

Rangiora-Ashley Community Board

Agenda

Wednesday 13 February 2019

7.00pm

***Waimakariri District Council Chambers
215 High Street
Rangiora***

Members:

Jim Gerard Q.S.O (*Chair*)
Duncan Lundy (*Deputy Chair*)
Kirstyn Barnett
Robbie Brine
Murray Clarke
Keith Galloway
Dan Gordon
Judith Houlton
Sarah Lewis
Greg Miller
Chris Prickett
Paul Williams

**AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO
BE HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, 215 HIGH
STREET, RANGIORA ON WEDNESDAY 13 FEBRUARY 2019 AT 7PM.**

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

BUSINESS

PAGES

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Rangiora-Ashley Community Board – 12 December 2018

9 - 18

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms** the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 12 December 2018, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS AND PRESENTATIONS

6 ADJOURNED BUSINESS

7 REPORTS

7.1 Application to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2018/2019 – Edwina Cordwell (Governance Team Leader)

19 – 35

RECOMMENDATION

THAT the Rangiora Ashley Community Board:

- (a) **Receives** report No. 190129009861.
- (b) **Approves** a grant of \$ _____ to Presbyterian Support Upper South Island towards the cost of running the event: An Expo of Ideas to Live Well and Give Well.

OR

- (c) **Declines** the application from Presbyterian Support.

7.2 **New Zealand Community Boards' Conference 2019: – Kay Rabe (Governance Adviser)**

36 – 54

RECOMMENDATION

THAT the Rangiora Ashley Community Board:

- (a) **Receives** report No. 190109001716.
- (b) **Approves** up to four (4) members, being _____, _____, _____ and _____ to attend the New Zealand Community Boards' Conference to be held in New Plymouth from 11 to 13 April 2019.
- (c) **Notes** the attendees will write an individual report on the conference sharing ideas/knowledge gained and present the report at their respective Board's May 2019 meeting.
- (d) **Notes** that the total cost for each attendee is approximately \$1,821 (including GST).

7.3 **Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018: – Kay Rabe (Governance Adviser)**

55 – 90

RECOMMENDATION

THAT the Rangiora Ashley Community Board:

- (a) **Receives** report No 190109001505.
- (b) **Circulates** a copy of this report to all of the Community Boards.

7.4 **Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018: – Kay Rabe (Governance Adviser)**

91 – 102

RECOMMENDATION

THAT the Rangiora Ashley Community Board:

- (a) **Receives** report No 190110001941.
- (b) **Circulates** a copy of this report to all of the Community Boards.

7.5 **Ratification of the Board's Objection to the Off-licence Application by Rangiora Liquormart Limited: – Edwina Cordwell (Governance Team Leader)**

103 – 106

RECOMMENDATION

THAT the Rangiora Ashley Community Board:

- (a) **Receives** report No. 190115003414.
- (b) **Retrospectively ratifies** the Board's objection to the Off Licence application by Rangiora Liquormart Limited (Trim 181129140823).

8 CORRESPONDENCE

107

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the letter of thanks from James Paterson for funding towards his attending Band Camp (Trim 190130010584).

9 CHAIRPERSON'S REPORT

9.1 Chair's Diary for December/January

108

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) Receives report No. 190207013749.

10 MATTERS FOR INFORMATION

- 10.1 Oxford-Ohoka Community Board meeting minutes – 6 December 2018 (Trim No. 181128139880).
- 10.2 Woodend-Sefton Community Board meeting minutes – 10 December 2018 (Trim No 181205142989).
- 10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 19 November 2018 (Trim No 181114134202)
- 10.4 Kaiapoi-Tuahiwi Community Board meeting minutes – 17 December 2018 (Trim No 181211146279)
- 10.5 Youth Council meeting minutes – October 2018.
- 10.6 Rangiora-Woodend Road, Gressons Road, Boys Road and Northbrook Road Speed Limit Review Consultation – report to Council 4 December 2018 (Trim No 181121136994).
- 10.7 Zone Implementation Programme Addendum (ZIPA) implementation-WDC role and funding options – report to Council 29 January 2019 (Trim No 181217148924).
- 10.8 Library Update to 30 November 2018 – report to Community and Recreation Committee 18 December 2018 (Trim No 181130141223).
- 10.9 Aquatic Facilities Update Report – report to Community and Recreation Committee 20 November 2018 (Trim No 181030126776).
- 10.10 Youth Development Annual Report 2018 – report to Community and Recreation Committee 18 December 2018 (Trim No 181205143969).
- 10.11 Waimakariri Youth Strategy Review – report to Community and Recreation Committee 18 December 2018 (Trim No 181206144197).
- 10.12 Community Team Update – report to Community and Recreation Committee 18 December 2018 (Trim No 181206144576).
- 10.13 Waimakariri Stockwater Race – Closure Policy and strategy – report to Utilities and Roading Committee 11 December 2018 (Trim No 181024124336)
- 10.14 Report to Annual Plan on Town Centre Feature Lighting and Decorations – report to Council 29 to 31 January 2019 (Trim No 190111002267)

10.15 **Southbrook Pond C stormwater management area– Vegetation die-off investigations, sediment sources, and catchment management. – report to Utilities and Roading 11 December 2018** (Trim No 180717079505)

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.15.

Note: Matters for Information were circulated separately to members.

11 MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

12 CONSULTATION PROJECTS

About an Age-Friendly Community

Consultation closes Thursday 28 February 2019.

<https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/about-an-age-friendly-community>

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant

Balance as at 5 December 2018: \$4423 plus estimated carry forward of \$1451.

13.2 General Landscaping Fund

Balance as at 5 December 2018: \$26,160 (including carry forward).

14 MEDIA ITEMS

15 QUESTIONS UNDER STANDING ORDERS

109 - 120

Board member K Galloway submitted the following questions for response as per Standing Orders sections 20.4, 20.5 and 20.6.

Town Centre Feature Lighting

Question:

After it was agreed that Council would proceed with Coloured Festoons and 'Fairy' Lights' was a consultant engaged to advise on the lights to be purchased? If not why not?

Response:

The Lighting Designer who carried out the peer review provided staff with a recommended fairy light supplier. Advice received was that this was a reputable supplier who has supplied and installed lights in many locations including the Viaduct Basin in Auckland. The recommendation to use this supplier was followed.

Question:

After it was agreed that Council would proceed with Coloured Festoons and 'Fairy' Lights' were various Festoon Lights and 'Fairy' lights considered? If not Why not?

Response:

The festoon lights were sourced from the same supplier that provided the lights for the eastern end of High Street. These lights have functioned well and we have had no issues with the lights themselves. By staying with the same supplier we were able to ensure that the festoon lights matched the existing festoons and did not look different. These lights are also able to be connected directly to the street light circuit and do not require larger transformer boxes on the street light poles to convert the supply to a lower current. When the original festoon lights were sourced, Mainpower carried out a significant amount of research to ensure the lights were suitable and met required criteria.

As outlined above, the Fairy Lights were recommended by the Lighting Designer who carried out the peer review. A trial was carried out with the Board on the 4th October 2018. At the trial it was agreed that the fairy lights provided the desired effect and the instruction was given to go ahead with the lights. The lights trialled are exactly the same as those which have been installed.

Question:

After it was agreed that Council would proceed with Coloured Festoons and 'Fairy' Lights' was a design Consultant engaged to plan the layout of the 'Fairy' lights in the trees? If not why not?

Response:

The recommendation to light clusters of trees at the build outs was provided by the peer reviewer and it was recommended that the fairy light supplier was very experienced in lighting trees and was the appropriate person to provide guidance on how the trees should be lit. The fairy lighting supplier recommended that the fairy lights in the trees be installed in an "Umbrella" style as it would provide the best visual effect. As these trees are covered in leaves for a large portion of the year, lights up higher on branches would not be visible when the tree is in leaf. This was discussed at the fairy light trial.

The advantage of this fairy light system is that more strings can easily be added to the existing installation in the future if this was desired.

Question:

If no consultant/s was/were engaged, how were the decisions made regarding the 3 questions above.

Response:

This has been answered above.

Question:

Will Council be undertaking a review of this lighting project, especially given that some lights were not operational, and in some people's minds were not as effective as they possibly could have been, and will members of the Rangiora Ashley Community Board be included in that review?

Response:

Staff are continuing to work with Mainpower and the lighting supplier to address the outstanding operational issues with the fairy lights. We have had an undertaking from Mainpower to get the lights working as a priority and we

are confident the issues can be worked through and addressed. However, if these issues are not resolved to our satisfaction then an independent review of the light installation will be undertaken.

We will also be visiting the Boards in February to recap on the work undertaken to date and start talking through the next steps. It is proposed to develop an implementation plan for any future phases of work and a specialist lighting designer will be involved in these discussions. It was also requested at the January Council meeting, that a terms of reference be developed for a working group to take the feature lighting and decorations forward.

Board member M Clarke submitted the following questions for response as per Standing Orders sections 20.4, 20.5 and 20.6.

Road Carpet at Silverstream

Question:

"It has been noted that a section of the new bypass road through the Silverstream subdivision has had an overlay of road carpet on the chip seal surface. Could staff please explain the justification for this work and the sources of funding?"

Response:

A report was taken to Council Long Term Plan Deliberations in May 2018 regarding noise concerns which were raised by residents in the Silverstream Subdivision, primarily along the Butchers Road frontage.

A number of complaints had been received along with submissions as part of the Long Term Plan consultation process. Attached is a copy of **Report No. 180511051676** which presented the issues and options for Council consideration. The report was considered and approved.

As detailed in **Report No. 180511051676**, the asphalt surfacing was funded by the reallocation of \$250,000 from the Waikuku to Pegasus Connection budget, which was surplus budget.

In November 2007 a report was taken to Utilities and Roothing recommending levels of service for where asphaltic concrete (hotmix) be considered. Attached is a copy of **Report No. 071108035864** which outlined the changes.

In summary the surface treatment for a road is chosen on technical grounds to ensure the lowest lifecycle cost is achieved, while at the same time taking into account environmental factors such as noise and vibration effects on residential properties. Asphaltic concrete or similar surfacing is appropriate on strategic or arterial roads in residential areas and in areas of high turning areas (such as roundabouts, cul-de-sacs and some intersections with high heavy vehicle movements). Included in the report are maps showing roads where this treatment should be considered.

Report Nos. 180511051676 and 071108035864 are shown in full on pages 109-120.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 13 March 2019 in the Loburn Domain Pavilion.

Workshop

- *Oxford Road Urbanisation – Joanne McBride (Roading and Transport Manager)*
- *Cones Street Upgrade - Joanne McBride (Roading and Transport Manager)*
- *Members Forum*

Briefing

(note a briefing is public excluded)

- *Feature Lighting - Joanne McBride (Roading and Transport Manager)*

**MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, RANGIORA SERVICE
CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 12 DECEMBER 2018 AT
7PM.**

PRESENT

J Gerard QSO (Chair), D Lundy (Deputy Chair), R Brine, M Clarke, K Galloway, D Gordon, J Hoult, S Lewis, G Miller and P Williams.

IN ATTENDANCE

J Millward (Manager Finance and Business Support), K Straw (Civil Projects Team Leader), D Ayers (Mayor), E Cordwell (Governance Adviser) and E Stubbs (Governance Support Officer).

1 APOLOGIES

Moved P Williams seconded D Lundy

Apologies for absence were received and sustained from K Barnett and C Prickett.

CARRIED

2 CONFLICTS OF INTEREST

Item 7.2 b and c J Gerard

Item 7.2 b and c J Hoult

3 CONFIRMATION OF MINUTES

**3.1 Minutes of the Rangiora-Ashley Community Board – 13 November 2018
and the Rangiora-Ashley Road and Reserve Naming Committee - 25
October 2018**

Moved G Miller seconded M Clarke

THAT the Rangiora-Ashley Community Board:

- (a) **Amends** the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 13 November 2018. Item 11.6 TimeBank project funding was received from the Community Organisation Grants Scheme (COGS) not Rata Foundation.
- (b) **Confirms** the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 13 November 2018, as a true and accurate record.
- (c) **Receives** the circulated minutes of the Rangiora-Ashley Road and Reserve Naming Committee meeting, held on 25 October 2018.

CARRIED

4 MATTERS ARISING

There were no matters arising.

5 DEPUTATIONS AND PRESENTATIONS

Enterprise North Canterbury

Heather Warwick (Chief Executive, Enterprise North Canterbury) spoke to a PowerPoint Presentation (Trim 181219150836) about the role of Enterprise North Canterbury (ENC) in the district. It was noted that H Warwick had spoken to the Woodend-Sefton Community Board and would be speaking to the other boards in the future.

H Warwick noted that ENC was set up as a Council Controlled Organisation (CCO) and Not For Profit (NFP) Trust in 2002 and had been contracted by WDC to promote the Waimakariri District since 2005. H Warwick advised that the Councils appointed all ENC Trustees and recently there had been a recommendation for a new Trustee to Council. Mainpower was the major cooperate sponsor, and there were a number of other smaller sponsors for a total of \$69,000, however ENC was owned 50:50 by HDC and WDC. In Hurunui, ENC was not responsible for District promotion like it was in the Waimakariri.

H Warwick described the work streams of ENC which were Business Support and District Promotion and the funding for those. She noted that a large proportion of funding was leveraged from outside sources. It was noted that the Business Awards included a Social Enterprises Award funded through PaknSave.

H Warwick noted that the number of businesses in Waimakariri had been relatively consistent over the last number of years however the number of employees had risen as businesses expand. She noted that ENC had worked with over 3,000 businesses to date across the two districts.

H Warwick advised that ENC was contracted to provide capability assessments (CA) to local businesses and issue vouchers \$1 for \$1. Last year there were 115 one on one CA's, \$100,000 in vouchers and 200 businesses met with. ENC also assisted with online resources for businesses.

A number of training and networking events were held during the year including training courses the WDC staff attended. The last networking event had been a tour of Misco Joinery which 120 people attended. ENC offered a free 'talk with the experts session'.

ENC ran the North Canterbury Business Awards, this year they had a record number of entries.

In terms of Business attraction, ENC was the first point of call for a start-up business with Council directing enquiries of that nature to ENC. They worked with business wanting to expand in the district rather than relocate. They made introductions and linkages with existing developers, welcomed and promoted new businesses who opened through Facebook and newsletters. They worked alongside the Council's Business Centres and Communications teams.

H Warwick commented that visitor numbers were growing and were up 18% from the previous year. There were over 100 Airbnb's in the district.

H Warwick outlined product development including:

- Development of an off-road cycle trail in district – within a year and fully promoted to Christchurch residents (1-2 years)
- Development of an off-road cycle trail through the district with first night in Kaiapoi and Surrounds (2-5 years). Working title – Wheels to Waipara.
- In discussions with developers regarding hotel and conference facilities in the District.

H Warwick commented that ENC was a busy team of five full time and five part time staff. Much of their interaction with businesses was at a time of change and they worked closely with business mentors. ENC saw their role in facilitation, collaboration and connections.

P Williams commented on the Business Awards Gala selling out in 24 hours. H Warwick believed they could sell 600 tickets however there was not currently a suitable venue for an event that size. A marquee in winter did not work well and was expensive however the multi-use stadium was a potential option for the future.

TimeBank

Ruth Zahner (Chair, TimeBank) and Martin Pugh (Secretary, TimeBank) spoke to a PowerPoint presentation (Trim 181219150837) in support of the TimeBank discretionary funding application (Item 7.2).

R Zahner outlined what TimeBank was and noted that it used time as a currency, members shared skills and time, members earned/spent time credits, everyone contributed, everyone benefited and everyone's time was of equal value.

Benefits of a TimeBank were that it helped build stronger communities, provided opportunities for people to connect with each other, valued everyone equally and allowed people to give and receive.

R Zahner explained that there had been a public meeting in February 2017 which included the WDC Community Team and Councillor Peter Allen as a passionate supporter. A steering group was established in March 2017 and looked at vision, mission, objectives, studied other TimeBanks, determined interest/support from local community organisations, looked at a strategic framework, policy and membership processes, and software. The group developed branding had a logo and leaflet designed with services kindly donated from Create, Design Studio Printing.com. A copy of the brochure was distributed to members.

R Zahner explained that in 2018 a working relationship (MOU) was established with Presbyterian Support (PSUSI) who provided free office, IT support and laptop for the coordinator. In addition funding options were explored, legal and financial advice sought (Williams McKenzie and Prosser Quirke) and the constitution developed.

2018 milestones included;

- July - Community Organisation Grant Scheme funding success \$8,000 received for six month pilot project.
- August - TimeBank Waimakariri Incorporated (TBW).
- September - Official TBW public launch and management committee formalised.
- October - Coordinator appointed. Pilot started in greater Rangiora area.

R Zahner explained how the system worked and noted that there were currently well over their target of 30 people signed up for the pilot project and there was an interest from the community. Organisations were also enquiring if they could sign up, with R Zahner noting they were looking to grow the scope of timebanking within wider Waimakariri district. In 2019 there were planned funding applications to Rata Foundation and others. TimeBank was looking to develop a relationship with a local, community-minded business for sponsorship. TimeBank would be promoted at community events. There were few community classes the Learning Exchange would help fill that gap.

M Pugh outlined his experience with TimeBank in Hurunui. He had initially joined after moving back to Canterbury as a way of connecting with the community. He commented that his experience so far had been eye opening.

P Williams queried tax liability for members. R Zahner explained that issue had been looked at with strict rules which were explained during the required orientation and sign-up sessions. Any skills could be traded as long as they were not skills you earned a living with. For example a retired plumber could trade on plumbing but not one currently in business.

G Miller commented he had attended a learning exchange session in Hurunui where non-members provided a cash donation. R Zahner advised that was the kind of model they hoped to introduce in the Waimakariri. The seeds were there however the membership needed to be grown first.

D Gordon commented he had attended the launch and had been impressed with the enthusiasm and passion and asked about membership so far. R Zahner advised there were 22 signed up and 17 waiting to attend an orientation session.

In relation to funding, K Galloway asked if TimeBank would become self-funding. R Zahner explained due to the nature of TimeBank they would always need to rely on grants and donations. It was important to have someone employed as a coordinator. Next year's budget was not yet set however it was likely to be \$25,000 at least for a coordinator.

6 ADJOURNED BUSINESS

There was no adjourned business.

7 REPORTS

7.1 Request for Loading Zone alterations and carpark removal – Good Street and Gables Arcade, Rangiora – G Kempton (Engineering Technician), K Straw (Civil Projects Team Leader) and J McBride (Roading and Transport Manager)

K Straw spoke to the report which was seeking approval from the Community Board to remove three existing carparks on Good Street, alteration of an existing loading zone and installation of a new loading zone on Good Street. The concept design had been approved by the former Rangiora Community Board in May 2016.

P Williams commented that the area at the back of New World was a mess and asked if it was New World or Council land. S Hart advised that Council had entered into an arrangement to purchase three pieces of land which would allow the improvements to take place. In the interim they were working with New World regarding the unloading area. J Gerard commented that there was a major issue around safety and the land had been acquired to make the area safer.

P Williams asked if it was not better to have a business plan from New World first, before spending money on altering carparks as there was a lot of land available however it was unorganised with pallets taking up space. S Hart advised that the design had been brought to the Community Board in 2016. It included engineering reports and surveys to illustrate the design including the number of people moving in that space and the space required for larger trucks. There were three activities in that space; east bound traffic, pedestrians and deliveries and there was no way to facilitate that concurrently without widening. In 2016 the budget for the project had been approved, however the majority of funding was coming from New World.

P Williams asked should that information not have been provided in this report so that Board members had the full information as to what was happening and should they not have a business plan from New World. K Straw commented that the design had been approved by the previous Community Board, and this report was a further iteration formally ratifying the specific car parking changes. He was happy to provide the information retrospectively.

K Galloway asked how many trucks that removing the three carparks would allow. K Straw advised the proposed loading zone on Good Street was 9m. It was too small for the likes of a semi-trailer however they could turn into the

gated compound to be completely separated from pedestrians. S Hart described how the new loading zone would accommodate trucks.

K Galloway asked if trucks would be unloaded in the carpark and K Straw replied no. K Galloway noted that removing the three carparks would remove the ability of 24 cars to park and asked would the business community accept that. S Hart noted that car park surveys at peak times showed car parking to be 80% full. He believed that it was better that the considerable hazard was removed. Car parking in Rangiora was being addressed as a wider strategy.

K Galloway commented the changes were beneficial to one retailer and costly to others. S Hart referred to the safety and linkages provided by the acquired land. There were potential future projects to increase car parking. K Galloway requested S Hart to meet him to observe available car parks.

D Gordon referred to the comments of P Williams and asked what the level of consultation with the Board had been. S Hart commented that the previous Community Board had approved the concept design and there had been a number of other meetings and updates with the Community Board and Council regarding design and budget. None of those meetings had secured approval for the carparks so this report dealt with that formal request. He noted that the work was due to start at the end of January 2019.

D Gordon referred to para 5.3 and 5.4 and related to consultation and asked about when information would go to businesses regarding details of the work to be completed. K Straw advised staff would go door to door around the Gables Arcade and businesses that backed onto the laneway in the new year. They would refer to the management of traffic once the project was underway.

D Gordon referred to the reorganisation of the carpark behind the Gables and removal of the toilet - was there a partnership with New World to provide a toilet for the public within their complex. That was the understanding of S Hart and J Gerard.

R Brine asked if staff had been requested to provide copies of previous reports prior to the meeting would that have been possible for them to circulate. S Hart replied yes and noted that questions asked tonight about the design had been covered in previous reports.

R Brine asked if it was requested to lay the report on the table until February would that impact on the work; K Straw replied yes it would, it had been their understanding that the concept had been approved and this report was a formalisation to allow the loading zones to be enforced. There had been no intention to change the design.

Moved J Gerard seconded G Miller

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 181026125716 and
that the District Planning and Regulation Committee:
- (b) **Approves** the removal of three existing carparks and loading zone as shown in Figure 1 of the report 181026125716.
- (c) **Approves** the time limit reduction for parking within the 16m loading zone shown in Figure 1 from 20 minutes to 5 minutes.
- (d) **Approves** the installation of a new approximately 9m long loading zone on Good Street as shown in Figure 1 of the report 181026125716.

CARRIED

J Gerard commented that the matter had been before the Council and Board for some time. To hold up the project at this stage was foolhardy in his opinion. Property owners had made it clear that it was an unsafe area. He agreed

there was a cost to the loss of three carparks but believed the gated compound which could take two trucks with one waiting was a better solution. It was a difficult area however he believed it was better to proceed after contracts had been tendered and following decisions of the previous Community Board.

G Miller advised he had been involved in the previous decision to proceed and the Community Board had been behind the project due to the current shambles of the area. He was in favour of proceeding due to concerns about safety.

R Brine completely agreed with the previous comments. He had asked the question with respect to previous reports to show that they are accessible. It was important to read the agenda and give staff an opportunity to answer questions before the meeting. The question could then be repeated at the meeting for the record. He believed the Board needed to support an important project that addressed a safety issue. With respect to the number of carparks he noted the ongoing work trying to increase the number of car parks.

P Williams commented that it was the first time it had been brought to his attention that they would be losing car parks. He believed the area at the back of New World was a mess and believed that with a business plan the area could be better managed by New World, for example removing pallets to create more room. He asked would that area be cleaned up following the changes. With regard to trucks waiting to unload that could be managed via use of a cell phone with trucks waiting away from site. He believed more information was required. He was disappointed that the work was commencing in January as it forced the Community Board to approve this evening.

D Gordon commented that he did not feel forced. There had been a lot of process up to this point and he commended staff with coming to an agreement with all parties to purchase land and get on with the development. Like others he was also concerned with the loss of carparks however felt there was a greater good around the issue of safety. Progress was being made on car parking strategies. Removing toilets from the carpark in the past had increased the number of parks available and New World had incorporated toilets in their building at no cost to ratepayers. He was sure feedback on the business plan could be fed back to New World. Issues with the back of New World were fair comment for a town centre however they also had to function.

7.2 **Applications to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2018/2019: – E Cordwell (Governance Team Leader)**

J Gerard and J Hoult sat back from the table and D Lundy took the role of chair.

E Cordwell spoke briefly to the report commenting the applications were self-explanatory.

