

ENVIRONMENTAL SERVICES

Application for a Permit to Keep Three or More Dogs in a Residential Area

(Clause 5, Waimakariri District Council Dog Control Bylaw 2019)

To: **Waimakariri District Council**
Private Bag 1005
Rangiora 7440

I (full name of property occupier/owner): _____

Address: _____

Phone number: _____ Email address: _____

Owner number: _____

hereby make an application to keep _____ dogs (the details of which are set out below) at the above address.
I will continue to meet all of the conditions listed below.

Attachments and fees

- Application fee \$167.00 for initial application fee
 A new application is required if you move
- Completed adjoining neighbour consent forms (neighbours may choose to forward separately)
- Annual fee \$20.00 for subsequent annual fees - same owner and same property

Conditions relating to the issue of a permit

The keeping of three or more dogs by the occupier of any property is subject to the following conditions:

1. The number of dogs on the premises shall NOT exceed the number shown on my permit.
2. All dogs kept on the premises must be housed and managed in such a manner as not to cause nuisance to neighbours.
3. Kennels, runs and other areas on the property used by the dogs must be kept clean and free from nuisance conditions.
4. All requirements of the Dog Control Act 1996, the Building Act 2004 (where applicable) and the Waimakariri District Council Dog Control Bylaw must be met.
5. The permit specifically precludes housing or breeding of dogs as a commercial enterprise unless it complies with the Waimakariri District Plan.

6. All deaths, sales or transfers of dogs, (including pups born on the property) are to be notified to the Council within 14 days.
7. Prior application shall be made to Council before any changes are undertaken that affect the terms and conditions under which my permit is issued (e.g. no change of dog breed is permitted without prior Council approval).
8. A permit may be subject to such terms, conditions and restrictions as Council may from time to time consider necessary to impose.
9. Permits are not transferable between occupiers or between properties.
10. The signing of this application form authorises the Council's Animal Management Officers to inspect the conditions on my property as required.
11. A permit fee is due on application.
12. I am aware that any breach of these conditions may lead to the immediate cancellation of my permit.

The Council retains the right to:

1. Refuse the granting of a permit for the keeping of three or more dogs; or
2. Revoke a permit where conditions governing the issue of the licence are breached and not rectified within a prescribed period of time set by the Council after the issue of a written notice to the dog owner/ occupier; or
3. Refuse the granting of a permit where the District Plan requires consent for the breeding, boarding or fostering of dogs and such consent has not been granted.
4. Reasons for any refusal must be given in writing to the applicant within 14 days.

Statement for the purpose of Principle 3 of the Privacy Act

1. The information is being collected to enable the Council to maintain its dog register and records.
2. The intended user of the information is the Council's Environmental Services Unit.
3. You have the right of access to and correction of any personal information held about you by the Council.
4. This information is held on the Council's dog register.
5. Supply of information from the dog register is strictly limited by Section 35 of the Dog Control Act 1996.

Dog details

Dog's Name	Breed / Description / Colour	Sex	Age	Desexed	Tag No.	Owner No.

Names of adjoining neighbours

Please list below details of ALL neighbours with sections adjoining yours.

A copy of the adjoining neighbour's consent form (page 5) is to be given to each adjoining neighbour so that they can make their views known to the Council.

Name	Address	<input checked="" type="checkbox"/>

I hereby certify the accuracy of the information provided in this application.

Signature of applicant: _____ Date: _____

PLEASE NOTE - A signature is not required if you submit this form electronically. By entering your name in the section above you are giving your authority for this application to proceed.

Extract from Dog Control Bylaw 2019

5. Limitation on Ownership in Residential Areas

- 5.1 No occupier of any property in any Residential Zone within the Waimakariri District shall allow or cause to remain or be kept on such premises for any period exceeding fourteen days, three or more dogs, over the age of three months (whether or not such dogs are registered) unless they have a permit from the Council to keep 3 or more dogs.
- 5.2 Application for a permit to keep 3 or more dogs in a Residential Zone shall be made in writing. Before the application can proceed, the written permission of immediate neighbours should be sought. Animal Management staff will inspect the property as part of the application process.
- 5.3 The Council, in receiving an application for three or more dogs on a property, has the discretion to alter or decline an application on the following grounds:
- That the property under application in the Council's view is of insufficient size to keep the breed of dogs and/or the number being applied for.
 - That the granting of the permit may compromise neighbourhood amenity.
- 5.4 The permit may be issued upon or subject to such terms, conditions and restrictions as the Council may consider necessary and any breach of such terms, conditions or restrictions shall be considered a breach of the Bylaw.
- 5.5 An annual fee will be paid for each permit. The permit shall remain in force until the 30th June following the date of issue. The Council will decide the fee by resolution.
- 5.6 The fee for the permit shall be payable on application and is in addition to and separate from the dog control fees payable under the Dog Control Act 1996.

Office use only

Reference: _____ Date application received: _____

Application fee received: Amount: _____ GL Code: 80120007

Neighbours consent forms received: _____ Property inspected on: _____

by Officer name: _____ Officer signature: _____

Recommendation: Issue Do not issue Reconsider on: _____

Remarks:

ENVIRONMENTAL SERVICES

Adjoining Neighbours Consent Form

(re application for a permit to keep three or more dogs)

To: Waimakariri District Council
Private Bag 1005
Rangiora 7440

Applicant details *(applicant to provide these)*

Name: _____

Address: _____

Phone number: _____ Email address: _____

I apply to keep _____ dogs at the above address.

Details of dogs kept at above property

Dog's Name	Breed	Age	Tag No.

Signature of applicant: _____ Date: _____

Adjoining neighbour details *(adjoining neighbour is to fill in this section)*

Full name(s): _____

Address: _____

I/we the undersigned being the owner(s) of the above property object / do not object *(tick one)* to there being three or more dogs kept at the above property.

If you object, please provide reasons overleaf.

Signature: _____ Date: _____

PLEASE NOTE - A signature is not required if you submit this form electronically. By entering your name in the sections above you are giving your authority for this application to proceed.

Objection

If you object, please provide reasons: