

# **Activity Management Plan 2024**

## **Rural Drainage**

3 Waters | July 2024


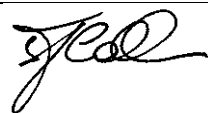





Prepared by  
Waimakariri District Council  
215 High Street,  
Private Bag 1005  
Rangiora 7440,  
New Zealand  
[waimakariri.govt.nz](http://waimakariri.govt.nz)

**Revision History:**

Revision N°	Description	TRIM	Date
A	Draft for presentation to Council	230503062547	30/01/2024
B	Final for presentation to Council	230503062547	25/06/2024

**Document Acceptance**

Action	Name		Signed	Date
Prepared by	Jason Recker	Stormwater and Waterways Manager		11/12/2023
	Simon Collin	3 Waters Asset Management Advisor		11/12/2023
	Chris Bacon	Network Planning Team Leader		11/12/2023
Reviewed by	Kalley Simpson	3 Waters Manager		10/7/2024
Approved by	Gerard Cleary	General Manager Utilities and Rooding		10/7/2024
Adopted by		Utilities & Rooding Committee		

## Contents

<b>1</b>	<b>Executive Summary .....</b>	<b>5</b>
	What assets do we have? .....	5
	Levels of Service .....	5
	Asset Condition.....	5
	Risk.....	6
	Growth and Demand .....	6
	Capacity and Performance .....	7
	Operation and Maintenance .....	7
	Renewals.....	7
	Financial Forecasts .....	8
	Future Challenges and key Decisions .....	8
<b>2</b>	<b>Introduction .....</b>	<b>10</b>
	Document structure .....	10
	Improvement Plan .....	11
	Document Review Process .....	11
	Financial Forecasts .....	11
	District Overview- Key Projects .....	12
<b>3</b>	<b>Scheme Description (What Do We Have?) .....</b>	<b>12</b>
	Levels of Service .....	16
	Changes to LOS for 2024 .....	16
	Mandatory Performance Measures .....	17
	Elective Levels of Service .....	17
	Community Engagement for Levels of Service.....	17
	2024 LTP Levels of Service.....	19
	Benchmarking.....	24
	Scheme differences .....	24
<b>4</b>	<b>Asset Condition .....</b>	<b>26</b>
	Remaining Useful Lives.....	26
<b>5</b>	<b>Criticality .....</b>	<b>29</b>
	District Overview – Criticality .....	30
	Criticality on GIS .....	30
<b>6</b>	<b>Risk Assessment - Overview .....</b>	<b>31</b>
<b>7</b>	<b>Operational Risk Assessment.....</b>	<b>33</b>
	Risk Matrix.....	33

	District Overview – Risk .....	34
<b>8</b>	<b>Disaster Resilience Assessment .....</b>	<b>36</b>
	Hazard Scenarios .....	36
	Individual Scheme – Disaster Resilience Results Summary .....	37
	Ohoka Rural .....	37
<b>9</b>	<b>Corporate Risks &amp; Assumptions .....</b>	<b>38</b>
<b>10</b>	<b>Climate Change .....</b>	<b>38</b>
	Previous Climate Change Initiatives .....	39
	Future Climate Change Initiatives .....	40
	a) Mitigation .....	40
<b>11</b>	<b>Demand .....</b>	<b>41</b>
	Growth Uncertainty .....	42
	Significant Wet Weather Events .....	42
	This has been a significant driver of demand over the last 10 years. Typically such events may feature high intensity periods of rainfall in localised parts of a catchment that exposes deficiencies in particular parts of the drainage system. As noted in the level of service section, Council reacts to these events by additional programmes of works to alleviate the drainage system shortcomings.....	42
<b>12</b>	<b>Capacity &amp; Performance .....</b>	<b>43</b>
	Schemes .....	43
	Consents .....	44
<b>13</b>	<b>Operation and Maintenance.....</b>	<b>45</b>
	District Overview – Operation & Maintenance Expenditure .....	45
<b>14</b>	<b>Capital Works.....</b>	<b>47</b>
<b>15</b>	<b>Renewals .....</b>	<b>48</b>
	District Overview – Renewals Expenditure .....	48
	Scheme – Reticulation Renewal Timelines – Spatial View .....	50
<b>16</b>	<b>New Works .....</b>	<b>52</b>
	Works Coordination .....	53
	Rural Capital Works .....	54
	Scheme – Capital Upgrade Works – Spatial view .....	56
<b>17</b>	<b>Overall Financial Forecasts .....</b>	<b>56</b>
	Financial Forecast Key Assumptions .....	56
	Funding/Revenue Sources .....	57
	Valuation .....	57
<b>18</b>	<b>Data Confidence.....</b>	<b>59</b>

<b>19</b>	<b>Asset Management Systems</b> .....	<b>61</b>
	Asset Management Maturity .....	61
<b>20</b>	<b>Negative Effects</b> .....	<b>62</b>
<b>21</b>	<b>Service Delivery</b> .....	<b>63</b>
<b>22</b>	<b>Improvement Plan</b> .....	<b>63</b>
<b>23</b>	<b>Changes to AMP as a Result of Long Term Plan Consultation</b> .....	<b>67</b>
	Appendix 8 Glossary Of Terms .....	79

## Tables

Table 1: District Overview – Scheme Summary Information .....	13
Table 2: Pipe & Open Channel Data Summary.....	14
Table 3: Other Stormwater Assets Data Summary .....	14
Table 4: Data References .....	15
Table 6: Summary of Performance Measure Types, and Reporting .....	16
Table 7: Rural Scheme Performance Measures for the 2024 AMP .....	19
Table 8: District Overview - Levels of Service Performance - Rural Schemes.....	21
Table 9: 2022/23 Scheme Performance - elective measures .....	25
Table 10: Pipe Condition Summary .....	27
Table 12: Criticality Score Categories.....	30
Table 13: District Criticality Assessment .....	30
Table 14: Risk Events Considered.....	33
Table 15: District Overview – Risks (Operational).....	34
Table 16: New Works across Rural Drainage Schemes Over 50 Years.....	52
Table 17: Asset Valuation.....	57
Table 18: Data Confidence Levels .....	60
Table 19: 2021 AMP Improvement Plan .....	64
Table 20: Central Rural Drainage Scheme LoS Performance - Assessed June 2023 .....	68
Table 21: Coastal Rural Drainage Scheme LoS Performance - Assessed June 2023 .....	69
Table 22: Clarkville Rural Drainage Scheme LoS Performance - Assessed June 2023 .....	71
Table 23: Ohoka Rural Drainage Scheme LoS Performance - Assessed June 2023 .....	72
Table 24: Loburn Lea Rural Drainage Scheme LoS Performance - Assessed June 2023 .....	74
Table 25: Cust Rural Drainage Scheme LoS Performance - Assessed June 2023.....	76
Table 26: Oxford Rural Drainage Scheme LoS Performance - Assessed June 2023.....	77

## Figures

Figure 1: Asset Condition Summary .....	27
Figure 2: Asset Condition Summary - Schemes.....	28
Figure 3: WDC Risk Matrix.....	33
Figure 4: District Overview - Projected Operation & Maintenance Expenditure .....	47
Figure 5: District Overview - Projected Renewals Expenditure .....	49
Figure 6: Renewals Expenditure Model .....	51
Figure 7: District Overview - Projected New Works Expenditure .....	54
Figure 8: Projected District Wide Capital Works Expenditure .....	55
Figure 9: Projected Total Expenditure .....	56

# 1 EXECUTIVE SUMMARY

## What assets do we have?

There are 7 rural and 5 urban rated drainage areas within the Waimakariri District. Together the 12 drainage schemes cover approximately 11% of the District's land area but service approximately 90% of the District's population. Two separate Activity Management Plans have been prepared, one each for the rural and urban drainage areas

The urban scheme assets include piped stormwater networks, treatment devices, basins, stormwater pump stations and open drains while in the rural schemes assets are primarily open drains and waterways which the Council maintains.

Each of the rural drainage schemes has a Drainage Advisory Group that meets three times per year with the Stormwater and Waterways Manager, and other staff.

## Levels of Service

In the lead up to the updating of the 2024 AMP's, it was expected that the Council would not be preparing AMPs to support the 2024-2034 LTP, due to the 3 Waters Reform. When the situation changed in May 2023, it was too late to carry out a review of LoS. As a consequence the LoS in this AMP have remained largely unchanged when compared to the 2021 AMP version. The 2021 AMP levels of service were presented to the Council's Utilities and Roading Committee in July 2020, which recommended that the Council include them within the Draft 2021-31 Long Term Plan (refer to report 200406043184).

Error! **Reference source not found.** shows both the mandatory and elective levels of service achievement for those measures that are assessed at the district level. Appendices to this document can be referred to for the performance results for the individual schemes, which also show performance history.

in this document shows performance against the levels of service measured at district level, assessed for 2022/23. LOS relating to rural drain maintenance were met. Response times to service requests, and the overall satisfaction with the drainage services as measured by the community survey are the two main levels of service that were not met.

## Asset Condition

The rural network comprises mostly of open drains, which are maintained in perpetuity. There is a limited quantity of more traditional assets such as culverts, and piped networks. There are an increasing number of Stormwater Management Areas

A condition assessment of all assets at headworks has not yet been carried out, so confidence in asset condition is only moderate. However, most of the hard drainage infrastructure is relatively new, and based on age 99.9% of pipe assets are considered to be in very, good, good or adequate condition. For headworks the percentage is 98%.

A full asset inventory has recently been compiled for all of the 3 Waters facilities, the scope of which included identifying assets in particularly poor condition. There were only 21 assets that fitted this category, less than 6 being drainage assets.

## **Risk**

Historically a range of different types of risk assessments has been carried out for the District's drainage supply schemes. The operational risk assessment has previously generated a programme of work to resolve the identified high risks (There were no extreme risks recorded). This work is now largely complete but there are a few remaining issues:

- Mandeville remains at risk from flooding until the Mandeville Resurgence Channel Diversion project stages 1 and 2 are completed. (2024/25 to 2029/30).
- Earthquake risks to pipework and headwalls along the coast will be carried forward into the new risk assessment programme.
- Flap valve operation at the Ashley outfalls remains a risk that needs mitigation through improved maintenance operations
- Outfall failure at the Taranaki stream outlet due to high water levels on the downstream side, is subject to an active investigation project

A vulnerability assessment and criticality assessment provide input data to the renewals programme. The effect of the vulnerability assessment, which only applies to underground pipes, is to accelerate the renewal of old brittle pipework, in areas of high risk of liquefaction.

While in rural areas there is only a relatively small quantity of pipe in this category, it is expected that it will have been completely replaced by 2033 thereby increasing the resilience of the network.

The Disaster Resilience Assessment considers the risk to above ground assets from a broad range of potential natural disasters.

While much of the work from past assessments will remain relevant, they have become out of date. A new approach has been developed, which brings the three different methodologies noted above into a single risk assessment process. This is expected to make regular updating of the assessments more efficient. The new methodology will be used in 2024 to carry out a complete risk assessment of water services.

## **Growth and Demand**

Growth projections have been updated with base population projections being calculated via a model that provides town by town projections. Subsequent modelling has been carried out to identify new works or upgrades that will be required in the future to service this growth while continuing to meet the agreed levels of service. Generally in rural schemes growth does not require Council to build new drainage infrastructure, but where appropriate the necessary works have been incorporated into the capital project budgets.

For all of Council's growth infrastructure, it is proposed to manage the inherent uncertainty in rate of growth, by carrying out an annual growth review in conjunction with the Development Planning Unit to enable short term capital planning adjustments to be made that respond to changing market requirements. This will avoid unnecessary expenditure on growth works before they are actually needed, or potentially ensure growth related projects are accelerated if growth occurs faster than anticipated.

New developments are required to construct drainage infrastructure that will ensure that discharge from development is treated to the quality standards required by the Regional Council's Land and Water Regional Plan, and also to not discharge at a rate greater than that which existed before the

development. Therefore nearly all the cost for capital works for growth falls directly to the developer, and works within the AMP's for growth are minimal.

## **Capacity and Performance**

Significant rain events often provide information regarding performance below the required Level of Service, that is subsequently acted upon. There have been an increasing number of such events.

Subject to regular maintenance the Oxford, Loburn Lea, Cust, Clarkville, and Coastal Rural schemes are all expected to have sufficient capacity to provide the required level of service.

The Ohoka Rural Drainage Scheme has planned capital works to alleviate the flooding issues identified in Mandeville during the 2014 rain event. Stage 1 is programmed for completion in 2025/26 and Stage 2 in 2031/32.

Recent rain events have shown that the Central Rural Drainage Scheme has not had sufficient capacity to avoid flooding of private property and road surfaces during large storms. Most of the improvement work has now been completed with the remaining project of diverting Dockey Creek due for completion in 2026/27.

Under the Land and Water Regional Plan Council is required to obtain consents for discharge of its urban stormwater. Under these consents Council will be required to improve the quality of the water it discharges into streams and rivers. Equivalent consents are not required for rural schemes.

## **Operation and Maintenance**

Operational and maintenance expenditure for drainage remains largely based on the previous year's expenditure carried forward. The biggest single expenditure item typically being spent on carrying out day to day maintenance - drain cleaning and the like. Rural drainage maintenance is carried out in association with the Roding maintenance contract.

In association with a district wide waterways maintenance consent from the Regional Council, Council has developed a [Drainage Maintenance Management Plan 2020](#). This provides a new direction for the way that waterways are to be maintained, with a new emphasis on maintaining and enhancing ecological values, as well as providing for the traditional drainage function. It is anticipated that over time, with increased planting, installation of sediment traps and other improvements, streams may be able to be left "unmaintained" in the traditional sense of being cleaned out by digger on a regular basis. Much of the impetus for these changes is being directed by the Canterbury Water Zone Committees, managed by Environment Canterbury, each of which now has a Zone Implementation Programme. [Waimakariri Zone Implementation Programme](#)

## **Renewals**

Improvements have been made to the Council's risk based renewals model, so that different levels of acceptable risk can be applied to the various categories of criticality. For network assets the model includes that highly critical assets are renewed before 85% of their expected life, while the lowest criticality assets may not be replaced until 120% of their expected life. Based on these risk profiles the model provides a prioritised list of pipe renewals needed across the district, identified by scheme, which Asset Managers assess and adjust as necessary. The model provides an annual expenditure profile for the next 150 years, and also identifies the annual revenue required that will enable this renewals expenditure to be made without the renewals fund falling into debt.

There are no deferred renewals for rural drainage assets

## **Financial Forecasts**

Financial forecasts included within the AMP show projected capital expenditure for growth, level of service, and renewals, together with operational and maintenance expenditure. Funds carried forward from previous years because capital projects have been delayed are not included.

Periods shown for the different categories of budget vary, from 30 years for operations and maintenance, through to the full life cycle of long lived assets such as pipelines – 150 years. Forecasts are aggregated up from the different schemes, district wide flood response projects included and then shown graphically. See The following graph shows the 30 year budget for all capital works funded by scheme rates, including projects driven by growth and levels of service.

Figure 7

Programmes of district wide improvement works developed in response to a number of flooding events since 2014 are typically funded by a district wide rate, which is part of the General Rate. Additional capital budgets are funded from ratepayers entirely within each scheme.

## **Future Challenges and key Decisions**

Putting aside managing expectations around stormwater levels of service which will remain as an ongoing challenge, the four most significant challenges facing Waimakariri District Council in the rural drainage area are climate change effects, 3 Waters reform, effective management of growth, and the effects of the Freshwater National Environmental Standards.

- **Climate change**

Climate change adaptation is the most significant long term challenge. Research to date has indicated that while low lying coastal areas will remain protected by the dune system, increasing ground water levels will become an issue, and various combinations of storm tide, fluvial events and a rising mean sea level will potentially cause overtopping of stop banks and natural riverbanks. Farming in these areas may become problematic. Further assessment work is needed, and consideration given to the types of solutions that may be practical.

Potentially increased frequency of high intensity rain events, plus increased community expectations could also lead to pressure for higher levels of service away from the coast, with corresponding greater costs. Current levels of service in many older subdivisions are already not met.

There has already been an increased incidence of extraordinary rain events which have required capital works expenditure outside of that forecast in previous LTP's. A flood response fund is now proposed, with the fund being increased annually, and the expectation that it will be large enough to cope with future events.

The issues need to start being discussed with stakeholders, most notably the Regional Council, and affected communities. Major decisions will need to be made, to agree an adaptive strategy that is acceptable to both the affected communities and the wider district.

- **Water Reform**

The operative water reforms include Taumata Arowai having a role to monitor and report on the environmental performance of drainage networks. What this looks like is not yet known. The wider water reforms to be abandoned or significantly modified under the National led government also create significant uncertainty.

## **Growth Management**

Growth outside of the planning parameters of the District Plan can be challenging, as final decisions are outside of Council's control. Even for growth within planned areas there is a tendency from developers to push back on the stormwater requirements, which can lead to sub-standard outcomes if a robust defence is not offered.

- **Changing Legislation**

There are a number of recent changes to legislation that have the potential to affect drainage infrastructure and asset management. In particular, the National Policy Statement for Freshwater, National Environmental Standards for Freshwater, and Plan Change 7 of the Canterbury Land and Water Regional Plan.

## 2 INTRODUCTION

The purpose of this Drainage Activity Management Plan (AMP) is to provide an overview of the Councils rural drainage assets, outline the issues associated with these assets and show how the Council proposes to manage them in the future, so as to continue to supply agreed levels of service.

The Activity Management Plan Utilities and Roothing (U&R) Introductory Chapter provides the context for the suite of U&R activity management plans and gives an overview of the department's activities, and asset management practices and processes, and should be read in conjunction with this document.

This document outlines the management approach for the seven rural drainage schemes, all of which are rated separately, in addition to a District Wide drainage rate.

All drainage rated schemes are shown in the table below to provide context, although this AMP only covers the rural schemes.

Urban Schemes	Rural Schemes
Kaiapoi	Coastal Rural
Rangiora	Clarkville
Oxford	Central
Pegasus	Ohoka
Coastal	Loburn Lea
	Cust
	Oxford Rural

The 7 rural drainage schemes cover approximately 10% of the District's land area and service approximately 15% of the District's population.

The rural schemes assets are primarily open drains and waterways which the Council maintains.

Each of the rural drainage schemes has a Drainage Advisory Group that meets three times per year. Outside of these areas, the drainage features are predominantly natural and looked after by the riparian owner or as part of the roading infrastructure. The focus of the Drainage Advisory Groups generally centres on the operational maintenance of rural drains.

In recent years the issue of properties upstream of drainage rated areas contributing to stormwater problems within the rated area became an issue. In addition the problem of how to manage requests for minor drainage works in areas that are not inside a rated drainage area became more prominent. This latter issue has to some extent been alleviated by the introduction of a small fixed cost per property district wide rate. Moving more comprehensively to district wide rating has been toyed with for some time, but at the time of this AMP elected members have put consideration of that on hold.

With increasing public awareness and concern about stream water quality, stormwater and drainage management has a much higher profile across the district than was the case a few years ago.

### Document structure

The main body of this document contains tables of infrastructure data at both a district wide level, and scheme level. Further detail of the individual schemes is provided by tables of links to other sources, where appropriate. These include:

- Network schematics,
- Pipe condition plans,
- Asset criticality plans
- Pipe renewal timeframes plan
- Capital upgrade works plan
- Scheme Serviced area

There is an appendix for each scheme which contains the Scheme Level of Service Performance table.

