 24 consultation letters were sent to residents and property owners along the street, as well as adjacent businesses. An online information / survey form was also provided for general public feedback; this was advertised in the consultation letters. Letters were sent out on 18 September at the same time that the online survey page went live; the consultation closed on 10 October.
- 4.2. Feedback was received from 14 respondents, including residents on the affected block, surrounding streets, four businesses, and the general public.
 - 4.2.1. Seven responses (50%) supported the no-stopping restrictions as consulted.
 - One supported but noted concerns about shifting the parking west.
 - One supported but wanted the road widened.
 - Five generally supported with other material comments, including the businesses consulted along Southbrook Road.
 - One business noted concerns around parking relocating around the Buckleys / Coronation intersection and interfering with manoeuvres.

4.2.2. Four responses (29%) opposed the no-stopping restrictions as consulted.

- Two supported road widening.
- One opposed any changes and supported the road being narrow to discourage rat running.
- One opposed the no-stopping and wanted business parking to be on private land

4.2.3. Two responses (14%) generally supported no-stopping restrictions but suggested modifications.

- One supported no-stopping restrictions but requested extra 24 m of no-stopping (removing an extra 4 carparks beyond the consulted option). Suggested creating angle parking further west near the dog park.
- One response requested the no-stopping be extended for the full length on the north side of the road between Southbrook Rd and Buckleys Rd (removing an extra 11 carparks beyond the consulted option).

4.2.4. One response (7%) requested re-evaluation and suggested significant changes including a new traffic signal at Johns Road / Percival Streets intersection, shifting business parking, traffic calming at Coronation Street / Buckleys Road intersection, and widening the carriageway.

4.3. Five of the above responses requested widening the existing carriageway. One of the above responses supported the existing carriageway width and parking usage to minimise rat-running appeal.

4.4. Feedback from the consultation process has been considered and included in the updated recommendations in this report. A summary of feedback is included in Attachment i.

4.5. It is noted that any infrastructure improvements on Coronation Street would need to be prioritised against other demands across the District and that staff will bring a separate report to Council as part of the Long-Term Plan process for Council consideration.

4.6. The Rangiora-Ashley Community Board has the following options available to them:

4.7. Option One: Approve the installation of no-stopping restrictions as consulted from No. 31 to Southbrook Road

This option would see the Rangiora-Ashley Community Board recommend that the Utilities and Roading Committee approve the installation of a no-stopping restriction at the location shown above in Figure 1.

On balance, this would allow for a wider moving area coming into the intersection, allowing additional space for vehicles to stack and the intersection, and providing additional space for vehicles entering Coronation Street to assess oncoming traffic.

If approved, once the no-stopping is installed, then the area would be monitored and if required, future consideration could then be given to any further changes which might be needed. A report would be taken to Council as part of the Long Term Plan process, to consider options for infrastructure improvements, balanced against other needs within the District.

This is the recommended option because it improves the approach to the intersection and removes potential confusion around stacking and parking areas.

- 4.8. Option Two: Approve the installation of no-stopping restrictions for a longer length than was consulted upon (to 103 m length in total)

This option would see the Rangiora-Ashley Community Board recommend that the Utilities and Roading Committee approve the installation of a no-stopping restriction of 103 m (to the west side of the driveway to no. 23 Coronation Street) resulting in a loss of 8 parking spaces).

It is considered that there would be no safety benefit in extending the no-stopping beyond this point, and in fact doing so would likely result in increased numbers of those choosing to short cut through Buckleys Rd, due to the reduction in side friction and increase attractiveness of a wide and open through road.

Therefore, this is not the recommended option.

- 4.9. Option Three: Decline the recommendations of this report and retain the status quo

This is not the recommended option because there are operational impacts due to confusion approaching the Coronation Street / Southbrook Road intersection, which the installing no-stopping restriction proposed in this report will help address.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

These proposed restrictions maintain roading infrastructure to provide safe access for residents within the district.

- 4.10. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Following the August meeting of the Rangiora-Ashley Community Board, consultation has been undertaken with 21 residents, property owners, and businesses along the street. An online information / survey form was also provided for general public feedback; this was advertised in the consultation letters. In total, 11 responses were received and are outlined in Attachment i

Feedback from the consultation process has been considered and included in the recommendations in this report.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

As this is a local road, through traffic is not encouraged in the area. Making the route more attractive to through traffic could negatively impact the wider area, including Buckleys Road.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report. There are minimal costs associated with installing no-stopping lines along these streets, as all it involves is line marking.

The costs are estimated to be less than \$100 and can be accommodated within the Road Maintenance budgets (Pavement Marking GL 10.270.582.2500). This budget is included in the Annual Plan / Long Term Plan.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report are considered to be localised and minor in nature and will not have sustainability or climate change impacts.

6.3. **Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.4. **Health and Safety**

There are minor health and safety risks arising from the adoption/implementation of the recommendations in this report.

Physical works will be undertaken through the Road Maintenance Contract. The Road Maintenance contractor has a Health and Safety Plan and a SiteWise score of 100.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Section 2 of the Land Transport Rule: Traffic Control Devices requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices."

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report. This report considers the following outcomes:

Social: a place where everyone can have a sense of belonging

- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

Environmental: a place that values and restores our environment

- The natural and built environment in which people live is clean, healthy and safe.

Economic: a place that is supported by a resilient and innovative economy

- Enterprises are supported and enabled to succeed.
- Infrastructure and services are sustainable, resilient, and affordable.

7.4. **Authorising Delegations**

As per Section 3 of the Waimakariri District Council's *Delegations Manual*, the Rangiora-Ashley Community Board has the delegated authority to recommend the installation of no-stopping restrictions on roads within its ward area.

The Utilities and Roading Committee has the delegated authority to approve no-stopping restrictions.

Summary of resident feedback, September 2025 Coronation Street no-stopping consultation

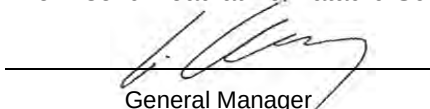
Property	Feedback	View on proposal	Alternative	Staff response
1	It appears that the suggestion to impose a no parking zone in Coronation Street, as proposed for consultation, whilst being desirable for traffic safety, is a direct result of the failure by Rangiora Motor Group to achieve the planned on-site parking facilities, or to take any alternative actions to mitigate their effects on the neighbours. As a result, on street parking at the eastern end of Coronation Street is so intense as to now cause a traffic safety issue. The move to prohibit parking for 55m from the traffic lights will alleviate that immediate problem but will also simply shift the burden to the households further to the west, including 19 Coronation Street. Those vehicles parked near the lights will move further down Coronation Street and hinder safety outside of those homes and further erode the residential nature of the street. It appears that the only way to overcome this situation is to widen Coronation Street, thus allowing parking and alleviating the bottle neck at the Coronation Street, Southbrook Road intersection. There is plenty of room in the road berms on both sides of the street to allow this. The speed humps in Buckleys Rd. should be sufficient to deter rat runners. I see no problem in still having a short extension to the no parking area closer to the traffic lights, but having a wider road will ensure a greater level of safety. I know that some traffic planners deliberately want to keep the narrow street to slow traffic, but this view flies in the face of reality. The narrowness of the street is a major safety concern, not helped by the increase in traffic entering and exiting Rangiora Motor Group. In summary, solving a traffic problem by shifting the parking nuisance, largely caused by Rangiora Motor Group, by moving the parked cars to outside more residential properties, will simply damage the enjoyment of residential neighbours, with no negative impact on the business which causes the problem. There is nothing fair or equitable about that situation.	Oppose	Widen carriageway	Any provision of new infrastructure will need to be prioritised against the rest of the District's needs
2	The design of the narrowness of this street was a mistake. It has created confusion and problems since the road was done. Personally I think there should be no parking for the full length from Buckleys Rd to Southbrook Rd, otherwise the problem just shifts along.	Support but modify (lengthen)	Widen carriageway	Any provision of new infrastructure will need to be prioritised against the rest of the District's needs
3		Support		
4	We need to make it as difficult as possible for the rat runners during times of congestion on the main road. I believe the more cars we have parked on Coronation St the better. Another contributor is the breaking off from the queue northbound at NPD, travelling behind Paknsave to Torlesse, then crossing into Coronation St. As they stand, the speed bumps in Buckleys Rd are no deterrent. I think the traffic light phases are about right. I don't mind the wait because it is now safe.	Oppose	Leave alone	
5	I have concerns that this will unfortunately shift the problem further down the street. I have been approached by a dissatisfied resident that believes we should be parking staff vehicles on private land. There are a number of businesses that have their staff park on Coronation Street.	Support		
6	Widen the road and put parallel parking outside Rangiora Mitsubishi for customers. Remove grass verge and transplant tree to other side of coronation st.	Support	Widen carriageway	Any provision of new infrastructure will need to be prioritised against the rest of the District's needs
7	I frequently use that section to access the local school for kids sport/activities	Support		

Summary of resident feedback, September 2025 Coronation Street no-stopping consultation

Property	Feedback	View on proposal	Alternative	Staff response
8	<u>The measures implemented to date have proven inadequate or have created new issues:</u> 1. Increased Rat Running on Coronation St and Buckley's Rd: Traffic volume has escalated dramatically, with this route now heavily used by school traffic and rat racers seeking to avoid delays at the Southbelt intersection. While four speed bumps were installed on Buckley's Rd, the volume and speed of traffic remain a significant concern. The narrowing of Coronation St between Buckleys Rd and the traffic light intersection has not successfully discouraged additional traffic. 2. Intersection Congestion and Business Traffic: The combined effects of the traffic lights, increased business activity, and poor parking management are creating a severe bottleneck. Staff from nearby commercial sites are parking along Coronation Street, creating a "bottle neck" at the intersection that frequently reduces traffic flow to only one usable lane. The Mauri Stockfeed (Mill) operation on Southbrook Road, with its traffic (including heavy trucks) exiting Buckley's Road onto Coronation Street, further exacerbates congestion and hazards for both residents and commuters. Mitsubishi car dealership use Coronation St to test vehicles for WOFs. They also have truck and trailer units dropping cars off several times a week. 3. Dangerous Corner Cutting: A major safety hazard is the frequency of drivers cutting the corner when turning from Coronation Street onto Buckley's Road, or vice-versa. This is an accident waiting to happen. We have personally experienced two separate, serious incidents in the past where drivers taking the corner too fast resulted in one crashing through our fence, and another destroying a large flowering chestnut tree (20 cm diameter), which the Council was notified of and subsequently replaced with a Kowhai tree. These events clearly demonstrate the severe risk posed to property and life. 4. Parking Displacement and Blind Spots: The proposed addition of yellow 'no parking' lines near the lights on Coronation Street is deeply concerning as it will only shift the parking issue further down the road, closer to the Buckley's Road corner. This will create blind spots for residents reversing out of their driveways. We personally will be faced with the dual risk of increased parked cars blocking the view combined with fast-approaching traffic from the corner. This is a very real and serious safety concern for us. <u>Given the severity of these issues, I urge the Council to explore the following solutions:</u> 1. Traffic Management Alternative: Consider installing traffic lights at the intersection of Johns Road and Percival St. This would provide a legitimate alternative route for traffic approaching Percival/Southbrook Road, which could significantly alleviate the rat-running pressure currently being placed on Coronation Street and Buckley's Road, plus reduce the heavy traffic congestion at the Southbelt and Southbrook Road traffic light intersection.	Needs re-evaluation	1. Traffic signal at Johns / Percival 2. Shift business parking 3. Traffic calming at Coronation / Buckleys intersection 4. Widen carriageway	Thank you for your suggestions. 1. Council intends to construct the Rangiora Eastern Link as an alternative to Southbrook Road later this decade. 2. Council can pass this on to the business but we do not have the ability to require its implementation. 3./4. Council can look into this intersection but any provision of new infrastructure will need to be prioritised against the rest of the District's needs.
	2. Review of Parking Strategy: The proposal for 'no parking' lines must be immediately re-evaluated. A comprehensive solution for business and staff parking is required that does not simply transfer the hazard to residential driveways. Perhaps mandated off-street parking for businesses or a designated parking area should be considered. 3. Physical Corner Modification: Implement physical traffic calming measures at the corner of Coronation Street and Buckley's Road to physically prevent corner-cutting and force drivers to slow down when making the turn. This is critical to prevent further property damage or a serious accident. 4. Widen Coronation St between the lights and Buckleys Rd to allow two way traffic and parking on both sides of the road			

Summary of resident feedback, September 2025 Coronation Street no-stopping consultation

Property	Feedback	View on proposal	Alternative	Staff response
9	I do not agree with council proposal and don't want the Nissan garage workers moved West along Coronation street. They could park on Torlesse st and Nissan could lease car parking at the Southbrook Mill same as what "Driven" does with staff and customer cars. In the evenings and weekends when Nissan isn't open, the properties with the no parking outside will not be able to park their cars or their visitors cars. Which they do and should have a right too. Installing the no parking as indicated will only move the problem towards cars parking nearer Buckleys road cnr so cars driving East will have no where to pull over for oncoming traffic heading West (from Southbrook road.) We believe that Coronation street should be widened so two cars are able to pass safely. This street is frequently used by trucks coming from the Mill and car transporter trucks delivering cars from the end of the street. Also this is a busy street for school drop offs and pick ups. Plus many children walk past our house to and from school.	Oppose	Widen carriageway	Any provision of new infrastructure will need to be prioritised against the rest of the District's needs
10	Installing a no-stopping restriction on one side of Coronation St. (from No. 31 to Southbrook Rd) does not solve the problem, rather it just maintains the problem but allows vehicles to drive faster on that part of the road. The no-stopping will also discriminate against those residents on that part of the road, [a] where the no stopping takes effect and [b] impact on property values. Another issue not yet raised is that vehicles from the Nissan service centre are being road tested [at speed] on Coronation and Buckleys Road. The volume of vehicles using these roads is increasing, refer to the three-year-old WDC traffic count data [Coronation St. @ 660 on the 6/5/2022 and Buckleys Rd. @ 838 on the 9/22/2025]. Additionally, the soon to be completed Sommerset Rangiora housing complex (on corner of South Belt and Townsend Rd) will dramatically increase road traffic in this area. Although this problem is of the WDC making I suggest that Mitsubishi / Nissan Service centre acquire the now empty building and parking lot on the corner of Coronation and (No.15) Buckleys Road.	Oppose	Shift business parking	Council can pass this on to the business but we do not have the ability to require its implementation
11	The use of parking on Coronation Street effects a lot more than the first two houses it has considerable effort on properties up to and beyond [my house]. It stretches up Coronation Street to the other side of my driveway and I therefore suggest that is where the No stopping Restrictions start. Almost on a daily basis when I "edge" out of my driveway I'm tooted at or get shown a finger sign!! It's become a hazard just leaving and returning home!! On one occasion I couldn't access my drive as a parked vehicle encroached over my driveway entrance!! Another "idea" of mine is can the Council not create angle parking along the opposite side of the road starting from Buckley Road going up towards the dog park. There certainly is plenty of ground available to do so!? It would only add a few extra metres to the walk of those people who are now creating a hazard for residents on Coronation Street.	Support but modify (lengthen)		Council can look into angled parking but any provision of new infrastructure will need to be prioritised against the rest of the District's needs
12	Generally support the proposed no-stopping, noting that they use Coronation Street for occasional driving but park mostly onsite	Support		
13	Generally support the proposed no-stopping, noting that staff parking on Coronation Strete have observed issues with the narrow carriageway previously	Support		
14	Generally support the proposed no-stopping, noting that they could see potential for parking further west along Coronation Street to potentially impact manoeuvres at the Buckleys Rd / Coronation St intersection	Support		Council staff will monitor parking to ensure it does not impact the intersection

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** CMS-06-03 / 250326051559**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 12 November 2025**AUTHOR(S):** Peter Daly, Road Safety Coordinator / Journey Planner
Joanne McBride, Roothing and Transport Manager**SUBJECT:** Request for approval to establish a School Patrol and Kea Crossing on Townsend Road at Te Matauru School**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1. This report seeks a Community Board recommendation to the Utilities and Roothing Committee for the approval to establish a School Patrol and Kea Crossing on Townsend Road, outside of Te Matauru Primary School.
- 1.2. The matter arises from a letter of request from the Board of Trustees of Te Matauru Primary School requesting a Kea Crossing.
- 1.3. Kea crossings provide children with a safe place to cross the road. School patrols can then control traffic and safely guide children across the street.
- 1.4. The Kea crossing would only operate when the school patrol and required crossing signs are in place, generally before and after school. When the school patrol displays their STOP signs, traffic must stop. When there is no school patrol and no crossing signs, the road operates normally.
- 1.5. NZTA Guidance recommends that school patrols should be considered whenever vehicle flows at before and after school times would make it difficult for school traffic wardens to find safe gaps in the traffic. The average daily traffic on weekdays in this section of road is 5946 vehicles per day.
- 1.6. There is no specific number of children wishing to cross that justifies a school patrol, but as the patrols require a significant commitment of effort, alternative ways of assisting children across the road may be considered when there are fewer than 20 children per hour, for example the use of school wardens.
- 1.7. If there is likely to be infrequent pedestrian use outside school times, then a kea crossing should be considered instead.
- 1.8. The proposed Kea Crossing would contribute to the safer arrival and departure of students to the rear of the school and cater for the current and future population within the school zone.