THAT the Rangiora Ashley Community Board:

- (a) **Receives** report No. 181128139669.
- (b) **Approves** a grant of \$500 to TimeBank Waimakariri Inc. towards the cost of promotional material.

CARRIED

G Miller believed it was a very worthwhile project. The work completed so far had created an excellent platform which he would like to see move forward.

D Gordon commented he was involved in the original Time Exchange and was pleased to see where this project had got to and acknowledged the work of the committee. It was a worthwhile cause he wholeheartedly supported.

D Lundy thanked R Zahner and M Pugh for a well presented deputation.

E Cordwell explained that the grant would assist with keeping the children safe while allowing the Garden to Table programme to flourish.

Moved K Galloway seconded G Miller

- (c) **Approves** a grant of \$500 to North Loburn School towards the purchase of a small garden shed.

CARRIED

K Galloway commented that having visited the school on a Board visit and seen what they were doing he couldn't think of a more worthy cause

G Miller echoed K Galloways comment and noted their enthusiasm for environmental projects.

8 CORRESPONDENCE

E Cordwell advised that Loburn School had sent a letter of thanks to the Community Board for funds towards the William Pike Challenge.

9 CHAIRPERSON'S REPORT

9.1 Chair's Diary for November 2018

Moved J Gerard seconded R Brine

THAT the Rangiora-Ashley Community Board:

- (a) Receives report No. 181204142444.

CARRIED

10 MATTERS FOR INFORMATION

10.1 **Oxford-Ohoka Community Board meeting minutes – 8 November 2018** (Trim No. 181031127749).

10.2 **Woodend-Sefton Community Board meeting minutes – 12 November 2018** (Trim No 181122137148).

10.3 **Request for three elected members to be appointed to a hearing panel to consider objections to a new bus shelter installation adjacent to 321 High Street, Rangiora – report to Council 6 November 2018** (Trim 181024124226)

10.4 **Youth Council meeting minutes – 25 September 2018.**

10.5 **Adoption of Reviewed Kaiapoi Town Centre Plan – 2028 and Beyond – report to Council 6 November 2018** (Trim No 181001113553).

10.6 **Annual Report for Enterprise North Canterbury for the Year Ended 30 June 2018 – report to Audit and Risk Committee 20 November 2018** (Trim No 181109132111).

10.7 **Annual Report for Te Kōhaka o Tūhaitara Trust for the Year Ended 30 June 2018 – report to Audit and Risk Committee 20 November 2018** (Trim No 181109132152).

10.8 **Capital Projects Report for the period ended 30 September 2018 – report to Audit and Risk Committee 20 November 2018** (Trim No 181101128611).

- 10.9 **Community Facilities – User applications for exemption from fees – report to Community and Recreation Committee 20 November 2018** (Trim No 181109132237).
- 10.10 **Library Update to 31 October 2018 – report to Community and Recreation Committee 20 November 2018** (Trim No 181108131993).

Moved J Gerard seconded G Miller

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.10.

CARRIED

11 MEMBERS' INFORMATION EXCHANGE

11.1 M Clarke

- Assisted with residents concerned over works at West Belt /Johns Road.
- Notified Council of issues following receiving complaints over South Belt. Received good answer from staff. The ditch was to be filled in to allow cars to park further off the road.

11.2 J Hoult

- Attended North Canterbury Neighbourhood Support meeting, some engagement with Communications Team over proposed parties in parks / reserves.
- Attended All Boards meeting.
- TimeBank meeting – members were signing up and engaging with each other.

11.3 S Lewis

- Commented the Christmas Celebration night was a great night.
- Attended Fernside Gardens fundraiser and visited stunning properties.
- Attended All Boards meeting.
- Attended Ashgrove School Gala.
- Attended Riding for Disabled fundraiser.
- Attended Twilight Fete in Rangiora Showgrounds.
- Advised she had been given a tour of the new North Canterbury Sport and Recreation Trust Fitness centre in Flaxton Road and commented that it was a fantastic facility that she would recommend.

11.4 G Miller

- Attended All Boards meeting.

11.5 P Williams

- Attended a number of meetings including Rangiora Airfield, ECan, Garrymere Water Advisory Group and West Eyreton Summerhill Water Advisory Group.
- Attended fireworks display in Victoria Park which was well supported.
- Attended the Rangiora Christmas Parade.
- Attended Oxford Rural No1 opening with the Minister and noted that it may be a political nightmare to chlorinate Rangiora water.
- Thanked K Galloway and C Prickett for the work at the dog park including hands on work to reduce cost to Council. It was great to see the community spirit.

11.6 D Gordon

- Attended a number of events previously mentioned.
- Attended White Ribbon Events at Rangiora High and New Life Schools.
- Attended Garrymere Water Advisory Group meeting with D Lundy and C Prickett and had been nominated as chair. Commented that initially they

would ensure all options had been investigated. A three hour meeting was scheduled the following week, a representative of Hurunui District Council would be attending to explain what they were doing in that district.

- Attended Rangiora Christmas Parade and commented that Rangiora Promotions had had a successful year. Noted that it had been agreed there would not be an event on High Street for Muscle Car Madness in January (MCM), it was not through lack of trying to negotiate with MCM organisers, and it was not due to compliance issues.
- Presented PepperTree preschool with their bronze Enviro School Award.
- Attended Good Street Park neighbourhood event where there was good attendance and encouraged other Board members to attend events where they could.
- Meeting with staff regarding issues with Cones Road seal issues.
- Noted issues with traffic management on Rangiora Woodend Road had been raised.
- Raised issue with NZTA requesting closure of Lineside Road for a whole day in the run-up to Christmas for reseal work. He had been approached by concerned business owners and spoken to staff at NZTA regarding consultation. NZTA had acknowledged they had not undertaken due process and had changed the proposed date of work to the new year. An alternative was for the work to be completed at night.

11.7 **D Lundy**

- Attended Garrymere Water Advisory Group meeting and was deputy chair. They would go over ground to make sure the best option was selected.
- Attended Bob Spark's funeral.
- Attended All Boards meeting.
- Assisted with objection for an off-licence. E Cordwell advised the submission had been lodged and would come back to the Board for public record in February.

11.8 **K Galloway**

- Noted that since the November Board meeting he had lodged five Snap Send Solve requests and had not been advised on any of those request. E Cordwell would follow up.
- Party in the Park was amazing and congratulated Rangiora Promotions.
- Attended All Boards meeting.
- Congratulated the RSA on their lighting of the outside area.
- Assisted with getting water to the large dog park and gave particular thanks to John Nuku from Rangiora Hire who provided assistance free of charge.
- J Gerard commented on K Galloway passion for the dog park and thanked him for his work on behalf of the Board.

11.9 **R Brine**

- Commented on complaints from residents around long grass recently. It was not possible for contractors to retain the normal level of service due to the unusual weather meaning grass growth which quicker than normal.

12 **CONSULTATION PROJECTS**

Residential 4 Zones & San Dona Olive Grove Area

Consultation closes Friday 23 December 2018.

<https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/residential-4-zones-and-san-dona-olive-groves>

The Board noted the consultation.

13 BOARD FUNDING UPDATE**13.1 Board Discretionary Grant**

Balance as at 5 December 2018: \$5,423 plus estimated carry forward of \$1,451.

13.2 General Landscaping Fund

Balance as at 5 December 2018: \$26,160.

14 MEDIA ITEMS

Nil.

15 QUESTIONS UNDER STANDING ORDERS

Nil.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 13 February 2019 in the Council Chambers at the Rangiora Service Centre.

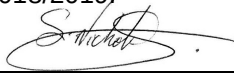
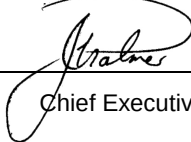
THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.45pm

CONFIRMED

Chairperson

Date

Briefing • <i>Simon Hart – update on Good Street</i>
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WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-11-06 /190129009861**REPORT TO:** Rangiora-Ashley Community Board**DATE OF MEETING:** 13 February 2019**FROM:** Edwina Cordwell – Governance Team Leader**SUBJECT:** Application to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2018/2019.**SIGNED BY:**
(for Reports to Council,
Committees or Boards)
Department Manager
Chief Executive**1. SUMMARY**

1.1. The purpose of this report is to consider an application for funding received from:

Name of Organisation	Purpose	Amount Requested
Presbyterian Support Upper South Island	Towards the cost of running the event: An Expo of Ideas to Live Well and Give Well	\$500*
Total		\$500

*Note that the application seeks \$750.

However, the Board's criteria state a maximum of \$500 which has been used throughout this report.

Current total balance of the fund is \$4,423 plus a carry forward of \$1,451, totalling \$5,874.

Attachments:

- i. Application from Presbyterian Support (Trim No. 190128008682 v2).
- ii. Spreadsheet showing previous year's grants.
- iii. Board funding criteria 2018/2019 (Trim No. 180627071240).

2. RECOMMENDATION**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 190129009861.
- (b) **Approves** a grant of \$_____ to Presbyterian Support Upper South Island towards the cost of running the event: An Expo of Ideas to Live Well and Give Well.

OR

- (c) **Declines** the application from Presbyterian Support.

3. **BACKGROUND**

- 3.1 ***Presbyterian Support*** is seeking funding towards the cost of an event which seeks to reduce social isolation and enhance wellbeing amongst older people: An Expo of Ideas to Live Well and Give Well.

4. **ISSUES AND OPTIONS**

- 4.1. ***Presbyterian Support*** organised an inaugural Older Person's Expo event on Wednesday 28 February 2018 with the theme Live and Give. The 2018 expo attracted over 300 participants, with 25 local organisations taking part and was focussed on reducing social isolation and enhancing wellbeing.
- 4.2. It is proposed to hold a similar event, utilising the learnings from last year, on Thursday 21 March 2019. It is anticipated that over 400 people will attend of whom approximately 85% will be from the Board's community area.
- 4.3. The event will utilise and reflect on research seeking to mitigate the impact of social isolation and declining mental health in older people. It seeks to build individual and community resilience with a further aim to reduce mental illness and suicide in the older age group. Multiple agencies will collaborate to run and participate in the expo which also fits with the Council's Age Friendly Community Strategy. It will also showcase opportunities to receive and give service and connection in the Waimakariri community.
- 4.4. The event is also being financially supported by Pegasus Health and the Rural Public Health Organisation with further funds being sought from Lions and Rotary. These latter funds are not yet confirmed.
- 4.5. The group received \$500 from the Board in December 2017 towards the costs of the 2018 event. All financial information and Accountability Forms have been received.
- 4.6. The Management team have reviewed this report.

5. **COMMUNITY VIEWS**

- 5.1. **Groups and Organisations**
Not sought.
- 5.2. **Wider Community**
Not sought.

6. **IMPLICATIONS AND RISKS**

- 6.1. **Financial Implications**
The Annual Plan for 2018/19 includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up to a total of \$10,400.

The current balance of the fund is \$4,423 plus a carry forward of \$1,451, totalling \$5,874. The total of the application in this report is \$500.

The application criteria specify that grants are normally limited to a maximum of \$500 in any one financial year (July to June) but the group can apply up to twice in that year, providing it is for different projects.

GST is paid to appropriately registered groups where applicable above the Board resolved values.

6.2. **Community Implications**

A wide range of older people will benefit from the event and from the ongoing networking and support that will develop.

6.3. **Risk Management**

There are no risks to the Council.

6.4. **Health and Safety**

The event contributes to enhancing wellbeing and seeks to reduce mental illness and suicide in older people.

7. **CONTEXT**

7.1. **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Legislation**

Not applicable.

7.3. **Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages, abilities and cultures to participate in community life and recreational activities.

Participation in community-based support and services is acknowledged and encouraged.

7.4. **Delegations**

Community Boards have delegated authority to approve such grants.

Groups Applying for Board Discretionary Grants 2018/2019

Name of Group: Live & Give 2019 An Expo of Ideas to Live Well and Give Well

Address: c/- 258 High St., Rangiora 7440, / P.O. Box 665 Rangiora 7400

Contact Person within Organisation: Kirstin Dingwall-Okoye or Vicki Lucas PSUSI

Position within Organisation: Elder Care Canterbury Coordinator(KTD) Manager Enliven Services PSUSI(VL)

Contact phone number: 033638225

Email: kirstind@psusi.org.nz or vickil@psusi.org.nz

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

With a focus on reducing social isolation and enhancing wellbeing amongst older people this event, held in the Waimakariri District, drew over 300 participants in its inaugural form earlier this year.

The Expo was a collaboration of some key local providers, involving more than 25 local organisations offering participants the opportunity to engage with their services, as well as clubs run by local people. This event showcased the variety of opportunities to receive and give service & connection in the Waimakariri community.

The themes we draw on will echo what positive ageing research tells us about the centrality of supportive and meaningful relationships to mitigating the impact of relative isolation and declining mental health. Individual and community resilience and wellbeing are also protective factors against what appears to be an increase in mental illness and suicide in OA.

What is the timeframe of the project/event date? Thursday 21st March 2019

Overall Cost of Project: \$ 3580

Amount Requesting: \$ 750

How many people will directly benefit from this project? 400

Who are the range of people benefiting from this project? (You can tick more than one box)

- ☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☐ District
- ☐ Preschool ☐ School/youth ☒ Older adults ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Rangiora-Ashley 85 % Oxford-Ohoka 5 % Woodend-Sefton 5 % Kaiapoi-Tuahiwi 5 %

Other (please specify):

If this application is declined will this event/project still occur? ☒ Yes ☐ No

If No – what are the consequences to the community/organisation?

Although if we do not receive local funding then we will have to apply for funding from outside our area. We are wanting this to be an initiative for our local community, therefore are applying locally.

RANGIORA-ASHLEY COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

Opportunity to socialize on the day, identify options that people may wish to engage with as consumers (receive assistance) or that they can contribute to as volunteers (give assistance). However this is a community engagement approach, the event is something we give to the community in order to open communication. Then we want to listen to and hear from the participants about their view, their needs.

What is the benefit(s) to your organisation?

This is a collaborative approach involving multiple organisations. The benefits are that rather than a committee or network meeting approach we are forming a group around an activity. This rapidly takes the group through the dynamics of forming to the output of performing as a group. We will cement existing relationships and develop new ones. We will identify the resources our organisations have and add these to the resources th

What are the benefit(s) to the Rangiora-Ashley community or wider district?

An event for older people in the community. This fits in with the Age Friendly Community strategy that WDC is currently engaging with. Especially considering the demographic that Live and Give attends to is growing exponentially in this community. Lots of events happen for children and families, but very few for older people. Live and Give 2018 had over 300 pp, in 2019 more will attend as the evaluation show that this Older Adult community want this again.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) ☒ Yes ☐ No

If yes, name of parent group

What is the relationship between your group and the parent group?

PSUSI continue to be invested into collaborating with others to attend to the community needs.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Pegasus Health and the Rural PHO
Spoken to Lions and Rotary, but no applications in at this stage, although we will be well short of our target fund if we do not.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☐ No

If yes, please supply details:

Live & Give 2018, \$500.

- Enclosed** ☒ Financial Balance Sheet and Income & Expenditure Statement (*compulsory – your application cannot be processed without financial statements*)
☒ Supporting costs/quotes
☒ Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed:

Date:

PRESBYTERIAN SUPPORT (UPPER SOUTH ISLAND)
STATEMENT OF COMPREHENSIVE REVENUE & EXPENSE
FOR THE YEAR ENDED 30 JUNE 2018

	<i>Note</i>	2018 \$	2017 \$
REVENUE			
Revenue from Operations	2	7,515,673	9,362,836
Other	2	78,641	59,538
Total Operating Revenue		7,594,314	9,422,374
EXPENSES			
Operating Expenses	4	9,813,878	11,244,395
Administration Expenses	4	366,083	335,578
Finance Expenses	3	12,846	14,679
Total Operating Expenses	4	10,192,807	11,594,652
OPERATING SURPLUS/(DEFICIT)		(2,598,493)	(2,172,278)
SUPPORTED BY			
Investment Income	9	1,233,218	1,004,757
Legacies Received		143,875	142,195
Capital Grants and Donations		19,048	363,060
Demolition Expense		15,815	(183,535)
Loss on Disposal of Property, Plant and Equipment		452,192	(878,410)
Total Support Items		1,864,148	448,067
Share of equity accounted investees surplus for the year	12	1,213,915	339,976
SURPLUS		479,570	(1,384,235)
OTHER COMPREHENSIVE REVENUE AND EXPENSE			
Gain on revaluation of available for sale financial assets	9	1,282,258	588,644
TOTAL COMPREHENSIVE REVENUE AND EXPENSE		1,761,828	(795,591)

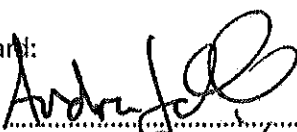
The accompanying notes form part of these statements.

PRESBYTERIAN SUPPORT (UPPER SOUTH ISLAND)
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2018

	<i>Note</i>	2018 \$	2017 \$
ASSETS			
CURRENT ASSETS			
Cash and Cash Equivalents	6	681,105	1,125,318
Receivables (from exchange transactions)	7	441,797	1,003,244
Recoverables (from non-exchange transactions)	8	1,250	1,250
Prepayments		41,537	19,681
Interest Receivable		66,486	125,792
Total Current Assets		1,232,175	2,275,285
NON-CURRENT ASSETS			
Property, plant and equipment	11	7,645,123	7,217,414
Wightman Trust Property	10	3,601,879	3,610,586
Investments	9	25,382,928	23,113,070
Equity accounted investees	12	5,768,905	6,280,383
Loan to Watts Road Consortium	21	0	35,000
Total Non-Current Assets		42,398,835	40,256,453
TOTAL ASSETS		43,631,010	42,531,738
LIABILITIES			
CURRENT LIABILITIES			
Payables (from exchange transactions)	13	619,827	685,615
Employee Benefit Liability	14	713,203	1,129,637
Deferred Revenue	15	133,855	211,690
Goods and Services Tax		3,812	81,311
Total Current Liabilities		1,470,697	2,108,253
NON-CURRENT LIABILITIES			
Borrowings - Tancred Street	16	243,125	268,125
Total Non-Current Liabilities		243,125	268,125
TOTAL LIABILITIES		1,713,822	2,376,378
EQUITY			
Accumulated Revenue and Expense		39,006,459	38,526,889
Available for Sale Reserve	9	2,807,729	1,525,471
Special Funds Reserve	17	103,000	103,000
Total Equity		41,917,188	40,155,360
TOTAL LIABILITIES AND EQUITY		43,631,010	42,531,738

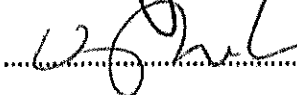
Signed on behalf of the Board:

Board Chairperson:



Date: 3/10 2018

Chief Executive Officer:



Date: 3/10 2018

The accompanying notes form part of these statements.

**PRESBYTERIAN SUPPORT (UPPER SOUTH ISLAND)
STATEMENT OF CHANGES IN NET ASSETS/ EQUITY
FOR THE YEAR ENDED 30 JUNE 2018**

	<i>Note</i>	<i>Special Funds Reserve</i>	<i>Accumulated Revenue & Expense</i>	<i>Available for Sale Reserve</i>	<i>Total Net Assets/Equity</i>
		\$	\$		\$
Balance as at 1 July 2017		103,000	38,526,889	1,525,471	40,155,360
Net Surplus/(Deficit)			479,570		479,570
Other Comprehensive Revenue and Expense:					
Gain on revaluation of available for sale financial assets	9			1,282,258	1,282,258
Total Comprehensive Revenue and Expense			479,570	1,282,258	1,761,828
Transactions with owners in their capacity as owners					
Transfers to/(from) Reserves					
Total transactions with owners of the company					
Balance as at 30 June 2018		<u>103,000</u>	<u>39,006,459</u>	<u>2,807,729</u>	<u>41,917,188</u>

The accompanying notes form part of these statements.

PRESBYTERIAN SUPPORT (UPPER SOUTH ISLAND)
CASH FLOW STATEMENT
FOR THE YEAR ENDED 30 JUNE 2018

	<i>Note</i>	2018	2017
		\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Cash was provided from:</i>			
Receipts from agencies and clients		6,999,405	8,692,257
Donations, Grants and Legacies		1,162,802	1,175,251
Interest received		633,099	513,242
Dividends received		57,104	60,491
Earthquake Income		0	2,530,000
Other cash receipts		1,133,291	953,401
		<u>9,985,701</u>	<u>13,924,642</u>
<i>Cash was applied to:</i>			
Loan Interest		12,946	14,395
Payments to Suppliers and Employees		10,351,901	11,183,945
		<u>10,364,847</u>	<u>11,198,340</u>
Net Cash Inflow/(Outflow) from Operating Activities		(379,146)	2,726,302
CASH FLOWS FROM INVESTING ACTIVITIES			
<i>Cash was provided from:</i>			
Proceeds from Disposal of Property, Plant & Equipment		621,783	396,612
Proceeds from the Sale of Investments		355,887	0
		<u>977,670</u>	<u>396,612</u>
<i>Cash was applied to:</i>			
Payments for Purchase of Property, Plant & Equipment		1,052,737	391,946
Payments for Purchase of Investments		0	2,711,447
		<u>1,052,737</u>	<u>3,103,393</u>
Net Cash Inflow/(Outflow) from Investing Activities		(75,067)	(2,706,781)
CASH FLOWS FROM FINANCING ACTIVITIES			
<i>Cash was Provided from:</i>			
Term Loan		35,000	0
<i>Cash was applied to:</i>			
Term Loan		25,000	6,875
		<u>25,000</u>	<u>6,875</u>
Net Cash Inflow/(Outflow) from Financing Activities		10,000	(6,875)
Net Increase/(Decrease) In Cash Held		(444,213)	12,646
Plus Opening Cash Brought Forward		<u>1,125,318</u>	<u>1,112,672</u>
		681,105	1,125,318
CASH HELD AT YEAR END			
Cash comprises:			
Cash on Hand	6	810	2,090
Bank Accounts in Funds	6	680,295	1,123,228
CLOSING CASH CARRIED FORWARD		<u>681,105</u>	<u>1,125,318</u>

The accompanying notes form part of these statements.



28 February 2018

SUMMARY of FEEDBACK from attendees

220 Expo Bags were distributed on the day

Green Feedback Forms

- 44 evaluation forms were returned
- Of those 42 respondents stated they would attend the event if it was held again
 - Suggestions for improvements that related to the venue included; sound system, seating and parking.
 - Suggestions for changes to the format included; shorter and more focused speeches.
 - Additional areas of interest identified were; arthritis, chrohns disease, mens health, mental health and heart disease.
 - Some people also stated they would like to see information concerning tramping, dance and local retirement solutions and options.
- 25 respondents stated the Expo was of value to them.

