

**MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL DELIBERATION OF THE DRAFT 2022-23 ANNUAL PLAN HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA COMMENCING AT 9.00AM ON TUESDAY 24 MAY 2022 AND 8.30AM ON WEDNESDAY 25 MAY 2022.**

**PRESENT:**

Mayor D Gordon, Deputy Mayor N Atkinson (24 May 2022), Councillors K Barnett, A Blackie, R Brine, W Doody, N Mealings, P Redmond, S Stewart, J Ward and P Williams.

**IN ATTENDANCE:**

J Harland (Chief Executive), J Millward (General Manager Finance and Business Support), G Cleary (General Manager Utilities and Roading), C Brown (General Manager Community and Recreation), T Tierney (General Manager Planning and Regulation), C Roxburgh (Water Asset Manager), J McBride (Roading and Transport Manager), K Simpson (3 Waters Manager), K LaValley (Project Delivery Manager), D Young (Senior Engineering Adviser), G MacLeod (Community Greenspace Manager), M Greenwood (Aquatic Facilities Manager), P Eskett (District Libraries Manager), T Sturley (Community Team Manager), M Bacon (Development Planning Manager), P Christensen (Finance Manager), S Hart (Business and Centres Manager), H Street (Corporate Planner), T Kunkel (Governance Team Leader) and K Rabe (Governance Advisor).

**Day One (24 May 2022)**

The meeting adjourned for refreshments at 10.13am and reconvened at 11.05am following a briefing. Meeting adjourned at 11.30am, and reconvened at 8.30am on Wednesday 25 May 2022.

**Day Two (25 May 2022)**

The meeting adjourned for refreshments at 9.10am and reconvened at 9.35am.  
The meeting adjourned for a workshop from 11.07am to 11.16am.

**1. APPOLIGIES**

Moved: Mayor Gordon    Seconded: Councillor Redmond

An apology for absence was received and sustained for Councillor Atkinson on Wednesday 25 May 2022.

**CARRIED**

**2. CONFLICTS OF INTEREST**

Councillors Atkinson and Mealings declared a conflict of interest on any matters pertaining to the Draft District Plan.

**3. CONFIRMATION OF MINUTES**

**3.1 Minutes of a meeting of the Waimakariri District Council held on Wednesday 4 May and Thursday 5 May 2022 to hear submissions to the Draft Annual Plan 2022-2023**

Moved: Councillor Atkinson    Seconded: Councillor Redmond

**THAT** the Council:

- (a) **Confirms** as a true and correct record the Minutes of meetings of the Waimakariri District Council held on Wednesday 4 May and Thursday 5 May 2022.

**CARRIED**

### 3.2 **Matters Arising from the Minutes**

There were no matters arising from the Minutes.

## 4. **OVERVIEW**

J Millward provided an overview on the financial aspects of the 2022/23 Annual Plan, which included the proposed timeline, the documents used while compiling the information such as the agenda, levels of service, proposed growth and levels of the rate rise.

Councillor Doody enquired if the proposed rate, shown in the presentation, reflected the increases to inflation. J Millward confirmed that all figures had been updated to reflect the increase in land value.

Councillor Blackie queried if the proposed budget was a 'business as usual' budget or if this budget took into account the current financial situation, not just for the next few months, but for the longer term. J Millward believed that this was a responsible budget that would enable the Council to fulfil its commitments, without causing any major concerns for the coming years. He was confident it was a well thought-out budget given the forecasts and modelling used.

Councillor Redmond queried, that with the proposed deferral of a third of the current Capital projects, if the Council was at risk of breaching statutory requirements. J Millward replied that the projects being deferred had not been consulted on as yet, and had not been deferred past the current three year cycle; the deferral would therefore not trigger any statutory clause.

Councillor Ward asked why Capital projects were being deferred for this financial year, if this would trigger a need to catch-up in following financial years. J Millward explained that many of the deferred projects were reliant on other factors, such as the availability of supplies and contractor timelines. The deferrals would allow for the projects to be spread over a 24 month period rather than one year. Design and tendering phases would be budgeted for in the first year and the physical work being budgeted and carried out in the following year. This also allowed flexibility for budgeting to be moved forward if required. Councillor Ward further enquired that with increased prices and delays which put pressure on budgets, if it would not be possible to employ smaller local contractors to reduce pressure on the larger projects. J Millward agreed that some of the projects could be broken down allowing small contractors to tender for the work.

Councillor Williams enquired what the impact would be on the Capital Works Programme if the growth in the district stalled completely. J Millward stated that all work would be assessed and a report provided for the Council's consideration.

Councillor Atkinson asked if there was any indication of further Government subsidies or funding becoming available or any further cuts of current funding. J Millward responded that he was not aware of any changes at present.

## 5. **MEMORANDUM**

### 5.1 **2022/23 Capital Works Programme Review – G Cleary (General Manager Utilities and Roading), K LaValley (Project Delivery Manager), and D Young (Senior Engineering Advisor)**

G Cleary spoke to a presentation which included no changes to levels of service, no changes to projects already tendered, a 20% increase on projects not yet tendered for and a 10% increase to design costs and project prioritisation. Afterward, K LaValley provided a brief overview of how resourcing the Capital Works Programme was planned to enable delivery. This would depend on retaining staff and the successful recruitment for vacant roles.

G Cleary spoke on the delivery of the Roading Programme which included no change to the Maintenance Contract, risks for delivery of the Southbrook/Torlesse Programme, the deferral on the West Rangiora Route, the Kippenberger/McPhail roundabout and the Tuahiwi Footpath.

The overview of the Greenspace projects included risks where property purchases were required, lack of staff resourcing and further Covid related impacts.

Councillor Redmond enquired if the Shovel Ready Projects were at risk, and G Cleary advised that the contractors were confident that they would be able to deliver the projects on time, as they had processes in place to cope with the recession and other ongoing supply issues.

Moved: Councillor Atkinson                      Seconded: Councillor Ward

**THAT** the Council:

**Receives** the 2022/23 Capital Works Programme Review for information.

**CARRIED**

Councillor Atkinson stated that he was confident that the world was returning to a more normal way of conducting business and business owners would respond to this to ensure the financial position evened out. He considered this a hiatus after a difficult couple of years with the impacts of Covid being felt world-wide. Councillor Atkinson also believed that the Council would produce a budget and a Capital Works Programme that was realistic without compromising growth and development.

Councillor Ward noted she was anticipating moving forward and achieving a comprehensive programme that could be completed successfully.

Councillor Stewart commended staff on their approach by being realistic regarding the challenges to be faced, and the amount of work that could be achieved while prioritising community outcomes.

Councillor Barnett believed that this was an excellent budget given the restricted funding available and noted that she was very disappointed by the restricted funding offered by Waka Kotahi which could result in deaths on the districts roads.

Mayor Gordon acknowledged members questions as being relevant and assisting in understanding the decisions that needed to be made, while being realistic in what could be achieved. He expressed a concern regarding Environment Canterbury's (ECan) proposed rate rise which could cause misconceptions of the Council's efforts in relation to keeping rates low. Mayor Gordon was also pleased to see that projects were being aligned to the Community Outcomes. In regards to Waka Kotahi, he noted that all Local Authorities nationwide were affected by reduced funding and he was particularly concerned regarding the ongoing delay to the promised Woodend safety improvements.

## **6. REPORTS**

### **6.1 Draft Annual Plan 2022-23 Special Consultative Procedure - H Street (Corporate Planner)**

H Street took the report as read noting that 46 submissions had been received with 21 being heard and 250 points raised.

Moved: Mayor Gordon                      Seconded: Councillor Doody

**THAT** the Council:

- (a) **Receives** report TRIM 220511075445.
- (b) **Receives** all 46 submissions and associated submission points raised by submitters, which were included in the 'Deliberations Pack' previously distributed to Councillors.
- (c) **That** all proposed responses to the submissions be adopted.

**CARRIED**

*The meeting adjourned at 10.13am for refreshments and a Briefing resuming at 11.05am. At this time Item 6.3 was taken, however the Minutes have been recorded in the order of the Agenda.*

**6.2 Greenspace and Earthquake Regeneration Staff Submission to the Draft Annual Plan 2022-2023 – G MacLeod (Greenspace Manager) and R O’Loughlin, (Senior Advisor Community and Recreation – Assets and Capital)**

G MacLeod noted that the Greenspace Team had taken a conscious approach to focus on what projects could actually be delivered in the next financial year. The team had attempted to start some of the projects in this financial year, however, they could not proceed as no appropriate tenders or any interest in the work was received. The funding for these projects would therefore be carried over to the next financial year. He explained that overall the Capital Programme had been reduced with approximately \$6.7 million, mostly due to the delay the land purchase for the development of community facilities in Pegasus and Ravenswood. However, the team would continue to attempt to secure appropriate land in these areas. G MacLeod therefore requested that an additional recommendation be considered that if the Council was successful in negotiating land purchases prior to the 2023/24 financial year, the team would have the ability to bring the funding back to enable a purchase.

G MacLeod further advised that there would need to be an additional grant of approximately \$306,000 added to the overall Capital Plan due mainly to the developments around the airfield. Also, the Civil Aviation Authority (CAA) had advised that the Council would need to conduct an Aeronautical Study for the airfield, and \$50,000 was therefore required in order to meet CAA Part 139 requirements. On the positive side, the team managed to find some savings by reviewing some of the quotes received in November 2021.

Councillor Stewart questioned what the health and safety issues at the Ruataniwha Kaiapoi Civic Centre, entailed. G MacLeod noted that the Council had received reports of members of the public who had slipped outside the library. The Greenspace Team was therefore planning on submitting a report to the Kaiapoi-Tuahiwi Community Board informing them about the safety hazards and consulting them on possible solutions. C Brown explained that the problem area seemed to be the bluestone paving outside the library’s front entrance and while the paving was compliant the increase in reported incidents meant that the Council would need to take action. The Council also needed to remain conscience of its ageing population.

Councillor Williams enquired if the Council had any contingencies if the airfield development did not proceed. G MacLeod acknowledged that the Council did not have control over whether or not the development progressed. However, budgetary provision in the 2022/23 financial year was only for the planning and design phases, as this would provide the Council with time to confirm if the development would proceed. C Brown noted that the design component would have to be done regardless of the Council entering into a relationship with the developer. It was envisaged that once the design had been completed the Council would have more understanding as to whether or not the development would be successful, and if more funding would be needed in the upcoming financial years.

Councillor Redmond questioned if the budgeted \$4.7 million for the community facility in Ravenswood included the building cost. C Brown confirmed that the budget was only for the land purchase. He noted that the land to be purchase was not only for a community centre, but was also for any future community facilities, such as a library. There had been some difficulties of securing land in this area, however the Council was continuing to liaise with property owners.

Councillor Williams enquired that in light of the changes in financial markets, if the Council had reconsidered providing facilities in both Pegasus and Ravenswood. Mayor Gordon advised that the Council had already agreed in terms of its 2021/31 Long Term Plan to provide a community facility in Pegasus and to secure land for future community

facilities in Ravenswood. In light of the continued growth in the area it still made financial sense to secure land in Ravenswood.

**THAT** the Council:

- (a) **Receives** report No. 220506071106.
- (b) **Notes** a comprehensive review of the Greenspace Budgets had been undertaken with the aim of minimising expenditure in the 2022-2023 financial year, ensuring the projects that were included within the budget were deliverable while still minimising any impacts to levels of service.
- (c) **Notes** that if staff were successful in negotiating land purchases in either Pegasus and Ravenswood prior to the 2023/24 financial year, a report would be brought to the Council to consider bring the funding forward to enable the purchase.
- (d) **Approves** the proposed changes to Greenspace's Capital Budgets for the 2022-2023 financial year as outlined in the following table:

Project	Current 2022/23 Budget	Proposed 2022/23 Budget	Change to 2022/23 Budget
Skate Board Facility	\$160,430	\$0	-\$160,430
Land Purchase Pegasus	\$1,800,000	\$0	-\$1,800,000
Land Purchase Ravenswood	\$4,300,000	\$0	\$4,300,000
Support for MUBA	\$511,250	\$125,000	-\$386,250
Northbrook Studios Sewer Replacement	\$6,200	\$0	-\$6,200
Kowhai Street Reserve	\$66,098	\$0	-\$66,098
General Building Renewals	\$310,710	\$372,852	\$62,142
Toilet Renewals	\$269,480	\$323,376	\$53,896
Electronic Gates (Airfield)	\$60,000	\$25,000	-\$35,000
Connection to Water Services (Airfield)	\$74,000	\$81,400	\$7,400
Connection to Wastewater Services (Airfield)	\$32,500	\$35,750	\$3,250
General Reserve Renewals	\$284,320	\$341,184	\$56,864
Play Safety Surface/Equipment	\$339,227	\$407,072	\$67,845
Good Street Development	\$207,805	\$249,366	\$41,561
Ashley Gorge Water Supply Compliance Upgrade	\$50,000	\$55,000	\$5,000
Pegasus and Waikuku Beach Accessibility Viewing Platforms	\$55,082	\$66,098	\$11,016
Kaiapoi Stopbank Accessibility Improvements	\$0	\$15,000	\$15,000

- (e) **Approves** the proposed changes to the following EQ Recovery and Regeneration Capital Budget

<b>Project</b>	<b>Current 2022/23 Budget</b>	<b>Proposed 2022/23 Budget</b>	<b>Change to 2022/23 Budget</b>
Rangiora Town Centre Revitalisation	\$374,400	\$449,280	\$74,880
Corcoran Reserve Viewing Platform	\$100,000 (incl carryover and current WIP which will now be expensed in 21/22)	\$0	-\$100,000
Kaiapoi Riverbanks Walkway – Southwest Bridge corner / War Memorial Reserve	\$135,000	\$0	-\$135,000
Kaiapoi Community Hub	\$1,315,000 (subject to approval of the \$600,000 provision already in the draft AP)	\$1,475,000	\$160,000

- (f) **Approves** the proposed changes to the operational budgets for Greenspace as outlined in the following tables:

<b>Income</b>	<b>Proposed 2022/23 Budget</b>	<b>Change to 2022/23 Budget</b>	<b>Change to 2022/23 Budget</b>
Merton Road House Rent	\$0	\$31,200	\$31,200
<b>Expenditure</b>	<b>Current 2022/23 Budget</b>	<b>Proposed 2022/23 Budget</b>	<b>Change to 2022/23 Budget</b>
Rangiora Airfield CAA Compliance	\$0	\$50,000	\$50,000
Southbrook Sports Club Grant	\$24,000	\$0	-\$24,000
Merton Road House Maintenance and Management Costs	\$0	\$7,520	\$7,520

**CARRIED**

Councillor Brine supported delaying the purchases of land in Pegasus and Ravenswood to the 2023/24 financial year with the understanding that if staff were successful in negotiating land purchases the funding could be brought forward.

