MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN MEETING ROOM A, WOODEND COMMUNITY CENTRE, SCHOOL ROAD,
WOODEND ON MONDAY 10 APRIL AT 7.00PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), J Archer, A Allen, R Mather and
J Meyer.

IN ATTENDANCE
C Sargison (Manager, Community and Recreation), S Collins (Infrastructure Strategy
Manager), D Ayers (Mayor), K Ward (Community Board Advocate) and E Stubbs (Minutes
Secretary).

The meeting adjourned at 7.05pm for a workshop, resuming at 7.15pm

1 APOLOGIES

An apology was received and sustained from A Blackie for absence. CARRIED

2 CONFLICTS OF INTEREST

Nil.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board – 13 March 2017

Moved R Mather seconded J Archer

THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community
Board meeting, held 13 March 2017, as a true and accurate record.

CARRIED

R Mather referred to Item 7.3 regarding the flyer and advised that permission
had been received from both photographers to use their images.

4 MATTERS ARISING

Nil.

5 DEPUTATIONS FROM THE COMMUNITY

Nil.

6 ADJOURNED BUSINESS

Nil.
7 REPORTS

7.1 ANZAC Day Services 2017 – K Ward (Community Board Advocate)

S Powell advised that the Community Board had received an invitation to attend the ANZAC service at the Sefton Domain at 6pm on the 24 April 2017. Most board members indicated they would be attending.

K Ward advised that the report requested that a board member(s) be appointed to lay a wreath on behalf of the Board.

J Meyer advised that he, the Mayor and two other Councillors would be attending the ceremony. He commented that two people laying the wreath worked well.

Moved R Mather seconded A Thompson

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170324028840.

(b) Appoints Board members J Archer and A Allen to lay a wreath on behalf of the Board at the Sefton ANZAC Day service on Monday 24 April 2017, at 6pm.

CARRIED

7.2 Grant Applications – K Ward (Community Board Advocate)

K Ward advised there were two grant applications to consider. She noted an amendment, Page 20 Item 6.1 should read ‘This matter is not a matter of significance in terms of the Council’s Significance Policy’. S Powell suggested the Board adjourn the meeting to enable a workshop style discussion of general rules/considerations around grant applications as these were among the first applications received by the newly constituted Board.

Moved S Powell seconded A Thompson

THAT the Woodend-Sefton Community Board adjourn the meeting.

CARRIED

Moved J Meyer seconded R Mather

THAT the Woodend-Sefton Community Board resume the meeting.

CARRIED

Moved R Mather seconded J Archer

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170321027568.

(b) Approves a grant of $500 to Sefton School PTA towards the purchase of a television and Apple T.V. box.

(c) Approves a grant of $300 to Waimakariri Arts Trust-Kaiapoi Art Expo towards running costs associated with the Kaiapoi Art Expo and Schools’ Art Expo, particularly the provision of music.

CARRIED
J Archer commented there was good representation from the Woodend Sefton area at the Kaiapoi Art Expo.

A Allen commented on the importance of digital media in the modern learning environment and was pleased the Board were able to support the application from Sefton School PTA.

A Thompson commented that the Kaiapoi Art Expo was of benefit to local artists who exhibited, and noted the contribution from council affiliates.

7.3 Approval of Submission to Waimakariri District Council - Draft Annual Plan 2017/2018 – K Ward (Community Board Advocate)

There was some discussion around the Indoor Court Facility. R Mather noted the request for consideration of a more Eastern location.

J Archer questioned whether the court should be contemplated at this time when there were potentially higher priority areas for funding such as community facilities at Ravenswood.

S Powell noted that a more eastern location would be beneficial to Hurunui residents.

R Mather commented that in terms of location one could not be suggested if the potential patronage was unknown. She did not believe it was the right time to be spending $100,000 on a concept design.

A Thompson commented he was hesitant about opposing the concept of an Indoor Court Facility as he believed it would be good for the district youth; he believed the Board should be supporting the concept. He had no view on the location.

R Mather noted that A Thompson had been absent from a workshop discussion on the topic and provided some context for her own comments/views. In her opinion it was a timing issue, as she felt at the moment the money could be better spent elsewhere given the amount required to be spent in other places; for example, the Kaiapoi regeneration.

A Allen concurred that facilities were required particularly for the youth but it was a matter of timing.

S Powell made the comment that the Indoor Court would not just be a youth facility.

It was further noted that under:

- **Indoor Court Facility**
  - The word ‘respectively’ should be ‘respectfully’.
  - A sentence be added to the submission along the lines of ‘while the board supported facilities for youth’.

- **Waste Management**
  - Clarify that the reference to recycling of furniture was to Waimakariri District Council surplus furniture.

