PRESENT

Councillor S Stewart (Chairperson), Mayor D Ayers, Deputy Mayor K Felstead, Councillors R Brine, J Meyer and P Williams.

IN ATTENDANCE

Councillors W Doody, D Gordon, K Barnett
Messrs J Palmer, (Chief Executive), G Cleary (Manager Utilities and Roading), K Simpson (3 Waters Manager), O Davies (Drainage Asset Manager), C Roxburgh (Water Asset Manager), Ms J McBride (Roading and Transport Manager), Messrs D Roxborough (Implementation Project Manager – District Regeneration), Kieran Straw (Civil Project Team Leader), L Hurley (Technical Administrator), and A Smith (Governance Coordinator)

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts of interest recorded.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Utilities and Roading Committee held on Tuesday 16 October 2018

Moved Councillor Stewart seconded Councillor Williams

THAT the Utilities and Roading Committee:

(a) Confirms, as a true and correct record, the minutes of a meeting of the Utilities and Roading Committee held on Tuesday 16 October 2018.

CARRIED

4 MATTERS ARISING

There were no matters arising.

5 DEPUTATION
6 REPORTS

6.1 Ocean Outfall 2017 to 2018 Compliance Review – Gavin Hutchison (Wastewater Asset Manager)

Messrs K Simpson and G Hutchison presented this report which provided an update on the operation of the Ocean Outfall for the 2017-2018 reporting year. K Simpson took the opportunity to introduce to the committee Gavin Hutchison who recently commenced employment with the Council in the role of Wastewater Asset Manager. The Chair welcomed Gavin to the Council.

G Hutchison spoke to the report noting the consent compliance of the Ocean Outfall. There was some incorrect gathering of samples and some required testing that had been missed during the year. Increased monitoring is required in future to meet the consent compliance requirements. G Cleary acknowledged these missed samplings were of concern and there have been steps put in place to ensure this doesn’t happen again.

Councillor Williams asked of results from the sea foam sampling is available. K Simpson noted that this will be reported to the February meeting of the committee.

Staff confirmed that there is no concerns with the levels of contaminants recorded.

Moved Councillor Stewart seconded Councillor Meyer

THAT the Utilities and Roading Committee;

(a) Receives report No. 181122137317.

(b) Notes that the Ocean Outfall adhered to consent conditions for the year 2017-2018 apart from a minor non-compliance issued for sampling errors.

(c) Notes that the following measures have been or are being undertaken to ensure all samples are collected and tested as required by the resource consent.

i. The Water Unit have new systems and process mapping in place as part of updating the Standard Operating Procedures to ensure schedule tests are undertaken regardless of staff absences.

ii. The Wastewater Asset Manager shall provide monthly reports to the 3 Waters Manager and Manager Utilities and Roading to show that testing has been undertaken and track compliance with consent conditions.

iii. Testing and monitoring requirements for the Ocean Outfall consent will be included in schedules within the new technology 1 AMIS system implementation that is to be completed in 2019.

(d) Circulates this report to Council for their information.

CARRIED
6.2 **Southbrook Pond C Stormwater Management Area – Vegetation die-off investigations, sediment sources, and catchment management – Sophie Allen (Water Environment Advisor) and Owen Davies (Drainage Asset Manager)**

Messrs K Simpson and O Davies presented this report regarding the stormwater management area Southbrook Pond C, including the vegetation die-off in the deeper areas of Pond C. The vegetation planted in the shallower depths has been successful. There is a trial replanting recommended in a report from WPS OPUS, in 10% of the die-off area. This will be of different varieties of native water plants, to make sure that the same thing doesn’t happen again. The report also recommends allowing the continued spread of the self-established Raupō. The main issue with Pond C is the fine silt/sediment that is washing in but not passing right through. Following discussions on the sources of the visible sediment, three main possible sources were identified. These are:

- From the Southbrook industrial catchment properties
- From drains e.g. (Flaxton Road drain); and
- From soil material used as a liner for Pond C, which was sourced as excavated material from within Pond C, rather than a commercially-supplied clay liner material.

O Davies added that the stormwater ponds are not “off the shelf” devices.

Mayor Ayers asked about Raupō, and K Simpson said the key area being looked at is the effect on water levels. K Simpson commented that Raupō in any stormwater management system requires ongoing maintenance.

Moved Councillor Williams seconded Councillor Brine

**THAT** the Utilities and Roading Committee:

- **Receives** report this report (180717079505) and the appendix vegetation die-off investigation report from WSP Opus (180904100528).
- **Notes** that WDC staff will continue further investigations into the vegetation die-off and sources of key contaminants, and sediment discharge and catchment engagement for the Southbrook Pond C stormwater retention basin.
- **Notes** that a trial replanting of native water plants is planned in an area representing approximately 10% of the vegetation die-off area. The approximate cost of plant purchase and replanting is $2900 (excl. GST). This cost can be accommodated under the current Pond C maintenance budget.
- **Notes** that the native bulrush, Raupō, will be allowed to continue self-establishment in Pond C, as a suitable wetland treatment species, although it can be a weedy species in some situations.
- **Notes** the non-compliance actions identified in the Compliance Monitoring Report CRC092413 for Southbrook Pond C dated 10th May 2017. WDC staff are working towards a Comprehensive Network Discharge Consent with Environment Canterbury that will supersede the current resource consent CRC092413.
- **Notes** the WDC staff are working with Keep Rangiora Beautiful to improve amenity values of the Pond C surroundings.
(g) **Circulates** this report to Council and the Rangiora-Ashley Community Board.

