

MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON WEDNESDAY 7 FEBRUARY 2024 WHICH COMMENCED AT 1PM.

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson (Chairperson from 2pm – 3pm), Councillors A Blackie (departed at 4.30pm), B Cairns, T Fulton, J Goldsworthy, N Mealings, P Redmond (remotely via Teams), J Ward, and P Williams.

IN ATTENDANCE

J Millward (Chief Executive), G Cleary (General Manager Utilities and Roding), S Hart (General Manager Strategy, Engagement and Economic Development), C Brown (General Manager Community and Recreation), K Simpson (3 Waters Manager), S Nichols (Governance Manager), J McBride (Roding and Transport Manager), G MacLeod (Greenspace Manager), S Allen (Water Environment Advisor) (remotely via Teams), C Fahey (Water and Wastewater Asset Manager), K Howat (Parks and Facilities Team Leader), H Downie (Senior Advisor Strategy and Programme), V Thompson (Senior Advisor Business and Centres), A Smith (Governance Coordinator).

In Attendance: Board Chairpersons J Gerard (Rangiora-Ashley Community Board) and J Watson (Kaiapoi-Tuahiwi Community Board).

1. APOLOGIES

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

THAT apologies be received and sustained from Councillor Brine for absence, Mayor Gordon for absence from 2pm to 3pm, and Councillor Blackie for early departure from the meeting at 4.30pm.

CARRIED

2. CONFLICTS OF INTEREST

Councillor Mealings and Deputy Mayor Atkinson declared conflict of interest with Agenda Item 7.7 *Fernside Road/Todds Road Intersection – Purchase of land over current designations held over No. 7 Todds Road and No. 245 Fernside Road*, due to their roles as Commissioners in the District Plan Hearings.

Councillor Cairns declared a conflict of interest with Agenda Item 8.2 *Kaiapoi Food Forest Education Shelter* as a Trustee of the Kaiapoi Food Forest Trust,

Deputy Mayor Atkinson declared a conflict of interest with Agenda Item 7.10 *Kaiapoi Night Market* on grounds of being the Chair of the District Licencing Committee, in case the group sought a liquor licence in the future.

3. ACKNOWLEDGEMENTS

3.1 **Michael Petterson** – former Honorary Belgian Consul to New Zealand.

Mayor Gordon acknowledged the recent passing of Michael Petterson, who had been a good friend of this Council and was one of those involved in initiating the twinning relationship between Waimakariri and the Zonnebeke Municipal Council in Belgium.

3.2 **Alwyn Williams** – wife of former Kaiapoi Borough Council Mayor Ben Williams and Mayoress from 1971 to 1980.

Mrs Williams gave many years of service to the Kaiapoi community.

The Council stood to observe a moments silence.

New Years Honours

3.3 **John Brakenridge – Companion of the New Zealand Order of Merit** – for services to the New Zealand food and fibre sectors and the merino industry.

3.4 **Phillip (Phil) Humphreys – Member of the New Zealand Order of Merit** – for services to people with disabilities and sport.

Mayor Gordon noted that Phil Humphreys was also a prominent member of the Kaiapoi RSA.

3.5 **Paul Reti – Member of the New Zealand Order of Merit** – for services to ju-jitsu.

On behalf of the Council, Mayor Gordon wrote to these three residents congratulating them on their New Years Honours.

Mayor Gordon also acknowledged the members of All Together Kaiapoi for organising and running the Waitangi Day event which was held on the previous day and the many other functions they had run in Kaiapoi over recent years. It was tinged with sadness that the Waitangi Day event would be the last event that All Together Kaiapoi, in its current form, would be holding. Chairperson Jackie Watson, Trustees and Coordinator Linda Dunbar were all acknowledged as well as the memory of the late Chris Greengrass who had been the initiator of this group and many of the events it had organised during the years. It was hoped that there would be interest from other community groups in Kaiapoi to take up the running of these events and discussions were currently underway.

Mayor Gordon also attended the Waitangi Day function at Rangiora Borough School and congratulated the organisers of this event.

4. CONFIRMATION OF MINUTES

4.1 **Minutes of a meeting of the Waimakariri District Council held on Tuesday 5 December 2023**

Moved: Councillor Williams

Seconded: Councillor Goldsworthy

THAT the Council:

(a) **Confirms**, as a true and correct record, the circulated Minutes of the meeting of the Waimakariri District Council meeting held on Tuesday 5 December 2023.

CARRIED

4.2 **Minutes of an extraordinary meeting of the Waimakariri District Council held on Wednesday 20 December 2023**

Moved: Councillor Ward

Seconded: Councillor Fulton

THAT the Council:

(a) **Confirms**, as a true and correct record, the circulated Minutes of the extraordinary meeting of the Waimakariri District Council meeting held on Wednesday 20 December 2023.

CARRIED

MATTERS ARISING (from Minutes)

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

There were no depositions or presentations.

6. ADJOURNED BUSINESS

There were no adjourned items of business.

7. REPORTS

7.1 Waimakariri Water Zone Committee Progress Report 2022-2023 – S Allen (Water Environment Advisor)

Committee Chairperson Carolyn Lathan and Deputy Chair Erin Harvey were in attendance for the presentation of the 2022/23 Progress Report for the Waimakariri Water Zone Committee. S Allen spoke to the report and thanked the members of the Committee for being present. The achievements of the \$50,000 Action Fund were highlighted. This fund had been provided to the Zone Committee from Environment Canterbury (ECan) and had achieved good results, including funding for various projects by community groups in the district. The inaugural Environmental Awards presented in 2023 had been a success and provided a good connection to the community, highlighting what different groups and individuals were accomplishing. The 'Top Ten Tips' document that the Zone Committee members had been involved in producing, provided valuable information to lifestyle block owners and a copy of this document had been included with the report. Matters for 2024 that the Zone Committee would focus on included a refresh of community members to the Committee as well as the Committee's three-year Action Plan which was up for review, having run from 2021.

C Lathan advised that ECan had posed some questions to be answered prior to the Zone Committee review later in the year which would require a response from the Council.

E Harvey spoke on Plan Change 7, which had become partially operative in 2023. Some aspects of catchments within this district would be reviewed and had set timeframes for completion.

Councillor Fulton sought an update on the Ashley Rakahuri Master Plan implementation. In response, C Latham said that consultation had taken place and that ECan would be using the feedback received to update the Plan. S Allen added that the Water Zone Committee had not led the consultation which had included the Council.

In response to a question from Councillor Fulton, staff agreed to invite Waimakariri Irrigation Ltd to speak to the Council, especially in light of the recent shareholders voting on the Wrights Road water storage facility.

Councillor Mealings commended the 'Ten Top Tips' document. C Latham agreed that this was a great resource and hoped it would be well used. Thanks were extended to the Council for distributing the Tips with rates notices.

Moved: Councillor Fulton

Seconded: Councillor Mealings

THAT the Council:

- (a) **Receives** report No. 240117006336.
- (b) **Receives** the Waimakariri Water Zone Committee Annual Report for the year ending 30 June 2023.
- (c) **Notes** a membership refresh, an update of the Waimakariri Water Zone Committee action plan, and Committee review will be undertaken this calendar year.
- (d) **Acknowledges** and thanks the Waimakariri Water Zone Committee for their work.
- (e) **Circulates** the Waimakariri Water Zone Committee Progress Report for 2022-23 to Community Boards, and Drainage, Stockwater, and Water Supply Advisory Groups, for their information.

CARRIED

Councillor Fulton extended thanks to C Latham, E Harvey and S Allen for the work they had done for the Water Zone Committee.

Councillor Mealings also thanked the Zone Committee members for all the valued work carried out within the community.