### **Improvement Plan**

The assessments carried out as part of the asset management review process are intended to identify issues that need to be addressed. Resolution may include new capital works, or adjusted management or process practices. All these improvements are collated in Table 17

### **Document Review Process**

Review of the AMPs has been carried out by a project team comprising the 3 Waters Manager, the 3 Waters Asset Management Advisor, Asset Managers (Water, Wastewater and Drainage), and the Network Planning Team Leader, with additional technical input from the Network Planning Team. Project Management has been led by the 3 Waters Asset Management Advisor.

The project team met fortnightly, and progress was tracked against a detailed programme that set out the review actions necessary for each section of the document.

Internal advice was sought from the Council's Development Planning Team for growth projections, and liaison with the Asset Management Information team occurred during the update of the valuations. Asset Managers worked closely with the Finance Unit during development of the budgets.

Information regarding progress and requirements for both the Infrastructure Strategy and the LTP development was provided via the LTP Project Manager.

Draft versions of the documents were presented to the Utilities and Roding Committee at the end of 2023, with an updated version presented to Council in late January for adoption. Any changes in the AMPs resulting from modifications to the LTP, have been incorporated in the final version by way of an additional section. The final document is published on the Council's webpages after adoption of the 2024-2034 LTP.

### **Financial Forecasts**

None of the financial forecasts shown in the AMPs include inflation, or carry-forwards between the 2023/24 and 2024/25 financial years. Scheme financial forecasts, which are funded by ratepayers within the schemes, do not include works arising from the district wide flood response programme, which are shown separately.

## **District Overview- Key Projects**

The two key projects planned within the boundaries of the rural drainage schemes are the long term solution for managing resurgence flows through the Mandeville area, and the project to divert Dockey Creek flows in storm events. The Mandeville Resurgence Channel Upgrade Project Stage 1 is programmed for completion in 2025/26, and stage 2 in 2029/30 and Dockey Creek are programmed for completion in 2026/27.

### **3 SCHEME DESCRIPTION (WHAT DO WE HAVE?)**

The following table outlines the total area of each rural scheme (ha.) and outlines the total number of properties within each scheme at the time of the 2023/24 Rates Strike. The 7 rural drainage schemes, which are gravity systems, cover approximately 10% of the District's land area and service approximately 15% of the District's population. Table 1 provides an overall summary. Tables 2 and 3 summarise the districts rural network assets.

**Error! Reference source not found.** shows data references of technical reports and file numbers used to compile the AMP, with links should further details be sought.

An overall map of the District's Council drainage schemes is shown in the [AMP Plans and Figures Viewer](#). Scheme specific plans are also available in the viewer:

- Network Schematics
- Serviced area

**Table 1: District Overview – Scheme Summary Information**

Drainage Scheme	Coastal Rural	Clarkville	Central Rural	Ohoka	Cust	Loburn Lea	Oxford Rural
Drainage Area	4,767 Ha	835 Ha	5,601 Ha	4,612 Ha	371 Ha	41 Ha	5,301 Ha
Number of properties 2023/24 Rates strike	643	211	990	1,334	12	39	452
Drainage System Components	Open drains and watercourses, no formal treatment	Open drains and watercourses, no formal treatment	Open drains and watercourses, no formal treatment	1 Dry Detention Pond 1 Wet Detention Pond Open drains and watercourses	Open drains and watercourses, no formal treatment	2 Dry Detention Ponds Swales and Pipes	Open drains and watercourses, no formal treatment
Total Replacement Value (2022 Valuation)	\$3.59M	\$0.95M	\$3.12M	\$4.76M	\$0.46M	\$1.44M	\$3.11M
Depreciated Replacement Value (2022 Valuation)	\$3.31M	\$0.87M	\$2.86M	\$4.34M	\$0.40M	\$1.30M	\$2.77M

**Table 2: Pipe & Open Channel Data Summary**

Stormwater pipe length (m) by diameter and pipe material							
Pipe Material	Coastal Rural	Clarkville	Central Rural	Ohoka	Cust	Loburn Lea	Oxford Rural
Concrete	632	185	548	2,178	139	710	79
PE	-	-	22	-	-	-	-
PVC	424	55	36	696	228	98	-
Other	16	-	230	191	-	30	-
<b>Total</b>	<b>1,072</b>	<b>240</b>	<b>836</b>	<b>3,064</b>	<b>367</b>	<b>839</b>	<b>79</b>
Open Drain length (m) lined and unlined							
Unlined Drain	90,225	14,952	118,226	137,352	111,126	60,648	123,767
Lined Drain	1	-	-	-	37	-	-
<b>Total</b>	<b>90,227</b>	<b>14,952</b>	<b>118,226</b>	<b>137,352</b>	<b>111,163</b>	<b>60,648</b>	<b>123,767</b>

**Table 3: Other Stormwater Assets Data Summary**

Other Stormwater Assets Data Summary							
Asset Type	Coastal Rural	Clarkville	Central Rural	Ohoka	Cust	Loburn Lea	Oxford Rural
Inlet (Sump)	1	-	2	7	2	-	5
Manhole	10	-	2	18	-	11	18
Node	329	71	353	270	64	19	136

Valve	-	4	-	5	-	-	-
SMA's / Basins	2	-	3	2	-	1	-

**Table 4: Data References**

Data Reference	Trim Reference
2021-2022 Waters Asset Valuation	<a href="#">220803132120</a>
2023: 30 year connection and rating unit projection	<a href="#">230413051831</a>
2022 Customer Satisfaction Survey	<a href="#">230504063243</a>
2014 Flood Mitigation Works and Funding	<a href="#">141009110892[v2]</a>
2018 Flood Mitigation Works and Funding	<a href="#">180809090003</a>
2019 Flood Mitigation Works and Funding	<a href="#">200709085254</a>
2021 Flood Mitigation Works and Funding	<a href="#">210817135255[v2]</a>
2022 Flood Mitigation Works and Funding	<a href="#">220825147219[v2]</a>
2022 Flood Mitigation Works and Funding	<a href="#">220923165375</a>
2023 Flood Mitigation Works and Funding	<a href="#">230921147926[v1]</a>

## **Levels of Service**

Levels of Service (LoS) are a measure of the standard of service being provided. The target levels of service are a significant factor in determining the size, capacity and cost of operating each scheme.

There is a hierarchy to the LoS. Some are measured at district wide level, some at scheme level, and some differ depending whether the scheme is urban or rural. The way that LoS measures are assigned, measured, and reported is summarised below, and explained in more detail in the following paragraphs.

***Table 5: Summary of Performance Measure Types, and Reporting***

	<b>Mandatory Performance Measures</b>	<b>Elective Performance Measures</b>
Set By:	These measures are set by the Department of Internal Affairs (DIA), but the targets set by individual local authorities.	These measures are set by individual local authorities.
Reporting:	Long Term Plan and Annual Report	Individual scheme Activity Management Plans Annual report to Council (future improvement). Some measures are also included within the Long Term Plan and Annual Report.

## **Changes to LOS for 2024**

In early 2023, when the LOS and targets would normally have been reviewed again, the 3 Waters reform based on four new entities to manage 3 Waters infrastructure nationally, was going ahead. A National Transition Unit was operating under the Department of Internal Affairs, and the expectation was that the 2024 AMP's would be prepared by that Unit. By the time that the government changed the planned new structures, and delayed the entire programme it was too late to be able to review LoS, and have them approved by the U&R Committee/Council. Therefore the LoS and targets in the 2024 AMPs, both Mandatory and Elective, are generally unchanged from the 2021 AMPs.

The 2021 set of measures were approved by the Council's Utilities and Roading Committee for inclusion in the 2021 Draft Long Term Plan (report [200406043184\[v1\]](#) ), before being approved by Council.

## **Mandatory Performance Measures**

In 2010, the Local Government Act 2002 was amended (Section 261B) to require new rules specifying non-financial performance measures for local authorities. The measures are intended to help members of the public compare the level of service provided by different councils at District or City level. The Council is required to incorporate the performance measures into their long-term plans and report against them in their annual reports. The element that is measured cannot be changed (as this is mandatory) but the targets can be changed. Measures are reported at district wide level. This is provided to Council on a quarterly basis, and the annual results are included in Council's Annual Report. Note that Council has chosen to also include some elective LoS in its quarterly and annual reporting

## **Elective Levels of Service**

The mandatory measures do not replace the scheme specific elective LoS reported in the AMPs and used by the Council to monitor and manage the performance of individual drainage schemes.

Elective LOS are motivated by either legislative requirements (for example, compliance with resource consent conditions) or by established best practice. These are categorised as technical levels of service, and they are to be reported to Council on an annual basis. They have been developed over time, and are guided by a number of factors, including:

- Customer Expectations
- Affordability
- Council Community Outcomes (Strategic goals and objectives)
- Legislative Requirements

Primary customers are households or businesses that are connected to Council drainage schemes, with key stakeholders being Community Boards, Councillors and the Regional Council.

## **Community Engagement for Levels of Service**

The level of service component of the Activity Management Plans was consulted upon comprehensively as part of the 2005 review. While a comprehensive public review has not been carried out since then, levels of service are tested with the public in a number of ways.

- For general feedback the principle method of communicating proposed LoS to customers is via the LTP process. As noted, mandatory performance measures form part of the LTP documentation that goes out for public consultation, during preparation for the LTP.

- The Council's drainage AMP's, which are updated concurrently with preparation for the LTP are made available on Council's website, which allows a channel for feedback from customers who may be interested.
- The general satisfaction of customers with the level of service received is gauged through tracking of complaints through the service request system, as well as through the Council's customer satisfaction survey. Changes to this survey have been made so that information is now available on a per scheme basis. Trends in complaints are available through the Council's Business Intelligence reporting system, allowing easy analysis for trends both at a district level and a scheme level. Where upgrades to schemes have been completed, the positive impacts can be seen to flow through to complaint levels, which provides a useful measure of success of projects.

Council received considerable community criticism after the 2014 flood event, particularly from the Mandeville area. It responded with a new district wide flood rate introduced in the 2015-2025 LTP, and a programme of works to address the concerns of the affected communities.

There have been other significant rain events since that time, and Council now has an established follow up pattern for these events. Council initially carries out an analysis of all the drainage service requests received during the event. Issues relating to capacity (as against those relating to system blockage, which are mostly dealt with during the event) are investigated and, where warranted, improvements identified and submitted to Council for approval of additional funding. Some improvements are multi-year programmes of work, in which case the additional funding is incorporated in the financial information provided within the following AMP.

Summary reports to Council that have sought funding approvals in this way are [TRIM 200709085254](#), [220825147219\[v2\]](#), [220923165375](#)

Each rural drainage scheme has a permanent engagement group in the form of Drainage Advisory Groups. These groups, for which new membership is sought on a three yearly cycle, meet at least three times per year, and enable local drainage concerns to be discussed, guided and resolved.

## 2024 LTP Levels of Service

**Error! Reference source not found.** is in three sections. The first part sets out the mandatory performance measures and targets for the 2024 AMP. The second part shows the elective performance measures that are included in the quarterly reporting, and the third part shows the remaining elective performance measures.

**Table 6: Rural Scheme Performance Measures for the 2024 AMP**

Level of Service	Performance Measure (2024)	Target	Community Outcomes that this LoS Contributes to
<b>Mandatory Measures – reported quarterly and annually to Council at District level</b>			
Flooding – Dwellings <i>Note: Assessment against target is carried out for Urban schemes only, but context provided by reporting rural results</i>	Urban stormwater a) The number of flooding events that occur* b) For each flooding event, the number of habitable floors affected, expressed per 1000 properties connected to a territorial authority's stormwater system.	a) Nil in less than 50 year storm events  b) Nil per 1000 connected properties in less than 50 year storm events	<i>The natural and built environment in which people live is clean, healthy and safe.</i>
<b>Elective Measures reported with Mandatory measures – quarterly and annually to Council at District level</b>			
Response Time	Service Requests: Percentage of service requests relating to any drainage enquiries that are responded to within 5 days	95%	<i>Infrastructure and services are sustainable, resilient, and affordable.</i>
	Rural Drainage Areas: The percentage of service requests for drain cleaning that are responded to within 5 working days.	95%	<i>Infrastructure and services are sustainable, resilient, and affordable.</i>
Consultation	Maintain dialogue and consultation with Te Ngai Tuahuriri Runanga	Drainage team represented at all scheduled Runanga meetings	<i>Infrastructure and services are sustainable, resilient, and affordable.</i>
	Facilitate and engage with all drainage and water race advisory groups	3 meetings per group per year	<i>Infrastructure and services are sustainable, resilient, and affordable.</i>
<b>Elective Measures – reported annually and in AMP</b>			

Level of Service	Performance Measure (2024)	Target	Community Outcomes that this LoS Contributes to
Flooding - Nuisance or Carriageway (SCHEME LEVEL)	<b><u>For rural areas:</u></b> For properties or carriageways within rural drainage schemes, the percentage of complaints, about nuisance flooding** caused by lack of capacity, that are investigated and where justified measures implemented to improve the situation. Applies to rain events less than a mean annual flood.	100%	<i>The natural and built environment in which people live is clean, healthy, and safe.</i>  <i>Infrastructure and services are sustainable, resilient, and affordable.</i>
Complaints - Aesthetics - Drain Clearance (DISTRICT LEVEL)	Number of complaints, post cleaning, resulting from unsatisfactory drain cleaning operations or service	Nil per year	<i>Infrastructure and services are sustainable, resilient, and affordable.</i>
Complaints - Odour or Insects - Open Network (DISTRICT LEVEL)	Number of complaints about odour, midges or insects in the open network including drains and ponds.	Nil per year	<i>Infrastructure and services are sustainable, resilient, and affordable.</i>
Customers - % Satisfied (DISTRICT AND SCHEME LEVEL)	Percentage of respondents to a three-yearly community survey that have an opinion, that rates the service as "Satisfactory" or "Very Satisfactory".	> 90%	<i>Infrastructure and services are sustainable, resilient, and affordable.</i>
Consent Breach (SCHEME LEVEL)	Percentage of the total number of Drainage consent conditions that have breaches that result in an Ecan report identifying compliance issues that require action.	0%	<i>The natural and built environment in which people live is clean, healthy and safe.</i>

\*Flooding event defined as an overflow of stormwater from a territorial authority's stormwater system that enters a habitable floor

\*\* Nuisance defined as "any flooding that covers footpaths, makes vehicular access difficult (i.e water ponds to a depth of 15 cm or more), or fails to drain away within 6 hours of the rain event that caused the flooding finishing"

## .District Overview: 2022/23 Levels of Service Performance

**Error! Reference source not found.** shows both the mandatory and elective levels of service achievement for those measures that are assessed at the district level. Appendices to this document can be referred to for the performance results for the individual schemes, which also show performance history.

**Table 7: District Overview - Levels of Service Performance - Rural Schemes**

Performance Measure	Target	Target met 2022/23	Commentary	Action to Address
<p>* Urban stormwater</p> <p>a) The number of flooding events that occur as a result of overflow from the stormwater system that enters a habitable floor</p> <p>b) For each flooding event, the number of habitable floors affected, expressed per 1000 properties connected to a territorial authority's stormwater system.</p>	<p>a) Nil in less than 50-year storm events</p> <p>b) Nil per 1000 connected properties in less than 50-year storm events</p>	<p>N/A</p> <p>N/A</p>	<p>(a) During the 26 July event there were two habitable floors flooded in rural areas (Greigs Rd and Tram Rd)</p> <p>b) There were no flooding events of habitable floor levels during this year.</p> <p><i>Note: Achievement for this measure is required for urban schemes only, but context is provided by reporting any habitable floors affected within rural schemes</i></p>	N/A
Rural Drainage Areas: Percentage of service requests for drain cleaning that are responded to within 5 working days	95% within 5 working days	N	<p>There were a total of 313 service requests relating to rural drainage during the year. 61.02% were responded to within 5 days.</p> <p>There is still a backlog of service requests that the Drainage Team and Flood Team have been working through following the July 2022 flood events.</p>	Council Staff have requested as part of the 24/34 LTP for the establishment of an Infrastructure Recovery Team of full time Council employees. This team will provide additional capacity to respond to service requests from events, the ability to commence the recovery works immediately without the

Performance Measure	Target	Target met 2022/23	Commentary	Action to Address
				delay of securing external assistance, and resources to implement ongoing upgrades to build resilience and prepare for future events.
Service Requests: Percentage of service requests relating to any drainage enquiries that are responded to within 5 days	95% within 5 working days	N	<p>62.67% of the service requests during the whole year met the target time. This number is for both urban and rural areas combined.</p> <p>There is still a backlog of service requests that the Drainage Team and Flood Team have been working through following the July 2022 flood events.</p>	Council Staff have requested as part of the 24/34 LTP for the establishment of an Infrastructure Recovery Team of full time Council employees. This team will provide additional capacity to respond to service requests from events, the ability to commence the recovery works immediately without the delay of securing external assistance, and resources to implement ongoing upgrades to build resilience and prepare for future events.
Maintain dialogue and consultation with Te Ngai Tuahuriri Runanga	Drainage team represented at all scheduled Runanga meetings	-	No scheduled Runanga meetings have been held to date this year for the Drainage team to attend.	None. The meetings are arranged by the Governance section of Council. 3 Waters attends if there are meetings to attend
Facilitate and engage with all drainage and water race advisory groups	3 meetings per group per year	Y	18 Meeting were held in the 22/23 year	N/A
Number of complaints, post cleaning, resulting from unsatisfactory drain cleaning operations or service	Nil	Y	No complaints reported	N/A

Performance Measure	Target	Target met 2022/23	Commentary	Action to Address
Number of complaints about odour, midges or insects in the open network including drains and ponds.	Nil	Y	No complaints reported	N/A
Percentage of respondents to a three-yearly community survey that have an opinion that rates the service as "Satisfactory" or "Very Satisfactory".	>90%	N	Of those who identified themselves as being within a drainage area, on average (weighted by sample size) across the rural schemes the percentage of satisfied respondents was 51%	Further initiatives are warranted to improve this figure, will need to be assessed after the current planned capital works have been completed.

## **Benchmarking**

A number of the performance measures above are collated and reported nationally, and therefore can be benchmarked against other service providers to compare performance. Waimakariri District Council participates in Water NZ's annual national Performance Review (NPR). The customised 2020-21 report prepared for WDC can be found here: TRIM [230324041126](#)

The more general report for 2021-22, which still enables comparisons with other Councils can be found here: [2021-22 National Performance Review](#). Comparisons noted below may look slightly different to the comparisons in previous AMPs as different numbers of Council's participate in the review. (There are 67 territorial authorities in NZ)

Using the Water NZ National Performance Review most recent results (2021/22):

- 22% of WDC stormwater discharges are consented, with the remainder having been applied for. 8 TLA's have all of their discharges consented, 7 have more than 22% but not 100%, and the remaining 13 have fewer consents
- WDC is among the 21 TLAs which are monitoring stormwater quality, and the 27 that have stormwater catchment management plans in place.
- WDC average annual residential charges are higher at \$260 per annum than the average across all TLA's at \$193 per annum
- Operational cost per property at \$149 p.a. is higher than the national average of \$95
- Capital expenditure per property at \$347 p.a. is higher than the national average of \$129
- Capital expenditure on existing assets as a proportion of depreciation is 552%, indicating the increasing level of service

This survey function has recently been taken over by Taumata Arowai, and WDC will continue to participate

## **Scheme differences**

Performance across the rural is generally fairly uniform, but the Mandeville settlement within the Ohoka rural area is a challenge. This settlement of some 700 properties comprises almost exclusively of rural residential type properties and covers a fairly large area. It suffers from bouts of resurgent ground water, for the which the original drainage systems were not adequately designed. In addition, among parts of the community there is a level of expectation that the service levels that Council should be achieving should be akin to urban levels of service.

