MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 13 DECEMBER 2017 AT 7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), R Brine, M Clarke, K Galloway, D Gordon, J Hoult, S Lewis, G Miller, C Prickett and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), K Graham (Journey Planner/Road Safety Co-ordinator), B Rice (Senior Transport Engineer), E Sard (Greenspace Community Assets Officer), G Reburn (Parks and Recreation Operations Team Leader), D Ayers (Mayor), E Cordwell (Governance Adviser) and E Stubbs (Minute Secretary).

J Gerard noted the presence of K Barnett in the gallery and congratulated her on her appointment to the Council.

The meeting adjourned for a workshop from 7.21pm to 7.30pm and again from 7.59pm to 8.08pm.

1 APOLOGIES
Nil.

2 CONFLICTS OF INTEREST
Item 7.5 M Clarke for the Lions Club of Rangiora (Millton Memorial Dog Park) and Croquet Club funding applications.
Item 7.5 K Galloway for the Lions Club of Rangiora (Millton Memorial Dog Park) funding application.
Item 7.5 C Prickett for the Loburn School funding applications

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Rangiora-Ashley Community Board – 8 November 2017

Moved P Williams seconded D Gordon

THAT the Rangiora-Ashley Community Board:

(a) Amends the minutes of the Rangiora-Ashley Community Board meeting held on 8 November 2017. G Miller to be included in Members Information Exchange noting attendance at Wellbeing North Canterbury AGM, attendance at Passchendaele Memorial event and meeting with C Brown for Keep Rangiora Beautiful. C Prickett had noted the opening of the Jill Creamer walkway but did not attend.

(b) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 8 November 2017, with these amendments as a true and accurate record.

CARRIED
4 MATTERS ARISING

4.1 Proposed change of venue for 14 November 2018 Community Board meeting – E Cordwell (Governance Adviser)

E Cordwell advised that the Cust Community Hall was not available on Wednesday evenings for Board meetings due to long term use by a significant community group. She was currently investigating the Cust School as a potential venue. D Gordon suggested another potential venue was Route 72 Café and asked if that had been investigated. E Cordwell advised the venue may be suitable for an informal session however it is not suitable for a formal Board meeting with deputations and a public gallery. It was her suggestion to book Loburn Domain as a fall-back while other venues were investigated and an update would be provided for the February 2018 meeting.

Moved D Gordon seconded C Prickett

THAT the Rangiora-Ashley Community Board:

(a) Receives Memo No. 171130130244.

CARRIED

D Gordon requested options be explored in Cust. It was a significant rural community and he felt it was important the Board had a presence there.

J Gerard advised that at the previous meeting there had been a request for information regarding the costs of the Councillors’ visit to Passchendaele Memorial events in Belgium. A reimbursement for accommodation was expected from the Belgium hosts which would reduce the overall costs by approximately $6,000.

5 DEPUTATIONS AND PRESENTATIONS

Nil.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Pedestrian Refuges in the Ashgrove School environs – K Graham (Journey Planner/Road Safety Co-ordinator)

K Graham spoke briefly to the report. In her role as Road Safety Co-ordinator, K Graham had held discussions with Ashgrove School regarding parking. A basic travel survey had been carried out which found the majority of children travelled by car. The school were keen to encourage more active travel however parents had safety concerns with walking particularly around road safety, and crossing points. K Graham referred to the attachment which showed the proposed new crossing points. In addition some near misses had been reported in those areas. Traffic counts in the area included 218 vehicles per hour on Kingsbury Avenue during peak time.

P Williams queried the cost of the crossing points. It was advised crossing points were $4,000 each.

C Prickett asked if there were issues with the footpath on only one side of the road, as the matter had been raised by caregivers. K Graham advised that
on occasion a crossing could be provided to get to the other side were a footpath was. Going forward they would work with developers and the District Plan. C Prickett asked if staff were aware of any existing developments that were an issue. K Graham replied she was not personally aware.

Moved P Williams seconded K Galloway

**THAT** the Rangiora–Ashley Community Board:

(a) **Receives** report No 171201130547.

(b) **Approves** the installation of

- A pedestrian refuge island on Ashgrove Street at the intersection with Kingsbury Avenue;

- A pedestrian refuge island on White Street at the intersection with Kingsbury Avenue, as shown on the attached document (Trim No. 171201130559).

(c) **Circulates** this report to the Utilities and Roading Committee.

CARRIED

P Williams was supportive and believed it was good for the safety of the children. It had been less expensive than he expected.

K Galloway believed it was a practical and sensible solution. He suggested that there were other areas where islands were needed and asked if there would be a survey of required crossing points for the north-west area including Epsom Drive. K Graham advised that an Action in the Road Safety Plan was to audit infrastructure around schools to assist children's journeys to school.

