

Agenda

Oxford-Ohoka Community Board

Wednesday 5 March 2025

6.30pm

Oxford Town Hall
Main Street
Oxford

Members:

Sarah Barkle (Chairperson)

Thomas Robson (Deputy Chairperson)

Mark Brown

Tim Fulton

Ray Harpur

Niki Mealings

Pete Merrifield

Michelle Wilson



WAIMAKARIRI
DISTRICT COUNCIL

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AGENDA FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD TO BE HELD AT THE OXFORD TOWN HALL, MAIN STREET, OXFORD ON WEDNESDAY 5 MARCH 2025 AT 6.30PM.

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

BUSINESS

PAGES

1. APOLOGIES

2. PUBLIC FORUM

3. CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board Meeting –5 February 2025

8-15

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 5 February 2025, as a true and accurate record.

4.2. Matters Arising (From Minutes)

5. DEPUTATIONS AND PRESENTATIONS

5.1. Councillor Claire McKay – Environment Canterbury

Cr C McKay will provide an update on Environment Canterbury.

5.2. Mark Brown – Oxford Health Trust

M Brown will update the Board on the Oxford Health Trust.

6. ADJOURNED BUSINESS

Nil.

7. **REPORTS**

7.1. **Oxford-Ohoka Community Board General Landscaping Budget – Ken Howat (Parks and Facilities Team Leader)**

16-20

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 250220028257.
- (b) **Notes** the Board currently has \$27,083 available to allocate to general landscape projects within the Oxford Ohoka ward from the Boards General Landscaping Budget (PJ 101052.000.5223).
- (c) **Approves** the allocation of \$5,000 towards an information kiosk Ashley Gorge Reserve.
- (d) **Approves** the allocation of \$5,000 towards the establishment of a legacy area at Mandeville Sports Centre to recognising the input of local families in establishing the Mandeville reserve and pavilion.
- (e) **Approves** the allocation of \$5,000 towards developing a native panting area and enhancing the grave site area.
- (f) **Approves** the allocation of \$3,000 towards installing a further three railway siding signs to be located at historical railway sites.
- (g) **Approves** the allocation of \$6,000 as seed funding towards the installation of a shelter and seating at Oxford Dog Park.

7.2. **Changes to the Appointment of the Oxford-Ohoka Community Board Representative to the Landmarks Committee – Kay Rabe (Governance Advisor)**

21-23

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 250128013071.
- (b) **Accepts** M Brown's resignation as the Board's representative and liaison person to the Landmarks Committee.
- (c) **Approves** the appointment of Board Member as the Board representative and liaison person to the Landmarks Committee until the end of the term in October 2025.
- (d) **Thanks** M Brown for his work on the Landmarks Committee.

7.3. **Approval of the Updated Oxford-Ohoka Community Board Plan 2022-25 – Kay Rabe (Governance Advisor)**

24-50

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 250130014976.
- (b) **Approves** the updated Oxford-Ohoka Community Board Plan 2022-25 (Trim: 230222024481).
- (c) **Authorises** the Chairperson to approve the final version of the updated Oxford-Ohoka Community Plan 2022-25 if any further minor editorial corrections are required.

8. CORRESPONDENCE

Nil.

9. CHAIRPERSON'S REPORT

9.1. Chairperson's Report for February 2025

The Chairperson will provide a verbal update.

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson.

10. MATTERS FOR INFORMATION

- 10.1. Woodend-Sefton Community Board Meeting Minutes 10 February 2025.
- 10.2. Rangiora-Ashley Community Board Meeting Minutes 12 February 2025.
- 10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 17 February 2025.
- 10.4. Parking management Plan Project: Approaches to Managing Parking Demand and Supply for Rangiora and Kaiapoi Town Centres to 2040 – Report to Council Meeting 4 February 2025 – Circulates to all Boards
- 10.5. Chairperson's Performance Report for the Kaiapoi-Tuahiwi Community Board, 1 February to 31 December 2024 - Report to Council Meeting 4 February 2025 - Circulates to all Boards
- 10.6. Chairperson's Report for the Rangiora-Ashley Community Board, Period 1 January to 31 December 2024– Report to Council Meeting 4 February 2025 – Circulates to all Boards
- 10.7. Chairperson's Report for the Oxford-Ohoka Community Board, Period 1 January to 31 December 2024 – Report to Council Meeting 4 February 2025– Circulates to all Boards
- 10.8. Chairperson's Report for the Woodend-Sefton Community Board, period 1 January to 31 December 2024 – Report to Council Meeting 4 February 2025 - Circulates to all Boards
- 10.9. Health, Safety and Wellbeing Report December 2024 to Current – Report to Council Meeting 4 February 2025 – Circulates to all Boards
- 10.10. Youth Action Plan – Report to Community and Recreation Committee Meeting 25 February 2025 – Circulates to all Boards
- 10.11. Libraries Update from 14 November 2024 to 13 February 2025 – Report to Community and Recreation Committee Meeting 25 February 2025 – Circulates to all Boards
- 10.12. Aquatics February Update – Report to Community and Recreation Committee Meeting 25 February 2025 – Circulates to all Boards

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.12.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

11. MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

12. CONSULTATION PROJECTS

12.1. Let's Talk about Parking

<https://letstalk.waimakariri.govt.nz/let-s-talk-about-parking>

Consultation closes Wednesday 12 March 2025.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 28 February 2025: \$2,102.

13.2. General Landscaping Fund

Balance as at 28 February 2025: \$28,010.

14. MEDIA ITEMS

15. QUESTIONS UNDER STANDING ORDERS

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

17. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

That the public is excluded from the following parts of the proceedings of this meeting.

17.1 EV Charger Upgrade in the Ruataniwha Kaiapoi Service Centre Carpark

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
17.1	EV Charger Upgrade in the Pearson Park Carpark	Good reason to withhold exists under section 7	To protect information where the making available of the information would disclose a trade secret as per LGOIMA Section 7 (2)(b(i)).

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for 6.30pm, Wednesday 2 April 2025 at the Ohoka Community Hall.

Workshop

- *Members Forum*

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE WEST EYRETON HALL, 2 EARLYS ROAD, WEST EYRETON ON WEDNESDAY 5 FEBRUARY 2025 AT 6.30PM.

PRESENT

T Robson (Deputy Chairperson), M Brown, R Harpur, N Mealings, P Merrifield and M Wilson.

IN ATTENDANCE

G Cleary (General Manager Utilities and Roading), S Binder (Senior Transportation Engineer), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

1. APOLOGIES

Moved: N Mealings Seconded: M Wilson

THAT apologies for absence be received and sustained from S Barkle and T Fulton.

CARRIED

2. PUBLIC FORUM

There were no members of the public present for the public forum.

3. CONFLICTS OF INTEREST

There were no conflicts declared.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board Meeting – 4 December 2024

Moved: P Merrifield Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 4 December 2024, as a true and accurate record.

CARRIED

4.2. Matters Arising (From Minutes)

There were no matters arising.

4.3. Notes of the Oxford-Ohoka Community Board Workshop – 4 December 2024

Moved: P Merrifield Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the notes of the Oxford-Ohoka Community Board Workshop held on 4 December 2024.

CARRIED

5. DEPUTATIONS AND PRESENTATIONS

Nil.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1. Updating Parking Restrictions at Different Locations in Oxford and Approval to Consult on Proposed New Restrictions – S Binder (Senior Transportation Engineer) and N Puthupparambil (Transportation Engineer)

S Binder spoke to the report noting the Board had a workshop in 2024 on this matter. The report included some existing restrictions already in place that needed to be formally added to the Schedule of Parking Restrictions in order for them to be enforceable.

T Robson noted the carparks outside the Butcher in Meyer Place were currently P30. He asked if they were staying as P30s. S Binder noted that they were already in the schedule.

M Brown asked when the time restrictions were applicable. S Binder understood that the those restrictions applied generally from 8am to 5pm.

P Merrifield queried whether staff expected negative feedback from the community on these restrictions. S Binder replied that staff spoke with the owner of the supermarket and they did not have any objections. This would likely impact supermarket staff however he did not anticipate negative feedback from the community.

Moved: P Merrifield

Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 241025186823.
- (b) **Approves** public consultation on new P60 parking restrictions for Main Street in the vicinity of the grocery store:

Town	Street	Location	Side of Street	Restriction	Qualifying Remarks	Comments
Oxford	Main St	West of No. 52	North	P60	6 parks	West of No. 52 for 60m
Oxford	Main St	In front of No. 55	South	P60	3 parks	

AND

THAT the Oxford-Ohoka Community Board recommends:

THAT the District Planning and Regulation Committee:

- (c) **Approves** formalising of the following existing signed parking restrictions around Oxford town centre:

Town	Street	Location	Side of Street	Restriction	Qualifying Remarks	Comments
Oxford	Bay Rd	North of Main St	East	P15 Loading Zone		North of intersection for 30m
Oxford	Meyer Pl	North of Main St	Both	P60	3 parks west side, 6 parks east side	North of intersection for 32m
Oxford	Main St	West of Meyer Pl	North	P30	4 parks	West of intersection for 32m
Oxford	Main St	West of Burnett St	North	Mobility park		
Oxford	Main St	Town Hall Carpark	West	Mobility park	5 parks	
Oxford	Main St	Pearson Park Carpark	West	Electric vehicle park	2 parks, Mon-Sat only	

- (d) **Approves** the following modifications (in *red italics*) to existing parking restrictions on Bay Road outside of Oxford Area School:

Town	Street	Location	Side of Street	Restriction	Qualifying Remarks	Comments
Oxford	Bay Rd	<i>From 21m north of Observatory Gate to 66m south of that gate</i>	East	<i>Reserved Parking - Buses Only</i>	8:20-9:30am, 2:30-3:20pm school days	<i>Requested by school</i>
Oxford	Bay Rd	<i>From 33m north of Main (Middle) School Gate to 40m south of that gate</i>	East	Loading Zone, P2	8:45-9:15am, 2:45-3:15pm school days	Requested by school
Oxford	Bay Rd	<i>For 21m outside middle northern entrance of the school</i>	East	No Parking	8:20-9:20am, 2:30-3:20pm school days	<i>Requested by school</i>

CARRIED

7.2. **Application to the Board's Discretionary Grant Fund 2024/25 – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting that the Board may consider donations for musicians, who were volunteering their time and talent to be payment and therefore the grant would not fit the criteria laid out for the fund.