Mayor Gordon acknowledged the work of the Zone Committee, and the successful partnering for the inaugural Environmental Awards in 2023. This Water Zone Committee was a success story and was making progress with environmental issues in the district. It was acknowledged that this was not the case with all Zone Committees in Canterbury. The future of the Zone Committee required further discussion, and Mayor Gordon said he would like to see the Water Zone Committee continue. C Latham and E Harvey were thanked for their commitment to the committee and for attending the Council meeting. In response, C Latham extended thanks to the Council for its support of the Zone Committee.

Item 7.7 was taken at this time. Note that the minutes have been recorded in accordance with the order of the Agenda as circulated.

7.2 **Chlorine Exemption Revised Strategy** – K Simpson (3 Waters Manager) and C Fahey (Water and Wastewater Asset Manager)

The report sought the approval of the Council for a proposed revised approach to chlorine exemption applications for the previously unchlorinated water supplies in Rangiora, Kaiapoi, Woodend-Pegasus, Waikuku Beach, Oxford Urban and Cust. Due to the response from the Cust application, which had been declined in June 2023, staff now believed that any other applications submitted would not pass in their current form therefore staff recommended that they be withdrawn. There were some differences with the Woodend-Pegasus exemption application compared to the Cust supply, however it was likely to also be declined. Staff believed there would be information gained from the assessment of this application. Staff recommend that the remaining four applications for Rangiora, Kaiapoi, Waikuku Beach and Oxford Urban be parked, based on recommendations from Taumata Arowai.

Staff had become aware of further information since the report was written and K Simpson advised that an exemption application from Selwyn District Council (SDC) for Rakaia Huts had been approved by Taumata Arowai. This application was a similar size to the Cust Water Supply. It had yet to be decided by SDC whether they would undertake the full extent of the work required to meet the exemption criteria. SDC had undertaken work on the estimated cost for submitting exemption applications for 17 of their total 27 water supplies (there were some supplies that were not considered suitable for exemption) and this had been estimated at cost of \$82 million in total. As part of the SDC draft Long Term Plan, it had been decided to inform the public of the cost of exemption applications, however, not to make any provision for seeking exemptions as part of this Long Term Plan process. Waimakariri District Council still had significant work to do to determine what the quantum of work would be to upgrade the six water supplies to be in a position to apply for further exemptions, however based on the estimations that SDC had undertaken, and previous estimations by WDC staff, the figure of \$100 million for all the Councils chlorine exemption applications would be applicable. C Fahey added that exemption applications have a five-year timeframe, after which they would need to be resubmitted.

Councillor Fulton sought further clarification on what the differences were in relation to the Woodend-Pegasus exemption application and the exemption applications for the other Council water supplies and what the Council could learn from this application. C Fahey advised that the Woodend-Pegasus supply had a unique treatment for manganese and iron removal with a bio-filter, and there would be some value in receiving an understanding of Taumata Arowai's response to the biological treatment. The differences in the distribution network were also noted.

Mayor Gordon noted the intention to include a new recommendation (f). During a recent conversation he had with the new Minister of Local Government he had raised the point that it was almost impossible to achieve exemption under the present standards. Mayor Gordon believed the Council would have a strong case to put forward with new applications.

In response to a question from Councillor Cairns, C Fahey advised that since the installation of chlorine in the Council's drinking water supplies, there had been no significant negative response from the community, however this should not be taken as community support of chlorinating the water supplies.

Councillor Cairns noted that there were 314 requirements listed in the Water Services Act, and if staff knew that all these could not be complied with, why would an exemption application be progressed. K Simpson advised that even if a water supply had chlorine treatment, it was still necessary to meet a lot of the other requirements. Staff were finding it challenging to demonstrate compliance to meet the set standards, when there was chlorine treatment. Based on the Cust decision and what had been learnt from neighbouring Council's exemption applications, was currently there was a lack of confidence that all the requirements would be met and boxes able to be ticked for the Water Services Act.

Regarding the Selwyn Huts water supply, K Simpson advised that Selwyn District Council had used this as a test case and done significant work to the treatment of the supply and replaced all the pipework. There was a requirement for further upgrades to be undertaken, including installing smart meters and other requirements relating to the chlorine equipment. To date, SDC had spent approximately \$300- 400,000 involving upgrading the Selwyn Huts water scheme.

Councillor Mealings supported the suggestion of Mayor Gordon for an additional recommendation (f). In response to the suggested recommendations, Councillor Mealings asked if there was a communications plan in place to advise the community on the proposed strategy of the Council regarding this matter. It was important that if the Council chose not to continue with exemption applications until further investigations had been undertaken, that this did not impact the current standard of drinking water that the Council was providing.

C Fahey confirmed that there would be a discussion with the Communications Team on this matter. It was confirmed that this advice should include information on the estimated cost of \$100 million to submit exemption applications and that an exemption was only valid for five years.

Councillor Redmond enquired how having water meters installed would improve the quality of water supplies. C Fahey responded that the primary reason for installing water meters would be to account for where the water was going, and if it was not being used, there must be issues with leakage. If high leakage was detected, this would indicate integrity issues within the network.

Councillor Redmond suggested updated wording for recommendation (b), which was met with approval from members at this time. Councillor Redmond also acknowledged his support for the additional recommendation (f).

Councillor Fulton sought information on the cost to continue investigating in Woodend-Pegasus exemption application. C Fahey advised the cost would be \$18,000 for this assessment, however there had not been any indication from Taumata Arowai at this point, of the need for any further resources.

Moved: Mayor Gordon

Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** Report No. 240123008722.
- (b) **Approves** withdrawing and reloading amended chlorine exemption applications for Rangiora, Kaiapoi, Waikuku Beach and Oxford Urban water supplies when investigations required to determine the pathway to chlorine-free water have been completed for all Council's on-demand supplies.
- (c) **Notes** that Taumata Arowai has provided a clear indication following the decline of the Cust exemption application that most of the points relevant to Cust are also relevant to the other supplies and therefore, it is highly unlikely that an exemption will be granted for those supplies based on status quo. They have also indicated we should only be submitting applications that are of a standard that will be considered for approval. This brings into question the benefit of continuing with the remaining applications in their current form.
- (d) **Notes** that the Woodend-Pegasus exemption application is currently being assessed as this supply has some points of difference to the Cust supply, such as the biological filtration process for manganese removal and larger sized distribution network. Even though this application is also highly likely to be declined, there will be some information gained from the assessment that would benefit the consideration of pathway to chlorine free water for the remaining on-demand supplies.
- (e) **Notes** that a future report will be presented to Council to consider the potential approach, including costs and timeframes, for a pathway to obtain chlorine exemptions for on-demand supplies in the future, based on the decision received for Cust and Woodend-Pegasus and further discussions with the water regulator Taumata Arowai.
- (f) **Supports** advocacy to the new Minister for Local Government on the challenges of achieving exemptions.
- (g) **Circulate** this report to the Community Boards for their information.

CARRIED

Mayor Gordon noted that this report indicated that the Council needed to do a lot more work to achieve exemption compliance and believed this motion sent a message to the community that the Council was not giving up. The public expected the Council to do all it reasonably could to achieve chlorine exemption for drinking water supplies. Mayor Gordon stressed that a clear communications plan should be developed, and it was important that any cost implication needed to be explained to the community. With the additional recommendation (f) it was hoped that there could be an opportunity for further consideration of the challenges with achieving exemption. Mayor Gordon confirmed his support to advocate to the Minister on the challenges of achieving exemption compliance, and did not like the current situation that the Council was being put in.

In supporting the motion, Councillor Williams stated that it was important for the public to know that the Council was not giving up on this matter, noting that Waimakariri had one of the best water supplies in New Zealand. Waimakariri water supplies were safe to drink without chlorine.

Councillor Fulton expressed his support for the motion however also spoke in relation to the Cust supply exemption application in support of work continue on this and building on what had been learnt so far.