S Lewis was fully supportive noting that it was a very busy area at 3pm.

7.2 **Carrs Road / Cones Road Intersection Improvements – B Rice (Senior Transport Engineer)**

B Rice spoke to the report noting that the various options for the intersection had been discussed at the Board meeting on 8 November 2017. He advised that following further investigations option 3a (a possible option to reduce cost) was not viable, as it would not meet the Council’s Engineering Code of Practice minimum standard for a T Intersection. Costs savings would in any case be very small and there were some safety issues which required addressing.

There was also to be a review of speed limits across the district and the intersection would also be included as part of that process.

P Williams asked if people in the Cones Road area had been surveyed. B Rice advised that survey forms had been placed in all mailboxes. Most forms distributed were returned. P Williams noted that a previously concerned resident had not responded.

Moved D Gordon seconded C Prickett

**THAT** the Rangiora–Ashley Community Board:

(a) **Receives** report No. 171129129959.

(b) **Approves** detailed design and construction of intersection improvements which include a single access at more or less mid-point of the curve, and seal widening to accommodate a flush median, in accordance with drawing number 3820 (TRIM 171201130539).
(c) **Notes** that funding is available through the minor improvements budget.

(d) **Notes** that this work is eligible for NZTA funding (51%).

(e) **Notes** that a District wide speed limit review is proposed, starting in 2018.

**CARRIED**

D Gordon commented that he had taken on board the professional advice from staff and the work undertaken. As a local resident, he knew the intersection well and believed it was dangerous. He strongly supported the improvements to proceed and noted the NZTA 51% contribution.

C Prickett agreed with D Gordon and was in support. He noted anecdotally that the school bus did not stop there.

*The meeting adjourned for a workshop from 7.21pm to 7.30pm.*

### 7.3 Rangiora – Ashley Community Board Wiltshire Court Proposed Planting Plan – G Barnard (Parks Community Assets Officer)

G Reburn spoke to the report noting the purpose was to seek a decision on the future of trees in Wiltshire Court. There had been two reports to the Board previously regarding two specific trees and the Board had resolved not to remove either and had requested a report on a planting programme for Wiltshire Court.

In September 2016 there had been a street meeting with 24 attendees. Over 70% of people wanted the trees removed and replaced with smaller, visually attractive trees. The recommendation to remove all remaining seven street trees resulted from this consultation rather than via Council policy. The tree outside No.25 needed to be removed due to poor health. Some of the trees were creating infrastructure damage including kerb and channel. In terms of low hanging branches he was not aware of impact on street users. An additional consideration was to improve tree spacing. Staff appreciated the trees had been present for some time and provided amenity and shade.

J Gerard asked if it was possible to mitigate infrastructure damage if the trees remained and G Reburn replied it was possible, however there had not been a detailed investigation.

G Miller asked how many trees had been planted originally. G Reburn was not sure, noting some had been intermittently removed over the years.

J Hoult asked if replacement trees would be the same as the one at the entrance to Wiltshire Court. G Reburn commented it was good to have consistency. A species without prolific root growth would be desirable.

J Hoult asked if the replanting would move the tree further from No.7A. G Reburn confirmed this would be the case, and the spacing would be more even.

K Galloway asked if the tree at No.25 had lifted the fence. G Reburn was uncertain, acknowledging it had definitely created some movement in the pavement.

K Galloway asked if it would be possible to retain the tree outside Bainswood Hospital.

C Prickett asked if the residents had seen the proposed new sites for trees. G Reburn believed it had been discussed with residents. The locations could be tweaked during planting.
 Moved J Gerard    seconded P Williams

 THAT the Rangiora–Ashley Community Board:

(a) Receives report No. 171201130524.
(b) Approves the removal of the Council owned street tree outside No.25 Wiltshire Court.
(c) Approves the replanting of an appropriate species of Cherry Tree outside No.25 Wiltshire Court.

CARRIED
J Hoult Abstained
G Miller, K Galloway Against

J Gerard commented that the removal of all the trees was not consistent with Council policy. He agreed the tree outside No.25 needed to be removed. He believed if the Board removed the balance of the trees that were healthy he was uncertain how the Board could seek to retain other existing trees throughout Rangiora in the future. The trees had been there for a long time; longer than most residents. He had sympathy with the residents but removing all the trees clearly went against Council policy.

P Williams commented that apart from the tree outside No.25 all trees looked healthy and he could not see the infrastructure damage. He believed they were nice, mature specimen trees that would be a shame to remove. If the Board approved the removal of these trees there would be precedent set for removing trees in other streets where people did not like trees.