P Merrifield also noted that as the event was not being held in the ward the number of the ward's residents attending the event would be far less than those attending from the Kaiapoi-Tuahiwi area.

R Harpur asked if the organisers would be charging for admittance and was told that this was a free family event.

Moved: M Brown

Seconded: M Wilson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 250121008388.
- (b) **Declines** the application from Silverstream Reserve and Down by the River.

CARRIED

8. **CORRESPONDENCE**

Nil.

9. **CHAIRPERSON'S REPORT**

9.1. **Chairperson's Report for December 2024 and January 2025**

As the Chairperson was absent and her report had not been circulated prior to the meeting the matter was deferred to the next meeting.

10. **MATTERS FOR INFORMATION**

- 10.1. Woodend-Sefton Community Board Meeting Minutes 3 December 2024.
- 10.2. Rangiora-Ashley Community Board Meeting Minutes 11 December 2024.
- 10.3. Woodend-Sefton Community Board Meeting Minutes 12 December 2024.
- 10.4. Mandeville Resurgence Channel Upgrade Project Stage 1 – Approval to consult with residents – Report to Council Meeting 3 December 2024 – Circulates to Oxford-Ohoka Community Board
- 10.5. Parking Bylaw 2019 Section 155 Review Assessment – Report to Council Meeting 3 December 2024 – Circulates to all Boards
- 10.6. Adoption of Road Reserve Management Policy with Revisions - Report to Council Meeting 3 December 2024 - Circulates to all Boards
- 10.7. Health, Safety and Wellbeing Report November 2024 – Report to Council Meeting 3 December 2024 – Circulates to all Boards
- 10.8. Annual Report and audited accounts for Enterprise North Canterbury for the year ended 30 June 2024 and Promotion of Waimakariri District Business Plan Report to June 2024 – Report to Audit and Risk Committee Meeting 10 December 2024 – Circulates to all Boards
- 10.9. School Cycle Skills Education Programme "Cycle Sense" – Report to Utilities and Roading Committee Meeting 10 December 2024 – Circulates to all Boards
- 10.10. Herbicide Update and Usage by Council and Contractors in 2023/24 – Report to utilities and Roading Committee Meeting 10 December 2024 – Circulates to all Boards

- 10.11. Rangiora Stormwater Annual Report 2023/24 and Monitoring Programme Report 2023/24 – Report to Utilities and Roading Committee Meeting 10 December 2024 – Circulates to all Boards
- 10.12. Approval to Enter into Agreement with Auto Stewardship New Zealand for Removal of Tyres Under the Tyrewise Product Stewardship Scheme – Report to Management Team Operations Meeting – Circulates to all Boards

Public Excluded

- 10.13. Partial Acquisition 344 Bradleys Road, Ohoka (WTP Upgrade) – Report to Council Meeting 3 December 2024 – Circulates to Oxford-Ohoka Community Board

Moved: M Wilson

Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.12.
- (b) **Receives** the separately circulated public excluded information in item 10.13.

CARRIED

11. MEMBERS' INFORMATION EXCHANGE

T Robson

- Ashley Gorge Advisory Group Meeting – planned a gala day for 6 February 2025. Discussion around the promotion of the reserve and the impacts that the increased numbers were having on the reserve. Promotion was from the One News segment on the entry to Tree of the Year. It was having some negative effects such as extra rubbish, foot traffic and anti-social behavior.
- Oxford Promotions Action Committee Workshop.
- Community Trust – Santa Parade, not as busy as previous year. Good event. The Trust also hosted the Christmas wonderland which was a big undertaking.
- West Oxford Reserve – due to the lack of housing in Oxford currently there was an increase in people living in the reserve permanently. There were no rental properties in Oxford which was forcing people into homelessness.

M Wilson

- Women's Institute meeting – they were the holders of a lot of historic information about the area and trying to connect them in with library staff to record that information. There were a lot of groups in the district that would have information important to the area.

R Harpur

- Ahsley Gorge – amazing set up with the new walks.

M Brown

- Winter Wonderland – amazing. He encouraged more people to attend.
- West Eyreton Railway sign had been installed. He had received three sets of design drawings for the signage.
- UV building going in at the Reserve, grateful that staff consulted with members around moving some shrubs that the Board had funded. There was a large tree that also needed to be cut down.
- Oxford Promotions Association strategy night – agreed on their vision mission and values. The discussed what a board looked like.
- New Chairperson of the Oxford Health Trust.

P Merrifield

- Wolffs Road bridge – someone went in and did some heavy work in a tidying the area up.
- They were having a meeting at the Oxford Town Hall at 7pm on 18 February 2025.
- Grey Power – were struggling to get people on the committee and would possibly disband because there was no one to help run things.

N Mealings

- Property Portfolio Working Group Meeting.
- Swannanoa School Assembly – had the honor of presenting the ‘Goden Wheelie Bin’ Award to the school for being the first school in 15 years to get a 100% perfect recycling bin audit result. Ka pai Tamariki!
- Canterbury Biodiversity Champions Meeting – Quarterly meeting of representatives across the 10 Canterbury councils hosted by Environment Canterbury through the Canterbury Mayoral Forum to further biodiversity issues across Canterbury.
- Waimakariri Youth Council Meeting – four members stood down including the wonderful co-chair, recruitment process to start in the new year. New co-chair Simone elected by the group.
- Council Workshop/Briefing Session.
- Utilities and Roading Committee Meeting.
- Manaaki Whenua Emissions Trading Scheme (ETS) Study and Field Visit – Met with staff and a researcher from Landcare research who came to do a field study and met with volunteers at Matawai Park, Silverstream Reserve and the Ohoka Bush as part of a study into the feasibility of inclusion of native trees into the ETS. Very exciting research!
- Citizenship Ceremony – Assisted the Mayor in officially recognising and congratulating the newest Kiwis in the district.
- Oxford-Ohoka Community Board Christmas Function.
- Greater Christchurch Partnership Briefing.
- Mayor Volunteers Christmas Morning Tea.
- Community Wellbeing North Canterbury (CWNC) Christmas Collection – Organised and carried out a Christmas collection of food items and gifts at Mandeville Sports Club during touch break up night to go to CWNC to help families in need. Ably assisted by the Waimakariri Youth Council co-chair Ruby Wilson and her sister. Thank you to our generous community. The items were much needed and well-received.
- Greater Christchurch Partnership Committee Meeting.
- Canterbury Climate Partnership Plan Launch – The launch held at the Christchurch Town Hall formalised and celebrated the partnership of the 10 Canterbury councils working together to share information, resources and expertise on furthering work done in the climate space. A huge milestone! Keynote speakers included Hon Simon Watts- Minister of Climate Change, Rod Carr- (former) Chair of the Climate Change Commission, and our own Mayor Gordon.
- Oxford Christmas Parade – Walked in the awesome annual Christmas Parade with the Mayor and fellow Board members and enjoyed looking through the Oxford Community Trust’s Christmas Grotto. A great day all round!
- Attended Rangiora Market in the Park – Great festive atmosphere and a good crowd at this pre-Christmas event!
- Day at Kaiapoi Community Services (KCS) – Dropped off the donations from the Mandeville event, helped sort and distribute goods and picked up food from Satisfy Food Rescue with KCS manager. KCS did a fine job of looking after some of our most vulnerable people and it was a privilege to spend the day with them.
- Oxford Area School Middle School Prizegiving – Had the honor of presenting awards to some well-deserving students at their end of year prizegiving.
- Meeting with Oxford A&P Association – Met with staff, elected members and Oxford A&P Association regarding Roading & drainage issues at showgrounds entrance.
- Oxford Area School Junior School Prizegiving – Presented awards to the awesome Tamariki at Oxford Area School at the Junior school prizegiving. Always a pleasure!

- Council Briefing.
- Ohoka Rural Drainage Advisory Group Site Visit – Site visit around the Ohoka Stream loop.
- Community Wellbeing North Canterbury Trust Board Meeting – Welcomed two newly appointed Trustees to the board.
- Council Annual Plan Budget Meeting – Council was on target to deliver rates below 5% as proposed in the Long Term Plan.
- Waimakariri Youth Council Meeting – Lauren T was acting Youth development coordinator while Emily was on maternity leave- off to a good start! First meeting for new co-chair Simone. Recruitment of new members is underway with applications closing 2 March 2025.
- Portfolio Update meeting with staff.
- Council meeting and workshop.
- Arohatia te Awa Working Group Meeting – New Ohoka Loop walkway being developed near Silverstream.
- Waimakariri was participating in the search for the Tree of the Year competition, seeking to track down New Zealand's most interesting trees and their stories. Got an interesting tree you'd like to nominate? Check out the website at www.treeoftheyear.co.nz.

12. **CONSULTATION PROJECT**

12.1. **Libraries Survey 2024**

<https://letstalk.waimakariri.govt.nz/libraries-survey-2024-25>

The Board noted the consultation project.

13. **BOARD FUNDING UPDATE**

13.1. **Board Discretionary Grant**

Balance as at 31 January 2025: \$2,102.

13.2. **General Landscaping Fund**

Balance as at 31 January 2025: \$28,010.

The Board noted the funding update.

14. **MEDIA ITEMS**

Nil.

15. **QUESTIONS UNDER STANDING ORDERS**

Nil.

16. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for 6.30pm, Wednesday 5 March 2025 at the Oxford Town Hall.

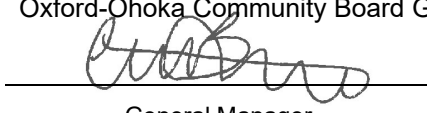
<p style="text-align: center;">Workshop</p> <ul style="list-style-type: none"> • <i>Members Forum</i>

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 7.21PM.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** Gov-26-10-06 / Gov-26-10-06 / 250220028257**REPORT TO:** OXFORD OHOKA COMMUNITY BOARD**DATE OF MEETING:** 5 March 2025**AUTHOR(S):** Ken Howat, Parks and Facilities Team Leader**SUBJECT:** Oxford-Ohoka Community Board General Landscaping Budget**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

1.1. The purpose of this report is to provide information to the Board on potential projects to be considered for support by the Oxford Ohoka Community Board's General Landscaping Budget. In December 2024 staff undertook a workshop with the Board to identify potential projects which the Board may choose to spend their General Landscaping Budget on. At this workshop, five projects were presented for consideration, with the Board requesting a report from staff outlining the costs and considerations regarding these potential projects.

