MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD
HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE,
176 WILLIAMS STREET, KAIAPOI ON MONDAY 17 SEPTEMBER 2018
COMMENCING AT 4.00PM.

PRESENT
J Watson (Chairperson), C Greengrass, M Pinkham and S Stewart.

IN ATTENDANCE
Councillors A Blackie and J Meyer
J Palmer (Chief Executive), Mayor D Ayers, C Brown (Community Green Space Manager),
B Rice (Senior Transport Engineer), E Cordwell (Governance Advisor), and A Smith
(Committee Advisor)

1 APOLOGIES

Moved J Watson Seconded C Greengrass

THAT apologies for absence be received and sustained from Members R Blair,
N Atkinson and P Redmond

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest recorded.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 20 August 2018

Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community
    Board meeting, held 20 August 2018, as a true and accurate record.

CARRIED

4 MATTERS ARISING

Regarding the comment in M Pinkham’s Members Information Exchange, S Stewart
wished to state that there is no confusion of the formal roles and responsibilities of
the different parties involved with the maintenance of the Cam River tributaries.

5 DEPUTATIONS AND PRESENTATIONS

There were no deputations or presentations.
6 ADJOURNED BUSINESS

There was no adjourned business.

7 REPORTS

7.1 General Landscaping Budget – Grant Stephens (Green Space Community Engagement Officer)

C Brown presented this report, in the absence of G Stephens. The report follows on from a Board workshop at which staff were asked to provide further details of three potential projects that the Board’s General Landscaping budget could be used for. These three projects are:

- The relocation of 30 camellias from the drainage pond area (est. cost $10,000)
- Installation of four interpretive signs in Kaiapoi (est. cost $20,000)
- Additional planter boxes to match those already in Kaiapoi (est. cost $16,000)

C Brown spoke on the installation of four interpretative signs, which has an estimated cost of $20,000. This is an indicative cost based on previous interpretive signage and will depend on the information content and size of panel. The signage and potential locations will be considered by the Signage Working Party which is due to convene shortly and has members J Watson, C Greengrass, R Blair together with representatives of the Museum and other agencies. The Board has already submitted potential locations for signs to the Regeneration and Greenspace teams.

There was discussion on the relocation of the 30 camellias from the drainage pond area and C Brown advised that suggested site is the proposed location of the Memorial Gardens in the Waimakaniri Residential Red Zone Recovery Plan at the corner of Jollie and Cass Street. It is envisaged that the shrubs would provide an entrance to the site and act as a living reminder of the heritage of the area. J Meyer commented that the land is reserved for a future Memorial Garden and had concerns if the surrounding land was to be leased out in the future for grazing. C Brown advised that if that were to happen then appropriate fencing would be put in place to provide protection for the camellias. C Brown advised that it is expected the shrubs would be moved within the next one to two weeks. Members commented that the overall cost of $10,000 yielded a costs of $330 to relocate each plant which seemed excessive. Staff had also identified a number of rhododendrons which are currently located on Sewell Street properties which could also be moved to the same site. C Greengrass asked if the cost of relocating the camellias should be part of the regeneration budget and C Brown advised that this work had not been included in any budget estimates. He further advised that the cost related to the need for the appropriate removal and relocation methods for the plants to ensure their best chance of survival. The plants were hardy but would require pruning and also watering and maintenance for a period until they were established and this was included in the overall cost estimate.

M Pinkham questioned spending $330 each on a shrub that may not survive and suggested as an alternative option, that they be given away to the community. There was further discussion on this matter and A Blackie commented that he felt that the proposed Memorial Garden site within the regeneration area is too far away from the main areas of the town and will remain so until the Garden is required which could be many years. In the interim very few people would be attracted to that area and the visual effect of having the shrubs planted there would go unnoticed. A Blackie also suggested the $10,000 would be better used to enhance the town centre and...
supported the camellias being donated to a worthy cause. C Greengrass asked if there would be the opportunity for a community group to undertake the work of removing the shrubs. C Brown replied that this could be done but noted that a small Council budget would need to be included to allow for this to proceed. It was also noted that the shrubs would need to be dug up soon as extensive excavation works in that area were due to commence. The possibility of You Me We Us working with the Council’s Greenspace team to distribute the shrubs and ensure that they were re planted, nurtured and enjoyed in numerous gardens within the township was explored and agreed as feasible.

Regarding the additional planter boxes, C Brown advised that the boxes currently on the bridge were designed specifically. The cost for additional boxes has been discussed with local engineers, who have indicated that they could design something a little different. C Brown pointed out that if the original design was used the cost would be the same as if a new design was sought.

