MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY 4 JUNE 2019 COMMENCING AT 1PM.

PRESENT:


IN ATTENDANCE:

J Palmer (Chief Executive), G Cleary (Manager Utilities and Roading), C Brown (Manager Community and Recreation), G Meadows (Policy Manager), J McBride (Roading and Transport Manager), K Simpson (3 Waters Manager), H Downie (Principal Planning Analyst), S Allen (Water Environment Advisor), G Maxwell (Policy Technician), T Ellis (Development Planning Manager), J McBride (Roading and Transport Manager), G MacLeod (Greenspace Manager), M O'Connell (Senior Policy Analyst), and A Smith (Governance Coordinator).

1. APOLOGIES

Moved: Mayor Ayers Seconded: Councillor Felstead

THAT apologies for absence were received and sustained from Councillors R Brine and W Doody.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts of interest noted.

3. ACKNOWLEDGEMENTS

Mayor Ayers acknowledge the following recipients of Queens Birthday Honours:

**ONZM – New Zealand Order of Merit** (one recipient)
Mr Ken CLEARWATER, for services to male survivors of sexual abuse. K Clearwater has managed the Male Survivors of Sexual Abuse Trust in Christchurch for 20 years. He is national advocate for Male Survivors Aotearoa, which he helped establish in 2013 and also helped establish the South-South Institute on Sexual Violence Against Men and Boys in 2013, which is now a recognised international movement.

**QSM – Queens Service Medal** (five recipients)
Mr Neill PRICE, QFSM, JP, for services to the community. N Price was elected to the Kaiapoi Borough Council in 1986 and following amalgamation was a Councillor with the Waimakariri District Council until 1998 and has made a contribution to the community over a wide range of activities, including Secretary and Trustee of the Kaiapoi Maritime Heritage Trust, previous Chairman and Board member of the Te Tohaka O Tuhaitara Trust, and President of the Kaiapoi RSA. He also previously been President of the Canterbury Justice of the Peace Association.
Mr Philip PEDMOND, for services to the community.  
P Redmond was Honorary Solicitor over more than 30 years for a range of organisations and societies, which included Kaiapoi Budget Advisory Service, Kaiapoi Railway Station Trust, Kaiapoi RSA, Kaiapoi Promotion Association, and various sports clubs. He was a Kaiapoi Borough Councillor from 1980-1985 and currently a member of the Kaiapoi-Tuahiwi Community Board.

Mr Michael George RUTHERFORD, for services to philanthropy and the community.  
M Rutherford is a local businessman who has contributed philanthropically to the community of Oxford including supporting local preschools with free fresh fruit each week and donating goods for fundraising to support the Oxford Fire Brigade and local Golf Clubs. He is also currently a volunteer firefighter with the Oxford Fire Brigade. Mr Rutherford provides support to the Oxford Community Trust and has supported the Oxford Area School to send students overseas to develop a performing arts and a mathematics programme.

Mrs Elizabeth THOMAS, for services to equestrian sports and the community.  
E Thomas is a long-serving leader in the equestrian community in Canterbury, including 52 years for the New Zealand Pony Club Association as an examiner. Mrs Thomas is the founder and director of Kowhai Residential School of Riding Ltd, at View Hill, Oxford.

Mr Grant WINDSOR, of Christchurch, for services to broadcasting and sport.  
G Windsor has contributed voluntarily to sport and broadcasting in Canterbury and the West Coast. He was a well-known sports broadcasting personality on North Canterbury’s community access radio Compass FM from 2011 to 2015 as a volunteer.

The Mayor offered congratulations on behalf of the Council to all these recipients.

4. CONFIRMATION OF MINUTES

4.1. Minutes of a meeting of the Waimakariri District Council held on 7 May 2019

Moved: Councillor Atkinson   Seconded: Councillor Meyer

THAT the Council:

(a) Confirms as a true and correct record the circulated minutes of a meeting of the Waimakariri District Council held on Tuesday 7 May 2019.

CARRIED

4.2. Minutes of the public excluded portion of a meeting of the Waimakariri District Council held on 7 May 2019

(referred to Public Excluded portion of the meeting).

