The Oxford-Ohoka Community Board area

Insert shows Waimakariri district

<table>
<thead>
<tr>
<th>Ward</th>
<th>Population</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rangiora-Ashley Ward</td>
<td>23,900</td>
</tr>
<tr>
<td>Oxford-Ohoka Ward</td>
<td>11,650</td>
</tr>
<tr>
<td>Kaiapoi-Woodend Ward</td>
<td>23,800</td>
</tr>
<tr>
<td>Woodend-Sefton</td>
<td>7,200</td>
</tr>
<tr>
<td>Kaiapoi-Tuahiwi</td>
<td>13,600</td>
</tr>
</tbody>
</table>

*Population number as at 30 June 2015 Statistics NZ

* Cover page from top to bottom: Ohoka Farmers Market, Swannanoa Fair and Oxford Farmers Market
Dear Residents

This is the 2018/19 update of the Community Plan for the Oxford-Ohoka ward, which was developed by the elected Oxford-Ohoka Community Board following the election in 2016. This is a living document which will be reviewed annually during the term of this Board through to October 2019. This document will be the vehicle by which we can input into the Council’s Annual Plan and Long Term Plan. It will ensure that our community’s needs are presented to the Council in a consistent and planned manner.

By maintaining good working relationships with Council staff we can fulfil one of our key roles of working for present and future residents, and groups who live, work and play in our community.

The Oxford-Ohoka Community Board wishes to build relationships with the community. There are a lot of good community based groups and projects in progress and yet to be established; the Board is here to advocate and support your projects.

Over the last year the Board has been involved with a range of issues affecting our communities including quarrying and contentious resource consents. We have also been out and about attending events and meeting people to gain first hand knowledge of what’s important to you.

On behalf of my fellow Community Board members, we welcome your input to the Board’s plan which we hope will benefit the communities of the Oxford-Ohoka area. We are here to serve the community to the best of our abilities and to encourage you all to make use of our local knowledge and to convey your thoughts and ideas to the Council. Together we can all make a positive difference to the community area we live in.

Sincerely

Doug Nicholl
Chairperson Oxford-Ohoka Community Board
Our community

The Waimakariri district is divided into three wards with Oxford-Ohoka ward covering predominantly the southern to south-western area of the Waimakariri district. Bordered by the Waimakariri River, the community areas include Mandeville, Ohoka, Eyreton, West Eyreton, Swannanoa, Oxford through to the northern foothills, Ashley Gorge, and across to Lees Valley.

The community area of Oxford-Ohoka comprises a diverse mix of properties and people, ranging from small to medium sized urban settlements to rural farms. As the largest geographic ward in the district, the community area plays an important role in the economic growth and character of the district. While farming and land based industry are the traditional economic activities, there has been notable recent growth in dairying, construction and manufacturing. It is also has one of the largest small holdings (lifestyle) populations nationally.

What is a Community Board?

The Oxford-Ohoka Community Board is the district’s newest Community Board, elected for the first time in the October 2016 Local Body elections. It is comprised of six elected members, plus two Councillors of the Waimakariri District Council, giving a total of eight members.

The Local Government Act (2002), states that the role of a Community Board is to represent and advocate for the interests of its community. The Waimakariri district is currently divided into three wards, and the Oxford-Ohoka Community Board provides feedback, leadership and support to residents within the community area.

The Community Board is not the Council nor is it a committee of the Council. The Board works collectively with the Council to achieve community goals. The Board is also responsible for any areas delegated to it by the Council, some of which include:

- Taking an overview of the Council’s services and projects affecting the community area including water supply, sewerage, stormwater drainage, parks, recreational facilities, community activities and roading and traffic management projects

- Advocating to the Council on key issues and priorities for the community area, especially through the Annual and Long Term planning and budgeting process

- Granting of leases or licences on reserves

- Engaging with residents, groups, other Community Boards and the Council in seeking the best outcome for the areas’ communities

- Providing grants to community organisations.

The Board works closely with local community groups and residents to understand their priorities and concerns. The Board advocates for your interests through submissions, feedback and discussion with the Council and other decision making authorities.

If you are a resident or part of a local community group who wishes to raise any concerns or issues, please do not hesitate to contact a member of the Board for advice and help (see pages 6 & 7 for contact details).

