MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD
HELD IN THE WEST EYRETON HALL, 3 EARLYS ROAD, WEST EYRETON ON
THURSDAY 7 DECEMBER 2017 AT 7.02PM.

PRESENT
D Nicholl (Chair), M Brown (Deputy Chair), J Ensor, S Farrell, K Felstead,
J Lynn and T Robson.

IN ATTENDANCE
S Markham (Manager, Strategy and Engagement), S Nichols (Governance Manager),
K Graham (Journey Planner/Road Safety Coordinator), C Brown (Community Green Space
Manager) and E Stubbs (Minute Secretary).

There were 15 members of the public in attendance. The Chair welcomed the visitors.

1 APOLOGIES
Moved J Ensor seconded J Lynn
An apology was received and sustained from W Doody for absence.

CARRIED

2 CONFLICTS OF INTEREST
Item 7.1 J Lynn.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Oxford-Ohoka Community Board – 9 November 2017
Moved T Robson seconded S Farrell
THAT the Oxford-Ohoka Community Board:
(a) Amends the minutes of the Oxford-Ohoka Community Board meeting
held on 9 November 2017, item 15, third sentence should read ‘They
would attend a meeting in the new year to discuss initiatives.’
(b) Confirms the circulated minutes of the Oxford-Ohoka Community
Board meeting, held 9 November 2017, with amendments, as a true
and accurate record.

CARRIED

4 MATTERS ARISING
J Ensor referred to the discussion regarding holding Board meetings at Mandeville
and asked why no meetings had been booked for Mandeville. S Nichols advised
staff would bring back a report in April 2018 looking at the option of using Mandeville
as a meeting venue. In order to ensure meeting venues would be available, the
approved venues required confirmation now. Venues could be reviewed in April
2018.

5 DEPUTATIONS AND PRESENTATIONS
5.1 John Burton as a representative of the Ashley Gorge Advisory Committee,
and manager of the track development programme, updated the Board on the
work occurring on the Ashley Gorge walking tracks. He advised that currently they were looking for funding to complete Stage 1, which was a one-hour loop track, finished to DOC’s highest standard. It was already well utilised. The work had been completed with 2,000 volunteer hours and the committee had teamed up with Oxford Area School and DOC for the project. Another part of the project was trapping, with the aim to be predator free.

J Burton tabled information (Trim 171212134778) regarding cost estimates to complete Stage 1 requiring shingle and machinery and 10 predator traps.

J Burton advised that Stage 2 was a 40 minute walking track to the waterfall north of Ashley Gorge. This track would be finished to a lower level of service as a ‘stage 2 easy tramping track’.

S Farrell enquired where funding had been received to this stage. J Burton replied that funding had been received from the Council as a means to enhance what was a high use reserve (up to 1,000 visitors daily during peak). The funding was for $13,000 for initial gravelling, also $500 received from the local supermarket and $2,000 from the Lions Club to help with gravelling. J Burton noted that the Board had provided funding to the group for the Pavilion, and the track project would tie-in with that.

J Lynn asked if they had considered an application to Lotteries or Rata for funding. J Burton advised that funding had been received from Rata for the Pavilion. They had not looked at those options for this aspect of the project, as they had been successful in finding funding so far.

D Nicholl queried if DOC was contributing to the project. J Burton advised that they did not have a monetary contribution however, they were contributing expertise and signage.

D Nicholl asked if they were looking for funding through the Long Term Plan (LTP). J Burton advised that they received funding through the Annual Plan the previous year. There were looking to have the track completed before winter.

K Felstead congratulated the group on the work they had completed so far. He asked if the project was time critical and if they needed to have an answer on funding relatively soon. J Burton commented they would like to have an idea on funding by late January. S Nichols advised that the Board could request a staff report for the next meeting which was 8 February 2018.

Moved J Lynn seconded M Brown

THAT the Oxford-Ohoka Community Board:

(a) Requests staff write a report for the 8 February 2018 Oxford-Ohoka Community Board meeting regarding the Ashley Gorge tracks funding request and Mandeville Sports Club Inc funding request.