Councillor Ward noted that it was important to secure land for future development of community facilities as the Council needed to plan for the next 30 years.

Mayor Gordon supported the motion as he believed it was a realistic budget that focused on the projects that could actually be delivered in the next financial year. He also supported the funding for land purchases in both Pegasus and Ravenswood being moved out to the 2023/24 financial year, however the Council could bring the funding forward if suitable land was found. He noted that the possibility of a private/public partnership had been raised which the Council would investigate further, as all means to secure the provision of future public facilities needed to be explored.

Councillor Barnett commented that she had made it clear that she did not believe the Council should invest in multiple facilities and should rather consider one good facility. However, as the funding had been moved to the 2023/24 financial year, the matter would be up for discussion in the next Long Term Plan. She agreed that it was critical to secure land for the community facilities in the short term, as there may be a shortage of suitable land in the future. However in the long term there should be a strategy as to where community facilities should be located.

Mayor Gordon thanked the Community and Recreation Team for the work that they had done in keeping community facilities open during trying times with Covid-19. Their efforts were appreciated by both the Council and the community.

6.3 **Water Supply Utilities and Roading Staff Submission to Draft Annual Plan 2022-2023 – C Roxburgh (Water Asset Manager), K Simpson (3 Waters Manager) and G Cleary (General Manager Utilities and Roading)**

C Roxburgh spoke to this report providing a brief overview of the budget review process that had been undertaken because of recent changes to the construction market. He noted that some project budgets, which had to be completed to adhere to statutory requirements had to be increased to account for increased prices due to supply problems. C Roxburgh proceeded to table changes to recommendation (c) for consideration.

Councillor Stewart noted that there seemed to be a few double entries, for example the Oxford non-return valve on Domain Road and queried if this was correct. C Roxburgh explained that it was correct as one entry related to the budget for renewals, while the other related to work to be done to accommodate the growth in the district. Some projects would therefore be funded from two different budget streams. The growth component was from Development Contributions which made up part of the funding for the project.

Councillor Williams questioned if the use of smaller contractors could alleviate the necessity of increasing the budgets of projects. C Roxburgh explained that where possible the Council did use smaller contractors for smaller projects. However, water supply projects it was not easy to split jobs into smaller components as it was generally one pipeline. However, staff undertook due diligence to look for the most cost effective options. He also noted that fewer firms were tendering for work currently which meant less opportunity for cheaper options.

Councillor Williams also queried why further work was been done on the Garrymere Water Capacity Upgrade given that no further growth to the area had occurred. C Roxburgh responded that this was funding from Development Contributions and would be used for pumps further downstream.

Moved: Councillor Williams

Seconded: Councillor Mealings

**THAT** the Council:

- (a) **Receives** Report No. 220505070000.
- (b) **Notes** there had been a comprehensive process undertaken to review Capital Budgets for the 2022/23 financial year, in response to recent changes in the construction market as well as in some cases the result of recent inspections undertaken identifying additional works required and that while some projects were able to be deferred to partially offset this, this has resulted in an overall increase in the capital budget required.
- (c) **Approves** the following changes to Capital Budgets for water supply, as a result of the budget review process that had been undertaken:

Scheme	Budget Name	Draft Annual Plan Budget \$	Proposed Revised Budget \$	Reason
Oxford No 2 Water	Ashley Gorge Trunk Main Upgrade 1	170,000	204,000	Account for increases in construction market, and no ability to reduce scope.



<b>Scheme</b>	<b>Budget Name</b>	<b>Draft Annual Plan Budget \$</b>	<b>Proposed Revised Budget \$</b>	<b>Reason</b>
Oxford No 2 Water	Ashley Gorge Trunk Main Upgrade 1	100,000	120,000	Account for increases in construction market, and no ability to reduce scope.
Woodend Pegasus Water	Main North Road Main Upgrade 1	60,000	72,000	Account for increases in construction market, and no ability to reduce scope.
Woodend Pegasus Water	Main North Road Main Upgrade 1	130,000	156,000	Account for increases in construction market, and no ability to reduce scope.
Summerhill Water	Davis / Terrace Road Trunk Main	158,000	189,600	Account for increases in construction market, and no ability to reduce scope.
Summerhill Water	Davis / Terrace Road Trunk Main	120,000	144,000	Account for increases in construction market, and no ability to reduce scope.
Summerhill Water	Catherwoods Road Ring Main	253,000	303,600	Account for increases in construction market, and no ability to reduce scope.
Summerhill Water	Catherwoods Road Ring Main	138,000	165,600	Account for increases in construction market, and no ability to reduce scope.
Rangiora Water	Rangiora Reticulation Water Quality Monitoring Equipment	105,000	195,000	In response to recently acquired detailed cost estimate.
Kaiapoi Water	Kaiapoi Water Reticulation Quality Monitoring Equipment	105,000	195,000	In response to recently acquired detailed cost estimate.
Woodend Pegasus Water	Woodend-Pegasus Water Reticulation Quality Monitoring Equipment	85,000	130,000	In response to recently acquired detailed cost estimate.
Oxford Urban Water	Oxford Urban Water Reticulation Water Quality Monitoring Equipment	40,000	90,000	In response to recently acquired detailed cost estimate.
Cust Water	Cust Reticulation Water Quality Monitoring Equipment	40,000	110,000	In response to recently acquired detailed cost estimate.
Garrymere Water	Garrymere Water Capacity Upgrade	100,000	120,000	Account for increases in construction market, and no ability to reduce scope.
Rangiora Water	Rangiora Reservoir Sealing	202,000	142,400	Account for increases in construction market, and no ability to reduce scope. Spread over two years (\$142,400 in 2022/23 year, \$100,000 in 2023/24).
Kaiapoi Water	Kaiapoi Reservoir Sealing	30,000	40,000	Account for increases in construction market, outcome of recent inspections, and no ability to reduce scope. Spread over two years (\$40,000 in 2022/23 year

Scheme	Budget Name	Draft Annual Plan Budget \$	Proposed Revised Budget \$	Reason
				and \$20,000 in 2023/24).
Rangiora Water	Merton Road and Priors Road Water Servicing	200,000	240,000	Account for increases in construction market, and no ability to reduce scope.
Waikuku Beach Water	Waikuku Beach Water Quality Monitoring Equipment	40,000	65,000	In response to recently acquired detailed cost estimate.
Oxford Urban Water	Gammans Creek Backup Source	200,000	240,000	In response to recently acquired detailed cost estimate.
Mandeville Fernside Water	Mandeville Restrictor Upgrades	60,000	-	Deferred to 2022/23 to manage overall spend.
Oxford No 1 Water	Oxford Rural No.1 Restrictor Upgrades	40,000	-	Deferred to 2022/23 to manage overall spend.
Oxford No 2 Water	Oxford Rural No.2 Restrictor Upgrades	40,000	-	Deferred to 2022/23 to manage overall spend.
Summerhill Water	Summerhill Restrictor Upgrades	10,000	-	Deferred to 2022/23 to manage overall spend.
Rangiora Water	Ayers Street Headworks Generator Installation	210,000	252,000	Account for increases in construction market, and no ability to reduce scope.
Rangiora Water	Ayers Street Headworks Generator Installation	50,000	60,000	Account for increases in construction market, and no ability to reduce scope.
Kaiapoi Water	Kaiapoi Water Renewals	280,000	30,000	Deferred to partially offset overall spend, but with some budget retained to undertake design in 2022/23.
Oxford Urban Water	Non return valve on Domain Rd delivery line (Oxford Urban share)	40,000	-	Deferred to 2022/23 to manage overall spend.
Oxford No 2 Water	Non return valve on Domain Rd delivery main (Rural 2 share)	20,000	-	Deferred to 2022/23 to manage overall spend.
Woodend Pegasus Water	Pegasus Reservoir Sealing	-	150,000	New project identified in response to recently completed reservoir inspections. Spread over two years (\$100,000 in 2022/23 year and \$50,000 in 2023/24).
Oxford Urban Water	Oxford Reservoir Sealing	-	100,000	New project identified in anticipation of reservoir inspection, based on results of recently completed inspections. Spread over two years (\$100,000 in 2022/23 year and \$0 in 2023/24).

- (d) **Notes** that the proposed changes includes two new budgets, for sealing of reservoirs on the Oxford Urban and Woodend-Pegasus schemes, which was a follow on from results on the demonstrably safe reservoir inspections that were currently underway, where improvements had been recommended to increase the safety of these reservoirs, and that these projects had not been allowed for initially as the results of the inspections were not known at the time the Draft Annual Plan budgets were prepared.
- (e) **Notes** in general the rating impact of the above was minimal for the 2022/23 year, as Capital Budgets raised in 2022/23 had an impact from 2023/24 onwards, and that further consideration of rating for 2023/24 would be given as part of the 2023/24 Annual Plan process, with rates smoothing employed for 2022/23 to ensure any potential changes from the rates published in the Draft Annual Plan were offset.
- (f) **Notes** that a separate report was being brought to the Council covering the impact of the above in development contributions.
- (g) **Notes** that a separate report was being brought to the Council covering the assessment of the drivers for each project and the relative importance, which was used to inform the process of selecting which projects could be deferred, as well as an assessment of the overall deliverability of these works across the Utilities and Roading Department, and that it was concluded that the department had the capacity to deliver this body of work for 3 Waters.
- (h) **Circulates** this report to the Community Boards for their information.

**CARRIED**

Councillor Williams supported this motion as it was important to keep water clean and safe, however, there needed to be acknowledgement that there could be alternative ways to achieve the best, most cost effective and efficient outcome.

Councillor Mealings noted the emphases being placed on all water related matters and had full confidence in the work and expertise of staff achieving this programme.

Mayor Gordon agreed with Councillor Mealings' observations, commending staff not only for the work done but also for their professional handling of all water matters during challenging times.

Councillor Williams noted that as portfolio holder he was pleased to work with the staff that were open to suggestions and professional in their manner.

#### 6.4 **Drainage – Utilities and Roading Department Staff Submission to the Draft Annual Plan 2022-23 - K Simpson (3 Waters Manager) and G Cleary (General Manager Utilities and Roading)**

K Simpson provided a summary of the report and noted the changes to recommendation (c) with clarified wording, additional carryovers, increases in budgets due to cost increases and additional projects which were listed in recommendation (f) of the report.

Councillor Redmond noted that the Cones Road project, which had been delayed previously, had again been deferred. He questioned the reasons for the continued delay. K Simpson advised that there were challenges with the purchase of the required land which was causing the delays. However, the purchase of the land was scheduled for the 2022/23 financial year with work budgeted for the 2023/24 financial year.

Councillor Redmond further asked if the drain could not be installed prior to the land purchase being finalised, and K Simpson noted that the area bordering the required land was very narrow and without the required land being purchased the project would be compromised. Councillor Redmond enquired if the issues with Loburn Lee were responsible for the increased flooding of the properties in the area of the proposed Cones Road drain. K Simpson replied that the two flow paths were different and therefore should not impact negatively on adjoining properties.

In response to questions from Councillor Barnett, K Simpson advised that the Oxford Road Drainage modifications would be done at the area near the Acaicia Avenue intersection in Rangiora where the water race had been closed.

Councillor Atkinson drew attention to the statement in the report that for Kaiapoi *“Decrease the rate in 2023/24 due to the deferred works, however there would be no net change from 2024/25”*, noting that this was a misleading statement. Staff agreed to reword the statement to make its intent clearer.

Councillor Doody enquired if ECan had granted consent for the York Street Diversion project. K Simpson explained that staff were currently working with ECan to establish if a separate resource consent would be required or if once the work was completed it could fall under the Council’s blanket consent.

Councillor Stewart questioned if budgetary provision had been made for the proposed new development near Todds Road, Rangiora. K Simpson confirmed that there was currently budget provision for the eastern side and further budget set aside in later financial years for the western side.

Councillor Barnett asked if the East Belt Rain Garden and Soak pits were aligned to the future development of the area. K Simpson noted that this was an interim measure to provide stormwater treatment during heavy weather, however there was further budget in later financial years for the full development of the area.

Councillor Mealings questioned the reasons for the carrying over of funding. K Simpson replied that the carry overs mainly resulted from the confusion caused by the interpretation of Plan Change 7, and consenting issues that results from what was now considered prohibitive activities. ECan was working on getting some definitive answers to questions raised.

Councillor Williams queried the risks resulting in deferring drainage projects given climate change and increased weather events. K Simpson acknowledged there were always risks when deferring projects, however the key was to manage these risks effectively. Councillor Williams also asked if some of the pressure on the larger projects and contractors could be relieved by using smaller local contractors. K Simpson agreed that this could be done as there were a number of smaller projects that would be suitable for smaller firms.

Moved: Mayor Gordon

Seconded: Councillor Doody

**THAT** the Council:

- (a) **Receives** report No. 220505071056.
- (b) **Notes** that a detailed review of the 2022/23 Drainage Capital Works Programme had been undertaken, in response to additional carryovers from the 2021/22, additional budgets to due to higher prices from the construction market, new budgets related to projects identified as part of the Flood Team work, and deferred budgets to offset the increases as well as to ensure the overall programme was deliverable.
- (c) **Notes** that the following additional budgets would be carried over from the 2021/22 financial year predominantly due to resourcing constraints and construction pricing increases.

Scheme	Budget Name	Budget Amount \$	Reason
Rangiora	Stormwater Minor Improvements	30,000	Resourcing constraints.
Rangiora	Under Channel Piping	60,000	Resourcing constraints.
Rangiora	North Brook - Janelle	210,000	Construction pricing increase.

Scheme	Budget Name	Budget Amount \$	Reason
	to White		
Rangiora	Wiltshire / Green Pipework Upgrade	975,000	Construction pricing increase.
Rangiora	Southbrook Pipeline - Southern Cross to Flaxton	178,650	Developer led and works not undertaken.
Rangiora	Oxford Rd Drainage Modifications	50,000	Further investigation required.
Kaipoi	Minor Stormwater Improvements	33,950	Resourcing constraints.
Ohoka	Mill Road SMAs	416,350	Consenting delays.
District Drainage	Cones Road Land Purchase	107,500	Resourcing constraints.
District Drainage	Cones Road Drain Upgrade	100,000	Resourcing constraints.