Ashley Gorge Swimming Area

Ohoka Gatekeeper’s Lodge
Objectives - 2019

The Oxford-Ohoka Community Board is made up of people who have a passion for their diverse communities and believe in working together to bring positive change to them through:

- Developing and promoting the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing Council services and consultation processes
- Maintaining positive working relationships with key Council staff and management
- Promoting closer links and relationships with key groups in the Oxford-Ohoka ward, as well as with significant district wide organisations
- Being an effective cohesive voice in representing the community viewpoint at meetings and hearings
- Actively participating in Council business and the annual budget process to ensure equitable spending across the district whilst being mindful of rates affordability
- Working closely with each community to identify and encourage attractive streetscapes which enhance the visual profile of that community
- We will listen and advise, as appropriate, of options for the hopes of our communities.

Some of the issues the Board has been involved in over the past year include:

- Supporting the relocation of the Gatekeeper's Cottage to the Ohoka Domain and the proposed upgrade of the domain planned for 2018/19.
- Submitting to the Long Term Plan advocating for action including: prevention of flooding issues in and around Mandeville, an upgrade to the skate park, reduced speed limits, electric vehicle charging points, the remediation of German and Browns Rock Road and attention to Mounseys Road, sealing of Ashworths Road, Ohoka footpaths, water management and the possibility of festive lighting and flags in Oxford for Christmas 2018.
- Continuing to support local community groups through Board grant funding with Board members actively attending events to promote the funds that are available.
- Providing funding for predator traps at Ashley Gorge and walkway.
- Advocating for local residents to ensure that the Ready Mix Concrete Quarry was relocated away from properties.
- Approving the removal of parking spaces outside of Fresh Choice supermarket to improve safer exiting and entry to the car park and Main Street.
- Welcoming the opening of the Oxford library and service centre.
- Continuing to monitor proposals for a campground on Butchers Road and how this would impact on the local community.
- Opposing the Canterbury Landscapes resource consent to establish a composting operation and achieving significant changes and mitigation to the original proposals.
Oxford-Ohoka Community Board members

**Doug Nicholl (Chair)**
Phone: 03 327 6705
Mobile: 027 439 4961
Email: doug.nicholl@wmk.govt.nz

Responsibility and representation on outside organisations:
- Ohoka Domain Advisory Group
- Ohoka Rural Drainage Advisory Group

**Cr Wendy Doody**
Mobile: 027 515 8372
Email: wendy.doody@wmk.govt.nz

Responsibility and representation on outside organisations:
- Creative Communities NZ Assessment Committee
- Mandeville Sport Club Committee
- North Canterbury Sport and Recreation Trust
- Oxford Promotions Action Committee
- Waimakariri Road Safety Co-ordinating Committee
- Waimakariri Safe Community Governance Group
- Waimakariri Access Group

**James Ensor**
Phone: 03 312 6728
Mobile: 0274 346 949
Email: james.ensor@wmk.govt.nz

Responsibility and representation on outside organisations:
- Waimakariri Health Advisory Group
- Mandeville Sports Club
- Christchurch International Airport Liaison Community Group

**Shirley Farrell**
Phone: 03 312 4382
Email: shirley.farrell@wmk.govt.nz

Responsibility and representation on outside organisations:
- Pearson Park Advisory Group
- Oxford Historical Records Society Inc. Committee
Oxford-Ohoka Community Board members

Mark Brown (Deputy Chair)  
Phone: 03 312 5545  
Email: mark.brown@wmk.govt.nz

Responsibility and representation on outside organisations:  
- Eyreton Community Action Group (formerly Eryeton Domain Advisory Group)  
- View Hill Domain Advisory Group  
- Oxford Rural Drainage Advisory Group

Cr Kevin Felstead (Deputy Mayor)  
Mobile: 027 439 4603  
Email: kevin.felstead@wmk.govt.nz

Responsibility and representation on outside organisations:  
- CRC – Ashley Pest Management Liaison Committee  
- Associate Trustee Passchendaele Trust

John Lynn  
Phone: 03 312 6414  
Mobile: 027 448 1430  
Email: john.lynn@wmk.govt.nz

Responsibility and representation on outside organisations:  
- Ohoka Residents’ Association  
- North Canterbury Neighbourhood Support  
- Grey Power North Canterbury Group

Thomas Robson  
Mobile: 022 100 4744  
Email: thomas.robson@wmk.govt.nz

Responsibility and representation on outside organisations:  
- Ashley Gorge Reserve Advisory Group  
- Oxford Promotions Action Committee  
- Pearson Park Advisory Group
Community directions and opportunities

