MINUTES OF THE MEETING FROM THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY 7 FEBRUARY 2018, COMMENCING AT 1PM.

PRESENT:

IN ATTENDANCE:
J Palmer (Chief Executive), C Sargison (Manager, Community & Recreation), G Cleary (Manager, Utilities & Roading), and S Nichols (Governance Manager).

1. APOLOGIES
Nil.

2. CONFLICTS OF INTEREST
Nil.

3. ACKNOWLEDGEMENTS

3.1 The Council acknowledged the awarding of a Queens Service Medal in the New Years Honours listing to Mr Neil Murray Falconer, JP, for services to the community and broadcasting.

3.2 The Mayor acknowledged the passing of Mr Murray Binnie who was held in much respect by the organisation. M Binnie was a previous drainage manager, and more recently contributed greatly to extending knowledge of Tikanga Maori and in developing and support of Te Reo classes and Waiata programmes at the Council. M Binnie also advised the Council on protocols and worked with staff on a Cultural Handbook and Protocol Guide. His contribution has been a factor in the strengthened relationship with Ngai Tuahuriri. Condolences had been sent to the Binnie family.

The Council stood for a minute’s silence.

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 5 December 2017

Moved: Councillor Atkinson Seconder: Councillor Felstead

THAT the Council:

(a) Confirms as a true and correct record the circulated minutes of a meeting of the Waimakariri District Council held on Tuesday 5 December 2017.

CARRIED

4.2 Minutes of a meeting of the Waimakariri District Council held on Tuesday 12 December 2017

Moved: Councillor Felstead Seconder: Councillor Atkinson

THAT the Council:
(a) **Confirms** as a true and correct record the circulated minutes of a meeting of the Waimakariri District Council held on Tuesday 12 December 2017.

CARRIED

4.3. **Minutes of the public excluded portion of a meeting of the Waimakariri District Council held on Tuesday 5 and 12 December 2017**

(*matter was considered in Public Excluded section of the meeting*)

5. **DEPUTATIONS AND PRESENTATIONS**

Nil.

6. **ADJOURNED BUSINESS**

Nil.

7. **REGENERATION REPORTS**

Nil.

8. **REPORTS**

8.1. **Road Stopping McLeods Road – M Ball (Property Officer)**

J Palmer spoke briefly to the report, advising discussions with neighbours had occurred and the proposal will improve access to associated properties.

Councillor Barnett enquired if staff were aware of any possible objections to the proposal. J Palmer advised that currently staff were not aware of any potential objectors at this stage.

Moved: Councillor Barnett    Seconder: Councillor Felstead

THAT the Council:

(a) **Receives** report No 180112002177

(b) **Approves:**

- Stopping the section of unformed legal road adjoining 179 McLeods Road, Sefton shown as Section 3 SO 4980281 having an area of 2.4168 hectares more or less in accordance with Section 342 and the provisions of the Tenth Schedule of the Local Government Act 1974; and

- The disposal of the section of unformed legal road pursuant to Section 345 of the Local Government Act 1974 to Gary Thomas Tomes being the adjoining owner.

(c) **Notes:**

- A section of the adjoining owners land, shown as Section 1 SO 4980281, having an area of 1.5405 hectares, will be vested as road in exchange for the stopped road.

- The proposed road stopping and exchange will be publically advertised. Should any objections to the proposed road stopping be received then a further report will be presented to Council to consider whether to proceed with the road stopping.

- The adjoining owner will meet all costs incurred by Council, even if the application is not successful. This has been done by way of the attached signed agreement.

CARRIED
Councillor Barnett remarked that this was a sensible approach to take and the public has an opportunity to object when the proposal is advertised.

8.2 Ownership of the Ohoka Gate Keepers Lodge – C Brown (Community Green Space Manager)

C Sargison spoke to the report, reflecting on numerous community conversations. The building was not intended to become a commercial facility. The advisory group had liaised with the Oxford-Ohoka Community Board and kept them informed of progress with the project.

Councillor Blackie queried the timing, and whether it is appropriate to take ownership prior to the building being moved. C Sargison advised that ownership would change to the Council once the building had moved to its new site. The group has funding and arrangements in place to move the building when ground conditions are firm and a building consent has been lodged for the foundation design.

Councillor Stewart enquired if the building is envisaged to become a meeting venue and open to the public in the same way as other Council facilities. C Sargison advised the group has not determined the final use, however it is seen as being complimentary to the existing Domain pavilion. The priority is to get the building weather tight with restoration likely to take several years with progress dependent on ongoing fundraising. It may be possible that small meetings could be held in the building and whist intended for public use, it is not proposed for commercial use.

