

MINUTES OF A MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY 10 DECEMBER 2024, AT 9AM.

PRESENT

Councillors J Ward (Chairperson), R Brine (via Teams), N Mealings, P Redmond, J Ward and P Williams.

IN ATTENDANCE

G Cleary (General Manager Utilities and Roding), J McBride (Roding and Transport Manager), K Simpson (3 Waters Manager), S Allen (Water Environment Advisor), K Straw (Civil Projects Team Leader) J McSloy (Development Manager) and K Rabe (Governance Adviser).

1 APOLOGIES

Moved: Councillor Redmond

Seconded: Councillor Williams

That an apology for absence from Mayor Gordon be received and sustained.

CARRIED

2 CONFLICTS OF INTEREST

No conflicts of interest were recorded.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Utilities and Roding Committee held on Tuesday, 10 December 2024.

Moved: Councillor Williams

Seconded: Councillor Mealings

THAT the Utilities and Roding Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Utilities and Roding Committee held on 10 December 2024 as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

There were no matters arising from the minutes.

3.3 Notes of a Workshop of the Utilities and Roding Committee held on Tuesday 10 December 2024

Moved: Councillor Redmond

Seconded: Councillor Williams

THAT the Utilities and Roding Committee:

- (a) **Receives** the circulated notes of the workshop of the Utilities and Roding Committee, held on 10 December 2024.

CARRIED

4 DEPUTATION/PRESENTATIONS

Nil.

5 REPORTS

5.1 Rangiora Stormwater Management Plan 2025 – 40 for Approval – S Allen (Water Environment Advisor)

S Allen presented the report which sought approval to submit the Rangiora Stormwater Management Plan 2025-40 to Environment Canterbury.

In response to a query by Councillor Redmond regarding the discharge of 2%, S Allen replied that 2% was the requirement from Environment Canterbury for discharge

Moved: Councillor Redmond

Seconded: Councillor Mealings

THAT the Utilities and Roothing Committee:

(a) **Receives** Report No. 250120008174.

(b) **Notes** that the Rangiora Stormwater Management Plan 2025-2040 has been circulated to for consultation to Te Ngāi Tūāhuriri Rūnanga via Mahaanui Kurataiao Ltd, Rangiora Ashley Community Board, and the Waimakariri Water Zone Committee.

AND

THAT the Utilities and Roothing Committee recommends:

THAT the Council:

(c) **Approves** the Rangiora Stormwater Management Plan 2025-2040 to be to be submitted to Environment Canterbury.

CARRIED

S Allen asked that a mistake be noted on page 61 of the report which should have read Millbrook and not Southbrook.

Councillor Redmond thanked S Allen for her work and the comprehensive report.

5.2 Community Biodiversity Funding – ZIPA Recommendation 2.8 – S Allen (Water Environment Advisor)

S Allen presented the report which sought approval for the allocation of \$20,000 for the third year of a three year funding cycle from the Zone Implementation Programme Addendum (ZIPPA) budget to the Waimakariri Biodiversity Trust.

Councillor Williams asked for clarification on what the funding would cover, and S Allen replied that the funding would assist with managing the Trust to enable it to get leverage for funding for community projects and on the groundwork within the district. The original funding was for \$60,000 over a three-year period, and this would be the final payment.

Councillor Redmond asked who the Trustees were, and S Allen noted that J Roper-Lindsay was the Chairperson and F van Petegem was the Treasurer and there were about seven other Trustees, however she was not able to name them off hand.

Moved: Councillor Mealings

Seconded: Councillor Ward

THAT the Utilities and Roothing Committee:

(a) **Receives** Report No 250115005245.

(b) **Approves** the allocation of \$20,000 per annum (\$60,000 total) to the Waimakariri Biodiversity Trust for operational expenses from the existing 2024-27 Zone

Implementation Programme Addendum (ZIPA) Operational expenditure budget.

- (c) **Notes** that an accountability review of achieved outcomes will be undertaken by WDC staff before the allocation of \$20,000 per annum for 2025-26 and 2026-27 is released to the Waimakariri Biodiversity Trust.
- (d) **Circulates** this report to the Waimakariri Water Zone Committee and Ngāi Tūāhuriri Rūnanga, at a WDC-Rūnanga Liaison meeting, for information.

