

MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY 1 FEBRUARY 2022, COMMENCING AT 1PM

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors K Barnett, A Blackie, R Brine, W Doody, N Mealings, P Redmond, S Stewart (from 1.09pm), J Ward and P Williams.

IN ATTENDANCE

J Harland (Chief Executive), J McBride (Roading and Transport Manager), C Roxburgh (Water Asset Manager), R Hawthorne (Property Manager), G MacLeod (Community Greenspace Manager), T Sturley (Community Team Manager), L Hurley (Project Planning and Quality Team Leader), A Coker (Community Facilities Team Leader), K Rabe (Governance Advisor) and A Smith (Governance Coordinator).

The meeting adjourned at 2.39pm for refreshments and recommenced at 2.58pm.

1. APOLOGIES

Moved: Mayor Gordon Seconded: Councillor Barnett

An apology for lateness was received and sustained from S Stewart.

CARRIED

2. CONFLICTS OF INTEREST

Councillor Brine declared a conflict of interest on Items 6.1 and 8.1 *“Recommendation for Speed Limit Changes Throughout the District”* as he was currently a serving Police Officer.

3. ACKNOWLEDGEMENTS

3.1 Obituaries

- **Warwick Rathgen** – Former member of the Rangiora Advisory Board 2004 – 2010.
- **Ian Reid** – Former member of the Ashley Eyre and Cust Water Advisory Groups.
- **Giles Beaglehole** – Chairperson of the Northbrook Wetland Advisory Group, Rangiora Museum Committee, the Keep Rangiora Beautiful Group member of the Rangiora Advisory Group (2004 – 2007) and many other organisations in Rangiora.

The Mayor requested a moments silence to acknowledge the men who served their communities.

3.2 Other Acknowledgements

- **New Year’s Honours** - Peter Simpson, a resident of Woodend, was awarded the New Zealand Order of Merit for services to Education.
- **Blackwell’s Department Store** – 150 years Anniversary Celebrations attended by many of the Councillors.
- **James Ryan** – A 12 year old Sefton School student who authored the book, Natures Wildlife Weapons.

- **Sutton Tools, Kaiapoi** – An unfortunate event over the weekend at Sutton Tools, and thoughts were with the employees and community of Kaiapoi who would be impacted by the aftermath of the fire.

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on 7 December 2021

Moved: Councillor Atkinson Seconded: Councillor Blackie

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of a meeting of the Waimakariri District Council held on 7 December 2021.

CARRIED

4.2 Minutes of an extraordinary meeting of the Waimakariri District Council held on 10 December 2021

Moved: Councillor Mealings Seconded: Councillor Redmond

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the extraordinary meeting of the Waimakariri District Council held on 10 December 2021.

CARRIED

MATTERS ARISING

There were no matters arising.

4.3 Minutes of the public excluded meeting of the Waimakariri District Council held on 7 December 2021

These minutes were considered in the Public Excluded portion of the meeting.

Councillor Stewart joined the meeting at 1.09pm.

5. DEPUTATIONS AND PRESENTATIONS

5.1 Carlos Kazianis, Resident of Skewbridge Road

C Kazianis spoke in support of lowering the speed limit along Skewbridge and Flaxton Roads from 100km/h to 80km/h. He summarised the process he and other residents had followed to bring the speeding on Skewbridge Road to the Council's attention, which included a site visit by the Mayor, Councillors and staff followed by a meeting with concerned residents on 22 April 2021.

C Kazianis acknowledged the improvements to the roading in the area, noting that it was now possible to travel from Kaiapoi to Cranford Street, Christchurch, in approximately 15 minutes. With the upgrade of Ohoka Road, which skirted Silverstream, motorists seemed to assume that Skewbridge and Flaxton Roads were a continuation of the motorway and travelled accordingly. In his opinion Skewbridge and Flaxton Roads were not built to carry the current volume of traffic and the ditches and light poles on both sides of the roads meant that motorists needed to be made aware that this area was rural roading and not a motorway.

C Kazianis noted that residents, and any visitors to their properties, had extreme difficulty entering and exiting properties in the area. C Kazianis stated that the increased growth of the area meant an increase in traffic volumes and this brought safety concerns to the fore for residents.

In response to a question from Councillor Redmond, C Kazianis explained that he exited his property forwards so that he had a clear view of traffic on the road.

Councillor Barnett enquired if C Kazianis had any data on the number of accidents and the speeds the vehicles were traveling at the time of the accident. C Kazianis confirmed he did not have that detailed information.

Councillor Ward commented that C Kazianis may feel more comfortable with a lower speed limit, however, noted that the volume of traffic was also an issue which prevented easy access to properties.

Mayor Gordon thanked C Kazianis for his presentation and noted that he had found the site visit and meeting with the residents insightful.

5.2 **Jim Gerard, Chairperson of the Rangiora-Ashley Community Board**

J Gerard, noted the Rangiora-Ashley Community Board's support of lowering speed limits in general as a means to reduce the damage done during accidents. He highlighted the Board's deliberations, the resulting recommendation, furthermore expressing disappointment that the Board's recommendation had not been fully taken into account by the Council.

Councillor Barnett questioned if lowering the speed limits without enforcement would change motorists behaviour. J Gerard noted that lowering the speed limits would mean that law abiding motorists would slow down which would assist to slow traffic overall.

Councillor Atkinson enquired if J Gerard expected the Council to rubberstamp all Community Board decisions without any consideration of the impact the recommendations may have on the district as a whole. J Gerard replied that the Community Boards knew their communities as they interacted with them regularly, and as such the communities wishes were taken into account when the Boards made recommendations. He therefore believed that the Council should take the communities wishes into consideration as depicted in the Board's recommendations. He commended staff for a through consultation process and a clear objective report which had assisted the Board in formulating their recommendation to the Council.

Councillor Redmond clarified that the Board supported any future improvements to Skewbridge Road should the Council be successful in obtaining Waka Kotahi – New Zealand Transport Agency (NZTA) funding.

The Mayor thanked J Gerard for the information presented to the Council which would be taken into account when the Council considered the Ward speed limit report later in the meeting, referencing Item 8.1.

6. **ADJOURNED BUSINESS**

6.1 **Recommendations for Speed Limit Changes Throughout the Kaiapoi-Tuahiwi Ward Area – J McBride (Roading and Transport Manager) and A Mace-Cochrane (Graduate Engineer)**

(refer to copy of report no. 211101174883 to the Kaiapoi-Tuahiwi Community Board meeting of 15 November 2021. This report was left to lie on the table at the 7 December 2021 Council meeting)

Having declared a conflict of interest Councillor Brine departed the room and took no part in the discussion or conclusions.

The Mayor acknowledged J McBride and A Mace-Cochrane for their work during the consideration of speed limits within the district, especially for their quick response in revising the recommendations tabled for consideration after the briefing held earlier in the day.

The Mayor noted that the recommendations would be taken in separate batches so as to make it simpler for decision making.

Moved: Mayor Gordon

Seconded: Councillor Ward

THAT the Council

(a) **Receives** Report No. 211101174883.

CARRIED

Moved: Mayor Gordon

Seconded: J Ward

THAT the Council

(b) **Approves** the following speed limit changes listed in Table 1 to Table 3:

Table 1. Proposed speed limits on Tuahiwi roads.

