MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN
THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA COMMENCING AT
1.00PM ON TUESDAY 6 DECEMBER 2016

PRESENT:

Mayor D Ayers (Chair), Deputy Mayor K Felstead, Councillors P Allen, N Atkinson, A Blackie, R Brine, W Doody, D Gordon, J Meyer, S Stewart and P Williams.

IN ATTENDANCE:

Messrs J Palmer (Chief Executive), G Cleary (Manager, Utilities & Roading), K Stevenson (Roading Manager), K Simpson (3 Waters Manager), G Meadows (Policy Manager), J Fraser (Utilities Planner), O Davies (Drainage Asset Manager), S de Roo (Utilities Engineering Officer), S Colin (Infrastructure Strategy Manager), and S Nichols (Governance Manager).

1  APOLOGIES

Nil.

2  CONFLICTS OF INTEREST

Councillor Brine noted a conflict with item 7.1, due to being a serving Police officer.

3  CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 1 November 2016

Moved: Councillor Atkinson Seconded: Councillor Gordon

THAT the Council:

(a) Confirms as a true and correct record the minutes of a meeting of the Waimakariri District Council held on Tuesday 1 November 2016.

CARRIED

4  DEPUTATIONS AND PRESENTATIONS

Nil.

5  ADJOURNED BUSINESS

Nil.

6  REGENERATION REPORTS

6.1 Earthquake Infrastructure Recovery Programme – November 2016 – G Boot (Senior Engineering Consultant)

J Palmer spoke to the report, confirming 44 projects have been completed and staff are awaiting the Kaiapoi Residential Recovery Plan finalisation from central government before several projects commence.
Councillor Atkinson enquired if there had been any indication on timing of Ministerial feedback/approval on the Recovery Plan. Mayor Ayers advised information would be provided to the councillors later in the meeting.

Moved: Councillor Meyer Seconded: Councillor Felstead

THAT the Council:

(a) **Receives** report No. 161124121388.

(b) **Notes** that 44 of the 50 projects on the Earthquake Infrastructure Recovery Programme have been completed.

(c) **Notes** that the current estimate and budget for the capital component of the recovery works is $41,217,000.

(d) **Authorise** staff to enter into discussions with the property owner in the Kaiapoi South Red Zone at 50 Courtenay Drive regarding ongoing servicing solution.

(e) **Notes** the recovery works construction programme as presented in Attachment 1 of this report.

(f) **Circulates** this report to the Community and Advisory Boards.

CARRIED

Councillor Meyer commented on the continual progress steadily taking place.

7 **REPORTS**

7.1 **Changes to Fernside Road, Flaxton Road and Todds Road Speed Limits** – K Stevenson (Roading Manager) and H Davies (Roading Project Engineer)

Having declared an interest, Councillor Brine sat back from the table and took no part in discussions or decision.

K Stevenson spoke to the report highlighting key features of the proposal.

Councillor Williams, expressed concern at the reduction of speed with the back flow of speeds reducing, given the open environment. K Stevenson advised driver’s behaviour will dictate the environment and reiterated the assessment information.

Mayor Ayers enquired about the average speeds of the area and asked if an assessment is conducted after the new speed limit is in place. Staff advised a further speed assessment will occur to ascertain how effective the change is.

Councillor Gordon sought clarity on a more comprehensive traffic study of the general Southbrook environment. K Stevenson confirmed a study will occur during 2017 on the West Arterial road (Southbrook), Flaxton and the route between being a key route. It would also include the area incorporating Skew Bridge. Further matters would be workshopped with councillors and stakeholders during the first half 2017.
Moved: Councillor Allen    Seconded: Councillor Gordon

THAT the Council:

(a) **Receives** report No 161116117803.

(b) **Approves** the speed limit change on Fernside Road, Flaxton Road, and Todds Road, as outlined below, and as shown on the plan (Trim doc160915095503).

<table>
<thead>
<tr>
<th>Road</th>
<th>Section</th>
<th>Proposed Limit</th>
<th>Existing Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flaxton Road</td>
<td>From the end of existing 50km/h section at Kingsford Smith Drive to approximately 160m north of Camwell Park</td>
<td>80km/h</td>
<td>100km/h</td>
</tr>
<tr>
<td>Fernside Road</td>
<td>From the intersection with Flaxton Road to immediately north west of Townsend Road</td>
<td>80km/h</td>
<td>100km/h</td>
</tr>
<tr>
<td>Todds Road</td>
<td>From the end of existing 70km/h section to the intersection with Fernside Road</td>
<td>80km/h</td>
<td>100km/h</td>
</tr>
</tbody>
</table>

(c) **Notes** that the Register of Speed Limits will be updated to include these changed speed limits.

