MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA COMMENCING AT 1PM ON TUESDAY 4 APRIL 2017

PRESENT:

Mayor D Ayers (Chair), Councillors P Allen (departed at 3.05pm after item 14), N Atkinson, A Blackie, R Brine, W Doody, D Gordon, J Meyer, S Stewart and P Williams.

IN ATTENDANCE:

Messrs J Palmer (Chief Executive), J Millward (Manager, Finance & Business Support), G Cleary (Manager, Utilities & Roading), C Sargison (Manager Community & Recreation), G Meadows (Policy Manager), K Simpson (Three Waters Manager), S De Roo (Utilities Engineering Officer), C Roxburgh (Water Asset Manager), S Collin (Infrastructure Strategy Manager), and S Nichols (Governance Manager).

The meeting adjourned at 3.05pm for refreshments and recommenced at 3.22pm.

1 APOLOGIES

Moved: Councillor Atkinson  Seconded: Councillor Blackie

An apology for absence was received and sustained from Councillor Felstead.
An apology for early departure at 3pm was received and sustained from Councillor Allen.

CARRIED

2 CONFLICTS OF INTEREST

Nil.

3 ACKNOWLEDGEMENTS

Mayor Ayers acknowledged the passing of former Councillor Alan McRobie, who served on the Council from 2001 to 2007.

J Palmer noted recent conversations and pending publication of a book from A McRobie, reflecting on his passion for Local Government. The Canterbury Museum Trust Board work also acknowledged.

Councillor Gordon reflected on the experience of sitting beside A McRobie at Council, respect and the great contribution he made to the Council. His thoughts were with wife June and family.

Several councillors shared stories of their interactions with A McRobie.

As a mark of respect, the Council stood for a moments silence.

J Palmer introduced Jenny Wilkinson to the Council in her new role of Executive Assistant to J Palmer and Mayor Ayers.
4 CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 7 March 2017

Moved: Councillor Meyer Seconded: Councillor Allen

THAT the Council:
(a) Confirms as a true and correct record the minutes of a meeting of the Waimakariri District Council held on Thursday 7 March 2017.

CARRIED

4.2 Minutes of the public excluded portion of a meeting of the Waimakariri District Council held on Tuesday 7 March 2017

Dealt with in the public excluded portion of the meeting.

5 DEPUTATIONS AND PRESENTATIONS

Nil.

6 ADJOURNED BUSINESS

Nil.

7 REGENERATION REPORTS

7.1 Earthquake Infrastructure Recovery Programme – April 2017 Update – G Boot (Project Delivery Consultant)

G Cleary spoke to the report explaining that with the Regeneration Plan now signed off by Minister Brownlee there are a number of projects that can gain momentum and progress. The report had also been taken to the Regeneration Steering Group and was well received.

Moved: Councillor Atkinson Seconded: Councillor Blackie

THAT the Council:
(a) Receives report No. 170228019100.
(b) Notes the status of the recovery works projects as presented in Attachment 1 of this report.
(c) Notes that 44 of the 50 projects on the Earthquake Infrastructure Recovery Programme have been completed and a further two will commence construction in April 2017.
(d) Notes that the current estimate and budget for the capital component of the recovery works is $41,134,000
(e) Notes that this report will be presented to the Regeneration Steering Group that their meeting on 3rd April 2017.
(f) Circulates this report to the Community Boards.

CARRIED
7.2 **Kaiapoi Street Camera Surveillance Upgrade – C Sargison (Manager Community and Recreation)**

C Sargison spoke briefly to the report, explaining what had been operating, new technology and improvements sought. Staff have worked closely with the Police and building owners on the most appropriate locations to maximise visual records.

Councillor Atkinson referred to the corner opposite Blackwells store and the current camera location, querying if the pole would be removed. Staff confirmed a new camera would operate from the Ruataniwha Kaiapoi Civic Centre.

Councillor Atkinson enquired on depreciation values of the existing cameras. Staff spoke of factoring depreciation on small assets in the Long Term Plan (LTP) which would assist equalising funding to smooth future purchases across the district. A report will be presented to the Council through the LTP process. J Palmer spoke of depreciation and ring fencing funding for depreciation since the last LTP as part of the funding review. This practice already occurs for the larger items such as water and sewage.

Mayor Ayers enquired about depreciation on smaller assets items. C Sargison spoke of the renewals programme which future cameras could be grouped under.

