MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON
MONDAY 13 NOVEMBER 2017 AT 7PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer, and R Mather.

IN ATTENDANCE
C Sargison (Community and Recreation Manager), Mayor Ayers and E Stubbs (Minutes Secretary).

1 APOLOGIES
Moved A Thompson seconded A Allen
Apologies were received and sustained from A Blackie and J Meyer for absence.

CARRIED

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 9 October 2017
Moved J Archer seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 9 October 2017, as a true and accurate record.

CARRIED

4 MATTERS ARISING
Nil.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY
Nil.

6 ADJOURNED BUSINESS
Nil.

7 REPORTS
7.1 Park-run Route Markers – Pegasus Lake, Pegasus Town – M Kwant (Community Projects Officer) and C Brown (Community and Greenspace Manager)

C Sargison advised the report came as a result of a member of the community who spoke to staff. Board members had not been advised of the initiative earlier as the request came between Board meetings. In the future, the Board would be asked for approval to report on items regarding the General Landscaping Budget prior to a report presentation.

C Sargison advised that parkrun had a national standard of signage for each 1km marker. There would be six markers, each 1km apart. They were requested at Pegasus for the parkrun events, and as a large number of people used Pegasus for training it would be a good asset. It would be good to be able to install the signage before the summer season.
The standard design was powder coated aluminum panel 100mm x 100mm; they were installed to 500mm deep. Above ground, the markers stood to chest height, which meant they were easily visible. The markers would be placed on the asset register and receive regular maintenance and staining. The total cost was up to $2,395. If the funding was approved staff would look for other prices.

A Allen asked if they were aesthetically pleasing. C Sargison replied they were a standardized design, customized to Pegasus.

The cost was questioned by several Board members and C Sargison advised that staff would review the production and installation which may reduce the cost.

Moved A Allen seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171101118288

(b) Notes that there is currently $18,198.70 available within the Woodend Sefton General Landscaping Budget to be spent on landscaping projects within the Woodend Sefton ward.

(c) Approves the allocation of up to $2,395 to be funded from the Woodend Sefton General Landscaping Budget, to implement the installation of permanent track markers on Pegasus Lake, Pegasus Town Park Run Route.

CARRIED

A Allen noted she had already seen the number of people using the track increasing for summer.

R Mather believed the markers were expensive, but was reassured by staff they would investigate a more cost effective solution. She believed it was a good idea as the parkrun concept was highly utilized.

7.2 Board Meeting Dates and Venues for 2018 – S Nichols (Governance Manager)

C Sargison advised that the meeting dates were the same intervals as the past year with alternating venues of Pegasus and Woodend. It could change during the year if there was a particular item of interest to the community. The lead-time to advertise the location was approximately one month. He noted that acoustically Waikuku Hall was not ideal for a meeting venue.

Moved S Powell seconded A Allen

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171103119323.

(b) Resolves to hold Board meetings on the second Monday of the month, commencing at 7.00pm, and alternating venues between the Pegasus Community Centre and the Woodend Community Centre on the following dates:

- Monday 12 February 2018 - Pegasus
- Monday 12 March 2018 - Woodend
- Monday 9 April 2018 - Pegasus
- Monday 14 May 2018 - Woodend
- Monday 11 June 2018 - Pegasus
7.3 **Ratification of the Woodend-Sefton Community Board’s Submission regarding the District Plan Review ‘Comments and Issues’ Phase – E Cordwell (Governance Adviser).**

Moved S Powell seconded J Archer

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 171009108812.

(b) **Ratifies** the Board’s Submission regarding the Waimakariri District Council’s District Plan Review ‘Comments and Issues’ Phase (Trim 171003106646).

CARRIED

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**8 CORRESPONDENCE**

C Sargison noted that the Waimakariri Access Group had requested a representative from the Board and a report would be presented for the December meeting. S Powell noted the accessibility training on 21 November 2017.

A Thompson enquired on progress on the Draft Waste Management and Minimisation Plan. C Sargison replied that there would be a recommendation from the hearing panel to the Council for the draft Long Term Plan. There would be an opportunity for the Board to make a further submission in the new year.

Moved R Mather seconded A Thompson

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** the letter regarding Draft Waste Management and Minimisation Plan and Kerbside Options (Trim 171030116729).

(b) **Receives** the request from the Waimakariri Access Group to appoint a representative to the group from the Woodend-Sefton Community Board. (Trim 171107120715).

CARRIED

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**9 CHAIRPERSON’S REPORT**

**9.1 Chairperson’s Report for October-November 2017**

S Powell tabled information regarding an NZTA drop in session on 27 November 2017 between 2pm and 7pm at the Woodend Community Centre regarding the road safety project on SH1 between Saltwater Creek and Tram Road. Some of the safety improvements included widening the shoulders, putting in flexible roadside barriers, widening the centre line, improving risky intersections, landscaping and reviewing the speed. Public consultation would begin early next year. S Powell noted the Board had a particular interest in the project as it affected residents every day. She suggested that the arranged Board training be moved until a week later so Board members could attend the drop-in session. There was agreement to change the training session to 5.30pm 4 December 2017 at Rangiora.
The Board role at the NZTA drop-in session was raised and S Powell suggested members attend as they could. Feedback closed 4 December 2017. S Powell suggested members encourage groups to attend the drop-in session as it was not currently well publicised. S Powell suggested the Board send a formal letter to NZTA following the session.

Moved S Powell seconded A Allen

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 171106119920.

**CARRIED**

**10 MATTERS FOR INFORMATION**

10.1 **Oxford-Ohoka Community Board meeting minutes – 5 October 2017** (Trim No. 171018112694)

10.2 **Rangiora-Ashley Community Board meeting minutes – 11 October 2017** (Trim No. 171018112700).