S Stewart commented that she had reservations about the design of the current planter boxes given that the plants do not seem to thrive and that there is no ability to retain water which runs off and is lost. S Stewart was not supportive of the current design being used for any new planter boxes and sought assurance that something be done to redesign the current boxes so that they will work properly. C Brown advised that this would be possible and that he would follow up on this.

C Brown advised that the planter boxes are still available at the same price as they were when originally purchased.

C Brown advised that staff were investigating why the Totara trees were not thriving and they would be temporarily removed, in a way which does not damage the trees. Staff will then review the soil and other aspects of the site and try to ascertain the reasons why these trees are not doing so well. There will be further information provided to the Board, once this is known. C Brown confirmed that the existing operational maintenance budget would be used to cover the costs of this assessment.

S Stewart felt that the Totara trees have not been successful due to their location. Mention was also made of the native grasses and trees and S Stewart believes this is not successful town centre landscaping. The suggestion was made that the whole section of Williams Street from the railway line to Charles Street should be looked at, to determine if all the plantings are successful and also if the planting that is there, is appropriate. S Stewart also noted that there are other areas in the town where there are vibrant floral displays.

C Brown also advised that costs were estimates and that any unspent funds would be available for reallocation by the Board to other Landscaping projects.

Moved M Pinkham seconded J Watson

THAT the Kaiapoi Tuahiwi Community Board:

(a) Receives report No. 180904100893.
(b) Allocates $2,000 from the General Landscaping Budget to enable staff to work with You, Me, We, Us to remove the camellias and rhododendron shrubs and offer these to the community.
(c) Approves the allocation of $20,000 for the installation of four interpretive signs in central Kaiapoi.
(d) Approves the allocation of $16,000 towards the manufacture and installation of four additional planter boxes the same as those already in place on the Williams Street bridge.
(e) **Approves** staff undertaking an investigation into the reasons why the Totara trees at the entrance to the Williams Street Bridge are not succeeding.

(f) **Notes** that this investigation will include the temporary removal of two of these Totara trees to allow investigation of the tree pits and soil quality/nutrient levels.

(g) **Notes** the Board currently has $84,420.00 available to allocate to general landscape projects within the Kaiapoi -Tuahiwi Ward.

CARRIED

7.2 **Rangiora-Woodend Road, Gressons Road, Boys Road and Northbrook Road Speed Limit Review – Bill Rice (Senior Transport Engineer) and Nick Rochford (Graduate Engineer)**

B Rice presented this report seeking the Board’s support for the Council to consult on the proposed speed limit changes on Rangiora-Woodend Road, Gressons Road, Boys Road and Northbrook Road. A review of the speed limits on Rangiora-Woodend Road has been prompted by the addition of the cycleway along this road and also an increase in traffic. The other adjoining roads have been included to provide consistency of approach to speed limits in the area.

The Ravenswood development is also expected to have a significant impact on the Rangiora-Woodend Road, north west of Chinnerys Road.

Staff have sought feedback from the community on whether the current speed limits on these roads should be reduced, but without suggesting any proposed new limit. This was undertaken via printed survey forms which were distributed to adjacent property owners and to pupils of Woodend School. An on-line survey was also carried out.

A letter has been received from the Woodend Community Association questioning the differing speed limits for the entrances to Woodend. B Rice provided explanation for the reason for the stretch of road which suggested 60km per hour speed limit that the Association is suggesting should be 50km.

B Rice advised the Board that NZTA would be making a range of safety improvements to SH1 through Woodend which may include new traffic signals and/or a roundabout. These measures would have an impact on speeds and also the traffic volume along Rangiora Woodend Road. The road was currently rural in nature and to achieve a real reduction in speed to 50km per hour would require redesign of the road at a cost. Such alterations may well be negated or need to be altered as a consequence of the changes to SH1. Staff would review the speed limits again once NZTA had identified its SH1 proposals. NZTA are actively working on this project with consultation anticipated by the end of 2018.

Moved J Watson seconded M Pinkham

**THAT** the Kaiapoi Tuahiwi Community Board recommends:

**THAT** the Council:

(a) **Receives** report No. 180809089699.

(b) **Approves** consultation being carried out on the proposed speed limit changes summarised below,
<table>
<thead>
<tr>
<th>Location</th>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rangiora Woodend Road from end of existing 80km/h east of Smarts Road to proposed Ravenswood roundabout</td>
<td>100km/h</td>
<td>80km/h</td>
</tr>
<tr>
<td>Rangiora Woodend Road from proposed Ravenswood roundabout to start of existing 70km/h west of Chinnerys Road</td>
<td>100km/h</td>
<td>60km/h</td>
</tr>
<tr>
<td>Rangiora Woodend Road from start of existing 70km/h west of Chinnerys Road to start of 50km/h north of School Road</td>
<td>70km/h</td>
<td>60km/h</td>
</tr>
<tr>
<td>Gressons Road</td>
<td>100km/h</td>
<td>80km/h</td>
</tr>
<tr>
<td>Boys Road from Rangiora Woodend Road to existing 50km/h at railway line</td>
<td>100km/h</td>
<td>80km/h</td>
</tr>
<tr>
<td>Northbrook Road from Boys Road to existing 50km/h east of Goodwin Street</td>
<td>100km/h</td>
<td>80km/h</td>
</tr>
</tbody>
</table>

(c) **Notes** the consultation on this proposal will be carried out between 8th October and 4th November 2018.

