MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD
HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE,
176 WILLIAMS STREET, KAIAPOI ON MONDAY 18 DECEMBER 2017
COMMENCING AT 4PM.

PRESENT
J Watson (Chair), C Greengrass (Deputy Chair), R Blair, M Pinkham, P Redmond and
S Stewart.

IN ATTENDANCE
Councillors J Meyer and A Blackie, Mayor D Ayers
J Palmer (Chief Executive), G Cleary (Manager Utilities and Roading), O Davies (Drainage
Asset Manager), J Fraser (Utilities Planner), K Graham (Journey Planner/Road Safety
Co-ordinator), T Sturley (Community Team Manager), S Hart (Business and Centres
Manager), and A Smith (Committee Advisor)

1 APOLOGIES
There were no apologies

2 CONFLICTS OF INTEREST
No conflicts of interest were noted. N Atkinson subsequently declared a conflict of
interest (in his role with Tag Busters), during questions in Item 5.2, Painting of the
Kaiapoi Skate Park Bowl art project.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 20 November 2017

Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community
Board meeting, held 20 November 2017, with the following corrections,
as a true and accurate record.

Item 5.1, M Pinkham comment, addition of the word “left” to clarify that
concerns were with the left turning traffic at the intersection.

Item 7.3, replace last paragraph page 5, final comments from S Stewart
to read as follows:

S Stewart questioned the applicability of a denitrification wall in the
Silverstream environment where the high nitrate levels are a result of
farming practices considerable distances upstream. S Stewart
understands as a practical tool the walls have not had wide uptake as
a successful treatment option. While an interesting research topic,
S Stewart doubts whether this is a worthwhile undertaking and relevant
in the Waimakariri zone environment.

CARRIED
4 MATTERS ARISING

4.1 The Board noted its 24 November 2017 submission to the District Licencing Committee regarding the application for an off licence by Bottle'O Silverstream Limited. (Trim 171121125924).

J Watson thanked Board members P Redmond and C Greengrass for attending the recent District Licencing Committee hearing, representing the Board in presenting its opposition to the Bottle'O Silverstream off-licence application.

5 DEPUTATIONS AND PRESENTATIONS

5.1 Jill Waldron, Chairperson of the Waimakariri Access Group spoke to the Board regarding the role of the group (Refer Item 7.2 Appointment to Advisory Groups and Outside Organisations – Waimakariri Access Group).

J Waldron has been a member of the Group since 2004, and Chairperson for six years.

With the aid of a PowerPoint presentation, J Waldron provided an overview of the Access Group and its beginnings. The group was started as The North Canterbury District Committee on Disability in 1999. Original membership included representatives from Police, Safer Rangiora, Presbyterian Support Injury Prevention, National Council of Women, Rest Home Association and other independent members.

The original aim of the group was to heighten public awareness to some of the difficulties people with impairments had in carrying out normal activities of daily living. Support and advocacy was provided to people when there were issues that needed to be worked through to improve accessibility.

Today the Waimakariri Access Groups primary aim is to promote access to public places and facilities and have a barrier free inclusive environment for all people. Membership of the group comprises volunteers with a high level of expertise in the area of disability and accessibility issues in the community.

The group is guided by the NZ Disability Strategy, the United Nations Convention on Rights of Disabled People and the Waimakariri Accessibility Strategy. The group see plans for public amenities and facilities from concept stage and through various stages of development to provide information and experiences on physical access to libraries, swimming pools and community buildings. Ideas are contributed so the design of Council housing and facilities is appropriate, accessible, safe and available for everyone, including people with impairments.

The Group heightens public awareness of the difficulties that some people with impairments and challenges experience in undertaking normal community activities. Meetings are held on the second Tuesday of each month at the Council Rangiora Service Centre at 11am. New members and interest groups are always welcome.

5.2 Andrew Besuyen, co-chair of the Youth Council, spoke to the Board regarding the Kaiapoi Skate Park Bowl art project.

The Youth Council have secured funding from Creative Communities to apply Graffiti Art to the skate park Bowl. Conditions of the grant were that the Youth Council seek the support of the Kaiapoi-Tuahiwi Community Board and also work with the Councils Greenspace Unit on the detailed arrangements for the Graffiti Art creation day.

