MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD
HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE,
176 WILLIAMS STREET, KAIAPOI ON MONDAY 17 DECEMBER 2018
COMMENCING AT 4.00PM.

PRESENT
J Watson (Chairperson), N Atkinson, R Blair, C Greengrass, M Pinkham, P Redmond and S Stewart.

IN ATTENDANCE
Councillor J Meyer, J Palmer (Chief Executive), Mayor D Ayers, M Flanagan (Landscape Planner) and K Rabe (Governance Adviser).

1 APOLOGIES
Moved J Watson seconded C Greengrass
An apology for absence was received and accepted from Al Blackie.
CARRIED

2 CONFLICTS OF INTEREST
J Watson and C Greengrass declared an interest in item 7.2, Application to the Kaiapoi-Tuahiwi Board’s Discretionary Grant Fund 2018/19, as they are members of the ‘You, Me, We, Us’ Committee.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 19 November 2018
Moved J Watson seconded P Redmond
THAT the Kaiapoi-Tuahiwi Community Board:
(a) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 19 November 2018, as a true and accurate record.
CARRIED

4 MATTERS ARISING
There were no matters arising from the minutes.

5 DEPUTATIONS AND PRESENTATIONS
There were no deputations or presentations.

6 ADJOURNED BUSINESS
There was no adjourned business.
7 REPORTS

7.1 Approval of Terms of Reference for the Kaiapoi Signage Working Group – M Flanagan (Landscape Planner – District Regeneration) and R Ramsay (Project Administrator - District Regeneration)

M Flanagan spoke to the report and informed the Board that the Working Group had already met twice and were to meet again later in the week. All reporting to the Council would be done through the Board.

J Watson clarified that this Working Group was not responsible for the Kaiapoi entrance signage and only involved with the interpretive signage depicting the history of the area.

S Stewart enquired as to the scope of the Working Group as regards to the entry signage. The Board was informed that further work was being done to bring levels of service into line, including a consistent approach for all entry signage across the region.

Moved R Blair seconded C Greengrass

THAT the Kaiapoi Tuahiwi Community Board:
(a) Receives report No. 181029126592.
(b) Approves the Terms of Reference for the Kaiapoi Signage Working Group.
(c) Notes that the Kaiapoi Signage Working Group reports to the Kaiapoi-Tuahiwi Community Board.

CARRIED

R Blair commented that this was one of the most interesting Working Groups he had been on and found the area’s history fascinating.

J Watson agreed and commended M Flanagan on an excellent report and her enthusiasm and ongoing work.

As both the Chair and Deputy Chair had declared an interest in the following item they left the table and took no part in the discussion or decision thereon.

P Redmond took the Chair.

7.2 Application to the Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund 2018/19 – E Cordwell (Governance Team Leader)

P Redmond noted that this application was from ‘You, Me, We, Us’ for the cost towards Waitangi Day celebrations to be held on 6 February 2019.

Moved P Redmond seconded R Blair

THAT the Kaiapoi Tuahiwi Community Board:
(a) Receives report No. 181204142498.
(b) Approves a grant of $500 to You Me We Us towards the cost of advertising a Waitangi Day community event.

CARRIED

J Watson resumed the Chair.

8 CORRESPONDENCE

There was no correspondence.
9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for November - December 2018

J Watson advised that she had attended a Skewbridge Planning meeting recently.

Moved J Watson seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 181210145563.

CARRIED

10 MATTERS REFERRED FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 8 November 2018
(Trim No. 181031127749).

10.2 Woodend-Sefton Community Board meeting minutes – 12 November 2018
(Trim No 181122137148).

10.3 Rangiora-Ashley Community Board meeting minutes – 13 November 2018
(Trim No 181106130190).

10.4 Youth Council meeting minutes – 25 September 2018.

10.5 Annual Report for Enterprise North Canterbury for the Year Ended 30 June 2018 – report to Audit and Risk Committee 20 November 2018
(Trim No 181109132111).