Attachments:

- i. Request letter from the Te Matauru Board of Trustees. (Trim 250327053100)
- ii. Scheme Design (Trim 250327053094)

2. **RECOMMENDATION**

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250326051559.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (b) **Approves** the establishment of a School Patrol and Kea Crossing on Townsend Road at the existing crossing point, which is located between the western pedestrian gates of Te Matauru Primary School.
- (c) **Notes** that budget has previously been approved for this project as part of the Minor Safety Programme (School Safety Projects PJ 102717.000.5133).

3. **BACKGROUND**

- 3.1. A significant proportion of the growing Te Matauru Primary School population lives in the school zone area to the north and west of the school. The school zone is shown below in Figure 1.

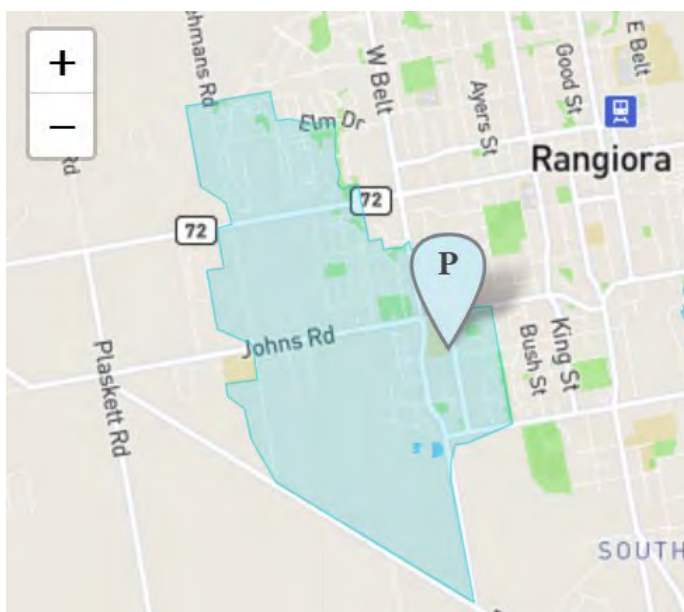


Figure 1 – Te Matauru School Zone

- 3.2. As a result, a significant proportion of the school student population enters and exits the school via the gates which exit onto Townsend Road. From there the majority of students continue north, crossing Johns Road at the West Belt roundabout, however as further development occurs, this will also increase to the west.
- 3.3. In 2022 Council installed a pedestrian refuge at the crossing point adjacent to the gates as shown in Figure 2, to reduce the crossing risk as it was at that stage. The refuge was installed such that it could be easily upgraded to a kea crossing in the future, should the need arise.



Figure 2 – Townsend Road Crossing Point.

- 3.4. The traffic volume and speed on Townsend Road at the existing crossing point was surveyed between 18 March 2025 and 25 March 2025. This is the first such survey at this site. There are no historical figures available for comparison. The average daily traffic on weekdays in this section of road is 5946 vehicles per day (vpd), with an average speed of 45.7 km/h. NZTA Guidance states that School patrols may not be needed below 500 vehicles per hour in roads with appropriate widths.
- 3.5. Pedestrian counts conducted at the existing crossing point found that between 30 and 50 children use that crossing point each morning / afternoon. This number will increase as Rangiora continues to grow with further development to the west, which is within the school zone area.
- 3.6. The current school role, as of November 2024, was 240 children. The school is planned to develop in two stages. Stage One (complete) caters for up to 350 students, with Stage Two (not yet undertaken) increasing capacity to be able to cater for up to 700 students. The school provides for Years 1 to 8.
- 3.7. A kea crossing is one which is in place during periods of high pedestrian demand, specifically in relation to schools being that period before and after school, when children are arriving in larger numbers, or leaving in larger numbers.
- 3.8. Outside of peak pedestrian time, the crossing reverts to what is in place in the absence of the school patrol. In the case of Townsend Road, this would be splitter islands with no pedestrian priority.
- 3.9. The school population is growing in line with the growth of the residential development in the north-west sector of Rangiora. Traffic volumes on Townsend Road have increased in line with this growth, making it increasingly difficult and hazardous for children to cross the road without the benefit of protection of a controlled crossing point. It is this increase in risk which led to the letter from the Board of Trustees.

- 3.10. When the existing pedestrian refuge was installed, it was done in such a way that it could be easily upgraded to a kea crossing in the future, should the need arise. Existing no-stopping restrictions provide the clear space required for the establishment of a Kea Crossing. Additional no-stopping restrictions are not required.

4. **ISSUES AND OPTIONS**

- 4.1. Consideration has been given to the appropriate crossing facility in this location.
- 4.2. The current pedestrian refuge has served its purpose in the short term, however, was designed to be able to accommodate a kea crossing in the same locations as the school role grew.
- 4.3. A full zebra crossing in this location has been considered but is not deemed to be necessary or appropriate, as there is not a strong pedestrian demand outside of school times, as would be required to justify a zebra crossing.
- 4.4. Installation of a Kea crossing at the existing crossing point is considered to be the most appropriate crossing facility and would provide children a safer option for crossing Townsend Road than the existing pedestrian refuge facility in both the short and longer term.
- 4.5. Responsibility in terms of managing the School Patrol staffing and operation of the Kea Crossing will be the responsibility of the school, specifically the Board of Trustees, represented by the School Principal. This was proposed in the letter received from the Board of Trustees, as per Attachment i, and would be subject to written approval including operating requirements from Council.
- 4.6. Training of the students in the conduct of a Kea crossing is the responsibility of the Police. The local Schools Community Officer has confirmed that he is supportive of this request.
- 4.7. Road safety for children outside schools is identified as a priority by Government in the Government Policy Statement on Land Transport 2024, which states that government will *"continue to prioritise the safety of young children outside schools."*
- 4.8. The following options are available to Council

- Option 1 – Approve the installation of a Kea crossing facility on Townsend Road, as proposed.

The recommended option, this option would see the school patrol approved and the existing crossing upgraded to a Kea Crossing (including signs and markings), to enhance the safety of school children arriving at and leaving Te Matauru Primary School each day.

It would also further encourage parents to allow their children walk to school by enhancing the perception of their safety at the crossing point.

- Option 2 – Decline to approve the installation of a Kea crossing facility on Townsend Road, as proposed.

This option would result in the request being declined and the crossing continuing to operate as a pedestrian refuge only.

This is not the recommended option as it would not address the growing risk faced by children arriving at and leaving the school, which is only likely to increase as development continues, the school role increases, and traffic movements along Townsend Road increase.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

Road safety for school children is an issue of concern for community members. It is expected that Council will take steps where possible to enhance the safety of school children.

Improvements to this crossing has been requested through the school and also a number of service requests.

- 4.9. The Management Team has reviewed this report and supports the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

The Board of Trustees and the wider school community will be interested in the outcome of this proposal.

Improvements to this crossing has been requested through a number of service requests.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

The traffic delays caused by having to stop for school crossings is faced by motorists across New Zealand each day. These delays are offset by the enhanced safety provided to those children using the crossing.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report.

Budget of \$30,000 has previously been approved within the Minor Safety Programme for 2025/26 for the implementation of the Kea Crossing (PJ102717.000.5133).

This budget is included in the Annual Plan/Long Term Plan.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report have sustainability and/or climate change impacts.

Encouraging active travel modes for children's travel to and from school encourages mode shift, a step toward encouraging less dependence on unnecessary automotive use.

6.3. **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

The approval for a School Patrol to operate must be approved and authorised by the Road Controlling Authority (RCA), and the school must operate the crossing in accordance with clause 8.3 of the TCD Rule. The school will be formally notified in writing of the requirements that need to be met. Police provide assistance with training of staff and school patrollers.

The construction of the kea crossing must be undertaken to meet NZTA standard. The installation will be conducted by an approved contractor, with risk management for their activities in place.

6.4. **Health and Safety**

The purpose of this proposal is to enhance the safety of school children from Te Matauru Primary School.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Approval to operate a School Patrol is legislated through the Land Transport Rule Traffic Control Devices 2004 Rule.

A Road Controlling Authority (RCA) may, in writing, authorise the Board of Trustees of a school to appoint persons as members of school patrols at specified school crossing points or pedestrian crossings to assist, direct and supervise children on their way to or from school.

A road controlling authority may provide a school crossing point on a road for which a speed limit of 50 km/h or less is set.

Where a school crossing operates, it must be operated in accordance with clause 8.3 of the TCD Rule.

The requirements for a school crossing point are outlined within clause 8.4 of the TCD Rule and Traffic Note 29.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report, in particular "The natural and built environment in which people live is clean, healthy and safe."

7.4. **Authorising Delegations**

The Rangiora-Ashley Community Board has the delegation to consider matters relating to road works and traffic management projects within the Boards area.

Under the Delegations Manual Part 2, the Utilities and Roading Committee has delegation to consider Roading and Transportation matters (including road safety, multimodal transportation and traffic control).



Subject: Request for Kea Crossing on Townsend Road

Dear Community Board,

On behalf of the Te Matauru Primary School Board of Trustees, I am writing to formally request the establishment of a Kea Crossing at the existing road crossing on Townsend Road. As our school continues to grow, ensuring the safety of our students as they travel to and from school is of paramount importance.

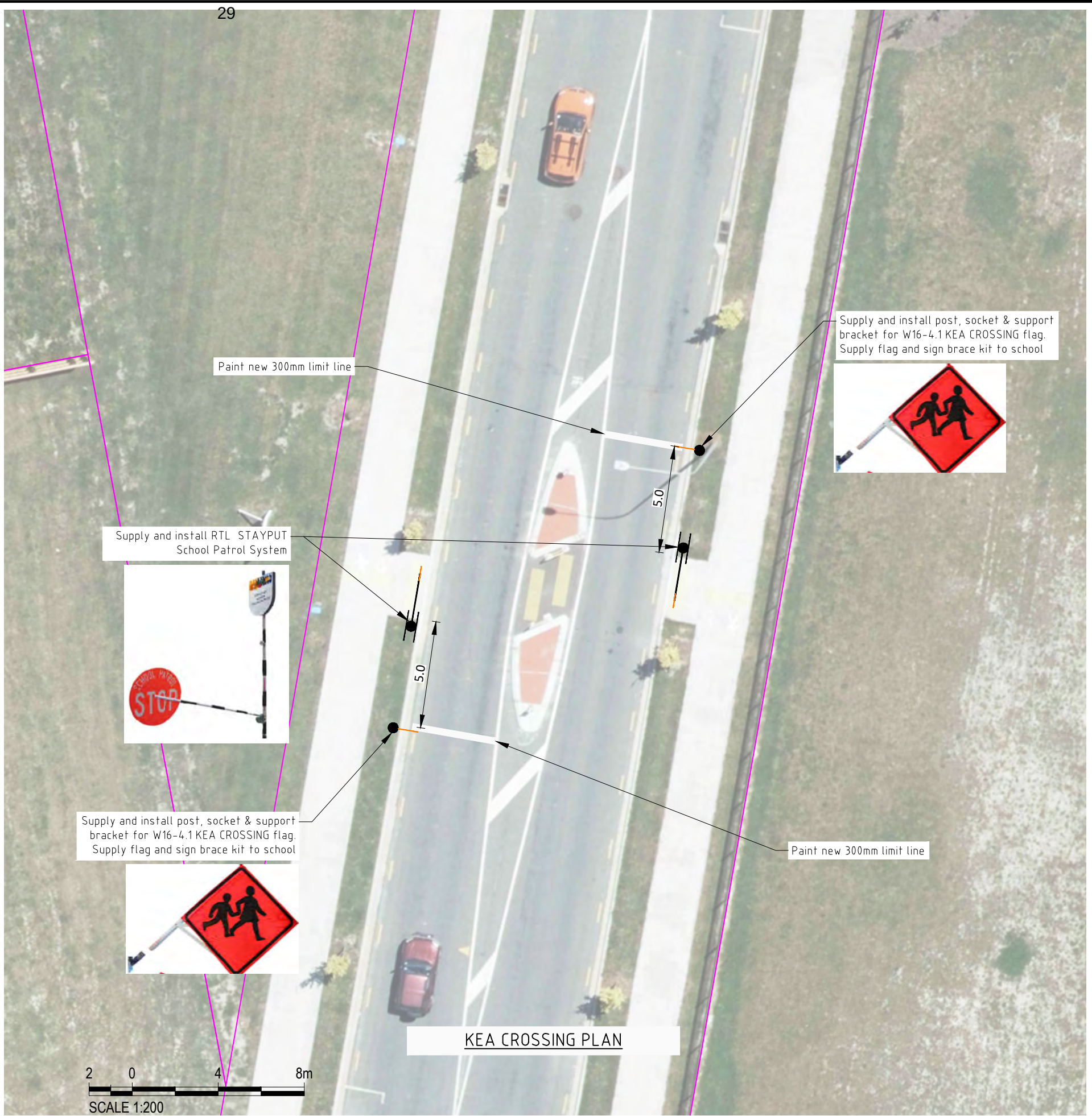
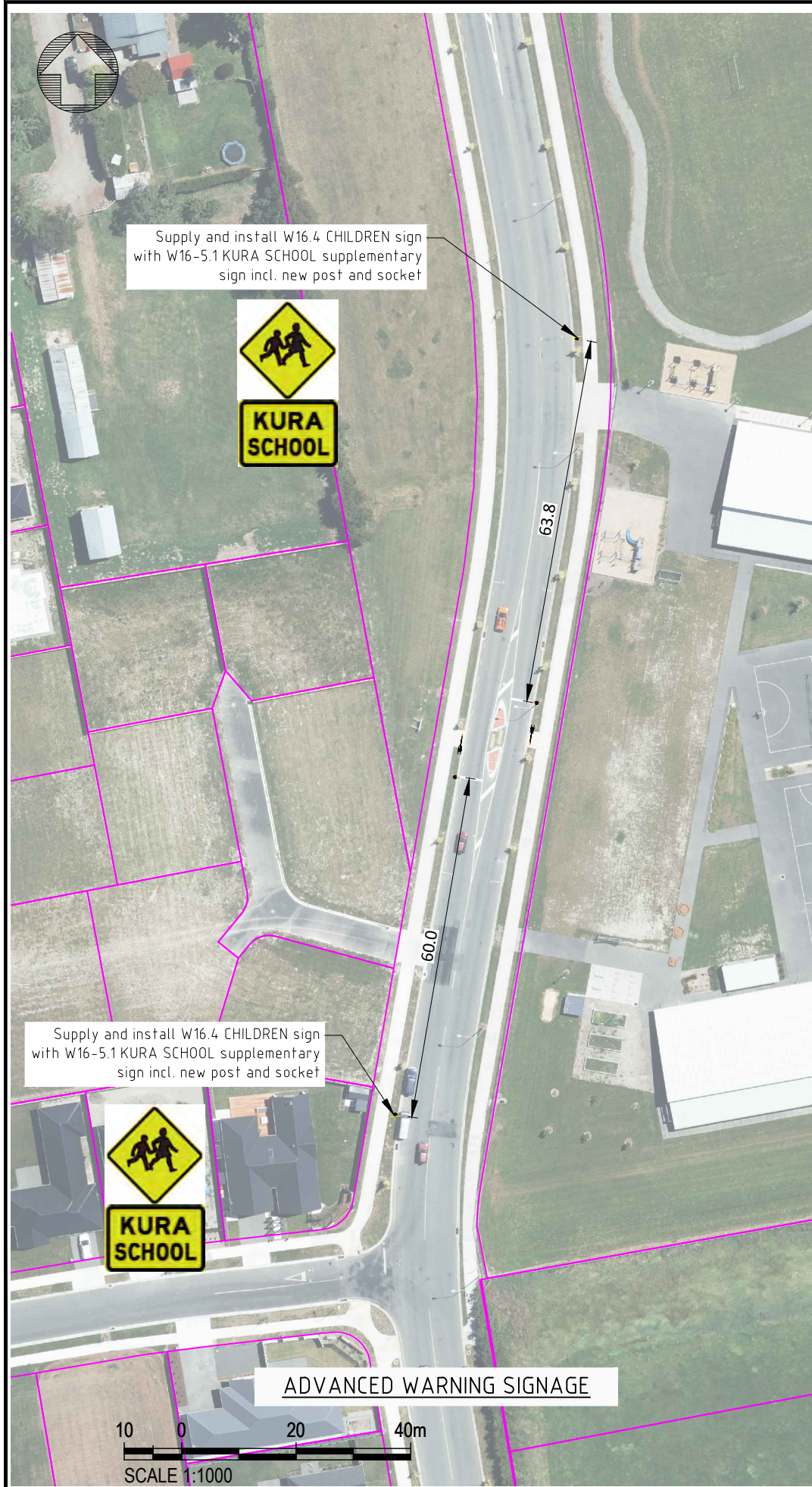
We acknowledge the responsibility that comes with operating a Kea Crossing and are committed to providing the necessary staffing. Our staff will supervise the school patrol and school crossing point to ensure students and other pedestrians can cross safely.