(d) **Notes** that the Speed Limits Bylaw 2009 allows speed limits to be changed by Council resolution following consultation as required by the Land Transport Rule: Setting of Speed Limits (2003).

(e) **Notes** that the submissions on this proposal have been distributed to the Rangiora Community Board for their information.

(f) **Circulates** this report to the Rangiora Community Board.

CARRIED

Against Councillors Atkinson and Williams

Councillor Allen commented that a clear view to reduce the speed had been signalled through the good consultation process. He supported additional signage advising of the speed change area before the affected zone to assist driver education and safety.

Councillor Gordon, supported the motion, noting the wider view points and the thorough consultation.

Councillor Atkinson spoke against the motion, commenting on the rural environment on Fernside Road lending itself to 100kph having observed experienced people travelling safely on that road, however he accepted Flaxton Road amended speed limit to 80kph as it was a more built up area. Councillor Atkinson cited other examples of the changing environment, differing speed limits and how the rural environment with a lower speed limit is not abided by drivers.

Councillor Blackie, support in Flaxton/Fernside Road intersection speed change, however was neutral on the change at the Todds Road area. He noted one submission relating to access in/out of their property.

Mayor Ayers commented on the importance of traffic sign / advisory signs to assist the regular users transition into the new lower speed limit. He
commented on road usage, reflecting on Townsend Road being 80kph, and described how people use the road, the environment and the different directions people drive.

7.2 Northern Pegasus Bay Bylaw 2016 Implementation – V Spittal (Senior Policy Analyst)

G Meadows spoke to the report, advising he had attended the Te Kohoka o Tuhaitara Trust open day where the proposed bylaw information was on public display, and received very positive feedback from attendees. G Meadows outlined the implementation group purpose.

Councillor Felstead, commented on Hurunui District Council undertaking separate consultation for their area and enquired if they could be involved in this process due to the close events. Staff advised the opportunity to re-engage with Hurunui District Council was possible. In a secondary question Councillor Felstead enquired if there was benefit having Hurunui District Council on the implementation panel. Staff confirmed there was benefit.

Moved: Councillor Blackie  Seconded: Councillor Gordon

THAT the Council:

(a) Receives report No. 161116117879.

(b) Approves the establishment of the Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party.

(c) Approves the Terms of Reference for the Northern Pegasus Bay Bylaw 2016 Implementation Plan Working Party (Trim number 161115117053).

(d) Appoints Councillor Peter Allen to the working party, as Chairperson.

(e) Circulates this report to the Kaiapoi-Tuahiwi and Woodend-Sefton Community Boards to confirm their representatives on the working party.

(f) Approves staff seeking representation from the nominated organisations, including the Hurunui District Council.

CARRIED

Councillor Blackie reflected on siting on an earlier associated committee. He believed signage is not particularly effective nor the enforcement factor as many occurrences happen early evening and weekends. Councillor Blackie hoped the working party would address the enforcement gaps, with increased budget to enable greater ranger presence in the area at peak usage and offending times.

Councillor Allen noted Councillor Felstead and Community Board member C Prickett met with Fenton Reserve holders as part of giving effect to the bylaw (an associated Memorandum of Understanding) and the Fenton entitlement to access the estuary. The meeting was very positive and constructive. Councillor Allen concurred with Councillor Blackie's comments with signage required but getting the balance right was important. He reflected on the current imbalance of signage and rangers budgets and his desire to see more funding for rangers. Councillor Allen stated the Bylaw does empower beach users to notify concerns to the Council and Environment Canterbury with a database capturing information. It was also
important to involve Hurunui District Council, reflecting on interested parties in the Rakahuri (Ashley) River catchment such as Department of Conservation and primary industries was a major exercise.

Councillor Atkinson stated the motion was a positive move and there had been good communication through the consultation process. He commented on signage overload in some locations, the right balance and consideration of placement. Councillor Atkinson also commented on toxic bloom in the Ashley River, yet there was no signage advising not to eat shellfish from the area.

7.3 **Reconvene Kaiapoi River Rehabilitation Working Party – J Fraser (Utilities Planner) and O Davies (Drainage Asset Manager)**

O Davies outlined the key aspects of the report. J Fraser provided an update on the project progress with the tidal planting project commencing on 19 December, along with some tidying up of the area. The consultation documentation will be reviewed by the working party before being distributed to the public.