Councillor Redmond commented that he remained committed to pursuing chlorine exemption applications and supported the motion as a way forward and hopeful of a good outcome. He was determined that the chlorine exemption applications got relodged. Exemptions needed to be affordable for Councils and it was hoped this would result, following discussions with the new government. Councillor Redmond referred to previous workshop discussions with Taumata Arowai where it had been indicated that it would be willing to work with the Council on the Cust exemption application. He also commented that the exemption approval granted to Selwyn District Council for Selwyn Huts water supply was subject to conditions.

Mayor Gordon also advised he would be writing a letter to the Minister on the concerns of this Council, as well as advocating for a meeting. The letter would be circulated to Councillors for feedback before it was sent. Mayor Gordon acknowledged the extraordinary amount of work that staff had put into this matter to date. He also endorsed the previous comments that this was no reflection of the current state of Council water supplies or the exemplary work of the Council staff. In order to achieve exemptions, the bar was set very high and it was important to get clarity from the new government if this was reasonable. Once this was achieved, work could continue of exemption applications and what the cost would be for our communities to achieve that.

At 2.10pm Mayor Gordon vacated the Chair and left the meeting and Deputy Mayor Atkinson assumed the Chair with the meeting continuing.

7.3 Adoption of Greater Christchurch Partnership Housing Action Plan – S Hart (General Manager Strategy, Engagement and Economic Development)

Lucy Baragwanath, Principal Strategic Advisor, Greater Christchurch Partnership (GCP) was in attendance during consideration of this report.

S Hart presented the report and the Greater Christchurch Partnership (GCP) Joint Housing Action Plan (the Plan) to the Council for adoption and implementation. This Plan would be helpful for the Council's own housing portfolio programme and had been endorsed by the Committee of the GCP in December 2023.

In response to a question from Councillor Goldsworthy, S Hart advised that Phase 1 would be helpful to this district and did not see any disadvantage. Phase 1 of the Action Plan would provide information, data and modelling, that would also contribute to the development of the Council's own housing strategy.

Councillor Cairns enquired if there had been any discounts offered to developers for provision of social housing. S Hart confirmed that there were no discounts offered by this Council and this would be part of the Phase 1 investigation.

Councillor Williams suggested there would be financial implications, referring to staff input. S Hart said this could equate to five to ten hours per week by one staff member. Where this information was known, it was confirmed that this would be included in future reporting to the Council. Deputy Mayor Atkinson confirmed that the funding for the Greater Christchurch Partnership was included in the Councils Long Term Plan.

Moved: Deputy Mayor Atkinson

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Report No. 231221206415.
- (b) **Adopts** the Greater Christchurch Housing Action Plan.
- (c) **Notes** that Phase 1 implementation actions have been included into the appropriate Council Units 2024 work programmes and can be delivered within existing resourcing.
- (d) **Notes** that the Greater Christchurch Housing Action Plan has been endorsed by the Chief Executives of the partnering Councils and was endorsed by the Greater Christchurch Partnership Committee on 8 December 2023.
- (e) **Notes** that on completion of Phase One, and prior to any work on Phase Two beginning, staff will bring back a report to Council highlighting the results of the phase one actions for consideration and to determine how to proceed.
- (f) **Circulate** this report to all Community Boards for their information.

CARRIED

Deputy Mayor Atkinson said it was important for Phase 1 of the Housing Action Plan to progress, to allow the following Phases to progress and move forward. Deputy Mayor Atkinson encouraged Councillors to support this motion.

Councillor Cairns said it was important for a better way to be found to put people into homes and suggested that this district had previously been disadvantaged in receiving funding for emergency and social housing.

Councillor Williams said in future he would like to know the costs to the Council for commitment to this Plan.

Councillor Mealings noted that this was important work and Councils needed to work together. There had been considerable work undertaken gathering data on housing needs, including for this district and it was valuable to have this information. Councillor Mealings noted her support for the motion.

Councillor Redmond offered his support for Phase 1, and this motion.

7.4 **Consent Fee Waivers Application John Knox Church** – K Howat (Parks and Facilities Team Leader)

K Howat advised that the John Knox Church in Rangiora was requesting funding to cover Resource Consent costs and Building Consent costs for the rebuild of its church and community facilities at 260 High Street. The church facilities were demolished following the 2020/11 earthquakes.

The request was to a value of approximately \$35,000 and had initially been to the Fee Waivers Committee for consideration. The committee had referred this onto the Council for a decision, due to the value being sought to be waived. The Church was a significant provider of community services in the district and as at the end of 2023, had raised up to 89% of the total cost of the construction of \$3.01million, with \$346,000 funding still to be raised. Recently Council staff had been advised that the church had received a grant of \$100,000 from the Rata Foundation. It had been decided not to apply to the Lotteries Commission for any funding.

The Building Consent fees had now been paid. It was pointed out that there was currently \$27,000 in the Councils fee waiver fund however there needed to be funds left in the pool for other requests for consent grants, and the staff recommendation reflected this, suggesting a grant of \$7,500 towards the resource consent costs. This would then leave approximately \$19,000 in the Council fund to the end of the financial year for other applications. The Church had demonstrated its ability to raise money, and also had the option available of interest free loans.

Following a question from Councillor Goldsworthy, K Howat provided information on some examples of grants that had recently been approved for local groups. It was pointed out that these grants were not of the scale of this request from the John Knox Church.

The Chief Executive advised that there had previously been grants extended to groups relating to rebuilding following the earthquakes 2010/2011.

Moved: Councillor Williams

Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** Report No. TRIM 231123188486.
- (b) **Notes** the request from John Knox Church to cover the Resource and Building Consent fees has an approximate total cost of \$35,500.
- (c) **Approves** a grant to the John Knox Church to cover Resource Consent only, with costs up to a maximum of \$7,500.
- (d) **Notes** that recommendation (c) is the preferred staff option.
- (e) **Notes** that any cost approved for the John Knox Church would be from the Resource and Building Consent budget line item 10.530.100.2467.
- (f) **Notes** to date \$862 has been spent from the Resource and Building Consent Budget, leaving a current balance of \$36,758.

CARRIED

7.5 **Emergency Funding for Turbidity Issues at Oxford Rural No. 1 Water Supply – C Fahey (Water and Wastewater Asset Manager)**

C Fahey and K Simpson presented this report which provided an update to the Council on the final costs incurred from unplanned emergency works required on the Oxford Rural No. 1 water supply following turbidity water quality incident that occurred on 31 May 2023. At the time of this issue, a budget of \$120,000 was sought, to get the water supply back up and running. There were issues with the primary well and since this initial budget was granted, a total of \$235,950 was spent on unplanned emergency works, which was \$115,950 over the approved budget. This was a result of additional works required that were not identified as part of the initial scope when budget was requested. The hidden nature of these issues made it difficult to clearly quantify these works, at the time of the initial scope.

There were no questions from members.

Moved: Councillor Ward

Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Receives** Report No. 240116004811.
- (b) **Approve** the additional budget for the final spend of \$235,950. This is \$115,950 over the approved budget of \$120,000 originally sought and approved by Council for the emergency works at Oxford Rural No.1 water supply.
- (c) **Notes** that the reasons for the additional budget being required is due to additional works that were not identified as part of the initial scope when budget was requested. Considering the hidden nature of the issues, there were difficulties in correctly estimating the required scope at that stage.
- (d) **Notes** that the emergency backup supply at Rockford Road River Intake had to be turned on when the primary well was being re-developed, and due to the surface water source not being compliant with the Drinking Water Quality Assurance Rules, a boil water notice had to be issued for the duration that the emergency source was being used.
- (e) **Notes** that the rating implication of the \$235,951 spent on the emergency works will increase the Oxford Rural No.1 water rate by 2.1% or by \$18.68 for a standard 2-unit connection, from \$909.20 to \$927.88, effective from July 2024.
- (f) **Notes** that the emergency works carried out at the Oxford Rural No.1 water supply has increased the resilience of the water supply as it now has an operational emergency backup supply that is available to be turned on when required.
- (g) **Circulates** this report to the Audit and Risk and Utilities and Roading Committees for their information.