- (d) **Notes** that these additional budgets carried over would have a minimal positive rating impact by delaying the rating increase by one financial year, however, would reduce the amount of work that could be delivered in the 2022/23 financial year.
- (e) **Approves** the following additional budgets predominantly due to higher prices from the construction market.

Scheme	Budget Name	Budget Amount \$	Reason
Rangiora	North Brook - Janelle to White	220,000	Higher expected construction costs.
Coastal Urban	Stormwater Minor Improvements	15,000	Scope of work more complex.
Coastal Urban	Norton Place Drainage Upgrade	70,000	Additional budget in 2023/24 due to higher expected construction costs.
Oxford	York Street Diversion	100,000	Higher expected construction costs.
Ohoka	Mill Road SMAs	140,000	Additional consenting and higher expected construction costs.
District Drainage	Cones Road Drain Upgrade	100,000	Additional budget in 2023/24 due to higher expected construction costs.

- (f) **Approves** the following new budgets due to projects identified as part of the Flood Team work.

Scheme	Budget Name	Budget Amount \$	Budget Allocation
Coastal Urban	Swindells Road Drainage Upgrade	450,000	\$50,000 in 2022/23 for design and \$400,000 in 2023/24 for construction.
Coastal Urban	Broadway Ave Drainage Upgrade	120,000	Design and construct in 2022/23.
Oxford	High Street Drainage	200,000	Design and construct in

<b>Scheme</b>	<b>Budget Name</b>	<b>Budget Amount \$</b>	<b>Budget Allocation</b>
	Upgrade		2022/23.

- (g) **Approves** the following budget deferrals due to offset the increases due to additional and new budgets as well as to ensure the overall programme was deliverable.

Scheme	Budget Name	Budget Amount \$	Reason
Rangiora	Ashley Street Pipe Upgrades	80,000	Defer budget to undertake Stage 1 and Stage 2 works at the same time. Stage 2 works to be brought forward from 24/25 to 23/24.
Rangiora	East Belt Rain Gardens & Soakpits	210,000	Defer budget as design is not yet well developed.
Rangiora	Southbrook Pipeline - Southern Cross to Flaxton	178,650	Defer budget as unsure when developer will undertake the works.
Rangiora	Oxford Rd Drainage Modifications	50,000	Defer budget until North Brook supplement flow investigation work has been undertaken.
Rangiora	North Drain Treatment	30,000	Defer budget due to resource constraints.
Rangiora	Railway Drain Treatment	30,000	Defer budget due to resource constraints.
Coastal Urban	East Woodend Detention Pond	130,000	Defer budget as design is not yet well developed.
Coastal Urban	Norton Place Drainage Upgrade	310,000	Defer budget as design is not yet well developed.
Kaiapoi	Beswick SW Pump Station Modification	180,000	Defer budget as design is not yet well developed.
Kaiapoi	Ranfurly Street Pipe Upgrade	25,000	Defer budget due to resource constraints.
District Drainage	Cones Road Drain Upgrade	80,000	Defer budget as land purchase not yet finalised and design is not well developed.

- (h) **Notes** that should resourcing enable any of these projects to be progressed sooner than currently anticipated, then a report would be brought to the Council seeking the budget to be brought forward to the 2022/23 financial year.
- (i) **Notes** that these additional budgets, new budgets and budget deferrals had the following net rating impacts as shown in the table below.

Scheme	Rating Impact
Rangiora	Decrease the rate in 2023/24 due to the deferred works, however would increase the Rangiora drainage rate by approximately \$1.87 (0.6%) from 2024/25 due to the additional budget.
Coastal Urban	Decrease the rate in 2023/24 due to the deferred works, however, would increase the Coastal Urban drainage rate by approximately \$7.00 (3.5%) from 2024/25 due to the additional and new budget requested.
Kaiapoi	Decrease the Kaiapoi Urban drainage rate in 2023/24 due to the deferred works, however there would be no net change to the Kaiapoi Urban drainage rate as a consequence of these budget changes from 2024/25 onwards.
Oxford	Increase the Oxford Urban drainage rate by \$24.73 (13.8%) to \$204.21 from 2023/24 due to the additional and new budget requested.
Ohoka	Increase the Mill Road ODP development contribution by approximately

Scheme	Rating Impact
	13% from \$29,434 per property to \$33,297 per property.
District Drainage	Decrease the rate in 2023/24 due to the deferred works, however would increase the District Drainage rate by approximately \$0.23 (1.1%) from 2024/25 due to the additional and new budget requested.

- (j) **Circulates** this report to the Community Boards, for their information.

**CARRIED**  
Councillor Redmond Against

Mayor Gordon thanked members for their questions and noted there was now a better understanding of why Cones Road had been deferred, however he urged staff to prioritise this work as much as possible as it had been delayed for too long.

Councillor Doody thanked staff for the work undertaken in presenting this report and noted they had a challenge ahead to keep everything on track.

*Meeting adjourned at 11.30am, and reconvened at 8.30am on Wednesday 25 May 2022. At this time Item 6.4 was taken, however the Minutes have been recorded in the order of the Agenda.*

6.5 **Wastewater – Utilities and Rooding Department Staff Submission to the Draft 2022-23 Annual Plan – K Simpson (3 Waters Manager), G Cleary (General Manager Utilities and Rooding)**

K Simpson spoke to the report noting the proposed amendments to the Wastewater Budgets for the 2022/23 Annual Plan.

Councillor Williams questioned if the proposed electrical repairs at pump stations and the Rangiora treatment plant should be carried out sooner rather than later to mitigate failures to the system. K Simpson noted that these were not repairs to faulty wiring, rather work that was on the renewal system and acknowledged that when setting up budgets, naming of funding streams should be clearer to mitigate confusion.

Councillor Barnett sought clarity on the proposed work to be done at the Oxford Wastewater Headworks. K Simpson explained that Oxford was at capacity, and the work to be carried out would assist with future growth of the area.

Moved: Councillor Blackie

Seconded: Councillor Redmond

**THAT** the Council:

- (a) **Receives** report No. 220505070774.
- (b) **Notes** that the following additional budgets would be carried over from the 2021/22 financial year predominantly due to resourcing constraints and construction delays.

Scheme	Budget Name	Budget Amount	Reason
Rangiora	Central Rangiora Capacity Upgrade Stage 5	180,000	Construction delays.
Rangiora	Pipeline Replacement	375,000	Resourcing constraints.
Rangiora	Rga Electrical Repair at Pump Stations and Treatment Plant	15,000	Resourcing constraints.
Woodend	Woodend WWTP Landscape Planting	50,000	Construction delays.
Woodend	Electrical repairs at Pump	25,000	Resourcing



Scheme	Budget Name	Budget Amount	Reason
	Stations & Treatment Plant		constraints.
Pegasus	Pegasus - Electrical Repairs at Pump Stations	26,000	Resourcing constraints.
Kaiapoi	Electrical Repairs at Pump Stations and Treatment Plant	35,000	Resourcing constraints.
Pines Kairaki	Headworks - Pines Kairaki	10,000	Resourcing constraints.

- (c) **Approves** an additional budget of \$7,000 under the Rangiora sewer account in 2022/23 for the Townsends Fields E/O project.
- (d) **Notes** that the above budget change would increase the West Rangiora SPA development contribution rate by \$4.00 from \$2,920 per property to \$2,924 per property.
- (e) **Approves** an additional budget of \$4,000 under the Rangiora sewer account in 2022/23 for Improvements to Rangiora WWTP Inlet Screens.
- (f) **Notes** that the above budget change would increase the Eastern Districts sewer rate by \$0.01 or 0.0% from 2023/24.
- (g) **Approves** deferring \$120,000 of the Oxford Wastewater Headworks Renewals from 2022/23 to 2023/24 and an additional \$30,000 in 2023/24 under the Oxford sewer account.
- (h) **Notes** that the above budget change would increase the Oxford sewer rate by \$2.07 or 0.2% from 2024/25.
- (i) **Circulates** this report to the Community Boards, for their information.

**CARRIED**

6.6 **Solid Waste Activity – Utilities and Roading Department Staff Submission to the Draft Annual Plan 2022-2023 – K Waghorn (Solid Waste Asset Manager) and G Cleary (General Manager Utilities and Roading)**

K Waghorn noted that the amendments to the Solid Waste Budgets and the fees and charges were mostly due to increased costs and changes to Capital Works which would be split over two years.

Councillor Williams raised a concern regarding the lack of increased charges for green waste, given the fact that the Christchurch City Council's compost plant in Bromley may need to close. K Waghorn replied that Canterbury Landscaping had the contract and she did not envision any reason for concern.

Councillor Mealings enquired if any alternative solutions had been found if the Bromley plant was closed. K Waghorn replied that the Solid and Hazardous Waste Working Party were investigating options for the future. Councillor Mealings also questioned the charges for electronic waste, and was informed that these charges were passed on from the contractor and that the Council did subsidise the charge to a certain extent.

Councillor Doody was concerned about the number of times during a year that waste areas were tidied and K Waghorn noted that she was meeting with the CEO of Waste New Zealand and would be discussing this matter with him and would specifically mention Oxford.

Moved: Councillor Doody

Seconded: Councillor Mealings

**THAT** the Council

- (a) **Receives** Report No. 220504069952.
- (b) **Approves** the following Greenwaste Gate Charges (GST inclusive) for the 2022/23 Annual Plan:

<b>GREENWASTE GATE CHARGES</b>	<b>Draft AP Budget</b>	<b>Final AP Budget</b>	<b>Change</b>
<b>Southbrook Resource Recovery Park</b>			
All Vehicles By Weight	\$156.25/tonne	<b>\$152/tonne</b>	Retain at 21/22 charge
<b>Oxford Transfer Station</b>			
Van/Ute/Std 1-axle Trailer with low sides	\$40/load	<b>\$39/load</b>	Retain at 21/22 charge
Large Trailer: high-sided 1-axle, tandem axle, or extra-large trailer (by volume)	\$24/m <sup>3</sup>	<b>\$23/m<sup>3</sup></b>	Retain at 21/22 charge

- (c) **Approves** the following Tyre Disposal gate charges (GST inclusive) for the 2022/23 Annual Plan:

<b>TYRES GATE CHARGES</b>	<b>Draft AP Budget</b>	<b>Final AP Budget</b>	<b>Change</b>
<b>Southbrook Resource Recovery Park and Oxford Transfer Station</b>			
Car Tyre	\$5.00/tyre	<b>\$6.50/tyre</b>	+\$1.50
Car Tyre on rim	\$7.00/tyre	<b>\$8.00/tyre</b>	+\$1.00
4WD Tyre	\$7.00/tyre	<b>\$8.50/tyre</b>	+\$1.50
4WD Tyre on rim	\$9.00/tyre	<b>\$10.00/tyre</b>	+\$1.00
<b>Southbrook Resource Recovery Park</b>			
Light Truck Tyre	\$10.00/tyre	<b>\$10.50/tyre</b>	+\$0.50
Ride On Mower	\$10.00/tyre	<b>\$10.50/tyre</b>	+\$0.50
ATV Tyre	\$15.00/tyre	<b>\$16.00/tyre</b>	+\$1.00
Forklift Tyre Pneumatic	\$10.00/tyre	<b>\$15.00/tyre</b>	+\$5.00
Forklift Tyre Solid	\$20.00/tyre	<b>\$30.00/tyre</b>	+\$10.00
Heavy Truck/Bus	\$20.00/tyre	<b>\$22.00/tyre</b>	+\$2.00
Tractor Tyre Small	\$50.00/tyre	<b>\$86.00/tyre</b>	+\$36.00
Tractor/loader Tyre Medium	\$65.00/tyre	<b>\$100.00/tyre</b>	+\$35.00
Tractor X-Large	\$250.00/tonne	<b>\$126.00/tyre</b>	By item not weight
Loader Tyre	—	<b>\$115.00/tyre</b>	New
Loader Tyre X-Large	\$105.00/tonne	<b>\$126.00/tyre</b>	By item not weight
Minimum Charge by Weight	\$20.00	<b>N/A</b>	Removed

- (d) **Notes** that no other changes were proposed to the Solid Waste Fees and Charges that were included in the draft 2022/23 Annual Plan.