Councillor Doody sought clarification if the old cameras could be used elsewhere. Staff confirmed the cameras were no longer workable, viable or suitable to be re-located and used.

Moved: Councillor Atkinson Seconded: Councillor Blackie

**THAT** the Council:

(a) **Receives** report No. 170323028314

(b) **Approves** $56,600 to be funded from the Earthquake Recovery Loan for the installation of a new Street Camera Surveillance System in Kaiapoi.

(c) **Notes** that a separate report will be prepared to address the Rangiora Camera Surveillance System upgrade.

(d) **Circulates** this report to the Kaiapoi Tuahiwi Community Board.

**CARRIED**

Councillor Atkinson spoke of his experience with results from having security cameras and the positive aspects of improved cameras and strategic positioning, as it had been proven effective for the district. Councillor Atkinson stated it was not just about curbing destructive actions that occur but protecting assets and the community.

Councillor Brine commented on how the technology is improving, including number plate, facial recognition, notification techniques and of assisting staff and community safety. The Police would be conducting a demonstration of the new technology to local businesses in the near future.
8 REPORTS

8.1 Canterbury Water Management Strategy Waimakariri Zone Committee Annual Report for the 2016 Calendar year – G Meadows (Policy Manager)

G Meadows spoke to the report explaining information was a calendar year, rather than a financial year. He outlined the focus of the Zone Committee over the next six months.

Councillor Allen queried why the Zone Committee Chair was not present for the report. Staff explained that Dave Ashby was appointed as the new chairperson at the last meeting.

Moved: Councillor Gordon Seconded: Councillor Allen

THAT the Council:

(a) Receives report no. 170215025251.

(b) Receives the Waimakariri Water Zone Committee Annual Report 2016 (TRIM 170315025287).

(c) Approves the distribution of the Annual Report to Community Boards for their information.

CARRIED

Councillor Gordon reflected on a number of community meetings he had attended, with meetings being informative and having good community engagement; acknowledging there was a lot of work ahead.

Councillor Allen affirmed his colleague’s comments and the professionalism of the new chair. Water is a big issue in the community and with no common viewpoint on how to resolve such issues, he stated. Councillor Allen believed there was a lack of understanding from urban dwellers on their water usage impacts on the environment as it is not all farmers or the rural community with nitrates and contaminants. Councillor Allen commented on Canterbury being fortunate to access aquifers, but in the future, it will be a challenge for the region. He reflected on the boundary of the Waimakariri River in relation to decisions from each water zone committee, but believed the matter should be shared with parties from both sides of the river as to how it is managed for the future.

Councillor Atkinson spoke of the travesty of this district not included in its namesake river management and commented on Ecan being responsible for overseeing the alpine rivers. Councillor Atkinson commented on his personal views on management of water quality, believing it was wrong to try to comply with other countries Standards, being in this case Australian Standards. Councillor Atkinson stated water is the most important thing and he was personally not happy about the changing standards, believing it would be a hurdle for the zone committee to deal with.

Councillor Stewart commented on the inclusion of the Waimakariri River in an exercise the Waimakariri Water Zone Committee is undertaking. She commented on Waimakariri Irrigation Ltd uptake having effects on water quantity and quality, but the resource was based outside the committee scope. The Waimakariri Water Zone Committee will comment on low flows, salt water intrusion of the Kaiapoi River and aspects of different rivers having effects on each other.
Mayor Ayers commented on a recent Walk the Planet project from the Methodist Church with discussions on water, grey water retention from houses and effects on surrounding land to expanses of sealed carpark. Mayor Ayers spoke of the Waimakariri River having its own plan, as does the Rangitata River and how the Zone Committees were set-up on a catchment basis.

8.2 **Draft Submission to the Ministry for the Environment on the Clean Water Discussion Document – G Meadows (Policy Manager)**

G Meadows spoke briefly to the report advising this was foreshadowed in last years Fresh Water Submission, which the Council contributed to. Staff commented on key changes proposed in the document which included exclusion of stock from waterways. Swimability in rivers, and greater responsibility on Regional Councils to implement and enforce matters was mentioned.

Councillor Allen referred to section 2 of the submission; vulnerable catchments, enquiring if the submission could be strengthened, based on the work of the Water Zone Committee. G Meadows spoke of the Ministry (MfE) using the best information available to assess the vulnerable catchment. Timing and costs associated with any projects was also explained.

