MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD
HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE,
176 WILLIAMS STREET, KAIAPOI ON MONDAY 20 AUGUST 2018 COMMENCING
AT 4.00PM.

PRESENT
J Watson (Chairperson), C Greengrass, N Atkinson, M Pinkham, P Redmond

IN ATTENDANCE
Councillor A Blackie

J Palmer (Chief Executive), C Brown (Community Greenspace Manager), E Cordwell
(Governance Advisor)

1 APOLOGIES

Apologies were received and sustained from R Blair and S Stewart.

2 CONFLICTS OF INTEREST

C Greengrass for Item 7.1d being the Board’s appointee to the Pines Kairaki Beach
Association.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 16 July 2018

Moved J Watson   seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community
Board meeting, held 16 July 2018, as a true and accurate record.

CARRIED

4 MATTERS ARISING

Nil

5 DEPUTATIONS AND PRESENTATIONS

None

6 ADJOURNED BUSINESS

None
7 REPORTS

7.1 Applications to the Kaiapoi-Tuahiwi Community Board’s Discretionary Grant Fund 2018/2019 - Edwina Cordwell (Governance Adviser)

C Greengrass sat back from the table and took no part in the voting thereon.

The report was taken as read.

Moved J Watson seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives report No. 180807088710.
(b) Approves a grant of $475 to Reflections Community Trust towards the hire costs of a bouncy castle for the Waimakariri Light Party 2018.
(c) Approves a grant of $477.25 to Pines and Kairaki Beach Association towards the cost of promotional material, signage and advertising to encourage greater community use of the new hall facility.

CARRIED

8 CORRESPONDENCE

Moved J Watson seconded C Greengrass

THAT the Kaiapoi Tuahiwi Community Board:
(a) Receives the decision letter regarding the Board’s submission to the Draft Long Term Plan 2018-2028. (Trim 180806088275).
(b) Receives the memo regarding Cherry Tree Removals – Mansfield Subdivision from Greg Barnard (Parks Community Asset Officer). (Trim 180706075110).

CARRIED

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for July - August 2018

Moved J Watson seconded N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Receives report No. 180813090640.

CARRIED

10 MATTERS REFERRED FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 5 July 2018 (Trim No. 180628071750).

10.2 Woodend-Sefton Community Board meeting minutes – 9 July 2018 (Trim No. 180703073671).
10.3 **Rangiora-Ashley Community Board meeting minutes – 11 July 2018**
(Trim No. 180628071844).

10.4 **Library Update – report to Community and Recreation Committee 24 July 2018**
(Trim No 180706075217).

10.5 **Airfield Plan Change and Designation – report to Council 7 August 2018**
(Trim No 180730084697).

10.6 **Rangiora-Woodend Road, Gressons Road, Boys Road and Northbrook Road Speed Limit Review – report to Council 7 August 2018**
(Trim No 180706075194).

(Trim No 180710076344).

10.8 **Report to Council 3 July 2018**
(Trim No 180620068685) (PX).

Moved J Watson     seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.8.

CARRIED

11 **MEMBERS’ INFORMATION EXCHANGE**

P Redmond

2 July - Water Zone public meeting re nitrates.

Also attended WDC session on the interactive District Plan and ENC Networking event at Rossburn which was well attended.

27 July - LAP and Alcohol Control Bylaw Deliberations Meeting.

Council Social Club outing to Willowbank was very enjoyable with reminder that elected members may also join the Social Club.

Social Club Quiz was postponed to enable staff and elected members to pay their respects at the funeral of recently retired WDC Roading Manager Ken Stevenson.

30 July – Kaiapoi Promotions Association Mix n Mingle and attended the AGM, Scott Murray elected as Chairperson.

6 August – Regeneration Steering Group.

7 August – Waimakariri Health Advisory Group. Tessa Sturley, WDC Community Development Manager, is supporting the group to redefine its Terms of Reference. Interviewed as part of the Canterbury and Lincoln University post-earthquake review project. Positive feedback on the WDC approach and the collaborative culture of the authority.