CARRIED

5.2 Annie Bonifant and Rod Buchanan representing the Ohoka Domain Advisory Group updated the Board on the Gate House development. It was noted that most Board members had visited the site and were aware of the background. The group had received a grant to cover relocation costs, and had support from Mainpower for assistance with relocation. It was hoped to carry out the relocation in February-March 2018. There was community support for restoration. It was proposed that long-term ownership of the building be taken over by Council.

The proposed site identified for the Gate House by the Ohoka Domain Master Plan was supported and they were looking for support from the Community
Board for the project to proceed. The group had been in conversation with Building unit staff regarding the consenting process. It would be in the low-use category and a building consent would be in the Council’s name.

J Ensor asked if the relocation costs included piling and it was confirmed that it did.

S Farrell asked if a lease or licence to occupy was required. It was advised that with Council proposing to take ownership that was not required.

D Nicholl asked if they were aware that the domain concept plan was going to the LTP. There would be no work undertaken until the plan had been agreed by Council. They were hopeful that there could be a discussion around a mechanism to bring forward the access way.

5.3 Barbara Warren representing the Ohoka Farmers Market spoke to the Board regarding the Ohoka Domain Master Plan. B Warren advised the market was grateful for the opportunity to speak in support of the ‘alternative plan’ which they believed did not compromise the objectives of the initial plan. The alternative plan had a slightly larger carpark to allow stallholders to park inside the domain and allow customers to use the road parking space, the area could also be used by the market during the wet winter months.

B Warren raised a number of points to highlight the importance of the Ohoka Farmers Market and tabled a handout (Trim 171212134785). The market provided significant social collaboration, was a way of life, existed not for profit but for purpose, was a place for people to gather, share local knowledge, was an inclusive event, reflected real life and ever-changing diversity and it was the community’s self-determination that enabled the market to be as popular as it was. B Warren noted that the market was one of the four best farmers markets in New Zealand. She commented that the Market had never asked the Council for financial assistance but they were asking for support for the alternative plan.

D Nicholl asked why the stallholders could not park further away to allow the public to park close by. B Warren commented that they had requested this in the past however it was not easy along Whites Road and they had been stopped parking beside the garage. The narrow road made it difficult. She noted it was surprising how many cars they could fit into that space and that it would make a huge difference.

5.4 Brent Arps representing the Ohoka Domain Advisory Group (ODAG) spoke to the Board regarding the Ohoka Domain Master Plan. He advised that the group was concerned about the alternative plan and they wished to protect the trees and green space. He noted that 12 years ago three trees had been planted for the purpose of demarcation and protecting against encroachment into the park. The car parking area proposed under the tree would be detrimental to that tree. He suggested a compromise would be to keep away from the tree and not extending past the pavilion.

B Arps noted another concern was access to the tennis courts as the plan prevented access of heavy vehicles and asked how Council envisaged the access of vehicles such as would be required for resurfacing.

B Arps invited the Board to the domain to look at where the carpark was going. They did not want to exclude car parking for the market but were very concerned about damage to the tree.

J Lynn asked if access to the tennis court was still an issue in the initial Ohoka Domain Master Plan and B Arps noted it was.

K Felstead asked if the issues of protection of the tree and access to the tennis court could be addressed, would the Ohoka Domain Advisory Group be supportive of the alternative plan. B Arps commented they were concerned about the provision of parking for what was a commercial operation. They
definitely did not want parking around the tree and were concerned about the parking encroaching into the greenspace of the domain.

6 ADJOURNED BUSINESS

6.1 Removal of all day parking spaces Oxford Town Centre

6.1.1 Supplementary Report - Approval to remove 1 x all day parking space – Oxford Town Centre - K Graham (Journey Planner/Road Safety Co-ordinator)

6.1.2 Approval to remove 3 x all day parking spaces – Oxford Town Centre – K Stevenson (Roading Manager) and K Graham (Journey Planner/Road Safety Co-ordinator)

K Graham spoke to the report noting that it was a supplementary report in response to concerns raised by the Board regarding parking, visibility and safety on the main street of Oxford. The original suggestion to remove three parking spaces did raise concerns of a business owner. The recommendations were a compromise. Time restricted parking had been investigated as requested.

The new recommendation was to remove just one carpark outside Fresh Choice. That would improve visibility at the entry/exit to Fresh Choice and pedestrian crossing. The recommendation was also to reduce the size of two carparks that were to the south of the entrance.