Councillor Williams enquired if the Council is likely to pay for amenities such as power and sewage. C Sargison advised those costs are built into the restoration. The intention is to have power to the building but maybe not sewage as public toilets are already available on the grounds. If toilets were proposed for the building an addition onto the building would be required. Today the Council is being asked to consider a Heads of Agreement. The Council are paying for the building consent, as is consistent with other community groups.

Councillor Barnett enquired if the building has a historic designation. Staff advised the building is classified as a Category 2 building with a permit for alteration.

In a supplementary question Councillor Barnett asked if the building will require earthquake strengthening, particularly as a public building. C Sargison advised that aspect is part of the building consent process.

Councillor Barnett asked why should the Council take ownership of the building now rather than once restoration is complete. C Sargison explained it was easier to vest funding to the Council, as the advisory group was not a legal entity and was likely to have difficulty for ongoing insurance and some funding options. The group intend to continue fund raising just for the restoration.

Moved: Councillor Doody   Seconder: Councillor Gordon

THAT the Council:

(a) Receives report 180126006887

(b) Notes that community consultation regarding the relocation of the Ohoka Gatekeepers Lodge was undertaken as part of the development of the Ohoka Domain Concept Plan which has now been approved by the Oxford / Ohoka Community Board.

(c) Approves ownership of the Ohoka Gatekeepers Lodge being transferred to Council at no cost.
Notes that staff will prepare a heads of agreement between Council and the Ohoka Domain Advisory Group which will identify responsibilities regarding the renovation and future operation of the building. This heads of agreement will be presented to the Community and Recreation Committee for approval.

Council Member Doody, commented that having worked with both the Community Board and Advisory group, and visiting the building, it is acknowledged the building requires work. However the Advisory group are an enthusiastic group of people who have worked hard to source funding to this stage. Council Member Doody believed the building would enhance the Domain area, particularly once restored.

Council Member Gordon reflected on a past visit to the building and had been impressed with the passion and skills of the group who were making things happen. The group had done well sourcing funding so far and were well organised. The proposed area for the building has significant as planting had already been done. Council Member Gordon commented on discussion of potential use being a museum or visitor site however the outcome was yet to be finalised. Council Member Gordon was supportive of the project and the group.

Mayor Ayers indicated his support for the project and the group, commenting that the location will give the building prominence. Mayor Ayers believed it was good to preserve district history and the group were actively involved, along with a supportive local community. Mayor Ayers was looking forward to watching the progress of the building restoration.

8.3. China Sister City Visit to Enshi and Establishment of an Advisory Group – J Palmer (Chief Executive)

J Palmer spoke to the report outlining the reasoning of the report, and the purpose of the advisory group, which is broader than the Council. He also spoke of the Enterprise North Canterbury membership that intended to travel with the Council group and potential benefits from the visit.

Mayor Ayers sought expressions of interest for the trip with Councillors Doody, Barnett and Felstead indicating interest. It was noted Councillor Felstead would be willing not to travel if another Councillor had a strong interest in visiting China.

Moved: Councillor Blackie Second: Councillor Brine

THAT the Council:

(a) Receives report No. 180117003619
(b) Approves the Mayor, and Councillors Felstead, Doody and Barnett visiting Enshi, Xiangyang and Wuhan, China, between 12-19 May 2018, at an estimated cost of $12,900.
(c) Endorses the establishment of an Enshi Sister City Advisory Group in accordance with the terms of reference contained in Attachment 2.
(d) Circulates the report to all Community Boards.

CARRIED

Councillor Williams Against

Councillor Brine commented on the importance of such trips. He believed China is an important player for New Zealand and was supportive of fostering
the relationship with Enshi, as he believed there were significant benefits for our district, particularly longer term.

Councillor Williams was not supportive of the visit, commenting on cost to the ratepayers, believing there was no financial benefit to the district. Councillor Williams strongly expressed a view against the visit.

Councillor Barnett commented on personal past involvement with a sister city and spoke of benefits culturally and economically, as well as through education. Councillor Barnett believed that as Waimakariri was a large district in the South Island a sister city relationship was beneficial to the district.

Councillor Doody reflected on a visit to Oxford from Enshi representatives last year; particularly commenting on a business connection which is strengthening and considered worthwhile. Councillor Doody believed Oxford as a township was keen for more involvement with Enshi.

Councillor Atkinson commented on business relationships via such sister city connections, reflecting on how the world has got smaller and relationships strengthened. He believed that learning from others and sharing ideas formed worthwhile relationships. Councillor Atkinson acknowledged it may be several years before the District see results, however the situation can be reviewed in several years time. Councillor Atkinson commented that whilst he had an interest in the visit, the timing was not right personally at this time. Councillor Atkinson believed there were benefits in growing business connections from our own district.

Councillor Felstead reflected on the cost and comparison to last years visit to Belgium for the Passchendaele Memorial, and similar costs involved in a number of Community Board members attending a conference in Wanaka several years ago.

Mayor Ayers commented on the previous visit to China; the hard work of a very busy schedule involving many speeches and meetings, along with internal travel. He spoke of how the relationship operates at a governmental level with the requirement for the Mayor to be present. Mayor Ayers commented on China being a major economic power, its importance for Canterbury and reflected on other Canterbury Councils that have sister city relationships. Mayor Ayers believed Canterbury as a region needs to grow together and work together, therefore sister city links are important. Mayor Ayers outlined why the province of Hubei is good for Waimakariri and Canterbury, commenting on the Wuhan connection to Christchurch City, which is a neighbouring location to Enshi. Mayor Ayers reflected that the previous Council had received several approaches from different Chinese cities before it agreed to a relationship with Enshi.

Mayor Ayers reflected on the art exhibition that occurred at Oxford last year, and that it will be on display in the Rangiora Chamber Galley soon. Mayor Ayers commented on the business of international education and the associated important connection for culture and income. Mayor Ayers has written to all four district secondary schools and feedback is that they are all keen to build educational and cultural relationships.

3.4 Update of Delegation S-DM 1049 Manager Regulation – J Palmer (Chief Executive)

J Palmer spoke briefly to the report, refreshing councillors of the delegation processes from Council to the Chief Executive and to senior staff. Reasoning of why this process is undertaken and the provision of levels of separation explained.
Moved: Councillor Gordon  Seconder: Councillor Williams

THAT the Council:

(a) **Receives** report no. 180125006819

(b) **Approves** Delegation S-DM 1049 to the Manager: Regulation.

CARRIED

9. **MATTER REFERRED FROM COMMITTEES AND COMMUNITY BOARDS**

The following Item 9.1 is referred to Council from the Regeneration Steering Group meeting of Monday 29 January 2018.


C Sargison spoke to the report acknowledging the land locked property and reasoning for the proposals.

Moved: Councillor Blackie  Seconder: Councillor Atkinson

THAT the Council:

(a) **Receives** report No.171212135037.

(b) **Approves** staff to divest 16 Hood Avenue, The Pines Beach – Lot 2 DP 58185 – 334.00 sq metres to the Crown; and undertake the process with the Crown to have this title included in their planning process and into the draft Divestment Terms to ultimately have this parcel divested from the Crown to Te Kōhaka o Tūhaitara Trust to become part of the Tuhaitara Coastal Park.

(c) **Notes** that staff have requested from the Crown to have the local purpose utility reserve status revoked under the GCR Act.

CARRIED

Councillor Blackie believed this was a straightforward decision as the land comprises of sand hills and will require ongoing maintenance. He stated this was practical action to undertake.

10. **HEALTH AND SAFETY**


J Palmer spoke briefly to the report, commenting on various aspects contained in the report.

Councillor Stewart queried to the bee incident. J Palmer advised a large number of bees were involved.

Moved: Councillor Williams  Seconder: Councillor Felstead

THAT the Council:

(a) **Receives** report No. 180124006165

CARRIED
11. COMMITTEE/WORKING PARTY/JOINT COMMITTEE MINUTES FOR INFORMATION

11.1. Minutes of a meeting of the Audit and Risk Committee held on 28 November 2017
11.2. Minutes of a meeting of the Waimakariri Youth Council held on 28 November 2017
11.3. Minutes of a meeting of the Regeneration Steering Group held on 4 December 2017
11.4. Minutes of a meeting of the Utilities and Roading Committee held on 12 December 2017

Moved: Councillor Doody  Seconder: Councillor Brine

THAT the information in Items 11.1 to 11.4 be received.

CARRIED

12. COMMUNITY BOARD MINUTES FOR INFORMATION

12.1. Minutes of a meeting of the Rangiora-Ashley Community Board held on 8 November 2017
12.2. Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board held on 20 November 2017
12.3. Minutes of a meeting of the Oxford-Ohoka Community Board held on 7 December 2017
12.4. Minutes of a meeting of the Woodend-Sefton Community Board held on 11 December 2017
12.5. Minutes of a meeting of the Rangiora-Ashley Community Board held on 13 December 2017
12.6. Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board held on 18 December 2017

Moved: Councillor Atkinson  Seconder: Councillor Meyer

THAT the information in Items 12.1 to 12.6 be received.