1.2. The projects presented at the Board workshop were Mandeville Legacy Area, Mandeville Cemetery Enhancement, Oxford Dog Park Shelter and Seating, Railway Siding Signage and Warren Reserve Swimming Pool. Since the Board workshop a new project has been put forward by the Ashley Gorge Reserve Advisory Group requesting a contribution towards an information kiosk.

1.3. The Warren Reserve Swimming pool proposal was to modify the pool, (which has been empty for more than ten years) into a children's play element by removing one long side, levelling the base and painting on various children's games. This project has been removed for consideration as there are a number of challenges to be addressed at the reserve. The area will be scoped in due course to identify potential improvements and rationalisation of existing facilities which are no longer fit for purpose.

1.4. This report outlines projects in further detail for consideration by the board. The Oxford Ohoka General Landscaping Budget currently has \$27,083 available to be allocated during the 24/25 financial year to such projects

1.5. Based out the information within this report, Staff are recommending allocation of budget towards the following projects;

• Ashley Gorge Information Kiosk	\$5,000
• Mandeville Reserve Legacy Area	\$5,000
• Mandeville Cemetery Enhancement	\$5,000
• Oxford Dog Park Shelter & Seat	\$6,000
• Railway Siding Signage x 3	<u>\$3,000</u>
Total	\$24,000

1.6. This would leave \$3,083 remaining within the budget that could be allocated for any new projects that the board may identity and as a contingency to be used if required should any of the projects come in higher than expected as due to possible cost fluctuation.

- 1.7. Staff believe that the funds sought are consistent with other similar sized projects within the district and are reflective of the types of projects which funds from this budget are commonly allocated towards. While staff have spoken with suppliers to provide these estimates, any project approved by the board would be implemented under Council's procurement policy so prices may vary.

2. **RECOMMENDATION**

THAT the Oxford Ohoka Community Board:

- (a) **Receives** Report No. 250220028257.
- (b) **Notes** the Board currently has \$27,083 available to allocate to general landscape projects within the Oxford Ohoka ward from the Boards General Landscaping Budget (PJ 101052.000.5223).
- (c) **Approves** the allocation of \$5,000 towards an information kiosk Ashley Gorge Reserve.
- (d) **Approves** the allocation of \$5,000 towards the establishment of a legacy area at Mandeville Sports Centre to recognising the input of local families in establishing the Mandeville reserve and pavilion.
- (e) **Approves** the allocation of \$5,000 towards developing a native panting area and enhancing the grave site area.
- (f) **Approves** the allocation of \$3,000 towards installing a further three railway siding signs to be located at historical railway sites.
- (g) **Approves** the allocation of \$6,000 as seed funding towards the installation of a shelter and seating at Oxford Dog Park.

3. **BACKGROUND**

- 3.1. The General Landscaping Budget is a discretionary budget the Board can allocate towards landscape projects within their ward. There have been many varying projects that this money has been spent on over the years to enhance the landscape of the Oxford Ohoka area. Projects have included extra seating, planting, The Oaks Reserve and many more. There are no documented guidelines which stipulate exactly what the money has to be spent on however it should be for things which will enhance the landscape for the benefit of the community.
- 3.2. The table below shows some of the previous and current projects undertaken by the Board along with the budget available for allocation.

Table 1: Oxford Ohoka General Landscaping Budget Current and Previous Projects

Project Description	Status	Budget Allocated
Ashely Gorge Development	Completed	\$3,500
Ohoka Stream Walkway Seat	Completed	\$3,500
West Eyreton Railway Siding Sign	Completed	\$750
Oxford Flag Tracks	Completed	\$1,500
West Eyreton Historical Sign	Underway, design options under consideration	\$4,400
Total		\$13,650

- 3.4 The Board currently has a budget of \$27,083 available to be allocated within the 2024/2025 financial year. This report is outlining the projects mentioned above in further detail for consideration by the Board for allocation.

4. **ISSUES AND OPTIONS**

- 4.1. **Ashley Gorge Reserve Information Kiosk** – The Board has previously supported work at Ashley Gorge allocating \$3,500 towards the cost to extend the walking track and making it fully accessible. The Ashley Gorge Reserve Advisory Group (AGRAG) is requesting \$5,000 towards the cost of constructing an information kiosk to be located on Williams Flat. AGRAG has been instrumental in developing the reserve for the enjoyment of visitors for a number of years including the Reynolds Pavillion, electric BBQ and the development of the accessible lookout track. It is envisaged that the total cost for the information kiosk will be up to \$10,000 and AGRAG is actively raising funds to meet this target. The recent gala day event is expected to have made a profit of up to \$6,000. Exact amount is yet to be confirmed. ADRAG will seek community input on the design of the kiosk which will reflect the history and recreational value of the area.
- 4.2. **Mandeville Reserve Legacy Area** – The Mandeville Committee is proposing to establish an area recognising the contribution of local families in establishing the reserve and the pavilion. The space may include seating, planting and an artwork that reflects Mandeville's history and significance. Design concepts and expressions of interest would be sought from artists, designers and the community, ensuring a collaborative and thoughtful approach to the final concept. The preferred location for the legacy area is adjacent to the carpark between the playground and the pavilion facing out to the sports fields. Work is currently underway to update the existing Mandeville concept plan to assist with future priority setting for Mandeville Sports Club and to identify capital improvements and renewals. The proposed legacy area would be acknowledged within this plan.
- 4.3. **Mandeville Cemetery Enhancement Project** – The Mandeville Cemetery on Bradleys Road is believed to have 13 grave sites dating from 1883 to 1928 and the visible grave sites are in varying states of disrepair. The reserve is currently leased for sheep grazing to a neighbouring resident and has a stand of approximately 90 mature pine trees with a small creek running through. The proposal is to tidy up the grave sites, preserving local heritage and creating a more respectful and inviting environment. Native planting would enhance biodiversity, improve amenity value and provide a space that connects local history with the environment. By restoring and integrating this area, the reserve can become a more valued and accessible community asset.
- 4.4. **Railway Siding Signs** – As part of the Board funded West Eyreton Heritage Project a railway siding sign has been installed at West Eyreton. Prior to this a number of these signs have been replaced/maintained on the former Rangiora Oxford railway line such as Bennetts, Stoke, Fernside and Springbank. These have created a standard visual for the portrayal of the location of previous railway stations within the district. This proposal is to

install railway siding signs at Mandeville North, on Bradleys Rd, Swannanoa and Ohoka. Signs would be built by Oxford Men's Shed and installed by a council contractor.

- 4.5. **Oxford Dog Park Shelter & Seating** - Investigations into the Oxford Dog Park shelter and seating proposal have identified the cost would be between \$15,000 and \$20,000 which would be beyond what the Board has historically allocated to General Landscaping projects. These figures are based on costs to build shelter and seating structures at Milton Dog Park in Rangiora. However the Board could choose to allocate seed funding to this project with the balance sourced via external funding.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report. The projects included are all projects which have come from the community to enhance the landscapes within the Oxford Ohoka area which would have positive impacts on community wellbeing.

- 4.6. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. These groups are discussed above as they pertain to each of the individual projects.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. Staff believe that the projects recommended within this report will have positive impacts on the community with few foreseeable negative impacts. Staff do not believe that there is additional need for wider consultation with the community regarding the recommended projects although note that should budget be allocated to the Mandeville Legacy Project, consultation would be carried out with stakeholders to decide upon a suitable design.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

- 6.2. There are financial implications of the decisions sought by this report. The Oxford Ohoka Community Board currently has \$27,083 available to allocate to general landscape projects within the Oxford Ohoka Ward from the Boards General Landscaping Budget (PJ 101052.000.5223). This report discusses five projects, and the following projects have been recommended by staff. The estimated costs of these recommended projects are listed below.

• Ashley Gorge Reserve Information Kiosk	\$5,000
• Mandeville Reserve Legacy Area	\$5,000
• Mandeville Cemetery	\$5,000
• Oxford Dog Park Shelter & Seating	\$6,000
• Railway Siding Signage x 3	<u>\$3,000</u>
Total	\$24,000

- 6.3. This would leave \$3,083 remaining within the budget that could be allocated for any new projects that the board may identify and as a contingency to be used if required should any of the projects come in higher than expected as due to possible cost fluctuation.

Sustainability and Climate Change Impacts

The recommendations in this report do have sustainability and/or climate change impacts. The projects discussed in this report collectively contribute to greener, more vibrant community spaces promoting local identity and connection to place. Where possible staff will use local contractors and materials to reduce impacts on the environment.

6.4 Risk Management

There are no significant risks arising from the adoption/implementation of the recommendations in this report.

6.5 Health and Safety

There are health and safety risks arising from the adoption/implementation of the recommendations in this report because this would lead to work being undertaken. If approved, the health and safety of any contractor would be managed by the Waimakariri District Council Greenspace Team and would require contractors to be prequalified (i.e. Sitewise) and to submit appropriate health and safety plans (Site Specific Safety Plan - SSSP) along with any required Traffic Management Plans for review by the project manager prior to construction beginning on site.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

- 7.3. The management of reserves is legislated through the Reserves Act 1977

- 7.4. In terms of the railway siding signs, all signage shall be in accordance with the District Plan and the Signage Bylaw (2012). Additional Government and NZTA legislation apply relating to signage dependent on the particular road/location of signs being proposed. Therefore, Staff will work with the Roading Team who are familiar with this legislation to determine a safe location for the sign and any specific details around the sign's construction as part of the initial report to approve the signs. This report is simply for funding toward these signs.

7.5. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- There is wide variety of public places and spaces to meet people's needs.
- There are wide-ranging opportunities for people to enjoy the outdoors.
- The accessibility of community and recreation facilities meet the changing needs of our community.