White Feedback Forms

Things that nourish attendees spirit and make their hearts sing included:

Family
Talking to people
Seeing Friends
Socializing, people contact
Communication
Friendliness
Doing stuff, activities
Walking
exercise
Gardening
Dancing
Marriage
Being a happy person
Sharing the love
God and Church
Totara Club
Volunteering
Beach walks
Being active
Helping others

Glamping
Just being above the ground
meditation
Being healthy (at 91)
Menz shed
Going out to lunch
Good weather
Positive attitude
knitting
shows
meals out
movies

When did they last do these things:

Every day
Every week
Two months ago
Too long ago

Things that stops them doing these things included:

Mobility
The weather
Being unwell
Time is running out
Transport/Traffic
Back problems
Laziness
Bad mood from arthritis
Don't know many people as new to the district
Other appointments
Too busy
Finding a place
Feeling sorry for myself
Rheumatoid arthritis
Loneliness
Time commitments
Opinionated people

Tax Invoice - Final Payment

To: PEGASUS HEALTH (CHARITABLE) LTD
PO BOX 741
CHRISTCHURCH 8014

INVOICE NO: 772
INVOICE DATE: 15/02/2018
CUSTOMER REF:
ATTENTION: D Cairns

Page: 1 of 1

Event Name: Older Persons Expo - Food Supply
Event Reference: 819
Event Date: Wednesday, 28 February 2018

Description	Qty	Unit Price	Discount	Total
Catering				
Food Supply Menu – 1x Club Sandwich + 1x Cake p/p	300	\$5.50		\$1,650.00
Other				
Community Discount 35% Discount on pricing	-300	-\$1.95	\$0.00	-\$585.00
Event Sub Total:				\$1,065.00
Includes GST of:				\$138.92
TOTAL AMOUNT DUE:				\$1,065.00
Includes GST of:				\$138.92

Payment due by the 20th of the month following date of invoice.
Thank You for your Custom

Remittance

PEGASUS HEALTH (CHARITABLE) LTD

Invoice No: 772
Invoice Date: 15/02/2018
Customer No:
Customer Ref:
Attention: D Cairns

Amount Due Now: \$1,065.00

PLEASE NOTE: NEW BANK ACCOUNT DETAILS

You may pay either to our bank account: 12-3191-0049213-00 or via Credit Card
Please quote your invoice number (or event reference number) as a reference

Board Discretionary Grants July 2017 - June 2018					
	Month considered	Group	Project	Amount Requested	Amount Granted
Woodend-Sefton Community Board 10.138.100.2410	\$3,170				
	August	Reflections Community Trust	towards costs of a sign for the 2017 Waimakariri Light Party		\$ 234
	August	SIIG You Me We Us	towards the costs of Welcome bags		lie on table
	September	SIIG You Me We Us	towards the costs of Welcome bags	\$ 500	\$ 500
	September	Pegasus Residents Association	towards the costs of Christmas on the Lake	\$ 500	\$ 500
	March	Waimakariri Arts Trust - Kaiapoi Art Expo	towards running costs in particular advertising in NC News and provision of music	\$ 500	\$ 300
	June	Sefton Community Newsletter	towards the cost of delivery of newsletter	\$ 385	\$ 500
	Total for grants allocated: \$2,034 Total unallocated: \$1,135.97				
	\$12,264.04				
	July	Rotary Club of Rangiora	Towards the costs of building a Fitness Trail/Circuit of up to 12 stations along the Rakahuri Trail.	\$ 500	\$ 500
	July	Southbrook School Parent Teacher Association	Towards the costs of a cordless scanner for the school library.	\$ 500	\$ 500
	August	North Canterbury Musical Society	Towards the costs of signage for Costume hire service	\$ 350	\$ 350
	August	Reflections Community Trust	Towards the costs of Children's Magic Theatre - light festival 31 October 2017	\$ 300	declined
	August	SIIG You Me We Us	Towards the cost of Welcome Bags	\$ 500	declined
	September	International Day Older Persons	towards afternoon tea to celebrate International Day of older persons	\$ 350	\$ 350
	October	Kidsfirst Kindergartens Bush Street	Towards costs of replacing books and purchase of new large books for group stories	\$ 300	lie on table

Rangiora-Ashley Community Board 10.137.100.2410	November	Kidsfirst Kindergartens Bush Street	Towards costs of replacing books and purchase of new large books for group stories	\$ 300	\$ 300
	December	Rangiora Croquet Club	Towards costs of a new dishwasher	\$ 500	\$ 500
	December	SeniorNet North Canterbury	Towards promotion of courses and workshops	\$ 500	\$ 500
	December	Lions Club Rangiora	Towards the costs of two shelters for the Millton Memorial Dog Park	\$ 500	\$ 500
	December	Loburn School	Towards the costs of Year 8 participating in the William Pike Challenge Award	\$ 500	\$ 500
	December	Presbyterian Support	Towards the costs of Suicide Prevention Event 28 February 2018	\$ 500	\$ 500
	December	Trinity Methodist Mainly Music	towards the costs of creating lockable storage room for sound and musical equipment	\$ 500	\$ 500
	February	Cust Bowling Club Inc	to purchase a second hand mower	\$ 500	\$ 500
	April	Waimakariri Arts Trust - Kaiapoi Art Expo	towards the costs of the Kaiapoi Arts Expo and Schools Expo particularly advertising in the Northern Outlook	\$ 500	\$ 500
	June	Rangiora Districts Early Records Society Inc	replace scanner	\$ 500	\$ 500
	June	Okuku Pony Club	coaching training	\$ 500	\$ 500
	June	McAlpines Canterbury Pipe Band	towards the costs of new flashes for the band uniforms	\$ 500	\$ 500
	June	North Canterbury Athletics Club	towards the costs of club singlets for 7 to 14 year olds	\$ 427	\$ 427
	June	Rangiora Playcentre	towards the costs of sensory and touch based play materials	\$ 500	\$ 500
	June	Ashley Playcentre	towards the cost of ink cartridges	\$ 500	\$ 500
	June	North Canterbury Academy of music	towards the end of year concert	\$ 500	\$ 500
	June	Friends of Rangiora Town Hall	towards the costs of auditorium CCTV and backstage screen to assist with productions	\$ 500	\$ 500
	June	North Canterbury Academy of Music	towards the costs of replacement drum kit	\$ 420	\$ 420

	Total for grants allocated: \$10,347 Total unallocated: \$1,917.04				
Kaiapoi-Tuahiwi Community Board 10.136.100.2410	\$4,960				
	July	Kaiapoi Cricket Club	Towards costs of signage to promote the Cricket Club's 150 th Jubilee in late September 2017	\$ 600	\$ 200
	July	Reflections Community Trust	Towards the costs of pre and post event advertising for the Waimakariri Light Party 2017	\$ 460	\$ 460
	August	Kaiapoi Borough School	Sports equipment	\$ 500	declined
	August	Kaiapoi Riverside Bowls	towards the cost of a new set of bowls	\$ 420	\$ 400
	August	Kaiapoi Community Watch	towards the cost of uniforms	\$ 500	\$ 500
	August	You Me We Us	towards the cost of the Spring Festival	\$ 500	\$ 500
	September	Kaiapoi Pony Club	costs of events and coaching to improve the skill of young riders	\$ 500	declined
	September	Clarkville Play Centre	towards the costs of indoor tents and tunnels	\$ 317	declined
	September	Pines Karaki Beach Association Inc	towards the costs of a celebration to mark the opening of the new hall	\$ 500	\$ 500
	March	Waimakariri Arts Trust - Kaiapoi Art Expo	towards the running costs of Kaiapoi Art Expo and Schools Art Expo in particular advertsing in the Kaiapoi Advocate, venue hire and set up costs	\$ 500	\$ 500
	April	Clarkville play centre	towards the costs of playdough equipment and wooden puzzles	\$ 442	declined
	May	KYDz (YouMeWeUs Youth Group)	towards advertising and promotion of 'KYDz Mud Fest' event	\$ 300	\$ 300
	June	Karanga Mai Early Learning Centre	towards the costs of a new heavy duty washing machine	\$ 439	\$ 439
	Total for grants allocated: \$3,799 Total unallocated: \$1,161				
	\$5,400				
	July	Waimakariri Gorge Golf Club	Towards costs of tree replacement following the September/October 2013 storm, taking place between winter 2017 and winter 2018	\$ 500	\$ 500

Oxford-Ohoka Community Board 10.139.100.2410	August	SIIG You Me We Us	Welcome bags		lie on table
	September	SIIG You Me We Us	Welcome bags	\$ 500	declined
	October	Oxford ICONZ (Boys and Girls Brigade)	Towards paint-balling supplies	\$ 550	\$ 500
	October	Oxford Night Patrol Group	Towards the cost of reflective magnetic signs to identify patrollers using private vehicles	\$ 239	\$ 239
	October	Oxford Community Mens Shed	Towards costs of the Spring into Oxford event	\$ 500	\$ 500
	December	West Eyreton School	towards the cost of books focussing on healthy eating for the school library	\$ 385	\$ 385
	March	Waimakariri Arts Trust - Kaiapoi Art Expo	promotional advertising in the Oxford Observer and Oxford Bulletin	\$ 500	\$ 500
	April	Ohoka School PTA plant sale sub committee	towards the costs of 'children size' gloves, garden tools, wheelbarrows and other items.	\$ 500	\$ 500
	May	Eyreton PonyClub	Fencing to enclose learner rider area	\$ 450	\$ 500
	June	Oxford Community Trust	towards the cost of a heat pump for the A&P Building	\$ 500	\$ 663
	June	Christchurch Western Riding Association	towards the cost of gravel for the entranceway	\$ 500	\$ 663
	June	RSA	bronze cap -time capsule	\$ 450	\$ 450
	Total for grants allocated: \$5,400 Total unallocated: \$0				

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:

- ✗ Wages
- ✗ Debt servicing
- ✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)
- ✗ Stock or capital market investment
- ✗ Gambling or prize money
- ✗ Funding of individuals (only non-profit organisations)
- ✗ Payment of any legal expenditure or associated costs
- ✗ Purchase of land and buildings
- ✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests
- ✗ Payment of fines, court costs or mediation costs, IRD penalties

Examples (but not limited to) of what the Board can fund:

- ✓ New equipment
- ✓ Toys/educational aids
- ✓ Sporting equipment
- ✓ Safety equipment
- ✓ Costs associated with events
- ✓ Community training

Criteria for application

- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2018 to June 2019) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- The group should have strong links with the Rangiora-Ashley community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An accountability form must be provided to the Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

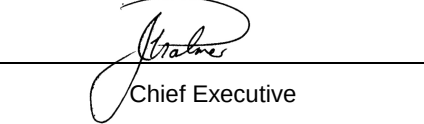
Email: records@wmk.govt.nz

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-11-05/190109001716**REPORT TO:** Rangiora-Ashley Community Board**DATE OF MEETING:** 13 February 2019**FROM:** Kay Rabe, Governance Adviser**SUBJECT:** New Zealand Community Boards' Conference 2019**SIGNED BY:**
(for Reports to Council,
Committees or Boards)
Department Manager
Chief Executive**1. SUMMARY**

- 1.1 The purpose of this report is for the Rangiora-Ashley Community Board to consider attendance at the New Zealand Community Boards' Conference 2019 to be held in New Plymouth between the 11th and the 13th April 2019. Attendance at the conference is aimed at contribution to the effectiveness of the Board and understanding its relationships with the community.

Attachments:

- i. 2019 New Zealand Community Board Conference Programme
- ii. 2019 New Zealand Community Board Conference Speakers
- iii. 2019 New Zealand Community Board Conference Abstracts
- iv. 2019 New Zealand Community Board Conference Best Practice Awards
- v. 2019 New Zealand Community Board Conference Registration and Accommodation
- vi. 2019 New Zealand Community Board Conference Partner and Optional Tours.
(Trim No. 190129009834)

2. RECOMMENDATION**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 190109001716.
- (b) **Approves** up to four (4) members, being _____, _____, _____ and _____ to attend the New Zealand Community Boards' Conference to be held in New Plymouth from 11 to 13 April 2019.
- (c) **Notes** the attendees will write an individual report on the conference sharing ideas/knowledge gained and present the report at their respective Board's May 2019 meeting.
- (d) **Notes** that the total cost for each attendee is approximately \$1,821 (including GST).

3. BACKGROUND

- 3.1 The 2019 New Zealand Community Boards' Conference is to be held in New Plymouth from 11 to 13 April 2019. The title of the conference is 'Community Boards in Time of

Change'. Community Boards play a major role in supporting their communities and their Councils. This makes them an integral and vital cog in Local Government.

- 3.2 Combining varied speakers with a range of informative workshops and entertaining social events, the conference allows for invaluable networking. Further information can be found at the website <http://nzcbc2019.co.nz/nzcbc19>.

4. ISSUES AND OPTIONS

- 4.1. The following speakers will be in attendance:

- | | |
|-------------------------|--------------------|
| • Glen Bennett (MC) | • Darren Pratley |
| • Sarah Colcord | • Toby Shannley |
| • Warwick Foy | • Daine Turner |
| • Lance Girling-Butcher | • Puna Wano-Bryant |
| • Neil Holdom | • Wharehoka Wano |
| • Ben Ingram | • Shay Wright |
| • Natalie Jackson | • Sean Zeiltjes |
| • Caitlin Metz | |

- 4.2. This National Conference is held every two years and is considered an invaluable networking and idea gathering conference that is current and relevant to Community Boards as it showcases innovative and inspiring ways that Councils and Boards accept the challenges that comes with leadership in our communities.

- 4.3. The Rangiora-Ashley Community Board has a training allowance of \$15,280 for the 2018-19 financial year. The Board has sufficient balance available in the budget to put towards members attending this conference. Priority consideration is recommended to be given to members that have not attended before.

- 4.4. **Full Registration:** The cost of the full registration is \$755 including GST for the early bird registration. Early bird registrations close at the end of February. From 1 March 2019 the standard registration will increase to \$855 including GST. Full registration includes attendance at all conference business sessions and workshops, handbook, daily catering, one ticket to Thursday's welcome reception at Len Lye Gallery, one ticket to Friday's evening conference dinner at the Devon Hotel and one ticket to Saturday evening's function (optional) at the Devon Hotel.

Partner Registration: The cost of your partner's registration is \$210 including GST and includes a handbook, one ticket to the Thursday's Welcome reception at Len Lye Gallery, one ticket to Friday evening's conference dinner at the Devon Hotel and one ticket to Saturday evening's function at the Devon Hotel. If partners wish to travel to the conference the additional costs would be personally met by the Board member. Additional activities would be the personal responsibility of the Board member and partner.

- 4.5. **Accommodation:** Rooms are available at the Devon Hotel at the cost of \$183 and includes ensuite bathroom, tea/coffee making facilities and have either one or two beds.

- 4.6. **Transport:** Direct flights from Christchurch to New Plymouth currently cost approximately \$100. Alternative afternoon flights with a brief stop in Auckland or Wellington are approximately \$250 one way. Members would have a choice of returning on the Saturday evening or Sunday. All flights on the Saturday evening involve one stop and cost approximately \$200 one way. Sunday flights cost approximately \$200.

- 4.7. Transport to and from airports and hotel is estimated at \$250 per person and an additional contingency of \$100 per person to cover incidentals such as breakfasts or non-alcoholic drinks.

- 4.8. The conference welcome commences early evening on 11 April and recommended travel would be the Thursday afternoon from Christchurch. The conference finishes mid-afternoon Saturday 13 April, with an optional evening function available. Members could return on early evening Saturday or incur an additional nights accommodation and return Sunday 14 April.
- 4.9. **Report Back:** The attendees will be expected to write a formal report on the conference sharing ideas/knowledge gained and present the report at their respective Board's May 2019 meeting. This report should reflect their own experience of the conference and will be published in the May agenda.
- 4.10. Potentially other training opportunities could come before the Boards prior to 30 June 2019, which include Local Government New Zealand 'know how' seminars which average \$700 per day or several webinars at approximately \$150 each. The current budget would enable additional training opportunities to be considered should they arise.
- 4.11. A member of the Governance Team may be in attendance at the Conference if a large contingent of members attend the conference. Costs associated with the staff member would be met from the Governance operational training budget.
- 4.12. The Management Team have reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

- 5.1. This conference is a primary networking and idea sharing opportunity that will be of benefit to members in their role to assist the community that they serve. Community views have not been sought.

6. **FINANCIAL IMPLICATIONS AND RISKS**

- 6.1. Each Board has a training/conference budget for the 2018-19 financial year. The Rangiora-Ashley Community Board's budget has a balance of \$15,280 available for members to attend the Conference. The indicative cost of attendance per Board member is \$1,821. A summary of indicative costs is outlined below:

		Per Board Member
Early Bird Registration		\$755
Standard Registration	\$855	
Accommodation	\$183/night for 2x nights (3 nights - \$549)	\$366
Contingency		\$100
Airfares	(Subject to flight availability)	\$350
Transport (land)	approx	\$250
	Approximate total per person (anticipated to reduce slightly once bookings are confirmed)	\$1,821

- 6.2. The conference cancellation policy states that registration cancellations notified before 1 March 2018 will receive a refund less an administration charge of \$200. Refunds requested after this date will be at the discretion of NZCBEC and will be processed after the conference. Reassignment of registration to another person is permitted and must be requested in writing. If, for reasons beyond the control of NZCBEC, the Conference is

cancelled, the registration fee will be refunded after deduction of expenses already incurred. Charges for cancellations of accommodation will be at the discretion of the hotel.

6.3. Any councillor wishing to attend the Conference is welcome to attend but must be aware that any associated costs will be taken from the Community Board training budget rather than the Councillor's training budget as this is a conference targeted at Community Boards.

6.4 The finalised expense will be reported back to the Board at the May 2019 Board meeting.

7. **CONTEXT**

7.1. Policy

This matter is not a matter of significance in terms of the Council's Significance Policy.

7.2. Legislation

Not applicable.

7.3. Community Outcomes

There are wide ranging opportunities for people to contribute to the decision making by local, regional and national organisations that affects our District.

Kay Rabe
Governance Adviser

CONFERENCE PROGRAMME – NEW PLYMOUTH 2019

Thursday 11 April

1.00pm - 4.00pm	Optional tour / activity
5.00pm	Registration open
5.45pm	Coaches depart The Devon Hotel
6.00pm	Welcome Function at Len Lye Centre (Coach transfers, canapes and beverages included in full and partner registration fee)
7.30pm	Coaches return to The Devon Hotel Free evening

Friday 12 April

8.00am	Registration desk open tea and coffee available			
8.30am	Conference Opening			
9.00am	New Plymouth Mayor Neil Holdom			
9.15am	Looking Forward, encouraging Youth and Talent Darren Pratley			
10.00am	Engaging with the Maori Community Puna Wano-Bryant and Wharehoka Wano			
10.45am	Morning tea			
11.15am	Taranaki Mounga Project - eradicating all predators off the Mount Sean Zeiljtjes			
12.00pm	Youth Engagement Sarah Colcord			
12.45pm	Lunch			
1.45pm	Address by Minister for Local Government Nanaia Mahuta			
2.30pm	Award participant presentations			
3.15pm	Afternoon tea			
3.45pm	Concurrent Workshops:			
	Are we People Friendly enough? Lance Girling-Butcher	Building strong Te Ao Maori relationships Puna Wano-Bryant & Wharehoka Wano	Towards Predator-Free Taranaki Toby Shanley	Age Friendly Communities Diane Turner
5.15pm	Close			
7.00pm	Conference Dinner and Best Practice Awards at The Devon Hotel (Dinner, beverages, entertainment included in full and partner registration fee.)			

Saturday 13 April

8.00am	Registration desk open tea and coffee available		
8.30am	Chair of NZ Community Boards Mick Lester		
8.45am	LGNZ Update Dave Cull, President of Local Government NZ		
9.15am	LGNZ Localism Project Malcolm Alexander, CEO of Local Government NZ		
9.45am	Topic TBC Shay Wright		
10.30am	Morning tea		
11.00am	Concurrent workshops		
	The important role of Youth Voice Groups locally and regionally Shay Wright and Sarah Colcord	Rural Connectivity Group – RBI2 and Mobile Black Spots Programme Callin Metz	Community Emergency Planning Ben Ingram
12.30pm	Lunch		
2.15pm	Thinking about Education to Employment Warwick Foy		
3.00pm	Conference wind up		
5.30pm	Post conference BBQ at The Devon Hotel (Dinner included in full and partner registration fee. Cash bar.)		

Speakers

A-Z

Glen Bennett - Master of Ceremonies

Glen mixes in many diverse communities around Taranaki and New Zealand. Both at the coal face of community development, through to a governance and political level. Glen is committed to living out values of generous hospitality, community building and the inclusion and dignity of all people.

He demonstrates this through his work in restorative justice, social enterprise, celebrancy work, youth support, active citizenship ... the list could go on. Glen's knack for stringing a sentence or three together, has seen him facilitating and presenting at many eclectic events, both corporate and community. From A&P shows, through to hospitality awards. A weekly radio slot through to facilitating challenging community forums. Glen is grounded, somewhat witty and always ready to hold a space that brings out the best in the participants and anyone within earshot. Glen has lived in Taranaki for almost 20 years and dreams that one day he'll be permitted to call the region home.



Sarah Colicord

Friday 12.00pm

Sarah has a strong desire to connect, support and empower the young people of Aotearoa and ensure they are part of the decision-making process. In 2016 she won her Local Body Election and was elected on to the Manurewa Local Board at 20 years old. She is the youngest member of Manurewa Local Board and one of the youngest politicians in Tamaki Makaurau. She leads the Arts, Community and Events Role on the Board and is a member and representative on numerous professional working groups.

Sarah is the co-founder of the Auckland Youth Voice - a network that supports the development of Youth Voice groups/councils in Auckland. Sarah also voluntarily supports the Manurewa Youth Council within her capacity as a Youth Worker.

Sarah is passionate about events and creativity and the transformational power they can have on individuals and communities. She runs the Event Management and hire business Eventer and has delivered more than 30 events in her local community in the last 5 years, including leadership conferences, creative workshops, numerous Youth Week events and most notably the 2018 Aspiring Leaders' Forum.



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Warwick Foy

Saturday 2.15pm

Warwick has been a teacher for most of his career. He taught social sciences at Spotswood College and Inglewood High School along with some stints overseas. Over time, he began to move into the career and transition areas where he found satisfaction in assisting young people into training and work.

Warwick believes in equitable pathways for all learners and places equal value and recognition on all types of employment. There is honour in all work and our society operates on the interdependence of all who contribute in our community.

Through the transition work in schools, Warwick met others who were involved in the formation of the Taranaki Futures Trust and realised that this was something he wanted to be part of. Taranaki Futures works to strengthen links between employers, educators and families & whanau. We know that connections between employers and young people have massive impact in their future prospects in work. Warwick is the president of Careers and Transition Education Association of New Zealand. (CATE), chair of the Taranaki Careers Expo Trust and a new member of the Winston Churchill Memorial Trust board.



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Lance Girling-Butcher

Friday 3.45pm

Lance is a long serving journalist who has spent more than 50 years working in Taranaki. He served as editor of both daily newspapers, the Taranaki Herald and the Taranaki daily news before being forced to resign in 2006 because of failing eyesight. He spent 17 months in Waikato Hospital in a failed bid to recover his sight and several months after learning to read and write without sight using accessible technology.

Once he convinced himself he could cope with the high demands of local body work he stood and won a seat on the New Plymouth District Council. During his six years on the council he chaired the Disability Issues Working Party, the Len Lye Committee. He was one of two councillors responsible for the arts, museum, library, and community development. During this time, he took a keen interest in the work of Community Boards and became convinced of their worth in the local body field.

After losing his seat on the council he joined a number of organisations working for or with the aged and disabled. It was as chairman of New Plymouth Positive Ageing that he was able to initiate work on an Age Friendly strategy to compliment the Disability Strategy he assisted in establishing while on the council. He worked closely with the council's community boards during the research phase of these strategies to ensure they met the needs of the rural community as well as urban dwellers.



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Neil Holdom

Friday 9.00am

Neil was elected New Plymouth District Mayor in 2016. He has a background in strategic management, government relations, information technology, communications and public relations having worked for Independent News Limited, Fairfax and more recently Powerco. He has a BA in Political Science and Philosophy from Victoria University of Wellington, and attended the Macquarie Graduate School of Management to complete a Strategic Management Programme and Foundations of General Management.

Neil is a member of New Zealand Institute of Directors and was an Accredited member of Public Relations Institute of New Zealand, and is the Project Manager for Rotomanu Community Dirt Jump Park.


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Ben Ingram

Saturday 11.00am

Ben is the CDEM Lead for New Plymouth District Council. He has been involved in Emergency Management since 2012 when he was working for Wellington City Council. He has spent 3 and a half years working at the Taranaki Emergency Management Office (TEMO) where he was heavily involved in the June 2015 flood response.

Ben has also been deployed to events such as the Kaikoura earthquake and the Edgecumbe floods in the Bay of Plenty. He has been in this new role since March 2018, and is responsible for managing the New Plymouth District Council CDEM programme at a local level.


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Natalie Jackson

Saturday 1.30pm

Dr Natalie Jackson is Director of Natalie Jackson Demographics Ltd. Previous roles include Professor of Demography and Director of the National Institute of Demographic and Economic Analysis (NIDEA) at the University of Waikato, and Adjunct Professor of Demography at Massey University.

Natalie has a PhD in Demography from the Australian National University, and Bachelor and Master degrees in Social Science from the University of Waikato. Her early academic work was on ethnic stratification and the role of demography in causing and maintaining those differentials. Today her focus is on regional population ageing, the subnational ending of population growth, and the consequences of these trends for all levels of government, the labour market, the welfare state, education and health care policy, housing, and business in general.


