MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, RANGIORA SERVICE
CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 10 OCTOBER 2018 AT
7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), R Brine (from 7.10pm), M Clarke, K
Galloway, D Gordon, S Lewis, C Prickett and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), Joanne McBride (Roading and
Transport Manager), C Brown (Greenspace Manager), E Cordwell (Governance Adviser)
and Emma Stubbs (Governance Support Officer).

ABSENT: K Barnett and G Miller.

1 APOLOGIES
Moved M Clarke seconded S Lewis
An apology was received and sustained from J Hoult for absence and R Brine for
lateness arriving at 7.10pm (Item 5.1).

CARRIED

2 CONFLICTS OF INTEREST
There were no conflicts of interest.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Rangiora-Ashley Community Board – 12 September 2018
Moved P Williams seconded C Prickett

THAT the Rangiora-Ashley Community Board:
(a) Confirms the circulated minutes of the Rangiora-Ashley Community
Board meeting, held on 12 September 2018, as a true and accurate
record.

CARRIED

4 MATTERS ARISING
There were no matters arising.

5 DEPUTATIONS AND PRESENTATIONS
5.1 Tracy Doe (Co-ordinator) and Cat Hannah ((Secretary/treasurer) presented
an overview of the work of North Canterbury Neighbourhood Support. T Doe
spoke to a handout (Trim 181011118531) advising that Neighbourhood
Support (NS) was a network of organisations that assisted neighbourhoods
and communities to be safer and to reduce crime, be prepared for
emergencies and increase community connectedness and enhance well-
being. She advised that there are 64 affiliated NS networks operating
throughout New Zealand. Between them they provided information, resources
and support to over 15,000 neighbourhood groups, who in turn connected with
over 170,000 households nationwide. NS worked closely with NZ Police and
Civil Defence, as well as many other community organisations. They had
Memorandum of Understandings with NZ Police, Civil Defence and Community Patrol.

T Doe advised that NCNS could help local government by promoting a community-led approach so that local communities were able to develop a NS model that works best for their circumstances and location. NCNS maintained a comprehensive membership database with email and text ability and were able to provide helpful and critical information to communities when required. This was done via the platform of North Canterbury ‘GetsReady’, which was developed in response to the Christchurch earthquakes and was based on the NS network model. ‘GetsReady’ enabled localised, up-to-date and relevant information to be sent to households, including in the event of an emergency. It could, for example, pinpoint households that may be vulnerable in an emergency situation (e.g. a person who requires an electric ventilator) and match them with other households nearby who have the skills and resources to assist (e.g. emergency generator.) T Doe advised that with ‘GetsReady’ geographical areas could be targeted with information so the right people were getting the right information. Any person in a household irrespective of ownership of that address could sign up to ‘GetsReady’ to receive the information. T Doe highlighted that NS only disseminated credible information given direct from their working partners and councils. In addition ‘GetsReady’ could work collaboratively with the whole of the Canterbury Region as the systems were the same, show maps interactively of where members were and could be accessed anywhere at any time as it was cloud based.

T Doe commented that they had recently completed an exercise with Civil Defence to showcase how NS would work in an emergency and see how they would fit. It was shown in the exercise that NS would sit across the whole program – community, intelligence and welfare. T Doe advised that NS did not currently receive funding from Waimakariri District Council. An example in the Waimakariri District where there had been collaboration with Police was following of spate of trailer thefts in Kaiapoi. T Doe advised that Selwyn District Council had adopted NS within its Civil Defence Welfare team. In the Port Hills fires ‘GetsReady’ had been able to work across Selwyn and Christchurch and assisted with movement of stock. Kaikoura would be testing its text system during the nationwide ‘Shake out’ day.

T Doe provided statistics on the membership which is spread across the region. Membership was growing, in 2016 there were 98 streets engaged, there were now 560. T Doe highlighted the benefits of connected communities including that they were happier and healthier, could work together to find solutions to local issues and were prepared for emergencies.

T Doe provided an overview of how local government was involved with NS in New Zealand commenting that City and District Councils were an important partner for NS. 39% of the local Councils in NZ financially supported NS groups. These statistics were a conservative estimate as not all groups specified where their grant income came from in their Charities Services' returns, and the statistics do not take into account the remaining 27% of NSNZ affiliated groups who were not registered charities. T Doe advised that Council support enabled NS organisations to provide sustainable services in local communities. It was used for a variety of purposes, such as operational costs, running events and setting up and supporting the ‘GetsReady’ software.

