MINUTES OF THE DISTRICT PLANNING AND REGULATION COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA ON TUESDAY 11 DECEMBER 2018 AT 1.00PM.

PRESENT
Councillor D Gordon (Chair), Councillors N Atkinson, W Doody, J Meyer and S Stewart.

IN ATTENDANCE
Councillors A Blackie, K Barnett, J Palmer (Chief Executive), N Harrison (Manager Regulation), M Bacon (Team Leader Resource Consents), T Ellis (Development Planning Manager), N Sheerin (Senior Policy Planner), B Bray (Principal Policy Planner, Development Planning Unit), S Milosavljevic (Intermediate Policy Planner), C Wood (Senior Policy Planner) and A Smith (Governance Coordinator).

1. APOLOGIES
Moved Councillor Gordon seconded Councillor Atkinson
THAT An apology for absence be received and sustained from Mayor Ayers.
CARRIED

2. CONFLICTS OF INTEREST
No conflicts of interest were recorded.

3. CONFIRMATION OF MINUTES
3.1 Minutes of a meeting of the District Planning and Regulation Committee held on 16 October 2018
Moved Councillor Atkinson seconded Councillor Doody
THAT the District Planning and Regulation Committee:
(a) Confirms as a true and correct record the minutes of a meeting of the District Planning and Regulation Committee held on 16 October 2018.
CARRIED

4. MATTERS ARISING FROM THE MINUTES
Councillor Gordon enquired regarding a workshop to be held on the Contestable Fund, and M Bacon confirmed that it is planned to schedule this in February 2019.
5. DEPUTATION

There were no deputations.

6. REPORTS

6.1 District Plan Review – Plan Making Process Options under the RMA

– Neil Sheerin (Senior Policy Planner) and Trevor Ellis (Development Planning Manager)

Mr N Sheerin presented this report which requests the committee to formally approve the District Plan Review. As part of this, the Council must advise which process under the RMA it is going to use for the District Plan review. The three process options that staff have considered were highlighted, as summarised in the report. These are a Streamlined process, Collaborative Process, or the Standard Process. The Collaborative Process is not recommended, it would potentially be very time consuming and require a lot of resources. The Streamlined Process is not automatically available to the Council and needs to be applied for from the Minister for the Environment for permission to use this process and for most part the District Plan Review doesn’t satisfy the criteria. The Standard Process is the preferred process and N Sheerin referred to the briefing to the Council in October 2017 where these processes were discussed. At the time the Council expressed quite a clear preference for the Standard Process.

Question from Councillor Atkinson regarding the mention of additional staff resources required for all of these process options, N Sheerin advised that since this comment was written, there is now additional staff resources available.

Regarding the Standard Process, Councillor Doody enquired if this will be helpful for the Council to achieve the goal, with reference to the current issues causing concern for some communities? N Sheerin advised that there may be additional issues come to light during any consultation process, but the benefit of this process is that the Council will be making the decision. There is community consultation throughout the process, both informally prior to notification and formally throughout the submission and hearing process.

Councillor Gordon asked if the Standard Process was the approach of other Councils. N Sheerin advised that though not formally announced yet, he understands that Selwyn District Council intend to use the Standard Process. Christchurch City Council for their recent District Plan Review is under a different process imposed by CERA. Hurunui District Council has recently completed a District Plan Review, so their next review is some years away.

Moved Councillor Doody seconded Councillor Atkinson

THAT the District Planning and Regulation Committee

(a) Receives report No. 181204142198.

(b) Notes the three plan making process options outlined in Section 4 below.
(c) Approves the District Plan Review to proceed using the ‘Standard’ plan making process under Part 1 of Schedule 1 of the RMA.

(d) Authorises the formal public notification of the intention to review the District Plan under Part 1 of Schedule 1 of the RMA.

CARRIED

Councillor Atkinson noted that this is the step forward that the Council needs to take under the legislative requirements.

6.2 Improving Council’s approach to biodiversity – Shelley Milosavljevic (Intermediate Policy Planner)

Ms S Milosavljevic presented this report to the Committee with a proposed outline to improve its approach to biodiversity. Staff said initially looked at this as part of the District Plan review but also noted that there is a number of things that the Council could be doing to improve this. There has been a lot of feedback from the community through District Development Strategy issues and options about improving biodiversity in the district. There is also quite an overlap with the Zone Committee ZIPA to be coordinated with. Overall this is to seek direction from the Committee on what type of tools it may be interested in looking into further for this.

Councillor Stewart asked about “Ecological Corridor Priority Area”. S. Milosavljevic advised there isn’t any of these in the District at the moment, but this is something that the ecologists are investigating at the moment.

