MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY 2 OCTOBER 2018, COMMENCING AT 1PM.

PRESENT:
Mayor D Ayers (Chair), Deputy Mayor K Felstead, Councillors N Atkinson, A Blackie, W Doody, R Brine (from 4.00pm), D Gordon, J Meyer, S Stewart and P Williams.

IN ATTENDANCE:
J Palmer (Chief Executive), G Cleary (Manager Utilities & Roading), J Millward (Manager Finance and Business Support), S Markham (Manager, Strategy and Engagement), J McBride (Roading and Transport Manager), K Simpson (3 Waters Manager), C Roxburgh (Water Asset Manager), B Rice (Senior Transport Engineer), C Wood (Senior Policy Planner), D Roxborough (Implementation Project Manager), F Scales (Senior Project Engineer), and A Smith (Committee Advisor).

The meeting adjourned at 2.55pm and reconvened at 3.15pm for refreshment.

1. APOLOGIES
Moved Councillor Blackie seconded Councillor Atkinson

THAT an apology for lateness be received and sustained for Councillor Brine and an apology for absence for Councillor Barnett.

CARRIED

2. CONFLICTS OF INTEREST
There were no conflicts of interest recorded.

3. ACKNOWLEDGEMENTS
Mayor Ayers acknowledged the recent passing of two local gentlemen.

Lawthor Johnson

Lawthor Johnson from Ohoka, passed away on 26 September, in his 91st year. Lawthor was a former Eyre County Councillor. He also served during the last term of that Council, which included approximately six months as a Rangiora District Councillor following Local Government amalgamation in 1989.

David Viles

David Viles died on 22 September. David served North Canterbury well, as Director and Chair of Prime Building, Executive Director of Enterprise North Canterbury and until recently, the Council's appointed Director on Waimakariri Irrigation Ltd.

All those present stood and observed a minute's silence.
4. CONFIRMATION OF MINUTES

4.1. Minutes of a meeting of the Waimakariri District Council held on 4 September 2018

Moved Councillor Gordon seconded Councillor Doody

THAT the Council:

(a) Confirms as a true and correct record the circulated minutes of a meeting of the Waimakariri District Council held on 4 September 2018.

CARRIED

4.2. Minutes of the public excluded portion of a meeting of the Waimakariri District Council held on 4 September 2018

(refer to Public Excluded minutes)

MATTERS ARISING

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

There were no deputations or presentations.

6. ADJOURNED BUSINESS

There was no adjourned business.

LATE AGENDA ITEM

Mayor Ayers sought approval of members for a late agenda item to be considered at this meeting.

Moved Councillor Gordon Seconded Councillor Meyer

THAT the Council agree to consider Garrymere Water Supply Advisory Group – Terms of Reference, at this meeting. (Trim No. 180829098070)

CARRIED

This report is included as Item 7.5 of these minutes.

7. REPORTS

7.1. Delay of Refresh of the Waimakariri Zone Committee Community Members – Geoff Meadows (Policy Manager)

G Meadows presented this report, seeking approval of the Council to delay refreshment of the Zone Committee community members until June 2019. Normally refreshment is done on an annual basis in partnership with Environment Canterbury Council and Ngai Tahu. However, it is intended to delay the refreshment process until June 2019 as the Committee is part way through its draft Zone Implementation Programme Addendum (ZIPA) consultation process and it is not considered an appropriate time to undertake a refreshment process. Council approval is required to delay this process.
Moved Councillor Atkinson seconded Councillor Stewart

**THAT**

the Council:

(a) **Receives** report No. 180918108059

(b) **Approves** the delay in refreshing the Community Members of the Waimakariri Zone Committee until 30 June 2019.

**CARRIED**

Councillor Atkinson agreed that this was a sensible reason for the refresh process to be delayed until next year.

Councillor Stewart endorsed the comments of Councillor Atkinson and this recommendation, noting it would be challenging for new people to get up to speed with the process to date and it would make no sense to change the membership at this point.

7.2. Rangiora-Woodend Road, Gressons Road, Boys Road and Northbrook Road Speed Limit Review Consultation – Bill Rice (Senior Transport Engineer)

B Rice presented the report which sought Council’s approval to consult on the proposed changes to speed limits on Rangiora-Woodend Road, Boys Road, Northbrook Road and Gressons Road.