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Caitlin Metz

Saturday 11.00am

Caitlin is Engagement Manager for the Rural Connectivity Group and is working with Councils, iwi, community groups, land owners and government agencies to help deliver the RBI2 and MBS programmes.

Caitlin is passionate about investing in well managed stakeholder engagement to deliver outstanding results and is excited to be working on these projects to benefit rural New Zealanders. She has worked in the building and telecommunications industries for over 25 years and has led the engagement on large scale infrastructure projects including the Fibre To The Node rollout, Rural Broadband Phase 1 and the Tasman Global Access telecommunications cable.


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Darren Pratley
Friday 9.15am

If there's one thing Darren loves, it's a challenge.

Again and again, in a career spanning over two decades he has taken leadership roles in organisations facing up to the need for change. Darren has a real business focus and drive to help make lasting and rewarding changes. His natural flare for sales and sales development gives him a unique talent for seeing opportunities, and, understanding governance, helping move businesses and communities in the right direction. Having seen and been part of Industries that are changing into professional services he has developed some unique content that helps develop roles and progression.

Darren's expertise in marketing, branding, operational management and systems implementation, in a wide range of industry sectors, has led him to fast becoming one of New Zealand's best speakers and business coaches.

Darren's sessions are always full of practical take away ideas that can be implemented tomorrow.

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Toby Shanley
Friday 3.45pm

Toby has worked in conservation, ecological restoration and biodiversity protection for the past 10 years, with a lot of work on NZ's pest free offshore islands. He grew up in Oakura, in Taranaki and have a passion for protecting NZ's native biodiversity.

Toby has a bachelor of science from Massey University majoring in Ecology and has worked for the Taranaki Regional Council for the past 4 and a half years. He is Project Manager - Towards Predator-Free Taranaki.



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Diane Turner
Friday 3.45pm

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Puna Wano-Bryant
Friday 10.00am and 3.45pm

Puna is currently Iwi Environmental Manager Te Kahui o Taranaki Iwi. She also holds the following positions: Trustee, Te Reo o Taranaki, Ngati Moeahu Trust, Te Niho o Te Atiawa Trustee, Te Oati Trust.

Her Iwi: Te Atiawa, Taranaki, Ngati Awa. She is interested in leadership, dance fitness, kapa haka, Maori spirituality, youth development and is involved with Te Moungaroa Kapa Haka, Team Azucar Dance Movement, professional governance and public speaking. Puna was the Chairperson of the Parihaka Papakainga Trust and lead their unique and unprecedented out-of settlement reconciliation process with the Crown in 2017.

She believes to build a community you need a heart for unity and doing so be compassionate to others but most importantly to yourself.

She will be presenting with her uncle: Wharehoka Wano.

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Wharehoka Wano
Friday 10.00am and 3.45pm

Wharehoka is currently CEO Te Kahui o Taranaki Iwi. He also holds the following positions: Deputy Chairperson Te Kotahitanga o Te Atiawa, Chairperson and Te Atiawa representative - Taranaki Maori Trust Board, Chairperson - Taranaki Tu Mai Trust, Ta Paora Reeves Cannon - Taranaki Cathedral, Cultural Lead - WOMAD Festival, Taranaki Maunga Representative - Te-Kau-Marua.

His Iwi: Te Atiawa, Taranaki, Ngati Awa. He is heavily involved in the community and supports and participates in marae, community, cultural activities, events, festivals and sports. Wharehoka has held various governance roles including 12 years as BOT Chairperson at Te Pihipihinga Kakano mai i Rangiatea Kura Kaupapa and on behalf of Te Atiawa locally, regionally and nationally in both tribal and civic situations.

He is committed to ensuring the voices of Te Atiawa pahake, Ialohi and mokopuna are heard and has a passion for our educational, cultural and te reo aspirations.

Wharehoka will be presenting with his niece: Puna.

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[Shay Wright](#)

Saturday 9.45am and 11.00am

Shay is a Maori social entrepreneur named in the [Forbes Asia list of '30 Under 30 Social Entrepreneurs'](#) for his work as co-founder of two social enterprises - [Te Whare Hukahuka](#) and Nuku Ltd. Both enterprises help indigenous communities set up and grow world-class social enterprises to create community change. TWH has worked with almost 1,000 indigenous Maori leaders to develop their skills, including 130 young Maori leaders through their award-winning youth leadership programme, [Ka Eke Poutama](#). The programme alumni now hold more than 120 governance roles between them across the community sector and have set up several social enterprises.

Shay also helped establish the teacher recruitment organisation, [Teach First NZ](#), is a member of several Government Advisory Boards, and is a speaker, strategist and futurist, having appeared on the NZ television show [What Next?](#) in 2017. He is a product of the rural Far North and his whakapapa connections are to Te Rarawa, Ngapuhi, Ngaruahine and Ngati Ruanui. Shay's particular interests and areas of thought leadership are around the connection between entrepreneurship and community, strategies to grow youth leadership in our communities and how indigenous concepts can help to reshape our relationships.

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[Sean Zeiltjes](#)

Friday 11.15am

Stratford-born Sean was raised on farms around the Mouna. As Project Manager he is making sure we are on target to secure the Mouna from predators and weeds, and then restore species to it, revitalising the ecology across the landscape.

Sean says the Project is a once in a lifetime opportunity for the community to restore ecosystems and he's keen to ensure the project outcomes are sustained in the long term by promoting involvement and ownership by iwi and the community. He is excited about the collaborative approach to deliver the project, the innovation required to solve some of the challenges, and supporting the experts on the project team. Indeed, he says the project is a 'perfect storm' of ecology, iwi, hapu and community.

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Abstracts

Looking Forward, Encouraging Youth and Talent
Darren Pratley
Friday 9.15am

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Engaging with the Maori community
Puna Wano-Bryant and Wharehoka Wano
Friday 10.00am

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Taranaki Mounga Project - eradicating all predators off the Mountain
Sean Zelljes
Friday 11.15am
Taranaki Mounga is an ambitious conservation project transforming the mountain, ranges and islands of Taranaki.

<https://taranakimounga.nz/>

<https://predatorfreenz.org/5126-2/>

<http://www.scoop.co.nz/stories/PO1805/S00467/towards-a-predator-free-taranaki.htm>

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Youth Engagement
Sarah Colcord
Friday 12.00pm

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Best Practice Awards presentations
Friday 2.30pm

See Awards tab

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CONCURRENT WORKSHOP
Are we people friendly enough?
Lance Girling-Butcher
Friday 3.45pm

Lance will talk about work he has done meeting this challenge during his time on the New Plymouth District Council and since. This will include developing strategies to look after the disabled and aged plus other needy minorities. He will tackle this from a positive aspect detailing success. Lance's workshop will also outline the role of Community Boards in this process.

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CONCURRENT WORKSHOP
Building strong Te Ao Maori relationships
Puna Wano-Bryant and Wharehoka Wano
Friday 3.45pm

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CONCURRENT WORKSHOP
Age friendly communities
Diane Turner
Friday 3.45pm

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CONCURRENT WORKSHOP
Towards Predator-Free Taranaki
 Toby Shanley
 Friday 3.45pm

The Towards Predator-Free Taranaki project aims to restore the sound and movement of our wildlife and rejuvenate native plants in urban and rural Taranaki. The project aims to support and build on the foundations of the many projects already working to restore the native biodiversity of Taranaki.

Toby's background is in conservation and ecological restoration, having experience working on a number of pest-free offshore islands around NZ. The inspiration gained from these experiences has provided the motivation to strive towards restoring the unique ecology of the Taranaki region.

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Title tbc
 Shay Wright
 Saturday 9.45am

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CONCURRENT WORKSHOP
The important role of Youth Voice Groups locally and regionally
 Shay Wright and Sarah Colcord
 Saturday 11.00am

Youth councils, youth voice groups, and youth advisory groups provide representation or a voice for youth in the community. They play an important role as they connect, support and empower young people to be involved in the community and they elevate the voice of young people in decision-making spaces. As these groups grow across Aotearoa, there is an opportunity to work collectively towards increasing youth participation, engagement and advocacy on both local and regional levels.

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CONCURRENT WORKSHOP
Rural Connectivity Group – RBI2 and Mobile Black Spots Programme
 Caitlin Metz
 Saturday 11.00am

In August 2017 the Rural Connectivity Group was appointed by the government to be the infrastructure provider to bring 4G mobile and wireless broadband coverage to rural New Zealand under the Rural Broadband Initiative Phase 2 and the Mobile Black Spot fund. The Rural Connectivity Group is an independent entity established to build the infrastructure shared by New Zealand's three mobile network operators and to operate and maintain the new open access network. In partnership with Crown Infrastructure Partners we will deliver new mobile and wireless broadband coverage to approximately 36,000 rural homes and businesses, provide new mobile coverage across parts of 32 rural state highways, and provide connectivity to at least 100 top New Zealand tourist destinations by December 2022.

Caitlin will provide an overview of the national programmes and an update on progress across the regions, including Council participation. There will be the opportunity for questions and discussion on how we can all contribute to a successful outcome for a connected rural New Zealand.

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CONCURRENT WORKSHOP
Community Emergency Planning
 Ben Ingram
 Saturday 11.00am

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Population Aging and Local Government

Natalie Jackson

Saturday 1.30pm

Natalie will give us an update on population ageing in New Zealand, with a particular focus on its local dimensions and implications.

[back to programme](#)**Thinking about Education to Employment**

Warwick Foy

Saturday 2.15pm

We have nearly 300,000 students currently enrolled in our secondary school system. How many of them will be well-prepared for the future? How many of them will value the skills that employers look for alongside their qualifications? How many of them will be well-informed about their many employment opportunities? How many of them will go to work? In their lifetime, almost all of them will work in some way. We need to talk more about work at school. Work works.

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Best Practice Awards

An opportunity for your Community Board to showcase a project or initiative and a chance to win the Supreme Best Practice Award.

What are the Awards?

- the Community Boards Executive Committee Best Practice Awards recognise excellence in the implementation of projects and initiatives in local governance
- these awards are offered by the New Zealand Community Board Executive Committee (CBEC)
- prizes will be presented to the winners along with a runner up of each category (see below)
- a supreme winner will be chosen by CBEC from the winners of the individual categories

The objectives of the Awards are

- recognition of significant contributions made by Community Boards to the process of achieving excellence in local governance
- development of the Award's scheme as a learning tool for quality improvements in the functioning of Community Boards
- fostering the exchange of the best practice and innovative ideas.

Outstanding contribution award

The Community Board Executive Committee has agreed that a new award for individual community board members will be bestowed at the 2019 conference in New Plymouth. The award will be given to individual community board members who have been judged to have made an outstanding contribution to their community board and their communities. The award replaces the long service award that was given out at previous conferences.

Nominations must be made by a community board member and seconded by a member of the same community board as that to which individual being nominated belongs. Supporting information must be less than 50 words. [Click here](#) to download the nomination form. Forms need to be sent to mike.reid@lgnz.co.nz by **15 February 2019**.

Best Practice Awards

Categories

The Community Boards Executive Committee (CBEC) Best Practice Awards are designed to reflect the diversity of the work community boards undertake for their communities. The categories for the 2019 Best Practice Awards are set out below.

Leadership

The judges are looking for a community board which has, exercising its leadership mandate, made an improvement to its community. This could involve:

- a successful advocacy campaign resulting in beneficial change;
- partnering with one or more agency to improve local services; or
- utilising an innovative communication approach.

Enhancing Communities

The judges are looking for a project, programme or initiative which has been funded, commissioned and/or led by a community board which has enhanced the quality of life and/or environment of their community. Projects which have, for example:

- contributed to harmonious relationships and stronger community networks;
- developed local or neighbourhood amenities; or
- strengthened an understanding of the history heritage and story of that community.

Engaging Communities

The judges are looking for a project or initiative in which a community board has taken an innovative approach to consultation and engagement. This can involve:

- initiatives taken to promote community feedback on a consultation exercise, such as an annual plan, long term plan or a specific community board initiative;
- methods taken for engaging with local organisations, such as Maori organisations, business associations and community organisations; or
- initiatives in which a board has successfully increased the participation of groups within their communities that have traditionally been under-represented in local affairs, such as young people and new residents.



Overall winners

In addition to being recognised as a category winner there are two other prizes; the Peoples' Choice and the Supreme Winners.

Peoples' Choice Winner

The People's Choice award is determined by conference participants who will have the opportunity to vote for the project of their choice at the conference. All finalists will be eligible for the Peoples' Choice award and the results will be announced at the conference dinner.

Supreme Winner

The Supreme Winner will be selected by the judging panel from amongst the category award winners. It will reflect the project that the judges have determined as the most innovative and having resulted in the greatest community value.

The community board that wins the Supreme award will be offered the opportunity to have their winning entry made into a webinar by the Equip team. The objective of the webinar is to celebrate best practice and provide a learning resource to community boards throughout New Zealand.

How to enter

- You can submit as many entries as you wish, however, each entry should relate to a single category only and specifically address the purpose of that category. The judges may transfer entries into a different category if they feel this is appropriate.
- Applications must be on the 2019 CBEC Best Practice Awards [application form](#). Additional information, such as photos or a PowerPoint presentation, can be attached.
- Each application should include all the relevant information relating to your application.

What information to provide

In addition to the information required in the 2019 CBEC Best Practice Awards application form, you can also include:

- information on the length of time over which the initiative occurred;
- a list of the different organisations involved in the initiative (for example, government agencies, community organisations, businesses, individuals) and how their participation was achieved;
- a brief estimation of the initiative's cost, how it was financed, such as rates or grants, and how costs were managed;
- a brief explanation of the benefits resulting from the project; and
- information on lessons learned, including barriers encountered, what would be done differently next time, and how the initiative might be useful to other community boards.

Send your entry to

Local Government New Zealand: info@lgnz.co.nz

What information to provide

In addition to the information required in the 2019 CBEC Best Practice Awards application form, you can also include:

- information on the length of time over which the initiative occurred;
- a list of the different organisations involved in the initiative (for example, government agencies, community organisations, businesses, individuals) and how their participation was achieved;
- a brief estimation of the initiative's cost, how it was financed, such as rates or grants, and how costs were managed;
- a brief explanation of the benefits resulting from the project; and
- information on lessons learned, including barriers encountered, what would be done differently next time, and how the initiative might be useful to other community boards.

Send your entry to

Local Government New Zealand: info@lgnz.co.nz

Closing date for entries

Friday 8 March 2019 at 5.00pm. No late entries will be accepted.

Judging process

All applications will be reviewed by the Conference Judging Panel.

Announcement of the winners

The Awards will be announced and presented at the Conference Dinner on Friday 12 April 2019 and in order to promote best practice in the functioning of community boards and to foster the exchange of best practice and innovation, winning entries will be featured on the LGNZ website.

Please Note: By entering the awards you are agreeing to the publication of your entry.



Registration & Accommodation

[Register Here](#)

Full registration

Earlybird (paid in full on or by 1 March) \$755

Standard (after 1 March) \$855

Attendance at all conference business sessions and workshops (you will be asked to select your workshop preference during the registration process)

Handbook **

Daily catering as indicated in the programme

One ticket to the Thursday's welcome reception at Len Lye Gallery

One ticket to Friday evening's conference dinner at The Devon Hotel

One ticket to Saturday evening's function at The Devon Hotel

Day registration

Earlybird (paid in full on or by 1 March) \$395

Standard (after 1 March) \$495

Attendance at that day's conference business sessions and workshops (you will be asked to select your workshop preference during the registration process)

Handbook **

Daily catering on selected day as indicated in the programme

One ticket to the Thursday's welcome reception at Len Lye Gallery

Partner registration

\$210

Handbook **

One ticket to the Thursday's welcome reception at Len Lye Gallery

One ticket to Friday evening's conference dinner at The Devon Hotel

One ticket to Saturday evening's function at The Devon Hotel

Social functions

Additional tickets to social functions can be purchased at time of registration:

Thursday's welcome reception at Len Lye Gallery \$45

Friday evening's conference dinner at The Devon Hotel \$110

Saturday evening's function at The Devon Hotel \$55

Who should attend?

- Mayors
- Community Board Members
- Councillors
- MPs
- Council Officers
- Emergency Services
- Government Agency Staff and NGO's
- Community and Youth Workers
- Resident / Ratepayers Associations
- All persons who are interested in making a difference in their community

Payment terms

Payment is due 21 days from the invoice date or prior to conference whichever comes first.

Early bird closes 1 March. Early bird registrations must be paid by 22 March to get the discount.

** Satchels / conference bags will not be provided. Please bring your own if you like to have a bag on site.

Accommodation

All prices are per room, per night and include goods and services tax (GST) at 15%. Breakfast is not included in the rates.

If your council has charge back facilities set up at The Devon Hotel or Auto Lodge Motor Inn you will be able to provide a charge back number when booking accommodation during the registration process.

If your council does not have charge back set up, credit card details are required to guarantee the booking. Credit card details are encrypted in our database and stored in an electronic vault. Our payment service provider Centium Software, is PCI DSS Level 1 compliant. This means, your card holder data is protected to the highest possible levels, from data entry into our online registration sites, through to payment into the banks. **Nothing will be deducted from your card prior to conference.** In case of your non arrival or cancellation within 30 days of the booking the hotel will be given access to your card details to charge the appropriate cancellation fee.

If you need assistance contact Rosanna Carleton at Conference Innovators, rosanna@conference.nz



The Devon Hotel

The Devon Hotel is also the conference venue, located at 390 Devon St E.

Standard Room \$183

The luxurious guest rooms have been recently refurbished and feature ensuite bathroom, flat-screen televisions with satellite channels, tea/coffee making facilities and fridges. 1 x King or Queen Bed or 2 x Queen Beds.



Thursday activity options

Explore New Plymouth

Bike, coach and mountain tours depart from The Devon Hotel (conference venue) at 1pm, returning at 4pm.
Walking tour departs from Puke Ariki at 1pm, returning at 3pm

On foot

Join New Plymouth iSite's Historical Walk. Departs daily from Puke Ariki at 1pm and visits the historical areas of New Plymouth. Knowledgeable guides will provide the commentary.

\$25 per person

Depart at 1pm

Return at 3pm

Book your tickets from the New Plymouth i-SITE | 65 St Aubyn Street | 06 759 6060 | i-SITE@npdc.govt.nz

Other walking options [HERE](#)

By bike

Te Rewa Rewa Bridge, Pukekura Park via Te Henui nature trail, afternoon tea (user pays) at Pukekura Park café and stroll through park to Bowl of Brooklands, Cycle to Len Lye iconic building via Huatoki city trail, Wind Wand via coastal cycle trail

\$40 pp

Includes bikes, helmets, high viz vests, water

Minimum and maximum numbers apply



By coach

The Coastal Walkway - Te Rewa Rewa Bridge - Pukekura Park - Back Beach & Paritutu Rock - The Wind Wand - Puke Ariki

\$20 pp

Minimum and maximum numbers apply

The Mountain

Guided coach tour: Visit Mount Taranaki and share some of the history and the rainforest. Enjoy a coffee and muffin at the cafe up there. Then back to the city to explore a few sites and sights.

\$80 pp

Minimum and maximum numbers apply



Independent travellers

Free Entry

[Pukekura Park](#)

[Pukeiti Gardens](#)

[Tupare Gardens](#)

[Coastal Walkway and Te Rewa Rewa Bridge](#)

[Lucy's Gully - bush walk](#)

[Dawson Falls](#)

[North Egmont Visitors Centre](#)

Breakwater Bay - Port Taranaki – situated at one end of the western end of the Coastal Walkway – featuring three cafes, fresh fish & chips, art gallery, restaurant, Hunting & Fishing, Chaddies Charters.

[Eltham Cheese Factory](#)

[Cape Egmont Lighthouse](#)

Entry Fee:

[Govett Brewster/Len Lye Galleries](#) (City Centre)

[Puke Ariki Museum](#) (City Centre)

[Hillsborough Car Museum and Mini Putt](#)

[Tawhiti Museum](#) (South Taranaki)

[Pioneer Village](#) (Stratford)

Tours and Hireage

[Chaddies Charters and Bike Hire](#) (Situated at Port Taranaki) (ideal for a hiring a bike to go along the walkway)

Around the Mountain - Drive takes approximately 3 hours via Surf Coast Highway 45



WAIMAKARIRI DISTRICT COUNCIL**REPORT**

FILE NO and TRIM NO: GOV-26-09-06 / 190109001505

REPORT TO: Rangiora-Ashley Community Board

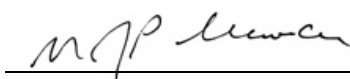
DATE OF MEETING: 13 February 2019

FROM: Kay Rabe, Governance Adviser

SUBJECT: Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018.

SIGNED BY:
(for Reports to Council or Committees)


Department Manager

 pp
Chief Executive

1. **SUMMARY**

- 1.1. The purpose of this report is to update the Rangiora-Ashley Community Board on the Board's Discretionary Grant applications for the financial year 2017-18, including accountability forms received to date.

Attachments:

- i. Accountability Form from Rotary Club of Rangiora (Trim Ref: 190109001472)
- ii. Accountability Form from Southbrook School Parent Teacher (Trim Ref: 171208133513)
- iii. Accountability Form from North Canterbury Musical Society (Trim Ref: 180613065396)
- iv. Accountability Form from International Day Older Persons (Trim Ref: 171005107679)
- v. Accountability Form from Canterbury Westland Kindergarten (Trim Ref: 171221139001)
- vi. Accountability Form from Rangiora Croquet Club (Trim Ref: 181106130095)
- vii. Accountability Form from Loburn School (Trim Ref: 180516053527)
- viii. Accountability Form from Trinity Methodist Mainly Music (Trim Ref 190109001492)
- ix. Accountability Form from Cust Bowling Club (Trim Ref: 180223019142)
- x. Accountability Form from Waimakariri Arts – Kaiapoi Art (Trim Ref: 180730084790)
- xi. Accountability Form from Rangiora Districts Early Records Society (Trim Ref: 180731085339)
- xii. Accountability Form from McAlpines Canterbury Pipe Band (Trim Ref: 180822094971)
- xiii. Accountability Form from North Canterbury Athletics Club (Trim Ref: 180723081797)
- xiv. Accountability Form from Rangiora Playcentre (Trim Ref: 181114134064)
- xv. Accountability Form from Ashley Playcentre (Trim Ref: 181107130803)
- xvi. Accountability Form from North Canterbury Academy of Music (Trim Ref: 181224153197)
- xvii. Accountability Form from North Canterbury Academy of Music (Trim Ref: 181224153197)
- xviii. Accountability Form from Friends of Rangiora Town Hall (Trim Ref: 190121005405)

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No 190109001505.
- (b) **Circulates** a copy of this report to all of the Community Boards.

2. **ISSUES AND OPTIONS**

- 2.1. The Council allocates the Rangiora-Ashley Community Board a set amount of funds to distribute, by application, to non-profit groups, registered charities and incorporated societies who have strong links to, and benefit, the communities of the Rangiora-Ashley community area.
- 2.2. The allocation for the 2017-2018 financial year was \$12,264.
- 2.3. By the end of the 2017-2018 financial year the Board had considered 24 applications of which 22 were approved, two were declined.