Questions

C Prickett referred to 1,700 total membership in Rangiora Ward and asked if that was one person per household. T Doe replied that NS encouraged all members of a household to be members as during an emergency the whole household may not be in one place.

C Prickett asked how many households were members percentage wise, and J Millward advised that, as an indication, there are on average about 2.5 people per household in the Rangiora Ward.
C Prickett asked about the crossover with Civil Defence and Council and how NS ensured they did not spread misinformation or overload people with information. T Doe replied that they only sent out critical information. There were renters in the community who did not receive the same communication as ratepayers. C Hannah commented that they did not send out a great deal of information – they waited for information from Civil Defence.

6 ADJOURNED BUSINESS
There was no adjourned business.

7 REPORTS

7.1 Request for Parking Restrictions on Edward Street, Rangiora – Joanne McBride (Roading & Transport Manager)

J Gerard thanked J McBride for the recent display of proposed festive lighting for Rangiora High Street.

J McBride introduced the report commenting that it was in response to a request for parking restrictions near the Ashley Street / Edward Street intersection as a result of ‘all day’ parkers not allowing enough space for customers to park.

J McBride advised there was currently two existing P60 parks on Ashley Street in front of the car sales yard requesting the restrictions and one on the Western side of Ashley Street. Staff recommended changing those to P120 for consistency with other time limits on the outer edge of the town centre.

J McBride noted the three proposed options in the report.

1. Two additional P120 parks on Ashley Street.
2. Three P120 parks on Edward Street outside the car sales yard.
3. Do nothing.

Questions
D Gordon asked which option the car sales yard owner had requested and J McBride replied option 2.

J Gerard asked if the Board granted the additional parking on Edward Street, would the two existing time restricted parks on Ashley Street stay? J McBride advised that they would.

K Galloway asked if there were no stopping restrictions on Ashley Street outside the car yard and J McBride replied yes, the proposed new time restricted parks for Ashley Street would be further to the north, the no-stopping zone would not be removed. K Galloway asked if there could be assurance there would be no all-day display of cars like on Southbrook Road and J McBride advised the time restrictions would ensure that.

P Williams asked if J McBride believed vehicles, including trucks, that parked all day on Edward Street were a hindrance to the movement of vehicles. J McBride replied that the laneways were generally clear. On the south side vehicle were generally well off the road, and the parking area on the northern side of Edwards Street was well defined. She did not see all day parking creating a major issue.

C Prickett noted other businesses in that area on Ashley Street and asked if those businesses had also requested parking restrictions. J McBride replied there had been no specific request. Some had their own large carparks.
C Prickett asked if there was a desire to include both parking restrictions options and J McBride commented there was not currently that need.

Moved D Gordon seconded P Williams

**THAT** the Rangiora Ashley Community Board **recommends:**

THAT the District Planning and Regulation Committee:

(a) **Receives** report No. 180919108757;

(b) **Amends** the Parking Bylaw 2007 to include parking on Edward Street as follows:

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<th>New Item</th>
<th>Rangiora Edward St</th>
<th>Immediately east of the Blackett St Roundabout</th>
<th>North side</th>
<th>P120</th>
<th>3 Parks, North side</th>
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CARRIED

D Gordon commented that it was a common sense solution and thanked staff for bringing forward the report. A member of the community had raised concerns with both himself and P Williams. He was happy to leave the P60 restriction in place, it could be raised in the future if required.

P Williams concurred. It would clean up the parking on that corner comfortably.

7.2 **Application to the Rangiora-Ashley Community Board’s Discretionary Grant Fund 2018/2019 – Edwina Cordwell (Governance Adviser)**

E Cordwell noted that the organisation had applied to the Board the previous year. She would take the report as read.

Moved K Galloway seconded D Gordon

**THAT** the Rangiora–Ashley Community Board:

(a) **Receives** report No. 180926111566.

(b) **Approves** a grant of $395 to McAlpines North Canterbury Pipe Band Inc. towards the cost of sending a piper to the Royal New Zealand Pipe Bands’ Association Summer School.

CARRIED

K Galloway believed the Pipe Band deserved support. It was a long established group that supported many local events with their music.

D Gordon concurred. He recently attended the 90th birthday function and advised the group was in good heart.

8 **CORRESPONDENCE**

There was no correspondence.