CARRIED

Councillor Mealings stated that she supported this funding whole heartedly noting that the Waimakariri Biodiversity Trust was involved in several worthwhile on the ground projects and provided encouragement and resources to communities and groups wanting to improve biodiversity throughout the district.

Councillor Ward concurred.

Councillor Williams requested if staff could encourage the Trust to present to the Committee to inform them of the work they were carrying out. S Allen replied that the Trust was keen to present to the Committee and had planned to request a deputation mid-year and that in future they would be reporting annually to the Committee.

5.3 Zone Implementation Programme Addendum Budget 2025-2034 update – S Allen (Water Environment Advisor)

S Allen presented the report which sought approval for reallocation within the existing budget included in the Long Term Plan 2024-34 for the Zone Implementation Programme Addendum (ZIPPA). A review of the ZIPPA budget allocations was intended to be carried out again within three years on an 'as need' basis.

Councillor Williams noted that he had recently met with members of the Kaiapoi River Preservation Society, Environment Canterbury and Waimakariri District Council councillors and staff regarding water quality in the Kaiapoi River and queried if the work being done within this budget was being co-ordinated with other groups organisations to achieve the best outcomes. S Allen noted that the ZIPPA budget would cover other waterways within the district and was not confined to the Kaiapoi River although some of the tributaries would benefit from the work being done.

Moved: Councillor Mealings

Seconded: Councillor Redmond

THAT the Utilities and Roothing Committee:

- (a) **Receives** Report No. 250210020464.
- (b) **Approves** the reallocation of the existing ZIPA budget 2025-34 to Recommendations as proposed in Table 1:

Table 1: Proposed reallocation of ZIPA budget.

ZIPA Recommendation	Current allocation	Proposed Allocation	Rationale
1.8 Review the presence and effects of barriers to indigenous and introduced fish	\$20,000 capex	\$15,000 capex	Fish passage budget has not been fully spent each year. More survey work is required to prioritise projects
1.14 Minimising waterway management and maintenance activity effects (Drainage Maintenance Management Plan initiatives)	\$20,000 capex \$15,000 opex	\$10,000 capex \$5,000 opex	This project budget has not been fully spent each year
1.21 On-the-ground projects for Taranaki	\$0	\$5,000 capex	For Taranaki Stream works (in addition to

Stream			inanga spawning area works in a separate budget). A culturally significant waterway
1.24 Lees Valley and Upper Ashley Rakahuri River catchment focus	\$0 opex	\$15,000 opex	For the WDC-owned Forestdale Wetland, within the Ashley Rakahuri catchment. This wetland requires opex to implement the restoration plan above current Greenspace budget.
1.26 Improved stream health, Ngāi Tūāhuriri values, and improved recreational amenity in the North Waimakariri River tributaries.	\$10,000 capex \$15,000 opex	\$30,000 capex \$5,000 opex	For northern Waimakariri tributaries - such as continued planting for South Brook at Townsend Fields, and for partial support of the North Brook Trail planting, fencing and other costs
1.27 On-the-ground projects in the Cam Ruataniwha and Silverstream/Kaiapoi catchments	\$40,000 capex	\$30,000 capex	To be retargeted to mahinga kai projects, such as watercress improvement projects

- (c) **Notes** that a review of ZIPA budget allocation to ZIPA Recommendations is intended to be carried out again within 3 years, on an as required basis.
- (d) **Approves** reallocation of \$30,000 capex budget from the North Brook Trail culverts project (ZIPA Recommendation 1.26) to boulder cluster placement within the North Brook, South Brook and Middle Brook for the enhancement of habitat for kanakana (pouched lamprey), a mahinga kai species (also under ZIPA Recommendation 1.26).
- (e) **Circulates** this report to the Waimakariri Water Zone Committee and Ngāi Tūāhuriri Rūnanga at a WDC-Rūnanga meeting for information.

CARRIED

Councillor Mealings noted that there had been a good spread of projects over the district with these allocations and queried where the Mahinga Kai project would be located. S Allen replied that the focus would be the Cam River area.

Councillor Redmond endorsed the comments made by Councillor Mealings, knowing that the allocations were deliverable within the timeframes set was a good step forward.