7.6. Authorising Delegations

The Oxford-Ohoka Community Board have the delegation to approve the allocation of the Oxford-Ohoka General Landscape Budget

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-10-06 / 250128013071**REPORT TO:** OXFORD-OHOKA COMMUNITY BOARD**DATE OF MEETING:** 5 March 2025**FROM:** Kay Rabe, Governance Adviser**SUBJECT:** Changes to the Appointment of the Oxford-Ohoka Community Board Representative to the Landmarks Committee**SIGNED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1 The purpose of this report is to appoint a new Oxford-Ohoka Community Board (the Board) representative to the Landmarks Committee.

2. RECOMMENDATION**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 250128013071.
- (b) **Accepts** M Brown's resignation as the Board's representative and liaison person to the Landmarks Committee.
- (c) **Approves** the appointment of Board Member as the Board representative and liaison person to the Landmarks Committee until the end of the term in October 2025.
- (d) **Thanks** M Brown for his work on the Landmarks Committee.

3. BACKGROUND

- 3.1 The Landmarks Committee was created to recognise buildings, sites, and locations of historic significance within the Waimakariri District. It identifies buildings, sites, and locations that meet set criteria and recognises them for their historic importance to the district. The Committee presents the owners of the building with a plaque recognising its heritage status.
- 3.2 Mark Brown was appointed as the Board's representative to the Landmarks Committee in September 2024.
- 3.3 Currently, meetings are generally held on the last Tuesday of the month, with members deciding on the time of the next meeting at meetings. However, these meetings are generally held at approximately 3pm in Rangiora.

4. ISSUES AND OPTIONS

- 4.1 Due to work commitments, M Brown is unable to attend meetings scheduled during work hours and the Committee cannot guarantee to hold its meetings after work hours. In recent times the Landmarks Committee has been holding its meetings at 3pm in Rangiora. M Brown has, therefore, requested that the Board consider reappointing a new representative for the remainder of the term.

4.2 It should be noted that Councillor T Fulton is the Council representative on the Landmarks Committee. If other Board members are not interested, the Board may request Councillor Fulton to also serve as its representative until the end of the term.

4.3 Implications for Community Wellbeing

The issues and options that are the subject matter of this report have no implications for community well-being; however, having a Board representative on the outside organisations or community groups assists with the ongoing relationship between the Board and its community.

4.4 The Management Team have received this report.

5. COMMUNITY VIEWS

5.1. **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are no other groups and organisations likely to be affected by or to have an interest in the subject matter of this report.

5.3. **Wider Community**

The wider community is not likely to be affected by or to have an interest in the subject matter of this report.

6. IMPLICATIONS AND RISKS

6.1 **Financial Implications**

6.1.1 The decisions sought by this report have no financial implications. Representing the Board on outside Committees, Advisory Groups, and organisations is covered through existing Operational Budgets.

6.1.2 No additional remuneration is provided for representing the Board on outside Committees, Advisory Groups, and organisations, as that is considered part of an elected member's regular duty.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Legislation is not applicable but has been delegated from Council Delegation SD-M1041.

7.3 Consistency with Community Outcomes

7.3.1. There are wide-ranging opportunities for people to contribute to the decision-making by public organisations that affect our District.

7.3.2. Creating a strong sense of community.

7.4 Authorising Delegations

Council Delegation SD-M1041.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-10-06/ 250130014976

REPORT TO: OXFORD-OHOKA COMMUNITY BOARD

DATE OF MEETING: 5 March 2025


FROM: Kay Rabe, Governance Advisor

SUBJECT: Approval of the updated Oxford-Ohoka Community Board Plan 2022-25.

SIGNED BY:
(for Reports to Council,
Committees or Boards)



 General Manager



 Chief Executive

1 SUMMARY

This report seeks the Oxford-Ohoka Community Board's (the Board) approval of the 2024/25 update of the Oxford-Ohoka Community Plan.

Attachments:

- i. Updated Oxford-Ohoka Community Board Plan 2022-2025 (Trim: 230222024481).

2 RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 250130014976.
- (b) **Approves** the updated Oxford-Ohoka Community Board Plan 2022-25 (Trim: 230222024481).
- (c) **Authorises** the Chairperson to approve the final version of the updated Oxford-Ohoka Community Plan 2022-25 if any further minor editorial corrections are required.

3 BACKGROUND

- 3.1 As a requirement of the Council, the Community Board must produce a Community Plan (the Plan) each term and review it annually so that the Board can assess how it is progressing with its objectives, reflect on its current work, and include any feedback from the community.
- 3.2 The current Plan for the Oxford-Ohoka Ward was developed by the Oxford-Ohoka Community Board, elected in October 2022.
- 3.3 At its Inaugural meeting, the Board resolved that T Robson be elected Chairperson for the first half of the 2022/25 term and S Barkle be elected Chairperson for the second half of the term. S Barkle took the Chair in May 2024 and will continue until the end of the term, while T Robson will serve as Deputy Chair. This is reflected in the Plan updates that occurred in 2024.
- 3.4 The Plan was developed with input from Board members who regularly communicate with residents, community leaders, and community organisations and are in a good position to advocate.

- 3.5 The importance of the Plan should not be underestimated, as it is a vehicle by which the Board can inform the community about its purpose and performance expectations. It also ensures that the community's needs are presented to the Council in a consistent and planned manner and conveyed through Annual and Long Term Plans.

4 ISSUES AND OPTIONS

- 4.1 The Plan has been updated to include the Board's key achievements and progress on projects during 2024 and highlights upcoming projects in the Oxford-Ohoka Ward championed by the Board. It will, therefore, assist the community in understanding that their concerns are being heard and that they have a voice in local government decisions.
- 4.2 The Plan also contained updated information regarding the Board's Discretionary Grant, the Youth Development Fund, the Board's Landscaping Budget, and the Board meetings for the 2024/25 financial year.
- 4.3 The Plan will furthermore serve as a promotional document for the Board and will be freely available at Council libraries, Council Service Centres, and on the Council website.
- 4.4 Staff requests that the Chairperson be authorised to approve the final version of the updated Plan if any further minor editorial corrections are required.
- 4.5 **Implications for Community Wellbeing**
The issues and options that are the subject matter of this report have implications for community wellbeing, as the Plan is a tool for informing the community on the work and progress made on issues being dealt with by the Board during the term.
- 4.6 The Management Team has reviewed this report and supports the recommendations.

5. COMMUNITY VIEWS

- 5.1 **Mana Whenua**
Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.
- 5.2 **Groups and Organisations**
Community Groups and Organisations benefit positively from the projects and funding implemented by the Community Board. They may wish to apply for funding from the Board or lobby for the Board's support for various community projects. Also, the Plan was developed with input from Board members who communicate with local residents, community leaders, and community organisations on a regular basis.
- 5.3 **Wider Community**
The wider community is not likely to be affected by or have an interest in the subject matter of this report. However, the Plan was developed with input from Board members who communicate regularly with local residents, community leaders, and community organisations.

6 IMPLICATIONS AND RISKS

- 6.1 **Financial Implications**
The decisions sought by this report have no financial implications, as the servicing of Community Boards is met within the Council's existing Governance Budgets. There is a small cost associated with printing the documents (in-house) for the Service Centres and members.

6.2 **Sustainability and Climate Change Impacts**

The Plan includes information on several projects underway in the Oxford-Ohoka Ward that could impact sustainability and climate change, such as alternative transport, tree planting, and food security.

6.3 **Risk Management**

There are no risks arising from the adoption of the recommendations in this report.

6.4 **Health and Safety**

There are no health and safety matters arising from the adoption of the recommendations in this report.

7 **CONTEXT**

7.1 **Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Local Government Act 2002 Clause 52.
Delegation to Community Boards, Part 3, S-DM 1041, Issue 10, as of 25 October 2016.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

The Board is required by the Council to prepare and adopt a Community Board Plan that highlights the key issues, priorities, and actions that the Board proposes to advance during the year.



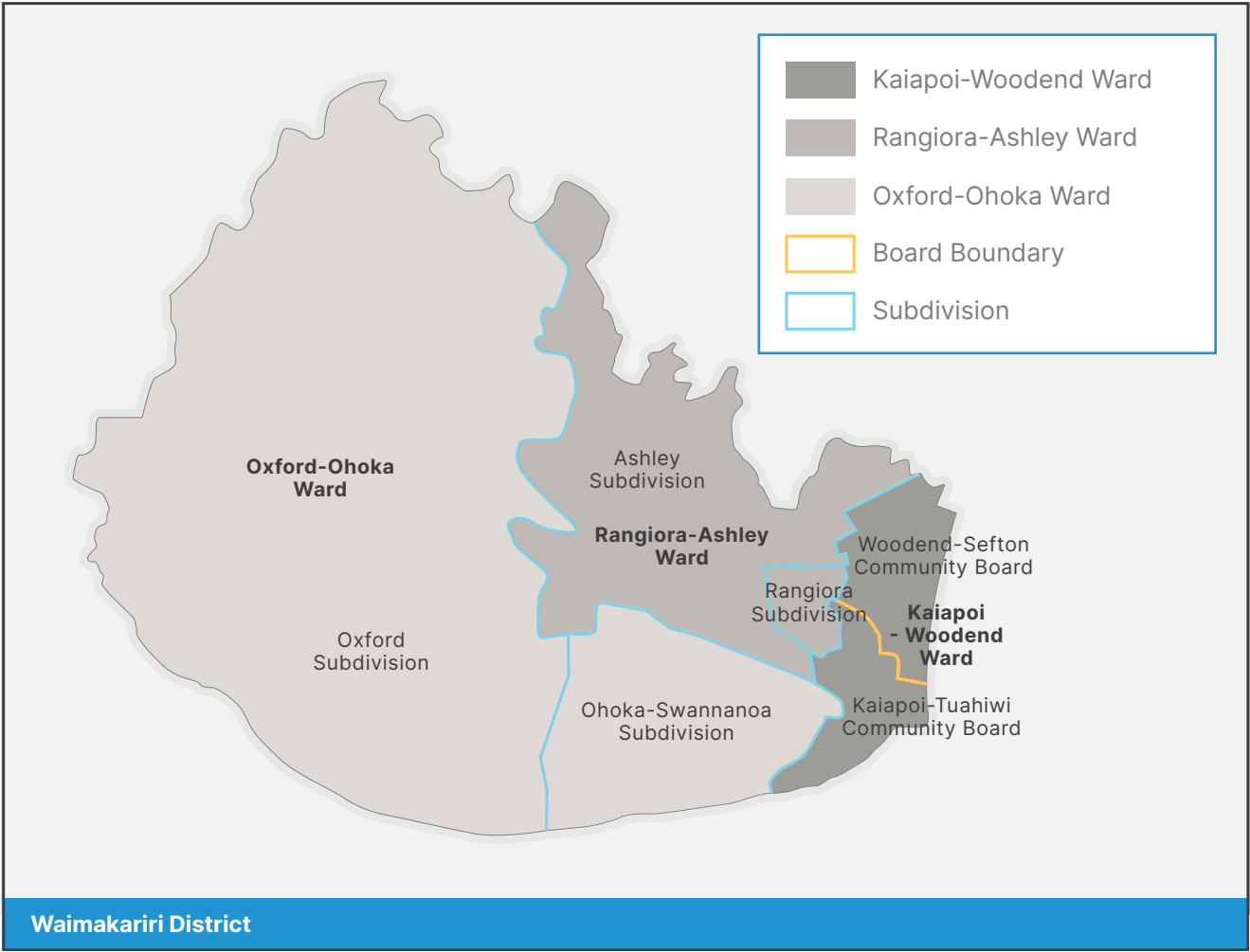
Oxford-Ohoka Community Board Community Plan 2022–2025





