

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 4 DECEMBER 2023 AT 5.30PM.

PRESENT

S Powell (Chairperson), B Cairns, I Fong, R Mather, A Thompson (arrived at 5.36pm).

IN ATTENDANCE

S Salthouse (General Manager Organisational Development and Human Resources), J Recker (Stormwater and Waterways Manager), S Docherty (Senior Policy Analyst), K Howat (Parks and Facilities Team Leader), M McGregor (Senior Advisor Community and Recreation), C Taylor-Claude (Parks Officer) and K Rabe (Governance Advisor).

1 APOLOGIES

Moved: B Cairns

Seconded: R Mather

THAT apologies for absence be received and sustained from M Paterson and P Redmond and for lateness from A Thompson who arrived at 5.36pm.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 9 October 2023

Moved: I Fong

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated the Minutes of the Woodend-Sefton Community Board meeting held on 9 October 2023.

CARRIED

3.2 Matters Arising

B Cairns queried the status of the bike racks for Pegasus Beach and was advised that they were being installed this week. Pegasus Bay School had also decided to add some plantings in the vicinity and hold an official opening in the near future.

If the bike racks proved a success, then similar initiatives would be considered for Woodend and Waikuku Beaches if funding could be sourced.

3.3 Notes of the Woodend-Sefton Community Board Workshop – 9 October 2023

Moved: R Mather

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the notes of the Woodend-Sefton Community Board Workshop held on 9 October 2023.

CARRIED

3.4 **Notes of the Woodend-Sefton Community Board Workshop – 13 November 2023**

Moved: I Fong Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the notes of the Woodend-Sefton Community Board Workshop held on 13 November 2023.

CARRIED

4 **DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY**

Nil.

5 **ADJOURNED BUSINESS**

Nil.

6 **REPORTS**

6.1 **School Road Drainage Upgrade – J Recker (Stormwater and Waterways Manager) and M Henwood (Project Engineer)**

J Recker provided a brief update on the progress with the investigation work for the School Road drainage upgrade and sought approval for the proposed solutions to flooding at 10 School Road, Woodend.

B Cairns noted his concern that this seemed to be an expensive solution for the benefit of only one property. J Recker explained that flooding in the area had been an ongoing problem since the June 2019 flood event and that the stormwater system was due for an upgrade as it did not meet the one-in-five year primary network stormwater level of service.

B Cairns also questioned what measures the owner had taken to mitigate flooding on his property. J Recker replied that a drain had been installed and earthworks had been carried out to redirect the water flow.

B Cairns then asked if a pump or sandbags had been employed and J Recker confirmed that on occasion the Council had supplied a pump to the resident and sandbags had also been used in the past.

S Powell commented that on occasion the Woodend Community Centre carpark had flooded due to flooding in School Road and noted this was a concern as the Centre was an emergency evacuation area. She questioned how Gibbs Road factored into the proposed work. J Recker explained that Gibbs Road would take the secondary flow.

A Thompson was concerned on how this project would be perceived by the public as there were other properties being flooded on the eastern side of State Highway One, which were not receiving the same level of service. He queried if the Council was being pro-active in identifying other areas which did not meet the required level of service. J Recker replied that service requests during flooding events were what alerted staff to areas of concern and prompted further investigation.

I Fong queried if the resident had been informed of what the preferred solution was and J Recker replied in the affirmative.

B Cairns suggested that the report should be left to lie on the table until further information was provided regarding other areas of concern and an analysis of services requests. The Chairperson noted that this report would be presented to the Council the following day and as they were the budget holders would be reluctant to delay the report. However, suggested that the Board, if they so wished, could include an additional recommendation regarding the Board's concern for setting a precedent. S Powell also noted that flooding affected other areas of School Road and not only 10 School Road. This work would redirect water before it flowed down School Road or ponded causing localised flooding.

R Mather noted that by not meeting the one-in-five year primary network stormwater level of service, the Council became responsible for other flooded areas and queried why this particular area was been attended to when others were not. J Recker advised that this area had been scheduled for upgrading for some time, and the Council had already earmarked budget for the work, however, the longer this project was delayed the more expensive the solution became.