10.6 Annual Report for Te Kōhaka o Tūhaitara Trust for the Year Ended 30 June 2018 – report to Audit and Risk Committee 20 November 2018
(Trim No 181109132152).

10.7 Capital Projects Report for the period ended 30 September 2018 – report to Audit and Risk Committee 20 November 2018
(Trim No 181109132152).

10.8 Community Facilities – User applications for exemption from fees – report to Community and Recreation Committee 20 November 2018
(Trim No 181109132237).

10.9 Library Update to 31 October 2018 – report to Community and Recreation Committee 20 November 2018
(Trim No 181108131993).

10.10 Request for Funding to be brought forward for Raven Quay and Feldwick Stormwater Infrastructure Earthquake Repairs – report to Council 4 December 2018
(Trim No 181119135752).

10.11 Rangiora-Woodend Road, Gressons Road, Boys Road and Northbrook Road Speed Limit Review Consultation – report to Council 4 December 2018
(Trim No 181121136994).

Moved J Watson seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.11.

CARRIED
11 MEMBERS' INFORMATION EXCHANGE

S Stewart
S Stewart updated the Board on the adoption of the Zone Implementation Programme Addendum (ZIPA) by the Council and Environment Canterbury. She noted that, in her opinion, it did not go far enough and the planned implementation timeframe was too slow.

Canterbury was the only area looking at a strategic long term management of water.

There is concern regarding the possible changes to nitrate measurements which could impact on the type of farming traditionally undertaken in North Canterbury in the future.

P Redmond
- Bakers Park Community BBQ – well attended
- All Board’s Briefing
- Blackwells Book launch
- Pankhurst Community BBQ – also well attended
- Kaiapoi, Rangiora and Oxford Carnival Parades
- Kaiapoi RSA Christmas function
- Regeneration Steering Group meeting
- Mayor’s Christmas Community Morning Tea
- Karanga Mai Prize Giving – very inspiring.

M Pinkham
- Regeneration Steering Group meeting
- Kaiapoi Carnival – the managing team will be doing a debrief and requested for feedback on the new format.

J Meyer
- Skew Bridge Planning meeting
- Darnly Club Christmas function
- Kaiapoi regeneration land area projects going well other than complaints about dust due to the earth moving activities.

C Greengrass
- A busy month with Christmas related functions
- Kaiapoi Signage Working Group meeting
- Blackwells Book launch
- Kaiapoi Carnival – congratulations on a successful event
- You, Me, We, Us arranging a lot of events at the beginning of 2019 including the judging of the garden competition, Amazing Race which was postponed due to weather, River Carnival, Waitangi Celebrations and Top Team.

R Blair
- Busy with Christmas related community events
- Mayor’s Community Morning Tea.

N Atkinson
- District Plan Changes – standard format and Board may be interested in submitting on the Biodiversity section
- Communications Review
- Alcohol Licensing for festive season – insufficient time for applicants to increase hours on New Year’s Eve as it requires a 90 day period prior to the change being implemented.
J Watson
- Youth Development Fund recipients had already implemented the Student Army and had helped with some events already.

12 CONSULTATION PROJECTS

Residential 4 Zones & San Dona Olive Grove Area
Consultation closes Sunday 23 December 2018.

13 REGENERATION PROJECTS

13.1 Town Centre, Kaiapoi
Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

13.2 Kaiapoi Regeneration Steering Group
The next meeting of the Kaiapoi Regeneration Steering Group will be held in Meeting Room 1, Ruataniwha Kaiapoi Civic Centre, 4pm on Monday 4 February 2019. This meeting is open to the public.

14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant
Balance as at 10 December 2018: $3548 (including carry forward).

14.2 General Landscaping Budget
Balance as at 12 September 2018: $46,420 (including carry forward).

15 MEDIA ITEMS
Nil.

16 QUESTIONS UNDER STANDING ORDERS
Nil.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
Nil.
NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 18 February 2019 at the Ruataniwha Kaiapoi Civic Centre.

There being no further business the meeting closed at 4.52pm.

CONFIRMED

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Chairperson

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Date