MATTERS ARISING

There were no matters arising.
5. DEPUTATIONS AND PRESENTATIONS

5.1. Gail Midgley

G Midgley presented her views in relation to Council contractors use of glyphosate in public places. (copy of the presentation in Trim 190604078660). Ms Midgley advised that as a result of her previous employment in the public health sector, and being diagnosed with chemical poisoning, she now has a lifelong sensitivity to many chemicals, including glyphosate. This is the active ingredient in the weedkiller Roundup. Ms Midgley concerns are that there is spraying being undertaken by Council contractors and no signs are being put up to advise the public. She suggests these signs should be put up a day in advance of the spraying and left up for two days afterwards. She also has serious concerns with the health hazards from exposure to glyphosate noting that Christchurch City Council voted in 2016 that Round Up should only be used on sites that were closed to the public or where no other method was practical. Ms Midgley believes there is a strong desire in the Waimakariri district for a similar approach and drafted a petition asking that the Waimakariri District Council stop using glyphosate in public places and set up with the petition at the Ohoka Farmers Market. In the space of three and a half hours 140 people signed the petition with many stopping to voice their concerns about their health. She believes this is a very strong indication that people in this district are aware of the risks of glyphosate and want to see it removed. Many people in the community including children using playgrounds, are likely to have been exposed as a result of the work of the Councils contractors. Ms Midgley believes the Council has shown an inability to audit these contractors despite several months of complaints. There are other products available than can carry out the same job as glyphosate.

In conclusion Ms Midgley asked the Council to stop using glyphosate in public places, noting that there is a clear health risk which has been recorded by the World Health Organisation.

Councillor Gordon thanked Ms Midgley for her presentation, and asked that Mr Palmer follow up with the staff on the request from Ms Midgley for information to be sent to her on the Signage Policy.

Councillor Atkinson asked if the contractors she had seen spraying were using the correct protective gear? Ms Midgley replied that they hadn’t been seen wearing the correct protective gear, except last month her daughter had seen contractors wearing masks while spraying at the Northbrook Studios.

Mayor Ayers advised that there will be a staff report coming to the Council or to one of the committees. Noted that there are two issues, one being how the contractors spray, and secondly the use of the glyphosate itself. These two aspects will need to be covered.

Ms Midgley also tabled a copy of the petition signed at the Ohoka Markets and also signed by residents from the Okuku area. (also in Trim doc 190604078660).

5.2. Mandeville Residents Association (MRA)

Mandeville Residents Association (MRA) represented by James Ensor, Richard Jackson, Graeme Chisnall, Graham Rouse and Rosina Rouse presented views and spoke to a presentation in relation to the Mandeville Village Carpark and item 10.1 of this agenda.

The issue of concern is insufficient parking at the Mandeville Shopping Centre. The current area suggested for parking is not going to be available for up to nine months, due to it be being a Forestry Reserve and this would require a change of status to an ordinary reserve. People are parking in there at the moment and it is starting to get a bit messy. People are also parking unsafely on roadsides.
The Residents Association are suggesting that an alternative area of land could be used for parking, which is on the corner of McHughes Road and Tram Road, across the other side of McHughes Road from the shopping centre. It is understood this is road reserve. A layout of the proposal was shown, which would provide an additional 50 – 60 car parks, existing street lighting is in place, though there would need to be a pedestrian crossing over McHughes Road, there is already a traffic island in the road.

R Rouse spoke of a near miss she had with a vehicle coming out of the shopping centre on to Mandeville Road, and suggested there may need to be a “Give Way” sign put there. Also noted that currently there is a lot of vehicles parking on the roadside on Mandeville Road right outside the entrance and suggested that there needs to be a “No Parking” area, so people exiting the car park have good visibility of traffic coming along Mandeville Road.

The group presented information on a car parking survey taken over several days at the shopping centre and also noted that there are times when there is a build up of traffic turning off Tram Road, from both directions.

The alternative parking suggestion is approximately 100 metres to the shops, noting that it is about 70 metres out onto Mandeville Road. Local contractors have said they would volunteer their machinery and time to form up this car park. The cost would not be large, to cover culverts and sealing of the entranceway to the car park. It is suggested that this car park would be used for staff parking and any other public car parking. Each car park space is 6m x 3m, which would allow room for bigger vehicles, than the current car park. There is currently 48 staff who use the car parks at the moment, so having this suggested parking area, would free up a lot of parks closer to the shops.

Comment was made on the neighbouring property, with the house being approximately 100 metres away from the boundary, but to date there has not been any conversation with the owners by the Residents Association group to get their thoughts on this.

Questions

Councillor Williams asked if the number of parking spaces allocated for this complex was not sufficient. James Ensor said this issue was raised at the Community Board meeting when the development was being commenced. 48 carparks was not enough and the Residents Association had raised this issue before the complex was built.

Regarding the culvert, it was suggested that there be a 600 culvert, to cater for possible water flow 100% of the time. It would be proposed to have the car park shingle, to allow some drainage into the ground. Noted that this piece of land isn’t known for flooding.

Councillor Gordon questioned staff if this option could be part of the investigation as noted in recommendation (k) in Item 10.1 of this agenda. Mr Palmer said all potential options will need to be considered, first issue is what is the status of this land.

