

**MINUTES FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON MONDAY, 15 APRIL 2024, AT 4PM.**

**PRESENT**

J Watson (Chairperson), S Stewart (Deputy Chairperson), N Atkinson, A Blackie, T Bartle, T Blair and R Keetley.

**IN ATTENDANCE**

B Cairns and P Redmond (Kaiapoi-Woodend Ward Councillors).

C Brown (General Manager Community and Recreation), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There was one member of the public present.

**1 APOLOGIES**

There were no apologies.

**2 CONFLICTS OF INTEREST**

T Blair declared a conflict of interest for item 6.2 (f) – ‘Applications to the Kaiapoi-Tuahiwi Community Board’s 2023/24 Discretionary Grant Fund’ relating to the Darnley Club.

B Cairns declared a conflict of interest for item 6.1 – ‘Potential new Road Name for addition to the Pre-Approved Kaiapoi-Tuahiwi Road and Reserve Name List’ as he had submitted the request.

**3 CONFIRMATION OF MINUTES**

**3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 18 March 2024**

Moved: J Watson

Seconded: R Keetley

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 18 March 2024, as a true and accurate record.

**CARRIED**

**3.2 Matters Arising (From Minutes)**

Nil.

**4 DEPUTATIONS AND PRESENTATIONS**

**4.1 Lisa Cowe – Speed on Featherstone Avenue**

L Cowe was not in attendance.

**5 ADJOURNED BUSINESS**

Nil.

## 6 **REPORTS**

### 6.1 **Potential new Road Name for addition to the Pre-Approved Kaiapoi-Tuahiwi Road and Reserve Name List – T Kunkel (Governance Team Leader)**

K Rabe presented the report noting the name 'Roberts' could be added to the Boards New Road and Reserve name list for future use, if the Board accepted the name.

J Watson asked how many road name requests were received in a year. K Rabe noted that not many were received.

P Redmond questioned if further names could be added to the list as Gray Lang also had long service with the Kaiapoi Volunteer Fire Brigade and could be a candidate.

Following P Redmond's question N Atkinson noted that the Board had previously advertised for suggested road names and he queried if this could be a regular occurrence.

S Stewart sought clarity on whether Tristen Roberts had been approached and was happy for the name to be added to the New Road and Reserves Name List. C Brown confirmed that Mr Roberts had been approached and had no objection to his name being used.

Moved: N Atkinson

Seconded: J Watson

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 240328049476.
- (b) **Approves** the inclusion of the following name in the Kaiapoi-Tuahiwi Pre-Approved New Road and Reserves Name List:
  - i. Roberts
- (c) **Request** staff to officially advise B Cairns of the outcome of the Community Board decision.
- (d) **Requests** the Board publicly advertise for names to be added to the New Road and Reserves Name List and a subsequent report be brought back to the Board with the suggested names.

**CARRIED**

J Watson commented it would be good to have several names brought to the Board at once.

### 6.2 **Applications to the Kaiapoi-Tuahiwi Community Board's 2023/24 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe spoke to the report. She stated the application from the Darnley Club did not meet the criteria as the funding would only benefit one person. She had spoken to the Club in relation to why its own van could not be used for the transportation of the client and was informed that the timing did not work for their van to pick up the person who was resident in Rangiora. K Rabe then asked them if they had considered utilising the North Canterbury Minibus Trust. The Club was unsure if this option had been investigated.

When discussing the application from the Kaiapoi Branch North Canterbury Pony Club, A Blackie believed that a barbeque was a nice to have however was to the core business of the Pony Club and would support granting them a smaller amount of \$250.

R Keetley concurred due to there being minimal funds left.

Moved: N Atkinson

Seconded: T Bartle

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 240229031713.
- (b) **Approves** a grant of \$250 to the Kaiapoi Branch North Canterbury Pony Club Inc. towards the purchase of a replacement barbeque.

**CARRIED**

N Atkinson noted funding was becoming harder for all groups to find and the barbeque would be able to assist with fundraising. He also noted that he would rather allocate all the money than have money in the fund at the end of the financial year.

T Bartle concurred and felt the Pony Club were a notable part of the community.

N Atkinson asked if purchasing sports equipment was generally paid for by the ministry of education or the school. Staff were unsure whether schools received funding for sports equipment.