Ward	Population
Oxford-Ohoka Ward	14,465
Rangiora-Ashley Ward	28,126
Kaiapoi-Woodend Ward	29,482
Subdivision	Population
Ohoka-Swannanoa Subdivision	7,552
Oxford	6,913
Total	14,465

* Estimated resident population as at 30 June 2023



Chairperson's Message

Tena koutou katoa, to the residents of the Oxford-Ohoka Community Board.

The 2024 year continued to be a very busy one for the Oxford-Ohoka Community Board, with RMA hearings, Environment Court proceedings, District Plan and ongoing flooding/mitigation issues.

After a hearty hearing, the RMA commissioners ruled against the establishment of a landfill within the Woodstock Quarry (WQL). WQL then filed proceedings with the Environment Court to appeal this decision. The Oxford-Ohoka Community Board has become a party to these proceedings and will continue to advocate on behalf of the community as it goes through its due process throughout 2025.

As you would be aware the Carter Group's plan change for the Ohoka Development proposal was declined. They too have taken this decision to the Environment Court to appeal alongside applying for the development under the Proposed District Plan and also to the Government's fast track projects. As a Board we have submitted against this development on all fronts. We have been actively working alongside Ohoka residents and the wider district community to support their opposition. Work will continue in this area as the various proceedings play out.

Flooding has been an ongoing issue in our ward, particularly the areas within the resurgence channels from West Eyreton through to Mandeville and beyond. As a Board we believe this is a critical issue and one that needs further research. We need to know the intricacies of this water flow so that land can be used appropriately and future effects minimised.

Board members recently advocated for residents in Washington Place. They were experiencing significant and persistent flooding issues. Works have since taken place in this area which should assist with these issues.

The other major project in this field is known as the Mandeville Resurgence Project. The underlying issues here are also the resurgence channels. These are complex system but simply

put, we effectively live on top of an underground river system which can breach surface levels and cause a myriad of issues. There are two stages to this, one a more immediate fix for the worst hit residents and the other a longer-term project. This will be a huge investment for ratepayers. As a Board, we will be pressing for a solution that is underpinned by sound research and surety of outcomes. We are also very aware that open communications with residents will be essential along the way.

Water quality issues are always at the forefront of our minds as we have a large portion of private well owners. We understand the need to look after this resource and to remind well owners to conduct regular testing. This is an area we will continue to educate and promote. It is important that we don't get caught up on just focusing on nitrates but the whole spectrum of potential contaminants.

Wolff's Road suspension bridge has also been a great project that the Board has been involved in. Councillor Tim Fulton has been an integral part of this and is driving a passionate group of locals to get this project off the ground. The bridge is an important part of the history of our area and one that we support the preservation of.

The Board recently helped fund the establishment of signage to inform of the history of the old railway that used to be the backbone of our agricultural area. Remnants of this infrastructure still exist and are a wonderful reminder of what was.

Pearson's Park Pump Track in Oxford is another exciting up and coming project. This was initiated by the local youth who were taking it upon themselves to shape piles of dirt into jumps. This highlighted the desire for such an asset for the youth of Oxford. Local community members approached the Board with a plan to create an official pump track. A plan is currently being worked on with a variety of community members, Bike Oxford community group, Council staff and the Oxford Community Trust. The first stages of this could be up and running as soon as a plan is agreed upon.

The long-awaited dog exercise area in Oxford is also very close to becoming a reality. This has been many years in the making! Plans have been approved and the contract has gone out for tender. All going well construction should begin within the first quarter of this year. Alongside this has been the beautification of the adjoining Oaks Reserve which is now a well-kept, useable space.

Through our discretionary grant we have given funds to some great projects across the ward. You can read more about these in the proceeding pages. We actively encourage community groups to apply for these grants and never have a shortfall of applicants.

We also receive a landscaping grant which gives us the opportunity to help beautify our local areas. If you have any ideas for small projects we would love to hear from you.

We recognise the importance of communication and keeping in touch with our locals so that we can help carry your voice. We encourage anyone that wants to contact us to please do so. With your input and support, positive outcomes that benefit us all are more likely to become reality. Best contact is by email, a phone call or come along to one of our public forums. Contact details can be found in this document or on the Waimakariri Council's website. Our Board meetings are at the beginning of each month, more often than not the first Wednesday, at varying locations across the ward. They begin at 6.30pm with a public forum where you are more than welcome to come along and speak to us about any issues or ideas you may be experiencing – no appointment necessary.



Oxford-Ohoka Community Board Members

We also have a well-established Facebook page Oxford-Ohoka Community Board. Here we help keep you informed about what the Board is doing and any relevant matters happening in your community.

I am very proud of all of the members of our Board. Every one of them has an active role and brings the local's voice to the table. There is a wide variety of interests and opinions amongst members that all collectively represent a wide spectrum of our community members across the generations, social spectrum and specific ward locations. All members are striving for the same outcomes, ensuring our community is heard and having a solutions-based attitude. They are a strong, dedicated and hard-working team, an absolute pleasure to work alongside. Thomas Robson holds the role of Deputy Chair for the last half of this board's term, he is also incredibly dedicated to his role and a brilliant support.

With that, I thank each one of the Oxford-Ohoka Community Board team and look forward to serving you, the people that are our community.

Manaaki whenua, manaaki tangata,
haere whakamua.

Care for the land, care for the people, go forward.

Sarah Barkle

Chairperson

Oxford-Ohoka Community Board



About the Oxford-Ohoka Community Board

The Waimakariri District is divided into three wards with the Oxford-Ohoka Ward covering predominantly the southern to the south-western area of the Waimakariri District.

Bordered by the Waimakariri River, the community areas include Mandeville, Ohoka, Eyreton, West Eyreton, Swannanoa, Oxford through to the northern foothills, Ashley Gorge, and across to Lees Valley.

The community area of Oxford-Ohoka comprises a diverse mix of properties and people, ranging from small to medium-sized urban settlements to rural farms. As the largest geographic Ward in the District, the community area plays an essential role in the economic growth and character of the District.

While farming and land-based industry are the traditional economic activities, there have been notable recent growth in dairying, construction and manufacturing.

What is a Community Board?

The Local Government Act (2002) states that the role of a Community Board is to represent and advocate for the interests of its community. The Waimakariri District is currently divided into three wards and four Community Boards, with the Oxford-Ohoka Community Board providing feedback, leadership and support to residents within its community area.

The Oxford-Ohoka Community Board is the District's newest Community Board, elected for the first time in the October 2016 Local Body elections. The Board comprises six elected members, plus two appointed Councillors of the Waimakariri District Council, giving it a total of eight members.

The Community Board is not the Council, nor is it a committee of the Council. Instead, the Board works collectively with the Council to achieve community goals. The Board is also responsible for any areas delegated to it by the Council.

How does the Community Board do this?

- Taking an overview of the Council's services and projects affecting the Ward area, including water supply, sewerage, stormwater drainage, parks, recreational facilities, roading and traffic management projects
- Engaging with residents, community organisations, and groups in developing local solutions, keeping the public informed, and being visible and accessible
- By encouraging community participation in Community Board and Council decision-making
- Advocating to the Council on key issues and priorities for the community area, especially through the Annual and Long Term planning and budgeting process
- Granting of leases or licences on reserves
- Working collaboratively with other Community Boards to promote an understanding for the work being done in the District as a whole
- Maintaining positive working relationships with key Council staff and management.

Performance Expectations 2022–2025

The Oxford-Ohoka Community Board is made up of people who have a passion for their diverse communities and believe in working together to bring positive change to them through:

- Engaging with individuals, groups, other Boards, and the Council to provide the best outcome for the Oxford-Ohoka community and the District as a whole
- Engaging and interacting with younger generations by seeking their views and feedback on important issues in the ward
- Engage with local schools, the Youth Council, community and advisory groups and offer encouragement for their projects and provide assistance where practical
- Developing closer links and relationships with key settlements and groups in the Oxford-Ohoka Ward, as well as with significant District-wide organisations
- Developing strategies for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings
- Developing and promoting the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing Council services and consultation processes
- Maintaining positive working relationships with key Council staff and management
- Actively participating in Council business and the annual budget process to ensure equitable spending across the District whilst being mindful of rates affordability
- Support the Council's Local Economic Development Strategy to encourage business growth across the community area
- Continue to advocate for the protection and enhancement of waterways and wetlands for recreational purposes
- Advocating for balanced growth that enhances and protects the character of the communities' recreational, opportunities, livability and employment
- Working closely with each community to identify and encourage attractive streetscapes which enhance the visual profile of that community
- Advocate for community concerns regarding safer roads and cycleways
- Lobbying for improved infrastructure for modern technology i.e. recharging stations, better internet, etc.