Following a question from Councillor Barnett, J Ensor advised that the MRA people have had discussions with Council property staff on this alternative proposal and it is understood that this land is road reserve but this still needs to be confirmed by Roading staff. Councillor Barnett also noted that there is currently no funding in the budget for this work, J Ensor believed there was enough support from the local community, with contractors offering services, and possible sponsorship to cover the costs.

Councillor Williams asked if a complex such as this could be incorporated into the Council Park and Ride proposal. Mr Palmer suggested that this could be a proposal, but there may be other sites that rank higher.
Mayor Ayers thanked the group for their presentation.

6. ADJOURNED BUSINESS
Nil.

7. REGENERATION REPORTS
Nil.

8. REPORTS


G Maxwell (Policy Technician) and J McBride (Roading and Transport Manager) presented this report recommending the adoption of the Waimakariri District Vehicle Crossing Bylaw 2019.

Councillor Barnett asked what can be done if people are not conforming with the Bylaw. J McBride advised that it is very rare that the Bylaw needed to be invoked and usually the notification that the bylaw is in place, provides sufficient encouragement for people to abide by the rules.

Moved: Councillor Williams  Seconded: Councillor Meyer

THAT the Council:

(a) Receives report No. 190514068065;
(b) Revokes The Vehicle Crossing Bylaw 2007;
(c) Adopts the Waimakariri District Council Vehicle Crossing Bylaw 2019 (Trim: 190218018229) to come into effect on 4th June 2019.

CARRIED

Councillor Meyer thanked staff and fellow hearing panel members Councillors Stewart and Williams for the undertaking of this process. This Bylaw serves a positive purpose and is a good tool, and is hopeful that the Council doesn’t have to use it.

Councillor Stewart noted the question of Councillor Barnett had also been asked during the deliberations meeting and endorses this Bylaw, noting that the penalties and remedies process are included as part of the Bylaw document.

8.2. Adoption of final Waimakariri Rural Residential Development Strategy – H Downie (Principal Planning Analyst)

H Downie presented this report which seeks the adoption of the Rural Residential Development Strategy. This will provide the framework for future provision of land zoned for rural residential purposes in the Waimakariri district.
THAT the Council:

(a) Receives report No. 190520070416.

(b) Adopts the final Waimakariri Rural Residential Development Strategy (190510066945), which supersedes and now revokes the Waimakariri Rural Residential Plan adopted in 2010.

(c) Nominates the Portfolio Holder for Communications and District Planning Development to confirm any minor edits to the Waimakariri Rural Residential Development Strategy (final print ready version) as required in conjunction with staff prior to finalising.

(d) Circulates a copy of this report to the Community Boards for their information.

CARRIED

Councillor Atkinson thanked staff for the work that has been put into this document, and also thanked members of the community who submitted on this proposal. This document has elements of science, elements of local peoples experiences and also staff advice. Councillor Atkinson urged fellow Councillors to support this recommendation.

Mayor Ayers noted it is not an easy exercise to identify places suitable for rural residential areas in this district. Mayor Ayers is hopeful that this document will meet the aspirations of the current and future development in the district.

8.3. Establishing the Proposed Mahi Tahi Committee – Mayor David Ayers

Mayor Ayers spoke to this report seeking agreement of the Council on his proposal to establish the Mahi Tahi Committee and the appointment of two Councillors to this committee, along with the Mayor. The Runanga have advised they would like to proceed with this committee being established.

Councillors Stewart, Atkinson and Blackie all expressed an interest in being part of this committee.

Moved: Councillor Gordon Seconded: Councillor Williams

THAT the Council:

(a) Receives report No. 190522072219.

(b) Agrees to the establishment of the Mahi Tahi (Working Together) Development Committee with terms of reference as set out in the Attachment iii (190125007826).

(c) Appoints the Mayor and Councillor Atkinson and Councillor Blackie to be the three Council members on the Committee.

CARRIED

Councillor Gordon supports the establishment of this Mahi Tahi committee with the continued positive relationship between the Council and Ngai Tuahuriri. Councillor Gordon noting that any of the three Councillors who indicated an interest would well represent the Council on this committee.
Councillor Stewart congratulated the Mayor on this timely and comprehensive report and fully endorses the establishment of this committee. Councillor Stewart noted her personal disappointment that she won’t be part of this committee but endorsed the Councillors who had been nominated to be on it.

Councillor Gordon replied that he too would have liked to be on the committee, but acknowledged that there was only places for two Councillors and believes the Council will be well represented with Councillors Atkinson and Blackie.

