MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD
HELD IN THE A&P MEETING ROOM, OXFORD TOWN HALL, MAIN STREET,
OXFORD ON THURSDAY 9 NOVEMBER 2017 AT 7.00PM.

PRESENT
D Nicholl (Chair), M Brown (Deputy Chair), W Doody, J Ensor, S Farrell, K Felstead,
J Lynn and T Robson.

IN ATTENDANCE
S Markham (Manager, Strategy and Engagement), S Nichols (Governance Manager),
B Rice (Senior Transport Engineer), S Hart (Business and Centres Manager), T Ellis
(Development Planning Manager), Mayor D Ayers and E Stubbs (Minute Secretary).

The meeting adjourned for a workshop from 8.04pm to 8.41pm and a break from
8.41pm to 8.45pm.

1 APOLOGIES
Nil.

2 CONFLICTS OF INTEREST
There was some discussion over minutes from a Mandeville Residents Association
(MRA) meeting that D Nicholl, J Ensor, M Brown and S Farrell attended. The
meeting discussed the Tram Road Speed Limit Review and there was a query
whether the Mandeville Residents meeting had been recorded correctly in the
minutes.

S Markham suggested a test for predetermination was if members had a view in their
mind that believed would not be changed, then they were conflicted as they would
not have open and objective consideration of matters before them. If they retained
an open mind and did not have a full and final view, then they did not have
predetermination. It was difficult for elected members as they were invited to
community meetings and their presence/silence could be interpreted as support.

K Felstead noted that the recommendation for Item 6.1 was to approve consultation
rather than a decision on speed limits.

J Ensor provided an explanation of the discussion at the MRA meeting, advising he
would look at those minutes as a public record, referring back to back to their legal
team.

There was agreement that all board members remained interested in hearing
community views through consultation, therefore no conflict of interest at the point in
time.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Oxford-Ohoka Community Board – 5 October 2017
Moved S Farrell seconded J Ensor

THAT the Oxford-Ohoka Community Board:

(a) Amends the minutes of the Oxford-Ohoka Community Board meeting
held on 5 October 2017, item 7.7 should read as follows:
Moved S Farrell  seconded W Doody

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** report No. 170922102675.

(b) **Approves** the appointment of Board Member J Ensor as a Board representative and liaison person, to the Swannanoa Cricket Club Domain Development Group.

On being put to the meeting this motion was **CARRIED**.

However, the Chairperson then advised the Board that M Brown, who had given his apologies for the meeting, had also expressed his interest in the appointment to the Chair via email.

On receipt of this new information and under **Standing Orders 3.9.17 Revocation or alteration of resolution at same meeting** a further motion was moved and seconded.

Moved D Nicholl  seconded J Lynn

**THAT** the Oxford-Ohoka Community Board:

(c) **Receives** report No. 170922102675.

(d) **Approves** the appointment of Board Member M Brown as a Board representative and liaison person, to the Swannanoa Cricket Club Domain Development Group.

The Board noted that Member Brown was not present and therefore unable to address the Board regarding his interest in the appointment.

Staff advice was sought and an Amendment was moved and seconded as follows:

**Amendment:**

Moved W Doody  seconded J Lynn

**THAT** the Oxford-Ohoka Community Board:

(e) **Receives** report No. 170922102675.

(f) **Lies** the report on the table due to absentee members.

**CARRIED**

Moved W Doody  seconded J Lynn

(b) **Confirms** the minutes of the Oxford-Ohoka Community Board meeting, held 5 October 2017, as a true and accurate record with the amendment.

**CARRIED**

4  **MATTERS ARISING**

J Lynn advised he was awaiting feedback from staff on two previously raised issues relating to the Ohoka Domain Draft Master Plan and the Ohoka Pavilion repairs. Staff advised they would follow the matter up.

T Robson advised that there had been a miscommunication around the Young Elected Members Retreat. He hoped to be able to attend other events in the future.
M Brown advised he was awaiting feedback from staff relating to West Eyreton tennis club maintenance. Staff advised they would follow the matter up.

W Doody queried who was assisting with the Ecan submission re Canterbury Landscape Supplies Ltd. S Nichols advised she was co-ordinating matters with the planner that the Board had engaged.