The report had been considered by all the Community Boards who supported the recommendations. Some of the Community Boards had questioned whether the proposed speed limit of 60kph on Rangiora-Woodend Road in the current urban area was appropriate. There was discussion as to whether 50kph or 60kph was more appropriate and B Rice advised that work would be required to alter the layout and environment to make it look and feel like a 50kph environment. This would be at a cost to the Council and would also be likely to be affected by changes that are being planned by NZYA to address safety issues on SH1 at Woodend. Staff are proposing to further review the speed limits and road environments once NZTA have confirmed their design plans. For these reasons it is recommended the current consultation be on the basis of a 60kph limit.

The consultation process will include information going out on the Council’s website, newspaper notices and flyers to the directly affected properties. It is also proposed to have an open day in Woodend which will take place along side the planned NZTA event regarding SH1 safety improvements. This is to be confirmed and all elected members will be updated.

Councillor Williams asked what the difference would be between Woodend with a 50kph speed limit, compared to say River Road in Rangiora, and Williams Street, Kaiapoi, past the Kaiapoi Golf Club. B Rice said that one of the ‘lessons learned’ is that there is not good compliance with the speed limit on these roads with the road layout and arrangements there at the moment. If a 50kph limit were to be considered road narrowing, possibly some cycle lanes and kerb build outs would be needed. The nature of that section of road will become very different if NZTA alter the Rangiora-Woodend Road/SH1 intersection (for example a roundabout or traffic lights).

Councillor Gordon asked if any plans were in place to deal with safety issues at the Boys Road/Tuahiwi Road/Rangiora-Woodend Road intersection (five cross roads). This safety issue has been raised many times as a concern. B Rice said staff are looking at options. There has been some minor work done to date, with road markings to straighten vehicles up initially. The next stage would be some right hand turning bays, which could probably be achieved without land
acquisitions, but any further changes may involve some land acquisition. It is proposed that there would be an update report coming back to the Community Boards early in 2019.

Councillor Doody, referring to the traffic speed statistics included in the report, expressed concern at the speeds that drivers are travelling at on these roads and asked if there were some other measures that the Council could be using to try to keep drivers’ speed down. B Rice said that there will always be a minority of drivers who travel at these excessive speeds, and will not adhere to any speed limit signs.

Moved Councillor Gordon seconded Mayor Ayers

THAT the Council:

(a) **Receives** report No. 180919108756.

(b) **Approves** consultation being carried out on the proposed speed limit changes summarised below

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(c) **Notes** the consultation on this proposal will be carried out between 8th October and 4th November 2018.

(d) **Notes** the Community Boards will be updated at the end of the consultation process.

(e) **Notes** that any submissions on the proposal will be taken into account before the speed limit change is presented to the Council on 4th December for approval.

**CARRIED**

Councillor Gordon thanked B Rice for taking this matter to the Boards and that this is an important section of road, crossing a number of ward boundaries and that there are a lot of people using the road. The safety of drivers at the cross roads at Tuahiwi remains a concern for Councillor Gordon. He looks forward to a further report back to the Council in December on the results of the consultation.

Mayor Ayers said that it is important that this go out to the wider community for consultation, having already gone to the Community Boards.

7.3. **Review of the Local Alcohol Policy 2018 Recommendations of the Hearing Panel – Councillors N Atkinson (Chair), W Doody and J Meyer**
N Harrison presented this report, extending an apology for L Beckingsale. This report provides the recommendations of the Hearing Panel which heard submissions on the Local Alcohol Policy in July. The Hearing Panel was chaired by Councillor Atkinson, with panel members Councillors Doody and Meyer. There were 24 submissions received which broadly sought changes to make the Policy more practical. N Harrison highlighted some of these adjustments to the proposed Local Alcohol Policy 2018 – including change of opening hours for on-licences from 8am to 7am (this aligns with off-licence opening hours), include extended hours for New Year’s Eve without the need to apply for special licences and changes to closing hours to 1am for the nights before public holidays. The process from here is that if the Council accepts the recommendations of the Hearing Panel, this provisional Local Alcohol Policy would be notified on the 26 October followed by a period of 30 days when an appeal can be made to the Alcohol Regulatory Licensing Authority. If there are any appeals these would need to be addressed by the Licensing Authority. Once any matters were resolved the Council would be in a position to adopt the Policy which would then be in place for six years, or until such time as the Council wished to review it again.