Councillor Blackie commented on the Council Significance Policy, enquiring why the clean water issues did not fall under the category of significance. J Palmer spoke of today’s decision in relation to a level as to impact on current LTP or other plans. It relates to the nature of decision, not the subject matter itself.

Moved: Councillor Allen    Seconded: Councillor Williams

**THAT** the Council:

(a) **Receives** report no. 170308022583.

(b) **Approves** the attached submission to the MfE on the *Clean Water Discussion Document* (TRIM 170301019440);

(c) **Notes** that staff are not proposing to make application to the Freshwater Improvement Fund by the 13 April 2017 deadline, however will make a case to the Ministry to consider an application for the Kaiapoi River catchment in 2017, notwithstanding that there are no catchments in the District classified as vulnerable according the eligibility criteria.

(d) **Approves** the distribution of the submission to Community Boards for their information.

**CARRIED**

Councillor Allen commented on 90% of swimmable rivers, which no one would likely oppose but queried how realistic the task is, as it appeared the goal posts shift to accommodate the definition. He commented on maps in the document and the Cam River being classed as poor water quality, querying how bad is bad, because it appeared to contradict some information received from the Water Zone Committee. Councillor Allen reflected on feedback from public meetings and key themes of quality of water and the environment. He stated important questions still need to be asked, with the submission referring to swimability and the need to look at other aspects rather than just E.coli levels.
Councillor Atkinson agreed with Councillor Allen comments. He reflected on water rating standards and acceptable environmental levels, commenting on deteriorating waterways, which required oxygenating the river for smelt to survive.

Councillor Stewart, passionately endorsed colleagues comments, believing the message needs to be strongly conveyed to the Ministry in relation to the Waimakariri district. Many negative issues on the south side of the district end up effecting the Kaiapoi River, with frequent public comments on the decline of the river health. Councillor Stewart did not believe that much progress has occurred over the last 20 years but was glad to be involved in part of the process that will improve matters over future years. Councillor Stewart stated a desire to see stronger language used to clearly convey thoughts of the people of this district.

Councillor Allen, in his right of rely, stated there needs to be action and help to achieve the improvements. The environmental issues have not been caused by the last few years but from decades of urbanisation and rural practices and will take decades to repair.

Mayor Ayers clarified the submission process with amendments made from the document but there would be no public involvement through a hearings process.

8.3 **Canterbury Economic Development Company Limited – Winding Up – J Millward (Manager Finance and Business Support)**

J Millward spoke to the report briefly and the nature of the request.

Moved: Councillor Gordon  Seconded: Councillor Doody

**THAT** the Council:

(a)  **Receives** report N=170324028911.

(b)  **Approves** the Canterbury Economic Development Company Limited to be wound up of and the Shareholders’ Resolution to be signed.

**CARRIED**

Councillor Gordon stated the report and motion made sense and matters could be reactivated in the future if a situation was required.

Councillor Doody was supportive of the motion.

Mayor Ayers reflected on why the company is was formed originally.

8.4 **Loburn Lea Wastewater Treatment Plant Urgent Works – S De Roo (Utilities Engineering Officer)**

K Simpson and S De Roo presented the report, briefly outlining reasons for the request before the Council.

Councillor Doody enquired if staff had consulted with residents of Loburn Lea. Staff advised they had not specifically talked to residents about the matter as it is considered an operational issue to comply with consents.
Councillor Doody enquired how the contaminated sand would be disposed. Staff advised the sand would be transported to the Burwood Landfill.

Moved: Councillor Williams Seconded: Councillor Meyer

THAT the Council:

(a) **Receives** report No. 170322028154.

(b) **Approves** a capital works budget of $13,000 in the 2016/17 financial year for Loburn Lea WWTP urgent works. This will be funded from the Loburn Lea wastewater account.

(c) **Notes** that this equates to an increase in the wastewater rate at Loburn Lea by $27.91 per property. This is a 2% increase on the 2017/18 rate.

(d) **Circulates** this report to the Rangiora – Ashley Community Board for their information.

CARRIED

Councillor Williams stated the actions need to occur.