K Graham advised that time restricted parking was not feasible as there was not the resourcing to enforce and it did not resolve the safety issues.

K Felstead asked if staff believed the removal of one carpark would resolve the safety issues. K Graham commented on visibility with the issue not just a simple parking matter as the same scenario occurred on other streets where there was an encumbrance on drivers to make sure the way was clear. Whether it solved the issue depended on the driver, changes would however improve the current situation. There was potential for people to park on yellow lines and there would be a need for community engagement to ensure people did not break the rules.

S Farrell asked if K Graham believed the moving of the park 2m would improve visibility. K Graham believed it would improve visibility, however it was not going to solve the total problem as it was not a single issue; driver education was also important.

J Lynn asked if there was an opportunity to create more carparks by reducing the size of carparks to which K Graham replied no.

J Lynn asked if speed or visibility was the issue and K Graham advised the speed surveys showed speed was not a concern. Visibility was a concern; some perceived and some real. It was not a unique concern on this type of road layout.

K Felstead asked if the deputation at the October meeting was the only business owner who had raised concern at the removal of car parking spaces. K Graham advised that the letter from OPAC also raised concern. S Farrell clarified that the OPAC letter was concerned about people parking all day in spaces. K Felstead noted that the concerned business owner had extended their building, and in doing so, had taken away three of their own car parks.

D Nicholl asked if changes to the entry/exit layout would improve visibility and K Graham noted that question had been raised last time and that it would
require a physical barrier and was unlikely to work. Two entrances were required due to truck movements.

Moved S Farrell seconded K Felstead

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** report No. 170719074874.

**AND**

**Recommends** to the Council that it:

(b) **Adopts** the attached Amended Second Schedule – Parking Restrictions to the Parking Bylaw 2007 (Doc 170719075025).

(c) **Notes** that the proposed amendment to the Second Schedule of the Parking Bylaw is for the removal of three parking spaces and the installation of no stopping restrictions in Main Street, Oxford, outside of the Fresh Choice Supermarket to improve sight visibility for the supermarket entranceway and the pedestrian crossing.

(d) **Notes** there has been a request from members of the community for consideration of time-restricted parking in some areas of Oxford Main Street and staff will be investigating this option.

**CARRIED**

K Felstead commented that the issue had been raised by the Board due to visibly issues and pedestrian safety. He accepted what staff said; there was a certain amount of personal safety but if visibility was poor it increased the danger. He supported the removal of three carparks for visibility and safety and was not sympathetic to the business owner who had themselves removed carparks close to their own building.

T Robson agreed with K Felstead’s comments. The issue arose from significant community concern regarding lack of visibility. It had been a point of discussion since the October meeting where it was originally discussed. He concurred that shortening 2m on the west side did not provide the required improved visibility, especially to see a child running across the road. He supported the removal of all three parks as recommended in the October report.

M Brown totally agreed with the previous comments saying it had been lying on the table long enough.

J Lynn commented he had raised the left hand turn only but on reflection believed it was an all or nothing situation.

7 **REPORTS**

7.1 **40km/h Advisory School speed signs Ohoka School – K Graham (Journey Planner/Road Safety Co-ordinator)**

K Graham spoke to the report which was seeking approval for installation of 40km/h advisory school speed signs outside Ohoka School when children were present. The signs would be similar to West Eyreton School. They were not enforceable but acts as a warning to drivers of the school. Speed surveys outside the school showed was not generally excessive but there were some high speeds.
S Farrell asked if the signs were approved could they be installed before the start of the next school year. Staff hoped that would be the case.

Moved K Felstead seconded J Ensor

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** report No 171123127546.

(b) **Approves** the installation of “40km/h when children present” school advisory signs on Jacksons Road at Ohoka School as shown on the attached documents (Trim 150629103361 and 171123127547).

(c) **Circulates** this report to the Utilities and Roading Committee.

**CARRIED**

K Felstead commented the recommendation was common sense and was supported by the community.

J Ensor commented it was an excellent decision, as children did unexpected things.

7.2 **Ohoka Domain Draft Master Plan – G Stephens (Green Space Community Engagement Officer)**

C Brown spoke to the report commenting that staff had undertaken significant consultation with the community following the presentation of the Draft Master Plan to the Board in September. The feedback received was in two main areas of interest. Firstly the future of the Farmers Market in the Domain and issues with car parking and secondly playground equipment features.

