MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 26 JULY AT 7PM.

PRESENT

J Gerard QSO (Chair), D Lundy (Deputy Chair), R Brine, M Clarke, K Galloway, D Gordon, J Hoult, G Miller, C Prickett, and P Williams.

IN ATTENDANCE

J Millward (Manager Finance and Business Support), Mayor Ayers, K Stevenson (Roading Manager), J McBride (Development Manager), M Burdon (Community Development Adviser) and E Cordwell (Governance Adviser).

1 APOLOGIES

Moved J Gerard seconded J Hoult

An apology was received and sustained from P Allen and S Lewis for absence and from R Brine for lateness.

CARRIED

2 CONFLICTS OF INTEREST

J Gerard and D Gordon advised of a conflict of interest for agenda item 7.4 and took no part in the discussion or decision thereon.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Rangiora-Ashley Community Board – 14 June 2017

Moved P Williams seconded C Prickett

THAT the Rangiora-Ashley Community Board:

(a) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held 14 June 2017, as a true and accurate record.

CARRIED

4 MATTERS ARISING

Nil.

5 DEPUTATIONS AND PRESENTATIONS

5.1 Inspector Peter Cooper, Police Area Commander - Canterbury Rural, updated the Board on the strategy for Community Policing in the district. P Cooper advised of the mandate to reduce crime and also to further improve trust and confidence between the Police and public. Current New Zealand statistics yielded an 80% rating with a target of achieving 90% as compared with the United States which has a rating of less than 10%.

Additional resources are being created for the area and to improve community policing and local engagement as a whole rather than vesting this role in a single role as at present.
There were some new challenges arising out of the growth of the district, increased density of housing, smaller section sizes as well as a growing rental market.

J Gerard asked if the new approach would encompass engaging with school pupils and to community groups. P Cooper confirmed that it would and that he expected there to be an increase in awareness of community issues across a larger number of officers.

D Lundy cited an example of the community constable role assisting with the organisation and preparation for a local A and P show. P Cooper confirmed that this would continue and also used as an opportunity for the Police to be pro-active, visible, approachable and engage with the community in a different way.

C Prickett queried P Cooper’s statements regarding increased incarceration leading to further challenges rather than less. P Cooper explained a number of other measures that could be more effective including early intervention and connecting offenders/potential offenders with appropriate agencies and support organisations more effectively.

C Prickett queried whether there were particular challenges in rural areas. P Cooper confirmed that this could be the case but that householders can still be encouraged to safeguard property more prudently and reduce the attraction for potential crime.

K Galloway asked whether there would be a Police presence at the upcoming Rangiora Winter Festival. P Cooper confirmed that this would be the case and a further opportunity for direct community engagement as events such as this did not usually create any offending or crime matters.

G Miller queried the technology being used at present by Police officers. P Cooper provided a brief overview and that the NZ Police are one of the most technologically advance in the world and able to undertake a wide variety of activity on scene including fingerprinting. He advised that NZ has one of the lowest crime rates in the world which has reduced by 13% in recent years but that it can still be better.

J Gerard thanked Inspector Cooper for his update.

5.2 M Burdon (Community Development Adviser) updated the Board on an initiative to increase connectedness and community engagement in the Kippenberger subdivision. She advised that it is often a little difficult for new comers to a township or new subdivision to get to know each other especially for those who are out at work.

K Galloway queried the extent of the area in consideration and M Burdon advised that this was yet to be clearly defined.

J Gerard observed that there had been difficulties in the early development stages of this particular subdivision when roads and other access points were not fully completed. This seemed to be much improved.

D Gordon raised a few points of clarification regarding the extent of these perceived issues that may be present. M Burdon advised that a survey would be carried out to clarify and identify areas on which to focus. D Gordon wished to ensure that community expectations could be met and that there should be practical outcomes of the work. He asked for the Board to be kept up to speed with progress and for there to be a formal update in due course to enable actions to be agreed and undertaken.