Councillor Gordon referred to the speaker at the previous committee meeting, Mrs Giller and if there had been follow up discussion arranged with her on the areas of biodiversity she raised in her discussion and for these to be identified so they are not lost. Ms Milosavljevic noted that Ms Giller powerpoint presentation had been forward to the ecologists and Councillor Gordon said he would still like there to be follow up discussion with Mrs Giller as she had presented to the Council during annual plan process and taken the time to come to speak to this committee. Staff will follow up with this.

Councillor Gordon also brought to the attention of staff that Richard Stalker has identified a patch of Kanuka near his property and this matter will also be followed up by staff and/or ecologists.

Councillor Doody sought clarification that the Council consults with the landowners regarding SNA. S Milosavljevic confirmed that any new sites will be consulted with the landowners, which will start next year. Regarding any current sites which are in the District Plan on a voluntary basis, the property owners have been contacted regarding site visits.

Moved Councillor Atkinson seconded Councillor Gordon

THAT the District Planning and Regulation Committee:

(a) Receives report No. 181029126064.

(b) Endorses the approach of continuing to protect Significant Natural Areas as part of the District Plan Review.
(c) **Endorses** staff to further consider regulatory approaches to protecting and enhancing indigenous biodiversity (within and outside of Significant Natural areas) as part of the District Plan Review.

(d) **Notes** that national and regional policy in relation to indigenous biodiversity is likely subject to significant change and the Council’s role and resourcing in this area will likely be subject to external direction in coming years.

(e) **Notes** that the full impact of the Waimakariri Water Zone Committee Zone Implementation Programme Addendum (ZIPA) has yet to be assessed and will require consideration beyond Draft 2019/20 Annual Plan preparation in January 2019.

(f) **Notes** that subject to consideration and direction from the Committee on the non-regulatory tools it wishes to be investigated further, staff will bring another report in January 2019 for Annual Plan budgetary purposes.

CARRIED

Councillor Atkinson believes this is a good step forward and there is some change sort in the community on biodiversity. This will give the Council good direction on what needs to be done for the future.

Councillor Gordon believes it is important that the Council follow through on submissions that have been made. This is a good opportunity to pursue the matters raised by both Mrs Giller and Mr Stalker. A question of sufficient budget is something that will be discussed at future workshops.

Councillor Stewart endorsed the comments above and also commented on the timeframe for comments from the Zone Committee, with the next meeting of the Zone Committee not scheduled until February 2019. The Deputy Chair of the Zone Committee has been asked for any comment on other matters that could be included in this list. Any comments are to be provided within the next week Councillor Stewart supports all the options mentioned in Table 2 of the report and believes these would all be supported by the members of the Zone Committee as well. The costs of these would need to be taken into consideration.

Councillor Atkinson replied that it is important for the Zone Committee to be aware of this and given the opportunity to provide comment.

7. **PORTFOLIO UPDATES**

7.1 **District Planning Development** - Councillor Neville Atkinson

Nothing further to add from the reports in this meeting and the following briefing.

7.2 **Regulation and Civil Defence** – Councillor John Meyer

Nothing further to add at this time.

7.3 **Business, Promotion and Town Centres** – Councillor Dan Gordon

Councillor Gordon updated busy time for the Promotions Associations with the Christmas parades and wished to record congratulations to the Kaiapoi Promotions Association and the excellent Christmas parade and carnival prior. The team has done an excellent job in getting this parade back on track. Thanks to colleagues to the support and encouragement
for them as well. Rangiora Santa Parade and Christmas in the Park also was a very good event. The Christmas parade event in Oxford is to be held this coming weekend. The Celebration Night was also held in Rangiora on 23 November which was also a successful night.

Thanks were extended to the staff for the getting the Christmas Trees and lights in place in the Rangiora and Kaiapoi town centres. There has been excellent feedback from the community on these.

There has been a Joint meeting with the Chairs and Coordinators with ENC recently. These take place two to three times a year and there is some matters raised – including charging units for electric vehicles. Another matter discussed was the Muscle Car Madness event.

BNZ corner steering party has met and will meet again next year and to come back to the Community Board and Council with a report and options.

8. **QUESTIONS**

There were no questions.

9. **URGENT GENERAL BUSINESS**

There was no urgent general business.

The Chairperson took this opportunity to thank the staff and Council colleagues for their commitment throughout the year and wished everyone a Merry Christmas and a restful holiday period.

There being no further business, the meeting closed at 1.25pm.

CONFIRMED

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Chairperson

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Date

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**Briefing**

- *At the conclusion of the meeting, a briefing was held to discuss:*

  ‘*District Plan Review – Summary of briefings for consultation purposes*’.