The Covid 19 response funding from central government has enabled some improvement works to be brought forward.

Assessment of scheme level performance allows for a comparison between schemes to highlight areas where improvements are required. By addressing the relevant schemes where the scheme specific performance measures are not met, improvements will flow up into the district measure.

Table 8 below shows the 2022/23 elective performance measures for each scheme.

**Table 8: 2022/23 Scheme Performance - elective measures**

Performance Measure	Target	Coastal Rural	Central Rural	Clarkville	Ohoka	Loburn Lea	Cust	Oxford Rural
For properties or carriageways within rural drainage schemes, the percentage of complaints, about nuisance flooding caused by lack of capacity, that are investigated and where justified measures implemented to improve the situation. Applies to rain events less than a mean annual flood.	100%	Insufficient Data	Insufficient Data	Insufficient Data	Insufficient Data	Insufficient Data	Insufficient Data	Insufficient Data
Percentage of respondents to a three-yearly community survey that have an opinion, that rates the service as "Satisfactory" or "Very Satisfactory".	>90%	72%	69%	22%	40%	67%	45%	0%
Percentage of the total number of Drainage consent conditions that have breaches that result in an Ecan report identifying compliance issues that require action.	0%					0%		

Note: Only one rural schemes has a relevant drainage consent. Shaded cells are indicative of this

## 4 ASSET CONDITION

The current assessment of asset condition is based on theoretical remaining useful life derived from component age and adopted useful life. Adjustments to the remaining life are made to individual components where information is available to suggest the theoretical remaining life is inappropriate.

A CCTV programme was started in 2008 to survey the reticulation network and assign evidence based condition ratings. Most rural scheme assets are open channels maintained in perpetuity, but culverts will be CCTV'd where warranted.

As noted in the 2021 AMP Council had not previously had appropriate software to effectively carry out analysis of the CCTV results, which is critical to assess the condition of the gravity network. The analysis has previously been outsourced, the outcome from which had been unsatisfactory. InfoAsset Manager has now been implemented which allows more efficient importing of CCTV data, and proper analysis of that data. When installed it had been the intention to integrate the data that will be imported into InfoAsset Manager with the main asset management system (Technology One) data. This project has been put on hold due to the Council commencing a process to replace the Technology One system, which is also the Council's enterprise wide business platform

### **Remaining Useful Lives**

The useful lives of asset groups as shown in the valuation are consistent with the asset life assumptions used to develop the renewal forecasts. The assumptions about the remaining useful lives of the drainage assets will progressively be informed by the ongoing collation and analysis of the asset maintenance and repair data. Full details of the assumptions pertaining to the remaining useful lives of each asset category are included in the Valuation report (TRIM [220803132120](#) ).

Assets are normally revalued on a three yearly valuation cycle, to coincide with the three yearly LTP cycle. However with increased inflation over the last few years, the most recent valuation was carried out a year earlier in 2022. The 2022 figures have been adjusted for 2023 using CPI factors.

- **Reticulation** As noted most rural scheme reticulation assets are open drains. For pipework the approach of compiling better condition and maintenance information over time, has been considered relatively low risk as the average age relative to asset life is reasonably young. The majority of reticulation assets have more than 50% remaining useful life and are considered to be in good condition.

A CCTV programme is in place to assess the condition and expected life of gravity drainage assets, which will in time improve confidence in asset lives.

- **Headworks (pump stations)** The rural schemes contain no pump stations
- **District Overview** Figure 2 and Table 8 below summarises assessed asset condition for the 2023 AMP reviews. Note that "Headworks" is inclusive of all above ground assets, while "Reticulation" covers the remainder of the assets.

Figure 1: Asset Condition Summary

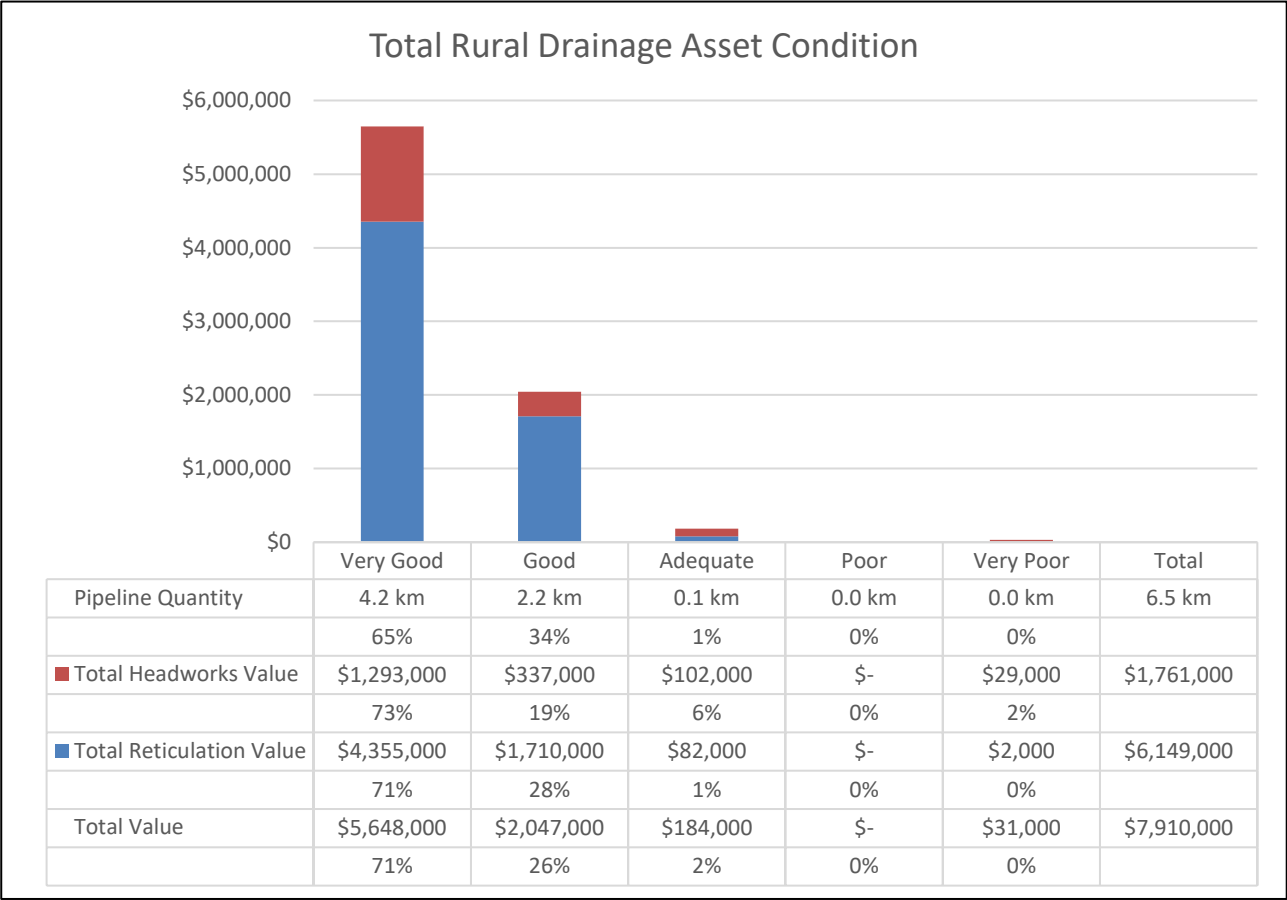
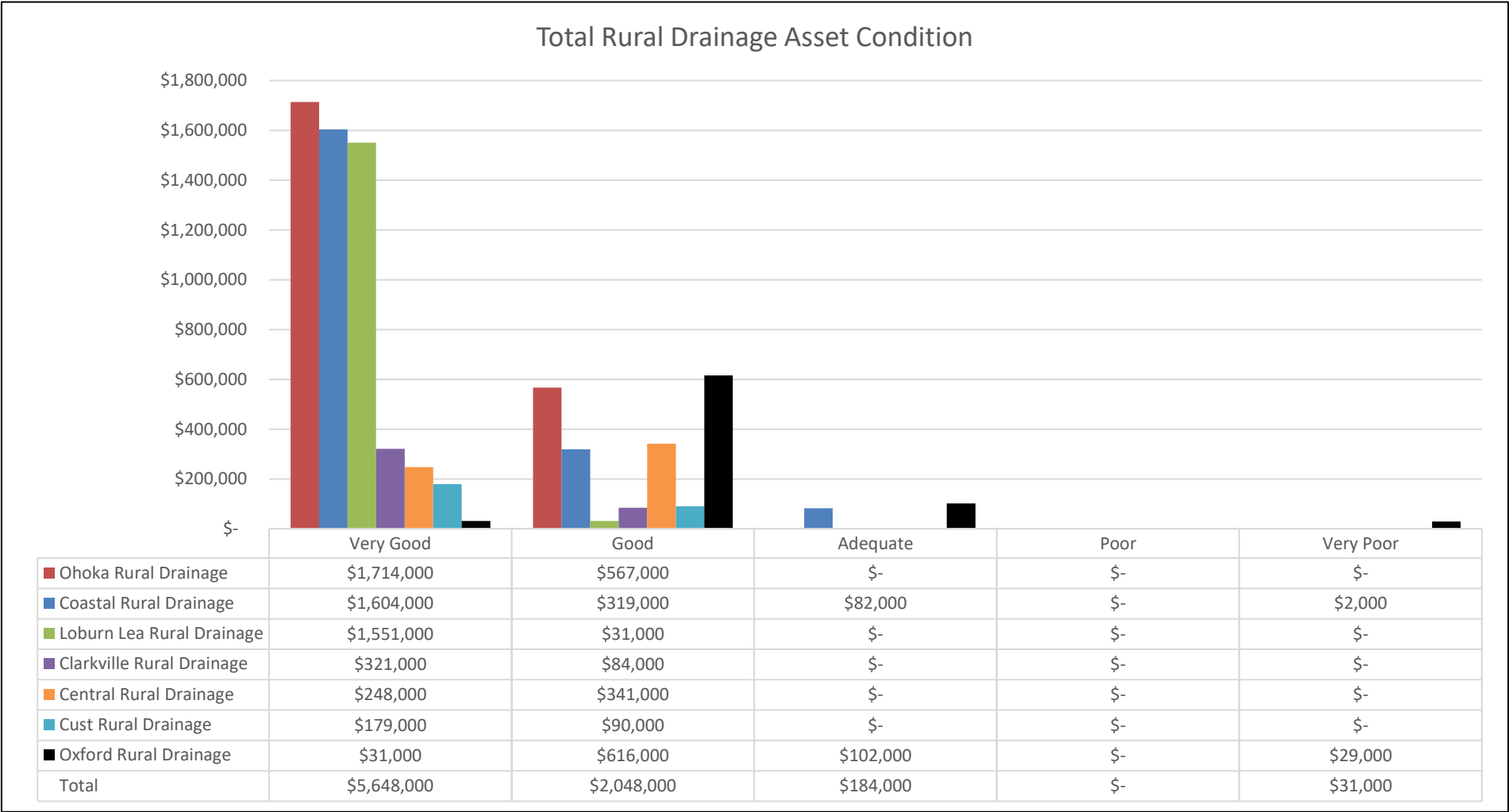


Table 9: Pipe Condition Summary

Parameter	Very Good (Grade 1)	Good (Grade 2)	Adequate (Grade 3)	Poor (Grade 4)	Very Poor (Grade 5)
Definition	More than 80% of life remaining	Between 50% and 80% of life remaining	Between 20% and 50% of life remaining	Between 10% and 20% of life remaining	Less than 10% of life remaining

Figure 2: Asset Condition Summary - Schemes



## 5 CRITICALITY

Criticality is a measure of the importance of a given asset to the overall scheme and is determined by the consequence of failure. Assets for which the financial, business, or service level consequences of failure are sufficiently severe to justify proactive inspection and rehabilitation are considered more highly critical. Critical assets have a lower threshold for action than non-critical assets. Criticality is used as a means to:

- Identify the most important assets in the overall network
- Prioritise assets that warrant specific condition assessment
- Prioritise assets for repair following multiple failures, e.g. following an earthquake
- Quantify the relative consequence of failure, which can then be used to assess the risk of failure and prioritise renewals. Specifically this means that assets with higher criticality rating are renewed before their end of life, while renewal of low criticality assets will be delayed beyond theoretical end of life.
- As an input to the CCTV programme.
- To determine if a “stand over” is necessary by our in-house operations contractor, when external contractors are working on or near WDC assets.

The criticality assessment carried out on the reticulation uses an automated GIS model using both GIS and modelling data to determine the criticality of pipes.

For drainage assets “Failure” is defined as any single component malfunctioning causing a loss of service or significant impact to others under normal operating circumstances. “Impact” is defined as:

- Public health impact – the failure of the asset creates an unacceptable impact on public health.
- Socio-economic impact – the failure of the asset creates an unacceptable social and/or economic loss to the community. This includes disruption to essential services, significant economic activities and important roads.
- Financial Loss – The failure of the asset, or the repair of a failed asset, creates an unacceptable financial loss to the community, including the Council.
- Environmental impact – the failure of the asset creates an unacceptable environmental effect.

The stormwater assets are assessed by five main criteria:

- The number of customers potentially affected by failure of the main or facility
- The diameter of the gravity or pumped stormwater main
- The location of any potential flooding from main, manhole or pump station
- The depth of the stormwater main
- The location of the main, i.e. if it is located in a strategic road, near a train line or a stop bank

Each individual main is then graded between a most critical AA and least critical C category.

**Table 10: Criticality Score Categories**

Criticality Rank		Criticality Rank Code
High Criticality	Extreme Criticality	AA
	High Criticality	A
Moderate Criticality		B
Low Criticality		C

The table below shows the percentage of mains by length for each criticality rating. There are no facility sites within the district's rural drainage schemes. Because the pipe criticality assessment is undertaken using GIS data the assessment can be repeated and updated on a more regular basis. Annual updates are planned that will inform each years detailed renewals programme.

## **District Overview – Criticality**

**Error! Reference source not found.** summaries the percentage of mains in each of the criticality classes:

**Table 11: District Criticality Assessment**

Scheme	AA	A	B	C
Central Rural Drainage	0%	21%	59%	19%
Clarkville Rural Drainage	0%	58%	42%	0%
Coastal Rural Drainage	0%	46%	15%	39%
Cust Rural Drainage	12%	0%	20%	68%
Loburn Lea Rural Drainage	0%	22%	67%	12%
Ohoka Rural Drainage	1%	28%	60%	11%
Oxford Rural Drainage	0%	76%	24%	0%
<b>All Rural Schemes</b>	<b>1%</b>	<b>29%</b>	<b>50%</b>	<b>20%</b>

## **Criticality on GIS**

The [AMP Plans and Figures Viewer](#) contains spatial views of the criticality of pipe and facility assets for each scheme.

## 6 RISK ASSESSMENT - OVERVIEW

The purpose of carrying out risk assessments on drainage schemes is to identify any risks to the scheme which need to be mitigated, and to prioritise implementation of any mitigation plans.

A number of different risk assessment have been carried out, each one with a specific focus, although there is some overlap. A description, and the purpose of each assessment is provided below

- i. **Operational Risk Assessment:** This is the broadest scope assessment. Possible causes of failure of the drainage system are examined, together with the consequences of that failure. Failure includes failure caused by natural disasters. This assessment, was last carried out for the 2015 AMP review, but has not been updated for this review. It was originally the intention that a review of these operational risks be carried out in time for this AMP, but as it was subsequently expected that the next AMP would be written by the new entity being set up under the 3 Waters reforms, this was not carried out.
- ii. **Disaster Resilience Assessment (DRA):** Assesses the risk to above ground assets from a broad range of potential natural disasters. See Section 8
- iii. **Vulnerability Assessment:** Focuses solely on underground assets, assessing the vulnerability of pipes to damage from natural hazards, and uses an automated approach. For drainage there are no AC or earthenware pipes in areas assessed as vulnerable to liquefaction, so no vulnerability assessment has been needed
- iv. **Corporate Risk:** High level risk assessment carried out corporately in association with the development of the LTP and Infrastructure Strategy. Covers Environmental, Economic, and Social risks. Council updated its Risk Management Policy and Framework in 2022. TRIM [220428064824](#) and [220428064825](#). The most recent corporate risk assessment is available here: TRIM [230321039241](#)

Updating the 3 Waters risk assessments is now a priority. A new approach has been recently developed, which brings the Operational, Disaster Resilience and Vulnerability assessments into a single risk assessment process. This is expected to make regular updating of the assessments less of a hurdle. The new methodology will be used in 2024 to carry out a complete risk assessment of water services.

The new methodology enables consistent, measurable quantifying of risks for customers and the environment from operation of water supply (and also stormwater and wastewater) schemes. Key risks are presented as outcomes such as loss of, or contamination of water supplied to customers, or stormwater or wastewater discharges resulting in flooding or downstream environmental contamination.

The method achieves consistency by assigning numerical values to conditions that lead to events (for example – “pump station failure”) which causes the adverse outcome “loss of supply”.

Likelihood is determined by using preset data to assign values to conditions which are common across schemes. A typical condition is, for example, “average asset condition - % of life remaining”. For this example each percentage range specified in the condition receives a rating of between 1 and 5, with “1” being “almost certain” and “5” being “rare”. Likelihood scores for each condition are averaged to determine an overall likelihood rating for each event. Conditions are measurable,

using asset and scheme operating data, drawing from procedural, mechanical or structural factors or natural hazards which contribute to the events.

The resulting likelihood scores are averaged with consequence scores (comprising agreed severity values modified by scheme exposure) to determine final risk ratings for each event and scheme. "Scheme exposure" is determined by the number of connections to each scheme. This gives an indication of the scale of impact of an event and size of the likely Council response that would be required to resolve it.

Findings from these updated risk assessments will be compared with previous risk assessments, particularly the DRA work as a check.

## 7 OPERATIONAL RISK ASSESSMENT

The table below details the risks considered under the previous assessment methodology, which was last carried out for the 2015 AMPs. Natural disaster risks were also considered across all asset types: earthquake, tsunami, extreme weather events, and vandalism/terrorism.

**Table 12: Risk Events Considered**

Process	Event
Collection	Overflow or flooding stormwater from pipes or open drains
	Collapse or failure of pipe or open drains
	Overflow or flooding of stormwater from pump station
Treatment	Overflow or discharge of untreated stormwater
	Stormwater not sufficiently treated
Disposal	Stormwater unable to be discharged or discharged uncontrollably
General	Operations/management failures

### Risk Matrix

Possible causes leading to the above events are rated for consequence (1 to 5) and likelihood (A to E) and then combined to give a risk score using the matrix in **Error! Reference source not found.** The three cells highlighted by a black frame show where the WDC matrix differs from the standard AS/NZ 4360 risk matrix. These changes were made as they better reflect the level of risk accepted by WDC on their 3 Waters assets.