5 DEPUTATIONS AND PRESENTATIONS
Nil.

6 ADJOURNED BUSINESS
6.1 Tram Road Speed Limit Review – B Rice (Senior Transport Engineer) and C Sexton (Intern Engineer)

B Rice reflected on a Board briefing held on 26 October and tabled a copy of the proposed consultation document and a copy of the zone map for the letter drop. He outlined changes since the report was considered at the 5 October meeting, which primarily involved timing. It was advised the developers had not submitted a change in resource consent.

S Farrell questioned the response of the Council if more people submitted in support of a different speed limit. B Rice advised that he could not speak for Council. The report to Council would capture facts as consultation was not a vote or based solely on volume of numbers; elected members would consider the reasons why people supported or opposed a proposal. Appropriate weight would also be given to the response from NZTA and the Police. S Markham added that the validity of arguments would be considered and weighed up before a staff recommendation was made to the Council.

J Lynn asked, given the feedback so far received from Mandeville Residents Association (MRA), where 70km/hr appeared to be their preference, (yet 80km/hr was the proposed recommended speed limit), what consideration could Council give to a 70km/hr limit. K Felstead commented that was unfair to ask staff such a question, he was not a decision maker. K Felstead explained that the Council seldom made a decision on numbers alone as they considered the accompanying arguments. W Doody concurred that all submissions were read in order to make a well informed decision.

B Rice provided an explanation of the process. If the staff resolution was passed tonight then consultation would start tomorrow (10 November) and run for two weeks. At the conclusion a report would be prepared for the Council to consider the matter at their 5 December meeting and a memo would be prepared for the Board that summarised results of consultation.

There was some discussion over the process. It was noted that there were timing implications, if the Council did not consider the report until February 2018 there were operational consequences for the Mandeville development. There was not time for the Board to make a recommendation unless they held an extraordinary meeting prior to the December Council meeting.

Staff advised the proposed consultation finished on 24 November. The Board could potentially hold an extraordinary meeting on 30 November to consider consultation feedback and make a recommendation to the Council for their meeting on 5 December. It was an extremely tight timeframe. B Rice had outlined the implications for the business facility resource consent if it did not open as currently proposed in late January/ early February 2018.

K Felstead summarised that the Board could either trust the Council to make the decision in the best interests of all who use Tram Road or hold an
extraordinary meeting if the Board would like to make a recommendation to the Council.

S Farrell raised potential changes to the developer’s plans with two right hand turns, how the plan was contentious and was already in the public domain, and whether the community should be consulted on the basis that the change could be made in the future. B Rice advised that decisions had to be made on the resource consent as it currently stood. S Nichols advised the Board of staff information at the recent briefing, where it was explained at what point a consent change application could be applied for. B Rice commented that the developer’s had not currently applied for the resource consent change.

K Felstead asked if it would be reasonable to review speed limits if there was a change in the development. B Rice confirmed that if any change in resource consent for the development occurred the Board and/or the Council could review the speed limit situation.

Moved J Lynn    seconded T Robson

THAT the Oxford-Ohoka Community Board:

(a)     Receives Memo No. 171027116188.

(b)     Approves consultation being carried out on the proposal to change the speed limit on Tram Road to 80km/h, as outlined in the plan (TRIM 170914099898) attached to the main report (TRIM 170913099302).

(c)     Notes that consultation on this proposal will be carried out between 10 November and 24 November 2017.

(d)     Notes that the Board will be updated at the end of the consultation process through a memo process.

(e)     Notes that any submissions on the proposal will be taken into account before the change is presented to the Council on 5 December 2017 for consideration.

J Lynn commented that putting aside future issues, what the Board was being asked to approve today was to receive feedback on the current speed limit proposal applicable to the current resource consent. J Lynn accepted a memo update on results of consultation.

D Nicholl commented that if the Board did not have an extraordinary meeting on the 30 November the decision would be solely left to the Council.

Amendment

Moved J Ensor    seconded S Farrell

THAT the Oxford-Ohoka Community Board:

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(b)     Approves consultation being carried out on the proposal to change the speed limit on Tram Road to 80km/h, as outlined in the plan (TRIM 170914099898) attached to the main report (TRIM 170913099302).

(c)     Notes that consultation on this proposal will be carried out between 10 November and 24 November 2017.

(d)     Approve an extraordinary meeting be held on 30 November 2018 in order to consider submissions and make a recommendation to the Council following the consultation.

LOST
J Ensor advised that the MRA had a number of suggestions that had been provided to the engineer who believed they were good suggestions to mitigate effects. He did not believe they could make a judgement until they saw all the evidence.