Location	Current (km/h)	Proposed (km/h)
Camside Road , sealed section (280 m). Within both Rangiora-Ashley and Kaiapoi-Tuahiwi Community Board boundary areas	100	60
Camside Road , unsealed section. Within both Rangiora-Ashley and Kaiapoi-Tuahiwi Community Board boundary areas	100	60
Okaihau Road , entire length.	100	60
Waikoruru Road , entire length.	100	60
Topito Road , unsealed section.	100	60
Bramleys Road , unsealed section.	100	60
Cox Road , entire length.	100	60
Power Road , entire length.	100	60
Youngs Road , entire length. Within both Rangiora-Ashley and Kaiapoi-Tuahiwi Community Board boundary areas	100	60

Table 2. Proposed speed limits on Rangiora roads.

Location	Current (km/h)	Proposed (km/h)
Fernside Road , Flaxton Road to Lineside Road. Within both Rangiora-Ashley and Kaiapoi-Tuahiwi Community Board boundary areas	100	80
Flaxton Road , urban limits to south of Fernside Road (east). Within both Rangiora-Ashley and Kaiapoi-Tuahiwi Community Board boundary areas	80	60

Table 3. Proposed speed limits on Kaiapoi rural roads.

Location	Current (km/h)	Proposed (km/h)
Giles Road , Ohoka Road to just south of Neeves Road.	100	60
Giles Road , south of Neeves Road to Tram Road.	100	80

Location	Current (km/h)	Proposed (km/h)
Neeves Road , both sections west of SH1 (Giles Road to Island Road & Island Road to end).	100	60
Island Road , 50 km/h sign to Tram Road.	100	80
William Coup Road , entire length.	100	80
Orchard Place , entire length.	100	60
Tram Road , 180 m east of eastern most intersection of Greigs Road to west of South Eyre Road.	100	80
Camwell Park , entire length.	100	60

- (d) **Notes** that the Register of Speed Limits would be updated to include the changed speed limits.
- (e) **Notes** that the Speed Limit Bylaw 2009 allowed a speed limit to be changed by Council resolution, provided consultation had occurred as this adheres to the Land Transport Rule: Setting of Speed Limits (Rule 54001/2017).
- (f) **Notes** that the operating speeds on these roads would be surveyed within six months of implementing the new speed limits.

CARRIED

Councillor Atkinson Against

Mayor Gordon acknowledged the numerous discussions and briefings held on this matter, however, the unchanged issue was road safety and the reduction of deaths/serious injuries. Staff and the residents had given a clear message in support of reducing speed which was also the call from the Government in its Road to Zero Campaign. Mayor Gordon further noted that the Regional Road Safety Committee was in support of a consistent approach to speed limits throughout the region. He also assured the community that safety improvements and upgrade of Skewbridge Road was a priority, however this relied on funding from Waka Kotahi (NZTA) to progress.

Councillor Ward observed that it was important to lower speeds and to regulate traffic flows where possible. She noted that she would be championing the eastern bypass to assist in reducing traffic on both Skewbridge and Flaxton Roads as well as the Southbrook area.

Councillor Barnett advised that she would support this motion, however, had grave concerns about reducing speed limits on Flaxton Road which was essentially a rural road and the speed reduction could possibly increase traffic on Lineside Road which could subsequently increase congestion in the Southbrook area.

Councillor Atkinson stated that he did not support the motion, as accidents were caused by driver inattention and that motorists who broke the law by speeding would not be deterred by a change in speed limits.

Councillor Mealings noted that by reducing speed limits to 80km/h it meant that overtaking vehicles would be traveling slower than if overtaking a vehicle doing 100km/h.

Moved: Councillor Blackie

Seconded: Mayor Gordon

THAT the Council

- (c) **Approves** the following speed limit changes listed in Table 4 for Kaiapoi urban roads:

Table 4. Proposed speed limits on Kaiapoi urban roads.

Location	Current (km/h)	Proposed (km/h)
Raven Quay , east of Rich Street to western end.	50	30
Charles Street , Jones Street to Jollie Street.	50	30
Jollie Street/Askeaton Drive , Charles Street to Askeaton Boat Ramp.	50	30

CARRIED

DIVISION

For: Mayor Gordon, A Blackie, W Doody, N Mealings, S Stewart and J Ward.

Against: N Atkinson, K Barnett, P Redmond and P Williams.

6:4 Carried

Councillor Blackie supported this motion as he believed that the speed limits would not be enforced and that speeding motorists would not change their behaviour no matter the speed limit posted.

Councillor Barnett was against the motion as a 30km/h speed limit was setting a precedent, as nowhere else in the district was there a 30km/h limit, other than the beach communities, and the passing of this motion would lead to further requests for 30km/h speed limits.

Councillor Ward was in favour of the motion due to safety concerns.

Councillor Mealings supported the motion as the residents supported the proposed speed limit.

Councillor Atkinson was against the motion as the roads under consideration were all new with no residents in the areas. Staff noted that although there were no residents there were other factors such as the dog park, a school and cyclists accessing the Passchendaele Cycle Path via the Mafeking Bridge.

7. SHOVEL READY PROJECTS

Nil.

8. REPORTS

- 8.1 **Updated Recommendations for Speed Limit Changes throughout the Rangiora-Ashley Ward Area – J McBride (Roading and Transport Manager) and A Mace-Cochrane (Graduate Engineer)**

Having declared a conflict of interest Councillor Brine departed the room and took no part in the discussion or conclusions.

The Mayor noted that the recommendations would be taken in separate batches so as to make it simpler for decision making.

Moved: Mayor Gordon

Seconded: Councillor Ward

THAT the Council

- (a) **Receives** Report No. 211222205307.

CARRIED

THAT the Council

- (b) **Approves** the following speed limit changes listed in Table 1 for Cust roads:

Table 5. Proposed speed limits on Cust roads.

Location	Current (km/h)	Proposed (km/h)
Cust Road , eastern 60 km/h threshold to 1776 Cust Road.	60	50
Cust Road , 80 km/h sign to east of Tallots Road	80/100	80
Earlys Road , Cust Road to 100 km/h sign.	60	50
Swamp Road , Cust Road to the northern side of the one-lane bridge.	60	50
McKays Lane , entire length.	60	50
Mill Road , current 60 km/h zone.	60	50

- (c) **Approves** the following speed limit changes listed in Table 2 for Rangiora urban fringe roads:

Table 6. Proposed speed limits on urban fringe roads.

Location	Current (km/h)	Proposed (km/h)
Todds Road , 64 Todds Road to Southbrook Road.	70/80	50
Todds Road , Fernside Road to 64 Todds Road.	70/80	60
Flaxton Road , urban limits to south of Fernside Road (east). Within both Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards boundary areas	80	60
Fernside Road , Flaxton Road to west of Todds Road.	80	60
Johns Road , current 70 km/h zone (edge of the urban area).	70	50
Oxford Road , current 70 km/h zone.	70	50

- (d) **Approves** the following speed limit changes listed in Table 3 for the Fernside area:

Table 7. Proposed speed limits on roads within the Fernside area.

Location	Current (km/h)	Proposed (km/h)
Swannanoa Road , 150 m past the Fernside School Boundary to 210 m south of Johns Road.	100	80
Oxford Road , 100 km/h zone to 315 m west of Swannanoa Road.	100	80
Lehmans Road , Oxford Road to Fernside Road.	100	80

- (e) **Approves** the following school zone speed limit change listed in Table 4:

Table 8. Proposed speed limit outside Fernside School.

Location	Current (km/h)	Proposed (km/h)
Swannanoa Road , Oxford Road to 150 m past the Fernside School Boundary. *Rural School	100	60

- (f) **Approves** the following speed limit changes listed in Table 5 for Tuahiwi unsealed roads:

Table 9. Proposed Speed Limits on Tuahiwi Roads.