5.4 **Engineering Code of Practice Update – Stormwater Design Standards – C Roxburgh (Project Delivery Manager) and K Simpson (3 Waters Manager)**

K Simpson presented the report which sought the approval of the recommended changes to the Engineering Code of Practice regarding design standards for stormwater. These changes aligned the Council with many other council practices throughout the country. Briefly the changes would move the Council from a five to 10 year event cycle and from a 50 year to a 100 year event cycle.

G Cleary suggested a change to the recommendation with an additional one to authorise senior staff discretion when reviewing multistage developments during the transition phase. Councillor Redmond clarified that discretion would only be used as stated and not on any new consents and was told that was correct.

Councillor Williams was concerned with allowing discretion with no boundaries and G Cleary replied that decisions were not made lightly and without discretion the Council and staff could not operate effectively.

Councillor Redmond asked what other councils had already implemented the higher standards and K Simpson replied that quite a few had probably moved to the improved standards in 2010 when they were released. Councillor Redmond asked why the Waimakariri District Council had delayed and was told that K Simpson was not aware of the history however the building codes had also been updated to reflect the 10 and 100-year events and this was now considered best practice as it aligned with New Zealand standards.

Councillor Redmond then asked if applications had been lodged but were still in process, which standard would apply and was told that this was where the discretion of managers would be used. He noted that he believed that not many developers would be inconvenienced as most subdivisions had plenty of space to adapt to the changes required. Councillor Redmond queried if it would be possible for the Committee to implement guidelines to allow for old standards for applications in process. G Cleary replied that it would not do to be too prescriptive, and the suggested guidelines could open other areas of concern.

Moved: Councillor Mealings

Seconded: Councillor Ward

THAT the Utilities and Roothing Committee:

- (a) **Receives** Report No. 241203214710.
- (b) **Approves** the updated version (TRIM: 250220027876) of the Stormwater and Land Drainage section of the Engineering Code of Practice to be adopted.
- (c) **Approves** that the changes come into effect from the time that this report is adopted and apply to any new development applications that are received by the Council from that point in time onwards.
- (d) **Notes** the key changes proposed are to require that:
 - i. the primary stormwater system be designed for the 10% annual exceedance probability event (10 year ARI), rather than 20% annual exceedance probability event (5 year ARI),
 - ii. the secondary stormwater system be designed for the 1% annual exceedance probability event (100 year ARI), rather than 2% annual exceedance probability event (50 year ARI), and;
 - iii. providing more clarity on expectations regarding the level of modelling undertaken to demonstrate that stormwater neutrality for the specified design events is achieved.
- (e) **Authorises** the General Manager Utilities and Roothing and General Manager Planning, Regulation and Environment to apply discretion in granting of existing and multistage consents through the transition of these changes.
- (f) **Notes** that some discretion may have to be applied to the proposed new requirements for multi-stage developments where the SMA sizing may have been dictated already at an earlier stage that is already built or consented, meaning that it might be difficult for future stages that discharge into that earlier stage to meet those new requirements, and that in these instances, such discretion shall only be granted with the approval of the General Manager Utilities and Roothing and General Manager Planning, Regulation and Environment.
- (g) **Notes** that the proposed changes are intended to bring the Council in line with how the majority of other councils (where design standards were found) in the country manage stormwater for new developments, and in line with the key New Zealand Standard (NZS4404) for Land Development and Subdivision Infrastructure.
- (h) **Notes** that key developers and key consultants within the District will be made aware of the changes once adopted, as is normal practice when changes to the Engineering Code of Practice are made.

CARRIED

Councillor Mealings stated that she was satisfied that the amendment made to the motion would safeguard the community from more new houses being built with insufficient drainage which often caused flooding in the future. Councillor Mealings noted the increased frequency of heavy weather events and supported the change in standards which would mitigate flooding in the district.

Councillor Williams noted that he was concerned that developers who had plans in the pipeline would be put to expense and time delays by the changes required especially during the transitioning between the two standards. He noted that he was supportive of better drainage measures being undertaken, however he did not want to see staff put under pressure with making decisions relying on discretion. He asked if it would not be better if these decisions could include council representation. G Cleary noted that the Council had already given managers delegated authority to make the necessary decisions.

Councillor Redmond supported the changes to the standards which, in his opinion, were long overdue. Councillor Redmond agreed that weather events were more frequent and recalibrating standards was necessary, however had concerns about issues to be faced during the transition period.