**Figure 3: WDC Risk Matrix**

Risk Matrix		Consequences				
		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Likelihood	A Almost certain	M	H	H	E	E
	B Likely	M	H	H	E	E
	C Possible	L	M	H	H	E
	D Unlikely	L	L	M	H	E
	E Rare	L	L	M	H	H

## **District Overview – Risk**

Table 13 summarises the number of high risks identified in 2015 now remaining across the rural drainage schemes. All extreme risks have been mitigated.

Note that the planned new comprehensive risk assessment, with completion in 2024 anticipated, will incorporate these previously identified risks

***Table 13: District Overview – Risks (Operational)***

<b>Risk Event &amp; Cause</b>	<b>Specific Risk</b>	<b>2023 AMP Update</b>	<b>Project Details – Updated</b>
<b>Ohoka/Mandeville:</b> Overflow or flooding of stormwater from pipes or open drains due to insufficient reticulation capacity	Risk increased due to 2014 flooding, drains generally have capacity for stormwater runoff, but no allowance for undercurrent flows	The Mandeville Resurgence Channel Upgrade Project is progressing and been split into two stages. Stage 1 is programmed for completion in 25/26. Stage 2 has been programmed for completion in 29/30 due to potential consenting and land owner challenges.	Stage 1 - Mandeville Resurgence Channel Diversion / Upgrade– Project URD0098
			Stage 2 - Mandeville Resurgence Channel Diversion / Upgrade – Project URD0184
<b>Coastal Rural:</b> Natural disaster & other due to earthquake	Liquefaction risk to open drains, could be cleared if blocked by ejected material post- quake.	Risk assessment methodology is being reviewed as part of 2021 AMP improvement plan. Risk will be carried forward into new programme, if warranted	Risk assessment update, being carried out by PDU
	Outfalls to Ashley River via Taranaki Stream and Leggets Drain. The southern portion drains via the McIntosh Drain which is prone to flooding.	Maintenance check on WDC flap valves, continue to liaise with ECan to ensure maintenance of their flap valves.	<ul style="list-style-type: none"> <li>•Maintenance of WDC flap valves to be continued and strengthened.</li> <li>•Liaison with Ecan for maintenance of their flap valves to be ongoing.</li> </ul>
	Failure of stopbanks and floodgates is a possibility. These are the responsibility of ECan.	Residual risk now considered acceptable. These assets are in any case not WDC assets. For the risk to eventuate, an	N/A

		earthquake that causes damage to these assets needs to then be followed by a significant rainfall event	
	Risk of flood in Waimakariri and Ashley rivers temporarily restricting outlet	In previous AMPs this was reassessed as low risk, but recent storms proved this premature. The Waimakariri risk has been mitigated with a new PS. The Taranaki stream outlet remains a risk	Active investigation under way to find the most cost effective solution for Taranaki stream outlet

## 8 DISASTER RESILIENCE ASSESSMENT

The 2009 Disaster Resilience Assessment (DRA) was a desktop assessment of the risk from natural hazard events for all Council operated water supply, wastewater and drainage schemes including above ground and reticulation assets.

In calculating risk the following factors were considered:

- The likelihood of the hazard event occurring, determined from return period
- The resilience or vulnerability of the asset to each hazard (desktop based)
- The consequence of asset failure to the community

The DRA was updated in 2012 to take into account new hazard assessments, in particular the increased seismic risk to the assets throughout the District including further work on areas susceptible to liquefaction. The outputs of new tsunami modelling, a rapid flood hazard assessment and, an updated wildfire threat assessment were also included. This update focused on above ground assets, as the assessment of risk to below ground assets became incorporated from this time on, into the renewals model. The report is available as [TRIM 160912093915](#)

A comprehensive review of the DRA Action Plan was carried out in 2014 to update progress made on tasks and prioritise future initiatives. As a result of the review, related tasks were consolidated into one of three improvement projects to be actioned over the following three years. Limited progress has been made on these improvements since the 2015 AMP revision, due to resource constraints.

The new risk assessment methodology described in section 7 above has been developed with the purpose of incorporating the DRA risk analysis within it. It is therefore expected that it will result in similar actions/improvement projects to the DRA, but integrated with the outcomes of the operational risk assessment.

The DRA, together with the risk based renewals assessment, were the Council's 3 Waters department's primary tools in meeting the obligations of the CDEM Act which requires that all lifeline utilities operate to the fullest possible extent before, during and after an emergency. The new risk assessment process and the risk based renewals assessment will be the tools used going forward to meet those obligations.

### **Hazard Scenarios**

All above ground facilities were assessed for risk of failure against the following events.

Hazard Scenarios		
100 yr Local Flooding	Earthquake (50 yr)	Snow (150 yr)
475 yr Earthquake Induced Slope Hazard	Earthquake (150 yr)	Wind (150 yr)
Ashley Flood (100 yr)	Earthquake (475 yr)	Lightning (100 yr)
Ashley Flood (500 yr)	Tsunami (200 yr)	Pandemic (50 yr)
Waimakariri Flood (3,300 yr)	Wildfire (threat based)	Terrorism (100 yr)

## **Individual Scheme – Disaster Resilience Results Summary**

### **Central Rural**

Concrete drainage pipes on the eastern side of the scheme will be vulnerable to damage in such an earthquake but there is no intention to replace these types of pipes because (a) they are expected to be in good condition, and have a high residual value, and (b) the improvement in risk from using other pipe types would be marginal. A length of 0.64km of RRJ concrete pipes has been identified as being at high or extreme risk in these circumstances.

### **Oxford Rural**

The Oxford scheme area is not susceptible to liquefaction, so the pipeline vulnerability assessment process carried out within other scheme boundaries is not relevant. However, reticulation mains were assessed for earthquake risk, and concluded to be moderate low risk. No specific mitigation actions were identified.

### **Coastal Rural**

Concrete drainage pipes on the eastern side of the scheme will be vulnerable to damage in such an earthquake but there is no intention to replace these types of pipes because (a) they are expected to be in good condition, and have a high residual value, and (b) the improvement in risk from using other pipe types would be marginal. A length of 0.8km of RRJ concrete pipes has been identified as being at high or extreme risk in these circumstances.

### **Ohoka Rural**

The Ohoka scheme area is not susceptible to liquefaction, so the pipeline vulnerability assessment process carried out within other scheme boundaries is not relevant. However reticulation mains were assessed for earthquake risk, and 200m were concluded to be moderate low risk. No specific mitigation actions were identified.

### **Clarkville Rural**

The vulnerability assessment carried out for water and wastewater pipes in areas prone to liquefaction, has not been carried out for this stormwater network, as it contains no AC or earthenware pipes, which are those most vulnerable to damage in an earthquake strong enough to induce liquefaction. However, reticulation mains were assessed for earthquake risk, and concluded to be moderate low risk. No specific mitigation actions were identified.

### **Loburn Lea Rural**

The Loburn Lea scheme area is not susceptible to liquefaction, so the pipeline vulnerability assessment process carried out within other scheme boundaries is not relevant. However reticulation mains were assessed for earthquake risk, and concluded to be moderate low risk. No specific mitigation actions were identified.

### **Cust Rural**

At the time the scheme was assessed as consisting of open channels only, so no drainage assets for the scheme were included in the assessment.

## 9 CORPORATE RISKS & ASSUMPTIONS

An assessment of key risks and assumptions was prepared by the Council in preparation for the 2024-34 LTP, and is included in the Infrastructure Strategy. The assessment outlines all of the Key Assumptions and Risks that could potentially impact Council service delivery for the 3 Waters activities. Mitigation measures are explained in response to each identified risk.

The Key Risks and Assumptions table is available at TRIM 240611093590.

The definitions of likelihood and consequence and the overall risk priority used in the Corporate Risk Assessment are included in the Council's Risk Framework Document [TRIM 220428064825](#).

A number of the financial risks and assumptions identified in this document imply future uncertainty, with future changes potentially affecting the individual scheme financial projections. Changes to corporate assumptions have been taken note of as part of this AMP review and projections and budgets revised accordingly.

## 10 CLIMATE CHANGE

For some time Waimakariri District Council has been including the expected effects of climate change in both the hydraulic modelling that it carries out, and design work, and has assumed the worst case projection of RCP8.5.

Notwithstanding, in 2022 the Council commissioned NIWA to carry out a district specific climate report, and in June 2022 the Council resolved to

- *Adopt the NIWA climate projections for the RCP 8.5 Scenario as its baseline evidence for corporate planning, including District planning and the 2024 LTP suite of corporate documents (LTP, activity management plans and infrastructure strategy).*

The key findings of the NIWA report are as follows:

- The projected Canterbury temperature changes increase with time and increasing greenhouse gas concentrations. For RCP8.5 the mid-century mean air temperature is projected to increase by 0.9°, with an end of century increase of 2.4°. Diurnal temperature range (i.e., difference between minimum and maximum temperature of a given day) is expected to increase with time and increasing greenhouse gas concentrations.
- For RCP8.5 the mid-century mean maximum air temperature is projected to increase by 1.2°, with an end of century increase of 3.3°. Changes in mean minimum air temperature are largely uniform across the district
- For RCP8.5 the mid-century mean minimum air temperature is projected to increase by 0.5°, with an end of century increase of 1.6°. Changes in mean minimum air temperature are largely uniform across the district
- The average number of hot days (days ≥25°C) is expected to increase with time. 15 by mid century and 44 by end century. Hot days in the Lees Valley and western plains could see the largest increase by the end of century with upwards of 50 additional hot days projected per year.
- The number of frost days (days <0°C) is expected to decrease throughout the region. Largest decreases are expected in inland areas, with frost days reducing by up to 26 per annum by end century.

- Increased rainfall is projected across the lower altitude plains and coastal areas, and no change (or slight decreases) in annual rainfall are projected in the western high-altitude zones. However rainfall intensity is expected to increase. Extreme rainfall will likely increase by approximately 7% per 1 °C of climate warming, and shorter duration rainfall events (e.g., hourly) could increase by as much as 15% per 1 °C of climate warming.
- The future amount of accumulated PED (Potential Evapotranspiration Deficit) is projected to increase, therefore drought potential is projected to increase.
- Mean annual low flow in rivers generally decreases by late century, with decreases of 20%-50%.
- Floods (characterised by the Mean Annual Flood; MAF) are expected to become larger, with increases exceeding 50%. However, as noted in The Canterbury Regional climate change report (Macara et al., 2020), the mean annual flood “should not be considered a comprehensive metric for the possible impact of climate change on New Zealand flooding”.
- Sea-level rise will continually lift the base mean sea level on which the tide rides, which means there will be an increasing percentage of normal high tides which exceed a given present-day elevation e.g., street level, berm or stopbank crest.

This report validates the approach 3 Waters has been taking with it’s modelling and design work.

### Previous Climate Change Initiatives

WDC’s initial studies carried out on the effects of climate change focused on the coastal fringe. An investigation into groundwater levels, (TRIM [191202168785](#)) concluded that rising groundwater levels will subject underground assets to more frequent inundation, and exacerbate surface flooding. Existing drainage systems are likely to become less effective. However a study of coastal erosion (TRIM [191202168789](#)) found that dune erosion is not likely to follow from sea level rise, as the Waikamariri River delivers enough additional material along the coast to the north of the river, to compensate for any increased rate of erosion. This study also considered coastal inundation, but a further more comprehensive study (TRIM [200312034365](#)) concluded that various combinations of storm tide, fluvial events and a rising mean sea level will cause overtopping of existing stop banks and natural river banks.

More recently a study (TRIM [231115183268](#)) has been carried out of the potential effects of climate change on the Council’s infrastructural assets. This study used Council’s previous risk assessment and criticality work to consider the likely increase in risk to assets arising from global warming. The conclusion is that the greatest risk come from the increased likelihood of flooding. The key outputs from the report are a comprehensive list of all the assets under threat from the higher flooding risk, and a high level assessment of costs to mitigate the danger. Solutions may include strengthening the asset to enable it to withstand the flooding, moving the facility/asset to a safer site, or accepting the damage, and repairing it when flooding does occur. For some solutions the work will be able to be integrated with the normal renewals programme. However this study is only a first screening, and the assets at risk will need case by case studies to further refine the actual threat, and commence development of a prioritised programme to mitigate risks.

It is proposed that this additional work will be carried out over the next three years. Notwithstanding this additional refining work, the report’s future costs to adapt have been included in the 30 year capital programme as place holders in years 11 to 20.

Design and modelling work carried out by WDC for its 3 Waters infrastructure allow for both increased rainfall intensity and sea level rise using the RCP8.5 scenario, but modelling has not yet incorporated the effect on higher ground water infiltration (GWI) that will be a potential consequence of the increased groundwater levels indicated by the above studies.

Overall the effects of climate change are expected to increase the frequency at which the existing drainage systems become overwhelmed

There were specific actions in the 3 Waters activity area that were identified in the 2021 AMPs that the WDC planned to carry out with respect to reduction of carbon emissions. None of these had any effect on drainage activities, which is a low emissions activity.

## **Future Climate Change Initiatives**

### **a) Mitigation**

Looking forward Council's 3 Waters team plans to carry out more with respect to mitigation and embed climate change consideration into its investment decisions. Within the three year term of the 2024 LTP it intends to use the guidance in the Water NZ publication Navigating to Net Zero to:

- Confirm the operational emissions boundary that 3 Waters intends to use.
- Develop an operational emissions forecast
- Develop a capital emissions baseline. Note the previous focus has been on operational emissions alone, but establishing a "business as usual" capital emissions baseline, will enable emission reduction opportunities from adopting alternative low-carbon approaches to be appropriately assessed. Establishing this baseline will be a significant body of work, and for it to be used effectively, the implication is that all future infrastructural projects will need to be assessed from both a climate and financial perspective once the baseline has been established.

Set carbon reduction targets

### **b) Adaptation**

During the period of the 2024/2034 LTP further assessment work will need to be carried out, and consideration given to the types of solutions that may be practical. Since the Regional Council is responsible for management of the major rivers, Councils role with respect to these will be an advocacy one. The issues will need to start being discussed with affected communities.

# 11 DEMAND

There are a number of factors that may influence future demand on drainage systems in the district:

- Population trends or increases in population
- Changes in land use
- Changes in legislation
- Climate change
- Changes in public awareness/opinion
- Significant Wet Weather Events

## Growth

The overall district population growth scenario used for the 2024 AMPs update was calculated by the consultant Formative under direction from Council’s Development Planning Unit (DPU). The Formative data, which shows the population broken down into towns and rural areas is available here: <https://formative.shinyapps.io/InformProfile-WaimakaririDistrict/> .

To calculate the growth, population increases were applied to planned growth areas at a densities agreed with the DPU. Typically growth in rural areas is restricted to lifestyle blocks and Rural Residential developments with section sizes in the order of 4000m2. This type of development has been strong within the district for a number of decades and is expected to continue

Where appropriate account is also taken of the capacity for infill to absorb the necessary increases. In cases where the required increase in population could not be fitted inside growth areas, further discussions were held with the Development Planning Unit to agree on locations where the additional growth should be applied. Drainage scheme growth in connections was then calculated based on the growth areas.

The following growth projection horizons were used;

1	1 – 3 years	(2024/25 to 2026/27)
2	4 – 10 years	(2027/28 to 2033/34)
3	11 – 20 years	(2034/35 to 2043/44)
4	21 – 30 years	(2044/45 to 2053/54)
5	31 – 50 years	(2054/55 to 2073/74)

TRIM [230905137205](#) shows the projected 50 year increase in drainage serviced properties, by scheme.

Notwithstanding the above growth calculation process, as part of all new development work, each development area must ensure that there are appropriate stormwater retention and treatment facilities created that both treat stormwater run-off and ensure that run-off from newly developed areas does not increase pre-existing stormwater flows

The requirement for developers to build infrastructure to manage increased stormwater applies equally to rural and urban developments.

Stormwater treatment and retention ponds are built or funded by each developer in a development area. The Council takes over the maintenance of these assets once constructed.

The drainage rated boundary areas shown on the drainage servicing plans for each scheme include any new stormwater management areas and their serviced properties.

### **Growth Uncertainty**

The corporate growth model developed by the Council for assessing growth related works is by its nature uncertain as it relies on population projections that are highly dependent on both changing economic and social factors, and changing legislation, for example the 2020 National Policy Statement on Urban development 2020. Generally however, there is a greater degree of certainty in initial years, and greater levels of uncertainty when looking forward to the future. This means that over time, there is the ability for growth projections to be updated and refined over time as contributing factors evolve. There are also a number of other strategies employed to manage this uncertainty, which are outlined below.

A key means of managing this uncertainty has been to use the best available data and consult widely with Council staff in the policy and planning fields for the best information. It should be noted here that the policy of requiring developments to undertake work on the development site to ensure stormwater site runoff is not increased by the development, does to a large degree reduce uncertainties for stormwater planning.

### **Changes in Land Use**

WDC is currently undertaking a District Plan review. The only expected effect on land use from a drainage perspective is the move from the currently permitted 4 hectare minimum lot size for rural subdivisions, to 20 hectares. This will have the beneficial effect of reducing potential increased runoff from such developments. The review also includes for a number of smaller lot sized rural residential developments (approx. 5000m<sup>2</sup>). The effect of these changes may encourage those seeking a lifestyle block to accept smaller lots, from which it is easier to manage overall runoff.

### **Changes in Public Awareness**

There is increasing demand for an improvement to water quality in lowland streams, which is translating into new legislation. Further comment on the effect of this on drainage activity management is provided in the section on consents.

### **Significant Wet Weather Events**

This has been a significant driver of demand over the last 10 years. Typically such events may feature high intensity periods of rainfall in localised parts of a catchment that exposes deficiencies in particular parts of the drainage system. As noted in the level of service section, Council reacts to these events by additional programmes of works to alleviate the drainage system shortcomings.

## 12 CAPACITY & PERFORMANCE

### District

The Council has a number of drainage hydraulic models constructed and maintained by its in house team. Relevant to the rural areas is the District flood hazard mapping which has been carried out for the Development Planning/District Plan team, and made publicly available (for 100/200 & 500 year events). These are used in rural areas to set floor levels for new dwellings.

However rural drainage works are often developed in the aftermath of significant rain events, rather than in advance, based on models.

Since a major event in 2014 there have been a regular succession of such events. Details of the programmes of ongoing work that followed these events is provided in the scheme summaries below. Scheme budgets are adjusted accordingly within the next LTP. Funding is from a mixture of scheme specific rating , and the district wide rate

### Schemes

#### 1. Oxford Rural

The Oxford Rural Drainage Scheme is expected to have sufficient capacity for the target Levels of Service. As most of the system consists of open drains, regular maintenance is required so that the capacity can be maintained.

The system has two significant structures (the Bennetts Diversion Drop Structures and the Deep Creek Spillway). Whilst these assets are aging, the current condition of each remains good at the present time and no further major maintenance is expected for at least a further five years.

#### 2. Ohoka

Following drainage problems that occurred in the June 2014 rainfall event, investigations into land drainage improvements were initiated, and a subsequent programme of works developed. These were designed to address the insufficient drain capacity and resurgent groundwater, and have mostly been completed. (TRIM 141009110892). The 2017 events identified some other issues in the Mandeville area. The major outstanding project to resolve issues is the Mandeville Resurgence Channel Diversion / Upgrade, planned between 2024/25 and 2031/32.

#### 3. Loburn Lea

The scheme is relatively new and is designed to cope with the target service levels. For the 2022/23 year there are no complaints recorded for flooding, or drainage issues within this scheme

#### 4. Cust

The Cust Rural Drainage Scheme is expected to have sufficient capacity for the target Levels of Service. As most of the system consists of open drains, regular maintenance is required so that the capacity can be maintained.