S Farrell commented that unless there was an extraordinary meeting they would not receive feedback on the submissions. B Rice reiterated that all submissions would be made available to Board members, however the decision would be that of the Council and without an extraordinary Board meeting the Board would not be able to make a recommendation to the Council.

Substantive Motion
Moved J Lynn seconded T Robson

THAT the Oxford-Ohoka Community Board:

(a) Receives Memo No. 171027116188.

(b) Approves consultation being carried out on the proposal to change the speed limit on Tram Road to 80km/h, as outlined in the plan (TRIM 170914099898) attached to the main report (TRIM 170913099302).

(c) Notes that consultation on this proposal will be carried out between 10 November and 24 November 2017.

(d) Notes that the Board will be updated at the end of the consultation process through a memo process.

(e) Notes that any submissions on the proposal will be taken into account before the change is presented to the Council on 5 December 2017 for consideration.

CARRIED

J Lynn commented that the consultation was on the proposal as it currently stood. He was comfortable with the Council considering the advice of the support agencies, along with all submissions before deciding the speed limit.

T Robson was happy to receive feedback from the consultation and had faith that the Council would take all feedback into consideration when making a decision.

M Brown supported the view of J Lynn.

6.2 Appointee request from Swannanoa Cricket Club Domain Development Group – K Ward (Community Board Advocate)

S Nichols acknowledged that at the last meeting the recommendation and meeting process had not flowed as it should have. It was advised that since the last meeting Peter Fulton of the Swannanoa Cricket Club Domain Development Group had verbally advised staff that their preference for a Board representative and liaison person was Mark Brown. That did not preclude other Board members involvement from time to time who had knowledge of specialty areas such as irrigation.

S Farrell asked the reason for preference and why that had been raised after the meeting and not before. S Nichols advised the view had been expressed after the Board had laid the report on the table when staff advised the group the outcome of the October meeting. The club representative stated they already had a relationship with M Brown.
K Felstead asked if they had discussed two representatives to the committee and S Nichols replied that had not been discussed.

J Ensor asked if it was the preference of the Swannanoa Cricket Club Domain Development Group or of P Fulton. S Nichols advised that P Fulton, who was the club secretary was speaking on behalf of the Club.

S Farrell commented that M Brown was often away. M Brown expressed concern that that was an unfair comment. The Chair permitted M Brown to respond in a personal statement. M Brown had arranged personal employment travel around his other commitments which included community and community board commitments, attending a high percentage of meetings.

M Brown explained that as a previous advisory board member he was an enabler for the Cricket Club bringing many groups to work together turning what was a hay paddock at the West Eyreton Domain into a native bush reserve. While the Cricket Club had a vision, it was not their domain and they needed to understand the co-dependency with the school and wider community. M Brown believed he had those skills to look at the big picture and bring the groups together. Swannanoa was on his doorstep.

Moved W Doody seconded J Lynn

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** report No. 170922102675.

(b) **Approves** the appointment of Board Member M Brown as a Board representative and liaison person, to the Swannanoa Cricket Club Domain Development Group. Furthermore in regard to areas involving J Ensor's speciality knowledge that the club liaise with J Ensor also.

**CARRIED**

J Ensor believed the arrangement would work well and was happy to provide advice.

M Brown was happy to seek out expert advice and was looking forward to bringing groups together.

*The meeting adjourned for a workshop from 8.04pm to 8.41pm and a break from 8.41pm to 8.45pm.*

### 7 REPORTS

#### 7.1 *The Oaks Reserve Draft Concept Plan – G Stephens (Green Space Community Engagement Officer)*

S Markham advised that the concept plan had been developed and consulted with the previous Oxford-Eyre Advisory Board. This Community Board was being asked to accept the overall concept and recommend the plan go to the Council for funding consideration in the Long Term Plan (10 year budget). If funding was approved the plan would be subject to detailed planning and come back to the Board for further consideration. The key objective was to include the plan into the Long Term Plan (LTP) process to make sure there was a budget going forward.

S Farrell noted items that needed changing in the plan such as not being able to get to the woodland walk from the carpark without going through the dog park. S Markham advised that if funding was made available under the LTP then detailed planning would follow.
Moved J Lynn seconded M Brown

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** report No 16106111868.

(b) **Notes** that staff have undertaken initial consultation with the community through a feedback flyer and at the request of the Oxford Eyre Ward Advisory Board used the results of this feedback to guide the design of the Draft Concept Plan for The Oaks Reserve.