We would welcome the opportunity to discuss this request further and work collaboratively with the Council to implement a safe and effective solution. Please let us know a suitable time to meet or any further requirements we need to fulfill as part of this process.

Thank you for your time and consideration. We look forward to your response.

Yours sincerely,

Kerry Jenkinson
Presiding Member
Te Matauru Primary School Board of Trustees



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	COVERT PED REFUGE TO KEA CROSSING	AK	---	---	27/03/2025

SURVEYED	---	---	PROJECT No	PD001696
DRAWN	AK	27/03/2025	CON No	---
DRAWING CHKD	---	---	SCALE (A3)	AS SHOWN
DESIGNED	---	---	DATUM ORIGIN	---
DESIGNED CHKD	---	---	HORIZONTAL	NZTM GD2000
APPROVED	---	---	VERTICAL	NZVD 2016

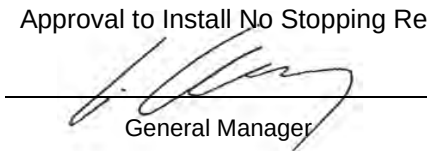


PROJECT
TOWNSEND ROAD KEA CROSSING

SHEET TITLE
SITE PLAN

FOR INFORMATION NOT FOR CONSTRUCTION	
DRAWING	4593
SHEET	REVISION
01	A

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION**FILE NO and TRIM NO:** RDG-32-16-09 / 250822155240**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 12 November 2025**AUTHOR(S):** Srinath Srinivasan - Project Engineer (PDU)
Joanne McBride - Rooding and Transport Manager**SUBJECT:** Approval to Install No Stopping Restrictions – Charles Upham Drive**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1. This report seeks a Community Board recommendation to the Utilities and Rooding Committee for approval to install no-stopping restrictions associated with the proposed installation of a pedestrian refuge island on Charles Upham Drive, adjacent to the southern pedestrian access to the Ryman Village.
- 1.2. Charles Upham Drive is a collector road in north-west Rangiora that connects the Charles Upham Retirement Village and adjacent residential blocks with Oxford Road. It has a 9m wide carriageway which is divided into two travel lanes and on-street parking on one side only.
- 1.3. Pedestrian refuge islands are important to our community as they provide a safe crossing location. Pedestrian refuges allow pedestrians to cross the road in a staged manner and provide an area to wait for traffic in the centre of the road, before proceeding to cross the road.
- 1.4. The need to remove on-street parking is due to the refuge island being in the centre of the road, which results in the traffic lane moving towards the parking lane, and to ensure that there are clear sight lines for pedestrians to determine that the road is clear before proceeding to cross the street.

Attachments:

- i. Charles Upham Drive New Refuge Island with Minor Line Marking Changes Plan (TRIM No. 250822155348)

2. **RECOMMENDATION**

THAT the Rangiora Ashley Community Board:

- (a) **Receives** Report No. 250822155240

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (b) **Approves** the installation of no-stopping restrictions to accommodate the planned pedestrian refuge island installation.
- (c) **Notes** that the no stopping restrictions required as a result of this project will be a 20m extension of the existing no-stopping on the eastern side Charles Upham Drive outside the Rymans Stormwater Reserve, to 55m north of the Oxford Road intersection.
- (d) **Notes** that the installation of no stopping lines at this site equates to the loss of three on-street car parking spaces.
- (e) **Notes** that consultation was undertaken and this pedestrian refuge is supported by Rymans Retirement Village Management and the adjacent Acorns Cafe. As part of the consultation the Montessori Preschool has been provided with the plans and have been asked to provide feedback. Staff have followed up regarding the proposal on multiple occasions, however, have had no response back.
- (f) **Notes** budget for the proposed works has previously been approved for this project as part of the Minor Safety Programme (Walking and Cycling Projects PJ102719.000.5133).

3. **BACKGROUND**

- 3.1 The existing crossing point across Charles Upham Drive adjacent to the southern pedestrian access to the Charles Upham Village has a reasonable usage by the residents from the retirement village, particularly to access the Café.
- 3.2 A pedestrian refuge island offers significant safety benefits for elderly residents, as it allows them to cross one direction of traffic at a time, reducing both physical strain and cognitive demand. This type of crossing is particularly suited to older pedestrians, providing a safer and more manageable option for crossing Charles Upham Drive. The retirement village has made regular and repeated requests for an improved crossing facility at this location.
- 3.3 In addition to supporting elderly residents, a pedestrian refuge island also provides important safety benefits for families with young children, particularly those walking to and from the nearby school and pre-school. Children often lack the experience and judgment needed to safely assess gaps in two-way traffic. A refuge island allows them to cross in two stages, focusing on one direction of traffic at a time, which makes the crossing process safer and less overwhelming. They also make it easier for parents with small children to manage crossing the road.

4. **ISSUES AND OPTIONS**

- 4.1. When identifying locations for pedestrian refuge islands, staff consider the volume of both motor vehicles (including heavy vehicles) and pedestrians, pedestrian safety and desire lines, destinations, proximity to bends and intersections, proximity to vehicle entrances, and location of existing crossing locations.
- 4.2. The proposed location of the Charles Upham Drive pedestrian refuge island has been largely driven by the existing pedestrian cut downs that align with the footpath connection to the southern end of the Rymans development.

4.3. The Rangiora Community Board have the following options available to them.

4.3.1. Option One - Endorse the recommended no-stopping restrictions associated with this minor improvement project.

This is the recommended option as it provides a safer crossing point with clear sight distances between pedestrians and motor vehicles.

The design aims to minimise the loss of on-street parking by only restricting parking for the minimum required length.

4.3.2. Option Two – Retain the Status Quo

Decline the recommendations of this report and do not install any pedestrian refuge or no stopping restrictions.

This option is not recommended as it would result in poor safety outcomes for pedestrians who, in this location, are typically elderly, and less mobile than most members of our community, or are young families accessing the Pre-School.

Providing safe crossing locations is important for all pedestrians, but especially vulnerable members of our community. Safe crossing points also encourage people to participate in active transport modes.

The residents of the retirement village have been requesting improved crossing facilities around the area surrounding the village.

4.4. There are implications on community wellbeing by the issues and options that are the subject matter of this report. By providing quality pedestrian facilities and improving connectivity, community wellbeing is improved by providing the option of walking within our towns.

4.5. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

The Waimakariri Access Group in general has an interest in improving the footpaths throughout the district and improving accessibility for the aging and mobility and / or vision impaired. They have provided some general feedback in regard to the importance of these facilities. Allowing provision for the road to be crossed in two halves makes finding a break in the traffic much easier, especially for people that are physically slower. They stressed that for some people with disabilities it can be difficult to walk or wheel too far, and an island gives them some safety and more time as they only have to cross one lane of traffic at a time.

Rymans Retirement home is supportive of the proposal, as their residents have made multiple requests for this refuge facility.

On the opposite side of Charles Upham Drive is a Café, and the Montessori Preschool. Council staff have discussed the proposal with the café. The Café has provided feedback, and they do not have any concerns with the proposal. Staff at the Montessori Preschool declined to discuss the proposal with Council staff despite multiple visits in person. Plans were subsequently emailed to the Preschool seeking feedback, however that email, along with follow up requests have not been responded to.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report.

The cost of the Pedestrian Refuge Island is estimated to be approximately \$30,000, including the island, signage, line marking and the no stopping restrictions which are the subject of this report.

Budget of \$30,000 has previously been approved within the Minor Safety Programme for 2025/26 for the installation of the pedestrian refuge island and associated works (PJ102719.000.5133). This budget is included in the Annual Plan/Long Term Plan.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts.

Improving pedestrian facilities encourages more sustainable travel mode choices, such as walking as well as safety benefits.

6.3. **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

There is a risk that reduced on-street parking supply will lead to further congestion based on the adoption/implementation of the recommendations in this report. However, this risk is considered to be low, with on-street parking available on surrounding streets.

6.4. **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

Installation of pedestrian refuge islands are important to improve pedestrian safety and encourage compliance with posted speed limits.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Section 2 of the *Land Transport Rule: Traffic Control Devices 2004* requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices".

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Social

A place where everyone can have a sense of belonging...

- *Council commits to promoting health and wellbeing and minimizing the risk of social harm to its communities.*
- *Our community has equitable access to the essential infrastructure and services required to support community wellbeing.*

7.3. Authorising Delegations

As per Part 3 of the WDC *Delegations Manual*, the Community Board has the delegated authority to approve traffic control and constraint measures on streets within its ward area.

The Utilities and Roading Committee is responsible for roading and transportation activities, including road safety, multimodal transportation, and traffic controls.



- NOTES
1. ALL MATERIALS AND INSTALLATION WORKS SHALL COMPLY WITH THE WDC ENGINEERING CODE OF PRACTICE.
 2. ALL CONSTRUCTION INTERFACES TO BE SAWCUT AND TRIMMED TO A NEAT VERTICAL EDGE.

NEW 100MM THICK YELLOW NO-STOPPING LINES FOR 20M INCLUDING THE SPACE COVERING THE EXISTING CUT DOWN

REMOVE EXISTING CENTERLINE PERMANENTLY & REMARK NEW 100mm THICK WHITE SOLID LINE BY 0.4m WEST OF THE EXISTING CENTERLINE

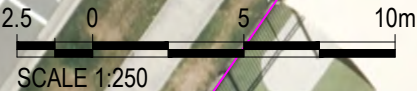
EXTEND EXISTING 300mm THICK LIMIT LINE BY 0.4m & CONNECT WITH NEW CENTERLINE

CHARLES UPHAM DRIVE

OXFORD ROAD

SCHOOL & CAFE

INSTALL 10M WIDE PEDESTRIAN ISLAND AS PER CCC SD 635 - PAVED ISLAND INFILL TO BE CONCRETE, COLOURED TRAFFIC RED



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	SCHEME DESIGN	SS	KS	---	31/07/2025

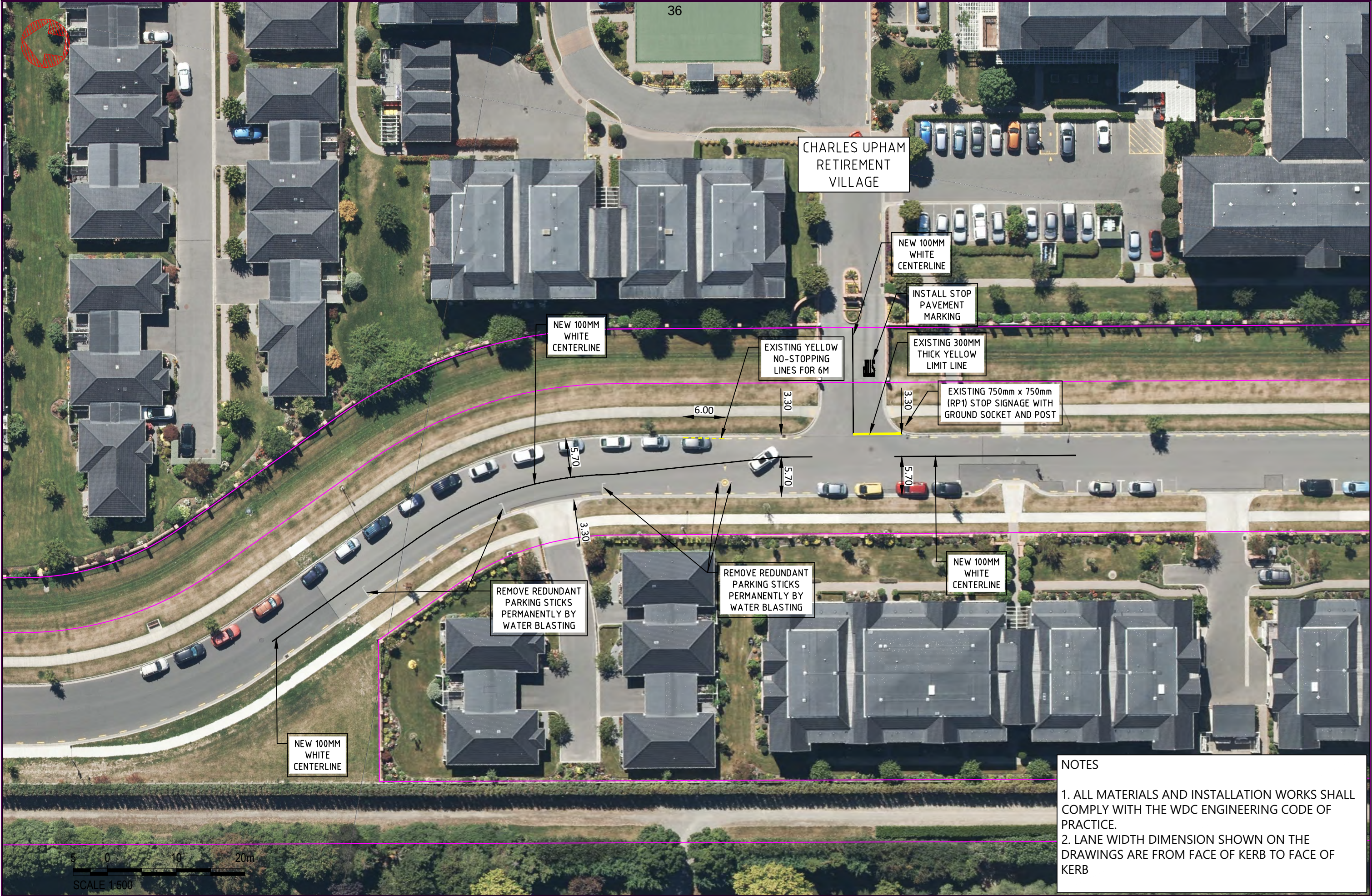
SURVEYED	---	--/--/2025	PROJECT No	PD001696
DRAWN	SS	23/07/2025	CON No	CON20----
DRAWING CHKD	KS	--/--/2025	SCALE (A3)	1:250
DESIGNED	SS	24/07/2025	DATUM ORIGIN	
DESIGNED CHKD	KS	--/--/2025	HORIZONTAL	NZTM GD2000
APPROVED	---	--/--/2025	VERTICAL	NZVD 2016