8.5 **Fernside Water Supply Scheme Development Contribution to Become Subset of Mandeville Water Supply Scheme Development Contribution – C Roxburgh (Water Asset Manager)**

C Roxburgh briefly outlined key aspects of the report, noting from 1 July 2017 the schemes would be physically joined, with implications for new persons joining the scheme. The approach is consistent to previous reports and is considered the fairest to scheme users.

Councillor Doody sought clarification on sums of funds and whether people understand the facts, particularly regarding who pays what. C Roxburgh commented on the reduction of development contributions, last year’s consultation on joining of schemes and effects on the rates of the sectors. Staff acknowledged a marginal increase to Mandeville residents.

Moved: Councillor Gordon Seconded: Councillor Doody

THAT the Council:

(a) **Receives** report no. 170215013843.

(b) **Approves** the Fernside water development contribution being re-defined to be a subset of the Mandeville water development contribution from 1 July 2017 onwards, such that new connections to the Fernside water supply scheme would pay both the Fernside and Mandeville water development contributions.

(c) **Notes** that this will increase the development contributions for new connections to the Fernside part of the scheme from $2,760.00 to $3,606.00 per unit of water, while the development contribution for new connections to the Mandeville part of the scheme will reduce from $1,004.00 to $846.00.

(d) **Notes** that the financial benefits and costs of users on each scheme have been considered and community consultation undertaken as set out in report 160921097653[v2].

CARRIED
Councillor Gordon reflected on meetings he attended last year, the community consultation, and benefits to people in both areas and the provision of a back-up system to benefit all.

Councillor Doody acknowledged the volume of work undertaken, and one or two individuals commenting negatively.

8.6 **Ashley Rural Water Supply Review – S Collin (Infrastructure Strategy Manager)**

S Collin spoke briefly to the report noting there was one remaining matter of concern being the timetable to meet the drinking water standards.

Councillor Allen queried the word “dis-benefits” suggesting a change to disadvantage. Staff noted the feedback.

Moved: Councillor Atkinson  Seconded: Councillor Gordon

**THAT** the Council:

(a) **Receives** report No. 170320027113.

(b) **Supports** the conclusions of the review which were that the motivation for changing the current arrangements, in terms of the network configuration, and the Drinking Water Standards compliance timeframe, are not strong enough to outweigh the disadvantages that would arise.

(c) **Notes** that the review has found that the Ashley Rural Water Scheme Operational and overhead costs are within the range of the costs for comparable Waimakariri District Council run schemes.

(d) **Notes** that the Hurunui District Council capital works programme for the scheme in the early years of the current LTP, will deliver an additional water source and improved resilience to the northern end of the scheme.

(e) **Notes** that dividing the scheme in the vicinity of the territorial boundaries offers no technical or financial benefits.

(f) **Notes** that while it would be desirable to bring compliance with the NZ Drinking Water Standards forward, practically that would be difficult under the current structure, and the alternative mechanism of achieving that goal by splitting the scheme, would create inefficiency and unnecessary additional costs for WDC.

(g) **Notes** that the representation arrangement now in place, comprising of a Council representative on the HDC Water Liaison Committee, and a Community Board representative on the Ashley Rural Water Supply Advisory Group, will enable WDC to be informed of the management of the Ashley Rural Water Scheme.

(h) **Circulates** this report to the Rangiora-Ashley and Woodend-Sefton Community Boards.

**CARRIED**

Councillor Atkinson thanked staff for a recent briefing on this matter and accepted the timetable, acknowledging it was not ideal.

Councillor Gordon agreed with comments made.
8.7 **Flying Remotely Controlled Aircraft (Drones) on Council Parks – Policy Review – R McClung (Senior Policy Analyst)**

C Sargison spoke to the report advising there was no significant amendment to the policy, with a new reference to the Northern Pegasus Bay Bylaw. History recorded approximately 25 applications had been received since the policy was introduced, and these were primarily from real estate agents.

Councillor Gordon asked if views of the CAA had been sought on the policy. C Sargison explained that when the policy was first developed, the CAA were consulted and were in support. This policy only applies to activity on council parks and not private land. The policy rules only apply to when the drone is on the ground, as the operators must then comply with CAA rules once airborne. Most local authorities have a policy and permit drone usage. Staff have received no complaints from park neighbours, and those same parks are often used for model aircraft use. Kendall Park in Kaiapoi is one such park that has been traditionally used by model aircraft users. If groups such as the model aircraft group were having an event, they work around sports events timings.