#### 5. Clarkville

The open drain stormwater system in Clarkville generally works well and there have been no reported cases of flooding from the drains.

## **6. Coastal Rural**

The existing drainage system is adequate for the needs of the local farming community. The stormwater and land drainage system is working and there have been no reported cases of flooding property damage.

## **7. Central Rural**

The Central Rural Drainage Scheme does not currently provide sufficient capacity to avoid flooding of private property and road surfaces during large storms. Some surface ponding and nuisance flooding occurs due to the low lying nature of the area. Whether this ponding is outside the target storm event level of service has not been investigated. With the introduction of the recent Freshwater National Policy Statement and accompanying regulations, the status of some of these flooding areas may have changed. As the legislation is interpreted and applied, it may be that they officially become wetlands, for which the ability to drain them in storm events will be limited.

Following the June 2014 rainfall event, investigations into land drainage improvements were carried out, the subsequent works from which are now mostly completed. This includes improvements to drainage on Mairaki, O’Roarkes and Oxford Roads, and deepening and widening the channel from Swannanoa to Johns Roads in Fernside. The remaining work of diverting Dockey Creek is due for completion in 2026/27

As most of the system consists of open drains, regular maintenance is required so that capacity can be maintained.

## **Consents**

Only the Loburn Lea scheme has a consent associated with stormwater management areas. No non-compliance reports have been received from the Regional Council over the period of the last LTP regarding these consents.

Council’s recent engagement of a dedicated consents officer is expected to improve the way it manages it’s consents overall.

## 13 OPERATION AND MAINTENANCE

Operation and maintenance expenditure incorporates the day to day running of the drainage schemes and allows the system to carry on functioning to deliver the agreed levels of service.

The O&M programme includes a combination of reactive and planned tasks. Examples of the differing nature of these tasks is summarised below:

Task	Planned	Reactive
Pipe/culvert repairs	No planned repairs	Repairs undertaken in response to service requests / leaks.
Open drain maintenance	Regular schedules of drain maintenance	Repairs undertaken in response to service requests.

As noted earlier a significant shift in emphasis in the way that waterway maintenance is carried out has occurred recently, with a much greater emphasis on ecological values. This is explained in detail in the Council's [Drainage Maintenance Management Plan 2020](#), which covers not only the philosophy supporting this change, but also describes planned best practice for all of Council's waterway maintenance activities. These may need adjustment following the National Environment Standards regulations having recently become operational.

### **District Overview – Operation & Maintenance Expenditure**

Budgets are largely based on past expenditure carried forward, which has also been the case for the 2024/34 LTP. However consideration of the effect on drainage maintenance costs of rising groundwater levels in coastal areas caused by sea level rise should be made during the three year period before the next LTP, so that likely increasing costs can start to be factored in

The operation and maintenance (O&M) budgets are currently set up to automatically account for inflation and growth. Inflation is accounted for with a factor set by the Council's Finance Unit, but this is not used in the development of the graphs and tables in the AMP's so as to provide a clearer picture of asset O&M costs year to year

In general for 3 Waters AMPs the implication of growth on O&M budgets is accounted for with the inclusion of a formula that increases the O&M costs on a pro rata basis proportionally with the population (as new developments come online). Depending on asset class the increase in O&M costs may be reduced from being directly proportional.

For rural drainage schemes this approach is not especially applicable, as the majority of the maintenance costs are related to length of open drains rather than population numbers. Increases in drain maintenance costs is therefore accounted for through separately forecasting the costs of the maintenance contract.

In addition, part of the consideration when setting the O&M budgets across the district's schemes is the potential impact of any new capital projects coming on line. Typically for stormwaters these

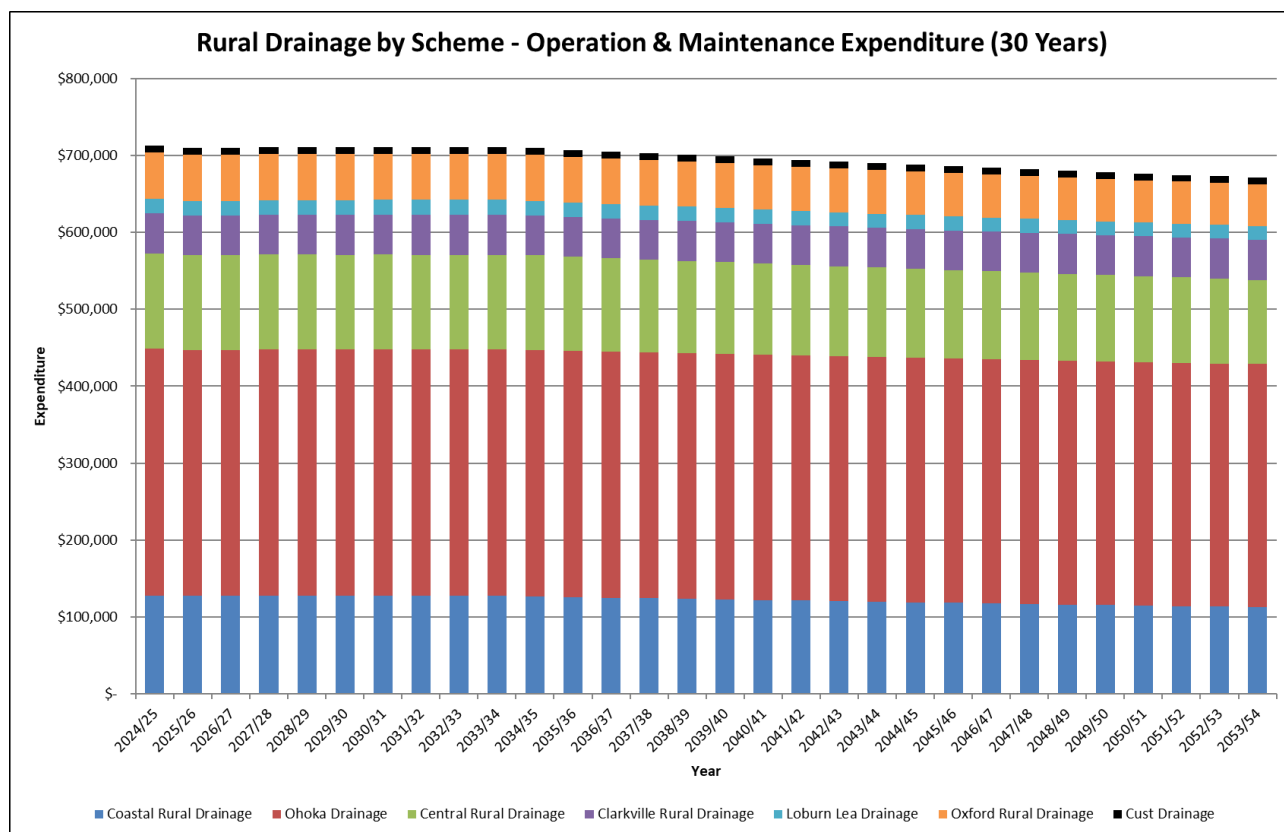
are capital projects completed by private developers . These increases are accounted for in two ways:

- Direct O&M Increases: Through Asset Managers calculating what areas of the budget that may increase, and manually adjusting the appropriate parts of the budgets from the year following when the capital project will be completed. An example of this would be a new Stormwater Management Area being constructed. This would require new maintenance of the (typically) large grassed area.
- Depreciation Increases: Changes in depreciation as a result of new capital projects are accounted for by the Council's Finance Team. As a new capital budget is introduced to a scheme, there is a formula to increase the depreciation amount for that scheme based on the size of the capital budget being assumed to represent the value of the assets being added, and the asset life being assigned a representative figure for that scheme (depreciation rates are typically in the order of 1.5% to 2.5% of the value of assets added for example). Normally a comprehensive valuation is carried out every three years, which then assigns accurate valuation rates and base lives to any new assets created in the last 3 years. This refines the accuracy of the depreciation rates further. With increased inflation over the last few years, the most recent valuation has been carried out a year earlier.

At the end of each FY, a stocktake of new assets is undertaken, including vested assets, and the value included in the Council's financial system

Figure 4 presents the forecast Operations and Maintenance Expenditure across all the Council's drainage schemes for the following 30 year period.

**Figure 4: District Overview - Projected Operation & Maintenance Expenditure**



## 14 CAPITAL WORKS

The Waimakariri District Council has previously developed a process for justifying any new capital works projects being submitted for inclusion in the draft Annual Plan or LTP. However, this has so far not become well embedded in the Council's processes, and so improvements are now being made, and rolled out in time for the 2024-34 LTP.

In particular, projects in years 1-3 of the LTP with value greater than \$500,000 require a "Business Case Light" application, and projects of a greater value than \$4M in years 1-3 require a full business case to be written. Projects in years 4-10 with a value greater than \$500,000 require a slightly less robust 'Justification Form' application.

In general the forms require:

- Project description and scope;
- Strategic case – LOS, growth or renewal. Contribution to Community Outcomes, national programmes and public value benefits;
- Risks and assumptions;
- Economic case – Preferred option and alternatives considered;
- Financial case – Requested budget, (components –LOS, growth, renewal), expensed component, funding sources (DC's if relevant), effect on rates and budget confidence;
- Management Case – ability to deliver and how.

Through each Annual Plan and Long Term Plan process, Project Justification forms are prepared for projects that meet the criteria for requiring them. These require the relevant Department Manager's approval before being presented to the Council's Management Team as part of submitting the overall budget proposal from each service area. Ultimately what is approved by the Management Team is presented to Council to review as the Draft Long Term Plan or Annual Plan budget.

## 15 RENEWALS

Renewal expenditure is work that does not increase the capacity of the existing asset, rather it restores the system to its original capacity. Renewal work is funded from a budget generated by the depreciation component of the rates.

Council uses a risk based model for pipework renewals which incorporates the following criteria:

- Condition Rating – standard scoring from pipe inspection manual based on CCTV data, where available.
- Remaining Useful Life – based on the design life, as used previously.
- Vulnerability – a function of location, material and joint type calculated as part of the DRA review, which assesses the risk of earthquake damage in areas subject to liquefaction.
- Criticality – the criticality score calculated for each main.

The process uses a GIS model that incorporates the above factors and utilises existing Asset Management Information System data in the GIS.

The model enables an assessment to be made of the depreciation required to fund future replacement costs, for different levels of risk. This allows risk and affordability to be balanced. Key outputs from the model are a prioritised list of pipe renewals needed across the district, identified by scheme, and an annual expenditure profile for the next 150 years. A schematic of the modelling process is shown below in Figure 7.

The final decision about pipe renewals to be carried out in a particular year is made by the Asset Manager, taking into account factors such as Roading projects and other utilities renewals and any operational requirements.

There are few other asset types within the rural schemes, but the model used incorporates the same methodology as the pipe renewals model, except that criticality is not yet factored in. This is planned for the future. Since knowledge of facility asset condition is not high, standard industry lives for the relevant asset classes have been used as inputs to this model.

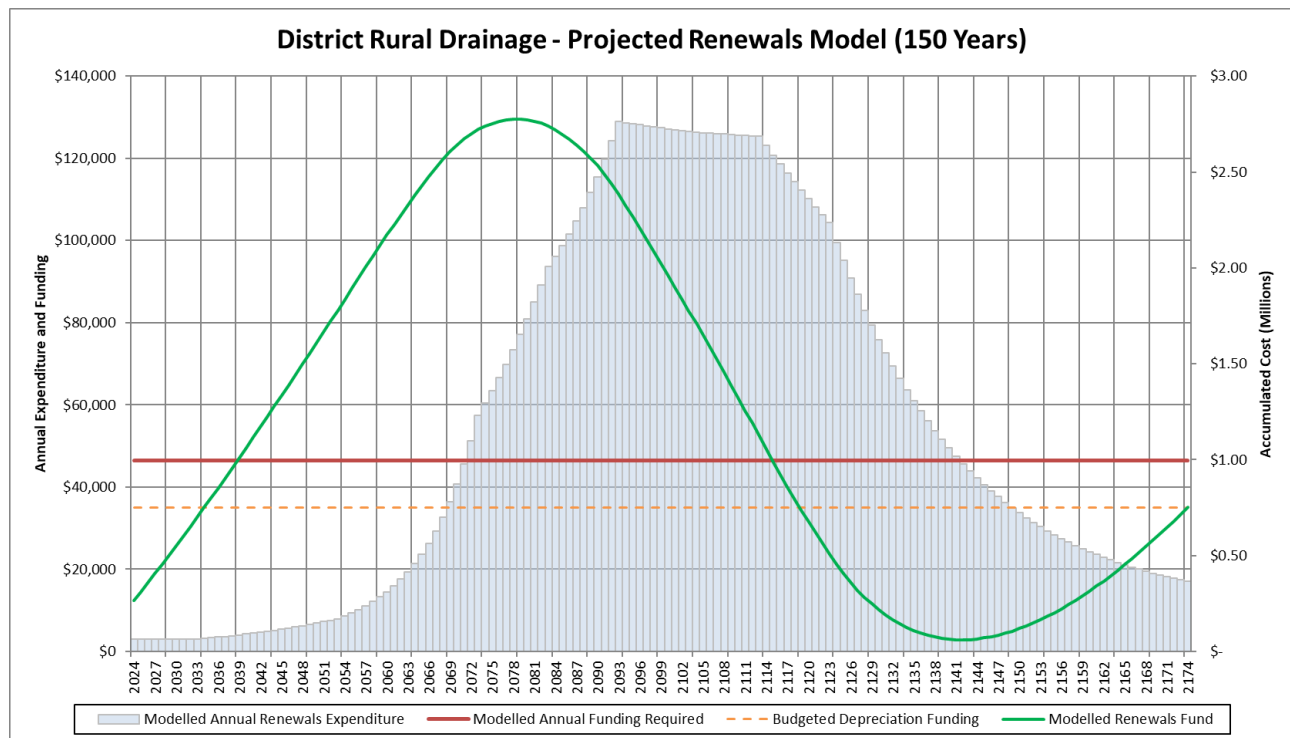
### **District Overview – Renewals Expenditure**

Figure 5 presents the forecast Renewals Expenditure across all the Council's rural drainage schemes for the following 150 year period. The horizontal red line is the required level of funding to ensure that renewals are not deferred, and current levels of service are maintained.

The figure only shows the output from the model, so expenditure shown in the graph for the first ten years may be different from the expenditure shown in the LTP, as adjustments may have been made by the Asset Manager to the direct renewals model outputs.

The model is operated at a district wide level. Renewals expenditure by scheme is then determined by breaking down the district wide expenditure in relation to the value and type of the assets within each scheme. Scheme level graphs tend to be less smooth.

**Figure 5: District Overview - Projected Renewals Expenditure**



The key parameters in the figure above are explained below:

- **Modelled Annual Renewals Expenditure:** This is the direct output from the renewals model, recommending the annual investment to be made in renewals each year.
- **Modelled Annual Funding Required:** This is the amount of annual renewals funding required, to ensure there are sufficient funds available to carry out the recommended annual renewals each year.
- **Budgeted Depreciation Funding:** This is the actual amount of depreciation being collected, which is extracted from the Council's budgets.
- **Modelled Renewals Fund:** This is the modelled balance in the renewals account, assuming the annual funding and annual expenditure is completed as per the recommendations from the renewals model. As can be seen, this account is maintained as a surplus, peaking at approximately \$2.75 million in the year 2080, before being drawn down over the following 95 years.

The key point to note is that the Budgeted Depreciation Funding is less than the Modelled Annual Funding Required. The reason for this discrepancy is as follows:

**Depreciation Discount Factor:** Council’s financing of future renewals incorporates the expectation that depreciation funding can be invested at a higher rate of return over the life of the assets than inflation. Further information regarding this approach is provided in the Finance Policy. This concept is embodied in the scheme budgets in the form of a discount rate (referred to in the budgets as the ‘Depreciation Discount Factor’). This reduces the annual depreciation funding required from rates, while still ensuring that there will be sufficient funding available to renew assets at the end of their useful life. The renewals model assumes funds can be invested at a 1% marginal interest rate higher than inflation when considered over the long term.

It is noted also that there are a wide number of factors influencing specific planning for renewals projects, which mean that the outputs from the renewals model are not strictly followed. For this LTP overall expenditure matches the model, but there are differences as shown in the table below.

**Table 15 : Planned Budget versus Renewals Model Recommendation 2024-34**

	Renewals model recommendation	Planned Budget	Budget as a percentage of model recommendation
Reticulation	\$10,000	-	0%
Headworks	\$20,000	\$30,000	150%
Total	\$30,000	\$30,000	100%

It is noted that beyond the first 10 year window, the outputs from the renewals model have been fully adopted to inform the renewals budgets for each scheme.

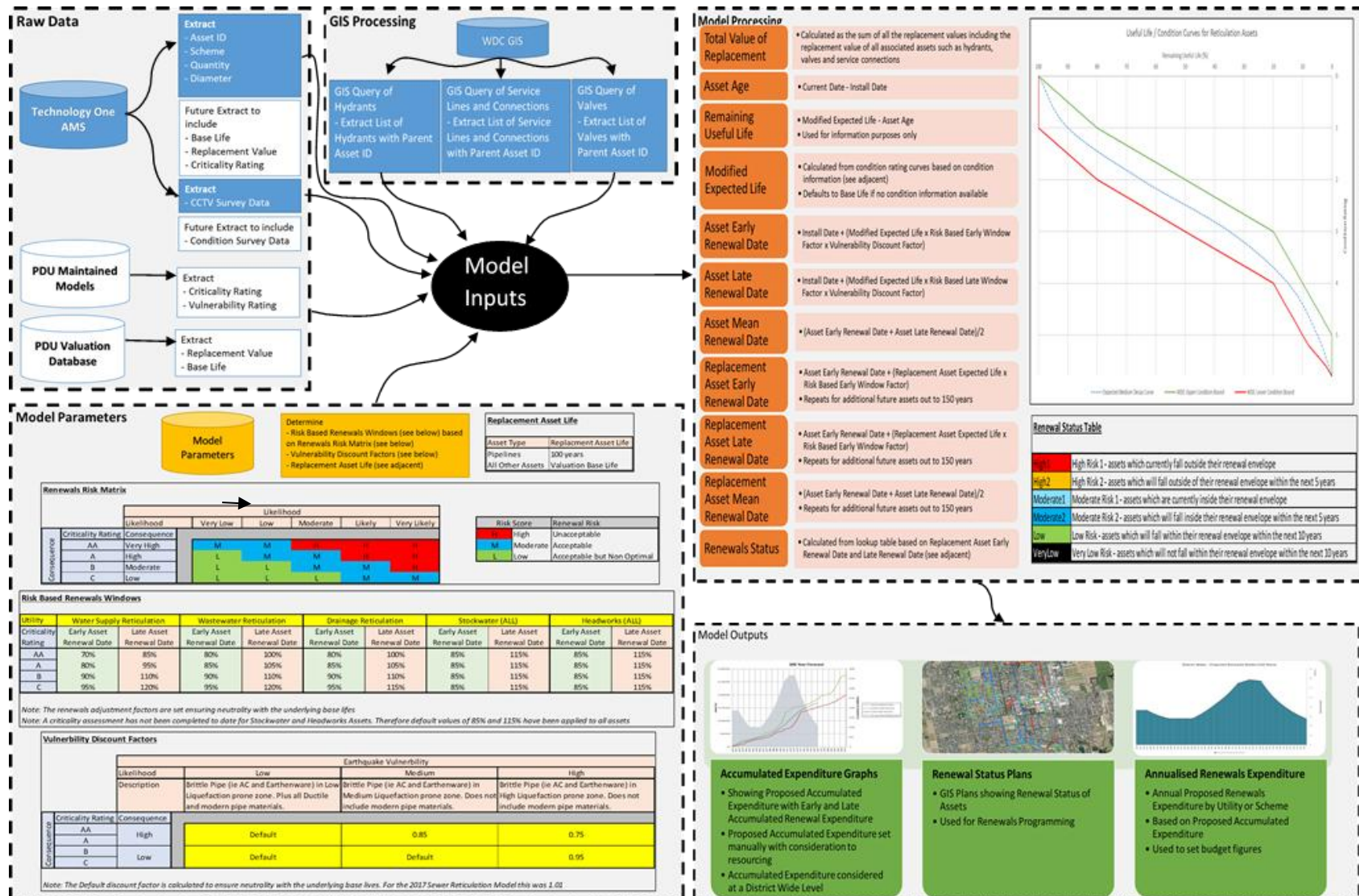
There are no known deferred renewals of assets across the district.

