MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH
STREET, RANGIORA ON WEDNESDAY 14 DECEMBER 2016 AT 7PM.

PRESENT

J Gerard QSO (Chair), D Lundy (Deputy Chair), P Allen, R Brine, J Hoult, C Prickett
(arrived 7.33pm during item 5.2), K Galloway, D Gordon, S Lewis, G Miller and
P Williams.

IN ATTENDANCE

J Millward (Manager Finance and Business Support), K Stevenson (Roading Manager),
K Graham (Journey Planner/Road Safety Coordinator), D Lewis (Construction
Management Engineer), S Collin (Infrastructure Strategy Manager), K Ward (Community
Board Advocate) and L Courtney (Governance Secretary).

1 APOLOGIES

Moved J Gerard seconded D Lundy

Apologies were received and sustained from M Clarke for absence and C Prickett
for lateness.

CARRIED

2 CONFLICTS OF INTEREST

Nil.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Rangiora-Ashley Community Board – 9 November 2016

Moved D Gordon seconded G Miller

THAT the Rangiora-Ashley Community Board:
(a) Confirms the circulated minutes of the Rangiora-Ashley Community
Board meeting, held 9 November 2016, as a true and accurate record.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS

4.1 Neil Price (Trustee, Waimakariri Passchendaele Trust) and David Ayers
(Chair, Waimakariri Passchendaele Trust) spoke to the Board with a
proposal that the Rangiora-Kaiapoi cycle/walkway be made a centennial
memorial to the Battle of Passchendaele. D Ayers advised that they would
also raise their proposal with the Kaiapoi-Tuahiwi Community Board.

2017 would mark the 100 year anniversary of the Battle of Passchendaele,
which is located in the municipality of Ypres, Belgium. The Waimakariri
District has a twinning relationship with Zonnebeke, a district within Ypres
that acknowledges this shared history.
The Trust proposed the cycle/walkway be a permanent memorial to those who died during the battle and that the off-road cycleway along Paisley Road be called the ‘Passchendaele Way’ or similar. It was suggested that memorial elements including information boards be erected at points along the pathway, explaining the history of the battle and how it links to the Rangiora and Kaiapoi communities. D Ayers added that a report would to come to the Board.

N Price, as President of the Kaiapoi RSA, advised the RSA supported the proposal to honour and recognise the sacrifice made by those from the Waimakariri District. He commented that 10% of the men in the district at the time left to fight in wars with few returning.

D Lundy asked whether consideration had been given to renaming Paisley Road. D Ayers replied it would be up to the Board to decide but the proposal had only been to name the off-road cycle/walkway.

G Miller queried whether it would be appropriate for information boards to be erected along the track. D Ayers replied the current proposal was for information boards at either end of the track but believed it would be possible for other information boards along the track.

Regarding the memorial: J Hoult asked whether it would be possible to list the names of those who died during the battles. N Price commented that names are listed on memorials in Rangiora, Kaiapoi and Coutts Island. J Hoult clarified whether names could be listed just for the Battle of Passchendaele. D Ayers replied the names were known and the Rangiora and Kaiapoi RSAs were working together on the project.

J Gerard thanked them for their presentation.

4.2 Kathy Graham (Journey Planner/Road Safety Coordinator) and Dan Lewis (Construction Management Engineer) updated the Board on the Urban Cycleways project.

D Lewis spoke to a Powerpoint outlining how the proposed tracks would link with current walking/cycling tracks in the three communities, being Rangiora, Woodend and Kaiapoi, and outlined detailed diagrams of the proposed tracks.

Regarding the Rangiora to Kaiapoi track: D Lewis commented on anecdotal evidence that Paisley Road was being used as a race track: concerns had been raised regarding safety for walkers and cyclists along that part of the track. Staff consulted with local residents from the four properties along Paisley Road. These residents supported closing the road to through traffic at the Fernside Road end.

P Williams commented on the speed of cyclists along the track, in relation to the safety of walkers, and queried whether there would be a speed limit put in place. D Lewis replied that speed limits for cyclists had not been considered but the design of the track would allow room for all to use the track safely. K Graham added that cyclists who do speed usually work in peloton groups, and are less likely to use the proposed track as the design does not allow them to travel at fast speeds. Part of the programme will be to educate the public regarding etiquette of the track for shared use. This may also discourage use by cyclists who do speed.