Ohoka Gate Keeper's Lodge

What's happening in your area, now and looking forward?

There are a number of projects underway in the Oxford-Ohoka Ward area, this section outlines those projects.



Oxford Township

Roading

Lees Road Resilience

This project has received funding through the Crown Resilience Fund.

Proposed work along Lees Valley Road include upgrading of culverts, building willow walls for bank stabilisation, bridge abutment improvements and replacement of the Bypass Bridge, all proposed to improve resilience.

Scoping and design are underway in 2024/25 with the majority of the physical works planned for 2025/26 and 2026/27.

Tram Road/McHughs Road Roundabout

This project did not receive NZTA co-funding through the NLTP process. At the October Council meeting, Council agreed to progress the design stage of the project within the available Council share of funding (i.e., within Council's 49% share). The project is presently in the early stages of detailed design, with the horizontal kerb alignment to be confirmed ahead of proceeding

with an independent road safety audit. The intent of this audit will be to identify any design deficiencies and address these early, before commencing the vertical alignment design.

This detailed design will be finalised and estimated to prepare tender documentation so that when we have construction budget available in the future, the project can be progressed without delay.

Council have also approved the partial property purchase of 3 Wards Road to ensure the land is available for the proposed roundabout. This property purchase is being managed by the Property team and is currently going through the required survey and legal processes.

General Road maintenance

Council's contractors continue to maintain and renew urban streets and footpaths and rural roads, as well as associated culverts, bridges, lighting, signs, and other road elements through a prioritised programme based on age and condition. Residents are encouraged to notify Council of potholes and other road elements in need of repair, using the Snap Send Solve phone app or reporting via email or phone.

How Snap, Send, Solve works (me.snapsendsolve.com/snap)

1. While at the site of the issue, tap 'Start' to file a report
2. Snap a photo
3. Choose an 'Incident Type'
4. Include your details
5. Tap 'Send' while you are on-site to get the correct GPS location
6. Council receives an email with your report and a service request is generated.

School speed limits

The Board is aware that the Council will implement slower speed limits around schools as mandated by the Central Government, and this is expected to be undertaken before the end of 2025. The Board supports the Council's efforts to ensure safety within school zones.



School Speed Limit Sign

Drainage

Ohoka/Mandeville

Mill Road SMA (Ohoka)

The construction of a new stormwater basin near Kintryre Lane is currently on hold pending resolution of consenting and District Plan issues.

Flooding

Following the July 2023 storm event, 351 service requests were received. The Flood team has completed all investigation work, and its role has concluded. The newly established Infrastructure Resilience team has now taken over delivery of the remaining improvement works and planning for future projects.

Mandeville Resurgence Channel Upgrade Project

Stage 1 of the project is progressing, with targeted consultation planned for March 2025. Stage 1 will focus on localised upgrades to the existing channel within the Mandeville area, beginning at No.10 Road, through to the stormwater detention basin on Dawsons Road. Council staff will present a report in May to propose adopting the Stage 1 solution. If approved, construction of Stage 1 improvements is scheduled for 2025/26. Investigation work for Stage 2 is programmed

to begin in 2026/27. Stage 2 is a larger, more complex project designed to improve flood resilience by redirecting part of the upstream catchment flows toward the Eyre River Diversion, which discharges to the Waimakariri River. This second stage requires considerable groundwork, including potential land acquisition, environmental consents, and extensive public, Te Ngāi Tūāhuriri hapū and other stakeholder consultations. These challenges make a phased approach essential, with Stage 2 planned to begin in 2026 and extending over six years. The community will be consulted separately on Stage 2 at a later date.

Washington Place Drainage Improvements

The Earlys Road culvert upgrade and Washington Place channel improvements were completed in September 2024.

Oxford

Matai Place Stage 2

Improvements include the installation of an overflow pipeline to address recurring surface flooding when the soakpit reaches capacity. Construction is on track to commence in February 2025.

Bay Road Drainage Upgrades

Pipe capacity upgrades to improve the drainage at Bay Road, Oxford. Design work is scheduled to begin in 2025/26.

Burnett Street Drainage Improvements

This project is currently in the design phase, targeting drainage improvements within the A&P Showgrounds to mitigate flooding issues affecting Burnett Street in Oxford. Construction is planned for 2026/27.

Greenspace

Projects allocations from the 2023/24 financial year

- Ashley Gorge Development: \$3,500 Ashley Gorge Advisory Group initiative to extend the old track to make it fully accessible. The track was rerouted, and re-profiled and runs from the top car park to the gorge lookout. The track includes interpretation panels and fairy doors.
- The Community Board funded 50% of the project with the remainder funded through the gala day and sponsorship.

- Ohoka Stream Walkway Seat: \$3,500

Bench seat installed on this popular walkway which was well received by local residents.

- Flag Tracks Oxford: \$1,500

Damaged flag tracks replaced on Oxford's Main Street.

Projects which are currently in progress are:

- West Eyreton Historical Signs: \$5,150

This project has two components. The West Eyreton railway siding sign and the Oaks Reserve Historical Interpretive panel.

The railway siding sign has been built by the Oxford Mens Shed and has now been installed. This will be done by Delta with the project team to confirm the exact location adjacent to the railway siding at the eastern approach to West Eyreton.

Preliminary concept designs for the Oaks Reserve interpretative panel have been presented to the project team and the final design is currently being drafted in CAD to be circulated to the project team for final approval. Noting that the design and fabrication of the structure is being done by a local Swannanoa resident at no cost to council. There will be costs for the actual interpretive panel section and installation.

General Landscaping Projects for Consideration in 2025

The Community Board currently has \$27,083 available to allocate to projects made up of 2024/25 year's allocation and last years unallocated budget. Allocations will be made early in 2025.



West Eyreton Historical Sign

Mandeville Reserve Legacy area

The Mandeville Committee is proposing to establish a legacy area recognising the contribution of Ron Dalley, Gordon Fulton and Bob Ralls in establishing the Mandeville Reserve and pavilion. The proposal is to establish an area between the playground and the pavilion with three bench seats and planting.

Mandeville Cemetery – Bradleys Road Reserve

Tidy up of the cemetery area on the reserve with fencing off the grave sites and establishing areas of native planting.

Oxford Dog Park Seating and Shelter

The Strategic and Special Projects team are currently working on designs for the Oxford dog park. The addition of a seating and shelter area would add value to this project.

Railway Siding signage

Following on from the West Eyreton railway siding project the Community Board may want to consider further locations for railway siding signage.

Warren Reserve Swimming Pool

The swimming pool at Warren Reserve has been empty for approximately ten years. The pool could be modified relatively easy into in a children's play element by removing one long side, levelling the base and painting on various games.

Wolffs Road Bridge

The Wolffs Road suspension bridge is an important part of the history of our area and one that we support the preservation of. A group of passionate locals are working to getting this project off the ground.



Wolffs Bridge

Credit Photos — Heritage New Zealand Pouhere Taonga 2021

Public Engagement

Supporting Community Groups

Anyone is welcome to attend the Board meetings. Public forums are held at the start of each meeting from 6.30pm to 6.55pm. This is a defined period of time which the Oxford-Ohoka Community Board has set aside for the purpose of public input. These public forums are designed to enable members of the public to bring any matter, which they deem of significance to the community, to the attention of the Community Board.

Members of the public, groups and organisations can also bring matters to the attention of the Community Board by bringing a deputation to a Board meeting. Deputations can be arranged by contacting the Governance Team and will be approved by the Chairperson.

The Board had several groups or individuals who came to speak at its public forum or as a deputation to the Board during the previous year on numerous subjects.

Group / Individuals	Subject	Outcome
PUBLIC FORUMS		
B Weir – Oxford resident	Rezoning of land and assistance with process	Requested staff assistance
D and L Scott - resident	Concern with lack of progress regarding the level of waste and storm water on their property	This was an update and noted that were working with Environment Canterbury with little success.
Barbara and Brian – Ohoka residents	Concern regarding fast track projects and the inclusion of Plan Change 31	Board committed to keep residents more informed on the status of this work
AJ Lowe - Ohoka Residents Association	Thanked the Board for its advocacy and support of the objections to Plan Change 31	Board committed to keep residents more informed on the status of this work
K Gilby - Oxford Football Club	Information on their philosophy and request for funding support	Board granted the Club \$500
J Ensor – Mandeville resident	Nitrate testing at Mandeville Club	Information
J Stagg – NZ Police	Public Meeting to set up community cameras	Board posted on its facebook page in support of the initiative
DEPUTATIONS		
Councillor MacKay	Environment Canterbury's Long Term Plan	Board developed a submission on behalf of its residents.
N O'Loughlin, T & K Brand	Maintenance of West Eyreton domain	Board put them in touch with Council staff.
J Recker and P Towes – WDC staff	Update on flooding in Washington Place	
M Staff – Oxford Community Trust	Pearson Park Pump Track initiative	Board requested staff to assist
L Arevalo	Nitrate levels in drinking water	For information
Staff from ECan and Doc	Seasonal temporary road closures to protect nesting birds	Board support initiative
G Allen and W Adams – Oxford Medical Centre	Update on progress	For information
T Fulton	Wolffs Bridge possible restoration	Community Initiative
C Perry and K Hallum – Bike Oxford	Possible pump track at Pearson Park	Staff to present report early in 2025 with options outlined

The Board also held a public meeting relating to the Woodstock Quarry resource consent applications which was well attended and held several drop-in sessions on the following topics which resulted in submissions to the Environment Canterbury and Waimakariri District Council's Long Term Plans:

- Mandeville resurgence
- Drop in sessions on the Long Term Plans
- Drop in session for Environment Canterbury's Draft Canterbury Regional Public Transport Plan.