## Scheme – Reticulation Renewal Timelines – Spatial View

The GIS viewer at the following link shows plans by scheme of the pipe renewal timeframes generated by the model, in three bands; within 5 years, 15 years and 25 years.

[Asset Management Plans GIS Viewer](#)

Figure 6: Renewals Expenditure Model



## 16 NEW WORKS

There are five main sources of new works in the District that come together to produce the new works programme. These are:

- Modelled capacity assessments provide details on any LOS shortfall on the schemes and new works are prioritised to address these.
- Flooding events. These are the primary source of improvement programmes, an example of which is the 2014 Flood Response Programme.
- The Risk Assessments provide information on the highest risk areas on each drainage scheme, with any extreme or high risks requiring works to mitigate against those risks.
- Works are also identified through the operation of the schemes rather than being identified through the assessment of level of service, capacity, or risk. These works are normally identified by an operator or Asset Manager and include such works as health and safety improvements, and works to ensure assets are maintained in an acceptable condition.

These sources all provide new works projects that populate the budget for the next 50 years. The table below shows the projected budgets for new works for the next 50 years for all the district's rural drainage schemes, including renewals.

When any significant project is being planned, the supporting investigations include assessment of the costs and benefits of all practicable options leading to a decision to undertake capital works. The detailed capital works table which is available in the [Asset Management Plans GIS Viewer](#) , shows the project ID for each project. Each project has an entry in the budget spreadsheets [Capital Works Budget Sheets](#) , which in turn provide references to supporting documentation.

**Table 14: New Works across Rural Drainage Schemes Over 50 Years**

Scheme	2021 - 2030	2031 - 2040	2041 - 2050	2051 - 2070	Total
Ohoka Drainage	\$0	\$0	\$0	\$31,985	\$31,985
Central Rural Drainage	\$0	\$0	\$0	\$46,944	\$46,944
Clarkville Rural Drainage	\$0	\$0	\$0	\$0	\$0
Coastal Rural Drainage	\$0	\$0	\$0	\$18,178	\$18,178
Cust Drainage	\$0	\$0	\$0	\$61,603	\$61,603
Loburn Lea Drainage	\$0	\$0	\$1,725	\$1,283	\$3,008
Oxford Rural Drainage	\$30,000	\$0	\$106,019	\$539,775	\$675,793
<b>Total</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$107,743</b>	<b>\$699,767</b>	<b>\$837,511</b>

**Note:** Dates refer to beginning of financial year (e.g. 2024 is 2024/25 financial year).

The figures in the table above are based on the assumption that LOS do not change significantly into the future, and that growth forecasts are accurate. Growth projects may be delayed to fit actual growth patterns.

All projects are included in a central database of capital works projects, including renewals.

The front end of the data base has recently been updated to ensure that relevant data to the projects is captured in one place as a “single source of truth”. Where possible this data will also be used to populate the “WDC Capital Works Project Justification” template that is required to be filled in for any new project of a higher capital value than \$500,000.

When a scheme upgrade is undertaken, the supporting investigations include assessment of the costs and benefits of all practicable options leading to a decision to undertake capital works. These investigative reports are referenced in **Error! Reference source not found.** in Section 3, Scheme Description.

## **Works Coordination**

As well as the processes above identifying works on a scheme by scheme basis, or by service type, further consideration is required to coordinate work programmes between a combination of service types. Utilities Providers Coordination meetings are held quarterly between 3 Waters, Roading, power and telecommunication providers. This enables opportunities for collaboration to be identified. In addition, Council has a GIS tool where future planned works can be overlaid to optimise the coordination process further.

**Rural Capital Works**

The following graph shows the 30 year budget for all capital works funded by scheme rates, including projects driven by growth and levels of service.

*Figure 7: District Overview - Projected New Works Expenditure*

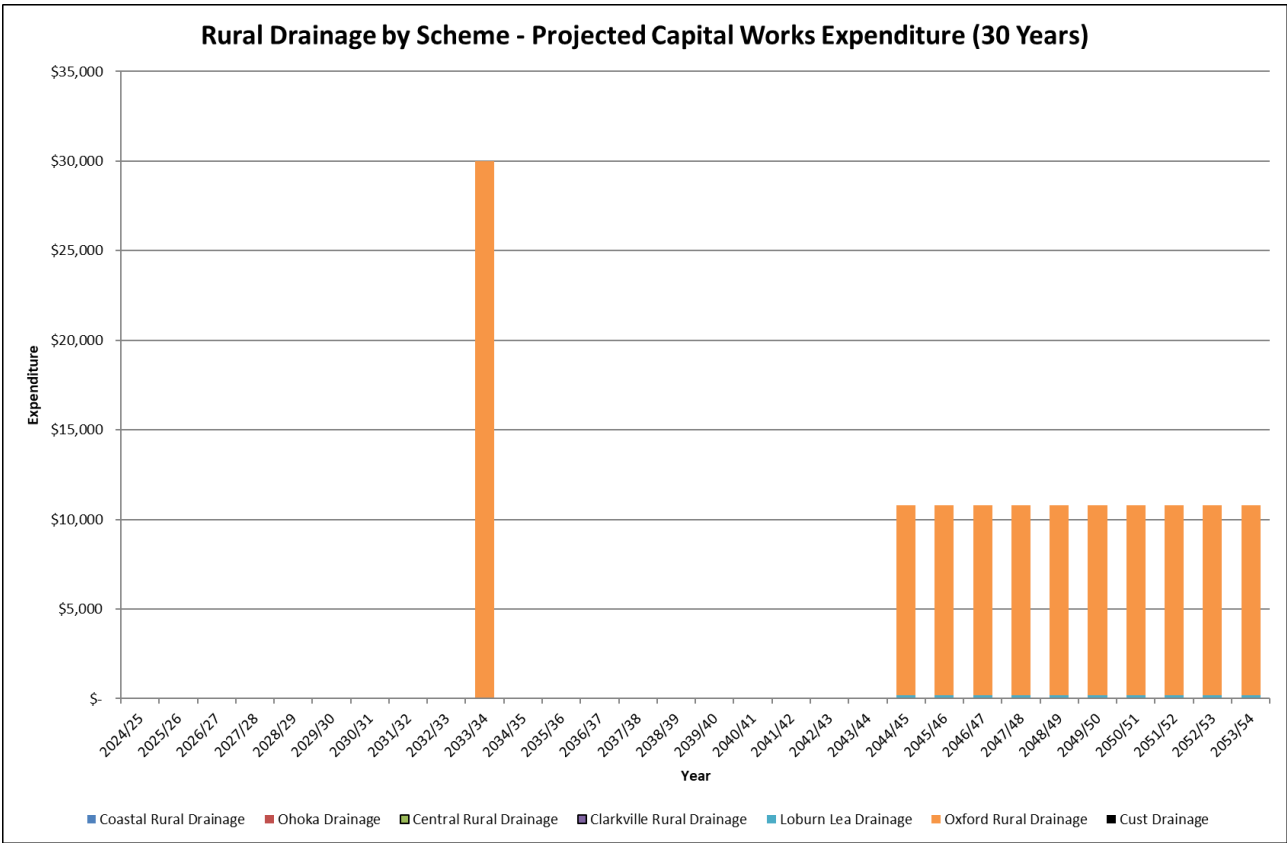


Figure 7 shows a peak in 33/34 that represents a headworks renewal project in Oxford Rural Drainage Scheme.

The graph below shows the additional capital budget for projects funded by the district wide rate. It includes both urban and rural area projects. Geographically the majority of these projects are in rural areas.

Figure 8: Projected District Wide Capital Works Expenditure

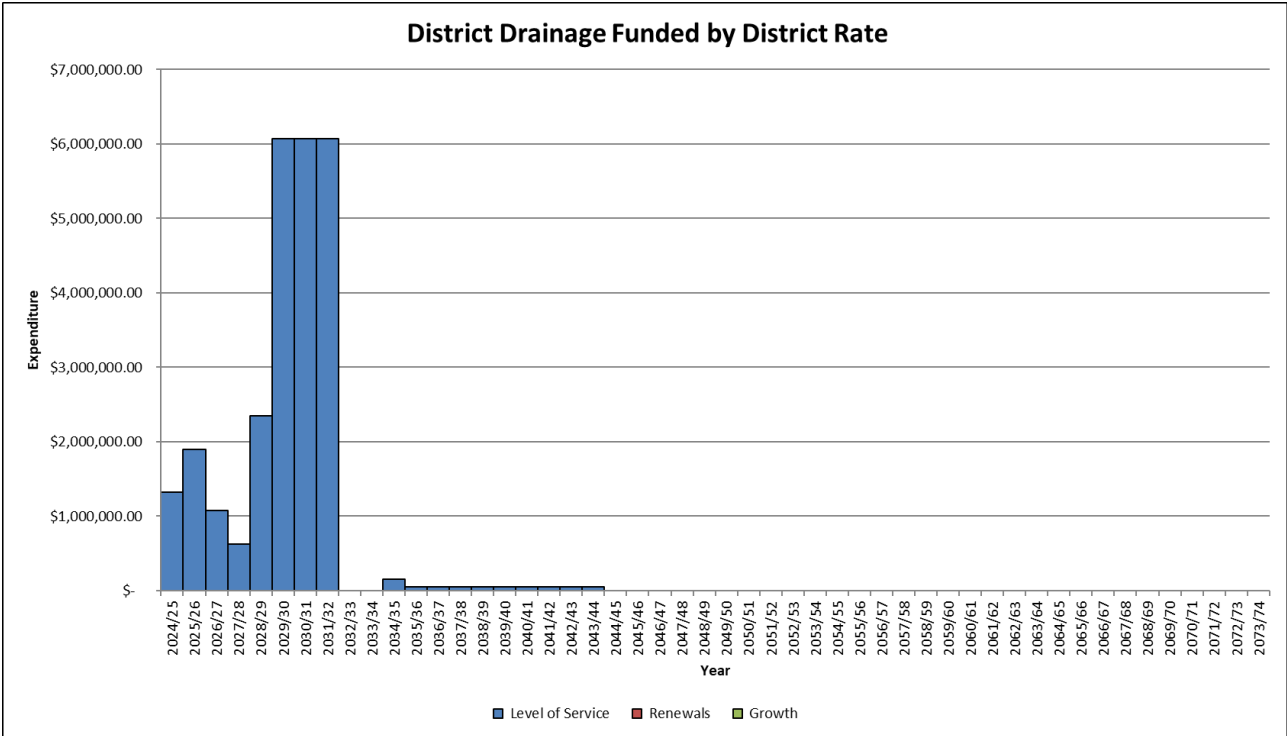


Figure 9 displays peaks corresponding to the Mandeville Resurgence Channel Upgrade Project’s Stage 1 (2024-2026) and Stage 2 (2028-2032). Following flooding in June 2014, budget was allocated to improve the drainage in the Mandeville and Ohoka areas. Additionally, a budget of \$20 million spread over the first 10 year (2024/34) of the Long Term Plan is included for Flood Resilience Projects to implement future works cater for the implications of increased weather patterns, climate change and associated impact on our services.

Over the past 10 years additional budget has had to be approved reactively by Council following significant rainfall and flooding events, including \$21.5 million following June 2014 event, \$3.5 million following May 2021 event, \$3.8 million following July 2022 event and \$4.0 million following July 2023 event. While some of this expenditure was funded from external sources, such as NZTA Waka Kotahi, a larger portion of the expenditure was funded from rates as unbudgeted expenditure.

The proposed Flood Resilience Projects capital works budget will ensure that there is existing budget available for immediate works and also risk and resilience improvement projects identified following future events.

Included in the [Asset Management Plans GIS Viewer](#) is a table that shows all of the planned projects over a 50 year time horizon for all of the urban drainage schemes, and how the cost is spread across the three components - LOS, renewals and growth. The level of confidence in the budget for the works is also presented in the table, as well as references to other documents relevant to the works, such as options studies. The figures presented in the table exclude inflation for ease of comparison across years.

For a discussion on the level of optimisation in project selection, refer to the introductory chapter of the AMP.

Any programme or project that occurs over a number of years, such as the renewals programme, is only shown within the table for the first year in which it occurs. The Project Value indicates the projected full total cost of the project over the number of years it occurs.

### Scheme – Capital Upgrade Works – Spatial view

The GIS viewer at the following link shows plans by scheme of the planned capital upgrades in 5 temporal bands over a 50 year time horizon.

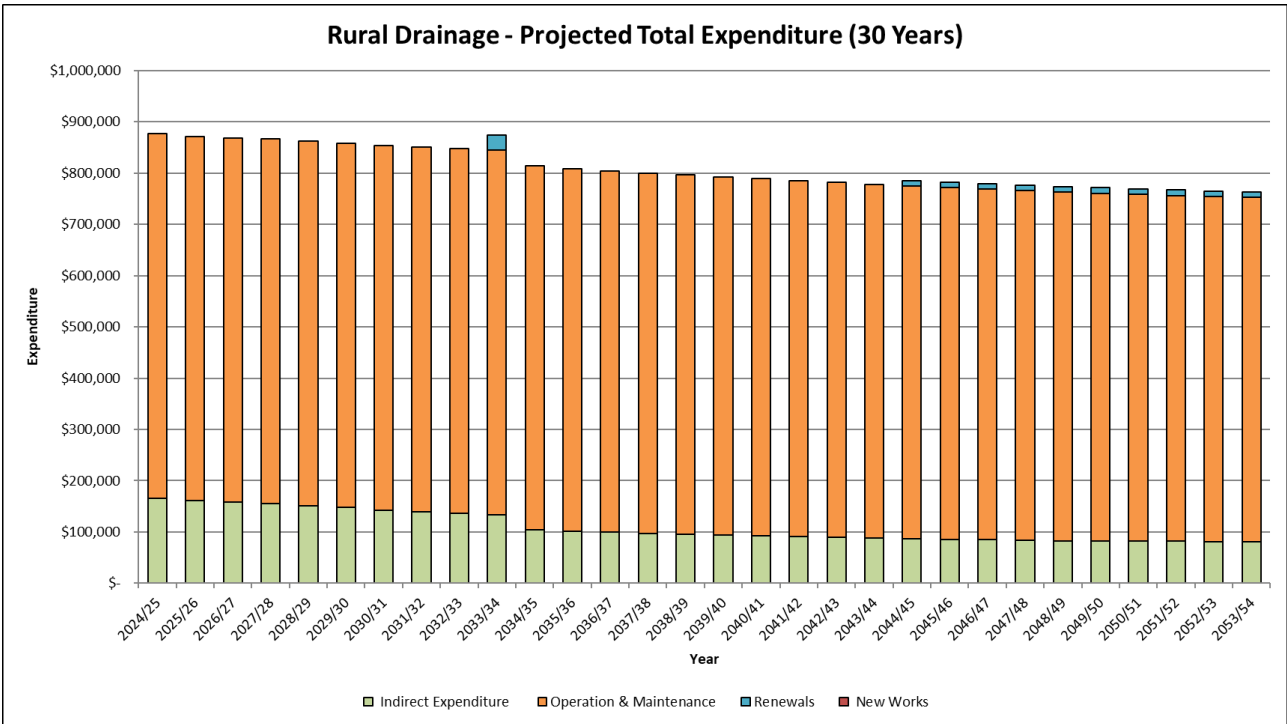
[Asset Management Plans GIS Viewer](#)

## 17 OVERALL FINANCIAL FORECASTS

The following graph summarises the breakdown of projected total expenditure over a 30 year time horizon. It includes both operational and capital expenditure. Operational costs include operations and maintenance, and indirect expenditure.

Indirect expenditure includes interest, rating collection costs, costs associated with maintaining the Asset Register, and internal overhead costs. Capital includes expenditure for growth, levels of service, and renewals, (excluding carry forwards) but excludes Flood Response Programme works funded by the district wide rate.

Figure 9: Projected Total Expenditure



### Financial Forecast Key Assumptions

1. Asset data in the asset register is fit for purpose.
2. Asset lives based on nominal material life, are reasonably accurate.
3. LOS will not change, for example required by legislation.

4. WDC does not suffer any major natural disaster during the period of the financial forecasts.
5. Effects of climate change are not felt during the term of this LTP
6. Growth matches the projected profiles.
7. Maintaining Operational and Maintenance costs at current levels is cost effective

## **Funding/Revenue Sources**

An explanation of the sources of funding for the activity is fully detailed in the Council's Revenue and Financing Policy, published within the 2024-2034 LTP (TRIM 231114183205). This includes the rationale for each source of funding for each scheme, and an explanation of how the different funding methods are applied to each scheme in relation to the service delivered.

Primary sources of funding for all schemes are targeted rates and development contributions for works required to accommodate growth.

In addition a district wide drainage rate, included as part of the General Rate funds drainage upgrades district wide, both rural and urban areas, and without regard to drainage rated areas. Projects are primarily flood response works, but minor drainage works are also included.

All capital works budgets are split into three components, Level of Service, Renewal and Growth. The division may be seen for scheme projects in the Capital Works table contained within the [AMP Plans and Figures Viewer](#)

The growth component is recovered through development contributions (DC's), calculated in accordance with Council's Development Contributions Policy, which can be accessed via the link below. For those projects with a growth component an assessment has been made for the 2024-2034 LTP of the value of the DC required per future connection to the scheme, to fully recover the growth component of the capital work. These assessments are updated as part of the Annual Plan process, and are published on the Council's website at the following link <https://www.waimakariri.govt.nz/consents-and-licences/resource-consents-and-planning/development-contributions>

Summary calculation sheets for individual schemes can be viewed by clicking on links within the main document.

## **Valuation**

A full peer reviewed valuation of assets is normally carried out on a three yearly cycle, using the asset data in our asset management information system. Due to the current much more rapid inflation than has been usual, the most recent valuation has been carried out in 2022 ([TRIM 220803132120](#)). The rates from that valuation have been adjusted by the CPI to arrive at "valuation" figures for 2023. Table 15 below provides a summary of the replacement cost, depreciated replacement cost and annual depreciation for the district, and scheme by scheme (rural only) .