Some issues we think are important and wish to discuss with our communities are set out below:

- Support the Council Local Economic Development Strategy to encourage business growth across the community area
- Advocate for the improvement of storm water management across the community area through the Long Term Plan
- Advocate for the improvement of existing footpath and kerb and channel deficiencies in Oxford
- Encourage more traffic calming measures in close proximity to our rural schools and built up residential areas
- Advocate for continual upgrades of plantings, parks and reserves, and community facilities across the community area through the Long Term Plan and Annual Plan processes
- Engage with local schools, community and advisory groups and offer encouragement for their projects and provide assistance where practical
- Advocate for community concerns regarding safer roads and intersections
- Support all water supply upgrades proposed for the Oxford-Ohoka ward, in particular the Rural Water Scheme No.1 & No.2 upgrade
- Identify and advocate for footpath needs within the community area
- Explore means of the Board consulting with local communities, and engaging with residents
- Develop and promote the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing Council services and consultation processes
- Advocate for community concerns regarding rural land uses.
Where and when are meetings held?

Meetings are currently held on the first or second Thursday of the month at 7pm at different venues within the community area; anyone is welcome to attend. Venues and dates are advertised in local newspapers and on the Waimakariri District Council website.

If you would like to speak at the meeting, please contact the Chairperson or Governance team a few days prior to a scheduled meeting. You are always welcome to contact members to discuss Council and community related matters.

Agendas are available on the Council’s website two working days before a meeting: waimakariri.govt.nz/your-council/meetings/meeting-agendas-and-minutes

The next meetings are scheduled for:

<table>
<thead>
<tr>
<th>Meeting Date (Thursday)</th>
<th>Location</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 July 2018</td>
<td>West Eyreton Hall, cnr North Eyre and Earlys Roads, West Eyreton</td>
<td>7pm</td>
</tr>
<tr>
<td>9 August 2018</td>
<td>Ohoka Community Hall, Mill Road, Ohoka</td>
<td>7pm</td>
</tr>
<tr>
<td>6 September 2018</td>
<td>A&amp;P Meeting Room, Oxford Town Hall, Main Street, Oxford</td>
<td>7pm</td>
</tr>
<tr>
<td>3 October 2018 (WEDNESDAY)</td>
<td>Mandeville Sports Club, 431 Mandeville Road, Swannanoa (NOTE: Wednesday meeting)</td>
<td>7pm</td>
</tr>
<tr>
<td>8 November 2018</td>
<td>Ohoka Community Hall, Mill Road, Ohoka</td>
<td>7pm</td>
</tr>
<tr>
<td>6 December 2018</td>
<td>A&amp;P Meeting Room, Oxford Town Hall, Main Street, Oxford</td>
<td>7pm</td>
</tr>
</tbody>
</table>

2019 meetings will be included and published on the Council’s website in December 2018.

The next Local Body elections will be held in October 2019.

Board members often take part in the activities of community organisations within the ward. If you would like to invite a Board member onto your organisation’s Committee or to a meeting please contact the Chairperson, or contact a Board member directly. Contact details are outlined on pages 6 & 7.

Governance team contact details

Phone: 0800 965 468 (0800 WMK GOV)
Email: com.board@wmk.govt.nz
Post: 215 High Street, Private Bag 1005, Rangiora 7440

I would like to stand for the Community Board, what do I do?

Elections are held every three years, and the next election will be held in October 2019. Nominations for elections will open mid-July. To be elected you must be nominated and seconded by a person living in the ward you wish to stand in. The candidates with the highest number of votes are elected to the Board for the three year term. Councillors will be appointed to the Board by the Council.

Community Board members are paid a small honorarium for their service.

If you would like more information, please contact:
Sarah Nichols, Governance Manager/Deputy Electoral Officer
Phone: 0800 965 468 (0800 WMK GOV)
Email: sarah.nichols@wmk.govt.nz
The Oxford-Ohoka Community Board has $6,500 available for grants to non-profit community-based organisations (maximum $500 per grant). Applications are considered at every meeting.

For application forms contact the Governance Team at the Rangiora Service Centre, 215 High Street, phone 0800 965 468 or at the Oxford Service Centre. Alternatively an application form can be printed, downloaded or completed electronically from the Council's website:
waimakariri.govt.nz/community/funding-and-grants/board-funding

You will be notified of the Board’s decision following the meeting.