C Prickett queried staff comments regarding the provision of information to householders. M Burdon confirmed that the Council did provide Welcome
Packs but that she envisaged this initiative being about connecting people to each other and with community activities and groups.

M Burdon advised that a Steering Group was to be established to take the project forwards.

J Gerard thanked M Burdon for her update.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Approval to install parking restrictions in Denchs Road at New Life School and in Seddon Street at Ashgrove School - K Stevenson (Roading Manager)

K Stevenson spoke to the report and the changes that were being proposed to improve pupil safety.

J Hoult queried whether the P5 would apply to the parking spaces when not stipulated for use by the School Buses. K Stevenson confirmed that this was the case and that the P5 would remain and only be superseded at the stipulated bus times.

Moved K Galloway seconded M Clarke

THAT the Rangiora-Ashley Community Board recommends

THAT the Council:

(a) Receives report No. 170628066782

(b) Adopts the attached Amended Second Schedule – Parking Restrictions to the Parking Bylaw 2007 (Doc 170629067290)

(c) Notes that the amendments to the Parking Bylaw 2007 include changes in Denchs Road as shown on Doc 170628066940 and in Seddon Street as shown on Doc 170628066936.

CARRIED

K Galloway supported the proposal whole-heartedly and stated that it would improve visibility and pupil safety particularly for Ashgrove School which had an increasing roll.

M Clarke agreed with K Galloway’s comments. He stated that anything that improved safety for children outside schools was to be commended.

C Prickett added his full support and observed that drop off/pick up continues to be a challenge.

7.2 Approval of the Rangiora-Ashley Community Board’s Submission to the Canterbury Regional Land Transport Committee – Proposed 3 Laning Southbound of the Waimakariri Bridge - E Cordwell (Governance Advisor)

E Cordwell advised that this was now a ratification rather than an approval given that the 12 July Community Board meeting had been postponed due to the severe weather situation. The Board Chairperson had approved the submission in order for it to be submitted to Environment Canterbury by the deadline of 13 July. The Hearing is scheduled for Monday 7 August and the Chair will be attending.

Moved C Prickett seconded P Williams
THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170629067459

(b) Ratifies the Board’s Submission to the Canterbury Regional Land Transport Committee in relation to a third lane south at the Waimakariri Bridge as part of the Christchurch Motorway extension (Trim 170620063207).

7.3 Rangiora-Ashley Community Board Discretionary Grant Fund 2017/2018 - E Cordwell (Governance Adviser)

E Cordwell provided an overview to the report to establish the criteria and relevant application forms for the Board’s 2017/2018 Discretionary Grant Fund. Two options were suggested or the Board to consider funding applications - monthly or bi-monthly.

Moved R Brine  seconded K Galloway

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170628066727.

(b) Approves the Board’s 2017/2018 Discretionary Grant Application Criteria and Application Form.

(c) Approves the Board’s 2017/2018 Discretionary Grant Accountability Form.

(d) Notes that the Discretionary Grant funding available for the 2017/18 financial year is $9,210 plus any carry forward approved by the Council at its meeting of 4 July 2017.

(e) Approves that grant applications will be considered by the Board at every second meeting/month from the start of the 2017/2018 financial year; being August, October and December 2017, February, April and June 2018.

CARRIED

7.4 Applications for Rangiora-Ashley Community Board Discretionary Grant 2017-2018 - E Cordwell (Governance Advisor)

J Gerard and D Gordon left the room and took no part in any discussion of the applications nor any decision.

The Deputy Chairperson D Lundy assumed the chair.

Moved G Miller  seconded R Brine

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170626065641.

(b) Approves a grant of $500 to Rotary Club of Rangiora towards the costs of building a Fitness Trail/Circuit of up to 12 stations along the Rakahuri Trail.

G Miller supported the Fitness Trail and noted that the cycle trail is being extended to Pines Beach and is a wonderful asset and becoming even more popular. He believed that anything that enhanced the trail should be supported.
Regarding the scanner for Southbrook School - P Williams queried the funding responsibilities of the Ministry for Education for such equipment.