9 **CHAIRPERSON’S REPORT**

9.1 **Chair’s Diary for September 2018**

Moved J Gerard seconded D Lundy

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 181001113810.
10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 6 September 2018 (Trim No. 180829098038).
10.2 Woodend-Sefton Community Board meeting minutes – 10 September 2018 (Trim No. 180905101421).
10.3 Kaiapoi Tuahiwi Community Board meeting minutes – 17 September 2018 (Trim No. 180911104350).
10.4 Youth Council meeting minutes – 31 July 2018.
10.5 Community Facilities – user applications for exemption from fees – report to Community and Recreation Committee 18 September 2018 (Trim No 180907102652).
10.6 Capital Projects Report for the period ended 30 June 2018 – report to Audit & Risk Committee 18 September 2018 (Trim No 180906101922).
10.7 Library Update to 31 August 2018 – report to Community and Recreation Committee 18 September 2018 (Trim No 180906102191).
10.8 Cones Road Safety Improvements – report to Council 4 September 2018 (Trim No 180823095984).

Moved S Lewis seconded D Lundy

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.8.

11 MEMBERS’ INFORMATION EXCHANGE

11.1 M Clarke
- Attended proposed lighting demonstration.

11.2 S Lewis
- Attended All Boards meeting.
- Attended proposed lighting demonstration.
- Attended MainPower Hockey Turf tournament and commented it was a fantastic day.

11.3 P Williams
- Attended a number of Council briefings.
- Attended Community House meeting – they were raising funds for the Community House to hold Community Groups in Waimakariri. There were a number of groups interested.

11.4 D Gordon
- Attended Rangiora Promotions Association Meeting:
  They were interested in plans for Christmas lights.
  Looking to add another event on Rangiora High Street to coincide with Muscle Car Madness and draw people in for retailers.
  Reviewed the Business Expo, the numbers had been disappointing.
- Attended Rangiora Fitness Centre opening, it was a fantastic new facility.
- Attended Cust Fire Brigade Awards night. Commented that it was important that volunteer effort was recognised. Bernard Kingsbury was awarded a double gold star for 52 years of service and Chris
Neason had 25 years of service. Commented on the condition of the interior of the Cust Community Centre and asked where that was in refurbishment program.

- Highlighted number of complaints regarding long grass in sections. It was a difficult issue with FENZ now responsible. Complaints should be directed to N Harrison.
- Noted upcoming trip to China with K Felstead to attend Wuhan Conference. Advised that this was at no cost to the Council.
- Noted upcoming Waimakariri Zone Committee public meeting regarding ZIPA.

11.5 D Lundy
- Was busy with 20 October Rangiora A&P Show preparations.
- Attended workshops for Draft ZIPA and Public Transport submissions.
- Attended Central Drainage Meeting – site visit to McAlpines Industries and was impressed with improvements.

17.10 R Brine
- Was interviewed for Compass Radio.

12 CONSULTATION PROJECTS

Draft Reserves Master Plan - Regeneration
Consultation closes Friday 5 October 2018.
https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/draft-reserves-master-plan-regeneration

Community Facilities
Consultation closes Monday 15 October 2018.

Canterbury Regional Public Transport Plan
Consultation closes Sunday 14 October 2018.
https://haveyoursay.ecan.govt.nz/connect-canterbury

Waimakariri Water Zone Committee Draft Zone Implementation Programme (ZIPA)
Consultation closes Friday 12 October 2018.
https://haveyoursay.ecan.govt.nz/waimakariri-water-zone-committee-draft-zipa

E Cordwell advised that the submission drafts were nearly complete.

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant
Balance as at 2 October September 2018: $8,198 plus estimated carry forward of $1,917.
13.2 **General Landscaping Fund**
Balance as at 2 October 2018: $26,160 (including carry forward).

14 **MEDIA ITEMS**
None

15 **QUESTIONS UNDER STANDING ORDERS**
None

16 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**
None

**NEXT MEETING**
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Tuesday 13 November 2018 in the Cust Community Centre.

There being no further business, the meeting closed at 7.47pm.

CONFIRMED

__________________________
Chairperson

__________________________
Date

**Workshop**
- *Chris Brown (Community and Greenspace Manager) – General Landscaping Fund.*

C Brown presented a number of potential projects and it was generally agreed that these be investigated further as to their merit and that a report be provided to the next meeting for consideration.

- *Members Forum*