Councillor Mealings stated that she believed that the staff and developers were not being given enough credit to achieve the best outcomes for the district.

6 PORTFOLIO UPDATES

6.1 Roading – Councillor Philip Redmond

Focus areas for staff:

- Resealing is continuing with seven sites being completed during January and February.
- Pre-reseal repairs and heavy maintenance have been underway on Plaskett Road, Loburn Whiterock Road and Oxford Road. These sites will all have a full reseal follow over the next one to two months.
- Mowing has been ongoing at a high frequency around the district, as growth has continued to be high over the wetter than normal summer period.
- Pavement rehabilitation works are underway in Mill Road, Ohoka and are progressing very well (slightly ahead of time). This work is being carried out in three stages to reduce the impacts on the Community. Works are currently underway on Stage One which is the section between Bradleys Road and Whites Road. The next stage includes work between Whites Road and Wilsons Drive. For stage two works, the road will be open on a Friday to ensure good access to the Ohoka Market continues.

Capital:

- Riverside Road Seal Extension was progressing well. The construction and sealing were being completed in two stages, as this was a long length. The first length had been formed and sealed, and the second stage was planned for sealing in late February. This would complete the project.
- The Kerb and Renewal Contract had begun with the first site starting in Ashgrove Street. EDR Contracting were making good progress and were expected to complete this first site within two weeks. Work would then move on to Alfred Street, Stephens Street and the Edward Street (each site to follow on from the previous). This contract was expected to be complete early May.
- Kippenberger Avenue Urbanisation and the new East Belt Footpath Contract had been awarded to Pidgeon Contracting. Work was expected to begin on the 24th February.
- Minor Safety Improvements involving upgrading of signs at high-risk intersections had been underway. This was to improve safety at approximately 10 intersections which had a high crash record and risk.

Other works:

- Asphalt surfacing was planned for the section of Ohoka Road between the Island Road intersection and the bridge (west of Giles Road). This was the last section of the new arterial road (adjacent to the residential area) that still had a chipseal surface. As this road was due for resurfacing, the renewal would be done in asphalt. Staff were currently working with the contractor on traffic management details. A letter drop would be carried out with residents and communication put on the website. Work was planned for March.
- Raven Quay, Kaiapoi was currently closed between Williams Street and Black Street for upgrades to the storm water, water and sewer networks. Work had also moved to the connection on the eastern side of the Williams Street Bridge Footpath.
- The installation of a new water main was continuing along Rangiora Woodend Road with temporary traffic lights in place.
- Smarts Road was closed between Coldstream Road and Rangiora Woodend Road for tree removal works.
- The new Street Light Maintenance Contract had been awarded to Power Jointing Limited (PJL).

Events:

- The Primary Sports Triathlon was being held at the Spark Farm lake on Tuesday 25th February 2025. A road closure would be in place to accommodate the event.

6.2 **Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater) – Councillor Paul Williams**

General

- There was a meeting with Kaiapoi River Preservation Society last week attended by some WDC and Environment Canterbury (ECan) councillors and staff. The issues raised were wide ranging, however the focus was on protecting and improving the Kaiapoi River. Concerns were raised over herbicide use by both councils, sludge and avian botulism management at the Kaiapoi wastewater treatment plant. Staff were currently working on a response to the group and how to determine, in partnership with ECan, the most appropriate forum to engage with this group.

Water

- The UV systems at Pegasus, Domain Road, Peraki and Darnley water treat plants were now fully operational. The UV system at South Belt, Rangiora, had required additional modification to the control system and would now be operational by the end of March.
- The West Eyreton UV installation works had commenced onsite, and the contractor was currently working on the building and site works.
- The land for the Ohoka water treatment plant upgrade had been acquired and the tender for the UV installation works at this site will go out in the next two weeks.

Wastewater

- There had been an increase in the number of dead birds collected at the wastewater treatment plants over the last three months. This was a minor outbreak with numbers collected less than the previous year. The frequency of bird collection had been increased to help reduce the spread of avian botulism. This was one of the matters raised at the recent meeting with the Kaiapoi River Preservation Society.
- Construction of the septage disposal facility was progressing well and was expected to be commissioned in March.
- The Raven Quay works covering wastewater, water and stormwater pipe upgrades had commenced onsite. Staff were working to minimise the disruption to businesses and shops in the area.