Grant funding criteria

Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

• The group should have strong links with the community of Oxford-Ohoka
• The grant funding is limited to projects within the Board area or primarily benefiting the residents of the community area
• The applications should clearly state the purpose for which the money is to be used
• The Board supports a wide range of activities but the application will be declined if it does not meet the criteria listed on the application form
• The applicant should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received
• Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Oxford-Ohoka Community Board
• Generally funding grants will be up to a maximum of $500 in any one financial year (July to June), but the group can apply up to twice in that year, providing it is for different projects
• An accountability form must be provided to the Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to, receipts, bank statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
Grants

The following grants have been made by the Oxford-Ohoka Community Board in the financial year 1 July 2017 - 30 June 2018:

<table>
<thead>
<tr>
<th>Organization</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waimakariri Gorge Golf Club</td>
<td>Towards the costs of an ongoing tree replacement programme, following the winter storm of September/October 2013</td>
<td>$500.00</td>
</tr>
<tr>
<td>Oxford ICONZ (Boys’ and Girls’ Brigade)</td>
<td>Towards paintballing supplies</td>
<td>$500.00</td>
</tr>
<tr>
<td>Oxford Night Patrol Group</td>
<td>Towards the costs of reflective magnetic signs to identify patrollers using private vehicles</td>
<td>$239.05</td>
</tr>
<tr>
<td>Oxford Community Men’s Shed</td>
<td>Towards the costs of the Spring into Oxford event</td>
<td>$500.00</td>
</tr>
<tr>
<td>West Eyreton School</td>
<td>Towards the cost of books focusing on healthy eating for the school library</td>
<td>$384.76</td>
</tr>
<tr>
<td>Waimakariri Arts Trust</td>
<td>Towards the cost of promotional advertising in the Oxford Observer and Oxford Bulletin for the Kaiapoi Arts and Schools’ Art Expos</td>
<td>$500.00</td>
</tr>
<tr>
<td>Ohoka School Plant Sale Subcommittee</td>
<td>Towards the cost of ‘children sized’ gloves gardening tools, wheelbarrows and other items</td>
<td>$500.00</td>
</tr>
<tr>
<td>Eyreton Pony Club</td>
<td>Towards the cost of fencing to enclose the learner area</td>
<td>$500.00</td>
</tr>
<tr>
<td>Oxford Community Trust</td>
<td>Towards the cost of a heat pump for the A &amp; P building</td>
<td>$663.27</td>
</tr>
<tr>
<td>Oxford RSA</td>
<td>Towards the cost of a bronze cap for the Time Capsule</td>
<td>$449.65</td>
</tr>
<tr>
<td>Christchurch Western Riding Association</td>
<td>Towards the costs of shingle for the driveway to the Mandeville Sports Club</td>
<td>$663.27</td>
</tr>
</tbody>
</table>

**TOTAL** $5,400.00

The following projects have been funded through the Board’s General Landscaping Budget:

<table>
<thead>
<tr>
<th>Project</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pearson Park Sign</td>
<td>$2,160.00</td>
</tr>
<tr>
<td>Mandeville Sports Club Planting</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Ashley Gorge Predator Traps</td>
<td>$580.00</td>
</tr>
<tr>
<td>Ohoka Gatekeeper’s Lodge Fencing</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Swannanoa Cricket Pavilion Landscaping</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Pearson Park Seat and Rubbish Bin</td>
<td>$5,830.00</td>
</tr>
</tbody>
</table>
## Council facilities and contact details

### Service Centres - waimakiriri.govt.nz

<table>
<thead>
<tr>
<th>Service Centre</th>
<th>Address</th>
<th>Tel</th>
<th>Fax</th>
<th>Email</th>
<th>Opening hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oxford Service Centre</td>
<td>34 Main Street, Oxford</td>
<td>03 311 9005</td>
<td>03 312 4833</td>
<td><a href="mailto:oxford@wmk.govt.nz">oxford@wmk.govt.nz</a></td>
<td>Monday to Friday: 9am to 5pm, Saturday: 10am to 12 noon</td>
</tr>
<tr>
<td>Rangiora Service Centre</td>
<td>215 High Street, Rangiora</td>
<td>0800 965 468</td>
<td>03 313 4432</td>
<td><a href="mailto:office@wmk.govt.nz">office@wmk.govt.nz</a></td>
<td>Monday to Friday: 8.30am to 5pm</td>
</tr>
<tr>
<td>Ruataniwha Kaiapoi Civic Centre</td>
<td>176 Williams Street, Kaiapoi</td>
<td>03 375 5009</td>
<td>03 327 8752</td>
<td><a href="mailto:kaiapoi@wmk.govt.nz">kaiapoi@wmk.govt.nz</a></td>
<td>Monday to Friday: 9am to 5pm</td>
</tr>
</tbody>
</table>