Location	Current (km/h)	Proposed (km/h)
Camside Road , sealed section (280 m). Within both Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards boundary areas	100	60
Camside Road , unsealed section. Within both Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards boundary areas	100	60
Youngs Road , entire length. Within both Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards boundary areas	100	60
Marsh Road , entire length.	100	60

- (i) **Notes** that the proposed speeds listed in Table 1 will be implemented in conjunction with speed management treatments through Cust, which already has \$75,000 of budget allocation within the Minor Safety Programme.
- (j) **Notes** that the Register of Speed Limits will be updated to include the changed speed limits.
- (k) **Notes** that the Speed Limit Bylaw 2009 allows a speed limit to be changed by Council resolution, provided consultation has occurred, adhering to the requirements in the Land Transport Rule: Setting of Speed Limits 2017 (Rule 54001/2017).
- (l) **Notes** that the mean operating speeds will be surveyed within six months of implementing the new speed limits.
- (m) **Notes** that the speed limit changes within the Kaiapoi-Tuahiwi Community Board's ward area are included within a separate report (TRIM No. 211101174883).
- (n) **Circulates** this report to the Rangiora-Ashley Community Board for their information.

CARRIED

Councillor Atkinson Against

Councillor Barnett noted that she would support the motion, however, she saw no justification to reduce the speed on Oxford Road which was a rural road.

Councillor Ward noted that motorists should be encouraged to reduce speeds when approaching Rangiora, especially as there were schools on the outskirts of town.

Councillor Doody was in support of reducing the speed on Oxford Road.

THAT the Council

- (g) **Approves** the following speed limit changes listed in Table 6 for other roads:

Table 10. Proposed Speed Limits on Tuahiwi Roads.

Location	Current (km/h)	Proposed (km/h)
Lehmans Road , Oxford Road to north of Chatsworth Avenue.	80	60
Fernside Road , west of Todds Road to Plaskett Road.	100	80
Fernside Road , Flaxton Road to Lineside Road. Within both Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards boundary area	100	80
Johns Road , 100 km/h zone to Swannanoa Road.	100	80
Plaskett Road , Fernside Road to Oxford Road.	100	80
Mt Thomas Road , Johns Road to Oxford Road.	100	80
O’Roarkes Road , Johns Road to Swannanoa Road.	100	80

CARRIED

Councillor Atkinson Against.

DIVISION

For: Mayor Gordon, A Blackie, W Doody N Mealings, S Stewart, and J Ward.

Against: N Atkinson, K Barnett, P Redmond and P Williams.

6:4 Carried

Amendment to Table 6 “Proposed Speed Limits on Tuahiwi Roads”.

Moved: Councillor Barnett

Seconded: Councillor Williams

THAT the Council

- (g) **Approves** the following speed limit changes listed in Table 6 for other roads:

Table 11. Proposed Speed Limits on Tuahiwi Roads.

Location	Current (km/h)	Proposed (km/h)
Lehmans Road , Oxford Road to north of Chatsworth Avenue.	80	60
Fernside Road , west of Todds Road to Plaskett Road.	100	100
Fernside Road , Flaxton Road to Lineside Road. Within both Rangiora-Ashley and Kaiapoi-Tuahiwi Community Board boundary areas	100	100

Location	Current (km/h)	Proposed (km/h)
Johns Road , 100 km/h zone to Swannanoa Road.	100	100
Plaskett Road , Fernside Road to Oxford Road.	100	100
Mt Thomas Road , Johns Road to Oxford Road.	100	100
O'Roarkes Road , Johns Road to Swannanoa Road.	100	100

LOST

DIVISION

For: K Barnett, P Redmond and P Williams.

Against: Mayor Gordon, N Atkinson, A Blackie, W Doody N Mealings, S Stewart, and J Ward.

3:7 Lost

Councillor Barnett spoke in support of the proposed amendment noting the following:

- driver behaviours,
- the environment of roadscapes (rural roads vs urban roads),
- driver education,
- improvement on road shoulders to enable room for manoeuvring,
- maintenance of roads vs speed reductions,
- residents desires given more consideration than community/district wellbeing,
- impacts of lower speed limits on the number of people coming to Rangiora for recreation and shopping, and
- the lack of statistics to back up the data shown in the report.

Councillor Williams agreed with Councillor Barnett's arguments and advised that he was concerned about the increase of traffic congestion in other areas of the district due to the reduction of speed.

Councillor Ward disagreed and noted that the consistent lowering of speeds would pace the traffic better than the constant change from 100km/h to 80km/h, and would therefore achieve a slower approach to Rangiora.

Mayor Gordon opposed the amendment, as there had been extensive public consultation which supported the reduction of speed limits.

Moved: Councillor Barnett

Seconded: Councillor Williams

THAT the Council

- (h) **Approves** the following speed limit changes for the Flaxton Road and Skewbridge Road (Skewbridge Kaiapoi-Tuahiwi Community Board area) corridor:

50 metres past Camwell Park intersection to the current 100km/h sign near Skewbridge at the Kaiapoi end ie. Flaxton Road which then changes to Skewbridge Road on the approach to Kaiapoi, and the consequential action which would require the extension of 60km/h.

LOST

Councillor K Barnett Against

Councillor Barnett commented that she was disappointed that a major arterial road was being considered for speed reductions. She noted that there were only 13 property entrances on this stretch of road which would be impacted. The problem was the volume of traffic and not the speed of the traffic.

In Councillor Barnett's opinion, this was the wrong solution for Flaxton/Skewbridge Roads and the danger was that road users would opt to use Lineside Road which would increase traffic congestion in Southbrook. The consequence of the growth in the district was an increase in traffic volumes and reducing speeds would not change accident numbers.

Councillor Williams agreed with Councillor Barnett, noting that lower speeds would reduce the number of gaps in the traffic making exiting properties more difficult.

Councillor Atkinson pointed out the inconsistency of the amendment stating the change in speed near Camwell Park intersection was contradictory to Councillor Barnett's argument. Councillor Barnett acknowledged this, however stated that the decision made in the previous report impacted the motion and believed that in future it would be helpful if boundary roads could be considered together so as not to have this issue arise in the future.

Councillor Ward noted if motorists from Oxford/Cust area wanted to get to Christchurch faster they would use Tram Road which was 100km/h and they would be unlikely to use other routes which varied in speeds.

Amendment to Recommendation (h) Table 7.

Moved: Mayor Gordon

Seconded: Councillor Blackie

(h) **Approves** the following speed limit changes listed in Table 7 for the Flaxton Road and Skewbridge Road (Skewbridge Kaiapoi-Tuahiwi Community Board area) corridor.

Table 12. Proposed speed limits.

Location	Current (km/h)	Proposed (km/h)
Flaxton Road , south of Fernside Road (east) to Skewbridge Road. Within both Rangiora-Ashley and Kaiapoi-Tuahiwi Community Board boundary areas	100	80
Skewbridge Road , Flaxton Road to 80 km/h sign. Kaiapoi-Tuahiwi Community Board area.	100	80

CARRIED

Councillor Atkinson Against.

DIVISION

For: Mayor Gordon, A Blackie, W Doody N Mealings, S Stewart, and J Ward.

Against: N Atkinson, K Barnett, and P Williams.

Abstained: P Redmond

6:3:1 Carried

The amendments then became part of the substantive motion.

Councillor Atkinson advised that he was against all the speed reductions, as in his opinion, motorists who broke the law would continue to speed no matter what the posted speed limits were. He noted that members of the community who he had spoken to agreed that lowering speed limits would not solve the problems which led to accidents, which is why he would vote against the motion.

Mayor Gordon stated he had witnessed the problems faced by residents trying to access their homes and this caused grave safety concerns.

Councillor Mealings did not believe that decreasing the speed on Flaxton/Skewbridge Roads would encourage people to use Lineside Road which would require them to sit in traffic and deal with traffic signals on Southbrook Road.

The meeting adjourned at 2.39pm and reconvened at 2.58pm.

8.2 Amendments to School Variable Speed Zones - J McBride (Roading and Transport Manager) and A Mace-Cochrane (Graduate Engineer)

J McBride and A Mace-Cochrane presented this report which sought approval to amend the variable speed limit operation times on Tram Road (at Swannanoa School) and Hodgsons Road (at Loburn School) and reduce the length of the variable speed limit zone on Hodgsons Road.

Councillor Doody asked how the variable speed signs are adjusted during school holidays. J McBride confirmed that the signs should be turned off during school holidays and the Council had confirmed with both schools that this was the case.

Moved: Councillor Barnett

Seconded: Councillor Doody

THAT the Council:

- (a) **Receives** Report No. 211207195592;
- (b) **Approves** reducing the specified time period of operation for the variable speed limit zone, on both Tram Road and Hodgsons Road, to 20 minutes at the end of school, beginning no earlier than five minutes before the end of school;
- (c) **Approves** reducing the length of the variable speed limit zone on Hodgsons Road to 500 metres;
- (d) **Notes** that the operation of the variable speed limit zone before the start of school would remain as 35 minutes on both Tram Road and Hodgsons Road;
- (e) **Notes** that the length of the variable speed limit zone on Tram Road would remain the same;
- (f) **Notes** that the Register of Speed Limits would be updated to reflect these amendments;
- (g) **Circulates** this report to the Rangiora-Ashley and Oxford-Ohoka Community Boards for their information.

CARRIED

8.3 Stockwater Race Bylaw 2021 – Request for Adoption– L Hurley (Project Planning and Quality Team Leader) on behalf of the Hearing Panel (Councillors S Stewart (Chairperson), W Doody and A Blackie

L Hurley and K Simpson presented this report on behalf of the Stockwater Race Bylaw Hearing Panel, which requested that the Council accept its recommendation to adopt the Stockwater Race Bylaw 2021. L Hurley advised that 51 submissions were received, and four submitters spoke at the Hearing on 22 September 2021. The majority of submitters provided general feedback rather than referring to the proposed changes to the bylaw.

Staff indicated that consultation highlighted the Council 'Fact Sheets' on stockwater were not widely referred to or known about and therefore the level of service and maintenance responsibilities were not widely adhered to. Following the receipt of this feedback, the Hearing Panel recommended that staff collate information packs to provide to existing stockwater race users and that these also be included on future LIMs so that new owners were made aware of the Council bylaw, their responsibilities and the Council's responsibilities. It was suggested that the information contained in the information packs be written in conjunction with Environment Canterbury (ECan) staff to inform the stockwater race users of the Land and Water Regional Plan.

Councillor Barnett sought clarification on the responsibility of either the Council or ECan for keeping stock from waterways and how clearly that was defined in the bylaw. She expressed a desire for improvements to the current situation of "who does what". L Hurley responded that staff wanted to ensure that the wording in the Bylaw aligned with that of the Land and Water Regional Plan. Any issues, and having the information collated in an information pack would provide one source of information. K Simpson added that the role that the Council had was in education and any issues would be proactively responded to by the Council staff. Generally the Council was the first point of call and if the situation escalated staff would work with ECan regarding enforcement.

Moved: Councillor Stewart

Seconded: Councillor Blackie

THAT the Council

- (a) **Receives** Report No. 211007162316.
- (b) **Accepts** the recommendations of the Hearing Panel, as detailed in Table 1 of the report (Trim 211007162316).
- (c) **Adopts** the Stockwater Race Bylaw 2021, effective from 1 February 2022.
- (d) **Circulates** this report to Community Boards and Mahi Tahi Rūnanga Liaison Committee.
- (e) **Notes** that Council staff intend to collate an information package to stockwater race rate payers as recommended by the Hearing Panel.

CARRIED

Councillor Stewart said a robust process was undertaken for the Bylaw review. The submission process highlighted the confusion with responsibilities for stockwater races, differences between irrigation and stockwater races as well as on the allowed use of stockwater races in the district. Improving communications and the use of language within the Bylaw would reduce the current confusion. The Council would continue to work with ECan on the stock exclusion issues and believed it was essential for a comprehensive information pack to be available to property owners. She thanked staff for their work undertaken during the process and supported this being an easy to use and understood bylaw.

Councillor Blackie also thanked staff involved with the review. He noted that there would be the need in the future to clarify the responsibilities of property owners with water races that are not in use, or those with a race alongside the road adjoining their properties.

Mayor Gordon thanked the Panel members for their work in reviewing the bylaw and fully supported the information pack initiative.

As one of the Hearing Panel members, Councillor Doody was pleased to be involved in the Hearing and bylaw review process. She noted that the stockwater race system was a significant part of the history of the district and it was important that residents who had stockwater races going through their properties understand the significance of the system. The stockwater races were a lifeline for the farmers in the district when first constructed in 1896 and it was important to acknowledge this infrastructure. Councillor Doody remarked she would like to see the historical significance included in the information packs which would go to property owners.

Councillor Mealings supported the updated bylaw document and the approach of educating property owners. It was important for information on the obligations of property owners that have stockwater races on their properties to be available, especially for lifestyle blocks.

8.4 **Request to Bring Forward Rangiora Renewals Budget for Church Street Renewal – C Roxburgh (Water Asset Manager)**

C Roxburgh presented this report, which requested the Council's approval to bring forward \$170,000 of the pipeline renewals budget from the 2022/23 financial year to the current 2021/22 financial year to allow the Church Street water main renewal to proceed as part of the central Rangiora Sewer Stage 5 project. It was proposed to commence this work in the coming weeks to enable completion during this financial year. The proposal would provide savings with traffic management and other costs. The contractors had provided the figure of \$160,000 for renewing this section of water main in Church Street and were waiting to hear back from the Council for approval to progress.

There were no questions.

Moved: Councillor Williams

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** Report No. 211214200158.
- (b) **Notes** that a design had been completed and a price submitted as part of the Central Rangiora Sewer Stage 5 contract to renew a section of water main on Church Street as part of this contract in April and May 2022, for \$160,000, to align with the upgrade of the sewer main.
- (c) **Approves** the bringing forward of \$170,000 of Rangiora water main renewals budget from 2022/23 to 2021/22 to allow the separable portion for the Church Street water main to proceed.
- (d) **Notes** that the proposed approach would assist with minimising disruption to residents by allowing two services to be upgraded under one contract, and would assist with the deliverability of next year's water programme by delivering some works ahead of schedule, and that the rating impact would be minimal as this work was to be funded from the scheme's renewals account.

CARRIED

8.5 **Property Acquisition and Disposal Policy – R Hawthorne (Property Manager) and Property Acquisition and Disposal Working Group**

R Hawthorne presented this report, which sought adoption of the draft Property and Acquisition and Disposal Policy, which had been developed with guidance and support of the Property Acquisitions and Disposal Working Group. The membership of this group included five Councillors. The Policy establishes a regular three year review of the Council's property holdings by the respective departmental asset owners. The initial high level review would be undertaken in August 2022 in advance of the Long Term Plan. All properties would be reviewed in conjunction with the unit owning the property. It was noted that not all properties would be reviewed before the August 2022 date, and those still to be reviewed would be assessed in the following 12 to 18 month period.

As Chairperson of the Working Group, Councillor Atkinson commented that this had been a robust Policy review, during which legal opinion had been sought, and he believed this was now a Policy that would be easily understood.

Councillor Barnett queried the priority of the Council's Community Outcomes in the Policy Objectives in relation to other priorities and suggested that Community Outcomes could be placed further up in the Policy document. R Hawthorne replied that the timing or sequencing of Community Outcomes did not take away the significance, relevance or importance of those matters and acknowledged that the Community Outcomes were the driver of the Policy, however were also subject to change.

Councillor Barnett asked if there had been any feedback from the Community Boards and why they were not consulted before this Policy was adopted. R Hawthorne stated that there was an internal technical process to be undertaken with any change of use or disposal of property, and Community Boards would be engaged during that time. Consideration of any changes would go through a thorough process with all stakeholders, including the Community Boards that the property was located in. Councillor Atkinson noted that the Policy was required to determine if a property would be useful to another department within the organisation prior to disposal.

Moved: Councillor Atkinson

Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** report No. 211201192403.
- (b) **Adopts** the Property and Acquisition and Disposal Policy.
- (c) **Notes** that information on the implementation of the policy would be brought to the Council as part of the Annual Plan deliberations in late January/early February 2022.

CARRIED

Staff were thanked for the work that had gone into the formulation of the Property and Acquisition and Disposal Policy. Councillor Redmond commented on the many different types of ownership of property, noting that it was a complex matter.

Councillor Barnett was in support of the motion and the Policy, but believed that 'Community Outcomes' should be situated before 'Community Policy' in the document. She was aware that there were times where community groups had longstanding attachment to property in their areas, be it roading reserve or buildings and the community outcomes were important.

Councillor Atkinson responded that the Council had to go through an involved process when disposing of a property, before any consultation or discussion with the community could be undertaken.

8.6 Kaiapoi Community Hub – Project Management for Site Enabling Works – T Sturley (Community Team Manager)

T Sturley and C Brown presented the report which provided an update on progress on the development of the Kaiapoi Community Hub in the Kaiapoi South Regeneration Area, at 38 Charters Street. The key purpose of the report was to seek the Council's approval that \$100,000 of the \$300,000 of the Covid-19 Recovery Fund, be allocated towards the project management costs of the Kaiapoi Community Hub project. The Covid-19 Recovery funding had previously been approved by the Council in January 2021.

The Kaiapoi Community Hub project had received significant support from the Kaiapoi-Tuahiwi Community Board and there had been extensive community consultation to date. Significant work had been undertaken, to confirm the sustainability and viability of the Community Hub. Long term sustainability had been a key consideration from the start. Support for this project had also been indicated from the Rata Foundation. A Trust Deed and a detailed set of user guidelines had been developed.

There had been provision in the 2022/23 Annual Plan for the Covid-19 Recovery Fund, however there had been an unexpectedly low uptake for this fund. There was no provision to cover project management costs enabling works to progress with an anticipated timeline of 16 months. There had been extensive consultation with the Hub user groups on the Plan cost.

Councillor Williams questioned why the Council should be using Covid-19 related funding, and questioned what the difference was between this and for instance, the Northbrook Community Hub. T Sturley replied that Covid-19 pandemic had affected Kaiapoi significantly in 2020 with several families unable to meet the normal funding for weekly living costs.

Moved: Councillor Ward

Seconded: Councillor Blackie

THAT the Council

- (a) **Receives** report No. 211203193786.
- (b) **Notes** that funding had been confirmed through the Long Term Plan 2021-2031, to develop the land at 38 Charters Street, Kaiapoi for a community hub where recreational and hobby groups could co-locate; and where people would be welcomed, connected, learn and develop new skills and be empowered toward a more positive future.
- (c) **Notes** that the Kaiapoi Community Hub was an important part of the Food Security project, central to ensuring the social recovery and on-going resilience of the community as it grows and responds to the challenges presented by Covid-19.
- (d) **Notes** that, as the project aligns with central government funding for the Food Security project, Satisfy Food Rescue would also base itself at the hub, as an essential feeder into the food education and empowerment aspects of that project.
- (e) **Notes** the project management structure for the Kaiapoi Community Trust.
- (f) **Notes** that at its November 2021 meeting Kaiapoi-Tuahiwi Community Board expressed their support for the Kaiapoi Community Hub Project.
- (g) **Notes** that Rata Foundation and Department of Internal Affairs had expressed interest in supporting the food security base, social aspects of the Kaiapoi community hub and associated education centre.

- (h) **Notes** that, following extensive community consultation, staff had now developed a draft final concept plan for the community hub and were ready to progress a resource consent application.
- (i) **Notes** that in a report to the January 2021 Council meeting, staff flagged that targeted infrastructure project management resourcing would be necessary to progress the establishment of the Kaiapoi Hub, with the potential need for \$100,000 to see the enabling works development through to its completion.
- (j) **Acknowledges** that at its January 2021 meeting, the Council adopted the recommendation to allow provision of \$300,000 from the Covid-19 Recovery Fund toward the potential resourcing of social recovery facilitation and infrastructure project management for the Kaiapoi Hub; along with any potential impacts on Aquatic Facilities operations, subject to Council approval.
- (k) **Notes** that for 2022/2023 Annual Plan deliberations, staff had made provision to retain the existing mainstream community development role, given the ongoing impact of Covid-19 on our rapidly growing district. Therefore community development staff do not anticipate needing to utilise the Covid-19 recovery fund for the 2022/2023 financial year.
- (l) **Notes** taking into account \$30,000 allocated toward a Disaster Recovery Strategy review, only \$800,000 of the \$2.1 million had been utilised.
- (m) **Notes** that while considerable Government funding for food security included provision for an education centre as part of that hub, it did not include provision for project management for the site enabling works for the hub development.
- (n) **Notes** that central Government funding is designated for project costs and therefore cannot be used for the facilitation of key projects associated with the social recovery of the District.
- (o) **Approves** that \$100,000 of the \$300,000 provision approved at the January 2021 meeting of the Council be allocated for project management to ensure effective and efficient completion of site enabling works for the Kaiapoi Community Hub Project.

CARRIED

Councillor Ward believed the hub in Kaiapoi would be an excellent asset for the whole district.

Councillor Blackie said it was important for the project to continue, and urged members to support the motion.

8.7 Woodend-Sefton Community Board Chairperson's Report for the period January – December 2021 – S Powell (Chairperson Woodend-Sefton Community Board)

In consideration of Items 8.7 to 8.10 the Community Board Chairpersons reports, Mayor Gordon acknowledged the work that the Community Boards do and that the Council very much valued their involvement.

Moved: Councillor Barnett

Seconded: Councillor Williams

THAT the Council

- (a) **Receives** report No. 211019168708.
- (b) **Circulates** a copy of this report to all the Community Boards.

CARRIED

8.8 Kaiapoi-Tuahiwi Community Board Chairperson's Report for the period January – December 2021 – J Watson (Chairperson Kaiapoi-Tuahiwi Community Board)

Moved: Councillor Barnett

Seconded: Councillor Williams

THAT the Council

- (a) **Receives** report No. 211221203836.
- (b) **Circulates** a copy of this report to all the Community Boards.

CARRIED

8.9 Rangiora-Ashley Community Board Chairperson's Report for the period January – December 2021 – J Gerard (Chairperson Rangiora-Ashley Community Board)

Moved: Councillor Barnett

Seconded: Councillor Williams

THAT the Council

- (a) **Receives** report No. 211221203561.
- (b) **Circulates** a copy of this report to all the Community Boards.

CARRIED

8.10 Oxford-Ohoka Community Board Chairperson's Report for the period January – December 2021 – D Nicholl (Chairperson Oxford-Ohoka Community Board)

Moved: Councillor Barnett

Seconded: Councillor Williams

THAT the Council

- (a) **Receives** report No. 211223205812.
- (b) **Circulates** a copy of this report to all the Community Boards.

CARRIED

9 MATTERS REFERRED FROM COMMITTEES/COMMUNITY BOARDS

9.1 Southbrook Road Safety Improvements Lets Talk Feedback – D Young (Senior Engineering Advisor) and J Dhakal (Project Engineer)
(refer to report no. 211124187890 to the Rangiora-Ashley Community Board meeting of 8 December 2021)

D Young and J Dhakal presented the report which was taken as read. D Young noted that this was an important milestone for the Southbrook Road safety improvement project.

Moved: Councillor Ward

Seconded: Councillor Blackie

THAT The Council

- (a) **Adopts** the Southbrook Road Traffic Signals and associated works as shown on the Southbrook Road Consultation Scheme Design (Trim 211124188427).
- (b) **Authorise** staff to proceed with detailed design stage.
- (c) **Approve** the Terms of Reference for the Southbrook Road Reference Group.
- (d) **Notes** the traffic signal project was about road safety and not road improvements. The longer term strategy for the future traffic improvements on Southbrook Road would be considered in the next stage of this project.
- (e) **Notes** that the consultation feedback overall was positive for the traffic signals. However, many respondents indicated that they were eager to see a long term strategy for Southbrook Road and the surrounding area progressed.
- (f) **Notes** the Working Group was now turning its attention to the medium/long term issues associated with the future traffic improvements on Southbrook Road. To do this it would establish a Reference Group that included a range of stakeholders to discuss the issues. This would happen in the New Year once the Council had approved the Terms of Reference for the Southbrook Road Reference Group.

CARRIED

9.2 Rangiora Croquet Club loan repayment following deputation on 17 August 2021 - G MacLeod (Community Greenspace Manager)

(refer to report no. 211202192923 to the Community and Recreation Committee meeting of 14 December 2021. and minutes from this meeting, Item 11.1 in this agenda). The recommendation is updated to that in the staff report.

At this time G MacLeod took the opportunity to introduce staff member Martin McGregor, recently appointed as Senior Advisor for Community and Recreation. The Mayor extended a warm welcome to M McGregor.

G MacLeod presented the report which was referred from the Community and Recreation Committee's December 2021 meeting, which followed a deputation from the Rangiora Croquet Club in August 2021. The Club had requested that the loan it had received from the Council in April 2014 for \$42,000 to fund the club building, be waived. Repayment of this loan had been deferred twice previously, in April 2016 and April 2018 and there had been no indication that the Club wished for the repayment to be waived. G MacLeod acknowledged that a working group would be set up to work with club representatives to develop and agree to a repayment schedule.

Councillor Redmond wished it confirmed that the loan amount to be paid back was \$42,000 plus interest.

Moved: Councillor Redmond

Seconded: Councillor Brine

THAT The Council

- (a) **Resolves** that the Rangiora Croquet Club would be required to pay back the full amount of the loan being \$42,000 plus interest.

- (b) **Approves** staff setting up a Working Group with Greenspace Portfolio holder Councillor R Brine, Mayor D Gordon and council staff to work with Rangiora Croquet Club representatives on developing and agreeing to a repayment schedule.
- (c) **Notes** that the outcome of the conversation with the Rangiora Croquet Club on a repayment scheme would be reported back through to the Community and Recreation Committee.
- (d) **Notes** that the Council had already approved deferral of the loan repayment twice, one to begin in April 2016 and again to begin in April 2018.
- (e) **Notes** staff would inform the Rangiora Croquet Club of the decision.

CARRIED

9.3 Cinema 3 Seating Upgrade – Rangiora Town Hall – A Coker (Community Facilities Team Leader)

(refer to report no. 211005160448 to the Community and Recreation Committee meeting of 14 December 2021 and minutes from this meeting, Item 11.1 in this agenda). The recommendation is updated to that in the staff report.

A Coker spoke to the report, referred from the Community and Recreation Committee, which presented a proposal to upgrade seating in Cinema 3 at the Rangiora Town Hall for a retractable seating system to fixed seating. The funding required for the new seating, \$150,000, would be included in the 2022/23 Draft Annual Plan. The loan would be funded by an increase in rent to be repaid by the Town Hall Cinemas. The current commission on ticket sales would remain the same.

Moved: Councillor Doody

Seconded: Councillor Atkinson

THAT The Council

- (a) **Recommends** that the Council consider the expenditure of \$150,000 for consideration in the 2022/23 Draft Annual Plan, subject to the Manager Finance and Business Support and Manager Community and Recreation receiving an appropriate three year business operations forecast of projected participation and revenue from Town Hall Cinemas to be reported back to Council.
- (b) **Approves** the installation of a 98 place non-retractable seat solution in the small theatre.
- (c) **Recommends** the above expenditure be loan funded with payback via an increased base rent to Town Hall Cinemas over the next ten years, by increasing the base rent to \$70,140.00 and acknowledging that the box office ticket commission would remain the same at 7.5% gross per annum for ten years.
- (d) **Notes** with the implementation of the Covid Framework (*Traffic Light System*) the risk of lockdowns had been mitigated. This removed the possibility of any further claims for rent relief from the Townhall Cinemas.
- (e) **Notes** the ownership structure of the asset would remain as set out during the 2015 Townhall refurbishment. The Council would have ownership of the asset.
- (f) **Notes** staff would investigate the possibility of the retractable seating being repurposed in the Multi Sports Stadium as supplementary seating for high attendance games/events.

CARRIED

Councillor Doody said it was important for good facilities to be available to the local community and supported the promotion of the local cinemas.

Councillor Barnett approved of the project but questioned the timing, noting the current downturn in patronage at cinemas in general, in part due to Covid.

A Coker added that Tin Man Cinemas had advised that over the past two years there had been restrictions in the delivery and release of new movie releases, however this had now caught up and new releases would be out by the end of 2022 and the timing of the seating upgrade may be appropriate for these new releases.

In her right of reply Councillor Doody remarked that the patronage at cinemas was now building again and it was important that the local cinema was supported to promote local patronage.

10 WELLBEING, HEALTH AND SAFETY

10.1 Wellbeing, Health and Safety Report February 2022 – J Harland (Chief Executive)

J Harland presented the report which was taken as read. It was noted that unfortunately a resident had gone into the Southbrook Park toilet following a run at the park and had a medical event which had resulted in their passing. This incident showed in the statistics, though there was no further investigation required outside of the authorities managing the situation.

There were no questions from Councillors.

Moved: Councillor Ward

Seconded: Councillor Brine

THAT the Council:

- (a) **Receives** Report No. 220120006577.
- (b) **Notes** that there were no notifiable events this month. Waimakariri District Council was, so far as is reasonably practicable, compliant with the Person Conducting a Business or Undertaking (PCBU) duties of the Health and Safety at Work Act 2015.
- (c) **Circulates** the report to the Community Boards.

CARRIED

11 COMMITTEE MINUTES FOR INFORMATION

11.1 Minutes (in review) of a meeting of the Canterbury Mayoral Forum of 19 November 2021

11.2 Minutes of a meeting of the Community and Recreation Committee of 14 December 2021

11.3 Minutes of a meeting of the District Planning and Regulation Committee of 14 December 2021

Moved Councillor Mealings

Seconded Councillor Stewart

THAT Items 11.1 to 11.3 be received information.