Drainage / Stockwater

- Council and the Ohoka-Mandeville Drainage Advisory Group held a workshop last week, where drainage staff received feedback on both Stage 1 and Stage 2 of the Mandeville Resurgence Project. Staff would obtain sign-off from the Mayor prior to proceeding with consultation in the coming months.
- The second round of drainage advisory groups meetings for the year had commenced. Good feedback was received last week from the Oxford Rural Drainage Advisory Group and there was the Ohoka-Mandeville meeting this week where staff would get feedback on works in the lower Ohoka Stream catchment to spend the additional \$50k maintenance budget on.
- There was a meeting with residents last week in West Eyreton regarding stockwater race maintenance. It turned out this race was wrongly classified and should be maintained by Waimakariri Irrigation Ltd (WIL). Staff were following up with WIL on the maintenance frequency and standard for this particular race. It was intended that the maintenance responsibilities for people who don't use the race would be discussed at the next water race advisory group meeting.

6.3 Solid Waste– Councillor Robbie Brine

- The new Waste Minimisation Officer started in late January, Maria Lamb had a fixed term contract as Waste Minimisation Advisor for the Christchurch City Council before landing the job in Waimakariri
- The new battery stations had been installed at Southbrook in the shop, and Oxford transfer station, and staff are seeing if they could locate another one at the Kaiapoi service centre, for public use
- The audit team were going into new areas as well as revisiting the known hot-spots - 25 gold stars were issued in Rangiora last week, out of the 90 recycling bins inspected in one area.

Answers to Councillor questions at previous meeting

- *Councillor Williams noted 12 months ago it had been bought up at Council, that staff were going to investigate with the property owner on the south side of the transfer station to trim the poplars. He asked if that had been done.*
 - M Bell had overhanging branches removed on the Council's side of the fence, however it was complicated to get the trees topped given they were on private property which was an operating farm.
 - K Waghorne had emailed the Trustees to arrange a meeting with them and D Young and A Childs, would meet to discuss the trees and the proposed land purchase.
- *Councillor Cairns asked for an update since Council had started the auditing of recycling bins and if this had resulted in less contamination.*
 - There had been a drop in contamination since audits began, and overall contamination levels were fairly low.
 - Auditors were still finding bins with nappies, lots of soft plastics, food, and non-recyclable plastics (buckets, toilet seats, etc.) in them.
 - Auditing would be an on-going process.
- *Councillor Fulton asked if there was a mobility access policy?*
 - There is an Accessibility Plan, and Martin Pugh from the Community Team was currently managing the review of this document.
 - The solid waste team were asked to comment on new developments and their focus was on how easy it was for residents to put out their bins, collection efficiencies, and limiting the impact of new bins on other residents and footpath users.

6.4 Transport – Mayor Dan Gordon

Due to the absence of Mayor Gordon there was no update on transport.

7 MATTERS REFERRED FROM THE RANGIORA-ASHLEY COMMUNITY BOARD

7.1 Approval to Install No Stopping Restrictions – South Belt – K Straw (Civil Projects Team Leader) and J McBride (Roothing and Transportation Manager)

K Straw presented the report which sought approval for the installation of a pedestrian refuge island on South Belt and the King Street intersection. The approvals sought the installation of approximately 28 metres of no stopping lines associated with the installation of the pedestrian refuge island and the installation of a right turn bay for turning traffic into King Street.

Moved: Councillor Ward

Seconded: Councillor Mealings

THAT the Utilities and Roothing Committee:

- (a) **Approves** the installation of no-stopping restrictions at the following locations, as a result of the planned minor improvement project:
 - i. Outside No. 99 South Belt (approximately 12m long)
 - ii. Outside No. 1 King Street (approximately 16m long)
- (b) **Approves** the installation of a right turn lane into King Street from South Belt as part of the project to install a pedestrian refuge island.
- (c) **Notes** that the installation of no stopping lines at this site equates to the loss of five on-street car parking spaces.
- (d) **Notes** that this pedestrian refuge, associated right turn bay, and no stopping was previously included in the now cancelled Rangiora Town Cycleway project, and that the design for this was previously endorsed by the Board, and approved by Council in November 2023.
- (e) **Notes** that there was general support for the refuge in South Belt as part of the now cancelled Rangiora Town Cycleway project, and the width of the refuge will accommodate cycles to future proof this pedestrian refuge crossing.