PROJECT	CHARLES UPHAM STREET RANGIORA MINOR IMPROVEMENTS
---------	--

SHEET TITLE	REFUGE ISLAND INSTALLATION AND MINOR LINE MARKING CHANGES
-------------	---

FOR TENDER NOT FOR CONSTRUCTION	
DRAWING	4625
SHEET	REVISION
01	A



- NOTES
1. ALL MATERIALS AND INSTALLATION WORKS SHALL COMPLY WITH THE WDC ENGINEERING CODE OF PRACTICE.
 2. LANE WIDTH DIMENSION SHOWN ON THE DRAWINGS ARE FROM FACE OF KERB TO FACE OF KERB

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	SCHEME DESIGN	SS	KS	---	31/07/2025

SURVEYED	---	--/--/2025	PROJECT No	PD001696
DRAWN	SS	23/07/2025	CON No	CON20----
DRAWING CHKD	KS	--/--/2025	SCALE (A3)	1:500
DESIGNED	SS	24/07/2025	DATUM ORIGIN	
DESIGNED CHKD	KS	--/--/2025	HORIZONTAL	NZTM GD2000
APPROVED	---	--/--/2025	VERTICAL	NZVD 2016



PROJECT	CHARLES UPHAM STREET RANGIORA MINOR IMPROVEMENTS
---------	--

SHEET TITLE	MINOR LINE MARKING CHANGES OUTSIDE RETIREMENT VILLAGE
-------------	--

FOR TENDER NOT FOR CONSTRUCTION	
DRAWING	4625
SHEET	REVISION
2	A

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-11-06 / 250910172027**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 12 November 2025**AUTHOR(S):** Thea Kunkel, Governance Team Leader**SUBJECT:** Applications to the Rangiora-Ashley Community Board's 2025/26 Discretionary Grant Fund**ENDORSED BY:**(for Reports to Council,
Committees or Boards)


General Manager



Chief Executive
1. SUMMARY

1.1. The purpose of this report is to consider the following funding applications:

Name of Organisation	Purpose	Amount requested	Does the application comply with the Discretionary Grant Fund Criteria
Empire Marching Team	Towards the purchase of uniforms	\$938	The application complies with the criteria
Mahi Mātātoa Trust	Towards the cost of first aid training	\$780	This application complies with the criteria
Noaia Charitable Trust	Towards the cost of equipment hire and promotion for its Community Market	\$1,000	This application complies with the criteria
Total:		\$2,718	

Attachments:

- i. Application from the Empire Marching Team (Trim Ref: 250909171300).
- ii. Application from the Mahi Mātātoa Trust (Trim Ref: 250929184467).
- iii. Attachment to Mahi Matatoa Trust application (Trim Ref: 240620100172).
- iv. Application from the Noaia Charitable Trust (Trim Ref: 250923180629).
- v. The spreadsheet shows the grants for the previous two years.
- vi. Board funding criteria for the 2025/26 financial year (Trim Ref: 210603089776).

2. RECOMMENDATION**THAT** the Rangiora-Ashley Community Board:(a) **Receives** report No. 250804142482.(b) **Approves** a grant of \$..... to the Empire Marching Team towards new uniforms**OR**(c) **Declines** a grant to the Empire Marching Team.

- (d) **Approves** a grant of \$..... to the Mahi Mātātoa Trust towards the cost of first aid training for its committee members.
OR
- (e) **Declines** a grant to the Mahi Mātātoa Trust.
- (f) **Approves** a grant of \$..... to the Noaia Charitable Trust towards the cost of equipment hire and promotion.
- (g) **OR**
- (h) **Declines** a grant to the Noaia Charitable Trust.

3. **BACKGROUND**

- 3.1 The ***Empire Marching Team*** is seeking funding to purchase material for new uniforms for team members.
- 3.2 The ***Mahi Mātātoa Trust*** is seeking funding towards the cost of sending its committee on first aid training courses.
- 3.3 The ***Noaia Charitable Trust*** is seeking funding towards the cost of equipment hire and promotion for its Community Market to be held in Tuahiwi in early December 2025.
- 3.4 The current balance of the Rangiora-Ashley Community Board's 2025/26 Discretionary Grant fund is \$11,589.

4. **ISSUES AND OPTIONS**

Empire Marching Team (the Team)

4.1 Information provided by the Team:

- 4.1.1 The Team is a Senior Marching Team founded in 2016, consisting of members aged 18 and over. The team competes in the sport of marching, a dynamic and disciplined activity combining synchronised drill and dance routines. The Team earned notable achievements, such as 2nd place at the 2025 New Zealand Senior Team Championships and winning the Champion South Island Senior Team in 2024.
- 4.1.2 The Team is seeking support to purchase material and have a local seamstress create three jackets, three sets of cuffs and four skirt tops. These uniforms must meet strict competition standards, requiring specialised sewing to ensure consistency and eligibility. While the grant would fund uniforms for only three members, the entire team of 21 would benefit through improved presentation, team unity, and eligibility to compete.
- 4.1.3 Most team members (around 60%) reside in the Rangiora-Ashley Ward, with the remainder from the Kaiapoi-Woodend Ward. Benefits include allowing people to participate in a sport which encourages physical activity, teamwork and leadership. Also, wearing smart, matching uniforms helps build a sense of belonging and pride, which motivates the team to perform at its best. A subsidiary benefit is that by employing a local seamstress, the Team is improving the local economy, in some small way.
- 4.1.4 The full team uniforms are estimated to cost \$4,290; however, the Team are requesting \$938 to purchase the material for three uniforms. The team has actively fundraised through sausage sizzles, cookie sales, and clean-up events. However, if this application is unsuccessful, the project will not continue.

4.2 Council Evaluation:

- 4.2.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a community sports team, and the funding requested of \$938 complies with the Board's general limit of \$1,000 per financial year.
- 4.2.2 The Board's Discretionary Grant Application Criteria states that the grant funding is limited to projects primarily within the Board area or benefiting the residents of the Ward. It should be noted that only 60% of the Team are from the Rangiora-Ashley Ward.
- 4.2.3 This is the first time the Club has applied to the Board for funding.

Mahi Mātātoe Trust (the Trust)

4.3 Information provided by the Trust:

- 4.3.1 The Trust is a charitable group, supporting and facilitating community connections for families who choose to home-educate their children. The Trust also look for opportunities to support and be involved in the broader community as the need arises, and its motto is *"Thriving through Community, Creativity, Courage and Adventure"*.
- 4.3.2 The Trust is seeking support to provide first aid training for its seven committee members. These volunteers run weekly homeschooling meet-ups across various outdoor locations in the Waimakariri District, as well as regular sessions at the Pines/Kairaki Hall. To meet the requirements of the Trust's Health and Safety Plan, every gathering must have at least one trained first aider present, in addition to a committee member. By training all committee members, the Trust can ensure this safety requirement is consistently met, helping to keep families safe during activities.
- 4.3.3 This grant of \$780 is expected to directly benefit around 300 people, with approximately 30% of those living in the Rangiora-Ashley Ward. The training will support a broad cross-section of the community. The key benefits include:
- Improved safety and wellbeing at all homeschooling meet-ups.
 - Greater confidence for families knowing a qualified first aider is always present.
 - Clear communication, with a list of trained first aiders posted on the Trust's Facebook community noticeboards, so new families can easily see who is available to help.
- 4.3.4 For the Trust, this training will strengthen its ability to meet health and safety requirements, making events more resilient, sustainable, and building trust and confidence in its operations. The wider community also benefits from more residents trained in first aid, especially at venues where sports and recreational activities are held.
- 4.3.5 If this application is unsuccessful, the training would still take place; however, other funding would need to be investigated, given the importance of this project on the Trust's Health and Safety Plan.

Council Evaluation:

- 4.4.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a Charitable Trust, and the funding requested of \$780 complies with the Board's general limit of \$1,000 per financial year.
- 4.4.2 Though the Board's Discretionary Grant Application Criteria states that the grant funding is limited to projects primarily within the Board area or benefiting the residents of the Ward. It should be noted that only 30% of the beneficiaries are from the Rangiora-Ashley Ward.

4.4.3 In April/May 2023, the North Canterbury Adventure Club, which was part of the Trust, applied to all the Community Boards requesting funding towards sporting and recreational equipment, and most of the applications were declined. However, the Rangiora-Ashley Community Board granted the Club \$500, and the required Accountability Form was received in August 2023.

4.4.4 It should be noted that the Trust has also applied to the Kaiapoi-Tuahiwi Community Board for a grant of \$585 to cover three committee members' first aid training through St John.

Noaia Charitable Trust (the Trust)

4.5 Information provided by the Trust:

4.5.1 The Trust aims to grow whānau wellbeing and prosperity through developing meaningful and sustainable pathways for their people. The aim is to be the catalyst for their people, to realise and unleash their potential to the world.

4.5.2 The Trust will be hosting its third Community Market in Tuahiwi in early December 2025. This event has become the highlight of their taura, their whanau and the wider Waimakariri community. The market is unique as stall fees are not charged, and space and support are provided to enable people to participate freely. Students from the Trust programmes will also run stalls, selling planter boxes, furniture, and crafts they have built, which provides them with a practical opportunity to showcase the skills they have learnt. This, in turn, will build confidence and practical enterprise skills.

4.5.3 It is estimated that the market will directly benefit approximately 300 people from the Waimakariri District, with an estimated 20% from the Rangiora-Ashley Ward. This will be a free and inclusive community event that strengthens whanaungatanga. Local makers would have the opportunity to sell their products without the barrier of stall fees in the lead-up to Christmas. The benefit for the Trust is to build the mana of the Noaia Charitable Trust as a Kaupapa Māori provider committed to whanau, community and positive pathways for young people. The benefit to the wider district will be to boost local enterprise, attract people to the Waimakariri District and support local visibility and connectedness.

4.5.4 The Trust will be using operating funds and support from local whanau and community networks. The Trust has also applied to all the Community Boards requesting grant funding of \$1,000 per Board. If this application is unsuccessful, the market will continue; however, on a much smaller scale with less shelter, equipment or accessibility, which may limit community participation.

4.6 Council Evaluation:

4.6.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a Charitable Trust, and the funding requested complies with the Board's general limit of \$1,000 per financial year.

4.6.2 Nevertheless, the Board's Discretionary Grant Application Criteria also states that the grant funding is limited to projects primarily within the Board area or benefiting the residents of the Ward. It should be noted that only 30% of the people attending/participating in the market will be from the Rangiora-Ashley Ward.

4.6.3 It should be noted that the Trust has applied to all the Community Boards for grants of \$1,000.

4.6.4 This is the first time the Club has applied to the Board for funding.

4.7 The Board may approve or decline grants as per the grant guidelines.

4.8 **Implications for Community Wellbeing:**

There are social and cultural implications, as supporting recreational and educational initiatives encourages social interaction, reduces isolation, improves physical activity, which in turn enhances mental and physical wellbeing.

4.9 The current balance of the Rangiora-Ashley Community Board's 2025/26 Discretionary Grant fund is \$11,589. If all applications were granted, the balance would be \$8,871 for the remainder of the 2025/26 financial year, which ends on 30 June 2026.

4.10 The Management Team has reviewed this report.

5. **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is likely to be affected by or have an interest in the subject matter of this report, given that the Noaia Charitable Trust is an employment and training Kaupapa connecting tauira to whānau, hapū, whenua, mātauranga and mahi. The programmes focus on building whānau capability and capacity.

5.1 **Groups and Organisations**

No other groups and organisations are likely to be affected by or to have an interest in the subject matter of this report other than the groups applying.

5.2 **Wider Community**

The wider community will likely be affected by or interested in the report's subject, as sports and community events provide an opportunity for social interaction, improve mental wellbeing, and add to people's self-confidence.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 The Council's 2025-26 Annual Plan includes a budget provision of \$14,510 for the Rangiora-Ashley Community Board to approve grants to community groups for the 2025/26 financial year (July 2025 to June 2026). A carryover of the 2024/25 financial year amounted to \$3,049; thereby bringing the 2025/26 Discretionary Grant Fund to a balance of \$17,559.

6.1.2 The current balance of the Rangiora-Ashley Board's 2025/26 Discretionary Grant Fund is \$11,589. If all applications were granted, the balance would be \$8,871 for the remainder of the 2025/26 financial year.

6.1.3 The application criteria specify that grants are generally limited to \$1,000 in any financial year (July to June); however, groups can apply twice a year, provided the applications are for different projects. Where applicable, GST values are calculated and added to the appropriately registered groups if the decided benefits exceed the Board-resolved values.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks associated with the adoption and implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety-related issues will be the responsibility of the organisations and groups that have applied for funding.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

What happens now?

43

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Empire Marching Team

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Manager

Contact phone number: [REDACTED]

Email: empire.manager.marching@gmail.com

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

The project that this fund will support is the creation of new sporting equipment and materials needed for our sports criteria and participation rules- classed as uniforms. Fortunately, we have found a local dress maker who lives in Rangiora and is capable of providing such niche seamstress skills for our marching gear/ uniforms. This benefits both our local North Canterbury marchers of Empire Marching Team, and Lisa will have some business (supported by this grant), who is also local. The team is needing 15 "skirt tops", jackets and cuffs re done. However, for this fund we are applying for priority uniforms and so only applying for three jackets, three sets of cuffs and four skirt tops done by our local seamstress- this is \$938

What is the timeframe of the project/event date? November

Overall cost of project/event: \$4,290

Amount requested: \$938

How many people will directly benefit from this project? 21

Who are the range of people benefiting from this project? (You can tick more than one box)

☒ People with disabilities (mental or physical) ☒ Cultural/ethnic minorities ☒ District

☐ Preschool ☒ School/youth ☒ Adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley 60% Woodend-Sefton 15% Kaiapoi-Tuahiwi 25%

Other (please specify): _____

What are the direct benefit(s) to the participants? 44

They will be enabled to participate in our sport as they will meet the criteria of our sport, while our local seamstress will gain business supporting our local womens sporting group.

What is the benefit(s) to your organisation?

We will be able to field a team who is adequately prepared with gear and uniforms to succeed.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

Marching Canterbury will benefit from having another Marching Team compete locally, advancing our Associations status.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

Sausage Sizzles, seeling cookie time cookies, clean up events

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

NA

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

If this application is declined, will this event/project still occur? ☐ Yes ☒ No

If No, what are the consequences to the community/organisation?

We will not be able to provide the right tools for our very young womens marching team to succeed in Marching Canterbury.

- Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)
- ☒ Bank Statement (*Bank Statements will remain confidential*)
- ☒ Supporting costs, quotes or event budgets
- ☒ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
- ☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
- ☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
- ☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: [REDACTED] _____ Date: 09.09.25



20th May 2024

TO WHOM IT MAY CONCERN

MARCHING CANTERBURY INC

This is to certify:

That the Marching Canterbury Inc is a registered Association of Marching New Zealand Inc thus complying with the Constitution, Policies and Rules of Participation of the sport of marching and will undertake to promote, encourage, administer and control the sport of marching in their geographic area.

In doing so they will create opportunities for all participants to reach their potential and gain maximum enjoyment from their involvement in the Sport of Marching. At times this necessitates additional expenses to bring together such activities, with the Association calling upon different avenues of funding and fund-raising.

Marching New Zealand Inc is the national governing organisation for the sport of marching in New Zealand, promoting and fostering marching as an organised sport and is recognised by Sport New Zealand

For further information, kindly contact me.

Yours sincerely

A handwritten signature in black ink, appearing to be "Diane Burton", with a long, sweeping horizontal line extending to the right.