- **Youth Facilities**
  - Alter location reference to the reserve next to Pegasus Lake (not Hurunui Reserve), and remove the Hurunui Reserve and the Maunga Tere Reserve from the Youth Facilities section but add to the Reserves and Recreation section.
• Sefton Community Facilities
  o — typo – ‘required’ should be ‘require’.

• Wetland Plantings
  o Reference to failed species was to those planted at the Woodend Sewerage Ponds, and that this highlighted the need to use species tolerant to the relevant conditions.

Moved A Allen    seconded A Thompson

THAT the Woodend-Seton Community Board:
(a) Receives report No. 170327029781.
(b) Approves the Board’s submission to the Waimakariri District Council – Draft Annual Plan 2017/2018 subject to the amendments requested. (Trim No. 170329030786).

CARRIED

8 CORRESPONDENCE

8.1 Correspondence from the Taranaki Stream Reserve Advisory Group was tabled. The letter provided an update of the group’s work and on-going engagement with Waimakariri District Council staff. Funding for various projects was being sought, including from the Board’s General Landscaping Budget. The Board received the correspondence and asked that it be referred to staff.

9 CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for March-April 2017

S Powell advised that she had received an invitation to a Safer Roads Alliance stakeholder workshop regarding SH1 from Saltwater Creek to Belfast. The workshop was at 11.30am Friday 21 April 2017. S Powell was not able to attend and asked for other representatives from the Board commenting that SH1 was very important for their local area. R Mather and J Archer indicated they would attend.

Moved J Meyer seconded R Mather

THAT the Woodend-Seton Community Board:
(a) Receives report No. 170404032557.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 8 March 2017 (Trim No.170406033740)

10.2 Rangiora-Ashley Community Board meeting minutes – 8 March 2017 (Trim No. 170306030841)

10.3 Kaikōura-Tuahiwi Community Board meeting minutes – 20 March 2017 (Trim No. 170321027649)

10.4 Review of the Commercial Charity Bylaw 2010 - L Hurley (Planning Technician) and R McClung (Senior Policy Analyst) – Report to Council – 7 March 2017 (Trim No. 170217015278)
10.5 Rangiora to Kaiapoi and Rangiora to Woodend Cycleways - B Rice (Senior Transport Engineer) – Report to Council – 7 March 2017 (Trim No. 170223017400)

10.6 Walking and Cycling Strategy and Implementation Plan - (K Stevenson, Roading Manager), G Reburn (Parks and Recreation), and L Beckingsale (Policy Analyst) – Report to Council – 7 March 2017 (Trim No. 170109000823)

10.7 Delivery Vehicles in Rangiora and Kaiapoi – K Stevenson (Roading Manager) – Report to Council – 7 March 2017 (Trim No. 170207010670)

10.8 Canterbury Water Management Strategy Waimakariri Zone Committee Annual Report for the 2016 Calendar Year – G Meadows (Policy Manager) – Report to Council – 4 April 2017 (Trim No. 170315025251)

10.9 Earthquake Infrastructure Recovery Programme – April 2017 Update – G Boot (Project Delivery Consultant) – Report to Council – 4 April 2017 (Trim No. 170228019100)


10.12 Governance Statement Adoption – S Nichols (Governance Manager) – Report to Council – 4 April 2017 (Trim No. 170110001424)


10.14 ANZAC Day Services 2017 – S Nichols (Governance Manager) – Report to Council – 4 April 2017 (Trim No. 170327029704)


10.16 Pegasus Community Facilities – C Sargison (Manager Community and Recreation) – Public Excluded Report to Council – 4 April 2017

Moved J Archer seconded A Allen

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.16.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 J Archer

- Attended the WAICare candidates meeting. They had eight candidates for three vacancies.
- Woodend Community Association (WCA)
  - Attended a meeting with a presentation from Tracey Doe of Neighbourhood Support (NS)
  - Noted the ongoing misuse of toilet facilities and paper at the Woodend Community Centre. Suggested that an alarm be placed on the door so that groups were aware when someone entered the building. C Sargison commented that this was not practicable as sometimes there could be multiple groups using the facility at once.
  - Good progress on the Woodend Beach Walkway.
  - Proposal for walkway from Woodend to Kaiapoi had been presented to K Stevenson, Roading Manager.
• Working with R Mather on K Eastwood's Memorial.

11.2 R Mather

• Pegasus Residents’ Group (PRG)
  o Successful Easter treasure hunt family fun day at Pegasus with over 100 children participating.
  o PRG’s AGM Tuesday 9 May.
  o The PRG are organising a NS information session for Sunday 7 May.
  o Discussion with S Kong, Community Facilities Coordinator, regarding Pegasus Community Centre fit out.
  o Attended a privacy law workshop.
• Attended a variety of meetings and events for elected members including:
  o Pegasus Civil Defence meeting, 22 April.
  o Annual Hui at Tuahiwi Marae, 16 April.
  o The Board’s Annual Plan (AP) workshop, 23 March.
  o District Development Strategy (DDS) Workshop hosted by the Board, 27 March.
  o Enterprise North Canterbury (ENC) presentation, 20 April.
• Commented K Eastwood’s Memorial was progressing. A potential Council owned site had been found.