CARRIED

Councillor Ward noted that this matter had been discussed previously by the Council and the work needed to be undertaken.

Councillor Goldsworthy thanked staff for their work on this matter.

Councillor Williams, though supporting this motion, expressed disappointment that there had not been better scoping for the cost of the project initially.

Councillor Fulton supported the motion and took the opportunity to support the acknowledgement in Item 5.1 of the staff report, of Te Ngai Tuahuriri hapu as likely to be affected, noting that the provision of safe and reliable drinking water was of great cultural importance.

Councillor Mealings noted the inconvenience to the residents of Oxford with this issue happening so close to Christmas and thanked staff for their work in fixing the problem.

7.6 **Moving Forward: Waimakariri Integrated Transport Strategy 2035+ - Final Strategy for Adoption** – H Downie (Senior Advisor – Strategy and Programme on behalf of the Integrated Transport Strategy Project Control Group)

This report sought approval of the Council to adopt the Waimakariri Integrated Transport Strategy 2035+. The matter had previously gone out for consultation with significant stakeholder engagement over the past 18 months. The draft strategy went out for public consultation in September 2023 and received 102 responses during the consultation period. Following this consultation and workshop discussion with the Council, the draft Strategy had been amended to reflect the submissions and comments received. This was a high-level document but remained flexible and was a live document. There was a lot of projects signalled in the project and some of these could be achieved in current budget and it was also confirmed that adopting the Strategy now had no rating impact on the Long Term Plan work however it would support a sound platform for seeking external funding in the future.

Councillor Williams asked what the financial implications were for adoption of this Strategy. It was confirmed that there were 60 projects included in the Strategy, however scoping would be required for each of the projects. Where there was funding required, this would come back to the Council as part of the 2025/2026 Annual Plan process. There was no specific cost relating to this report, however the scoping was still to be done, and staff confirmed that there were some projects listed that could be undertaken by existing staff time and resources.

Moved: Councillor Cairns

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** Report No. 231128190996.
- (b) **Adopts** the *Moving Forward: Waimakariri Integrated Transport Strategy 2035+* (231212199868).
- (c) **Notes** that the *Moving Forward: Waimakariri Integrated Transport Strategy 2035+* has been endorsed by the Waimakariri Integrated Transport Strategy Project Control Group, whose Terms of Reference includes to 'review the final Strategy, provide feedback, and recommend its adoption to Council'.
- (d) **Notes** that the development of the *Moving Forward: Waimakariri Integrated Transport Strategy 2035+* has been informed by a series of technical assessments and considerable early stakeholder engagement, including Management Team and elected member involvement, and that wider community feedback was sought through the formal public consultation process during September 2023.
- (e) **Notes** that 102 responses were received during public consultation on the draft *Moving Forward: Waimakariri Integrated Transport Strategy 2035+*, which are summarised in Attachment ii (231017165854).
- (f) **Notes** that the final *Moving Forward: Waimakariri Integrated Transport Strategy 2035+* reflects the PCG's recommendations, following public consultation, that were discussed with Council at its workshop on 21 November 2023.
- (g) **Notes** that Community Board engagement has informed the *Moving Forward: Waimakariri Integrated Transport Strategy 2035+*, including Community Board membership on the dedicated Stakeholder Working Group established for this project, together with memos circulated and Community Board workshops held, and that Community Boards had the opportunity to submit on the draft Strategy.

- (h) **Nominates** the General Manager, Strategy, Engagement and Economic Development to confirm any minor edits to the *Moving Forward: Waimakariri Integrated Transport Strategy 2035+* (final print ready version) as required prior to finalising.
- (i) **Notes** that the *Moving Forward: Waimakariri Integrated Transport Strategy 2035+* is a high-level, flexible and 'live' document, and that should any future significant change in policy by the new Government impact on the strategic directions underpinning the Strategy, the Strategy can be reviewed, amended and brought back to Council for further consideration.

CARRIED

Councillor Cairns thanked staff for the considerable amount of work undertaken on this Strategy, which would be a worthwhile live document and any cost for projects included in the Strategy, would be something for the Council to consider in the future.

Councillor Fulton acknowledged that this document acknowledged the changing transport needs of the district and that the Council needed to be responsive.

Comment from Councillor Mealings endorsed the motion and the robust process that this Strategy had been through. Councillor Mealings commended the Strategy noting it would provide a sound platform for external funding applications for projects in a national direction.

7.7 Fernside Road/Todds Road Intersection – Purchase of land over current designations held over No. 7 Todds Road and No. 245 Fernside Road – J McBride (Roading and Transport Manager), K Straw (Civil Projects Team Leader)

Deputy Mayor Atkinson and Councillor Mealings, having declared a conflict of interest, left the meeting during consideration of this report. This Item was considered after Item 7.1 in the agenda.

This report sought approval of the Council to commence formal property purchase negotiations over current Road Designations that were included in the Proposed District Plan. As the Plan had not been adopted, these designations were not formalised, however it was advised that the property owners were aware of the designations and had raised no objections. D Young noted that the Council had resolved some time ago to place the designations over the properties and was now at the point of proceeding with the intersection improvement construction. It was noted that there had been a change in the land required on Suttons land where the Council was seeking less than the full designation. A portion of the land required for the designation had been built on and it was no longer available for the Council to obtain. Staff had made sure that the component works would still fit the land available and were comfortable with the outcome. It was advised that there were still some elements of the project to be confirmed including relocation of the driveway, and an easement for some Mainpower work which would form part of a Memorandum of Agreement. It was confirmed that this project was budgeted by the Council.

Councillor Redmond referred to paragraph 5.2 of the report, which indicated that the Trucking Association would be informed of the project as the route was frequented by commercial vehicles. It was requested that all groups who attend the Waimakariri Road Safety Working Group meetings be informed of the proposal for this intersection improvement, rather than just the Trucking Association. D Young and J McBride confirmed that this would be the case.

Moved: Councillor Fulton

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** report No. 230921148303.
- (b) **Authorises** staff to commence property negotiations to purchase up to 42.5m² (more or less as required) from No. 7 Todds Road to allow for the upcoming intersection improvement project.
- (c) **Authorises** staff to commence property negotiations to purchase up to 116m² (more or less as required) from No. 245 Fernside Road to allow for the upcoming intersection improvement project.
- (d) **Notes** that staff will also prepare a Memorandum of Agreement with both property owners to include all other ancillary matters such as an easement as required to accommodate a MainPower stay wire within private property (not being purchased), fencing, plantings and driveways.
- (e) **Notes** that the staff will seek approval from the Council to purchase and ratification of the Memorandum of Agreements once the negotiations are completed.
- (f) **Notes** that the Scheme Design has been through an independent Road Safety Audit, minimising the risk that land purchase area will be inadequate for the design.
- (g) **Notes** that there is a total project budget of \$464,000 over the 2023/24 and 2024/25 financial years which is sufficient to allow this property purchase to proceed.
- (h) **Circulates** this report to the Rangiora-Ashley Community Board for their information.

CARRIED

Deputy Mayor Atkinson and Councillor Mealings returned to the meeting following consideration of Item 7.7.

7.8 **Bradleys Road/McHughs Road/Tram Road Roundabout – Approval of Scheme Design and Purchase of land at No. 3 Wards Road, Mandeville** – J McBride (Roading and Transport Manager) and K Straw (Civil Projects Team Leader)

The report, sought approval to begin negotiations with the property owner at No. 3 Wards Road to allow for the upcoming intersection improvement project. The plans to improve this intersection would involve the need for land on the northern side of the intersection. Following discussion and an explanation from staff, it was suggested that the size of the land to be purchased not be specified in the recommendation and this would be determined following negotiations with the property owner.

J McBride explained that if the land was not purchased and available for this roundabout development, there would be constraints in the size of roundabout for an 80kph area. This would mean drivers would be compromising and taking risks in driving through a roundabout at speed.