Diane Burton
Executive Officer
Marching New Zealand
Christchurch, New Zealand



P: 021 2477847
E: ceo@marching.co.nz

www.marching.co.nz



**EMPIRE SENIOR MARCHING TEAM
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MAY 2024**

	<u>2024</u>	<u>2023</u>
Opening bank balance - 1 June 2023	15,727.99	3,228.50
<u>Income</u>		
Subscriptions	8,930.47	7,306.00
Fund Raising	36,347.25	26,383.12
Grants	12,415.00	4,509.00
Uniforms	1,412.30	390.00
Interest Received	119.96	93.35
Donations	1,250.00	-
Sponsorship	1,500.00	-
Overpayments	0.00	- 138.00
Other Income	<u>572.50</u>	<u>996.87</u>
Total Income	62,547.48	39,540.34
<u>Expenses</u>		
Bank Fees	1.00	41.33
Fundraising Costs	9,251.66	1,761.83
Marching Registration and Entry Fees	4,120.00	4,557.50
Training Venue	1,335.00	1,439.33
Travelling Expenses	40,053.09	15,457.94
Uniforms	2,652.27	3,189.24
Other Expenses	1,256.75	- 1,086.51
Sundry Expenses	3,196.31	1,133.72
WHT Paid	11.60	8.47
Auditing and Financial	338.00	338.00
Motor Vehicle Expenses	<u>1,851.95</u>	<u>200.00</u>
Total Expenses	<u>64,067.63</u>	<u>27,040.85</u>
Net Surplus / (Deficit) For Year	<u><u>14,207.84</u></u>	<u><u>15,727.99</u></u>
Closing Bank Balance - 31 May 2024	<u><u>14,207.84</u></u>	<u><u>15,727.99</u></u>

Prepared by
Rebecca Wilkinson
22 September 2024

Auditor's Report

Opinion

I have audited the Financial Statement of Empire Senior Marching, for the year ended 31 May 2024.

In my opinion the Financial Statement provides a true and fair view of the cash flows of Empire Senior Marching for the year ended 31 May 2024. The organisation is not subject to the Financial Reporting Framework and no financial reporting standards apply.

My audit was completed on 22 September 2024 and my opinion is expressed at that date.

Basis for Opinion

I have been guided by New Zealand auditing standards ISA(NZ) in performing this audit in as much as they are applicable to small not-for-profit entities

An audit involves collecting and examining evidence that the information presented in the Financial Statement correctly represents the actual financial activities and position of the organisation to a high degree of certainty and accuracy. This also means that the information given in the Statements must be complete with no significant omissions that may mislead the reader of the Statements.

Responsibilities of Those Charged with Governance for the Financial Statements

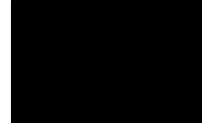
It is the responsibility of the organisation's Managing Committee to ensure that the appropriate processes and procedures are in place to prevent misstatements from occurring through error or fraud.

Rebecca Wilkinson

Rebecca Wilkinson, Bbus (Accounting)

To Empire Marching
empire.manager.marching@gmail.com
Invoice Number QUOTE-00155
Reference Cuffs
Issue date 22/06/2025
date of work

From



Description	Hrs/Nu	Unit Price	Total
make up one pair of cuffs	1	60	60
trim	2	9	18

Note Plus cost of fabric between \$30 and \$50
 per metre will need 0.25 of a mitre

Subtotal \$78.00

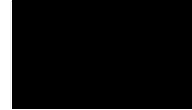
Amount Due \$78.00

Terms

If payment is by Direct Credit our Bank Account number is [REDACTED] and quote your invoice number.

To Empire Marching
empire.manager.marching@gmail.com
Invoice Number QUOTE-00152
Reference Jackets
Issue date 22/06/2025
date of work

From



Description	Hrs/Nu	Unit Price	Total
Make one new jacket	2	60	120
zip	1	8	8
trim	2	9	18

notes Plus the cost of fabric which could be
 between \$30 and \$50 per metre and will
 need 2 metres per jacket

Subtotal \$128.00

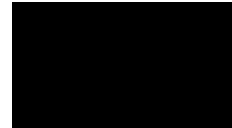
Amount Due \$128.00

Terms

If payment is by Direct Credit our Bank Account number is [REDACTED] and quote your invoice number.

To Empire Marching
empire.manager.marching@gmail.com

From



Invoice Number QUOTE-00153

Reference Skirt tops

Issue date 22/06/2025

date of work

Description	Hrs/Nu	Unit Price	Total
make and attatch skirt top	1	60	60
Fabric	1	20	20

Subtotal \$80.00

Amount Due \$80.00

Terms

If payment is by Direct Credit our Bank Account number is 03-0823-0022091-002 and quote your invoice number.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Mahi Mātātoa Trust

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Chairperson

Contact phone number: [REDACTED] Email: mahimatatoatrust@gmail.com

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

Our project is to provide first aid training for all of our 7 committee members. We run weekly homeschooling meet-ups across various outdoor spaces in the Waimakariri region, as well as regular sessions at the Pines/Kairaki Hall. In line with our health and safety plan, at least one trained first aider is required at every gathering. The plan also requires a committee member to always be present, so ensuring all committee members are first aid trained means this requirement is consistently met. Grant funding will be used specifically to cover the cost of this training, ensuring a qualified first aider is always available to keep tamariki and whānau safe.

What is the timeframe of the project/event date? Once we have secured funding we will book the first aid course asap

Overall cost of project/event: \$1365 Amount requested: \$780

How many people will directly benefit from this project? 300

Who are the range of people benefiting from this project? (You can tick more than one box)

- ☒ People with disabilities (mental or physical)
 ☐ Cultural/ethnic minorities
 ☐ District
☒ Preschool
 ☒ School/youth
 ☒ Adults
 ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 20 % Rangiora-Ashley 30 % Woodend-Sefton 30 % Kaiapoi-Tuahiwi 20 %

Other (please specify): We also have families from across the wider Canterbury region attending also.

What are the direct benefit(s) to the participants?

The direct benefits for participants are increased safety, confidence, and wellbeing at all our community meet-ups. Families will know that a qualified first aider is always present, giving reassurance during activities, sports, and excursions. A list of trained first aiders will also be provided on our FB community noticeboard so new families enrolling can easily see who is available to offer support if needed.

What is the benefit(s) to your organisation?

The benefit to our organisation is strengthened capacity to meet health and safety requirements at every meet-up. With all committee members first aid trained, we are more resilient, sustainable, and able to provide safe, reliable gatherings that build trust and confidence in our group.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

Our project supports the Rangiora-Ashley and wider Waimakariri community by providing a safe space for homeschooling families to gather and connect. With trained first aiders present, families can participate with confidence. This strengthens social ties, encourages use of local facilities, and builds a resilient homeschooling network that benefits the wider community.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

We are also applying to the Kaiapoi-Tuahiwi Community Board to support funding for the other 3 committee members. We have applied for \$585 from them as it costs \$195 per person (Through St Johns) for this training.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

If this application is declined, will this event/project still occur? ☒ Yes ☐ No

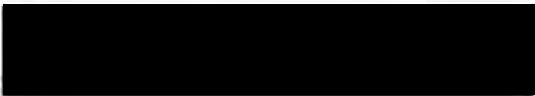
If No, what are the consequences to the community/organisation?

If this application is declined, we will continue seeking funding to make this project possible. First aid training is an essential part of our health and safety plan for community meet-ups. As we receive no government support and families only have access to a minimal allowance, our activities are made possible solely through fundraising and grants.

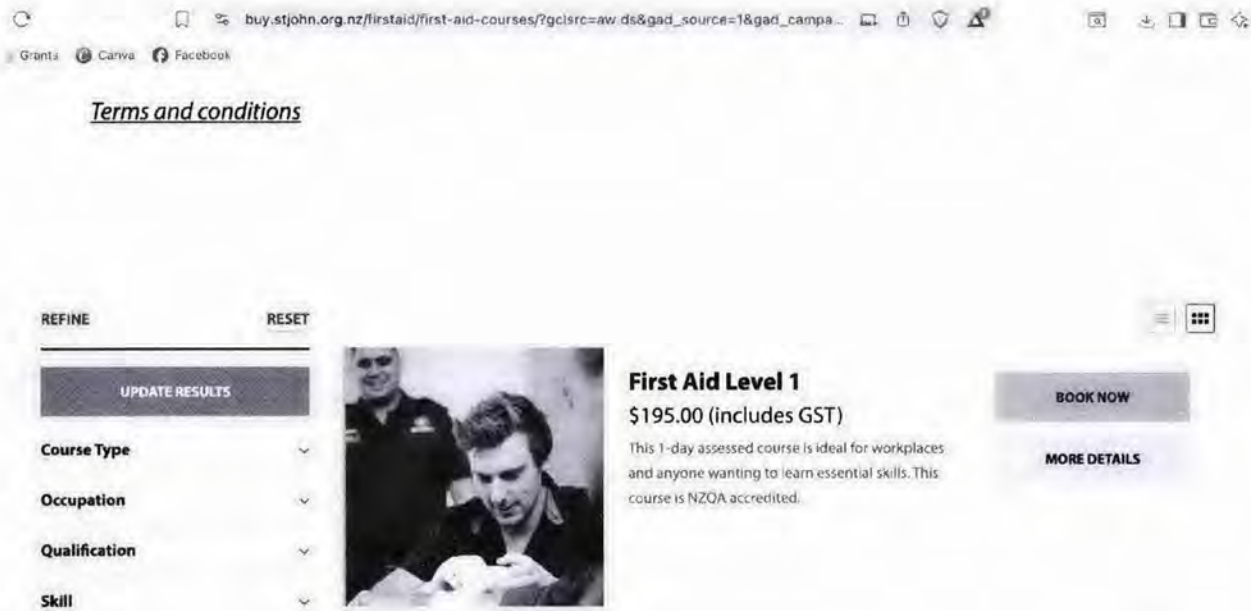
- Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)
☒ Bank Statement (*Bank Statements will remain confidential*)
☒ Supporting costs, quotes or event budgets
☒ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed:  Date: 24-09-25

This is a screenshot from the St Johns website of the course we would be looking to book for each of the committee members.





Group Information Pack



"Everyone is a genius, but if you judge a fish by how well it can climb a tree, it will spend its whole life feeling stupid."

-Albert Einstein



WHO IS MAHI MĀTĀTOA?

Mahi Mātātoa is a vibrant grassroots community of over 250 home-educating whānau across North Canterbury and Christchurch. We provide inclusive, dynamic spaces where tamariki and rangatahi can connect, explore, and grow through enriching, community-based learning experiences.

Grounded in whanaungatanga (connection), manaakitanga (care), and māia (courage), we offer regular meet-ups, workshops, events, and hands-on adventures that build confidence, resilience, curiosity, and belonging—while supporting parents on their home education journey.

As a volunteer-led initiative, we rely on the generosity of local businesses, organisations, and community partners. Your support invests in the well-being of our young people and helps make inclusive, alternative education more visible, valued, and accessible.

WHAT DOES MAHI MĀTĀTOA OFFER AS A COMMUNITY?

- **Monday Adventure Club:**

- Monday Adventure Club hosts weekly nature-based meet-ups across North Canterbury and Christchurch, encouraging free play, exploration, and connection. With a flexible, family-led format, it nurtures resilience, social growth, and a love of the outdoors while strengthening whānau and community ties.

- **Friday Hangouts:**

- Hangouts offers a flexible, inclusive space where children connect, explore, and grow through activities and peer-led learning. It fosters creativity, belonging, and family involvement, while remaining low-cost and community-driven.

- **Sports Club**

- Sports Club provides have-a-go days, team opportunities, and pathways to qualify for zone and regional events such as athletics, duathlon, and cross country. With regular hikes, hut trips, and camping expeditions, the club gives children broad exposure to sports and outdoor activities that foster fitness, resilience, and a lifelong love of healthy, active living.

- **Ag Club**
 - Ag Club offers hands-on farm and industry visits with a targeted curriculum, building practical skills and confidence. Members also prepare for and compete in AgriKids, linking learning with real-world experience.
- **Extra Activities**
 - Group Camps
 - St Johns First Aid Training
 - Beach Education with Waikuku Surf Club.
 - Duo Dance Dynamics Dance Classes (taught by homeschooled students)
 - Skiing/Snowboarding days
 - Right of Passage Events (South Island High School Formal, Becoming Program (maturation events for young girls and their mums), Father and Son Camps

SOME INTERESTING FACTS ABOUT HOMESCHOOLING IN NZ



10,777 Students
NZ wide
(as at 1 July 2023)

1,500 in the
wider Canterbury
Region



Families must complete an exemption application form, demonstrating that their child will be taught as regularly or as well as in a registered school.

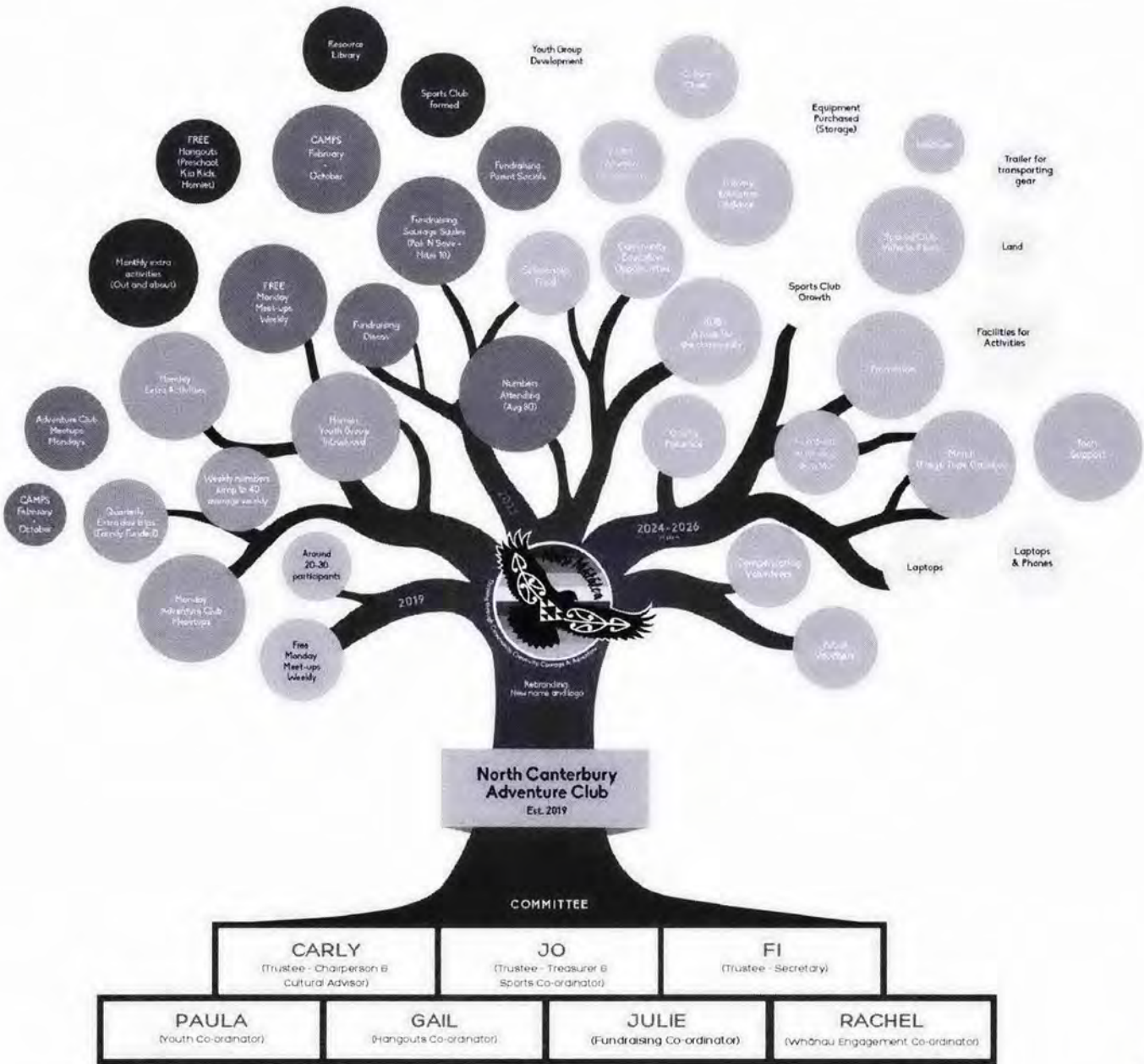
Homeschooling families receive no other financial support other than the annual supervisory allowance of:
\$796 for 1st child, \$677 for 2nd child, \$557 for 3rd child, \$389 for subsequent children.