Clean Drinking Water



Wolffs Bridge

Credit Photos — Heritage New Zealand Pouhere Taonga 2021





Wolffs Bridge

Credit Photos - Heritage New Zealand Pouhere Taonga 2021

Oxford-Ohoka Community Board Members		
Member and contact details		Other responsibilities
	Sarah Barkle Chair (from May 2024) Mobile: 027 257 5886 Email: sarah.barkle@wmk.govt.nz	<ul style="list-style-type: none"> • Water Race Advisory Group • Ohoka Rural Drainage Advisory Group
	Thomas Robson Deputy Chair (from May 2024) Mobile: 022 100 4744 Email: thomas.robson@wmk.govt.nz	<ul style="list-style-type: none"> • Ashley Gorge Reserve Advisory Group • Pearson Park Advisory Group
	Mark Brown Mobile: 029 777 0131 Email: mark.brown@wmk.govt.nz	<ul style="list-style-type: none"> • Oxford Promotions Action Committee • Oxford Rural Drainage Advisory Group
	Ray Harpur Mobile: 027 327 1357 Email: ray.harpur@wmk.govt.nz	<ul style="list-style-type: none"> • Grey Power North Canterbury • Waimakariri Access Group • Ohoka Rural Drainage Advisory Group
	Pete Merrifield Mobile: 021 435 118 Email: pete.merrifield@wmk.govt.nz	<ul style="list-style-type: none"> • Oxford Historical Records Society Inc Committee • West Eyerton, Summerhill, Pontyz Road Advisory Group
	Michelle Wilson Mobile: 027 250 1310 Email: michelle.wilson@wmk.govt.nz	<ul style="list-style-type: none"> • Waimakariri Health Advisory Group • Ohoka Residents' Association

If you are a resident or part of a local community group who wishes to raise any concerns or issues, please do not hesitate to contact a member of the Community Board for advice and help (see pages 8 and 9 for contact details).

Oxford-Ohoka Community Board Members		
Member and contact details		Other responsibilities
	<p>Cr Tim Fulton</p> <p>Mobile: 021 0871 6027 Email: tim.fulton@wmk.govt.nz</p>	<ul style="list-style-type: none"> • North Canterbury Neighbourhood Support • Pearson Park Advisory Group • Oxford Promotions Action Committee • Oxford Rural Drainage Advisory Group • Waimakariri Water Race Advisory Group
	<p>Cr Niki Mealings</p> <p>Mobile: 027 293 4937 Email: niki.mealings@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Ohoka Domain Advisory Group • Waimakariri Youth Council • Climate Change Action Planning Reference Group • Biodiversity Champions Group • Social Services Waimakariri • Community Well Being North Canterbury Trust • Mandeville Sports Club • Ohoka-Mandeville Rural Drainage Advisory Group

Community organisations activities

Community Board members often take part in the activities of community organisations within the Ward.

If you would like to invite a Board member onto your organisation's Committee or to a meeting, please contact the Chairperson, or contact a Board member directly. Contact details are outlined above.



Riparian Planting Along Stream

Oxford-Ohoka Community Board Discretionary Grant

Each financial year (July to June) the Oxford-Ohoka Community Board is allocated funds to distribute, by application, to community-based organisations within their community area.

For the 2024/25 financial year the Oxford-Ohoka Community Board has \$6,330 available for grants to non-profit community based organisations.

Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- The group should have strong links with the community area of Oxford-Ohoka
- Grant funding is limited to projects within the Board area or primarily benefiting the residents of the Oxford-Ohoka Ward
- The applicants should clearly state the purpose for which the money is to be used
- Money should primarily be used for capital or improvement works, for enhancement of the group, or towards the purposes of the group, including events involving community participation
- The applicant should submit a balance sheet which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received
- Where possible or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied for
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded through Central Government funding
- Grant applications will be considered at each meeting by the Oxford-Ohoka Community Board
- Generally funding grants will be a maximum of \$500 in any one financial year (July to June), but the group can apply up to twice in that year, providing it is for different projects

- Examples of what is not funded are available on the application documents.

Application process

Application forms can be picked up at any of the Council's Service Centres.

Alternatively an application form can be printed, downloaded or completed online from the Council's website: waimakariri.govt.nz/council/funding-and-grants/board-grants-and-funding

The completed application should be posted to:

Governance Team

C/- Waimakariri District Council,
Private Bag 1005, Rangiora 7440

or emailed to: com.board@wmk.govt.nz

or dropped into your local Council Service Centre (see back page for details).



Oxford-Ohoka Community Board Grants for the 2024/25 financial year to date

Group	Project	Amount
Ohoka School Aims Games Basketball Team	Towards costs to travel to Tauranga for the Games	\$300
Oxford Museum/Oxford Historical Records Society	Towards double-sided teardrop flag	\$398
Ohoka Rugby Club Under 11	Towards attending the NZ Junior Rugby Festival	\$500
View Hill School	Towards hosting a Dark Sky event	\$500
Oxford Football Club	Purchase of field marking paint	\$500
Oxford Community Trust	Towards catering costs for Day Out event	\$500
Lees Valley House Holders	Towards the purchase of two AEDs	\$500
North Canterbury Inclusive Sports Festival	Host the festival at MainPower	\$150
Oxford Alpine Taekwondo	Towards safety gear for members	\$250
Oxford 24-7 Youth Work	Tag Archery	\$750
Swannanoa Home and School	Picnic tables	\$380



North Canterbury Inclusive Sports

Waimakariri Youth Development Grant

Purpose of the grant

In 2018 the Waimakariri Community Boards established the Waimakariri Youth Development Grant to support one or more young people seeking:

- To enhance young people's skills and strengths; especially self-worth, decision-making, good relationships, resilience, positive mental health, life-skills and leadership
- To provide opportunities for young people to connect positively with their community in meaningful, practical ways
- To help and benefit others.

General overview

Available to young people living in the Waimakariri District aged between 12 and 24 at the time of application. An annual grant of up to \$4,000 is available for allocation to suitable applicants in any one year. The Youth Development Grant Committee may award more than one grant up to a combined maximum of \$4,000 in a financial year (1 July 2023 to 30 June 2024).

Application process

Applications must be fully completed and supported by two references. For example teachers, school principals, employers, faith leaders, youth workers or community group leaders. One reference may be permitted from a member of the applicant's wider family.

The applications for the 2024/25 financial year opened at the end of September 2024. Information is available on the Council website at: waimakariri.govt.nz/community/funding-and-grants/youth-development-grant

Selection process

The Youth Development Grant Committee includes the four Community Board Chairs and an appointee of the Waimakariri Youth Council. The Committee is the sole decision-making body.

Short-listed applicants will be expected to present their application to the Committee in person and to answer any questions that the Committee may have. Applicants will be expected to provide an overview of their proposed project/activity to the Committee and they may choose how to do this. The Committee members will ask all applicants a series of general questions to help them make a decision.

The Council staff will work with the successful applicant to formalise an agreement on how the grant will be paid to them. This is really important as the Committee needs to be sure that the grant is spent on the project/activities the applicant has told them about and to also provide additional guidance to our youth.

Previous recipients

Group	Project	Amount
Waimakariri Student Volunteer Army	Towards the costs of purchasing high visibility vests, work gloves, a first aid kit and spades to do volunteer work within the community.	\$1,733
J Reyello, L Price and E Stokes	Towards attending the 2020 24-7 YouthWork National Training to be held in Wellington.	\$2,000
Abby Fraser	Towards establishing a weekly Breakfast Club for young people attending Rangiora High School without breakfast.	\$4,000
Lee Pockson	Towards hosting Theatresport workshops for young people.	\$1,000
Ruby Wilson	Towards hosting two Leadership Breakfasts for young leaders in the Waimakariri District.	\$3,000

Board's General Landscaping Budget

2024/25 Financial year

Each financial year (July to June) the Oxford-Ohoka Community Board is allocated funds to be used for projects which enhance and beautify the community such as landscaping, public seating and signage. For the 2023/24 financial year the allocation for the Landscape budget is \$13,090 plus a carry-over of unallocated funds from the previous year of \$590. This led to a total allocatable budget of \$13,680. Note that budgets are estimated and any underspend will be used to mitigate any overspend on other projects. The Board's current projects are highlighted below:

Account description	Status	Budget	Remaining
Oxford-Ohoka Community Board current projects			
Ohoka Stream Walkway and seat	Completed	\$3,500	
West Eyreton Historic Signs	Completed	\$5,150	
The Oaks Reserve Development	In progress	\$4,710	

The Community Board currently has \$27,083 available to allocate to projects made up of 2024/25 year's allocation and last year's unallocated budget. Allocations will be made early in 2025.



Ohoka Domain — Playground and Flying Fox

Where and When are Meetings Held?

Meetings are usually held on the first Wednesday of the month at 6.30pm at different venues within the Community Board area.

(Note: Time change to be reassessed during the March 2025 meeting.)

Anyone is welcome to attend the Board meetings. Public forums are held at the start of each meeting from 6.30pm to 6.50pm. This is a defined period of time which the Oxford-Ohoka Community Board has set aside for the purpose of public input. These public forums are designed to enable members of the public to bring any matter, which they deem of significance to the community, to the attention of the Community Board.

Members of the public, groups and organisations can also bring matters to the attention of the Community Board by bringing a deputation to a Board meeting. Deputations can be arranged by contacting the Governance Team and will be approved by the Chairperson.

Residents are also always welcome to contact Community Board members directly to discuss Council and community related matters.

Agendas are available at the Council Service Centres and on the Council's website two working days before a meeting at:

waimakariri.govt.nz/your-council/meetings

Governance Team contact details

☎ 0800 965 468
 ✉ com.board@wmk.govt.nz
 📍 215 High Street, Private Bag 1005, Rangiora 7440

The 2025 meetings are scheduled for:

Date	Location
5 February	West Eyreton
5 March	Oxford Town Hall
2 April	Ohoka Community Hall
7 May	Ohoka Town Hall
4 June	Oxford Town Hall
2 July	Oxford Town Hall
6 August	Oxford Town Hall
3 September	Ohoka Community Hall

NOTE: As 2025 is an election year the last meeting of the current triannual will be held in September 2025.

The Governance Team can be contacted for assistance with:

- Arranging Deputations
- Accessing Discretionary Grant funding
- Accessing Youth Development funding
- Access to Community Board documentation.

Interested in Being a Candidate in This Year's Local Body Elections?

We are searching for leaders to shape our communities and be part of local district and community decision-making.