Councillor Mealings mentioned the existing water race and suggested that may be some treatment required there. D Young responded that this matter would be followed up.

Following a question from Councillor Williams, J McBride suggested there had been several roundabouts cost efficiently built in the district and was confident that the total budget price of \$1.9m would cover the cost of the land and roundabout construction.

Councillor Fulton suggested that there would be a significant level of interest by the community with this project and D Young agreed there could be a targeted consultation process undertaken initially. This would not be undertaken until discussions had been held with the landowner.

Councillor Fulton asked if this roundabout would have implications with its close proximity and access to the Mandeville retail village. J McBride suggested it would help improve access to the village and safety in the area. J McBride advised that the Waka Kotahi funding was still to be confirmed at this stage, however Waka Kotahi had been supportive of the project. There was a small risk regarding funding and the messaging to the community would need to advise this. The funding for design would be included in the current National Long Term Plan (NLTP) financial year, and the funding for construction would be within the next NLTP period. Regarding the safety audit, J McBride confirmed that there had been a Scheme design safety audit and there would be further safety audits undertaken as the project progressed.

Moved: Councillor Fulton

Seconded: Councillor Mealings

THAT the Council:

- (a) **Receives** report No. 231004156477.
- (b) **Approves** the Scheme Design for the proposed roundabout at the intersection of Tram Road / Bradleys Road / McHughes Road.
- (c) **Authorises** staff to commence property negotiations to purchase land from No. 3 Wards Road as required to allow for the upcoming intersection improvement project.
- (d) **Notes** that Council approval is required prior to any land purchase being completed.
- (e) **Notes** that there is a total project budget of \$1,900,000 over the 2023/24 and 2024/25 financial years to allow this property purchase, and subsequent roundabout construction to be completed.
- (f) **Notes** that the Scheme Design has undergone an Independent Road Safety Audit to confirm that the roundabout is appropriately sized, and that the proposed land purchase area is sufficient for the required roundabout. Further Road Safety Audits will be carried out on the Detailed Design, and Post Construction stages of the project.
- (g) **Circulates** this report to the Oxford-Ohoka Community Board for their information.
- (h) **Authorises** staff to undertake early consultation with those directly affected and ensure that the outcome of the Safety Audit was made available to those interested.

CARRIED

Councillor Fulton believed there would be considerable interest from the community on this proposed project. Early consultation would be an opportunity to answer questions before this went out to the wider community.

Councillor Mealings in supporting the motion, said comments from the community had indicated that they were receptive to the roundabout design. This would make it so much easier and ease congestion in the mornings, or when there were significant sporting events at Mandeville.

Mayor Gordon resumed the Chair 3.12pm and at this time, the meeting went into public excluded. Note that the minutes have been recorded in accordance with the order of the Agenda as circulated.

MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Mayor Gordon

Seconded: Councillor Blackie

That the public be excluded from the following part of the proceedings of this meeting:

16.3 Funding of Kairaki Development Contributions

The general subject of the matter to be considered while the public was excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

DEPUTATION AND REPORT			
16.3	Funding of Kairaki Development Contributions	Good reason to withhold exists under section 7	Under section 7 (i),(j) of the Local Government Official Information and Meetings Act 1987, this report remains Public Excluded to maintain the effective conduct of public affairs and commercial compliance until community communications by the Trust have commenced.

CARRIED

The meeting adjourned at 3.15pm and reconvened at 3.30pm in public excluded. Following consideration of public excluded Deputation and public excluded Item 16.3, the open meeting resumed at 4pm.

Resolution to resume in Open Meeting

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

THAT the Council:

- (a) **Resolved** that the open meeting resumes and that the business discussed with the public excluded remained public excluded as resolved.

CARRIED

7.9 **Speed Management Plan – Submissions Summary and Next Steps** – J McBride (Roading and Transport Manager) and G Cleary (General Manager Utilities and Roading)

The report was taken as read.

Councillor Redmond asked why the Council was not following the advice of the Minister of Transport and continuing Hearings. Staff explained the situation.

Moved: Councillor Cairns

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** Report No. 240124010183.

- (b) **Receives** all submissions on the Draft Speed Management Plan 2023-2027.
- (c) **Approves** continuing with the Hearings to allow submitters to present their views through the hearings process, for the Hearings Panel to then consider possible speed limit changes, and to make recommendations to the Council without adoption of the overarching Speed Management Plan at this time, as outlined in Option Two.
- (d) **Notes** a Hearing date of 28 February 2024 is proposed.
- (e) **Notes** that a separate report to the Hearings Panel meeting will be prepared.
- (f) **Notes** that changes to the original Setting of Speed Limit Rule 2022 were made in December 2023, and this included the removal of the mandate to prepare a Speed Management Plan and implement changes outside of schools by December 2027.
- (g) **Notes** that the Minister of Transport has signalled that a new Setting of Speed Limit Rule is being prepared and will be released in early 2024 and a decision on adoption of the overarching Speed Management Plan can be considered once there is further clarity.

LOST

Deputy Mayor Atkinson noted that the Council could not predict what the Central Government would do. Therefore, if they amended the Setting of Speed Limits Rule 2022, the Council would have to go out to public consultation again. He, therefore, believed that it was too soon to have the hearings on the Speed Management Plans. Deputy Mayor Atkinson further noted that the use of variable speed signs at schools was sensible.

Councillor Williams agreed with the comments made and felt that the Council needed to wait for confirmation from the Central Government prior to spending ratepayer money.

Councillor Redmond commented that the motion was going against Central Government advice. He thought it would be procedurally better to wait for the new Setting of Speed Limits Rule as the Council would then know what the guidelines were and which framework it would be operating. He hoped that the new rule would also include signage changes. Councillor Redmond noted that the Central Government had indicated it did not support permanent speed reductions around schools.

Councillor Blackie opposed the motion as the Council was being asked to proceed when the Central Government had signalled, they were very likely to change the plan.

Amendment

Moved: Councillor Goldsworthy

Seconded: Mayor Gordon

THAT the Council:

- (a) **Receives** Report No. 240124010183.
- (b) **Receives** all submissions on the Draft Speed Management Plan 2023-2027.
- (c) **Approves** continuing with the Hearings to allow submitters to present their views through the hearings process, for the Hearings Panel to then consider possible speed limit changes, and to make recommendations to Council without adoption of the overarching Speed Management Plan at this time, as outlined in Option Two.
- (d) **Notes** a proposed hearing date would be confirmed upon hearing the advice of the new Government.
- (e) **Notes** that a separate report to the Hearings Panel meeting will be prepared.

- (f) **Notes** that changes to the original Setting of Speed Limit Rule 2022 were made in December 2023 and this included the removal of the mandate to prepare a Speed Management Plan and implement changes outside of schools by December 2027.
- (g) **Notes** that the Minister of Transport has signalled that a new Setting of Speed Limit Rule is being prepared and will be released in early 2024 and a decision on adoption of the overarching Speed Management Plan can be considered once there is further clarity.

CARRIED

The amendment then became the substantive motion.

Councillor Goldsworthy commented that the feeling from the Councillors seemed to be that this was not the right time. However, there was still a genuine desire to hear from the community on this topic.

Mayor Gordon noted that the comments made were valid. He did not believe there was harm in delaying the hearing, given that the Central Government was likely to provide direction on this matter shortly. If the Council proceeded with the hearings at this time, it would have to potentially go back out to public consultation again. He shared the concerns of the community, particularly around schools.

Councillor Cairns agreed that it was a very pragmatic solution.

At this time, Items 7.11 and 7.14 were considered, however, the Minutes follow the order of the agenda.

Deputy Mayor Atkinson left the room.