The Youth Council have contacted a Christchurch artist and intend to engage all the local high schools to be part of this project. The Youth Council seeks the support of the Community Board for this project. There will need to be
consideration of the actual paint used and how this can be hardwearing and withstand the use of the skateboarders. This is something that will need discussion with the painter.

At this stage, N Atkinson declared a conflict of interest in this item and withdrew from the table.

C Greengrass queried how those currently graffit’ing the skate park could be approached to work on this project? The Youth Council did not know how this could be achieved and that the plan was to approach the high schools. S Stewart suggested contacting the Police who may know the people who do the graffiti.

There was unanimous support for this project from all the Board members. It was agreed that the Board would be comfortable with writing a letter of support to the Police if this were needed at any point.

5.3 Environment Canterbury (Ecan) and Council staff provided an update to the Board with regard to upcoming maintenance works on the Kaiapoi River and surrounds.

Andrew Arps (Zone Delivery Team Manager, ECan) and Owen Davies (Drainage Asset Manager, Waimakariri District Council), were present.

A Arps provided information on the plantings that are planned for the riverbanks. It is proposed to plant willow trees and dependant on the site, a narrow range of indigenous trees.

The recent removal of some of the trees was due to them being dangerous or obstructive.

The proposal with new plantings is not to obstruct any views, rather to enhance biodiversity, with self-seeding varieties. Part of the mix of varieties that are being suggested for planting is as a consequence of this. Planting areas will be approximately 30 metres long and 5 metres wide. These are not necessarily dense plantings. It is planned to start this project in April 2018.

N Atkinson suggested that there were several interest groups in Kaiapoi with whom the planting plan should have been shared, including the Kaiapoi River Rehabilitation Working Party, the Kaiapoi Town Centre Plan Committee and the Regeneration Steering Group.

Mr Palmer suggested that Kaiapoi River Rehabilitation Working Group would be the lead group in this area, though other groups could also workshop this matter. G Cleary suggested that there could be a workshop planned with the River Rehabilitation Group, and invite representatives from any of the other groups mentioned as well.

A Blackie suggested the Rūnanga needs to be involved in discussions regarding any planting. A Arps said this plan was prepared by ECan's Parks Department and considered they would have spoken with the Runanga about this.

S Stewart believed all the inputs from the Council side need to get together and discuss this, particularly the Kaiapoi Town Centre Plan Committee. S Stewart suggested that before March 2018, there needs to be a wide ranging workshop to discuss this.

6 ADJOURNED BUSINESS

Nil.
7 REPORTS

7.1 40km/h Advisory School speed signs Clarkville School, Heywards Road – Kathy Graham (Journey Planner/Road Safety Co-ordinator)

K. Graham presented this report seeking approval from the Board for the installation of “40km/h when children are present” advisory school zone signs outside Clarkville School, on Heywards Road. These signs are approved for general use by the New Zealand Transport Agency (NZTA).

Clarkville School currently has an unofficial crossing point where cones are put out for crossing before and after school hours. The current speed limit on the stretch of Heywards Road near the school is 70kph. A traffic survey has noted that the average speeds during drop off and pick up was 42kph, though there was some vehicles also recorded travelling at 100kph. Ohoka School has also recently had similar signage installed outside their school, as has West Eyreton School. The signs are large and are easily visible to drivers approaching. Signs are estimated to cost $600 - $1000 to install.

Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No 171207133080.

(b) Approves the installation of “40km/h when children present” school advisory signs on Heywards Road outside Clarkville School on Heywards Road as shown on the attached documents (Trim 150629103361 and 171207133082).

(c) Circulates this report to the Utilities and Roading Committee.

CARRIED

7.2 Appointment to Advisory Groups and Outside Organisations – Waimakariri Access Group – Edwina Cordwell (Governance Advisor)

This report requests that the Board consider appointing a representative to the Waimakariri Access Group (WAG). It was suggested that there be an individual representative from this Board, rather than the Council representative John Meyer, also being the representative for this Board. It was noted that all the other Community Boards have each appointed a representative.

Moved J Watson seconded N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 171122126748.

(b) Approves the appointment of Board Member C Greengrass as the Board’s representative and liaison person to the Waimakariri Access Group.