(c) **Supports** staff submitting The Oaks Draft Concept Plan to Council for funding consideration from the 2018 2028 Long Term Plan. (Trim No. 71016111793).

(d) **Notes** that if funding is approved, the plan would be subject to a process of further public consultation before a more detailed concept plan was prepared. This would then be presented back to the Oxford-Ohoka Community Board for approval prior to being implemented.

(e) **Notes** that if the Board wishes to redevelop the area it will be necessary to change its classification under the Reserves Act from a Gravel Pit Reserve.

**CARRIED**

J Lynn noted recommendation (d), that it was a concept draft plan and would be subject to a process of further public consultation.

M Brown commented that it was important to progress the report so that it could get into the LTP. It would definitely still undergo detailed, robust public consultation.

K Felstead queried recommendation (e), changing the classification under the Reserves Act from a Gravel Pit Reserve and enquired if it was a long process that could hold up development in the future and should it be worked on now? Staff acknowledged the question.

An additional motion was proposed:

Moved K Felstead seconded M Brown

(f) **Requests** that changing the area’s classification under the Reserves Act from a Gravel Pit Reserve be commenced in February 2018 once the general plan is accepted into the Councils 2018-2028 Long Term Plan.

**CARRIED**

7.2 **Meeting venues and dates until end of 2018 – S Nichols (Governance Manager)**

S Nichols advised that the meetings proposed had the same date and time pattern as the past year; that is, commencing 7pm on the first Thursday following the Council meeting. There had been no negative feedback on the arrangement from Board members or the public.

S Nichols advised the another aspect of the report was venues and reflected on a comprehensive report the Board considered last April of venue pros and cons. Rather than multiple venues there was a preference for two or three venues that covered the area to be used consistently.

S Nichols advised for the Ohoka area, an exact venue had not been specified as the Ohoka Domain Pavilion was scheduled in the coming months for renovation. A possibility was also the Ohoka Community Hall which had been...
used before and was proven a suitable venue with good heating, size and accessibility. All other venues were secured on the dates in the recommendation.

S Nichols provided comment on Mandeville Sports Centre (MSC) as a venue advising that there had been issues with the arrangement for the September 2017 meeting. The venue had been promised exclusive use with no bar operational, however this was not the case on the meeting night. Due to safety concerns it was not deemed an appropriate venue to hold future Board meetings.

W Doody advised that as the Council representative on the MSC Board she would provide feedback to the Mandeville Sports Club.

There was some discussion around the Mandeville Sports Centre as a future venue. A letter was tabled from the Mandeville Sports Club, via J Ensor for potential 2018 meetings, advising the Board could be given a designated area, however that was not exclusive use. The letter was received.

K Felstead supported follow up on the possibility of future use. S Nichols advised she would work with the club and W Doody to see if an appropriate agreement could enable the Board to utilise the venue at some point in 2018. It was also noted any meeting would work around seasonal sport usage.

Moved M Brown seconded J Lynn

THAT the Oxford-Ohoka Community Board:

(a) Receives report No. 171026116094
(b) Resolves to hold Board meetings at the following venues, commencing at 7.00pm on the following dates:
   - Thursday 7 December 2017 – West Eyreton Hall
   - Thursday 8 February 2018 – Oxford Town Hall (auditorium)
   - Thursday 8 March – Ohoka
   - Thursday 5 April – West Eyreton Hall
   - Thursday 3 May – Oxford Town Hall (A&P Room)
   - Thursday 7 June – Ohoka
   - Thursday 5 July – West Eyreton Hall
   - Thursday 9 August – Ohoka
   - Thursday 6 September – Oxford Town Hall (A&P Room)
   - Thursday 4 October – West Eyreton Hall
   - Thursday 8 November – Ohoka
   - Thursday 6 December – Oxford Town Hall (A&P Room)
(c) Request staff report in April 2018 on the possibility of using Mandeville Sports Centre under conditions acceptable to the Board and Governance staff.

CARRIED

W Doody advised that C Brown had a monthly meeting with Mandeville Sports Centre. She suggested that S Nichols could raise concerns at that meeting.

M Brown, as a private member of the Mandeville Sports Centre Board, advised that the Board was aware of concerns with exclusive use and were looking at ways that could be addressed. The centre did not want to lose bookings.

J Lynn commented even if the building could be split, there was still the issue of the bar.
It was agreed that S Nichols would work with W Doody and M Brown to find an appropriate solution.