Moved Councillor Atkinson seconded Councillor Doody

THAT the Council:

(a) Receives report No. 180820093718.

(b) Adopts the Provisional Local Alcohol Policy 2018 for publication on 26 October 2018.

(c) Notes the Provisional Local Alcohol Policy will come back to Council for adoption, once the appeal process is complete, under Section 90 of the Act. Council must then give notice of the adoption of the Waimakariri District Council’s Local Alcohol Policy; and may then bring it into force on a day stated by Council resolution.

(d) Notes the current Local Alcohol Policy 2015 continues to guide the District Licensing Committee until the review process is complete.

CARRIED

Councillor Atkinson, as Chair of the Hearing Panel, noted that the changes were made to make the Policy fair for everybody and easy to understand. Councillor Atkinson spoke on ‘child friendly’ events and the issuing of licences to sell alcohol at these. The Hearing Panel believes there needs to be a lot more work on what is classed as a ‘children friendly’ event before any rules are introduced. Councillor Atkinson suggests this is one aspect where there could be an appeal on the LAP.

Councillor Atkinson thanked staff, particularly L Beckingsale, and the panel for the work that went into this. This Policy is for our district, and in the view of the Hearing Panel, this Policy is working well for our district. Councillor Atkinson encouraged colleagues to support this recommendation and is interested to hear any feedback.

Councillor Doody thanked Councillor Atkinson as Chair of the Hearing Panel in this process, whose knowledge of the hospitality industry was helpful for the panel and provided a better understanding. Thanks were also extended to Councillor Meyer, who completed the Hearing Panel team.

Mayor Ayers extended thanks to the Hearing Panel.
7.4. **District Road Network – Term Service Contract 2015-18 – Extension of Service Period to 2019 – Ken Avant (Roads Project Engineer) and Joanne McBride (Roading and Transport Manager)**

J McBride presented this report, seeking approval to extend the Contract for District Road Maintenance by one year to 31 October 2019. Sicon currently hold this contract for road maintenance with the initial three year period expiring on 31 October 2018 and which allows for two one year extensions of the service period. The contractor requested an extension to the service period on 19 July 2018.

J McBride noted that there have been some issues with the roading network over the winter but overall Sicon have been working well and it is not considered that there are any significant risks with extending this contract for a further year. Sicon know the district’s roading network well.

Councillor Williams said there have been a lot of complaints about the roading network, not just over winter, but in summer months as well and asked if there has been any indication of an improvement to the service provided by Sicon. Though the audit indicates that everything is okay with the roads, Councillor Williams said the general public are not happy. J McBride said that the road network overall is in a reasonable condition and Council benchmarking shows that and there is more benchmarking to be done in the New Year. Sicon have committed to improvements in service, following the issues over the winter months.

Councillor Atkinson questioned the cost of having to re-tender the contract if the Council did not agree with this recommendation. J Palmer responded that contractual law needs to be considered and the Council would need to have reasonable grounds not to extend the contract. The performance of the contractor has been assessed as satisfactory and therefore they have a right to an extension. There have been issues with some of the work under the contract, but G Cleary commented that these issues have been dealt with and there have been improvements in those areas. Sicon have been performing to the standard of the contract. G Cleary acknowledged that this matter should have been brought to the Council earlier and in future this would be the case. If the decision was made not to extend the contract there could be a shortened extension of the contract negotiated. Councillor Atkinson questioned the contractual arrangement and questioned the point of having a one year roll-over clause and then just issuing the contract for these years. G Cleary said at any time where there is non-performance there are measures in place to end the contract. Legal advice received in the past, has advised that provided the contractor is achieving the standards set in the contract, the roll over clause should be honoured. There is an opportunity for either party to exit the contract at the roll over time, if things are not working out.

Moved Councillor Meyer seconded Councillor Gordon

THAT the Council:

(a) **Receives** report No. 180822095061.