	Group	Project	Amount granted	Month funds granted	Comments
1	Rotary Club of Rangiora	Towards the costs of building a Fitness Trail/Circuit of up to 12 stations along the Rakahuri Trail	\$500	July 2017	Invoice received on 4/10/2017 Accountability form received 09/01/2019
2	Southbrook School Parent Teacher	Towards the costs of a cordless scanner for the school library	\$500	July 2017	Invoice received on 20/09/2017 Accountability form received 08/12/2017
3	North Canterbury Musical Society	Towards the costs of signage for costume hire service	\$350	August 2017	Invoice received on 20/10/2017 Accountability form received 13/06/2018
4	Reflections Community Trust	Towards the costs of children's magic theatre	-	August 2017	Declined
5	SIING You Me We Us	Towards the cost of welcome bags	-	August 2017	Declined
6	International Day Older Persons	Towards the cost of afternoon tea	\$350	September 2017	Invoice received on 29/11/2017 Accountability form received 5/10/2017

7	Canterbury Westland Kindergarten	Towards the costs of replacing books and buying new books	\$300	November 2017	Invoice received on the 20/06/2018 Accountability form received 21/12/2017
8	Rangiora Croquet Club	Towards the cost of a new dishwasher	\$500	December 2017	Invoice received on 21/05/2018 Accountability received on 6/11/2018
9	SeniorNet North Canterbury	Towards the costs of promotion of courses and workshops	\$500	December 2017	Invoice received on 20/02/2018 Awaiting accountability form
10	Lions Club Rangiora	Toward the cost of two shelters for the Milton Memorial Dog Park	\$500	December 2017	Invoice received on 21/05/2018 Awaiting accountability
11	Loburn School	Towards the cost of Year 8 participating in the William Pike Challenge Award	\$500	December 2017	Invoice received on 23/05/2018 Accountability form received 16/05/2018
12	Presbyterian Support	Towards the cost of Suicide Prevention Event	\$500	December 2017	Invoice received on 22/01/2018 Awaiting accountability form
13	Trinity Methodist Mainly Music	Towards the cost of creating lockable storage room for sound equipment	\$500	December 2017	Invoice received on 20/03/2018 Accountability form received 09/01/2019
14	Cust Bowling Club	Towards the purchase of a second hand mower	\$500	February 2018	Invoice received on 7/03/2018

					Accountability form received 23/02/2018
15	Waimakariri Arts Trust – Kaiapoi Art	Towards the cost of Kaiapoi Arts Expo and school Expo	\$500	April 2018	Invoice received on 7/02/2018 Accountability form received 30/07/2018
16	Rangiora Districts Early Records Society	Towards the replacement of a scanner	\$500	May 2018	Invoice received on 7/08/2018 Accountability form received 31/07/2018
17	Okuku Pony Club	Towards the cost of coach training	\$500	June 2018	Invoice received 4/09/2018 Awaiting accountability form
18	McAlpines Canterbury Pipe Band	Towards the cost of new flashes for the band uniform	\$500	June 2018	Invoice received on 20/07/2018 Accountability form received 22/08/2018
19	North Canterbury Athletics Club	Towards the cost of club singlets for 7 and 14 year olds	\$427	June 2018	Invoice received on 20/08/2018 Accountability form received 23/07/2018
20	Rangiora Playcentre	Towards the cost of sensory and touch based play materials	\$500	June 2018	Invoice received on 3/10/2018 Accountability form received 14/11/2018
21	Ashley Playcentre	Towards the cost of printer ink cartridges	\$500	June 2018	Invoice received on 29/08/2018 Accountability form received 7/11/2018

22	North Canterbury Academy of Music	Towards the cost of end of year concert	\$500	June 2018	Invoice received on 15/08/2018 Accountability form received 09/01/2019
23	Friends of Rangiora Town Hall	Towards the cost of auditorium CCTV and backstage screen	\$500	June 2018	Invoice received on 11/07/2018 Accountability form received on 21/01/2019
24	North Canterbury Academy of Music	Towards the cost of replacement drum kit	\$420	June 2018	Invoice received on 1/08/2018 Accountability form received 09/01/2019

- 2.4. As at 30 June 2018, four Accountability Forms are outstanding.
- 2.5. Rotary Club of Rangiora requested funds to assist in the building of a fitness circuit, with up to twelve stations, along the Rakahuri Trail. The fitness trail has seven exercise stations completed with the possibility of more to be added depending of funding from Environment Canterbury. The facility was opened by Mayor David Ayers on 16 June 2018.
- 2.6. Southbrook School Parent Teachers used fund towards a new cordless scanner for the school library. With this equipment it has enabled both staff and student volunteers to quickly and easily scan books. It will also make the end of year stock take easier as staff will be able to scan books in each class room instead of moving them to the library and back.
- 2.7. North Canterbury Musical Society used the funds towards the signage for its costume hire initiative to raise funding for ongoing musicals and buildings at Northbrook Studios. Signage has been erected on Rangiora/Woodend Road and Cones Road.
- 2.8. International Day Older Persons used the funding for hiring a hall and arranging entertainment during afternoon tea arranged to celebrate International day. Approximately 100 people attended and enjoyed both the entertainment and the tea.
- 2.9. Canterbury Westland Kindergarten requested funding for the purchase of the replacement of damaged books and also to purchase some new large books. These books are used by the children attending the kindergarten, their siblings and extended families. The books are also used for small group sessions and read to individual children.
- 2.10. Rangiora Croquet Club used the funds towards the cost of replacing the dishwasher at the clubrooms. This has been a great help as club volunteers took turns washing cups and crockery by hand for groups of up to 32 people at a time. The new dishwasher is much appreciated and saves time.

- 2.11. Loburn School used the funding towards 27 Year 8 students participating in the William Pike Challenge Award and have completed the Rakahuri Rage Mountain Bike event and tramped to Hawdon Hut and walked through Cave Stream.
- 2.12. Trinity Methodist Mainly Music used the funding to create a lockable storage room for sound equipment. The lockable storage room now has shelving to help organise the equipment. Normally our children numbers are between 20 and 30 children per session and the last two weeks of term 4, after the completion of the project, the programmed welcomed 45 children per session.
- 2.13. Cust Bowling Club put the funding towards the purchase of a second hand mower from the Kirwee Bowling Club, for mowing its greens.
- 2.14. Waimakariri Arts Trust – Kaiapoi Art used the funds towards the running of the Kaiapoi Art and Schools Expo in particular advertising in the Northern Outlook. The Expo was a huge success with increase in sales and visitor numbers. This was, in turn, good for the local cafes and restaurants.
- 2.15. Rangiora Districts Early Records Society used the funds towards the cost of replacing its scanner. This is used for scanning photographs from our extensive archival collection in preparation for recording them in our Past Perfect database and for archiving and scanning photographs for copies when requested by the public, businesses or the Council.
- 2.16. McAlpines Canterbury Pipe Band utilised the funds for purchasing new flashes for their uniforms and wore them at the first contest of the season in December 2018.
- 2.17. North Canterbury Athletics Club purchased ten new Club competition singlets for its children athletes aged between 7 and 14 years old. The new children entering the club over the winter cross country season have been busy successfully competing in events such as the Woodend Relays, Canterbury Cross Country Championships at Halswell Quarry and many other events. The club has 33 children during the winter months and at least double that competing in track and field events over the summer season.
- 2.18. Rangiora Playcentre used the funds towards purchasing a wide range of sensory and touch based play materials. The development of this area within the centre is nearing completion. The resources ensure that both our youngest and oldest tamariki have many opportunities to explore, grow and develop.
- 2.19. Ashley Playcentre requested fund to go towards printing costs by way of purchasing printer cartridges. Printing is used extensively for providing quality learning stories for the tamariki and provide permanent memories and tracking of each child's growth and development.
- 2.20. North Canterbury Academy of Music put the funds towards the cost of producing the end of year concert. The funding went towards the hiring of the Rangiora Town Hall Auditorium for rehearsals and the Concerts held on 23rd and 24th November 2018. The concert was well attended.
- 2.21. Friends of Rangiora Town Hall requested funding for the CCTV system for the stage and green rooms. This project was scheduled to take place in November/December 2018 but was delayed. The project will be completed in the first quarter of 2019.
- 2.25. North Canterbury Academy of Music utilised the funds towards the purchase of a replacement drum set. This has meant that the tutor does not have to use his own

personal equipment and also enabled students to take part in the end of year concert held in November 2018.

- 2.22. According to the Board's Grant Criteria, Accountability Forms are due within six months of the grant being allocated, when funds are spent, or prior to a new application.
- 2.23. The Rangiora-Ashley Community Board was allocated \$12,264 to its 2017-18 Discretionary Fund and has distributed \$10,347 during the year. The remaining \$1,917 in the 2017-18 budget was carried over to the 2018-19 budget.
- 2.24. Staff will continue to keep in contact with the groups to make sure the Accountability Forms are returned within six months of the grant being allocated, as outlined in the letter sent to successful applicants.
- 2.25. If the group make any applications in the future, they will be reminded that it will not be considered by the Board until the Accountability Form from past applications has been completed and returned.
- 2.26. The Management Team has reviewed this report.

3. COMMUNITY VIEWS

- 3.1. Not applicable.

4. FINANCIAL IMPLICATIONS AND RISKS

- 4.1. The Board allocates funds to groups who meet the criteria set out in the application form.
- 4.2. Groups must complete and return an Accountability Form to be eligible for future applications.

5. CONTEXT

5.1. Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

5.2. Legislation

It is a delegation of the Board to distribute this fund as per clause 12 of the delegations to Community Boards, S-DM 1041.

5.3. Community Outcomes

- 6.3.1. People are friendly and caring, creating a strong sense of community in our District.
- 6.3.2. There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Kay Rabe
Governance Adviser

Rangiora-Ashley Community Board

Accountability Form for 2018/2019 Discretionary Grant Recipients

For funding provided during the period July 2018 – June 2019

This form is to tell the Board what you spent the money on

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

Name of group: Rotary Club of Rangiora

Date: 20/07/2018 Amount allocated: \$ \$500.00

Purpose for grant Funding towards the installation off the Rakahuri Trim Trail

Please give details of how money was spent:

Purchase of timber posts and steel tubing for the various exercise stati \$ 500.00

\$

\$

A description of the activities undertaken and benefits that have been achieved with these funds.

Please include, where possible, photographs and the number of people who attended or were assisted:

The Trim Trail has seven exercise stations with the possibility of more to be added depending of funding from Ecan for ins

The facility was officially opened by Mayor David Ayers on the 16th June 2018. Photos of the opening were in the NC Ne

(Use additional pages if necessary)

Two authorised signatories to complete the details below:

Date 21 December 2018 Date 21 December 2018

First contact name Patrick Quinlan Second contact Dan Gordon

Signature Signature

Position Past President Rotary Club Position Past President Rotary Club

Phone 02108597221 Phone

Address Rotary Club of Rangiora Address Waimakariri District Council

**Return to: Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440**

Com.Board@wmk.govt.nz

RANGIORA ASHLEY COMMUNITY BOARD ACCOUNTABILITY FORM

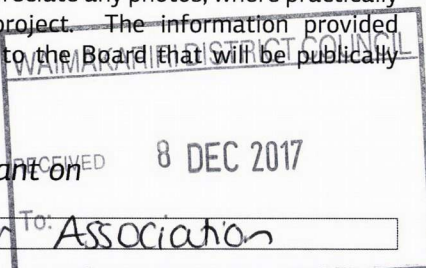
For funding provided during the period July 2017 to June 2018

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete the form when the project is completed and return within six months of funds being granted.

This form must be completed and returned, in order to be eligible for future funding.

The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.



This form is to tell the Board what your group/organisation spent the grant on

Name of Group: Southbrook School Parent Teacher Association

Date: 2 December 2017 Amount Allocated: \$465.75

Purpose for grant. Please provide itemised details below of how the grant was spent:

Purchase a new cordless scanner for the school library.

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted (Use additional pages if needed):

It has been fantastic to have up to date equipment in our library. Our student volunteers and Librarian find it a quick and easy process to scan the books. They are also looking forward to the end of year/term stocktake which will be much faster and we can check all the classrooms at the school and scan the books where they are.

Two authorised signatories to complete the details below:

First Signatory

Name: MSmith Smith

Date: 5-12-2017

Position: President

Phone:

Address

Signature: MSmith

Second Signatory

Name: JENNIFER FERRIER

Date: 5-DEC-2017

Position: SECRETARY

Phone:

Address

Signature: Jennifer Ferrier

Please return your completed form to:

**Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440**

or Email the completed form to:
com.board@wmk.govt.nz

RANGIORA ASHLEY COMMUNITY BOARD ACCOUNTABILITY FORM

For funding provided during the period July 2017 to June 2018

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete the form when the project is completed and return within six months of funds being granted.

This form must be completed and returned, in order to be eligible for future funding.

The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

This form is to tell the Board what your group/organisation spent the grant on

Name of Group: The North Canterbury Musical Society Inc.

Date: 5.6.18 Amount Allocated: \$350.00

Purpose for grant. Please provide itemised details below of how the grant was spent:

x 2 Careflute signs 2.4m x 1.2m for
"Costume Hire" \$145 each. = \$290
x 1 Design - graphic designer @ \$90 90 = \$380.
photos attached Funded \$350

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted (Use additional pages if needed):

Both signs have been produced and erected by James Ensor. Currently on Rangiora Woodend Road & Cones Road.
our costume hire is our ongoing funding for our musicals and buildings at northbrook studios, Rangiora

Two authorised signatories to complete the details below:

First Signatory

Name: Robyn Eyles
Date: 5.6.18
Position: Executive Committee Funding
Phone:
Address: 2CL
Signature: R

Second Signatory

Name: Michelle Hampton
Date: 5.6.18
Position: Executive Committee Building
Phone:
Address:
Signature: M

Please return your completed form to:
Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

or Email the completed form to:
com.board@wmk.govt.nz



RANGIORA ASHLEY COMMUNITY BOARD ACCOUNTABILITY FORM

For funding provided during the period July 2017 to June 2018

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete the form when the project is completed and return within six months of funds being granted.

This form must be completed and returned, in order to be eligible for future funding.

The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

This form is to tell the Board what your group/organisation spent the grant on

Name of Group: International DAY OF OLDER PERSONS

Date: 1st October 2017 Amount Allocated: \$350-00.

Purpose for grant. Please provide itemised details below of how the grant was spent:

Hall	\$100-00	Board
Afternoon Tea	\$200-00	towards
Entertainment	\$50-00	

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted (Use additional pages if needed) :

About 100 people attending, were entertained and were given afternoon tea.
All enjoyed the afternoon

Two authorised signatories to complete the details below:

First Signatory

Name: EDNA VAN DER LOON

Date: 1-10-17

Position: Treasurer

Phone:

Address

Signature: E. J. Van der Loon

Second Signatory

Name: Roni Jordan

Date: 29/09/2017

Position: Regional Volunteer Coordinator

Phone:

Address

Signature: R. Jordan

Presbyterian Support

Please return your completed form to:

Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

or Email the completed form to:

com.board@wmk.govt.nz

SENIOR LIVING

International Day of the Older Person

By DAVID HILL

Senior citizens are being celebrated this week.

This Sunday, October 1, is the International Day of the Older Person and Presbyterian Support is marking the occasion with an event at Rosburn Receptions in Rangiora today, Thursday, September 28.

This year's theme is "stepping into the future", which is appropriate as the Waimakariri district contemplates a growing, ageing population.

Department of Statistics figures suggest the district's population could



Older persons . . . Presbyterian Support is once again celebrating the region's elderly.

FILE PHOTO

grow by more than 30,000 over the next 30 years, from 58,000 to between 85,000 and 100,000.

The proportion of residents over the age of 65 in the district is set to grow from around 18 percent of the population to around 33%, which carries all sorts of implications for housing, healthcare, community services, employment opportunities and volunteering.

Presbyterian Support volunteer co-ordinator Roni Jordan says the

prospects are both exciting and challenging.

"It's quite interesting, especially the difference between Rangiora and Rolleston - they are polar opposites. Rangiora has an older population and Rolleston is attracting a younger population.

"I think it will be important to have good interactions between older and younger people, which is why it's quite nice to have the Ashley School kapa haka group coming to our celebration,

rather than just having old time singing."

She believes a growing older population, maintaining good health for longer will see people retiring at an older age.

"I think people will continue to work into their 70s.

"The type of work we are doing has changed and we are very lucky to live in a community which is supportive of all age groups."

Ms Jordan says Presbyterian Support has been associated with local International Day of the Older Person events for nearly 20 years.

Local events began in 1999 when local women Valda Reveley, Edna van der Loon and Donna Abernethy came together to form a small organising committee and all three continue to be involved in the event, Ms Jordan says.

This year's event is expected to have up to 120 people attending, including a large contingent making the trip down from Culverden.

"It's really a celebration of older people and their worth in our community," Ms Jordan says.

"There has been a lot of interest from retirement villages and having a group from Culverden is going to be amazing."

She says items from the Northbrook Museum were going to be placed on a display table to encourage discussion on yesteryear and attendees were encouraged to wear something from "through the years".

Other entertainment was going to be provided by country singers, a tai chi demonstration and 30 students from Ashley School performing kapa haka.



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- Respite Care
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Email: colemansue@hotmail.com

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RANGIORA ASHLEY COMMUNITY BOARD ACCOUNTABILITY FORM

For funding provided during the period July 2017 to June 2018

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete the form when the project is completed and return within six months of funds being granted.

This form must be completed and returned, in order to be eligible for future funding.

The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

RECEIVED 21 DEC 2017
To: Edwina

This form is to tell the Board what your group/organisation spent the grant on

Name of Group: Kidsfirst Kindergartens Bush St.

Date: 20.12.17

Amount Allocated: \$300.00

Purpose for grant. Please provide itemised details below of how the grant was spent:

See attachment of the list of books that have been purchased.

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted (Use additional pages if needed):

To provide literacy rich experiences for the many children, siblings and their extended families at Kindergarten. The books have been used for small group story sessions and read to individual children.

Two authorised signatories to complete the details below:

First Signatory

Name: Anne Smith

Date: 18.12.17

Position: Head Teacher

Phone: 03 3135010

Address: 27 Bush St

Rangiora

Signature: [Signature]

Second Signatory

Name: Melinda McGregor

Date: 18.12.17

Position: Teacher

Phone: 03 3135010

Address: 27 Bush St

Rangiora

Signature: [Signature]

Please return your completed form to:

Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

or Email the completed form to:

com.board@wmk.govt.nz

RANGIORA ASHLEY COMMUNITY BOARD ACCOUNTABILITY FORM

For funding provided during the period July 2017 to June 2018

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This form must be completed and returned, in order to be eligible for future funding.

The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

This form is to tell the Board what your group/organisation spent the grant on

Name of Group: Rangiora Croquet Club Inc.

Date: 18 December 2017 Amount Allocated: \$500.00

Purpose for grant. Please provide itemised details below of how the grant was spent:

To purchase a dishwashing machine for the Club's Kitchen.

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted (Use additional pages if needed):

With the installation of the Westinghouse dishwashing machine members, who take turns to host afternoon tea on club and match days, do not have to wash crockery and glasses by hand for groups of up to 32 people. Please find the attachment.

Two authorised signatories to complete the details below:

First Signatory

Name: Wit Henderson.

Date: 2 November 2018

Position: President

Phone:

Address:

Signature: *Wit Henderson*

Second Signatory

Name: Mary Spanow

Date: 1 November 2018

Position: Treasurer

Phone:

Address:

Signature: *Mary Spanow*

Please return your completed form to:

Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

or Email the completed form to:
com.board@wmk.govt.nz

170627066278



Further to information provided on the Rangiora Ashley Community Board Accountability Form relating to the grant of \$500.00 towards the purchase of a dishwashing machine for the club's kitchen.

This machine was purchased shortly after we were advised prior to Christmas 2017 that our application for a grant was successful.

A member of our committee found a Westinghouse dishwashing machine, originally priced at \$1299.00, at a sale price of \$676.00. Consistent with the club's policy of obtaining the highest quality plant and equipment as possible, this opportunity was grasped and the heavily discounted machine duly purchased.

The photograph below shows the dishwashing machine in our club's kitchen.



Air Rescue
and Community
Services



Rātā
Foundation



RANGIORA ASHLEY COMMUNITY BOARD ACCOUNTABILITY FORM

For funding provided during the period July 2017 to June 2018

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Please complete the form when the project is completed and return within six months of funds being granted.

This form must be completed and returned, in order to be eligible for future funding.

The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

This form is to tell the Board what your group/organisation spent the grant on

Name of Group: Loburn School

Date: 10 May 2018 Amount Allocated: \$500

Purpose for grant. Please provide itemised details below of how the grant was spent:

The grant was used to subsidise student fees towards the 2018 William Pike Challenge Award.

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted (Use additional pages if needed):

*27 Year 8 students are involved in the WPCA in 2018. So far they have - participated in the Rakautahi Range 6hr Mountain Bike event
- Tramped to Houndon Hut and walked through Cave Stream.*

Two authorised signatories to complete the details below:

First Signatory

Name: Stuart Proctor
Date: 12/5/18
Position: Principal
Phone: 03 3128828
Address: 73 Hodgson's Rd.
RD2
Rangiora
Signature: 

Second Signatory

Name: Michael Reed
Date: 15/5/18
Position: Acting Principal
Phone: 03 312 8828
Address: 73 Hodgson's Road
RD2
Rangiora
Signature: 

Please return your completed form to:
Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

or Email the completed form to:
com.board@wmk.govt.nz

Rangiora-Ashley Community Board

Accountability Form for 2017/2018 Discretionary Grant Recipients

For funding provided during the period July 2017– June 2018

This form is to tell the Board what you spent the money on

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

Name of group: Rangiora Methodist Mainly Music

Date: 09/01/2019 Amount allocated: \$ 500

Purpose for grant Lockable storage space for music equipment

Please give details of how money was spent:

Shelving \$ 150.00

Paint to seal concrete blocks \$ 69.56

Framing timber, wall linings, screws etc and keys \$ 373.27

A description of the activities undertaken and benefits that have been achieved with these funds.

Please include, where possible, photographs and the number of people who attended or were assisted:

Since completing the project we have been able to safely store our equipment in a manner that allows us to rotate our toys to give the children new experineces. Our numbers usually average 20 - 30 children per week, the last two weeks of term 4 saw us welcome 45 children. Thank you so much for helping us to provide a safe environment that provides enjoyment to some of the youngest members of our community.

(Use additional pages if necessary)

Two authorised signatories to complete the details below:

Date 9 January 2019 Date

First contact name Judy Evans Second contact

Signature Signature

Position Position

Phone Phone

Address Address

**Return to: Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440**

Com.Board@wmk.govt.nz



Our storage room before the shelving etc.

Our new organised storage room.





Thank you for the funding!!

RANGIORA ASHLEY COMMUNITY BOARD ACCOUNTABILITY FORM

For funding provided during the period July 2017 to June 2018

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This form is to tell the Board what your group/organisation spent the grant on

Name of Group: CUST BOWLING CLUB

Date: 20/2/18

Amount Allocated: \$ 500-00

RECEIVED 23 FEB 2018

To: Edwina

Purpose for grant. Please provide itemised details below of how the grant was spent:

TOWARD A SECOND HAND MOWER

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted (Use additional pages if needed) :

Two authorised signatories to complete the details below:

First Signatory

Name: RODGER GILLESPIE

Date: 20/2/18

Position: PRESIDENT

Phone:

Address:

Signature: R. Gillespie

Second Signatory

Name: Stephen Withers

Date: 21/2/18

Position: Treasurer

Phone:

Address:

Signature: [Signature]

Please return your completed form to:
Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

or Email the completed form to:
com.board@wmk.govt.nz

RANGIORA ASHLEY COMMUNITY BOARD ACCOUNTABILITY FORM

For funding provided during the period July 2017 to June 2018

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This form must be completed and returned, in order to be eligible for future funding.

The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

This form is to tell the Board what your group/organisation spent the grant on

Name of Group: Waimakariri Arts Trust

Date: 13 - 15 July 2018

Amount Allocated: 500.00

Purpose for grant. Please provide itemised details below of how the grant was spent:

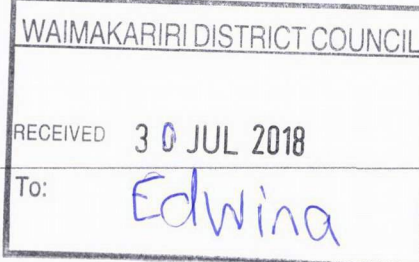
Towards running costs associated with the Kaiapoi Art Expo and School Art Expo and in particular advertising in the Northern Outlook promoting the Expo and other local activities.

\$500 - 1/2 page advert in the Northern Outlook in 7th July edition

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted (*Use additional pages if needed*):

The Expo was a huge success with an increase in sales and the number of visitors to Kaiapoi. The local cafes, restaurants and other businesses were well visited over the entire weekend with some saying they have never had such a busy weekend.

There were 100 local artists and 20 volunteers who participated in the Expo. More details of artists successes are listed in the Expo debrief attached.