Mayor Ayers suggested councillors receive a copy of the CAA rules relating to drones. Staff noted this request, advising information was available on the Council website. C Sargison also commented on differences with private air strips and air fields in the district and the variable rules that relate to such operations.

Councillor Atkinson queried how people are aware of the Council Drone Policy and how the public are educated about the rules. C Sargison compared the situation to driving; it being the driver responsibility to learn about the rules. Many shops that you purchase a drone from will inform you of information and professional operators such as real estate are aware of regulations. It is the CAA rules and not the Council that apply; the WDC policy relates to on the ground activity (where you launch/land) on Council land only and it does not apply to people operating drones from their own or private property.

J Palmer noted concerns raised and issues would be passed to the communications unit to enhance public awareness.

Moved: Councillor Allen Seconded: Councillor Meyer

**THAT** the Council:

(a) **Receives** report No. 170216014618.

(b) **Approves** the amendment to the Flying Remotely controlled Aircraft (Drones) on Council Parks Policy as detailed in Attachment ii (170216014620) of this report.

(c) **Notes** that the policy will be reviewed in three years, being March 2020.

(d) **Circulates** this report to the Community Boards.

**CARRIED**

Councillor Blackie against

Councillor Allen commented on the Northern Pegasus Bay Bylaw in relation to drone use at the Estuary, noting an issue was primarily with microlight use in the area and effects on bird life. Discussions were occurring with user groups and there was a strong desire from many to preserve the internationally recognised status of the estuary area.
Councillor Blackie commented on Christchurch International Airport Committee, the flight path, and past discussions with Kaiapoi and Kaiapoi-Tuahiwi Community Boards, as Kaiapoi is a major town in the flight path. Councillor Blackie opposed the motion due to lack of control of the situation, therefore did not want the two Kaiapoi parks included in the plan; commenting that it is not until an incident occurs that the repercussions will be understood.

Councillor Allen, as right of reply, commented on ignorance is no excuse under the law and it is an individual’s responsibility for ascertaining conditions of use of such equipment. This is an area that needs further consideration as technology and use increases.

8.8 Customer Satisfaction Survey 2016 – Satisfaction with Overall Performance – R McClung (Senior Policy Analyst)

G Meadows stated this was the first stage of analysis, with further information to be rolled out over the following months to standing committees to enable greater discussion of the results. Six hundred surveys were distributed across the district with an 81% return rate which was considered a great response. This particular survey has a high and consistent rate of feedback, with some questions modified over time.

Councillor Stewart enquired if comparisons had been made across past surveys on key common questions, and suggested a graph could be helpful to convey the information. Staff advised it was possible to provide trending information from the inception survey of 2001.

Moved: Councillor Gordon  Seconded: Councillor Atkinson

THAT the Council:

(a) Receives report 170323028678.
(b) Notes that satisfaction with the overall performance of the Council has significantly increased from 76% of respondents in 2013 to 85% in 2016.
(c) Refers this report to the Community Boards for their information.
(d) Notes that staff will be reporting further results to Committees and Council over the coming weeks.

CARRIED

Councillor Gordon reflected the results could be partly apportioned to strong leadership demonstrated since the earthquakes due to vision and good communication. Councillor Gordon stated he was encouraged by the results with its consistent methodology, and the information provided a useful reference tool.

Councillor Doody would be interested in looking closer at what areas have dissatisfaction and discussing where the Council could improve its performance. Staff acknowledged ways of extracting information including by ward area.

Mayor Ayers commented on staff interacting with the public and the varied, complex inter-relationships. Mayor Ayers stated the survey means the staff have served the Council well, as what elected members do has a minor impact compared to staff interactions such as at the front counter and library.
8.9 **Governance Statement Adoption – S Nichols (Governance Manager)**

The report was taken as read.

Moved: Mayor Ayers Seconded: Councillor Doody

**THAT** the Council:

(a) **Receives** report No. 17011001424.
(b) **Adopts** the Governance Statement document for the 2016-19 triennium (Trim 170112002029).
(c) **Circulates** a copy of the document to the Community Boards.

**CARRIED**

8.10 **ANZAC Day Services 2017 – S Nichols (Governance Manager)**

The report was taken as read.