Regarding the Rangiora to Woodend track: D Lewis showed members a picture of cycleway in Selwyn which best portrayed how the proposed Rangiora-Woodend track would look. He highlighted the intersection of
Rangiora-Woodend, Boys, Tuahiwi and Harris Roads, locally known as five cross roads. On the approach to this intersection, the proposed track would veer south from Rangiora-Woodend Road. Users of the walk/cycleway will cross Boys and Tuahiwi Roads back from the intersection. This will mean track users will have to cross each road separately before the track returns to parallel Rangiora-Woodend Road. Staff are working with landowners to access land where the proposed track will cross onto private property.

Regarding five cross roads: D Gordon questioned whether the proposal was the best plan in relation to users' safety. D Lewis commented the Roading team is currently looking at future options for the intersection, so the proposed track takes those options into account. It may not be an ideal path for cyclists but makes navigating that particular intersection safer for all users.

D Gordon queried signage that informed users of how to approach the intersection. D Lewis replied that signage was part of the plan.

K Galloway asked whether connections between Waikuku, Pegasus and Woodend had been considered. D Lewis showed members how the proposed track connected to Woodend, and to Pegasus through Ravenswood.

D Lundy questioned whether the walk/cycleway linked to the Highgate subdivision. D Lewis replied there currently were footpaths along Kippenberger Avenue, clarifying the Urban Cycleways project is to create connections between urban centres. The cycleway would cease being off-road and become an on-road cycleway just north of Devlin Avenue. K Graham added that part of the project is also to consider all walking and cycling connections within the urban centres.

Regarding the Rangiora to Woodend track: G Miller queried whether planting would be carried out between the track and the road. D Lewis replied the berm would still be required by vehicles from time to time, so planting the berm was not planned.

Regarding the five cross roads intersection: R Brine expressed concern at the visibility of cyclists. D Lewis replied that the track has been moved away from the main road intersection to alleviate the issue of track users having to navigate the difficult intersection.

R Brine sought clarification that a report would come back to the Board regarding any possible land purchases. D Lewis confirmed that staff would come back to the Board regarding any required land purchases.

D Gordon asked about the construction timeframe for both projects. D Lewis replied the scheme design is currently underway for the two routes, with a report to Council in February/March 2017 to finalise the design and costing options. Construction is expected to commence in September 2017 as work has to be completed by June 2018 under the requirements of the Urban Cycleways funding.

D Gordon asked if the timeframe was achievable. D Lewis replied that currently the process was working as planned and the timeframe was achievable and realistic.

Regarding five cross roads: K Graham added there would be an opportunity to re-consider the speed limit along Rangiora-Woodend Road.

J Gerard thanked staff for their presentation.
5 **ADJOURNED BUSINESS**

Nil.

6 **REPORTS**

6.1 **Ashley Rural Water Advisory Group – S Collin (Infrastructure Strategy Manager)**

J Gerard raised a few corrections to the report. S Collin noted the corrections and spoke to the report highlighting the Rangiora-Ashley Community Board representative would also be the representative for the Woodend-Sefton Community Board. A report will go to the Woodend-Sefton Community Board’s February 2017 meeting to seek their support for the appointment.

D Gordon expressed an interest in being part of the Advisory Group. It was noted that C Prickett is a current member of the Advisory Group and was willing to act as the Board’s representative. S Collin clarified the Ashley Rural Water Advisory Group report to the Water Liaison Committee; P Williams is the Waimakariri District Council representative on the Committee.

Moved D Gordon seconded G Miller

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 161121119429.

**AND**

**Recommends** that the Council:

(b) **Appoints** Rangiora-Ashley Community Board Member C Prickett as its representative on the Ashley Rural Water Advisory Group, to represent the interests of water supply customers in the both the Rangiora-Ashley, and Woodend-Sefton Communities, subject to ratification by the Woodend-Sefton Community Board.

**CARRIED**

D Gordon believed it was appropriate that C Prickett continue to be the Board’s representative with the added strength of being a resident from that part of the Ward.

6.2 **Road Naming – Private Right of Way, Rangiora – S Morrow (Land Information Officer)**

The report was taken as read and a correction of “Pippen” to “Pippin” was made.

J Hoult queried whether the proposed name was on the Board’s pre-approved name list. It was clarified that the name was submitted by the developer.

Moved P Williams seconded C Prickett

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No 161122120206.

(b) **Approves** Pippin Lane as the new name for the Private Right of Way created off Ballarat Road, Rangiora, being Lot 100, DP 502562.