CARRIED

Councillor Ward noted that this matter had been well discussed during the Rangiora-Ashley Community Board meeting and she was comfortable with the motion.

Councillor Williams noted that he would support the motion however had a fundamental objection to car parking being removed especially in this area which was busy during sports events. He noted that residents had to use vehicles due to the lack of suitable public transport and the distances that needed to be travelled and therefore every car park was needed. However, he acknowledged that in this instance there was no other option.

Councillor Mealings stated that she was not too worried about the loss of carparking in this instance given the increased parking options provided by the park and ride area.

7.2 **Kippenberger Avenue – Approval of Bus Stop Locations – K Straw (Civil Projects Team Leader) and J McBride (Roading and Transportation Manager)**

K Straw presented the report which sought approval for parking restrictions and changes associated with the Kippenberger Avenue Urbanisation Project specifically for the installation of a new bus stop outside Lamb and Heyward Funeral Home, the installation of a new bus stop outside No. 91/93 Kippenberger Avenue, the installation of a new pedestrian island outside No. 107 Kippenberger Avenue and the installation of no-stopping lines outside 107 Kippenberger Avenue.

K Straw brought the Committee's attention to the three new recommendations made by the Rangiora-Ashley Community Board, namely (i) to (k) which noted that this work should not continue until after Environment Canterbury had reviewed the 97 bus route.

Moved: Councillor Ward

Seconded: Councillor Redmond

THAT the Utilities and Roading Committee:

- (a) **Approves** the installation of a new Bus Stop on Kippenberger Avenue (eastbound) outside Lamb and Heyward Funeral Home.
- (b) **Approves** the installation of a new Bus Stop on Kippenberger Avenue (westbound) outside No. 91 / 93 Kippenberger Avenue.
- (c) **Approves** the installation of a new pedestrian refuge outside No. 107 Kippenberger Avenue for the purposes of accommodating a pedestrian crossing facility and the 18.0m of required no-stopping lines.
- (d) **Notes** that the impacted businesses and residents have been consulted on these locations and that they have no objection to the proposed works.
- (e) **Notes** that there is no change to the bus route as a result of this project.
- (f) **Notes** that Council staff have discussed the proposed locations with Environment Canterbury, who have no immediate objections.
- (g) **Notes** that two additional parking bays have been incorporated into the design on the northern side of Kippenberger Avenue, providing on-road parking bays for up to six additional vehicles.
- (h) **Notes** that an additional three street trees are to be installed after minor path design changes are made which are not reflected on the provided plans following discussions with Greenspace.
- (i) **Notes** that the eastbound bus stop (recommendation a) will be considered as part of the project works and utilised as car parking until a final decision is made on the future of Route 97.
- (j) **Notes** that the westbound bus stop (recommendation b) will not be constructed as part of the project works and will only be constructed once the future of Route 97 is known.
- (k) **Notes** that the implementation of the bus stops is subject to Environment Canterbury's continuation of Route 97 (or subsequent public transport services along Kippenberger Avenue) following the upcoming review.

CARRIED

Councillor Williams raised concern regarding removing carparking noting that the grass berm in front of Lamb and Heyward was used for parking during funerals.

Councillor Ward supported the motion stating that this matter, including car parking, had been discussed at the Board meeting.

Councillor Redmond supported the motion however believed that the new (i) to (k) recommendations basically repeated the (a) to (c) recommendations.

Councillor Ward stated that she was pleased with the additional items which gave clarity.

7.3 **Kippenberger Underpass –J McBride (Roothing and Transportation Manager) and J McSloy (Development Manager)**

J McSloy presented the report sought approval to decommission the underpass located at Kippenberger Avenue. She took the report as read.