G Miller commented that fundraising was increasingly required by schools and other bodies as government and other budgets cannot accommodate these smaller operational items.

C Prickett wished the Board to note that he whilst supportive of this particular application he was uncomfortable about the overarching situation with regard to Ministry of Education budgets no longer covering such items.

Moved K Galloway seconded J Hoult

**THAT** the Rangiora-Ashley Community Board:

(c) **Approves** a grant of $500 to Southbrook School Parent Teacher Association towards the costs of a cordless scanner for the school library.

**CARRIED**

K Galloway noted the various concerns regarding funding for schools but drew the Board’s attention to the application being from the Parent Teacher Association.

J Hoult endorsed K Galloway’s comments.

J Gerard resumed the Chair.

8 **CORRESPONDENCE**

Nil.

9 **CHAIRPERSON’S REPORT**

9.1 **Chair’s Diary for June 2017**

J Gerard advised that he had also attended the North Loburn School visit and the Kaiapoi Arts Festival noting the large number of budding artists from the Board’s community area.

Moved J Gerard seconded M Clarke

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 170502042737.

**CARRIED**

10 **MATTERS FOR INFORMATION**

10.1 **Oxford-Ohoka Community Board meeting minutes – 8 June 2017** (Trim No. 170529054345)

10.2 **Woodend-Sefton Community Board meeting minutes – 12 June 2017** (Trim No. 170609058917)

10.3 **Kaiapoi-Tuahiwi Community Board meeting minutes – 19 June 2017** (Trim No. 170616061655)
10.4 **Report back on New Zealand Community Boards' Conference 2017 - J Ensor, S Farrell, J Lynn and T Robson (Board Members)** – Report to Oxford-Ohoka Community Board – 8 June 2017 (Trim No. 170522051418)

10.5 **Report back on New Zealand Community Boards' Conference 2017 - J Watson, R Blair and P Redmond (Board Members)** – Report to Kaiapoi-Tuahiwi Community Board – 19 June 2017 (Trim No. 170524052913)

10.6 **New Arterial Road, West Kaiapoi, Speed Limits, Area and Road Names, and Landscape Plan** – Report to Kaiapoi-Tuahiwi Community Board – 19 June 2017 (Trim No. 170602056648)

Moved J Gerard seconded J Hoult

**THAT** the Rangiora-Ashley Community Board receives the information in items 10.1-10.6.

**CARRIED**

### 11 MEMBERS' INFORMATION EXCHANGE

11.1 **R Brine**

- Updated re Waste Management hearings and process for Council.
- Noted the impact of the severe weather on sports grounds:  
  - An example was that Saracens had been unable to train on their usual ground with consequential difficulties.

11.2 **K Galloway**

- Had greatly enjoyed the Board’s visit to North Loburn School.
- Working with the Lions to construct shelters at the Milton Memorial Dog Park.
- Had met with residents concerned about the lack of High speed Broadband availability.
- Commended the WDC Chief Executive and teams who had worked over the severe weather weekend and the use of text alerts and emails to provide information to the community.

11.3 **D Lundy**

- Attended Loburn Reserve Association discussion re the District Development Strategy.
- Had also found the visit to North Loburn School enjoyable.
- 29 June had attended a Drainage Committee meeting and found the level of information provided by McAlpines Industry extremely useful and informative.
- 13 June had attended a Civil Defence meeting at Kaiapoi.

11.4 **D Gordon**

- Agreed that the WDC response to the severe weather event was outstanding and that many positive comments had been received from the community.
- Noted also the huge turnout that had occurred over the same weekend of staff and colleagues to assist with Search and Rescue activities for a staff member and support the family concerned.
- Rangiora Festival commences this weekend.
- Attended Business Network Initiative (BNI) meeting.
- Commended Rangiora Town Centre Committee and Rangiora Promotions for their work.
- Attended Koura Reserve community planting noting excellent turnout.  
  - Held a number of meetings re High Street lighting matters.
- Attended District Development Strategy (DDS) drop In at Fernside – G Miller and P Williams also attended.
- Had met D Smith to discuss development plans.
- Attended Youth Council and noted continued enthusiasm.