Moved: Councillor Atkinson      Seconded: Councillor Stewart

**THAT the Council:**

(a) **Receives** report No. 161115117130.

(b) **Reconvenes** the Kaiapoi River Rehabilitation Working Party.

(c) **Notes** the current continuing work programme of the Kaiapoi River Rehabilitation Working Party, including the aquatic planting trial and proposed rehabilitation of the Courtenay confluence area.

(d) **Refers** this report to the Kaiapoi - Tuahiwi Community Board and requests the Board appoint two of its members to the Working Party.

(e) **Approves** the proposed budget allocation for the Waimakariri District Council in 2016/17, and notes the proposed cost share with Environment Canterbury:

<table>
<thead>
<tr>
<th>Project</th>
<th>Proposed Funding WDC</th>
<th>Proposed Funding Environment Canterbury</th>
<th>Other Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aquatic planting trial</td>
<td>$5,000</td>
<td></td>
<td>$5,000 (Immediate Steps)</td>
</tr>
<tr>
<td>Public consultation</td>
<td>Up to $15,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mahaanui Kurataiao Cultural Impact</td>
<td>$5,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Courtenay Confluence Area Rehabilitation</td>
<td></td>
<td></td>
<td>$20,000</td>
</tr>
<tr>
<td>Dredging around coastguard ramp area (method to be)</td>
<td></td>
<td>$5,000</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$25,000</td>
<td>$25,000</td>
<td>$5,000</td>
</tr>
</tbody>
</table>
Notes a funding allocation from the Waimakariri District Council of up to $15,000 is provided for public consultation, with any unused funds from this allocation applied to physical works, including to the rehabilitation of the Courtenay confluence and/or continuation of the additional aquatic planting trial and weed control.

CARRIED

Councillor Atkinson was pleased the project was moving forward and hoped it became more collaborative with the various agencies involved.

Councillor Stewart stated her pleasure that planting work was commencing this summer.

7.4 Bringing Forward Budget for Extra Over Oxford Road Water Main – C Roxburgh (Water Asset Manager)

K Simpson spoke to the report, highlighting key aspects of the report.

Councillor Felstead commented on recent road works, enquiring why the trench was being re-dug and at whose cost. K Simpson advised there had been issues with re-compaction of the trench, which was being rectified at the cost to the contractor, who had been employed by the developer (not the Council); however it was unfortunate it was causing additional disruption to the public.

Councillor Williams enquired if the pipe was the same quality, and whether the Council was only paying for pipe and not labour. Staff confirmed costs were apportioned between the developer and the Council, explaining the pipe sizing and associated costings.

Moved: Councillor Meyer Seconded: Councillor Brine

THAT the Council:

(a) Receives report No. 161128122682.

(b) Approves the Extra Over Oxford Road Supply Main budget being increased from $55,000 to $59,500 and being brought forward to the 2016/17 financial year from the 2019/20 financial year.

(c) Circulates this report to the Rangiora-Ashley Community Board for their information.

CARRIED

8 MATTERS REFERRED FROM COMMITTEES

8.1 Expenditure due to Reactive Maintenance Work Carried Out on Rangiora, Kaiapoi and Pegasus Water Supply Wells – S de Roo (Utilities Engineering Officer)

(K Simpson spoke to the report, outlining working recently undertaken and reasons why. Pegasus related works were funded from existing budgets, but additional budgets were now requested for pump replacements. There would be an overspend on the Kaiapoi and Rangiora maintenance budgets for the current financial year.)
Councillor Allen, directed a question to J Palmer asking if the decision not to seek other contractors prices was the appropriate action. J Palmer explained the report had been before the Utilities & Roading Committee, and matters pertaining to Clemence Drilling as a preferred Council supplier had been previously discussed at Committee level.

Councillor Blackie enquired about a particular leak in a street. K Simpson explained that a part replacement was required.

Councillor Gordon, enquired if there was insurance cover for issues relating to the pumps. G Cleary advised it was unlikely but staff would investigate further.

Councillor Williams queried impellers and pumps, parts requiring replacement and what was being purchased. K Simpson advised that once the pumps had been assessed as to what parts required replacement, the remaining portion of the pump would be retained for spare parts for another project. Staff were currently seeking full pump replacement.

Moved: Councillor Gordon Seconded: Councillor Blackie

THAT the Council:

(a) Receives report No. 161109115696.

(b) Notes that due to the urgent nature of the maintenance work and importance of the wells for the supply of water to Rangiora, Kaiapoi and Pegasus, it was necessary to undertake the maintenance without delay.