Moved: T Bartle

Seconded: A Blackie

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (c) **Declines** the application from the St Patrick's School PTA.

**CARRIED**

T Bartle felt this should be funded by the Ministry of Education. He requested the PTA be informed for future applications a letter from the principal should be provided explaining whether the project was funded by the Ministry of Education.

J Watson noted that although the person needing transport lived in Rangiora they had been attending the Darnley Club for many years. There was a family atmosphere at the Club and for many of the clients it was the only socialisation they got and they would miss the person if they were unable to attend.

Moved: N Atkinson

Seconded: J Watson

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (d) **That** the application from the Darnley Club towards the cost of transporting a client lie on the table until further information on the option of the North Canterbury Minibus Trust transporting the client was submitted.

**CARRIED**

Moved: J Watson

Seconded: A Blackie

- (e) **Approves** a grant of \$500 to the Pines Kairaki Beaches Association towards hosting the Mid-Winter Do in July 2024 and a Kids Movie Night in September 2024.

**CARRIED**

It was agreed that the Pines Kairaki Beaches Association ran very good events and worked hard on fighting social isolation.

### 6.3 **ANZAC Day Services 2024 – Kay Rabe (Governance Advisor)**

Moved: J Watson

Seconded: A Blackie

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 240212019962.
- (b) **Appoints** Board member T Bartle, to attend the Kaiapoi Dawn Service to be held at 6.30am on Thursday, 25 April 2024, at the War Memorial at Raven Quay, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (c) **Appoints** Board member J Watson, to attend the Kaiapoi Citizens' Anzac Day Service to be held at 10am on Thursday, 25 April 2024, Kaiapoi Cenotaph (Trousselot Park), and to lay a wreath. Noting that a Council representative will also be laying a wreath.
- (d) **Appoints** Board member S Stewart, to attend the Tuahiwi Anzac Day services to be held at 2pm on Thursday, 25 April 2024, at the Tuahiwi Urupa, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.

**CARRIED**

## 7 **CORRESPONDENCE**

Nil.

## 8 **CHAIRPERSON'S REPORT**

### 8.1 **Chairperson's Report for March 2024**

Long Term Plan submissions had been lodged for Waimakariri District Council and Environment Canterbury.

Met with Kaiapoi North School regarding the proposed fencing. The School was working in conjunction with Council staff on this project to ensure that the fencing along the reserves were to Council standard. The project would go out for consultation and a report would be presented to the Board with all the options.

Attended Pegasus Bay Steering Group Meeting.

Moved: J Watson

Seconded: A Blackie

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson.

**CARRIED**

## 9 **MATTERS REFERRED FOR INFORMATION**

9.1 Oxford-Ohoka Community Board Meeting Minutes 6 March 2024.

9.2 Rangiora-Ashley Community Board Meeting Minutes 14 February 2024.

9.3 Chlorine Exemption Revised Strategy – Report to Council Meeting 7 February 2024 – Circulates to all Boards.

9.4 Submission: Environment Canterbury Regional Council Regional Land Transport Plan – Report to Council Meeting 5 March 2024 – Circulates to all Boards.

9.5 Kerbside Collection Standardisation: Amendments to Solid Waste and Waste Handling Licensing Bylaw Terms and Conditions – Report to Council Meeting 5 March 2024 – Circulates to all Boards.

- 9.6 Health, Safety and Wellbeing Report February 2024 – Report to Council Meeting 5 March 2024 – Circulates to all Boards.
- 9.7 Enterprise North Canterbury's Draft Statement of Intent for the Financial Year Beginning 1 July 2024, Approved Six Month Report to Council 31 December 2023, and Promotion of Waimakariri District Six Month Report 31 December 2023 – Report to Audit and Risk Committee Meeting 12 March 2024 – Circulates to all Boards.
- 9.8 July 2023 Flood Recovery Progress Update – Report to Utilities and Roading Committee Meeting 19 March 2024 – Circulates to all Boards.
- 9.9 Libraries Update to 7 March 2024 – Report to Community and Recreation Committee Meeting 19 March 2024 – Circulates to all Boards.
- 9.10 Aquatics March Report – Report to Community and Recreation Committee Meeting 19 March 2024 – Circulates to all Boards.