8.4 North Eyre Road and Browns Road Sealing Statement of Proposal for Special Consultative Procedure for Targeted Rate and appointment of Hearing Panel – J McBride (Roading and Transport Manager)

J McBride presented this report which seeks approval of the Statement of Proposal for the Special Consultative Procedure for the targeted rate for the sealing of North Eyre Road and Browns Road and to seek appointment of three Councillors to the Hearing Panel. This would comprise Roading portfolio holder Councillor Meyer and two others to be appointed. In August 2018 the Utilities and Roading Committee agreed to the sealing subject to the residents meeting the 50% cost of the sealing work. There has also been a briefing to Council where it was advised the estimated cost of the sealing is $343,000, with the residents share of that being $171,842. A group of six residents have requested a targeted rate ideally over a 25 year period. It is hoped to open submissions in July, with the hearing in August and the Council decision in September. Councillor Doody had previously indicated an interest in being on this hearing panel.

Moved: Councillor Gordon  Seconded: Councillor Barnett

THAT the Council:

(a) Receives report No. 190522072233;
(b) Approves the attached Statement of Proposal for a Targeted Rate for North Eyre Road and Browns Road property owners for their contribution for sealing North Eyre Road and Browns Road adjacent to their properties (Doc 190415055924);
(c) Appoints Councillors Meyer (Chair) and Doody and Felstead to the North Eyre Road and Browns Road Sealing Targeted Rate Hearing Panel;
(d) Notes that the targeted rate will take effect for 1 July 2020;
(e) Circulates this report to the Utilities and Roading Committee and the Oxford-Ohoka Community Board for information.

CARRIED

Mayor Ayers commented that the setting of the rates will not be until the next year annual plan process, if that is what the residents want to go forward with.

8.5 Funding for Park and Ride Facilities – J McBride (Roading and Transport Manager) and G Cleary (Manager Utilities and Roading)

J McBride (Roading and Transport Manager) and G Cleary (Manager Utilities and Roading) presented this report, requesting that the Council bring forward funding for consideration of Park and Ride facilities within the district to the 2020/21 financial year. Funds are already allocated in the Long Term Plan for the 2025/26 and 2026/27 years. Staff have been working with partners of the Greater Christchurch partnership on a package of travel demand management measures which would help support the new northern corridor. Park and Ride is a key component of that for this Council. These will need to be in key and safe
locations with connections to public transport and also for commuters for car sharing. NZTA have agreed to fund the local share upfront, with the expectation that the Council will bring forward funding and that it will be repaid in 2021. The current amount previously allocated over the two financial years is $4 million.

Noting comments in the report, Councillor Barnett questioned if further consultation was intended next year on this, when it had already been consulted on as part of the 2019/2020 Annual Plan. G Cleary pointed out this would be more a case of informing the community as part of the 2020/2021 annual plan and the decision is being made today.

Moved: Councillor Gordon Seconded: Councillor Felstead

THAT the Council:

(a) Receives report No. 190523072402;

(b) Commits to funding Park & Ride facilities required as part of Travel Demand Management Measures during the 2020/21 financial year and up to a maximum value of $4 million as allowed for in the Long Term Plan, subject to NZTA confirmation of a 51% Funding Assistance Rate;

(c) Advises NZTA that if they front fund the project then Council will repay the local share in 2020/21;

(d) Notes that funding of $4 million for Park & Ride currently sits in 2025/26 and 2026/27 and that this resolution will commit Council to bringing forward funding into the 2020/21 financial year;

(e) Notes that the current high level estimate for these facilities is $3,420,000 (including $600,000 of operational capex);

(f) Notes that $100,000 of funding has been brought forward to 2019/20 for investigation;

(g) Notes that further work is needed to refine costs, confirm locations of the facilities and consider options around staging of the delivery of these sites before funding is brought forward;

(h) Notes that staff will continue to work in conjunction with the Greater Christchurch Partners to confirm the scope of Travel Demand Management required and report back to Council;

CARRIED

Councillor Gordon supports this recommendation, noting that Park and Ride was in the Council plan pre-earthquake for investigation. This has now come forward to be considered again.

Councillor Felstead said that it should be noted by the other partners in the Greater Christchurch Partnership that the Council is taking responsibility for its part of the Partnership and the downstream effects.

Councillor Barnett said the steer from the community during the consultation process in this year’s Annual Plan was in support of investigating park and ride facilities. It is important that the Council is a responsible partner in the Greater Christchurch Partnership, and is a supporter of any shared transport arrangements that can be promoted by the Council. Councillor Barnett is hopeful that some suitable locations can be determined for park and ride to link in with the recent bus transport review undertaken by ECan.
Councillor Williams said it is important that the locations of Park and Ride facilities are considered carefully, and that these could be incorporated into places where there is existing parking facilities required.

Mayor Ayers believes determining the locations will be a difficult task, with different locations incurring different levels of cost. Along with deciding on the location, there will also be a need to consider the roading infrastructure to support the park and ride. The level of amenity or service that people will expect to have in these park and ride areas will also need consideration.