(d) **Notes** the Community Boards will be updated at the end of the consultation process.

(e) **Notes** that any submissions on the proposal will be taken into account before the speed limit change is presented to the Council on 4th December for approval.

M Pinkham congratulated the roading team on looking at the entire area rather than just one stretch of road and believes it is appropriate to have 80km per hour for these roads.

A Blackie noted that Rangiora-Woodend Road is a feeder road for a lot of people from across the district and as such supports the widespread consultation proposed, rather than the speed limits just being a matter for the Woodend-Sefton Community Board.

### 7.3 Applications to the Kaiapoi-Tuahiwi Community Board’s Discretionary Grant Fund 2018/2019 - Edwina Cordwell (Governance Adviser)

E Cordwell spoke to this report and provided an explanation on the Board’s criteria for applications with regard to schools in the context of Ministry of Education funding. This matter had been discussed by the Board members previously and it had been agreed that any application from an educational facility would be considered on a case by case basis.

Moved J Watson seconded C Greengrass

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 180807088710.

(b) **Declines** the application from Kaiapoi North School Raupo Team.

**CARRIED**
Moved J Watson seconded C Greengrass

**THAT** the Kaiapoi-Tuahiwi Community Board:

(c) Approves a grant of $500 to Coastguard North Canterbury towards the cost of a replacement Coastguard Rescue vessel.  

CARRIED

Moved J Watson seconded C Greengrass

**THAT** the Kaiapoi-Tuahiwi Community Board:

(d) Approves a grant of $500 to Tuahiwi School towards the cost of the Tuahiwi Ka Mataku O Ruatanuiha 2018 event

CARRIED

M Pinkham noted the cost of $1300 to Tuahiwi School to hire a facility to host this event.

7.4 Ratification of the Board’s Submission to the Waimakariri District Council’s Draft Kaiapoi Town Centre Plan 2028 and Beyond - Edwina Cordwell (Governance Adviser)

E Cordwell presented this report, taken as read. C Greengrass will present the Board’s submission to the Draft Kaiapoi Town Centre Plan at the hearing to be held on Wednesday 26 September.

There were no questions.

Moved J Watson seconded M Pinkham

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 180827096709.

(b) Retrospectively ratifies the Board’s submission to the Waimakariri District Council’s Draft Kaiapoi Town Centre Plan 2028 and Beyond (Trim No. 180821094704).

CARRIED

8 CORRESPONDENCE

Moved J Watson seconded C Greengrass

**THAT** the Kaiapoi Tuahiwi Community Board:

(a) Receives the letter regarding the consultation on reducing speed limits on Rangiora Woodend Road from Woodend Community Association. (Trim 180911104072).

CARRIED

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for August - September 2018

Moved J Watson seconded C Greengrass

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 180910103648.

CARRIED
10 MATTERS REFERRED FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 9 August 2018 (Trim No. 180801086128).

10.2 Woodend-Sefton Community Board meeting minutes – 13 August 2018 (Trim No. 180807088486).

10.3 Rangiora-Ashley Community Board meeting minutes – 8 August 2018 (Trim No. 180731085593).

10.4 Youth Council meeting minutes – 26 June 2018.


10.6 Annual Report to the Alcohol Regulatory and Licensing Authority 2018 – report to District Planning and Regulation Committee 21 August 2018 (Trim No 180731085418).

10.7 NZTA Investment Audit Report – report to Utilities and Roading Committee 21 August 2018 (Trim No 180809089507).

10.8 Approval of the 2018/19 Roading Programme – report to Utilities and Roading Committee 21 August 2018 (Trim No 180529059018).

10.9 Seal Extensions and Roading Subdivision Contribution Budget – report to Utilities and Roading Committee 21 August 2018 (Trim No 180511051675).

10.10 Approval of New Footpaths Programme – report to Utilities and Roading Committee 21 August 2018 (Trim No 180502047634).

Moved J Watson seconded S Stewart

THAT the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.10.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

S Stewart

An update was provided from the Waimakariri Water Zone Committee. The draft Zone Implementation Plan Addendum (ZIPA) should be out today for consultation and this is open until October 12. There will be a presentation from the Committee Chair as part of the All Boards Briefing on Monday 24 September. S Stewart suggested that members read through this document, noting the surface water issue, the nitrate problems in Kaiapoi River, Ohoka Stream and Silverstream. There are potentially long term issues with the groundwater which supplies the drinking water and Council staff have asked that there be limits in place in nitrate levels to protect the drinking water supplies in the district.