CARRIED

6.3 **Waimakariri Stockwater Race – Closure Policy and Strategy – Owen Davies (Drainage Asset Manager) and Sophie Allen (Water Environment Advisor)**

O Davies presented this report to discuss the Stockwater Race – Closure Policy and the review of this alongside the WDC Stockwater Race Bylaw 2007.

Councillor Stewart noted that the feedback is required by 1 February 2019, but the Water Zone Committee doesn’t meet again until after this date. O Davies suggested there could be some flexibility in the date for receiving feedback. It was also noted that this item will be on the agenda for the next meetings of the Oxford-Ohoka Community Board and Rangiora-Ashley Community Board and the Water Race Advisory Board.

Moved Councillor Meyer seconded Councillor Brine

**THAT** the Utilities and Roading Committee:

(a) **Receives** report No. 181024124336.
(b) **Notes** the operative Stockwater Race - Closure Policy (2012), is being reviewed in conjunction with the Stockwater Race Bylaw review, and is expected to be presented for adoption by Council in April 2019.
(c) **Notes** the revision of the Stockwater Race Closure Policy will include consultation of the Waimakariri Water Zone Committee and Environment Canterbury for stockwater race closures.
(d) **Notes** the use of existing information regarding aquifer recharge, ecology, and fire-fighting to be considered in race closure applications on a case-by case basis.
(e) **Notes** that additional investigations, such as Ecological Impact Assessments, will generally not be undertaken as a requirement for closure application, as the cost for these assessments would likely be a prohibitive cost for the race closure applicant to support.
(f) **Notes** the intention to retain a policy for closures alone, when the Stockwater Race - Closure Policy (2012) is reviewed. This is because other changes, such as piping and re-alignment of the races, would undergo a Special Consultative Procedure under the Local Government Act (2002) if significant.
(g) **Notes** the continual investigation by WDC staff for improved management of the utility.
(h) **Notes** that feedback on the Stockwater Race - Closure Policy is to be provided to Council staff by 1 February 2019.
(i) **Circulates** this report to the Waimakariri Water Zone Committee, Water Race Advisory Group, Oxford - Ohoka Community Board, and Rangiora - Ashley Community Board.

CARRIED

Councillor Doody would like to see these stock water races preserved and feels they are an important part of the history of the district.
Mayor Ayers noted that the races, being pre 1900, are archaeological sites and the intake is a Heritage 2 site.

Councillor Stewart also noted that the Water Zone committee discussions have discussed that the water races are seen as a piece of infrastructure, but the water races are also seen as a source of fire fighting water, if that should be needed. In this case, it could be that a change of use consent would need to be applied. How a community deals with these extra beneficial uses of stock water races highlights the question should this be rated.

7 MATTERS REFERRED FROM COMMUNITY BOARDS

7.1 Proposed Closure of Stockwater Race R8-1 - Owen Davies (Drainage Asset Manager), Libica Hurley (Technical Administrator)

(refer to report no. 180919108570 to the Oxford-Ohoka Community Board meeting of 3 October which was left to lie on the table at the previous U&R Committee meeting of 16 October. Also refer to Memo no. 181129140271 providing additional information on feedback from the Waimakariri Water Zone Committee and The Water Race Advisory Group)

L Hurley spoke to this report, which recommends the closure of the council owned stockwater race R8-1

Written approval of all those who had used this race previously has been received, and there will be no change to the rates for this. Comments from one of the affected property owners said the main issue was the lack of maintenance on the race and that the flow of this race was erratic and unreliable and other sources of stockwater have been utilised.

Moved Councillor Brine seconded Councillor Stewart

THAT the Utilities and Roading Committee:

(j) Receives report no. 180919108570 and memo no. 181129140271.

(k) Approves the closure of Stockwater Race R8-1.

(l) Notes that, following the closure of R8-1, Council staff will discuss maintenance arrangements and possible filling in of sections of the race with the affected property owners.

(m) Notes that, following approval to close R8-1, the Council may be required to apply for an Archaeological Authority as per requirements of Heritage New Zealand Pouhere Taonga Act 2014, in order to authorise earthworks associated with possible filling in of sections.

