

Good Host Policy

Booking Name: _____ Booking Reference Number: _____

Event Name: _____ Date: _____

Venue: _____

All my guests are welcome and will be encouraged to enjoy themselves in a responsible way. As a host I will take all reasonable steps to ensure that my event encourages a responsible attitude towards the consumption of alcohol. I undertake to do the actions listed below as well as whatever additional steps may be necessary to provide a safe environment and enjoyable while my guests are in my care.

- Food and/or snacks will be available throughout the event
- Non-alcoholic and low strength drinks will be available
- Water will be available at all times
- Guests will be actively encouraged to control alcohol intake
- Guests will be monitored for signs of excessive alcohol consumption
- Guests who appear to have consumed excessive alcohol or who may be over the legal limit will not be allowed to drive
- Games that encourage alcohol consumption, provide alcohol as a prize or involve alcohol as a penalty will not be allowed
- No underage person will be permitted to consume alcohol
- No intoxicated person will be left alone
- Medical attention will be called for and/or provided immediately if required
- Intoxicated or impaired guests will be offered transport to a safe place or accommodation arranged
- Salty foods will be minimised as they create thirst which encourages drinking
- Fruit juice, tea and coffee are an alternative
- Cups or bottled water will be available
- Guests will be asked to have a good time.... But not so good they will do something I or they might regret
- Appropriate people will be asked to watch others for signs of intoxication and ensure that they do not consume additional amounts and are appropriately cared for if required
- Sober drivers or other alternate transport will be available if required
- Anything that makes someone drink faster or consume more is not a good idea
- Parents or legal guardians may allow underage people under their control to consume small amounts of alcohol in moderation but must monitor this closely and be responsible for the outcome
- The venue and surrounds will be checked from time to time by nominated people and at the end of the event to ensure no one is in a position where they may be in danger, incapacitated or vulnerable
- An appropriate person will be nominated to make assessment and call for professional help if required
- No impaired person will be left to their own devices or left alone if there is a chance of harm coming to them.

Signed: _____