Elections will be held on 11 October 2025 to elect:

- a. the Mayor
- b. Councillors as follows:
 - Kaiapoi-Woodend Ward: four (4) Councillors
 - Oxford-Ohoka Ward: two (2) Councillors
 - Rangiora-Ashley Ward: four (4) Councillors.
- c. Five (5) members for the Kaiapoi-Tuahiwi Community Board.
- d. Five (5) members of the Woodend-Sefton Community Board.
- e. Six (6) members of the Oxford-Ohoka Community Board on the following basis:
 - Three (3) members by electors in the Ohoka-Swannanoa subdivision
 - Three (3) members by electors in the Oxford subdivision.
- f. Election of eight (8) members of the Rangiora-Ashley Community Board on the following basis:
 - Two (2) members by electors in the Ashley subdivision
 - Six (6) members by electors in the Rangiora subdivision.

Candidate eligibility

A candidate for local authority elections must be:

- a. Enrolled on a parliamentary electoral roll somewhere in New Zealand; and
- b. A New Zealand citizen (either by birth or naturalisation ceremony).

Restrictions on candidates for local authority elections:

- a. A candidate may not seek nomination for more than one ward of Council.
- b. A candidate may seek nomination for Mayor and/or Council and/or a Community Board but may not also seek nomination for Canterbury Regional Council.
- c. A candidate may seek nomination for Mayor and/or a Ward of the Council and/or a Community Board, but in the event that they are elected:
 - as Mayor and a Ward Councillor then they must be treated as having vacated the ward office.
 - as a Ward Councillor and a Community Board member then they must be treated as having vacated the Community Board office.
- d. A candidate cannot be a person concerned or interested in contracts over \$25,000 with the territorial local authority. This restriction is waived if prior approval from the Office of the Auditor-General is obtained.
- e. An employee of a local authority who is elected as Mayor or Councillor must resign from their position as an employee of the local authority before taking up their elected position. This provision does not apply if an employee of a territorial authority is elected to a Community Board within the district of that territorial authority.
- f. Evidence of NZ citizenship will be requested at the time of candidate nomination.

Nominations

Nominations open on 1 July 2025 and close at 12 noon on 1 August 2025.

Each candidate must be nominated on the official nomination paper which is available during normal office hours from:

- all Council Service Centres
- by calling the Waimakariri District Council on 0800 965 468
- the Council's website waimakariri.govt.nz
- contacting elections@wmk.govt.nz

If you have any questions please contact the Deputy Electoral Officer at elections@wmk.govt.nz.



Council Facilities and Contact Details



Service Centres

waimakariri.govt.nz

Oxford Service Centre

34 Main Street, Oxford

☎ 03 311 9005

✉ oxford@wmk.govt.nz

Opening hours

Monday to Friday: 9am to 5pm

Saturday: 10am to 12 noon

(Limited services on Saturday)

Rangiora Service Centre

215 High Street, Rangiora

☎ 0800 965 468

✉ office@wmk.govt.nz

Opening hours

Monday to Friday: 8.30am to 5pm

Ruataniwha Kaiapoi Civic Centre

176 Williams Street, Kaiapoi

☎ 03 375 5009

✉ kaiapoi@wmk.govt.nz

Opening hours

Monday to Friday: 9am to 5pm



Libraries

waimakaririlibraries.com

Oxford Library

34 Main Street, Oxford

☎ 03 311 9006

✉ library@wmk.govt.nz

Opening hours

Monday to Friday: 9am to 5pm

Saturday: 10am to 12 noon

Rangiora Library

Trevor Inch Memorial Library

141 Percival Street, Rangiora

☎ 03 311 8901

✉ library@wmk.govt.nz

Opening hours

Monday to Thursday: 9am to 5pm

Friday: 9am to 7pm

Saturday: 10am to 2pm Sunday: 1pm to 4pm

Kaiapoi Library

176 Williams Street, Kaiapoi

☎ 03 375 5009

✉ library@wmk.govt.nz

Opening hours

Monday to Wednesday and Friday: 9am to 5pm

Thursday: 9am to 7pm

Saturday: 10am to 2pm

Sunday: 1pm to 4pm



Aquatic Centres

waimakariri.govt.nz/aquatic-facility

Oxford Community Aquatic Centre

9 Burnett Street, Oxford

☎ 03 311 8921

Opening hours

Summer only from late November
Monday to Friday: 8.30am–6.30pm
Saturday and Sunday: 10am–7pm
Public Holidays: 10am–7pm
Christmas Day: Closed

Dudley Park Aquatic Centre

47 Church Street, Rangiora

☎ 03 311 8905

Opening hours

Monday to Friday: 6am–9pm
Saturday and Sunday: 7.30am–7pm
Public Holidays: 10am–7pm
Christmas Day: Closed

Kaiapoi Aquatic Centre

9 Cass Street, Kaiapoi

☎ 03 375 5041

Opening hours

Monday to Friday: 6am–3.30pm and 6pm–9pm
Saturday and Sunday: 7.30am–7pm
Public Holidays: 10am–7pm
Christmas Day: Closed



Oxford Pool



Transfer Stations

Oxford Transfer Station

46 High Street, Oxford

Opening hours

Friday: 12.30–4.30pm
Sunday: 12 noon–4.30pm
Public Holidays: Closed

Southbrook Resource Recovery Park

284 Flaxton Road, Rangiora

☎ 03 313 5499

Resale Store: 03 313 5798

Opening hours

Monday to Sunday: 8.30am–4.30pm
Public Holidays: Closed

Community Facilities

Oxford Town Hall

30 Main Street, Oxford

Ohoka Domain Pavilion

493C Mill Road

Oxford Jaycee Hall

56 Main Street, Oxford

Pearson Park Pavilion

56 Main Street, Oxford

View Hill Domain Pavilion

Cnr Woodstock and Harmans Gorge Roads,
View Hill

For bookings go to:

waimakariri.govt.nz/leisure-and-recreation/facilities/wdc-halls-and-meeting-venues

Request a Service

The following service requests can be lodged online with the Council. The location of the request is required.

Please contact Council directly on 0800 965 468 regarding urgent requests such as excessive noise, flooding or public toilet issues.

Online Service requests:

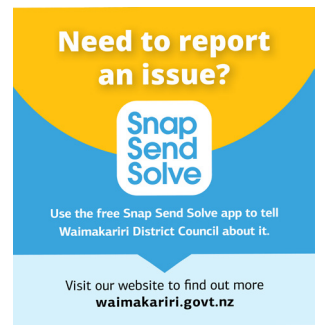
- Cemeteries
- Dog complaints
- Drains
- Footpaths
- Litter/rubbish
- Parks
- Public water supplies
- Roads and streets
- Rubbish/recycling collections
- Sewer
- Signs
- Trees
- Vandalism/graffiti
- Water races

Go to waimakariri.govt.nz/services/online-services

Snap Send Solve

You can report an issue instantly from your mobile if you spot something like a damaged footpath, litter or pothole.

Report an issue via
waimakariri.govt.nz/snapendsolve.com



Oxford Library



215 High Street
Private Bag 1005
Rangiora 7440, New Zealand
Phone 0800 965 468
waimakariri.govt.nz

250130015345

OXFORD-OHOKA COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of February 2025

Members Name: Mark Brown

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
3.2.2025	Oxford Promotions Action Committee (OPAC) (Experience Oxford) meeting	Session around values/mission etc and board structure
17.2.2025	Oxford Promotions Action Committee (OPAC) monthly meeting	Main topic was draft 2025 budget and how to manage events inside that budget with Matariki events being reduced to achieve a balanced budget.
18.2.2025	Wolffs Road Suspension Bridge meeting	Good turn out and new Trust being formed.
19.2.2025	Oxford Rural Drainage Board Meeting	WDC staff and some board members will visit some drains in the area to look at any issues.
21.2.2025	1475 North Eyre Road Site meeting	<ul style="list-style-type: none"> To look at water race issues – attended by WDC staff and Cr Williams. Good outcome with water race also identified as irrigation race so under Waimakariri Irrigation Ltd. Residents originally came to me for help and I pointed them to their WDC Councillor. Also took opportunity to show WDC staff the Oak Reserve and the Pit next door.

Other:

- Also attended the Rangiora-Ashley Community Board meeting to listen to the Cust Domain relating to Cust Equestrian Group and Oxford Soccer Club, deferred decision pending consultation with Cust Domain Advisory Group, next day received call from Soccer Club President to discuss the previous night.

OXFORD-OHOKA COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of February 2025

Members Name: Tim Fulton

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
13.2.2025	North Canterbury Neighbourhood Support meeting – via Teams Urgent Briefing - Rangiora	
17.2.2025	LGNZ member Zoom with South Island Minister James Meager	
17.2.2025	Oxford Promotions Action Committee (OPAC) (Experience Oxford) meeting	A second workshop with Debs Taylor-Hayhurst
18.2.2025	Council workshop	
18.2.2025	Wolffs Bridge public meeting at Oxford Town Hall	Formation of Footbridge Friends Inc, operated a group to be known as the Wolffs Bridge Restoration Group. A particularly good turnout from councillors and community board members
19.2.2025	Eastern Rangiora link road workshop	
19.2.2025	All Boards meeting	
20.2.2025	Joint Council and Ohoka-Mandeville Rural Drainage Advisory boards- Stage 1 workshop	
21.2.2025	Attended Community Hub launch event at Te Mataura school, Rangiora	
24.2.2025	Oxford Health and Fitness Centre Trust	Confirmation of an opening event for the extension on May 2 nd , Final stages of building on track
24.2.2025	District Planning and Regulation Portfolio meeting – via Teams	

Other:*Scheduled to attend*

- 25th February
Community & Recreation Committee
District Planning & Regulatory Committee
Landmarks Meeting
- 27th February
Waimakariri Irrigation Ltd
Whytes and Gilchrights farms, Swannanoa
- 4th February
Council meeting
- 5th March
Resource Management Act training – Teams

Ongoing work:

- Advocacy for trail signage
- Oak Reserve West Eyreton historical
- Public – cc'd into Mandeville pathway query with Niki, West Eyreton water race issue, interest from an Oxford landowner in promoting more public walkways in and around the hills