CARRIED

Councillor Felstead commented on the current situation following further discussions with the Ohoka Domain Advisory Group and the Farmers Market relating to the market operation that both Councillors Doody and Felstead had attended.

Councillor Felstead commented on the removal of three on-street car parks from the Main Street, and the positive feedback being received.

Councillor Atkinson commented on an Ecan presentation to the Kaiapoi-Tuahiwi Community Board, and limited communication from Ecan. Councillor Atkinson was interested in members experiences with Ecan on other projects.

Councillor Stewart reflected on Councillor Atkinson’s point.

Councillor Gordon queried regular liaison with Ecan.

Staff indicated discussions were currently occurring to organise meetings between Ecan and Waimakariri at a councillor level.

13. CORRESPONDENCE

Nil.
14. MAYOR’S DIARY

14.1. Mayor’s Diary 27 November 2017 – 29 January 2018
Mayor Ayers commented on the Waitangi Day event held in Trousselot Park, Kaiapoi. The event was well organised and well supported. He thanked the organisers and all those involved for a great day.

Moved: Councillor Williams  
Second: Councillor Meyer

THAT the Council:
(a) Receives report no. 180129008044.

CARRIED

15. COUNCIL PORTFOLIO UPDATES

15.1. Iwi Relationships
Mayor Ayers had joined the Tuia programme in 2017 through the Mayoral Taskforce for Jobs initiative. The programme involves Mayors mentoring young Maori from the district that have been identified as being potential leaders. Mayor Ayers had enjoyed the experience and reflected on the 2017 mentor experience and was looking forward to a new student for 2018.

Mayor Ayers reflected on Waitangi Day celebrations that occurred in Kaiapoi and the strong kapa haka groups representing four schools that performed. He also referenced the speech from Te Maire Tau and Runanga strengthening.

15.2. Canterbury Water Management Strategy
Councillor Stewart, advised of an upcoming workshop that would be the first meeting of the year.

Councillor Stewart commented on experiments Ecan had undertaken on Kaiapoi aquifers in relation to nitrates.

15.3. International Relationships
Councillor Felstead commented on the report from earlier in the meeting and the establishment of an advisory group which will be an important part of the ongoing Chinese relationship.

15.4. Regeneration (Kaiapoi)
Councillor Blackie commented on land divestment and the LINZ process continuing to work well.

Robyn Wallace attended her first meeting the previous week as the Runanga representative on the Regeneration Steering Group.

Councillor Blackie provided an update on several projects and developments.

- The roading rebuild in Courtenay Drive had been approved and would be linked with future development to town centre plan.
- A cultural report on mahinga kai had been received and would form a basis for future developments.
- The NZ Motorhome Association had expressed an interest in purchasing land, with further discussions to occur.
- Reserves and road naming aspects would be worked through the Kaiapoi-Tuahiwi Community Board.
- Work was progressing on ‘the Terraces’, beside the Williams Street bridge with the next phase of development occurring through February and March.
- The food forest was going well.
The Waimakariri Sailing and Powerboat Club, now have use of the section next door to the Club that has been allocated for storage.

Mayor Ayers noted that for any regeneration land sale, once costs have been cleared, 50% of funds are required to be returned to the Crown.

16. QUESTIONS
Nil.

17. URGENT GENERAL BUSINESS
Nil.

18. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved: Councillor Felstead  Seconder: Mayor Ayers

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>18.1</td>
<td>Minutes of the public excluded portion of Council meeting of 5 December 2017</td>
<td>Confirmation of minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>18.2</td>
<td>Minutes of the public excluded portion of the Audit and Risk Committee meeting of 28 November 2017</td>
<td>Receipt of Minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>18.3</td>
<td>Report of Gerard Cleary (Manager Utilities and Roading) and Kelly LaValley (Project Delivery Manager)</td>
<td>Delegated Authority to Negotiate Agreement</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>18.1 – 18.3</td>
<td>Protection of privacy of natural persons</td>
<td>A2(a)</td>
</tr>
<tr>
<td></td>
<td>To carry out commercial activities without prejudice</td>
<td>A2(b)ii</td>
</tr>
</tbody>
</table>
CLOSED MEETING
The Public Excluded portion of the meeting occurred from 2.05pm to 2.15pm.

19. NEXT MEETING
The next scheduled meeting of the Council is on Tuesday 20 February 2018 commencing at 3.15pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 2.16pm.

CONFIRMED

______________________________  ________________________________
Chairperson                      Date