***Table 15: Asset Valuation***

Scheme		District	Central Rural	Clarkville Rural	Cust Rural	Loburn Lea Rural	Ohoka Rural	Oxford Rural	Coastal Rural
Manholes	Quantity	39	-	-	-	11	15	-	13
	Replacement Cost	\$456.0k	-	-	-	\$128.6k	\$175.4k	-	\$152.0k
	Depreciated Replacement Cost	\$408.3k	-	-	-	\$113.1k	\$157.7k	-	\$137.5k
	Annual Depreciation	\$4.6k	-	-	-	\$1.3k	\$1.8k	-	\$1.5k
Sumps	Quantity	8	-	-	-	-	7	-	1
	Replacement Cost	\$19.6k	-	-	-	-	\$17.1k	-	\$2.4k
	Depreciated Replacement Cost	\$19.2k	-	-	-	-	\$17.0k	-	\$2.2k
	Annual Depreciation	\$196	-	-	-	-	\$171	-	\$24
Valves	Quantity	8	-	4	-	-	4	-	-
	Replacement Cost	\$40.3k	-	\$28.8k	-	-	\$11.5k	-	-
	Depreciated Replacement Cost	\$28.0k	-	\$16.5k	-	-	\$11.4k	-	-
	Annual Depreciation	\$403	-	\$288	-	-	\$115	-	-
Main	Quantity	5,770 m	813 m	240 m	367 m	839 m	2,351 m	79 m	1,081 m
	Replacement Cost	\$5.1M	\$515.0k	\$289.9k	\$238.1k	\$776.6k	\$1.4M	\$253.2k	\$1.6M

	Depreciated Replacement Cost	\$3.8M	\$268.6k	\$224.2k	\$172.2k	\$650.2k	\$1.0M	\$130.4k	\$1.3M
	Annual Depreciation	\$53.2k	\$6.1k	\$2.9k	\$2.6k	\$7.8k	\$15.4k	\$2.5k	\$16.0k
Open Channel	Quantity	260.4 km	63.1 km	14.2 km	5.7 km	993 m	68.8 km	61.3 km	46.3 km
	Replacement Cost	\$10.3M	\$2.5M	\$561.1k	\$224.4k	\$39.1k	\$2.7M	\$2.4M	\$1.8M
	Depreciated Replacement Cost	\$10.3M	\$2.5M	\$561.1k	\$224.3k	\$39.1k	\$2.7M	\$2.4M	\$1.8M
	Annual Depreciation	\$302	\$231	\$0	\$54	\$0	\$0	\$0	\$17
Facilities	Replacement Cost	\$1.6M	\$105.9k	\$69.3k	-	\$500.6k	\$425.9k	\$440.3k	\$29.7k
	Depreciated Replacement Cost	\$1.3M	\$104.8k	\$69.3k	-	\$497.8k	\$417.6k	\$215.6k	\$26.9k
	Annual Depreciation	\$9.8k	\$1.6k	\$0.0k	-	\$1.3k	\$2.1k	\$4.6k	\$297
Totals	Replacement Cost	\$17.4M	\$3.1M	\$949.2k	\$462.4k	\$1.4M	\$4.8M	\$3.1M	\$3.6M
	Depreciated Replacement Cost	\$15.8M	\$2.9M	\$871.2k	\$396.5k	\$1.3M	\$4.3M	\$2.8M	\$3.3M
	Annual Depreciation	\$68.6k	\$7.9k	\$3.2k	\$2.6k	\$10.3k	\$19.5k	\$7.2k	\$17.8k

## 18 DATA CONFIDENCE

Data confidence is assessed as part of the AMP review, across a range of asset data and processes. The confidence grading used has been taken from the IIMM as follows:

Confidence Grade	Description
A Highly Reliable	Data based on sound records, procedures, investigations and analysis, documented properly and recognised as the best method of assessment. Dataset accuracy $\pm$ 2%

B Reliable	Data based on sound records, procedures, investigations and analysis, documented properly but has minor shortcomings, for example some data is old, some documentation is missing and/or reliance is placed on unconfirmed reports or some extrapolation. Data set accuracy $\pm 10\%$
C Uncertain	Data based on sound records, procedures, investigations and analysis which is incomplete or unsupported, or extrapolated from a limited sample. Up to 50% data is extrapolated and accuracy estimated at $\pm 25\%$
D Very Uncertain	Data based on unconfirmed verbal reports and/or cursory inspection and analysis, Dataset may not be fully complete and most data is estimated or extrapolated. Accuracy estimated at $\pm 40\%$
E Unknown	None or very little data held

Confidence grades have been assessed as:

**Table 16: Data Confidence Levels**

Element		Grade
Asset Inventory	Reticulation	B
	Headworks	A
Performance and service gap interpretation		B
Asset condition	Reticulation	D
	Headworks	C
Asset remaining lives	Reticulation	C
	Headworks	C
Demand forecasts		B
Valuation and depreciation		B
Financial forecasts		B

Confidence in headworks assets can be seen to be generally lower than reticulation assets. This is a reflection of more focus being placed historically on network assets rather than facilities, as that is where the majority of the maintenance effort is expended. However confidence in the headworks asset inventory has increased considerably since the last LTP, as a full asset inventory has been carried out, although this did not include asset condition assessment.

It is worth noting that most rural drainage facility assets are above ground, and therefore any assets in poor condition can be readily identified and the risk associated with asset failure mitigated through regular visual inspections.

Note that demand forecasts and financial forecasts sections have been assessed on the basis of the confidence in our infrastructure planning given a particular growth scenario. Growth predictions themselves are always inherently uncertain, and elastic. If actual growth is faster or slower than the growth scenario selected, projects to cope with the demand, provided they have been well scoped, can be readily brought forward or delayed as necessary.

## 19 ASSET MANAGEMENT SYSTEMS

A register of drainage supply assets is held within the Councils Financial Management System and referred to as the Asset Management Information System (AMIS). The register is maintained by the Asset Information Management (AIM) Team on behalf of the 3 Waters Team. The platform is the Council's Finance Management System, Technology One.

The AMIS provides the base data used for the asset criticality model, the drainage network models and RAMM roading data, so it is essential that every effort is made to ensure the dataset in the AMIS is accurate. Current process to deliver the required outcome is as follows.

For new assets, built as part of development, or as stand alone capital projects, the AIM team collates as-built data from as-built engineering plans and incorporates this data into the GIS system and asset database. This data then feeds through into the Council's asset valuation process.

The in-house works order system integrates with the asset management system. Maintenance activity, for example in the form of a pipe fault repair by the Council Water Unit under instruction from a work order is now entered digitally via mobile devices in the field. The field devices record job costs, asset location and any changes to assets, and the information is direct uploaded into asset register. Costs are recorded against the repaired assets.

Service requests are generated out of Council's Property and Rates System and for certain job types automatically raise a work order to be sent to the Water Unit via email. Other service request types are forwarded to 3 Waters team members for triage.

Unfortunately the Council's enterprise system, Technology One is in the process of being replaced, as the company advised that it was moving entirely to a cloud based new platform.

### **Asset Management Maturity**

Asset management maturity assessments (AMMA) have been carried out on two previous occasions, most recently in 2021. The assessment was carried out in house, and a subsequent peer review of the self assessment was carried out. The assessment showed that the Drainage activity was generally operating asset management at a core level of maturity, and scored overall a 57 against a target of 78.

The key areas for improvement for drainage were : *"the asset register data, condition information, risk management and capital works planning"*.

The table below shows further high priority improvement recommendations, together with the actions taken since the assessment.

AM Function	Recommendation	Action
<i>Policy and Strategy</i>	Develop an Asset Management Strategy.	No Progress
	Incorporate a workshop with AMP authors early in the AMP development to explain overall themes (in the IS) and ensure they are included in the AMP.	Being integrated with the AMP planning meetings
<i>Forecasting Demand</i>	Undertake sensitivity testing for growth or demand change scenarios such as population demographic shifts and climate change. Incorporate the results into the AMP.	The 3 Waters reform process has left insufficient time for sensitivity analysis, on top of the normal growth work required
<i>Asset Register data</i>	Complete the facilities and headworks asset data and condition information improvements.	Will be complete by end 2023
<i>Asset Performance and Condition</i>	Improve use of asset condition data	InfoAsset Manager is now in operation to make better use of CCTV data.  Facilities asset condition assessment yet to be carried out
<i>Decision Making</i>	Introduce a cross activity project prioritisation process to enable better decision making, focusing on the relative priority of level of service improvements.	No formal process developed. Prioritisation carried out by Management Team and elected members
<i>Managing Risk</i>	Review the format, and content of the risk registers and introduce processes to regularly review them and escalate key risks to the corporate register.	Review under way. Expected to be complete late 2023

The self assessment AMMA is available in TRIM [210506072305](#) and the peer review documents in TRIM [220506071089](#)

## 20 NEGATIVE EFFECTS

At the District level the activity of providing a drainage service to the various communities has the following negative effects:

- Potential damage to private property through access of machinery used to clean drains
- Increased silt load in streams, following drain cleaning , particularly if operator not properly aware of the issue
- Potential ecological damage, including fish spawning habitats from drain maintenance activities

## 21 SERVICE DELIVERY

Delivery of most capital works is via competitive tendering practice in accordance with the Council's procurement policy ([TRIM 220303030172](#)). Design is usually carried out in house, or where resources are insufficient, via external consultants, again engaged in accordance with the procurement policy.

Routine maintenance of the rural drainage network is carried out via a long term contract, competitively tendered at the end of its term. The contract is included as a component of the district wide roading maintenance contract, put out for tender in 2020. The service provided is reactive, but well regarded within the community serviced. One of the objectives of including the contract within the roading maintenance was to place a higher emphasis on planned maintenance.

## 22 IMPROVEMENT PLAN

**Error! Reference source not found.** below summarises the planned AMP improvements applicable district wide, identified as each section has been reviewed. Many of these have been carried forward from the 2021 AMPs. The 3 Waters reform programme meant that little focus was provided on the Improvement Programme from the 2021 AMP.

Projects will be managed under the 2024-27 AMP Improvement Programme full details of which are provided in [2024 Improvement Programme](#). The summary table below shows which section the AMP that the improvement project was derived from and includes projects that have been completed since the 2021 AMP.

**Table 17: 2021 AMP Improvement Plan**

Project Ref	AMP Section	Project Description	Priority	Status	Comment
IP002	Asset Management System	Carry out asset inventory check at all facility sites. Record key attributes and condition, and functional descriptions	High	Largely complete	Asset inventory complete. Plan to use TRAKK software to start collecting condition data
IP004	Asset Management System	Integrate Rooding & 3 Waters Renewals Programmes	High	Planned for 2024/25	Physical works layer in GIS now used for planning, but further Rooding/3 Waters work needed to complete
IP006	Asset Management System	Verify location of critical assets	Medium	Planned 2024-2026	Higher priority now - arising from the Utilities Code of Practice
IP008	Asset Management System	Unify various existing documents into a 3 Waters Emergency Response Plan or Business Continuity Plan	Medium	Planned 2024-2026	A cascading hierarchy of documents for emergency response is required for Council. At 3 Waters a "Business Continuity Plan" is required
IP011	Disaster Resilience	Confirm natural hazard information at facilities sites as part of the site by site asset risk assessment for climate change effects.	High	Incorporated into IP054	Original site risk assessment project now incorporates climate change risk and priority has been increased
IP020	Asset Management System	Ensure AMIS functionality transferred over to new Asset Management System/Council Enterprise system	High	2024/25 onwards	Necessitated by Council's enterprise system changing from Tech One to Datacom
IP022	Asset Management System	Develop system to store and manage consent information	High	2024/25 onwards	Dedicated staff member has been engaged to implement and maintain
IP027	Asset Management System	Establish documentation that specifies asset data that must be included in As Built information supplied to AIM team	High	Planned for 2024/25 onwards	Multi faceted project including updating the Engineering Code of Practise, and them promulgating Council's requirements
IPO34	Asset Management System	3 Waters Strategy	High	2025/26	What do WDC water services look like in 2053 and 2073?

Project Ref	AMP Section	Project Description	Priority	Status	Comment
IP045	Risk Assessment	Update DRA in parallel with Risk Assessment Update using common risk approach. Develop high level framework, seek update of hazard information.	High	Planned for 2024/25	PDU have progressed . To be followed up
IP048	Operations and Maintenance	Standardise operational and maintenance items used in the budget to enable better expenditure monitoring	Medium	On hold	Still nice to have but only medium priority
IP053	Climate groundwater modelling	Work with the Regional Council regarding GW modelling and consideration of effects of SL rise on their infrastructure	High	Planned for 2024/25 onwards	Ongoing
IP054	Risk Assessment	Carry out an assessment of the likely operational and asset management risks associated with climate change in affected areas.	High	Phase 1 complete	Initial screening carried out. Further more detailed work on site by site basis to follow

As an adjunct to this section the 10 key questions that Audit NZ have advised should be responded to, as a high level check on the adequacy of Asset Management Plans has been reproduced below with responses. Additional improvement projects are included in the Improvement Plan table that fill gaps identified through this process.

Audit NZ Question	Response
1. Have you got a strategy for the long-term sustainability of your assets?	Council has Activity Management Plans that are reviewed in house, at three yearly intervals, that include a well-developed renewals assessment and funding model that ensures the long term sustainability of its 3 waters assets. The Council does not have an Asset Management Strategy document however
2. Have you set an asset management policy?	Yes. <a href="#">TRIM link to policy</a>
3. Do you have good quality up-to-date asset management plans for achieving your strategy?	Yes. These are comprehensively reviewed every three years and submitted for peer review.
4. Does your organisation have appropriate asset management skills and experience?	Yes. For 3 waters each of the activity areas – water supply, wastewater and drainage, has a dedicated asset manager responsible for the management of the relevant assets
5. Do you know the reliability of your asset information?	Reasonably well. Asset data for our reticulation network is reliable and being improved through analysis of maintenance data. Facility asset data is also reliable, with a comprehensive facilities asset inventory just having been completed
6. Do you have a structured approach to assessing the condition and performance of your assets?	<p>Yes. Noting that the average age of its network assets is relatively young, the condition of water supply reticulation assets has been the subject of recent analysis through examination of pipe performance. This has enabled condition to be inferred in more detail than has previously been the case. For gravity pipes, Council has recently invested in InfoAssets software, which will enable improved management of gravity pipe condition data.</p> <p>A facility assets condition assessment has not yet been carried out.</p> <p>The system that records repair costs against assets, would have improved understanding of performance, especially as it was further developed, but unfortunately it's future is in jeopardy. This is because the Council's enterprise system is to be replaced.</p>
7. Have you defined a clear and comprehensive set of service levels to be delivered or supported by the assets?	Yes. These are generally reviewed and approved by Council in conjunction with the three yearly AMP review. As noted in the LoS section this has not been possible for the 2024 AMP

8. How well do you forecast future demand for the services that are delivered or supported by your assets?	Demand forecast is largely based on growth projections. Improvements could be made by considering other factors such as for example demographic changes, and changing technologies
9. Do you report, and get reports, on achievement of your asset management plan(s)?	Key Levels of Service are reported quarterly to Council, and other LOS are reported annually to Council.  Asset Management Plans themselves are generally peer reviewed, although this has not been carried out for the 2024 AMP due to the effect of the 3 Waters Review on AMP timing.
10. Do you have a backlog of repairs, maintenance, and asset renewals? And what are you doing about it?	No. The Asset Management Plan process delivers approved budgets that to date have been sufficient to ensure that there is no appreciable maintenance backlog, and that fully funds future renewals

## 23 CHANGES TO AMP AS A RESULT OF LONG TERM PLAN CONSULTATION

Some changes to budgets have arisen as a consequence of a staff submission report to Council during LTP hearings 21-23 May (TRIM 240501068341):

The draft 2024-34 long term plan budgets were assessed utilising the average drain maintenance expenditure of the past two years, as the district has experienced a significant increase in drain maintenance expenditure due to recent flood events.

Since then, staff have assessed the average three-year drain maintenance expenditure, which includes the past two years as well as the forecasted 2023/24 year expenditure based on the spend to date. Subsequently, it was recommended to implement further budget increases in the identified schemes outlined below:

### Increase in Rural Drain Maintenance Budgets

- Oxford Rural Drain Maintenance operational budget increased by \$9,950, for a total of \$70,000 (annually).
- Central Rural Drain Maintenance operational budget increased by \$16,770, for a total of \$150,000 (annually).

Scheme	Budget 23/24	Average Expenditure (Previous 3 years)	Current Budget in Draft LTP	Recommended Budget
Oxford Rural	\$48,050	\$84,290	\$60,050	\$70,000
Central Rural	\$128,970	\$166,554	\$133,230	\$150,000

## Appendix 1: Central Rural Scheme Performance

**Table 18: Central Rural Drainage Scheme LoS Performance - Assessed June 2023**

Level of Service	2021 – 2024 Performance Measure	2021 – 2024 Target	2023				Previous Results*				
			Result	Commentary	Status	Action to Address	2020	2017	2014	2011	2008
Complaints	For properties or carriageways within rural drainage schemes, the percentage of complaints, about nuisance** flooding caused by lack of capacity, that are investigated and where justified measures implemented to improve the situation. Applies to rain events less than a mean annual flood.	100%	Not known	Insufficient data	Not Achieved	System needs to be put in place to obtain data	*	*	*	*	*
Customer Satisfaction	Percentage of respondents to a three-yearly community survey that have an opinion, that rates the service as "Satisfactory" or "Very Satisfactory".	>90%	69%	While the level of customer satisfaction with the service, as measured by the three yearly survey, is not a level of service at scheme level, the latest survey has enabled that measurement. Only 69% of those surveyed reported a high or very high level of satisfaction. This does not meet the >90% target.	Not achieved	Further initiatives are warranted to improve this figure, will need to be assessed after the current planned capital works have been completed.					

\* Note for previous results “Y” indicates that the LOS has been met, and “N” indicates it has not been met . Blank cells indicate measures were not recorded for that year. ( the measure was likely not a LOS at that time)

\* Details of performance measures may have been modified between various revisions of the AMP. The Previous Results reported are as assessed against the most relevant performance measure at the time of assessment. For the 2022/23 assessment, the measures from the 2021 AMP have been used

\*\* Nuisance defined as "any flooding that covers footpaths, makes vehicular access difficult (i.e water ponds to a depth of 15 cm or more), or fails to drain away within 6 hours of the rain event that caused the flooding finishing"

Appendix 2: Coastal Rural Scheme Performance

Table 19: Coastal Rural Drainage Scheme LoS Performance - Assessed June 2023

Level of Service	2021 – 2024 Performance Measure	2021 – 2024 Target	2023				Previous Results*				
			Result	Commentary	Status	Action to Address	2020	2017	2014	2011	2008
Complaints	For properties or carriageways within rural drainage schemes, the percentage of complaints, about nuisance** flooding caused by lack of capacity, that are investigated and where justified measures implemented to improve the situation. Applies to rain events less than a mean annual flood.	100%	Not known	Insufficient data	Not Achieved	System needs to be put in place to obtain data	*	*	*	*	*

Level of Service	2021 – 2024 Performance Measure	2021 – 2024 Target	2023				Previous Results*				
			Result	Commentary	Status	Action to Address	2020	2017	2014	2011	2008
Customer Satisfaction	Percentage of respondents to a three-yearly community survey that have an opinion, that rates the service as "Satisfactory" or "Very Satisfactory".	>90%	72%	While the level of customer satisfaction with the service, as measured by the three yearly survey, is not a level of service at scheme level, the latest survey has enabled that measurement. Only 72% of those surveyed reported a high or very high level of satisfaction. This does not meet the >90% target.	Not achieved	Further initiatives are warranted to improve this figure, will need to be assessed after the current planned capital works have been completed.					