G Miller spoke against the motion. He believed the streetscape was a bit of a mess, with a number of the original trees having already been removed. It would be an improved streetscape if there was consistency from one tree to another and they were spaced properly.

D Gordon supported the motion. He did not like removing healthy trees that had grown over time. He believed the streetscape was good and better than many other streets. If the Council started removing trees at the request of a resident it was likely there would be many other similar requests. The motion was consistent with Council policy.

R Brine concurred with D Gordon’s comments.

C Prickett commented the issue was with the policy that allowed the trees to be planted in the first instance and it was a lesson for future subdivisions. He was supportive of the motion.

K Galloway looked at the issue from an appearance point of view, commenting that the removal of some trees and replanting with other trees would improve the look of the street overall. He suggested No.7 should also be removed as it was too close to the driveway.

7.4 Proposed removal of Western boundary Shelterbelt in Dudley Park – E Sard (Greenspace Community Assets Officer)

E Sard spoke to the report outlining the public consultation and noting that 95% of feedback was in favour of removal of the western boundary shelterbelt in Dudley Park. 58% were in favour of a replacement shelterbelt. Three sports clubs supported removal and two clubs were in favour of a replacement shelterbelt. Staff were not in favour of replacement as its removal would improve visibility, establishing a new shelterbelt would be difficult and costly and there were trees directly to the east.

C Prickett commented that some of the arguments from the previous report could be applied to the shelterbelt. He requested justification of not reinstating the shelterbelt. E Sard noted it was an unusual situation, however the Board
should be reassured there were the established trees to the east of the shelterbelt.

G Miller asked if the shelterbelt was removed could it be partly replaced with specimen trees as in the south of the park. Staff confirmed that could occur, and a balance could be created with different species suited to the climate.

J Hoult asked if staff believed the removal of the shelterbelt and planting with specimen trees would be more aesthetically pleasing. Staff acknowledged the suggestion.

D Lundy enquired how long the western boundary of Dudley Park was. E Sard advised it was approximately 400 metres, so the shelterbelt represented about half of the boundary.

P Williams asked if the shelter belt looked like it was dying. Staff confirmed that was the situation.

Moved G Miller seconded K Galloway

**THAT** the Rangiora–Ashley Community Board:

(a) **Receives** report No. CPR-04-21-22.03/ TRIM 171123127317

(b) **Notes** that the removal of the shelterbelt is consistent with section 3.3 of the Council’s standard operating procedure for the removal of trees and Sports and Recreation (Reserves Management Plan 2015) policies.

(c) **Approves** the removal of the 200m length of Blue Arizonica Cypress shelterbelt which form part of the Dudley Park western boundary adjacent to White Street.

(d) **Notes** that a bollard and chain fence will be installed once the shelterbelt is removed and that suitable specimen trees will be planted.

**CARRIED**

G Miller noted the shelterbelt was dying and commented that specimen trees would look nice.

K Galloway advised that the current shelterbelt was 80 years old. He supported the removal and liked the idea of replacement specimen trees, as it would improve the visual effect from the road and clean up rubbish.

*The meeting adjourned for a workshop from 7.59pm to 8.08pm.*

### 7.5 Applications for Rangiora-Ashley Community Board Discretionary Grant 2017-2018 – E Cordwell (Governance Adviser)

J Gerard noted the additional application for consideration which was late due to an administrative error.

Moved S Lewis seconded R Brine

**THAT** the Rangiora–Ashley Community Board:

(a) **Receives** report No. 171129129571.

(b) **Approves** a grant of $500 to Presbyterian Support Upper South Island towards the costs of a Suicide Prevention Event on Wednesday 28 February 2018.

(c) **Approves** a grant of $500 to the Lions Club of Rangiora NZ incorporated towards the costs of two shelters to be located in the Millton Memorial Dog Park.
(d) **Approves** a grant of $500 to Loburn School towards the costs towards the costs of Year 8 students participating in the William Pike Challenge Award.

(e) **Approves** a grant of $500 to Rangiora Croquet Club Inc. towards the costs of a dishwasher.

(f) **Approves** a grant of $500 to SeniorNet North Canterbury towards the costs of promoting basic computing and digital literacy courses, workshops and events offered by SeniorNet for older adults

AND

(a) **Receives** report no. 171211134411.

(b) **Approves** a grant of $500 to Trinity Methodist Mainly Music towards the costs of creating a lockable storage room for storage for sound and musical equipment

**CARRIED**

D Gordon suggested that further advertising of the Board's Discretionary Fund would be helpful.