Mahi Mātātoa stats - On average, 120 people attend the Monday meetups, and 80 children attend the Friday Hangouts each week.

MAHI MĀTĀTOA'S VISION

As a committee, our vision has always been clear and to visually represent the journey Mahi Mātātoa is on, we have created a vision tree. This tree not only reflects where we've come from but also showcases our achievements and outlines our future aspirations.



Our vision for this community is continuously evolving, much like the growth and transformation of this tree, which will adapt to meet the changing needs and aspirations of our community.

FUNDRAISING GOALS



TESTIMONIALS FROM MAHI MĀTĀTOA PARENTS

From
Julie &
Dan

We have experienced an incredible amount of trauma in recent years. Being a part of Mahi Mātātoa has been a gift to our family and has started bringing me so much healing and peace with the friendships that are forming and growing. As a family we have felt accepted, included and safe in this wonderful community. I know this group will continue to thrive and be a blessing to many people. I will always feel an overwhelming sense of gratitude to all the amazing people who have and continue to make this community so special.

From
Kelly &
Brandon

Originally, we were looking to connect to some like minded families and participate in outdoor adventures. These passionate people have become our extended family, providing a sense of community and belonging. This group inspires us to challenge ourselves and we achieve more because of it. In each new chapter of life, they are there offering support and encouragement. They provide regular, exciting adventures, opportunities to connect and grow while also providing positive role models.



MM has been an absolute blessing to our family. The meetups are somewhere we all look forward to going to because everyone's needs are met. There is a great variety of locations for Adventure Club and activities at Hangouts, which create natural challenges for the kids to work through and overcome while being supported. The girls have grown in confidence so quickly through having the freedom to try things out and mix with different kids and adults without any pressure. We think it's awesome!

From
Paula

Mahi Mātātoa has provided my family with a warm, safe emotional and social environment to be in. It's a community that embraces diversity, encourages communication and uses collaboration to ensure families feel welcome and supported in their Home Education journey. Mahi Mātātoa provides a space where my children can learn, be challenged and grow as individuals alongside their friends. It's a community that enriches my children's interests by providing a large variety of events. Parents and caregivers are actively involved in learning together.

From
Gail

There are so many aspects of Mahi Mātātoa that we love. Monday outings are a great way for us to see and try new things with the support of a group with a wealth of experience; without them we wouldn't have done campfire cooking at the river, or paddleboarding and kayaking at the lake. We have participated in Top Team, and tried out athletics, in groups of mixed ages and abilities, allowing children to support and encourage each other. For me it is the embodiment of the Māori concept of Tuakana-Teina, the older children show the younger children how to do things, and the younger children teach the older children how to look after them.

For both of my children (ages 6 and 3), the Friday Kea kids, and Preschool hangouts is a consistent space where they can feel confident to express themselves. The parent-led activities mean there is a variety of teaching and learning every week, from seed sowing to screen printing, music, and sports.

The aspect of the group that I am most appreciative of is the behind-the-scenes support network. To be able to ask and answer questions, voice doubts and concerns, provide and receive help, or just have a general vent to people who are happy to listen is invaluable.

From
Rachel &
Garth

"We have four home educated kids, aged 12, twins aged 9 and youngest aged 7. They love creating authentic connections and pursuing adventure, especially outdoors. Since joining Mahi Mātātoa, they have become more confident socially, and have had many opportunities to develop their innate creativity. Group meetups are the highlight of their week, whether it's to hang out and explore, or learn a new skill. We also feel supported as parents, leaning on each other's experiences. To us, Mahi Mātātoa is not just community, it's Whānau"

TESTIMONIALS FROM MAHI MĀTĀTOA KIDS

From
Zac

"I immediately started connecting with the welcoming community. I was always welcomed to games, activities and different friend groups. Eventually I found my group of friends and we continue to have a strong connection at Mahi Mātātoa. Overall, my experience has been an absolutely delightful part of my life, every day it gives me something to look forward to."

From
Ruben

"I like hanging out with other kids, making new friends, doing fun activities like Tenpin Bowling, Orana park and just gaga ball and stuff with my friends."

Mahi Matatoo is such an easy option as we go things in our time, and we can make it work around us. It made starting homeschooling easier because of how everyone is chill and Homies is chill to. I like it bro."

From
Harriet

This is a picture Harriet drew of Kea Kids



From
Matilda

"I like making friends and helping out with jobs. I love doing Just Dance. I love doing the activities that you set up. I love drawing."

From
Noah

"What I enjoy most about Mahi Matatoo is when you see the range of kids and teenagers that can interact and play with each other, always having a blast. I personally enjoy being able to come to the Monday meet up and having a good chat with some of the parents. I also enjoy going out wherever we are with some of the other kids and just hangout and talk for ages and the adults always trust us."

From
Nate

"I have developed some amazing skills attending the Mahi Mātātoa meet-ups, like being more confident, being honest and self management. I have also learnt to be more helpful with things like helping to pack up all the sports equipment and arts and crafts because of Mahi Mātātoa."

All the adults are awesome and some of the coolest and nicest people. They help all the kids with anything they need help with and also teach us some cool things along the way like being braver.

Overall, Mahi Mātātoa is a super fun group of people to learn so many cool things with. Wherever I go I have fun. It has made me so much happier in every aspect of my life, so I think all the homeschoolers should come join us and have fun."

Mahi Mātātoa

Thriving through Community, Creativity, Courage & Adventure



Mahi Mātātoa

Thriving through Community, Creativity, Courage & Adventure



Account	Current funds	Allocated
Mahi Mataoa	\$5,870.81	\$518.70
Admin Expenses + website	\$1,992.83	\$11,567.50
Events + camp	\$7,525.64	\$9,384.00
Hangouts	\$4,835.76	\$4,243.50
Sports Club	\$455.20	\$0.00
Scholarship funds	\$10.60	\$1,000.00
Resources	\$0.00	\$300.08
Total	\$20,690.84	\$27,013.78

Wishlist	
Gazebo	\$3,000

Sports Club	
Primary Sports Canterbury Annual Fe	\$177.00
North Canterbury Sports Annual fee	\$195.00
Soccer Ball	\$45.00
Basketballs x3	\$105.00
Pickleball	\$369.00
Total	\$891.00
Source of funds	All purchased
Membership fees	

Administration Costs	
First Aid Training	\$1,365.00
Accounting Software	\$1,000.00
Accountant Services (annual)	\$750.00
Website hosting fee (annual)	\$456.00
Insurance	\$977.50
Domain name annual	\$19.00
Slush Fund	\$1,000.00
Insurance Excess Fund	\$1,000.00
First Aid supplies	
Laptop	\$2,000.00
	\$8,567.50
Source of Funds	

WDC Grant? - First Aid Course	\$1,365.00
Rata Fund? - Website dev.	
Lotteries Fund? - Laptop	
Annual Subs - Slush Fund	

Resource Library	
Call of the Wild and Free [10]	\$35.99
The Brave Learner [11]	\$31.50
The Better Brain [12]	\$36.00
Raising Securely Attached Kids [13]	\$30.40
The Explosive Child [14]	\$29.70
Free To Learn [15]	\$31.50
Balanced and Barefoot [16]	\$45.00
Natural Learning [17]	\$30.00
Modern Miss Mason [18]	\$29.99
Total	\$300.08
Source of Funds	

Mahi Mātātoa Fundraised Funds	\$300.00
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Camp	
Food	\$1,600.00
Activities	\$850.00

Total	\$2,450.00
Source of Funds	
MM Fundraised funds	
Families cover additional cost	

Hangouts	
Craft Supplies	\$200.00
Hall Hire Hangouts	\$2,623.50
Hangouts Supplies Fund	\$1,420.00
Lego + Duplo	
	\$4,243.50
Source of Funds	
Hall Hire Donation	\$3,000.00

Website Development	
Website building	\$3,000.00
Total	\$3,000.00
Source of Funds	

Rata Foundation?	\$3,000.00
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Scholarship Fund	
Fund	\$1,000.00
Total	\$1,000.00
Source of Funds	
MM Fundraised funds	\$1,000.00

Activity Funds	
Beach Ed	\$518.70
Total	\$518.70
Source of Funds	

Formal	
Venue	\$500.00
- viewing	\$50.00
DJ	\$400.00
Chch Party Hire	\$800.00
- table & tablecloths	\$120.00
Photographer	\$720.00
Catering	\$3,460.00
Decorations - estimate	\$600.00
Temu -sandbags	
Crockery - plates and glasses	\$284.00
Total	\$6,934.00
Source of Funds	Tickets



Events

ACCOUNT NAME
MAHI MATATOA TRUST

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 3
FOR THE PERIOD
19 JUNE 2025 TO 19 SEPTEMBER 2025

OPENING BALANCE						254.80		
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
28 Jun			\$0.21	EXEMPT			0.21	255.01
15 Jul		BP		van Beek	formal		80.00	335.01
15 Jul		BP		Formal			80.00	
15 Jul		DC		Formal			80.00	495.01
16 Jul		DC			Formal		80.00	575.01
17 Jul		DC					80.00	655.01
17 Jul		DC					80.00	735.01
18 Jul		DC					80.00	815.01
19 Jul		BP	hs formal	Vita			80.00	895.01
19 Jul		BP	Formal				80.00	975.01
20 Jul		DC			Formal		80.00	1,055.01
21 Jul		BP					80.00	1,135.01
21 Jul		BP					80.00	
21 Jul		BP	Formal				80.00	1,295.01
22 Jul		BP					30.00	1,325.01
22 Jul		IB		Formal	Wrong acc		80.00	
22 Jul		BP					80.00	1,485.01
24 Jul		BP	Formal				80.00	1,565.01
25 Jul		DC			Formal		80.00	1,645.01
26 Jul		DC			Formal		160.00	1,805.01
28 Jul		DC			HS Formal		80.00	1,885.01

CARRIED FORWARD 1,885.01

AP Automatic Payment
ET Branch Teller Transaction

BP Telephone Bill Payment
IB Internet Banking Transfer

DC Direct Credit

BNZ
Rangiora Store
Telephone 0800 800 468
Facsimile 03 313 4273

The Trustees, MAHI MATATOA TRUST, 125 Reed Rd, RD 6, Rangiora, 7476



Events

ACCOUNT NAME
MAHI MATATOA TRUST

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 3
FOR THE PERIOD
19 JUNE 2025 TO 19 SEPTEMBER 2025

CARRIED FORWARD							1,885.01		
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance	
29 Jul		BP			formal		80.00	1,965.01	
29 Jul		BP	formal				80.00		
29 Jul		DC			Formal		80.00	2,125.01	
30 Jul		BP			formal		80.00	2,205.01	
30 Jul		DC	Formal				80.00		
30 Jul		BP			Formal		240.00	2,525.01	
31 Jul		BP		HOMESCHOOL	FORMAL		80.00	2,605.01	
31 Jul		BP			Formal		80.00		
31 Jul				\$0.73	EXEMPT			0.73	2,685.74
01 Aug		BP			Formal			80.00	2,765.74
01 Aug		DC			Formal			80.00	
01 Aug		DC			formal			80.00	2,925.74
02 Aug		BP						80.00	3,005.74
03 Aug		BP				Formal		80.00	3,085.74
03 Aug		BP				Formal		80.00	
03 Aug		DC		Formal				80.00	
03 Aug		DC		Formal		se		80.00	3,325.74
04 Aug		BP				Formal		160.00	3,485.74
05 Aug		DC			formal			80.00	3,565.74
05 Aug		DC		Formal				80.00	3,645.74
06 Aug		BP				formal		58.00	3,703.74
CARRIED FORWARD							3,703.74		

AP Automatic Payment
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BP Telephone Bill Payment
IB Internet Banking Transfer

DC Direct Credit

BNZ
Rangiora Store
Telephone 0800 800 468
Facsimile 03 313 4273

The Trustees, MAHI MATATOA TRUST, 125 Reed Rd, RD 6, Rangiora, 7476



Events

ACCOUNT NAME
MAHI MATATOA TRUST

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 3
FOR THE PERIOD
19 JUNE 2025 TO 19 SEPTEMBER 2025

CARRIED FORWARD								3,703.74
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
06 Aug		DC		Formal			80.00	
06 Aug		DC			formalticket		160.00	3,943.74
07 Aug		DC	Formal				80.00	4,023.74
07 Aug		DC		Formal			80.00	4,103.74
09 Aug		BP			Barn Dance		20.00	4,123.74
09 Aug		DC					80.00	
09 Aug		DC					160.00	
09 Aug		BP				Formal	160.00	4,523.74
10 Aug		DC	barn dance				57.00	4,580.74
10 Aug		DC					80.00	4,660.74
11 Aug		BP					80.00	4,740.74
11 Aug		BP		Homeschool	Formal		80.00	
11 Aug		IB	Wrong acc		Formal		160.00	
11 Aug		BP		Formal	Refund	80.00		4,900.74
12 Aug		BP		Formal			30.00	4,930.74
12 Aug		BP		Formal			30.00	
12 Aug		DC			Formal		80.00	
12 Aug		DC			Formal		80.00	
12 Aug		DC	Formal				80.00	
12 Aug		DC					80.00	
12 Aug		BP		HS Formal			80.00	
CARRIED FORWARD								5,360.74

AP Automatic Payment
ET Branch Teller Transaction

BP Telephone Bill Payment
IB Internet Banking Transfer

DC Direct Credit

BNZ
Rangiora Store
Telephone 0800 800 468
Facsimile 03 313 4273

The Trustees, MAHI MATATOA TRUST, 125 Reed Rd, RD 6, Rangiora, 7476



Events

ACCOUNT NAME
MAHI MATATOA TRUST

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 3
FOR THE PERIOD
19 JUNE 2025 TO 19 SEPTEMBER 2025

CARRIED FORWARD						5,360.74		
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
12 Aug		DC			Formal		80.00	
12 Aug		DC			Formal		80.00	
12 Aug		DC	formal				80.00	
12 Aug		BP			Formal		80.00	
12 Aug		BP			Formal		80.00	5,760.74
13 Aug		BP					80.00	5,840.74
13 Aug		BP		Formal			80.00	
13 Aug		BP		Formal			80.00	
13 Aug		BP					80.00	
13 Aug		BP				formal	80.00	
13 Aug		DC					80.00	
13 Aug		DC		Formal			80.00	
13 Aug		DC					80.00	
13 Aug		DC		Formal			80.00	6,480.74
14 Aug		BP		Barn Dance	tickets		20.00	6,500.74
14 Aug		BP				formal	30.00	
14 Aug		DC				Formal	30.00	
14 Aug		DC				formal	80.00	
14 Aug		DC					80.00	6,720.74
15 Aug		DC					80.00	6,800.74
15 Aug		BP				14-18 YEARS	80.00	
CARRIED FORWARD						6,880.74		

AP Automatic Payment
ET Branch Teller Transaction

BP Telephone Bill Payment
IB Internet Banking Transfer

DC Direct Credit

BNZ
Rangiora Store
Telephone 0800 800 468
Facsimile 03 313 4273

The Trustees, MAHI MATATOA TRUST, 125 Reed Rd, RD 6, Rangiora, 7476



Events

ACCOUNT NAME
MAHI MATATOA TRUST

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 3
FOR THE PERIOD
19 JUNE 2025 TO 19 SEPTEMBER 2025

CARRIED FORWARD							6,880.74	
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
15 Aug		DC	Formal				80.00	6,960.74
18 Aug		DC					80.00	7,040.74
18 Aug		BP	formal				80.00	
18 Aug		BP					80.00	7,200.74
19 Aug		BP				formal	20.00	7,220.74
19 Aug		BP		Formal			80.00	
19 Aug		DC					80.00	
19 Aug		BP			Formal	160.00	7,540.74	
20 Aug		BP			Formal	10.00	7,550.74	
20 Aug		BP			Formal	10.00		
20 Aug		BP		formal	58.00			
20 Aug		DC	Formal			80.00		
20 Aug		BP				80.00		
20 Aug		BP	Formal			80.00		
20 Aug		BP			formal	160.00	8,018.74	
21 Aug		DC	BarnDance				15.00	8,033.74
21 Aug		DC	Barn Dance			30.00		
21 Aug		BP		Formal		160.00	8,223.74	
22 Aug		DC	SI HS Formal			80.00	8,303.74	
22 Aug		DC	Formal_			80.00	8,383.74	
23 Aug		BP			Barn dance	20.00	8,403.74	
CARRIED FORWARD							8,403.74	