Moved: S Powell

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 230324041614.

AND

THAT the Woodend-Sefton Community Board recommends:

THAT the Council:

(b) **Receives** report No. 230324041614.

(c) **Approves** the proposed solution, subject to the consideration of recommendation (j), to:

- i. Improve the primary network capacity by piping flows to the existing network at Main North Road near Gladstone Road to meet the 5-year level of service.
- ii. Improve the secondary flow path at the driveway of 10 School Road noting that this would mitigate the secondary flow overtopping the driveway in heavy rainfall events.

(d) **Approves** an additional budget of \$126,000 in the 2023/2024 financial year to the Stormwater LOS (PJ 101517.000.5123) budget, for the construction of the School Road Drainage Upgrade. This would give a total budget of \$541,000.

(e) **Notes** that the estimate for this work (including a 20% project contingency, and all associated fees) is \$541,000, while the current budget allowance was \$415,000.

(f) **Notes** that the additional budget for 2023/2024 would increase the Coastal Urban Drainage rate by approximately \$3.00 or 1.2% per property from 2025/26 onwards.

(g) **Notes** that a piped solution would improve the level of service in School Road meeting Waimakariri District Council's one-in-five-year primary system requirement set out in the Engineering Code of Practice.

(h) **Notes** that the secondary flow path would be altered (subject to the approval of the 10 School Road property owner) to flow southwards over the crown of the road away from the east driveway of 10 School Road. This was expected to prevent secondary flow overtopping the driveway in significant storm events.

(i) **Notes** that for higher intensity rainfall events there was limited freeboard provided and therefore the flood waters overtopping the driveway may not be prevented, beyond the design events stated.

(j) **Request** the Council to consider the precedent that may be set by the solution, detailed in in recommendations (c) and (d), for other properties who do not meet the one- in-five-year level of service.

CARRIED

B Cairns against

B Cairns pointed out that there were many other areas where properties were regularly flooded which probably also did not have stormwater drainage that met the one-in- fiver year level of service.

S Powell noted that she did not wish to delay the decision, however, by drawing the Council's attention to the Board's concerns she believed was the most prudent way forward.

6.2 **Northern Pegasus Bay Bylaw Review – Hearing Panel Representation – S Docherty (Senior Policy Analyst)**

S Docherty was in attendance to provide the Board with an update on the progress and public consultation of the Northern Pegasus Bay Bylaw review. She requested that a Board representative be appointed to sit on the Northern Pegasus Bay Bylaw Hearing Panel. In speaking to the public consultation, S Docherty explained that corflute signage would be placed at appropriate locations which would include QR codes which would take residents directly to the appropriate page on the Council's website. Staff would also liaise with the public on the beaches during the holiday season. Staff were keen to capture any issues, however, would also like to hear about what was working well with the current bylaw.

B Cairns queried if a bylaw could restrict all recreational vehicles access to beaches during breeding season for the bird colonies in the area. S Docherty stated that the current bylaw already did that.

A Thompson noted that bylaws were 'toothless' and it was near impossible to prosecute offenders, however, the situation was improving through continued education by rangers.

S Powell noted that M Paterson, who was unable to attend the meeting, had shown an interest in serving on the Northern Pegasus Bay Bylaw Hearing Panel, she also put her own name forward.

A Thompson, who currently was a member of the Northern Pegasus Bay Bylaw Advisory Group also requested consideration.

R Mather asked if the date and venue of the hearings was currently known, and S Docherty replied that no time or date had yet been set, as it depended on how many submissions were received.

Moved: R Mather

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 231114182742.
- (b) **Appoints** Board Member S Powell, to the Northern Pegasus Bay Bylaw 2016 (amended 2023) Hearing Panel to hear submissions on the Bylaw and to recommend decisions to the Council (meeting dates to be confirmed).
- (c) **Notes** that this consultation would inform development of a Statement of Proposal for the Proposed Northern Pegasus Bay Bylaw 2024. The Statement of Proposal would be made available to the wider public for input through the Special Consultative Procedure required by the Local Government Act 2002.
- (d) **Notes** that the Northern Pegasus Bay Bylaw 2016 (amended 2023) would not be required to be formally reviewed for another 10 years.