C Brown advised that some members of the community, as well as members of the farmers market, did not believe the playground should be extended as it would take up valuable space for the farmers market in winter or when it was wet. The option to move the existing playground behind the Ohoka Domain Pavilion had been investigated however it would cost an additional $70,000 to move and its current location provided good summer shade.

An alternative plan had been created that did not compromise the outcome for those who supported the original plan. There was still sufficient space to carry out activities and for growth especially in relation to the Ohoka Bush. There were two main changes in the alternative plan and aside from those it was the same that had gone out to consultation.

C Brown went through the elements of the master plan. He noted that some ground stabilisation mat had been installed, however it had not been sufficiently wet for testing. In other parts of New Zealand the mats had worked extremely well. In terms of the playground extension, while it was not usual to have a pedestrian path through the middle of a playground it was not considered detrimental in terms of play value. A flying fox had been a common request, with space identified and ODAG could fund in the future. The new footbridge and gated vehicle entrances would assist with movement into the Domain.

C Brown advised that they had used the opportunity to consult on the relocation of the Ohoka Gate Keepers Lodge and had received positive feedback.

The extension of Ohoka Bush was a continuation of a highly successful community project. The removal of the horse paddock would bring the two areas of the Domain together.
C Brown noted the squaring off the carpark on the alternative plan would better suit the special requirements of the famers market by providing additional space for parking particularly during the winter months. The tree could be protected through various options. C Brown appreciated why the three trees had been as demarcation and believed the extension to the carpark area would create a line with some symmetry. It was a compromise and was not a large extension leaving green space for the community which would not limit people’s ability to do what they commonly did in the Domain. The alternative plan would cost an additional $20,000. A commercial relationship would be formalised with the market including a fee for them to able to use the Domain which would go some way to repaying the $20,000 to Council.

J Lynn asked if the overall square footage of playground was different between the two plans with C Brown advising it was not. The actual increase in carpark area was small and was a compromise.

J Lynn referred to the difficulty of access to the tennis courts and C Brown advised there had been significant work to the courts 10 years ago. If heavy vehicles were required in the future there were other ways to access, for example by removing a fence.

K Felstead noted that it appeared staff had gone a long way to get a compromise between users of the Domain and asked if staff believed there would be any benefit of a Board visit to the Domain. The implications for funding was discussed. It was noted that if the report lay on the table there was not another opportunity for the Board to approve prior to the draft LTP.

There was some general discussion around changing the layout. C Brown advised it could be discussed with the Board, the ODAG and the Farmers Market representatives on site, and if there were alternatives, he would be happy to explore. C Brown commented that the landscape architects had looked at the layout for a long-time and believed it struck the right balance. If there was not another compromise mutually acceptable, there was a risk to funding.

J Ensor asked C Brown if he believed traffic management for the market was satisfactory. C Brown noted he was not qualified to advise, however the plan provided more pedestrian access straight into the reserve. He noted that traffic slowed when there was a lot of activity present.

K Felstead asked if the recommendation was approved as it was to allow the plan to go to the LTP, would C Brown still be prepared to meet with the Farmers Market and ODAG, and if there were no acceptable alternatives the resolution as approved would still stand. C Brown advised he would be.

M Brown asked if there was anything to stop cars getting onto the main reserve area with staff noting there were bollards protecting the Domain.

J Lynn asked if the market had gained more space and C Brown replied no, however some of the space they use, had become more permanent.

Moved J Lynn seconded M Brown

THAT the Oxford-Ohoka Community Board:

(a) Receives report No 171123127597

(b) Notes that staff have undertaken initial consultation with the community through a feedback flyer and two ‘drop in’ stations and used the results of this feedback to guide the design of the Draft Master Plan for Ohoka Domain, included as attachment i.

(c) Notes that following a report in October to the Oxford-Ohoka
Community Board which summarised the initial consultation and presented a draft master plan. Staff gained approval to undertake public consultation on this Draft Master Plan. Staff have undertaken this consultation with the community through a feedback flyer (attachment ii) and two ‘drop in’ stations and used the results of this feedback to guide any changes to the design of the Draft Master Plan for Ohoka Domain.