CARRIED

12 COMMUNITY BOARD MINUTES FOR INFORMATION

- 12.1 Minutes of a meeting of the Rangiora-Ashley Community Board meeting of 8 December 2021
- 12.2 Minutes of a meeting of the Oxford-Ohoka Community Board meeting of 9 December 2021
- 12.3 Minutes of a meeting of the Woodend-Sefton Community Board meeting of 13 December 2021
- 12.4 Minutes of a meeting of the Kaiapoi-Tuahwi Community Board meeting of 13 December 2021

Moved Councillor Blackie

Seconded Councillor Williams

THAT Items 12.1 to 12.4 be received for information.

CARRIED

Item 13 was considered prior to Item 17, the minutes have been recorded in the order of business, as in the Agenda.

13 MEMO TO COUNCIL – 2022/23 CAPITAL WORKS PROGRAMME REVIEW

G Cleary spoke on the Capital Works Programme Review, providing an overview of the revised assessment approach. Assurance was given to the Council that staff had endeavoured to size the capital works programme to the staff resources available to enable the capacity to deliver work identified in the Draft Annual Plan. The information provided quantified the alignment of the capital works programme to community outcomes. G Cleary provided an explanation of the information included in the spreadsheets for each capital works programme. This information had previously been requested by the Council at an Audit and Risk Committee briefing.

J Harland said the information provided a balance for the Capital Works Programme, with the wellbeing's of safety, social or environmental outcomes lined up with statutory and other factors.

Regarding resources, G Cleary advised that currently there was sufficient staff resources for both the greenspace programme and roading programme, but was currently slightly under resourced for the Three Waters projects. These projects could either be deferred, or extra resourcing could be obtained via consultants. It was acknowledged that the overall programme was smaller, based on what was completed during the current year and previous year. Staff were confident that it was a realistic programme for the budget.

14 MAYOR'S DIARY

14.1 Mayor's Diary 1 December 2021 – 25 January 2022

Moved Councillor Atkinson

Seconded Councillor Ward

THAT the Council:

- (a) **Receives** report no 220125008570.

CARRIED

15 COUNCIL PORTFOLIO UPDATES

15.1 Iwi Relationships – Mayor Dan Gordon

Mayor Gordon attended a meeting with Runanga representatives and Christchurch Mayor Dalzell, at which the position of Communities for Local Democracy on Three Waters was explained. There was to be a forum with Mayors and local Iwi in two weeks time to explain the position of the Group further. There was a Mahi Tahī Joint Development Committee meeting scheduled on 8 February 2022.

15.2 Greater Christchurch Partnership (GCP) Update – Mayor Dan Gordon

The GCP Group had yet to meet in 2022 however there was spatial planning work underway. It was hoped to arrange a meeting with the Government Minister to discuss transport.

15.3 Canterbury Water Management Strategy – Councillor Sandra Stewart

Councillor Stewart advised that the Zone Committee had met on 31 January 2022. ECan staff had presented on the Ashley Rakahuri Braided River Revival Programme, with questions raised by members on what the Revival Programme planned to achieve. Zone Committee members would be having further discussion with ECan staff who had been employed to manage and advance this programme. There was discussion on the Zone Committee's Action Plan budget and the projects to be funded from this budget.

15.4 International Relationships – Deputy Mayor Neville Atkinson

Councillor Atkinson advised that a meeting of the Waimakariri Passchendale Advisory Group was scheduled to be held on 28 February 2022.

15.5 Regeneration (Kaiapoi) – Councillor Al Blackie

Councillor Blackie reported that Aqualand was going very well on the lake, with their peak day having 400 participants, and on other warm days there had been between 200 – 300 attending. The one adverse issue being experienced was with the local bird life defecating on the inflatables. It appeared a positive solution had been reached to mitigate this problem and no birds were harmed as a result of the solution.

15.6 Climate Change and Sustainability – Councillor Niki Mealings

Councillor Mealings spoke on the merging of two units to form the Council's new Strategy and Business Unit to be led by S Hart, which would support the Climate Change and Sustainability area. With key staff having left the Council at the end of 2021, there had been a pause on momentum on the progression to the next stage of the Sustainability Strategy Implementation. If resources permitted, it was hoped to progress the Council's sustainability practices into the community and to activate the Sustainability Champions and Steering Groups again. Councillor Mealings was awaiting the unveiling of the Government's National Emissions Reduction and Climate Change Adaptation Plan.

Mayor Gordon reported on climate change at a regional level, noting that the Steering Group, which he Chaired, had met the previous week. The Climate Change Risk Assessment would be released shortly. One of the regular Council sustainability workshops would be held on 18 March 2022.

15.7 Business, Promotion and Town Centres – Councillor Joan Ward

Councillor Ward noted that due to the potential Omicron outbreak, the Eats and Beats event had unfortunately been cancelled and a decision on the Kaiapoi River festival continuation would be made in the coming days.

Meridian were hoping to install the EV chargers in Woodend and Oxford in March or April this year.

E scooters were working well and there would be an update provided to the Council regarding these in March 2022.

Improvements to Good Street were due to commence in May of this year.

Work had begun at the site in Kaiapoi for the NZ Motor Homes Association facility.

16 QUESTIONS

(under Standing Orders)

There were no questions.

17 URGENT GENERAL BUSINESS

(under Standing Orders)

There was no urgent general business

The meeting adjourned at 4.20pm and reconvened at 4.30pm, to consider Item 13.1 Memo to Council – 2022/23 Capital Works Programme Review.

18 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

Moved Councillor Blackie Seconded Councillor Doody

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No	Minutes/Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
18.1	Minutes of public excluded portion of Council meeting of 7 December 2021	Confirmation of minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
REPORTS				
18.2	Report of K LaValley (Project Delivery Manager), L Hurley (Project Planning and Quality Team Leader) and M Bacon (Planning Manager)	RC145540 – Development Contributions at 231 Woodend Beach Road, Woodend. Response to G Inwood Deputation	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.3	Report of S Hart (Strategy and Business Manager)	Rangiora BNZ Corner Site (70 and 74 High Street) – Divestment Evaluation Panel	Good reason to withhold exists under Section 7	Section 48(1)(a)

18.4	Report of K Straw (Civil Projects Team Leader) and D Young (Senior Engineering Advisor)	Contract 21/12 Wrights Road Intersection Improvement Tender Acceptance and Request for Reallocation of Budget	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.5	Report of S Fauth (Senior Project Engineer) and D Young (Senior Engineering Advisor)	Contract 21/21 Kowhai Avenue North Brook Improvements – Tender Evaluation and Contract Award Report	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.6	Report of G Reburn (Parks and Recreation Operations Team Leader)	Contract 16/51 District Parks and Reserves Maintenance Request for Funding for two year Extension of Contract	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	LGOIMA Part 1, Section 7
18.1 – 18.6	Protection of privacy of natural persons; To carry out commercial activities without prejudice; Maintain legal professional privilege; Enable Council to continue with (commercial) negotiation without prejudice or disadvantage Prevent the disclose of information for improper gain or advantage	Section 7 2(a) Section 7 2(b)ii Section 7 (g) Section 7 2(i) Section 7 (j)

CARRIED

CLOSED MEETING

Recommendation to Resume in Open Meeting.

Moved Councillor Atkinson seconded Councillor Brine

18.1 Confirmation of the Minutes of the Public Excluded portion of the Council meeting of Tuesday 7 December 2021

Resolves that the minutes remain public excluded.

18.2 RC 145540 – Development Contributions at 231 Woodend Beach Road, Woodend – Response to G Inwood Deputation - – K LaValley (Project Delivery Manager), L Hurley (Project Planning and Quality Team Leader) and M Bacon (Planning Manager)

This report was left to lie on the table.