CARRIED

A Thompson against

S Powell thanked the Board for her nomination and appointment and S Docherty for her work and noted that she would also be working with the Board on the Woodend Pegasus Area Strategy in the near future.

6.3 **Installation of Field Lights, Gladstone Park – K Howat (Parks and Facilities Team Leader)**

K Howat provided a brief overview of the Woodend Rugby Club's request for field lights on the number three field at Gladstone Park. He confirmed that the funding had been already raised through community grants and the lights would be paid for by the Club with no financial cost to the Council.

R Mather noted that the information sheet to go out to residents may need to be reviewed prior to it being distributed and requested that some explanation of the term 'LUX' be included for those who did not know what was meant. She also queried what the process would be if a resident was against the installation of the lights. K Howat advised that the Council would work with residents to address any concerns that they may have and to come to an agreement for a way forward.

S Powell noted that the pool was a community facility which was managed by the school. She also noted that ensuring that rural pools were operative took pressure off water education at public pools.

7 CORRESPONDENCE

7.1 Pegasus Shallow Groundwater Monitoring - J Recker (Stormwater and Waterways Manager)

J Recker gave a brief overview of the memo regarding groundwater monitoring in Pegasus.

In response to a question from A Thompson, J Recker advised that the piezometers would be installed shortly and there would be relevant data obtained within a few months, however, it was intended that the metres would be left in place for approximately two years.

S Powell queried if the residents had been informed of the project and J Recker stated that they would be speaking to residents the following week.

Moved: S Powell Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the memorandum regarding Pegasus Shallow Groundwater Monitoring (Trim 231123188023).

CARRIED

8 CHAIRPERSON'S REPORT

8.1 Chairperson's report for October 2023

<i>Events attended</i>	<i>Community Feedback/Issues Raised</i>
Chairs and Deputy Chairs meeting with Mayor	An opportunity to catch up with each other and the Mayor, and where things are at
All Boards Briefing	Heard more about the Mayor's taskforce jobs programme, arts strategy, and project communication plans
Pre-meeting briefing	A run through the agenda and catch up on general matters
WSCB monthly meeting	Regular meeting
Ronel's Community Cuppa, Waioara Links Community Trust	Entertaining and enlightening presentation on recycling from Lesley Ottey of Eco Educate. Very well attended, and good to catch up with locals. A couple of issues to follow up on.
Waimakariri Access Group	Regular monthly meeting. The North Canterbury Inclusive Sports Festival was held on 29 th September but unable to attend which was disappointing as I had helped to organise it. I'm told it was a great day with lots of great photos.
Volunteered at Pegasus Community Centre	As usual the book cave was popular. Questions about safety at the Pegasus/Ravenswood roundabout and the Woodend bypass.
Council briefing with Taumata Arowai	Thanks for the invite to hear from the Water Regulator. Good to keep up-to-date on this
Met with concerned resident	Concerns around Lake Pegasus and algal blooms
Planting morning at Waikuku Beach	Great to have the Student Volunteer Army there and some locals to help out with the planting
Meeting with Waka Kotahi	Organised by the Mayor to get an update on projects including the Woodend Safety Improvements and the impact if the Woodend Bypass is funded
Big issue for the month was the spill into Saltwater Creek and the impact was not good. Kept up-to-date by ECan but locals concerned about the time taken to announce the results from their testing.	
Main issues raised by residents were:	
<ul style="list-style-type: none"> Any decision on where the Pegasus community centre is going – explained the process 	

- What is happening with the youth space promised for Pegasus
- Waka Kotahi planned SH1 safety improvements and the Woodend Bypass – will it go ahead with both major political parties saying it will. Where does it go
- Ongoing concerns around safety for pedestrians and cyclists at SH1/Pegasus/Ravenswood roundabout
- Pegasus Lake trial results
- Horses being ridden on footpaths in Pegasus

The track formed by cutting fence wire and destroying planting from Kaiapoi Pa Road through to Pegasus being used by motorcyclists, quad bikes and four wheel drives.