Moved: Mayor Ayers Seconded: Councillor Atkinson

**THAT** the Council:

(a) **Receives** report No. 170327029704.
(b) **Appoints** Mayor Ayers and Councillors Atkinson, Blackie, Gordon and Meyer to attend the Kaiapoi RSA Dawn Parade at 6.30am Tuesday 25 April 2017 and lay a wreath.
(c) **Appoints** Mayor Ayers and Councillors Atkinson, Blackie, Meyer and Stewart to attend the Kaiapoi Anzac Day parade at 10am Tuesday 25 April 2017 and lay a wreath.
(d) **Appoints** Mayor Ayers and Councillors Gordon and Williams to attend the Rangiora Anzac Day parade at 11.30am on Tuesday 25 April 2017 and lay a wreath.
(e) **Appoints** Councillor Allan and Gordon to attend the RSA service at the Rangiora High School at 9.30am on Tuesday 25 April 2017 and lay a wreath.
(f) **Appoints** Councillors Felstead to attend the Oxford Anzac Day parade on Tuesday 25 April 2017 at 9.30am and lay a wreath.
(g) **Appoints** Councillor Doody to attend the Cust and West Eyreton Anzac Day parade held at the Cust Community Centre on Tuesday 25 April 2017 at 10am and lay a wreath.
(h) **Appoints** Councillor Williams to attend the Fernside Anzac Day parade on Tuesday 25 April 2017 at 10am and lay a wreath.
(i) **Appoints** Mayor Ayers and Councillors Atkinson, Gordon and Stewart to attend the Tuahiwi Anzac Day parade Tuesday 25 April 2017 at 2pm on and lay a wreath.
(j) **Appoints** Mayor Ayers and Councillors Atkinson, Gordon, Meyer and Stewart to attend the Sefton Anzac service on Monday 24 April 2017 at 6pm and lay a wreath.
(k) **Appoints** Mayor Ayers and Councillors Doody and Felstead to attend the Ohoka Anzac Day service on Monday **24 April** 2017 ANZAC at 11am at the Ohoka Hall, Mill Road and lay a wreath.

(l) **Circulates** a copy of this report to the Community Boards.

**CARRIED**

8.11 **Attendance at Local Government Conference – S Nichols (Governance Manager)**

The report was taken as read.

Councillor Doody indicated an interest in attending the conference.

Moved: Councillor Atkinson Seconded: Councillor Gordon

**THAT** the Council:

(a) **Receives** report No. 170327029700.

(b) **Approves** Councillor Doody attending the Local Government New Zealand Conference on 23-25 July 2017 in Auckland, accompanying the Mayor and Chief Executive.

**CARRIED**

It was noted a future report was requested requiring a policy change of increasing the number of members that attend the LGNZ Conferences and similar meetings. The report would include implications on funding. Discussion included the benefits to new members gaining a greater understanding about Local Government, including the LGNZ Rural Provincial meetings, which councillors should attend on occasion (noting the Mayor was usually representing WDC). Mayor Ayers stated the three key LGNZ meetings were Rural Provincial, Zone 5/6 and the national LGNZ Conference.

Councillor Doody spoke of the benefits, learning opportunities and networking opportunities to members gain by attendance at such meetings.

**9 MATTERS REFERRED FROM COMMITTEES**

9.1 **Policy Manual Review Programme – Street and Reserve Trees Policy – C Brown (Community Green Space Manager) and L Beckingsale (Policy Analyst)**

(referred to copy of report no. 170308022176 to the Community and Recreation Committee meeting of 21 March 2017 and minutes of that meeting in Item 12.1 of this agenda)

C Sargison noted wording amendment suggestions from Councillor Allen.

Moved: Councillor Doody Seconded: Councillor Gordon

**THAT** the Council:

(a) **Receives** report no. 170301019485.

(b) **Adopts** the Street and Reserve Trees Policy.
Councillor Doody stated it was a good policy and the minor modifications will enhance the robustness. Councillor Gordon commented good discussions had been held and he was comfortable with the policy.

10 MATTERS REFERRED FROM COMMUNITY BOARD

No matters were referred from Community Boards.

11 HEALTH AND SAFETY

11.1 Health and Safety Report – J Palmer (Chief Executive)

J Palmer commented that there was nothing of significance to report this month, which was positive.

Moved: Councillor Atkinson Seconded: Councillor Blackie

THAT the Council:

(a) Receives report no. 170327029756.