(c) Notes that the maintenance work to Rangiora Smith Street Wells 1, 2 and 3 is projected to cost approximately $74,970 and will be funded from the Rangiora Headworks maintenance budget. This over expenditure will be covered by the Rangiora Water Supply surplus account but may have an estimated $0.80 a year impact on rates per property.

(d) Notes that the maintenance work completed on Kaiapoi Davie Street well has cost $7,281.56 and that this has been funded from the Kaiapoi Headworks maintenance budget. This over expenditure will be covered by the Kaiapoi Water Supply surplus account but may have an estimated $0.12 a year impact on rates per property.

(e) Notes that the maintenance work to Pegasus Equestrian well 1 is projected to cost approximately $45,000 and that this will be funded from the Pegasus Headworks maintenance budget. Additional work to the fencing around the Equestrian wells has been completed to increase the security of the wells at an approximate cost of $40,000. Due to the amount of surplus within the Pegasus account it is envisaged that this should have no impact on rates.

(f) Requests renewal capital budget of $25,000 on the Pegasus Water Supply Scheme to replace Equestrian well 1 pump. This capital expenditure will be depreciated funded.

(g) Requests renewal capital budget of $25,000 on the Rangiora Water Supply Scheme to replace Smith Street well 3 pump. This capital expenditure will be depreciated funded.
(h) **Circulates** this report to the Rangiora-Ashley Community Board, the Woodend-Sefton Community Board and the Kaiapoi-Tuahiwi Community Board for their information.

(i) **Request** staff respond to Council on potential insurance claim for damaged pumps.

**CARRIED**

8.2 **Ashley Rural Water Scheme WDC Representation – S Collin**  
(*Infrastructure Strategy Manager*)  
( referred to copy of report no. 161102113044 to the Utilities and Roading Committee meeting of 22 November 2016)

S Collin spoke to the report, outlining the Hurunui District Council Committee reporting structure.

Moved: Councillor Atkinson    Seconded: Councillor Meyer

**THAT** the Council:

(a) **Receives** report No. 161102113044,

(b) **Provides** a letter of thanks to the Hurunui District Council for its recognition of the representation issues with respect to the Ashley Rural Water Scheme, and for the opportunity it has provided to Waimakariri District Council to be represented on the Water Liaison Committee.

(c) **Nominates** Cr Williams, as WDC Water Supply and Wastewater Portfolio Holder, to be the WDC representative on the Water Liaison Committee for the duration of the 10th term of Council.

(d) **Requests** staff to approach HDC to request that the WDC representative on the Water Liaison Committee also be granted membership to the Ashley Rural Water Scheme Local Water Advisory Group. (This would be in addition to the representative selected from the Rangiora Ashley Community Board).

**CARRIED**

Mayor Ayers referred to recommendation (d) and advised the local water advisory group, covers two Community Board areas. He had held an informal discussion with the Woodend-Sefton Community Board suggesting one representative for the two community boards, subject to the Hurunui District Council approval.

Councillor Doody spoke of the benefits of representatives on such committees.

8.3 **Appointment of District Licensing Committee – M Johnston**  
(*Environmental Services Manager*)  
( referred to copy of report no. 161104113935 to the District Planning and Regulation Committee meeting of 22 November 2016)

J Palmer spoke briefly to the report.

Moved: Councillor Meyer    Seconded: Councillor Williams
THAT the Council:

(a) Appoints Councillors Peter Allen, Neville Atkinson, John Meyer and Wendy Doody to the District Licensing Committee.

(b) Appoints Councillor Peter Allen as Chairperson of the Waimakariri District Licensing Committee.

(c) Appoints Councillor Neville Atkinson as Deputy Chairperson of the Waimakariri District Licensing Committee.

(d) Appoints Rangiora-Ashley Community Board Chair Jim Gerard to the District Licensing Committee as a Commissioner until 31 January 2020.

CARRIED

9 MATTERS REFERRED FROM COMMUNITY BOARDS

No matters referred from the Community Boards.

10 HEALTH AND SAFETY

10.1 Health and Safety Report – J Palmer (Chief Executive)

J Palmer spoke to the report advising two further associated reports would be presented at the upcoming Audit and Risk Committee. No accidents or incidents had been reported in November. ACC recently conducted a workplace assessment and a report will be presented to the February Audit & Risk Committee; initial feedback was positive.

Moved: Councillor Williams Seconded: Councillor Doody

THAT the Council:

(a) Receives report no. 161125121643.