7.10 Kaiapoi Night Market Proposal – V Thompson (Senior Advisor Business and Centres)

Deputy Mayor Atkinson declared a potential conflict of interest as he was the Chairperson of the Waimakariri District Licencing Committee, and the Kaiapoi Night Market may need to apply for an Alcohol Licence in future. He, therefore, left the meeting.

V Thompson advised that approval was being sought to issue a one-year Licence to Occupy to Market and Investments Limited to host a weekly night market in Kaiapoi. The market preferably wanted to operate on Sunday or Saturday nights at the Charles Street Park and Ride site. She noted that the market would need to secure a Resource Consent in order to operate, however, this was independent of the Licence to Occupy process. The Council would receive some rental income for the market each night it operated, and it was anticipated that the market would provide opportunities to local suppliers. Staff would review the performance of the market at three months and six months of operation to determine if it was having an adverse impact on hospitality businesses in the area. The Licence to Occupy also included termination clauses in the Council's favour if staff were to find that it had an adverse impact.

S Hart confirmed that staff had looked at the site and the timing, and there should not be an interruption to the services provided by Park and Ride at that site.

Councillor Cairns noted that when new businesses were established in the district, the Council provided a discount on rates based on their market growth. He raised a concern that, effectively, the Licence to Occupy and the fee that would be paid to the Council would change based on the size of their income from the market. Councillor Cairns was worried that there were effectively 50 hospitality retailers that had to pay rates and rental and the market would effectively be given a discount from Council. He questioned how the Council would ensure that we were fair to everyone across the board.

V Thompson noted that staff did an assessment of the existing markets in the district prior to determining the proposed rental fee for the market and the rate was comparable with the Ohoka Farmers Market. Staff acknowledged the feedback about the bricks-and-mortar businesses paying a premium rent, hence the clause in the Licence to Occupy to review it at three months and six months and the review of the fees after one year to assess if it was an appropriate level to charge.

Councillor Redmond enquired if staff had considered targeted consultation with local businesses, and if not, why. He noted that there were many empty shops in Kaiapoi and suspected businesses were struggling. V Thompson reported that staff had not undertaken any public consultation about the market proposal. However, public consultation could be undertaken if required by the Council. S Hart noted bringing more activity into Kaiapoi may possibly make those vacancies more attractive for potential business.

Mayor Gordon asked what consultation had occurred with the Kaiapoi-Tuahiwi Community Board. V Thompson noted that the Board considered the matter in November 2023, and the Board endorsed a year-long Licence to Occupy for the market subject to the Council's approval.

Councillor Redmond questioned if staff accepted the impact of the proposed market on local businesses was unknown. V Thompson acknowledged that staff did not know the impact that the market would have on local hospitality businesses. However, that was why staff had included the review clauses in the Licence to Occupy.

Councillor Mealings commented that on face value, the rental staff wanted to charge the market sounded acceptable. However, she enquired if the staff were aware of the opening hours of other businesses in Kaiapoi. V Thompson noted that she did not have any details on the operating hours of businesses in Kaiapoi.

Councillor Ward sought clarity if the \$161.25 per market day was per stall holder or for the whole market. She asked how the Council would cope with the cleaning up after the market. V Thompson advised that was the fee that the Council received as a rental for the market day. In terms of the operations, there should be no fees for the Council as the market would be responsible for the clean-up and security.

Moved: Mayor Gordon

Seconded: Councillor Cairns

THAT the Council:

- (a) **Agrees** that the report pertaining to the Kaiapoi Night Market Proposal lay on the table pending consultation with businesses in Kaiapoi and the Kaiapoi Promotions Association.

CARRIED

Deputy Mayor Atkinson returned to the meeting.

7.11 Chairperson's Report for the period October 2022 to December 2023 – J Gerard
(Chairperson, Rangiora-Ashley Community Board)

Rangiora-Ashley Community Board Chairperson J Gerard was present to speak to this report. He highlighted some of the challenges in 2023 which were difficult to deal with, such as cycleways, and the Queen Street trees. The Board received a deputation from some Queen Street residents who wanted the trees removed or severely trimmed. That was a complicated matter for the Board because Queen Street was an iconic street in Rangiora. Most of the Board was, therefore, of the view that the whole of Rangiora would have to be consulted on the possible removal of the trees.

J Gerard commended the Council for being inclusive by keeping the Board Chairpersons and Boards informed about major issues. He noted that one of the matters the Board would be looking to the Council for leadership was around law and order. The Board felt strongly that the lack of New Zealand Police presence in Rangiora and Kaiapoi needed to be addressed. He concluded by thanking the Council members appointed to the Board for their contribution.

Moved: Mayor Gordon

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** report No. 231004156622.
- (b) **Circulate** a copy of this report to all the Community Boards.

CARRIED

Mayor Gordon acknowledged J Gerard's leadership of the Rangiora-Ashley Community Board. He noted that the Council appreciated the leadership the Board had been providing on some fairly difficult issues. The Council's policy was to be inclusive and to involve the Community Boards as much as possible in decision-making. He acknowledged the Board's concern about a need for police presence in towns; he had made it clear that regardless of where the new police station may be located, there must at least be a kiosk presence in Rangiora.

Councillor Ward commented that she valued J Gerard's leadership and experience in these difficult times. There were many new members on the Board, which was good, as gaining experience and knowledge was important, and having J Gerard in the Chair was admirable.

7.12 **Chairperson's Report for the period October 2022 to December 2023** – S Powell
(Chairperson, Woodend-Sefton Community Board)

There were no questions from Councillors.

Moved: Councillor Williams

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** report No. 231004156619.
- (b) **Circulate** a copy of this report to all the Community Boards.

CARRIED

7.13 **Chairperson's Report for the period October 2022 to December 2023** – T Robson
(Chairperson, Oxford-Ohoka Community Board)

There were no questions from Councillors.

Moved: Councillor Mealings

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** report No. 231004156608.
- (b) **Circulate** a copy of this report to all the Community Boards.

CARRIED

7.14 **Chairperson's Report for the period October 2022 to December 2023** – J Watson
(Chairperson, Kaiapoi-Tuahwi Community Board)

Kaipoi-Tuahwi Community Board Chairperson, J Watson, was present to speak to this report. She noted that over the last decade that she had served on the Board, their sole purpose had been to make Kaiapoi a visitor destination, and she believed that they had succeeded, especially by using the Kaiapoi River as the focal point. She thanked the Council for the support.

Moved: Deputy Mayor Atkinson Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** report No. 231004156628.
- (b) **Circulate** a copy of this report to all the Community Boards.

CARRIED

Deputy Mayor Atkinson commented that J Watson's leadership had been exceptional. Board members had been actively participating in decision-making, which was very helpful when assessing what it was that the community wanted. The Board had mainly focused on regeneration, and the benefits were now visible within Kaiapoi.

Councillor Cairns noted that J Watson was the only Board member from the previous term, and she had managed the process of bringing the new members on board very well. He congratulated the Board for bringing value to Kaiapoi.

Mayor Gordon endorsed the comments that were made. He noted that under the acknowledgements at the commencement of the meeting, the Council acknowledged the role that All Together Kaiapoi had played in Kaiapoi, particularly with the organisation of the Waitangi Day event.

7.15 **Councillors Attendance at LGNZ Zone 5/6 Conference** – S Nichols (Governance Manager)

The report was taken as read and there were no questions from Councillors.

Moved: Mayor Gordon Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** Report No. 240121007784.
- (b) **Approves** all Councillors having the ability to attend the Local Government New Zealand Zone 5/6 conference on 21 and 22 March 2024 in Christchurch, accompanying the Mayor.
- (c) **Notes** a verbal report from attendees will be provided to a future workshop to discuss information and opportunities learnt from the attendance.

CARRIED

Mayor Gordon believed that it was going to be an interesting conference. He was involved in the organisation of the conference and a number of Government Ministers already confirmed to speak. It was an ideal opportunity post-election to come together and understand what Local Government's priorities were and how we, as Local Government, could work in an effective partnership.