CARRIED
8 CORRESPONDENCE

Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives the letter acknowledging Kaiapoi-Tuahiwi Community Board submission on the Draft Accessibility Strategy. (Trim 171114123698)

CARRIED

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for November- December 2017

In addition to events noted in this report, J Watson advised she had also attended The Pines Beach Christmas Party.

Moved J Watson seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 171212134795.

CARRIED

10 MATTERS REFERRED FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 9 November 2017 (Trim No. 171108121373)

10.2 Rangiora-Ashley Community Board meeting minutes – 8 November 2017 (Trim No. 171108121421).

10.3 Woodend Sefton Community Board meeting minutes – 13 November 2017 (Trim No. 171108121357)

10.4 Library Update – Report to Community and Recreation Committee 21 November 2017 (Trim No. 171109122261).


10.6 Annual Report for Te Kohaka o Tuhaitara Trust for the year ended 3 June 2017 – Report to Audit and Risk Committee 28 November 2017 (Trim No. 171103119209).

10.7 Community Facilities Provision – Report to Community and Recreation Committee 21 November (Trim No. 171026115830)

10.8 Capital Projects Report for the period ended 30 September 2017 - Report to Audit and Risk Committee 28 November 2017 (Trim No. 171107120949).

10.10 **Annual Report for Enterprise North Canterbury for the year ended 30 June 2017** – Report to Audit and Risk Committee 28 November 2017 (Trim No. 171103119284).

10.11 **Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017** – Report to Oxford-Ohoka Community Board 7 September 2017 (Trim No. 170825091888)

10.12 **Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017** – Report to Rangiora-Ashley Community Board 13 September 2017 (Trim No. 170831094272)

10.13 **Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017** – Report to Woodend-Seton Community Board 11 September 2017 (Trim No. 170830093802)

10.14 **Tram Road Speed Limit, Mandeville North** – Report to Council 5 December 2017 (Trim No. 171121126353)

10.15 **Adoption of Council Standing Orders** – Report to Council 5 December 2017 (Trim No. 171115124385)

10.16 **Earthquake Infrastructure Recovery Programme – November 2017 Update** – Report to Council 5 December 2017 (Trim No. 17122127014)

10.17 **District Regeneration – Draft Road Stopping Plans for The Pines Beach** – Report to Regeneration Steering Group 6 November 2017 (Trim No. 170908097449)

10.18 **Licence to Occupy, Waimakariri Sailing and Power Boat Club, Kairaki** – Report to Regeneration Steering Group 4 December 2017 (Trim No. 171114123505).


Regarding Item 10.15, Adoption of Council Standing Orders. P Redmond noted that it is proposed the Board consider adopting a new version of Standing Orders in March 2018. LGNZ have overhauled the current version into a more readable and easy to navigate form. LGNZ have provided two documents (Council and Community Board) but the actual Standing Orders contained within them are consistent with each other and with those already used by WDC. P Redmond suggested there could be some more detailed engagement prior to the report being presented. Mr Palmer noted that this could be a good topic for a subsequent joint All Boards workshop.

Moved J Watson seconded P Redmond

**THAT** the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.19.

**CARRIED**

11 **MEMBERS’ INFORMATION EXCHANGE**

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

**P Redmond**

Attended Accessibility Workshop and experienced travelling around Rangiora in a motorised mobility scooter.
24th November attended the DLC Hearing for Bottle’O Silverstream Off Licence application and presented the Board’s Submission.

28th November – attended Miss Lilly’s book launch

Attended the Regeneration Steering Group December 4 meeting

Waimakariri Health Advisory Group (WHAG) – Kathy Sinclair is the newly appointed Independent Chair

Tessa Sturley will be taking over from Madeleine Burdon from early 2018 on the WHAG. Noted at the last meeting that there are issues with a shortage of volunteer drivers

Attended Kaiapoi Maritime Book Launch for “Taking the Bar”. Suggested a copy of the book be given to the Council.

Attended Kaiapoi Carnival evening function for the concert.

Participating in the Carnival Parade with the Mayor and Mayoress.

Attended the Rangiora Christmas Parade

Went to the Kaiapoi RSA Christmas function

Attended the WDC Long Service Awards function

Attended Christmas Carols in Trousellot Park.