Councillor Atkinson noted that there needs to be cycleways and walkways to these Park and Ride facilities, to accommodate all forms of transport to any bus service. Councillor Atkinson is in support of this recommendation and it is important for neighbouring Councils to be aware that this Council is making arrangements to support the Northern Corridor and the downstream effects of this.

Councillor Gordon mentioned locations that had been considered in the early days for Park and Ride facilities. Things have moved a long way since these early days and also supports cycle linkages being included in any park and ride facilities. It is important to keep the Partnership on track and Councillor Gordon urges colleagues to support this recommendation.

8.6. **Report for Town Centre Feature Lighting and Decorations Terms of Reference and Working Group Membership and Endorsement – J McBride (Roading and Transport Manager) and G Cleary (Manager Utilities and Roading)**

J McBride (Roading and Transport Manager) and G Cleary (Manager Utilities and Roading) presented this report seeking support for the draft terms of reference for the Town Centre Feature Lighting and Decorations Working Group and the appointment of two Councillors to the Group. The Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards have each appointed two members to this working group.

The Working Group will meet monthly and be responsible for overseeing the development of an implementation plan for feature lighting and decorations in both Rangiora and Kaiapoi town centres.

Moved: Councillor Barnett Seconded: Councillor Blackie

**THAT** the Council:

(a) **Receives** report No. 190519070361;

(b) **Appoints** two elected members to the Town Centre Feature Lighting and Decorations Working Group. The elected members shall be Councillor Gordon and Councillor Williams

(c) **Approves** the Terms of Reference for the working group;

(d) **Approves** the formation of the Working Group with the representatives as recommended by the Kaiapoi-Tuahiwi and Rangiora-Ashley Community Boards.

**CARRIED**

Councillor Barnett noted the importance of the town centres as these are the heart of the communities.

Councillor Atkinson noted the other Board members who have been appointed to this working group which is a good cross section of the members.
### 8.7 Land and Water Working Group Proposal – G Cleary (Manager Utilities and Roading) and C Brown (Manager Community and Recreation)

G Cleary (Manager Utilities and Roading) and C Brown (Manager Community and Recreation) presented this report seeking approval of the Council to establish a working group for governance of environmental projects within the Council.

As noted in the Terms of Reference, the group is intended to function until 30 June 2021. It will then be reviewed and decided whether to extend its duration. Duration and membership will also be reviewed after the Council elections in October 2019. Mr Palmer noted that if the group continues following the Council elections, it is possible that the new Council may adopt a different structure and have a different view.

There was discussion on the Councillors to be appointed to this working group.

Moved: Councillor Atkinson  Seconded: Councillor Stewart

**THAT** the Council:

(a) **Receives** report No. 190215017783.

(b) **Approves** the establishment of a Land and Water Working Group, with direct reporting to Council.

(c) **Approves** the Terms of Reference for the Land and Water Working Group. (TRIM 190305026331)

(d) **Appoints** the following representatives to the ‘Land and Water’ Working Group:

- Councillor with the Canterbury Water Management Strategy portfolio - Councillor S Stewart
- Councillors R Brine, P Williams, A Blackie and K Barnett
- Manager of Utilities and Roading - G Cleary
- Manager of Community and Recreation – C Brown
- Chair of the Land and Water Project Action Group (LWPCG) - To be confirmed.

(e) **Notes** the Land and Water Project Action Group, comprising of staff will be established to draft and implement a work programme.

(f) **Notes** that the Land and Water Working Group could be expanded to govern aligned Waimakariri District Council projects, such as the proposed ‘Arohatia te Awa’, and non-ZIPA biodiversity operations by the Biodiversity Officer role, subject to Council approval.

(g) **Notes** that the Land and Water Working Group could be expanded to include the work of the Cam River Enhancement Fund Subcommittee and Kaiapoi River Rehabilitation Working Party, if so decided by a future Council.

(h) **Circulates** this report to Community Boards and the Waimakariri Water Zone Committee.

CARRIED
Councillor Atkinson noted there is a lot of work to be done in this area.

Councillor Stewart said this breaks new ground for the Council and it is extremely timely to be introduced. Councillor Stewart would support the Cam River and Kaiapoi River coming under the framework of this group, and this would make a coherent and cohesive structure. Endorses the adoption of this recommendation.

Councillor Barnett said it is important to have representatives across the Council, as this matter covers a matter that is of great interest to the community. It is proactive for the Council to be supporting this and for the recommendations of the ZIPA to be supported.

Councillor Gordon noted that though all Councillors are not on the Working Group, it is of interest to all, and may wish to attend any meetings.

In reply, Councillor Atkinson said this as a big step of this Council in responding to the call of the communities.