BNZ
Rangiora Store
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The Trustees, MAHI MATATOA TRUST, 125 Reed Rd, RD 6, Rangiora, 7476



Events

ACCOUNT NAME
MAHI MATATOA TRUST

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 3
FOR THE PERIOD
19 JUNE 2025 TO 19 SEPTEMBER 2025

CARRIED FORWARD								8,403.74
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
24 Aug		BP	Barndance				15.00	8,418.74
25 Aug		BP			BarnDance		5.00	8,423.74
26 Aug		BP	BARNDANCE				15.00	8,438.74
27 Aug		BP			Formal		10.00	8,448.74
27 Aug		BP			Formal		10.00	
27 Aug		DC			Barn		15.00	
27 Aug		BP			formal		30.00	8,503.74
28 Aug		BP	Barn dance			50.00		8,453.74
29 Aug		BP			barndance		5.00	8,458.74
29 Aug		BP		Barndance			15.00	
29 Aug		BP			Barn Dance		27.00	
29 Aug		BP	October		barndance		29.00	
29 Aug			\$4.80	EXEMPT			4.80	8,534.54
30 Aug		DC			Food		3.00	8,537.54
30 Aug		BP	Barndance				5.00	
30 Aug		BP		Hotdogs			9.00	
30 Aug		DC	hot dog buns	overpaid			14.28	
30 Aug		DC			barndance		21.00	
30 Aug		DC		Barn dance			21.00	
30 Aug		DC			Formal 2025		80.00	
30 Aug		BP	Hot dog buns	Barn dance		57.48		8,630.34
CARRIED FORWARD								8,630.34

AP Automatic Payment
ET Branch Teller Transaction

BP Telephone Bill Payment
IB Internet Banking Transfer

DC Direct Credit

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The Trustees, MAHI MATATOA TRUST, 125 Reed Rd, RD 6, Rangiora, 7476



Events

ACCOUNT NAME
MAHI MATATOA TRUST

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 3
FOR THE PERIOD
19 JUNE 2025 TO 19 SEPTEMBER 2025

CARRIED FORWARD								8,630.34
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
31 Aug		DC	Barn Dance	Food			15.00	8,645.34
31 Aug		BP	Barn dance	Food	Supplies	168.95		8,476.39
01 Sep		BP	Barn dance				36.00	8,512.39
01 Sep		BP			Formal		80.00	
01 Sep		DC	formal				160.00	8,752.39
02 Sep		BP		food	barndance		6.00	8,758.39
03 Sep		BP			Formal		10.00	8,768.39
03 Sep		BP			Formal		10.00	
03 Sep		BP		delilah ari			58.00	
03 Sep		BP	Event	Fernside	Barn dance	54.25		8,782.14
07 Sep		DC	SIHF				90.00	8,872.14
10 Sep		BP			Formal		10.00	8,882.14
10 Sep		BP			Formal		10.00	
10 Sep		BP	New Brighton				80.00	8,972.14
11 Sep		ET			Barndance		155.00	9,127.14
11 Sep		BP	Formal	Catering		1,705.00		7,422.14
13 Sep		BP	Formal New B				80.00	7,502.14
15 Sep		BP	Formal 2025				160.00	7,662.14
16 Sep		DC			TM7		50.00	7,712.14
17 Sep		BP			Formal		10.00	7,722.14
17 Sep		BP			Formal		10.00	
CARRIED FORWARD								7,732.14

AP Automatic Payment
ET Branch Teller Transaction

BP Telephone Bill Payment
IB Internet Banking Transfer

DC Direct Credit

BNZ
Rangiora Store
Telephone 0800 800 468
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The Trustees, MAHI MATATOA TRUST, 125 Reed Rd, RD 6, Rangiora, 7476



Events

ACCOUNT NAME
MAHI MATATOA TRUST

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 3
FOR THE PERIOD
19 JUNE 2025 TO 19 SEPTEMBER 2025

CARRIED FORWARD							7,732.14	
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
17 Sep	[REDACTED]	AP	[REDACTED]	[REDACTED]	[REDACTED]		58.00	
17 Sep		DC	formal	[REDACTED]	[REDACTED]		160.00	7,950.14
19 Sep		BP	Camp food	[REDACTED]	Reminburseme	115.50		7,834.64
CLOSING BALANCE							7,834.64	

Credit Interest Rate(s) as percent per annum applicable to this account during the statement period

30/05/2025 - 19/09/2025
1.000 % p.a.

Interest rate percent per annum applicable to this account in respect of overdrawn balances is 22.00% p.a.



The Trustees, MAHI MATATOA TRUST, 125 Reed Rd, RD 6, Rangiora, 7476



Scholarship funds

ACCOUNT NAME
THE TRUSTEES
MAHI MATATOA TRUST
125 REED RD
RD 6
RANGIORA

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 10
FOR THE PERIOD
31 JULY 2025 TO 29 AUGUST 2025

OPENING BALANCE						10.58		
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
29 Aug	GROSS CR INTEREST		\$0.02	EXEMPT			0.02	10.60
CLOSING BALANCE						10.60		



The Trustees, MAHI MATATOA TRUST, 125 Reed Rd, RD 6, Rangiora, 7476



Admin Expenses

ACCOUNT NAME

ACCOUNT NUMBER



STATEMENT NO. 10
FOR THE PERIOD
31 JULY 2025 TO 29 AUGUST 2025

OPENING BALANCE							2,299.27	
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
26 Aug	WaimakDistrictCounci	BP		Meeting	747509	34.88		2,264.39
CLOSING BALANCE							2,264.39	

Current interest rate percent per annum applicable to this account in respect of overdrawn balances is 22.000. There is no required payment applicable to this statement period provided the limit has not been exceeded.



The Trustees, MAHI MATATOA TRUST, 125 Reed Rd, RD 6, Rangiora, 7476



Sports Club

ACCOUNT NAME

ACCOUNT NUMBER



STATEMENT NO. 10
FOR THE PERIOD
31 JULY 2025 TO 29 AUGUST 2025

OPENING BALANCE							415.20	
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
05 Aug		BP					40.00	455.20
CLOSING BALANCE							455.20	

Current interest rate percent per annum applicable to this account in respect of overdrawn balances is 22.000. There is no required payment applicable to this statement period provided the limit has not been exceeded.



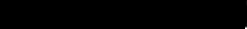
The Trustees, MAHI MATATOA TRUST, 125 Reed Rd, RD 6, Rangiora, 7476



Hangouts

ACCOUNT NAME

ACCOUNT NUMBER



STATEMENT NO. 10
FOR THE PERIOD
31 JULY 2025 TO 29 AUGUST 2025

OPENING BALANCE						5,153.45		
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
03 Aug		BP			Hangouts x1		20.00	5,173.45
10 Aug		BP	Storage	Boxes	Hangouts	45.50		5,127.95
10 Aug		BP		Slice	Activity	66.04		5,061.91
11 Aug		BP	Coffee		Hangouts	12.78		5,049.13
14 Aug		DC					60.00	5,109.13
18 Aug		BP				hangouts	20.00	5,129.13
18 Aug		BP				TM7	25.00	5,154.13
19 Aug		BP			Activity	Hangouts	28.20	5,125.93
26 Aug		BP	Printing			Activity	8.25	5,117.68
26 Aug		BP			HO hall hire	747509	112.50	5,005.18
28 Aug		DC					60.00	5,065.18
CLOSING BALANCE						5,065.18		

Current interest rate percent per annum applicable to this account in respect of overdrawn balances is 22.000. There is no required payment applicable to this statement period provided the limit has not been exceeded.



Mahi Matatua Trust

ACCOUNT NAME

ACCOUNT NUMBER

STATEMENT NO. 10
FOR THE PERIOD
31 JULY 2025 TO 29 AUGUST 2025

OPENING BALANCE								7,896.40
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
02 Aug		DC			TM7		25.00	7,921.40
03 Aug		BP		Porters ski			5.00	7,926.40
03 Aug		BP			TM7		25.00	
03 Aug		BP		Porters			50.00	
03 Aug		BP		Inv 8846	30th July	1,485.00		6,516.40
05 Aug		DC					50.00	6,566.40
05 Aug		DC			Ski		55.00	
05 Aug		BP		porters	porters		110.00	
05 Aug		BP					125.00	
05 Aug		BP	ski	ski	ski		315.00	7,171.40
06 Aug		BP			Mt Hutt	2,730.00		4,441.40
07 Aug		DC			Tm7		25.00	4,466.40
07 Aug		BP			TM7		50.00	
07 Aug		BP			tm7		50.00	
07 Aug		BP	6 tickets	Ticket sales	Cash raffle		150.00	4,716.40
08 Aug		BP		TM7			25.00	4,741.40
08 Aug		DC		TM7			100.00	4,841.40
10 Aug		BP			Formal		160.00	5,001.40
11 Aug		DC		X 2 tickets			50.00	5,051.40
11 Aug		BP		TM7			75.00	
11 Aug	BP	Fruity dream	Demo	Fundraiser	38.76			
CARRIED FORWARD								5,087.64

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The Trustees, MAHI MATATOA TRUST, 125 Reed Rd, RD 6, Rangiora, 7476



Mahi Matatoa Trust

ACCOUNT NAME

ACCOUNT NUMBER

STATEMENT NO. 10
FOR THE PERIOD
31 JULY 2025 TO 29 AUGUST 2025

CARRIED FORWARD							5,087.64	
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
11 Aug		IB	Wrong acc		Formal	160.00		4,927.64
14 Aug		DC			TM7		50.00	4,977.64
15 Aug		BP			TM7		25.00	5,002.64
16 Aug		DC	TM7				25.00	5,027.64
16 Aug		BP		RAFFLE	RAFFLE		25.00	
16 Aug		BP	10sepski		SKI		165.00	5,217.64
18 Aug		DC			Tm7		25.00	5,242.64
18 Aug		DC			TM7		25.00	
18 Aug		DC			Tm7		50.00	
18 Aug		BP		Porters			50.00	
18 Aug		DC	SKi	Porters			165.00	5,532.64
19 Aug		BP			TM7		50.00	5,582.64
19 Aug		DC			SKI		165.00	5,747.64
20 Aug		DC	porters ski	10 sept			55.00	5,802.64
20 Aug		DC	porters ski	10 sept			55.00	
20 Aug		DC	Ski	Porters			55.00	
20 Aug		DC			Mt hutt		68.00	
20 Aug		DC			Mt hutt		68.00	
20 Aug		BP	ski	ski	ski		110.00	
20 Aug		BP		Mt Hutt	Skiing		126.50	
20 Aug		BP			SKI		165.00	
CARRIED FORWARD							6,450.14	

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The Trustees, MAHI MATATOA TRUST, 125 Reed Rd, RD 6, Rangiora, 7476



Mahi Matatoa Trust

ACCOUNT NAME

ACCOUNT NUMBER

STATEMENT NO. 10
FOR THE PERIOD
31 JULY 2025 TO 29 AUGUST 2025

CARRIED FORWARD								6,450.14
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
20 Aug		DC	SKI		September		165.00	6,615.14
21 Aug		BP			TM7		25.00	6,640.14
21 Aug		BP					25.00	
21 Aug		DC					25.00	
21 Aug		BP					25.00	
21 Aug		DC					55.00	6,770.14
22 Aug		DC			TM7		25.00	6,795.14
22 Aug		DC		Hutt			136.00	6,931.14
23 Aug		BP			tm7		25.00	6,956.14
23 Aug		DC			TM7		25.00	
23 Aug		DC			TM7		25.00	
23 Aug		BP		Tm7			50.00	
23 Aug		DC			Porters Skii		165.00	7,221.14
25 Aug		DC	Tm7				25.00	7,246.14
25 Aug		DC		Tm7			50.00	
25 Aug		BP		Porters	Snowboard		110.00	7,406.14
26 Aug		BP			TM7		25.00	7,431.14
27 Aug		DC			TM7		50.00	7,481.14
28 Aug		BP					2.67	7,483.81
28 Aug		BP		TM7			25.00	
28 Aug		BP			TM7		25.00	
CARRIED FORWARD								7,533.81

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The Trustees, MAHI MATATOA TRUST, 125 Reed Rd, RD 6, Rangiora, 7476



Mahi Matatoa Trust

ACCOUNT NAME

ACCOUNT NUMBER

STATEMENT NO. 10
FOR THE PERIOD
31 JULY 2025 TO 29 AUGUST 2025

CARRIED FORWARD							7,533.81	
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
28 Aug		DC			Porters10Sep		110.00	
28 Aug		ET	Raffle				740.00	8,383.81
29 Aug		DC	Barn dance				20.00	8,403.81
29 Aug		BP		TM7			25.00	8,428.81
CLOSING BALANCE							8,428.81	

Current interest rate percent per annum applicable to this account in respect of overdrawn balances is 22.000. There is no required payment applicable to this statement period provided the limit has not been exceeded.



Mahi Mātātoa

Thriving through community, creativity,
courage and adventure



Who is Mahi Mātātoa?

What does Mahi Mātātoa even mean?

Mahi = work.

Mātātoa = fearless, unconcerned, daring, intrepid, undaunted, energetic, active.

Mahi Mātātoa = an adventure.

(Te Aka, online Maori dictionary)





“Everybody is a genius.
But if you judge a fish by
its ability to climb a tree,
it will live its whole life
believing that it is stupid.”

~ *Albert Einstein* ~



Interesting Facts about Homeschooling

- 10,777 students homeschooled in NZ (as at 1 July 2023)
- Around 1,500 of those students live in the North Canterbury & wider Canterbury region.
- Families must complete an exemption application form, demonstrating that their child will be taught as regularly or as well as in a registered school.
- Homeschooling families receive an annual supervisory allowance of:
\$796 for 1st child, \$677 for 2nd child, \$557 for 3rd child, \$389 for subsequent children.
- Mahi Mātātoa stats - On average, 57 children attend the Monday meetups, and 70 children attend the Friday Hangouts each week.



"That one-size-fits-all doesn't work, evidence shows it doesn't work, so we're just concerned about what the impact on children will be if we go back into this kind of environment."

Mark Potter from the New Zealand Educational Institute



Mahi Mātātoa is a COMMUNITY

- Passionate families focused on fun and stimulating learning environments
- Encourages children to be their authentic selves
- Provides connection and support
- Emphasises creative and unstructured learning adventures
- Fosters children's individual growth and exploration

COME AS YOU ARE!



Mahi Mātātoa encourages CREATIVITY

Through regular gatherings and hands on learning opportunities.

- Monday: Various outdoor locations in and around Canterbury.
 - Parks, reserves, lakes, rivers, beaches, forests.
- Friday Hangouts: (Cust Community Hall) Age-appropriate activities for:
 - Pre-school Playgroup (Under 5's)
 - Kea Kids (5-9 years old)
 - Homies Youth Group (10 years+)



Mahi Mātātoa develops COURAGE

Sports Club:

- Have-a-go days.
- Qualifying events for zone and regional school events such as athletics, duathlon, cross country etc.
- Team sport opportunities.
- Regular hikes, overnight hut walks and camping expeditions.
- Exposure to different sports and activities that promote a healthy and active lifestyle.



PLUS...

Ag Club

- Farm and local industry visits.
- Targeted curriculum.
- Attending and competing in AgriKids event.

Adventure Podcast

- Granted funding through NZ on Air.
- Broadcast fortnightly through Plains FM.
- Planned and executed by the children.