- (e) **Approves** the following budget changes to income and direct operational cost ledger codes in the Collection Account, which were as a result of updates to rating numbers:

General Ledger Code	Description	Draft AP Budget (\$000)	Final AP Budget (\$000)	Difference (\$000)
	Direct Income	5,632.3	<b>5,598.9</b>	-33.5
10.400.050.1104	Recycling bin rates	1,940.9	<b>1,914.3</b>	-26.6
10.400.050.1105	Rubbish bin rates	1,672.1	<b>1,658.4</b>	-13.7
10.400.050.1106	Organics bin rates	1,291.0	<b>1,296.4</b>	+5.4
10.400.050.1517	Rubbish bag revenue	508.2	<b>509.2</b>	+1.0
10.400.050.1519	Wheelie Bin fees	202.6	<b>203.1</b>	+0.5

	Direct Expenditure	5,331.4	5,313.7	-17.8
	General Ops	449.4	<b>448.7</b>	-0.8
10.400.241.2502	Kerb Collection Mmt & Promotion	149.3	<b>148.6</b>	-0.8
	Distribution & Removal	2,834.4	<b>2,832.0</b>	-2.4
10.400.243.2502	Disposal Charges Refuse	1,260.9	<b>1,255.0</b>	-5.9
10.400.243.2502	Disposal Charges Organics	544.7	<b>549.0</b>	4.3
10.400.688.2469	Landfill Levy	165.5	<b>164.7</b>	-0.8
	Contracts	2,047.7	<b>2,033.0</b>	-14.7
10.400.244.2502	Refuse Collection	614.2	<b>609.4</b>	-4.8
10.400.245.2502	Recycling Collection	629.8	<b>621.5</b>	-8.4
10.400.239.2502	Organics Collection	803.6	<b>802.1</b>	-1.5

- (f) **Approves** the following budget changes to income and direct operational cost ledger codes in the Disposal Account:

General Ledger Code	Description	Draft AP Budget (\$000)	Final AP Budget (\$000)	Difference (\$000)
	Direct Income	5,655.2	<b>5,641.1</b>	-14.1
10.401.050.164 1	Southbrook Gate Sales	3,004.0	<b>2,995.7</b>	-8.2
10.401.050.164 2	Refuse Collection Charges	1,260.9	<b>1,255.0</b>	-5.9
	Direct Expenditure	5,236.7	<b>5,189.1</b>	-47.6
	Disposal Operations	2,879.5	<b>2,834.7</b>	-47.6
10.401.248.250 2	Refuse to Landfill	2,248.6	<b>2,245.7</b>	-2.9
10.401.249.250 2	Green Waste	226.9	<b>185.1</b>	-41.8
	Transfer Stations	1,968.6	<b>1,965.5</b>	-3.1
10.401.253.250 2	Transportation	720.3	<b>717.2</b>	-3.1
	Interest, Depreciation	146.9	<b>146.1</b>	0.2
10.401.650.200 1	Depreciation	134.1	<b>134.3</b>	0.2

- (g) **Approves** the following budget changes to direct operational cost ledger codes in the Waste Minimisation Account:

General Ledger Code	Description	Draft AP Budget (\$000)	Final AP Budget (\$000)	Difference (\$000)
	Direct Expenditure	361.4	<b>361.1</b>	-0.3
	Interest, Depreciation	64.1	<b>63.7</b>	-0.3
10.402.650.200 1	Depreciation	31.2	<b>30.9</b>	-0.3

- (h) **Approves** the following changes to capital expenditure in 2022/23 in the Disposal Account budgets

Project Ledger Code	Description	Draft AP Budget (\$000)	Final AP Budget (\$000)	Difference (\$000)
	<b>Replacements (Disposal Acc't)</b>	<b>200.3</b>	<b>202.8</b>	<b>+2.5</b>
101750	Fencing (Cleanfill)	0.0	2.5	+2.5
	<b>New Works (Disposal Account)</b>	<b>283.8</b>	<b>326.1</b>	<b>+42.3</b>
100843	Southbrook Disposal Pit & Road Upgrade	266.7	199.7	-67.0
100666	Minor Improvements (Southbrook)	0	88.0	+88.0
100994	Land Purchase (Southbrook)	0	20.0	+20.0
101753	Pit Wall Alterations (Oxford)	0	1.3	+1.3

- (i) **Approves** the following changes to capital expenditure in 2022/23 in the Waste Minimisation Account budgets:

Project Ledger Code	Description	Draft AP Budget (\$000)	Final AP Budget (\$000)	Difference (\$000)
	<b>Replacements (Waste Min Acct)</b>	<b>5.2</b>	<b>19.3</b>	<b>+14.1</b>
101755	Storage (Marsh Rd)	0.0	14.1	+14.1
	<b>New Works (Waste Minimisation)</b>	<b>479.9</b>	<b>427.9</b>	<b>-52.0</b>
101568	Southbrook RRP Site Upgrades	451.0	389.0	-62.0
101756	Oxford TS Infrastructure	0	5.0	+5.0
101757	Cleanfill Infrastructure	5.0	10.0	+5.0

- (j) **Notes** that the total value of new capital works proposed for 2022/23 was of the same order as originally indicated in the draft Annual Plan, and that the changes to replacements were as a result of carry-overs.
- (k) **Approves** the following changes to capital expenditure in 2023/24 and 2024/25 in the Waste Minimisation Account budgets:

Description	Draft AP Budget (\$000)	Final AP Budget (\$000)	Difference (\$000)
<b>New Works (Disposal Account)</b>			
Southbrook			
Site Storage Building 23/24	0.0	3.5	+3.5
Site Storage Building 24/25	66.0	66.6	+0.6
Disposal Pit & Road Upgrade 23/24	0.0	68.5	+68.5
Weighbridge rec. compactor 23/24	64.0	3.4	-60.6
Weighbridge rec. compactor 24/25	0.0	65.6	65.6
Oxford			
Pit Wall Alterations 23/24	0	12.6	+12.6
<b>New Works (Waste Minimisation)</b>			
RRP Site Upgrades 23/24	1,573.4	75.0	-1,498.4
RRP Site Upgrades 24/25	0	1,611.3	+1,611.3

- (l) **Notes** that the proposed changes to capital works from 2022/23 to 2024/25 could be accommodated within current funding budgets in the Disposal and Waste Minimisation Accounts without impacting on rates.

**CARRIED**

6.7 **Roading Staff Submission May 2022 - Request changes to the Roothing Capital Works Budget – J McBride (Roading and Transport Manager) and G Cleary (General Manager Utilities and Roading)**

J McBride spoke to this report which highlighted the proposed amendments to the Roothing Capital Works budget.

Councillor Barnett noted that there appeared to be no budget provision for new footpaths and queried if that was correct. J McBride explained that the report only dealt with changes and additions to the budgets and as the new footpaths budget was unchanged for the 2022/23 year it was not included in this report.

Councillor Mealings asked for clarification on the Tram Road safety improvements and was informed that this included several smaller projects, however, the proposed roundabout had been deferred. J McBride undertook to list the smaller projects for Councillors information.

Councillor Doody queried why the Kippenberger roundabout was not deferred further as, in her opinion, the development was unlikely to eventuate in the near future meaning that the work on the roundabout would not be required. J McBride advised that the developer estimated that development would commence within 12 months, hence the roundabout budget had been split over two years with design scheduled for the 2022/23 financial year and the proposed work taking place in the 2023/24 year. If it transpired that the work would be required sooner a report would be submitted to the Council to bring the funding forward, however she did not believe that would be likely.

Councillor Williams noted that budget for EV chargers in the town centres had been deferred to the 2023/24 financial year, and questioned if this was wise given the Government's desire to encourage the use of electric vehicles. J McBride explained that funding specified for the 2022/23 financial year was for EV chargers at the Woodend Community Centre, which had already been approved by the Woodend-Sefton Community Board and installed. The funding specified in the 2023/24 financial year would be for town centre installations once suitable sites had been identified.

In response to a question from Councillor Williams, J McBride confirmed that the footpath for Tuahiwi had received Waka Kotahi funding.

Councillor Doody advised that the Oxford-Ohoka Community Board had agreed to EV chargers at Pearson Park in Oxford and asked where the budget was for this installation. J McBride stated that she thought the chargers had already been installed, however, that budget was already been approved and therefore did not appear in this report. She undertook to follow up with appropriate staff and send an update to members on the installation of the EV chargers in Oxford.

Moved: Councillor Doody

Seconded: Councillor Mealings

**THAT** the Council:

(a) **Receives** Report No. 220504069967.

(b) **Approves** the budget\_changes as shown in Table One below:

<b>Table One: Budget Changes</b>			
<b>Project</b>	<b>Draft Annual Plan 2022/23 (\$000)</b>	<b>Updated Annual Plan 2022/23 (\$000)</b>	<b>Comment</b>
Support for Mixed Use Business Area (adjacent to Kaiapoi Town Centre)	375	125	Carry over budget from 2021/22. Move budget of \$375,000 out to 2023/24 and 2024/25
Lees Valley Willow Walls	80	30	Carry over budget from 2021/22. Move budget of \$50,000 out to 2024/25.

<b>Table One: Budget Changes</b>			
<b>Project</b>	<b>Draft Annual Plan 2022/23 (\$000)</b>	<b>Updated Annual Plan 2022/23 (\$000)</b>	<b>Comment</b>
West Rangiora Route	1,279	949	Carry over design budget for Mulcocks Rd. Design only for Townsend Rd Culvert with construction moved to 2023/24
West Rangiora ODP	404.9	0	No planned works. Move budget out to 2024/25
Ohoka / Island Rd Intersection – Physical Works	1,200	0	Waka Kotahi declined funding. Move budget to 2023/24
Ravenswood Park & Ride	400	0	Move budget out to 2023/24. Budget for land purchase only
Town Centre Upgrades	135	20	Carry over remaining budget for EV charging stations. Push remaining budget out to 2023/24
Swannanoa Rd / Johns Rd	165	0	Waka Kotahi declined funding. Move budget to 2023/24
Tram Rd safety improvements including McHughes Rd	330	0	Move budget out to 2023/24. Design only in 2023/24
Walking and Cycling Strategy Implementation	1,150	490	Tuahiwi footpath to proceed. Budget for design only for future paths. Reduced spend due to no Waka Kotahi subsidy for remaining budget (WDC share only)
Land – Blake St Extension	1,100	200	Majority of budget moved to 2023/24
Durham Land Purchase for Carparking	3,000	0	Move out to the 2023/24 financial year
Flaxton / Johns / Plasketts – Intersection improvement	165	0	Currently no Waka Kotahi funding. Move budget out to 2024/25
Kippenberger Ave / MacPhail Ave Roundabout	1,248.7	624.3	Timing dependent on developer. Move half of the budget to 2023/24
Skew Bridge Active Warning/Safety Improvements	0	330	Carry over from 2021/22
Travel Demand MGMT/Modelling	0	309.6	Carry over from 2021/22
Land Purchase 19 Cones Road	0	107.5	Carry over from 2021/22
Woodend East ODP	400	0	Driven by development. Unlikely to be required in the next two years therefore move budget out to 2024/25.
Southbrook Rd Future Improvements	0	50	Bring forward from 2025/26 to allow longer term strategic planning
Smarts Road Drainage Improvements (NEW PROJECT)	0	80	Post February flood event drainage improvements as per report
Butchers Rd Culvert Replacement (NEW PROJECT)	0	360	Post February flood event repairs as per report
<b>Total (\$000)</b>	<b>\$11,432.6</b>	<b>\$3,675.4</b>	

- (c) **Approves** bringing forward budget of \$50,000 from 2025/26 for Southbrook Road Future Improvements, to allow for staff to progress with the working group and investigations.
- (d) **Approves** the inclusion of two new projects within Rooding budgets, being Smarts Road Drainage Improvements (\$80,000) and Butchers Road Culvert Replacement (\$360,000) which had the impact of an additional \$0.89 added to rates and would be funded from the Rooding Strategic account which was funded by loans.
- (e) **Notes** that the budget of \$9.11million was to be deferred to future years, including Rangiora Town Centre Parking projects as was proposed at the Annual Plan meetings.
- (f) **Notes** that carry over projects from the 2021/22 financial year had been included in the updated budgets.
- (g) **Notes** that where Waka Kotahi funding for capital projects had been declined these projects had largely been moved out.
- (h) **Notes** that budget may need to be brought forward should Waka Kotahi funding become available within the Low Cost Low Risk work category, for projects that have previously been declined.
- (i) **Circulates** this report to the Community Boards and the Utilities and Rooding Committee for information.

**CARRIED**

*At this time Item 6.2 was taken, however the Minutes have been recorded in the order of the Agenda.*

**6.8 Budgeted Carryovers from 2021-22 to 2022-23 Financial Year – P Christensen**  
(Finance Manager)

P Christensen took the report as read.

Moved: Councillor Ward

Seconded: Councillor Doody

**THAT** the Council:

- (a) **Receives** report No. 220503068966.
- (b) **Adopts** the carryovers as listed (\$41.3million) for inclusion in the 2022-23 budget.
- (c) **Notes** this report compiled the full list of projects contained in the individual reports that were presented to the Council Annual Plan deliberation meeting. Any changes in consideration to those reports would be reflected within these budgets.
- (d) **Notes** the rate effect of the carryovers was minimal. There would be a 0.1% rate increase which would take the average rate increase to 4.5%. The rating effect of carryovers would be smoothed over future years.

**CARRIED**

Councillors Ward and Doody thanked the staff for all the work done on the budgets.

Mayor Gordon concurred with the previous speakers, and congratulated staff for the well managed 2022/23 Annual Plan and budget process. He believed that a rate increase of 4.5% was sustainable.

Councillor Stewart commended the Chief Executive and staff on the approach taken to budgeting for service delivery, especially in light of growing community needs and expectations. She noted that the finances were well laid out and linked with the wellbeing of the community. Councillor Doody agreed with the points made.



Councillor Redmond endorsed the comments made by previous speakers, commenting on the high quality of submission received from the public that was worthy of consideration.

Councillor Barnett noted that the Council was facing many outside influences in the 2022/23 financial year, despite the uncertainty staff were able to find options and solutions to service delivery challenges in the next 12 months. She thanked the Chief Executive for his leadership during the process. She also thanked all the members of the public that submitted on the 2022/23 Annual Plan.

Councillor Ward thanked the Mayor for his leadership during the 2022/23 Annual Plan process, and she cautioned that future capital expenditure needed to be closely monitored.

## **7. CONSIDERATION OF SUBMISSIONS TO THE DRAFT ANNUAL PLAN 2022-2023**

Moved: Mayor Gordon      Seconded: Councillor Brine

The consideration of all public submissions be received, proforma, noting the decisions would be finalised at the end of the meeting.

**CARRIED**

### **COMMUNITY AND RECREATION UNIT**

#### **1. KAIAPOI COMMUNITY HUB**

##### **1.1 Kaiapoi Community Hub - Funding required to complete the Kaiapoi Community Hub - No knowledge of the Hub**

DAP 22-23.5.4 by Mrs Rebecca O'Malley

**THAT** the Council:

- (a) **Receives** the submission made by Mrs R O'Malley.
- (b) **Notes** that Council had undertaken significant consultation with the community both surrounding the proposed hub and the wider community over a number of years.
- (c) **Notes** that the need for a community hub was identified through the COVID social recovery plan and through extensive consultation with the community supported by Council and the Kaiapoi Tuahiwi Community Board.
- (d) **Notes** that the Council had an important role to play in providing social infrastructure to promote wellbeing.

**CARRIED**

##### **1.2 Funding required to complete the Kaiapoi Community Hub - Investigating interest from other community groups**

DAP 22-23.11.2 by Kaiapoi-Tuahiwi Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Kaiapoi-Tuahiwi Community Board.
- (b) **Notes** that staff were continuously investigating opportunities for other groups to collocate at the Kaiapoi Community Hub.

**CARRIED**

1.3 Funding required to complete the Kaiapoi Community Hub - Not urgent, adequate facilities already exist.

DAP 22-23.23.2 by Mrs Heather Woods

**THAT** the Council:

- (a) **Receives** the submission made by Mrs H Woods.
- (b) **Notes** that this project had been identifies as a priority for Council as part of the COVID social recovery plan and subsequent community consultation and involvement.
- (c) **Notes** that currently there was not adequate land suitable for the three founding hub user groups/clubs to provide for both their individual and collective needs.
- (d) **Notes** that significant external funding from central government had been secured for the hub with an expectation that the project would commence. There was also a significant number of individuals and groups including schools, church groups and other community organisations who see considerable opportunity in the hub project.