11.3 J Meyer

• Noted positive media coverage for projects and activities that the Board had been involved with.
• Meeting with New Zealand Transport Authority (NZTA) regarding Ashley to Belfast improvements pending. Noted the third lane on south bound Waimakariri River Bridge is to proceed.
• Commented on the large turnouts at local community meetings regarding roading matters.

11.4 A Thompson

• Attended a concert at the Waikuku Beach Hall and commented on the poor acoustics. Suggested that staff be requested to design a plan to progressively deal with acoustic issues in community halls.
• Attended Northern Pegasus Bay Bylaw Implementation Group meeting and commented work was progressing.
• Commented that there had been good progress with the Taranaki Stream Advisory Group with assistance from Waimakariri District Council staff.
• Queried progress regarding a ‘teardrop’ sign for the Board– K Ward to follow up.

C Sargison advised that if the Board felt strongly about the acoustics at the Waikuku Hall then it would be appropriate to add something with regards to that to their Draft Annual Plan submission.

J Meyer supported such an addition to the submission, commenting it had been discussed in the past. Feedback from the community had been that the acoustics in Waikuku Beach Community Hall were unsuitable for meetings and performances. J Meyer commented that with new materials, improvements could be achieved relatively easily.
Moved A Thompson seconded R Mather

THAT the Woodend-Seton Community Board:

(b) **Amends** its Submission to the Waimakariri District Council - Draft Annual Plan 2017/2018 to request provision to address the poor acoustics in the Waikuku Beach Hall.

CARRIED

11.5 **A Allen**

- Attended a variety of meetings and events for elected members including:
  - The annual Hui at Tuahiwi Marae.
- Attended her first NS meeting as the Board’s appointed representative.
  - The 7 May Information session meeting had been discussed. Suggested the Acting District Police Commander be invited to attend to give an accurate perspective to concerns posted on a community Facebook page.
- Would attend an upcoming Citizen Advice Bureau meeting.
- Suggested that the Community Board have a presence (and potentially a team) at the Sefton Tug of War on 21 May; teams entered made a donation to Sefton School.

12 **CONSULTATION PROJECTS**

12.1 **Draft Annual Plan**

Submissions open between Friday 10 March to Tuesday 11 April.

The Board noted their submission.

13 **FOSTERING COMMUNITIES**

C Sargison provided an update on the Pegasus Community Centre. Council has approved funding to prepare the space for community use. There was a recommendation that PRG administer the bookings for the Centre. C Sargison noted there was still some uncertainty regarding when the lease would be signed.

14 **REGENERATION PROJECTS**

14.1 **Town Centres, Woodend-Pegasus**

Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:


14.2 **New Arterial Road, Kaiapoi**

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to plans for each of the new intersections. The updates can be located using the link below:


The Board noted the regeneration projects.
15 BOARD FUNDING UPDATE

15.1 Board Discretionary Grant
Balance as at 5 April 2017: $1,620

15.2 General Landscaping Budget
Balance as at 5 April 2017: $15,278.71

The Board noted the balances and that there would be a report for the next meeting regarding item 15.2. Provisional sums could be put aside and the balance carried forward to the following year.

J Archer advised that he would follow up on progress regarding the Lions’ War Memorial proposal.

16 MEDIA ITEMS

16.1. R Mather organised an article in The Woodpecker.

16.2. A Thompson: the Board’s Facebook page should be functioning from next week.

16.3. A Allen: first instalment of a regular column for the Northern Outlook has been completed, the topic had been ‘speed’. Had received good feedback.

17 QUESTIONS UNDER STANDING ORDERS

There were no questions under Standing Orders.

18 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

There was no urgent general business under Standing Orders.

NEXT MEETING

The next meeting of the Woodend-Selton Community Board is scheduled for 7pm, Monday 8 May 2017 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.14pm.

CONFIRMED

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Chairperson

____________________
Date
Workshop

1. Members’ Forum, 8.40-9.10pm. Discussion covered:
   - Creation of a pre-approved road and reserves naming list.
   - Workshops.
   - Sefton Tug-of War event.
   - Potential to name cycleways.

2. Ashley Rural Water Scheme. S Collin (Infrastructure Strategy Manager), 8.16-8.40pm.

   S Collin spoke to the results of the Ashley Rural Water Supply Review, undertaken in response to a resolution made at the Utilities and Roading Committee meeting, 23 February 2016. The resolution requested a fiscal comparison of this network to other Waimakariri District Council water networks.