8.2 **Chairperson's Report for November 2023**

S Powell took her November report as read and in response to R Mather's query on an update regarding the Woodend Pegasus Area Strategy she noted that the timing of the proposed Woodend Bypass could have an impact on how the review of the Strategy was progressed. Consideration would be given on how to ensure a vibrant environment for businesses in the area which relied on passing traffic however there were many destination businesses in Woodend which should not be unduly affected.

S Powell informed the Board that Ravenswood Central had signed a conditional agreement for a medical centre which was a positive development for the area.

S Powell also informed the Board that the first Pegasus Community Centre Steering Group meeting would be held the following week.

Moved: S Powell

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (TRIM: 231127190020).

CARRIED

9 **MATTERS FOR INFORMATION**

- 9.1. Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 October 2023.
- 9.2. Oxford-Ohoka Community Board Meeting Minutes 8 November 2023.
- 9.3. Commissioner Recommendation Private Plan Change 31 – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.4. Adoption of Road Reserve Management Policy – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.5. Adoption of Waimakariri District Community Outcomes – Report to Council Meeting 7 November 2023 - Circulates to all Boards.
- 9.6. Adoption of Waimakariri District Strategic Priorities – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.7. Waimakariri Economic Development Strategy for Adoption – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.8. Health, Safety and Wellbeing Report October 2023 – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.9. Annual Report for Enterprise North Canterbury for the year ending 30 June 2023 – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.
- 9.10. Enterprise North Canterbury (ENC) Strategic Plan Update – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.
- 9.11. Annual Report for Te Kohaka o Tuhaitara Trust for the year ended 30 June 2023 – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.

- 9.12. Water Quality and Compliance Annual Report 2022-23 – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to all Boards.
- 9.13. Cam River / Ruataniwha Report – Report to Utilities and Roding Committee Meeting 17 October 2023 – Circulates to all Boards.
- 9.14. July 2023 Flood Recovery Progress Update – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to all Boards.
- 9.15. Roding and Transport Activity Update – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to all Boards.

Moved: B Cairns

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.15.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

Ian Fong

- Woodend School Fair – queries on Woodend Bypass and speed management.
- Coastal Drainage Advisory Group – Waikuku flooding – new pump stations, upgraded drain maintenance plan which were now over budget.
- Sefton Hall Committee AGM – Paul Lohead appointed Chairman.
- Sefton Hall Committee meeting – Council staff attended to get an update. Plans needed to be amended due to Fire Regulations and should be completed in December 2023.
- Pegasus Residents Group meeting – Concern for lack of lighting along Pegasus Boulevard near golf course. Noted increased foot traffic, mainly teenagers, in the area at night.
Suggested that the Pegasus Residents Group make a submission to the Council's 2024/34 Long Term Plan (LTP) requesting better street lighting in the area and also to submit service requests to ensure this has a history of concern raised when the Council considers the matter during the LTP process.

Rhonda Mather

October

- Attended a Greypower meeting.
- Woodend-Sefton Community Board meeting – A positive meeting with decisions made on a number of community amenities.
- Ronel's Community Cuppa – Guest speaker David Ayers gave a well-received presentation on the development history of Pegasus.
- Waimakariri District Council Community Networking Forum – Good turnout of social service organisations exchanging information and discussing current trends.
- Community Service Awards – It was a pleasure and a privilege to be part of honouring the diverse range of people who gave so much to the communities and expect so little in return.
- Waiora Links Community Trust Board meeting
 - Currently working on funding applications and end of year events. All four Trustees attended the Kia Rite Hoha event planning course being run as part of the Waimakariri District Council Community Team's On Track workshop series.
 - An additional Trust Board meeting to formalise the appointment of an Accountant to do the annual accounts (free of charge).
 - Compiled Waiora Links Community Trust page for The Woodpecker
- National Community Board's Hui – held via Zoom.
- Volunteer Co-ordinators' Group – Facilitated by Waimakariri District Council Community Team and attended by co-ordinators of volunteers. Discussion was mostly around organising the 2024 Volunteer Expo and ways to recognise and reward volunteers.