11.5 **P Williams**
- Attended visit for councillors to the Southbrook sewage ponds to see the new water treatment processes.
- Commended all the activities taken to prevent flooding during the severe weather event.
- Also noted the commitment of staff to assist in the search for the missing staff member.

11.6 **C Prickett**
- Noted some community concerns regarding the Makerikiri Bridge and signs of erosion. (K Stevenson advised that this was due to a leaking water pipe linked to the Hurunui District and was being addressed).

11.7 **G Miller**
- Had attended Koura Reserve planting noting that M Doocey had also attended and commended J Hoult for all her work at the BBQ.
- Impressed with North Loburn Enviro School and the achievements of pupils and staff.
- Met with staff (K Waghorn) on behalf of Keep NZ Beautiful to consider a series of events/projects for the September 2018 KNZB week. For example town planting projects and ‘clean up’ activities. He would ensure that the Board was kept informed.

11.8 **J Hoult**
- Koura Reserve – impressed by the number attending and sense of community spirit.
- Attended Cust Museum AGM and provided information on the Board’s Discretionary Grant and encouraged this to be shared.
- Had attended staff farewell for Governance Secretary and spoken on behalf of the Board.
- Neighbourhood Support Old Fashioned Picnic had been very well attended and more people signed up for the ‘Get Ready’ campaign and the text alerts system.

11.9 **M Clarke**
- Due to ill health had been unable to attend regular community meetings.
- Attended Waimakariri Health Advisory Group and outlines his concerns regarding Mental Health and suicide rates.
- Noted the time line for the Rangiora Health Hub’s second building.
- Has sponsored The Big Splash as a member of the Board.
- Supported board submission workshop for Waste Management/Rubbish.
- Supported emergency response to severe weather in his work capacity.

The Board decided to send a letter to express its thanks to the Chief Executive and staff on their actions to prevent serious flooding over the severe weather weekend and to also note the tremendous personal commitments given at that same time to support the search for the missing staff member.

12 **CONSULTATION PROJECTS**

12.1 **District Development Strategy**

12.2 **Cones Road Speed Limit**

Staff advised that a report on the matter would be presented to the 9 August meeting to seek the Board’s consideration and recommendations to the Council meeting of 5 September 2017.
12.3 **Mandeville Speed Limit Review**

12.4 **Rangiora Speed Limit Review**

12.5 **Kaiapoi East Reserve Road Access Options**

12.6 **Rubbish (Waste Management Minimisation Plan)**

J Gerard confirmed that the Board’s draft Waste Management submission would not be circulated to R Brine nor P Williams as they were Chair and member of the Hearing panel respectively.

The Board noted the Consultation Projects.

13 **REGENERATION PROJECTS**

Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:


The Board noted the Regeneration Projects.

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**

Balance as at 4 July 2017: $12,264.04

14.2 **General Landscaping Budget**

Balance as at 1 July 2017: $0

The Board noted the balances.

15 **MEDIA ITEMS**

Nil.

16 **QUESTIONS UNDER STANDING ORDERS**

There were no questions under Standing Orders.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

There was no urgent general business under Standing Orders.

**NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 9 August 2017 in the Council Chambers at the Rangiora Service Centre.
THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 8.20PM

CONFIRMED

___________________  _____________________
Chairperson            Date

Workshop

1. Update on High Street Lighting project (8.20pm – 9pm)
   K Stevenson (Roading Manager), J McBride (Development Manager) provided an update on the proposed High Street Lighting project including costs. Staff had been working extensively in partnership with MainPower to ensure that any proposal was robust and achievable for installation by November 2017.
   Board members fully endorsed the project.

2. Update on Fire Service Re-Organisation and the Rural Fire Service (9pm-9.15pm)
   J Millward (Manager Finance and Business Support) provided an overview of the transfer of service delivery from the Council to Fire Emergency NZ (FENZ). This included assets, all Bylaws and enforcement activities. Mr Millward also addressed member queries regarding fire permits and stubble burning.