CARRIED

11 COMMITTEE/WORKING PARTY/JOINT COMMITTEE MINUTES FOR INFORMATION

Nil.

12 COMMUNITY BOARD MINUTES FOR INFORMATION

12.1 Minutes of a meeting of the Rangiora-Ashley Community Board meeting of Tuesday 25 October 2016

12.2 Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board meeting of Wednesday 26 October 2016

12.3 Minutes of a meeting of the Woodend-Sefton Community Board meeting of Wednesday 26 October 2016

12.4 Minutes of a meeting of the Oxford-Ohoka Community Board meeting of Thursday 27 October 2016
12.5 Minutes of a meeting of the Oxford-Ohoka Community Board meeting of Thursday 3 November 2016

12.6 Minutes of a meeting of the Rangiora-Ashley Board meeting of Wednesday 9 November 2016

12.7 Minutes of a meeting of the Woodend-Sefton Community Board meeting of Tuesday 15 November 2016

12.8 Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board meeting of Monday 21 November 2016

Moved: Councillor Felstead Seconded: Councillor Doody

THAT the Council:
(a) Receives for information Items 12.1 – 12.8.

CARRIED

Councillor Felstead commented on the positive and active start to new term by the Oxford-Ohoka Community Board, whom had also held two productive informal meetings relating to potential submissions.

13 CORRESPONDENCE

Nil.

14 MAYOR’S DIARY FROM 26 OCTOBER - 28 NOVEMBER 2016

Moved: Councillor Felstead Seconded: Councillor Meyer

THAT the Council:
(a) Receives report no. 161115117180.

CARRIED

15 COUNCIL PORTFOLIO UPDATES

15.1 Iwi Relationships
Mayor Ayers commented on meeting the King and Queen of the Netherlands, hosted by Te Ngai Tu Ahuriri Runanga at the Tuahiwi Marae hosting. A royal visit was special for the District.

15.2 International Relations
Councillor Felstead advised accommodation for the Passchendaele Commemorations had been confirmed for 9 to 13 October 2017, with Councillors undertaking their own travel arrangements.

15.3 Waimakariri Water Zone
Councillor Stewart commented on the number of workshops and meetings, including public meetings over the past six weeks. During November there would be another round of public meetings. Comment was made on differences between Council and the Water Zone Committee level of staff support, information provided and presented and how Councillor Stewart was seeking improvements for the Water Zone Committee. Councillor Stewart commented on Waimakariri District Council District Plan Review and associated work being scheduled by the Water Zone Committee, with a need to work closer together to get a good result for the population.
16 QUESTIONS
Nil.

17 URGENT GENERAL BUSINESS
Nil.

18 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved: Councillor Atkinson  Seconded: Councillor Gordon

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>18.1</td>
<td>Report of Ken Stevenson (Roading Manager) and Joanne McBride (Civil Projects Team Leader)</td>
<td>West Kaiapoi New Arterial Road – Approval to Award a Contract</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>18.2</td>
<td>Report of Chris Brown (Community Green Space Manager)</td>
<td>District Parks and Reserves Maintenance Tender Report</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>18.3</td>
<td>Report of Ric Barber (Development Manager, Project Delivery Unit)</td>
<td>Contract CON201547 – Central Rangiora Sewer Capacity Upgrade Stage 1 Tender Award Report</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>18.4</td>
<td>Report of Ric Barber (Development Manager, Project Delivery Unit)</td>
<td>Contract 16/45 Woodend Wastewater Treatment Plant Expansion Project – Tender Award</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
<tr>
<td>18.5</td>
<td>Report of Gary Stevenson (Utilities Projects Team Leader) and Ric Barber (Development Manager, Project Delivery Unit)</td>
<td>Contract 16/47 Parnham Lane Pump Station Rising Main Renewal Tender</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:
<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
</table>
| 18.1 to 18.5 | Protection of privacy of natural persons  
To carry out commercial activities without prejudice | A2(a)  
A2(b)ii |

CARRIED

**CLOSED MEETING**

The public excluded portion of the meeting occurred from 2.05pm to 3.25pm.

**OPEN MEETING**

**Resolution to resume in Open Meeting**

Moved: Councillor Gordon  
Seconded: Councillor Atkinson

THAT open meeting resumes and the business discussed with the public excluded remains public excluded, with the exception of those resolutions and item 18.7 can be made public once the agreement is finalised.

CARRIED

19  **NEXT MEETING**

The next scheduled meeting of the Council is on Tuesday 7 February 2017, commencing at 1pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 3.26pm.

CONFIRMED:

________________________  
Chairperson

________________________  
Date