**CARRIED**

1.4 Funding required to complete the Kaiapoi Community Hub - Funding options

DAP 22-23.47.1 by North Canterbury Province of Federated Farmers of New Zealand

**THAT** the Council:

- (a) **Receives** the submission made by the North Canterbury Province of Federated Farmers of New Zealand.
- (b) **Notes** that the overall funding for the hub was being met by community group, central government and the Council. The Council component was proposed to be funded by general rates which reflects the intension that hub would be a facility that benefits the wider community. The hub formed part of a network of social and physical infrastructure to support the wellbeing of the district and was funded as such by the general rate. This was similar to how other community infrastructure such as parks reserves and community halls were currently funded.

**CARRIED**

Councillors' Comments:

Councillor Barnett suggested that the Council's response should be expanded to highlight the work that Satisfied Food Rescue was doing in minimising waste and feeding hungry families across the district, thereby making the hub a district wide facility.

Mayor Gordon thanked the Community Team for the continued work they had been doing on the Community Hub. He believed that it was going to be an excellent facility.

1.5 Funding required to complete the Kaiapoi Community Hub - Earthquake remediation

DAP 22-23.48.8 by Ms Stephanie Waterfield

**THAT** the Council:

- (a) **Receives** the submission made by Ms S Waterfield.
- (b) **Notes** the submission and the associated concerns raised by the submitter regarding the site location in area that suffered land damage in the 2010 earthquakes; however this was factored into the initial site selection for the hub, which was based in the Kaiapoi South Regeneration area due to the land availability, size of the plot, proximity to town centre, and the opportunity to return the land to an appropriate active use in line with the Recovery Plan. Geotechnical advice had been obtained through the early planning stages and informed the infrastructure design, site general arrangement, and the individual clubs buildings designs.

**CARRIED**

Councillors' Comments:

Councillor Mealings noted that Ms Waterfield's concern seemed to be that the Hub would be developed in the Kaiapoi South Regeneration Area. She recommended that the Council's response should include an explanation on what Red Zone land may be used for and why the land would not be suitable for residential development.

1.6 Funding required to complete the Kaiapoi Community Hub - Establishing a Trust

DAP 22-23.48.9 by Ms Stephanie Waterfield

**THAT** the Council:

- (a) **Receives** the submission made by Ms Stephanie Waterfield.
- (b) **Notes** that the proposed Trust could have a Council representative on it, however, it would be an independent Trust and would be required to enter into a lease arrangement with the Council for the land which would have certain conditions. The lease would be the document which provide the Council the opportunity to ensure that the development of the site was suitable and in the best interests of the affiliated cubs and wider community.

**CARRIED**

Councillors' Comments:

Councillor Redmond sought clarification on the Council representative on the Trust. C Brown noted that it was envisaged that it would be an independent Trust. However, elected members may apply to serve on the Trust as an independent member and not as a Councillor. Staff were currently working on the trust deed and would investigate the option of appointing an elected member to the Trust as the Council's representative.

## 2 AQUATIC CENTRES

### 2.1 Disabled access to pools

DAP 22-23.27.2 by The Chris Ruth Centre

**THAT** the Council:

- (a) **Receives** the submission made by the Chris Ruth Centre.
- (b) **Notes** community support for further development of current Aquatic centres to better enable customer access.

**CARRIED**

#### Councillors' Comments:

Mayor Gordon noted the concern that was raised in relation to the Dudley Park Aquatic facilities not being suitable for a patron with disabilities. M Greenwood advised that the Council was working with the Waimakariri Access Group to convert the current equipment at the Dudley Park Aquatic facilities to better suit the needs of people with disabilities. He confirmed that he had made contact with the Chris Ruth Centre to discuss the matter.

### 2.2 Dudley Pool extensions

DAP 22-23.35.7 by Ms Tonya Bristow

**THAT** the Council:

- (a) **Receives** the submission made by Ms T Bristow.
- (b) **Notes** community support for further development of current Aquatic centres to better enable customer access.

**CARRIED**

#### Councillors' Comments:

Councillor Barnett suggested that the Council's comments be expanded to include the work being done by the Council to provide better access to pools.

Mayor Gordon noted that it should be clarified that the public/private partnership opportunity which the Council was investigating related to the possible development of a Hydroslide.

## 3. COMMUNITY WELLBEING

### 3.1 Rural Hospitals

DAP 22-23.13.3 by Mrs Drucilla Kingi-Patterson

DAP 22-23.13.4 by Mrs Drucilla Kingi-Patterson

**THAT** the Council:

- (a) **Receives** the submission made by Mrs D Kingi-Patterson.
- (b) **Notes** that the Oxford Hospital would reopen after the successful advocacy by the Council and the Friends of the Oxford Hospital. The new facility would include additional services such as radiology.

- (c) **Notes** that limitations and safety consideration related to the COVID-19 pandemic had resulted in the temporary need to utilise some of the convalescent care beds for maternity patients. With maternity being core business at the Rangiora Hospital, this has been necessary to ensure that adequate and safe levels of service can be provided for local women.
- (d) **Notes** that Rangiora Hospital Management had given an assurance that, assuming adequate staff levels were maintained, convalescent bed provision would be restored, once the COVID-based capacity crisis is over.

**CARRIED**

Councillors' Comments:

Mayor Gordon requested that the Council's response should be updated to indicate that the Canterbury District Health Board had agreed that the Oxford Hospital would remain open. Also that additional health services would be provided to the community at the hospital.

Councillor Barnett noted that the Council's response should clarify that the Council was not responsible for the delivery of health services.

3.2 Aged Care and the Health Hub

DAP 22-23.48.7 by Ms Stephanie Waterfield

**THAT** the Council:

- (a) **Receives** the submission made by Ms S Waterfield.
- (b) **Notes** that staff would raise Ms Waterfield's concerns about local health care provision, at the next meeting of the Waimakariri Health Advisory Group.
- (c) **Notes** that community development staff would follow up with Ms Waterford regarding local transport provision via North Canterbury Minibus Trust and St John Ambulance.
- (d) **Notes** that community development staff would attempt to seek clarification from Canterbury District Health Board staff regarding promotion material for the Rangiora Health Hub.

**CARRIED**

4 RANGIORA AIRFIELD

4.1 Upgrades to the Rangiora Airfield - Funding Options

DAP 22-23.11.5 by Kaiapoi-Tuahiwi Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Kaiapoi-Tuahiwi Community Board.
- (b) **Notes** that the master plan for the airfield would assist in identifying opportunities for revenue generation to assist in how the airfield operates.

**CARRIED**

4.2 Upgrades to the Rangiora Airfield - Do Not Support

DAP 22-23.8.2 by Mr Daniel Chesmar

**THAT** the Council:

- (a) **Receives** the submission made by Mr D Chesmar.
- (b) **Notes** that the water supply upgrade was a national standard requirement and was the responsibility of the asset administrator (this being the Council).
- (c) **Notes** that fees over the last three years had been increasing for both users and hangar owners at the airfield.
- (d) **Notes** that staff should consider revenue generation options for the airfield through the implementation of the master plan.

**CARRIED**

Councillors' Comments:

In response to a question from Councillor Williams, G McLeod confirmed that the Council was currently busy with lease updates to ensure that all the commercial operators were paying commercial rates for hanger use.

4.3 Upgrades to the Rangiora Airfield – Buildings in the vicinity of Rangiora Airfield

DAP 22-23.13.2 by Mrs Drucilla Kingi-Patterson

**THAT** the Council:

- (a) **Receives** the submission made by Mrs D Kingi-Patterson.
- (b) **Notes** the submission and that any details around design or safety regarding the airfield would be dealt with via the master plan and also the part 139 certificate that CAA had instructed Council to undertake.

**CARRIED**

4.3 Upgrades to the Rangiora Airfield - Airfield lighting

DAP 22-23.13.6 by Mrs Drucilla Kingi-Patterson

**THAT** the Council:

- (a) **Receives** the submission made by Mrs D Kingi-Patterson.
- (b) **Notes** the submission, staff would be presenting options on the master plan for the airfield in the near future for Council to consider. Lighting of the runway or airfield was not supported by this process or the designation.

**CARRIED**

## 5. SIGNIFICANT NATURAL AREAS

### 5.1 Protecting our Significant Natural Areas - Do Not Support

DAP 22-23.23.11 by Mrs Heather Woods

**THAT** the Council:

- (a) **Receives** the submission made by Mrs H Woods.
- (b) **Notes** the purpose of the rates grant improvement for landowners of Significant Natural Areas (SNAs) was to more reasonably and fairly acknowledge the contribution they make to the District's indigenous biodiversity, including the opportunity cost they face.

**CARRIED**

Councillors' Comments:

Mayor Gordon requested that it should be made clear to all submitters that the Significant Natural Areas process was a voluntary process entered into by the Council and landowners.

### 5.2 Protecting our Significant Natural Areas - Potential Anomaly

DAP 22-23.38.1 by Mr Miles and Mrs Gillian Giller

**THAT** the Council:

- (a) **Receives** the submission made by Mr and Mrs Giller.
- (b) **Notes** that currently land within a Queen Elizabeth the Second National Trust (QEII) covenant was non-rateable. Therefore, as per Council policy S-CP 1907, the rates grant would not apply to landowners of mapped Significant Natural Areas that was also within a QEII covenant. While the non-rateable land status of the QEII covenanted land did result in a recalculation of rates, due to the way this was calculated, this may result in a lesser degree of financial assistance than the proposed rates grant would provide to an equivalent mapped SNA that was not within a QEII covenant.
- (c) **Approves** the amendment of Council Policy S-CP 1907 to address this anomaly to ensure that the proposed rates grant improvement could be applicable to landowners of Significant Natural Areas that were under QEII covenants.

**CARRIED**

### 5.3 Protecting our Significant Natural Areas - Landowner Support

DAP 22-23.47.6 by North Canterbury Province of Federated Farmers of New Zealand

**THAT** the Council:

- (a) **Receives** the submission made by the North Canterbury Province of Federated Farmers of New Zealand.
- (b) **Notes** Council policy S-CP 1907 currently stated that the grant may be declined for sites which had been degraded. Council was working to improve its collaboration with landowners of Significant Natural Areas (SNAs) in order provide ecological support, awareness of funding availability, and improve SNA monitoring.

**CARRIED**

5.4 Protecting our Significant Natural Areas - Rates Relief

DAP 22-23.41.3 by Mr Robert Johnston

**THAT** the Council:

- (a) **Receives** the submission made by Mr R Johnston.
- (b) **Notes** rates grant was capped at the total rates bill for a property and Council policy S-CP 1907 should be amended to clearly state this.

**CARRIED**

5.5 Protecting our Significant Natural Areas - Landowner Accountability

DAP 22-23.25.7 by Oxford-Ohoka Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Oxford-Ohoka Community Board.
- (b) **Notes** Council policy S-CP 1907 currently stated that the grant may be declined for sites which had been degraded. Council was working to improve its collaboration with landowners of Significant Natural Areas (SNAs) in order provide ecological support, awareness of funding availability, and improve SNA monitoring.

**CARRIED**

6. REQUEST FOR FUNDING AND/OR SUPPORT

6.1 Request for Funding and/or Support - Planting Plan - Cust Domain

DAP 22-23.1.1 by Cust Domain Advisory Group

**THAT** the Council:

- (a) **Receives** the submission made by the Cust Domain Advisory Group.
- (b) **Recommends** that staff work with the Rangiora-Ashley Community Board to develop a landscape plan for the area in question.
- (c) **Notes** that staff should approach the Rangiora-Ashley Community Board to have this funded through its General Landscape Fund.

**CARRIED**

Councillors' Comments:

Councillor Barnett questioned if there was a strategic plan and budget in place for the Cust Domain. She questioned why the funding should be paid from the Community Board's General Landscape Fund. C Brown explained the Council did not have budgets for specific reserves. The Greenspace Team had a Capital budget for the funding of specific projects. There was also a replacement budget that was used to replace reserves and the assets in them. He noted that the trees that had been removed at the Domain needed to be replaced to keep the parklike atmosphere. It may be decided not to create an open public area, but to rather fill the areas with plants. However, the Council would be working with the Cust Domain Advisory Group on creating a plan for this area and to possibly source funding for planting.



6.2 Request for Funding and/or Support - Playground - The Pines Beach

DAP 22-23.3.1 by Ms Jacinta Sutherland

**THAT** the Council:

- (a) **Receives** the submission made by Ms J Sutherland.
- (b) **Supports** staff to investigate options and report back to the Kaiapoi-Tuahiwi Community Board and the Council for decision.

**CARRIED**

Councillors' Comments:

Mayor Gordon requested that staff report back to the Kaiapoi-Tuahiwi Community Board.

6.3 Request for Funding and/or Support - Splash Pad - The Pines Beach Oval

DAP 22-23.2.1 by Pines Kairaki Beaches Association

**THAT** the Council:

- (a) **Receives** the submission made by the Pines Kairaki Beaches Association.
- (b) **Supports** staff to investigate options and report back to the Kaiapoi-Tuahiwi Community Board and the Council for decision.

**CARRIED**

Councillors' Comments:

Councillor Williams noted that the Council had received requests for a splash pad at Pines Beach for several years. He suggested that the Council provide an update on this project to submitters. C Brown advised that the Council had repeatedly informed the community that they would not be developing a splash pad. Staff were working with the community to ascertain if there were elements of water play that could be incorporated in to the playground, which did not required a large amount of drainage.

Mayor Gordon requested staff to make this a priority project.

6.4 Request for Funding and/or Support - Bench Table and Seat - Silverstream

DAP 22-23.4.1 by Mr Michael Ragg

**THAT** the Council:

- (a) **Receives** the submission made by Mr M Ragg.
- (b) **Refers** the matter to the Kaiapoi-Tuahiwi Community Board for its consideration as part of the General Landscape Fund.

**CARRIED**

6.5 Request for Funding and/or Support - Skate Park in Oxford

DAP 22-23.25.16 by Oxford-Ohoka Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Oxford-Ohoka Community Board.
- (b) **Notes** the Pearson Park Advisory Group has almost \$60,000 with carry forwards in next year's budget.
- (c) **Notes** that the Oxford Ohoka Community Board may wish to work with the Pearson Park Advisory Group on defining a list of projects for Pearson Park including any upgrade to the skate area.
- (d) **Notes** the skate park currently met structural requirements and still met the Levels of Service for provision. It was a well utilised asset however staff had not been approached directly by the community itself on upgrading or extending this asset.