November

- Attended a Greypower meeting.
- Ronel's Community Cuppa - The guest speaker was Justin Hartley from Ray White Pegasus.
- Community Networking Forum - Held at the Rangiora memorial Hall. There was a good turnout of social service organisations exchanging information and discussing current trends.
- Waiora Links Community Trust Board meeting.
 - The Waiora Links Community Trust Christmas Community Cuppa would be held at the Woodend Community Centre on at 10am on Wednesday 13 December 2023. Woodend School would provide the entertainment. Special guests would include Mayor Dan Gordon and Santa. Woodend-Sefton Community Board members were invited to attend.
 - Compiled Waiora Links Community Trust page for The Woodpecker.
 - Attended a variety of other meetings on behalf of Waiora Links Community Trust to discuss future activities.
- Volunteers Coordinators Group. Facilitated by Waimakariri District Council Community Team and attended by coordinators of volunteers. Discussion was mostly around organising the 2024 Volunteers Expo and ways to recognise and reward volunteers.
- Reported tree damage in Infinity Drive walk/cycle track area after storm.
- Attended a variety of other meetings on behalf of Waiora Links Community Trust to discuss future activities.

Philip Redmond

October

- Kainga Ora Briefing.
- Waimakariri Health Advisory Group.
- Rangiora Art Society Spring Edition - Open night at Rangiora Bourgh School Hall. Great art on display.
- Enterprise north Canterbury Business Awards.
- Ronel's Cuppa.
- Passchendaele Memorial Service at the Kaiapoi Cenotaph.
- Drainage All Boards meeting. Received a presentation from NIWA.
- Paris for the Weekend re-opening.
- Road Safety Committee.
- Community Service Awards. Read the citation for Micheal Bates.
- Solid Waste Working Party. Transfer Station update.
- Road Reserve Management Policy Hearings.
- MainPower Sports Awards.
- Community Wellbeing North Canterbury Trust Annual General Meeting.
- Waitaha Primary Health Annual General Meeting. The Mayor is Deputy Chair.
- Local Government New Zealand in Wellington. Future for Local Government and Provincial.
- Construction season commenced.
- Wind issues with fallen trees – received resilience funding from Waka Kothai.
- Lees Valley slip scoped.
- Traffic Choices Funding – paused pending change of government including Woodend-Kaiapoi cycleway.
- Cycle Sense Training – 193 students, seven schools including Woodend safety initiative.

November

- Local Government New Zealand meeting in Wellington – discussion of finished floor flood levels in provincial rural areas.
- Speed Management Plan Drop in sessions – poorly attended other than in Kaiapoi.

- Robel's Cuppa – Wairora Links Community Trust. Christmas event at Woodend Community Centre with Mayor and Santa as special guests on 13 December 2023.
- Viva City Video presentation – Data collection using AI on near misses.
- Christchurch City Council – People, Places and Parking workshop - The role of parking in cities and alternatives. Presenters from Complete Streets and Transport Planning.
- Environmental Volunteer Showcase - Victoria Park, environmental groups, ecology activities games etc – poorly attended by great event.
- District Licensing Committee – training session.
- North Canterbury Sport and Recreation Trust AGM and monthly meeting - Successful year, good gym numbers. Exploring other opportunities.
- PT Futures - Discussion with ECan Chair and staff. LTP discussion average bus fare \$11,00 Pegasus to Rangiora \$32.00. In Christchurch \$6.00. Waimakariri 51% - user \$2.00 and ratepayer balance. Discussed Oxford and orbiter services as options and investigate.
- Waimakariri Public Arts Trust – exhibition in Council foyer with the theme Braided.
- Roding field trip to Lees Valley
- Woodpecker Christmas Event
- CCTV meeting at Pegasus
- Site inspection – Williams Street – floor level heights 2.7 to 3.2m above datum.
- Ecan Summit – MainPower Stadium, Climate focus
- Kaiapoi Fire Station Official Opening - GST \$8 million. The brigade attends about 250 incidents per annum.
- Royal Commonwealth Society Christmas Lunch – at Riccarton House.
- Ashley River Rating District Meeting.
- Cones Road Drainage Group Meetings.
- Two committee meetings
- Four briefs and workshops (mainly LTP focused)
- One council meeting
- Four portfolio meetings
- Two Community Board meetings