7.3 **Retrospective ratification of the Oxford-Ohoka Community Board’s Submission to Environment Canterbury regarding RC175184 Canterbury Landscape Supplies Ltd 949 South Eyre Road & 33 Diversion Road Eyreton – K Ward (Community Board Advocate)**

S Nichols provided an update on the process. The engaged planner was currently working on the information required for the hearing. The hearing had been set for the week of 4 December 2017. N Harrison advised that the WDC consent process was not yet ready for any notification stage.

It was proposed that on the week of 27 November, D Nicholl and the other member presenting to ECan would meet with planner in order to go over the submission material to be presented at the hearing.

There was some discussion over who was going to present to ECan. There had been discussion but no formal board resolution. S Nichols advised that the Board Chair was always the spokesperson with another member as support. It was suggested that J Lynn would accompany the Chair at the hearing, and if one of those members should become unavailable then M Brown would represent the Board at the hearing.

S Nichols advised the presentation would be no more than half an hour at a venue in Christchurch.

K Felstead asked why there was not a joint hearing with WDC and ECan, which he believed that was compulsory under the RMA. S Markham suggested that it was only where practicable.

Moved W Doody seconded M Brown

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** report No. 171027116328.

(b) **Ratifies** the Board’s Submission to Environment Canterbury (ECan) regarding RC175184 Canterbury Landscape Supplies Ltd 949 South Eyre Road & 33 Diversion Road Eyreton. (Trim 171024114418).

**CARRIED**

7.4 **Ratification of the Oxford-Ohoka Community Board’s Submission regarding the District Plan Review ‘Comments and Issues’ Phase – E Cordwell (Governance Adviser)**

S Markham advised that mid-late next year there would be a further round of District Plan follow-up with the Board.

Moved J Ensor seconded M Brown

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** report No. 171009109016.

(b) **Ratifies** the Board’s Submission regarding the Waimakariri District Council’s District Plan Review ‘Comments and Issues’ Phase (Trim 171009108984).

**CARRIED**
J Ensor believed it was a very good submission and congratulated the Board.

8 CORRESPONDENCE

S Nichols advised the waste management matters would feed into the LTP, which would be consulted through the LTP in March 2018.

S Nichols advised that the letter from the Mandeville Residents’ Association regarding speed limits would be treated as a submission to the consultation approved in Item 6.1.

In December there would be a report to the Board regarding appointment of a representative to the Waimakariri Access Group. There had been an invitation to attend an event on the 21 November which was open to all members.

Moved J Lynn seconded S Farrell

THAT the Oxford-Ohoka Community Board:

(a) Receives the letter regarding Draft Waste Management and Minimisation Plan and Kerbside Options (Trim 171030116729).

(b) Receives both the letter from the Mandeville Residents’ Association regarding Speed Limits at Commercial Development at the Mandeville Village (Trim 171102118664) and the letter of acknowledgement (Trim 17110118551).

(c) Receives the request from the Waimakariri Access Group to appoint a representative to the group from the Oxford-Ohoka Community Board. (Trim 171031117662).

CARRIED

9 CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for October 2017

Moved W Doody seconded M Brown

THAT the Oxford-Ohoka Community Board:

(a) Receives report No 171031117684.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Woodend Sefton Community Board meeting minutes – 11 September 2017 (Trim No. 171003106542)

10.2 Rangiora-Ashley Community Board meeting minutes – 13 September 2017 (Trim No. 170919101095).

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 18 September 2017 (Trim No. 170918100755)


10.5 Battle of Passchendaele Commemoration 2017 – Report to Council 3 October 2017 (Trim No. 170922102546).


S Farrell sought clarification on some of the items relating to the Stormwater Drainage Bylaw Review. There was some discussion on the issues raised. S Markham advised that staff would arrange a briefing with the Board later in November. It was clearly a significant issue in the Mandeville area.

Moved W Doody    seconded M Brown

**THAT** the Oxford-Ohoka Community Board receives the information in items 10.1-10.8.

CARRIED

### 11 MEMBERS’ INFORMATION EXCHANGE

**11.1 J Ensor**
- Attended WHAG meeting. D Gordon was the Councillor representative. Tessa Sturley had taken over from Madeline Burdon as staff representative.
- The Motor Neuron Disease Mountain Bike fundraiser in memory of Councillor P Allen to held on 9.30am Sunday 12 November.
- Attended opening on Western Belfast Bypass.
- Attended Mandeville Residents Association meeting where developer’s outlined new development.
- Attended District Plan submission workshop.
- Attended Mandeville Sports Centre meeting.
- Commented on upcoming Cust School 150th anniversary celebrations.