Two authorised signatories to complete the details below:

First Signatory

Name: Theresa Smith

Date: 16 JULY 2018

Position: Event Coordinator

Phone:

Address:

Signature: T. Smith

Second Signatory

Name: Linda Dunbar

Date: 16.7.2018

Position: Treasurer

Phone: 3

Address: ie

Signature: Linda Dunbar

Please return your completed form to:
Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

or Email the completed form to:
com.board@wmk.govt.nz

KAIAPOI ART EXPO

24 July 2018

Karyn Ward
 Rangiora - Ashley Community Board
 Private Bag 1005
 Rangiora 7440

Dear Karyn

Thank you for your generous support of the 2018 Corcoran French Kaiapoi Art Expo.

This year's Kaiapoi Art Expo was another successful event proving that once again the Kaiapoi Art Expo is a valued and popular event for the Waimakariri District. The Expo attracted well over 4,000 visitors with a total of 202 artworks sold totaling \$45,582.00. This brings the total to \$368,184.50 worth of artwork sold over the past 13 years by the Waimakariri Arts Trust on behalf of artists.

The Trustees were pleased with the result and acknowledge those who contributed to making the 2018 Expo so successful; the artists who exhibited their work, the volunteers, the funders, the sponsors and most importantly, all who visited the Expo over the weekend.

The success of the Expo secures the Expo's future and enables the Waimakariri Arts Trust to facilitate, educate and foster support of the arts in the Waimakariri District and to contribute to the Waimakariri District's reputation as a cultural area for the benefit of the people of the Waimakariri District.

Each year we provide visitors with an opportunity to vote for their favourite artwork. The winners of the John Rhind Funeral Directors' People Choice Awards are below. The winner received \$250 and free entry into the 2019 Expo.

1 st	Christine Watton	#634 Wild Flowers III
2 nd	Derek Adair	#121 Stormy Lake
3 rd	Esther Gane	#260 Untitled 2

Alongside the Expo is the always-popular Bowden Environmental School Expo. The Waimakariri Arts Trust and art curators chose Swannanoa School as the most outstanding school panel. The winners of the School People Choice Awards are below.

1 st	Elaina Milnes	Rangiora New Life School
2 nd	Jordyn Hawker	Rangiora New Life School

Please find enclosed our debrief document containing interesting facts and figures showing the continued growth of the Expo. Over the weekend we provided visitors with an optional survey encouraging them to provide feedback. We received over 400 responses and will collate the results and use feedback to shape next year's 14th Expo.

To ensure the 2019 Expo is bigger and better we would love your feedback as a supporter of the Expo. Please email info@kaiapoiartexpo.co.nz with your feedback.

Thank you again for your support. We look forward to your ongoing involvement.

Yours sincerely



Dan Gordon
 Chairman - Waimakariri Arts Trust



Waimakariri Arts Trust
 PO Box 389, Kaiapoi 7644
info@kaiapoiartexpo.co.nz
www.kaiapoiartexpo.co.nz

Organisers of the Annual Kaiapoi Art Expo

DEBRIEF

Corcoran French Kaiapoi Art Expo – 14 & 15 July 2018

Who

- 107 Waimakariri artists with 26 new artists and 81 returning artists
- 14 Waimakariri Schools
- Over 350 attended the Corcoran French Lawyers Official Opening on Friday 13th July
- Just over 4000 visitors to the Kaiapoi Art Expo
- Impressive turnout for Have-A-Go on Sunday 15th July
- An increase in the number of travelers who took part in the Artist Open Studio Tour on Wednesday 11th July



Results

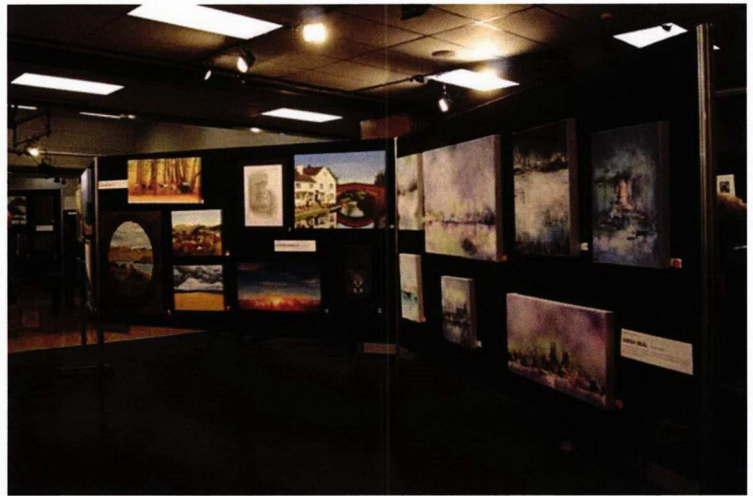
675 exhibits on display plus 14 school panels

202 artworks sold with 64% of artists who sold work

Attendance and Sale Statistics

The Expo had a record number of visitors and sales this year. With an estimated 4000 visitors to the Expo and a record set in sales with 202 artworks sold totaling over \$45,000.

Year	# of artists	# of artworks	% of artists that sold work
2018	107	675	64%
2017	109	571	62%
2016	98	568	68%
2015	88	509	55%
2014	105	523	54%
2013	110	672	53%
2012	100	544	59%
2011	103	634	23%
2010	126	649	21%



Location of Artists	2018	2017	2016	2015	2014	2013	2012	2011
Rangiora	37%	35%	40%	26%	36%	63%	42%	41%
Kaiapoi/Clarkville	36%	31%	32%	27%	28%	22%	47%	46%
Ashley/Loburn	2%	3%	2%	6%	7%			
Woodend	3%	5%	3%	6%	7%	6%	0%	0%
Waikuku Beach (Woodend)	4%	3%	3%	7%	8%	4%	7%	9%
Pegasus Town (Woodend)		4%	3%	6%	1%	0%	0%	1%
Oxford/Fernside/Swannanoa/Ohoka	7%	4%	5%	15%	10%	2%	5%	4%
Groups		1%	1%	8%	2%	3%	0%	0%
Outside Waimakariri	11%	16%	11%					

DEBRIEF

Corcoran French Kaiapoi Art Expo – 14 & 15 July 2018

School Expo

The Bowden Environmental School Expo showcased artwork from 14 Waimakariri schools making a very colourful display of artwork. The Outstanding School panel award was awarded to Swannanoa School. School People's Choice was awarded to three very talented students:

- | | | |
|-----------------|---------------|--------------------------|
| 1 st | Elaina Milnes | Rangiora New Life School |
| 2 nd | Jordyn Hawker | Rangiora New Life School |
| 3 rd | Mao Nishikawa | Kaiapoi High School |



People's Choice

Again public were encouraged to vote for their favourite artwork. Christine Watton who came third last year took out the number one placing also selling her winning artwork.

- | | | |
|-----------------|------------------|-----------------------|
| 1 st | Christine Watton | #634 Wild Flowers III |
| 2 nd | Derek Adair | #121 Stormy Lake |
| 3 rd | Esther Gane | #260 Untitled 2 |



Other Awards - This year the Waimakariri Arts Trust voted the following as winners:

Outstanding Ceramics - Michael & Amy Michaels
 Outstanding Photography - Tim Stephenson
 Outstanding Wildlife - Gaby Reade #521
 Outstanding Panel - Paul Smith
 Outstanding Watercolour - Ivan Button #198

Outstanding Pencil - Ken Porter
 Outstanding New Artist - Jesse Barraza
 Innovation Award - Connie Davies
 Outstanding Landscape - Denise Rackley #505
 Outstanding Abstract - Linelle Stacey #595

DEBRIEF

Corcoran French Kaiapoi Art Expo – 14 & 15 July 2018

Entertainment

We are very lucky to have local Tony Gouedard provide entertainment over the weekend of the Expo. Tony has provided entertainment for the Expo since its inception and continues to commit his weekend to the Expo each year.

Waimakariri Winter Festival

A new development this year has been partnering with the Rangiora Winter Festival, to create the new Waimakariri Winter Festival, which has led to the book ending of both events, and the encouragement of other activities to participate in during this period. Blackwell's Department Store with their live Ice Sculpting and Fire and Ice Festival are an important partner in this. We look forward to developing this further over the coming year.

Media & Advertising

This year the Trust installed 22 billboards all around North Canterbury and parts of Christchurch. The billboards were bold and very easy to read installed in prominent areas. The billboards were a great success and contributed to the large crowds who visited the Expo over the weekend.

The Trust again chose to use radio as a major form of promotion with advertising campaigns on The Breeze, More FM, Newstalk ZB and local radio station Compass FM. Like last year the Breeze ran two campaigns both were very successful including the popular campaign with Sue White and Paint and Sip.

This year time was spent setting up and running social media promotions and the Trust will continue to research ways to best use social media for promotion.

As well as this the Trust continued with promotion campaigns that have worked well for previous Expos:

- Ads and media releases printed in local, North Canterbury and Christchurch newspapers and magazines
- 46,000 postcards promoting the Expo and Waimakariri Winter Festival distributed to residents around Canterbury and North Canterbury
- Presence on a variety of event websites, radio notice boards and in school newsletters

Funding

The Expo is funded through sponsorship, funding and artists' contributions.

Sponsors

Our sincere thanks to the organisations and businesses that supported the 2018 Kaiapoi Art Expo.



Corcoran French - Opening Night
Bowden Environmental - School Expo
John Rhind Funeral Directors - People's Choice
Pak'n Save Rangiora - Guest Artist Sponsor

Gold Sponsors

Property Lifestyle Concepts
 Ray White - Christine Watton



DEBRIEF

Corcoran French Kaiapoi Art Expo – 14 & 15 July 2018

Silver Sponsors

Blackwell's Department Store
The Canvas Technology Centre
Investment World
Essence North Canterbury
Craft Bar and Kitchen Kaiapoi
Kaiapoi Club

Bronze

Artprint
Carol Moffat
Flat White, Urban Revival
Kaiapoi Florist & Gifts
Red Eight Café

Funders

Rātā Foundation
Lion Foundation
The Southern Trust
Air Rescue and Community Services
CERT
First Sovereign Trust Limited
Pub Charity Limited
Creative Communities NZ Waimakariri District
Enterprise North Canterbury
Woodend-Sefton Community Board
Oxford-Ohoka Community Board
Kaiapoi-Tuahiwi Community Board
Rangiora - Ashley Community Board





INVOICE

30/07/2018

Postal Address:
c/o Frances Fleming
Flat 3, 51 Victoria Street
Rangiora 7400

To:
Waimakariri District Council
215 High Street
Rangiora

Attention: Community Board Advocate

Grant approved by Rangiora Ashley Community Board

\$500.00

Total: \$500.00

Bank Account Details:

Account Name:	Rangiora and Districts Early Records Society Incorporated																		
Bank:	Bank of New Zealand																		
Branch:	Rangiora Branch																		
Account No:	0	2		0	8	7	6		0	0	3	1	5	0	6		0	0	0

Rangiora and Districts Early Records Society is not registered for GST.

RANGIORA ASHLEY COMMUNITY BOARD ACCOUNTABILITY FORM

For funding provided during the period July 2017 to June 2018

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete the form when the project is completed and return within six months of funds being granted.

This form must be completed and returned, in order to be eligible for future funding.

The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

This form is to tell the Board what your group/organisation spent the grant on

Name of Group: RANGIORA AND DISTRICTS EARLY RECORDS SOCIETY

Date: 30/07/2018 Amount Allocated: \$500

INC.

Purpose for grant. Please provide itemised details below of how the grant was spent:

PURCHASE OF EPSON PERFECTION V800
PHOTO SCANNER, TOTAL COST \$998
INCLUDING G.S.T.

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted (Use additional pages if needed):

The scanner is used to scan

- (1) photographs from our extensive archival collection in preparation for recording them in our PastPerfect database.
- (2) photographs included in recent acquisitions, for example the archives of Rangiora High School.
- (3) photographs, copies of which have been requested by the Council, local businesses or members of the public, for display or research purposes.

Two authorised signatories to complete the details below:

First Signatory

Name: Ann Jeffs

Date: 30-07-18

Position: Chairman

Phone:

Address:

Signature: Ann Jeffs

Second Signatory

Name: DONALD JEFFREY

Date: 30/07/2018

Position: COMMITTEE MEMBER

Phone:

Address:

Signature: Donald Jeffrey

Please return your completed form to:
Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

or Email the completed form to:
com.board@wmk.govt.nz

RECEIVED 22 AUG 2018

Rangiora-Ashley Community Board **Accountability Form for 2018/2019 Discretionary Grant Recipients**

For funding provided during the period July 2018 – June 2019

This form is to tell the Board what you spent the money on

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

Name of group: McAlpin's North Canterbury Pipe Band Inc.
 Date: 31/8/18 Amount allocated: \$580.00
 Purpose for grant: New Uniforms (Flashes)

Please give details of how money was spent:

Purchase of new flashes for uniforms \$ 580.00
 \$ _____
 \$ _____

A description of the activities undertaken and benefits that have been achieved with these funds.
 Please include, where possible, photographs and the number of people who attended or were assisted:

The band will wear these at the first contest of the season in December 2018. We will send photo's then.

(Use additional pages if necessary)

Two authorised signatories to complete the details below:

Date	<u>11-08-18</u>	Date	_____
First contact name	<u>Chloe Ross</u>	Second contact	<u>Grgory Rusbatch</u>
Signature	<u>[Signature]</u>	Signature	<u>[Signature]</u>
Position	_____	Position	_____
Phone	_____	Phone	_____
Address	_____	Address	_____

Return to: Governance Team
 Waimakariri District Council
 Private Bag 1005
 Rangiora 7440

Com.Board@wmk.govt.nz

RANGIORA ASHLEY COMMUNITY BOARD ACCOUNTABILITY FORM

For funding provided during the period July 2017 to June 2018

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete the form when the project is completed and return within six months of funds being granted.

This form must be completed and returned, in order to be eligible for future funding.

The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

This form is to tell the Board what your group/organisation spent the grant on

Name of Group: North Canterbury Athletic Club

Date: 19/7/18 Amount Allocated: \$426.65

Purpose for grant. Please provide itemised details below of how the grant was spent:

The amount received in your grant was spent on 10 club competition singlets for our children athletes aged 7-14yrs of age.
THANK YOU! 😊

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted (Use additional pages if needed):

Our new children entering the Club over the winter cross country season have been busy (& successfully) competing in events such as the Woodend Relays, Canterbury Cross Country Championships at Halswell Quarry, Holloway Memorial Cross Country Races at Motukarara and the Kenneth Cup at Ascot Park. We have our largest contingent yet of children 7-14yrs competing in these winter cross country events, - 33 children. We generally have double that figure competing in track & field over the summer season from October to March.

Two authorised signatories to complete the details below:

First Signatory

Name: Denise Pawsey

Date: 19/7/18

Position: Secretary

Phone:

Address:

Signature: [Signature]

Second Signatory

Name: ALISON HENDREN

Date: 19/7/18

Position: PRESIDENT

Phone:

Address:

Signature: [Signature]

WAIMAKARIRI DISTRICT COUNCIL

RECEIVED 23 JUL 2018

To: Edwina

Please return your completed form to:
Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

or Email the completed form to:
com.board@wmk.govt.nz

170627066278

Rangiora-Ashley Community Board

Accountability Form for 2018/2019 Discretionary Grant Recipients

For funding provided during the period July 2018 – June 2019

This form is to tell the Board what you spent the money on. WAIMAKARIRI DISTRICT COUNCIL
NOV 2018

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

Name of group: Rangiora Playcentre
 Date: 29 Oct 2018 Amount allocated: \$ 500 plus gst
 Purpose for grant: Sensory, touch based play materials

Please give details of how money was spent:

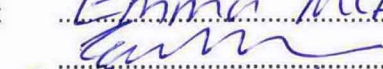
Refer to invoice from MTA. \$ 874.76
 \$ _____
 \$ _____

A description of the activities undertaken and benefits that have been achieved with these funds.

Please include, where possible, photographs and the number of people who attended or were assisted:

We have been able to purchase a wide range of sensory equipment and the development of this area within our centre is nearing completion. These resources ensure both our youngest and oldest tamariki have many opportunities to explore, grow + develop. The children + families at Rangiora Playcentre thank you for contributing towards this area.
 (Use additional pages if necessary)

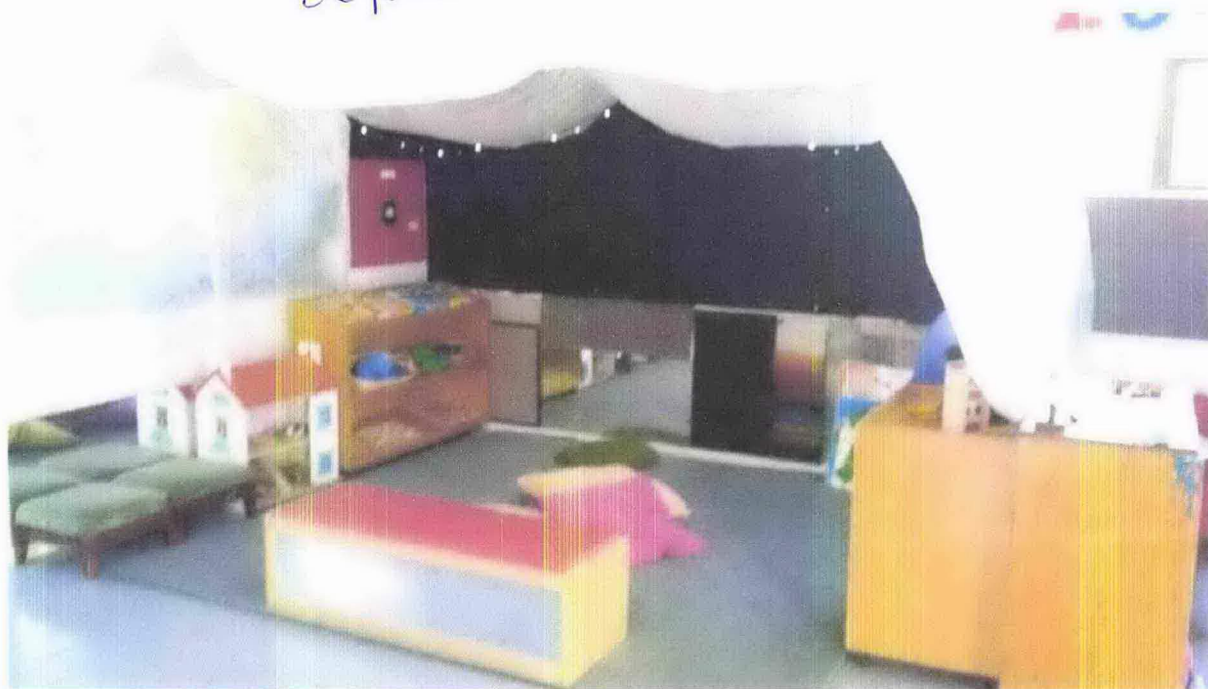
Two authorised signatories to complete the details below:

Date	<u>29/10/18</u>	Date	<u>2/11/18</u>
First contact name	<u>Tonya Bristow</u>	Second contact	<u>Emma McLeod</u>
Signature		Signature	
Position		Position	<u>Copresident</u>
Phone		Phone	
Address		Address	

Return to: Governance Team
 Waimakariri District Council
 Private Bag 1005
 Rangiora 7440

Com.Board@wmk.govt.nz

Before



After with all our new and amazing sensory resources. We have fundraised and got grants for all these amazing resources and equipment and are thankful for your support!

RANGIORA ASHLEY COMMUNITY BOARD ACCOUNTABILITY FORM

For funding provided during the period July 2017 to June 2018

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Please complete the form when the project is completed and return within six months of funds being granted.

This form must be completed and returned, in order to be eligible for future funding.

The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

This form is to tell the Board what your group/organisation spent the grant on

Name of Group: Ashley Playcentre

Date: 20 Oct 2018 Amount Allocated: \$500

Purpose for grant. Please provide itemised details below of how the grant was spent:

Ink cartridges to support the printing of individual children's profile books.

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted (Use additional pages if needed) :

We greatly appreciate the ~~at~~ funding that has allowed us to continue to provide quality learning stories for our tamariki and continue to keep our printer under its warranty in case we have any issues.
We are able to provide permanent memories and tracking of each child's growth and ~~the~~ development, which is part of our licensing criteria with the Ministry of Education.

Two authorised signatories to complete the details below:

First Signatory

Name: Tonya Bristow

Date: 20/10/18

Position: Grants officer

Phone:

Address

Signature [Signature]

Second Signatory

Name: Claire Green

Date: 20/10/18

Position: President

Phone:

Address

Signature [Signature]

170627066278

WAIMAKARIRI DISTRICT COUNCIL

RECEIVED 6 NOV 2018

To: Edwina.

Please return your completed form to:

Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

or Email the completed form to:

com.board@wmk.govt.nz

RANGIORA ASHLEY COMMUNITY BOARD ACCOUNTABILITY FORM

For funding provided during the period July 2017 to June 2018

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Please complete the form when the project is completed and return within six months of funds being granted.

This form must be completed and returned, in order to be eligible for future funding.

The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

RECEIVED 24 DEC 2018
To:

This form is to tell the Board what your group/organisation spent the grant on

Name of Group: THE NORTH CANTERBURY ACADEMY OF MUSIC

Date: 17/12/18 Amount Allocated: \$920.00

Purpose for grant. Please provide itemised details below of how the grant was spent:

\$500 towards hiring of the Rangiora Town Hall Auditorium for rehearsals and concert - 23 and 24 November 2018 (actual cost \$517.50 - please see attached).

\$420 towards replacing damaged drum kit items (actual cost \$466.30 - please see attached).

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted (Use additional pages if needed):

The Academy was able to hold the end of year concert without the pressure of finding additional funds to cover Auditorium hiring cost. The concert was well attended by families of students and members of the local community.

The replacement of damaged drum kit items has meant the tutor does not have to bring his own equipment anymore and enabled students to take part in the end of year concert and a solo concert (tutor's equipment in use this weekend). On behalf of all members of the Committee and the students and families of NCTM, "thank-you"

Two authorised signatories to complete the details below:

First Signatory

Name: JACQUI WITT

Date: 17/12/18

Position: SECRETARY

Phone:

Address:

Signature

[Signature]

Second Signatory

Name: JACQUELINE BADDOCK

Date: 17/12/18

Position: MUSICAL DIRECTOR

Phone:

Address:

Signature

[Signature]

Please return your completed form to:

Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

or Email the completed form to:
com.board@wmk.govt.nz

Rangiora-Ashley Community Board

Accountability Form for 2018/2019 Discretionary Grant Recipients

For funding provided during the period July 2018 – June 2019

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Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

Name of group: Friends of Rangiora Town Hall

Date: June 2018 Amount allocated: \$ 500

Purpose for grant

Please give details of how money was spent:

..... \$

..... \$

..... \$

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

Funds provided to the Friends of Rangiora Town Hall are intended to go towards the installation of a CCTV system for the Stage to the Green room. The project was delayed in November/December and will be actioned in the first quarter of 2019.

.....

.....

.....

.....

.....

(Use additional pages if necessary)

Two authorised signatories to complete the details below:

Date	18/01/2019	Date	
First contact name	Simon Kong	Second contact	
Signature		Signature	
Position	Comm. Facilities Coordinator	Position	
Phone	03 260-8787	Phone	
Address		Address	
			

**Return to: Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440**

Com.Board@wmk.govt.nz

WAIMAKARIRI DISTRICT COUNCIL**REPORT**

FILE NO and TRIM NO: GOV-26-09-06 / 190110001941

REPORT TO: Rangiora-Ashley Community Board

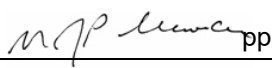
DATE OF MEETING: 13 February 2019

FROM: Kay Rabe, Governance Adviser

SUBJECT: Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018.

SIGNED BY:
(for Reports to Council or Committees)


Department Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to update the Rangiora-Ashley Community Board on the Board's Discretionary Grant applications for the first half of the 2018-19 financial year, including accountability forms received to date.