**Martin Pinkham**

Attended the ‘Taking the Bar book launch. Congratulated the Maritime Trust on this book

Attended Young Parents’ College prize giving at Kaiapoi High School

Attended Kaiapoi Christmas Carnival on the Friday night which was well attended, with not so many in attendance at the Christmas Parade on the Saturday. Consideration needs to be given in future whether a two day carnival is feasible.

Has been working with Enterprise North Canterbury (ENC) on the Cycling Strategy around North Canterbury.

**John Meyer**

2018 is looking like being a busy year, a lot of work has been going on behind the scenes by staff, and a lot of work coming up in the New Year.

Attended the Kaiapoi Christmas Carnival and also noted that numbers of those attending were down.

**Sandra Stewart**

Attended the Hui a Iwi, at Tuahiwi Marae at the end of November, over 3 days, which was an impressive event.

Noted that the Stormwater Drainage Bylaw Review period has closed.

Attended Water Zone Committee Workshop and meeting held on 11 December.

Recent media reports suggest it is possible that deep groundwater from Waimakariri may be flowing beneath the river and towards Christchurch aquifers. This water may become contaminated with nitrates from intensive farming. This is based on recent studies undertaken by ECan scientists. More detail will be brought back to the Water Zone Committee on this matter in the New Year.

S Stewart asked when ECan are going to come and speak to the Board on the salinisation in Kaiapoi River.

Kaiapoi Carnival –suggests there needs to be discussion at the Community Board on the future running of this event.
C Greengrass
Attended Pines Kairaki Christmas Party
Attended the Waimakariri Access Group workshop and took part in practical demonstrations. This was an informative day.
Attended the ‘Taking the Bar’ book launch and congratulated the Maritime Trust on this book
Attended the Darnley Club Christmas party
Attended Red Cross Lunch
Noted that You Me We Us are considering forming a sub-committee to hold a River Carnival on Waitangi Day in 2019.

Amazing Race day on Sunday 3 December was a great success.

R Blair
Attended the Darnley Club Christmas party
North Canterbury Neighbourhood Support group have had end of year function.

Al Blackie
Pegasus Bay Bylaw Implementation Group – Appointed Chair of this group
Attended the Hui a Iwi, manned Council stall for half a day
Attended the ‘Taking the Bar’ Book Launch – congratulated Phillip Redmond in his role as Master of Ceremonies for the event.
Attended Local Heroes event in Christchurch,

Neville Atkinson
District Development Strategy Deliberations meeting 13 December
District Licensing Committee Hearing 24 November
Noted there were two fails in a controlled purchasing operation at licensed premises on the weekend in the district, and very disappointed to note that there have been ten fails in the past 12 months.

12 CONSULTATION PROJECTS
There are no current consultation projects.

13 REGENERATION PROJECTS
13.1 Town Centre, Kaiapoi
Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

13.2 New Arterial Road, Kaiapoi
Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:
13.3 **Kaiapoi Regeneration Steering Group**  
The next meeting of the Kaiapoi Regeneration Steering Group will be held in Meeting Room 1, Ruatanwiha Kaiapoi Civic Centre, 4pm on Monday 29 January 2018. This meeting is open to the public.

14 **BOARD FUNDING UPDATE**  
14.1 **Board Discretionary Grant**  
Balance as at 16 October: $2,400.

15 **MEDIA ITEMS**  
No media items.

16 **QUESTIONS UNDER STANDING ORDERS**  
Philip Redmond asked: Why festive signage and decorations is not evident in the town centre of Kaiapoi?  
N Atkinson noted that previously the Kaiapoi Promotions Association have undertaken arrangements for the Christmas decorations in Kaiapoi town centre and this has not been arranged through the Community Board.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**  
There was no urgent general business.

**NEXT MEETING**  
The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 19 February 2018 at the Ruatanwiha Kaiapoi Civic Centre.

There being no further business, the meeting closed at 5.35pm.

CONFIRMED

_________________________________________  
Chairperson

_________________________________________  
Date
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<td><strong>1. Briefing (Public Excluded)</strong></td>
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<td>Fire and Emergency Services New Zealand (FENZ) representatives were present.</td>
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<td><strong>2. Members’ Forum.</strong></td>
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