CARRIED

7.2 Proposed Closure of Stockwater Race R3Q-5 - Owen Davies (Drainage Asset Manager), Libica Hurley (Technical Administrator)

(refer to report no. 180926111437 to the Rangiora-Ashley Community Board meeting of 13 November. Also refer to Memo no. 181128139708 providing additional information on feedback from the Waimakariri Water Zone Committee and The Water Race Advisory Group)

L Hurley spoke to this report recommending the closure of council owned stockwater race R3-5. L Hurley advised that this race runs on the south side of Dalziels Road and then goes in behind some private property. The portion
of the race recommended for closure is currently dry and this recommendation formalises something that has already happened.

Moved Councillor Stewart seconded Councillor Brine

**THAT** the Utilities and Roading Committee:

(a) **Receives** report no. 180926111437 and memo no. 181128139708

(b) **Approves** the closure of Stockwater Race R3Q-5.

(c) **Notes** that, following the closure of R3Q-5, Council staff will discuss maintenance arrangements and possible filling in of sections of the race with the affected property owners.

(d) **Notes** that, following approval to close R3Q-5, the Council may be required to apply for an Archaeological Authority as per requirements of *Heritage New Zealand Pouhere Toanga Act 2014*, in order to authorise earthworks associated with possible filling in of sections.

**CARRIED**

Councillor Williams expressed concern with these closures and noted that once they are closed, they can never be reactivated. There may be some times in the future when these races could be used and this would not be possible. In periods of high rainfall, these stock water races do carry water.

Mayor Ayers noted the original purpose of stockwater races is to provide water for stock. It is noted that drainage issues will be addressed before these stockwater races are closed. It was also noted that there are landowners paying rates for these and they are not being used at all.

Councillor Gordon said this matter has been through the due process and considered by the Community Board.

Though supporting the preservation of historical sites in the district, Councillor Barnett noted that these stockwater races are no longer serving their original purpose. The district is changing and the Council has to move with the times.

In response to Councillor Williams concerns, O Davies noted that it has been suggested that staff could gather some information on the cumulative effect on the network of closing of stockwater races.

### 7.3 Gladstone Road Cycleway Update – Kieran Straw (Civil Project Team Leader) and Joanne McBride – (Roading and Transport Manager)

(Refer to report no. 181012119448 to the Woodend-Sefton Community Board meeting of 12 November)

Kieran Straw presented this report, noting that when this matter had been considered by the Community Board, there was strong support for the path to progress and to be constructed within the $300,000 budget.

Moved Councillor Meyer seconded Councillor Brine

**THAT** the Utilities and Roading Committee:

(a) **Receives** report No. 181012119448

(b) **Supports** the proposal for a 2.3m wide shared path, located on the southern side of Gladstone Road;
(c) **Notes** that the preferred surfacing is a paver-laid asphalt surface on the shared path, however should budget not allow, then the path may remain unsealed with a crusher-dust surface. Section Three of the path through Gladstone Park will be sealed with Asphalt due to the requirements of the Community Greenspace team.

(d) **Notes** that NZTA have made no further announcements regarding the future Woodend Bypass, and that it is unlikely to be constructed for at least ten years.

(e) **Notes** the contract has an estimated tender closing date of 13 February 2019, with construction likely to commence in March 2019.

**CARRIED**

Councillor Meyer believes this is a positive move and will be good for the community.

Mayor Ayers noted that in some cases, crusher dust paths are good value and having sealing can require resealing in future years.

Councillor Barnett said there has been a long wait for this path and if having it within the budget in crusher dust, is in support of this.

8 **PORTFOLIO UPDATES**

8.1 **Roading – Councillor John Meyer**

Councillor Meyer said contractors are making progress on the western area of Rangiora.

Councillor Meyer noted the potholes that have formed in Feldwick Drive and there is some work involved in repairing these.

Members commented on the issues with traffic management of the road works on the Rangiora-Woodend Road and Mr Cleary will follow this up.

8.2 **Drainage and Stockwater – Councillor Sandra Stewart**

Councillor Stewart noted the interest of the Water Zone Committee on the Closure Policy for Stockwater Races.

8.3 **Utilities (Water Supplies and Sewer) – Cr Paul Williams**

Councillor Williams noted the boiled water notice for Oxford No. 1 has been lifted. The Minister of Local Government had visited on Friday and there had been some discussions on water treatments and water systems.

8.4 **Solid Waste – Cr Robbie Brine**

Councillor Brine noted the resignation of Council staff member Elodie Letendre, Solid Waste Officer.

9 **QUESTIONS**

There were no questions.
10 **URGENT GENERAL BUSINESS**

There was no urgent general business.

11 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987

Moved Councillor Stewart seconded Mayor Ayers

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.1</td>
<td>Minutes of the public excluded portion of a meeting of the Utilities and Roading Committee of 16 October 2018</td>
<td>Confirmation of Minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.1</td>
<td>Protection of privacy of natural persons To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

**CLOSED MEETING**

Resolution to resume in Open Meeting

Moved Councillor Stewart seconded Mayor Ayers

**THAT** the open meeting resumes and the business discussed with the public excluded remains public excluded.

**CARRIED**
OPEN MEETING

There being no further business, the meeting closed at 5.00pm.

CONFIRMED

_________________________________________
Chairperson

_________________________________________
Date