Attachments:

- i. Accountability Form from North Canterbury Model Railway Club Inc (Trim Ref: 180829097946)
- ii. Accountability Form from North Canterbury Citizens Advice (Trim Ref: 181127139071)
- iii. Accountability Form from Rangiora Croquet Club Inc (Trim Ref: 190116003768)
- iv. Accountability Form from McApplines North Canterbury Pipe Band Inc (Trim Ref: 190130010584)

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No 190110001941.
- (b) **Circulates** a copy of this report to all of the Community Boards.

3. ISSUES AND OPTIONS

- 3.1. The Council allocates the Rangiora-Ashley Community Board a set amount of funds to distribute, by application, to non-profit groups, registered charities and incorporated societies who have strong links to, and benefit, the communities of the Rangiora-Ashley community area.
- 3.2. The allocation for the 2018-2019 financial year was \$10,400.
- 3.3. By 31 December 2018 the Board had considered 14 applications of which 13 were approved and one declined.

	Group	Project	Amount granted	Month funds granted	Comments
1	North Canterbury Model Railway Club Inc	Signage to promote Sunday Markets	\$410	July	Invoice received 8/08/2018 Accountability received 30.08.2018
2	All About Bees	Cost relating to the Bee Expo	\$0	August	Declined
3	Reflections Community Trust	Waimakariri Light Party	\$292	September	Invoice received 18/09/2018 Awaiting accountability form
4	North Canterbury Citizens Advice	Anniversary celebrations	\$500	September	Invoice received 23/10/2018 Accountability received 27/11/2018
5	Coast Guard	Rescue boat	\$500	September	Invoice received 9/10/2018 Awaiting accountability form
6	International Day of Older Persons	Concert and afternoon tea	\$500	September	Awaiting invoice and accountability form
7	McAlpines North Canterbury Pipe Band	Towards costs of sending a Piper to the RNZ Pipe Band Summer School	\$395	October	Invoice received 28/11/2018 Accountability form 21/01/2019
8	Rangiora Croquet Club	Installation of electricity supply and air compressor	\$400	November	Invoice received 27/11/2018 Accountability form 16/01/2019
9	Community Wellbeing North Canterbury Trust	Cost of booklets "Guides Whanau Care course	\$480	November	Invoice received 11/12/2018

10	Cust Tennis Club	Towards balls for junior teams	\$500	November	Awaiting invoice and accountability form
11	Rangiora High School Nursery School	Towards sensory equipment	\$500	November	Invoice received 27/11/2018 Awaiting accountability
12	Rangiora Toy Library	Towards new bike and trike	\$500	November	Awaiting invoice and accountability form
13	Waimakariri Timebank	Towards promotional materials	\$500	December	Awaiting invoice and accountability form
14	North Loburn School	Storage shed	\$500	December	Awaiting invoice and accountability form

- 3.4. As at 31 December 2018, eight Accountability Forms are outstanding.
- 3.5. North Canterbury Model Railway Club Inc requested funds to purchase a promotional sign for the Sunday Markets held in the carpark at Blake Street. These markets, held on the third Sunday of the month, raise funds which go towards maintenance of the clubrooms. The increase in a steady flow of visitors all day has been pleasing.
- 3.6. The North Canterbury Citizens Advice Bureau utilised the funds to hold a celebration to commemorate its 40th Anniversary. Funds were used to purchase refreshments, printing of invitations and the hall hire. The two hour event was held for current and former volunteers, life members and supporters.
- 3.7. The McAlpines North Canterbury Pipe Band Inc sent James Paterson to attend the Royal New Zealand Pipe Band Academy Summer School. Attached is a thank you letter from James.
- 3.8. The Rangiora Croquet Club Inc utilized the funding to purchase a compressor and install an electrical supply to the equipment shed. The compressor is needed for inflating mower tyres and to clean grass clippings from the mower blades and clean the mower itself.
- 3.9. According to the Board's Grant Criteria, Accountability Forms are due within six months of the grant being allocated, when funds are spent, or prior to a new application.
- 3.10. The Rangiora-Ashley Community Board was allocated \$10,400 to its 2018-19 Discretionary Fund and has distributed \$4,423 during the first part of the financial year. The remaining \$5,977 is available for allocation until the end of the financial year on 30 June 2019.

- 3.11. Staff will continue to keep in contact with the groups to make sure the Accountability Forms are returned within six months of the grant being allocated, as outlined in the letter sent to successful applicants.
- 3.12. If the group make any applications in the future, they will be reminded that it will not be considered by the Board until the Accountability Form from past applications has been completed and returned.
- 3.13. The Management Team has reviewed this report.

4. COMMUNITY VIEWS

- 4.1. Not applicable.

5. FINANCIAL IMPLICATIONS AND RISKS

- 5.1. The Board allocates funds to groups who meet the criteria set out in the application form.
- 5.2. Groups must complete and return an Accountability Form to be eligible for future applications.

6. CONTEXT

6.1. Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

6.2. Legislation

It is a delegation of the Board to distribute this fund as per clause 12 of the delegations to Community Boards, S-DM 1041.

6.3. Community Outcomes

- 6.3.1. People are friendly and caring, creating a strong sense of community in our District.
- 6.3.2. There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Kay Rabe
Governance Adviser

Rangiora-Ashley Community Board

Accountability Form for 2018/2019 Discretionary Grant Recipients

For funding provided during the period July 2018 – June 2019

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Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

Name of group: NORTH CANTERBURY MODEL RAILWAY CLUB INC.

Date: 22/8/2018 Amount allocated: \$ 410

Purpose for grant: SIGNAGE ADVERTISING RANGIORA SUNDAY MARKET.

Please give details of how money was spent:

HORTON SIGNS INV 353.75 (SEE COPY) \$ 410
 \$
 \$

A description of the activities undertaken and benefits that have been achieved with these funds.

Please include, where possible, photographs and the number of people who attended or were assisted:

WE HAVE RUN 3 SUNDAY MARKETS NOW IN THE BLAKE ST CAR PARK AS A FUND RAISER TO GO TOWARDS OUR OWN CLUB ROOMS. THE SIGNS WENT UP A WEEK BEFORE THE THIRD MARKET AND WE HAD 24 STALLS AND A STEADY FLOW OF VISITORS ALL DAY. WE RUN THE MARKETS ONCE A MONTH ON THE THIRD SUNDAY. THE SIGN IN THE PICTURE IS OPPOSITE THE BP GARAGE.

(Use additional pages if necessary)

Two authorised signatories to complete the details below:

Date: 22/8/2018
 First contact name: CHRIS LEPPARD
 Signature: [Signature]
 Position: TREASURER

Date: 22/8/2018
 Second contact: ARTHUR LINNELL
 Signature: [Signature]
 Position: PRESIDENT

'hone
ddre

WAIMAKARIRI DISTRICT COUNCIL

RECEIVED 29 AUG 2018

To: Edwina

180621068882
GOV-26-08-05

Return to: Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Com.Board@wmk.govt.nz

RECEIVED 29 AUG 2018

To:

UPCOMING EVENTS

RANGIORA SUNDAY MARKET.

BLAKE STREET CARPARK.

THIS SUNDAY 10.00 A.M. to 3.00 P.M.



Rangiora Promotions

promoting our town

www.rangiorapromotions.co.nz



Rangiora-Ashley Community Board

Accountability Form for 2018/2019 Discretionary Grant Recipients

For funding provided during the period July 2018 – June 2019

This form is to tell the Board what you spent the money on

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Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

Name of group: CITIZENS ADVICE BUREAU NORTH CANTERBURY
 Date: 26/10/2018 Amount allocated: \$ 500.00
 Purpose for grant: 40th ANNIVERSARY CELEBRATION

Please give details of how money was spent:

<u>PRINTING - INVITATIONS, BOOKLET ETC</u>	\$ <u>430.34</u>
<u>HALL HIRE (MAINPOWER)</u>	\$ <u>69.00</u>
<u>REFRESHMENTS INCLUDING FOOD</u>	\$ <u>607.87</u>

A description of the activities undertaken and benefits that have been achieved with these funds.

Please include, where possible, photographs and the number of people who attended or were assisted:

TWO-HOUR EVENT FOR CURRENT AND FORMER
VOLUNTEERS, LIFE MEMBERS, SUPPORTERS.

COVERAGE BY ESSENCE MAGAZINE, INCLUDING
PHOTOGRAPHS, IS ATTACHED.

(Use additional pages if necessary)

Two authorised signatories to complete the details below:

Date	<u>23/11/2018</u>	Date	<u>23/11/2018</u>
First contact name	<u>TRISH MACDONALD</u>	Second contact	<u>THERESA EVANS</u>
Signature	<u>P. Mce Donogh</u>	Signature	<u>T. Evans</u>
Position	<u>TREASURER</u>	Position	<u>COORDINATOR</u>
Phone		Phone	
Address		Address	

Return to: Governance Team
 Waimakariri District Council
 Private Bag 1005
 Rangiora 7440

Com.Board@wmk.govt.nz

Citizens Advice Turns 40

This year the North Canterbury Citizens Advice Bureau (CAB) celebrates forty years of service in the region. It has come a long way since its humble beginnings in an old bike shop on what is today the lawn of the Council Offices.

When the Bureau was first established in 1978, it was in response to public concerns about the growing community and related social issues. Today as North Canterbury continues to grow the Bureau continues to provide a vital service to everyone who needs it – from newcomers to those experiencing problems or worries in life that they want to talk over. The Bureau's 42 trained Volunteers deal with over 4,000 calls annually and the number is growing.

Technology also means that the Bureau is now far more intricately linked with their nationwide network than they were in the early days. Information about all of New Zealand is at their fingertips and they also field calls from around the country in mutual support with the 82 other bureaux around the country.

Bureau volunteers know what people's rights are, the help that is available and, most importantly, how to access it. And the support they provide is tremendously varied with clients of all ages, genders and races. There is no typical Bureau client.

"No two days are the same", says volunteer and Board Chair Margaret Finnie. Calls can range from a client requiring information about local clubs and activities. Or maybe more complex like consumer issues, tenancy, neighbour disputes, or a mother terrified by her ex-partner is going to be awarded custody of their children. "Life can be hard" says Margaret, "And sometimes people just want to talk things through". And volunteers are happy for them to do so. No question is too big or too small.

The Bureau can also assist in many other ways. They have a free legal service, their own JP's, curriculum vitae assistance, migrant clinic, language translation services and they are the booking agents for the St John Health Shuttle.

The Bureau is located in the Trevor Inch Memorial Library, 141 Percival Street, Rangiora and is open Monday to Friday 9am – 4.30pm and Saturday from 10am – 1pm - phone 03 313 8822 or 0800 367 222 or email northcanterbury@cab.org.nz



1. CAB Board Members Jennifer Mead, Sue Williams, Margaret Finnie, Bev Pearson, Beverley Mitchell, Sue Ambler and Judy Foster
2. Pat Meyers and Bev Thomson
3. Beverley Mitchell and Theresa Evans
4. CAB NZ CEO Kerry Dalton, Chair Margaret Finnie and Coordinator Theresa Evans
5. Donald Jeffrey and Eric Pollock
6. Mark O'Connell, Ray Harper and Eris le Compte
7. Shirley Dymond, Kay Worsfold and El Kitto
8. Ray Harper
9. Donald Jeffrey, Rachel Dyer, Kay Worsfold, El Kitto and Shirley Dymond
10. Margaret Finnie, Jacquie Wrigley and Pat Meyers
11. Anne Schroeder, Maria Jarman and Fay Gray
12. Judith Thompson, Bev Thomson, Christine White and Mary Rolfe

Matt's I.T.
Computer Sales & Servicing

Remote Support | Servicing Windows
Tablets (Android and Apple)



Rangiora-Ashley Community Board

Accountability Form for 2018/2019 Discretionary Grant Recipients

For funding provided during the period July 2018 – June 2019

This form is to tell the Board what you spent the money on

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

Name of group: Rangiora Chequer Club Inc.
 Date: 13 November 2018 Amount allocated: \$ 400 - 00
 Purpose for grant: Purchase Compressor + connect electricity to Machinery Shed.

Please give details of how money was spent:

<u>Compressor</u>	\$ <u>474 - 05</u>
<u>Electricity Cabling</u>	\$ <u>146 - 40</u>
<u>Scope of Land + Taggants</u>	\$ <u>19 - 00</u>

A description of the activities undertaken and benefits that have been achieved with these funds.

Please include, where possible, photographs and the number of people who attended or were assisted:

The availability of a compressor assists with the maintenance of the Club's Mower. It is available to inflate tyres when these lose pressure + to remove lawn clippings from the blades and other parts of the Mower. To operate the compressor it is necessary to connect the shed to the electricity supply.

(Use additional pages if necessary)

Two authorised signatories to complete the details below:

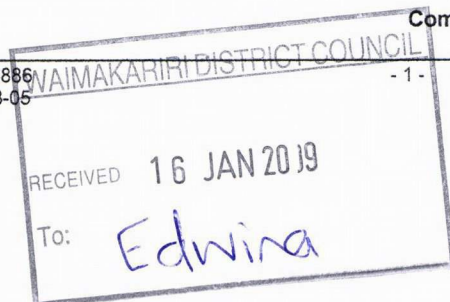
Date	<u>14/1/19</u>	Date	<u>14/1/19</u>
First contact name	<u>MARY SPARE</u>	Second contact	<u>Wil Henderson</u>
Signature	<u>Mary Spare</u>	Signature	<u>Wil Henderson</u>
Position	<u>Treasurer</u>	Position	<u>President</u>
Phone		Phone	
Address		Address	

Return to: Governance Team
 Waimakariri District Council
 Private Bag 1005
 Rangiora 7440

Rangiora 7472

Com.Board@wmk.govt.nz

180621068886
 GOV-26-08-05



Accountability Form
 Rangiora-Ashley Community Board Discretionary Grant



Additional information to support accountability for grant of \$400.00 to the Rangiora Croquet Club Inc. made by the Rangiora-Ashley Community Board on 13 November 2018.

At the outset we estimated that this project would cost in the vicinity of \$800.00. The compressor and the electrical cabling were purchased at discounted prices. The physical work to undertake the installation of the cabling along the side of the River Road building was undertaken by a member under supervision from an electrician who provided this at no cost to the club.

Since it re-opened in November 2015 the members of the Rangiora Croquet Club Inc. have undertaken all the maintenance of their lawns, which are regarded as having a first class surface, among the best in Canterbury. Until now those looking after the lawns have made-do without a compressor and have had to look to members for equipment when tyres need to be inflated, in particular. Other methods have been used to clear the mower blades and other parts of lawn clippings. With the assistance of the grant from the Rangiora-Ashley Community Board the task of maintaining the mower will be come much easier. As the club moves to its next project, the establishment of a further two lawns on the land immediately to the north of the current lawns, having this equipment connected to the electricity will be even more important.

In terms of beneficiaries, the club now has 44 members with eight people having joined us this summer season and seven of these people are new to croquet. In December the club held a primary schools croquet tournament involving teams from the Loburn North School, St Patrick's School (Kaiapoi) and Ouruhia School. This is understood to be the first event of its kind in Canterbury and possibly in New Zealand. During the Christmas Holidays the club has run a school holiday programme which has attracted up to 12 children. There have been requests for this programme to continue in some form after the children return to school. In term 1 of 2019 the club also anticipates there being some interest from Rangiora High School student in playing croquet, as part of their sports programme. The club is working with high school staff to offer students the opportunity to try croquet and has also organized for a Christchurch based coach, who is one of New Zealand's leading croquet players to offer coaching to Rangiora High School students at the beginning of the 2019-20 playing season in September/October 2019.

The work that the Rangiora Croquet Club is doing to interest school aged children in croquet is part of a New Zealand wide initiative called "Youth Croquet" supported by Croquet NZ. Croquet NZ has also supported the club by making its national coach, Greg Bryant, available to provide a clinic for members as the very reasonable charge of \$10.00 per person. This was attended by approximately 20 current members of the club.

The photographs below were taken during the primary schools tournament in December 2019.





Rangiora-Ashley Community Board

Accountability Form for 2018/2019 Discretionary Grant Recipients

For funding provided during the period July 2018 – June 2019

This form is to tell the Board what you spent the money on

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

Name of group: McAlpin's North Canterbury Pipe Band Inc
 Date: 20-01-19 Amount allocated: \$395.00
 Purpose for grant: To send a piper to the RNZPBA

Please give details of how money was spent:

RNZPBA Summer School \$395.00
 \$.....
 \$.....

A description of the activities undertaken and benefits that have been achieved with these funds.
 Please include, where possible, photographs and the number of people who attended or were assisted:

James Paterson attended the RNZPBA from the
7th January 19 to the 11th January to learn new
techniques and upskill his piping

(Use additional pages if necessary)

Two authorised signatories to complete the details below:

Date	<u>20-01-2019</u>	Date	<u>20-01-19</u>
First contact name	<u>James Paterson</u>	Second contact	<u>Claire Bess</u>
Signature	<u>[Signature]</u>	Signature	<u>[Signature]</u>
Position	<u>Band President</u>	Position	<u>Secretary</u>
Phone		Phone	
Address		Address	

Return to: Governance Team
 Waimakariri District Council
 Private Bag 1005
 Rangiora 7440

Com.Board@wmk.govt.nz

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06 /190115003414

REPORT TO: Rangiora-Ashley Community Board

DATE OF MEETING: 13 February 2019

FROM: Edwina Cordwell, Governance Team Leader

SUBJECT: Ratification of the Board's Objection to the Off-licence Application by Rangiora Liquormart Limited.

SIGNED BY:
(for Reports to Council, Committees or Boards)


 Department Manager


 Chief Executive

1. SUMMARY

- 1.1 The purpose of this report is to retrospectively ratify the Board's Objection to the Off Licence application for an Off Licence by Rangiora Liquormart Limited at 238 – 256 High Street, Rangiora, known as Black Bull Liquor Rangiora.

Attachments:

- i. The Rangiora-Ashley Community Board's Objection to the Off Licence application by Rangiora Liquormart Limited (Trim 181129140823).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 190115003414.
- (b) **Retrospectively ratifies** the Board's objection to the Off Licence application by Rangiora Liquormart Limited (Trim 181129140823).

3. BACKGROUND

- 3.1 The Off Licence application was circulated to all Board members on receipt by the Council.
- 3.2 The Board noted the application at its 13 November meeting and confirmed that it wished to object to the application and that this process should be overseen by the Deputy Chair (D Lundy) noting that the Chair (J Gerard) was a member of the District Licensing Committee (DLC) and could play no part in the process.
- 3.3 Members also noted that both Councillor Williams, as a member of the DLC and Councillor Brine, as a serving Police Officer, would also be excluded from any involvement.
- 3.4 The Public Notice was published on 21 November with the statutory 15 working days for any objection to be lodged.
- 3.5 A draft objection letter was circulated to all remaining board members with a final letter approved by the Deputy Chair and submitted on 10 December 2018.

4. **ISSUES AND OPTIONS**

- 4.1. The Board is now asked to retrospectively ratify the attached objection.
- 4.2. The Management Team have reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**

Community views have not been sought. Members regularly attend community groups and activities and are aware that there are concerns regarding alcohol harm in general and to young people in particular.

5.2. **Wider Community**

The Board members represent 21,900 residents of the Rangiora-Ashley ward of whom over 17,200 are resident in Rangiora and are mandated to (a) represent, and act as an advocate for, the interests of its community; and (b) consider and report on all matters referred to it by the Council, or any matter of interest or concern to the Board (*LGA 2002, s52*).

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

Not applicable.

6.2. **Community Implications**

Off licence application.

6.3. **Risk Management**

Not applicable.

6.4. **Health and Safety**

Not applicable.

7. **CONTEXT**

7.1. **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Legislation**

Liquor Licensing Act. Local Government Act 2002 s52.

7.3. **Community Outcomes**

- There is a safe environment for all.

7.4. **Delegations**

Delegated to advocate for the local community.

Our Reference: 181129140823

10 December 2018

The Secretary
Waimakariri District Licensing Committee
C/- Waimakariri District Council
Private Bag 1005
Rangiora 7440

Re: Liquor Off-Licence Application – Rangiora Liquormart Limited

The Rangiora-Ashley Community Board (“the Board”) wish to oppose the proposed application for an off-licence by Rangiora Liquormart Limited at 238-256 High Street Rangiora, known as Black Bull Liquor Rangiora.

Right to Object

The Board believe they met the criteria of objection (*Sale and Supply of Alcohol Act 2012 S102(1)*) by having a greater interest in the application than the public generally, as they are an unincorporated body independently elected to represent the 21,900 residents of the Rangiora-Ashley wards, of whom over 17,200 are resident in Rangiora, and mandated to (a) represent, and act as an advocate for, the interests of its community; and (b) consider and report on all matters referred to it by the Council, or any matter of interest or concern to the Board (*LGA 2002, s52*).

It is unclear as to the overarching company responsible for the licence and establishment.

Section 6b of the Application states that the Trading name for the premises will be Black Bull Liquor Rangiora. Section 2a states that the company name for the licence is Rangiora Liquormart limited.

Following preliminary research Black Bull Liquor is a trading name of Thirsty Liquor. The Board urges that clarification of the relationship of the Applicants to Thirsty Liquor should be clarified given that there is already a Thirsty Liquor trading at 398 High Street, Rangiora.

Black Bull Liquor - Thirsty Liquor

www.thirstyliquor.co.nz/BlackBull/BlackBullStoreLocator.aspx ▼

Thirsty Liquor purchased the naming rights to the Black Bull Liquor brand in July 2015. The acquisition added 12 new stores to the group immediately and this ...

Suitability of the Applicants - Sale and Supply of Alcohol Act 2012 Part 2 s105 (b)

As permitted in the Sale and Supply of Alcohol Act 2012 s105(b) the Board oppose the granting of a licence based on the information provide in the application.

The Board explicitly notes that the two Directors, namely Sahil Sharma and Aman Singh have both been convicted of Drink Driving offences and Disqualified from Driving. Aman Singh on two occasions in 2008 and 2009 and Sahil Sharma in 2011.

The Board is concerned at the lack of detail as to the seriousness of the offences as well as the length of the disqualification period for both Directors.

The Board does not consider that this is acceptable for Directors of such an establishment.

All Directors of the company reside in Lower Hutt and the Board is concerned that the level of oversight and monitoring of the proposed Off Licence will be considerably affected by this.

Less than Minor - Impact on Amenity and Good Order of Locality: Sale and Supply of Alcohol Act 2012 Part 2 s105 (h)

The Board objects to the application as there are sufficient Off Licence outlets already in the vicinity of the proposed premises. Rangiora Liquor Centre is less than 100 metres away at 320 High Street, together with Thirsty Liquor at 398 High Street, Super Liquor at 28 High Street and Liquorland at 73 Victoria Street.

Proximity to schools and areas used by all of the community including children, youth and vulnerable adults

The proposed premise is close to both Rangiora Borough School and Dudley Park.

The Board would appreciate the opportunity to speak to the District Licensing Committee at the appropriate time, in opposition to the application by Rangiora Liquormart Limited.

Yours sincerely



Duncan Lundy

Deputy Chairperson
Rangiora-Ashley Community Board

Note that the Rangiora-Ashley Community Board Chairperson, Jim Gerard QSO and Council appointed board member Councillor Paul Williams are members of the District Licensing Committee. Council appointed board member Councillor Robbie Brine is a serving Police Officer. As such these members have no part in this objection.

Thank You so much for the funding to go to Band camp. It has been a great opportunity to learn more about piping. It has fired my enthusiasm to improve and as a piper and to further myself to the best of my ability.

★ ★ ★
★ very much! ★ ★ ★
★

I have learnt about looking after bagpipes and lots of new technique and tunes. In all, Band camp has been a truly enjoyable experience.

Thank You. James Paterson.

WAIMAKARIRI DISTRICT COUNCIL**REPORT**

FILE NO and TRIM NO: GOV-26-11-06/190207013749

REPORT TO: Rangiora-Ashley Community Board

DATE OF MEETING: 13 February 2019

FROM: Jim Gerard, Chairperson Rangiora-Ashley Community Board

SUBJECT: Chair's Diary for December 2018/January 2019

1. SUMMARY

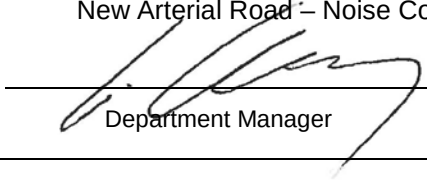
DATE	EVENT / MEETING
Tuesday 4 December	Youth Development Grant meeting
Thursday 6 December	Good Street Park Neighbourhood event
Tuesday 11 December	- Pre RACB meeting briefing - Rangiora Promotions
Wednesday 12 December	Rangiora-Ashley Community Board meeting
Thursday 13 December	Community Morning Tea
Monday 28 January	All Boards Briefing
Wednesday 30 January	- DLC (cancelled) - Timebank
Friday 31 January	DLC Hearing

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) Receives report No. 190207013749.