(d) **Notes** that following and as a result of this consultation an Alternative Draft Master Plan (Attachment iii) has been created for Ohoka Domain. This plan has been altered to better suit the needs of the Farmers Market as well as providing for all of the elements in the original plan.

(e) **Notes** that the current estimated cost to implement the Alternate Draft Master Plan is $290,000

(f) **Approves** the Alternative Ohoka Domain Draft Master Plan (Trim No.171123127620) for implementation in 2018/19 subject to Council funding approval of $290,000 in the Long Term Plan in 2018.

(g) **Requests** that staff undertake further discussion with the Ohoka Domain Advisory Group and the Farmers Market. If there is no agreement on an acceptable alternative then the Alternative Ohoka Domain Draft Master Plan (Trim No.171123127620) will stand as resolved in (f) above.

CARRIED

J Lynn commented there were challenging issues however he was concerned that if the plan was not approved the improvements would not happen for a long time. It was difficult to suit all parties however the plan was a suitable compromise. The increased facilities for Ohoka’s population was long overdue and he did not want it delayed further. He was hopeful all parties would come to an agreement in the longer term.

M Brown agreed with J Lynn. They had had the same experience with the West Eyreton Concept Plan with compromises required. He did not want to be part of a Board that kept lying reports on the table. It was important for the planning process that it proceeded and be considered through the LTP process.

K Felstead believed staff had ‘bent over backwards’ to reach a compromise and believed they still could. It came down to the protection of one tree. Both aspects of the Domain use were obviously very important and there was plenty of room to achieve both. He was confident the groups could come together to protect the tree.

7.3 **Application for Oxford-Ohoka Community Board Discretionary Grant 2017-2018 – E Cordwell (Governance Adviser)**

S Nichols advised that the West Eyreton School were seeking funds for books for the library. She took the report as read.

Moved: K Felstead seconded: M Brown

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** report No. 171122126837.

(b) **Approves** a grant of $384.76 to West Eyreton School towards the costs of books focussing on healthy eating for the school library.
Amendment:

Moved S Farrell seconded J Ensor

THAT the Oxford-Ohora Community Board:

(a) Receives report No. 171122126837.
(b) Declines the application from West Eyreton School.

A Division was called.

For: S Farrell, T Robson, J Ensor .

Against: M Brown, K Felstead, J Lynn and D Nicholl.

AMENDMENT LOST

3:4

S Farrell expressed concern that if the funding was declined the project would not go ahead and questioned how serious the school was about a healthy eating policy. She could not understand the pricing of the Dr Libby book. She noted that West Eyreton was a Bring Your Own Devices school and that students could find information through that. There were lots of booklets available from health providers.

J Ensor believed the request was slightly off track with what the Community Board should be funding. He suggested they should be funding sports equipment rather than food related items.

M Brown provided some context noting that the library was a community building and was not funded by the Ministry of Education, it was open to all the community to use. The board of Trustees were always having to find money from additional sources. He had not read anywhere that the request was outside of funding criteria. S Nichols confirmed that the application met the criteria.

Moved: K Felstead seconded: M Brown

THAT the Oxford-Ohora Community Board:

(a) Receives report No. 171122126837.
(b) Approves a grant of $384.76 to West Eyreton School towards the costs of books focussing on healthy eating for the school library

CARRIED

T Robson, S Farrell Against

K Felstead appreciated the different views, commenting that it was not a lot of money and the request met the criteria. It was good to support applications from that area and he did not believe it should be declined.

7.4 Appointment to Advisory Groups and Outside Organisations – Waimakariri Access Group – E Cordwell (Governance Adviser)

S Nichols advised that the report was a request for an appointment to the Waimakariri Access Group (WAG). She noted some members had attended a recent WAG presentation and participation event. S Nichols noted W Doody had been attending as a replacement to the late P Allen. She would take the
report as read. Some Board members were not available due to the timing of the meetings at 11am.

Moved K Felstead seconded J Ensor

THAT the Oxford-Ohoka Community Board:

(a) Receives report No. 171122126746.

(b) Approves the appointment of Board Member W Doody as the Board’s representative and liaison person to the Waimakariri Access Group subject to W Doody’s approval.