8.8 Council Submission on Waimakariri Bus Service Review – S Markham (Manager Strategy and Engagement)

G Meadows (Policy Manager) presented this report on behalf of S Markham seeking retrospective formal approval of this submission.

Moved: Councillor Barnett Seconded: Councillor Atkinson

THAT the Council:

(a) Receives report No. 190527073770

(b) Approves the Submission attached to this report as the WDC Submission on the Waimakariri Bus Service Review (Trim doc. 190527073769).

CARRIED

Councillor Barnett extended thanks for the excellent submission on behalf of the Council and taking the Councillors feedback into consideration.

8.9 Rangiora-Ashley Community Board Chairperson’s Report for the period December 2016 to December 2018 – Jim Gerard QSO (Chairperson Rangiora-Ashley Community Board)

Moved: Councillor Gordon Seconded: Councillor Felstead

THAT the Council:

(a) Receives report No. 190412055415.

(b) Circulates a copy of this report to all the Community Boards.

CARRIED

Councillor Gordon commented that this is a hard working Board that has done a good job, with a number of achievements through the year.
8.10. **Kaiapoi-Tuahiwi Community Board Chairperson’s Report for the period December 2016 to December 2018 – Jackie Watson (Chairperson Kaiapoi-Tuahiwi Community Board)**

Moved: Councillor Atkinson Seconded: Councillor Felstead

THAT the Council:

(a) **Receives** report No. 190501061834.

(b) **Circulates** a copy of this report to all the Community Boards.

**CARRIED**

Councillor Atkinson extended congratulations to all the Boards for their work during the year.

8.11. **Oxford-Ohoka Community Board Chairperson’s Report for the period December 2016 to December 2018 – Doug Nicholl (Chairperson Oxford-Ohoka Community Board)**

Moved: Councillor Felstead Seconded: Councillor Atkinson

THAT the Council:

(a) **Receives** report No. 190501061797.

(b) **Circulates** a copy of this report to all the Community Boards.

**CARRIED**

It was noted that the Oxford-Ohoka Community Board has had some difficult issues to deal with through the year.

8.12. **Woodend-Sefton Community Board Chairperson’s Report for the period December 2016 to December 2018 – (Shona Powell (Chairperson Woodend-Sefton Community Board)**

Moved: Councillor Meyer Seconded: Councillor Williams

THAT the Council:

(a) **Receives** report No. 190501061717.

(b) **Circulates** a copy of this report to all the Community Boards.

**CARRIED**

Councillor Meyer commended Board Chair, Shona Powell, on her role with the Board.

Mayor Ayers wished to acknowledge the work of all members of the four Community Boards.
9. HEALTH AND SAFETY


J Palmer presented this report which was taken as read. There were no questions.

Moved: Mayor Ayers  Seconded: Councillor Felstead

THAT the Council:

(a) Receives report No 190521071448

(b) Notes that there are no significant Health and Safety issues at this time, and that WDC is, so far as is reasonably practicable, compliant with the PCBU duties of the Health and Safety at Work Act 2015.

CARRIED

10. MATTERS REFERRED

10.1. Mandeville Village car parking concern – G MacLeod (Greenspace Manager)

(Referred to copy of report no. 190424059175 from the Oxford-Ohoka Community Board meeting of 16 May 2019, and minutes of that meeting, Item 12.3 in this agenda).

G MacLeod (Greenspace Manager) and C Brown (Manager Community and Recreation) presented this report. G MacLeod advised that this commercial development has a consented car park but with the popularity of this commercial centre, people have started parking on Tram Road and on Mandeville Road. People are also using the Plantation Reserve directly adjacent to the restaurant and bar in the Mandeville village. This is causing a safety issue. The developer and owner of Mandeville Village is not legally bound to do any more in relation to car parking but use of the plantation reserve is causing concerns. It is recommended that the status of the plantation reserve be changed to a local purpose reserve, which would mean that the area could be legally used as a car park, and could also accommodate picnic tables and a walking track. This change of status process will take some time, with consultation required and feedback back to the Community Board. As a result of the timeframe required for this change, the temporary solution was presented to the Council by the Mandeville Residents Association.

J McBride noted that the block of land suggested by the MRA as an alternative parking area, is also currently a Plantation Reserve and not Road Reserve. She also noted that there would need to be some work done to consider site visibility at this site and safety of pedestrians, and whether the bund would block visibility.

Councillor Barnett asked if there has been any improvements done to the roadside of Mandeville Road and J McBride advised that there hasn’t been any improvements made to date. The comments were also noted on the visibility of traffic along Mandeville Road from people exiting the shopping centre and this can be restricted by cars parked along the roadside.