**11.2 T Robson**
- Attended Pearson Park Advisory Group meeting
  - finalised design and placement of sign that was funded out of the Board’s landscape budget.
  - discussed half basketball court investigation.
- Attended OPAC meeting.
- Attended Youth Council meeting where ideas for the Kaiapoi Town Centre plan were discussed.

**11.3 S Farrell**
- Attended Pearson Park Advisory Group meeting with on-site visit to park; discussed limb up trees for natural shade in the future.
- Concerns raised by residents regarding people walking through the pensioner flat complex.
- Received two complaints regarding speed and dangerous exit, referred to Council.
- Received queries on right hand turns.
- Sent ‘snap, send, solve’ requests to Council with great response.
- Attended Mandeville Residents Association meeting.
- Canterbury Landscape Supplies – advised a hold had been placed on some of the types of materials that could be delivered there.

**11.4 J Lynn**
- Was newly appointed as Deputy Chair of North Canterbury Neighbourhood Support.
- Attended Ohoka Domain meetings, currently receiving submissions.
- Attended Parks and Reserves Management meeting.
- Attended governance training sessions.
- Ohoka School 150th year celebration in October 2018 and was Chair of organising committee.
The Ohoka School speed sign had been finalised.

11.5 **M Brown**

- Requested update on design of railing outside liquor store on Meyer Place.

11.6 **W Doody**

- Tabled Councillors report.

11.7 **K Felstead**

Commented on the 7 November Council meeting:

- Adopted accessibility strategy
- National Land Transport supported cycle education funding to $70-80,000.
- North Canterbury Riding for the Disabled – Council had agreed to defer payments on loan.
- Reclassified South Eyre Road Reserve.
- Agreed to secure new land for Lehmans Road / River Road bypass.
- Agreed to fund share of Petries Road water main.
- Agreed to fund Tuahiwi sewage extension.

S Nichols provided an update on an unsealed section of North Eyre Road which was proposed to be sealed, following the Boards action. K Stevenson had advised that the project was out for tender closing mid-November, anticipating to be awarded prior to Christmas, which sealing occurring in the New Year.

12 **CONSULTATION PROJECTS**

12.1 **Dudley Park Shelter Belt Removal**

Consultation closes 5pm, 16 November 2017.


12.2 **Stormwater Drainage Bylaw**


It was noted a staff briefing relating to the bylaw had been requested. Submissions close on 15 December 2017. It was proposed the Board could workshop their submission at the conclusion of their 7 December meeting to convey to staff the Board submission. A draft submission would then be circulated via email for comment and approval before the closing date.

12.3 **Williams Street Beach Road Intersection**

Consultation closes 5pm, 13 November 2017.


The Board noted the current consultations.

13 **REGENERATION PROJECTS**

13.1 **Town Centre, Oxford**
Updates on the Oxford Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:


13.2 **New Arterial Road, Kaiapoi**

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:


The Board noted the regeneration updates.

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**

Balance as at 9 November 2017: $3,660.95

S Nichols encouraged members to link with their community groups advising of the discretionary fund for consideration in the upcoming months.

M Brown noted the Swannanoa Cricket Club were wanting to move their club rooms and that Mandeville Sports Centre were looking for funding to plant trees. He would suggest both groups make an applications to the Board.

15 **MEDIA ITEMS**

S Farrell commented that the Board did not have a face in the community and suggested that the Board put out some information on what they were doing. S Nichols advised that a member of the communications team had been assigned to the Board. They would attend a meeting in the new year to discuss initiatives. It was advised what other Community Boards are doing to connect with the community such as attending community events by setting up a location at the event with their banner flag and inviting conversation with members of the community. A member also wrote an article for the Woodpecker discussing what happened at the Board meeting. S Farrell noted it was difficult to get an article into the Observer. S Nichols commented there was very little budget for advertising. The Board advised of their strong desire to have presence (and tent) at the Oxford A&P show being held 31 March 2018.

16 **QUESTIONS UNDER STANDING ORDERS**

Nil.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board is scheduled for Thursday 7 December 2017 commencing at 7.00pm, at West Eyreton.
THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 10.16pm.

CONFIRMED

__________________________
Chairperson

__________________________
Date

**Workshop (8.04pm to 8.41pm)**

Staff presented a workshop updating members of the Oxford Town Centre Strategy.