Brent Cairns

October

- Homelessness – Riverside church had provided intel and we were working with ESU, with the intent to develop an information resource that their inspectors could use, to support their statutory obligations, whilst informing and supporting people into alternative accommodation, as required. A stakeholder group (Police, MSD, SSW, Faith Sector agencies) were working on better support for Pine Acres, alongside the work that that the Housing Response Working Group had undertaken around Emergency and Transitional Housing. My housing report would be supported by a presentation from the Housing Response Working Group, and this would be discussed as part of that presentation.
- Civil Defence Welfare Response – Team assisted with outreach visits in affected communities and were actively involved in the EOC. Heartening to see outlying rural communities largely self-supporting.
- Alcohol and Drug Harm – Presentation would accompany delivery of my report.
- Relationship Safety – Facilitated delivery of local Professional Development Workshop for teachers, community, health and social services workers. Planning underway for White Ribbon events in November 2023.
- Arts Strategy – Draft content was attached to my report, however Comms are currently at capacity, so had not yet been able to complete the published version. The 'look' I have requested is similar to Whanganui.

<https://www.whanganui.govt.nz/files/assets/public/v/1/strategies/whanganui-district-council-arts-and-culture-strategic-plan-2019-2029-reduced-size.pdf>

- Suicide Prevention and Mental Health – Over 700 locals, predominantly men, reached with four events facilitated and/or supported by Nicola Trolove from Community Team. Ensured strengths-based approach with practical tools to address stress and anxiety and the enabling of strong local referral paths, where Counselling needed.
 - Sports Sector Workshop, featuring Crusaders Manager
 - Education sector workshop
 - Tradie Breakfast,
 - Council staff workshop
- On Track Capacity and Capability Building – Suite continued with sessions on the new Incorporated Societies Act, Marketing and Promotion, Strategic Planning, and support for managers in the volunteer sector. Full suite also included financial planning and monitoring, funding, and funding plans, Health and Safety and good marketing.
- Community Development Strategy Review – engagement surveys developed, with Comms working on the 'Let's Talk' engagement, to begin shortly. Community Forum planned for 29 November 2023.
- Welcoming Communities – New Facilitator started this week. Building relationships and consideration of framing a plan.
- National Safe Community Model – Community Team Manager on small working group to establish a membership model. We are delighted to have received agreement from Public Health Association to umbrella, whilst keeping the kaupapa of Safe Communities Aotearoa (holding name) separate. We are hosting a national hui, in Kaiapoi on 8 December 2023 to:
 - Celebrate successes.
 - Rebrand Safe Communities- given that resilience and wellbeing are key priorities, over Injury Prevention
 - Bicultural partnership approach
 - Preliminary Strategic Planning – Vision, Purpose, Goals
- Down the Back Paddock Rural Safety Programme continued to build strong rural safety culture, through local schools. We continued to hear from teachers that the feedback from parents was that children passed on 'safe practice' advice to parents. Staff were considering a broad evaluation of this in the coming year.
 - Youth Development
 - Disability sporting event a huge success
 - Good environmental planning and River Clean-up had 200 people attend.
 - Dudley Mural almost ready to install, thank to Kaiapoi High students and design from young people from across the District.
 - Employment Expo, planned by Youth Futures, led my Emily, a success.
- Mayor's Taskforce for Jobs – Over half of deliverables achieved in the first three months. Continued to fill work-readiness gaps across the District.
- Next Steps Website – Admin supported by Community Team Admin (updates and monitoring). Some very positive feedback from community partners and strong push on marketing across the district. External funding had meant that we can do radio ads, fridge magnets, bookmarks, etc.