10.3 **Kaiapoi-Tuahiwi Community Board meeting minutes – 16 October 2017** (Trim No. 171016111634)


10.5 **Battle of Passchendaele Commemoration 2017** – Report to Council 3 October 2017 (Trim No. 170922102546).

10.6 **Road Safety Action Plan** – Report to Council 24 October (Trim No. 171004107285)

10.7 **Stormwater Drainage Bylaw Review 2017/18** – Report to Council 24 October 2017 (Trim No. 170907097266)

10.8 **CAREX Report on Glyphosate** - Report to Council 24 October 2017 (Trim No. 171012110892)

10.9 **Cam River Enhancement Allocation of Funding** – Report to Council 24 October 2017 (Trim No. 170925103162)

C Sargison advised that consultation on the Stormwater Drainage Bylaw review closed 15 December 2017. Oxford-Ohoka Community Board had requested a briefing on the matter which was to be held 30 November at 5.30pm. It was open to all community board members. Due to time constraints, if the Board wanted to make a submission, the key points could be captured before their December meeting and the submission ratified afterwards.

Moved A Thompson seconded J Archer

**THAT** the Woodend-Sefton Community Board receives the information in items 10.1-10.9.

**CARRIED**
11 MEMBERS’ INFORMATION EXCHANGE

11.1 October-November Diary for R Mather, A Allen and J Archer
(Trim No. 171106119946)

11.2 A Thompson

- Assisted with Taranaki Stream projects.
- Northern Pegasus Bay Bylaw.
  - The bylaw had been signed off by the Council prior to this meeting.
  - It was very important for this area, noting it was great to have a submission from the Community Board.
  - It would be called the Northern Pegasus Bay Coastal Strip to avoid confusion with the park.
  - Decisions had been in line with the Board submission including education, better signage and enforcement with tangible actions on all three points.

J Archer asked if the horse training issues had been raised. A Thompson advised that there had been no submission from horse trainers. C Sargison advised that staff had spent a lot of time working with the horse trainers group. In terms of complaints, a service request should be lodged. J Archer expressed concern at the lack of pipis on the beach and suggested it was a result of the horses training in the intertidal area, as he believed pipis were vulnerable to hooves.

11.3 R Mather

- In addition to submitted information, added that the seat for outside the Pegasus Community Centre had been purchased and would be fixed in place shortly.
- Congratulated the Woodend Community Association on the fantastic job with the Jill Creamer Trail and well organised opening.
- Expressed concern regarding the 100km/hr speed limit still in place alongside the construction area of the Woodend-Rangiora Cycleway. She had spoken to staff who had advised that 100km/hr was acceptable. C Sargison advised that as construction proceeded there would be temporary speed restrictions in place.

S Powell advised that at the following meeting B Rice would hold a workshop regarding the speed limit of Rangiora-Woodend Road/Chinnerys Road whole area including what the Community Board would like to see.

A number of items were raised by members.

A Thompson suggested a workshop at the following meeting regarding naming the Rangiora-Woodend cycle trail. It was noted that most of the cycleway was in the Kaiapoi-Tuahiwi ward and the conversation would involve the Kaiapoi-Tuahiwi Community Board as well as the Rangiora-Ashley Community Board.

S Powell noted there was no cutaway in the kerb on the walkway at Sandhill Road.

A Allen raised correspondence from L and J Smart regarding problem trees.

A Thompson asked if the Pegasus Toilets were up and running. C Sargison advised that they was still some signage to be installed. R Mather asked if there would be a change table and C Sargison replied that staff were investigating vandal proof options.

J Archer requested follow up on a previous letter written to the Council regarding problem trees at the boys brigade club where guttering had had to be replaced three times.
A Allen raised the unmown grass alongside the Pegasus Golf Club and asked if there was a process. C Sargison advised that staff had been speaking to the club advising of their responsibility for berms. It was the prime entrance to Pegasus and needed ongoing maintenance.

12 CONSULTATION PROJECTS
12.1 Dudley Park Shelter Belt Removal
Consultation closes 5pm, 16 November 2017.

12.2 Stormwater Drainage Bylaw
http://www.waimakariri.govt.nz/have-a-say/letstalk/consultations/stormwater-drainage-bylaw

12.3 Williams Street Beach Road Intersection
Consultation closes 5pm, 13 November 2017.

12.4 Ohoka Domain
Consultation closes 5pm, 21 November 2017.
http://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/ohoka-domain

The Board noted the consultation.

13 FOSTERING COMMUNITIES
C Sargison advised that at the December meeting he would provide a briefing on community facilities. There would be formal consultation through the draft Long Term Plan in March.

14 REGENERATION PROJECTS
14.1 Town Centres, Woodend-Pegasus
Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:

14.2 New Arterial Road, Kaiapoi
Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:

The Board noted the projects.
15 **BOARD FUNDING UPDATE**

15.1 **Board Discretionary Grant**

Balance as at 9 October 2017: $1,935.97.

C Sargison noted that the landscape budget required some work. He advised that G Stephens would be speaking to the Board early in 2018 regarding suggestions for the General Landscaping budget. It would be ideal to have projects completed prior to winter.

16 **MEDIA ITEMS**

The discussion on the Facebook page regarding the opening of the Waikuku paddling pool was noted.

S Powell thanked R Mather for organizing the media regarding the Karen Eastwood memorial table and ‘give-a-little’ page for that.

17 **QUESTIONS UNDER STANDING ORDERS**

Nil.

18 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 11 December 2017 at the Pegasus Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.57pm.

CONFIRMED

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Chairperson

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Date