**CARRIED**

6.6 Request for Funding and/or Support - Outdoor Volleyball Court in Kaiapoi

DAP 22-23.32.1 by Mr Mikaele Drulidruli

**THAT** the Council:

- (a) **Receives** the submission made by Mr M Drulidruli.
- (b) **Notes** the submission and agrees that staff should work with both the submitter and the Kaiapoi Tuahiwi Community Board to see if this asset was viable through community engagement and General Landscape Funding.

**CARRIED**

6.7 Request for Funding and/or Support - Funding to move netball courts to Mainpower

DAP 22-23.35.6 by Ms Tonya Bristow  
DAP 22-23.45.6 by Mr Craig McNamara

**THAT** the Council:

- (a) **Receives** the submissions made by Ms T Bristow and Mr C McNamara.
- (b) **Notes** that staff would work with North Canterbury Netball to understand the booking they now have with the stadium and how this impacted on the facilities and use of Dudley Park Netball Centre.
- (c) **Notes** staff would report back to the Community and Recreation Committee with further information.

**CARRIED**

Councillors' Comments:

Councillor Redmond noted that the Council's response should highlight that North Canterbury Netball chose not to relocate to the Mainpower Stadium.

Councillor Doody commented that netball matches were being played at Mainpower Stadium on Tuesday and Saturdays. She stated that it was important to lighten the load at the Dudley Park Netball Centre.

6.8 Request for Funding and/or Support - Rangiora Skate Park

DAP 22-23.37.1 by Waimakariri Youth Council

**THAT** the Council:

- (a) **Receives** the submission made by the Waimakariri Youth Council.
- (b) **Approves** an additional amount for the deck installation of up to \$20,000 for the Youth Council to access should external funding be unsuccessful.
- (c) **Notes** an additional report from the Youth Council would be made to update Council on progress for external funding.
- (d) **Notes** the Youth Council were continuing to work with the Rangiora Lions Club on this project.

**CARRIED**

Councillors' Comments:

Mayor Gordon stated that it was important that the Youth Council completed the deck installation at the Rangiora Skate Park. He noted that the costs of the installation had increased and he therefore supported the additional funding being made available.

6.9 Request for Funding and/or Support - Oxford Arts Trust

DAP 22-23.34.1 by Oxford Arts Trust

*The Council adjourned for a workshop from 11.07am to 11.16am to discuss the proposed increase in the Oxford Arts Trust grant.*

Moved: Councillor Barnett

Seconded: Councillor Blackie

**THAT** the Council:

- (a) **Receives** the submission made by the Oxford Arts Trust.
- (b) **Approves** an additional \$5,000 increase to the Oxford Arts Trust grant to \$10,900.

**CARRIED**

6.10 Request for Funding and/or Support - NZ Chinese Language Week

DAP 22-23.49.1 by New Zealand Chinese Language Week

**THAT** the Council:

- (a) **Receives** the submission made by the New Zealand Chinese Language Week Group (NZCLW).
- (b) **Notes** that the Community Team had undertaken to reach out to the NZCLW group with regards to their intended use for this funding.
- (c) **Notes** that staff had passed on the information to the Mayor in regards to a support video

- (d) **Notes** that the Community Team would work with Library staff and, if necessary Enterprise North Canterbury to support the NZCLW to achieve its aspirations.
- (e) **Notes** that, if appropriate, staff would report back to the Community and Recreation Committee with further information from the NZCLW organisers.
- (f) **Notes** the potential ongoing value of this relationship, in terms of alignment with the Waimakariri Migrants and Newcomers Steering Groups strategic priorities; particularly in increasing local awareness and support related to the needs and aspirations of our local Chinese residents.

**CARRIED**

#### 6.11 Upgrade to Coopers Creek Carpark and Facilities

DAP 22-23.22.6 by Mr George Jason-Smith

**THAT** the Council:

- (a) **Receives** the submission made by Mr G Jason-Smith.
- (b) **Notes** the staff submission on this point and refers to this for details.

**CARRIED**

#### 6.12 Accessibility viewing platform at Pegasus or Waikuku Beach

DAP 22-23.26.9 by Woodend-Sefton Community Board

DAP 22-23.40.4 by Mrs Rhonda Mather

**THAT** the Council:

- (a) **Receives** the submissions made by Mrs R Mather and the Woodend-Sefton Community Board.
- (b) **Acknowledges** that this project continued to be supported by the community with timing for the projects to be 22/23 for Pegasus and 23/24 for Waikuku viewing platforms.

**CARRIED**

#### 6.13 Surf lifesaving tower at Pegasus Beach

DAP 22-23.26.10 by Woodend-Sefton Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Woodend-Sefton Community Board.
- (b) **Notes** that this submission supports a project in the annual plan which was forecast for delivery by 30th June 2023.

**CARRIED**

#### 6.14 Community Facilities at Pegasus and Ravenswood

DAP 22-23.26.11 by Woodend-Sefton Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Woodend-Sefton Community Board.

- (b) **Notes** that this project had been carried forward into the new financial year as Council continued to work with Private land owners as part of our due diligence on location options.

- (c) **Notes** that staff expect to be able to update the Council in the coming months on progress and preferred option for location.

**CARRIED**

6.15 Youth project for Pegasus and Ravenswood

DAP 22-23.26.12 by Woodend-Sefton Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Woodend-Sefton Community Board.
- (b) **Notes** the submission and refers to decision made at the 2021/31 Long Term Plan which was to have this asset following the timeframe of the community centre. This project had a natural relationship with the wider plan for Pegasus and would complement the community centre, hence the decision to time these together.
- (c) **Notes** that staff were currently working alongside landowners on options for the community centre and expect this to come to elected members in the new financial year for consideration.

**CARRIED**

6.16 Extend carpark at Dudley Pool

DAP 22-23.45.7 by Mr Craig McNamara

**THAT** the Council:

- (a) **Receives** the submission made by Mr C McNamara.
- (b) **Notes** the submission, aquatics level of service would not require the alteration of the netball courts into car park if they were no longer in use for netball.
- (c) **Notes** that no discussions had been had between the Council and Netball on them moving from Dudley Park.
- (d) **Notes** that no planning or cost evaluation has been undertaken to look at turning the courts into a car park.

**CARRIED**

6.17 New purpose built Community Centre in Pegasus

DAP 22-23.40.5 by Mrs Rhonda Mather

**THAT** the Council:

- (a) **Receives** the submission made by Mrs R Mather.
- (b) **Notes** that this project had been carried forward into the new financial year as Council continued to work with private landowners as part of our due diligence on location options.
- (c) **Notes** that staff expect to be able to update the Council in the coming months on progress and preferred option for location.

**CARRIED**

Councillors' Comments:

Mayor Gordon requested that submitters be advised that if staff were successful in negotiating land purchases in either Pegasus or Ravenswood prior to the 2023/24 financial year, a report would be brought to the Council to consider bringing the funding forward to enable the purchase.

6.18 Children's playground – Pegasus

DAP 22-23.42.1 by Mrs Sulene Odendaal

**THAT** the Council:

- (a) **Receives** the submission made by Mrs S Odendaal.
- (b) **Notes** this was currently outside of the Playground Strategy that the Greenspace team was working to deliver. It was also worth noting that there was both a youth facility and community centre identified for Pegasus as well as the recently installed recreational assets at Hurunui reserve.

**CARRIED**

6.19 Changing Places Bathroom

DAP 22-23.44.1 by Waimakariri Access Group

**THAT** the Council:

- (a) **Receives** the submission made by the Waimakariri Access Group.
- (b) **Recommends** that staff include the provision of accessibility options within an update to the Public Toilet Strategy.
- (c) **Recommends** that staff continue to work with the Waimakariri Access Group through the updating of the Public Toilet Strategy.

**CARRIED**

6.20 Ashley Gorge Toilets

DAP 22-23.41.2 by Mr Robert Johnston

**THAT** the Council:

- (a) **Receives** the submission made by Mr R Johnston.
- (b) **Notes** that the picnic area already had a public toilet.
- (c) **Notes** that the Public Toilet Strategy did not support a second facility in this area.

**CARRIED**

6.21 Riparian Planting

DAP 22-23.25.21 by Oxford-Ohoka Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Oxford-Ohoka Community Board.

- (b) **Recommends** that staff engage Community Boards and brief them on the scope for both Arohata te Awa and the Environment Strategy project.

**CARRIED**

Councillors' Comments:

Councillor Barnett requested the Oxford-Ohoka Community Board be advised that the Council worked with many community organisations to facilitate community planning.

6.22 West Eyreton Pit

DAP 22-23.25.22 by Oxford-Ohoka Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Oxford-Ohoka Community Board.
- (b) **Notes** that the provision of Community and Recreation land in West Eyreton currently meets Council's LoS, without the inclusion of the Pit.
- (c) **Notes** the ongoing interest shown the Oxford-Ohoka Community Board.
- (d) **Notes** that this piece of land alongside many others administered by Utilities and Roading were being considered to determine if there was community or other strategic use prior to any potential transfer to a three waters entity.
- (e) **Notes** that it was difficult to put an exact timeframe on the above process.
- (f) **Notes** that the Greenspace team continue to work with the community on the ongoing development of the adjacent oaks reserve, including planting days.

**CARRIED**

6.23 Council Policy on fees for the use of Community Facilities

DAP 22-23.25.23 by Oxford-Ohoka Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Oxford-Ohoka Community Board.
- (b) **Notes** that the Council had set up a Fee Waiver Committee and this group has the delegation to waive fees depending on the situation of each application.

**CARRIED**

6.24 Wheelchair Swings

DAP 22-23.27.3 by The Chris Ruth Centre

**THAT** the Council:

- (a) **Receives** the submission made by the Chris Ruth Centre.
- (b) **Recommends** that staff update the playground strategy prior to the 2024 Long Term Plan to consider how accessibility would be delivered as standard practise through our playground provision.



- (c) **Recommends** that staff engage the Access Group on this process.

**CARRIED**

6.25 Esplanade Reserves and Community Areas

DAP 22-23.23.8 by Mrs Heather Woods

**THAT** the Council:

- (a) **Receives** the submission made by Mrs H Woods.
- (b) **Notes** that the District Plan allowed for the provision of esplanade reserves and budget to maintain these where required.
- (c) **Notes** that the Council did enter into agreements with land owners around maintenance.
- (d) **Notes** there was significant benefits to the wider community in the development of Esplanade reserves for flood protection, biodiversity and recreational access.

**CARRIED**

6.26 Community Safety

DAP 22-23.8.5 by Mr Daniel Chesmar

**THAT** the Council:

- (a) **Receives** the submission made by Mr D Chesmar.
- (b) **Notes** that police resourcing was not the business of the Council.
- (c) **Notes** that local police had highlighted the importance of reporting all crime, to build tangible evidence to inform any need for increased resourcing.
- (d) **Recommends** that, as NZ Police resourcing was a central government issue, Mr Chesmar should raise his concerns in writing to his local MP and/or the Minister of Police.

**CARRIED**

6.27 Film Development-Screen Production

DAP 22-23.13.11 by Mrs Drucilla Kingi-Patterson

**THAT** the Council:

- (a) **Receives** the submission made by Mrs D Kingi-Patterson.
- (b) **Notes** that while the Council would be open to a conversation with a private organisation that wanted to discuss screen production in the region, this was not a current level of service that Council could deliver.

**CARRIED**

6.28 Caring for our waterways

DAP 22-23.18.1 by Ms Tessa Warburton

**THAT** the Council:

- (a) **Receives** the submission made by Ms T Warburton.

- (b) **Notes** the information within the submission and shares these concerns with ECan who administer the river and the 4WD access points.

**CARRIED**

## UTILITIES AND ROADING

- 7 CAPITAL DELIVERY PROGRAMME - Council's preferred Service Provider database

DAP 22-23.25.12 by Oxford-Ohoka Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Oxford-Ohoka Community Board.
- (b) **Advises** the Oxford-Ohoka Community Board that local contractors were free to submit for pre-qualification for contracts that relate to their area of expertise. Council staff were available to advise on this process and would encourage contractors to do this.

**CARRIED**

## 8. TRANSPORT AND ROADING

- 8.1 Service Level Changes to Road Network  
Service Level Changes to Road Network - Woodend Bypass

DAP 22-23.8.1 by Mr Daniel Chesmar

**THAT** the Council:

- (a) **Receives** the submission made by Mr D Chesmar.
- (b) **Notes** that the Council continued to advocacy for the Woodend Bypass.
- (c) **Notes** that Waka Kotahi were continuing with the design for safety improvements within Woodend to improve access, however, this project did not currently have construction funding.
- (d) **Notes** that funding for the construction of the Eastern Link Road currently sat in years 2035/36 of the Infrastructure Strategy.

**CARRIED**

### Councillors' Comments:

Mayor Gordon requested that information regarding the ongoing discussions with Waka Kotahi to achieve a positive result should be included in the response sent to the submitter.

## 8.2 Service Level Changes to Road Network - Further Information

DAP 22-23.22.5 by Mr George Jason-Smith

**THAT** the Council:

- (a) **Receives** the submission made by Mr G Jason-Smith.
- (b) **Notes** that the Council would continue to advocate for additional funding from Waka Kotahi however if this did not become available then Council would need to decide whether to fully fund or delay some projects.

**CARRIED**

Councillors' Comments

Councillor Barnett noted that the submitter had requested a list of the projects involved and requested that these be added to the response.

8.3 Service Level Changes to Road Network - General Roothing comments

DAP 22-23.23.6 by Mrs Heather Woods

**THAT** the Council:

- (a) **Receives** the submission made by Mrs H Woods.
- (b) **Notes** that providing multi modal transport options including walking and cycling facilities had a wider benefit for the whole community.

**CARRIED**

8.4 Service Level Changes to Road Network - Projects cuts to the district's transport network

DAP 22-23.25.4 by Oxford-Ohoka Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Oxford-Ohoka Community Board.
- (b) **Notes** that the Council would continue to advocate for additional funding from Waka Kotahi however if this did not become available then the Council would need to decide whether to fully fund or delay some projects.