CARRIED

8 CORRESPONDENCE

S Nichols advised that the Mandeville Sports Club application could be included on the request for a staff report. T Robson requested a breakdown of costings for the Mandeville Sports Club application in the report as well as the amount of grant they currently receive.

M Brown tabled a letter he received from C Roxburgh (Water Asset Manager) (Trim 171211134135) as a member of the Advisory Group regarding consultation on options to upgrade the Garrymere water supply scheme. He also tabled a letter from Bernard Kingsbury a founding member of the Summerhill Water Supply Advisory Group (Trim 171211134140) regarding his concern regarding drilling a new well beside the West Eyreton well. He noted there appeared to be a lot of discussion in the community on the Garrymere scheme. M Brown requested an update on where things were at. S Nichols advised the tabled letters would be forwarded to C Roxburgh. S Markham advised that they would get some information from C Roxburgh prior to February. J Lynn commented that at the public meeting C Roxburgh had been though the options thoroughly. S Nichols commented there would be more community discussion before the next stage, acknowledging varying views.

Moved T Robson seconded S Farrell

THAT the Oxford-Ohoka Community Board:

(a) Receives the letter regarding Mandeville Sports Club Inc application for General Landscaping Budget grant (Trim 171127128348).

CARRIED

9 CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for November 2017

Moved T Robson seconded K Felstead

THAT the Oxford-Ohoka Community Board:

(a) Receives report No 171128128808.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Woodend Sefton Community Board meeting minutes – 9 October 2017
[Trim No. 171018112702]

10.2 Woodend Sefton Community Board meeting minutes – 13 November 2017 (Trim No. 171108121357)
10.3 Rangiora-Ashley Community Board meeting minutes – 11 October 2017 (Trim No. 171018112700).

10.4 Kaiapoi-Tuahiwi Community Board meeting minutes – 16 October 2017 (Trim No. 171016111634)

10.5 Library Update – Report to Community and Recreation Committee 21 November 2017 (Trim No. 171109122261).


10.7 Community Facilities Provision – Report to Community and Recreation Committee 21 November (Trim No. 171026115830).

10.8 Annual Report for Te Kohaka o Tuhaitara Trust for the year ended 3 June 2017 – Report to Audit and Risk Committee 28 November 2017 (Trim No. 171103119209).

10.9 Capital Projects Report for the period ended 30 September 2017 - Report to Audit and Risk Committee 28 November 2017 (Trim No. 171107120949).


10.12 Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017 – Report to Kaiapoi-Tuahiwi Community Board 18 September 2017 (Trim No. 170901094834)

10.13 Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017 – Report to Rangiora-Ashley Community Board 13 September 2017 (Trim No. 170831094272)

10.14 Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017 – Report to Woodend-Seton Community Board 11 September 2017 (Trim No. 170830093802)

10.15 Tram Road Speed Limit, Mandeville North – Report to Council 5 December 2017 (Trim No. 171121126353)

10.16 Adoption of Council Standing Orders – Report to Council 5 December 2017 (Trim No. 171115124385)


S Nichols advised that the report on the adoption of Council Standing Orders had been approved at the 5 December Council meeting. It was the intention to have a report before the Board in February regarding the adoption of similar Standing Orders to Council for consistency. There were a handful of items in the Council Standing Orders that were not in the Community Board Standing Orders.

S Farrell commented on the footnote of the Standing Orders papers advising they were adopted on 5 December prior to the Standing Orders actually being adopted, S Nichols advised that it was an administrative process and the document at that point was in draft when presented to the Council.
Moved M Brown  seconded J Lynn

THAT the Oxford-Ohoka Community Board receives the information in items 10.1-10.18

CARRIED

11  MEMBERS’ INFORMATION EXCHANGE

11.1  J Lynn

- Commented on advisory signs outside the Ohoka School were a good outcome.
- Attended end of year meeting for Neighbourhood Support and noted the ‘gets ready’ campaign.
- Attended feedback session for Ohoka Domain Draft Master Plan.
- Noted public interest in Tram Road speed limit setting.

11.2  S Farrell

- Invited guest to Mandeville Community Association meeting where the Tram Road speed limit and composting were raised.
- Attended WAG presentation. Commented care was needed to ensure footpaths were safe.
- Attended Stormwater Drainage Bylaw workshop.
- Attended 5 December Council meeting and commented on the Tram Road speed limit process.

