

MINUTES OF THE RANIGORA AIRFIELD ADVISORY GROUP

At the Rangiora Airfield

5.30pm on Wednesday 29 March 2023

PRESENT

- | | |
|------------------------------|----------------|
| • Keith Vallance (Chair) | • Scott James |
| • Grant MacLeod (WDC) | • Bruce Drake |
| • Paul Williams (Councillor) | • John Dugdale |
| • Joan Ward (Councillor) | • Buzz Harvey |

WELCOME

- Keith Vallance opened the meeting open at 5:30pm

Item					
1.	APOLOGIES <ul style="list-style-type: none"> • Steve Noad, Rob Kittow, Dave Harnett, Mandy 				
2.	CONFIRMATION OF MINUTES dated Wednesday, 1 March 2023 Moved: Seconded:				
3.	MATTERS ARISING <ul style="list-style-type: none"> • John - Amend the approval of the February mins, matters arising – long term parking \$10 (<i>this was confusing so needs to be edited</i>), airfield manager re advertised through brannigans (<i>this should be in today's agenda, not the previous minutes</i>). Potholes had some confusing wording as well. Needs to all be edited and sent back out. • Corde filled potholes on Sunday, already rutted out again. Was good on Sunday, needs a stronger intervention. Work with operations to sort this out so we are not wasting time on repairs that last 24 hours. Grant to lead. <table border="1"> <thead> <tr> <th>Action/s</th><th>Who?</th></tr> </thead> <tbody> <tr> <td> </td><td> </td></tr> </tbody> </table>	Action/s	Who?		
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4.	MAINTENANCE <ul style="list-style-type: none"> • How much does it cost per annum on the operations vs capital sealing. Can we time this with the water and sewer project. Look to get an update from Don re sewer to the airfield. New plan to advisory group. Scope to be demonstrated to the RAAG. Sewer and water updates to group. • Grant to set date with Scott – for meeting. Grant to lead. • Judder bar on left hand side is missing a panel, get Helen to investigate. Helen to lead. • Paint taxi way boards. Grant to discuss with Steve. <table border="1"> <thead> <tr> <th>Action/s</th><th>Who?</th></tr> </thead> <tbody> <tr> <td> </td><td> </td></tr> </tbody> </table>	Action/s	Who?		
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5.	HEALTH & SAFETY <ul style="list-style-type: none"> Paul raised again the gate, this is a safety issue. Paul has asked that we take action against people leaving gates open. <p>Moved by Paul, seconded by John, take action on anybody from now on that leaves gates open and we can identify by camera, after one warning want Council to take further action. APPROVED unanimous.</p> <ul style="list-style-type: none"> Grant to create an official letter that Steve or others can use for any unwarranted or prohibited activities at the airfield. Grant to look at what he can do in regards to people breaching safety considerations and what action can be taken. Overhead join issues, what can we do about this, RAAG is keen to see more intel relayed on this point. CAA should cover at the 18th April meeting. 2 events of low level conflicts of a helicopter verses fixed wing in the river. Aircraft over descended on non-traffic side and climbed up through the runway threshold back to circuit height. Conflict between an aircraft taking off 07 and an aircraft joining direct into downwind from chip mill. Aircraft departed low level from 07. Aircraft arrived at field, no overhead join and flew under microlight with pilot on first solo. Aircraft busted airspace going towards West Melton. Aircraft started descent into airfield on top of aircraft already on finals. Near miss helicopter and warbird runway 25. 	
	Action/s	Who?
	H&S reports to go to Audit & Risk Committee	Mandy
6.	NOISE COMPLAINTS None to report.	
	Action/s	Who?
7.	GENERAL <ul style="list-style-type: none"> CRAC open day – need Grant to speak to club about event bookings and how they plan the use of the airfield. Grant to take lead on speaking with CRAC about process Airfield manager position is being readvertised through Brannigans, if you know of interested persons, please get in touch with Grant MacLeod. Non attendees – next steps, Grant to discuss with continued non attendees 18th April CAA meeting at Mainpower Stadium, 1900 hours start. Please pass information onto others. Grant to let Councillors know Check with Steve re the lease feedback from wider group. 	

	<ul style="list-style-type: none">• Grant to confirm dates for gate works and communications, as well as road improvements and moving of fence at end of runway.	
	Action/s	Who?

Meeting closed at 6:18pm

Next meeting 5:30pm on 26th April 2023