Extra Activities

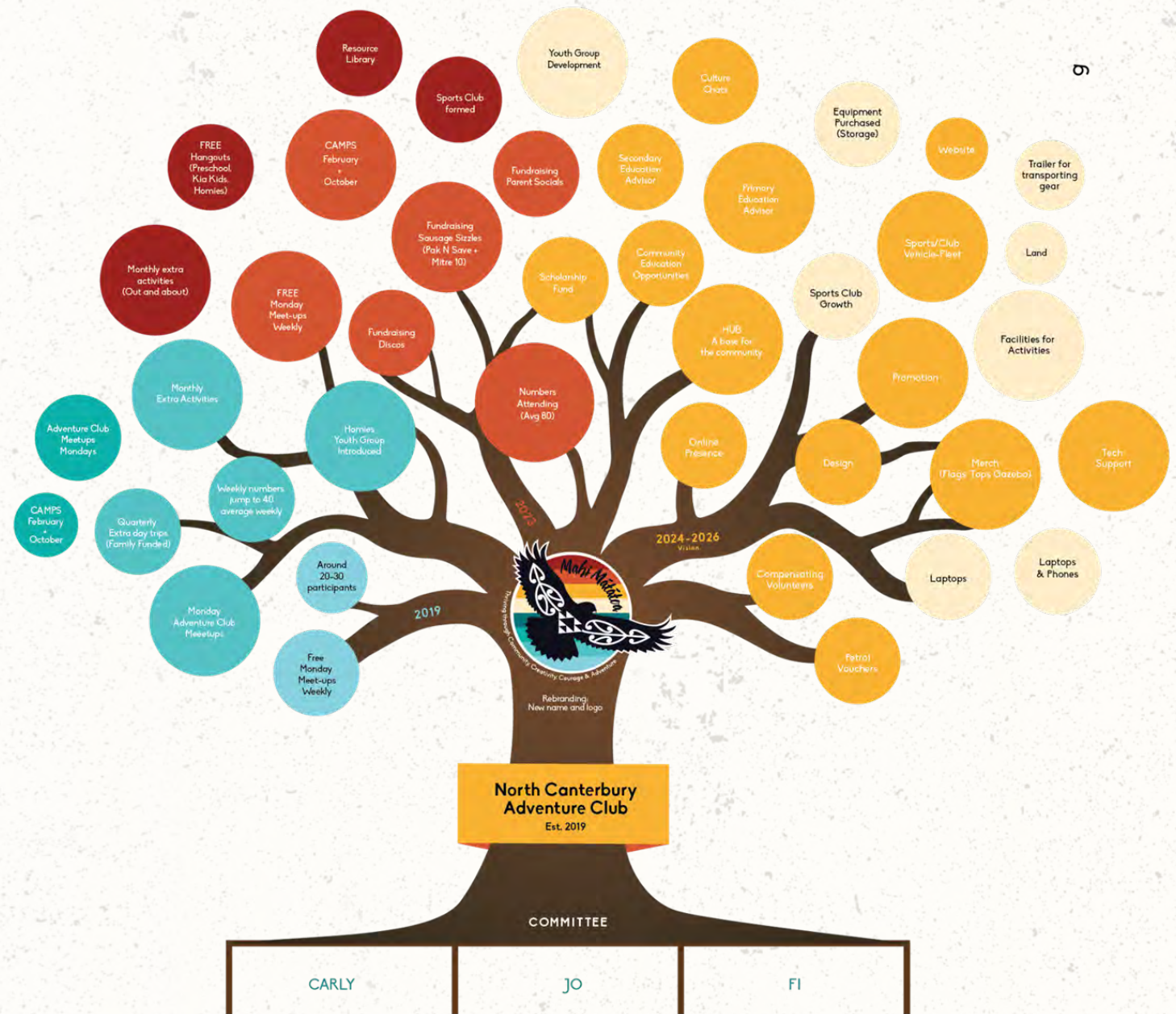
- Group Camps
- St Johns First Aid Training
- Beach Education with Waikuku Surf Club.
- Civil Defence training for our youth group.



Mahi Mātātoa is an ADVENTURE every day!



Is every evolving and adapting
to the needs of our community.





Fundraising Goals



Previous funding spending



Sports tops purchased for our Sports Club kids



First Aid training and first aid kit purchased



What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Noaia Charitable Trust

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Principal Advisor

Contact phone number: [REDACTED] Email: [REDACTED]

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

Noaia Charitable Trust will be holding our third Community Market in Tuahiwi in early December 2025. This event has become a highlight for our taura, their whanau, and the wider Waimakariri community. The market is unique because we do not charge stall fees. We provide the space and support so that whanau, community members, and small local makers can participate freely. Rangatahi who attend our service also run their own stalls, selling planter boxes, furniture, and crafts they have built and created through our programmes which gives them both pride and a practical opportunity to showcase their skills. The funding will support equipment hire and promotion.

What is the timeframe of the project/event date? December Christmas Market (early December)

Overall cost of project/event: \$6000 Amount requested: \$1000

How many people will directly benefit from this project? 300+

Who are the range of people benefiting from this project? (You can tick more than one box)

☒ People with disabilities (mental or physical) ☒ Cultural/ethnic minorities ☒ District

☒ Preschool ☒ School/youth ☒ Adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 20% Rangiora-Ashley 20% Woodend-Sefton 20% Kaiapoi-Tuahiwi 40%

Other (please specify): _____

What are the direct benefit(s) to the participants? 96

A free and inclusive community event that strengthens whanaungatanga and connection; a platform for tauira to showcase and sell what they have made, building confidence and practical enterprise skills; an opportunity for whanau and local maker to sell their products without the barrier of stall fees; a positive community gathering place in the lead-up to Christmas, supporting wellbeing, belonging, and economic participation.

What is the benefit(s) to your organisation?

Showcasing the achievements of our rangatahi and their learning in a community setting; strengthening relationships across all areas of the Waimakariri District; continuing to build the mana of Noaia Charitable Trust as a kaupapa Maori provider committed to whanau, community, and positive pathways for rangatahi.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

Boosts local enterprise by enabling whanau and community members to sell directly to the public; attracts people from across the district, supporting local visibility and connectedness; builds community spirit through an inclusive, non-commercial event that celebrates whanau and collective achievement; provides a safe environment for people of all ages.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

N/A

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

Contribution from Noaia Charitable Trust operating funds; support in kind from local whanau and community networks (volunteers, promotion); applications to other Waimakariri Community Board discretionary funds to reflect the district-wide participation in this event.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

We intend to apply to all four Community Boards (Kaiapoi – Tuahiwi, Rangiora – Ashley, Woodend – Sefton, Oxford – Ohoka), seeking approximately \$1,000 from each towards this district-wide community market.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

N/A

If this application is declined, will this event/project still occur? ⁹⁷ ☒ Yes ☐ No

If No, what are the consequences to the community/organisation?

Yes, but at a reduced scale. Without grant support, we will not be able to provide the same level of shelter, equipment, or accessibility, which may limit community participation.

- Enclosed ☐ Financial Information (*compulsory – your application cannot be processed without financial statements*)
- ☐ Bank Statement (*Bank Statements will remain confidential*)
- ☐ Supporting costs, quotes or event budgets
- ☐ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
- ☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
- ☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
- ☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed:  _____ Date: 22/09/2025



NOAIA CHARITABLE TRUST
PO BOX 361
RANGIORA 7440

IRD [redacted]
[redacted]
Issued 10 April 2024

Dear Sir/Madam

Registered charity

Charities Services confirms your organisation NOAIA CHARITABLE TRUST, was registered as a charity on 14 January 2019.

Income tax

NOAIA CHARITABLE TRUST is exempt from income tax and does not need to file income tax returns unless it has business income and carries out charitable purposes outside New Zealand.

You will still need to file NOAIA CHARITABLE TRUST’s financial information with Charities Services.

This exemption does not apply to GST or PAYE.

Donee status

NOAIA CHARITABLE TRUST is an approved donee organisation and has been added to the approved donee organisation list at ird.govt.nz/donee

This means individuals can claim a donation tax credit and companies and Māori authorities can claim a deduction for donations to your organisation.

Resident withholding tax (RWT)

NOAIA CHARITABLE TRUST is also exempt from having RWT deducted from any interest and dividends it receives. The organisations IRD number has been added to the RWT exemption register on our website at ird.govt.nz/rwt-exemption.

For more information about tax obligations for charities, see our guide Charitable and donee organisations - IR255.

If Charities Services deregisters your organisation, we will cancel your charitable status and will update the approved donee organisation list and the RWT exemption register.

Find the best way to contact us at ird.govt.nz/contact-us.

Yours sincerely,

Bernadette Newman

Customer Segment Lead

Profit and Loss

Noaia Charitable Trust
For the year ended 30 June 2025

	2025
Trading Income	
Donations to Noaia	7,186.50
Grant Income	2,173.91
Interest Income	4,370.68
MOE - Ruataniwha	271,906.00
MSD Māori Trade Training Kaupapa	263,000.00
Other Revenue	141.57
Services Income	115,605.73
Social Enterprise	8,052.77
Te Puni Kōkiri	25,000.00
Training Funding	59,327.04
Total Trading Income	756,764.20
Cost of Sales	
Agri, Animal Welfare	3,572.22
Building materials	18,063.59
Cultural Programming	11,925.14
Hort, Plant & Food	3,181.11
Kai Costs	13,364.96
Programme Delivery	10,168.21
Programme Support	3,023.78
Tauira Micro and Work Support Costs	27,718.04
Tauira PPE and Work Kit	(21.29)
Tauira Transport Costs	13,398.61
Wages	679,732.04
Total Cost of Sales	784,126.41
Gross Profit	(27,362.21)
Operating Expenses	
Accounting & Audit	6,840.13
Bank Fees	230.47
Board Costs	11,841.62
Cleaning	1,616.68
Donations Made	315.00
External Evaluation	2,612.50
Freight & Courier	164.54
General Expenses	(111.64)
Insurance	4,484.68
Interest Expense	875.55
Light, Power, Heating	3,123.43
Low Value Asset	677.39
Marketing	624.30

	2025
Networking and Engagement	398.00
PPE Staff	432.63
Printing & Stationery	4,596.72
Rent and Venue Hire	78,000.00
Repairs and Maintenance	11,923.69
Staff Expenses	928.90
Staff Professional Development	1,695.50
Subscriptions & Fees	14,594.79
Telephone & Internet	9,115.76
Travel - National	1,428.04
Total Operating Expenses	156,408.68
Net Profit	(183,770.89)

Emily Cameron

From:

[REDACTED]

Caution: [THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

Tēnā koutou,

I wish to submit applications on behalf of Noaia Charitable Trust to all four community boards in our district. We are based in Tuahiwi, however, we provide service to rangatahi and whānau across the Waimakariri, including transport for rangatahi to and from our service.

The purpose of our applications is to hold a Christmas Community Market at the end of the year. This is outside of our normal operation and from our experience self-funding and hosting two previous markets this year, we know there is a lot of interest and community support. It is important to note that we do not charge stall fees to stall holders. This market is to give back to our community. The market provides an opportunity for rangatahi to sell items they have made during their time at Noaia and for whānau to also have stalls without the barrier of fees.

The funding will go toward marketing, promotion and equipment hire.

Please let me know if there is any further information that you require to consider our applications.

Ngā mihi,

[REDACTED]



Mā te kotahitanga e whai kaha ai tātou
Through unity we gain strength.

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2024/25 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
			2024/25 = \$ 14,200				\$ 14,200.00
	10-Jul	Waimakariri United Football Club	Towards Bibs for in-house teams	28-Jul-25	\$920	\$600	\$13,600
	10-Jul	North Canterbury Federation of Women's Institute	Towards hosting a craft day	26-Jul-24	\$300	\$110	\$13,490
	10-Jul	Southbrook Netball Club	towards annual prize giving, storage and new netballs	Declined	\$1,000	\$0	\$13,490
	10-Jul	St Joseph's School Rangiora	towards hosting a cultural Festival	Declined	\$1,000	\$0	\$13,490
	10-Jul	The Salvation Army Just Brass Band	towards hosting free music lessons	9-Apr-25	\$1,000	\$500	\$12,990
	14-Aug	Cust/West Eyreton Playcentre	towards maintaining the first aid kit	funds not claimed	\$410	\$205	\$12,785
	14-Aug	Oxford Community Trust	towards catering costs for Day Out event	Declined	\$750		\$12,785
	14-Aug	Saracens Rugby Club	Towards sending teams to the Global Games Festival	10-Oct-24	\$1,000	\$250	\$12,535
	11-Sep	North Loburn School	Towards bark for playground	Declined	\$1,652	\$0	\$12,535
	11-Sep	Southbrook school 150th Jubilee Committee	Towards the purchase of a bench	28-Nov-24	\$750	\$750	\$11,785
	11-Sep	North Canterbury Inclusive Sports Festival	Host the festival at Mainpower	Funds not claimed	\$500	\$250	\$11,535
Rangiora-Ashley Community Board 10.137.100.2410	13-Nov	North Loburn Home and School Committee	Towards seeds, compost	18-Jun-25	\$1,000	\$750	\$10,785
	13-Nov	North Canterbury BMX Club Inc	Towards asphelding	18-Dec-24	\$1,000	\$1,000	\$9,785
	12-Mar	Rangiora Volunteer Fire Brigade	Towards gazebos	22-Apr-25 returning \$985 as whole \$2000 not spent	\$1,000	\$1,015	\$8,770
	12-Mar	Rangiora Cricket Club	Towards new cricket balls	5-May-25	\$1,000	\$1,000	\$7,770
	9-Apr	Rangiora Community Patrol	Dash cams	29-Jul-25	\$775	\$775	\$6,995
	9-Apr	Big Brothers Big Sisters	New Office computer	15-Jul-25	\$1,000	\$1,000	\$5,995
	14-May	Rangiora and Districts Early Records Society Inc	New printer		\$1,000	\$1,000	\$4,995
	14-May	Rangiora Players	New Lighs for stage		\$1,000	\$1,000	\$3,995
	14-May	Momentum Charitable Trust	Towards support programmes	Declined	\$7,180	\$0	\$3,995
	14-May	North Canterbury Radio Trust	Network switch	12-Aug-25	\$401	\$401	\$3,594
	11-Jun	Southbrook Community Sports Club Inc	Towards new register and Totalpos	Withdrawn	\$1,000		\$3,594
	11-Jun	Rachel's House Trust	Towards catering costs for Big Splash	event to be held 22 August 2025	\$1,000	\$1,000	\$2,594
		Inclusive Sports				\$250	\$2,844
		Cust Playcentre				\$205	\$3,049

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2025/26 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
Rangiora-Ashley Community Board 10.137.100.2410		Carry forward 2024/25 =3,049	2025/26 = \$14,510				\$ 17,559.00
	9-Jul	North Canterbury Classics Leisure Marchers Inc	registration for 15 members to the National Leisure Marching event	Declined	\$535	\$0	\$17,559
	9-Jul	Community Colleges New Zealand - Comcol North Canterbury	Purchase solar panel, connectors and battery for compostable toilet		\$1,000	\$1,000	\$16,559
	9-Jul	North Canterbury Musical Society Inc	towards the purchase of a heat pump		\$957	\$957	\$15,602
	9-Jul	North Canterbury Floral Art Group	towards hosting a Floral Art Demonstration and Workshop		\$1,000	\$500	\$15,102
	13-Aug	Southbrook Community Sports Club	Towards plan design drawings		\$575	\$575	\$14,527
	13-Aug	The Mainland Staffordshire Bull Terrier Society	towards a branded gazebo	declined receiving funds	\$750	\$400	\$14,527
	13-Aug	North Canterbury Pony Club	Hiring of toilets	Declined	\$840	\$0	\$14,527
	10-Sep	Ashgrove Netball Club	Towards uniforms and bibs		\$1,000	\$1,000	\$13,527
	10-Sep	North Canterbury Youth Cricket Club	Towards the purchase of warm up equipment		\$1,000	\$1,000	\$12,527
	10-Sep	The Hope Community Trust	towards the purchase of shelving		\$912	\$912	\$11,589
	12-Nov	Empire marching Team	Towards uniforms and bibs		\$938		
	12-Nov	Noaia Charitable Trust	Community market for equipment and promotion		\$1,000		
	12-Nov	Mahi Matatoa Trust	Towards first aid training		\$780		
	10-Dec	Community Colleges New Zealand - Comcol North Canterbury	Towards materials and labour to install a mounting block	Ineligible until July 2026	\$1,056		

GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited to \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$1,000 in exceptional circumstances and will provide detailed reasons for exceeding the present limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.