7.6 **Appointment to Advisory Groups and Outside Organisations – Waimakariri Access Group – E Cordwell (Governance Adviser)**

Moved R Brine  seconded K Galloway

**THAT** the Rangiora–Ashley Community Board:

(a) **Receives** report No. 171122126749.

(b) **Ratifies** the appointment of Board Member Murray Clarke as the Board’s representative and liaison person to the Waimakariri Access Group.

**CARRIED**

8 **CORRESPONDENCE**

E Cordwell advised that there were currently no WDC noted operational or other funds available to assist with the requested sealing of a section in front of the Rangiora Table Bowls Club building. The Club had been advised of this and that an application should be made via the Annual/Long Term Plan process. The Board could also be mindful of this request when making its own submission to these Plans.

Moved R Brine  seconded J Gerard

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** the request from the Rangiora Table Bowls Club for assistance in sealing a section of parking in front of the Rangiora Table Bowls Club building (Trim 170928104775).

(b) **Receives** the Memo from K Graham (Journey Planner/Road Safety Co-ordinator) regarding termination of 960 Rangiora to Airport/Hornby bus service (Trim 171127128507).

**CARRIED**
9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for November 2017
Moved J Gerard seconded R Brine
THAT the Rangiora-Ashley Community Board:
(c) Receives report No. 171204131177.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Oxford Ohoka Community Board meeting minutes – 5 October 2017
(Trim No. 171018112694)

10.2 Oxford-Ohoka Community Board meeting minutes – 9 November 2017
(Trim No. 171108121373)

10.3 Woodend Sefton Community Board meeting minutes – 13 November 2017
(Trim No. 171108121357)

10.4 Kaiapoi-Tuahiwi Community Board meeting minutes – 16 October 2017
(Trim No. 171016111634)

10.5 Library Update – Report to Community and Recreation Committee
21 November 2017 (Trim No. 171109122261).

10.6 2018-21 National Land Transport Programme – support for Cycle
Education programme and funding – Report to Council 7 November 2017
(Trim No. 170922102542).

10.7 Community Facilities Provision – Report to Community and Recreation
Committee 21 November (Trim No. 171026115830).

10.8 Annual Report for Te Kohaka o Tuhaitara Trust for the year ended 3 June
2017 – Report to Audit and Risk Committee 28 November 2017 (Trim No.
171103119209),

10.9 Capital Projects Report for the period ended 30 September 2017 - Report
to Audit and Risk Committee 28 November 2017(Trim No. 171107120949).

10.10 Local Government Excellence Programme –Waimakariri Independent
Assessment Report Report to Audit and Risk Committee 28 November 2017
(Trim No. 171122126753).

10.11 Annual Report for Enterprise North Canterbury for the year ended
30 June 2017 Report to Audit and Risk Committee 28 November 2017
(Trim No. 171103119284).

10.12 Summary of Discretionary Grant Accountability 1 January 2017 to
30 June 2017 – Report to Kaiapoi-Tuahiwi Community Board 18 September
2017 (Trim No. 170901094834)

10.13 Summary of Discretionary Grant Accountability 1 January 2017 to
30 June 2017 – Report to Oxford-Ohoka Community Board 7 September
2017 (Trim No. 170825091888)

10.14 Summary of Discretionary Grant Accountability 1 January 2017 to
30 June 2017 – Report to Woodend-Sefton Community Board 11 September
2017 (Trim No. 170830093802)

10.15 Tram Road Speed Limit, Mandeville North – Report to Council 5 December
2017 (Trim No. 171121126353)

10.16 Adoption of Council Standing Orders – Report to Council 5 December 2017
(Trim No. 171115124385).

10.17 Earthquake Infrastructure Recovery Programme – November 2017
Update Report to Council 5 December 2017 (Trim No. 171122127014)
10.18 Extension of Recycling and Refuse Kerbside Collection Contract 10/16
Report to Council 27 October 2017

C Prickett asked if it were the intention of the Community Boards to adopt the new Council Standing orders and suggested there were a couple of significant issues they could attend training on. E Cordwell noted that Community Boards’ Standing Orders were the same as those of the Council, although both documents were visually different as they had been overhauled and re-sequenced by LGNZ and were much easier to read and navigate. The proposal for Community Boards to adopt this ‘new version’ of Standing Orders would be by way of a report in early 2018.

Moved R Brine seconded D Lundy

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.18.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 R Brine

- The kerbside waste collection contract had been extended to enable business as normal for the next two years, by which time the tender process for the new rubbish collection would be completed. The proposed three bin system would be considered as part of the LTP process.