12 COMMITTEE/WORKING PARTY/JOINT COMMITTEE MINUTES FOR INFORMATION

12.1 Minutes of a meeting of the Community and Recreation Committee held on Tuesday 21 March 2017

Moved: Councillor Allen Seconded: Mayor Ayers

THAT the information in Item 12.1 be received.

13 COMMUNITY BOARD MINUTES AND REPORT FOR INFORMATION

13.1 Minutes of a meeting of the Rangiora-Ashley Community Board held on Wednesday 8 March 2017

13.2 Minutes of a meeting of the Oxford-Ohoka Community Board held on Thursday 9 March 2017

13.3 Minutes of a meeting of the Woodend-Sefton Community Board held on Monday 13 March 2017

13.4 Minutes of a meeting of the Kaiapoi-Tuahiwi-Community Board held on Monday 20 March 2017

13.5 Interim Use of Council Owned Business Zoned Land – Simon Hart – (Centres and Business Manager)

(referred to copy of report no. 170222017125 to the Rangiora-Ashley Community Board and Kaiapoi-Tuahiwi Community Board March meetings)
Moved: Councillor Blackie  Seconded: Councillor Williams

THAT the information in Items 13.1 to 13.4 be received.  CARRIED

Councillor Gordon commented on the Rangiora-Ashley Community Board meeting that had a robust discussion on a proposed Cones Road walkway, following several deputations. He also commented on a demonstration of new street lighting.

Councillor Blackie commented on the Wooden-Sefton Community Board meeting which received a very good presentation from the Woodend School relating to road safety.

Councillor Atkinson commented on the recent Kaiapoi-Tuahiwi Community Board discussion relating to potential naming of suburbs and the technical requirements of naming a suburb.

Moved: Councillor Gordon  Seconded: Councillor Meyer

That the information in item 13.5 be received.  CARRIED

Councillor Gordon stated this information was well timed and a good community related use of the site temporarily.

14  CORRESPONDENCE

Nil.

The meeting adjourned at 3.05pm for refreshments and recommenced at 3.22pm.

15  MAYOR’S DIARY FROM 28 FEBRUARY – 28 MARCH 2017

Moved: Councillor Atkinson  Seconded: Councillor Brine

THAT the Council:

(a) Receives report no. 170328029819.  CARRIED

16  COUNCIL PORTFOLIO UPDATES

16.1  Iwi Relationships

Mayor Ayers reflected on the recent Hui.
It was noted that training for staff would occur the following week relating to Management Plan Implementation, and at the end of May cultural awareness training would occur for elected members.
16.2 Canterbury Water Management Strategy

- Councillor Stewart commented on recent community meetings held in Rangiora, Cust and Kaiapoi and associated feedback.
- The Zone Committee were currently undertaking a refresh process with seven applications received. Interviews would occur in the near future to enable appointments to be made at the June meeting. It would be a challenging time for a new Committee member due to the workload currently occurring.
- Key issues and options papers were due for consideration soon.
- Additional workshops are currently being held (until September) on a fortnightly basis to enable the timeframes to be met with the workflow requirements.
- Councillor Stewart commented on the limited remuneration involved for community representatives, given the workloads expected.
- Option for Lees Valley Storage will be ‘parked’ for the interim, primarily due to logistics and economics.
- Irrigation management and managed aqua recharge was reflected on.

16.3 International Relationships

Mayor Ayers commented on visits from Chinese delegations and benefits to the district.

A photographic art exhibition would occur at ARA (Christchurch) at the end of April. Further information would be distributed nearer the time.

A Passchendaele photographic exhibition was coming to New Zealand later in the year, reflecting on the Twinning arrangement with Belgium that the District has.

Mayor Ayers advised that a Waimakariri Passchendaele Trustee, Jo Kane had resigned and Jim Gerard had accepted the replacement appointment.

A brief discussion occurred relating to the Arts Trust and artworks being displayed across the district at various public buildings.

17 QUESTIONS UNDER STANDING ORDERS

Nil.