(b) **Approves** the extension of Contract 15/31- District Road Maintenance Services for one further year to 31 October 2019.

(c) **Notes** that there is one further extension to the service period will be available following this, extending to 31 October 2020.

(d) **Circulates** this report to the Utilities and Roading Committee and the Community Boards for their information.
Councillor Meyer noted that there have been challenges in this district, but also noted that many districts have issues with roading maintenance. This contract is not new and Councillor Meyer has confidence in Sicon undertaking their contract, and taking on board any issues that the Council staff are passing on to them. It was also noted that the water table in a lot of places this year is extremely high, which is challenging when a road is on top of this.

Councillor Gordon, said in general Sicon are doing a fair job and supports this recommendation. Personally he is extremely disappointed in the work of Sicon and the level of service provided and there needs to be a significant improvement. Councillor Gordon highlighted the improvements to the Cones Road/Carrs Road corner which failed on the day it was sealed and it has now been four months since this was undertaken. This should be a priority now that the weather is right for this work. Councillor Gordon expects better performance from Sicon and believes they need to be put on notice on the service they provide. This needs to be a top priority and this is what the Council pays the contractor for.

Councillor Atkinson said it is the Council who sets the bar, and if there are issues with the performance, this is a Council issue and suggests that if the Council is not happy with the level of service being provided then the bar needs to be set higher.

Councillor Williams noted that overall the roading network is good in the district, but it is the repairs that are being done which are not up to standard and questioned if these were being done properly. These are having to be done several times. Some of these repairs are done in the summer months also, where water is not an issue.

Councillor Doody noted that the Council needed to be careful what standards were being asked for, as this would be added expense in the future.

Deputy Mayor Felstead, on balance, noted that on Friday he had received a complaint about a pothole in the road, and had done a Snap Send Solve, and this was fixed very promptly.

Mayor Ayers noted that the ‘three plus one plus one’ system of contract allows for a review of the service provided.

In reply, Councillor Meyer said this is a difficult matter and there is a goal to be achieved.

CONSIDERATION OF LATE REPORT


C Roxburgh presented the report seeking approval of the Council for the Terms of Reference for the Garrymere Water Supply Advisory Group. As a matter of summary, in May this year Council approved the deferment of the upgrade of the Garrymere water supply following strong feedback from the community and agreed to form the Garrymere Water Supply Advisory Group. The purpose of the group is to consider and recommend a preferred approach to provide an upgrade to the Garrymere Water Supply that is a safe supply and also meets legislative requirements. The group will consist of scheme members, members of the Rangiora-Ashley Community Board, Councillors Williams and Gordon, staff members, representatives of Canterbury District Health Board and G Cleary as an ex-officio member.

Having the Terms of Reference is a key step in moving forward with the Advisory Group. There will then be a request for community members who wish to be on the Group, and if there are significant numbers of applications a postal vote will be held.
C Roxburgh noted the report includes a proposed project timeline, which shows quite a condensed programme, with the project due to be completed by June 2019.

Councillor Atkinson referred to the Terms of Reference, item 2.3 and sought clarification on the issue of others not being a resident or ratepayer of the Garrymere scheme attending the meetings. It was suggested that if it was agreed by the members of the Advisory Group, there could be other people invited to the meetings.

Deputy Mayor Felstead noted the Terms of Reference refers to having 4 – 6 volunteer community representatives on the Advisory Group from the Garrymere water supply scheme, but the Policy on Water Supply Advisory Groups suggests having 4 -8 community members. After some discussion it was agreed this figure for the number of community members could be amended accordingly.

Councillor Stewart asked about the level of nitrate in this water supply and what it is projected to reach. C Roxburgh said this is currently low, but was unable to provide the exact figure. It was noted that this scheme is not in a nitrate priority area/hot spot in the district.

Moved Councillor Williams Seconded Councillor Gordon

THAT the Council

(a) Receives report no. 180829098070
(b) Approves the proposed Terms of Reference for the Garrymere Water Supply Advisory Group, with the amendment to the number of community members to be 4 – 8.
(c) Approves staff inviting nominations for the group from property owners connected to the Garrymere water supply scheme.
(d) Circulates this report to the Rangiora-Ashley Community Board for their information.