8 August – Staff Briefing.

17 August – attended K Stevenson’s funeral

18 August – Opening of new Feldwick Drive.

20 August – Draft Kaiapoi Town Centre Plan Board Submission workshop.

P Redmond queried progress on strengthening of the BNZ building and J Palmer confirmed that this was in hand and should enable the re-instatement of the footpath.

Ruts had also been noted in the Baker Park BMX track and C Brown undertook to follow this up.
**M Pinkham**

Had also attended the Water Zone public meeting on nitrates. Silt and concentration of faecal matter potentially had a shorter timeframe for remedial action rather than nitrates which posed a more complex and longer term issue.

26 July - ENC Networking Meeting was well attended.

Attended Wellbeing North Canterbury meeting.

Also attended the KPA AGM noting that there was to be a stakeholder meeting prior to Christmas.

2 August – Cam River Working Party meeting. Concrete actions were being undertaken but there was still some confusion over relative roles and responsibilities of ECan and WDC for maintenance of some of the tributaries.

6 August

- made a personal Submission to the CCC Hearing Panel regarding the proposed changes to Cranford Street.
- open day at Karanga Mai Young Parents College.
- Regeneration Steering Group meeting.

8 August - Staff Briefing.

**A Blackie**

Had participated in the Matariki planting project. There had been two phases at the western end of Silverstream and one further planting to go.

Attended the Northern Pegasus Bay Advisory Group meeting and noted the co-operation of horse trainers in working with staff to address any issues.

Had met with C Brown and C Sargison (Community and Recreation Manager) regarding the 17 February 2019 River Carnival.

**C Greengrass**

Had attended the Kaiapoi Town Centre public Drop in sessions.

Also attended the KPA AGM and noted the proposed KPA stakeholder meeting.

Attended Landmarks meeting and a Museum meeting.

Noted that a review of community housing was taking place.

Advised that the Waimakariri Access Group AGM is on 11 September.

You Me We Us had been invited to meet Silverstream developers to consider ways of encouraging community cohesion in the new sub division. It was also important to ensure that there was also a sense of belonging to Kaiapoi.

**N Atkinson**

Attended a range of Council and other meetings.

Met with Bulldogs League Club on a couple of occasions and was pleased to note that crowds in excess of 2,000 were attending home matches.

N Atkinson provided a short overview of key elements of submissions to the LAP and Alcohol Control Bylaw Hearing and advised that the WDC proposals will now be considered by the Alcohol Regulatory and Licensing Authority (ARLA).
12 CONSULTATION PROJECTS

Flaxton Road
Consultation closes Monday 20 August 2018.
https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/flaxton-road

Draft Kaiapoi Town Centre Plan
Consultation closes Monday 3 September 2018.

13 REGENERATION PROJECTS

13.1 Town Centre, Kaiapoi
Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

13.2 Kaiapoi Regeneration Steering Group
The next meeting of the Kaiapoi Regeneration Steering Group will be held in Meeting Room 1, Ruataniwha Kaiapoi Civic Centre, 4pm on Monday 3 September 2018. This meeting is open to the public.

14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant

14.2 General Landscaping Budget
Balance as at 16 July 2018: $84,400 (including carry forward).

15 MEDIA ITEMS

16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

J Watson acknowledged the passing of Ken Stevenson noting his commitment, expertise and personal attributes that had made such a tangible and long lasting contribution to Kaiapoi and surrounding areas before, during and after the earthquakes. He would be sadly missed.
**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 17 September 2018 at the Ruataniwha Kaiapoi Civic Centre.

There being no further business, the meeting closed at 4.30 pm.

CONFIRMED

_________________________
Chairperson

_________________________
Date

**Workshop**

- **General Landscaping 4.30pm to 5.10pm** – Chris Brown (Community and Greenspace Manager)
  
  Members discussed a number of projects for further assessment. A report will be provided in due course (potentially October 2018).

- **Members Forum**
  
  There were no matters for discussion.

**Briefing**

*Festive Lights 5.10pm to 5.30pm – Jim Palmer (Chief Executive)*

*Briefing is not open to the public*