**CARRIED**
C Prickett was pleased to see continuity of theme in the naming of local roads.

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON’S REPORT

8.1 Chair’s Diary for October-November 2016

Moved J Gerard seconded K Galloway

THAT Rangiora-Ashley Community Board:

(a) Receives report No.161202124410.

CARRIED

9 MATTERS FOR INFORMATION

9.1 Oxford-Ohoka Community Board meeting minutes – 3 November 2016 (Trim No. 161028111115)

9.2 Woodend-Sefton Community Board meeting minutes – 15 November 2016 (Trim No. 161109115482)

9.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 21 November 2016 (Trim No. 161118118922)

9.4 Visit to Belgium for Passchendaele Commemorations – J Palmer (Chief Executive) - Council, 1 November 2016 (Trim No. 161026109825)

9.5 Contract Acceptance Report – 14/27 – Southbrook Road / South Belt Intersection Upgrade – K Stevenson (Roading Manager) and K Straw (Project Manager) – Public Excluded Council, 1 November 2016

9.6 Request for Increases to Water Source Upgrade Budgets for Waikuku Beach, Garrymere and Poyntzs Road Water Supply Schemes – C Roxburgh (Water Asset Manager) – Utilities and Roading Committee, 22 November 2016 (Trim No. 161108115095)

9.7 Report on expenditure due to reactive maintenance work carried out on Rangiora, Kaiapoi and Pegasus Water Supply Wells – S de Roo (Utilities Engineering Officer) – Utilities and Roading Committee, 22 November 2016 (Trim No. 161109115696)

9.8 Barkers Road petition and road sealing – K Stevenson (Roading Manager) – Utilities and Roading Committee, 22 November 2016 (Trim No. 161104114039)

9.9 Request for budget for Stormwater Diversion Townsend Road, Townsend Fields Development – K Stevenson (Roading Manager) – Utilities and Roading Committee, 22 November 2016 (Trim No. 161109115427)

9.10 Preferred Alignment of Stage 2 Rangiora Wastewater Capacity Upgrade – R Barber (Development Manager) – Utilities and Roading Committee, 22 November 2016 (Trim No. 161109115759)

9.11 West Kaiapoi New Arterial Road Update – K Stevenson (Roading Manager) and J McBride (Civil Projects Team Leader) – Public Excluded Utilities and Roading Committee, 22 November 2016
9.12 **Earthquake Infrastructure Recovery Programme – December 2016 Update** – G Boot (Senior Engineering Advisor) - Council, 6 December 2016 (Trim No. 161124121388)

9.13 **Changes to Fernside Road, Flaxton Road and Todds Road Speed Limits** – K Stevenson (Roading Manager) and H Davies (Roading Projects Engineer) - Council, 6 December 2016 (Trim No. 161116117803)

9.14 **Bringing Forward Budget for Extra Over Oxford Road Water Main** – C Roxburgh (Water Asset Manager) - Council, 6 December 2016 (Trim No. 16128122682)

9.15 **Contract CON201547 - Central Rangiora Sewer Capacity Upgrade Stage 1 Tender Award Report** – R Barber (Development Manager) – Public Excluded Council, 6 December 2016

Moved D Gordon seconded C Prickett

**THAT** the Rangiora-Ashley Community Board receives the information in items 9.1-9.15.  

CARRIED

**10 MEMBERS’ INFORMATION EXCHANGE**

10.1 **P Williams**
- New Zealand Post (NZPost) office boxes. P Williams sought support from the Board for a letter to NZPost on the issue. He commented that at a public meeting NZPost had stated that it was not economical for post boxes to remain. C Prickett queried whether it was worth asking what the current patronage numbers were. The Board was in agreement for a letter to be sent. Staff to follow up.

10.2 **G Miller**
- Easterbrooke Road: a community meeting was held to discuss residents’ concerns.
- Attended a meeting at West Eyrton Hall regarding a proposed shingle quarry in Isaac Road, Eyrewell; likely to be a future issue for local residents.
- Keep Rangiora Beautiful: working bee along railway to clean up mess left by vandals and now waiting to have graffiti removed.

J Gerard commented that some of the issues raised in G Miller’s first two items could be addressed by a submission through the District Plan change process.