Councillor Redmond commented that it was a very small cost. He felt these conferences were of great benefit to members. He, therefore, supported the motion and encouraged colleagues to attend.

8. MATTERS REFERRED

- 8.1 **New North of High Laneway and Adjacent Car Parking** – H Downie (Senior Advisor – Strategy and Programme), G Stephens (Design and Planning Team Leader) and A Childs (Property Acquisitions and Disposals Officer)

(Refer to report no. 231109180522 to the Rangiora-Ashley Community Board meeting of 13 December 2023 and minutes of that meeting).

H Downie spoke to the report, noting that it was referred from the Rangiora-Ashley Community Board, which had approved the concept plan. The report sought approval to allocate a budget for the project

Councillor Williams questioned why the Council were paying costs of \$455,000 towards a laneway when the main benefit was to the developer. S Hart explained that, as per the report, there were many different benefactors of the laneway. The laneway helped service the back of the ASB building and provided access to the Blake Street car parking, which connected with High Street. It enabled another active laneway into what would otherwise be a dark, narrow space in the town centre, which would not meet requirements and could become a dangerous environment. He believed that there were quite significant benefits from the Council's investment in the laneway. It also followed the Council's Town Centre Plan that was adopted in 2020, which was to improve laneway access into the northern part of the town centre.

In response to a question from Councillor Williams, S Hart explained that the furniture that the Council was paying for was street furniture to enhance the streetscapes, and not the furniture to be used for the businesses.

Moved: Councillor Ward

Seconded: Deputy Mayor Atkinson

THAT the Council:

- (a) **Receives** Report No. 231109180522.
- (b) **Notes** that the Rangiora Ashley Community Board has endorsed the Rangiora North of High Street Laneway Concept Plan (Attachment i, 231128190543).
- (c) **Notes** that the total project cost to implement the Rangiora North of High Street Laneway Concept Plan is estimated to be approximately \$777,000, which is made up of a combination of project components as shown in recommendation (d), the costs of some of which are part of the wider project of acquiring 11 Blake Street on which Council has made previous decisions (\$221,000), and the costs of some of which are new costs for which this report seeks approval to use budget (\$556,000).
- (d) **Approves** the use of the budgets proposed to meet project component 4. as shown in the following table, and 5. as shown in the following table, choosing to fund the balance cost of project component 5 through option B.

Project component	Approx. cost	Budget proposed to be met through	Budget decision status
1. New Blake St ROW construction	\$141,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St, previously approved by Council
Project component	Approx. cost	Budget proposed to be met through	Budget decision status
2. Parking rear 202 & 210 High St reconfiguration	\$50,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St, previously approved by Council

3. Residual legalisation for acquisition of 11 Blake St	\$30,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St, previously approved by Council
<i>Subtotal of costs subject to previously approved budget use</i>	<i>\$221,000</i>		
4. 11 Blake St parking formation	\$101,000	Blake St Carpark Extension: full cost (101777.000.5135 and/or 101782.000.5133)	Report seeks approval to use existing available budget for project component
5. Laneway construction	\$455,000	RTC Car Parking Property Acquisition: partial cost of \$395,000 (100742)	Report seeks approval to use existing available budget for project component
		Options to fund balance cost of \$60,000: a) Blake St Carpark Extension (101777.000.5135 and/or 101782.000.5133)	Report seeks approval to use budget, either: a) use existing available budget for project component
<i>Subtotal of costs this report is seeking approval to use budget</i>	<i>\$556,000</i>		
TOTAL	\$777,000		

- (e) **Notes** that targeted engagement on a draft Concept Plan has been undertaken over recent months with adjacent property owners and some tenants, as well as with the Rangiora Ashley Community Board and the Waimakariri Access Group, and the Concept Plan has been updated to reflect any relevant feedback.
- (f) **Delegates** authority to the General Manager, Strategy, Engagement and Economic Development to approve any minor adjustments to the final Rangiora North of High Street Laneway Concept Plan (as required) to support the physical works stage.
- (g) **Supports** staff to develop a concept plan in 2024/25 that provides a potential option for reconfiguring the wider at-grade Blake Street off-street public car parking area, in order to enhance this facility and generate an overall net gain in parking spaces, should that be required as an interim measure following any potential changes to other town centre public parking supply.
- (h) **Notes** that the Council's draft Integrated Transport Strategy signals an implementation project that sees the development a Parking Management Plan, which would, among other things, provide further direction for the future of town centre parking supply and management, including the necessity or otherwise for a car parking building as is currently indicated and budgeted by Council within the North of High Street precinct.

- (i) **Notes** that physical works associated with implementing the Rangiora North of High Street Laneway Concept Plan (Attachment i: 231128190543) will be staged, in that it is anticipated that construction of the laneway, private rear parking for 202 and 210 High Street and public parking at 11 Blake Street will occur in April/May 2024, but that the formation of the Right of Way from Blake Street and any other improvements to the wider car park (subject to outcomes of recommendation g) would occur at a later date.

CARRIED

Councillor Williams Against

Councillor Ward commented that this matter had been thoroughly discussed by the Rangiora-Ashley Community Board, who had supported the recommendation to the Council. She believed this was going to be a great accessway to the retail area, and she supported the motion.

Mayor Gordon supported the motion and thanked staff for the significant amount of work that had gone into this proposal, including land swapping, that staff had negotiated. Good Street, Conway Lane and this area were areas that the Council could be proud of.

Councillor Williams acknowledged that the accessway would enhance the town. However, he did not think it was the right time for the Council to be spending half a million dollars, considering it was mainly for the benefit of the owner of the property. Hence, he could not support the motion.

- 8.2 **Kaiapoi Food Forest Education Shelter** – C Taylor-Claude (Parks Officer, Greenspace) and M McGregor (Senior Advisor Community and Recreation)
(Refer to report no. 231110180701 to the Kaiapoi-Tuahiw Community Board meeting of 11 December 2023 and minutes of that meeting).

Having previously declared a conflict of interest, Councillor Cairns left the meeting.

C Taylor-Claude took the report as read and noted that the staff recommended that the installation of the toilet at the Kaiapoi Food Forrest be declined due to it being above the Council's levels of service. However, the Kaiapoi-Tuahiw Community Board supported the installation of the toilet and an education shelter at the Food Forest. She commented that installing a toilet was the preferred option of the Kaiapoi Food Forest Trust, and it would support their activities.

Mayor Gordon questioned the locality of the closest toilet to the Kaiapoi Food Forest. G Stephens explained that there were toilets at Norman Kirk Park, which were approximately 300 metres from the Food Forest.

In response to a question from Mayor Gordon, staff confirmed that the Kaiapoi Food Forest Trust wanted to install the toilet at their own cost if they could raise the money.

Moved: Councillor Williams

Seconded: Deputy Mayor Atkinson

THAT the Council:

- (a) **Approves** the construction of an appropriate toilet at the Kaiapoi Food Forest at the cost of the Kaiapoi Food Forest Trust, which would include construction and ongoing maintenance costs.

CARRIED

Councillor Williams supported the motion, provided that the toilet construction cost and future maintenance were not at the cost to the Council.

Deputy Mayor Atkinson commented that the ongoing maintenance costs may become a cost to the Council if the Kaiapoi Food Forest Trust wound up, however, there was no indication of that happening. He believed that a public toilet 300 metres away was too far for young children and older people.

Councillor Mealings commented that the Kaiapoi Food Forest Trust did great work, and the installation of a toilet and an education shelter education would enable them to continue this work. She agreed with Deputy Mayor Atkinson that 300 metres was too far away for a public toilet. She, therefore, supported the motion.

Mayor Gordon endorsed the Councillors' comments and agreed that 300 metres was a long way. He noted that the food forest was a fantastic place, and he applauded the work that went on there. He recognised the ongoing commitment of the Kaiapoi Food Forest Trust and acknowledged Councillor Cairns' involvement.