Moved: Councillor Williams

Seconded: Councillor Ward

THAT the Utilities and Roothing Committee:

- (a) **Approves** the decommissioning of the underpass located at Kippenberger Avenue, approximately 24m east of Devlin Avenue.
- (b) **Approves** staff proceeding to seek pricing from three contractors to decommission the underpass.
- (c) **Notes** the estimated cost of decommissioning is \$100,000.
- (d) **Notes** the works would be funded out of the Subdivision Contributions budget. That budget is forecast to be overspent in this financial year (Trim 240717116901); however, the long-term average is within budget, and often, projects anticipated by the budget do not occur due to developer delays. If it is not possible to undertake the project this financial year, it will be completed in summer 2025/26.
- (e) **Notes** the works at the southern side of the underpass for the benefit of the developer will be paid for by them.
- (f) **Notes** staff presented on this topic to the Utilities and Roothing Committee on 15 October 2024.
- (g) **Notes** staff will engage with the lease holder to formalise a deed of surrender.

CARRIED

Councillor Williams supported the motion noting that the underpass needed to be decommissioned.

Councillor Ward concurred and Councillor Redmond noted that it was a pity that a solution could not be found to keep the underpass in operation.

8 MATTERS REFERRED FROM THE KAIAPOI-TUAHIWI COMMUNITY BOARD

8.1 **Charles Street – Approval of the Scheme Design and Proposed Relocation of a Mobility Park – K Straw (Civil Projects Team Leader), J McBride (Roothing and Transportation Manager) and D Roxborough (Strategic and Special Projects Manager)**

K Straw presented the report which sought the approval of the scheme design for Charles Street, Kaiapoi which included the installation of line marking / road layout changes for Charles Street, relocating a mobility car park, formalising the existing P120 parking restrictions, implementing a short stretch of no stopping restrictions and implementing a further P120 restriction on the existing mobility park.

Councillor Redmond asked who paid for the relocation of a business access way and was told that normally the business would however as the Council had planned works in the area the Council would pay for the majority of the work, however NZ Post would be responsible for any extra expenditure incurred in moving the accessway. Councillor Redmond also queried if P120 restrictions were appropriate in this location which generally had a quick turnaround. J McBride stated that the restrictions already existed and besides this would bring Kaiapoi restrictions in line with those in Rangiora.

Councillor Williams asked who paid for the loss of a carpark due to the relocation of the accessway. G Cleary replied that there were rules and process to follow and there was no charge for a loss of parking spaces.

Moved: Councillor Redmond

Seconded: Councillor Ward

THAT the Utilities and Roothing Committee:

- (a) **Approves** the proposed Charles Street Scheme Design as per Trim: 250114004447.
- (b) **Approves** the implementation of 6m of no-stopping, between the relocated NZ post entrance, and the existing angle parking, noting that there is insufficient space to accommodate an on-road parking space in this location.
- (c) **Notes** that the revised design retains the existing angle parking, and that the footpath width has increased, and the width of the central painted median is reduced to accommodate the wider footpath area.

CARRIED

Councillor Redmond noted that he had not been present at the Kaiapoi-Tuahiwi Community Board meeting during the discussion of this item and was surprised at the P120 restriction in an area that had a high turnover of vehicles. However, the design was appropriate.

9 QUESTIONS UNDER STANDING ORDERS

Nil.

10 URGENT GENERAL BUSINESS

Nil.

11 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Councilor Mealings

Seconded: Councillor Redmond

That the public be excluded from the following parts of the proceedings of this meeting:

- 9.1 Confirmation of Public Excluded Minutes from 10 December 2024.
- 9.2 Contract 24/61 – Kerb and Channel Renewals 2024/2025 Tender Evaluation and Contract Award Report.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

See Public Excluded Agenda (separate document)

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
9.1	Confirmation of Public Excluded Minutes from 10 December 2024	Good reason to withhold exists under Section 7	To enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities LGOIMA 7(2)(h).
9.2	Contract 24/61 – Kerb and Chennel Renewals 2024/2025 Tender Evaluation and Contract Award Report	Good reason to withhold exists under Section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege. LGOIMA Section 7 (2)(a), (g) and (i).

CARRIED

CLOSED MEETING

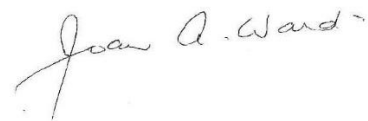
The public excluded portion of the meeting commenced at 10.49am and concluded at 10.52am.

OPEN MEETING

NEXT MEETING

The next meeting of the Utilities and Roading Committee will be held on Tuesday 18 March 2025 at 9am.

CONFIRMED



Chairperson

18 March 2025

Date