18 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

19 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved: Councillor Gordon  Seconded: Mayor Ayers

THAT the public be excluded from the following parts of the proceedings of this meeting.
The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>19.1</td>
<td>Minutes of the public excluded portion of Council meeting 7 March 2017</td>
<td>Confirmation of minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.2</td>
<td>Report of G Boot (Senior Engineering Advisor) and P Reed (EQ Recovery)</td>
<td>Contract 17/03 Kaiapoi South Earthquake Infrastructure Rebuild – Sewerage: Approval to Award Contract</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.3</td>
<td>Report of C Roxburgh (Water Asset Manager) and G Stevenson (Utilities Projects Team Leader)</td>
<td>Contract 17/04 Mandeville Water Treatment Plant Building UV Extension and Caustic Storage Building</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.4</td>
<td>Report of M Kerr (Senior Design Engineer) and K Simpson (3 Waters Manager)</td>
<td>Contract 16/76 (Rangiora WWTP Aeration Basin Construction) Tender Evaluation and Contract Award Report</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.5</td>
<td>Report of C Sargison (Manager Community and Recreation)</td>
<td>Pegasus Community Facilities</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>19.6</td>
<td>Report of R Hawthorne (Property Manager)</td>
<td>Hansens Mall site</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:
<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>19.1 to 19.6</td>
<td>Protection of privacy of natural persons To carry out commercial activities without prejudice.</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

**CLOSED MEETING**

The public excluded portion of the meeting occurred from 3.52pm to 5.02pm.

**Resolution to resume in Open Meeting**

Moved: Councillor Ayers Seconded: Councillor Atkinson

THAT the open meeting resumes and the business discussed with the public excluded remains public excluded except resolution relating to items 19.2 and 19.3 be made public but the contents remain public excluded and that items 19.4 and 19.5 remain public excluded until the negotiations are completed and contracts signed.

**CARRIED**

**OPEN MEETING**

19.2 Contract 17/03 Kaiapoi South Earthquake Infrastructure Rebuild – Sewerage: Approval to Award Contract – G Boot (Senior Engineering Advisor) and P Reed, EQ Recovery Water and Wastewater Discipline Lead

Moved: Councillor Blackie Seconded: Councillor Atkinson

THAT the Council:

(a) Receives report No 170323028772

(b) Accepts the tender of $1,594,426.94 from ARC Projects for Contract 17/03 Kaiapoi South Earthquake Infrastructure Rebuild - Sewerage.

(c) Notes that this project is funded from the Earthquake Recovery Budget – Courtenay Downs Earthquake Repairs - sewer (100224.000.5114) and that there is adequate budget available of $2,095,000 to complete this project.

(d) Notes that this report is being considered as Public Excluded as it contains commercially sensitive information.

(e) Notes that in accordance with the Conditions of Tendering, all tenderers will be advised of the name and price of the successful tenderer, and the range and the number of tenders received.

(f) Resolves that the recommendations in this report be made publically available but that the contents remain Public Excluded.

**CARRIED**
19.3 **Contract 17/04 Mandeville Water Treatment Plant Building UV Extension and Caustic Storage Building Tender Evaluation Report – C Roxburgh (Water Asset Manager and G Stevenson (Utilities Projects Team Leader))**

Moved: Councillor Gordon  Seconded: Councillor Doody

THAT the Council:

(a) **Receives** report No 170317026397.

(b) **Approves** an additional capital budget of $66,000 to be allocated to the Upgrade Storage budget for the 2016/17 financial year, and an additional capital budget of $14,000 to be allocated to the Driveway Realignment budget for the 2016/17 financial year.

(c) **Notes** that the additional budget will increase the Mandeville water rate by approximately $7 per 2-unit connection per year.

(d) **Notes** that the project is to be funded from the UV Treatment at Two Chain Road Headworks, Upgrade Caustic Storage, Two Chain Road Well No.1 New Screen, Replace Turbidity Meter, SCADA Upgrade and Driveway Realignment budgets.

(e) **Approves** the award of Contract 17/04 Mandeville Water Treatment Plant Building UV Extension and Caustic Storage Building to Hunter Civil Limited for $277,070.37.

(f) **Notes** that the recommended tender price is within 6% of the Engineers’ Estimate.

(g) **Notes** that this report is being considered as Public Excluded as it contains commercially sensitive information.

(h) **Notes** that in accordance with the Conditions of Tendering, all tenderers will be advised of the name and price of the successful tenderer, and the range and number of tenders received.

(i) **Resolves** that the recommendations in this report be made publically available but that the contents remain Public Excluded.

CARRIED

20 **NEXT MEETING**

The next scheduled meeting of the Council is on Tuesday 2 May 2017 commencing at 1.00pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.03PM.

CONFIRMED:

________________________  
Chairperson

________________________  
Date