This is a non RMA process which means that the community are asked to provide feedback, rather than formal submissions. This is a non-statutory document, and is a suite of recommendations for this Council and ECAN to consider and action accordingly. This could also potentially mean the Council stepping up to undertake work it has not traditionally undertaken. The ZIPA builds on the original Zone Implementation Programme and provides recommendations to inform the Land and Water Regional Plan which is a statutory plan and will be publicly notified by July 2019.
Mr Palmer noted that the ZIPA is now available on the ECan website and it is being emailed out to all Board members. Mr Palmer said an option is for all the Community Boards to choose to present a joint submit.

S Stewart noted the complaints received about Kairaki Creek, where whitebaiters are closing the gates and this is impacting on long finned eels which are then having great difficulty surviving. WDC staff are working on remediating this issue working with ECan staff, as the responsibility for the Creek is split between the two authorities.

S Stewart is involved with the Flaxton Road redesign and it is planned to have a solution that will create a nice entranceway and fix the issues with Pond C, located on the corner of Flaxton and Fernside Roads. Mr Palmer added that from a roading prospective, Council needs to think about the hierarchy from Ohoka Road all the way to West Belt, where priorities are, and there is a need to bring multiple areas together.

M Pinkham

Attended the KPA committee meeting.

Attended a Stakeholder meeting regarding the upcoming Carnival.

Attended the Town Centre public meeting on 23rd August.

Attended the Wellbeing Trust meeting on 27 August, congratulated the group on winning the award at the ENC Business Awards.

Attended a meeting looking at setting up a 10k running event in Kaiapoi in 2019.

Attended the Regeneration Steering Group meeting on 3 September

John Meyer

Attended the Darnley Club AGM.

Attended the picnic event to mark the first birthday of the Food Forest on Sunday 16 September.

Attended a forum in Wellington on Climate Change, also attended by A Blackie. Interesting speakers and major decisions to be made in the future but noted advantages with the short coastline in this district. There was a large attendance at the forum.

A Blackie

Added some comments on the Climate Change forum which was a very interesting meeting. Sea level rise is now a given, the hydrostatic pressure up to a kilometre inland will have an impact. There was discussion on the responsibilities of coastal settlements and should any developments be restricted and does the Council get involved with this?

A Blackie advised that as part of the Canon Camera Awards, Clarkville School pupils have won an award for all their work at Silverstream Reserve.

Chris Greengrass

Attended Kaiapoi Promotions Association Stakeholders’ meeting.

Attend the AGM of the Waimakariri Access Group– noting there is a new Chairperson of this group
Attended the Food Forest first birthday celebrations

Regarding the Cass Street footpath – noted that this is not in good condition, A Blackie noted that it will be a year before work is undertaken on this, to coincide with other work in the area.

You Me We Us have the spring festival coming up on Sunday 30 September. Party in the Park. Kaiapoi businesses are dressing up their windows in spring style.

You Me We Us AGM is being held this evening at Jagz, Sovereign Palms at 6.30pm.

Regarding the major road works at the end of Bracewell Street, workers are doing a great job keeping everyone safe – complimented the workers of Texco.

J Watson

Attended the Food Forest first birthday. Complimented the work associated with the Food Forest, this has created a wonderful hub for the Regeneration Area.

J Meyer noted that there are many visitors from outside the district to the food forest.

12 CONSULTATION PROJECTS

Earthquake-prone Buildings Legislation
Consultation closes Thursday 20 September 2018.

Draft Reserves Master Plan – Regeneration
Consultation closes Friday 5 October 2018.
https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/draft-reserves-master-plan-regeneration

13 REGENERATION PROJECTS

13.1 Town Centre, Kaiapoi
Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

13.2 Kaiapoi Regeneration Steering Group
The next meeting of the Kaiapoi Regeneration Steering Group will be held in Meeting Room 1, Ruataniwha Kaiapoi Civic Centre, 4pm on Monday 1 October 2018. This meeting is open to the public.

14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant
Balance as at 12 September 2018: $5048 (including carry forward).
14.2 **General Landscaping Budget**

Balance as at 12 September 2018: $84,420 (including carry forward).

15 **MEDIA ITEMS**

16 **QUESTIONS UNDER STANDING ORDERS**

There were no questions.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

There was no urgent general business.

**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 15 October 2018 at the Ruataniwha Kaiapoi Civic Centre.

There being no further business, the meeting closed at 5.15pm.

**CONFIRMED**

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Chairperson

___________________________
Date