Councillor Atkinson suggested people would not want to park at the suggested alternative and have to walk 100 metres?. Mr Palmer said people will only walk the minimal distance if it is well lit. Mr Palmer suggested three possible short term options that could be considered for investigation would be to find some on-road carparking nearby, Secondly lease some land from an adjacent neighbour for a short term period, or three accept that there will be continued parking in a reserve that isn’t endorsed while the Council is going through a process. C Brown said if there was temporary car parking for staff, this would
free up approx. 45 parking spaces closer to the businesses, for customers to use. Councillor Blackie suggested possibly asking staff to park on Mandeville Road, but G MacLeod said staff have safety concerns with people parking here currently.

Following a question from Councillor Meyer, J McBride said in looking at the possible options, staff will look at the space for parking on the berm on Mandeville Road and the cost for making it suitable for this.

Mayor Ayers suggested that the process of changing the status of both pieces of land on either side of McHughes Road could be initiated could be in the best interests of the Council, rather than having them as Forestry Reserve. G MacLeod noted that the Council could start the process immediately. C Brown noted that if there was going to be parking in the reserve directly next to the village, there would need to be a resource consent to be able to do that as well, as this would be a retail activity on reserve land. Staff are looking into planning to combine any consultation with the community for both the change of status of the land, and to get the resource consent for the car parking at the same time.

Following questions from Councillor Atkinson on changing the status of the blocks from Reserve to Fee Simple, C Brown noted that the land directly adjacent to the village is currently being used as a local purpose community purpose reserve by the local community, with the only trees still growing on it being specimen trees. It is being used by people using the Mandeville retailers, as a passive space at the moment. Residents and half of the community have indicated that they wish this to remain a public open space protected under the Reserves Act for passive recreation. Staff believe that changing the status from Forestry Reserve to Local Purpose Reserve will be the best outcome.

Regarding the alternative option from the MRA group suggested today for parking, C Brown suggested this could be a separate process and this land is not seen as a vital part of the reserves network.

A report will come back to the Council with the issues and options around having some temporary car parking options, information on the land status of reserves and some recommendations on what the Council actually does with the pieces of land including the weighbridge land on the other side of Tram Road.

Moved: Councillor Gordon Seconded: Councillor Atkinson

THAT the Council:

(a) Receives report No. 190424059175.

(b) Supports a change in Local Purpose classification of the Council-owned reserve at 975 Tram Road, from Local Purpose (Plantation) Reserve, to Local Purpose (Community Purposes) Reserve.

(c) Supports staff to prepare a resource consent based on the 50-space car park concept noting that no development can occur for a formalised car park unless a change of purpose and the process for that is completed. The status of the reserve at present does not legally support a formalised car park.

(d)Notes that the proposed change in the type of Local Purpose Reserve requires public consultation and Council approval. Approval by the Minister of Conservation is not required.

(e)Notes that Council’s Property Unit no longer has an interest in the reserve for plantation purposes and supports the proposed change. The current purpose is no longer appropriate given the reserves location, site characteristics and competing options for future use.
(f) **Notes** that the proposed Community Purposes sub-classification will allow greater flexibility in providing for community needs within the reserve.

(g) **Notes** that a key driver for a change of reserve purpose is to consider an allowance of a portion of the reserve to be available for formed car park.

(h) **Notes** that funding would need to be sought from a future Annual Plan or Long Term Plan to support the creation of a car park.

(i) **Notes** that sufficient open space for community recreation purposes would exist within the reserve should a 50-space car park be installed.

(j) **Notes** that staff will come back to the Community Board and Council with a report on the feedback and results of the change of purpose process. Staff will also be preparing resource consent for the car park based on the 50-space concept.

(k) **Supports** an urgent investigation for a temporary car park be carried out to relieve the pressure of car parking at the Mandeville Village, and the safety issues resulting from this, while further action is taken on the change of purpose of the reserve and public consultation and options on other neighbouring reserve land to be reported back to the Council and Community Board.

**CARRIED**

Councillor Gordon acknowledges that there is an issue here and also acknowledged the concerns of MRA. The recommendations being approved will enable these to be fully looked into. Recommendation (k) allow further investigation and further information coming back to the Council.

Councillor Atkinson acknowledged the success of this commercial centre which is great for the district, but also acknowledged that this issue needs to have a resolution.

Councillor Felstead supports the public consultation for this matter, and if it is necessary, there will need to be two consultation processes undertaken, for the change of status in the reserve adjacent to the commercial centre.

Mayor Ayers also acknowledged the success and popularity of the Mandeville Commercial centre.

Councillor Barnett acknowledged the dangers of parking out on Mandeville Road with the speed of traffic on this road and would like to have some investigation undertaken on safety improvements that can be undertaken here.