10.3 **J Hoult**
- Attended a community meeting regarding Local Water Management for the Canterbury Land and Water Regional Plan at Waikuku Beach Hall. Believes the Board should be kept up to date on these issues.
- Attended Landmarks meeting. Discussed a district strategy plan.
- North Canterbury Neighbourhood Support: working on a Memorandum of Understanding with Civil Defence, for better communications during major disasters. Comments were made that local groups need to be able to operate for at least three days before contacting national representatives. Added that the Old Fashioned Family Picnic is planned for March 2017.
10.4 **P Allen**
- Announcement of decision on Waimakariri Residential Red Zone Recovery Plan.
- Attended Easterbrook Road community meeting.
- Kippenberger Ave: residents raised issues regarding walkways.
- Oakwood Reserve plantings: local residents have volunteered to help with watering.
- Approached by community members to have the Board’s historic photos along Conway Lane wall.
- Lobbied about proposed Cones Road walkway.
- Received concerns regarding recent Rangiora Health Hub community meeting.

10.5 **R Brine**
- Artificial Hockey turf: referred members to Community and Recreation Committee meeting agenda for more details.
- Graffiti: confession received by Police regarding a number of acts of vandalism. Police working through matters.

10.6 **K Galloway**
- Milton Memorial Dog Park: the park is this month one year old. Working with staff on suggested enhancements to the park and to establish a ‘Friends of the Park’ group. A ‘Dog’s Day Out’ fundraiser planned for autumn 2017.
- Rangiora Museum: compiling a video of citizens of Rangiora.
- Attended Rangiora Health Hub community meeting.
- Met with Watson Place residents to get resealing work completed.

10.7 **D Lundy**
- Civil Defence: spent time working at the Woodend Community Centre after the 14 November Kaikoura earthquakes. Practices carried out have proved to be effective.

10.8 **D Gordon**
- Invited G Miller, as Board appointed liaison, to attend meeting at Fernside Hall regarding hall usage. A number of items were requested like heating and a ramp at the entrance. Some items may come to the Board as a report in the future.
- Attended meeting with Ward Place residents and Council staff regarding maintenance of a drain.
- Entrances to District Town Centres: spoke with the Roading Manager and proposed 1 February 2017 to scope the areas concerned. All Board members invited to attend.
- Attended Easterbrook Road community meeting. Some councillors met with senior Council staff to reflect on concerns raised. May need to look at submitting on Plan Change 41 to help towards a solution.
- Rangiora Promotions: to be commended on the Christmas Gala and fireworks display, 24 November and recent Christmas Parade. Met with Muscle Car Madness (MCM) promoters to discuss a small scale event in High Street, Rangiora to highlight the MCM event and promote the township.
- Requested a briefing for the Board regarding development of the corner of High Street and Ashley Road, where BNZ was situated.
• Attended Rangiora Health Hub community meeting. Commented that discussion was regarding the need for an after-hours service in the town.

11 CONSULTATION PROJECTS

Nil.

12 REGENERATION PROJECTS

Regular updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located at the link below:


The Board noted the projects.

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant

Balance as at 9 December 2016: $6,353.79

At its November meeting, the Board granted a total of $1,956.21 to four community groups/organisations: Presbyterian Support Upper South Island, the Ashley Playcentre, the Cust-West Eyreton Playcentre and the Rangiora Playcentre.

13.2 General Landscaping Budget

Balance as at 9 December 2016: $35,619

The Board noted the balances.

14 MEDIA ITEMS

Community Board’s Christmas message in local media.

15 QUESTIONS UNDER STANDING ORDERS

There were no questions under Standing Orders.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

There was no urgent general business under Standing Orders.

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 8 February 2017 in the Council Chambers at the Rangiora Service Centre.
Workshop – 8.14pm – 9.48pm (including staff briefing)

1. Members’ Forum
   Nil.

2. Christmas Lights. Representative from Phillips J McBride (Civil Projects Team Leader) and K Stevenson (Roading Manager). S Hart (Business and Centres Manager) was an apology as helping with Hurunui Recovery.

   The Board were advised of changes in technology and options for lighting designs. A presentation of various lighting was provided by Mike Little, a representative of Philips.

3. Our District, Our Future Waimakariri 2048: Waimakariri District Development Strategy. T Ellis (Development Planning Manager)

   The Strategy was presented to the Board with particular reference to their community area.

4. Proposed Cones Road walkway. D Cameron (Green Space Community Engagement Officer)

   Full update on background of project and consultation taken place to date, due to the project moving to a new Board with revised ward boundaries.


   Deferred to January 2017.

Staff Briefing (Public Excluded)

6. Town Centre Budgets. S Markham (Manager Strategy and Engagement).

   An update on town centre developments.