11.2 K Galloway

- Pleased to see adoption of pedestrian refuges and acknowledged there was a need for pedestrian refuges and slowdown signs at playgrounds.
- Noted the new pipes in the Milton Road Dog Park and the quiz night held to raise money for shelters.
- Commented that the Snap Send Solve App system worked very well.
- Attended update session regarding High Street lights and commented that it was very positive.
- Joined Rangiora Promotions.

11.3 D Lundy

- Attended Rangiora Museum’s Celebrations on behalf of the Board.
- Attended Civil Defence training on 23 November which was the same night as Rangiora Celebration Night.
Advised that in late January 2018 a number of trees would be removed at Loburn Reserve as part of the implementation of a comprehensive health and safety programme.

11.4 D Gordon

- Commented that the Celebration Night, Christmas in the Park and Christmas Parade were great events and that Rangiora Promotions was doing an outstanding job. Suggested that the Board send a note of congratulations.
- Attended meeting with residents of Ashley Street concerned with quality of road seal which created loud road noise. A solution would be implemented in the New Year.
- Attended High Street lights meeting, acknowledging it was a work in progress.
- It was a busy time for Council with meetings in the lead up to Christmas and leading into the LTP. Noted the plans for the new court facility.
- Acknowledged the Christmas Tree Festival in the Council Foyer. Suggested a letter be sent to the voluntary group and noted the proceeds were going towards a defibrillator for the Town Hall.

11.5 P Williams
Noted there was a good turnout of voters in the by-election and welcomed K Barnett back to Council.
Noted the large number of meetings occurring through December for Councillors.
Noted the high water demand throughout the district during the recent hot dry spell. Alarms for the Rangiora water supply went off for the first time last week. Loburn was in Category 4 restrictions meaning no watering.

11.6 **C Prickett**
- Noted that it would be a long time before recharge of the Southern Ashley rural scheme took place.
- Noted damage to rural road markers. Suggested that contractors should advise Council of damage.

11.7 **G Miller**
- Attended Stormwater Drainage Bylaw Review meeting and fully supported the draft submission from the Board.
- Attended Access Group seminar and gained a greater understanding of mobility impediments.
- Attended High Street lights update. He would like to see a report in due course.
- Noted the Kaiapoi Community Christmas dinner and asked if there was something similar in Rangiora. D Gordon would forward an email from T Sturley regarding the Rangiora dinner for people on their own at Christmas.
- Requested discussion during Member’s Forum of Keep Rangiora Beautiful’s proposals for areas around the railway track and Milton Avenue/Cones Road.

11.8 **S Lewis**
- Attended Rangiora Museum’s Celebrations on behalf of the Board and had greatly enjoyed it.
- Early Records Society was looking for a larger building.
- Was pleased with progress of the Passchendaele Memorial Cycleway.
- Attended the Rangiora Celebration Night and commented that it was a great event.

11.9 **J Hoult**
- Attended and enjoyed the Rangiora Celebration Night.
- Attended Volunteer Canterbury workshop that looked at how to get more people to volunteer. Noted that each age group required a different approach to attracting volunteers.
- Timebank – working on funding applications. Presbyterian Support was providing assistance as an overarching body. In time Timebank would become an incorporated society.

11.10 **M Clarke**
- Attended Stormwater Drainage Bylaw meeting and commented it was a sensible approach.
- Attended High Street lights session.
- Attended Waimakariri Access Group meeting.
- Missed Waimakariri Health Advisory Group meeting which was the same night as ‘Toot for Tucker’. Noted the large turnout to provide assistance.

12 **CONSULTATION PROJECTS**

12.1 **Stormwater Drainage Bylaw**
Consultation closes 5pm, 15 December 2017
12.2 **Lees Road and Barkers Road Speed Limit Review**
Consultation closes 5pm, 15 December 2017.

The Board noted the consultation projects.

13 **REGENERATION PROJECTS**
Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:

14 **BOARD FUNDING UPDATE**
14.1 **Board Discretionary Grant**
Balance as at 13 December 2017: $10,264.04.

15 **MEDIA ITEMS**
Nil.

16 **QUESTIONS UNDER STANDING ORDERS**
Nil.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**
Nil.

**NEXT MEETING**
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 14 February 2018 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS THE MEETING WAS CLOSED AT 8.44PM.

CONFIRMED

__________________________
Chairperson

__________________________
Date
Workshop
Keep Rangiora Beautiful Proposed Projects (8.40 to 8.50 pm)

Greg Miller update members on the work of KRB as regards railway track side beautification and that the group were working with Chris Brown’s team. The work was going well and Chris had asked if the KRB could also consider work around Millton Avenue/Cones Road.

J Gerard thanked Greg and KRB for all their hard work.