Moved: J Watson

Seconded: N Atkinson

**THAT** the Kaiapoi-Tuahiwi Community Board

- (a) Receives the information in Items.9.1 to 9.10.

**CARRIED**

## **10 MEMBERS' INFORMATION EXCHANGE**

### **A Blackie**

- Huria Reserve Planting, the weather was not the best resulting in a poor turnout. The communications plan needed to be worked on to ensure the public knew of where and when planting days would be carried out.
- Pegasus Bay Bylaw Hearing. Heard four submissions.
- Attended the Tuahiwi footpath opening which was very nice ceremony. Raised a few questions regarding traffic management costs.
- Te Kohaka o Tuhaitara Trust new General Manager had been appointed.
- Cure Boating Club mural had been completed.

### **T Bartle**

- Waimakariri Health Advisory Group meeting. Major changes with the new Government. The group was looking for a new Chairperson.
- Pegasus Bay Bylaw Hearing. Was a very interesting process.
- Coastal Drainage meeting. There was not enough money available for them to do what they needed to do to mitigate ongoing flooding. Issues regarding who was responsible for different areas.
- LTP submission meeting.

### **T Blair**

- Watched My Kitchen Rules. There were two Kaiapoi resident competing as a team who promoted the town very well.

### **N Atkinson**

- Busy with District Plan Hearings. Would be valuable for the Board to receive an update on the District Plan. Was changing to an activities-based plan rather than an effects-based plan.

T Bartle asked if it was too late for further submissions. N Atkinson noted hearings were closed for submissions however further submissions would come with variations further along the process.

### **P Redmond**

- Attended several Long Term Plan drop-in sessions. Turnout was variable between the sessions. Lots of submissions received during the weekend.
- Council received update from the Canterbury Museum Trust.
- Attended the Local Government New Zealand (LGNZ) Zone conference in Christchurch.
- LGNZ had a Community Boards Group that held online huis. They were a good way to hear what was going on with other Community Boards throughout New Zealand.
- Attended Pegasus Bay Bylaw Hearing.
- Attended several tender openings. Prices were becoming more competitive and often were under the engineers estimate.

### **B Cairns**

- Received contact from several people regarding Easter trading. The Bylaw was last reviewed in 2017. A Private Members Bill had recently been placed regarding Easter Trading especially Sunday trading and therefore Council would wait for the outcome before reviewing its Bylaw.
- Sovereign Palms cameras had all been installed.
- Back to Basics workshop was being held in Rangiora.
- Grow your Garden for Birds workshop was being held in Woodend.
- Riversong event. Would be a teaser event for what they had planned for 2025.
- Matariki event could potentially be spread over a number of days. Traffic management was a major obstacle.

### **S Stewart**

- Attended Kaiapoi Promotions Association meeting. They were having a brainstorming session on its purpose.
- Arohatia Te Awa was up and running again. Isibea Clark was the project manager and Niki Mealings was the new Chair. There was still uncertainty regarding the Cam River stopbank.
- Waimakariri Biodiversity Trust was holding a Grow Your Garden for Birds event at the Woodend Community Centre.
- All rural drainage groups were struggling with the same issues and until a drainage rate review was complete that was unlikely to change.
- Greenpeace were offering free nitrate testing on Sunday 21 April 2024.

### **R Keetley**

- Monthly museum meeting. Additional storage was required which could alleviate the need for a goods lift.

## **11 CONSULTATION PROJECTS**

### **11.1 Environment Canterbury Draft Long Term Plan**

Consultation runs from Wednesday 13 March to Sunday 14 April 2024.

[ecan.govt.nz/whatsthecost](https://ecan.govt.nz/whatsthecost)

### **11.2 Council Long Term Plan**

Consultation from Friday 15 March to Monday 15 April 2024.

<https://letstalk.waimakariri.govt.nz/draft-long-term-plan-2024-2034>

**12 BOARD FUNDING UPDATE**

**12.1 Board Discretionary Grant**

Balance as at 31 March 2024: \$1,045.

**12.2 General Landscaping Budget**

Balance as at 31 March 2024: \$26,790.

**13 MEDIA ITEMS**

Request Road Name suggestions from the community.

**14 QUESTIONS UNDER STANDING ORDERS**

Nil.

**15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 20 May 2024 at 4pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5PM.

**CONFIRMED**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

**Workshop**

- *Members Forum*