Councillor Cairns rejoined the meeting.

9. HEALTH, SAFETY AND WELLBEING

9.1 Health, Safety and Wellbeing Report January 2024 – J Millward (Chief Executive)

J Millward noted in Appendix A there were 20 incidences with a further seven from the Council's Aquatic Facilities.

Councillor Williams noted that a member of the public was caught stealing paint. He questioned why the Council owned paint. J Millward advised that it was resale paint from the Council's refuse store and the matter was referred to the New Zealand Police.

Moved: Deputy Mayor Atkinson Seconded: Councillor Goldsworthy

THAT the Council

- (a) **Receives** Report No 240117005941.
- (b) **Notes** that there were no notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at Work Act 2015.
- (c) **Circulate** this report to the Community Boards for their information.

CARRIED

10. COMMITTEE MINUTES FOR INFORMATION

10.1 Minutes of a meeting of the Utilities and Roading Committee 21 November 2023

10.2 Minutes of a meeting of the Audit and Risk Committee of 12 December 2023

10.3 Minutes of a meeting of the Community and Recreation Committee of 12 December 2023

Moved: Councillor Goldsworthy Seconded: Councillor Mealings

THAT Items 10.1 to 10.3 be received information.

CARRIED

11. COMMUNITY BOARD MINUTES FOR INFORMATION

11.1 Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 20 November 2023

11.2 Minutes of the Woodend-Sefton Community Board meeting of 4 December 2023

11.3 Minutes of the Oxford-Ohoka Community Board meeting of 6 December 2023

- 11.4 Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 11 December 2023
11.5 Minutes of the Rangiora-Ashley Community Board meeting of 13 December 2023

Moved: Councillor Cairns

Seconded: Councillor Goldsworthy

THAT Items 11.1 to 11.5 be received for information.

CARRIED

12. MAYORS DIARY

12.1 **Mayor's Diary – Friday 1 December 2023 – Wednesday 31 January 2024**

Moved: Deputy Mayor Atkinson

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** report number 240112003594.

CARRIED

13. COUNCIL PORTFOLIO UPDATES

- 13.1 **Iwi Relationships** – Mayor Dan Gordon
13.2 **Greater Christchurch Partnership Update** – Mayor Dan Gordon
13.3 **Government Reforms** – Mayor Dan Gordon
13.4 **Canterbury Water Management Strategy** – Councillor Tim Fulton
13.5 **Climate Change and Sustainability** – Councillor Niki Mealings
13.6 **International Relationships** – Deputy Mayor Neville Atkinson
13.7 **Property and Housing** – Deputy Mayor Neville Atkinson

Due to time constraints, it was agreed that Portfolio updates would be deferred to the March 2024 Council meeting.

14. QUESTIONS

(under Standing Orders)

There were no questions.

15. URGENT GENERAL BUSINESS

(under Standing Orders)

There was no urgent general business.

16. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

Moved: Mayor Gordon

Seconded: Councillor Ward

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

Moved: Mayor Gordon

Seconded: Councillor Ward

That the public is excluded from the following parts of the proceedings of this meeting:

- 16.1 Confirmation of Council public excluded minutes of 5 December 2023 meeting
- 16.2 Confirmation of Council public excluded minutes of 20 December 2023 extraordinary meeting
- 16.3 Funding of Kairaki Development Contributions
- 16.4 Discontinuation of 3 Waters Court of Appeal Action
- 16.5 Contract 22/09 Island/Ohoka Road Traffic Signals – Tender Evaluation and Contract Award Report
- 16.6 Water and Sewer servicing along Lehmans Road – Stage 1 Works
- 16.7 District Road and Drainage Maintenance Contract – One Year Extension to 31 October 2025 (Final Extension)
- 16.8 Proposed Partial Sale of 136 Percival Street, Rangiora
- 16.9 Waikuku Beach Campground Request for Proposals Evaluation
- 16.10 Kaiapoi Regeneration Area – Wai Huka o Waitaha Trust (WHoW) Proposal Update
- 16.11 Enterprise North Canterbury Trustee Appointment

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
16.1	Confirmation of Council public excluded minutes of 5 December 2023 meeting	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s 7(2)(a) and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
16.2	Confirmation of Council public excluded minutes of 20 December 2023 extraordinary meeting	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s 7(2)(a) and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
REPORTS			
16.3	Funding of Kairaki Development Contributions	Good reason to withhold exists under section 7	Under section 7 (i),(j) of the Local Government Official Information and Meetings Act 1987, this report remains Public Excluded to maintain the effective conduct of public affairs and commercial compliance until community communications by the Trust have commenced.
16.4	Discontinuation of 3 Waters Court of Appeal Action	Good reason to withhold exists under section 7	The report, attachments, discussions and minutes remain Public Excluded for reasons of to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment, and to maintain legal professional privilege as per LGOIMA Section 7(2)(f(ii) and (g). However the recommendations to be made public following the meeting.
16.5	Contract 22/09 Island/Ohoka Road Traffic Signals – Tender Evaluation and Contract Award Report	Good reason to withhold exists under section 7	The report, attachments, discussion and minutes to remain “public excluded” for reasons of protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) and maintain legal professional privilege as per LGOIMA Section 7 (2 (i).
16.6	Water and Sewer servicing along Lehmans Road – Stage 1 Works	Good reason to withhold exists under section 7	The report, attachments, discussion and minutes remain public excluded for reasons of enabling the local authority to carry on without prejudice or

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
			disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2) (g) and (i).
16.7	District Road and Drainage Maintenance Contract – One Year Extension to 31 October 2025 (Final Extension)	Good reason to withhold exists under section 7	The report, discussions and minutes remain public excluded for reasons to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) as per LGOIMA Section 7(2)(i), however the decision to become public at the conclusion of the meeting.
16.8	Proposed Partial Sale of 136 Percival Street, Rangiora	Good reason to withhold exists under section 7	The report, discussions, attachments, decisions and minutes remain Public Excluded for reasons to enable the Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) and prevent the disclosure or use of official information for improper gain or improper advantage as per section 7(i) (j) of the Local Government Official Information and Meetings Act 1987.
16.9	Waikuku Beach Camp Ground Request for Proposals Evaluation	Good reason to withhold exists under section 7	The report, attachments, discussion and minutes remain public excluded for reasons of enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) and enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities and maintain legal professional privilege as per LGOIMA Section 7 (2)(g), (h) and (i).
16.10	Kaipoi Regeneration Area – Wai Huka o Waitaha Trust (WHoW) Proposal Update	Good reason to withhold exists under section 7	This report, attachments, discussion and minutes remain public excluded for reasons of protecting the privacy of natural persons and to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or is the subject of the information, and to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; as per the Local Government Official Information and Meetings Act 1987 (LGOIMA) section 7 (2)(a) & (2)(b)(ii) & (2)(h).
16.11	Enterprise North Canterbury Trustee Appointment	Good reason to withhold exists under section 7	The report, attachments, discussion and minutes remain Public Excluded for reasons of protecting the privacy of natural persons and under LGOIMA Section 7 (2)(a). The recommendations become public once all parties have been informed of the decisions however the report, discussion and minutes remain public excluded

CARRIED

CLOSED MEETING

Resolution to resume in Open Meeting

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

THAT the Council:

- (a) **Resolved** that the open meeting resumes and that the business discussed with the public excluded remained public excluded unless otherwise resolved in the individual resolutions.

CARRIED

OPEN MEETING

The public excluded meeting commenced at 5:21pm and concluded at 6:43pm.

17. NEXT MEETING

The Council will meet next at 1pm on Tuesday 27 February 2024 to approve consultation on the Draft Long Term Plan 2024-34.

The next ordinary meeting of the Council is scheduled for Tuesday 5 March 2024, commencing at 1pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 6:44PM.

CONFIRMED



Chairperson
Mayor Dan Gordon

5 March 2024
Date