### Libraries - libraries.waimakiriri.govt.nz/home

<table>
<thead>
<tr>
<th>Library</th>
<th>Address</th>
<th>Tel</th>
<th>Fax</th>
<th>Email</th>
<th>Opening hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oxford Library</td>
<td>34 Main Street, Oxford</td>
<td>03 311 9006</td>
<td>03 312 4833</td>
<td><a href="mailto:library@wmk.govt.nz">library@wmk.govt.nz</a></td>
<td>Monday to Friday: 9am to 5pm, Saturday: 10am to 12 noon</td>
</tr>
<tr>
<td>Trevor Inch Memorial Library</td>
<td>141 Percival Street, Rangiora</td>
<td>03 311 8901</td>
<td>03 313 4650</td>
<td><a href="mailto:library@wmk.govt.nz">library@wmk.govt.nz</a></td>
<td>Monday to Thursday: 9am to 5pm, Friday: 9am to 7pm, Saturday: 10am to 2pm, Sunday: 1pm to 4pm</td>
</tr>
<tr>
<td>Kaiapoi Library</td>
<td>176 Williams Street, Kaiapoi</td>
<td>03 375 5009</td>
<td>03 327 8752</td>
<td><a href="mailto:library@wmk.govt.nz">library@wmk.govt.nz</a></td>
<td>Monday to Wednesday &amp; Friday: 9am to 5pm, Thursday: 9am to 7pm, Saturday: 10am to 2pm, Sunday: 1pm to 4pm</td>
</tr>
</tbody>
</table>

### Aquatic Centres - waimakiriri.govt.nz/aquatic-facility

<table>
<thead>
<tr>
<th>Centres</th>
<th>Address</th>
<th>Tel</th>
<th>Fax</th>
<th>Email</th>
<th>Opening hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oxford Community Aquatic Centre</td>
<td>9 Burnett Street, Oxford</td>
<td>03 311 8921</td>
<td></td>
<td></td>
<td>Summer only from late November, Monday to Friday: 8.30am to 6.30pm, Saturday &amp; Sunday: 10am to 7pm, Public Holidays: 10am to 7pm, Christmas Day: Closed</td>
</tr>
<tr>
<td>Dudley Park Aquatic Centre</td>
<td>47 Church Street, Rangiora</td>
<td>03 311 8905</td>
<td></td>
<td></td>
<td>Monday – Friday: 6am to 9pm, Saturday &amp; Sunday: 7.30am to 7pm, Public Holidays: 10am to 7pm, Christmas Day: Closed</td>
</tr>
<tr>
<td>Kaiapoi Aquatic Centre</td>
<td>9 Cass Street, Kaiapoi</td>
<td>03 375 5041</td>
<td></td>
<td></td>
<td>Monday to Friday: 6am to 3.30pm &amp; 6pm to 9pm, Saturday &amp; Sunday: 7.30am to 7pm, Public Holidays: 10am to 7pm, Christmas Day: Closed</td>
</tr>
</tbody>
</table>

### Transfer Stations

<table>
<thead>
<tr>
<th>Station</th>
<th>Address</th>
<th>Tel</th>
<th>Fax</th>
<th>Email</th>
<th>Opening hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oxford Transfer Station</td>
<td>46 High Street, Oxford</td>
<td></td>
<td></td>
<td></td>
<td>Monday – Sunday: 8.30am to 4.30pm, Public Holidays: Closed</td>
</tr>
<tr>
<td>Southbrook Resource Recovery Park</td>
<td>284 Flaxton Road, Rangiora</td>
<td>03 313 5499</td>
<td></td>
<td></td>
<td>Monday – Sunday: 8.30am to 4.30pm, Public Holidays: Closed</td>
</tr>
<tr>
<td></td>
<td>Resale Store: 03 313 5798</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The Council has a number of other facilities and venues which can be found on the websites as provided below:


If you are new to the district you may like to visit our website that provides information on a number of Council services: waimakiriri.govt.nz/community/about-the-waimakiriri-district/new-to-the-district