Jim Gerard QSO
CHAIRPERSON

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** RDG-32-38 / LTC-03-13 / 180511051676**REPORT TO:** Council LTP Deliberations**DATE OF MEETING:** 29 – 31 May 2018**FROM:** Gerard Cleary, Manager, Utilities & Roading
Joanne McBride, Development Manager**SUBJECT:** New Arterial Road – Noise Concerns**SIGNED BY:**
(for Reports to Council,
Committees or Boards)
Department Manager
Chief Executive**1. SUMMARY**

- 1.1 This report is to brief Council on noise concerns raised by residents in the Silverstream subdivision, and primarily along the existing Butchers Road frontage.
- 1.2 Staff have received a number of complaints regarding road noise and requests for asphalt surfacing on the new road, as well as requests for replacement of existing fencing.
- 1.3 Four submissions requesting asphalt surfacing have been received as part of the Long Term Plan process and have been heard by Council.
- 1.4 The New Arterial Road in the 60km/h section (currently Butchers Road and Giles Road) will be resurfaced with asphalt in the next three to five years, depending on traffic volumes and how the existing surfacing performs.
- 1.5 There is no funding currently allocated for either asphalt surfacing or replacement fencing.

2. RECOMMENDATION**THAT** the Council:

- (a) **Receives** report No. 180511051676;
- (b) **Approves** resurfacing of the northern half of the New Arterial Road from the Kaiapoi River bridge north along Butchers Road to the 60/80km speed limit change at the northern end of the development with an asphalt surface at a cost for \$250,000, and;
- (c) **Approves** the reallocation of \$250,000 from the Waikuku to Pegasus Connection budget of \$605,000 to allow for the funding of the asphalt surfacing.
- (d) **Approves** the resurfacing of the southern half of the New Arterial Road (from west of Island Rd to the Kaiapoi River bridge) with an asphalt surface in the next 3 to 5 years, with staff to submit a request for funding in the 2021-24 NZTA funding bid and 2021-31 LTP.
- (e) **Notes** that if Council does reallocating budget from the Waikuku to Pegasus Connection budget that it is not subsidised by NZTA.

- (f) **Notes** that this is unlikely to qualify for NZTA subsidy because it does not yet meet NZTA Guidelines or Council Policy requirements, and the final NZTA 'bid' for the 2018-21 period has already been submitted and assessed.
- (g) **Notes** that if Council decides to resurface Butchers Road adjacent the existing houses it will come under pressure to seal the remainder of the New Arterial Road in the 60km/h area when the new houses are built and occupied.

3. **BACKGROUND**

- 3.1 The New Arterial Road project was overseen by a Project Control Group (PCG) which included staff from Council's Utilities & Roading Team, Project Delivery Unit, Planning Team and also included the Developer.
- 3.2 Noise was considered as part of the design process and it was agreed that this would be managed by using the smallest sized chip seal and a lower speed limit in an effort to minimise noise.
- 3.3 The PCG considered the appropriate surface for the New Arterial Road and concluded that a two coat chip seal (Grade 4&6) was appropriate. This is the same surfacing used in urban streets.
- 3.4 The existing fence along the Butchers Road frontage was a requirement of the resource consent for the subdivision and has specific design requirements which are consent noticed on the property titles.
- 3.5 It is noted that the road was shown on the Outline Development Plan and as such all property purchasers were made aware of the road.
- 3.6 The District Plan exempts noise from having to be considered for the New Arterial Road as set out in clause 31.12.2.4. This exemption was approved as part of LURP Action 47 which was issued by the Minister of Earthquake Recovery.
- 3.7 Cost was a factor as the project budget did not allow for a quieter asphalt surface.

4. **ISSUES AND OPTIONS**

- 4.1. It is acknowledged that as traffic volumes increase and in particular as more heavy vehicles use the route, an asphalt surface will be required at some stage in the future. NZTA have guidelines for assessing noise and when a low noise surfacing can be justified.
- 4.2. Council policy is that all Arterial and Strategic urban roads in residential areas will be surfaced with asphalt surfacing when they are next resurfaced. That means that when Butchers Road is due for a reseal it will be resealed with asphalt. Butchers Road adjacent to the houses is considered an urban road and as the current speed limit of 60km/h, is less than the 70km/h speed limit which is required to define an urban road.
- 4.3. In the "business as usual" sense the trigger for resurfacing Butchers Road with an asphalt surface is when the road is next due for resurfacing. A two coat chip seal surface would be expected to last at least 5 years depending on traffic volumes and heavy vehicle use. Meeting NZTA guidelines depends on traffic growth and it is estimated it would be at least 3 years before that would be met.
- 4.4. It is important to note that the asphalt surfacing will help reduce tyre noise from vehicles travelling along the road, however it will not have any impact on engine noise coming from vehicles utilising the road.
- 4.5. The existing properties along Butchers Road have a 1.5m high wooden paling fence along the road frontage. This fence was a requirement of the resource consent which was issued for the subdivision.

- 4.6. The resource consent for the subdivision required a fence to be constructed to a specified design and that a consent notice be registered on the title of each property fronting the road.
- 4.7. The existing fence has been raised to a height of 1.8m at the southern end of Butchers Road where the new road ramps up to the bridge over the Kaiapoi River. It was agreed to raise the fence in this location as the new road was lifted significantly adjacent to three properties, which resulted in a significant reduction in privacy for the property owners. Staff have also been agreed to raise the fence for the four properties at the northern end of Silverstream for the same reason.
- 4.8. The options available to Council are as follows:

a) Option One – Programme Resurfacing

This option would involve programming the asphalt resurfacing work in the next 3 to 5 years, with staff to submit a request for funding in the 2021-24 NZTA funding bid and 2021-31 LTP.

b) Option Two – Asphalt Surfacing (Along Butchers Road frontage)

This option would involve Council agreeing to overlay the new road with a layer of asphalt from the Kaiapoi River Bridge through to the northern end of the subdivision on Butchers Road.

To achieve this Council would need to add \$250,000 to the LTP to resurface this part of Butchers Road with asphalt. This is unlikely to qualify for NZTA subsidy because it does not yet meet NZTA Guidelines or Council Policy requirements and the final NZTA 'bid' for the 2018-21 period has already been submitted and assessed.

c) Option Three - Asphalt Surfacing (Along full length adjacent to Silverstream)

This option would involve Council agreeing to overlay the new road with a layer of asphalt from the Island Road intersection through to the northern end of the subdivision on Butchers Road.

To achieve this Council would need to add \$500,000 to the LTP to resurface the length of the New Arterial Road adjacent to Silverstream with asphalt. This is unlikely to qualify for NZTA subsidy because it does not yet meet NZTA Guidelines or Council Policy requirements and the final NZTA 'bid' for the 2018-21 period has already been submitted and assessed.

d) Option Four – Replacement of Fencing along the Butchers Road Frontage

This options would involve Council agreeing to replace the existing paling fence along the Butchers Road frontage. As noted above this would include the need to secure a resource consent for the change to the fencing and legal costs associated with the change in consent notices which would be required on the affected lots.

The cost to replace the fencing is estimated as being \$100,000 for the removal of the existing fences and construction of new fences and estimated \$50,000 to \$100,000 in costs for the consenting and legal work associated with the changes to the consent notices. Therefore Council would need to add \$200,000 to the LTP for replacement fencing.

e) Option Five – Full Length Asphalt Surfacing as well as Replacement of Fencing along the Butchers Road Frontage

This would be a combination of Options Three and Four with a total cost of approximately \$700,000, which would need to be added to the LTP.

- 4.9. The Management Team have reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**

- 5.2. No specific consultation has been undertaken on this matter.

5.3. **Wider Community**

- 5.4. A number of complaints have been received regarding road noise along with four submissions to the Long Term Plan deliberations.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

- 6.2. There is no budget allocated for asphalt surfacing or replacement fencing.

- 6.3. The budget included in the LTP and the NZTA programme does not allow for resurfacing Butchers Road with asphalt in the next three years.

- 6.4. If Council decided to approve additional funding it is unlikely to qualify for NZTA funding as it does not meet the necessary triggers. Also the NZTA final bid has been submitted / assessed and it is very unlikely additional funding would be approved at this late stage. The best chance of obtaining NZTA subsidy would be by including it in the 2021-24 programme bid.

- 6.5. The estimated cost of resurfacing Butchers Road adjacent to the existing houses is \$250,000. The estimated cost of resurfacing the full length in the 60km/h area is \$500,000. To put that into context the total annual resurfacing budget for the whole district is \$1.95m.

- 6.6. Cost was a factor as the project budget did not allow for a quieter asphalt surface or for fencing replacement.

- 6.7. The estimated cost to raise the remainder of the fences along Butchers Road is approximately \$200,000. A resource consent would be required to allow for the fence to be changed and the consent notice on the lots to be changed. The estimated cost of fencing includes the physical replacement as well as legal costs associated with changes to consent notices.

- 6.8. The current budget allocated to the Waikuku to Pegasus Cycleway Upgrade is \$605,000. The budget was originally approved for connectivity projects including the sealing of Kaiapoi Pa Road. Consultation was carried out and it was concluded that sealing of the road was not a desired outcome for the community. It was agreed to instead upgrade and seal a walking and cycling link between Waikuku and Pegasus. The total approved tender cost for this work was \$178,000. The Pegasus developer had paid a financial contribution of \$140,000 towards the sealing of Kaiapoi Pa Road, which will need to be paid back as this work is not proceeding. This will leave \$278,000 which could be reallocated to allow for the asphalt surfacing on the New Arterial Road along the Butchers Road frontage.

6.9. **Community Implications**

6.10. Road noise can be affected by various factors including the road surface, vehicle type, tyre type, volume and the speed of traffic using a road.

6.11. The effect of road noise will vary between individuals and can cause annoyance.

6.12. **Risk Management**

6.13. Normal construction risks will apply.

6.14. **Health and Safety**

6.15. Should any physical works be required to be carried out then the contractor will be required to provide a Site Specific Health & Safety Plan for approval, prior to work commencing on site.

7. **CONTEXT**

7.1. **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Legislation**

This project will be subject to the *Resource Management Act 1991* and Regional Plan Rules and resource consent requirements.

7.3. **Community Outcomes**

This report consider the following outcomes:

There is a safe environment for all

- Harm to people from natural and man-made hazards is minimised.
- Our district has the capacity and resilience to quickly recover from natural disasters and adapt to the effects of climate change.
- Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised.

Transport is accessible, convenient, reliable and sustainable

- The standard of our District's roads is keeping pace with increasing traffic numbers.
- Communities in our District are well linked with each other and Christchurch is readily accessible by a range of transport modes.

7.4. **Delegations**

Council has the authority to approve works within the Road Reserve.

Gerard Cleary
Manager, Utilities & Roading

Joanne McBride
Development Manager

WAIMAKARIRI DISTRICT COUNCIL**REPORT****FILE NO:** RDG-08-04 GOV-01-06 / 071108035864**REPORT TO:** Utilities and Roothing Committee**DATE OF MEETING:** 20 November 2007**FROM:** Ken Stevenson, Roothing Manager**SUBJECT:** Road Surfacing Level of Service**SIGNED BY:**
(for Reports to Council or Committees)

Department Manager

Chief Executive**1. SUMMARY**

The purpose of this report is to recommend a change to the current level of service as included in the Roothing Activity Management Plan for where asphaltic concrete (hotmix) or similar road surfacing is used.

The current level of service for road surfacing is defined in the Roothing Activity Management Plan and its wording is such that it could lead to inconsistencies and discontinuous lengths of roads with asphaltic concrete surfacing, particularly the rule that roads carrying 10,000 vpd are surfaced with asphaltic concrete.

With the strategic and arterial roads through the urban residential areas of Kaiapoi and Rangiora carrying higher traffic volumes the quality of life of people living on these roads can be adversely affected by noise and vibration. For this reason determining the surfacing type by traffic volume alone may not lead to logical and good outcomes. Determining the surfacing type by road hierarchy may be a better approach.

There is a need to better define where asphaltic concrete (hotmix) or similar surfacing is used to give more certainty for those living on strategic and arterial roads, and when developing future programmes.

It is proposed to use asphaltic concrete (hotmix) or similar surfacing on strategic and arterial roads from the residential boundaries in Kaiapoi and Rangiora, regardless of traffic volume. It is proposed to continue its use in cul-de-sac heads and other areas where it is the most appropriate technical and cost effective option. This will generally be where there are high turning movements.

Attachments:

- i. Draft Level of Service to be included in the Roothing Activity Management Plan
- ii. Map of road lengths.

2. RECOMMENDATION

THAT the Utilities and Roothing Committee:

- (a) **Receives** report N° 071108035864.
- (b) **Recommends to Council** that they adopt the attached Level of Service for the use of Asphaltic Concrete (or similar) surfacing on roads, and amend the Roothing Activity Management Plan accordingly.

- (c) **Notes** the financial implications of this recommendation on rates are an extra \$48,000 per annum when fully implemented, increasing at a rate of \$7,000 per year.

3. **BACKGROUND**

- 3.1. The Roading Activity Management Plan defines the level of service for road surfacing and noise and vibration as follows: -

- Urban strategic and arterial roads to be surfaced with asphaltic concrete (hotmix) to reduce road surface noise where there are 10,000 or more vehicles per day.
- Seal all cul-de-sacs in hotmix or similar product to reduce wear and tear from turning vehicles.
- Where the use of asphaltic concrete surfacing is the most appropriate and cost effective method for removing depressions and inconsistencies in vertical and horizontal alignment, especially in urban streets,
- Asphaltic concrete for surfacing intersections where there are large numbers of turning heavy vehicles.

- 3.2. The following roads in the District carry more than 10,000vpd according to the latest traffic counts.

Williams Street – Ohoka Road to Charles Street
 Lineside Road – State Highway boundary to Flaxton Road
 Southbrook Road – Flaxton Road to South Belt
 Percival Street – South Belt to Victoria Street
 Northbrook Road – Victoria Street to Ivory Street
 Ashley Street – High Street to Blackett Street

- 3.3. The current wording is likely to cause inconsistencies as the strict 10,000 vpd rule will result in discontinuous lengths of asphaltic concrete (hotmix) surfacing on some routes. For example Southbrook Road, Percival St, and Northbrook Road to Ivory Street carry more than 10,000vpd but Ivory Street carries less than 10,000vpd, then Ashley Street between High St and Blackett Street carries more than 10,000vpd.
- 3.4. A section of Ashley Street in the vicinity of Kingsbury Ave is due for resealing this year and because the surface is uneven with many old trenches the most appropriate and cost effective treatment is asphaltic concrete (hotmix).
- 3.5. This section of Ashley Street could be resurfaced with asphaltic concrete (hotmix) without necessarily getting the Committee's approval because it is the most appropriate and cost effective option. The next section of Ashley Street, between Blackett Street and Kingsbury Ave is due for resurfacing within the next couple of years and because this section is relatively smooth the use of asphaltic concrete (hotmix) will not be able to be justified solely on being the most appropriate and cost effective treatment. This would then result in some sections of Ashley Street being surfaced with asphaltic concrete (hotmix) and some sections being chipsealed.
- 3.6. Because of the potential problems with the current level of service a draft level of service has been developed so as to better define where asphaltic concrete (hotmix) or similar surfacing will be used to give more certainty for residents and for planning and programming.
- 3.7. The basic principle behind the draft level of service is that asphaltic concrete (hotmix), or similar surfacing should be the preferred surfacing on strategic and arterial roads from

the residential boundaries in Kaiapoi and Rangiora due to the high traffic volumes and the effect of noise and vibration.

- 3.8. Under the draft level of service these roads would be resurfaced with asphaltic concrete or similar surfacing next time they are due for resurfacing and not immediately on approval of the draft level of service.
- 3.9. The exception to this is in the case where more resurfacing is due in any one year than the budget allows. In these cases the roads with the highest volume will be resurfaced with asphaltic concrete (hotmix) or similar surfacing first and the other roads will be sealed with a small sized chip seal to extend their life for up to three years and then they will be resurfaced with asphaltic concrete (hotmix) or similar surfacing.
- 3.10. It is possible that this will apply to Williams Street north of Smith Street this year. Because this year's funding is being used to resurface Williams Street with asphaltic concrete between Ohoka Road and the railway line, and sections of Ashley Street and Ivory Street are due for resurfacing over the next two years, and have roughness problems, then the section of Williams Street north of Smith Street is a lower priority.
- 3.11. Asphaltic concrete (hotmix) or similar surfacing should also be used where it is the most appropriate treatment on technical and cost grounds. Generally this will be at all cul-de-sac turning heads, at intersections with high heavy vehicle turning movements and in industrial areas where there are high heavy vehicle turning movements. It may also be the most appropriate and cost effect treatment method for removing depressions and inconsistencies in vertical and horizontal alignment in some streets.
- 3.12. The draft level of service also covers the situation where roads and streets that are already surfaced with asphaltic concrete and don't comply with this draft level of service require resurfacing. The proposal is to resurface these with an asphaltic concrete (hotmix) or similar surface unless there are compelling technical and cost reasons for not doing so.
- 3.13. Under the proposed level of service the following strategic and arterial roads will be surfaced with asphaltic concrete or similar surfacing.

Williams Street – through entire length within the 50km/hr zone.

Smith Street between Williams Street and Ranfurly Street

Southbrook Road between Flaxton Road and South Belt

Percival Street between South Belt and Victoria Street

Northbrook Road between Victoria Street and Ivory Street

Ivory Street between Northbrook Road and High Street

Ashley Street between High Street and Coldstream Road

High Street between Westbelt and Watkins Place

King Street between High Street and Blackett Street

Blackett Street between King Street and Ashley Street

- 3.14. It is noted that Lineside Road and Flaxton Road in Rangiora are not on the above list and this is because they are in a commercial/industrial area. The most appropriate treatment for these roads will be decided on technical and cost grounds at the time of resurfacing.
- 3.15. It is further noted that Woodend is serviced in terms of strategic roads by the State Highway which are not under the Councils control, and that the strategic road in Oxford has significantly lower volumes of traffic (approx 2,500vpd) than would warrant this additional level of service.

4. **LINKS TO COMMUNITY OUTCOMES**

4.1. There is a safe environment for all

- Road accidents are minimised

4.2. Transport is accessible, convenient, reliable, affordable and sustainable

- Christchurch is readily accessible by cycle, car, truck, bus or train.

5. **CONSULTATION**

5.1. **Maori**

Maori have not been directly consulted on this matter, and it is not considered necessary to do so.

5.2. **External**

There has been no consultation with the public specifically on this proposed policy.

There was extensive consultation on the roading levels of service as part of the development of the Roding Activity Management Plan in 2005.

Recent feedback from residents of Ivory Street and Ashley Street indicates road noise and vibration affects the quality of life for people living on these streets.

Feedback generally supports the view that residents would prefer hotmix to chipseal on busy roads.

Due to the fact that the level of Service is being improved, it is not considered necessary to consult the wider public.

5.3. **Internal**

The Roding Manager, Manager Utilities and roading and the roading team have been involved in the development of this policy.

The Management Team was consulted during the preparation of this report.

6. **OPTIONS**

The Committee can adopt, decline to adopt or amend the proposed draft level of service.

It is recommended that further streets not be added to the list without first investigating and providing justification for their inclusion, as this will have cost implications. It is also noted that this work is subsidised by Land Transport NZ so work that cannot be justified on technical, cost and environmental grounds runs the risk of not being approved by Land Transport NZ.

7. **STATUTE**

This matter is not covered by any statute.

8. FINANCIAL

The 2007/08 budgets for resurfacing are \$1,144,233 for chipsealing and \$124,185 for hotmix. The annual depreciation for road surfacing is \$1,232,155.

If it is assumed the existing level of service is allowed for in current budgets and roads that are currently surfaced with asphaltic concrete will continue to be surfaced with asphaltic concrete then the additional cost of the policy is an increase in annual depreciation of about \$48,000 when fully implemented. It is likely to take 6 to 8 years before all roads in the listy are resurfaced so this would be an increase in depreciation of around \$7,000 per year.

9. RISK

A risk in approving this draft level of service is that residents on roads on the list will want the resurfacing done as soon as possible and will pressure the Council to do so. This will be mitigated to a certain degree by the fact that the worst sections, i.e. part of Ashley Street and part of Ivory Street, will be resurfaced over the next two years. Also part of Williams Street is being resurfaced with asphaltic concrete this year, and a high proportion of High Street is already surfaced with hotmix or similar surfacing.

A risk in not approving the draft level of service is that there will be inconsistent treatments leading to community dissatisfaction. It is also possible a decision could be made on the surfacing type based on the traffic volumes when it is resurfaced and the volumes may change shortly after. It would then be at least 10 years before it is due for resurfacing next.

A risk in adding streets to the list without due consideration and justification is that the budget will have to be increased, and Land Transport NZ may not approve the programme resulting in loss of subsidy.

10. POLICY/DELEGATION REFERENCE

Due to the fact that the Roding Activity Management Plan was originally adopted by the full Council, it is appropriate that any amendments be referred to it. This matter has been referred to the Committee for a recommendation.




Ken Stevenson
Roding Manager

Draft Level of Service to be included in the Roding Activity Management Plan

The use of Asphaltic Concrete (Hotmix) or similar surfacing on Roads

1. The surfacing treatment for sealed roads should be chosen on technical grounds and to ensure the lowest lifecycle cost is achieved, and at the same time taking into account environmental factors such as the noise and vibration effect on residential property.
2. Generally the most appropriate and cost effective surfacing on the majority of the sealed roads in the District will be chip seal. Asphaltic concrete (hotmix) or similar surfacing is appropriate on strategic and arterial roads through residential areas in order to minimise noise and vibration, and in areas where high turning movements, such as at intersections and in commercial areas, to minimise damage to the road surface.
3. The purpose of this policy is to ensure there is a consistent and transparent approach to the use of Asphaltic concrete (hotmix) or similar surfacing on roads.
4. Asphaltic concrete (hotmix) or similar surfacing will be used on all strategic and arterial roads from the residential boundaries in Kaiapoi and Rangiora, as follows: -

Kaiapoi

Williams Street – through the entire length within the 50km/hr zone.

Smith Street between Williams Street and Ranfurly Street

Rangiora

Southbrook Road between Flaxton Road and South Belt

Percival Street between South Belt and Victoria Street

Northbrook Road between Victoria Street and Ivory Street

Ivory Street between Northbrook Road and High Street

Ashley Street between High Street and Coldstream Road

High Street between West Belt and Watkins Place

King Street between High Street and Blackett Street

Blackett Street between King Street and Ashley Street

5. If the above roads are currently chipsealed then they will be resurfaced with asphaltic concrete (hotmix) or similar surfacing when next due for resurfacing, except in the case where more resurfacing is due in any one year than the budget allows. In these cases the roads with the highest volume will be resurfaced with asphaltic concrete (hotmix) or similar surfacing first and the other roads will be sealed with a small sized chip seal to extend the life for up to three years and then they will be resurfaced with asphaltic concrete (hotmix) or similar surfacing.
6. Asphaltic concrete (hotmix) or similar surfacing, such as slurry seal, will be used on all cul-de-sac turning heads.
7. Asphaltic concrete (hotmix) or similar surfacing will be used on other roads where high turning movements justify its use.
8. Asphaltic concrete (hotmix) or similar surfacing will be used where it is the most appropriate and cost effective method for removing depressions and inconsistencies in vertical and horizontal alignment.
9. In situations where roads and streets which are already surfaced with asphaltic concrete (hotmix) or similar material, but are not consistent with this policy, require resurfacing they will be resurfaced with an asphaltic concrete (hotmix) or similar surface unless there are compelling technical and cost reasons for not doing so.