Councillor Williams also acknowledged the success of this new commercial centre. He also suggested that there could be further expansion of this commercial centre in the future, and therefore there could be the need for increased carparking as well. Councillor Williams said this should be given some consideration.

Councillor Gordon acknowledged the centre is providing jobs to local residents and provided services to the community. Looks forward to seeing the report come back to the Council with options to be considered.
10.2. **Report for Town Centre Feature Lighting and Decorations Terms of Reference and Working Group membership** – J McBride (Roading and Transport Manager) and G Cleary (Manager Utilities and Roading)

(Referred to copy of report no. 190424059105 from the Rangiora-Ashley Community Board meeting of 15 May 2019 and minutes of that meeting, Item 12.2 in this agenda)

This matter was dealt with under Agenda Item 8.6.

Moved Mayor Ayers seconded Councillor Felstead

**THAT** the Council receive the report.

**CARRIED**

11. **COMMITTEE MINUTES FOR INFORMATION**

11.1. **Minutes of a meeting of the Utilities and Roading Committee held on 16 April 2019**

11.2. **Minutes of meeting of the Regeneration Steering Group held on 6 May 2019**

Moved: Councillor Atkinson Seconded: Councillor Blackie

**THAT** the information in items 11.1 to 11.2 be received.

**CARRIED**

12. **COMMUNITY BOARD MINUTES FOR INFORMATION**

12.1. **Minutes of a meeting of the Woodend-Sefton Community Board held on 13 May 2019**

12.2. **Minutes of a meeting of the Oxford-Ohoka Community Board held on 16 May 2019**

12.3. **Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board held on 20 April 2019**

Moved: Councillor Meyer Seconded: Councillor Barnett

**THAT** the information in items 12.1 to 12.3 be received.

**CARRIED**

13. **CORRESPONDENCE**

There was no correspondence.
14. MAYOR’S DIARY

14.1. Mayor’s Diary 1 – 27 May 2019

Moved: Councillor Felstead    Seconded: Councillor Atkinson

THAT the Council:

(a) Receives report no. 190524073551.  

CARRIED

15. COUNCIL PORTFOLIO UPDATES

15.1. Iwi Relationships – Mayor Ayers

The annual Hui held at the Tuahiwi Marae on 8 May went well. There has been no date set yet for the unveiling of the new artwork in the Council Chambers.

15.2. Canterbury Water Management Strategy – Councillor Stewart

Councillor Stewart noted there has been one meeting of the Zone Committee since last Council. Spoke on the Omnibus which was discussed in workshop before the last meeting. In discussions, ECan scientist have made a mistake in calculation for nitrate reductions – so some areas that were to require large decreases in nitrate levels, once they reached GMP, this is now not so big. Noted concern that the Cust area where Kaiapoi and Rangiora water supplies get recharged, require 105% reduction in nitrates over the next 70 years. Current dairying cannot survive with a reduction of more than 25% in nitrate. The implications for the rural economy are huge and also with this being where drinking water for Kaiapoi and Rangiora comes from. The Plan Change will be notified at the end of June.

Catchment Management Plans were discussed in a workshop are being undertaken by ECan and these will be reviewed by the Water Zone Committee.

15.3. International Relationships – Deputy Mayor Felstead

Councillor Felstead advised that there will be an Enshi Advisory Group meeting tomorrow and the Waimakariri Passchendaele Advisory Group will be meeting next Wednesday 13 June.

15.4. Regeneration (Kaiapoi) – Councillor Blackie

Councillor Blackie advised that the Bund is being built, but with all the rain that has fallen over the past weekend, it is currently not accessible by trucks to get it finished. Noted the successful opening of the Honda Forest.

16. QUESTIONS

(under Standing Orders)

There were no questions.

17. URGENT GENERAL BUSINESS

(under Standing Orders)

There was no urgent general business.
18. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved: Mayor Ayers   Seconded: Councillor Felstead

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>18.1</td>
<td>Minutes of the public excluded portion of a meeting of the Council of 7 May 2019</td>
<td>Confirmation of Minutes</td>
<td>Good reason to withhold exists under Section 7</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>18.1 – 18.2</td>
<td>Protection of privacy of natural persons. To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

CARRIED

CLOSED MEETING

Resolution to resume open meeting

Moved Mayor Ayers seconded Councillor Felstead

THAT the business considered in public excluded remain public excluded.

CARRIED

OPEN MEETING

19. NEXT MEETING

The next scheduled ordinary meeting of the Council is at 1.00pm on Tuesday 2 July 2019 in the Council Chambers.

There being no further business, the meeting closed at 5.26pm.
CONFIRMED

________________________
Chairperson

________________________
Date

BRIEFING
At the conclusion of the meeting, a briefing was held to discuss beach camping ground operations.