CARRIED

8. HEALTH AND SAFETY


Mr Palmer presented this report for information on Health and Safety matters. There have been three relatively minor injury events in the past month.

Council staff are working with Safeplus who are conducting the required audit of the Council’s health and safety performance. These audits have previously been undertaken by ACC. Safeplus is the alternative provider of this service.

A Wellbeing Committee has been formed by the Council, which has developed a strategy and there is a series of events and actions to support wellbeing. These include such things as fitness, diet, sleeping habits and fun events.

Moved Councillor Atkinson seconded Deputy Mayor Felstead

THAT the Council:

(a) Receives report No 180919108753
(b) **Notes** that there are no significant Health and Safety issues at this time, and that WDC is, so far as is reasonably practicable, compliant with the PCBU duties of the Health and Safety at Work Act 2015.

CARRIED

9. **MATTER REFERRED FROM COMMUNITY BOARDS**

Refer to Item 7.2 in this agenda for the report to Council on this item.

9.1. **Rangiora-Woodend Road, Gressons Road, Boys Road and Northbrook Road Speed Limit Review – Bill Rice (Senior Transport Engineer) and Nick Rochford (Graduate Engineer)**

*this matter was considered at the September round of Community Board meetings, as follows:

- Oxford-Ohoka Community Board 6 September, report no. 180815092344
- Woodend-Sefton Community Board 10 September, report no. 180829098531
- Rangiora-Ashley Community Board 12 September, report no. 180829098530
- Kaiapoi-Tuahiwi Community Board 17 September, report no. 180809089699

All Boards supported the following recommendation:

**THAT** the Council:

(a) **Receives** report No. 180809089699.

(b) **Approves** consultation being carried out on the proposed speed limit changes summarised below,

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(c) **Notes** the consultation on this proposal will be carried out between 8th October and 4th November 2018.

(d) **Notes** the Community Boards will be updated at the end of the consultation process.

(e) **Notes** that any submissions on the proposal will be taken into account before the speed limit change is presented to the Council on 4th December for approval.
Moved Mayor Ayers seconded Councillor Atkinson

THAT the Council

Receives this information and notes this matter was dealt with earlier in the agenda.

CARRIED

10. COMMITTEE/WORKING PARTY/JOINT COMMITTEE MINUTES FOR INFORMATION

10.1. Minutes of a meeting of the Utilities and Roading Committee held on 21 August 2018

10.2. Minutes of a meeting of the Waimakariri Youth Council held on 28 August 2018

10.3. Minutes of a meeting of the Regeneration Steering Group held on 3 September 2018

Moved Councillor Meyer seconded Councillor Doody

THAT the information in items 10.1-10.3 be received.

CARRIED

11. COMMUNITY BOARD MINUTES FOR INFORMATION

11.1. Minutes of a meeting of the Oxford-Ohoka Community Board held on 6 September 2018

11.2. Minutes of a meeting of the Woodend-Sefton Community Board held on 10 September 2018

11.3. Minutes of a meeting of the Rangiora-Ashley Community Board held on 12 September 2018

11.4. Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board held on 17 September 2018

Councillor Williams noted his concern with some organisations applying for Community Grants from every Community Board and questioned whether these groups should be applying to the Council through the Long Term Plan process, rather than applying for the smaller amounts from each Community Board. Mayor Ayers suggested this matter could be worked on in the future and J Palmer noted that this has been discussed previously but can be revisited if the Council wish to do so.

Mayor Ayers noted there had been submission hearings on the Draft Kaiapoi Town Centre Plan last week and deliberations were held early today.

Moved Mayor Ayers seconded Councillor Gordon
THAT the information in items 11.1 to 11.4 be received.

CARRIED

12. CORRESPONDENCE

There was no correspondence.

13. MAYOR’S DIARY

13.1. Mayor’s Diary 28 August – 24 September 2018

Moved Deputy Mayor Felstead seconded Councillor Williams

THAT the Council:

(a) Receives report no. 180921109749.

14. COUNCIL PORTFOLIO UPDATES

14.1. Iwi Relationships

Runanga are close to having elections for their new Executive and Chair. The current Acting Chair Gabrielle Huria is not seeking nomination. Mayor Ayers recently attended the 100 year celebration of the Ratana Church. Ratana is a significant influence in the local hapu.

Mayor Ayers noted that staff have been working on the issue of housing and servicing of these in the MR873.

Aroha Reriti-Crofts has attended a recent Citizenship Ceremony and will be attending the next two scheduled ceremonies in November and December. Subject to her availability, it is something that the Mayor will endeavour to make happen again in the future. Mayor Ayers also noted that the Council Waiata Group always sing at the Citizenship Ceremonies and lead everyone in the National Anthem.

14.2. Canterbury Water Management Strategy

Councillor Stewart noted that the Draft ZIPA has been released for public feedback and Councillor Stewart noted the many hours of work that herself and the community members of the Zone Committee have put into this document. This is a very comprehensive document. Some issues have been articulated in the document including the protection of drinking water supplies. This has also been addressed by the Council’s 3 Waters staff. There is also concern with private wells often on lifestyle blocks. Another issue is the way in which any new raised minimum flow would come into force. Councillor Stewart had thought that this would come into force when the Plan Change became operative, but this is not the case, and it will progressively come into force as existing consents expired. Noting that the particular catchment of concern for this district is Silverstream Kaiapoi, where many of the existing consents do not expire until 2035 and some out as far as 2050. This will mean quite a long time away for a potential solution which is of personal concern for Councillor Stewart.

There are many feedback sessions available for the public across the district and Councillor Stewart has attended some of these to date. There have been significant concerns raised at these sessions.

Councillor Stewart is pleased that this Council’s staff are looking at how the Council will respond to the significant number of recommendations in this document that involve both this Council and Environment Canterbury. The
expectations in the community are high and Councillor Stewart believes the 3 Waters team are well placed to lead this sort of work.

14.3. **International Relationships**

Deputy Mayor Felstead noted the Passchendaele Commemoration Day on Friday 12 October, with a ceremony to be held at the Kaiapoi Cenotaph, commencing at 11am.

Councillor Gordon and Deputy Mayor Felstead will be visiting China, for a two day Global Business conference, all expenses paid by the Chinese hosts and will report back on their return.

Mr Palmer added that one of the Rangiora Library staff, Jason Clements, who is a talented poet, is visiting three destinations in China in relation to his connections in the poetry and art world and is extending his visit to include Enshi. He will be presenting some poetry and making valuable connections with our sister city in respect of cultural matters.

14.4. **Regeneration (Kaiapoi)**

Councillor Blackie noted that matters concerning Regeneration will considered in the public excluded part of this meeting.

15. **QUESTIONS**

(under Standing Orders)

There were no questions.

16. **URGENT GENERAL BUSINESS**

(under Standing Orders)

There was no urgent general business.

17. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987

Moved  Councillor Atkinson seconded Mayor Ayers

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
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<tr>
<td>17.1</td>
<td>Minutes of the public excluded portion of Council meeting of 4 September 2018</td>
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<td>Section 48(1)(a)</td>
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17.2 Report of Fraser Scales (Senior Project Engineer), Duncan Roxborough (Implementation Project Manager) and Mark Andrews (Civil Engineer)  
Contract 18/34 Kaiapoi East Enabling Works and Beswick Stormwater Management Area  
Good reason to withhold exists under Section 7  
Section 48(1)(a)

17.3 Report of Daniel Thompson (Special Projects Manager) and Kalley Simpson (3 Waters Manager)  
Contract 17/11 Central Rangiora Sewer Capacity Update  
Good reason to withhold exists under Section 7  
Section 48(1)(a)

17.4 Report of Cameron Wood (Senior Policy Planner) and Trevor Ellis (Development Planning Manager)  
Draft Settlement Pattern Update (Future Development Strategy) for Greater Christchurch  
Good reason to withhold exists under Section 7  
Section 48(1)(a)

REPORTS REFERRED FROM THE AUDIT AND RISK COMMITTEE MEETING OF 18 SEPTEMBER

17.5 Report of Jolanda Simon (Chief Information Officer) and Jeff Millward (Manager Finance and Business Support)  
Multi-Year Technology One licensing Contract  
Good reason to withhold exists under Section 7  
Section 48(1)(a)