**CARRIED**

8.5 Service Level Changes to Road Network - Delaying roads is not a good option

DAP 22-23.36.4 by Dr Stephen Wood

**THAT** the Council:

- (a) **Receives** the submission made by Dr S Wood.
- (b) **Notes** that the Council would continue to advocate for additional funding from Waka Kotahi however if this did not become available then the Council would need to decide whether to fully fund or delay some projects.

**CARRIED**

Councillors' Comments:

Councillor Barnett noted that the staff recommendation had the words "in the short term" which should be removed as it implied the Council would only advocate for a short period of time.

8.6 Service Level Changes to Road Network - Explore alternative funding

DAP 22-23.47.3 by North Canterbury Province of Federated Farmers of New Zealand

**THAT** the Council:

- (a) **Receives** the submission made by the North Canterbury Province of Federated Farmers of New Zealand.

- (b) **Notes** that the Council would continue to advocate for additional funding from Waka Kotahi however if this did not become available then the Council would need to decide whether to fully fund or delay some projects.

**CARRIED**

8.7 Road Safety Policing

DAP 22-23.8.4 by Mr Daniel Chesmar

**THAT** the Council:

- (a) **Receives** the submission made by Mr D Chesmar.
- (b) **Notes** that the Council would continue to work alongside the NZ Police and advocate for issues which were important for our community.

**CARRIED**

8.8 Gravel Roads in the District

DAP 22-23.12.4 by Rangiora-Ashley Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Rangiora-Ashley Community Board.
- (b) **Notes** that the current condition was due to a series of extreme weather events which had occurred since May 2021.
- (c) **Notes** that a survey of the network condition was due to be undertaken which would help inform future needs for unsealed roads ahead of the next Long Term Plan.

**CARRIED**

8.9 Shuttle Service

DAP 22-23.11.15 by Kaiapoi-Tuahiwi Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Kaiapoi-Tuahiwi Community Board.
- (b) **Declines** the request to fund the North Canterbury Community Vehicle Trust for wider on-demand services in the district.
- (c) **Notes** that Environment Canterbury and the Rata Foundation currently supported the North Canterbury Community Vehicle Trust with grants.
- (d) **Notes** that the Regional Public Transport Plan (RPTP) included provisions to explore demand responsive services with partner agencies which would service the wider community.
- (e) **Notes** that the Council would continue to advocate for wider on-demand services within the district.

**CARRIED**

Councillors' Comments:

Mayor Gordon requested that a possible trial of "My Way" bus service be included in the response to the Community Board rather than a generic mention of "desires for this type of service to ECan".

8.10 Traffic Safety - Traffic Safety - Kaiapoi High School

DAP 22-23.11.16 by Kaiapoi-Tuahiwi Community Board

**THAT** the Council:

- (a) **Receives** the submission made by Kaiapoi High School.
- (b) **Agrees** that safety improvements along Ohoka Road be investigated.
- (c) **Notes** that this project would be added into the Minor Safety Programme for consideration by the Community Boards and the Utilities and Roading Committee.

**CARRIED**

8.11 Traffic Safety - Safety improvements to SH1 through Woodend

DAP 22-23.26.5 by Woodend-Sefton Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Woodend-Sefton Community Board.
- (b) **Notes** that a draft Walking and Cycling Network Plan had been developed for the district which identifies gaps in the network which then allowed for priorities to be set to address these from the funding available.
- (c) **Notes** that consultation on the Draft Walking and Cycling Network Plan was planned for early 2022, however, this was delayed due to Covid and was now planned to commence in May 2022.
- (d) **Notes** that the Council continued to advocate for safety improvements within the Woodend Township to improve safety and access.
- (e) **Notes** that Waka Kotahi do not have funding for a walking and cycling connection north from Woodend to Ravenswood within their programme of works.
- (f) **Notes** that Waka Kotahi was progressing design for improvements at the SH1 /Pegasus roundabout for pedestrians and cyclist, however this currently did not have construction funding.

**CARRIED**

8.12 Traffic Safety - Speed Limit Main Street Oxford

DAP 22-23.46.1 by Oxford Blind and Low Vision Group

DAP 22-23.25.18 by Oxford-Ohoka Community Board

**THAT** the Council:

- (a) **Receives** the submissions made by the Oxford Blind and Low Vision Group and the Oxford-Ohoka Community Board.
- (b) **Notes** that staff and elected members were continuing to work with Waka Kotahi to determine the extent of infrastructure required to allow for a 40km/h speed limit to be implemented.
- (c) **Notes** that the New Setting of Speed Limit Rule had just been released and would come into effect on 19 May 2022, and that this may allow more opportunity to introduce a lower speed in this area.

**CARRIED**

Councillors' Comments:

Changes required to dates and updated information to be supplied regarding the new Setting of Speed Limits Rule which was due to be released in May 2022.

Councillor Barnett noted that "providing opportunities for lower speed limits" indicated that this would be achieved, however the decision was yet to be made as the report was still to come before the Council.

8.13 Free left hand turn at the traffic lights by the BNZ Corner, Rangiora

DAP 22-23.15.2 by Mr Ian Brown

**THAT** the Council:

- (a) **Receives** the submission made by Mr I Brown.
- (b) **Declines** the request for a left turn slip lane due to safety concerns.

**CARRIED**

Councillors' Comments:

Mayor Gordon would like a statement included indicating the Council intentions to develop the BNZ corner in the future.

8.14 Left hand turning lane at the intersection of Whiterock Road and Hodges Road, Loburn

DAP 22-23.15.3 by Mr Ian Brown

**THAT** the Council:

- (a) **Receives** the submission made by Mr I Brown.
- (b) **Declines** the request for a dedicated left turn lane at the Loburn Whiterock / Hodgsons Road intersection as current volumes do not warrant this treatment.
- (c) **Notes** that the current posted speed limit of 80km/h was considered appropriate and complies with the Setting of Speed Limits Rule.
- (d) **Notes** that a new Setting of Speed Limit Rule was coming into force later this year that would require slower speeds around schools.

**CARRIED**

8.15 Sealing of access roads to Rangiora Airfield

DAP 22-23.13.5 by Mrs Drucilla Kingi-Patterson

**THAT** the Council:

- (a) **Receives** the submission made by Mrs D Kingi-Patterson.
- (b) **Notes** that River Road was already sealed.
- (c) **Notes** that "Back Road" was not a Council controlled road and therefore sat outside of the Council jurisdiction.
- (d) **Notes** that consideration for future needs at the airport would be assessed through the master planning exercise and CAA P139 certification process that was about to be undertaken.

**CARRIED**



8.16 Culvert - 34 Oxford Road

DAP 22-23.16.1 by Mr Tony Zaremba

**THAT** the Council:

- (a) **Receives** the submission made by Mr T Zaremba.
- (b) **Declines** the request to pipe the open drain.
- (c) **Notes** that there are a number of sections of open drain in this area and there have been no issues with the operation of this drain.

**CARRIED**

Councillors' Comments:

This response needs further information giving context to the response.

8.17 Public Transport

DAP 22-23.23.7 by Mrs Heather Woods

**THAT** the Council:

- (a) **Receives** the submission made by Mrs H Woods.
- (b) **Declines** the request to have public transport users cover the full cost of use, noting there was a wider benefit to the Community and road users in the provision of public transport services.

**CARRIED**

8.18 Walking and Cycling - Rural Areas

DAP 22-23.25.14 by Oxford-Ohoka Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Oxford-Ohoka Community Board.
- (b) **Notes** support for improved walking and cycling facilities, particularly in the west of the district.
- (c) **Notes** that a draft Walking and Cycling Network Plan had been developed for the district which identifies gaps in the network which then allows for priorities to be set to address these from the funding available.
- (d) **Notes** that consultation on the Draft Walking and Cycling Network Plan was planned for early 2022, however, this was delayed due to Covid and was now planned to commence in May 2022. This would provide input into the programme proposed.
- (e) **Notes** that funding was constrained and as such projects would need to be prioritised.

**CARRIED**

Councillors' Comments:

Update information and remove mention of passed date (19 May 2022).

8.19 Walking and Cycling - Communities and Towns

DAP 22-23.25.15 by Oxford-Ohoka Community Board

**THAT the Council:**

- (a) **Receives** the submission made by the Oxford-Ohoka Community Board.
- (b) **Notes** that there was a New Footpath Programme which had identified and prioritised the installation of footpaths on streets within urban areas that currently had no footpath.
- (c) **Notes** that the Programme had been delayed by one year due to Covid-19 however was planned to recommence in 2021/22.
- (d) **Notes** that Weka Street, Totara Drive and Tui Street were programmed for this financial year with Matai Street and Knight Street in 2024/25.

**CARRIED**

Councillors' Comments:

Councillor Redmond believed that the point that the Community Board was making was not addressed by the response regarding the width (or lack thereof) of the footpath. Address the matter that all new developments/subdivisions (district wide) should be providing footpaths wide enough for dual use.

8.20 Walking and Cycling - Cycle and walkway between Pegasus and Woodend alongside SH1

DAP 22-23.26.4 by Woodend-Sefton Community Board

**THAT the Council:**

- (a) **Receives** the submission made by the Woodend-Sefton Community Board.
- (b) **Notes** that a draft Walking and Cycling Network Plan had been developed for the district which identifies gaps in the network which then allowed for priorities to be set to address these from the funding available.
- (c) **Notes** that consultation on the Draft Walking and Cycling Network Plan was planned for early 2022, however, this was delayed due to Covid and was now planned to commence in May 2022. This would provide input into the programme proposed.
- (d) **Notes** that Waka Kotahi do not have funding for a walking and cycling connection north from Woodend to Ravenswood within their programme of works.

**CARRIED**

Councillors' Comments:

Add information regarding the work done by the Council to advocate for this walkway and that they continue to advocate on this matter.

8.21 Walking and Cycling - Cycling Network Connections

DAP 22-23.36.5 by Dr Stephen Wood

**THAT the Council:**

- (a) **Receives** the submission made by Dr S Wood.

- (b) **Notes** that a draft Walking and Cycling Network Plan had been developed for the district which identifies gaps in the network which then allowed for priorities to be set to address these from the funding available.
- (c) **Notes** that consultation on the Draft Walking and Cycling Network Plan was planned for early 2022 however this was delayed due to Covid and was now planned to commence in May 2022.

**CARRIED**

#### 8.22 Disabled Carparks

DAP 22-23.27.1 by The Chris Ruth Centre

**THAT** the Council:

- (a) **Receives** the submission made by the Chris Ruth Centre.
- (b) **Notes** a review of the mobility car parks in key activity centres would be added to the Roading Work Programme.

**CARRIED**

#### Councillors' Comments:

Councillor Stewart requested that further information be provided on the review and a possible time line for this work. Mayor Gordon suggested that staff offer to meet with Chris Ruth Centre to discuss and get feedback in person.

#### 8.23 Roading improvements - Ashley Gorge

DAP 22-23.41.6 by Mr Robert Johnston

**THAT** the Council:

- (a) **Receives** the submission made by Mr R Johnston.
- (b) **Notes** that there were a large number of narrow structures around the district which the Council maintained and that there was insufficient budget to widen this structure due to other priorities.
- (c) **Notes** that there was a programme of ongoing drainage maintenance works around the district and this includes Ashley Gorge Road.
- (d) **Notes** that the cleaning of cattle stops was carried out periodically through the Road Maintenance Contract.
- (e) **Notes** that gorse spraying at the disused gravel pit was in the process of being carried out.

**CARRIED**

#### Councillors' Comments:

Councillor Barnett supported widening roads at narrow culverts or bridges where possible.

Councillor Doody noted that the approaches to the Ashley Gorge Bridge could get very overgrown and this reduced visibility which compounded issues with the narrowness of the road.

Councillor Stewart suggested that a priority way be given (as with one-way bridges) where possible and this to be included in the response noting a good example was South Eyre Road.

## 8.24 Footpath Access

DAP 22-23.48.4 by Ms Stephanie Waterfield

**THAT** the Council:

- (a) **Receives** the submission made by Ms S Waterfield.
- (b) **Notes** the support for improved footpath facilities in the district.
- (c) **Notes** that the current district plan required a footpath on one side of the road only on local roads however this had been updated in the proposed District Plan with local roads with 20 or more residences requiring two footpaths.

**CARRIED**

## 8.25 Renewals Funding

DAP 22-23.22.7 by Mr George Jason-Smith

**THAT** the Council:

- (a) **Receives** the submission made by Ms S Waterfield.
- (b) **Notes** that funding for renewals comes from a combination of Waka Kotahi subsidy and rates from depreciation.

**CARRIED**

## 9. THREE WATERS

### 9.1 Ashley Gorge Water Supply - Do Not Support

DAP 22-23.23.10 by Mrs Heather Woods

**THAT** the Council:

- (a) **Receives** the submission made by Mrs H Woods.
- (b) **Approves** the Ashley Gorge water supply upgrade being funded by the General rate, as the reserve benefits the entire district who had access to enjoy the reserve area.

**CARRIED**

### 9.2 Connection to reticulated water supply

DAP 22-23.20.1 by Oxford Pony Club

**THAT** the Council:

- (a) **Receives** the submission made by the Oxford Pony Club.
- (b) **Notes** that there was no public supply available in the immediate vicinity of the Carleton Domain, however, staff would work with the submitter on the feasibility and cost of extending the Oxford Rural No.2 supply to service this site.

**CARRIED**

Councillors' Comments:

Councillor Ward queried the distance from the Pony Club to the water pipe and was advised that it was three kilometres and would be very costly to link the Club to the water pipe.

It was requested that more information be included in the response with the offer to assist where possible given the Club was situated on Department of Conservation land. The response should be pro-active and positive in nature.

### 9.3 Fresh Water

DAP 22-23.25.20 by Oxford-Ohoka Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Oxford-Ohoka Community Board.
- (b) **Notes** that improvements to freshwater quality would be triggered by upcoming changes to the Resource Management Act as it was replaced by the Natural and Built Environment Act and Strategic Planning Act, as well as by Environment Canterbury putting in place new freshwater planning framework by 2024.

**CARRIED**

### 9.4 Drainage issues in Woodend Beach, Pegasus and Sefton

DAP 22-23.26.8 by Woodend-Sefton Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Woodend-Sefton Community Board.
- (b) **Acknowledges** the support of the Board for the work being undertaken in response to recent flood events.
- (c) **Notes** that drainage investigation work was currently underway in the Waikuku Beach, Woodend Beach, Pegasus and Sefton areas.