11.3  T Robson

- Attended Ashley Gorge meeting where tree felling and pruning on the lower flat for safety purposes was inspected. The work would continue following peak season.
- Attended Stormwater Drainage Bylaw workshop.
- Attended white ribbon event at Oxford Area School. He had been impressed and noted the incredible turnout and the work of Oxford Community Trust and Police.
- Advised there had been comment on ‘Oxford Chit Chat’ regarding rubbish in landscaping around the Oxford Skate Park including broken glass. He requested a report from Greenspace.
- Attended final Youth Council meeting for the year. Requested that the Youth Council minutes be circulated to Community Boards.

11.4  M Brown

- Noted the tabled letters from the advisory group members and request for update.
- Encouraged Swannanoa Cricket Club to provide a written request for funding.
- Encouraged West Eyeroton School to request funding through the Discretionary Grant process.
- Attended Mandeville Sports Club Board meeting and noted the issue of sole access had not been discussed.

11.5  K Felstead

- Council

  Report on earthquake repairs, costing $39million. He acknowledged the good effort as they were $1.4million under budget.
  Noted the long debate on the Tram Road speed limit, with approval at 80km/hr.
  Waste minimisation – three bins had been approved to go to the LTP.
  Working party set up to review liquor licence bylaw and liquor ban bylaw.
• Approved adoption of Northern Pegasus Bay Bylaw Implementation Plan which gave effect to the bylaw.
• Adopted revised Standing Orders.
• Approved road stopping at Pines Beach area - as a result of earthquakes.
• Kaiapoi Wharf and Marina Precinct - the non-accessible option to the bottom of the terraces had been approved with a split vote on viewpoints that there were other accessible areas to the river.
• Reviewed road policies.

12 CONSULTATION PROJECTS

S Nichols provided an update on the consent for the Mandeville Village Development. The developers had put in a consent late last Thursday, but it had since been sent back to the developers due to incomplete information. Once it had been received staff could set times. When the clock started it would be a 20 working day process. At the end of that time it could either be notified or go to the next stage.

S Nichols noted the email correspondence from E Cordwell regarding the Board Stormwater Drainage Bylaw submission, which had been drafted, and request for feedback. The submission could be formally ratified at the February meeting.

S Farrell expressed concern that the drainage advisory groups had not been consulted as advised and would provide feedback to Governance staff for inclusion in the submission.

S Nichols advised that some of the other community boards who had attended the briefing had decided to submit to endorse the direction the Council had proposed.

S Markham advised that there had been some tweaks to the standard report template in order to ask the question, ‘what have the relevant groups or organisations said?’ as a prompt for staff in putting together a report.

D Nicholl commented that in some cases consultation with outside organisations was a matter of timing. S Farrell argued that was not an excuse for not consulting.

12.1 Stormwater Drainage Bylaw

Consultation closes 5pm, 15 December 2017.

http://www.waimakariri.govt.nz/have-a-say/letstalk/consultations/stormwater-drainage-bylaw

Moved T Robson  seconded S Farrell

THAT the Oxford-Ohoka Community Board:

(a) Resolves that it will submit on the Stormwater Drainage Bylaw.

AND

(b) Notes that any elected member may choose to submit on this matter as a private individual.

CARRIED

13 REGENERATION PROJECTS

13.1 Town Centre, Oxford

Updates on the Oxford Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:

13.2 **New Arterial Road, Kaiapoi**

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:


J Lynn requested an update on when the new arterial road would be open. There were concerns around dangerous shingle.

The projects were noted by the Board.

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**

Balance as at 7 December 2017: $3,660.95

S Nichols suggested members encourage groups to apply to the grant. It was at the discretion of the Council but the Boards had been warned previously that there was a 'use it or lose it' policy. Landscaping grants were different as they could be ring-fenced for an upcoming project.

S Nichols advised that Board Chairs had been invited to a discussion with the Mayor regarding a potential youth scholarship type grant.

15 **MEDIA ITEMS**

Nil.

16 **QUESTIONS UNDER STANDING ORDERS**

Nil.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board is scheduled for Thursday 8 February 2018 commencing at 7.00pm, at Oxford Town Hall.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 9.58pm.

CONFIRMED

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Chairperson

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Date