November

- Attended Community CCTV camera meeting in Pegasus. Already the account had \$100 raised. Funds were being held by North Canterbury Neighbourhood Support; they had separate accounts for all of the communities that wanted cameras.
- Community Development Forum, well run, great ideas came from the meeting. Collation of feedback would be going out in the next few weeks for additional feedback.
- Invited to attend NZRT12 Christmas event, all volunteers, responding to weather events within the district and throughout NZ.
- All Together Kaiapoi monthly meeting – Waitangi Day was in the planning phase along with welcome bags being delivered to 120 new residents.
- Attending Model Boat racing on Pegasus lake
- Attended North Canterbury Neighbourhood Support monthly meeting, finalising strategy and action plans for next year and five years.
- Visited Te Mataura School in Rangiora, wanting a food forest on site.
- Attended Kaiapoi Christmas parade, well attended, well run event, would be looking like turning a profit as they sold for \$5 wrist bands for children to go on all the activities.
- Ronel's Cuppa, always fun to attend.
- Attended Food Secure North Canterbury forum, as well as their monthly meeting, would be looking forward to supporting the creation of how to/educational videos and events, lobbying initiatives that helped with food insecurity, connecting groups etc.
- Attended Williams Street Councillor gathering to consider/discuss new building heights.
- Attended Migrants meeting, one of the discussion points – what the likes of Queenstown are doing in welcoming people to the community.
https://www.qldc.govt.nz/media/odta1yxq/qldc_welcoming-communities_summary-of-feedback_sep22_final-web.pdf
- Have attended many meetings about Promotions Associations and the way forward along with sitting in with Kaiapoi Promotions and get a handle on how things were done.
- Auckland Council staff member visited to gather information about the process from our point of view when we were red zoned. Auckland were about to start making house and land offers to people in flood prone and at risk areas. For those interested view the handbook on how they are going to manage the process - <https://www.aucklandcouncil.govt.nz/recovery-extreme-weather-disasters/Documents/homeowner-handbook-november-2023.pdf>
- Attended highest attended speed management drop in session.
- Attended Dudley Park opening of the new amenities that had been installed. Youth Council had done an amazing job of leading this project. The Waimakariri Youth Council had been given some funding by the Council to look at developing the space around Dudley Skate Park. The aim was to brighten up the space and encourage people to use it more to hang out, put on entertainment and generally have a more community friendly feel about it.
- The Youth Council do have some ideas of their own like:
 - An entertainment space
 - Seating
 - Charging bench
 - Free Wifi

11 CONSULTATION PROJECTS

Nil.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 30 November 2023: \$3,660.

12.2 General Landscaping Fund

Balance as at 30 November 2023: \$13,680.

13 MEDIA ITEMS

Funding applications and bike racks at Pegasus Beach.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

16 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: S Powell

Seconded: R Mather

1. That the public is excluded from the following parts of the proceedings of this meeting.

- 16.1 Confirmation of Public Excluded Minutes of the Woodend-Sefton Community Board meeting on 9 October 2023.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
16.1	Confirmation of Public Excluded Minutes of the Woodend-Sefton Community Board meeting on 9 October 2023.	Good reason to withhold exists under section 7	To Protect the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i).

CARRIED

CLOSED MEETING

The Public Excluded portion of the meeting took place between 6.54pm and 6.57pm.

OPEN MEETING

Moved: S Powell

Seconded: I Fong

THAT open meeting resumes and the business discussed with the public excluded remains public excluded until the negotiations are completed.

CARRIED

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Tuesday 13 February 2024 at the Sefton Public Hall.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.57pm.

CONFIRMED



Chairperson

13 February 2024

Date