**CARRIED**

### 9.5 Flood Mitigation - New Subdivisions

DAP 22-23.48.5 by Ms Stephanie Waterfield

**THAT** the Council:

- (a) **Receives** the submission made by Ms S Waterfield.
- (b) **Notes** that stormwater and flood risk management were key considerations for the Ohoka Plan Change that would need to be addressed as part of the plan change process.

**CARRIED**

### 9.6 Flooding at Ashley Gorge Reserve

DAP 22-23.25.17 by Oxford-Ohoka Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Oxford-Ohoka Community Board.
- (b) **Notes** that a drainage investigation would be undertaken to determine potential localised improvements to minimise the risk of flooding at the entranceway to the Ashley Gorge Holiday Park.

- (c) **Notes** that it was not practically possible to alleviate flooding in the Ashley Gorge Reserve area as it was located on the lower floodplain of the Ashley River and future damage in significant flooding events within the Ashley River was inevitable.

**CARRIED**

Councillors' Comments:

Staff to include further information on what steps were being taken to mitigate the flooding i.e. working with the Property and Greenspace Teams and investigating where the flooding was originating.

Councillor Barnett requested that it be made clear that no decision had been made as yet in regards to this matter and suggested working with the Planning Team for the appropriate wording for the response.

9.7 Development Contributions and Fees and Charges

DAP 22-23.8.3 by Mr Daniel Chesmar

**THAT** the Council:

- (a) **Receives** the submission made by Mr D Chesmar.
- (b) **Supports** staff to continue to use the Development Contributions Policy to support infrastructure for new properties and activities in the District.

**CARRIED**

9.8 Development Contributions and Fees and Charges - Community Board Input

DAP 22-23.12.12 by Rangiora Ashley Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Rangiora Ashley Community Board.
- (b) **Supports** staff to review the Development Contributions Policy on an annual basis for consultation with the Annual Plan/Long Term Plan.
- (c) **Notes** that development contributions were set through the processes contained within the Development Contributions Policy.

**CARRIED**

9.9 Three Waters Reform - Submission to Central Government

DAP 22-23.13.7 by Mrs Drucilla Kingi-Patterson

**THAT** the Council:

- (a) **Receives** the submission made by Mrs D Kingi-Patterson.
- (b) **Support** local residents with their submissions. This may be via a virtual session which could be set up in the Waimakariri District's Libraries.

**CARRIED**

Councillors' Comments:

Request that the Council's position on the Three Waters reform be included in responses to all submissions related to this matter.

10. KAIAPOI FLOODING AND STORMWATER

10.1 Kaiapoi Flooding and Stormwater 'Shovel Ready' Fund Improvements - Future Proofing

DAP 22-23.22.4 by Mr George Jason-Smith

**THAT** the Council:

- (a) **Receives** the submission made by Mr G Jason-Smith.
- (b) **Confirms** that all infrastructure planning and reviewed District Plans were based on the IPCC 8.5 RCP scenario and NIWA's sea level rise predictions of 0.5mm in 50 years.

**CARRIED**

10.2 Kaiapoi Flooding and Stormwater 'Shovel Ready' Fund Improvements - Not necessary

DAP 22-23.23.4 by Mrs Heather Woods

**THAT** the Council:

- (a) **Receives** the submission made by Mrs H Woods.
- (b) **Notes** the concerns expressed by the submitter regarding ensuring maximum benefit from the Council expenditure

**CARRIED**

10.3 Kaiapoi Flooding and Stormwater 'Shovel Ready' Fund Improvements - Reassess funding shortfall

DAP 22-23.47.2 by North Canterbury Province of Federated Farmers of New Zealand

**THAT** the Council:

- (a) **Receives** the submission made by the North Canterbury Province of Federated Farmers of New Zealand.
- (b) **Declines** the request and advises that the allocation of funding had been spread between, government contribution, development contributions, scheme rates and district rates on a fair and equitable basis

**CARRIED**

10.4 Kaiapoi Flooding and Stormwater 'Shovel Ready' Fund Improvements - Timeframes

DAP 22-23.19.2 by Mrs Maryanne Brown

**THAT** the Council:

- (a) **Receives** the submission made by Mrs M Brown.
- (b) **Notes** the concerns expressed by submitter on delivery timeframes, and the measures put in place by staff to accelerate delivery timeframes of the McIntosh Drain Pumping Station to enable work to be complete by September 2023.

**CARRIED**



10.5 Algal Bloom in Pegasus Lake

DAP 22-23.26.7 by Woodend-Sefton Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Woodend-Sefton Community Board.
- (b) **Supports** staff working collaboratively with the owner of Pegasus Lake, the Templeton Group, their consultants and Environment Canterbury.

**CARRIED**

10.6 Ashley River Flood Protection and Rating Area - Flooding issues

DAP 22-23.41.7 by Mr Robert Johnston

**THAT** the Council:

- (a) **Receives** the submission made by Mr R Johnston.
- (b) **Notes** that Environment Canterbury was the agency that was responsible for the management of the Ashley River system.
- (c) **Notes** that Environment Canterbury was currently working on updating the Ashley/Rakahuri River Scheme Plan and undertaking tree control and fairway management in the Ashley/Rakahuri River upstream of the Okuku River confluence.
- (d) **Notes** that there was currently no intention to look to undertaking works to on the Ashley River to protect the Deep Creek drop structure.

**CARRIED**

**PLANNING AND REGULATION**

11. RESOURCE MANAGEMENT ACT 1991 (RMA) AND NATIONAL POLICY STATEMENT (NPS) ON URBAN DEVELOPMENT

11.1 RMA and NPS on Urban Development - Three Storey homes

DAP 22-23.13.8 by Mrs Drucilla Kingi-Patterson

**THAT** the Council:

- (a) **Receives** the submission made by Mrs D Kingi-Patterson.
- (b) **Notes** that the level of development that was referred in the full submission was required to be enabled by the Resource Management Act Enabling Housing and Other Matters Amendment Act 2021.

**CARRIED**

Councillors' Comments:

Councillor Barnett requested that the Council's response should make it clear that this was a legislative requirement already passed by Central Government over which the Council had no control.

11.2 RMA and NPS on Urban Development - Housing Shortage - Affordable Housing

DAP 22-23.23.15 by Mrs Heather Woods

**THAT** the Council:

- (a) **Receives** the submission made by Mrs H Woods.
- (b) **Notes** that a variation to the proposed district plan was required to be enabled by the Resource Management Act Enabling Housing and Other Matters Amendment Act 2021 and was currently being prepared.

**CARRIED**

Councillors' Comments:

Councillor Barnett suggested that the Council's response should include the effects of densification in rural areas on the environment, such as stormwater capacity, water supply capacity and refer to the Council's Rural Residential Development Strategy.

11.3 RMA and NPS on Urban Development - Do not support

DAP 22-23.25.10 by Oxford-Ohoka Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Oxford-Ohoka Community Board.

**CARRIED**

11.4 RMA and NPS on Urban Development - Character of the Waimakariri District

DAP 22-23.40.2 by Mrs Rhonda Mather

**THAT** the Council:

- (a) **Receives** the submission made by Mrs R Mather.

**CARRIED**

11.4 RMA and NPS on Urban Development - Increased density

DAP 22-23.11.9 by Kaiapoi-Tuahiwi Community Board

DAP 22-23.48.2 by Ms Stephanie Waterfield

**THAT** the Council:

- (a) **Receives** the submissions made by Ms S Waterfield and the Kaiapoi-Tuahiwi Community Board.

**CARRIED**

11.5 Health Registration

DAP 22-23.39.2 by Ms Jane Zammit-Withers

**THAT** the Council:

- (a) **Receives** the submission made by Ms J Zammit-Withers.

- (b) **Notes** that the registration fees charged for Hairdressers to register in the district were in line with other Canterbury Councils. The charge was to recover the costs incurred of environmental health officers inspection of premises and administration costs associated with the application. Therefore no change is recommended.

**CARRIED**

11.6 Woodend Pegasus Area Strategy

DAP 22-23.40.3 by Mrs Rhonda Mather

**THAT** the Council:

- (a) **Receives** the submission made by Mrs R Mather.
- (b) **Notes** the Woodend Pegasus Area Strategy was scheduled for a review and updating in the 2022/23 year by the Strategy and Business Unit.

**CARRIED**

11.7 Rural Subdivision area thresholds

DAP 22-23.41.5 by Mr Robert Johnston

**THAT** the Council:

- (a) **Receives** the submission made by Mr Robert Johnston.
- (b) **Notes** that the rural subdivision minimums would be assessed under the proposed District Plan Hearings
- (c) **Notes** that subdivision applications that were received prior to the notification of the proposed district plan need to be assessed against provisions of the Resource Management Act 1991 including the operative and proposed plan.

**CARRIED**

11.8 New School

DAP 22-23.48.6 by Ms Stephanie Waterfield

**THAT** the Council:

- (a) **Receives** the submission made by Ms S Waterfield.
- (b) **Notes** that the Council was in discussion with the Ministry of Education, who was the Central Government agency that was responsible for the planning of schools within the district

**CARRIED**

Councillors' Comments:

Mayor Gordon requested that the submitter be advised that the Council was in discussion with the Ministry of Education.

## 11.9 Rural Heritage

DAP 22-23.25.19 by Oxford-Ohoka Community Board

**THAT** the Council:

- (a) **Receives** the submission made by the Oxford-Ohoka Community Board.
- (b) **Notes** that rural character and historic heritage are matters that are covered in the proposed district plan

**CARRIED**

## STRATEGY AND BUSINESS

### 12. BUSINESS

#### 12.1 Help for Small Business

DAP 22-23.39.1 by Ms Jane Zammit-Withers

**THAT** the Council:

- (a) **Receives** the submission made by Ms J Zammit-Withers.
- (b) **Supports** the inclusion of additional information on the Council website rating and business pages outlining the general effect on rates where a new business was created, with an invitation to contact the Rates Team for more site specific information.
- (c) **Requests** that the Audit and Risk Committee review the current rating policy for properties that were used for business purposes with a view to identifying any change that should be brought forward for inclusion in the 2023-24 Annual Plan or 2024-2034 Long Term Plan.
- (d) **Advises** the submitter that no change was proposed to the Revenue and Financing Policy with regard to the fee component of licences for hair dressing businesses, food premises, funeral directors, camping grounds, offensive trades and other business types that are required by legislation, by-law, consent or other regulation to be licenced.

**CARRIED**

#### Councillors' Comments:

Mayor Gordon noted that the submitter should be advised that the Council had considered the matter and would be briefed on the Council's philosophy on setting rating charges.

#### 12.2 Scooters in the Town Centres

DAP 22-23.48.3 by Ms Stephanie Waterfield

**THAT** the Council:

- (a) **Receives** the submission made by Ms S Waterfield.
- (b) **Notes** Council's April 2022 resolution to support continued Flamingo e-scooter operations within the District for a further year.

**CARRIED**

#### Councillors' Comments:

Councillor Doody requested that it be made clear that the public could report e-scooters being abandoned in their areas.

## PEOPLE AND ENGAGEMENT

### 13. PROPERTY

#### 13.1 Social Housing

DAP 22-23.13.12 by Mrs Drucilla Kingi-Patterson

**THAT** the Council:

- (a) **Receives** the submission made by Mrs D Kingi-Patterson.
- (b) **Supports** the continued work of the Housing Working Party to support, facilitate, advocate and in some cases provide for better housing outcomes for residents within the District.

**CARRIED**

### 14 HUMAN RESOURCES

#### 14.1 Staff Wages increases

DAP 22-23.23.17 by Mrs Heather Woods

**THAT** the Council:

- (a) **Receives** the submission made by Mrs H Woods.
- (b) **Notes** that the organisation considered many factors when deciding on annual increases for staff including market movements, consumer price index and labour cost index.

**CARRIED**

Councillors' Comments:

Councillor Barnett requested that the Council's response should highlight that staff retention was critical to the continued smooth running of services, hence the increase in staff costs.

## FINANCE AND BUSINESS SUPPORT

### 15 RATES

#### 15.1 ECan Rates

DAP 22-23.13.10 by Mrs Drucilla Kingi-Patterson

**THAT** the Council:

- (a) **Receives** the submission made by Mrs D Kingi-Patterson.
- (b) **Notes** the submitters view that Environment Canterbury's proposal to increase rates 24.1% in the current environment was not supported by our Council.

**CARRIED**

15.2 Rates affordability

DAP 22-23.23.13 by Mrs Heather Woods

**THAT** the Council:

- (a) **Receives** the submission made by Mrs H Woods.
- (b) **Notes** the statement and sentiments provided in the submission.

**CARRIED**

15.3 Maintaining rate increases as stated in LTP

DAP 22-23.47.4 by North Canterbury Province of Federated Farmers of New Zealand

**THAT** the Council:

- (a) **Receives** the submission made by the North Canterbury Province of Federated Farmers of New Zealand.
- (b) **Notes** the Federation observation that the Council had kept its rates increase for 2022-23 as low as possible and had signalled in the 2021-31 Long Term Plan.

**CARRIED**

15.4 Review of Rating Policy for Maori Land - Te Ngai Tu Ahuriri Runanga Inc

DAP 22-23.43.1 by Te Ngai Tu Ahuriri Runanga Inc

**THAT** the Council:

- (a) **Receives** the submission made by Te Ngai Tu Ahuriri Runanga Inc.
- (b) **Refers** matters raised in the submission regarding the role of Te Ngai Tu Ahuriri Runanga Inc. to the Mahi Tahī Committee for a future review of the Memorandum of Understanding.
- (c) **Offers** to meet with Te Runanga to discuss the Council's administration of the Local Government (Rating) Act with respect to Maori Freehold Land.
- (d) **Notes** that there may not be authority or discretion in current legislation to carry out requests regarding the use of Council rates as investment capital for projects on Maori land.

**CARRIED**

*At this time Item 6.8 was taken, however the Minutes have been recorded in the order of the Agenda.*

Moved: Mayor Gordon      Seconded: Councillor Brine

The consideration of all public submissions be received, and confirmed as all consideration and debate had concluded.

**CARRIED**

**8. QUESTIONS**

Nil.

9. **URGENT GENERAL BUSINESS**

Nil.

10. **NEXT MEETING**

The Council will meet at 10am on Tuesday 28 June 2022 to adopt the Annual Plan.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 11.45AM ON WEDNESDAY 25 MAY 2022.

**CONFIRMED**



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Chairperson  
Mayor Dan Gordon

28 June 2022  
Date