17.6 Report of Jeff Millward (Manager Finance and Business Support)  
Procurement of Maturity Assessment and Contract Management Assessment  
Good reason to withhold exists under Section 7  
Section 48(1)(a)

17.7 Report of Jeff Millward (Manager Finance and Business Support)  
Tranche 10 Electricity Tender  
Good reason to withhold exists under Section 7  
Section 48(1)(a)

17.8 Report of Jeff Millward (Manager Finance and Business Support)  
Te Kōhaka o Tūhaitara Trustee Appointment  
Good reason to withhold exists under Section 7  
Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>17.1 – 17.8</td>
<td>Protection of privacy of natural persons To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b(ii))</td>
</tr>
</tbody>
</table>

CARRIED

CLOSED MEETING

The public excluded portion of the meeting went from 4.10pm to 4.19pm.
Resolution to resume in Open Meeting

Moved Mayor Ayers seconded Councillor Blackie

THAT open meeting resumes and that the resolution(s) for Items 17.2, 17.7 and 17.8 made with the public excluded be made public and the resolutions for Items 17.1, 17.3, 17.4, 17.5 and 17.6 remain public excluded.

CARRIED

17.2 Contract 18/34 Kaiapoi East Enabling Works and Beswick Stormwater Management Area Tender Evaluation and Contract Award Report – Fraser Scales (Senior Project Engineer, Duncan Roxborough (Implementation Project Manager) and Mark Andrews (Civil Engineer)

Moved Councillor Gordon seconded Councillor Blackie

THAT the Council

(a) Receives report No.180919108733
(b) Authorises Council staff to award Contract 18/34 Kaiapoi East Enabling Works and Beswick Stormwater Management Area to Rooney Earthmoving Ltd for a sum of $3,021,401.69.
(c) Notes that this project is funded from multiple budgets
   - Roads and Utilities Decommissioning (100778.000.5134)
   - Beswick & Feldwick Stormwater Management Area (100469.000.5214)
   - Beswick – Jones St Reticulation (100986.000.5124)
   - Red Zone Regeneration (100.894.100.5014)
   - Red Zone Community BMX (100.276.000.5224)
(d) Notes that there is sufficient budget available to award the contract.
(e) Notes that a total of 12 tenders were received; following the evaluation of non-price attributes, only 4 price envelopes were opened.
(f) Notes that in accordance with the Conditions of Tendering, all tenderers will be advised of the name and price of the successful tenderer, and the range and number of tenders received.
(g) Resolves that the recommendations in this report be made publicly available but that the contents remain in-Committee as it contains commercially sensitive information.

CARRIED
17.7 **Tranche 10 Electricity Tender – Jeff Millward (Manager Finance and Business Support)**

Moved Councillor Atkinson seconded Councillor Williams

THAT the Council

(a) **Receives** report No. 080824096074.

(b) **Approves** the acceptance of the Tranche 10 Electricity Tender, as received from Genesis, to supply electricity for a period of three years and one month to Waimakariri District Council.

(c) **Delegates** authority to the Mayor and the Chief Executive to approve future Electricity tenders carried out by the Ministry of Business, Innovation and Employment (MBIE).

CARRIED

17.8 **Te Kōhaka o Tūhaitara Trustee Appointment – Jeff Millward (Manager Finance and Business Support)**

Moved Councillor Atkinson seconded Councillor Blackie

THAT the Council

(a) **Receives** report No. 180829098009.

(b) **Appoints** Ms Andrea Rigby as a trustee of Te Kohaka O Tuhaitara Trust from 3 October 2018 for a period of three years to 31 October 2021;

(c) **Thanks** Alan Jolliffe for his contributions to the Trust over the twelve year period.

CARRIED

**OPEN MEETING**

18. **NEXT MEETING**

The next scheduled meeting of the Council is on Tuesday 16 October 2018 commencing at 3.15pm.

There being no further business, the meeting closed at 4.20pm.

CONFIRMED

________________________
Chairperson

________________________
Date
BRIEFING

At the conclusion of the meeting a briefing was held to discuss 3 Waters resourcing and scope of activity. K Simpson and G Cleary were present for this Briefing.