18.3 Rangiora BNZ Corner Site (70 and 74 High Street) – Divestment Evaluation Panel – S Hart (Strategy and Business Manager)

Resolves that the recommendations in this report be made publically available but that the contents remain in Committee

18.4 Contract 21/12 Wrights Road Intersection Improvement Tender Acceptance and Request for Reallocation of Budget – K Straw (Civil Projects Team Leader) and D Young (Senior Engineering Advisor)

Resolves that the recommendations in this report be made publically available but that the contents of the report remain In Committee.

18.5 Contract 21/21 Kowhai Avenue North Brook Improvements – Tender Evaluation and Contract Award Report – S Fauth (Senior Project Engineer) and D Young (Senior Engineering Advisor)

Resolves that the recommendations in this report be made publically available but that the contents remain in Committee as it contains commercially sensitive information

18.6 Contract 16/51 District Parks and Reserves Maintenance – Request for Funding for two year extension of Contract – G Reburn (Parks and Recreation Operations Team Leader)

Resolves that the recommendations in this report be made publically available but that the contents of the report remain In Committee

CARRIED

OPEN MEETING

18.3 Rangiora BNZ Corner Site (70 and 74 High Street) – Divestment Evaluation Panel – S Hart (Strategy and Business Manager)

Moved Mayor Gordon Seconded Councillor Brine

THAT the Council:

- (a) **Receives** Report No. 220120006348.
- (b) **Notes** the background associated with the Council's ownership and management of the BNZ corner site, and the previous divestment process.
- (c) **Notes** that circumstances related to the BNZ lease timing, property values and market activity had evolved in the Council's favour since the previous divestment process.
- (d) **Appoints** Mayor Dan Gordon, Deputy Mayor Neville Atkinson, Councillor Joan Ward, Rangiora-Ashley Community Board Chair Jim Gerard QSO, Council's Chief Executive Jim Harland, Property Manager Rob Hawthorne, and Council's Strategy and Business Manager Simon Hart to the Rangiora BNZ Corner Site Divestment Evaluation Panel.
- (e) **Approves** the Terms of Reference for this Evaluation Panel (Trim 211208196438).
- (f) **Circulates** this report to the Community Boards for their information.

CARRIED

18.4 Contract 21/12 Wrights Road Intersection Improvement Tender Acceptance and Request for Reallocation of Budget – K Straw (Civil Projects Team Leader) and D Young (Senior Engineering Advisor)

Moved Councillor Ward Seconded Councillor Brine

THAT the Council:

- (a) **Receives** report No 211213198623;
- (b) **Authorises** staff to award Contract 21/12 Wrights Road Improvements to John Filmore Contracting for a sum of \$441,899.59 excluding GST;
- (c) **Approves** transfer of budget of \$100,000.00 to PJ 101778.000.5135 in the 2021 / 2022 financial year to allow award of Contract, from the West Rangiora Route budget (PJ 101101.000.5135) which had unallocated funding available;
- (d) **Notes** that no Waka Kotahi co-funding had been anticipated in the overspend however staff would continue to work with Waka Kotahi to see if any subsidy could be secured;
- (e) **Notes** that staff had identified the 2021 / 2022 West Rangiora Route Improvement as the preferred project to transfer budget to the Wrights Road project. The West Rangiora Route Improvement project had budget of \$400,000, and a projected End of Year Spend of \$46,606.00.
- (f) **Notes** that with the transfer of \$100,000 of budget, the total available budget for the Wrights Road project would increase to \$700,000.00, and that the total predicted expenditure for this project is \$692,589.55 excluding GST;
- (g) **Notes** that the Council had previously established a pre-qualification list for this type of work, and tenderers were required to be pre-qualified to Tier B within Category 10: Roading Improvements, Kerbing and Drainage, and that John Filmore Contracting was qualified to Tier A of this Category;
- (h) **Circulates** this report to the Utilities and Roading Committee "In Committee" for its information.
- (i) **Resolves** that the recommendations in this report be made publically available but that the contents of the report remain In Committee.

CARRIED

18.5 Contract 21/21 Kowhai Avenue North Brook Improvements – Tender Evaluation and Contract Award Report – S Fauth (Senior Project Engineer) and D Young (Senior Engineering Advisor)

Moved Councillor Atkinson Seconded Councillor Brine

THAT the Council:

- (a) **Receives** Report No. 220119005990.
- (b) **Notes** that a price for Contract 21/21 Kowhai Avenue North Brook Improvements had been received from Smith Crane and Construction Ltd of \$418,235.48, which (when all other costs are accounted for) was approx. \$100,000 over budget.

- (c) **Authorises** the Chief Executive to negotiate a reduction in the scope of work for Contract 21/21 Kowhai Avenue North Brook Improvements, to a price of no greater than \$375,000, and if successful to award the contract to Smith Crane and Construction Ltd.
- (d) **Notes** that if this negotiation was successful, the total works would not exceed budget of \$640,000 by more than \$25,000 (or approx. 4%),
- (e) **Notes** that if this negotiation was not successful, a further report would be brought to the Council.
- (f) **Notes** that this project was funded from the Kowhai Avenue North Brook Improvements budget (101735.000.5123), which had a budget of \$540,000 for 2021/22, and a further budget of \$100,000 for 2022/23.
- (g) **Approves** the \$100,000 currently in the Annual Plan budget for 2022/23 to be brought forward to 2021/22 financial year, making a total budget of \$640,000.
- (h) **Notes** that the \$100,000 for 2022/23 was not currently allocated to any planned work beyond the current year.
- (i) **Notes** that a portion of the work to the value of approximately \$32,000 was requested by KiwiRail and would be reimbursed to the Council. This adjustment was included in all total expenditure figures stated in this report.
- (j) **Notes** that in accordance with the Conditions of Tendering, all tenderers would be advised of the name and price of the successful tenderer, and the range and number of tenders received.
- (k) **Resolves** that the recommendations in this report be made publically available but that the contents remain in Committee as it contains commercially sensitive information.
- (l) **Resolves** that this report be circulated to the Rangiora-Ashley Community Board to be considered 'in committee'.

CARRIED

18.6 Contract 16/51 District Parks and Reserves Maintenance – Request for Funding for two year extension of Contract – G Reburn (Parks and Recreation Operations Team Leader)

THAT the Council:

- (a) **Receives** report No. 220120006692.
- (b) **Approves** a two year extension to contract 16/51 District Parks and Reserves Maintenance commencing 1 March 2022 and ending 29 February 2024 for a total value of \$4.6 million and that this was reflected in the Draft Annual Plan 2022/2023.
- (c) **Notes** that Delta Utility Service's audited performance was an average of 97 percent over the past two years and that 95% is the required target.
- (d) **Notes** that following this two year contract extension the contract between Council and Delta Utility Services would expire on 29 February 2024.
- (e) **Notes** that staff in the Greenspace Unit would be beginning to prepare for re tender of the contract during this period to ensure Levels of Service were retained and the contract was prepared for inclusion in the 2024 LTP.

- (f) **Notes** that this report should be circulated to the Community and Recreation Committee to be considered In Committee.
- (g) **Resolves** that the recommendations in this report be made publically available but that the contents of the report remain In Committee

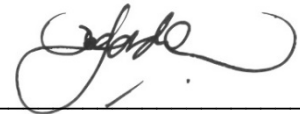
CARRIED

19 NEXT MEETING

The next scheduled ordinary meeting of the Council will occur at 1pm on Tuesday 1 March 2022, Waimakariri District Council Chambers, Rangiora Service Centre, 215 High Street, Rangiora.

There being no further business, the meeting closed at 5.18pm.

CONFIRMED



Chairperson
Mayor Dan Gordon

1 March 2022
Date