\* Note for previous results "Y" indicates that the LOS has been met, and "N" indicates it has not been met . Blank cells indicate measures were not recorded for that year. (the measure was likely not a LOS at that time)

\* Details of performance measures may have been modified between various revisions of the AMP. The Previous Results reported are as assessed against the most relevant performance measure at the time of assessment. For the 2022/23 assessment, the measures from the 2021 AMP have been used

\*\* Nuisance defined as "any flooding that covers footpaths, makes vehicular access difficult (i.e water ponds to a depth of 15 cm or more), or fails to drain away within 6 hours of the rain event that caused the flooding finishing"

### Appendix 3: Clarkville Scheme Performance

**Table 20: Clarkville Rural Drainage Scheme LoS Performance - Assessed June 2023**

Level of Service	2021 – 2024 Performance Measure	2021 – 2024 Target	2023				Previous Results*				
			Result	Commentary	Status	Action to Address	2020	2017	2014	2011	2008
Complaints	For properties or carriageways within rural drainage schemes, the percentage of complaints, about nuisance** flooding caused by lack of capacity, that are investigated and where justified measures implemented to improve the situation. Applies to rain events less than a mean annual flood.	100%	Not known	Insufficient data	Not Achieved	System needs to be put in place to obtain data	*	*	*	*	*
Customer Satisfaction	Percentage of respondents to a three-yearly community survey that have an opinion, that rates the service as "Satisfactory" or "Very Satisfactory".	>90%	22%	While the level of customer satisfaction with the service, as measured by the three yearly survey, is not a level of service at scheme level, the latest survey has enabled that measurement. Only 22% of those surveyed reported a high or very high level of satisfaction. This does not meet the >90% target.	Not achieved	Further initiatives are warranted to improve this figure, will need to be assessed after the current planned capital works have been completed.					

\* Note for previous results "Y" indicates that the LOS has been met, and "N" indicates it has not been met . Blank cells indicate measures were not recorded for that year. ( the measure was likely not a LOS at that time)

\* Details of performance measures may have been modified between various revisions of the AMP. The Previous Results reported are as assessed against the most relevant performance measure at the time of assessment. For the 2022/23 assessment, the measures from the 2021 AMP have been use

\*\* Nuisance defined as "any flooding that covers footpaths, makes vehicular access difficult (i.e water ponds to a depth of 15 cm or more), or fails to drain away within 6 hours of the rain event that caused the flooding finishing"

Appendix 4: Ohoka Rural Scheme Performance

Table 21: Ohoka Rural Drainage Scheme LoS Performance - Assessed June 2023

Level of Service	2021 – 2024 Performance Measure	2021 – 2024 Target	2023				Previous Results*				
			Result	Commentary	Status	Action to Address	2020	2017	2014	2011	2008
Complaints	For properties or carriageways within rural drainage schemes, the percentage of complaints, about nuisance** flooding caused by lack of capacity, that are investigated and where justified measures implemented to improve the situation. Applies to rain events less than a mean annual flood.	100%	Not known	Insufficient data	Not Achieved	System needs to be put in place to obtain data	*	*	*	*	*

Level of Service	2021 – 2024 Performance Measure	2021 – 2024 Target	2023				Previous Results*				
			Result	Commentary	Status	Action to Address	2020	2017	2014	2011	2008
Customer Satisfaction	Percentage of respondents to a three-yearly community survey that have an opinion, that rates the service as "Satisfactory" or "Very Satisfactory".	>90%	40%	While the level of customer satisfaction with the service, as measured by the three yearly survey, is not a level of service at scheme level, the latest survey has enabled that measurement. Only 40% of those surveyed reported a high or very high level of satisfaction. This does not meet the >90% target.	Not achieved	Further initiatives are warranted to improve this figure, will need to be assessed after the current planned capital works (Mandeville Project) have been completed.? ??					

\* Note for previous results "Y" indicates that the LOS has been met, and "N" indicates it has not been met . Blank cells indicate measures were not recorded for that year. ( the measure was likely not a LOS at that time)

\* Details of performance measures may have been modified between various revisions of the AMP. The Previous Results reported are as assessed against the most relevant performance measure at the time of assessment. For the 2022/23 assessment, the measures from the 2021 AMP have been used

\*\* Nuisance defined as "any flooding that covers footpaths, makes vehicular access difficult (i.e water ponds to a depth of 15 cm or more), or fails to drain away within 6 hours of the rain event that caused the flooding finishing"

## Appendix 5: Loburn Lea Rural Scheme Performance

**Table 22: Loburn Lea Rural Drainage Scheme LoS Performance - Assessed June 2023**

Level of Service	2021 – 2024 Performance Measure	2021 – 2024 Target	2023				Previous Results*				
			Result	Commentary	Status	Action to Address	2020	2017	2014	2011	2008
Complaints	For properties or carriageways within rural drainage schemes, the percentage of complaints, about nuisance** flooding caused by lack of capacity, that are investigated and where justified measures implemented to improve the situation. Applies to rain events less than a mean annual flood.	100%	Not known	Insufficient data	Not Achieved	System needs to be put in place to obtain data	*	*	*	*	*
Customer Satisfaction	Percentage of respondents to a three-yearly community survey that have an opinion, that rates the service as "Satisfactory" or "Very Satisfactory".	>90%	67%	While the level of customer satisfaction with the service, as measured by the three yearly survey, is not a level of service at scheme level, the latest survey has enabled that measurement. Only 67% of those surveyed reported a high or very high level of satisfaction. This does not meet the >90% target.	Not achieved	Further initiatives are warranted to improve this figure, will need to be assessed after the current planned capital works (Cones Road/Ashley area) have been completed.					

Level of Service	2021 – 2024 Performance Measure	2021 – 2024 Target	2023				Previous Results*				
			Result	Commentary	Status	Action to Address	2020	2017	2014	2011	2008
Consents	Percentage of the total number of Drainage consent conditions that have breaches that result in an Ecan report identifying compliance issues that require action.	0%			Achieved		Y	Y	-	-	-

\* Note for previous results “Y” indicates that the LOS has been met, and “N” indicates it has not been met. Blank cells indicate measures were not recorded for that year. ( the measure was likely not a LOS at that time)

\* Details of performance measures may have been modified between various revisions of the AMP. The Previous Results reported are as assessed against the most relevant performance measure at the time of assessment. For the 2022/23 assessment, the measures from the 2021 AMP have been used.

\*\* Nuisance defined as "any flooding that covers footpaths, makes vehicular access difficult (i.e water ponds to a depth of 15 cm or more), or fails to drain away within 6 hours of the rain event that caused the flooding finishing"

## Appendix 6: Cust Rural Scheme Performance

**Table 23: Cust Rural Drainage Scheme LoS Performance - Assessed June 2023**

Level of Service	2021 – 2024 Performance Measure	2021 – 2024 Target	2023				Previous Results*				
			Result	Commentary	Status	Action to Address	2020	2017	2014	2011	2008
Complaints	For properties or carriageways within rural drainage schemes, the percentage of complaints, about nuisance** flooding caused by lack of capacity, that are investigated and where justified measures implemented to improve the situation. Applies to rain events less than a mean annual flood.	100%	Not known	Insufficient data	Not Achieved	System needs to be put in place to obtain data	*	*	*	*	*
Customer Satisfaction	Percentage of respondents to a three-yearly community survey that have an opinion, that rates the service as "Satisfactory" or "Very Satisfactory".	>90%	45%	While the level of customer satisfaction with the service, as measured by the three yearly survey, is not a level of service at scheme level, the latest survey has enabled that measurement. Only 45% of those surveyed reported a high or very high level of satisfaction. This does not meet the >90% target.	Not achieved	Further initiatives are warranted to improve this figure, will need to be assessed after the current planned capital works have been completed.					

\* Note for previous results "Y" indicates that the LOS has been met, and "N" indicates it has not been met . Blank cells indicate measures were not recorded for that year. ( the measure was likely not a LOS at that time)

\* Details of performance measures may have been modified between various revisions of the AMP. The Previous Results reported are as assessed against the most relevant performance measure at the time of assessment. For the 2022/23 assessment, the measures from the 2021 AMP have been used

**\*\* Nuisance defined as "any flooding that covers footpaths, makes vehicular access difficult (i.e water ponds to a depth of 15 cm or more), or fails to drain away within 6 hours of the rain event that caused the flooding finishing"**

## Appendix 7: Oxford Rural Scheme Performance

**Table 24: Oxford Rural Drainage Scheme LoS Performance - Assessed June 2023**

Level of Service	2021 – 2024 Performance Measure	2021 – 2024 Target	2023				Previous Results*				
			Result	Commentary	Status	Action to Address	2020	2017	2014	2011	2008
Complaints	For properties or carriageways within rural drainage schemes, the percentage of complaints, about nuisance** flooding caused by lack of capacity, that are investigated and where justified measures implemented to improve the situation. Applies to rain events less than a mean annual flood.	100%	Not known	Insufficient data	Not Achieved	System needs to be put in place to obtain data	*	*	*	*	*
Customer Satisfaction	Percentage of respondents to a three-yearly community survey that have an opinion, that rates the service as "Satisfactory" or "Very Satisfactory".	>90%	0%	While the level of customer satisfaction with the service, as measured by the three yearly survey, is not a level of service at scheme level, the latest survey has enabled that measurement. 0% of those surveyed reported a high or very high level of satisfaction. This does not meet the >90% target.	Not achieved	Further initiatives are warranted to improve this figure, will need to be assessed after the current planned capital works have been completed.					

*\* Note for previous results “Y” indicates that the LOS has been met, and “N” indicates it has not been met . Blank cells indicate measures were not recorded for that year. ( the measure was likely not a LOS at that time)*

*\* Details of performance measures may have been modified between various revisions of the AMP. The Previous Results reported are as assessed against the most relevant performance measure at the time of assessment. For the 2022/23 assessment, the measures from the 2021 AMP have been used*

*\*\* Nuisance defined as "any flooding that covers footpaths, makes vehicular access difficult (i.e water ponds to a depth of 15 cm or more), or fails to drain away within 6 hours of the rain event that caused the flooding finishing"*

## Appendix 8 Glossary Of Terms

The following terms and acronyms (in brackets) are used in this Activity Management Plan.

Activity	As defined in the <i>Local Government Act 2002</i> : 'Goods or services provided by, or on behalf of a local authority or council-controlled organisation and includes: a) The provision of facilities and amenities; b) The making of grants; and The performance of regulatory and other governmental functions.
Activity Management Plan (AM Plan)	Activity Management Plans are key strategic documents that describe all aspects of the management of assets and services for an activity (including technical and financial) over the lifecycle of the asset in the most cost-effective manner to provide a specified level of service. The documents are an information source for the Council's LTP and IS, and place an emphasis on long term financial planning, community consultation, and a clear definition of service levels and performance standards.
Asset Condition	This describes an asset's structural integrity or ability to deliver the service required from it. The condition can deteriorate slowly over the life of an asset or rapidly if it is damaged.
Annual Plan	The Annual Plan has the meaning given to it in the <i>Local Government Act 2002</i> .
Asset	A physical item that enables provision of services and has an economic life of greater than 12 months, has value of at least \$250 and is recorded in the asset register.
Asset Management (AM)	The combination of management, financial, economic, engineering and other practices applied systematically to physical assets with the objective of providing the required level of service in the most cost-effective and sustainable manner.
Asset Management System (AMS) (also known as asset register)	A system (usually computerised) for collecting analysing and reporting data on the utilisation, performance, lifecycle management and funding of existing assets.
Asset Management Plan (AMP)	In the Waimakariri District Council's context, this is referred to as an activity management plan.
Asset Management Planning	A set of interrelated or interacting elements of an organisation, including the AM policy, AM objectives, AM Strategy, AM Plans, and the processes to achieve these objectives.
Ancillary	A structure or an arrangement within the drainage collection system such as a pumping station, weir, syphon, or pond.
ARI	Average Recurrence Interval. The statistical period between events (e.g. rainfall or overflows) occurring.
Brownfields	Previously developed land with potential for new development.

Capital Expenditure (CAPEX)	Expenditure used to create new assets, renew assets, expand or upgrade assets or to increase the capacity of existing assets beyond their original design capacity or service potential. CAPEX increases the value of an asset.
CCTV	Closed Circuit Television. It is used to visually assess the condition inside pipe networks.
Condition Monitoring	The inspection, assessment, measurement and interpretation of the resultant data, to indicate the condition of a specific component so as to determine the need for some preventive or remedial action
Connection	From the point of view of the utility provider this relates to the physical connection of a particular customer to the service.
Critical Assets	Assets for which the financial, business or service level consequences of failure are sufficiently severe to justify prioritisation for inspection, rehabilitation or replacement ahead of other assets.
Current Replacement Cost	The cost of replacing an existing asset with an appropriate modern equivalent asset to deliver the same level of service.
Customer	A customer is an individual or business that creates the demand for and is the recipient of goods or services. Customers can be internal or external.
Deferred Maintenance	The shortfall in maintenance or rehabilitation work required to maintain the service potential of an asset.
Demand Management	The active intervention to influence demand for services and assets with forecast consequences, usually to avoid or defer CAPEX expenditure. Demand management may be 'SUPPLY-SIDE' demand management (for example minimising wastage through pipe leak detection) or customer DEMAND-SIDE management, to reduce demand for over-utilised assets or vice versa (for example, through pricing, regulation, education and incentives).
Depreciation	The annual sum budgeted to enable the assets to be replaced at the end of their economic life. It is generally based on the value of the asset divided by its remaining life at that point in time.
Depreciated Replacement Cost (DRC)	The replacement cost of an existing asset after deducting an allowance for wear or consumption to reflect the remaining economic life of the existing asset.
Disaster Resilience Assessment (DRA)	An assessment first carried out in 2007 and updated in 2011/12 to determine the risk to assets from natural hazards.
Disposal	Activities necessary to decommission and dispose of assets that are no longer required.
Economic life	The period from the acquisition of the asset to the time when the asset, while physically able to provide a service, ceases to be the lowest cost alternative to satisfy a particular level of service. The economic life is at the maximum when equal to physical life, however obsolescence will often ensure that the economic life is less than the physical life.
Facility	A complex comprising many assets (eg. swimming pool complex, sewage treatment plant etc.) which represents a single management unit for financial, operational, maintenance or other purposes.

Geographic Information System (GIS)	Software which provides a means of spatially viewing, searching, manipulating, and analysing an electronic data-base
Greenfield Development Area	Existing undeveloped land with potential for development or newly rezoned land that has yet to be developed with the appropriate infrastructure to support a residential or commercial land use.
Infrastructure Assets	Stationary systems forming a network and serving whole communities, where the system as a whole is intended to be maintained indefinitely at a particular level of service potential by the continuing replacement and refurbishment of its components.
Key Performance Indicator (KPI)	A qualitative or quantitative measure of a service or activity used to compare actual performance against a standard or other target. Key performance indicators commonly relate to statutory limits, safety, responsiveness, cost, comfort, asset performance, reliability, efficiency, environmental protection and customer satisfaction. Some of these may be mandatory performance measures as prescribed by central government. Also referred to as performance indicators (PI) or performance measures (PM).
Level of Service (LOS)	A measure of the standard of service that the Council intends to provide. Service levels usually relate to quality, quantity, reliability, responsiveness, environmental acceptability and cost.
Life	A measure of the anticipated life of an asset or component; such as time, number of cycles, distance intervals etc.
Life Cycle	The cycle of activities that an asset (or facility) goes through while it retains an identity as a particular asset ie. from planning and design to decommissioning or disposal.
Life Cycle Cost	The total cost of an asset throughout its life including planning, design, construction, acquisition, operation, maintenance, rehabilitation and disposal costs.
Life Cycle Maintenance	All actions necessary for retaining an asset as near as practicable to its original condition, but excluding rehabilitation or renewal.
Long Term Plan (LTP)	The Long Term Plan (LTP) has the meaning given to it in the Local Government Act 2002.
LGA	Local Government Act 2002.
Maintenance Plan	Details the specific planned or reactive maintenance actions for the optimum maintenance of an asset, or group of assets.
Network Utility Operator	A person or in many cases a local authority that provides a reticulated sewer system.
NZ Treasury Asset Management Maturity Assessment Tool (AMMA)	A tool (in spreadsheet format) that allows organisations to assess the maturity of their current Asset Management Plans, and to define a target maturity to which future Asset management Plans can aspire to, that is appropriate to the activity under consideration.
Optimised Renewal Decision Making (ORDM)	An optimisation process for considering and prioritising all options to rectify performance failures of assets. The process encompasses NPV analysis and risk assessment.

Performance Monitoring	Quantitative and qualitative assessments of the actual performance compared with specific objectives, measures, targets or standards.
Planned Maintenance	Day to day operational activities to keep the asset operating (fixing potholes, clearing drains, repairing leaks, mowing etc.) and which form part of the annual operating budget. These may be cyclic, e.g. on specific timeframe, or needs-based, i.e. where a fault is monitored until it reaches a point at which some action must be taken to ensure continued performance/life of asset.
Rating Charges	This is the unit charge applied to rate payers for a particular service. On some drainage schemes this is per property. On other schemes this is the area of land contributing to the discharge.
Renewal	Works to upgrade, refurbish, rehabilitate or replace existing assets with ones of equivalent capacity or performance capability.
Replacement	The complete replacement of an asset that has reached the end of its life, so as to provide a similar, or agreed alternative, level of service.
Renewal Programme	This is the programmed replacement of like asset with like asset (as opposed to an upgrade), when it reaches the end of its useful life due to deterioration of its condition.
Remaining Economic Life	The time remaining until an asset ceases to provide service level or economic usefulness.
Reticulation	The network of pipes that collects, stores and delivers stormwater to the point of discharge. It includes gravity pipes, open drains, manholes and pump stations.
Risk Assessment	The process of looking at all possible events that might cause the failure of a given asset or component. The risk assessment considers both the probability and consequences of an event occurring. Risks are assessed and prioritised, and appropriate reduction or mitigation measures are implemented.
Risk Cost	The assessed annual cost or benefit relating to the consequence of an event. Risk cost equals the costs relating to the event multiplied by the probability of the event occurring.
Risk Management	Risk management is the identification, assessment, and prioritisation of risks (defined in ISO 31000 as the effect of uncertainty on objectives) followed by coordinated and economical application of resources to minimise, monitor, and control the probability and/or impact of unfortunate events.
Routine Maintenance	Day to day operational activities to keep the asset operating such as replacement of minor equipment, oil and greasing pumps and motors, cleaning of equipment, repairing leaks, etc. It forms part of the annual operating budget, including preventative maintenance.
Service Potential	The total future service capacity of an asset. It is normally determined by reference to the operating capacity and economic life of an asset.
SMA	Stormwater Management Area.
SS	Suspended Solids.
Stormwater / Drainage Catchment	An area containing properties that are connected to the stormwater collection system upstream of a particular point whether it is a particular manhole or a network pumping station.

Unplanned Maintenance (or repair)	Corrective work required in the short term to restore an asset to working condition so it can continue to deliver the required service or to maintain its level of security and integrity.
Upgrade	The addition or replacement of an asset, or component of that asset, that materially improves its original service potential.
Valuation	The process of determining the worth of an asset or liability. Assessed asset value, which may depend on the purpose for which the valuation is required, i.e. replacement value for determining maintenance levels, market value for life cycle costing or replacement plus a percentage for insurance purposes.